



# CONTRA COSTA COUNTY

## AGENDA

### Community Advisory Board on Public Safety

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Thursday, September 11, 2025

10:00 AM

50 Douglas Dr., Martinez |  
<https://us06web.zoom.us/j/89204991210>  
Webinar ID: 892 0499 1210

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Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Roll Call and Introductions
2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).
3. CONSIDER approving the Record of Action from the August 14, 2025, CAB General meeting. [25-3726](#)  
**Attachments:** [DRAFT CAB General Meeting Record of Action - August 14, 2025](#)
4. Presentation by Contra Costa Health - CALAIM Justice Initiative. [25-3727](#)  
**Attachments:** [Contra Costa Health's CALAIM Justice Initiative Presentation](#)
5. Presentation by Contra Costa Health – Alcohol and Other Drug (AODS) Services for Justice-Involved Individuals. [25-3728](#)  
**Attachments:** [Contra Costa Health's Alcohol and Other Drugs \(AODS\) Presentation](#)
6. Review CAB Overview Presentation and Tabling Materials [25-3729](#)  
**Attachments:** [CAB Overview Presentation](#)  
[CAB Presentation Script](#)  
[CAB Checklist for Tabling Events](#)  
[CAB Tabling Schedule Template](#)
7. Discuss CAB Update to the Community Corrections Partnership (CCP) [25-3730](#)  
**Attachments:** [CAB's FY25-26 Budget Proposals](#)

8. Finalize Ambassador Program Guide and Review Outreach and Meeting Schedule. [25-3731](#)

**Attachments:** [DRAFT Ambassadors Program Guide 2025](#)  
[External Meeting Report - Key Results - Andersen](#)

9. Review Subcommittee / External Meetings Reports. [25-3732](#)

**Attachments:** [CAB Subcommittee Meeting Reports](#)

10. The next meeting is currently scheduled for Thursday, October 9, 2025, at 10 a.m.

11. Adjourn

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 50 Douglas Drive, Martinez, California 94553, during normal business hours. Staff reports related to items on the agenda are also accessible online at [www.contracosta.ca.gov](http://www.contracosta.ca.gov). If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact:

Gariana Youngblood, Committee Staff  
[gariana.youngblood@orj.cccounty.us](mailto:gariana.youngblood@orj.cccounty.us)



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 25-3726

**Agenda Date:** 9/11/2025

**Agenda #:** 3.

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Advisory Board: Community Advisory Board on Public Safety

Subject: Record of Action - August 14, 2025

Presenter: Nicole Green, CAB Chair

**Information:**

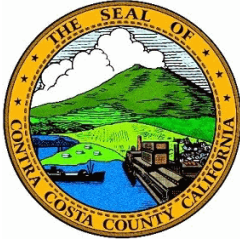
CONSIDER approving the Record of Action from the August 14, 2025, CAB General meeting.

**Referral History and Update:**

County ordinance requires that each County body keep a record of its meetings. Though the record need not be verbatim, it must accurately reflect the agenda and decisions made in the meeting. Attached for the Committee's consideration is the Record of Action for the Committee's August 14, 2025, meeting.

**Recommendation(s)/Next Step(s):**

Review and provide any necessary edits or corrections before approval.



# CONTRA COSTA COUNTY

## Committee Meeting Minutes

### Community Advisory Board on Public Safety

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Thursday, August 14, 2025

10:00 AM

50 Douglas Dr., Martinez |  
<https://us06web.zoom.us/j/89204991210>  
Webinar ID: 892 0499 1210

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Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

Nicole Green called the meeting to order at 10:10 a.m.

1. Roll Call and Introductions

<b>Present</b>	Tiffany Anaya, Nicole Green, Demetria Lawrence, Briana Lucca, Rena Moore, Traci Simpson, Alexandria Van Hook, Justin Van Zerber, and Gloribel Pastrana
<b>Absent</b>	Wilanda Hughes
<b>Late</b>	Rena Hurley

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

Public comment received.

3. CONSIDER approving the Record of Action from the July 10, 2025, CAB [25-3320](#)  
General meeting.

<b><u>Attachments:</u></b>	<a href="#"><u>DRAFT CAB General Meeting Record of Action - July 10, 2025</u></a>
<b>Motion:</b>	Simpson
<b>Second:</b>	Moore
<b>Aye:</b>	Anaya, Green, Lawrence, Lucca, Moore, Simpson, Van Hook, Van Zerber, and Pastrana
<b>Absent:</b>	Hughes
<b>Late:</b>	Hurley
<b>Result:</b>	Passed

4. Presentation by Contra Costa Health's CORE Re-Entry Team

[25-3321](#)

**Attachments:** [Contra Costa Health's CORE Re-Entry Presentation](#)

Discussion was held.

Public comment received.

The CAB received a presentation from Contra Costa Health's CORE Re-Entry Team on their reentry services. The Board asked questions regarding who participates in case conferencing meetings, the structure of monthly reentry meetings, the number of individuals served in FY 2024/25, identity-related challenges and how CORE addresses them, and barriers to successful transition. Presenters noted that barriers can include beliefs such as a false sense of reality or unrealistic goals about what is possible. CORE supports clients by helping them set and achieve small, attainable goals to increase their self-confidence.

5. Presentation by Support 4 Recovery.

[25-3322](#)

**Attachments:** [Support 4 Recovery Presentation](#)

Discussion was held.

Public comment received.

The CAB received a presentation from Support 4 Recovery with updates on their work, services, recent changes, and progress. During the discussion, the Board noted a shift in county needs and asked whether Support 4 Recovery provides support for mental and behavioral health in addition to alcohol and drug services. Members also expressed concerns that individuals may not require housing but instead need recovery support from Spanish-speaking providers.

6. Discuss Updates on Ambassador Outreach and Meeting Scheduling. [25-3323](#)

**Attachments:** [Ambassador Program Meeting Assignment 2025](#)

Discussion was held.

Public comment received.

The CAB reviewed Ambassador Program meeting assignments and shared updates on outreach to the Board of Supervisors. Members reported meeting with Supervisor Andersen, scheduling a meeting with Supervisor Carlson for the end of September, reaching out to Supervisors Gioia and Scales-Preston, and meeting with Supervisor Burgis. Members will provide Ambassador meeting reports at the next CAB meeting.

7. Discuss CAB Participation and Engagement Feedback Survey Findings. [25-3324](#)

**Attachments:** [CAB Member Engagement Survey Results](#)

Discussion was held.

Public comment received.

The CAB debriefed on the participation and engagement feedback survey findings. Members had limited feedback on the results and did not recommend changes to the current process or meeting times. They expressed appreciation for the check-in and suggested incorporating a participation survey on a quarterly basis. CAB Leadership will further review the survey results at their upcoming leadership meeting.

8. Discuss In-Custody Survey.

[25-3325](#)

**Attachments:** [In-custody Survey Questions 2024](#)

Discussion was held.

Public comment received.

The CAB debriefed the in-custody survey questions and provided feedback, including revising the wording of certain questions, adding immigration services as an option, and including moral injury or spiritual distress as a response category. Members raised concerns about the survey administration, specifically regarding support for individuals who may be illiterate, and requested more information on available assistance to help participants complete the survey. They also asked whether it would be possible to share survey results with participants to increase engagement and participation, and suggested coordinating with CBOs that provide in-custody services to support survey implementation.

Members discussed a target goal of distributing the survey by September, but also considered an alternative timeline of January through March. CAB Programs & Services will review the in-custody survey in more depth at their next meeting.

9. Discuss ways to support Transitional-Aged Youth (TAY).

Discussion was held.

Public comment received.

CAB discussed how to support transitional-aged youth and wants to invite the Probation field services unit to discuss the supports for the adult and transitional-aged youth.

10. Discuss Stipends.

Discussion was held.

Public comment received.

The CAB discussed offering stipends as a recommendation to support individuals with lived experience in joining the Community Advisory Board. CAB Policy & Budget will explore this recommendation in greater detail at their next meeting, including potential implementation processes, eligibility criteria, and procedures for providing stipends.

11. Updates on Tabling at Community Events

No discussion was held.

The CAB decided to carry this agenda item forward for discussion at next month's meeting.

12. Review Subcommittee / External Meetings Reports.

[25-3326](#)

**Attachments:** [CAB Subcommittee Meeting Reports](#)

Discussion was held.

Public comment received.

CAB members provided report-outs from their Subcommittees and received updates from various external meetings.

13. The next meeting is currently scheduled for Thursday, September 11, 2025, at 10 a.m.

Next Steps:

1. CALAIM Justice Initiative Presentation
2. AODs Presentation
3. Discuss Partners & Providers Presentation on September 30th
4. Discuss CAB update to the CCP and review the prior budget request.
5. Finalize CAB Ambassador Guide and update on outreach and meeting schedule.
6. Review Subcommittee / External Meetings Reports

14. Adjourn

The meeting was adjourned at 12:15 p.m. by Nicole Green. The next scheduled meeting of the Committee is Thursday, September 11, 2025, at 10 a.m.



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For Additional Information Contact:

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[gariana.youngblood@orj.cccounty.us](mailto:gariana.youngblood@orj.cccounty.us)



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #: 25-3727**

**Agenda Date: 9/11/2025**

**Agenda #: 4.**

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Advisory Board: Community Advisory Board on Public Safety

Subject: Contra Costa Health's CALAIM Justice Initiative Presentation

Presenter: Pasia Gadson, Director of CALAIM Programs and Transitional Care Services

### Information:

A presentation was received from Contra Costa Health regarding their enhanced care management and justice initiative.

### Referral History and Update:

The Community Advisory Board (CAB) requested a presentation to better understand Contra Costa Health's work with the reentry population and the CALAIM Justice Initiative.

### Recommendation(s)/Next Step(s):

Review the presentation on Contra Costa Health's work with reentry populations and the CALAIM Justice Initiative, and identify CAB's role and methods of support.



CONTRA COSTA  
**HEALTH**



[cchealth.org](http://cchealth.org)

## **CCHP CalAIM Enhanced Care Management (ECM) and Justice Initiative (JI)**

**Pasia Gadson, MSN, NP-BC**  
**Director of CalAIM Programs and**  
**Transitional Care Services**  
**CCHP JI Liaison**

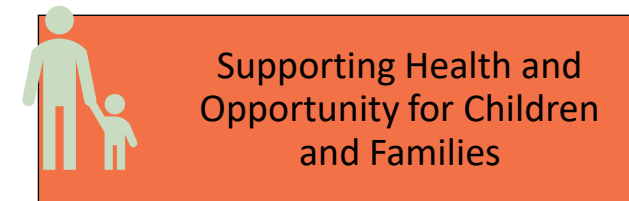
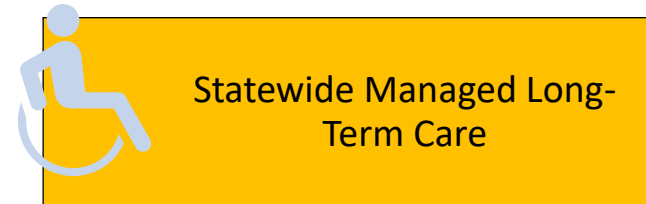
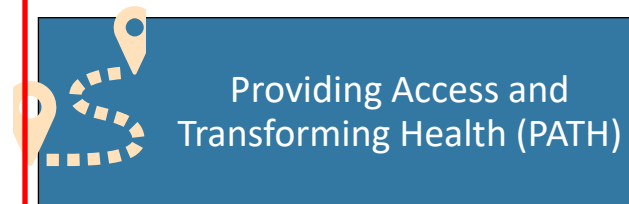
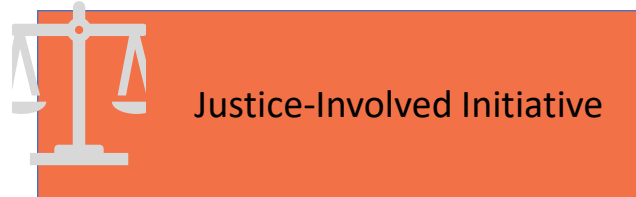
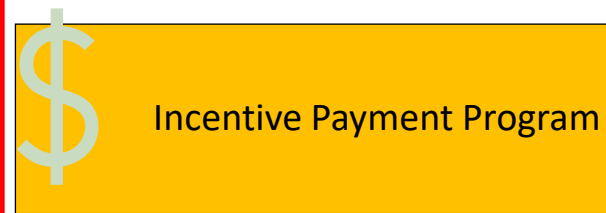
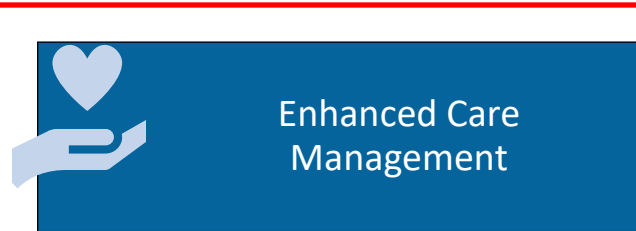
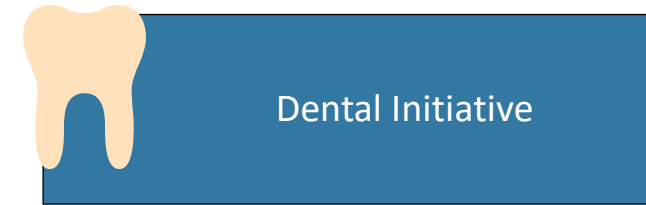
# Agenda

1. What is CalAIM?
2. Levels of Care Management
3. Enhanced Care Management (ECM) Overview
4. Pre- and Post-Release Initiatives
5. Who is eligible for Pre-Release Services?
6. Re-Entry Services
7. How can a CCHP Member access services?
8. Questions

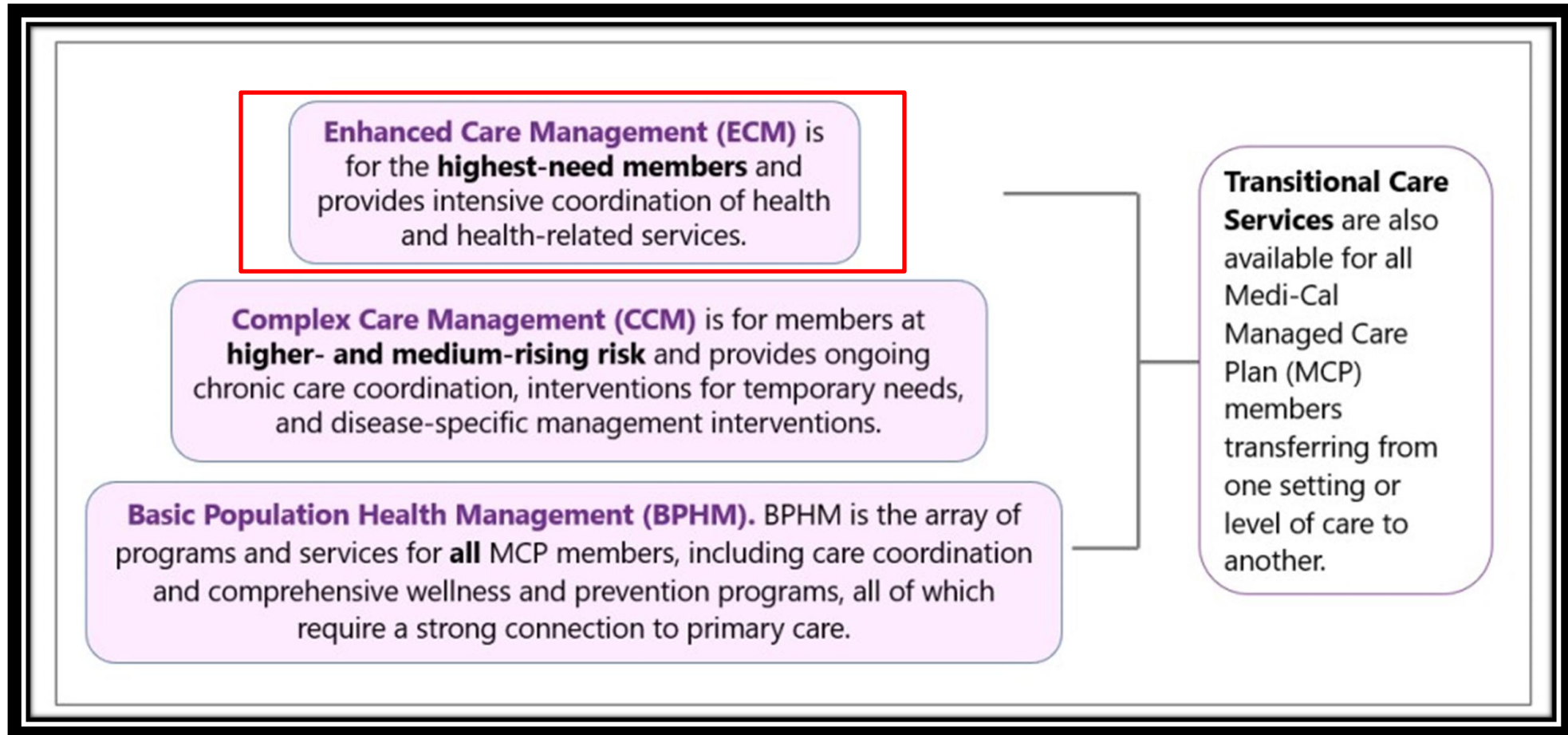
## What is California Advancing and Innovating Medi-Cal (CalAIM)?

- CalAIM is a multi-year initiative and commitment led by the California Department of Health Care Services (DHCS) to improve the quality of life and health outcomes of Medi-Cal members and transform and strengthen Medi-Cal.
- Offering Californians, a more equitable, coordinated, and person-centered approach to maximizing their health and life trajectory through broad delivery system, program and payment reform across the Medi-Cal program.
- CalAIM is moving Medi-Cal towards a population health approach that prioritizes prevention and whole person care. Goals include service standardization, consistent & equitable care across the state, emphasizing outreach and a “no wrong door” approach.

# CalAIM Initiatives



# Levels of Care Management





# Enhanced Care Management (ECM)



ECM is a statewide Medi-Cal benefit that addresses the clinical and non-clinical needs of the highest-need Medi-Cal members by building trusting relationships with members and providing intensive coordination of health and health-related services.



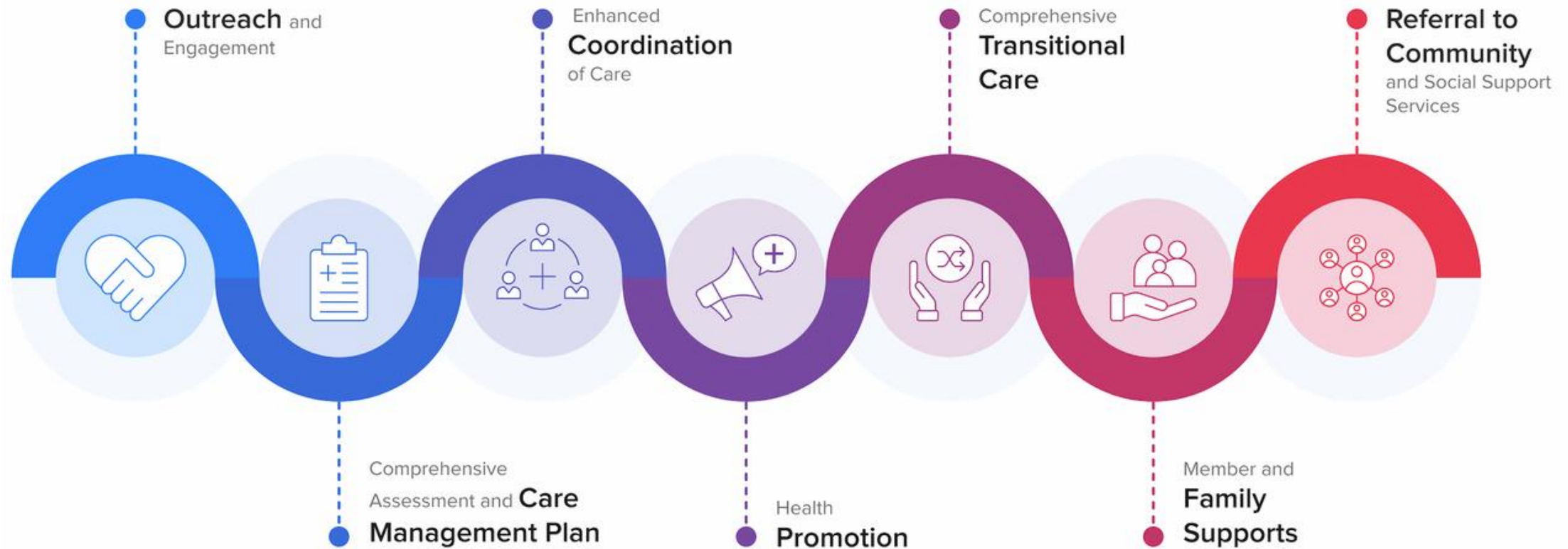
Lead care managers meet members where they are—on the street, in a shelter, in their doctor’s office, or at home—to meet their needs. They act as “air traffic controllers” ensuring both clinical and nonclinical care is coordinated.



Through ECM, members can also be connected to Community Supports (CS) services to help address their health-related social needs, such as access to healthy foods or safe housing to help with recovery from an illness. Enhanced Care Management is available to specific groups (called “Populations of Focus”).



# ECM 7 Core Services





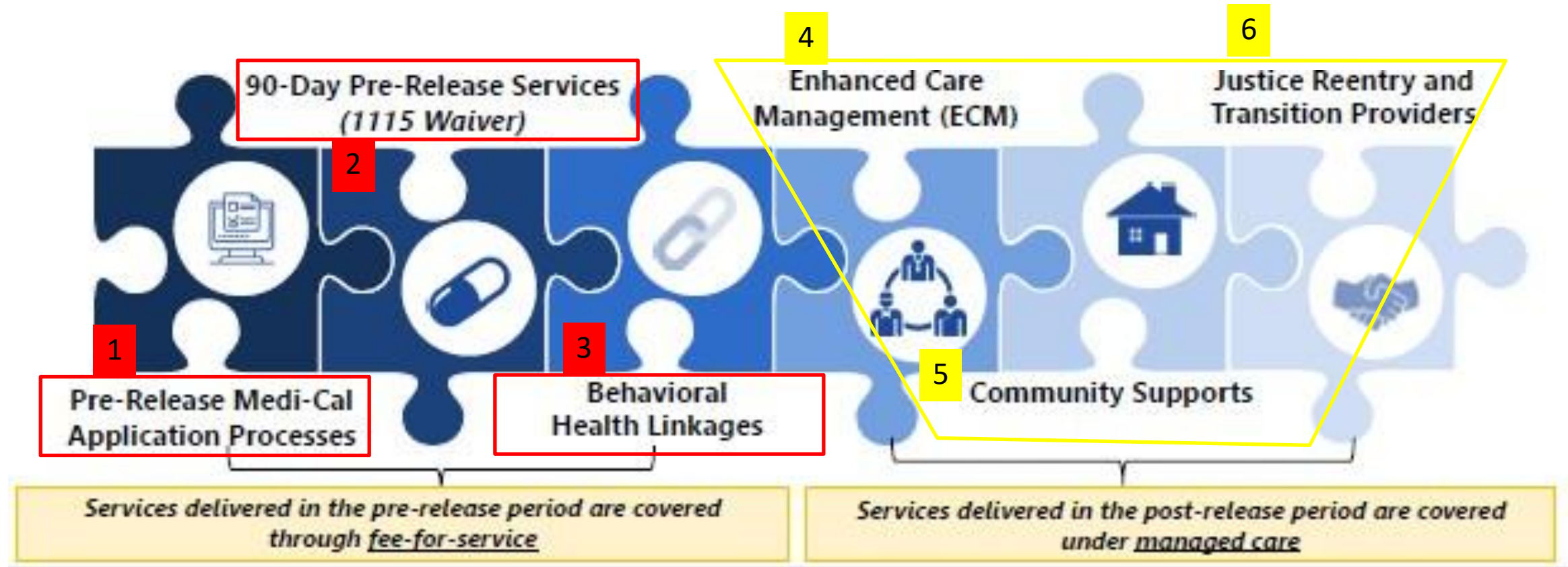
# Populations of Focus (POF)

To be eligible for ECM, Members must be enrolled in a Medi-Cal Managed Care Plan<sup>6</sup> and meet at least one of the ECM Populations of Focus definitions described below:

ECM Populations of Focus		Adults	Children & Youth
1a	Individuals Experiencing Homelessness: <i>Adults without Dependent Children/Youth Living with Them Experiencing Homelessness</i>	✓	
1b	Individuals Experiencing Homelessness: <i>Homeless Families or Unaccompanied Children/Youth Experiencing Homelessness</i>	✓	✓
2	Individuals At Risk for Avoidable Hospital or ED Utilization (Formerly "High Utilizers")	✓	✓
3	Individuals with Serious Mental Health and/or SUD Needs	✓	✓
4	Individuals Transitioning from Incarceration	✓	✓
5	Adults Living in the Community and At Risk for LTC Institutionalization	✓	
6	Adult Nursing Facility Residents Transitioning to the Community	✓	
7	Children and Youth Enrolled in CCS or CCS WCM with Additional Needs Beyond the CCS Condition		✓
8	Children and Youth Involved in Child Welfare		✓
9	Birth Equity Population of Focus	✓	✓

<sup>6</sup> Medi-Cal recipients with a Share of Cost, excluding long-term care share of cost, are excluded from managed care and are thus not eligible for ECM.

## Six Unique Initiatives encompassing both Pre- and Post-Release





# Who will be eligible for Pre-Release Services?

**Medi-Cal-eligible individuals who meet the pre-release access screening criteria may receive targeted Medi-Cal pre-release services in the 90-day period prior to release from correctional facilities. DHCS developed detailed definitions for qualifying criteria, based on extensive stakeholder feedback (See Appendix).**

## Medi-Cal Eligible:

- Adults
- Parents
- Youth under 19
- Pregnant or postpartum
- Aged
- Blind
- Disabled
- Current children and youth in foster care
- Former foster care youth up to age 26

## CHIP Eligible:

- Youth under 19
- Pregnant or postpartum



## Criteria for Pre-Release Medi-Cal Services

*Incarcerated individuals must meet the following criteria to receive in-reach services:*

- ✓ Be part of a **Medicaid or CHIP Eligibility Group**, and
- ✓ Meet **one** of the following health care need criteria (Adults)
  - Mental Illness
  - Substance Use Disorder (SUD)
  - Chronic Condition/Significant Clinical Condition
  - Intellectual or Developmental Disability (I/DD)
  - Traumatic Brain Injury
  - HIV/AIDS
  - Pregnant or Postpartum

**Note:** *All incarcerated youth are able to receive pre-release services and do not need to demonstrate a health care need.*



**Correctional facilities and community-based care managers will play a key role in re-entry planning and coordination, including notifying implementation partners\* of release date, if known, supporting pre-release warm handoffs, facilitating behavioral health linkages, and dispensing medications and/or DME upon reentry.**

## Enhanced Care Management (ECM)

Individuals who meet the CalAIM pre-release service access criteria will qualify for ECM Justice Involved Population of Focus and **will be automatically eligible for ECM** until a reassessment is conducted by the managed care plan (MCP), which may occur up to six months after release.

## Behavioral Health Linkages

To achieve continuity of treatment for individuals who receive behavioral health services while incarcerated, DHCS will require correctional facilities to:

- » **Facilitate referrals/linkages to post-release behavioral health providers** (e.g., non-specialty mental health, specialty mental health, and SUD).
- » **Share information with the individual's health plan** (e.g., MCPs, SMHS, DMC-ODS) or program (i.e., DMC).

## Warm Handoff Requirement

Prior to release, the pre-release care manager must do the following:

- » **Share transitional care plan** with the post-release care manager and MCP.
- » **Schedule and conduct a pre-release care management meeting** (in-person or virtual) with the member and pre- and post-release care managers (if different) to:
  - » Establish a trusted relationship.
  - » Develop and review care plan with member.
  - » Identify outstanding service needs.

\*Implementation partners include social services departments, post-release care manager (if different from pre-release care manager, MCPs, and county behavioral health agencies)

# How can a member access CalAIM services?

Three different ways members can be referred:

1. Members and Family/Friends can self-refer by calling Member Services at 1-877-661-6230 (TTY 711) Monday through Friday, 8 a.m. to 5 p.m., and requesting a CalAIM Assessment.
2. Providers on the member's care team can enter a referral into CClick. \*All CalAIM referrals have the prefix "CalAIM" to make them easy to locate.
3. Providers who do not have ccLink Provider Portal access can fill out our [Adult ECM](#) or [Child/Youth ECM](#) referral and email it to [CCHPCalAIMReferrals@cchealth.org](mailto:CCHPCalAIMReferrals@cchealth.org)

# Questions?



**[cchealth.org](http://cchealth.org)**

**If you have any additional questions, please email [cchpcalaim@cchealth.org](mailto:cchpcalaim@cchealth.org).**

**You can also visit [CCHP CalAIM \(Provider Page\)](#) or [CCHP CalAIM \(Member Page\)](#) for more information.**





# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #: 25-3728**

**Agenda Date: 9/11/2025**

**Agenda #: 5.**

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Advisory Board: Community Advisory Board on Public Safety  
Subject: Contra Costa Health - Alcohol and Other Drugs (AODs) Presentation  
Presenter: Darren Webb

### Information:

Received a presentation from Contra Costa Health's Alcohol and Other Drugs (AODs) team providing an overview of their services for the justice-involved population.

### Referral History and Update:

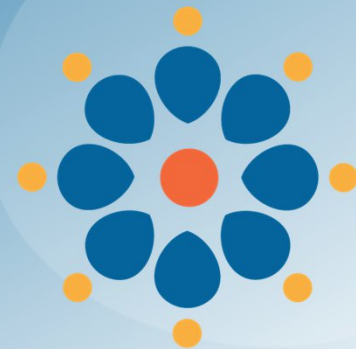
The Community Advisory Board (CAB) requested additional information about Contra Costa Health's Alcohol and Other Drugs (AODs) program, including its services, processes, and planning efforts to support the justice-involved population.

### Recommendation(s)/Next Step(s):

Debriefed the presentation from Contra Costa Health's Alcohol and Other Drugs (AOD) services and process and discussed how CAB can provide support.

# Alcohol and Other Drug Services Justice Involved

Presented on Thursday, September 11<sup>th</sup>, 2025, to the Contra Costa  
County Community Advisory Board (CAB)



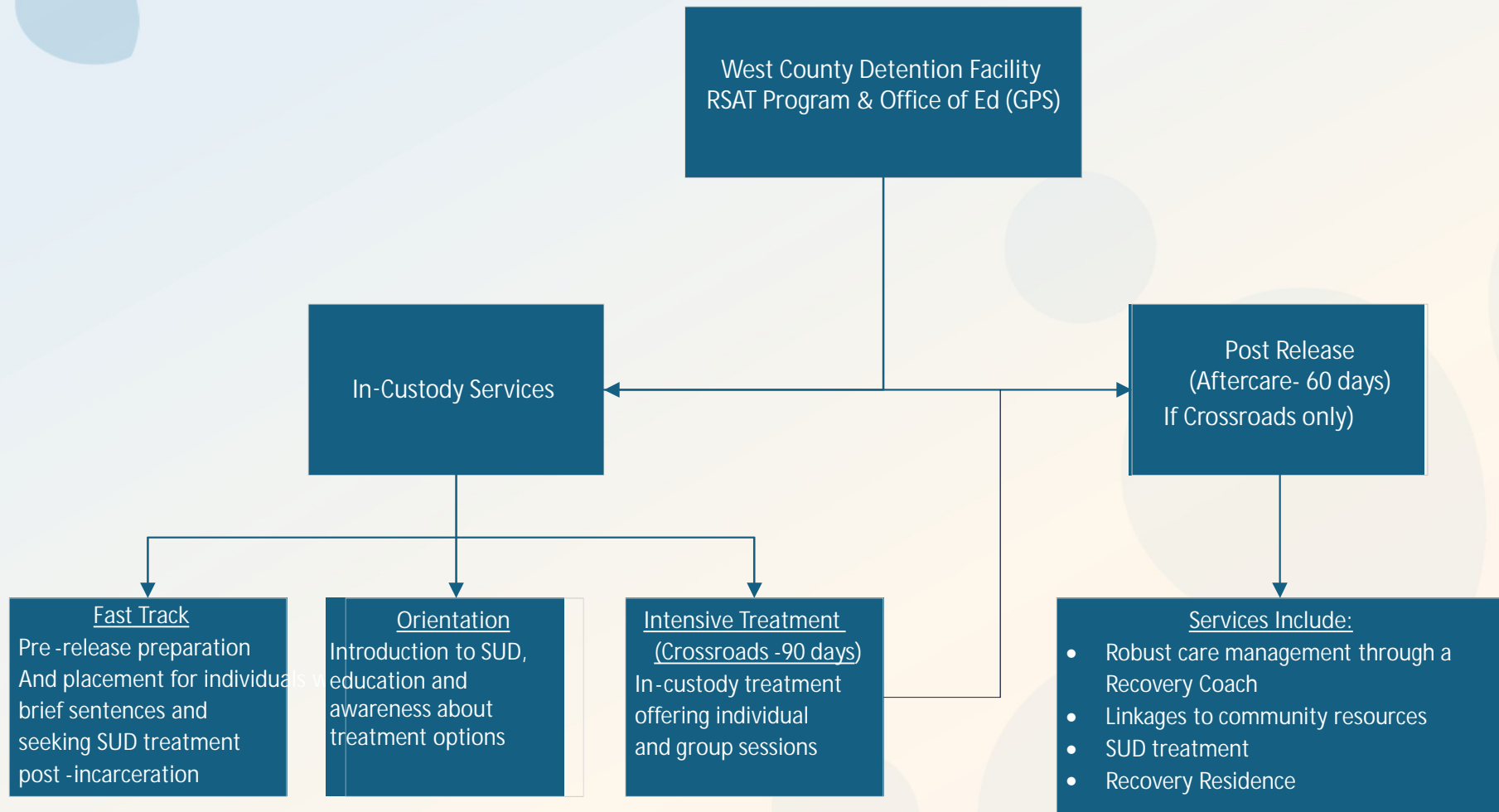
CONTRA COSTA  
**HEALTH**

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# Overview

- Substance Use Disorders (SUD) Treatment West County Program Design
- Medication Assisted Treatment (MAT) & Individual Support
- West County Detention Facility (WCDF) Data Outcomes
- Martinez Detention Facility (MDF) Data Outcomes
- Juvenile Hall
- Source of Referrals
- Challenges
- Next Steps

# SUD Treatment Program Design (WCDF)



**Is Crossroads Right For You?**

**Do You:**  
 Think it's time to change your addictive thinking and behavior?  
 Have a minimum of 90 days remaining of incarceration?  
 Want to receive substance abuse treatment while in custody?  
 Need a recovery coach to assist you on your journey?  
 If you answered yes, we can help!

**Requirements**  
 Crossroads is a nine-month program for men.  
 • 3 months while in custody  
 • 6 months outpatient substance use treatment post-release  
**You must also:**  
 • Comply with program rules and guidelines  
 • Attend all medical, mental health, legal and vocational appointments as scheduled  
 • Enroll in vocational or volunteer work  
 If you are not eligible for the Crossroads Program or prefer a shorter commitment, please call the Behavioral Health ACCESS Line at (888) 678-7277 or join one of our recovery groups in the Richmond Jail.

**What are the benefits?**  
**In Custody (3 months)**  
 • Individualized substance use counseling and assessment  
 • Cognitive behavioral therapy groups  
 • Help identifying triggers that cause drug use and criminal behavior  
 • Develop relapse prevention and life coping skills  
 • Pre-release planning and preparation - including Medi-Cal enrollment  
 • Transportation upon release to outpatient program  
**Post Jail Release (6 months)**  
 • Subsidized recovery housing  
 • Continued substance use treatment  
 • Recovery and reentry coaching  
 • Develop life skills  
 • Social activities and events  
 • Resources for mental health, medication assisted treatment, job readiness classes, medical care, and more  
 • Referrals to self-help and recovery support services

**How to Apply**  
 To enroll in Crossroads, you just need a referral from any of the following:  
 • In-custody substance abuse counselor  
 • Medical Assistance treatment (MAT)  
 • DEUCE  
 • GPS  
 • Mental Health Clinician  
 • Public Defender's Office  
 • District Attorney  
 • You can self-refer

**Crossroads Team Contacts**  
 • Lacreema Williams (WCDF) lacreema.williams@ccchealth.org  
 • Phillip Dorigatti (WCDF) phillip.dorigatti@ccchealth.org  
 • James K. Garrett james.garrett@ccchealth.org  
 • Antonia Fernandez (WDF) antonia.fernandez@ccchealth.org

**Self-Help Support Resources**  
 LifeRing Secular Recovery [lifering.org](http://lifering.org)  
 Refuge Recovery [refugerecovery.org](http://refugerecovery.org)  
 SMART Recovery [smartrecovery.org](http://smartrecovery.org)  
 Narcotics Anonymous [contracostana.org](http://contracostana.org)  
 Alcoholics Anonymous [contracostaaa.org](http://contracostaaa.org)

**In partnership with:**  
 Contra Costa County Office of the Sheriff  
 Detention Health  
 District Attorney's Office  
 Office of Education  
 Probation Department's Office of Reentry & Justice  
 Public Defender's Office  
 West County Reentry Center

**Crossroads Substance Use Treatment Program West County Detention**

Funded by the Bureau of Justice Assistance Residential Substance Abuse Treatment Grant

# West County Detention Facility Summary

Data from July 2024- June 2025

## In Custody Services

- 28 Crossroads Clients
- 404 Fast Track Clients
- 21 Classroom Outreach Orientations Conducted in conjunction with Teachers and DEUCE program

## Aftercare Services

- 48 Post Release Aftercare Clients
  - 5 Crossroads clients

# WCDF Referrals for Clients Served at WCDF

## 2024

2024 Referrals	Medical Team	Mental Health	GPS Team	School Team	Self Referral	Public Defender	Other	Total Referrals
JAN	7	3			11	5		26
FEB	4	1		1	3	9		18
MAR	9	1		2	6	5		23
APR	10	3	1		7	6		27
MAY	14	2	1	1	9	2		29
JUN	11	1		2	4	1		19
JUL	14	3	1		7	2		27
AUG	8	1	1	3	14	6		33
SEP	14	1		1	6	7		29
OCT	13	3	1		7	5		29
NOV	15	2	2	3	7	5		34
DEC	11	5			8	7		31
	MD Total	MH Total	GPS Total	School	Self Referral	PD	Other	All Total
2024	130	26	7	13	89	60	0	325

## 2025

2025 Referrals	Medical Team	Mental Health	GPS Team	School Team	Self Referral	Public Defender	Other	Total Referrals
JAN	14	1	1	1	7	6	0	30
FEB	3	3	1	0	6	12	1	26
MAR	8	1	1	6	10	13	3	42
APR	14	5	2	1	7	16	0	45
MAY	18	1	1	1	5	11	0	37
JUN	9	1	0	2	0	5	0	17
JUL								0
AUG								0
SEP								0
OCT								0
NOV								0
DEC								0
2025	MD Total	MH Total	GPS Total	School	Self Referral	PD	Other	All Total
	66	12	6	11	35	63	4	197

# Services for Spanish Speakers at WCDF

July 2024- June 2025

- To address the gap in services for monolingual Spanish speaking individuals
- 90 Clients Screened from July 2024 - June 2025
  - 17 clients were placed in treatment upon release
- Spanish treatment group offered once per week
- Bi-weekly outreach conducted in modules 5 and 7
- Starting in Quarter 5 (July-August) there will be a Spanish MAT Group offered

Referrals for Clients Served 2025

2025 Referrals	Medical Team	Mental Health	GPS Team	School Team	Self Referral	Public Defender	Other	Total Referrals
JAN	4					1		5
FEB					1	1		2
MAR					5	2		7
APR	1							1
MAY	3	1			4	2		10
JUN	4				3	2		9
JUL								0
AUG								0
SEP								0
OCT								0
NOV								0
DEC								0
2025	MD Total	MH Total	GPS Total	School	Self Referral	PD	Other	All Total
	12	1	0	0	13	8	0	34

# Crossroads Program (WCDF)



## Eligibility

- Male clients who have 12 weeks remaining on their in-custody sentence
- Individuals with Substance Use Disorder



## 3 Months of In-Custody Services

- Group and individual treatment sessions
- Linkage to aftercare services
- CB-SA curriculum



## 6 Months of Post Release Services

- Outpatient substance use treatment
- Robust care management through Recovery Coach
- Placement and transportation from detention facility to an Oxford House for up to 6 months of subsidized housing

9 Month Program

All individuals must abide to program rules. If individuals abide and complete program requirements, they may be eligible for an in-custody sentence reduction.



# Martinez Detention Facility (MDF)

## MAT Focused Groups

- MAT Educational Groups
- 10 Participants each in 2 separate groups, that take place Friday evenings
- Meeting clients where they are – Harm Reduction
- MAT Education Curriculum is intended to educate
- Post-release planning and transition by Antonia Fernandez
- Coordination with Reentry Success Program and Alpha Program via AB109 Counselor (0.40FT) and services onsite
- Screenings of clients referred by the medical team and placements in treatment in real time upon release, including medications and Medi-Cal

# MDF Clients Petition

①

DEAR, CONTRA COSTA HEALTH FOR ALCOHOL & OTHER DRUG SERVICES

FIRST OFF, WE AS M.D.F INMATES HOPE THIS REACHES YOU IN GOOD HEALTH AND SPIRITS, AS WELL AS YOUR SATISFACTION. THE FOLLOWING WILL CONSIST OF A MULTI-LEVELED PROPOSAL WHICH INCLUDE SUGGESTIONS REGARDING THE M.A.T/A.O.D TREATMENT PROGRAM. THUS, REQUESTING THAT THIS BENEFICIAL BASED PROGRAM ENJOINS INTO AN INCENTIVIZED CURRICULUM, THAT ISSUES CERTIFICATES UPON COMPLETION OF A CERTAIN AMOUNT OF HOURS, COURSES, PAMPHLETS, OR A COMBINATION OF THE AFFOREMENTIONED.

1. HOW COULD C.C.H.A.O.D.S TURN THIS INTO A PROGRAM, SO INMATES HOUSED IN M.D.F OR ANY FACILITY FOR THAT MATTER RECEIVE A CERTIFICATE UPON COMPLETION?

THE REASON BEING IS THIS. WE AS INMATES THAT SIGN UP FOR CERTIFICATE BASED PROGRAMS SHOW THROUGH OUR OWN ACTIONS THAT WE ARE TAKING STRIDES IN THE RIGHT DIRECTION TO REHABILITATE OURSELVES. THE MORE CERTIFICATES OF REHABILITATION THAT WE OBTAIN, SHOWS A WILLINGNESS TO LEARN, ADAPT, AND OVERCOME OUR SHORT COMINGS. WHICH WILL GIVE US THE BEST POSSIBILITIES AVAILABLE TO RETURN TO SOCIETY AS UPSTANDING CITIZENS. FURTHERMORE, OUR LAWYERS COULD UTILIZE THESE CERTIFICATES AS PROOF OF POSITIVE REHABILITATIVE PROGRAMING WHILE HOUSED IN M.D.F. WHICH COULD POTENTIALLY LEAD TO MENTAL HEALTH/DRUG DIVERSION OR A LIGHTER SENTENCE THROUGH A PLEA BARGAIN.

2. ONCE CERTIFICATES BECOME ACCESSIBLE HOW COULD WE BREAK M.A.T/A.O.D DOWN INTO LESSONS? SO, WE COULD RECEIVE A DIFFERENT CERTIFICATE UPON COMPLETION OF A SET AMOUNT OF LESSONS?

②

EACH WEEK AND LEARN A NUMBER OF IMPERATIVE PACKETS. FOUR (4) WEEKS COULD BE ONE (1) CERTIFICATE SINCE WE'RE LEARNING UPWARDS OF TEN (10) PACKETS IN THAT TIME PERIOD.

THAT WILL GIVE US FOUR (4) CERTIFICATES IN THE SIXTEEN (16) WEEK TIME FRAME THAT COMPLETES THE ORIGINAL PACKETS.

3. ONCE THOSE WHO COMPLETE THE ENTIRE PROGRAM COULD WE ASSEMBLE AN ADVANCED VERSION OF M.A.T/A.O.D?

4. HOW COULD WE GET MORE THAN NINE (9) INMATES IN GROUP PER WEEK?

5. COULD WE START THIS PROGRAM ON A MODULE TO PROVE THAT IT WILL BE A SUCCESS?

THE REASON WE ASK IS THIS. WE'RE ATTEMPTING TO START A PROGRAM LIKE THIS FOR WE DONT HAVE ACCESS TO THE DENCE PROGRAM LIKE OTHER FACILITIES IN THIS COUNTY.

6. DO YOU HAVE THE AUTHORITY TO APPROVE OTHER PROGRAMS LIKE THE FOLLOWING?

G.O.B.I., C.B.T., A.R.C., MUSTIE 2.0 ETC.

EACH AND EVERYONE OF US WOULD LIKE TO THANK YOU FOR YOUR CONTINUED SUPPORT IN THE ON-GOING EFFORT TO REDUCE ADDICTION AND RECIDIVISM IN OUR COMMUNITIES BY APPROVING PROGRAMS TO AID THOSE IN NEED. IT TAKES A COLLECTIVE EFFORT TO ACHIEVE THESE GOALS AND WE ARE ALL HERE TO UPHOLD OUR END. THANK YOU AND GOD BLESS.

# MDF Clients' Petition

August 8<sup>th</sup>, 2025, a petition was submitted/signed by 11 clients in custody who are advocating on their own for more robust SUD services in custody:

- Increase the capacity for the MAT groups
- Request for certificates of completion
- Break the MAT curriculum into more lessons, providing certificates at different intervals.
- Advanced track of MAT Education and support



AOD applauds clients advocating for their treatment rights in detention, as a major demonstration of empowerment. Health Care is a right and not a privilege, there should be parity between SUD and other health care services and equal access to SUD treatment for those most impacted by the way on drugs

# Juvenile Hall

- Funded by Probation
- Services started in May of 2023
  - 1 Substance Abuse Counselor (in-custody)
  - 1 Substance Abuse Counselor (post-release)
- In-Custody treatment services include:
  - SUD screening
  - Individual treatment sessions provided to youth in Juvenile Hall
  - Care management and linkage to aftercare services
- Aftercare services
  - Care management
  - Post release treatment
  - Linkages to community resources

# Source of Referrals For Juvenile Hall

2023

2023 Referrals	Medical Team	Mental Health	Probation Team	Total Referrals
JAN				
FEB				
MAR				
APR				
MAY	5	10	0	15
JUN	6	7	0	13
JULY	5	2	0	7
AUG	10	5	0	15
SEP	6	5	1	12
OCT	6	5	0	11
NOV	6	2	1	9
DEC	3	0	0	3
<b>2023</b>	Medical Team 47	MH Total 36	Prob. Total 2	All Total 85

Referrals	Total Number of Referrals
Medical Team	47
Mental Health	36
Probation Officer	2
Grand Total	85

2024

2024 Referrals	Medical Team	Mental Health	Probation Team	Total Referrals
JAN	5	3	0	8
FEB	4	3	1	8
MAR	2	4	2	8
APR	3	1	1	5
MAY	8	2	0	10
JUN	8	3	4	15
JUL	6	3	3	12
AUG	6	6	1	13
SEP	2	0	1	3
OCT	5	2	1	8
NOV	5	0	0	5
DEC	11	2	2	15
<b>2024</b>	Medical Total 65	MH Total 29	Prob Total 16	All Total 110

Referrals	Total Number of Referrals
Medical Team	65
Mental Health	29
Probation Officer	16
Grand Total	110

2025 Preliminary Data

2025 Referrals	Medical Team	Mental Health	Probation Team	Self Referral	Total Referrals
JAN	15	1	1	0	17
FEB	11	1	3	0	15
MAR	7	0	0	0	7
APR	15	0	1	1	17
MAY	6	0	2	0	8
JUN	7	0	1	0	8
JUL	8	1	3	3	15
AUG					0
SEP					0
OCT					0
NOV					0
DEC					0
<b>2025</b>	MD Total 69	MH Total 3	Prob Total 11	Self Referral 4	All Total 87

Referrals	Total Number of Referrals
Medical Team	69
Mental Health	3
Probation Officer	11
Self	4
Grand Total	87

# Challenges

- The number of individuals in custody at MDF seeking to join MAT groups exceeds the current group capacity.
- There is insufficient space to conduct SUD group sessions.
- In light of unscheduled releases, coordinating a planned transition upon release from custody remains a persistent problem, including transportation
- Currently, no substance use disorder (SUD) treatment is available for women in custody due to space

# Opportunities

- Increase the number of substance use counselors to improve service delivery in custody.
- Broaden the range of SUD services available for women.
- Work with custody staff to identify more space to support group activities. Revisit both the number of weekly group sessions and the number of participants who can attend those sessions.
- Strongly consider the option of providing credits to individuals who participate in SUD treatment while in custody.
- Naloxone to reverse Opioid Overdoses should be available upon release from jail, the data shows the steady number of clients on MAT. Other jails in the Bay Area have placed Naloxone vending machines or Stand Boxes in the jail lobbies. Both clients and families can benefit from ease of access to Naloxone



# NALOXONE DISPENSING AT MARIN COUNTY JAIL





# Public Health Harm Reduction Vending Machines

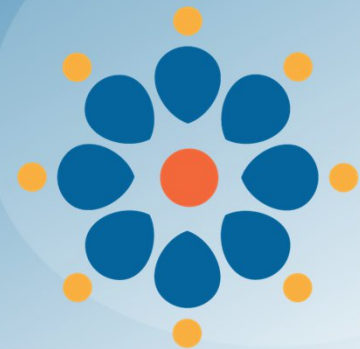


Host Site Name	Supplies	Notes
Brookside Shelter	Naloxone (Narcan) Kit	Brookside Clients Only
	Hygiene Kit	
	Menstrual hygiene kit	
	Safer sex kit (condom and lubricant)	
	Fentanyl test strips	
Contra Costa Regional Medical Center	Wound care kit	
	Naloxone (Narcan) Kit	Open to Community
	Hygiene Kit	
	Menstrual hygiene kit	
	Safer sex kit (condom and lubricant)	
Delta Landing	Fentanyl test strips	
	Wound care kit	
	Safer injection kit	
	Safer smoking kit	
	Small sharps disposal container	
	Naloxone (Narcan) Kit	Delta Landing Clients Only
	Hygiene Kit	
Oakley Community Center	Menstrual hygiene kit	
	Safer sex kit (condom and lubricant)	
	Fentanyl test strips	
	Wound care kit	
	Naloxone (Narcan) Kit	Open to Community
[Pending] Safe Organized Spaces (SOS) Richmond		
[Pending] Mental Health Connections - Antioch		Open to Community

# Naloxone Stand Boxes (Harm Reduction)



# Thank you!



CONTRA COSTA  
**HEALTH**

18



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 25-3729

**Agenda Date:** 9/11/2025

**Agenda #:** 6.

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Advisory Board: Community Advisory Board on Public Safety

Subject: CAB Overview Presentation

Presenter: Nicole Green, CAB Chair

### Information:

Prepare the Community Advisory Board's overview presentation for the Partners & Providers meeting on September 30th. Also, review the presentation script, tabling event checklist, and board member tabling schedule to improve the tabling and presenting process.

### Referral History and Update:

The Community Advisory Board will update the overview presentation, script, event checklist, and member schedule to enhance public engagement, raise mission awareness, recruit new members, and improve systems and processes.

### Recommendation(s)/Next Step(s):

Review CAB's overview presentation, presentation script, tabling event checklist, and board member tabling schedule to refine CAB's process. Prepare to present at the Partners and Providers meeting on September 30th.

# CONTRA COSTA COUNTY OFFICE OF REENTRY & JUSTICE

## COMMUNITY ADVISORY BOARD ON AB 109 PUBLIC SAFETY REALIGNMENT (CAB)

[ Insert Name] – Community Advisory Board Member  
[Insert County Region]

[ Insert Name] – Community Advisory Board Member  
[Insert County Region]

[ Insert Name] – Community Advisory Board Member  
[Insert County Region]

# COMMUNITY ADVISORY BOARD (CAB)

## WHAT IS CAB?

The Community Advisory Board (CAB) for AB 109 Public Safety Realignment was established by the Community Corrections Partnership (CCP) Executive Committee in December 2012 to ensure community voices help shape local justice reform efforts.

## MISSION & ROLE IN AB109 IMPLEMENTATION

The Community Advisory Board (CAB) aims to improve the justice system in Contra Costa County, ensuring it serves everyone fairly and effectively. Their primary goal is to provide guidance on how to help people reintegrate into the community after interacting with the justice system. CAB looks at how well the County's plans for helping individuals transition back to society are working, reviews data on the results of those plans, recommends ways to engage the community, and suggests programs and policies that fit into the County's overall strategy for reentry.



# WHO IS CAB?

- CAB is composed of 12 Voting Members and 3 Alternate Members, bringing expertise in workforce development, spiritual & behavioral health, reentry services, domestic violence prevention, support for crime survivors, correctional education, and public safety.
- The CAB serves as the community's voice in shaping how AB109 realignment funds are used locally, ensuring that programs effectively support individuals returning from incarceration while enhancing public safety.



## PURPOSE & FUNCTIONS OF CAB

We collaborate with the Community Corrections Partnership (CCP), offering insights and guidance to inspire meaningful changes that truly enhance our community.

Together, we're making a real impact!



Advocate for Increased  
Community Investments



Serve as a Spotlight



Engage with the Community

## WHAT IS AB109?

Assembly Bill 109 (AB 109), enacted in 2011, shifted the supervision of approximately 40,000 California state prisoners from state authorities to county oversight.

State prisons had high recidivism rates: 70% within three years and 50% within six months after release.

The purpose of AB109 was to address both of these conditions.

## WHAT IS THE COMMUNITY CORRECTIONS PARTNERSHIP (CCP)?

The state mandates that Community Corrections Partnerships (CCPs) manage the implementation of AB 109 funding and policies. The CCP is responsible for developing the AB 109 Operational Plan, drafting annual budgets, and formulating policies that require approval from the County Board of Supervisors. The Probation Chief leads the CCP, which includes representatives from various agencies:

- Superior Court
- District Attorney
- Public Defender
- Sheriff
- Chief of Police
- Victim's Advocate
- Head of the County Department of Social Services
- Head of the County Department of Mental Health
- Head of the County Department of Employment
- Head of the County Alcohol & Substance Abuse Programs
- Head of the County Office of Education
- County Supervisor, or a designee of the Board of Supervisors (BOS)
- CBO Representative specializing in rehabilitation for individuals with criminal histories.

## OUR WORK

### AB 109 BUDGET TRANSPARENCY & REPORTING

- Advocated for policy improvements to enhance transparency in county agency spending.
- Established thresholds for reporting overspending and underspending.
- Implemented improved budget reporting policy with a detailed breakdown of subcontracted services.

### FUNDING FOR COMMUNITY PROGRAMS

- Successfully protected Community-Based Organizations (CBOs) from mid-year budget cuts.
- County agencies agreed to absorb budget adjustments for FY 2021-22.
- Recommended a four-year contract for the West County Reentry Resource Center by 2025.
- Proposed a 3% cost-of-living adjustment (COLA) for CBOs in the FY 2022-23 contract cycle.

## OUR WORK

### ADVANCEMENT OF EFFECTIVE REENTRY SERVICES

- Received status updates on contracted reentry services from CBOs.
- Continued support for the expansion of the Office of Reentry & Justice (ORJ).
- Maintained Ambassador program for direct communication with county leadership.
- Produced policy memo for housing services with an equity focus:
- Prioritized funding for individuals with disabilities in the justice system.
- Expanded county employment opportunities for justice-involved individuals.

# WHY SHOULD YOU GET INVOLVED IN CAB?

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YOUR VOICE IS IMPORTANT!

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If you care about community safety and improving our justice system, we invite you to apply!

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Your involvement can help shape the future and impact our community in meaningful ways.

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Connect with others by sharing your experiences and insights. Participate actively in exchanging ideas to encourage growth and collaboration.

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Report to The Board of Supervisors

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Participate in Valuable Meetings Beyond Our County!

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Get involved and make a difference! Volunteer to help support a community in need.

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Join us in recruiting passionate individuals to serve on the CAB Board!

# GET INVOLVED AB 109 CAB



CAB meets on the 2<sup>nd</sup> Thursday of the month-10 AM to Noon.



Meetings are open to the public. Any member of the public can attend in person or via Zoom



Active Subcommittees where members engage:



Programs & Services



Policy & Budget



Outreach & Community Engagement



## GET INVOLVED AB 109 CAB

- CAB is always open to welcoming new members who want to join our team. If you're interested, we'd love to hear from you!
- If you care about keeping our communities safe, helping people transition back into society, and improving our justice system, we invite you to apply!
- Applications are accessible through the Contra Costa County Office of Reentry and Justice website.

## CONTACT Us



**Contra Costa County  
Office of Reentry &  
Justice**



**Phone: (925) 313-4135**



**Email:  
[admin@orj.cccounty.us](mailto:admin@orj.cccounty.us)**



THANK YOU!

# Community Presentation Outline

Here is an outline for a presentation about the Contra Costa County Community Advisory Board on Realignment (CAB). This outline is designed to be adaptable and can be used for various audiences, from community groups to local leaders.

## Slide 1: Introduction

- **Title:** The Contra Costa County Community Advisory Board on Realignment (CAB)
- **Subtitle:** What We Do and Why It Matters
- **Presenter:** Your Name and Title
- **Image:** A friendly, professional photo of a diverse group of people (representing the community) or a logo of the CAB.

## Slide 2: Our Purpose

- **Header:** Who We Are & Our Mission
- **Body:**
  - Explain what the CAB is: A group of community members dedicated to advising the Community Corrections Partnership (CCP) Executive Committee.
  - State the mission: To ensure that the community's voice is heard in the implementation of public safety realignment.
  - Highlight the importance of the work: We work to promote effective, safe, and just outcomes for individuals on probation and parole and their communities.

## Slide 3: Why We Need You

- **Header:** Get Involved: Your Voice Matters
- **Body:**
  - Explain the importance of community input.
  - Emphasize that the CAB's work is most effective when it reflects the diversity of the community.

- Mention the impact of getting involved.

## Slide 4: Key Initiatives & Success Stories

- **Header:** Our Impact in the Community
- **Body:**
  - Briefly highlight one or two recent initiatives or projects the CAB has worked on. (e.g., "Advised on a new re-entry program," "Supported a partnership with a local non-profit").
  - Share a brief, anonymous success story that shows the real-world impact of the work.

## Slide 5: How to Join Us

- **Header:** Join the CAB
- **Body:**
  - Explain the process for joining the CAB (e.g., application, interview).
  - Provide clear contact information for those interested (e.g., website link, email address).
  - Highlight the commitment required (regular attendance, a willingness to learn and participate).

## Slide 6: Q&A and Thank You

- **Header:** Questions & Get in Touch
- **Body:**
  - Open the floor for questions.
  - Provide your contact information (email, phone number).
  - End with a thank you and an invitation to visit your tabling booth.

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## Tabling Event Plan

A successful tabling event is about making a great first impression and being prepared. Here's a plan to help you set up and engage with the community.

## Before the Event

- **Materials:**
  - A banner with the CAB logo and name.
  - Brochures or flyers with information about the CAB, its mission, and how to join.
  - A sign-up sheet to collect names and email addresses for those who want to learn more.
  - A few brief success stories or testimonials that you can share verbally.
  - Business cards for key members or a general CAB contact.
- **Setup:**
  - A clean, organized table.
  - Two chairs behind the table.
  - Arrange materials neatly for easy access and visibility.
- **Team:**
  - Assign two board members per shift. This ensures there's always someone to answer questions and allows for breaks.

## During the Event

- **Engagement:**
  - Stand up and be approachable.
  - Start conversations with a friendly question like, "Hi, are you familiar with the work of the CAB?"
  - Have a 30-second "elevator pitch" ready that explains the board's purpose and its importance.
  - Actively listen to community members' questions and concerns.
- **Recruitment:**
  - If someone shows interest, give them a flyer and encourage them to sign the sign-up sheet.
  - Briefly explain the commitment and the application process.



## After the Event

- **Follow-up:**
  - Send a thank you email to everyone on the sign-up list.
  - Include links to the CAB's website and application forms.
  - Offer to answer any further questions.
- **Debrief:**
  - Meet with the tabling team to discuss what went well, what could be improved, and any common questions or feedback you received. This helps you refine your approach for future events.

This structured approach will ensure you make a strong impression and effectively recruit new, passionate community members.

## Tabling Event Checklist: A Step-by-Step Guide for CAB Members

This checklist is designed to help you prepare for, execute, and follow up on a successful tabling event for the Contra Costa County Community Advisory Board on Realignment (CAB). It's a "how-do-I" and "to-do" list to ensure you are confident and effective in your role.

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### Part 1: Preparation (Before the Event)

- **Review Event Details:**
    - Confirm the date, time, and location of the event.
    - Know the specific shift(s) you are assigned to.
    - Check for any specific instructions, such as attire or parking information.
  - **Gather Materials:**
    - Ensure you have a copy of the CAB brochure or flyer to hand out.
    - Bring a sign-up sheet and pens to collect contact information from interested community members.
    - Make sure you have a few business cards or a single contact card for the board.
    - If applicable, bring any visual aids like a small banner or poster.
  - **Know Your Pitch:**
    - Practice a 30-second summary of what the CAB is, its purpose, and why community involvement is important.
    - Familiarize yourself with the key facts about the board (e.g., how often you meet, the mission, and a recent success story).
    - Be ready to answer common questions like "What does the CAB do?" and "How can I join?"
  - **Coordinate with Your Team:**
    - Confirm with your fellow board member(s) who will be at the table with you.
    - Decide who will be the primary greeter and who will handle the materials.
- 

### Part 2: Execution (During the Event)

- **Set Up Your Table:**

- Arrive at least 15-20 minutes early to set up.
  - Arrange your materials neatly on the table.
  - Make sure your sign-up sheet is visible and easily accessible.
  - **Engage with the Public:**
    - **Stand up** or position yourself in front of the table to look approachable.
    - Make eye contact and offer a friendly greeting.
    - Use your practiced "elevator pitch" to spark conversations.
    - Listen actively to any questions or feedback from the public.
    - Don't be afraid to say, "That's a great question, but I'm not sure of the exact answer. If you sign our sheet, we can follow up with you."
  - **Collect Information:**
    - Always have the sign-up sheet ready to capture the names and email addresses of interested individuals.
    - Explain what the sign-up is for and what they can expect (e.g., "We'll send you an email with information about how to apply").
  - **Stay Professional:**
    - Keep your phone away and avoid distractions.
    - Be respectful and polite, even if you encounter someone who is not interested or has a different opinion. Avoid arguments.
    - Keep your table organized throughout the event.
  - **Take Down:**
    - Ensure all materials are collected and packed away safely.
    - Check with the event organizer to see if they need any assistance with a post-event check-in.
- 

## Part 3: Follow-Up (After the Event)

- **Debrief:**
  - Immediately after the event, or within 24 hours, discuss with your fellow board member what went well and what could be improved for next time.
  - Consolidate the information from the sign-up sheet.
- **Submit Information:**
  - Send the sign-up sheet to the designated person on the board (e.g., the Outreach Subcommittee Chair or a staff liaison).
  - Share any notable feedback or questions you received.





# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 25-3730

**Agenda Date:** 9/11/2025

**Agenda #:** 7.

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Advisory Board: Community Advisory Board on Public Safety  
Subject: Update to the Community Corrections Partnership (CCP)  
Presenter: Nicole Green, CAB Chair

**Information:**

Discuss CAB Update to the Community Corrections Partnership (CCP).

**Referral History and Update:**

The Community Advisory Board (CAB) provided an annual update to the Community Corrections Partnership (CCP), highlighting recent activities, ongoing initiatives, and progress on key programs. The update aimed to inform the CCP about CAB's engagement efforts, feedback from the community, and recommendations for supporting justice-involved individuals.

**Recommendation(s)/Next Step(s):**

CAB will summarize their year's work for CCP and provide an update at the upcoming meeting.

Contra Costa County Community Corrections Partnership  
FY 2025/26 AB109 Budget Proposal Form

Department: Community Advisory Board (CAB) - AB 109 Community Programs

Description of Item	Program/Function	Ops. Plan Item #	2024/25 Funding Allocation <sup>1</sup>		2025/26 Baseline Request <sup>2</sup>		2025/26 Program Modification Request <sup>3</sup>		2025/26 Total Funding Request	
			Current Allocation	FTEs	Funding Request	FTEs	Funding Request	FTEs	Total Funding Request	FTEs
<b>SALARY AND BENEFITS</b>									-	-
<b>Subtotal</b>			-	-	-	-	-	-	\$ -	-
<b>OPERATING COSTS</b>									-	-
Contracts		6.2	6,717,351		7,000,000				7,000,000	
Voice Quarterly Newsletters		6.3	20,000		20,000				20,000	
CAB Operating Expenses		6.3	3,000		3,000				3,000	
									-	-
<b>Subtotal</b>			6,740,351		7,023,000		-		\$ 7,023,000	
<b>CAPITAL COSTS (ONE-TIME)</b>									-	-
									-	-
<b>Subtotal</b>			-		-		-		-	
<b>Total</b>			\$ 6,740,351	-	\$ 7,023,000	-	\$ -	-	\$ 7,023,000	-

1. FY 2024/25 Funding Allocation reflects the FY 2024/25 Board of Supervisor's approved AB 109 budget.

2. FY 2025/26 Baseline Request should reflect the cost of continuing FY 2024/25 programs in FY 2025/26 dollars.

3. FY 2025/26 Program Modification Request should reflect proposals for the cancellation of existing programs and/or funding of new programs for FY 2025/26.



## **Contra Costa County Community Corrections Partnership FY 2025/26 AB109 Budget Program Narrative Form**

### **Department: Community Advisory Board (CAB) - AB 109 Community Programs**

#### **PROGRAM NARRATIVE:**

The Community Advisory Board budget represents a vital component of the County's effort to reduce recidivism. Investments in the community programs included in CAB's budget have not only emerged as essential elements of the County's reentry system, but the programs that they fund have become beacons of hope and opportunity for the County residents that participate in these programs. Furthermore, the County's support of the programs and initiatives included in the CAB Budget have paved the way for the development of innovative approaches to improving public safety (Reentry Success Center and Reentry Network), communication to stakeholders regarding the County's reentry efforts (seasonal VOICE newsletter), and information sharing and tracking among partners (Salesforce based data system).

#### ***FY 2025/26 Baseline Request***

For FY 25/26, the ORJ will be issuing a round of RFPs for all of the community programs for public bidding.

The recommended amounts of ongoing funding are as follows:

Center/Network Joint Communications Strategy \$20,000

CAB expenses \$3,000

#### ***FY 2025/26 Program Modification Request***





# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 25-3731

**Agenda Date:** 9/11/2025

**Agenda #:** 8.

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Advisory Board: Community Advisory Board on Public Safety  
Subject: Ambassador Program Guide and Meeting Assignments  
Presenter: Demetria Lawrence, OCEC Chair

### Information:

Review the Ambassador Program Guide and outreach schedule, and update on efforts.

### Referral History and Update:

The Community Advisory Board's OCEC Subcommittee has updated the Ambassador Guide. Members will review the revised Ambassador Program Guide and updated meeting assignments to coordinate and organize meetings with the County's Community Corrections Partnership, Board of Supervisors, and other key County representatives. These meetings are intended to provide updates on past initiatives and to discuss CAB's priorities and goals for the rest of the year.

### Recommendation(s)/Next Step(s):

Review and provide feedback on the Ambassador Program Guide and meeting assignments before scheduling and facilitating meetings.

**CAB  
AMBASSADOR PROGRAM  
GUIDE**

# **CAB Ambassador Program Guide**

## **Table of Contents**

1. Ambassador Program Overview and Structure
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5. Sample Thank You Email
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## CAB AMBASSADOR PROGRAM

### PROGRAM OVERVIEW:

The CAB Ambassadors Program (CAP) was established in 2016 to strengthen communication between the Community Advisory Board and key decision-makers. As an AB109 Community Advisory Board member, you serve as an ambassador for our work in the community, representing the board when meeting with county supervisors, community organizations, and other stakeholders.

The program serves two essential purposes:

1. **Creating Communication Channels:** CAP establishes direct communication between CAB and those who vote on CAB's proposals. Ambassadors gather valuable insights about departmental and elected officials' priorities through regular engagement while sharing CAB's annual focus areas. This ongoing dialogue ensures mutual understanding and builds collaborative relationships.
2. **Mobilizing Support:** CAP builds support for significant CAB recommendations, particularly those addressing complex or potentially challenging issues. Ambassadors meet with each stakeholder annually to discuss priorities and build understanding before critical end-of-year voting processes.

### Program Structure

CAB members collectively develop recommended talking points to guide discussions with Community Corrections Partnership members and County Supervisors. The program operates through carefully assigned Ambassador pairs consisting of a Lead and a Second who function as a coordinated team. The Office of Reentry & Justice (ORJ) reviews all assignments to ensure compliance with Brown Act requirements.

This guide provides the tools and information you need to effectively communicate our board's priorities, gather valuable feedback, and build strong partnerships across the community to support successful reintegration efforts.

### Your Role as an Ambassador

As a CAB ambassador, you:

- Represent the collective voice of the advisory board, not just personal opinions
- Build relationships with key stakeholders and community partners
- Educate others about AB109 and its local implementation
- Gather community feedback and concerns to bring back to the board
- Help identify potential partnerships and resources

## Tips for Conducting Successful Meetings

### Before the Meeting

1. **Prepare thoroughly**
  - Briefly research the organization or official you're meeting with
  - Review relevant data and recent CAB discussions
  - Prepare concise handouts/notes with key information
  - Confirm meeting logistics (time, location, attendees)
  - Be prepared to share any approved board materials

## **2. Set clear objectives**

- Define 2-3 specific goals for the meeting
- Prepare an agenda and share it in advance if appropriate
- Anticipate questions and prepare thoughtful responses
- Know which decisions require full board approval

## **During the Meeting**

### **1. Make a strong first impression**

- Log into Zoom 5-10 minutes early
- Begin with a brief introduction of yourself and the board's role
- Thank them for their time and interest
- Start with common ground before addressing challenging topics

### **2. Communicate effectively**

- Use plain language, avoiding jargon and acronyms
- Balance facts and data with personal stories and examples
- Listen actively and take notes on feedback
- Be honest about what you know and don't know
- Offer to follow up on questions you can't immediately answer

### **3. Handle difficult conversations**

- Acknowledge concerns respectfully
- Focus on shared goals for community safety and successful reentry
- Use "we" language to emphasize a collaborative approach
- Redirect politically charged discussions to evidence-based outcomes
- Stay calm and professional if tensions arise

### **4. Close effectively**

- Summarize key discussion points and any agreements reached
- Clarify next steps and who is responsible for each
- Invite ongoing communication and feedback
- Thank them for their time and perspectives

## **After the Meeting**

### **1. Follow through**

- Send a thank-you email summarizing key points and next steps
- Provide any additional information promised
- Share relevant feedback with the full board and/or chair
- Update your CAB Ambassador Meeting Report Out document
- Schedule follow-up communications as appropriate

## **Sample Talking Points: County Supervisors**

### **About AB109 Implementation**

- "Our county's AB109 implementation plan focuses on evidence-based practices to reduce recidivism while enhancing public safety."
- "The Community Advisory Board provides community perspective and oversight to ensure programs align with local needs."
- "Since implementation began in 2011, we've seen [insert local data point on positive outcomes]."
- "Our current priorities include [list 2-3 board priorities]."



## **Funding and Resources**

- "AB109 funding has allowed our county to develop innovative programs such as [specific local examples]."
- "We continuously evaluate program effectiveness to ensure responsible use of taxpayer dollars."
- "The advisory board reviews data to identify successes and areas needing improvement."

## **Community Impact**

- "Effective reentry services benefit everyone by reducing crime, strengthening families, and creating taxpaying citizens."
- "Our community-based approach addresses the root causes of recidivism, including housing instability, unemployment, and untreated mental health issues."
- "The board includes diverse community voices, including [examples of board composition]."
- "We're seeing promising results in [specific outcome area], with [specific data point]."

## **Requests and Recommendations**

- "Based on our current priorities, we recommend [specific policy or program recommendation]."
- "We invite you to attend our upcoming community forum on [topic] to hear directly from program participants and providers."
- "We'd appreciate your support for [specific initiative or funding request] in the upcoming budget cycle."
- "We see an opportunity to leverage county resources by partnering with [specific organization or department]."

## **Sample Talking Points: Community Organizations**

### **Partnership Opportunities**

- "The Community Advisory Board seeks community partners who can help address gaps in our reentry continuum."
- "Your organization's expertise in [specific area] could significantly benefit individuals transitioning back to the community."
- "We can connect you with the AB109 program manager to discuss potential collaboration or funding opportunities."
- "Together, we can create stronger pathways to successful community reintegration."

### **Information Sharing**

- "We'd value your perspective on how realignment has affected your clients or community."
- "The advisory board is currently focusing on [specific issue], and we'd appreciate your insights."
- "We can present to your staff or clients about available reentry resources."

### **Community Education**

- "Many community members misunderstand who AB109 serves – these are non-violent, non-serious, non-sexual offenders returning to our community."
- "Research consistently shows that stable housing, employment, and treatment significantly reduce recidivism."
- "Successful reintegration benefits everyone through increased public safety, family stability, and community wellbeing."
- "Community support is essential for successful reentry – isolation and stigma increase the risk of reoffending."

## **Addressing Concerns**

- "Public safety remains our top priority, which is why we emphasize supervision and support services."
- "We welcome community feedback and incorporate it into our recommendations to the Community Corrections Partnership."

## Effective Communication Strategies

### Telling the AB109 Story

- Use a balanced approach that acknowledges both challenges and successes
- Share specific examples and success stories (with appropriate permissions)
- Connect realignment to broader community benefits
- Use visual aids when possible (simple charts, infographics)
- Personalize without compromising confidentiality

### Representing Diverse Perspectives

- Acknowledge the range of views represented on CAB
- Focus on areas of consensus when speaking officially
- Clarify when you're sharing personal views vs. CAB positions
- Recognize the different impacts of criminal justice policies across communities
- Invite diverse stakeholders to board meetings to share their perspectives directly

### Discuss CAB priorities and the goals of subcommittees

- **Current Priorities:** [Discuss current CAB priorities]
- **Success Metrics:** [Discuss 2-3 positive outcome measurements]
- **Challenges:** [Discuss 2-3 ongoing challenges]
- **Local Impact:** [Discuss 2-3 key local statistics about AB109 population and outcomes]
- **Services:** [Discuss key services funded through AB109]

## Ambassador Dos and Don'ts

### Do:

- Represent the board's official positions accurately
- Listen more than you speak when gathering community input
- Bring community concerns back to the full board
- Focus on data and evidence-based practices
- Acknowledge both successes and challenges honestly
- Coordinate with the board chair before major presentations

### Don't:

- Make promises or commitments without board approval
- Share confidential information about specific cases or individuals
- Criticize other agencies or officials publicly
- Present personal opinions as board positions
- Engage in partisan political discussions when representing the board
- Speak to the media without proper authorization

### Resources for Ambassadors

- Office of Reentry and Justice website
- Annual report executive summary
- CAB PowerPoint presentation (customizable)
- Success stories (with appropriate releases)
- Schedule of upcoming community events and meetings

### Feedback Loop

After representing the board at meetings or events:

1. Complete the External Meeting Report Form
  2. Share key takeaways at the next board meeting
  3. Submit any new community contacts to OCEC
  4. Identify any needed updates to talking points or materials
  5. Mentor new board members in ambassador activities
- 

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## Sample Email template for CAB Ambassadors to request a Zoom meeting:

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**Subject:** AB109 Community Advisory Board - Request for Meeting on Funding Priorities

Dear [Recipient Name],

I hope this email finds you well. As a member of the AB109 Community Advisory Board (CAB) Ambassador program, my colleague, [Colleague Name], and I would like to schedule a 45-minute Zoom meeting with you to discuss our work related to the AB109 Community Advisory Board for [priorities for the current year].

Purpose of Meeting:

- Provide a brief overview of the CAB Ambassador program
- Share updates on our current initiatives
- Request your valuable feedback on four key priority areas: [list the priorities for the current year]
  1. Housing
  2. Behavioral health
  3. Employment
  4. Pre/post-release services

Your insights would greatly contribute to our efforts in ensuring effective resource allocation and program development for returning community members.

Potential Meeting Dates: Please share your availability in the next few weeks for any of the following time frames.

- [Date Option 1]: Between [time range]
- [Date Option 2]: Between [time range]
- [Date Option 3]: Between [time range]

If these dates don't work for your schedule, please suggest alternatives that would be more convenient for you. Additionally, if you prefer that another individual from your office attend in your place, please let us know, and we'll be happy to coordinate with them directly.

We appreciate your consideration. We look forward to connecting and discussing these important community matters.

Best regards,

[Your Name]  
AB109 Community Advisory Board Ambassador  
Phone: [Your Phone Number]  
Email: [Your Email Address]

---

## Sample Email template for CAB Ambassadors to confirm a Zoom meeting:

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**Subject:** Confirming Our Meeting - CAB Ambassador Program Discussion

Dear [Name/Title],

Thank you for agreeing to meet with us regarding the Community Advisory Board (CAB) Ambassador Program. We look forward to our conversation about how we can collaborate to support AB109 reentry services in Contra Costa County.

Meeting Details:

- Date: [Insert Date]
- Time: [Insert Time]
- Location: [Insert Location/Zoom Link]

During our time together, [CAB Member Name] and I will share an overview of CAB's recent work and would love to hear your thoughts on our four key priority areas [list the priorities for the current year]:

1. Housing services for justice-involved individuals
2. Behavioral health support
3. Employment opportunities for the reentry population
4. Pre/post-release engagement services

We're particularly interested in learning about your current priorities and exploring how CAB might support your initiatives moving forward.

If you need to reschedule or have any questions before we meet, please don't hesitate to reach out to me at [phone number] or [email address].

We appreciate your time and look forward to this important conversation.

Best regards,

[Your Name]  
AB109 Community Advisory Board Ambassador  
[Phone Number]  
[Email Address]

---

# CAB Ambassador Meeting Outline

## Pre-Meeting Preparation

- [ ] Lead and Co-Lead meet beforehand to coordinate approach
- [ ] Review interviewee's background/webpage
- [ ] Prepare questions specific to their role/department
- [ ] Bring materials: notepads, CAB overview materials
- [ ] Log In 5-10 minutes early

---

## OPENING (5 minutes)

### LEAD: Introductions & Welcome

- "Good [morning/afternoon], thank you for taking the time to meet with us today."
- "I'm [Name], and this is my colleague [Co-Lead Name]. We're both members of the Community Advisory Board."
- **Allow opportunity for them to introduce themselves and any staff present**

### LEAD: Establish Meeting Purpose

- "We're here to establish a direct line of communication between CAB and your office."
- "Our main goals today are to:
  - Share an overview of CAB's current work and priorities
  - Learn about your priorities and initiatives
  - Explore how CAB might support your work
  - Get your feedback on our key focus areas"
- "Please feel free to jump in with questions or comments at any time."
- "Before we dive in, are there any specific priorities or issues you'd like to discuss or bring to our attention?"

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## CAB OVERVIEW (8-10 minutes)

### CO-LEAD: CAB Mission & Accomplishments

- "Over the past several years, CAB has worked to realize the goals of AB 109 Public Realignment by advocating for increased community-based reentry services and supporting expansion of our reentry system."
- **Key Accomplishments:**
  - Successful funding increases for community-based housing, legal aid, and employment services
  - New expense reporting templates
  - Strengthened pre-release transition planning
  - Permanent creation and expansion of the Office of Reentry and Justice

### CO-LEAD: CAB's Four Pillars

"Our approach to policy rests on four core principles:

1. **We want to invest in what works**
2. **We believe true justice requires social justice**
3. **We believe incarceration should serve as a last resort**
4. **We believe safety for all depends on justice for all"**

### LEAD: Recent Major Project

- "This year, CAB's Policy & Budget Subcommittee was tasked by the Community Corrections Partnership and supported by the Board of Supervisors to develop recommendations for a one-time \$15M allocation from AB 109 excess funds."
- "We worked extensively with departments and organizations across the county through workgroups and presentations."
- "This collaborative approach included partners like H3, Behavioral Health, Rubicon, WIOA, Sheriff's Office, DA, Public Defender's Office, and many others."

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## PRIORITY AREAS DISCUSSION (10-15 minutes)

### CO-LEAD: "We'd like to share our four key priority areas and get your feedback:"

#### Priority Area #1: HOUSING

- Additional countywide CORE teams for homeless reentry population
- Expanded housing supports following H3's 1-2-4 framework (interim, permanent, homelessness prevention)
- **"What are your thoughts on housing challenges for the reentry population in your area/department?"**

**LEAD: Priority Area #2: BEHAVIORAL HEALTH\*\***

- Countywide on-demand mobile outreach for behavioral health resources
- Additional Community Support Workers (peer support specialists) for field-based services
- **"How do you see behavioral health needs impacting the populations you serve?"**

**CO-LEAD: Priority Area #3: EMPLOYMENT SERVICES\*\***

- Countywide employment pathway for reentry participants in county positions
- Job training workshops and on-the-job training
- Pre-release employment services and job placement support
- Clean slate program for record clearing
- **"What employment barriers do you see, and how might we address them together?"**

**LEAD: Priority Area #4: PRE/POST-RELEASE SERVICES\*\***

- Guaranteed Income pilot program for justice-involved individuals
- Gap-filler services including:
  - 24/7 transportation and mentoring services
  - Extended service hours (weekends/after hours)
  - Language services expansion
  - Enhanced services for women
- Interim Bridge Housing coordinated by CORE teams
- **"What gaps do you see in current pre and post-release services?"**

---

**STAKEHOLDER INPUT & DISCUSSION (8-10 minutes)**

**LEAD: Open Discussion**

- "What priorities or initiatives are you currently focused on that align with these areas?"
- "How can CAB support your work or collaborate on shared goals?"
- "What challenges are you seeing that we should be aware of?"
- "Are there other community partners we should be connecting with?"

**CO-LEAD: Alignment & Next Steps**

- "Our recommendations will be going before the Board of Supervisors for consideration."
- "How can we ensure our work complements and strengthens what you're already doing?"

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**CLOSING (3-5 minutes)**

**CO-LEAD: Appreciation & Follow-up**

- "We really appreciate you taking the time to meet with us. This has been incredibly valuable."
- "Your insights about [mention specific feedback they provided] will definitely inform our ongoing work."

**LEAD: Ongoing Partnership**

- "Please don't hesitate to reach out if there's ever a need for clarification or if CAB can provide support for your initiatives."
- "The fact that you made time for this meeting demonstrates your commitment to this important work."
- "We're excited about the possibility of continued collaboration as we work to make Contra Costa County a better place for everyone."

**Both: Contact Information Exchange**

- Provide CAB contact information
  - Confirm best way to reach them for follow-up
  - "Thank you again for your partnership."
-



## POST-MEETING ACTION ITEMS

- ☐ Complete meeting notes within 24 hours
  - ☐ Share key insights with CAB at the next board meeting
  - ☐ Follow up on any commitments made
  - ☐ Send thank you email within 2 business days
  - ☐ Schedule any requested follow-up meetings
- 

## During the meeting, be sure to take notes on the following:

- Key priorities they mentioned
- Specific feedback on CAB's priorities
- Collaboration opportunities identified
- Follow-up actions needed
- Contact information for key staff
- Important dates or deadlines mentioned

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## Sample Email template: Thank you (post-meeting)

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**Subject:** Thank You - CAB Ambassador Program Meeting

Dear [Name/Title],

Thank you for taking the time to meet with [CAB Member Name] and me [yesterday/on Date]. Your insights about [specific topic discussed or priority mentioned] were particularly valuable, and we appreciated learning more about [specific initiative or concern they mentioned].

The conversation reinforced the importance of CAB maintaining open communication with partners like you, who are working to improve outcomes for justice-involved individuals in our community. Your perspective on [mention specific feedback they provided related to housing/behavioral health/employment/pre-post release services] will inform our ongoing work.

As we discussed, CAB remains committed to supporting initiatives that align with our shared goals of reducing recidivism and strengthening reentry services. We'll be sure to keep you updated on [any specific follow-up items discussed], and please don't hesitate to reach out if there are ways CAB can support your work.

We look forward to continuing this partnership and working together to make a positive impact for the reentry population in Contra Costa County.

Thank you again for your time and collaboration.

Warm regards,

[Your Name]  
[Your Title/Role]  
CAB Member  
[Phone Number]  
[Email Address]

---

### Notes:

- Customize bracketed placeholders with specific information
- Add specific meeting outcomes or commitments to the thank you email
- Include any relevant attachments or follow-up materials as needed
- Adjust meeting duration in confirmation email based on your planned agenda

## EXAMPLE SUMMARY OF MEETING NOTES

- Applauded CAB work in strengthening ties across county departments and CBOs
- Recommend bringing law enforcement into some conversations so we can address issues that lead to incarceration that may be preventable.
- One area I would like to see us learn more about is its pathways for AB109 individuals to get connected back to the education pipeline.
- Supervisor Carlson explored the idea of supporting the families of AB109 individuals.
- One recommendation was to develop training or interactive videos for county staff to walk a day in the shoes of those they serve.

## External Meeting Report - Key Results

### Report to CAB After Member Participation in an External Meeting SAMPLE REPORT OUT – CAB

#### AMBASSADOR MEETING:

Group Name	Supervisor Burgis	Date	November 3, 2021
Location	Zoom Call	Time	3:15 PM
Purpose	Update the Supervisor of CAB's Proposals & Activities		

#### MEETING HIGHLIGHTS

- In attendance were Jon'Ta Davenport (Lead) & Crawford Carpenter (Second)
- Her assignments as a County Supervisor have not been in the Criminal Justice arena. They are learning about this area.
- Develop a relationship with Alicia Nuchols (925 655 2335) in her office who watches various areas such as this. She can assist us with priorities for the Supervisor's District
- We should look into Measure X money. It allows receiving agencies to be creative with the use of that money. It would be most helpful if we could assist the county in finding funding for various initiatives.
- Public Safety is a key issue for her District. We should frame our messaging to those we are seeking assistance from stressing that our programs save considerable money by not investing it in the prison system
- She feels we can give people HOPE by stressing accountability
- As far as transparency, it would be helpful to provide a model from a county that's engaging in transparency in an effective manner. We should keep in mind that there are limits as to what can be reasonably accomplished. Our emphasis should not be on coming in after the fact, but on being proactive with measures that can be adequately planned for
- Three areas that are priorities for her District are:
  - Housing
  - Mental Health
  - Homelessness

#### ACTION REQUESTED OF FULL CAB

- Note comments above regarding providing a model of successes

#### IMPORTANT DATES

- N/A

#### ATTACHMENTS

- N/A

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*Last Updated: June 2025*

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# 2025 CAB Ambassadors Program Member Assignments

Community Corrections Partnership (CCP) Select Members											Board of Supervisors- District				
CAB Member	CAO	Court	H3	Behavioral Health	District Attorney	EHSD	LEA	Probation	Sheriff's Office	Public Defender	1 Gioia	2 Andersen	3 Burgis	4 Carlson	5 Scales - Preston
Nicole	1st	1st				1st									
Rena H.			2nd	2nd						2nd					
Gloribel					1st			2nd			1st				
Justin			1st										1st		2 <sup>nd</sup>
Rena M.		2nd				2nd	2nd								
Traci					2nd							2nd		1st	
Alexandria				1st					2nd			1st			
Demetria							1st			1st				2nd	
Tiffany									1st		2nd				1st
Wilanda	2nd							1st					2nd		
Briana				3rd				3rd		3rd					

1<sup>st</sup> = Lead

2<sup>nd</sup> = Second

3<sup>rd</sup> = Third

## Standing Committee Assignments

**Policy & Budget:** Justin Van Zerber; Traci Simpson; Briana Lucca

**OCEC:** Demetria Lawrence; Alexandria Van Hook; Gloribel Pastrana

**Programs & Services:** Rena Hurley; Rena Moore, Tiffany Anaya, Wilanda Hughes

## External Meeting Report - Key Results

### Report to CAB After Member Participation in an External Meeting

#### CAB AMBASSADOR MEETING:

Group Name	Supervisor Candace Andersen, District II, Board Chair	Date	July 30th, 2025
Location	District II Field Office	Time	2pm
Purpose	Identify Gaps and discuss priority areas of CAB		
Attendees	Alexandria Spearman (Van Hook), Traci Simpson, Field Rep. Jill Ray		

#### MEETING HIGHLIGHTS



- Supervisor Andersen is well informed and engaged in conversations and actions connected to the priority areas the CAB is responsible for promoting
- Her beautiful weekly e-newsletter is positioned to guide her constituents to 211 and their newly updated services along with a variety of services that reach our population.
- She listed several county projects and services that have been helpful to her district, which serves as an informational hub within the county, i.e: Familiar Faces, Discovery Counseling Center, etc.
- Supervisor Andersen's main concern within our areas is the gap between employment and best financial practices. She suggests a financial literacy component that will fill the space between receiving employment and managing finances to become and remain stable. Pre- and/or post-release options for all ages, especially 18-25.
- She finalized her support by noting that CAB can submit events and information to her office for distribution in her e-newsletter anytime.

#### ACTION REQUESTED OF FULL CAB

- Consider financial literacy component for pre- and post-release

#### IMPORTANT DATES

- N/A

#### ATTACHMENTS

- N/A



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 25-3732

**Agenda Date:** 9/11/2025

**Agenda #:** 9.

---

Advisory Board: Community Advisory Board on Public Safety  
Subject: Reports from CAB Subcommittees & External Meetings  
Presenter: Nicole Green, CAB Chair

### Information:

Review and discuss reports from CAB Subcommittees and external meetings.

### Referral History and Update:

The proposed reports from CAB Subcommittees and external meetings are intended to strengthen communication and collaboration between the Community Advisory Board (CAB), its Subcommittees (Programs & Services, Policy & Budget, and Outreach & Community Engagement), other County advisory bodies (such as the Community Corrections Partnership, Public Protection Committee, and Measure X CAB), and the broader community. These reports aim to enhance transparency by offering regular updates on Subcommittee activities and sharing key insights from external meetings.

### Recommendation(s)/Next Step(s):

Receive updates and reports from CAB Subcommittees and representatives attending external meetings.

## Report from a Committee Meeting of the CAB – Outreach & Community Engagement Subcommittee (OCEC)

Group Name	Outreach & Community Engagement Subcommittee (OCEC)	Date	8/26/25
Chair	Demetria Lawrence	Time	2:00PM-3:30PM
Recorder	Gariana Youngblood	Location	50 Douglas Drive. Martinez, CA

### MEETING ATTENDED BY THE FOLLOWING

Nicole Green	Alexandria Van Hook	Staff: Gariana Youngblood

### MEETING HIGHLIGHTS

- Reviewed the CAB Overview Presentation
- Reviewed CAB Outreach Budget Proposal
- Discussed outreach and recruitment efforts
- Rescheduled CAB OCEC's September meeting

### NEXT STEPS

- Review Outreach & Community Engagement Presentation
- Review CAB Outreach Budget Proposal
- Discuss CAB strategies for recruitment & outreach
- Discuss CAB OCEC meeting schedule

### ACTION REQUESTED OF FULL CAB

- Review CAB application expectations, onboarding document, and interview questions.

### IMPORTANT DATES

- Next CAB Outreach & Community Engagement Subcommittee Meeting is Monday, September 15, 2025, at 2 p.m.

#### ATTACHMENTS

- Applicant Expectations
- Interview Questions
- New Member Orientation

## **Contra Costa County Community Advisory Board on Public Safety**

### **Applicant Expectations**

OCEC or the Committee staff will email applicants the expectations before the interview. During the interview, OCEC will ask the applicant if they have any questions regarding the expectations of CAB members.

#### **Overview:**

The Community Advisory Board (CAB) plays a vital role in implementing AB109 Public Safety Realignment in our county. As a volunteer member, you will offer community perspectives and suggestions on strategies, programs, and services that promote the successful reentry of formerly incarcerated individuals while improving public safety.

#### **Time Commitment**

- Attend monthly board meetings (2 hours, held on the second Thursday of each month from 10am to 12pm)
- Participate in at least one subcommittee and assist in completing projects. (requires approximately 3-5 hours per month)
- Review meeting materials in advance (approximately 1-2 hours of preparation per meeting)
- Attend annual retreat (3-4 hours)
- Attend community events selected by CAB (2-3 hours per event)
- Commit to 3-year term of service
- Attend at least 2-3 of the CCP meetings virtually (approximately 1-2 hours)

#### **Responsibilities**

- Provide guidance and recommendations on AB109 implementation strategies
- Represent diverse stakeholder perspectives in the decision-making process
- Review program performance data and outcomes
- Identify service gaps and community needs related to reentry
- Serve as a liaison between the community and criminal justice agencies
- Assist in developing annual priorities and funding recommendations

- Participate in review panels for reentry-related county-based funding opportunities
  - Participate in site visits to funded programs when applicable (approximately 2-4 visits annually)
  - Attend relevant trainings to stay informed on best practices and emerging issues
- 

*Document Last Updated: June 2025*

## **Contra Costa County Community Advisory Board on Public Safety**

### **Applicant Interview Questions**

#### **Overview**

OCEC will select 5-10 questions for each applicant. The OCEC Vice Chair will record which questions were asked for the CAB to review when considering the applicant's CAB application. CAB Application Interview Questions should not be listed on the OCEC agenda when reviewing CAB applications for new membership.

#### **Background and Experience**

1. What motivated you to apply for the AB109 Community Advisory Board position?
2. How do you understand AB109 (Public Safety Realignment) and its impact on our community?
3. What personal or professional experiences have you had with the criminal justice system, rehabilitation programs, or community reentry services?
4. How are you connected to the community this board serves?

#### **Knowledge and Perspectives**

5. What do you see as the biggest challenges facing formerly incarcerated individuals returning to our community?
6. How would you describe the balance between public safety concerns and rehabilitation needs?
7. What local resources or programs are you familiar with that support successful reintegration?
8. What gaps do you perceive in our current reentry services?

#### **Skills and Contributions**

9. What specific skills, knowledge, or perspectives would you bring to the advisory board?
10. How have you worked collaboratively in diverse groups to address complex community issues?



11. How would you gather input from community members who might be affected by AB109 policies?
12. What experience do you have reviewing data or program outcomes to inform recommendations?

### **Values and Approach**

13. How do you think about equity and fairness in the criminal justice system?
14. What role do you believe the community should play in supporting rehabilitation and reentry?
15. How would you approach disagreements about priorities or resource allocation on the board?
16. What does success look like to you regarding AB109 implementation in our community?

### **Commitment and Logistics**

17. What is your availability for board meetings, committee work, and community engagement activities?
18. How do you plan to balance this volunteer commitment with your other responsibilities?
19. Are you willing to participate in ongoing education about criminal justice reform and best practices?
20. Is there anything else you'd like us to know about your interest in serving on this advisory board?

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*Document Last Updated: April 2025*

## **Contra Costa County Community Advisory Board on Public Safety**

### **New Member Orientation**

1. AB109 Background and Purpose
2. Community Advisory Board Structure
3. Roles and Responsibilities
4. Meeting Procedures
5. Subcommittees
6. Key Stakeholders and Partners
7. Important Resources
8. First 90 Days Checklist
9. Contact Information

## **1. AB109 Background and Purpose**

### **What is AB109?**

Assembly Bill 109 (Public Safety Realignment Act) shifted responsibility for supervising certain lower-level offenders from state prisons and parole to county jails and probation. This legislation was designed to reduce prison overcrowding and recidivism through local control, supervision, and services.

### **Goals of Realignment:**

- Reduce state prison population
- Decrease recidivism through improved rehabilitation services
- Enhance public safety through better supervision and support
- Create cost-effective local solutions

[Review Community Advisory Board Retreat Annual Planning Presentation](#)

## **2. Community Advisory Board Structure**

### **Purpose:**

The Community Advisory Board (CAB) provides community input and oversight for implementing AB109, ensuring programs meet local needs and utilize effective practices.

### **Composition:**

- Community members (including formerly incarcerated individuals)
- Service providers

- Faith community representatives
- Business sector representatives
- Government agency representatives
- Victims' advocates
- Public health/behavioral health professionals

### **Reporting Structure:**

The CAB makes recommendations to the [Community Corrections Partnership \(CCP\)](#), which oversees the county's AB109 implementation plan. The CCP consists of the following:

#### **Ex-Officio Members:**

1. Chief Probation Officer (Chair)
2. Presiding Judge (or designee)
3. District Attorney
4. Public Defender
5. Sheriff
6. Head of County Department of Social Services
7. Head of County Department of Mental Health
8. Head of County Department of Employment
9. Head of County Alcohol and Substance Abuse Programs
10. Head of County Office of Education

#### **Appointed Members:**

11. County Supervisor, CAO, or BOS designee
12. Chief of Police
13. CBO Representative
14. Victim's Representative

## **3. Roles and Responsibilities**

As a CAB member, you are expected to:

### **General Responsibilities:**

- Attend all scheduled board meetings (typically monthly)
- Review materials in advance of meetings
- Participate actively in discussions and decision-making
- Serve on at least one subcommittee
- Attend relevant trainings and educational opportunities

- Represent the board at community events when appropriate
- Maintain confidentiality regarding sensitive information

### **Advisory Functions:**

- Review program effectiveness data
- Identify service gaps and community needs
- Provide input on funding allocations
- Develop policy recommendations
- Ensure community perspectives are considered
- Advocate for evidence-based practices
- Monitor implementation of the local plan

## **4. Meeting Procedures**

### **Schedule:**

Regular meetings are held on the 2<sup>nd</sup> Thursday of each month from 10AM-12PM at 50 Douglas Dr., Martinez. Special meetings may be called as needed.

### **Format:**

- Meetings follow parliamentary procedure (Robert's Rules of Order)
- Public comment periods are included in each agenda
- Quorum requires attendance of a majority of members
- Decisions typically require a majority vote

### **Agenda Items:**

- Members can submit agenda items to the chair & Gariana at least two weeks before meetings
- Standard agenda includes approval of minutes, committee reports, program updates, discussion items, action items, and public comment

### **Attendance Policy:**

Members can miss up to three (3) regular meetings for any reason. They must inform the Office of Reentry and Justice and the CAB Chair of any absence as soon as possible. CAB will review the membership status of any member who is absent from four (4) regular CAB meetings or four regular CAB Subcommittee meetings.

When medical or family medical leave is needed, members should inform the Office of Reentry and Justice and the CAB Chair as soon as possible. Medical and/or family medical

leave absences will be handled separately and will not count toward the three-meeting absence limit. Documentation may be required to confirm the status of medical or family medical leave.

### **Tardiness Guidelines:**

Our goal is to ensure that meetings start on time and proceed efficiently, respecting everyone's time. All CAB members are expected to arrive on time for scheduled meetings. If you anticipate being late to a meeting, please notify both:

- The Office of Reentry and Justice Staff, AND
- The CAB Chair

Notification should be emailed at least 30 minutes before the scheduled meeting start time. Please include your estimated time of arrival.

We understand that unexpected situations arise. If you're experiencing challenges with meeting attendance or punctuality, please contact the CAB Chair to discuss possible accommodations or solutions.

## **5. Subcommittees**

The board maintains three (3) standing subcommittees. Each member is expected to serve on at least one. Additionally, CAB members can hold seats on the Contra Costa County Reentry Success Center Steering Committee, [CCP Quality Assurance Committee \(QAC\)](#), the Public Defender's Holistic Intervention Partnership (HIP) Steering Committee, and review panels for reentry-related county-based funding opportunities.

### **Programs and Services Committee**

- Reviews program performance data
- Identifies service gaps
- Recommends program improvements
- Conducts site visits to funded programs

### **Policy and Budget Committee**

- Reviews spending reports
- Develops funding recommendations
- Monitors grant compliance
- Identifies potential funding sources

### **Outreach and Community Engagement Committee**

- Develops communication strategies
- Plans public forums and education events
- Gathers community input
- Encourages member recruitment

## 6. Key Stakeholders and Partners

### **Criminal Justice Agencies:**

- Office of Reentry & Justice
- County Sheriff's Department
- Probation Department
- District Attorney's Office
- Public Defender's Office
- Superior Court
- Local Police Departments

### **Service Providers:**

- Mental Health Services
- Substance Use Treatment Providers
- Housing Assistance Programs
- Workforce Development
- Education and Vocational Training
- Family Support Services

### **Community Partners:**

- Faith-Based Organizations
- Neighborhood Associations
- Recovery Community
- Victims' Services Organizations
- Business Community
- Educational Institutions

## 7. Important Resources

### **Key Documents are available in [Google Drive](#) for review:**

- CAB Operating Guidelines and Charters
- Proposal to Establish the ORJ
- Annual CAB Retreat Documents
- Subcommittee Folders

- Meeting Minutes and Agendas

### **Training Opportunities:**

- New Member Orientation (required)
- Annual Retreat (required)
- AB109 Symposium
- ORJ's Procurement Process and Proposal Review Training
- Site Visits to Model Programs \*when applicable

### **Online Resources:**

- County AB109 Website: <https://www.contracosta.ca.gov/3091/Public-Safety-Realignment>
  - [Implementation Plan](#)
  - [CCC Reentry Strategic Plan](#)
- [Office of Reentry and Justice](#)
  - [Community Advisory Board](#)
- Board Member Google Drive

## **8. First 90 Days Checklist**

- ☐ Schedule a 30–45 minute check-in with the CAB Chair.
- ☐ Meet with the CAB Chair and/or OCEC chair for individual orientation
- ☐ Plan to attend the annual retreat (based on scheduled date)
- ☐ Review AB109 Implementation Plan and recent annual reports
- ☐ Join at least one subcommittee
- ☐ Tour key facilities (jail, day reporting center, etc.) \*when applicable
- ☐ Meet with the Director of the Office of Reentry & Justice
- ☐ Review the meeting minutes from the last six months and any documents or plans proposed by the CAB Chair.
- ☐ Complete required ethics training, implicit bias, and Brown Act

## **9. Contact Information**

## **Board Leadership:**

- Chair: Nicole Green
- Vice Chair: Justin Van Zerber
- Secretary: Rena Moore

## **Subcommittee Chairs:**

- Programs and Services
  - Chair: Tiffany Anaya
  - Vice Chair: Wilanda Huges
- Policy and Budget
  - Chair: Justin Van Zerber
  - Vice Chair: Tracy Simpson
- Outreach and Community Engagement:
  - Chair: Demetria Lawrence
  - Vice Chair: Gloribel Pastrana

## **Committee Staff:**

- Office of Reentry and Justice Director: Patrice Guillory | 925-313-4087 | Patrice.Guillory@orj.cccounty.us
- Administrative Support: Gariana Youngblood | 925-313-4135 | Gariana.Youngblood@orj.cccounty.us

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*Document Last Updated: July, 2025*



## Report from a Committee Meeting of the CAB – Programs & Services Subcommittee

Group Name	Programs & Services Subcommittee	Date	8/21/25
Chair	Tiffany Anaya	Time	11:00AM-12:30PM
Recorder	Gariana Youngblood	Location	50 Douglas Dr. Martinez, CA

### MEETING ATTENDED BY THE FOLLOWING

Rena Moore	Rena Hurley	Staff: Gariana Youngblood
Wilanda Hughes (Vice Chair)	Jill Ray, Office of Supervisor Candace Andersen	Staff: Kimmy Aseo
Michelle Elizondo	Genoveva Zesati	

### MEETING HIGHLIGHTS

- Reviewed the CAB Programs & Services work plan.
- Provided updates on Program tours.
- Discussed the in-custody survey questions and process.

### NEXT STEPS

- Brainstorm future service model ideas.
- Updates on Program tours
- Discuss scheduling in-custody, post-custody, focus groups, and provider surveys

### ACTION REQUESTED OF FULL CAB

- N/A

### IMPORTANT DATES

- Next CAB Programs & Services Subcommittee Meeting is Thursday, September 18, 2025, at 11 a.m.

ATTACHMENTS
<ul style="list-style-type: none"><li data-bbox="240 283 337 315">• N/A</li></ul>

## Report from a Committee Meeting of the CAB – Policy & Budget Subcommittee

Group Name	Policy & Budget Subcommittee	Date	8/18/25
Chair	Justin Van Zerber	Time	11:00AM-12:30PM
Recorder	Gariana Youngblood	Location	50 Douglas Dr. Martinez, CA

MEETING ATTENDED BY THE FOLLOWING		
Justin Van Zerber (Chair)	Briana Lucca	Staff: Patrice Guillory
Traci Simpson (Vice Chair)	Kimmy Aseo	Staff: Gariana Youngblood
Jill Ray, Office of Supervisor Candace Andersen		

MEETING HIGHLIGHTS
<ul style="list-style-type: none"> <li>Reviewed CAB Policy &amp; Budget work plan.</li> <li>Discuss data dashboard and metrics.</li> <li>Discuss stipends.</li> </ul>
NEXT STEPS
<ul style="list-style-type: none"> <li>Discuss stipends.</li> </ul>
ACTION REQUESTED OF FULL CAB
<ul style="list-style-type: none"> <li>N/A</li> </ul>
IMPORTANT DATES
<ul style="list-style-type: none"> <li>Next CAB Policy &amp; Budget Subcommittee Meeting is Monday, September 15, 2025, at 11 a.m.</li> </ul>
ATTACHMENTS

- N/A