



# CONTRA COSTA COUNTY

## AGENDA - PUBLISHED

### Los Medanos Health Advisory Committee

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Tuesday, May 12, 2026

5:00 PM

Los Medanos Conference Room  
2311 Loveridge Rd. Pittsburg, CA 94565

ZOOM Link:

<https://us02web.zoom.us/j/82859010573>

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1. Roll Call and Introductions
2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).
3. RECEIVE and APPROVE LMHAC 4.14.26 Meeting Minutes [26-2079](#)  
**Attachments:** [LMHAC.Meeting Minutes\\_4.14.26](#)
4. INTRODUCE: Dionne Adams, Mayor of Pittsburg [26-2080](#)
5. RECEIVE LMHAC Conflict of Interest Form & Policy 2026 Information [26-2081](#)  
**Attachments:** [LMHAC Conflict of Interest Policy\\_2026](#)
6. CONSIDER LMHAC Budget Policy: Strategic Stewardship Options [26-2082](#)  
**Attachments:** [LMHAC Budget Policy Options](#)
7. RECEIVE Staff Report on the 2026-27 grant cycle [26-2083](#)  
**Attachments:** [Los Medanos Quarterly Newsletter](#)  
[LMHA. Report Template Fillable](#)

Adjourn

The next meeting is currently scheduled for June 9th, 2026 at 5pm.





# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 26-2079

**Agenda Date:** 5/12/2026

**Agenda #:** 3.

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Advisory Board: Los Medanos Health Advisory Board

Subject: RECEIVE and APPROVE LMHAC 4.14.26 Meeting Minutes

Presenter: Denise Milosevich

Contact: Denise.Milosevich@cchealth.org

Information:

County Ordinance requires that each County body keep a record of its meetings. Though the record not need be verbatim, it must accurately reflect the agenda and the decisions made in the meeting. Attached is the Record of Action for the Los Medanos Health Advisory Committee for April 14, 2026.

Recommendation(s)/Next Step(s):

RECEIVE and APPROVE LMHAC 4.14.26 Meeting Minutes

# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553



## Committee Meeting Minutes - Draft

Tuesday, April 14, 2026

5:00 PM

Los Medanos Conference Room  
2311 Loveridge Rd. Pittsburg, CA 94565  
ZOOM Link: <https://us02web.zoom.us/j/82859010573>

**Los Medanos Health Advisory Committee**

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Roll Call and Introductions

<b>Present</b>	Dionne Adams, Emily Gerber, Lloyd Mason, Dennisha Marsh, and Saima Shah
<b>Absent</b>	Sefanit Mekuria
<b>Late</b>	Arlene Kobata

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

George Amiri, a psychiatric patient, advocates for more training for peace officers and first responders on handling 72-hour involuntary psychiatric detentions. Amiri shares his personal experience of being unjustly detained in 2006 and the long-term impact on his mental health. Amiri calls for stronger policies and higher burdens of proof for first responders, and increased de-escalation training.

**This was approved.**

3. RECEIVE AND APPROVE LMHAC 2.2.2026 Meeting Minutes [26-1388](#)

**Attachments:** [LMHAC Meeting Minutes\\_2-02-26](#)

**A motion was made by Marsh, seconded by Mason, that this item be approved. The motion carried by a unanimous vote.**

**Motion:** Marsh

**Second:** Mason

4. INTRODUCE Dionne Adams, Mayor of Pittsburg [26-1389](#)

**Committee member Adams was not present. Item continued to next meeting.**

5. RECEIVE Staff Report regarding Los Medanos Health Area Working Groups [26-1390](#)

Erica McWhorter, consultant for the Los Medanos Health Advisory Committee (LMHAC), highlighted a transition towards structured grant administration starting in May 2026. The upcoming work group meetings will focus on establishing clear health priority areas, managing standing grants, and facilitating interim funding to support community organizations. Erica McWhorter underscored the value of learning from other departments and regional programs to identify best practices. While programs like the Keller Canyon Mitigation Fund also serve these areas, they differ in structure, often operating on a cost-reimbursement basis and having broader geographic eligibility.

**This Item was received.**

**6. RECEIVE Staff Report- 2025-2027 LMHA Grant Administration Update [26-1391](#)**

Denise Milosevich, LMHA Program Manager, provided an update on the 2025-2027 LMHA Grant Status, with 16 contracts executed and a remaining 13 contracts in the final stretches of review or awaiting signatures. Denise noted that there are a few award adjustments with (2) LMHA awarded contractors. La Concordia Wellness Center officially declined their grant award at this time and the Cypress Resilience Project has accepted the opportunity to modify their original scope of work and budget to better fit with their organizational needs. Denise noted that the 4-6 month lead time for contract execution is a significant factor for contractors to begin their program work and she is seeking process improvements and coordination with county leadership to ensure future cycles are more agile.

Diana Aleman, LMHA Program Coordinator is working on developing a LMHA newsletter for all contractors to act as a central hub for sharing updates, success stories, and upcoming LMHA program and fiscal deadlines. Diana also intends to share an ongoing Community Spotlight email to all 25-27 LMHA contractors to share and highlight their upcoming community events. As an example, Diana mentioned the upcoming Family Harvest Farm's annual plant sale, a key event for local gardeners and food security advocates, as well as new community program opportunities hosted by organization such as Ujima and Monument Impact. In addition to the Community Spotlight upcoming events, Diana will also be sharing information related to funding opportunities, such as the upcoming Keller Canyon Mitigation Fund bidders conference to all 25-27 LMHA contractors.

**This Item was received.**

The next meeting is currently scheduled for May 12, 2026 at 5PM.

Adjourn

The meeting was adjourned at 5:50 PM.

**This was approved.**

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at Los Medanos Conference Room 2311 Loveridge Rd. Pittsburg, CA 94565, during normal business hours. Staff reports related to items on the agenda are also accessible online at [www.contracosta.ca.gov](http://www.contracosta.ca.gov). If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: [Denise.Milosevich@cchealth.org](mailto:Denise.Milosevich@cchealth.org)



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 26-2080

**Agenda Date:** 5/12/2026

**Agenda #:** 4.

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Advisory Board: Los Medanos Health Advisory Committee  
Subject: INTRODUCTION: Dionne Adams, City of Pittsburg  
Presenter: Denise Milosevich and Dionne Adams  
Contact: [Denise.Milosevich@cchealth.org](mailto:Denise.Milosevich@cchealth.org)

### Information:

Mayor Dionne Adams was born and raised in Pittsburg. Mayor Adams serves on the Pittsburg Chamber of Commerce Board, as an advocate for local and diverse businesses. In her professional career, she has worked for over 20 years in Diversity, Equity, and Inclusion, supplier diversity, marketing, operations, and public policy. She obtained her Bachelor of Science in Business Administration with an emphasis in Marketing from San Francisco State and earned her master's in public policy from Golden Gate University. Mayor Adams currently serves on the City Council's Community and Economic Development, Infrastructure and Transportation, and Life Enrichment Subcommittees. She also serves as a city representative on the Tri-Delta Transit Board and the Association of Bay Area Governments (ABAG) Board.



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 26-2081

**Agenda Date:** 5/12/2026

**Agenda #:** 5.

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Advisory Board: Los Medanos Health Advisory Committee

Subject: RECEIVE LMHAC Conflict of Interest Form & Policy 2026 Information

Presenter: Denise Milosevich and Erica McWhorter

Contact: Denise.Milosevich@cchealth.org

### Information:

As a committee member of the LMHAC, the Conflict-of-Interest form and policy ensures that personal, professional, or financial interests do not influence-or appear to influence-the committee's objective decision-making process. It applies to all seated members and covers any situation where your judgment could be affected by ties to an applicant or service provider. This policy is in accordance with the Contra Costa County Advisory Body Handbook, LMHAC members must adhere to these standards:

- **Resolution 2002/376:** All Board appointees must conduct public business to avoid even the appearance of a conflict of interest.
- **Political Reform Act of 1974:** Public officials must perform their duties in an impartial manner, free from bias caused by their own financial interests or those of their supporters.
- **The Brown Act & Better Government Ordinance (BGO):** All deliberations regarding public funds must be conducted in open, public meetings to ensure total transparency.

### Defining a Conflict of Interest

A conflict exists when your private interests, or those of a family member or employer, interfere with your service to the LMHAC. Specific conflicts include:

**Grant Funding:** Serving as a staff member, board member, consultant, or significant donor for any nonprofit or clinic that applies for or receives LMHA grant funding.

**Employment:** Having a vested interest in a city, county, or nonprofit employer that is affected by LMHAC recommendations.

**Gifts:** Accepting any gift or favor from a potential or current grantee that exceeds the minimal value defined by the Fair Political Practices Commission (FPPC).

### Recusal Requirement

If you have an actual or perceived conflict of interest regarding an agenda item (such as a specific grant application), you must follow the **Recusal Procedure:**

**Identify the Conflict:** Publicly state the nature of interest during the meeting for the official record.

**No Participation:** You are prohibited from reviewing, scoring, voting, or participating in any discussion

regarding that entity.

**Leave the Room:** You must physically leave the room during the discussion and vote. You will not be counted toward a quorum for that specific item.

**Filing Requirements**

**Annual Filing:** You must submit this statement upon appointment and every year by January 31st.

**Ongoing Updates:** You must submit a revised form within **30 days** if your affiliations or potential conflicts change during the year.

# Los Medanos Health Advisory Committee (LMHAC)

## Conflict of Interest Policy & Disclosure Statement

### I. Purpose and Scope

As a member of the LMHAC, you serve as a steward of the public trust. Your role is to provide a community voice in recommending how local property tax funds are reinvested to improve health outcomes in the Los Medanos Health Area.

This policy ensures that personal, professional, or financial interests do not influence—or appear to influence—the committee’s objective decision-making process. It applies to all seated members and covers any situation where your judgment could be affected by ties to an applicant or service provider.

### II. Legal and Policy Basis

In accordance with the **Contra Costa County Advisory Body Handbook**, members must adhere to these standards:

- **Resolution 2002/376:** All Board appointees must conduct public business to avoid even the **appearance** of a conflict of interest.
- **Political Reform Act of 1974:** Public officials must perform their duties in an impartial manner, free from bias caused by their own financial interests or those of their supporters.
- **The Brown Act & Better Government Ordinance (BGO):** All deliberations regarding public funds must be conducted in open, public meetings to ensure total transparency.

### III. Defining a Conflict of Interest

A conflict exists when your private interests, or those of a family member or employer, interfere with your service to the LMHAC. Specific conflicts include:

- **Grant Funding:** Serving as a staff member, board member, consultant, or significant donor for any nonprofit or clinic that applies for or receives LMHA grant funding.
- **Employment:** Having a vested interest in a city, county, or nonprofit employer that is affected by LMHAC recommendations.
- **Gifts:** Accepting any gift or favor from a potential or current grantee that exceeds the minimal value defined by the Fair Political Practices Commission (FPPC).

### IV. Recusal Requirement

If you have an actual or perceived conflict of interest regarding an agenda item (such as a specific grant application), you must follow the **Recusal Procedure**:

1. **Identify the Conflict:** Publicly state the nature of the interest during the meeting for the official record.
2. **No Participation:** You are prohibited from reviewing, scoring, voting, or participating in any discussion regarding that entity.

3. **Leave the Room:** You must physically leave the room during the discussion and vote. You will not be counted toward a quorum for that specific item.

## V. Filing Requirements

- **Annual Filing:** You must submit this statement upon appointment and every year by January 31st.
- **Ongoing Updates:** You must submit a revised form within **30 days** if your affiliations or potential conflicts change during the year.

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## LMHAC Conflict of Interest Disclosure Form

**Member Name:** \_\_\_\_\_ **Seat Name:** \_\_\_\_\_

1. **Employment & Income:** List current employers and paid consulting roles for **you or an immediate family member**.

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2. **Leadership Roles:** List any nonprofit or public boards, committees, or volunteer leadership roles held by **you or an immediate family member**.

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3. **Potential Grantee Connections:** Identify any local (Pittsburg, Bay Point, Clyde, Contra Costa County) entities (nonprofit or government) with which **you or an immediate family member** have a connection (including receiving services from the entity).

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**Attestation and Agreement:** I have read and agree to abide by the LMHAC Conflict of Interest Policy and the Contra Costa County Advisory Body Handbook. To the best of my knowledge, I have disclosed all actual or potential conflicts involving myself or my family members.

**I agree to provide an updated disclosure form to LMHAC staff within 30 days if any of my affiliations or financial interests change.** I understand that failure to disclose or recuse myself appropriately may result in my removal from the committee.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 26-2082

**Agenda Date:** 5/12/2026

**Agenda #:** 6.

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Advisory Board: Los Medanos Health Advisory Committee

Subject: CONSIDER LMHAC Budget Policy: Strategic Stewardship Options

Presenter: Erica McWhorter

Contact: Denise.Milosevich@cchealth.org

### Information:

At the April 14<sup>th</sup>, 2026 LMHAC meeting the committee was provided with an update from Erica McWhorter regarding the LMHA Grant Administrative Workgroup focus to support the planning, implementation, and evaluation of the LMHAC's annual grant competition, ensuring all grant administration aligns with the body's adopted Grant Plan priorities. In addition, this workgroup supports efforts to strengthen fiscal stewardship that formalizes a grant structure that facilitates transparency and feasibility of the among of grant funds and their scope of funding projects and activities annually. The LMHAC Budget Policy has been developed to propose several budget planning policies to guide and structure the grants administration as part of program improvement and formalization.

### Recommendation(s)/Next Step(s):

CONSIDER LMHAC Budget Policy: Strategic Stewardship Options

# LMHAC Budget Policy: Strategic Stewardship Options

## 1. Revenue & Fund Management

- **Separate Line Items:** Establish distinct line items for each funding stream (Core, Responsive, Standing) and needed capacity building supports to ensure budget clarity and prevent funds from being absorbed into general administration.

## 2. Spend-Down & Reserve Strategies

- **Spend-Down Mandate:** Create a policy that prioritizes "Impact over Savings." When the fund balance exceeds a specific threshold (e.g., 2 years of operating costs), the LMHAC must recommend a "Spend-Down" round (Interim Grants) for current grantees to deploy capital into the community.
- **Reserve Cap:** Establish a formal "Reserve Cap." Any tax revenue collected above this cap is automatically earmarked for "Capacity Building Support" for local nonprofit grantees (training, technology, etc.).

## 3. Allocation & Award Limits

- **Variable Award Caps:** The LMHAC reviews the fiscal year budget to recommend the *number* and *value* of awards for each cycle (e.g., "This year we have room for ten \$50k awards").

## 4. Annual Review Process

- **Annual Budget Alignment:** Every Q1, staff presents a report on "Spend-to-Date" vs. "Allocated." The LMHAC uses this to adjust priorities for the mid-year "Responsive" or "Emergency" grant rounds. Staff will oversee contractor spending and budget utilization to ensure alignment with approved funding allocations.
- **Transparency Reporting:** Budget allocations, spend-down decisions, and reserve statuses must be published on the LMHAC website (e.g., awards, links to LMHAC noticed meetings with budget materials) to build community trust.



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 26-2083

**Agenda Date:** 5/12/2026

**Agenda #:** 7.

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Advisory Board: Los Medanos Health Advisory Committee  
Subject: RECEIVE Staff Report on the 2026-27 grant cycle  
Presenter: Denise Milosevich  
Contact: Denise.Milosevich@cchealth.org

### Information:

As of May 1, 2026 all 30 LMHA contracts have been fully executed. Staff continue to provide one-on-one technical and fiscal support to all contractors. In addition, follow up emails have been provided to all contractors to support timely invoice submissions for reimbursement retroactive to January 1<sup>st</sup>, 2026.

LMHA reporting requirements and the reporting template have been provided to all contractors to support timely and accurate submissions. The materials include guidance regarding required documentation, reporting timelines, and submission expectations. Staff introduced a new requirement for contractors including incorporating a funding statement recognizing the Los Medanos Health Area on all applicable materials and communications. Moreover, to strengthen communication and partnership, staff developed a newsletter titled "The Los Medanos Health Area Connection Newsletter" for all contractors to learn more about program activities, resources, and upcoming reminders and community events.

Staff is working to update the Contra Costa Health (CCH) website to improve transparency and engagement by adding information about newly funded organizations, committee priorities, advisory roles, and program resources.

### Recommendation(s)/Next Step(s):

RECEIVE Staff Report on the 2026-27 grant cycle

# LOS MEDANOS HEALTH AREA CONNECTION Newsletter

## WELCOME MESSAGE

Welcome to the FIRST Quarterly Edition of the Los Medanos Health Area Connection Newsletter. This newsletter is a space to stay connected, share program and fiscal updates, and highlight the incredible work happening across our community. From program updates to partner spotlights, we hope this issue keeps you informed and inspired.

## THE LOS MEDANOS HEALTH AREA (LMHA) PROGRAM

The Los Medanos Health Area (LMHA) Program operates under the oversight of Contra Costa Health's (CCH) Public Health Department, which manages contracting, compliance, fiscal oversight, and program monitoring and support to its grantees.

LMHA supports the Pittsburg and Bay Point communities by funding and coordinating local health initiatives that strengthen access to care, promote wellness, and reduce health disparities. Through investments in health education, prevention programs, youth wellness activities, and community-based services, LMHA works to ensure residents have the support they need to stay healthy and thriving. The program's work is built on a long history of community commitment, dating back more than two decades to its beginnings as the Los Medanos Healthcare Community District. Although the program is now administered through Contra Costa Health's Public Health department, its core mission remains the same: to improve the health and well-being of local residents through responsive, community-driven programs.

## THE LMHA OPERATIONS & ADVISORY COMMITTEES

The LMHA Program's guidance is provided by the Los Medanos Health Advisory Committee (LMHAC), made up of representatives from the City of Pittsburg, the Bay Point Municipal Advisory Council (MAC), Contra Costa Behavioral Health, Public Health, and local residents.

The LMHAC reviews community needs and develops funding recommendations, which are then forwarded to the Los Medanos Healthcare Operations Committee (LMHOC), chaired by District5 Supervisor Shanelle Scales-Preston and District4 Supervisor Ken Carlson, who submit final recommendations to the Contra Costa County Board of Supervisors.

CCH Public Health staff support both committees by preparing materials, coordinating meetings, and ensuring approved recommendations move into action. This structure provides clear oversight and coordinated follow-through.

## COMMITTEE STAFF

Our LMHA Program and Committee staff are dedicated professionals committed to advancing our programming and supporting the communities we serve. Our team is excited to work alongside partners to move this work forward.

**For more information or questions , please get in touch with us at: [LosMedanosGrants@cchealth.org](mailto:LosMedanosGrants@cchealth.org)**

*Denise Milosevich - Program Manager*  
*Tamera Owens - Finance Manager*  
*Diana Aleman - Program Coordinator*

# Meet Our Los Medanos Grantees 2026-27

The LMHA Program is proud to support 26 agencies this year, each contributing to one or more of our Priority Health Areas.

Our partners are expanding access to healthcare through clinics, promotora programs, and school-based services; strengthening mental health support with education, healing programs, and crisis response; and promoting chronic disease prevention through nutrition, food distribution, and wellness initiatives.

Several agencies are also providing direct services to unhoused residents, while others focus on substance use awareness and early intervention. Together, these organizations play a vital role in improving health and wellbeing across Pittsburg and Bay Point.



- 18 Reasons
- Bridge Builders to the New Generation
- Center for Human Development
- City of Pittsburg - Senior Center
- City of Pittsburg - Twilight Hoops
- Contra Costa Family Justice Center
- Cypress Resilience Project
- Dentist On Wheels
- Family Harvest Farm
- Food Bank of Contra Costa & Solano
- Full Circle of Choices
- Healthy Hearts
- Her Story is Mine
- Hijas del Campo
- John Muir Health
- Loaves & Fishes of Contra Costa
- Monument Impact
- Mt. Diablo Unified School District
- NAMI Contra Costa
- Opportunity Junction
- People Who Care Children Association
- St. Vincent de Paul - RotaCare
- St. Vincent de Paul - Food Pantry
- Stand for Families Free of Violence - Violence intervention & Prevention at Pittsburg High School
- Stand for Families Free of Violence - Nonviolence program Breaking the cycle of domestic violence
- The Bay Compassion
- Ujima Family Services
- United Latino Voices
- White Pony Express

## SPOTLIGHT PROGRAM

### ATTENTION 2025-27 LMHA GRANTEEES:

Your organization is invited to be featured in our newsletter. If interested, please email us a program highlight along with photos. You are also welcome to share your work in person at an upcoming LMHAC meeting.

LMHAC meetings are held on the second Tuesday of each month at the Los Medanos Conference room: 2311 Loveridge Rd, Pittsburg, CA 94565, beginning at 5 PM.



# Program News & Reminders

## LMHA PROGRAM NEWS

All contracts for the 25-27 LMHA Program have now been fully ratified, and grantees have officially begun rolling out their programming across the Los Medanos Health area.

Throughout the month, you'll see activities, services, and community health initiatives ramping up as these programs launch.

As implementation gets underway, we'll share more details and updates as programs become active in the community.

**UPDATE:** Please keep our reporting milestones in mind. These reports help us track progress, celebrate accomplishments, and ensure continued support for your work. Thank you in advance for submitting them on time.

- **Mid-Year Report** (Jan 1 – Jun 30) – Due July 15, 2026
- **Year-End Report** (Jul 1 – Dec 31) – Due January 15, 2027
- **25-27 Grantee Poster Showcase** - TBD



## LMHA FISCAL INVOICING REMINDERS

**ATTENTION LMHA Grantees:** The program has begun delivering services. Please remember to submit your monthly invoice packets. Invoices are due on the **5th of each month**, unless you have received a formally approved extension.

Agencies may retro-bill for activities completed during the previous quarter. If you have questions or need support with any part of the invoicing process, please feel free to reach out for assistance.

## UPCOMING COMMUNITY EVENTS

### Annual Health Fair Appreciation Day

**Location:** Pittsburg Senior Center  
300 Presidio Ln Pittsburg  
When: Saturday, May 9<sup>th</sup>, 2026  
Time: 10 AM - 2PM

### NAMI Contra Costa Together Against Mental Health Stigma

**Location:** Todos Santos Plaza  
2175 Willow Pass Rd, Concord  
When: Saturday, May 13<sup>th</sup>, 2026  
Time: 11 AM - 3 PM

### Thrive Thursdays

**Location:** Nicholl Park  
3230 Macdonald Ave, Richmond  
When: Thursday, May 28<sup>th</sup>  
(Every Thursday until August 6th)  
Time: 6 PM

### It's Time to Read Community Event

**Location:** Contra Costa Library  
80 Power Ave, Pittsburg  
When: Saturday, May 9<sup>th</sup>, 2026  
Time: 12 PM - 3PM

### Community Health Fair

**Location:** Delta Bay Community Church  
1020 East Tregallas Rd, Antioch  
When: Saturday, May 30<sup>th</sup>, 2026  
Time: 10 AM - 2 PM

### PUSD Child Nutrition Summer Meal Program Kick-Off

**Location:** Black Diamond High  
1131 Stoneman Ave, Pittsburg  
When: Friday, June 5<sup>th</sup>, 2026  
Time: 11:30 AM - 1:30 PM



2311 Loveridge Rd. | Pittsburg, CA | [cchealth.org](http://cchealth.org)  
Los Medanos Health Area

## Contra Costa Health Los Medanos Health Area Program 2025-2027 BIENNIAL PROGRESS REPORT

**Instructions:** This report template is for reporting on progress made by contractors funded through the Los Medanos Health Area (LMHA) Program. Please complete all required sections in the description areas to denote status, challenges, and or highlights of successes made during this report period.

Please remember to use the following statement in your outreach materials:

***“Funding for this project was made by Contra Costa Health’s Los Medanos Health Area Program.”***

**Reporting Period: Please select the report date period:**

- Mid-Year Report: January 1<sup>st</sup> through June 30<sup>th</sup> (Due: 7/15)
- Year-End Report: July 1<sup>st</sup> through December 31<sup>st</sup> (Due: 1/15)

Submissions should be emailed to: [LosMedanosGrants@cchealth.org](mailto:LosMedanosGrants@cchealth.org)

Contractor /Agency Name:

Project Title:

Date of Submission:

Primary Contact:

Title:

Email:

### **SECTION 1: Executive Summary**

[Provide a description of the project and its main objective. Please include key achievements and milestones reached during the reporting period.]

**SECTION 2: Project Goals and Objectives [Refer to Final Approved Scope of Work for Guidance]**

Stated Goals of the Grant: List each goal and the intended outcomes.

Progress Towards Each Goal: “Detailed update on what has been achieved for each goal.

Any Changes or Adjustments made to original goals  Yes  No

If not, please explain.

**SECTION 3: Outcomes and Impact of Activities and Progress**

List Key Activities [Description of Scope of Work Activities] and {Progress Update]

Quantitative Measures

Data and Statistics demonstrating the impact (e.g., number of people served, percentage improvements)

Qualitative Measures



Stories and Testimonials illustrating the project's impact

**SECTION 4: Challenges and Lessons Learned**

Challenges Encountered: [Specific challenges faced during the reporting period.]

Strategies Implemented: [Solutions and strategies used to address these challenges.]

Lessons Learned: [Insights gained that could inform future work.]

**SECTION 5: Sustainability**

[Describe how is the program building long-term capacity beyond the current funding period?]

**SECTION 6: Funding Acknowledgment**

Did all publications, presentations, or materials resulting from this grant include a funding statement on behalf of the Los Medanos Health Area Grant Program?     Yes    No

If not, explain

Signature:

Date: