

# CONTRA COSTA COUNTY

*1025 ESCOBAR STREET  
MARTINEZ, CA 94553*



## Meeting Minutes

**Tuesday, January 14, 2025**

**6:00 PM**

**Scout Hall, 3090 Ranch Lane, Bethel Island, CA 94511**

**Bethel Island Municipal Advisory Council**

## 1. Roll Call and Introductions

**Present**

Pam Allen, Mark Whitlock, Bob Brunham, Phil Kammerer, and Belinda Bittner

## 2. Pledge of Allegiance

## 3. Approval of Agenda

**A motion was made by Bittner, seconded by Kammerer, that the agenda be approved. The motion carried by the following vote:**

**Motion:** Bittner

**Second:** Kammerer

**Aye:** Allen, Whitlock, Brunham, Kammerer, and Bittner

**Result:** Passed

## 4. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers are limited to three minutes).

**Lori Castillo - Spoke regarding flooding concerns on Stone Road on Bethel Island.**

**Bethi Carver Gibb - Spoke regarding flooding concerns on Bethel Island.**

## 5. Agency Reports

**a. Contra Costa County Office of the Sheriff  
Contra Costa Fire Protection District  
Contra Costa County Supervisor Diane Burgis**

**Contra Costa County Office of the Sheriff** - Lt Jacquez provided an activity report and shared some upcoming events from the Sheriff's Office.

**Contra Costa Fire Protection District** - Chief Wannamaker and Michele Rinehart provided updates on calls for service to Bethel Island, FireWise, and other relevant updates.

**Contra Costa County Supervisor Diane Burgis** - Stephen Griswold provided an updated on the Board of Supervisors re-organization and new Supervisor. Also, shared upcoming events and the extension of public comment on the Delta Stewardship Councils Delta Adapts plan.

## 6. Consent Items

**[25-158](#)**

**Attachments:** [MeetingMinutes 12-Nov-2024](#)

**A motion was made by Bittner, seconded by Brunham, that this consent Item was approved.. The motion carried by the following vote:**

**Motion:** Bittner

**Second:** Brunham

**Aye:** Allen, Whitlock, Brunham, Kammerer, and Bittner

**Result:** Passed

## 7. Discussion Items

d. [25-162](#)

**Attachments:**      [Bethel Island MAC Sphere of Influence \(SOI\) Map \(1\)](#)  
[Bethel Island MAC Sphere of Influence \(SOI\) Map \(2\)](#)

**Chair Whitlock provided an overview of the MACs roles and responsibilities as well as their Sphere of Influence.**

e. **DISCUSS Increasing Participation at Monthly MAC Meetings**

This matter was tabled

a. [25-159](#)

**Attachments:**      [CDVR24-01060 ACR](#)

**The applicant was present and the application was discussed.**

A motion was made by Whitlock, seconded by Bittner, that this Discussion Item was recommended for approval. The motion carried by the following vote:

**Motion:**                      Whitlock

**Second:**                     Bittner

**Aye:**                          Allen, Whitlock, Brunham, Kammerer, and Bittner

**Result:**                      Passed

b. [25-160](#)

**Attachments:**      [CDDP25-03001\\_Agency Comment Request Packet \(1\)](#)

A motion was made by Kammerer, seconded by Brunham, that this Discussion Item was recommended for approval. The motion carried by the following vote:

**Motion:**                      Kammerer

**Second:**                     Brunham

**Aye:**                          Allen, Whitlock, Brunham, Kammerer, and Bittner

**Result:**                      Passed

c. [25-161](#)

**Attachments:**      [Agency Comment Request packet CDDP24-03058 \(1\)](#)

A motion was made by Brunham, seconded by Kammerer, that this Discussion Item was recommended for approval. The motion carried by the following vote:

**Motion:**                      Brunham

**Second:**                     Kammerer

**Aye:**                          Allen, Whitlock, Brunham, Kammerer, and Bittner

**Result:**                      Passed

8. **Committee Reports/Member Reports**

- a. **Code Enforcement**
  - Bethel Island Chamber of Commerce**
  - Bethel Island Municipal Improvement District**
  - Bethel Island Post Office**
  - Park Committee**
  - San Joaquin Yacht Club**
  - Scout Hall**
  - Citizen's Fire Committee**
  - Heart Safe Communities Program**
  - Emergency Preparedness Committee**

**Code Enforcement - No Report.**

**Bethel Island Chamber of Commerce -** Lori Castillo updated on the new website and a call for new memberships/renewals.

**Bethel Island Municipal Improvement District - No Report.**

**Bethel Island Post Office - No Report.**

**Park Committee - No Report.**

**San Joaquin Yacht Club -** Pam Allen updated that there is a new Commodore.

**Scout Hall -** Mark Whitlock updated on building maintenance and door replacement costs.

**Citizen's Fire Committee - No Report.**

**Heart Safe Communities Program -** Mark Whitlock updated that all the island AEDs are good.

**Emergency Preparedness Committee -** Mark Whitlock provided some education on the island sirens and the flock camera situations.

9. Correspondence/Announcements

**No Correspondence/Announcements.**

10. Future Agenda Items

11. Adjourn

**Adjourned at 7:49 PM**

The next meeting is currently scheduled for February 11, 2025.

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 3361 Walnut Blvd Suite 140, Brentwood, CA 94513, during normal business hours. Staff reports related to items on the agenda are also accessible online at [www.contracosta.ca.gov](http://www.contracosta.ca.gov). If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: Stephen Griswold, Deputy Chief of Staff, (926) 655-2330.