



## Meeting Minutes - Draft

# CONTRA COSTA COUNTY Measure X Community Advisory Board

Roxanne Carrillo Garza, Chair  
Rachel Rosekind, Vice Chair

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Wednesday, September 18, 2024

5:00 PM

1025 Escobar St, Martinez, CA

Teleconference location 1: 1447 E 55th Pl,  
Tulsa, OK 74105

Teleconference location 2: 1725 Market Street  
Halifax, B3J 3N9 CA

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**Zoom Webinar Link: <https://ccounty-us.zoom.us/j/87602866189>**

**Or Telephone: USA 888 278 0254 US Toll-free**

**Conference code: 832395**

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Roll Call and Introductions

Two members participated remotely using traditional Brown Act teleconferencing rules (Chiverton and Rosekind) and one participated remotely using Just Cause due to contagious illness (Rascon).

<b>Present</b>	Sam Alley, Kathryn Chiverton, Jontae Clapp, Gigi Crowder, Jim Donnelly, Roxanne Carrillo Garza, Diana Honig, Odessa Lefrancois, Nishi Moonka, Mariana Moore, Omar Rascon, Willie Robinson, Rachel Rosekind, Susana Thompson, and Pello Walker
<b>Absent</b>	Martha Azi Carter, Lishaun Francis, Joseph Grupalo, Gene Jackson, Mark Miller, Natalie Oleas, and Patrick Walsh
<b>Non-voting</b>	Nancy Benavides, and Steven Bliss

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

There were no requests for public comments on this item.

3. Receive and approve the Record of Action for the August 21, 2024 MXCAB meeting. [24-2944](#)

**Attachments:** [ATTACHMENT - DRAFT Record of Action 8.21.24 Retreat Meeti](#)

There were no requests for public comments on this item.

The record of action was received as adopted.

Accept the Record of Action for the August 21, 2024 MXCAB meeting.

**Aye:** Alley, Chiverton, Crowder, Donnelly, Carrillo Garza , Honig, Lefrancois, Moonka, Moore, Rosekind, Thompson, and Walker

**Absent:** Azi Carter, Francis, Grupalo, Jackson, Miller, Oleas, and Walsh

**Late:** Clapp, Rascon, and Robinson

**Result:** Passed

4. Summarize and discuss MXCAB Retreat, held August 21, 2024, including a discussion of any proposed next steps. [24-2945](#)

**Attachments:** [ATTACHMENT - MXCAB 2024 Retreat Summary Document](#)

There were no requests for public comments on this item.

5. Discuss "How we Work Together in Meetings" section of the MXCAB Operating Principles. [24-2946](#)

**Attachments:** [ATTACHMENT A - Proposed Revisions to MXCAB Operating Principles](#)

[ATTACHMENT B - MXCAB Operating Principles - rev 9.18.24](#)

Members discussed the "How we work together in meetings" section of the MXCAB Operating Principles document. Members suggested that the document should be regularly re-visited, on an annual or similar basis, and included in the meeting packet and/or attached to future agendas.

There were no requests for public comment on this item.

**Adopt the MXCAB Operating Principles document with updated language on "How we work together", along with the comments discussed in the meeting.**

**Motion:** Donnelly

**Second:** Lefrancois

**Aye:** Alley, Chiverton, Crowder, Donnelly, Carrillo Garza , Honig, Lefrancois, Moonka, Moore, Rascon, Rosekind, and Thompson

**Absent:** Azi Carter, Francis, Grupalo, Jackson, Miller, Oleas, and Walsh

**Abstain:** Clapp, Robinson, and Walker

**Result:** Passed

6. Nominate up to two members of the MXCAB to serve on a review panel for the Measure X Innovation Fund. [24-2947](#)

**Attachments:** [ATTACHMENT - Request for MXCAB Nominations](#)

No requests for public comment were received on this item.

**Nominate MXCAB member Willie Robinson to be considered to serve on a review panel for the Measure X Innovation Fund.**

**Motion:** Moore

**Second:** Crowder

**Aye:** Alley, Chiverton, Clapp, Crowder, Donnelly, Carrillo Garza , Honig, Lefrancois, Moonka, Moore, Rascon, Robinson, Rosekind, Thompson, and Walker

**Absent:** Azi Carter, Francis, Grupalo, Jackson, Miller, Oleas, and Walsh

**Result:** Passed

7. Discuss potential process for making funding recommendations to the Board of Supervisors [24-2948](#)

**Attachments:** [ATTACH A - April 2024 - MXCAB Priority Recommendations](#)  
[ATTACH B - MXCAB Recommendations Table](#)  
[ATTACH C - Measure X new one-time allocations FY24-25](#)

Three public comments were received on this item.

**Direct the Chair to prepare a draft memo to the Board of Supervisors, for the MXCAB's consideration at their October meeting, documenting community needs to be prioritized for Measure X funding based off the MXCAB's recommendations from April 2024.**

**Motion:** Robinson

**Second:** Clapp

**Aye:** Alley, Chiverton, Clapp, Crowder, Donnelly, Carrillo Garza , Honig, Lefrancois, Moonka, Moore, Rascon, Robinson, Rosekind, Thompson, and Walker

**Absent:** Azi Carter, Francis, Grupalo, Jackson, Miller, Oleas, and Walsh

**Result:** Passed

8. Receive informational update on the Measure X Community Fiscal Oversight Committee. [24-2949](#)

**Attachments:** [ATTACH A - Measure X Community Fiscal Oversight Committee Bylaws](#)  
[ATTACH B - MXCFOC Workplan](#)

The next meeting is currently scheduled for October 16, 2024.

Adjourn

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 1025 Escobar St, Martinez, during normal business hours. Staff reports related to items on the agenda are also accessible on line at [www.contracosta.ca.gov](http://www.contracosta.ca.gov). Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact:  
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