



# CONTRA COSTA COUNTY

## Committee Meeting Minutes - Draft

### Advisory Council on Aging

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Wednesday, August 20, 2025

12:15 PM

500 Ellinwood Way, Pleasant Hill, CA  
Corner Conference Room,

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#### Membership/Nominating Committees

[https://cccouny-us.zoom.us/webinar/register/WN\\_R\\_89-d-rT5ut\\_HVk6E5DfQ](https://cccouny-us.zoom.us/webinar/register/WN_R_89-d-rT5ut_HVk6E5DfQ)

#### PUBLIC ACCESS AND PUBLIC COMMENT INSTRUCTIONS:

The public may attend this meeting in person at the above location. The public also may attend this meeting remotely via webinar. Login information is provided above.

12:15 Call to Order: Jill Kleiner called the meeting to order at 12:18 p.m.

**Present** Roger Boaz, Jill Kleiner, Thomas Lang, Kathryn Monroy-Dexter,  
Richard Morisky, Lorna Van Ackeren, and Michael Wener

**Absent** Denise Kalm

Approve June 2025 Draft Minutes

[25-3332](#)

**Attachments:** [Mem.06.18.25ADraftMinutes](#)

**Motion:** Lang

**Second:** Monroy-Dexter

**Aye:** Boaz, Kleiner, Lang, Monroy-Dexter, Morisky, Van Ackeren,  
and Wener

**Absent:** Kalm

**Result:** Passed

12:20 Welcome Nominating Committee Members

Nominating Committee members welcomed (Present: Roger Boaz, Kathryn Monroy Dexter, Thomas Lang and Mike Wiener)

12:25 Instructions on Nomination Process for Council Officers

Nominating Officers cannot serve more than two terms consecutively. Kathryn Monroy Dexter volunteered to be the Nominating Committee Chair and will follow-up with the Nominating Committee.

Jill made motion to approve Mike Wiener as Vice President of ACOA for the remainder of 2025. Motion was unanimously passed with roll call vote and will be added to the Executive Committee consent items.

Kathryn Monroy Dexter, Chair of Nominating Committee, will announce slate of officers for approval at the ACOA General Meeting in October. Officers will be voted into their roles during December ACOA meeting.

Jenny to provide roster with phone numbers and ACOA member assignments to Kathryn to coordinate with Nominating Committee Members.

DRAFT

12:40 ACOA Quorum/Attendance of ACOA Meetings, Committees & Workgroups

ACOA Quorum:

30 ACOA members were present, and quorum was established

Attendance Tracker

Candance Evans 4 absences - Lorna to notify ACOA member

Nikki Lopez 3 absences - Lorna to notify ACOA member

Resignations

Francisco Benavides – Town of Moraga (effective 8/31/2025)

Leave of Absence (LOA) Requests

Terri Tobey: October 2025

Steven Freshman: September 2025

Sam Sakai Miller: September through December 2025

Membership Requirements Update (Brown Act, Ethics Training, and new Implicit Bias)

Dixie is currently tracking the required trainings and will email ACOA members regarding trainings that have expired.

Buddy Program Updates

Need buddies for the new members

Indy Sekhon: Crockett, CA

Deborah Wiener: Alamo, CA

Holly Frates: Pleasant Hill, CA

Steven Freshman: Danville, CA

Cesar Court: Brentwood, CA

Filling Vacant Seats

Vacant City Seats:

City of Pittsburg

City of San Pablo

City of San Ramon

City of Clayton

City of Antioch

City of Pinole

Vacant Member at Large (MAL) Seats:

MAL #9

Lorna made motion to recommend Holly Frates be promoted from Alternate to Member at Large #9 seat. The motion was unanimously passed with roll call vote.

- 12:50 ACOA Interview: Janet Jule  
Candidate rescinded her application
- 1:20 ACOA Interview: Gerard, La Londe-Berg  
Interviewed ACOA candidate  
Interested in the following Workgroups: Housing, Technology, Health and Elder Abuse Prevention
- 1:40 ACOA Candidate(s) Discussion  
Discussed Interview candidate
- 1:50 Executive Committee Action Items  
Terri Tobey October 2025 LOA  
Steven Freshman September 2025 LOA  
Sam Sakai Miller September through December 2025 LOA  
Michael Wener Vice President remainder 2025  
Teresa Wright Alt #4  
Holly Frates MAL #9  
Gerry La-Londe Berg Alt #3
- 1:55 Public Comment - None
- 2:00 The meeting was adjourned at 1:45 p.m.