



FY2024 CoC Program Competition Renewal Project Scoring Tool

OVERVIEW

Factor	Points
1. Project's Work is Consistent with HUD and Local Priorities	14
2. Project Performance Outcomes	36
3. Agency Capacity	30
4. Efficient Use of Funds	20
5. <i>Reallocation Bonus</i>	+5
Total	100

Note: The following projects will be reviewed for threshold in response to supplemental questions and placed at the bottom of Tier 1 at the discretion of the panelists:

- HMIS renewal projects,
- Coordinated Entry renewal projects, and
- Renewal projects operational less than one year.



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THRESHOLD CRITERIA

Factor	Points
1. Coordinated Entry Project participates in coordinated entry to the extent possible for this project type.	N/A
2. HMIS Project will enter data for all CoC-funded beds into HMIS. A project serving survivors of domestic violence is required to use a comparable database to HMIS.	N/A
3. Successful Drawdown Project, if operational, has made at least one successful drawdown of federal funds as of the time of this application.	N/A
4. Program Policies & Procedures Project has submitted policies and procedures that are consistent with minimum HUD requirements.	N/A
5. Participant Eligibility The project will only accept participants that can be documented as eligible for this project's program type based on their housing and disability status.	N/A
6. Equal Access/Fair Housing The project provides equal access and fair housing, and will not discriminate against a program participant or prospective program participant on the basis of race, color, citizenship, national origin, ancestry, religion, sex, age, familial status, disability, actual or perceived sexual orientation, gender identity or expression, marital status, source of income, genetic information, status as a survivor of domestic violence, or other reasons prohibited by law.	N/A
7. Housing First The project is committed to the principles of Housing First, and this is reflected in the project's written policies and procedures.	N/A
8. Lived Experience Satisfaction Surveys The project regularly administers satisfaction surveys to the people with lived experience of homelessness it serves.	N/A
9. Involving People with Lived Experience in Program Development The project regularly involves people with lived experience of homelessness in program development and operations.	N/A



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10. Public Commitment to Address Racial Inequities The agency has a public written commitment to address/eliminate racial and ethnic inequities included in the organization’s mission, vision, goals, etc.	N/A
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SCORING CRITERIA

All the scoring factors in this tool measure projects' contribution to improving Contra Costa CoC's System Performance by strengthening the overall system of care through data collection, coordination, prioritization, and increasing resources available to end homelessness in Contra Costa. Certain scoring factors relate to specific Performance Measures, as enumerated in each factor.

Discretion for Review and Rank Panelist - Outcomes for some factors may be naturally lower when serving a harder to serve population with severe needs and vulnerabilities such as persons experiencing chronic homelessness, mental illness, substance use disorders and/or domestic violence survivors. For certain factors, Review and Rank panelists may deviate (up or down) from a scaled score up to 25% of the max points based on the severity of barriers experienced by program participants and/or circumstances outside of an agency's control, as indicated by narrative provided by the agency. When exercising discretion, panelists must 1) follow the panelist discretion guidelines described in each factor, 2) not exceed the max point total for the factor, 3) document a reason for exercising discretion, and 4) apply discretion fairly and consistently across all projects.

1. PROJECT'S WORK IS CONSISTENT WITH HUD AND LOCAL PRIORITIES (14 PTS.)

Factor 1.A. Project Impact & Responsiveness to Local Need <i>Panelist Discretion: none</i>	Scale	Points
Impact of the program in addressing local needs. Consider: <ul style="list-style-type: none">• Subpopulations served• Demonstrated need for the project type in the community• Leveraged resources (e.g., site-based housing, match) Panelists should consider the impact on the community if the project's funding were reduced or eliminated. Data packet provided during the competition can help inform if a project is meeting local need.	Excellent	14
	Very Good	11
	Good	8
	Fair	5
	Poor	0



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2. PROJECT PERFORMANCE OUTCOMES

(36 PTS.)

Projects will be scored based on data in the CoC's HMIS, except for projects operated by victim services providers which will be scored based on data from a comparable database.

Factor 2.A.1 Housing Stability for RRH and PSH Projects WITH *21 OR MORE UNITS*¹	Scale	Points
<p><i>Panelist Discretion: up to 5 pts (25% of max), or can award 20 pts if no "living-leavers" exited to a permanent destination during period</i></p> <p><i>Number of units determined by e-snaps Project Application</i></p>		
<p>RRH: Exits to Permanent Housing % of "living-leavers" who exited to a permanent destination</p> <ul style="list-style-type: none"> Project will provide an explanation if there were no "living-leavers" that exited to a permanent destination during this reporting period. When there are no "living-leavers" that exited to a permanent destination during this reporting period, panelists may award 20 points with discretion. <p>RRH APR Sources: $[(APR\ 23a\ Permanent\ Destinations\ Subtotal + APR\ 23b\ Permanent\ Destinations\ Subtotal) \div APR\ 5a\ Leavers]$</p>	100%	20
	95-99.9%	19
	90-94.9%	18
	85-89.9%	17
	80-84.9%	16
	75-79.9%	15
	70-74.9%	10
	65-69.9%	5
<p>PSH: Increasing Housing Retention % of participants who remained in the program for at least 6 months or "living-leavers" who exited to another permanent destination</p> <ul style="list-style-type: none"> Project will provide an explanation if there were no participants in the program for at least 6 months and there were no "living-leavers" who exited to another permanent destination during this reporting period. When no participants were in the program for at least 6 months and there were no "living-leavers" who exited to another permanent destination during this reporting period, panelists may award 20 points with discretion. <p>PSH APR Sources: $[APR22a1\ Stayers\ 181\ to\ 1825\ Days + APR23a\ Permanent\ Destinations\ Subtotal + APR23b\ Permanent\ Destinations\ Subtotal] \div [APR5a\ Total\ Served - APR22a1\ Stayers\ Less\ than\ 30\ Days\ to\ 180\ Days - APR23a\ Deceased - APR23b\ Deceased]$</p>	<65%	0



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Factor 2.A.2 Housing Stability for RRH and PSH Projects WITH *20 OR LESS* UNITS² <i>Panelist Discretion: up to 5 pts (25% of max), or can award 20 pts if no “living-leavers” exited to a permanent destination during period</i> <i>Number of units determined by e-snaps Project Application</i>	Scale	Points
RRH: Exits to Permanent Housing % of “living-leavers” who exited to a permanent destination <ul style="list-style-type: none"> Project will provide an explanation if there were no “living-leavers” that exited to a permanent destination during this reporting period. When there are no “living-leavers” that exited to a permanent destination during this reporting period, panelists may award 20 points with discretion. RRH APR Sources: $[(APR\ 23a\ Permanent\ Destinations\ Subtotal + APR\ 23b\ Permanent\ Destinations\ Subtotal) \div APR\ 5a\ Leavers]$	≥95%	20
	90-94.9%	19
	85-89.9%	18
	80-84.9%	17
	75-79.9%	16
	70-74.9%	15
	60-69.9%	10
	40-59.9%	5
PSH: Increasing Housing Retention % of participants who remained in the program for at least 6 months or “living-leavers” who exited to another permanent destination <ul style="list-style-type: none"> Project will provide an explanation if there were no participants in the program for at least 6 months and there were no “living-leavers” who exited to another permanent destination during this reporting period. When no participants were in the program for at least 6 months and there were no “living-leavers” who exited to another permanent destination during this reporting period, panelists may award 20 points with discretion. PSH APR Sources: $[APR22a1\ Stayers\ 181\ to\ 1825\ Days + APR23a\ Permanent\ Destinations\ Subtotal + APR23b\ Permanent\ Destinations]$	<40%	0

¹ HUD System Performance Measures 1, 3, 7

² HUD System Performance Measures 1, 3, 7



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<i>Subtotal</i>] ÷ [<i>APR5a Total Served - APR22a1 Stayers Less than 30 Days to 180 Days - APR23a Deceased - APR23b Deceased</i>]		
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Factor 2.B. Maintaining/Increasing Cash Income³ <i>Panelist Discretion: up to 1.5 pts (25% of max), or can award 6 pts if no clients were in the program long enough for an annual assessment and no clients exited the program during period</i>	Scale	Points
% of adults who maintained or increased any non-zero cash income (employment and/or mainstream benefits) based on last completed annual assessment for stayers and based on exit for leavers <ul style="list-style-type: none"> Project will provide an explanation for any leavers that exit in less than 6 months. Panelists may use their discretion to award points based on a calculation that excludes leavers that exited in less than 6 months. When no clients were in the program long enough to be eligible for an annual assessment and no clients exited the program during the reporting period, panelists will award 6 points. 	≥90%	6
	80-89.9%	5
	70-79.9%	4
	60-69.9%	2
	<60%	0
APR Sources: [<i>Q19a3 Adults with increased income + Q19a3 Adults who gained income + Q19a3 Adults with the same non-zero income</i>] ÷ [<i>APR 5a Adults - APR 18 Adult Stayers Not Yet Required to Have an Assessment</i>]		

³ HUD System Performance Measure 4



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Factor 2.C. Connecting to Non-Cash Mainstream Benefits⁴ <i>Panelist Discretion: up to 1 pt (25% of max), or can award 4 pts if no clients were in the program long enough for an annual assessment and no clients exited the program during period</i>	Scale	Points
% of adults who access at least one non-cash mainstream benefit based on last completed annual assessment for stayers and based on exit for leavers <ul style="list-style-type: none"> • Project will provide an explanation for any leavers that exit in less than 6 months. Panelists may use their discretion to award points based on a calculation that excludes leavers that exited in less than 6 months. • When no clients were in the program long enough to be eligible for an annual assessment and no clients exited the program during the reporting period, panelists will award 4 points. APR Sources: <i>[APR 20b 1Plus Sources Leavers + APR 20b 1Plus Sources Stayers] ÷ [APR 5a Adults - APR 18 Adult Stayers Not Yet Required to Have an Assessment]</i>	≥80%	4
	65-79.9%	3
	50-64.9%	2
	<50%	0

⁴ HUD System Performance Measures 2, 7



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Factor 2.D. Connecting to Health Insurance⁵ <i>Panelist Discretion: up to 1.5 pts (25% of max), or can award 6 pts if no clients were in the program long enough for an annual assessment and no clients exited the program during period</i>	Scale	Points
% of adults who access at health insurance benefits based on last completed annual assessment for stayers and based on exit for leavers <ul style="list-style-type: none"> Project will provide an explanation for any leavers that exit in less than 6 months. Panelists may use their discretion to award points based on a calculation that excludes leavers that exited in less than 6 months. When no clients were in the program long enough to be eligible for an annual assessment and no clients exited the program during the reporting period, panelists will award 6 points. APR Sources: <i>[APR 21 Stayers 1 Source of Health Insurance + APR 21 Stayers More than 1 Source of Health Insurance + APR 21 Leavers 1 Source of Health Insurance + APR 21 Leavers More than 1 Source of Health Insurance] ÷ [APR 5a Adults - APR 18 Adult Stayers Not Yet Required to Have an Assessment]</i>	100%	6
	95-99.9%	5
	85-94.9%	4
	60-84.9%	2
	<60%	0

3. AGENCY CAPACITY

(30 PTS.)

Factor 3.A. HMIS Data Quality <i>Panelist Discretion: up to 1.5 points (25% of max)</i>	Scale	Points
% of values that are missing/unknown for required HUD Universal Data Elements (UDEs) Consider: HMIS Data Quality Report	1% or fewer	8
	1.1-2%	4
	2.1% or more	0

Factor 3.B. CoC Mandatory Training Participation <i>Panelist Discretion: up to 2 points (25% of max)</i>	Scale	Points
	Attended all trainings	6

⁵ HUD System Performance Measures 2, 7



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At least 1 agency staff attended each of the mandatory monthly CoC trainings from July through June (fiscal year), exact dates will be provided during the competition.	Missed 1	3
	Missed 2+	0

Factor 3.C. Lived Experience Engagement <i>Panelist Discretion: none</i>	Points
<ul style="list-style-type: none"> Does the agency describe <u>one example of feedback</u> received from participants in the past two years and the way the agency responded to that feedback, including its process for ensuring feedback is implemented and any concrete changes it made to program design, policy, or operations? (2 pts) Does the agency have a <u>board with at least one person</u> with current or past experience of homelessness OR some other regular mechanism for people with lived experience of homelessness to meaningfully impact the agency's strategic direction? (2 pts) Does the agency provide a <u>percentage of its total staff</u> who have current or past lived experience of homelessness? (2 pts) Does the agency describe <u>how it intends to maintain or improve</u> upon the percentage provided of staff with current or past experience of homelessness? (2 pts) 	8



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Factor 3.D. Racial Equity <i>Panelist Discretion: none</i>	Points
<p>Does the agency implement one or more of the strategies below to advance racial equity? 1 point will be awarded for each strategy. (5 pts)</p> <ol style="list-style-type: none"> 1. <u>Internal structures exist to address issues of racial equity and barriers participants face</u> that are related to their race, ethnicity, or cultural background (i.e., community advisory body, equity committee). 2. <u>Strategies exist to recruit, retain, and develop staff</u> who represent communities of color and/or speak languages frequently encountered by the organization, including Spanish, Tagalog, Chinese, and other languages as necessary. The agency should also highlight how it intends to maintain or improve upon the percentage provided of BIPOC staff overall and BIPOC staff at management/leadership levels (see below). 3. Staff receive <u>regular training and support</u> regarding racial equity, including structured conversations within the agency and training provided by the CoC around racial equity, understanding the barriers participants may face that are related to their race, ethnicity, or cultural background, and staff's role and tools for addressing them. Racial equity and cultural responsiveness knowledge, skills and practices are also part of both <u>staff job descriptions and workplans</u>. 4. <u>Staff regularly review project data</u> on populations being served, outcomes, and performance metrics by race and ethnicity. 5. <u>Written materials and translation/interpretive services</u> are provided in Spanish, Tagalog, and Chinese, as well as other languages as necessary. <p>Does the agency provide a percentage of its total staff who are Black, Indigenous, and/or People of Color (BIPOC)? (1.5 pts)</p> <p>Does the agency provide a percentage of its management/leadership level staff who are BIPOC? (1.5 pts)</p>	8



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4. EFFICIENT USE OF FUNDS

(20 PTS.)

Factor 4.A. Utilization Rate⁶ <i>Panelist Discretion: up to 2.5 points (25% of max)</i>	Scale	Points
<p>Is the project at capacity in meeting the number of homeless people it is designed to serve?</p> <ul style="list-style-type: none"> Consider: Annual Performance Report and other relevant utilization data on units for stayers and living-leavers who exit to a permanent housing destination. 	≥100%	10
	95-99.9%	8
	90-94.9%	6
	85-89.9%	4
	80-84.8%	2
	<80%	0

Factor 4.B. Unspent Grant Funds <i>Panelist Discretion: up to 2.5 points (25% of max)</i>	Scale	Points
<p>Has the agency left project grant funds unspent in the past 2 years?</p> <ul style="list-style-type: none"> Consider if the program is running at capacity in the past 2 years and if the project receives leasing or rental assistance funding. 	<5%	10
	5.1 – 10%	8
	10.1 – 20%	6
	20.1 – 30%	4
	>30.1%	0

5. REALLOCATION BONUS

(5 PTS.)

Factor 5.A. Reallocation	Points
<p>Did the Agency voluntarily reallocate a renewal project? Consider:</p> <ul style="list-style-type: none"> How much funding was reallocated? What was the project type? Panelists will award up to 5 points if the agency has voluntarily reallocated funds to a renewal project during this NOFO cycle. 	5

⁶ HUD System Performance Measures 1, 3