



CONTRA COSTA COUNTY

AGENDA

Head Start Policy Council

Wednesday, August 5, 2026

5:00 PM

1470 Civic Court, Suite 200. Room 221,
Concord | Zoom:

[https://ccccounty-us.zoom.us/j/81232118762?](https://ccccounty-us.zoom.us/j/81232118762?pwd=3aLBqf1ymbcbTcGCipfOE06W5IH5F0.1)

[pwd=3aLBqf1ymbcbTcGCipfOE06W5I](https://ccccounty-us.zoom.us/j/81232118762?pwd=3aLBqf1ymbcbTcGCipfOE06W5IH5F0.1)
H5F0.1 | Call in: 888 278 0254 | Meeting
ID: 812 3211 8762

Program Services Subcommittee

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Call to Order and Welcome
2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).
3. DISCUSS the 2nd Semi Annual Monitoring Report. [26-3271](#)
Attachments: [PY25-26 Semi-Annual Monitoring Period 2 Report](#)
4. Next Steps and Meeting Evaluation

The next meeting is currently scheduled for 9-2-2026 at 5pm.

5. Adjourn

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 1470 Civic Court, Suite 200, Concord, during normal business hours. Staff reports related to items on the agenda are also accessible online at www.contracosta.ca.gov. If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: Christina Castle-Barber 925-608-8819



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-3271

Agenda Date: 8/6/2026

Agenda #: 3.

Advisory Board: Head Start Policy Council Program Services Subcommittee

Subject: DISCUSS the 2nd Semi Annual Monitoring Report.

Presenter: Ayalew Lidete

Contact: Christina Castle-Barber 925-608-8819

Information:

DISCUSS the 2nd Semi Annual Monitoring Report.



2025-26 Semi-Annual Monitoring Report

August 05, 2026



Ayalew Lidete, ASA III
Community Services Bureau

Monitoring Compliance Rates

<u>Monitoring Level</u>	<u>Monitoring Tool</u>	<u>Overall Compliance Period 1 FY25-26</u>	<u>Overall Compliance Period 1 FY25-26</u>
<u>Center Level Monitoring Tools</u>	Daily Classroom Health & Safety Checklist	99%	99%
	Daily Playground Safety Checklist	99%	98%
	Weekly Facility Safety Checklist	99%	98%
	Monthly Playground Safety Checklist	98%	97%
<u>Content Area Level Monitoring Tools</u>	Child Transition & Safety Monitoring	94%	94%
	Health & Safety Checklist	99%	99%
	Onsite Content Area Monitoring Tool	97%	96%
	CEU Eligibility Monitoring Tool	95%	90%
	Content Area File Compliance (Education & Comp Services)	86%	90%

Monitoring Compliance Rates

<u>Monitoring Level</u>	<u>Monitoring Tool</u>	<u>Overall Compliance Period 1 FY25-26</u>	<u>Overall Compliance Period 2 FY25-26</u>
<u>Agency Level Monitoring Tools</u>	Center Monitoring	92%	n/a
	Needs & Eligibility Monitoring tool	96%	99%
	Education & Comp Services File Review	88%	89%
	Curriculum Fidelity	n/a	High fidelity

* n/a indicates data not collected during the period.

Areas of Strength

- Child Supervision & Environment: Active supervision, safe ratios, and organized transitions.
- Eligibility is verified, waivers are accurate, and funding criteria are met.
- Documentation for food allergies, medication forms, and emergency card information is accurate and well-maintained in the child's file.

Areas to Discuss

Below are area we saw had the highest non-compliance

- Health screenings, exams, and immunization were not completed or record on time.
- Family goals and meetings were not consistently completed within expected timelines.
- Education reports are not being completed within the required timelines.
- Emergency supplies need to be replaced.