



Economic Opportunity Council (EOC) Business Meeting Minutes
 Location: 1470 Civic Court, Suite 200, Conf. Room #207, Concord



Date: 8/8/24 **Time Convened:** 6:27pm **Time Terminated:** 7:20pm **Recorder:** Melissa Molina

Meeting attendees: Renee Zeimer, Devlyn Sewell, Ajit Kaushal, Victor Tiglao, Patricia Campbell, Janelle Lafrades, Kanwar Singh, Jessica Cisneros

Absentees: Nikki Lopez, Monisha Merchant, Karen Coleman, LaTonia Peoples- Stokes, Karanbir Bal, Desire Medlen

Staff: Christina Reich, Roshunda Ward, Melissa Molina, Michael Morris

Guest: none

Quorum: Yes

TOPIC	RECOMMENDATION / SUMMARY
Call to order and Welcome	<ul style="list-style-type: none"> ➤ Chair Zeimer called the meeting to order at 6:27pm ➤ Zeimer welcomed newest member Cisneros
Public Comment	<ul style="list-style-type: none"> ➤ None ➤ J. Lafrades daughter was present as a member of the public
<p>Action:</p> <ul style="list-style-type: none"> ➤ Approve the late receipt of August 8, 2024, agenda to proceed 	<ul style="list-style-type: none"> ➤ Castle-Barber reviewed the extenuating circumstances for waiving the Better Government Ordinance 96 Hour Posting Timeline <p>A motion to approve the late agenda was made by Campbell and seconded by Kaushal.</p> <p>The motion passed with EOC members voting as follows:</p> <p>Ayes: 8 Nays: 0 Abstentions:0 Absent: 6</p>

TOPIC	RECOMMENDATION / SUMMARY
<p>Action:</p> <ul style="list-style-type: none"> ➤ Review and approve draft July 11, 2024, EOC Business Meeting minutes. 	<ul style="list-style-type: none"> • EOC members reviewed Business Meeting Minutes from July 11, 2024 <p>A motion to approve July 11, 2024, business meetings was made by Lafrades, and seconded by Kaushal.</p> <p>The motion passed with EOC members voting as follows: Ayes: 7 Nays: 0 Abstentions: 1 Absent: 6</p>
<p>Fiscal Reports:</p> <ul style="list-style-type: none"> • Receive June 2024 Fiscal Reports. 	<ul style="list-style-type: none"> • Morris briefed members on the Jan 1st to April 30, 2025, Monthly Expenditures for Contract #24F-3007 • Morris explained how the budget process works for the new EOC member, and how the staff balances the budget. • Castle-Barber stated that subcontractors will receive their funding by March 2025.
<p>Action:</p> <ul style="list-style-type: none"> • Approve the Economic Opportunity Council By Laws. 	<ul style="list-style-type: none"> • Castle-Barber briefed members regarding the Bylaw changes, reviewed by the Governances Subcommittees at the Ad Hoc Meeting. • Castle-Barber clarified quorum must be 51% of filled seats, alternates only vote when needed and alternates do not count toward filled seats. • Castle-Barber explained the policy regarding the need to review the ByLaws every 2 years. <p>A motion to approved revised Bylaws was made by Kaushal, the motion was seconded by Cisneros.</p> <p>The motion passed with EOC members voting as follows: Ayes: 8 Nays: 0 Abstentions: 0 Absent: 6</p>
<p>Receive the 2024 Desk Audit Report from CSD.</p>	<ul style="list-style-type: none"> • Castle-Barber briefed members on the desk audit and highlighted that there are no corrective actions.

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<p>Reports:</p> <ul style="list-style-type: none"> ➤ Staff Report ➤ Chair Report ➤ EOC Member Report 	<p>Staff Report:</p> <ul style="list-style-type: none"> • Castle-Barber updated members that we're being audited, report will come out in spring of 2025. • Castle-Barber updated members the Head Start grand it underway and CSB anticipates good news, and CSB's director Thompson may not be available to attend EOC meetings. However, he's available and members can reach out to him anytime. • Ward invited members to a Homelessness Seminar on August 13, 2024 • Castle-Barbers invited members to Laundry Love with Grace, every 2nd and 4th Friday of the month. • Ward briefed members about community shower programs and suggested we look into nonprofits as future protentional subcontractors. <p>Chair Report:</p> <ul style="list-style-type: none"> • Zeimer will be presenting voter registration at the Head Start's Policy Council meeting. <p>EOC Member Report:</p> <ul style="list-style-type: none"> • Tiglao attended the Opportunity Junction's ribbon cutting for their new healthcare facility and invited members to the Monument Impact Gala on September 12, 2024. • Sewell brought the attention on communication issues with the homeless population, not having access to a phone and call for help. Castle-Barber suggested we research free phone programs, Cisneros suggested that public sector buildings could have signs that would allow them to use their landlines.
<p>Next Steps</p>	<ul style="list-style-type: none"> • Castle-Barber to take late revenue contracts to the operations committee. • Castle-Barber to extend an invitation to CSB director Thompson to attend our meeting via zoom. • Castle Barber to check with Araujo on voter registration presentation • Castle-Barber will connect with Health and homeless about phone access/communication.
<p>Evaluate the Meeting</p>	<ul style="list-style-type: none"> • Plus – we met quorum. • New member Cisneros attending • Deltas – none.