



# CONTRA COSTA COUNTY

## AGENDA

### Integrated Pest Management Advisory Committee

---

Thursday, January 16, 2025

10:00 AM

4585 Pacheco Blvd. Ste 100 Carquinez  
Room  
Conference Room- 11784 San Pablo  
Ave., El Cerrito, CA 94530  
<https://zoom.us/j/94760631959>  
Phone  
one-tap:+16699006833,,94760631959# US  
(San Jose)

---

Kimberly Hazard (Chair), Susanna Thompson (Vice Chair)

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Convene and Introductions
2. Public comment on items not on this agenda (speakers will be limited to three minutes unless otherwise indicated by the Chair)
3. CONSIDER approval of the November 21, 2024 Integrated Pest Management Advisory Committee meeting minutes. [25-173](#)  
**Attachments:** [IMPAC Meeting Minutes November 2024](#)
4. RECEIVE a presentation from IPM Coordinator Nicole Heath on 2024 annual report [25-174](#)  
**Attachments:** [2024 IPM Program Update](#)
5. REVIEW the standing sub committees and task forces
6. DISCUSS term statuses and limits
7. RECEIVE updates and announcements from Committee members and staff
8. DISCUSS 2025 committee elections

9. DISCUSS future 2025 meeting dates
10. RECOMMEND future agenda items

Adjourn

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 4585 Pacheco Blvd. Martinez, CA 94553, during normal business hours. Staff reports related to items on the agenda are also accessible online at [www.contracosta.ca.gov](http://www.contracosta.ca.gov). If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: [Nicole.Heath@cchealth.org](mailto:Nicole.Heath@cchealth.org), 925-655-3240



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

---

**File #:** 25-173

**Agenda Date:** 1/16/2025

**Agenda #:** 3.

---

Advisory Board: Integrated Pest Management Advisory Committee

Subject: November 21, 2024 Meeting Minutes

Presenter: Kim Hazard

Information: Attached to this agenda item is the draft meeting minutes for the November 21, 2024 Integrated Pest Management Advisory Committee meeting.

Recommendation(s)/Next Step(s): CONSIDER approval of the November 21, 2024 Integrated Pest Management Advisory Committee meeting minutes.



# CONTRA COSTA COUNTY

## AGENDA

### Integrated Pest Management Advisory Committee

---

Thursday, November 21, 2024

10:00 AM

Denali Room - 2731 Systron Dr. Ste 250

Concord, CA 94518 |

Conference Room -11784 San Pablo

Ave., El Cerrito, CA 94530

Zoom link:

<https://zoom.us/j/93841388583>

Or One tap mobile:

+16699006833,,93841388583# US (San

Jose)

+16694449171,,93841388583

---

Kimberly Hazard (Chair), Susanna Thompson (Vice Chair)

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Convene and Introductions: *Due to technical difficulties and a drill minutes are limited. Meeting started at approximately 10:17 am*
  2. Public comment on items not on this agenda (speakers will be limited to three minutes unless otherwise indicated by the Chair) : *No comments*
  3. APPROVE minutes from July 18, 2024: *Minutes were approved* [24-3962](#)  
**Attachments:** [2024 0718 IPM Advisory Committee Minutes Draft \(PDF\)](#)
  4. DISCUSS the Addendum to Public Works Maintenance Division decision document and ADVISE staff on next steps: *The IPMAC discussed the document and determined Andrew Sutherland would present on 12/9/24* [24-3963](#)  
**Attachments:** [Addendum to PWD-Maintenance Decision Documents 2024 0718](#)
  5. DISCUSS the IPM Coordinator recruitment status: *Staff stated recruitment process still in progress*
  6. DISCUSS IPMAC priorities for the remainder of 2024 and ADVISE staff accordingly: *IMPAC discussed the annual report and also the need in 2025 to bring additional presentations, determine status of subcommittees/ task forces and set meetings,*
  7. Updates and announcements from Committee members and staff
-

8. RECOMMEND future agenda items and ADJOURN: *IPMAC made recommendations for five items to be on the 2025 agenda and future topics should include discussion on invasive plant weed species.*

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 4585 Pacheco Blvd. Martinez, CA 94553, during normal business hours. Staff reports related to items on the agenda are also accessible online at [www.contracosta.ca.gov](http://www.contracosta.ca.gov). If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: [Nicole.Heath@cchealth.org](mailto:Nicole.Heath@cchealth.org), 925-655-3240



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

---

**File #:** 25-174

**Agenda Date:** 1/16/2025

**Agenda #:** 4.

---

Advisory Board: Integrated Pest Management Advisory Committee

Subject: Integrated Pest Management 2024 Annual Report

Presenter: Nicole Heath

Information: Attached to this agenda item is the PowerPoint presentation on the 2024 annual report.

Referral History and Update: RECEIVE a presentation from IPM Coordinator Nicole Heath on the 2024 annual report.

Recommendation(s)/Next Step(s):

CONTRA COSTA  
**HEALTH**



# 2024 Update

*Nicole Heath, interim "IPM Coordinator"*

*January 16, 2025*



# IPM Policy

“To protect public health, County resources and the environment it will be the policy of Contra Costa County to manage pests within county pest management programs in and on County-maintained properties and facilities, using IPM principles and techniques.”

## IPM Advisory Committee Purpose

“Minimize risks and maximize benefits to the general public, staff and the environment as a result of pest control activities conducted by County staff and contractors.”





# Departmental/Divisional IPM Plan Template



Contra Costa County Integrated Pest Management (IPM) Program

Departmental/Divisional IPM Plan for

*(Name of department or division)*

Revised: *(Date of Revision)*

## Section 4: Long-Term Planning

### Environmental Stewardship:

*Guidance: Provide a statement that addresses the department/division's ability to incorporate other potential co-benefits of ecosystem-based pest prevention activities. These may include elements such as wildlife habitat preservation, carbon sequestration, wildfire resilience, and others.*

### Innovation:

*Guidance: Record priorities for potential pest management pilot projects and research endeavors. List upcoming capital projects or other initiatives that may be able to incorporate proactive principles of integrated pest management.*

# Accomplishments

The IPMAC finalized the new structure and elected members to the two new seats.

The IPMAC Decision Making Subcommittee finalized the addendum to the Decision Making Document and presented to the TWIC on 12/9.

Obtained Board approval for changes to the bylaws and county IPM policy in February 2024.

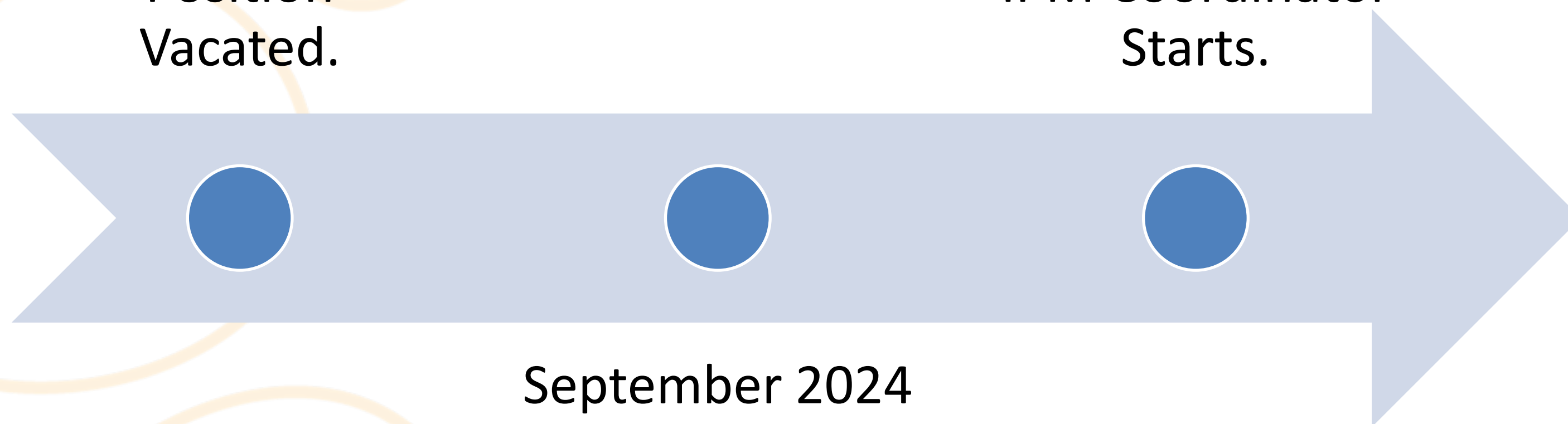
# Recruitment Efforts

July 31, 2024

IPM Coordinator  
Position  
Vacated.

February 1,  
2025

IPM Coordinator  
Starts.



September 2024

Recruitment  
Process Started.

# 2025 Goals

1. Assist the IPM Coordinator to develop and implement an IPM training program for County staff and contracted service providers.
2. Identify new subcommittees and support existing subcommittees in establishing set schedules and work goals/products.
3. IPMAC will also continue to explore innovative ways to close vegetation management service gaps that maximize benefits to the general public, staff and the environment.
4. Continue to provide education to the IPMAC through presentations from subject matter experts
5. Continue to have presentations from applicable divisions on their IPM Plans.
6. Continue to work to evolve the IPM coordinator position to align with discussion from July 2024 meeting.

CONTRA COSTA  
**HEALTH**



Next Steps?