

Head Start Committee Update



September 15, 2025

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Outline

Topic	Federal Head Start	State Child Care
Federal Environment Updates	To date	
Child Care Center Services	July 2025	July 2025
Policy Council Actions	Aug 2025	
Budget	July 2025	
Monitoring	July 2025	July 2025
Official Funder Communication	Aug 2025	Aug 2025
Recommendation	✓	
Appendices	For Information	

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- Federal Environment Updates
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Federal Environment Updates

Sources of Information

1. Project 2025
2. Executive Orders
3. Federal Department Actions
4. Congressional Actions

Categories of Impact

1. Potential Funding Reduction
2. Potential Funding Increase
3. Changes to Program Regulations
4. Change that may Impact Customers
5. Change that may Impact Contracts with Partners

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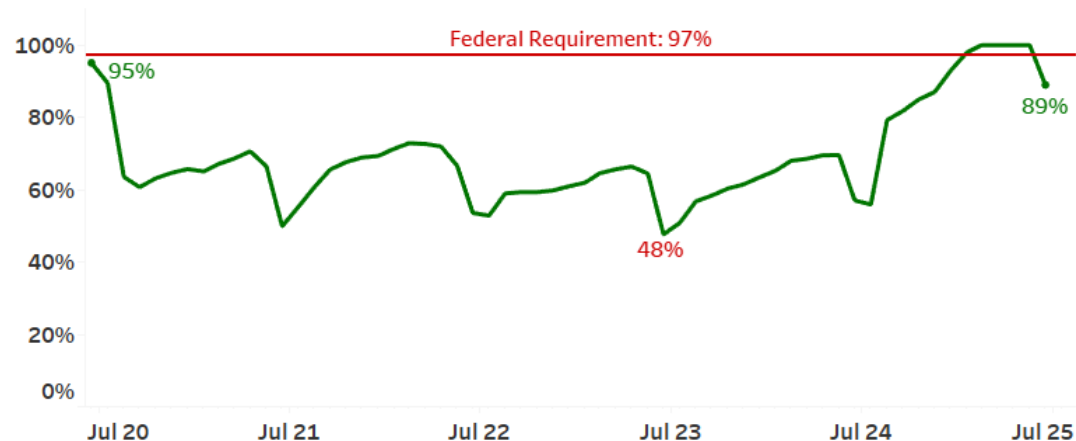
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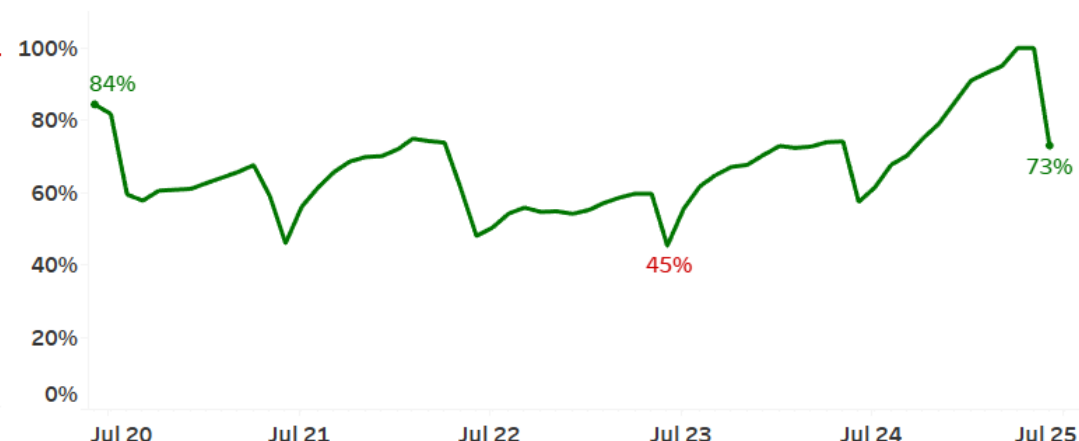


Center Enrollment Rates

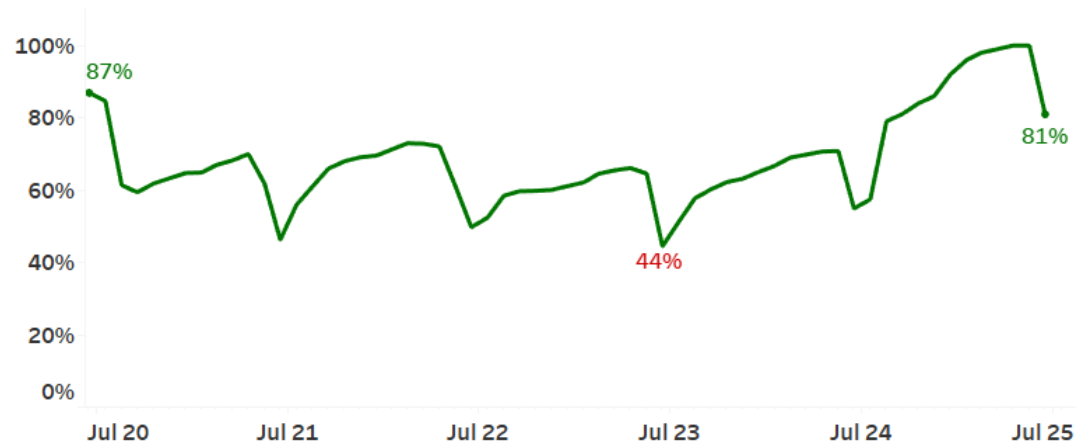
Federal Filled Slots



State Filled Slots



Total Filled Slots



Current Slot Allotments:

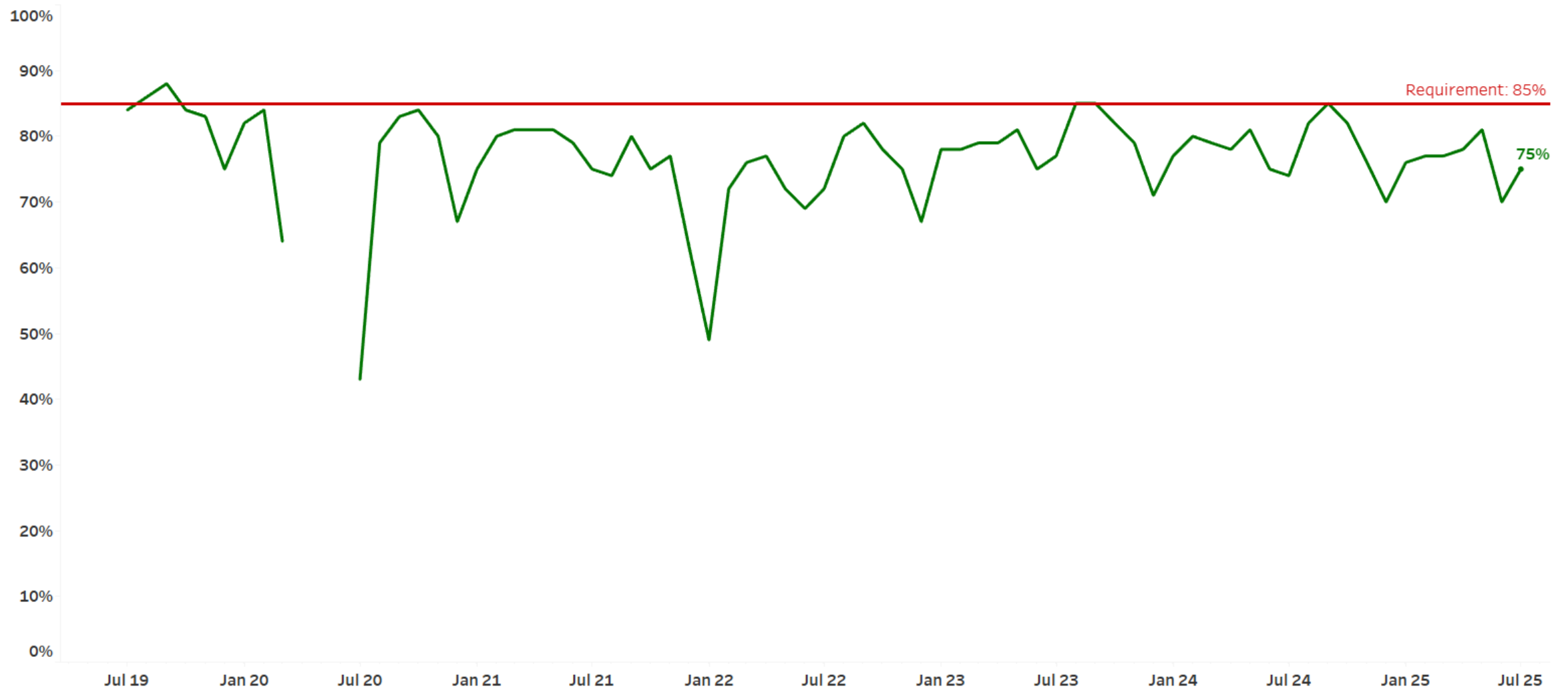
- Federal Slots (Head Start) = 1,201 (1,063 filled slots as of July 2025)
- State Slots (CDE and CDSS) = 764 (559 filled slots as of July 2025)
- Total Unique Slots = 1,345 (1,094 filled slots as of July 2025)

Current Enrollment Requirements:

- Federally Funded = 97% slots filled
- State Funded = Currently “hold harmless” meaning no penalties for not filling all slots. When “hold harmless” ends in June 2026, we will no longer be funded for unfilled slots.

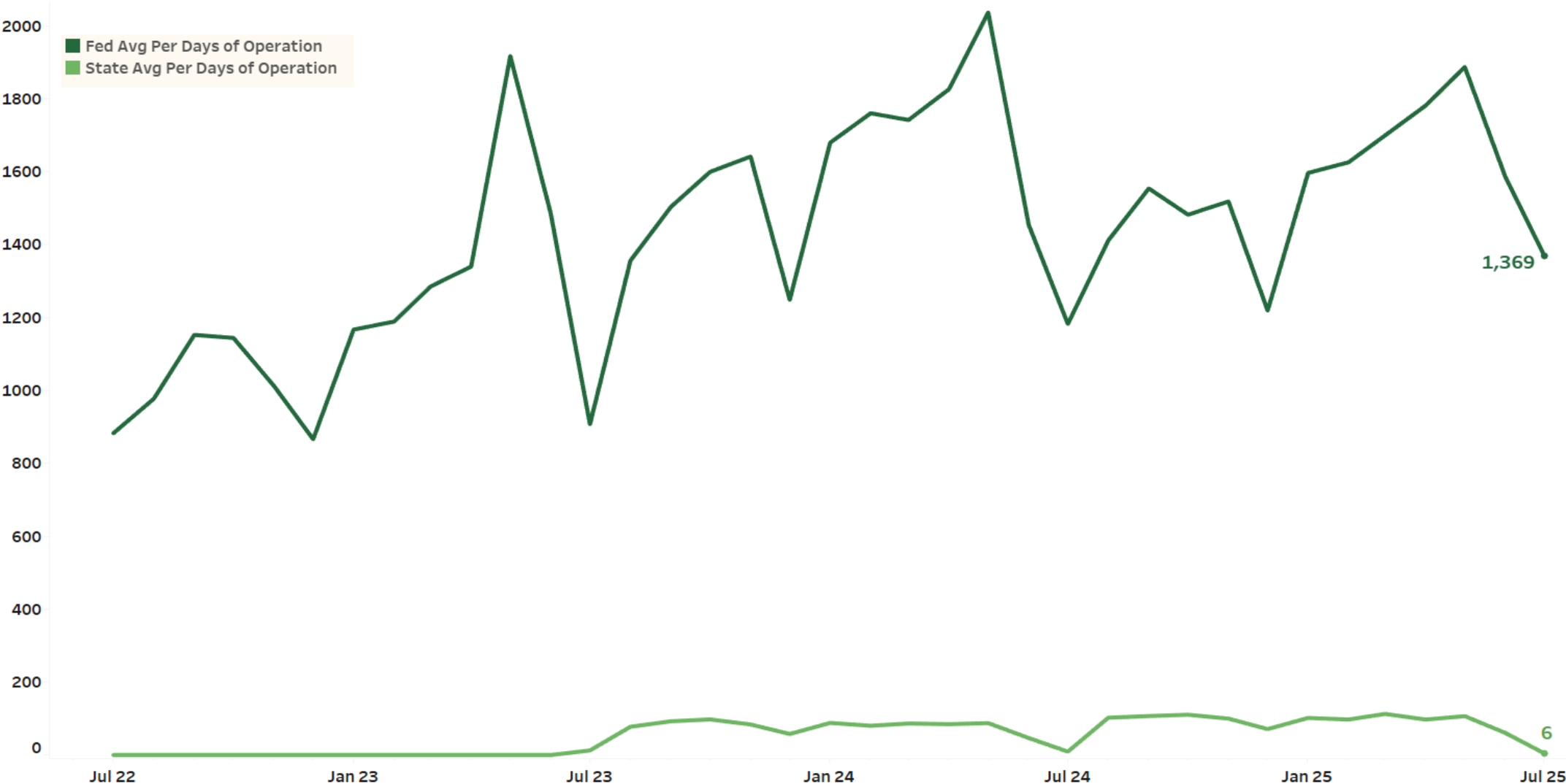
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Center Attendance Rates



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Average Center Meals & Snacks Per Day



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Vended Meal Services Transition

BOS approved vended meal services contract following RFP process on July 22, 2025.

Recent activities include:

- Mid-August 2025: Ran a pilot of vended meal services with West County centers and identified areas that needed additional alignment prior to full launch.
- September 4, 2025: Ran a second pilot of vended meal services in West County centers.
- September 8, 2025: Expanded pilot to West and Central County centers.
- September 15, 2025: Full launch across all sites.

We are on track to vacate the current EHSD kitchen facilities at 847 Brookside Drive, Richmond, CA by the September 30, 2025 deadline.

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OHS Funding for Nutrition & Healthy Eating

Requested Funding Amount: \$428,550

Timeframe: September 2025 – June 2026

Application Submitted: August 22, 2025

Key Purchases & Activities

For Centers

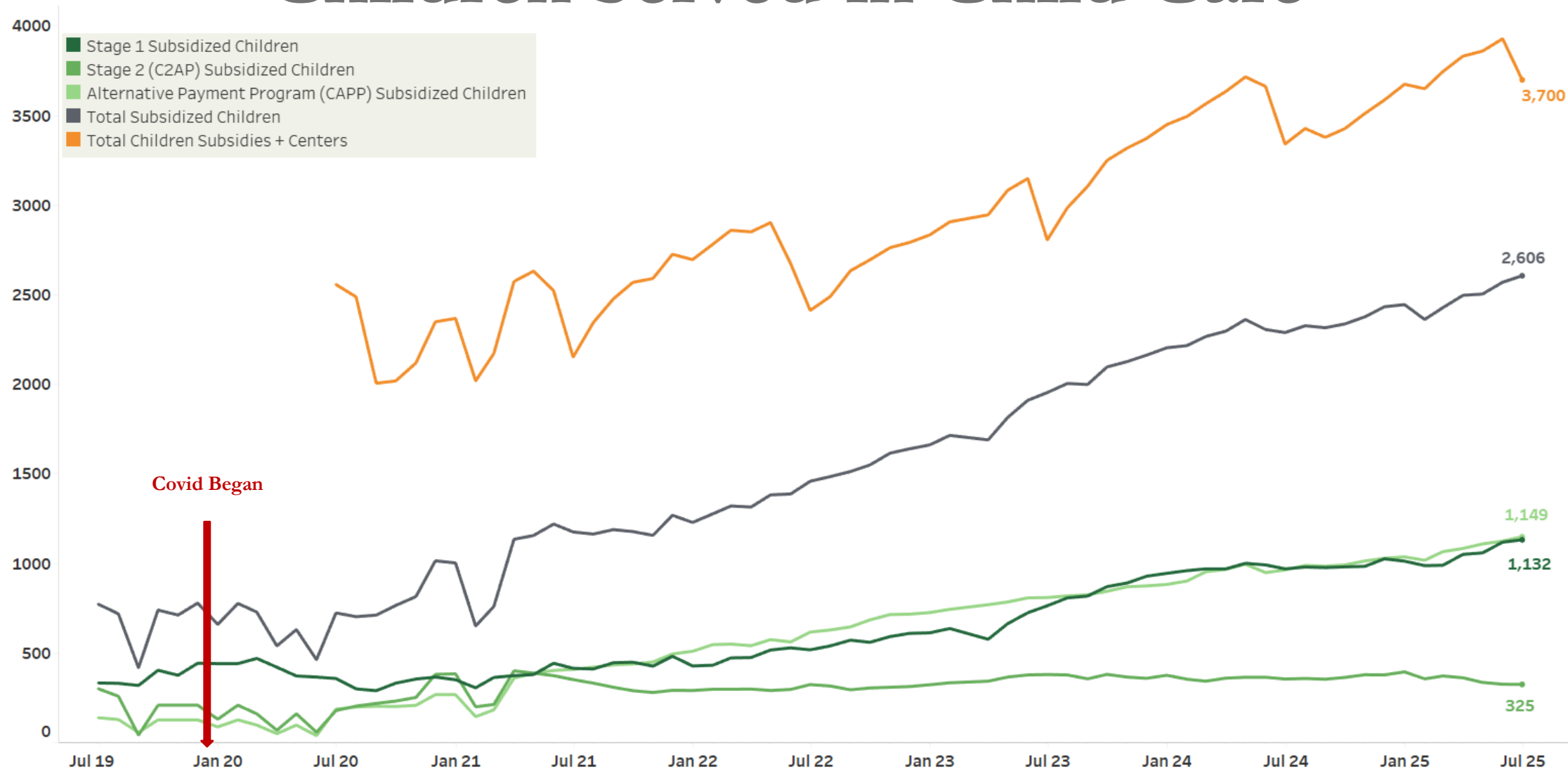
1. Developmentally appropriate food service materials
2. Upgraded appliances, including in classroom refrigerators
3. Safe bottle-feeding supplies for centers
4. Gardening kits for centers
5. Nutrition Train the Trainer program

For Families

6. Newborn baby kits
7. Healthy eating kits
8. Food pantry services
9. Gross motor skills materials
10. Cooking demonstrations
11. Healthy food at site events for parents

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Children Served in Child Care



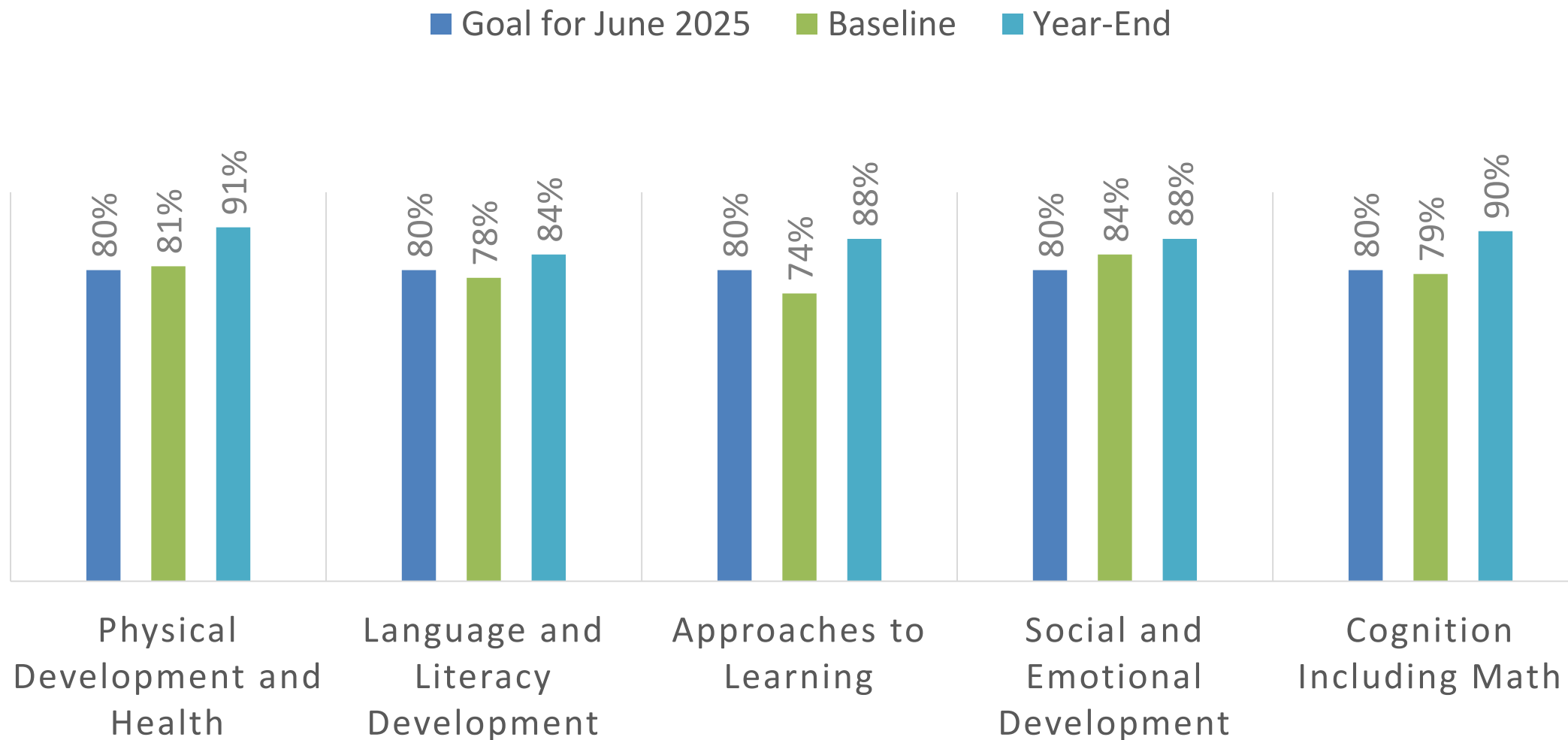
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FY24-25 School Readiness Results: Overview

Domain	Infant (Age: 0-11 months)	Toddler (Age: 1-2 years)	Preschool (Age: 3-4 years)	Pre-K (Age: 4-5 years)
Physical Development & Health	✓	✓	✓	✓
Language & Literacy Development	✓	✓	✓	✓
Approaches to Learning	✓	✓	✓	✓
Social & Emotional Development	✓	✓	✓	✓
Cognition Including Math	✓	✓	✓ & Science	✓ & Science
English Language Development			✓	✓

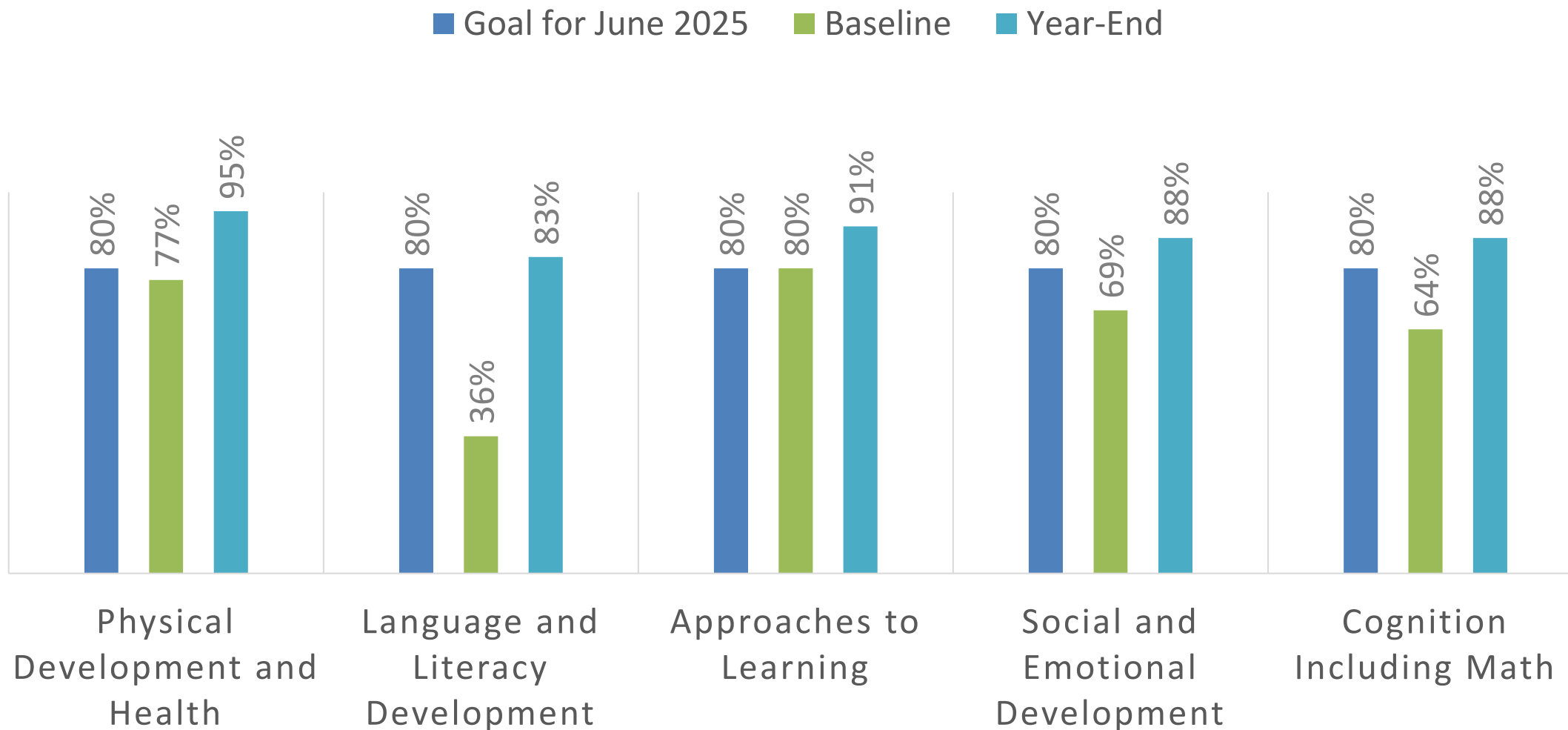
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School Readiness Results: Infants



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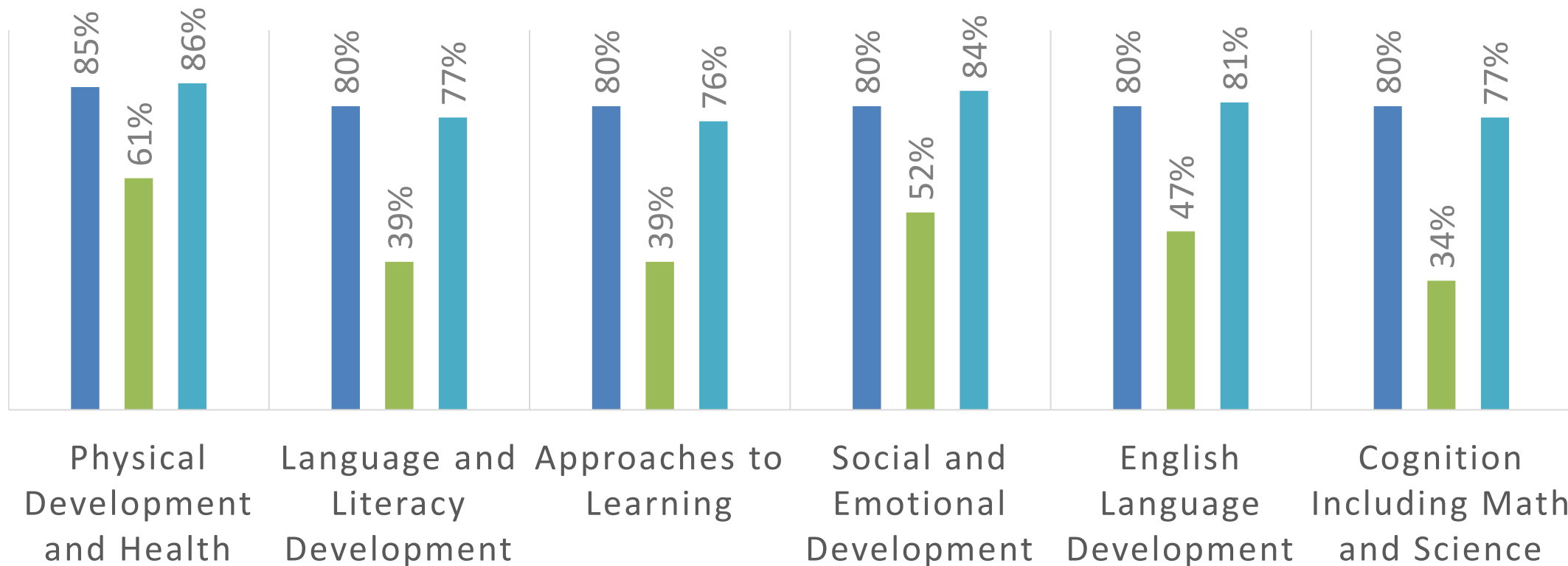
School Readiness Results: Toddlers



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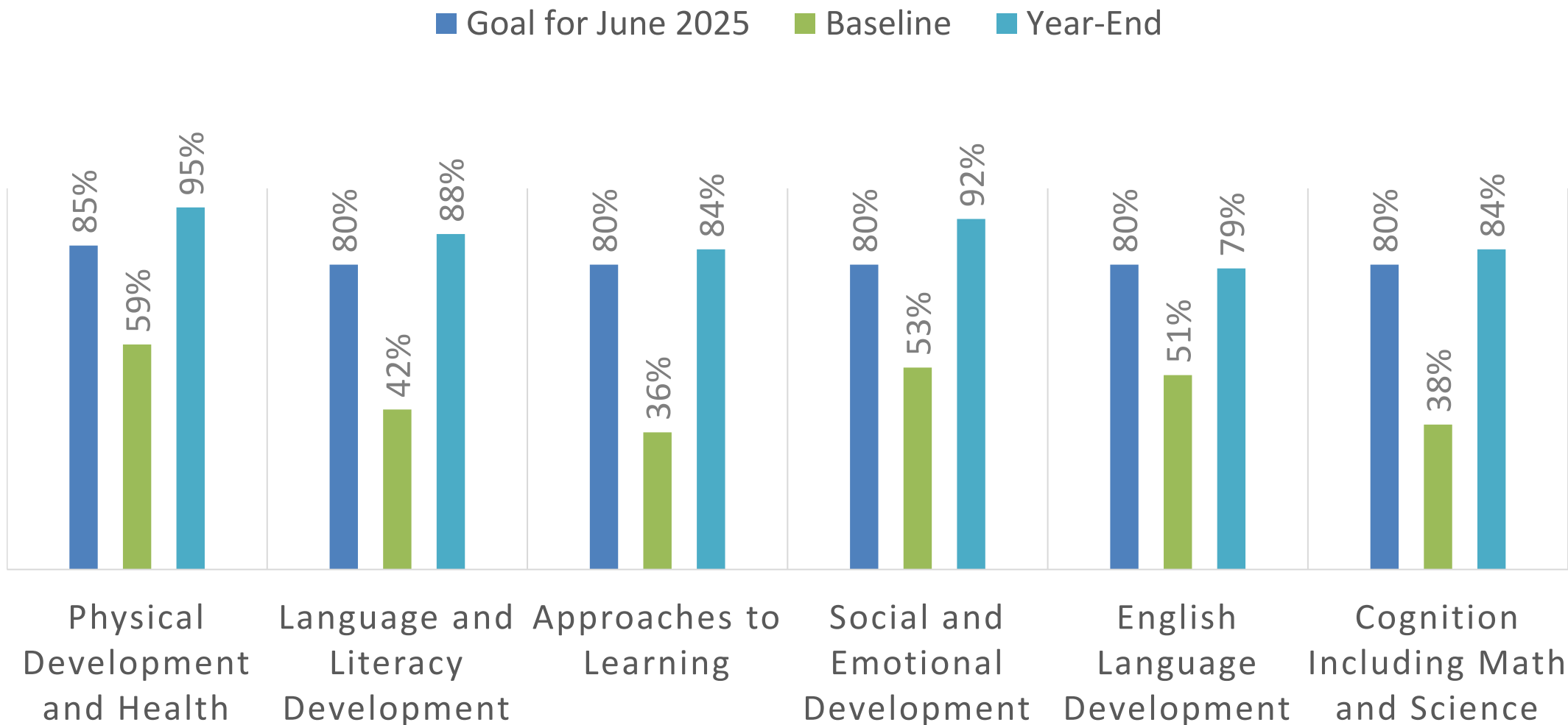
School Readiness Results: Preschool Children

■ Goal for June 2025 ■ Baseline ■ Year-End



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School Readiness Results: Pre-K Children



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August 2025 Policy Council Actions

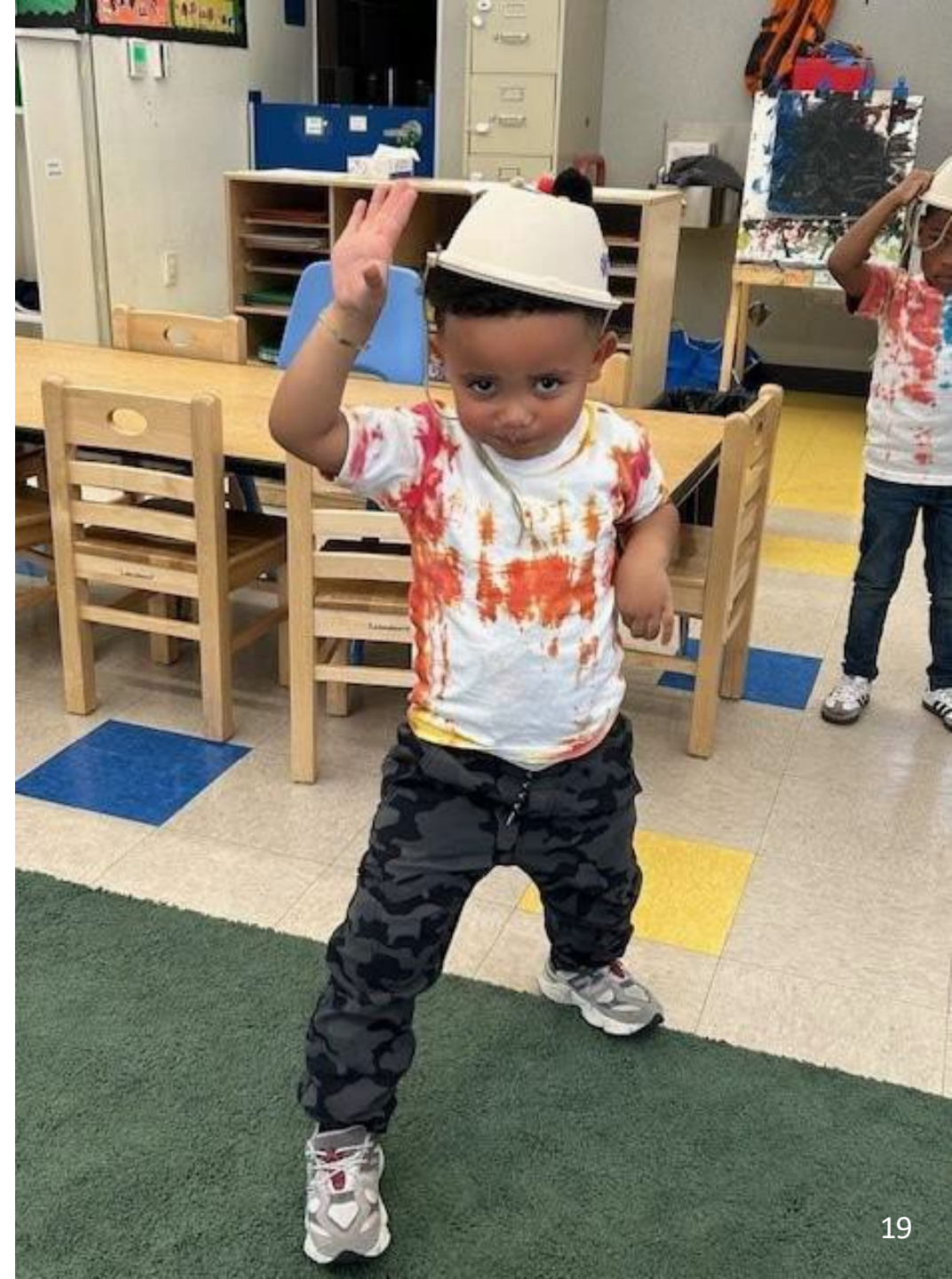
The Head Start Policy Council convened on August 20, 2025. Key actions included:

- Approved FY25-26 CSB Planning Calendar
- Received monthly updates on program administration and financials
- Received presentation on 2024-2026 Community Assessment results
- Received presentation on Parent Survey results from parents of children enrolled in state-funded early childhood education centers or receiving state-funded subsidized vouchers
- Staff honored the Policy Council for their year of service

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Head Start Budget Expenditures

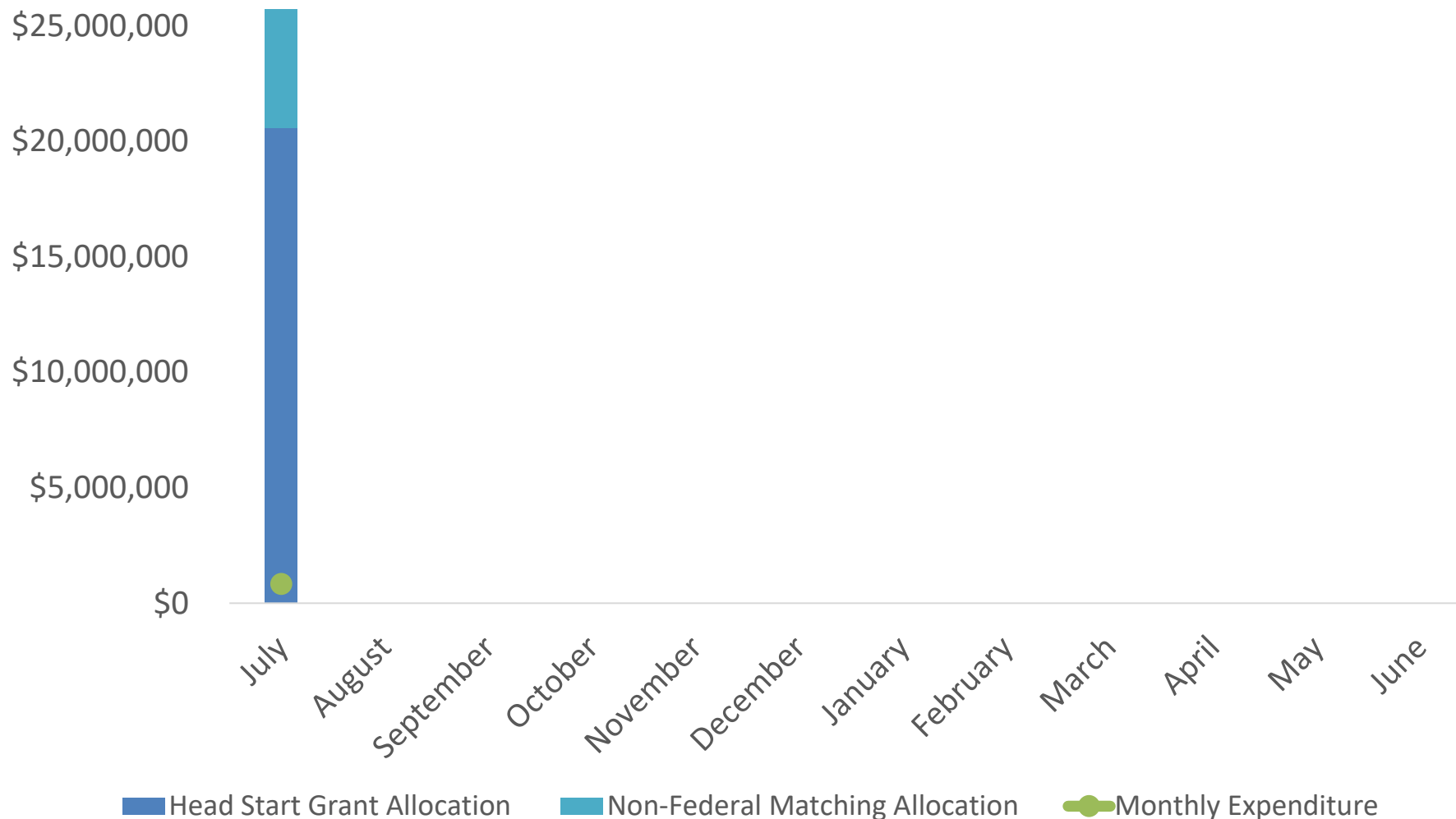
FY25-26 Head Start Budget Allocations:

1. Head Start Grant Allocation = \$20,577,342
2. Non-Federal Matching Allocation = \$5,144,336

Total Allocations = \$25,721,678

FY25-26 Head Start Budget Expenditures:

1. July = \$836,944.12, 4%
2. Year-to-Date = \$836,944.12, 4%



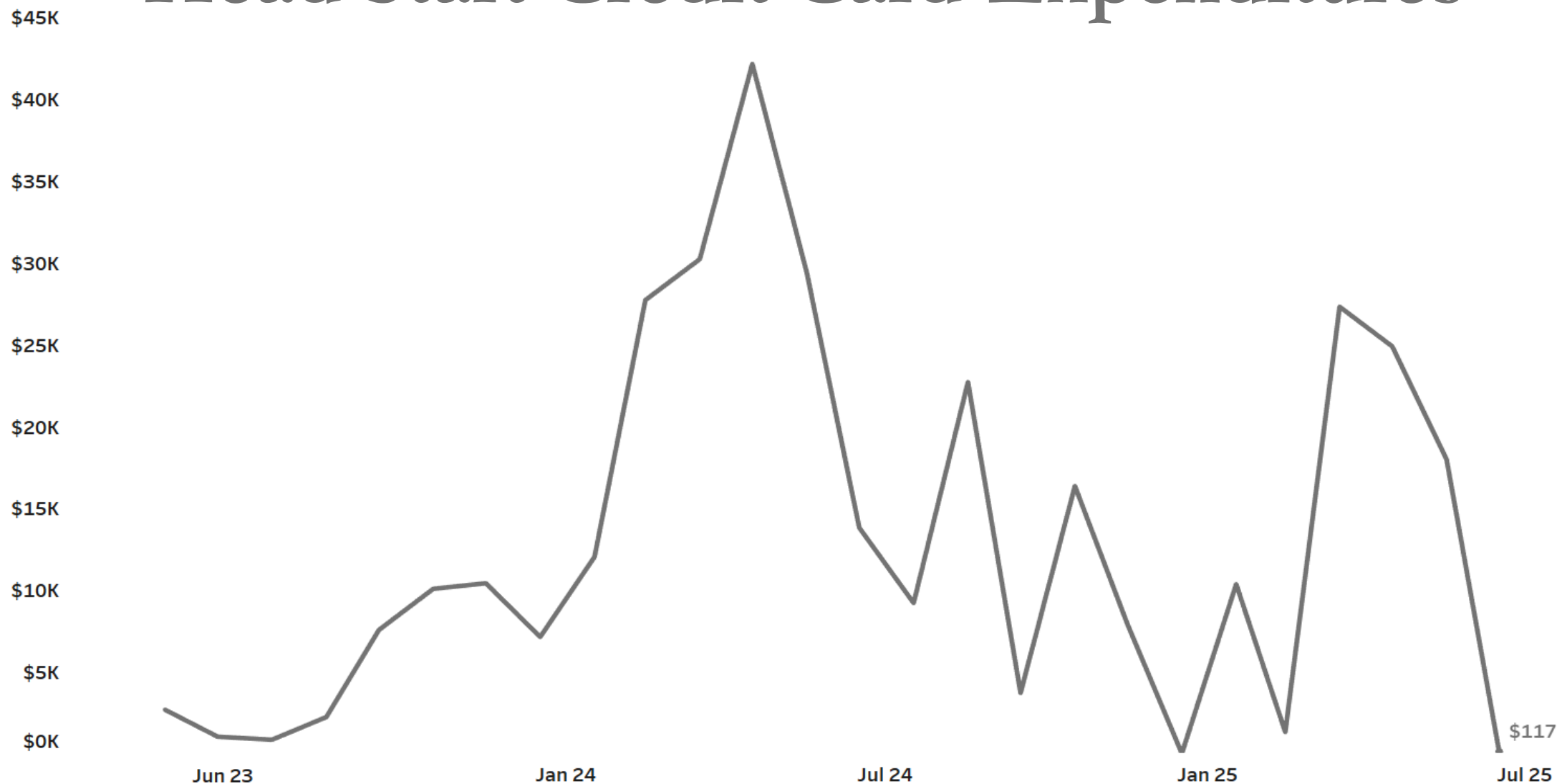
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Head Start Grant Budget

Budget Year Completed – 8%

	A	B	C	D
	Budget	YTD ACTUAL	% YTD ACTUAL	Remaining Budget
1. Personnel	\$6,261,244	\$524,634	8%	\$5,736,610
2. Benefits	\$4,136,150	\$277,337	7%	\$3,858,813
3. Equipment	\$0	N/A	N/A	N/A
4. Supplies	\$365,797	\$6,362	2%	\$359,435
5. Travel	\$57,213	\$0	0%	\$57,213
6. Construction	\$0	N/A	N/A	N/A
7. Other	\$2,497,266	\$93,490	4%	\$2,403,776
8. Contractual	\$6,057,509	\$(64,878)	-1%	\$6,122,387
9. Indirect Costs	\$1,202,163	\$0	0%	\$1,202,163
TOTAL CHARGES	\$20,577,342	\$836,945	4%	\$19,740,397

Head Start Credit Card Expenditures



All credit card expenditures are made by authorized staff for budgeted purchases to support reasonable program expenditures.

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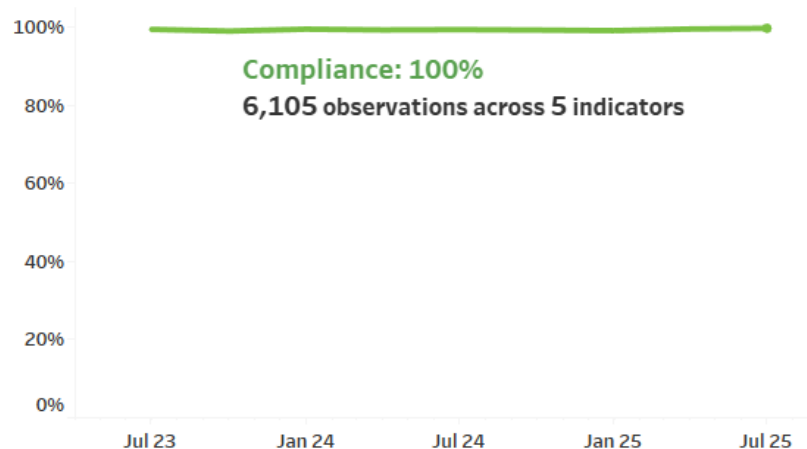
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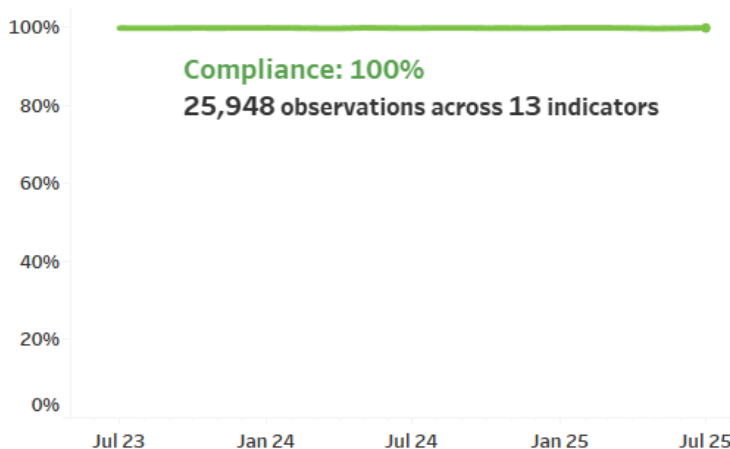


Health and Safety Compliance

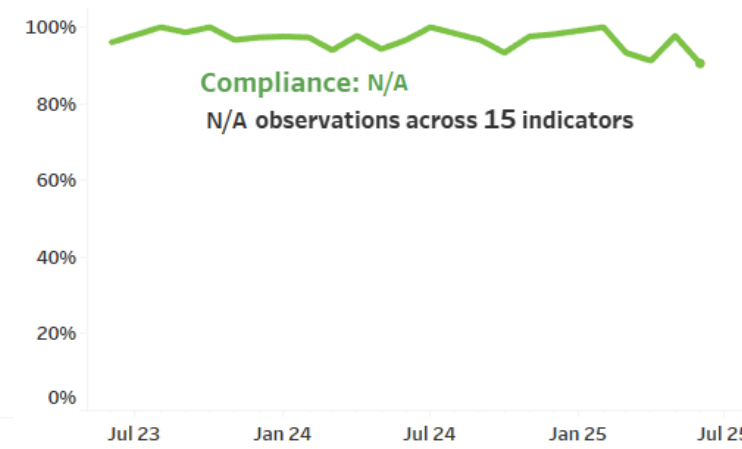
Daily Playground Safety



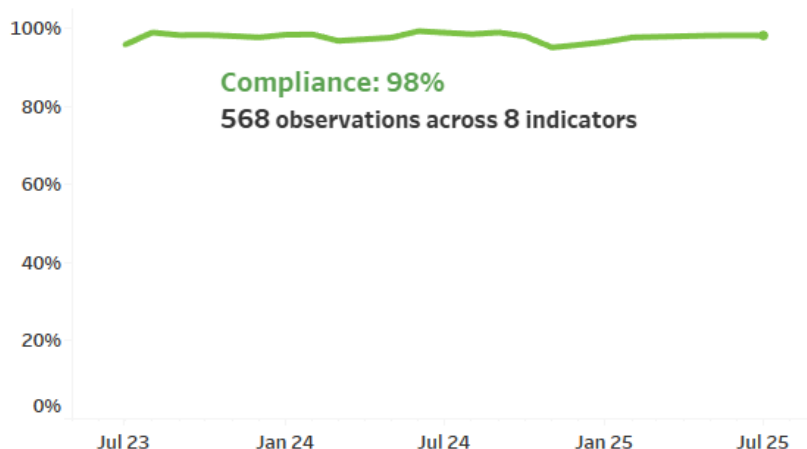
Daily Classroom Health & Safety



Child Transition & Safety



Weekly Facility Safety



Monthly Playground Safety

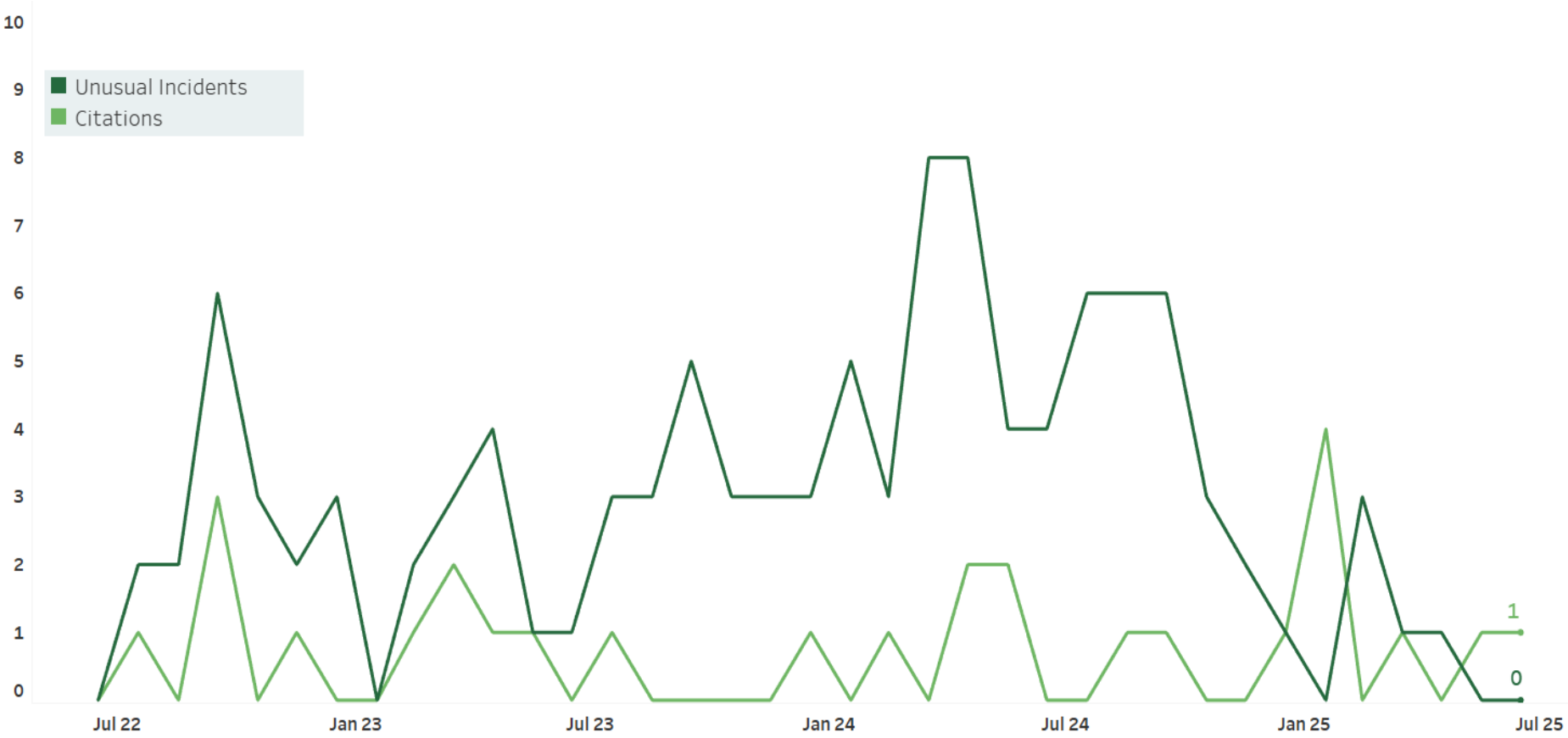


Indicators with non-compliances over 10% in July 2025:

1. Alarms and locks in hallways, front doors, and gates are in working order.
(9/71= 13% non-compliance)

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Unusual Incidents & Citations



Reportable incidents as defined by the Office of Head Start (OHS)

OHS considers a “significant incident” to be any incident that results in serious injury or harm to a child, violates Head Start standards of conduct at [45 CFR §1302.90\(c\)](#), or results in a child being left alone, unsupervised, or released to an unauthorized adult. A program must report all significant incidents affecting the health and safety of children with 7 days.

California Department of Social Services Community Care Licensing Citations

- Type A: An immediate risk to the health, safety or personal rights of children in care.
- Type B: If not corrected right away, may be a risk to the health, safety, and personal rights of the children in care.

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CDE Management Bulletin

Management Bulletin MB-25-07 issued: July 31, 2025

Subject: Revised Guidance on Identification of Dual Language Learners

Information: Notifies and provides guidance to California State Preschool Program (CSPP) contractors regarding the requirements for identifying and collecting data on dual language learners (DLL) including multilingual learners, language characteristics of preschool programs, and language composition of program staff.

Action: CSB staff began using the updated Family Language Instrument and Family Language and Interest Interview forms ahead of the September 1, 2025 deadline. Staff also updated the process for how the forms are completed. The new guidance allows forms to be completed via phone and web conferencing with enrollment staff and for families to complete and return on their own. We are now in compliance.



CDE Management Bulletin

Management Bulletin MB-25-08 issued: August 22, 2025

Subject: Continued Funding Application (CFA), Fiscal Year (FY) 2026-27

Information: Provides guidance to current California Department of Education (CDE), Early Education Division (EED), California State Preschool Program (CSPP) and California Prekindergarten and Family Literacy (CPKS) contractors regarding how to request continued funding for fiscal year 2026-27 CSPP and CPKS contracts.

Action: Staff are preparing the application to come to the Board of Supervisors for approval prior to the November 14, 2025 deadline.



CDSS Child Care Bulletin

Child Care Bulletin 25-20 issued: July 23, 2025

Subject: Fiscal Year 2025-26 Voucher-Based Budget Act Amendments

Information: Informs Alternative Payment Programs child care and development contractors of Fiscal Year (FY) 2025-26 Voucher-Based Budget Act Amendments. Senate Bill 120 revised the initial allocations regarding alternative payment programs to reimburse child care providers based on families' certified need. The revised allocations will be issued to contractors who hold Alternative Payment Programs (CAPP, C2AP, and C3AP).

Action: Included in 9/16/25 Board agenda for approval. Contra Costa County's CAPP funding increased from \$13,201,794 to \$13,567,266 and C2AP funding increased from \$5,936,493 to \$6,129,571.



CDSS Child Care Bulletin

Child Care Bulletin 25-21 issued: August 13, 2025

Subject: Fiscal Year 2025-26 Voucher-Based Budget Act Amendments

Information: Provides information to child care and development contractors regarding administrative allocations appropriated in Assembly Bill (AB) 102 for Alternative Payment (CAPP, CMAP, C2AP, and C3AP) and CFFCC contracts.

Action: Included in 9/16/25 Board agenda for approval. Contra Costa County was allocated \$705,022, the same level as FY24-25.



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Recommendation

DISCUSS and ACCEPT the Head Start Committee update, and provide guidance, as recommended by the Employment and Human Services Director.

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2025 Head Start Governance Updates Calendar

	Federal Requirement*	1/21/25	2/25/25	3/25/25	4/15/25	5/20/25	6/24/25	7/22/25	8/12/25	9/16/25	10/21/25	11/18/25	12/16/25
1. Monthly Program Updates	HSA 642(d)(2) HSPPS 1301.2(b)(2)	Nov-Dec '24	Jan '25	Feb '25	None	Mar-Apr '25	May '25	Jun '25	None	Jul '25	Aug-Sep '25	None	Oct '25
2. Monthly Financial Updates	HSA 642(d)(2) HSPPS 1301.2(b)(2)	Nov '24	Dec '24	Jan '25	Feb '25	Mar '25	Apr '25	May '25	Jun '25	Jul '25	Aug '25	Sep '25	Oct '25
3. Funder Communications	HSA 642(d)(2) HSPPS 1301.2(b)(2)	Dec '24	Jan '25	Feb '25	Mar '25	Apr '25	May '25	Jun '25	Jul '26	Aug '25	Sep '25	Oct '25	Nov '25
4. Annual HS Governance and Eligibility Training	HSA 642(d)(3) HSPPS 1301.5, 1302.12(m)		Training										
5. Annual Goals and Objectives (included in Grant application)	HSPPS 1302.102(a)			Approval Item									
6. Annual Non-Competitive Grant Renewal Application	HSA 642(c)(1)(E) HSPSS 1301.2(b)(1)			Approval Item									
7. Annual Selection Criteria and Recruitment Plan	HSPSS 1302.13, 1302.14(a)				Approval Item								
8. Annual Community Needs Assessment	HSA 640(g)(1)(C) HSPPS 1302.11(b), 1302.102(d)(2)										Share Results		
9. FY25-26 Planning Calendar	HSA 640(g)(1)(D) HSPPS 1302.11(b), 1302.102(d)(2)										Approval Item		
10. Annual Self-Assessment	HSA 642(d)(2) HSPPS 1302.102(b)(2)										Approval Item		
11. Annual County Single Financial Audit	HSA 642(d)(2) HSPPS 1301.2(b)(2)										Approval Item		
12. Annual Program Information Report	45 CFR Part 75											Share Results	
13. CSB Agency Policies & Procedures	HSA 642(c)(1)(E)	As needed											

Contra Costa County Resolution 2023/274 includes all of these requirements.

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Planned



Completed

HSPPS Compliance Timeline Progress Chart

