

CONTRA COSTA COUNTY

Administration Building | 1025 Escobar St., Martinez, CA



AGENDA

Tuesday, November 4, 2025

1:00 PM

FIRE PROTECTION DISTRICT

Board of Directors

CANDACE ANDERSEN, CHAIR

JOHN GIOIA

DIANE BURGIS, VICE CHAIR

KEN CARLSON

SHANELLE SCALES-PRESTON

LEWIS BROSCHARD, FIRE CHIEF, (925) 941-3300

**MONICA NINO, COUNTY ADMINISTRATOR AND CLERK OF THE
BOARD OF SUPERVISORS, (925) 655-2075**

The public may attend the Board meeting in person and remotely via call-in or Zoom. Board meetings are televised live on Comcast Cable 27, ATT/U-Verse Channel 99, and WAVE Channel 32, and can be seen live online at www.contracosta.ca.gov. Meetings of the Board are closed-captioned in real time. For real time translation of the Board of Supervisors meeting, please go to the Wordly website: <https://attend.wordly.ai/join/UPPW-1508>.

Persons who wish to address the Board during public comment or with respect to an item on the agenda may comment in person or may call in during the meeting by dialing 888-278-0254 followed by the access code 843298#. A caller should indicate they wish to speak on an agenda item by pushing "#2" on their phone. Persons who wish to address the Board in person should complete the form provided for that purpose. Access via Zoom is also available using the following link: <https://cccouny-us.zoom.us/j/89586041575>. Those participating via Zoom should indicate they wish to speak on an agenda item by using the "raise your hand" feature in the Zoom app. To provide contact information, please contact Clerk of the Board at clerkoftheboard@cob.cccounty.us or call 925-655-2000. If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the Board will continue the meeting in person without remote access.

Public comments generally will be limited to two minutes per speaker. In the interest of facilitating the business of the Board, the total amount of time that a member of the public may use in addressing the Board on all agenda items is 10 minutes. Your patience is appreciated.

A lunch break or closed session may be called at the discretion of the Board Chair. Staff reports related to open session items on the agenda are also accessible online at www.contracosta.ca.gov.

1:00 P.M. Convene and call to order

1. **CONSIDER CONSENT ITEMS (Items listed as C.1 through C.12 on the following agenda) – Items are subject to removal from Consent Calendar by request of any Director. Items removed from the Consent Calendar will be considered with the Discussion Items.**
 2. **DISCUSSION ITEMS**
- D.1.** CONSIDER accepting a report from the Fire Chief providing a status summary for ongoing Fire District activities and initiatives. (Lewis Broschard, Fire Chief) [25-4606](#)
- Attachments:** [FC REPORT - November 4, 2025.pdf](#)

- D.2.** CONSIDER approving and authorizing the Fire Chief, or designee, to enter into an End User Agreement with Allstar Fire Equipment Co., pursuant to the terms and conditions of a Master Agreement issued by the Houston-Galveston Area Council and the Purchasing Agent to execute, on behalf of the Fire Chief, a purchase order with Allstar Fire Equipment, Inc. in an amount not to exceed \$5,500,000 for the purchase of emergency rescue breathing apparatus equipment, and approving Budget Amendment No. BDA-25-00160 to appropriate fund balance in the amount of \$5,500,000 for this purchase. (100% CCCFPD Fund Reserve) [25-4607](#)
- Attachments:** [BDA-25-00160](#)
[SCBA Replacement Report.pdf](#)
- D.3 PUBLIC COMMENT (2 Minutes)
- 3. ADJOURN in memory of Ken Crawley, Fire Protection District IT Manager**
- 4. CONSENT ITEMS**
- C.1.** APPROVE and AUTHORIZE the Fire Chief or designee to execute a contract with C & J Painting, in an amount not to exceed \$550,000 to provide on-call painting services at various Fire District facilities, for the period November 1, 2025 through October 31, 2028. (100% CCCFPD General Operating Fund) [25-4608](#)
- C.2.** APPROVE and AUTHORIZE the Fire Chief or designee to execute a contract with Everbridge, Inc., in an amount not to exceed \$60,500 to continue use of its critical event management platform system for the period September 15, 2025 through December 31, 2030. (100% CCCFPD General Operating Fund) [25-4609](#)
- C.3.** APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a contract with Force Readiness, in an amount not to exceed \$10,000 for document sharing software for the period November 1, 2025 through October 31, 2028. (100% CCCFPD General Operating Fund) [25-4610](#)
- C.4.** APPROVE and AUTHORIZE the Public Works Director, on behalf of the Fire Chief, to issue a Request for Qualifications and a Request for Proposals for the selection of a Design-Build contractor for Fire Station 9 in Pacheco. (No fiscal impact) [25-4611](#)
- C.5.** APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a contract amendment with the California Governor's Office of Emergency Services to increase the payment limit by \$100,000 to a new payment limit of \$645,000, with no change to the term, to provide reimbursement of regional hazardous materials response training costs. (100% State) [25-4612](#)
- C.6.** APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a contract with CPS HR Consulting, in an amount not to exceed \$400,000 for promotional assessments, for the period November 1, 2025 through October 31, 2028. (100% CCCFPD General Operating Fund) [25-4613](#)

- C.7. APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a contract with Stationwise, Inc., in an amount not to exceed \$550,000, to provide a staffing and scheduling software for the Fire District for the period December 1, 2025 through November 30, 2030. (100% CCCFPD General Operating Fund) [25-4614](#)
- C.8. APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the Fire Chief, a purchase order with Motorola Solutions, Inc., in an amount not to exceed \$360,000 for the purchase of mobile radios. (100% EMS Transport Fund) [25-4615](#)
- C.9. APPROVE and AUTHORIZE the Fire Chief or Designee to execute a terms of service agreement for a subscription with Starlink in an amount not to exceed \$144,000 for satellite internet services and hardware for use during disasters and other emergency incidents, effective upon District signature through November 3, 2030. (100% CCCFPD General Fund) [25-4630](#)
- C.10. APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a contract with Adobe Inc., in an amount not to exceed \$4,000 to provide graphic design software for the Fire District, for the period November 1, 2025 through October 31, 2027. (100% CCCFPD General Operating Fund) [25-4616](#)
- C.11. ADOPT the proposed 2026 meeting schedule for the Contra Costa County Fire Protection District Board of Directors, as well as fixing the dates for budget hearings and adoption, as recommended by the County Administrator. [25-4617](#)
- Attachments:** [2026 Proposed Fire meeting schedule.pdf](#)
- C.12. DENY claims filed by Ralda Ryer; and Cielo Randa Sambas. [25-4618](#)

ADVISORY COMMISSION

The Contra Costa County Fire Protection District Advisory Fire Commission is scheduled to meet next on Monday, November 10, 2025, at 7:00 p.m. at their Administrative Office, 4005 Port Chicago Highway, Suite 250, Concord, CA 94520.

AGENDA DEADLINE: Thursday, 12 noon, 12 days before the Tuesday Board meetings.

GENERAL INFORMATION

The Board meets in all its capacities pursuant to Ordinance Code Section 24-2.402.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Clerk of the Board to a majority of the members of the Board of Directors less than 96 hours prior to that meeting are available for public inspection at 1025 Escobar Street, First Floor, Martinez, CA 94553, during normal business hours.

All matters listed under CONSENT ITEMS are considered by the Board to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the Board before the Board votes on the motion to adopt. Each member of the public will be allowed two minutes to comment on the entire consent agenda.

Persons who wish to speak on matters set for PUBLIC HEARINGS will be heard when the Chair calls for public testimony. Each speaker during public testimony will be limited to two minutes. After public testimony, the hearing is closed and the matter is subject to discussion and action by the Board. Comments on matters listed on the agenda or otherwise within the purview of the Board of Supervisors can be submitted to the office of the Clerk of the Board via mail: Board of Directors, 1025 Escobar Street, First Floor, Martinez, CA 94553 or to clerkoftheboard@cob.cccounty.us.

Time limits for public speakers may be adjusted at the discretion of the Chair.

The County will provide reasonable accommodations for persons with disabilities planning to attend Board meetings who contact the Clerk of the Board at least 24 hours before the meeting, at (925) 655-2000.

Anyone desiring to submit an inspirational thought nomination for inclusion on the Board Agenda may contact the Office of the County Administrator or Office of the Clerk of the Board, 1025 Escobar Street, Martinez, California.

Subscribe to receive to the weekly Board Agenda by calling the Office of the Clerk of the Board, (925) 655-2000 or using the County's on line subscription feature at the County's Internet Web Page, where agendas and supporting information may also be viewed: <https://contra-costa.legistar.com/Calendar.aspx>

DISCLOSURE OF CAMPAIGN CONTRIBUTIONS

Pursuant to Government Code section 84308 (the Levine Act), members of the Board of Supervisors are disqualified and not able to participate in any agenda item involving contracts (except for contracts exempt from the Levine Act under Government Code section 84308(a)), franchises, discretionary land use permits and other entitlements, if the Board member received, within the previous 12 months, more than \$500 in campaign contributions from the applicant or contractor, an agent of the applicant or contractor, or any financially interested participant who actively supports or opposes the County's decision on the agenda item. Members of the Board of Supervisors who have received, and applicants, contractors or their agents who have made, campaign contributions totaling more than \$500 to a Board

member within the previous 12 months are required to disclose that fact for the official record of the subject proceeding. Disclosures must include the amount of the campaign contribution and identify the recipient Board member, and may be made either in writing to the Clerk of the Board of Supervisors before the subject hearing or by verbal disclosure at the time of the hearing.

Glossary of Acronyms, Abbreviations, and other Terms

Contra Costa County has a policy of making limited use of acronyms, abbreviations, and industry-specific language in its Board of Supervisors meetings and written materials. For a list of commonly used language that may appear in oral presentations and written materials associated with Board meetings, please visit <https://www.contracosta.ca.gov/8464/Glossary-of-Agenda-Acronyms>.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-4606

Agenda Date: 11/4/2025

Agenda #: D.1.

To: Board of Directors

From: Lewis Broschard, Chief, Contra Costa County Fire Protection District

Report Title: Fire Chief's Report - November 4, 2025

Recommendation of the County Administrator Recommendation of Board Committee

RECOMMENDATIONS:

ACCEPT a report from the Fire Chief providing a status summary for ongoing Fire District activities and initiatives.

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

At the request of the Contra Costa County Fire Protection District Board of Directors, the Fire Chief is providing a report on the status and progress of the various District activities and initiatives.

CONSEQUENCE OF NEGATIVE ACTION:

The Board would not receive the most up to date information regarding ongoing Fire District activities and initiatives.



CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

November 4, 2025

TO: Board of Directors

FROM: Lewis Broschard, Fire Chief

RE: Fire Chief's Report

Operations Section Update

- Peak Fire Season. With the arrival of decent rains in mid-October and reduced wildland fire activity, the District is planning on moving to a reduced response posture for vegetation fires. The contracted helicopter was released on November 1, per the timeframe stipulated in the contract. Our 24/7 dozer staffing was also reduced and the dozer will be available on a call-back, when needed basis. The hand crew staffing will be reduced to 4 days per week to handle project work through the winter months.
- Electric Vehicle Fire (Walnut Creek). The present dangers and hazards of combatting EV fires arrived in an incident where an EV, with batteries in thermal runaway during the charging process, caught fire in a fully enclosed parking garage three stories below grade. These fires generate especially toxic smoke and can be difficult to fully extinguish due to the internal battery chemistry, which can lead to a dangerous condition known as thermal runaway—a process where battery cells repeatedly ignite themselves, continuing to emit smoke and heat even under active firefighting efforts. Two alarms and our haz-mat response team were required to manage the incident, suppress the fire, support building fire/smoke management systems, provide decontamination, and incident command post support.

Due to the potential toxicity of the smoke, a shelter-in-place was issued through the CWS for a limited area immediately adjacent to the incident. The fire, not that significant in itself, was ultimately controlled with minimal damage to the building and no fire damage to the adjacent cars. The proliferation of the toxic smoke, likely containing heavy metals, prompted the District to remove all the personal protective equipment (PPE) that was subject to the smoke/fire in the enclosed space. Twenty sets of PPE are being sent to a special cleaning contractor in Minnesota where, hopefully, the heavy metals can be removed and

the PPE returned to service. If the PPE needs to be replaced it will cost the District approximately \$12,000 per set (\$240,000).

Emergency Medical Services (EMS) Division

- Nurse Navigation We are looking to expand the type and quantity of calls where this program will engage in an effort to continue our effort to decompress the emergency ambulance transport demand.
- Ambulance Patient Offload Times (APOT) Our quarterly calls with the hospital council and local hospital leadership will continue in 2026. (The APOT report for October is not available due to the timing of the agenda packet being submitted prior to the end of the month)

From November 3–7, John Muir Health will hold a weeklong Improvement Event focused on reducing Ambulance Patient Offload Time (APOT) in the Walnut Creek Emergency Department (ED). Although APOT has improved, it still falls short of the Contra Costa County EMS Agency standard, with only 69% of ambulance patients offloaded within 20 minutes during the last week of September. This event (also called a Kaizen) will involve a multidisciplinary team of frontline John Muir Health staff (Nurses, Techs, Registration, etc.) dedicating the week to:

- Observing ambulance patient flow to identify challenges
 - Brainstorming potential solutions
 - Testing and measuring these solutions to find the most effective improvements
- Emergency Ambulance Contract Extension The 2 year contract extension is on the Board of Supervisor's agenda for their November 4 meeting. If approved, this would extend the current contract, with some minor amendments, through December 31, 2027.

Special Operations

- **Hazardous Materials Response Team**
 - Amended Agreement with Cal OES. The agreement with Cal OES was amended to increase the payment limit by \$100,000 for the next 12 months. This will enable the District to recover costs associated with additional training related to the Super Bowl event and other HazMat team training throughout the next year.
 - New Drone Pilots. 15 members of the haz-mat team completed their FAA training and are certified to operate the drones, of which one is capable of remote aerial air monitoring. This greatly enhances the information gathering related to hazard assessment and plume modeling on any incident.

- Training at Facilities. We participated in a tabletop oil spill response drill at the Phillips 66 facility in Rodeo.
- **Marine Program**
 - New Boat Operators. 11 new boat operators were trained and are available to support daily operations and staffing.
- **Rescue**
 - MRC Training. Our rescue company participated in a confined space and high-angle rescue drill at the MRC refinery in Martinez.

Training & Safety

- Safety Committee. The District completed the on-boarding process for 25 new members. This committee represents all facets of the District and all the various divisions, including non-operational divisions. The committee helps to review and craft safety protocols, procedures, and practices related to the work conducted across all the divisions and work groups of the District. The work of the committee, and the input from our members, is an important part of creating and maintaining a culture of safety within our organization.
- Annual Training Plan. The annual training plan for 2026 was developed with input from almost 20 members of the organization. It is no surprise that the training needs and demands of the modern fire service almost outstrip our ability to keep pace. With the required training on traditional firefighting methods and practices, there is a steady increase in new issues, such as EV fires, that require additional dedicated training time. Like most fire service agencies, the challenge of scheduling and completing ALL the necessary training is complicated. The Training & Safety Division does a very good job of soliciting input and managing the training calendar to help us meet the growing needs of keeping our members competent, proficient, and safe in fireground operations.
- NERIS Program Implementation. The Training & Safety Division took the lead on a major project to meet the federal requirements for the National Emergency Response Information System (NERIS) implementation. Staff worked over several weeks to match the agency needs with the software vendor and to develop a training program for our members ahead of the January 1, 2026 implementation date. NERIS will become the national standard for incident reporting that all agencies must comply with.

Advanced Planning Section Update

New Deputy Fire Chief & Reorganization

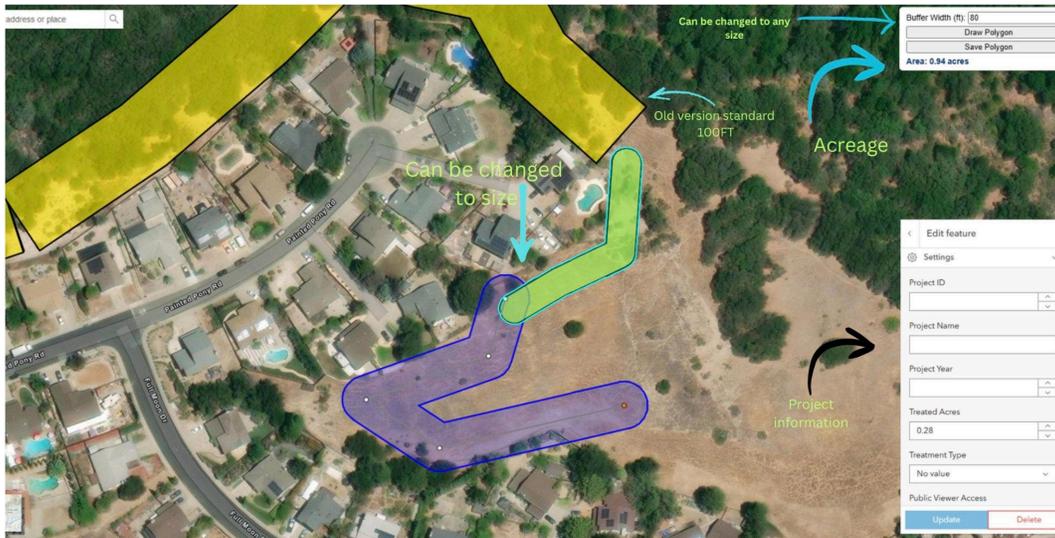
- Assistant Fire Chief Tracie Dutter was promoted to Deputy Fire Chief effective November 1, following an open recruitment process with internal and external candidates. Chief Dutter replaces Brian Helmick as our third Deputy Fire Chief following Chief Helmick's retirement. Chief Dutter was most recently our Support Services Chief, responsible for facilities, fleet, logistics, and our apparatus shop. Her prior experience includes extensive fire prevention roles and responsibilities at Con Fire and prior agencies. Her new role will be reorganized under the Community Risk Reduction Section (formerly the Advanced Planning Section) of the District which will include the Fire Prevention Bureau and the new Hazardous Materials Division effective July 1, 2026. Each of those will be lead by an Assistant Fire Chief reporting directly to Chief Dutter.

Fire Prevention Bureau

- Fire Code and WUI Code Adoptions. The board will be holding a public hearing on November 4, 2025 to consider adopting the California Fire Code and the new Wildland Urban Interface (WUI) Code to be effective on January 1, 2026. The additional steps of obtaining city approvals and ratifications will take place in the weeks leading up to the start of the new year. Significant staff time was invested to work on the adoption process, as well as collaborating with the other Fire Marshals to provide consistency in each agency's fire code for uniformity across the county.
- Annual Open House Event. We hosted our annual open house on October 11 to kick off Fire Prevention Week. This year we had a record attendance of 1,560 people, the event showcased our specialized equipment and provided information to attendees about fire safety and wildfire preparedness. This was a huge success through the effort of many of our on-duty and off-duty members.



- **Mapping of Wildfire Mitigation Projects.** The mapping of fuel breaks is progressing, with the objective of providing insurance companies with the requisite information to incorporate fuel breaks into their catastrophic models. We are following the lead of CalMAPPER data sets and mapping tools, as they have received this request from insurance companies that conduct catastrophic model simulations to identify risk. The updated maps will now encompass the type of mitigation measures implemented, the disposal methods employed for vegetation, and the frequency of treatment maintenance occurrences.



Legislation & Grants

- **Zone 0 and Home Hardening Regulations.** (no significant update) The State Board of Forestry continues to hold committee meetings on this subject, but is not expected to publish any new regulations until after the new year.

Administration Section Update

Support Services Division

- **New Training Tiller Ladder Truck.** The District operates a fleet of tractor-drawn aerial apparatus, known as tillers, which have both front and rear drivers. Training new drivers to operate these vehicles safely and effectively is essential. The tiller currently used for driver training has reached the end of its service life. To support ongoing training needs, the District identified and acquired a used tiller through a trade of two surplus fire engines.
- **Underground Storage Tank Removal.** The District partnered with the County Public Works Facilities Services Division to remove an underground fuel tank at the Byron Wildland Fire Center. The tank had been damaged and was no longer in service. Its removal mitigates potential environmental risks and prepares the site for future improvements.

Communications Division

- Recruitments. The Fire District will be onboarding a new Telecommunications Specialist to fill an existing vacancy on November 10, 2025. Three new Dispatchers started in early October to fill vacancies. They are completing their classroom based training and will transition to the dispatch floor training in the next couple of weeks.
- Computer Aided Dispatch (CAD) Rebuild The CAD rebuild continues to progress and is tentatively set for implementation early February of 2026 after completion of the new 911 communications center and data/server room projects. This rebuild will provide improved efficiency and accuracy for dispatching, incident location information, mapping, and routing of resources.

New Fire Stations / Major Facilities Construction

- Fire Station 90 (Brentwood) The District is currently coordinating with County Environmental to complete the required CEQA studies. Fire District staff met with Cornerstone Fellowship Church, our new neighbor. Their leadership group seemed pleased with our plans. The Fire District will hold a community meeting at Cornerstone Fellowship on Thursday, November 6th, at 6 pm. This will be a chance for the neighborhood and community to provide input to the project before our formal submission to the City of Brentwood Planning Department.



CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

FIRE STATION 90 BRENTWOOD

Join us at Cornerstone Fellowship in Brentwood for a community meeting about the new Fire Station 90, coming soon to Lone Tree Way and Windy Springs Lane!

View the station renderings, meet the fire officials leading the project, and ask questions about the new station and how it will serve your neighborhood.

 Thursday
November 6, 2025

 Starting at
6:00 PM

 Cornerstone Fellowship
6641 Lone Tree Way, Brentwood

- Fire Station 9 (Pacheco) The preliminary design for Fire Station 9 has been completed and will be used as the basis for the upcoming bid process. The CEQA studies remain in progress. An architectural firm has been selected for the temporary station 9. Buchanan Field is the most likely location for a temporary fire station during construction.
- Contra Costa County Regional Fire Communication Center (CCRFCC) (Pleasant Hill) The communications center remodel continues to progress with some significant milestones over the last few weeks. These significant accomplishments include installation of the new dispatch consoles, arrival and installation of electrical switch gear and pending primary PG&E power by late November. Finish cabinetry, flooring and other finish work is near complete. There is still significant work and outfitting that needs to occur in the server room. The new projected move in date for the new communications center is now mid-February 2026.

Phase 2 of the construction which is the remodeling of the old communications center into offices is slated to begin late February 2026. This project is anticipated to take six months to complete.

- Fire Station 94 (Downtown Brentwood) Construction is well underway. Underground work such as water and other utility lines is nearing completion. A small, unmapped, water line serving the veterans building was located during the construction. This line is being rerouted to continue serving the building on the veterans site.

Rodeo-Hercules FPD (RHFPD) Annexation

- The District continues to work with the City of Hercules on transfer of ownership of Fire Station 76, including potential lot line adjustments.
- The benefit assessment appeals process was published in the East Bay Times. The deadline for a property owner to submit an appeal is November 15, 2025.

Contra Costa County Hazardous Materials Programs Transition

- Drafts of job descriptions are nearing completion for the positions that will be transferred and transitioned to new Fire District positions represented by IAFF Local 1230.
- A meeting was held with all interested and impacted County department heads to ensure processes, timelines, and areas of interest or concern are being addressed.
- Bi-Weekly planning meetings with staff from the District and County HazMat commenced are continuing.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-4607

Agenda Date: 11/4/2025

Agenda #: D.2.

To: Board of Directors

From: Lewis Broschard, Chief, Contra Costa County Fire Protection District

Report Title: Self-Contained Breathing Apparatus (SCBA) Purchase

Recommendation of the County Administrator Recommendation of Board Committee

RECOMMENDATIONS:

1. APPROVE and AUTHORIZE the Fire Chief, or designee, to enter into an End User Agreement with Allstar Fire Equipment Co., pursuant to the terms and conditions of a Master Agreement issued by the Houston-Galveston Area Council, to allow for purchases to made thereunder for emergency rescue equipment in an amount not to exceed \$5,500,000, and
2. APPROVE and AUTHORIZE the Purchase Agent, on behalf of the Fire Chief, to execute a purchase order with Allstar Fire Equipment Co., subject to the terms of the End User Agreement between Contra Costa County Fire Protection District and Allstar, in an amount not to exceed \$5,500,000 for the purchase of Self Contained Breathing Apparatus equipment, and
3. APPROVE Budget Amendment No. BDA-25-00160 authorizing a transfer of \$5,500,000 from the Fire District Fund Balance to the Fire District General Operating Fund (7300) under medical & lab supplies and equipment, for the purchase of SCBA equipment.

FISCAL IMPACT:

Due to the failure to secure federal Assistance to Firefighter Grant (AFG) funds, the full amount of \$5,500,000 for the purchase of this equipment will be covered by Fire District reserves. Since this is not a budgeted expenditure, the District is also requesting to transfer \$5,500,000 from the Fire District's General Operating Fund Balance to the Fire District's General Operating budget (FY25-26).

BACKGROUND:

Self-Contained Breathing Apparatus (SCBA), along with the firefighter's personal protective equipment, is the primary safety equipment that allows firefighters to operate in smoke and heat filled environments that are immediately dangerous to life and health (IDLH). Operating in IDLH environments, whether to effect a rescue of a fire victim, find and extinguish a fire within a structure, extinguish a vehicle fire or any other fire involving toxic or hazardous smoke, or wearing a hazardous materials entry suit, all require the use of a SCBA.

The District has applied for AFG funds to support this project for the last three years, but has been unsuccessful in obtaining a grant award. As a result, the District must purchase this necessary safety equipment without external funding support.

The attached report summarizes the history of our current Self Contained Breathing Apparatus (SCBA) inventory. The report provides details on the age of our inventory, references National Fire Protection Association (NFPA) standards for replacement, provides an overview of the quantities needed for support firefighting and hazardous materials operations, the evaluation process taken to determine the most suitable SCBA replacement, the evaluation findings, and the evaluation team's recommendation.

The purchase will be made pursuant to a HGAC cooperative purchasing competitive solicitation (HGACBuy Solicitation EE11-24 contract) along with an additional substantial discount from the fire equipment distributor, Allstate Fire Equipment, Inc.

The total anticipated costs of the purchase are \$5,324,955 including sales tax of 8.75%. The maximum total amount in this board action is proposed at \$5,500,000 to account for unforeseen cost increases. This purchase will consist of 435 SCBA with mask-mounted regulators for fire suppression uses, 16 SCBA with mask-mounted regulators for hazardous materials response uses, 800 air cylinders, 700 facepieces, 300 additional mask-mounted regulators, and various other necessary parts and equipment to fully outfit the District's needs, and completely replace the current aging SCBA equipment in use at all fire stations and on all fire apparatus.

It is anticipated the SCBA equipment would be delivered no later than March, 2026 with a projected in-service date and full conversion to the new equipment by the end of May, 2026.

CONSEQUENCE OF NEGATIVE ACTION:

The District would continue to rely on older and aging critical safety equipment.

View Budget Amendment: Budget
 Amendment: FY 2025-26 - Operating Budget
 on 10/24/2025 : BDA-25-00160

Company Contra Costa County
Budget Template Operating Budget : FY 2025-26 Operating Budget
Budget FY 2025-26 Operating Budget
Organizing Dimension Type
Amendment ID BDA-25-00160
Amendment Date 10/24/2025
Description appropriate funds from Fire GF to purchase SCBA breathing equipment
Amendment Type Appropriation / Estimated Revenue Adjustment
Balanced Amendment Yes
Entry Type Mid-Year Adjustments
Status In Progress

Budget Amendment Entries

Period	*Ledger Account/Summary	Home Organization	*Cost Center	*Fund	Debit Amount	Credit Amount	Memo	Exceptions
FY 2025-26 Year (FY 2025-26 Operating Budget)	2140:MEDICAL & LAB SUPPLIES	7300 CCC FIRE PROTECTION (Home Org)	7300 CCC FIRE PROTECTION	202000 C C C FIRE PROTECTION	\$2,000,000.00	\$0.00	appropriate funds from Fire GF to purchase SCBA breathing equipment	Warning : - Home Org on Budget Line Not Equal Initiator's Home Org
FY 2025-26 Year (FY 2025-26 Operating Budget)	4954:MEDICAL & LAB EQUIPMENT	7300 CCC FIRE PROTECTION (Home Org)	7300 CCC FIRE PROTECTION	202000 C C C FIRE PROTECTION	\$3,500,000.00	\$0.00	appropriate funds from Fire GF to purchase SCBA breathing equipment	Warning : - Home Org on Budget Line Not Equal Initiator's Home Org
FY 2025-26 Year (FY 2025-26 Operating Budget)	9990:APPROPRIATED FUND BAL	7300 CCC FIRE PROTECTION (Home Org)	7300 CCC FIRE PROTECTION	202000 C C C FIRE PROTECTION	\$0.00	\$5,500,000.00	appropriate funds from Fire GF to purchase SCBA breathing equipment	Warning : - Home Org on Budget Line Not Equal Initiator's Home Org

SCBA Purchase Quote 10-21-25.pdf

File Name SCBA Purchase Quote 10-21-25.pdf
Content Type application/pdf
Updated By Jasmine McPeters
Upload Date 10/24/2025 12:09:50 PM
Comment Quote

SCBA Replacement Report FINAL 10-23-25.pdf

File Name SCBA Replacement Report FINAL 10-23-25.pdf
Content Type application/pdf
Updated By Jasmine McPeters
Upload Date 10/24/2025 12:09:50 PM
Comment Replacement Report

View Budget Amendment: Budget
 Amendment: FY 2025-26 - Operating Budget
 on 10/24/2025 : BDA-25-00160

Process History

Process	Step	Status	Completed On	Due Date	Person (Up to 5)	All Persons	Comment
Budget Amendment Event	Budget Amendment Event	Step Completed	10/24/2025 12:03:10 PM	10/25/2025	Jasmine McPeters	1	
Budget Amendment Event	Review Budget Amendment	Not Required		10/25/2025		0	
Budget Amendment Event	Approval by Department Approver – Budget Amendment	Sent Back	10/24/2025 12:07:57 PM		Faye Ny (Department Approver – Budget Amendment)	1	Send Back Reason from Faye Ny: Pls attach the report and quote. Thanks!
Budget Amendment Event	Budget Amendment Event	Submitted	10/24/2025 12:09:50 PM	10/25/2025	Jasmine McPeters	1	
Budget Amendment Event	Review Budget Amendment	Not Required		10/25/2025		0	
Budget Amendment Event	Approval by Department Approver – Budget Amendment	Approved	10/24/2025 12:33:46 PM		Faye Ny (Department Approver – Budget Amendment)	1	
Budget Amendment Event	Review Budget Amendment	Awaiting Action		10/25/2025	Analiza Pinlac (Budget Specialist (Auditor Office))	3	
					Xia Zhang (Budget Specialist (Auditor Office))		
					Yesenia Campos (Budget Specialist (Auditor Office))		

SCBA Replacement Report

The Contra Costa County Fire Protection District's Respiratory Protection Program presents this SCBA Replacement Report to justify the need for replacement, explain the evaluation process, and recommend a replacement for the current self-contained breathing apparatus (SCBA) units.

The majority of the District's approximately 450 SCBAs are Scott Air-Pak 75 4.5 2007 NFPA edition models. Two hundred seventy-five of these units were acquired in 2013 through a regional federal grant, coinciding with a period of 23 stations and companies operating at their lowest staffing levels. In 2018, an additional 25 new AP 75 (2013 NFPA) packs were purchased to equip newly reopened stations and additional companies. Consolidations with other fire districts and the recent acquisition of 60 refurbished AP-75 units have contributed approximately 150 more SCBAs to accommodate the increased number of apparatus.

The predominant age of these packs is 13 years, with 50 units exceeding 15 years in age and the remainder being approximately 8 to 10 years old. All units undergo annual servicing and inspection in accordance with OSHA and NFPA recommendations, with repairs conducted as needed. While the hard components and air systems have demonstrated reliability, they are increasingly necessitating repairs and service, which reduces their in-service availability. This is an expected consequence of age and the demanding usage inherent in a busy fire department. The straps and harnesses exhibit the most significant wear and have deteriorated notably in recent years. Replacement of these components is costly, requires a certified Scott repair technician, and mandates flow testing with specialized equipment before units can be returned to service.

The mechanical air system has proven highly reliable, with only a few isolated failures that compromised air supply to a degree that could cause serious injury or fatality to personnel. Fortunately, all documented failures occurred during daily testing, training exercises, or, in a few instances, immediately prior to entry into Immediately Dangerous to Life or Health (IDLH) environments. Continued use of aged and worn equipment is projected to lead to an increase in serious failures, with a higher probability of

occurrence during critical, life-threatening situations.



Eighty percent of the District's equipment is 13 years old; however, some firefighters utilize SCBAs that are 18 years old on any given day. Limited inventory, annual service requirements, and frequent repair needs preclude the retirement of the oldest units. Complete replacement of all SCBA equipment is necessary. A limited or phased replacement over several years is strongly discouraged due to significant compatibility issues. New SCBA equipment, regardless of manufacturer, is not compatible with existing buddy breathing systems, a critical safety feature utilized for mutual aid during fireground emergencies. Compatibility is fundamental to firefighter safety and security, ensuring that any fellow firefighter can provide life-saving air in the event of equipment failure.

NFPA recommends SCBA replacement after 15 years but permits continued use provided units pass manufacturer testing and parts and service remain available from the manufacturer. Currently, Scott continues to service and produce parts for 2007 edition SCBAs; however, support for this edition is expected to cease in the near future.

All personnel are issued a personal facemask, and each apparatus carries a spare mask for use when a personal mask is unavailable or requires repair or replacement. In 2013, all personnel received new AV 3000 model masks. In 2018, all personnel were upgraded to the AV 3000 HT mask, which offered significantly improved heat resistance and enhanced safety.

Over 600 of the 1100 SCBA cylinders in the District's inventory will reach their 15-year DOT-mandated end-of-life in May, June, and July of 2026. The inventory of 1100 cylinders appears substantial for 450 SCBAs; however, crews limit air usage during training due to the limited availability of full replacement cylinders. Cylinders are refilled at one of the nine fill compressors located within the district's stations, and most stations rely on supply logistics runs twice weekly to maintain spare cylinder inventory. The District possesses a mobile breathing support unit that refills cylinders for incidents but is not available for company-level training.



SCBA Equipment Deployment

- **SCBA:** 435 for Fire Operations, 16 for HazMat
 - 355 on apparatus, including Apparatus, Chief Officers, Shift Training Captains (Safety Officers), Training Captains, and Fire Investigators
 - 16 HazMat SCBA
 - 30 assigned for use by Training Academies
 - 50 service spares

- **Masks and Mask Mounted Regulators:**

- 500 Personal Issue
- 160 on apparatus
- 90 Replacement stock/spares

- **Cylinders:** 1100

- Approximately 800 cylinders are carried on apparatus. Remaining cylinders are available on racks for incidents, supply, or filling and rotation.

Evaluation Committee

- Captain Brent Boling, Respiratory Protection Program Functional Supervisor
- Engineer Karl Taugher, SCBA Lead Academy Instructor/SME
- Captain Ron Davis, Lead Safety and Survival Academy Instructor/SME
- Captain Jon Taormina
- Captain Skye Johnson
- Captain Nick Vandenburg
- Engineer Rich Bryan

Evaluation Process

The technical replacement committee attended presentations from Scott, Draeger, and MSA SCBA manufacturers. All three companies demonstrated their top models, encompassing all available features and the latest technology. All models are manufactured in accordance with and meet current OSHA and NFPA standards. All companies agreed to provide at least four of each model, with all available features, for evaluation by the committee and department members.

All trial packs were distributed among numerous department members by the committee. Personnel were encouraged to try on all packs for fit, comfort, and ergonomics, and to provide feedback. Packs were utilized in physical training scenarios, simulated firefighting operations, including hose operations, search and rescue situations, and firefighter safety and survival scenarios. Live fire testing was planned but ultimately not conducted, as it became evident that it would not alter the outcome of the ultimately selected model.

NOTE: Following the presentations, it was decided that the evaluation would encompass only the MSA and Scott models. Draeger, while a proven leading provider of SCBA in Europe, lacks the market share and logistics to support the repair, service, and warranty of 450+ SCBAs in the District's inventory. Draeger has one technician capable of warranty service repair in Northern California, with the closest warranty shop located in Oregon. Although Draeger stated an intention to hire more technicians and fully support the District's needs, the decision was made that established, proven product service must exist within the immediate area. Both Scott and MSA have multiple warranty/service repair providers in the immediate vicinity, several of whom already provide SCBA and other services to the CCCFPD.

Models evaluated:

- Mine Safety Association G1
- Scott Safety X3 Pro
- Scott Safety XD Wireframe

Evaluation Findings

All models evaluated are NFPA compliant and meet or exceed all current standards. They share very similar weight, features, and functions. The MSA G1 and Scott X3 models have been in service for many years with proven reliability. The XD model is new but is nearly identical to the Scott AP 75 model currently in service. The primary difference is that the frame is based on an older, proven "wireframe" platform. The XD frame is constructed from stainless steel to be narrower, more compact, and possess a closer center of gravity. Although very similar in weight, most users reported it felt lighter than the other models. This "return" to an older design was requested by many fire service professionals and has become very popular. Stainless steel resists corrosion and is easy to clean and decontaminate.

Both the Scott XD and X3 utilize the same air system with a dual-piston redundant first-stage air regulator. Scott's first-stage regulator features two pressure-reducing piston systems. If the primary system fails, the secondary system activates, continuing to supply air and alerting the user with a vibratory function. The MSA reducer is designed to fail in the open position. Pressure reducer failures are very rare but do occur, often resulting from inadequate maintenance or age. Personnel reported that all models provided adequate air efficiently.



Differences in harnesses, straps, and ergonomics were minor, and none were significantly superior to the others. The most significant design difference between Scott and MSA lies in the frame and the first-stage pressure-reducing system. MSA's frame is entirely composed of heavy-duty plastic, while both Scott models feature a metal base frame, with the XD being primarily stainless steel. The X3 utilizes a metal alloy frame with an ergonomic plastic back frame structure overlay. All packs were worn comfortably, featuring articulating waist belts and adjustable straps. All straps are completely removable and can be washed by the end-user without tools. The MSA pack includes an adjustable belt for additional comfort. Facemasks were comfortable, available in three sizes, and exhibited very similar fit and feel.

Both Scott and MSA provided service technicians who completely deconstructed their packs, revealing all internal workings and designs. Serious concerns were raised regarding MSA's plastic frame, the method of component mounting, and the potential for plastic degradation later in the pack's lifespan. Discussions with other fire departments utilizing MSA G1 packs revealed an increased incidence of cracking and signs of wear as the packs aged. Most reported damage to framing components due to aggressive use during training and incidents. Frame repairs are costly and necessitate specialized tools and manufacturer technicians. Scott users and the District's experience indicate rare frame damage with metal frames. Scott frame failures are overwhelmingly attributed to improper, brute-force usage. Scott hose assemblies and

protections are more robust and durable. The District is unaware of catastrophic failures of hose or air supply components with its current Scott SCBAs. Other departments provided several photographs of failures in critical hose components with MSA packs.

Both Scott and MSA offer virtually identical features regarding visual and audible alerts and sounds. Scott's low air alert and reducer failure warnings include a vibration for tactile alerting in loud environments. MSA features an LED screen in the shoulder console that provides specific information, with an option for a thermal imaging camera. Bluetooth connectivity with radios is available with both models; however, Scott is the only one offering bone conduction technology for speakers and microphones. Both offer web-based real-time crew monitoring software that includes information on air level, air usage, and PASS alarm alerts. Both systems require separate modems/receivers on scene. The MSA system requires each individual pack to be within range of the modem. Scott utilizes a "mesh" design wherein information can be passed pack to pack, with at least one pack needing to be connected to the modem for all units to appear in the system. This is a constantly evolving and improving technology, with both systems capable of upgrades without hardware changes.

Purchase Recommendation

Based on input from the committee and department members, it is recommended that all SCBAs be replaced with Scott XD 4.5 SCBA, C5 masks, E-Z Flo C5 Regulator, and SEMS 3 monitoring systems to ensure the highest level of safety for personnel and optimal service to the communities. The XD model will not necessitate extensive in-service training due to its overwhelming similarities with the current model.

Key benefits of acquiring the Scott XD model include:

- Modernization of inventory with current and PA compliant equipment.
- Functional and mechanical operation identical to the current AP 75 models, a proven reliable platform.
- Enhanced comfort and balance through an ergonomic, compact back frame.
- A closer center of gravity, resulting in greater comfort and improved balance.
- Packs are more compact, fit closer to the body, and reduce profile and enhance maneuverability in confined situations, thereby increasing firefighter safety.
- All components are readily accessible and easily cleaned/decontaminated.

- All harness components are completely removable and easily washable in the District's extractors.
- Current remaining inventory of SCBA cylinders can be utilized until their end-of-life.
- Electronic monitoring features will significantly improve fireground safety and provide valuable information for training purposes.
- The C5 mask is narrower with a significantly wider field of vision and offers substantial improvements in voice transmission, bone conduction technology, and eliminates the need for a voice amplifier.
- Improved breathability with increased flow in the regulator, decreasing firefighter fatigue.
- Heads-up display technology fully integrated into the mask-mounted regulator and forward-facing remaining air level lights visible to all.
- Introduction and in-service training will be straightforward due to overwhelming similarities with the previous model.



See more.
3M™ Scott™ Vision C5 Facepiece



3M™ Scott™ SEMS 3.0 Wireless SCBA Telemetry System

The 3M™ Scott™ SEMS 3.0 Wireless SCBA Telemetry System provides a robust connection in commercial and residential structures, enabling bi-directional communication between responder and incident command, using 3M™ Scott™ Monitor Pro Telemetry Software Solution.

Electronic Personnel Accountability Report (ePAR)

Helps reduce excess radio traffic by allowing incident command to send a PAR request electronically using an audible and visual alert notification, to which firefighters can respond with a simple click of a button on the console.

System Integrity Alarm

Provides visual and audible alerts to notify SCBA wearer and incident command of possible impending electronics degradation due to sustained elevated temperature.

High-Flow Alarm

Provides visual and audible alerts to notify incident command of a high-flow condition from a firefighter's SCBA during a full-alarm PASS activation (i.e. flow of air through the regulator exceeding normal breathing rates).

No-Flow Alarm

Visual and audible alert to notify incident command of a no-flow condition from a firefighter's SCBA regulator during a full-alarm PASS activation, (i.e., limited or no air flow detected through the regulator)



Breathe easier.
3M™ Scott™ E-Z Flo C5 Regulator



Key Features

- Enhanced Breathability**
Helps reduce user burden and improve operational efficiencies.
- Enhanced Communications**
Reduced frequency Vibralert EOISTI helps improve two-way radio communications.
- Expanded Heads-Up Display**
Additional status icons provide visual alerts to SCBA wearer for electronic personnel accountability report (ePAR), EVAC and System Integrity Alarm (when using 3M™ Scott™ Air-Pak™ XD SCBA configured with 3M™ Scott™ SEMS 3.0 Wireless SCBA Telemetry System or 3M™ Scott™ Air-Pak™ X3 Pro SCBA configured with 3M™ Scott™ SEMS II Pro Wireless SCBA Telemetry System)
- Auto Air-Saver**
Simplifies operation when doffing the regulator and helps to prevent inadvertent air loss during removal from the facepiece.
- External "Buddy" Lights**
Assist with remote identification of a user's SCBA air remaining.

Proven Design

- Quarter-Turn Design**
Provides secure connection to the facepiece.
- Vibralert End-of-Service-Time Indicator (EOISTI)**
Audible and tactile low air warning for immediate recognition on the fireground.
- Air Spray Bar**
Provides separate inhalation air path and helps to reduce fogging during use.

Recessed Heads-Up Display
Helps improve downward view through facepiece

In addition to replacing the 600 expiring cylinders in 2026, an additional 200 cylinders are needed to augment the inventory, for a total of 800 45-minute cylinders. This will provide three additional spare cylinders per company, increase the supply capacity for replacement, and equip the new breathing support unit. The current inventory of cylinders is fully compatible with the XD SCBA and will be utilized until their end-of-life. In 2028, an additional 300 cylinders will reach their end-of-life and require replacement. Remaining cylinders will expire in subsequent years and will be replaced as needed. All new cylinders will feature custom banding with CCCFPD branding.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-4608

Agenda Date: 11/4/2025

Agenda #: C.1.

To: Board of Directors

From: Lewis Broschard, Chief, Contra Costa County Fire Protection District

Report Title: C & J Painting Contract

Recommendation of the County Administrator Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Fire Chief or designee to execute a contract with C & J Painting, in an amount not to exceed \$550,000 to provide on-call painting services at various Fire District facilities, for the period of November 1, 2025, through October 31, 2028.

FISCAL IMPACT:

Budgeted. 100% CCCFPD General Operating Fund

BACKGROUND:

The Facilities group in the Fire Protection District is tasked with the maintenance and repair of all District buildings and facilities. On-call painting contracts are utilized as needed to maintain over 40 buildings. This practice is authorized under Government Code Section 25358, which permits contracting for facilities maintenance and upkeep.

In June 2025, the Fire District replaced aging wooden fascia boards and trim on the apparatus shop due to dry rot caused by age and weather exposure. To protect the new fascia and trim, it is essential to seal and paint the shop. Given the size of the shop and the associated painting costs, the District requires a contract with a professional painter. Additionally, several fire stations are due for painting, and establishing a multi-year contract with a painting vendor would enable the District to efficiently schedule the painting of 2 to 3 stations each year.

The Contra Costa County Facilities Services Division conducted a formal solicitation for on-call painting services, originally listed under BidSync #2102-455. After a comprehensive evaluation of the submissions, C & J Painting was selected as one of two contractors awarded the contract for these services.

The Fire District is seeking approval to utilize the County's Request for Proposal (RFP) to contract with C & J Painting for three years, from November 1, 2025 through October 31, 2028, with a total value of \$550,000.

CONSEQUENCE OF NEGATIVE ACTION:

If this recommendation is not approved the District would need to hold off on necessary on-call painting services at various District sites and facilities and future planned projects for the upcoming fiscal year will not be completed.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-4609

Agenda Date: 11/4/2025

Agenda #: C.2.

To: Board of Directors

From: Lewis Broschard, Chief, Contra Costa County Fire Protection District

Report Title: Contract with Everbridge, Inc. for Internal Emergency Notification Software

Recommendation of the County Administrator Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Fire Chief or designee to execute a contract with Everbridge, Inc., in an amount not to exceed \$60,500 to continue use of its critical event management, through a California Multiple Award Schedule (CMAS) agreement # 3-24-07-1008 for the period of September 15, 2025 through December 31, 2030.

FISCAL IMPACT:

Budgeted. 100% CCCFPD General Operating Fund

BACKGROUND:

Everbridge is an effective mass notification platform utilized by public agencies, utilities, healthcare providers, and private organizations. It offers an efficient and effective system to communicate internally with staff for rapid communication during emergencies, staffing needs, and mass notifications.

Key features include mass notification capabilities that deliver notifications to all staff, groups of staff, cooperating agencies, and leadership. Everbridge can transmit notifications over multiple methods, including voice, text, email, mobile apps, and social media. Everbridge is capable of two-way communications between the sender and receiver(s), where notification receipt can be confirmed via the platform.

The Fire District currently uses Everbridge for several purposes, including internal mass notifications related to emergency incidents, critical information technology system issues or failures, urgent staffing and recall staffing needs, and situational awareness communications with allied fire agencies throughout the County.

This agreement will be executed by way of a California Multiple Award Schedule (CMAS) agreement #3-24-07-1008

CONSEQUENCE OF NEGATIVE ACTION:

If this recommendation is not approved, the District would need to identify alternate means to transmit mass notifications during emergency incidents, information technology failures, and staffing needs.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-4610

Agenda Date: 11/4/2025

Agenda #: C.3.

To: Board of Directors

From: Lewis Broschard, Chief, Contra Costa County Fire Protection District

Report Title: Contract with Force Readiness for Document Sharing Software

Recommendation of the County Administrator Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a contract with Force Readiness, in an amount not to exceed \$10,000 to provide document sharing software for the Fire District for the period November 1, 2025 through October 31, 2028.

FISCAL IMPACT:

100% CCCFPD General Operating Fund

BACKGROUND:

Force Readiness provides an application, FireSync, which is a mobile application managed by the Training Division that serves as a centralized, virtual repository of critical operational information. It provides personnel with quick access to essential resources in the field, particularly for high-risk, low-frequency incidents. The app includes safety reminders, procedural references, and other key information to support safe and effective operations during infrequent or complex responses.

FireSync also supports professional development by offering access to study materials for promotional testing. In addition, it enhances interagency coordination by enabling the secure sharing of information with mutual aid partners during both planned and unplanned events. A dedicated Special Events tab allows the District to post event-specific details accessible only through an access code, ensuring that sensitive information is shared exclusively with approved users and devices.

This agreement includes limitation of liability language.

CONSEQUENCE OF NEGATIVE ACTION:

Failure to maintain or support FireSync could result in reduced operational efficiency, slower access to critical safety information, and missed opportunities for interagency coordination during major incidents or large-scale events. This could, in turn, increase risk to personnel safety and hinder effective emergency response.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-4611

Agenda Date: 11/4/2025

Agenda #: C.4.

To: Board of Directors

From: Lewis Broschard, Chief, Contra Costa County Fire Protection District

Report Title: Issue Request for Qualifications and Request for Proposals for Selection of a Design-Build Contractor for Fire Station 9.

Recommendation of the County Administrator Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Public Works Director, on behalf of the Fire Chief, to issue a Request for Qualifications and a Request for Proposals for the selection of a design-build contractor for the new Fire Station 9, located at 209 Center Ave., Pacheco.

FISCAL IMPACT:

There is no immediate fiscal impact from these actions. The selection of firms and the awarding of contracts will be presented to the Board for approval at upcoming meetings. It is expected that all contracts will be paid from the Contra Costa County Fire Protection District's Capital Construction Fund.

BACKGROUND:

Typically, public projects are awarded competitively to the lowest bidder through a design-bid-build process. In 2015, the state legislature passed legislation permitting local agencies to use a design-build project procurement method. Under this approach, local agencies rank bidders based on the best value criteria specified in a Request for Qualifications (RFQ) and Request for Proposals (RFP). The public contract code that authorizes design-build procurement requires the local agency's governing board to approve its use.

Contra Costa County has successfully used design-build procurement on several projects, most recently the new Administration Building and Emergency Operations Center. The two main advantages of design-build are faster project completion and improved design, as the final design can be modified more easily during the construction process.

Staff will solicit responses to the RFQ for the project and create a shortlist of qualified design-build entities. Then, staff will seek responses to the RFP from those shortlisted entities and rank them based on the criteria in the RFP. After completing the RFQ and RFP processes for the combined projects, the Contra Costa County Fire Protection District (District) will present a recommendation to the Board for selecting the design-build contractor.

Fire Station 9 is a single-story, single-company station located at 209 Center Ave, Pacheco. Built in 1956, the current station is outdated in supporting staff and equipment for a modern fire protection agency. It will be demolished, and a new station will be constructed on the same site.

The new Fire Station 9 will be a two-story, double-company station spanning 15,400 square feet. It will feature offices and crew quarters capable of housing up to nine fire personnel during 48-hour shifts, along with an apparatus bay for storing emergency vehicles when they are not responding to calls.

Staff recommends that the Board approve the use of the design-build methodology for this project and authorize staff to start the process by issuing Requests for Qualifications to identify and qualify interested teams.

CONSEQUENCE OF NEGATIVE ACTION:

Not approving these actions could result in higher project costs due to the ongoing escalation of construction costs during the extended design and bidding phases under the traditional procurement method.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-4612

Agenda Date: 11/4/2025

Agenda #: C.5.

To: Board of Directors

From: Lewis Broschard, Chief, Contra Costa County Fire Protection District

Report Title: Amendment to Regional Hazardous Materials Response Training Reimbursement Agreement

Recommendation of the County Administrator Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a contract amendment with the California Governor's Office of Emergency Services, to increase the payment limit by \$100,000 to a new payment limit of \$645,000, with no change to the term, from October 1, 2021 through June 30, 2026, to provide reimbursement of regional hazardous materials response training costs.

FISCAL IMPACT:

100% State of California, Governor's Office of Emergency Services (Cal OES). If approved, the Fire District may receive up to an additional \$100,000 in reimbursements from the State for costs associated with hazardous materials response training.

BACKGROUND:

On November 9, 2021, the Board approved and authorized the Fire Chief, or designee, to execute an agreement with Cal OES, for the period of October 1, 2021 through June 30, 2024, for reimbursement of regional hazardous materials response training in an amount not to exceed \$100,000. Subsequently, there have been multiple amendments to increase the maximum reimbursement amount. The last amendment to the contract increased the amount by \$50,000 to a new payment limit of \$545,000. This request is for the seventh amendment to the agreement, which will increase the amount by \$100,000, from the current amount of \$545,000, to the new amount of \$645,000, with no change in the contract term ending June 30, 2026.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the Fire District will miss the opportunity to be reimbursed by State funding for up to an additional \$100,000 or a total maximum amount of \$645,000.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-4613

Agenda Date: 11/4/2025

Agenda #: C.6.

To: Board of Directors

From: Lewis Broschard, Chief, Contra Costa County Fire Protection District

Report Title: CPS HR Consulting - Promotion Exam Assessments

Recommendation of the County Administrator Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a contract with CPS HR Consulting in an amount not to exceed \$400,000 for promotion exam assessments for the period November 1, 2025 through October 31, 2028.

FISCAL IMPACT:

Budgeted. 100% CCCFPD General Operating Fund.

BACKGROUND:

Contra Costa County Fire Protection District has historically engaged external vendors to administer complex promotional examinations for safety personnel, particularly for management and leadership roles such as Fire Prevention Captain, Battalion Chief, and Assistant Fire Chief. These exams are a critical component of the District's efforts to ensure a fair promotion process and to identify individuals best equipped to handle the responsibilities of leadership positions. By utilizing external vendors, the District can ensure impartiality, objectivity, and adherence to professional testing standards.

Due to an ongoing need for promotional testing driven by anticipated retirements and internal staff movement, the District initiated a Request for Proposal (RFP) process to identify a qualified vendor to support these efforts moving forward. After evaluating several proposals, the District selected CPS HR Consulting based on their proven track record, methodology, and alignment with legal and ethical testing standards.

CPS HR Consulting will develop, design, and administer legally-defensible exams that are job-related and fully comply with the Uniform Guidelines on Employee Selection Procedures, as well as other applicable professional standards. Their approach ensures that promotional assessments will be fair, consistent, and tailored to the specific duties of the roles being tested, thereby enhancing the overall integrity and effectiveness of the District's promotional process.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, then the Fire District will not have a reliable vendor to administer complex pre-employment exams.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-4614

Agenda Date: 11/4/2025

Agenda #: C.7.

To: Board of Directors

From: Lewis Broschard, Chief, Contra Costa County Fire Protection District

Report Title: Contract with Stationwise, Inc. for Staffing and Scheduling Software

Recommendation of the County Administrator Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a contract with Stationwise, Inc., in an amount not to exceed \$550,000, to provide staffing and scheduling software for the Fire District for a period of December 1, 2025, through November 30, 2030.

FISCAL IMPACT:

100% CCCFPD General Operating Fund.

BACKGROUND:

The Contra Costa County Fire Protection District is replacing its current staffing and scheduling platform, UKG Telestaff, with a new purpose-built solution called Stationwise. This transition follows the completion of a competitive Request for Proposal (RFP) process during which 16 vendor proposals were evaluated using a weighted scoring rubric focused on automation, integration, union/MOU alignment, administrative configurability, reporting capabilities, client references, and cost.

The selection of Stationwise is driven by the District’s critical need to automate scheduling, manage vacation and sick leave, handle backfill scheduling, and streamline shift assignments. This new platform is expected to reduce the excessive manual workload currently required of staffing chiefs, estimated at 3 to 5 hours per day. Stationwise offers advanced automation tools, union-aligned bidding and seniority rules, callback functionality, and strong integration with the District’s payroll and records management systems.

Peer fire departments in California frequently utilize the Stationwise platform, which allows internal administrators to set up and oversee staffing logic without needing ongoing support from the vendor. This feature aligns with the District’s long-term goals of enhancing efficiency, transparency, and responsiveness in daily operations and emergency staffing.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, the District will need to find alternative ways to replace its current staffing and scheduling software, leading to continued inefficiencies, excessive manual workload for staffing chiefs, and missed opportunities to streamline operations.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-4615

Agenda Date: 11/4/2025

Agenda #: C.8.

To: Board of Directors

From: Lewis Broschard, Chief, Contra Costa County Fire Protection District

Report Title: Motorola Ambulance Mobile Radios

Recommendation of the County Administrator Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the Fire Chief, a purchase order with Motorola Solutions, Inc., in an amount not to exceed \$360,000 for the purchase of mobile radios.

FISCAL IMPACT:

Budgeted. 100% CCCFPD EMS Transport Fund.

BACKGROUND:

The Contra Costa County Fire Protection District is seeking approval to purchase forty-five (45) new Motorola mobile radios. Forty-one (41) of these new radios will be installed in Fire District-owned ambulances (both existing and new pending delivery) that are part of the Fire District's alliance ambulance transport system with American Medical Response. The remaining four (4) radios will be used as spare stock for future replacements of damaged or improperly functioning mobile radios.

Motorola is the current vendor for all mobile and portable fire and ambulance radios in the field. In addition, Motorola is the vendor of the existing fire dispatch and EMS system status consoles in the Contra Costa Regional Fire Communications Center (CCRFCC). Motorola mobile and portable radios allow seamless integration with the current field radios (mobile and portables), all fire and ambulance field units, fire dispatch consoles, EMS system status consoles, and the East Bay Regional Communications System (EBRCS) 800 MHz radio system.

CONSEQUENCE OF NEGATIVE ACTION:

If this request is not approved, the Fire District would need to find alternative ways to equip ambulances and other vehicles with critical public safety communication radios, which would negatively impact service to the public and the safety of Fire District and ambulance personnel.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-4630

Agenda Date: 11/4/2025

Agenda #: C.9.

To: Board of Directors

From: Lewis Broschard, Chief, Contra Costa County Fire Protection District

Report Title: Monthly Subscription Services from Starlink, for Satellite Internet Services for Use During Emergencies and Disasters.

Recommendation of the County Administrator Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Fire Chief, or Designee, to execute a terms of service agreement for a subscription with Starlink, including indemnity, in an amount not to exceed \$144,000 to purchase hardware and ongoing monthly subscription internet services for use during emergencies and disasters, effective upon signature through November 3, 2030.

FISCAL IMPACT:

100% Budgeted by the CCCFPD General Fund. The estimated annual service cost is \$28,800 (16 units x \$150/unit/mos. x 12 mos.) and \$144,000 for the 5-year term.

BACKGROUND:

The Fire District formerly had a small, portable supply of satellite phones for use during major disasters. However, this technology was high-priced and had limited features, offering only voice calls without internet access, GPS, or video capabilities.

Starlink is a satellite internet constellation operated by SpaceX, which may provide a reliable, high-speed internet solution that is user-friendly, rapidly deployable, and simple to manage. Its entry-level cost is significantly lower than that of traditional satellite telephone systems. Fire and emergency service agencies have widely adopted Starlink, and it is quickly becoming the industry standard for field communications.

Besides disaster response-when cellular networks might be down-Starlink can assist in establishing internet access for command posts in remote parts of the County, such as the Marsh Creek area and Morgan Territory, where other communication options are limited or nonexistent. High-quality, reliable communication systems enable incident commanders to coordinate response efforts, including requesting additional resources and initiating evacuations.

The system will also improve the District's ability to maintain reliable communications when deployed outside the County to support major disaster responses across California. Many of these incidents occur in remote areas or regions with weak cellular networks, where traditional land mobile radios alone are insufficient.

This agreement includes indemnification language and is ongoing; effective upon signature, for a term through

November 2030.

CONSEQUENCE OF NEGATIVE ACTION:

The Fire District would have to identify alternate sources for high-speed, quality internet services in the event of a disaster.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-4616
C.10.

Agenda Date: 11/4/2025

Agenda #:

To: Board of Directors

From: Lewis Broschard, Chief, Contra Costa County Fire Protection District

Report Title: Contract with Adobe for Graphic Design Software

Recommendation of the County Administrator Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a contract with Adobe Inc., in an amount not to exceed \$4,000, to provide graphic design software for the Fire District for the period of November 1, 2025 through October 31, 2027.

FISCAL IMPACT:

100% CCCFPD General Operating Fund.

BACKGROUND:

The Public Information Office requires access to Adobe Creative Cloud to effectively manage and produce the District's public communications, outreach materials, and digital content. Adobe Creative Cloud provides professional-grade tools such as Photoshop, Illustrator, Premiere Pro, and InDesign-industry standards for creating high-quality graphics, videos, and publications. These tools are essential for producing accurate, visually engaging materials that represent the District's brand consistently across print, web, and social media platforms. With growing public engagement and information demands, especially during emergencies and community events, the ability to efficiently design, edit, and publish content in-house will improve responsiveness, reduce reliance on external vendors, and ensure timely delivery of critical information to the public and media.

This purchase agreement includes limitation of liability and indemnification language.

CONSEQUENCE OF NEGATIVE ACTION:

Without this software, the Public Information Office would be limited in the ability to produce professional materials, delaying communications, reducing the quality and consistency of public information, and potentially impacting the District's ability to effectively inform and engage the community during both routine operations and emergency incidents.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-4617
C.11.

Agenda Date: 11/4/2025

Agenda #:

To: Board of Directors

From: Monica Nino, County Administrator

Report Title: Proposed 2026 Meeting Schedule for the Fire Protection District Board of Directors

Recommendation of the County Administrator Recommendation of Board Committee

RECOMMENDATIONS:

ADOPT the proposed 2026 meeting schedule for the Contra Costa County Fire Protection District Board of Directors, noting the Annual Budget Hearings and Adoption on April 28 and May 19, respectively. The proposed schedule has been coordinated with the Contra County Board of Supervisors and Housing Authority of Contra Costa Board of Commissioners.

- January 20
- February 10
- March 17
- April 14
- April 28 Budget Hearings
- May 12
- May 19 Budget Adoption
- June 9
- July 7
- August 25
- September 15
- October 6
- November 3
- December 8

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

Each year, the Board of Directors adopts a meeting schedule that designates regular meeting dates and any dates on which meetings must be canceled in anticipation that a quorum of the Board will not be present. In order to provide for at least one monthly meeting, the proposed schedule works around those Tuesdays that fall during a week with a District holiday, the fifth Tuesday of a month, and Tuesdays that fall during those weeks

in February, May, July, and November in which the annual policy and legislative meetings of the National Association of Counties (NACo) and the California State of Counties (CSAC) are attended by one or more of our Directors. The proposed meeting schedule provides 12 meetings for Contra Costa County Fire Protection District Board of Directors and has been coordinated with the Contra Costa County Board of Supervisors and the Housing Authority of Contra Costa Board of Commissioners. The proposed meeting schedule recognizes the time demands on the Board members due to their participation on committees, and numerous regional and local legislative bodies and task forces, which require preparation, attendance, and involve travel. There are legal provisions to schedule a special meeting to address any urgent need that cannot be accommodated in the standing meeting schedule.

The 2026 proposed meeting schedule has been prepared in consultation with the incoming Board Chair, the County Administrator, and the Housing Authority Executive Director, and is recommended for the Board's adoption. The County Board of Supervisors has already adopted its meeting schedule, and the Housing Authority will take independent action to adopt its meeting schedule.

CONSEQUENCE OF NEGATIVE ACTION:

The Board will be unable to conduct their meetings for 2026.



CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

Board of Directors *Proposed* 2026 Meeting Schedule

DATE	ROOM	TIME
January 20	Board Chambers	1:00 p.m.
February 10	Board Chambers	1:00 p.m.
March 17	Board Chambers	1:00 p.m.
April 14	Board Chambers	1:00 p.m.
May 12	Board Chambers	1:00 p.m.
June 9	Board Chambers	1:00 p.m.
July 7	Board Chambers	1:00 p.m.
August 25	Board Chambers	1:00 p.m.
September 15	Board Chambers	1:00 p.m.
October 6	Board Chambers	1:00 p.m.
November 3	Board Chambers	1:00 p.m.
December 8	Board Chambers	1:00 p.m.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-4618
C.12.

Agenda Date: 11/4/2025

Agenda #:

To: Board of Directors

From: Lewis Broschard, Chief, Contra Costa County Fire Protection District

Report Title: Claims

Recommendation of the County Administrator Recommendation of Board Committee

RECOMMENDATIONS:

DENY claims filed by Ralda Ryer; and Cielo Randa Sambas.

FISCAL IMPACT:

None.

BACKGROUND:

Ralda Ryer: Property claim for broken doorbell in the amount of \$67.

Cielo Randa Sambas: personal injury claim related to harassment in an amount to be determined.

CONSEQUENCE OF NEGATIVE ACTION:

Not acting on the claims could extend the claimants' time limits to file actions against the County.