

CONTRA COSTA COUNTY

Antioch City Hall | 200 H Street, Antioch, CA 94509



AGENDA

SPECIAL MEETING BOARD RETREAT

Tuesday, February 3, 2026

9:00 AM

BOARD OF SUPERVISORS

Supervisor John Gioia, District I
Supervisor Candace Andersen, District II
Supervisor Diane Burgis, District III
Supervisor Ken Carlson, District IV
Supervisor Shanelle Scales-Preston, District V

Clerk of the Board (925) 655-2000
clerkoftheboard@cob.cccounty.us

The public may attend the Board meeting in person and remotely via call-in or Zoom. Board meetings are televised live on Comcast Cable 27, ATT/U-Verse Channel 99, and WAVE Channel 32, and can be seen live online at www.contracosta.ca.gov. Meetings of the Board are closed-captioned in real time. For real time translation of the Board of Supervisors meeting, please go to the Wordly website: <https://attend.wordly.ai/join/UPPW-1508>.

Persons who wish to address the Board during public comment or with respect to an item on the agenda may comment in person or may call in during the meeting by dialing 1 855-758-1310. A caller should indicate they wish to speak on an agenda item by pushing "#2" on their phone. Persons who wish to address the Board in person should complete the form provided for that purpose. Access via Zoom is also available using the following link: <https://cccounty-us.zoom.us/j/81863939331>. Those participating via Zoom should indicate they wish to speak on an agenda item by using the "raise your hand" feature in the Zoom app. To provide contact information, please contact Clerk of the Board at clerkoftheboard@cob.cccounty.us or call 925-655-2000. If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the Board will continue the meeting in person without remote access.

Public comments generally will be limited to two minutes per speaker. In the interest of facilitating the business of the Board, the total amount of time that a member of the public may use in addressing the Board on all agenda items is 10 minutes. Your patience is appreciated.

A lunch break or closed session may be called at the discretion of the Board Chair. Staff reports related to open session items on the agenda are also accessible online at www.contracosta.ca.gov.

1. CALL TO ORDER; ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. Inspirational Thought-

"Success is the sum of small efforts, repeated." ~R. Collier

4. WELCOME (Chair Diane Burgis)

5. CONSIDER CONSENT ITEMS (Items listed as C.1 through C.70 on the following agenda) – Items are subject to removal from Consent Calendar by request of any Supervisor. Items removed from the Consent Calendar will be considered with the Discussion Items at our meeting on February 10, 2026.

6. PRESENTATIONS

PR.1 PRESENTATION to acknowledge African American Mental Health Awareness Week and Miles Hall and Tyrell Wilson's Days of Remembrance. (Supervisor Burgis)

7. DISCUSSION ITEMS

- D.1.** ACCEPT report from Beacon Economics entitled “Federal Deficits, Tech Bubbles and the California Outlook: Focus on Contra Costa County.” (Christopher Thornberg, Beacon Economics) [26-451](#)

Attachments: [1 Beacon Retreat presentation FINAL](#)

- D.2.** ACCEPT report on County budget development considerations for fiscal year 2026-2027 and beyond. (Monica Nino, County Administrator and Adam Nguyen, County Finance Director) [26-453](#)

Attachments: [2 Board Retreat 2026 CAO Presentation FINAL](#)

- D.3.** RECEIVE presentation from the California County Welfare Directors Association entitled “Mitigating Harm in the Face of H.R. 1 Implementation.” (Carlos Marquez, CWDA Executive Director and Marla Stuart, Employment and Human Services Director) [26-454](#)

Attachments: [CWDA - Retreat presentation](#)

8. BREAK FOR LUNCH

9. CLOSED SESSION AGENDA

A. CONFERENCE WITH LABOR NEGOTIATORS (Gov. Code § 54957.6)

1. Agency Negotiators: Monica Nino.

Employee Organizations: Public Employees Union, Local 1; AFSCME Locals 512 and 2700; California Nurses Assn.; SEIU Locals 1021 and 2015; District Attorney Investigators’ Assn.; Deputy Sheriffs Assn.; United Prof. Firefighters I.A.F.F., Local 1230; Physicians’ & Dentists’ Org. of Contra Costa; Western Council of Engineers; United Chief Officers Assn.; Contra Costa County Defenders Assn.; Contra Costa County Deputy District Attorneys’ Assn.; Prof. & Tech. Engineers IFPTE, Local 21; and Teamsters Local 856.

2. Agency Negotiators: Monica Nino.

Unrepresented Employees: All unrepresented employees.

10. RESUME OPEN SESSION

- D.4** RECEIVE presentation from the California Association of Public Hospitals and Health Systems entitled “Navigating Change: Impacts of Federal & State Policy on California’s Public Hospitals and Health Care Systems.” (Erica Murray, President & CEO, CA Association of Public Hospitals & Health Systems) [26-452](#)

Attachments: [4 CAPH Retreat presentation FINAL](#)

- D.5** ACCEPT report on status of County Capital Projects. (Eric Angstadt, Chief Assistant County Administrator) [26-434](#)

Attachments: [5_Capital Projects Presentation_FINAL](#)

- D.6** PUBLIC COMMENT (2 Minutes/Speaker)

11. WRAP-UP AND CLOSING COMMENTS (Chair, Diane Burgis)

12. ADJOURN

13. CONSENT CALENDAR

Agriculture/Weights and Measures

- C.1.** APPROVE and AUTHORIZE the Agricultural Commissioner, or designee, to execute a contract with Celtic Dog Kennels, LLC in an amount not to exceed \$12,000 for dog boarding services for the Agriculture Dog Team Program for the period January 1, 2026, through June 30, 2026. (100% State) [26-435](#)

- C.2.** APPROVE and AUTHORIZE the Agricultural Commissioner, or designee, to execute a contract with East Bay Regional Parks District to pay the County an amount not to exceed \$45,000 for the County to treat invasive weeds in assigned locations for the period of January 1, 2026, through December 31, 2026. (100% East Bay Regional Parks District) [26-436](#)

Board of Supervisors

- C.3.** AUTHORIZE each Supervisorial District Office to be staffed with up to six (6) support staff at the discretion of each District Supervisor, as recommended by Supervisors Carlson and Gioia. (100% General Fund) [26-450](#)

Clerk of the Board

- C.4.** ADOPT Resolution No. 2026-27 acknowledging African American Mental Health Awareness Week and Miles Hall and Tyrell Wilson's Days of Remembrance, as recommended by Supervisor Burgis. [RES 2026-27](#)

- C.5.** ACCEPT the Contra Costa County Measure X Community Advisory Board (MXCAB) 2025 Advisory Body Annual Report. [26-437](#)

Attachments: [MXCAB Advisory Body Annual Report 2025_FINAL.pdf](#)

- C.6.** ACCEPT the resignation of Cate Burkhardt, DECLARE a vacancy in the City of Richmond seat on the Advisory Council on Aging for a term ending September 30, 2026, and DIRECT the Clerk of the Board to post the vacancy, as recommended by the Employment and Human Services Director. [26-438](#)

C.7. ACCEPT the resignations of Sarah Chodakewitz, Brandy Leidgen, and Richard Johnson, DECLARE vacancies in the Business Seat #6 for a term ending June 30, 2026, and the Business Seat #8 and Government, Economic, & Community Development Seat #2 for terms ending June 30, 2028, and DIRECT the Clerk of the Board to post the vacancies as recommended by the Employment and Human Services Director. [26-439](#)

C.8. ACCEPT the resignation of Jelani Killings, DECLARE a vacancy in the City of Pittsburg Seat #1 on the Los Medanos Health Advisory Committee (LMHAC) for a term ending on December 31, 2026, and APPOINT Arlene Kobata to the City of Pittsburg Seat #2, Emily Gerber, PhD to the Behavioral Health Division Seat, and Saima Shah to the Bay Point MAC, Seat #2 on the LMHAC all with terms ending December 31, 2027, and DIRECT the Clerk of the Board to post the vacancy, as recommended by the Health Services Director. [26-440](#)

C.9. APPOINT Michael deNu to the C2 Air Medical Transportation Provider (Contra Costa Authorized) Representative seat on the Emergency Medical Care Committee for a term ending September 30, 2026, as recommended by the Health Services Director. [26-441](#)

Attachments: [C2 - Michael deNu_Redacted](#)

C.10. APPOINT Dr. Fredrick Lee II to the member seat and Ms. Antwanisha Hicks, Mr. Kim Jones, and Ms. Patt Young to the alternate seats on the Ad Hoc African American Holistic Wellness and Resource Hub Transitional Community Advisory Body, as recommended by the Equity Committee. [26-442](#)

Attachments: [Lee, Fredrick_Redacted](#)
[Hicks, Antwanisha_Redacted](#)
[Jones, Kim_Redacted](#)
[Young, Patt_Redacted](#)

Clerk-Recorder/Elections

C.11. APPROVE the commutation of the Elections Capital Replacement Surcharge assigned fund balance designation to an Elections Technology Surcharge fund balance designation, as recommended by the Clerk-Recorder. (100% General Fund) [26-448](#)

County Administration

C.12. APPROVE Budget Amendment No. BDA-26-00003 to transfer appropriations in the amount of \$181,200 from Agriculture-Weights & Measures (0335) to the Recorder (0355) and Plant Acquisition (0111) to correct for an error in the FY25-26 technical adjustments. (100% General Fund) [26-455](#)

Attachments: [BDA-26-00003.pdf](#)

- C.13.** APPROVE and AUTHORIZE the County Administrator, or designee, to execute a change order to increase the payment limit by \$1 million dollars, to a new payment limit of \$24.5 million dollars with Sletten Construction Company, a Montana Corporation, for the West County Detention Facility Accessible Room Conversion (WARC) project to allow for additional replacement of facility infrastructure, fixtures and finishes at all housing units. (100% General Fund) [26-456](#)
- C.14.** APPROVE and AUTHORIZE the Board Chair to sign an amendment to the Employment Agreement between the County and the County Administrator Monica Nino, effective February 3, 2026, to authorize a modification of the agreement's vacation buy-back provision. [26-457](#)

District Attorney

- C.15.** APPROVE and AUTHORIZE the Purchasing Agent or designee to execute, on behalf of the District Attorney, a purchase order and related service agreement with Verizon Wireless Services, LLC in an amount not to exceed \$45,000 for wireless and internet services for mobile devices, for the period January 1, 2026 through December 31, 2026. (100% General Fund) [26-443](#)

Employment & Human Services

- C.16.** ADOPT Resolution No. 2026-31 to approve and authorize the Employment and Human Services Department Director, or designee, to execute a revenue amendment with the State of California Department of Community Services and Development to increase funding by \$550,010 for a new payment limit not to exceed \$3,164,964 and extend the termination date from June 30, 2027, to June 30, 2029, for the Department of Energy Infrastructure Investment and Jobs Act Weatherization Assistance Program. (100% Federal) [RES 2026-31](#)
- C.17.** APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract renewal with The Glen Price Group in an amount not to exceed \$499,890 to provide funding opportunity and executive order monitoring, grant writing and strategic planning services for the period July 1, 2025, through June 30, 2026. (100% County) [26-445](#)
- C.18.** APPROVE and AUTHORIZE the submittal of the Contra Costa County Area on Aging 2025-2026 Area Plan Update on Aging for services under the Older Americans Act and other State funded programs to the California Department of Aging and AUTHORIZE Diane Burgis, Board of Supervisors Chair, to sign the Letter of Transmittal. (No fiscal impact) [26-446](#)

Attachments: [PSA 07 Area Plan Update 25-26 - CDA APPROVED](#)
[APU 25-26 Transmittal Letter](#)

- C.19.** APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute on behalf of the Employment and Human Services Department, a purchase order and related agreement with Pitney Bowes Global Financial Services LLC in an amount not to exceed \$4,000 for continued mailing essentials for the period December 1, 2025, through April 29, 2028. (61% State, 39% Federal) [26-447](#)

Health Services

- C.20.** APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute on behalf of the Health Services Director, a purchase order amendment with Progress Software Corporation to update the term to September 30, 2025 through September 29, 2026 and for consecutive annual renewals thereafter unless terminated, with no change to the payment limit for a web application to monitor network services. (100% Hospital Enterprise Fund I) [26-407](#)
- C.21.** APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute on behalf of the Health Services Director, a purchase order with Verathon, Inc., in an amount not to exceed \$17,573 and related agreements for the purchase of the GlideScope (GS) Core 15 Monitor, GS Core Smart Cable, and upgrade warranties for Contra Costa Regional Medical Center for the period July 1, 2025 through August 1, 2028. (100% Hospital Enterprise Fund I) [26-408](#)
- C.22.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Robert J. Liebig, M.D., in an amount not to exceed \$3,300,000 to provide radiology services at Contra Costa Regional Medical Center and Health Centers for the period January 1, 2026 through December 31, 2028. (100% Hospital Enterprise Fund I) [26-409](#)
- C.23.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Kaiser Foundation Health Plan, Inc., to pay County an amount not to exceed \$85,000 for the County's Population Needs Assessment, Community Health Improvement Plan and Community Health Assessment project for the period July 1, 2025 through June 30, 2026. (No County match) [26-410](#)
- C.24.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Housing Consortium of the East Bay, in an amount not to exceed \$2,299,356 to provide the Antioch Executive Inn Interim Housing Program for adult-only households experiencing homelessness in Contra Costa County for the period July 1, 2025 through April 30, 2027. (100% Encampment Resolution Funding) [26-411](#)

- C.25.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with YOLI, in an amount not to exceed \$300,000 to provide Behavioral Health Treatment (BHT) including Applied Behavioral Analysis (ABA) services to Contra Costa Health Plan members and County recipients for the period February 1, 2026 through January 31, 2028. (100% Contra Costa Health Plan Enterprise Fund II) [26-412](#)
- C.26.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with the County of Alameda, to pay Contra Costa County an amount not to exceed \$1,546,699 for coordination of essential services to Contra Costa County residents with HIV disease and their families for the period March 1, 2025 through February 28, 2026. (25% County Match) [26-413](#)
- C.27.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with California Mental Health Services Authority (CalMHSA), in an amount not to exceed \$326,561 to provide fiscal intermediary services to fund a Loan Repayment Program for educational debt to recruit and retain hard-to-fill positions in the public behavioral health system effective upon execution through June 30, 2026. (100% Mental Health Services Act) [26-414](#)
- C.28.** APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute on behalf of the Health Services Director, a purchase order with Tomahawk Information Solutions, in an amount not to exceed \$380,000 and an amendment to the Nasuni Master Subscription and Services Agreement to amend the termination provisions for the purchase of the Nasuni File Data Platform to manage Contra Costa Health's data systems, for the period February 15, 2026 through February 14, 2031. (100% Hospital Enterprise Fund I) [26-415](#)
- C.29.** APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute on behalf of the Health Services Director, a purchase order with GE Precision Healthcare LLC, in an amount not to exceed \$18,322 and related agreements for the purchase of an X-Ray Tube Unit for Contra Costa Regional Medical Center. (100% Hospital Enterprise Fund I) [26-416](#)
- C.30.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment with Jiva Health, Inc, to increase the payment limit by \$1,000,000 to an amount not to exceed \$10,000,000 for additional primary care physician, medical specialist, and non-physician care services with no change in the term ending December 31, 2027. (100% Contra Costa Health Plan Enterprise Fund II) [26-417](#)

- C.31.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment with Health Management Associates, Inc., to increase the payment limit by \$4,500,000 to an amount not to exceed \$5,971,000, and extend the termination date through June 30, 2029, to provide additional consultation and technical assistance services with regard to implementation of the Medicaid Dual Eligible Special Needs Plan (D-SNP), and to modify the contract provisions to include Department of Managed Health Care (DMHC) required language concerning D-SNP obligations and requirements. (100% Contra Costa Health Plan Enterprise Fund II) [26-418](#)
- C.32.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment with National Labs Inc, to increase the payment limit by \$150,000 to an amount not to exceed \$350,000 for additional laboratory services with no change in the term ending September 30, 2026. (100% Contra Costa Health Plan Enterprise Fund II) [26-419](#)
- C.33.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Schick Chiropractic Inc, in an amount not to exceed \$780,000 to provide chiropractic services at Contra Costa Regional Medical Center and Health Centers for the period January 1, 2026 through December 31, 2028. (100% Hospital Enterprise Fund I) [26-420](#)
- C.34.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment with Health Management Associates, Inc., to provide additional actuarial consulting services to CCHP and modify the contract provisions to include Dual Eligible Special Needs Plan (D-SNP) obligations and requirements to conform to Department of Managed Health Care (DMHC) requirements, with no change in the payment limit of \$3,820,000 or term ending September 30, 2026. (100% Contra Costa Health Plan Enterprise Fund II) [26-421](#)
- C.35.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with William J. Glenski, M.D. (dba WJGlenski), in an amount not to exceed \$600,000 to provide radiology services for Contra Costa Regional Medical Center and Health Center patients for the period January 1, 2026 through December 31, 2027. (100% Hospital Enterprise Fund I) [26-422](#)

- C.36.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment with National Research Corporation (dba NRC Health), to provide additional patient satisfaction survey services required by the California Department of Public Health (CDPH) for Contra Costa Regional Medical Center and Health Centers with no change in the payment limit of \$600,000 or term ending June 30, 2027. (100% Hospital Enterprise Fund I) [26-423](#)
- C.37.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Pacific HealthEdge, in an amount not to exceed \$1,652,100 to provide Chief Digital Officer services and professional managerial, technical support, training, and consulting services to the Health Services Information Systems Unit for the period July 1, 2026 through June 30, 2029. (100% Hospital Enterprise Fund I) [26-424](#)
- C.38.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with United Language Group, Inc., in an amount not to exceed \$1,355,000 to provide written language translation services for the County's Health Services Department for the period December 1, 2025 through November 30, 2028. (100% Hospital Enterprise Fund I) [26-425](#)
- C.39.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Michael C. Gynn, M.D., in an amount not to exceed \$2,656,000 to provide general surgery services at Contra Costa Regional Medical Center and Health Centers for the period January 1, 2026 through December 31, 2028. (100% Hospital Enterprise Fund I) [26-426](#)
- C.40.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Lee A. Shratter, M.D., in an amount not to exceed \$2,400,000 to provide radiology services at Contra Costa Regional Medical Center and Health Centers for the period January 1, 2026 through December 31, 2028. (100% Hospital Enterprise Fund I) [26-427](#)
- C.41.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with Ramon Berguer, M.D., in an amount not to exceed \$1,410,000 to provide general surgery services at Contra Costa Regional Medical Center and Health Centers for the period January 1, 2026 through December 31, 2028. (100% Hospital Enterprise Fund I) [26-428](#)

- C.42.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract with David H. Raphael, M.D., in an amount not to exceed \$2,490,000 to provide general surgery physician services at Contra Costa Regional Medical Center and Health Centers for the period January 1, 2026 through December 31, 2028. (100% Hospital Enterprise Fund I) [26-429](#)
- C.43.** APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a Memorandum of Understanding with Kaiser Foundation Health Plan, Inc, to govern the coordination of medical care services between the County's Public Health Division and Kaiser for Kaiser's members who reside in Public Health's jurisdiction, effective June 1, 2025 and will automatically renew annually until such time it is terminated by either party. (Non-financial agreement) [26-430](#)
- C.44.** APPROVE the list of providers recommended by Contra Costa Health Plan's Medical Director and the Health Services Director on December 15 and 31, 2025, as required by the State Departments of Health Care Services and Managed Health Care, and the Centers for Medicare and Medicaid Services. (No fiscal impact) [26-431](#)
- Attachments:** [Provider Lists-December 15 & 31, 2025](#)
- C.45.** Acting as the Governing Board of the West Contra Costa Healthcare District, APPROVE and AUTHORIZE the West Contra Costa Healthcare District Executive Director, or designee, to pay an amount not to exceed \$1,002,663 to Tenet Healthcare Corporation for the pass-through of 2003 MediCare/Medi-Cal claim payments due under the Hospital Transition Agreement between the District and Tenet. (100% Federal Medicare/Medi-Cal) [26-432](#)
- C.46.** Acting as the governing board of the West Contra Costa Healthcare District, APPROVE and AUTHORIZE the West Contra Costa Healthcare District Executive Director, or designee, to execute a contract with Vickie Lee Scharr, in an amount not to exceed \$260,000 to provide consultation, technical support and planning services with regard to the West Contra Costa Healthcare District for the period January 1, 2026 through December 31, 2026. (100% West Contra Costa Healthcare District) [26-433](#)

Human Resources

- C.47.** APPOINT Susan Brajkovic as Director of Risk Management – Exempt of Contra Costa County at step 4 of 5 (\$20,062.09/month) of the salary range, including all benefits as provided in the current Management Resolution that apply to the position of Director of Risk Management – Exempt, effective February 3, 2026, as recommended by the County Administrator. (100% Insurance Internal Service Funds) [26-458](#)

Library

- C.48.** APPROVE and AUTHORIZE the County Librarian, or designee, to accept a donation in the amount of \$20,000 from Library Foundation of Contra Costa for the purchase of books and materials to expand the Filipino, Vietnamese, and Chinese language collections. (Library Fund, no County match) [26-188](#)
- C.49.** APPROVE and AUTHORIZE the County Librarian to close the Lafayette Library to the public on Friday, April 24, 2026, at 3:00 p.m. instead of 5:00 p.m. under normal business hours, to host the annual Lafayette Library and Learning Center Foundation's annual gala. (No fiscal impact) [26-405](#)
- C.50.** APPROVE and AUTHORIZE the County Librarian to close the Walnut Creek Library to the public at 3:00 p.m. instead of 5:00 p.m. under normal business hours on Saturday, April 25, 2026, to host the annual fundraising event, as requested by the Walnut Creek Library Foundation. (No fiscal impact) [26-406](#)

Public Defender

- C.51.** RATIFY the Public Defender's execution of a Professional Services Agreement and execution of a First Amendment to the Professional Services Agreement with Policing Equity for data collection services and qualitative analysis of social determinants from volunteer clients, and APPROVE and AUTHORIZE a Second Amendment to the Professional Services Agreement to extend the term through December 31, 2026 to continue assessing client services and outcomes and develop an implementation strategy. (No fiscal impact) [26-449](#)

Public Works

- C.52.** ADOPT Resolution No. 2026-28 accepting completion of improvements for the Subdivision Agreement and release of cash deposit for urban lot split minor subdivision MS23-00019 for a project developed by Sargent and Deborah Kennedy, as recommended by the Public Works Director, Alamo area. (100% Developer Fees) [RES 2026-28](#)
- C.53.** ADOPT Resolution No. 2026-29 approving and authorizing the Public Works Director, or designee, to fully close a portion of Morgan Territory Road, between Finley Road and 7007 Morgan Territory Road, on February 5, 2026, from 8:00 a.m. through 5:00 p.m., for the purpose of replacing a utility pole. Clayton area. (No fiscal impact) [RES 2026-29](#)

C.54. ADOPT Resolution No. 2026-30 accepting completion of landscape improvements without the need of a warranty period for subdivision SD16-09301, for a project developed by Shapell Industries, Inc., as recommended by the Public Works Director, San Ramon (Dougherty Valley) area. (No fiscal impact) [RES 2026-30](#)

C.55. ACCEPT the 2025 Semi-Annual Report of Real Estate Acquisition Acceptances dated July 1, 2025, through December 31, 2025, approved by the Public Works Director as submitted, Countywide. (100% Various Funds) [26-389](#)

Attachments: [2025 Semi-Annual Acceptance Report](#)

C.56. AMEND the Board Action of November 4, 2025 (C. 92), which approved individual purchase orders with ELD Experts, LLC and Safe House Corp., in an amount not to exceed \$3,000,000 for each purchase order, to supply Verkada security system parts and equipment on an as-needed basis, for the period December 1, 2025 through November 31, 2030, Countywide, to reference that the purchase orders are subject to the terms of Verkada's End User Agreement. (100% General Fund) [26-390](#)

C.57. APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract with Nick Barbieri Trucking, LLC, in an amount not to exceed \$500,000, to provide bulk fuel for regular unleaded, renewable diesel, diesel # 2, and red diesel # 2, for the period of February 1, 2026 through January 31, 2029, Countywide. (100% Fleet Internal Service Fund) [26-391](#)

C.58. APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract with AAA Oil, Inc., in an amount not to exceed \$2,000,000, to provide bulk fuel for regular unleaded, renewable diesel, diesel # 2, and red diesel # 2, for the period of February 1, 2026 through January 31, 2029, Countywide. (100% Fleet Internal Service Fund) [26-392](#)

C.59. APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a lease between the County, as lessee, and SPPI Commercial, LLC, as lessor, for approximately 7,813 square feet of fully furnished office space located at 1850 Gateway Boulevard, Suite 1000 in Concord for the Employment and Human Services Department for a 16-month term at an initial annual rent of \$210,951. (100% General Fund) [26-393](#)

Attachments: [1850 Gateway Blvd Ste 1000 - Lease](#)

C.60. APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract amendment with AssetWorks Inc., effective December 22, 2025, to increase the payment limit by \$200,000 to a new payment limit of \$806,282, with no change to the term, for hosted fleet management software, upgrade services, and maintenance support, Countywide. (100% Fleet Internal Service Fund) [26-394](#)

C.61. Acting as the governing body of the Contra Costa County Flood Control and Water Conservation District, APPROVE and AUTHORIZE the Chief Engineer, or designee, to execute a funding agreement with the City of Richmond, effective February 4, 2026, to pay the District \$780,000 in City funds for the Wildcat Creek Fish Passage Implementation Project, North Richmond area. (34% California Department of Water Resources Funds, 28% US Environmental Protection Agency Funds, 38% other State and Local Grant Funds) [26-395](#)

Attachments: [Funding Agreement with City of Richmond for Wildcat Creek Fish Passage Implementation Project](#)

C.62. DECLARE as surplus and AUTHORIZE the Purchasing Agent, or designee, to dispose of fully depreciated vehicles and equipment no longer needed for public use, as recommended by the Public Works Director, Countywide. (No fiscal impact) [26-396](#)

Attachments: [Surplus Vehicles and Equipment](#)

Risk Management

C.63. RECEIVE report concerning the final settlement of Katiana Ron vs. Contra Costa County; and AUTHORIZE payment from the Workers' Compensation Internal Service Fund in an amount not to exceed \$76,110 as recommended by the Director of Risk Management. (100% Workers' Compensation Internal Service Fund) [26-397](#)

C.64. RECEIVE report concerning the final settlement of Anabel Appelgren vs. Contra Costa County; and AUTHORIZE payment from the Workers' Compensation Internal Service Fund in an amount not to exceed \$98,000 as recommended by the Director of Risk Management. (100% Workers' Compensation Internal Service Fund) [26-398](#)

C.65. DENY claims filed by Kierie Aramayo; and San Ramon Regional Medical Center for Magodesah Bahar. DENY amended claim filed by Carlos Mario Falla Noscue. [26-399](#)

C.66. Acting as the governing board of the Contra Costa County Fire Protection District, DENY claim filed by Farmer's Insurance Exchange, a subrogee of Mitch Brown. [26-400](#)

Sheriff

- C.67.** APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute on behalf of the Sheriff-Coroner, a purchase order with Caltronics Business Systems in an amount not to exceed \$40,000, and ACCEPT an End User License Agreement for the use of Square9 Global Search software for digitization, storage, and document management, for the period May 1, 2025 through April 30, 2028. (100% General Fund) [26-401](#)
- C.68.** APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute on behalf of the Sheriff-Coroner, a purchase order with LexisNexis, a division of RELX Inc., in an amount not to exceed \$36,000, and ACCEPT a Master Prison Solutions Agreement to facilitate access to the courts law services for inmates in the Contra Costa County Sheriff detention facilities, for the period January 1, 2026 through December 31, 2027. (100% General Fund) [26-402](#)
- C.69.** APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute on behalf of the Sheriff-Coroner, a purchase order with Stormwinds, LLC in an amount not to exceed \$15,000 and ACCEPT terms and conditions for the annual renewal of enterprise training licenses for the period December 22, 2025 through June 22, 2027. (100% General Fund) [26-403](#)
- C.70.** APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute on behalf of the Sheriff-Coroner, a purchase order with Qiagen LLC, in an amount not to exceed \$207,794 and ACCEPT a Terms and Conditions for validation services, preventative maintenance, extended warranty and repairs for the automated sample handling systems used in extraction and purification processes during DNA analysis, for the period March 8, 2025 through May 4, 2027. (100% General Fund) [26-404](#)

GENERAL INFORMATION

The Board meets in all its capacities pursuant to Ordinance Code Section 24-2.402.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Clerk of the Board to a majority of the members of the Board of Supervisors less than 96 hours prior to that meeting are available for public inspection at 1025 Escobar Street, First Floor, Martinez, CA 94553, during normal business hours.

All matters listed under CONSENT ITEMS are considered by the Board to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the Board before the Board votes on the motion to adopt. Each member of the public will be allowed two minutes to comment on the entire consent agenda.

Persons who wish to speak on matters set for PUBLIC HEARINGS will be heard when the Chair calls for public testimony. Each speaker during public testimony will be limited to two minutes. After public testimony, the hearing is closed and the matter is subject to discussion and action by the Board. Comments on matters listed on the agenda or otherwise within the purview of the Board of Supervisors can be submitted to the office of the Clerk of the Board via mail: Board of Supervisors, 1025 Escobar Street, First Floor, Martinez, CA 94553 or to clerkoftheboard@cob.cccounty.us.

In the interest of facilitating the business of the Board, the total amount of time that a member of the public may use in addressing the Board on all agenda items is 10 minutes.

Time limits for public speakers may be adjusted at the discretion of the Chair.

The County will provide reasonable accommodations for persons with disabilities planning to attend Board meetings who contact the Clerk of the Board at least 24 hours before the meeting, at (925) 655-2000.

Anyone desiring to submit an inspirational thought nomination for inclusion on the Board Agenda may contact the Office of the County Administrator or Office of the Clerk of the Board, 1025 Escobar Street, Martinez, California.

Subscribe to receive to the weekly Board Agenda by calling the Office of the Clerk of the Board, (925) 655-2000 or using the County's on line subscription feature at the County's Internet Web Page, where agendas and supporting information may also be viewed: <https://contra-costa.legistar.com/Calendar.aspx>

DISCLOSURE OF CAMPAIGN CONTRIBUTIONS

Pursuant to Government Code section 84308 (the Levine Act), members of the Board of Supervisors are disqualified and not able to participate in any agenda item involving contracts (except for contracts exempt from the Levine Act under Government Code section 84308(a)), franchises, discretionary land use permits and other entitlements, if the Board member received, within the previous 12 months, more than \$500 in campaign contributions from the applicant or contractor, an agent of the applicant or

contractor, or any financially interested participant who actively supports or opposes the County's decision on the agenda item. Members of the Board of Supervisors who have received, and applicants, contractors or their agents who have made, campaign contributions totaling more than \$500 to a Board member within the previous 12 months are required to disclose that fact for the official record of the subject proceeding. Disclosures must include the amount of the campaign contribution and identify the recipient Board member, and may be made either in writing to the Clerk of the Board of Supervisors before the subject hearing or by verbal disclosure at the time of the hearing.

BOARD OF SUPERVISORS STANDING COMMITTEES

For more information please visit the Board of Supervisors Standing Committees page here:
<https://www.contracosta.ca.gov/8633/Board-of-Supervisors-Standing-Committees>

Airport Committee: March 5, 2026 at 10:00 a.m.

Economic Development Committee: April 6, 2026 at 11:00 a.m.

Equity Committee: February 18, 2026 at 9:30 a.m.

Family and Human Services Committee: February 9, 2026 at 10:30 a.m.

Finance Committee: March 2, 2026 at 9:30 a.m.

Internal Operations Committee: February 17, 2026 at 10:00 a.m.

Head Start Advisory Committee: March 16, 2026 9:00 a.m.

Legislation Committee: March 20, 2026 at 1:00 p.m.

Los Medanos Healthcare Operations Committee: March 2, 2026 at 1:00 p.m.

Public Protection Committee: February 12, 2026 at 10:00 a.m.

Resilient Shoreline Committee: February 9, 2026 at 9:00 a.m.

Sustainability Committee: March 9, 2026 at 1:00 p.m.

Transportation, Water and Infrastructure Committee: February 23, 2026 at 1:00 p.m.

Glossary of Acronyms, Abbreviations, and other Terms

Contra Costa County has a policy of making limited use of acronyms, abbreviations, and industry-specific language in its Board of Supervisors meetings and written materials. For a list of commonly used language that may appear in oral presentations and written materials associated with Board meetings, please visit <https://www.contracosta.ca.gov/8464/Glossary-of-Agenda-Acronyms>.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-451

Agenda Date: 2/3/2026

Agenda #: D.1.

To: Board of Supervisors

From: Monica Nino, County Administrator

Report Title: ACCEPT the report from Beacon Economics: "Federal Deficits, Tech Bubbles and the California Outlook for 2026 - Focus on Contra Costa"

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

ACCEPT the report from Beacon Economics: "Federal Deficits, Tech Bubbles and the California Outlook for 2026 - Focus on Contra Costa".

FISCAL IMPACT:

This report is for informational purposes and has no specific fiscal impact.

BACKGROUND:

Attached is the Beacon Economics report: "Federal Deficits, Tech Bubbles and the California Outlook for 2026 - Focus on Contra Costa".

CONSEQUENCE OF NEGATIVE ACTION:

N/A

Social Narratives / Economic Realities

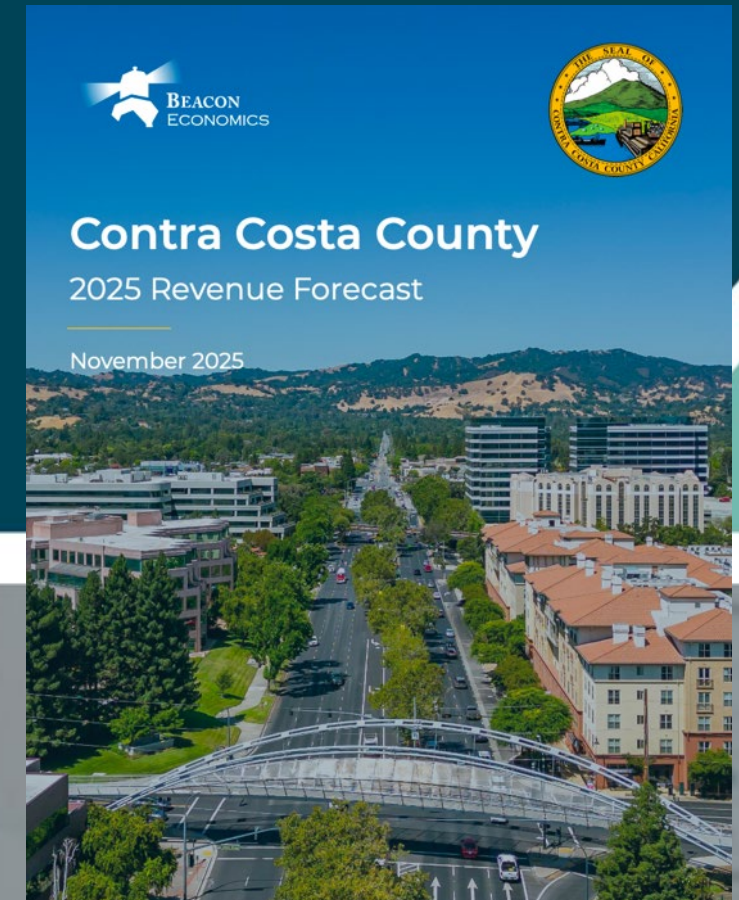
Federal Deficits, Tech Bubbles and the California Outlook

Focus on Contra Costa County

Christopher Thornberg, PhD

Founding Partner, Beacon Economics

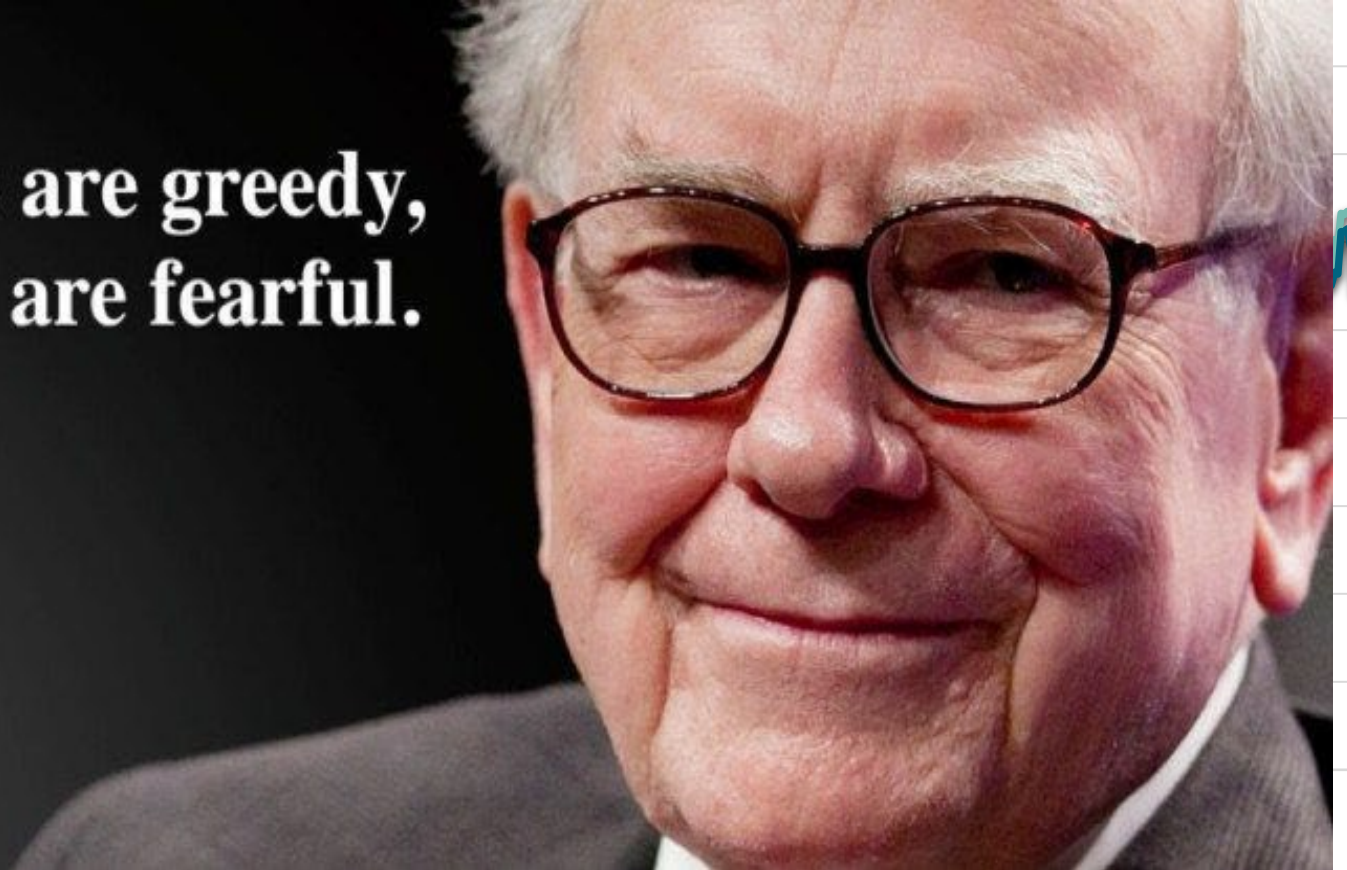
January 2026



That *Other* Economic Narrative



**Be fearful when others are greedy,
be greedy when others are fearful.
- Warren Buffett**



1Y 2Y 5Y Market Summary & Outlook

0 1980

0 2020 2024

2025

Jan Jul-25



Beacon's Outlook 2026

Economic Trends: Growth steady despite jobs picture

- Consumer spending up, household finances solid
- Debt markets clean, interest rates are settling down, profits solid
- More fiscal and monetary stimulus being thrown at the economy

Beware the Imbalances

- Strong economy a function of public deficits and tech bubbles
- Risk is a deflating bubble setting off a fiscal crisis

Contra Costa County

- Slow growth in jobs masks solid growth in incomes
- Largest issue for region is lack of housing / shrinking labor force / competition with West Bay for scarce resources
- Solution: compete differently, using local comparative advantages

False narratives in the way

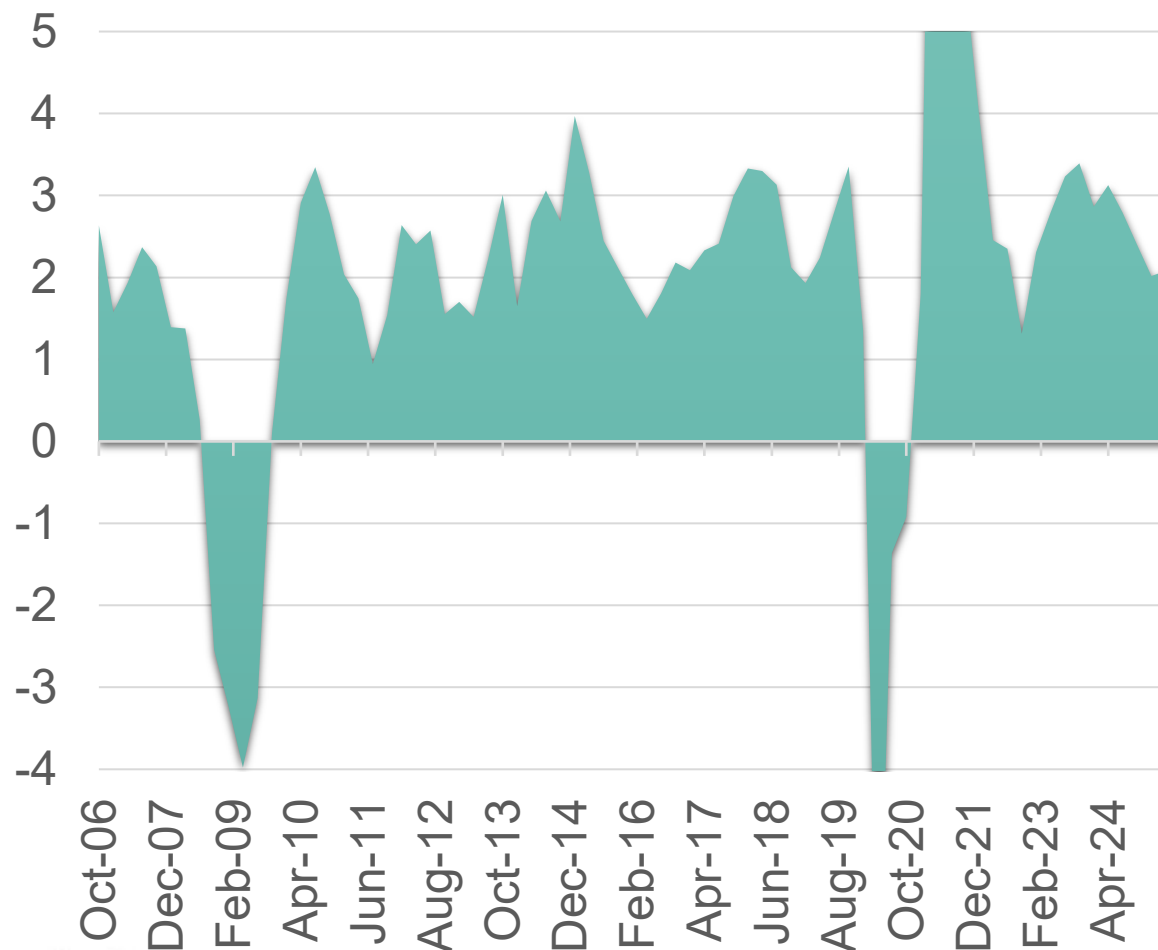
- Internal resistance to growth holding county back from potential



GDP Growth: Gaining Momentum



YoY Growth Real GDP

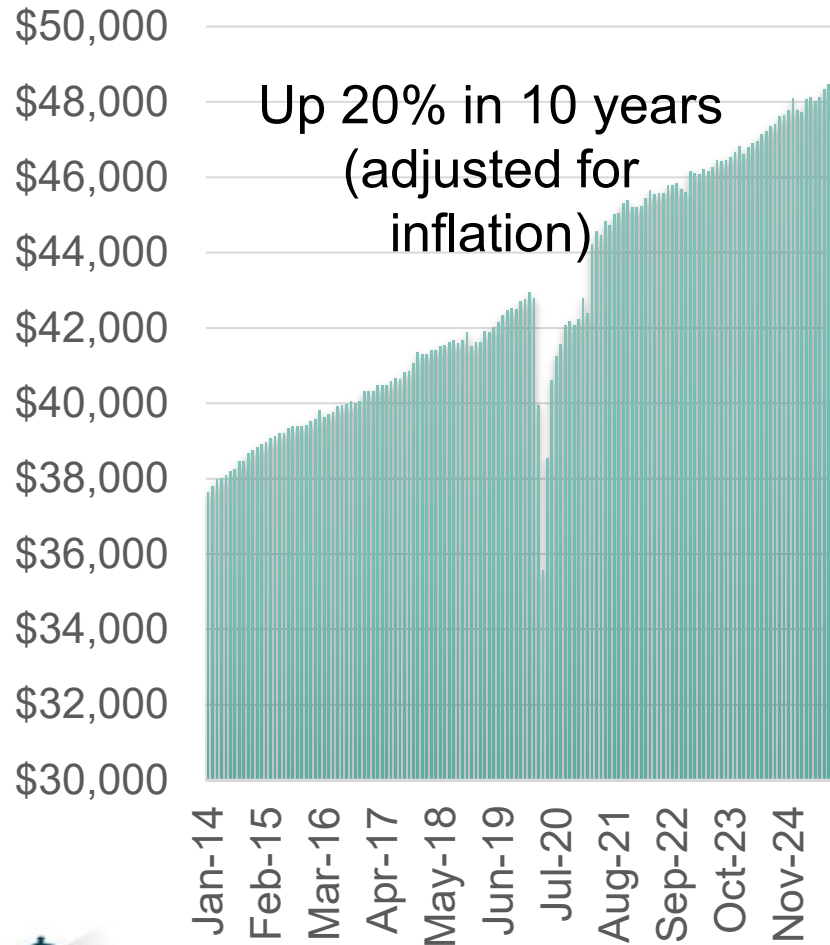


			2025		
	2023	2024	Q1	Q2	Q3
GDP	3.38	2.40	-0.60	3.80	4.30
Final Demand	3.73	3.05	1.50	2.41	2.93
Personal consumption	2.03	2.26	0.42	1.68	2.39
Goods	0.77	0.89	0.04	0.47	0.66
Services	1.27	1.37	0.37	1.21	1.74
Fixed investment	1.00	0.19	1.21	0.77	0.19
Structures	0.51	-0.16	-0.10	-0.23	-0.19
Equipment	0.16	0.17	1.00	0.44	0.29
Intellectual property	0.24	0.13	0.34	0.78	0.30
Residential	0.10	0.05	-0.04	-0.21	-0.21
Change inventories	-0.44	-0.17	2.58	-3.44	-0.22
Net exports	0.08	-0.48	-4.68	4.83	1.59
Exports	0.25	0.36	0.02	-0.20	0.92
Imports	-0.17	-0.84	-4.70	5.03	0.67
Government	0.73	0.61	-0.17	-0.01	0.39
Federal	0.22	0.29	-0.37	-0.35	0.19
State and local	0.50	0.33	0.20	0.33	0.20

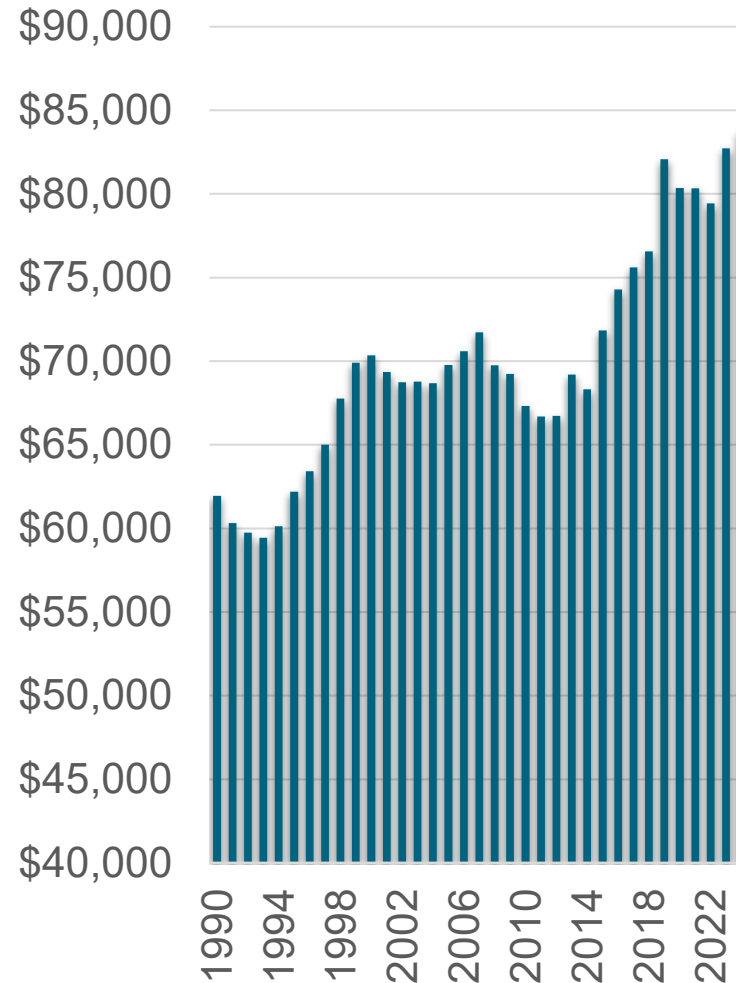


Consumer Spending Trends

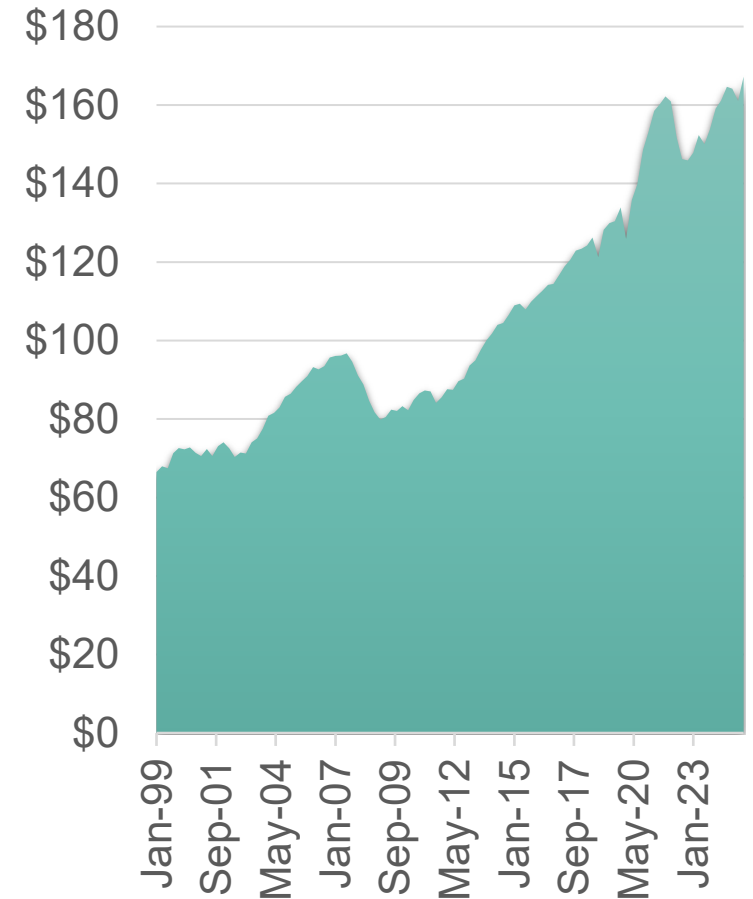
Inflation Adjusted Per Capita Consumption



Real Median HH Income

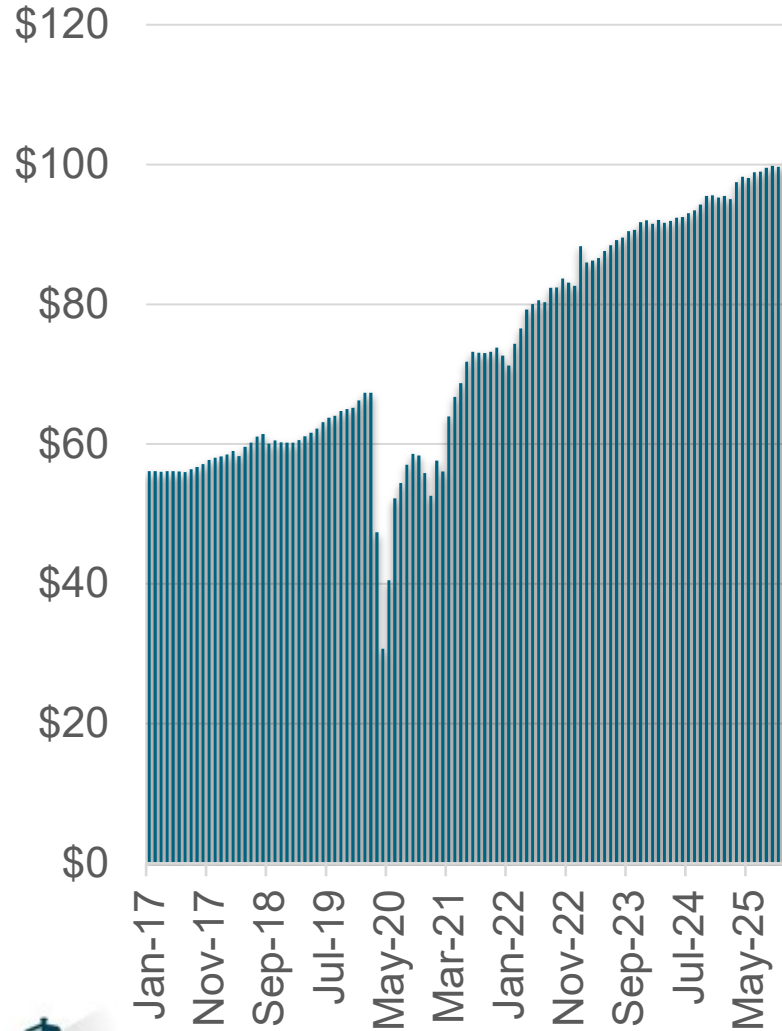


Real Household Net Worth (\$Trillions)

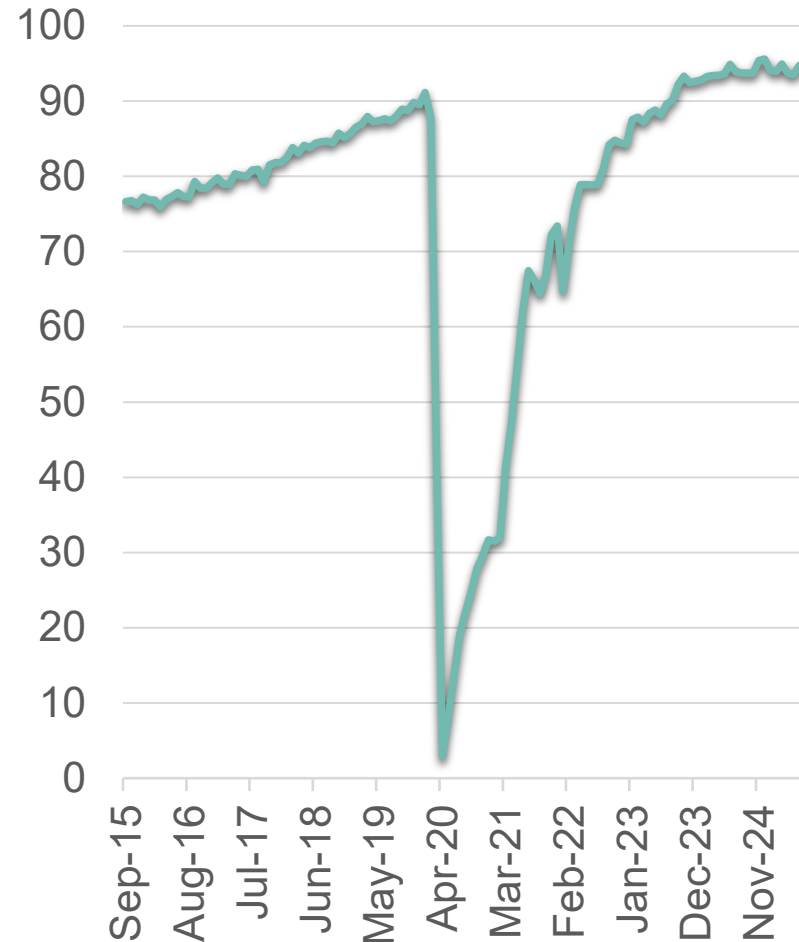


Consumers: Still Having Fun!

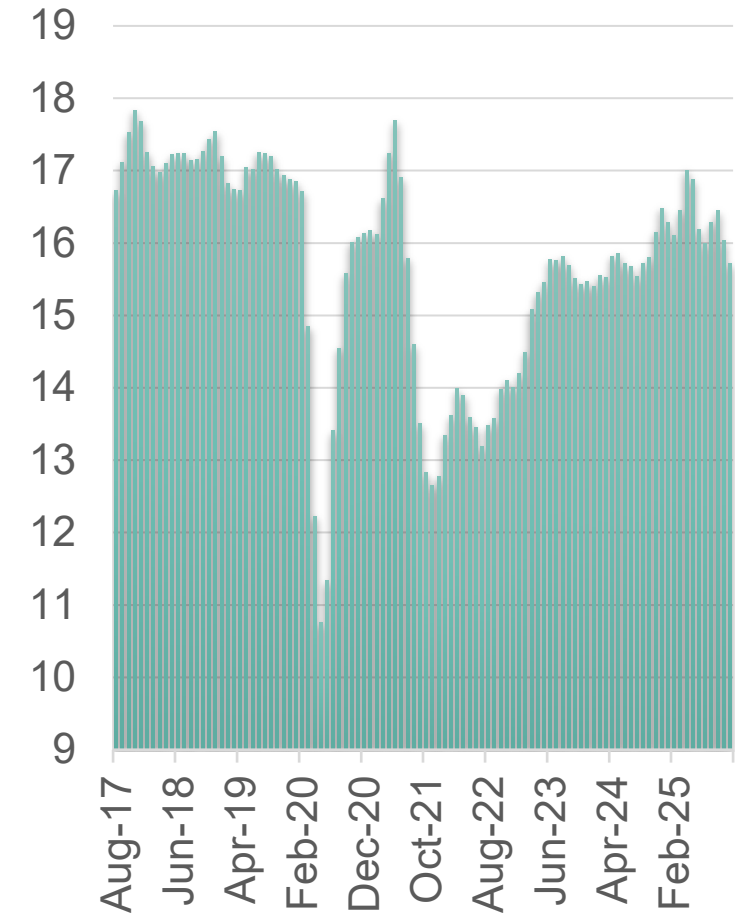
Restaurant Retail Sales



US Revenue Passenger Air Miles (Bil)

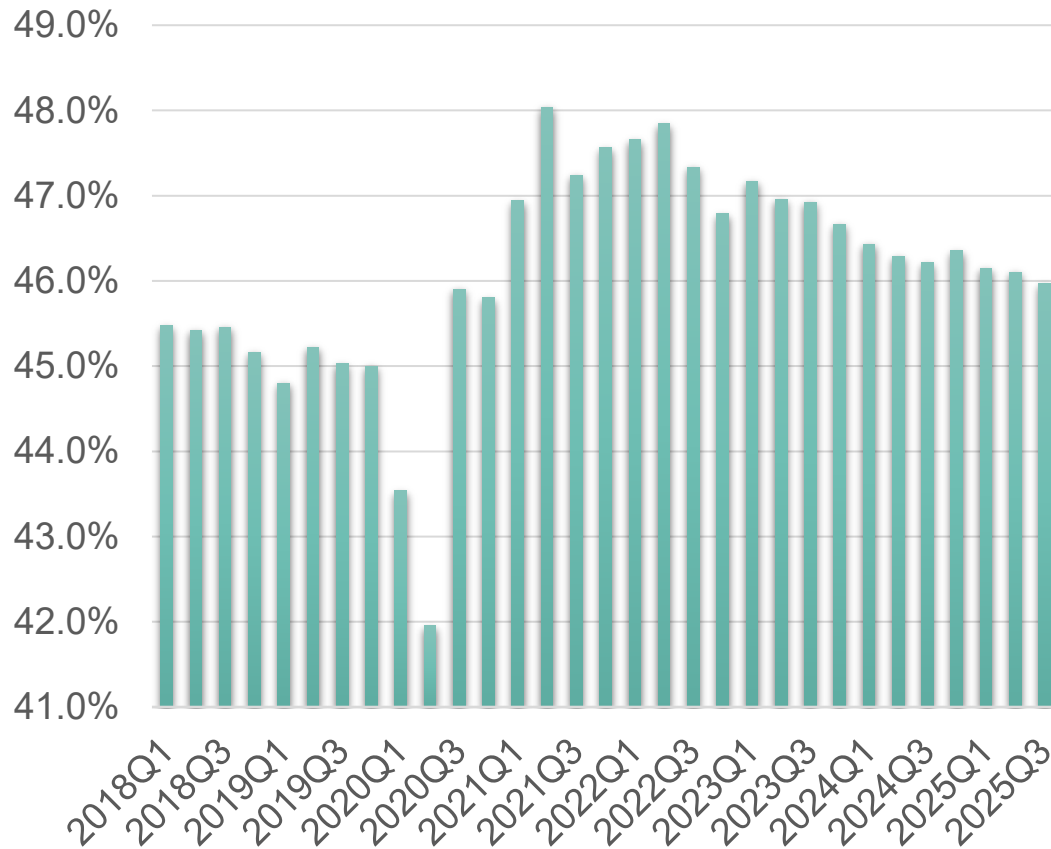


Auto & Light Truck Sales



Shifts in spending

% Discretionary Consumer Spending in Taxable Goods

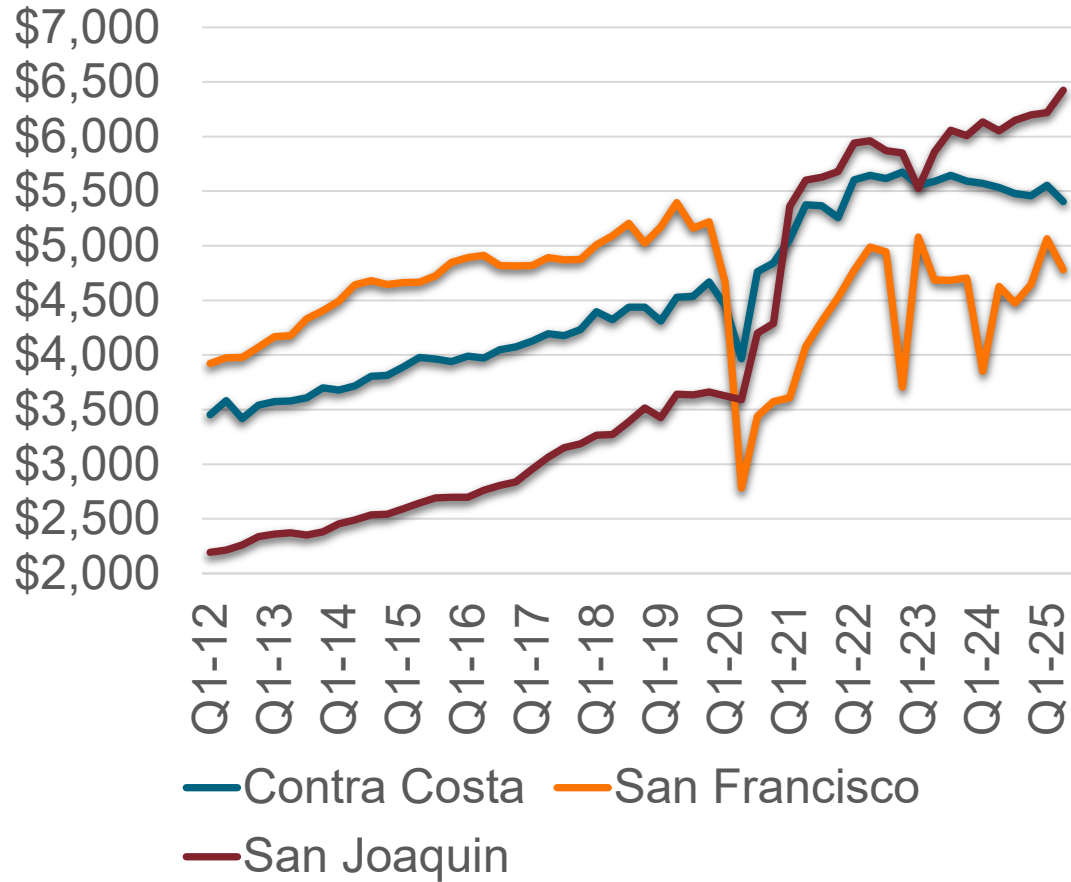


Category	Q3-25 (\$, 000s)	1-Year Chg. (%)	Chg. Since Q4-19 (%)
Total	54,819	-0.6	14.8
Business and Industry	6,819	5.7	46.7
County & State Pool	11,699	2.7	23.2
General Consumer Goods	9,634	1.4	5.6
Fuel and Service Stations	4,948	0.2	6.8
Restaurants and Hotels	6,752	0.1	26.1
Food and Drugs	3,064	-3.3	8.3
Autos and Transportation	7,412	-7.1	-1.3
Building and Construction	4,415	-8.8	8.9



Local Sales Tax Receipts

Taxable Sales



Taxable Sales	Q2-25 (\$, Mil.)	1-Year Chg. (%)	6-Year Chg. (%)
Contra Costa County	5,405	-2.3	19.3
Richmond	503	3.5	35.1
Concord	810	0.1	3.8
Pleasant Hill	214	-0.4	9.0
Pinole	91	-0.6	13.0
Antioch	358	-1.3	-2.3
Brentwood	225	-2.7	18.2
Pittsburg	239	-3.0	21.4
Walnut Creek	598	-4.1	6.6
Danville	134	-5.3	9.3
Unin. CC County	333	-6.1	22.6
Martinez	103	-7.4	1.1
San Ramon	244	-25.3	0.5

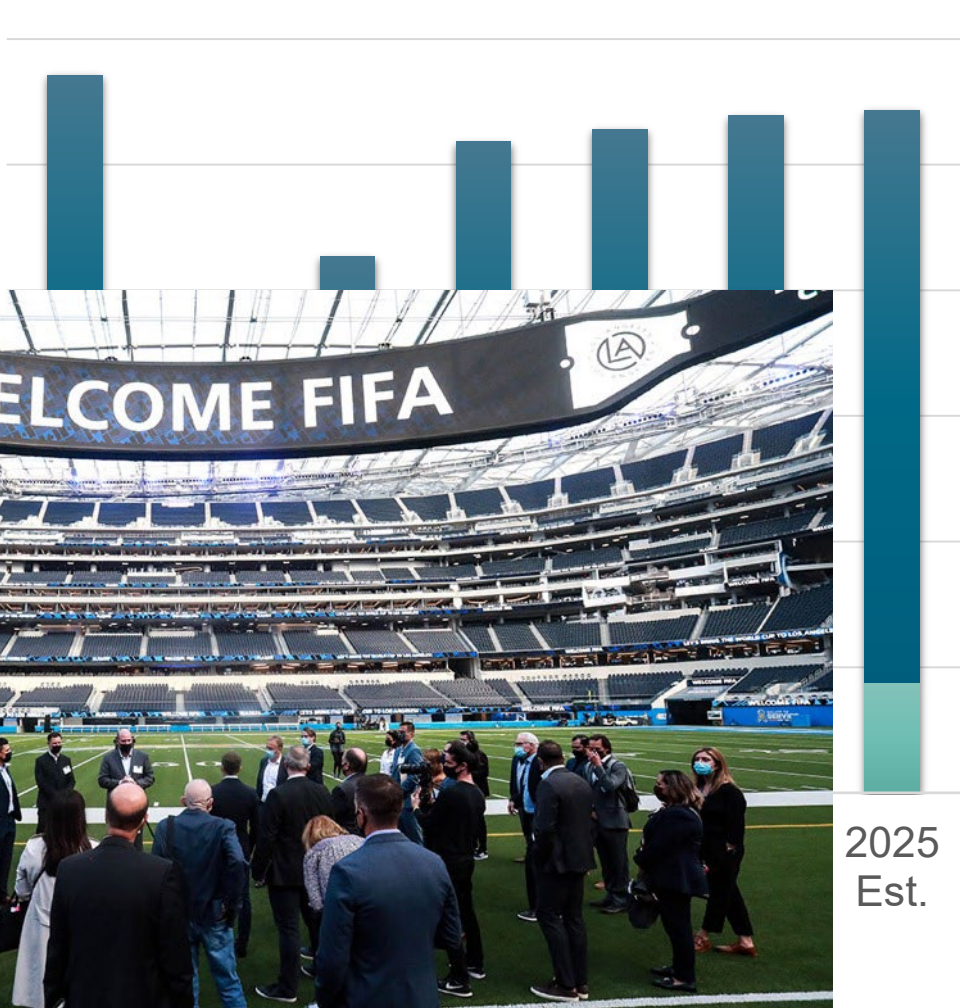


State Travel

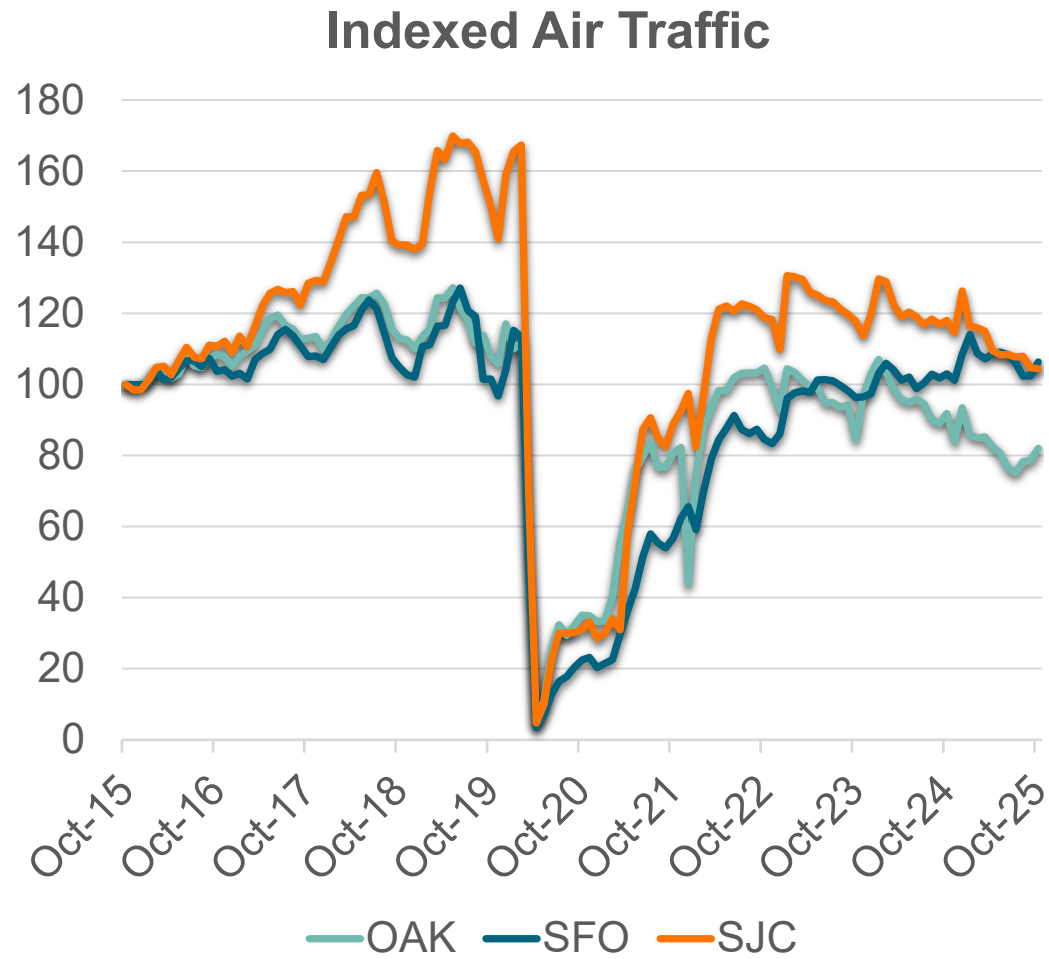
Spending on Foreign Travel (Real)



California Total Visitor Counts



Local Airports and Hotels

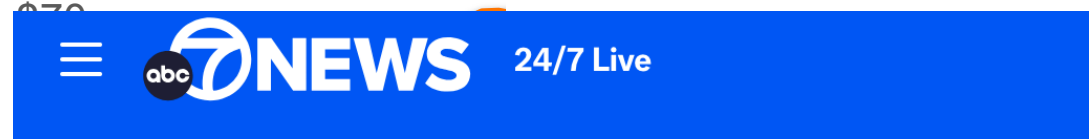


Location	Sep-25 RevPAR (\$)	1-Year Chg. (%)	Chg. since Dec-19 (%)
United States	97.92	-2.3	13.6
San Francisco	143.83	5.9	-26.6
Sacramento	104.97	4.5	14.3
New York	276.29	2.6	35.6
Wine Country	183.43	-0.2	5.7
San Jose	114.73	-0.5	-15.8
Orange County	147.48	-1.1	11.6
Oakland	86.05	-2.1	-25.5
Miami	156.05	-5.9	6.1
Los Angeles	132.54	-6.4	-1.0
San Diego	145.92	-7.9	14.6
Las Vegas	143.31	-8.6	22.4



The Wine Industry?

Real Consumption The Story Behind the American Wine Crisis



CA wineries ripping out vineyards over less demand and changes in industry

By Suzanne Phan
Sunday, September 7, 2025



OPINION FUTURE VIEW Follow

Why Generation Z Doesn't Drink Much

Students discuss alcohol consumption dropping sharply compared with past generations.

Sept. 9, 2025 5:46 pm ET



Bulk to Brand Shifts

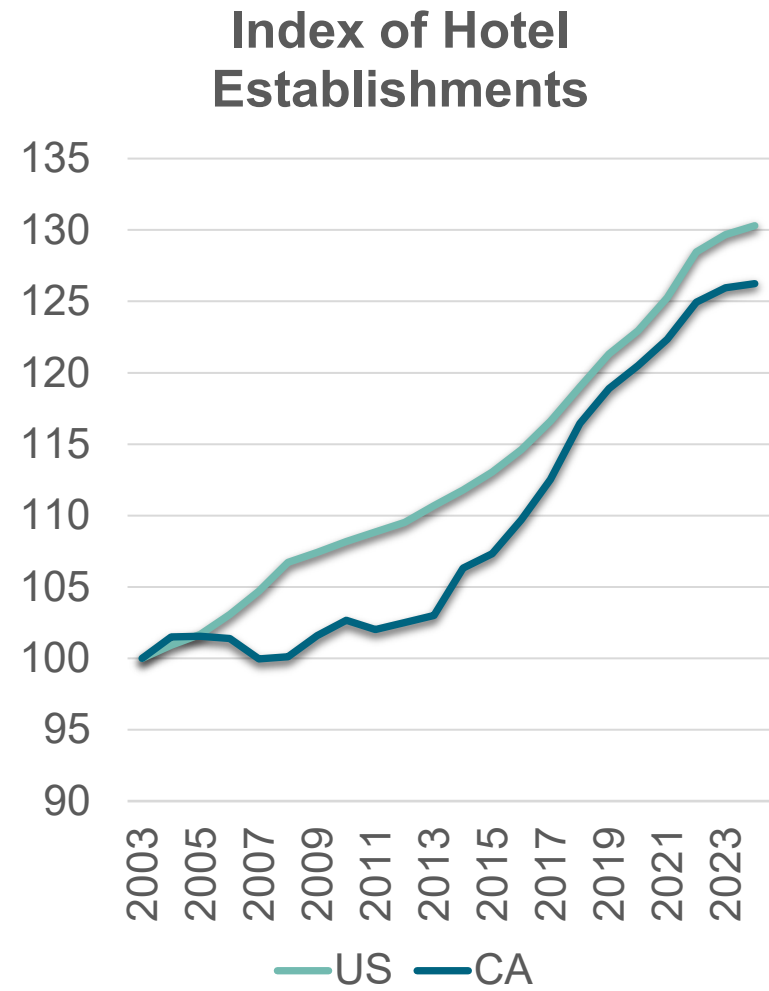
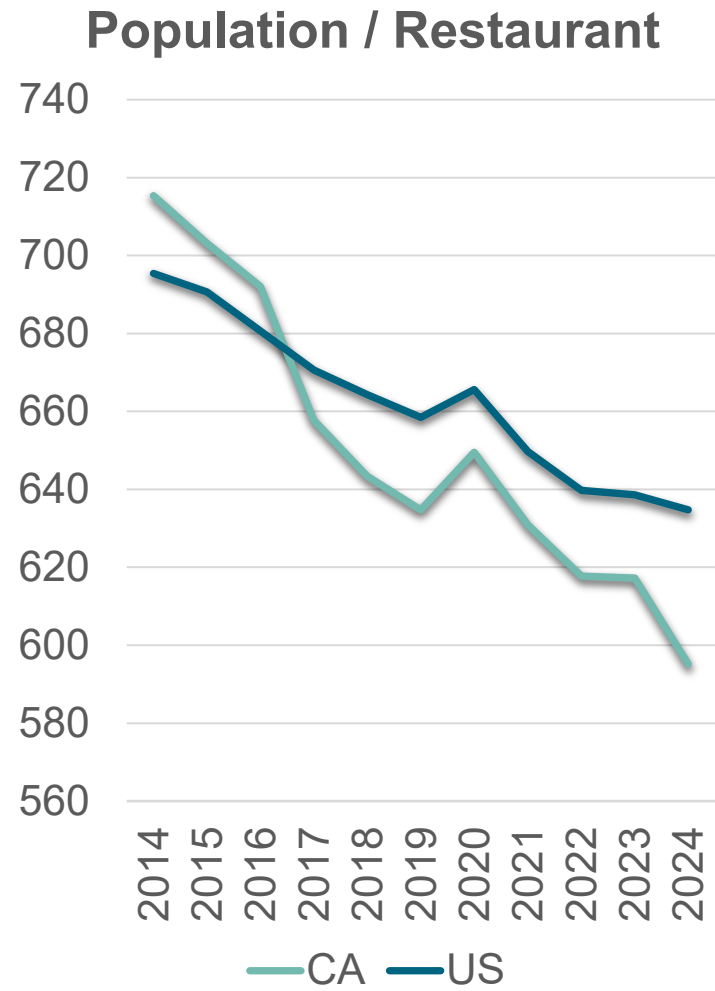
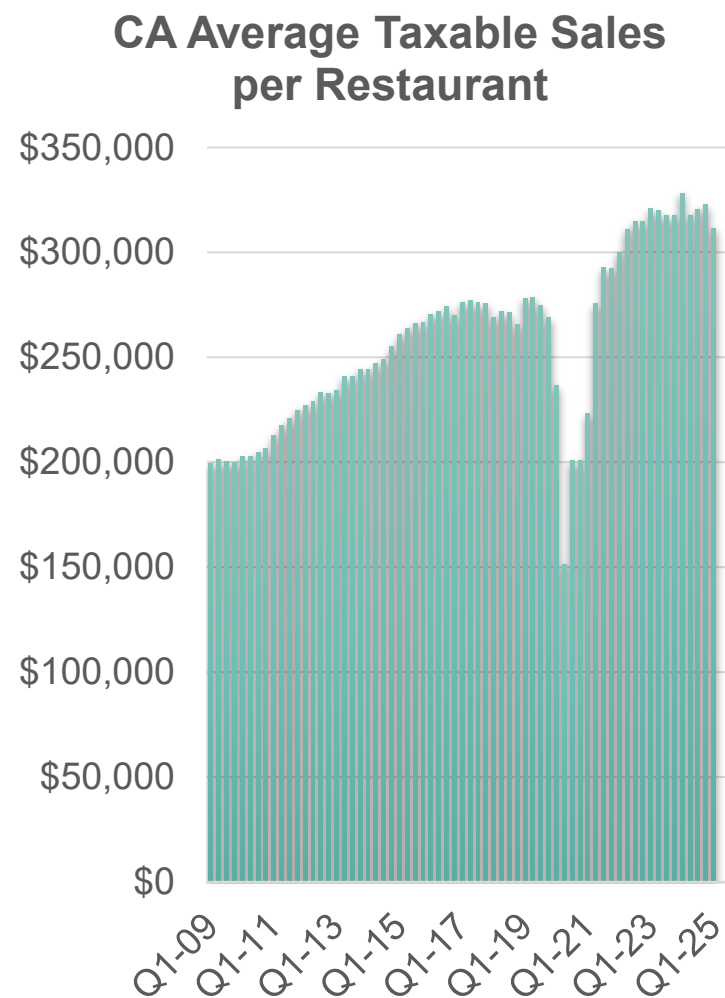
US Winery Employment and Establishments



County	2018 (Acres)	2024 (Acres)	6-Year Chg. (%)
San Joaquin	73,239	65,194	-11.0
Sonoma	59,193	58,175	-1.7
Napa	45,433	45,094	-0.7
Monterey	46,116	41,296	-10.5
San Luis Obispo	35,080	35,578	1.4
Fresno	37,624	32,183	-14.5
Madera	31,005	26,022	-16.1
Sacramento	24,183	23,848	-1.4
Mendocino	17,512	17,007	-2.9
Kern	17,513	15,484	-11.6
Yolo	14,354	15,056	4.9
Santa Barbara	15,563	14,995	-3.6



Tourism Over-Supply?

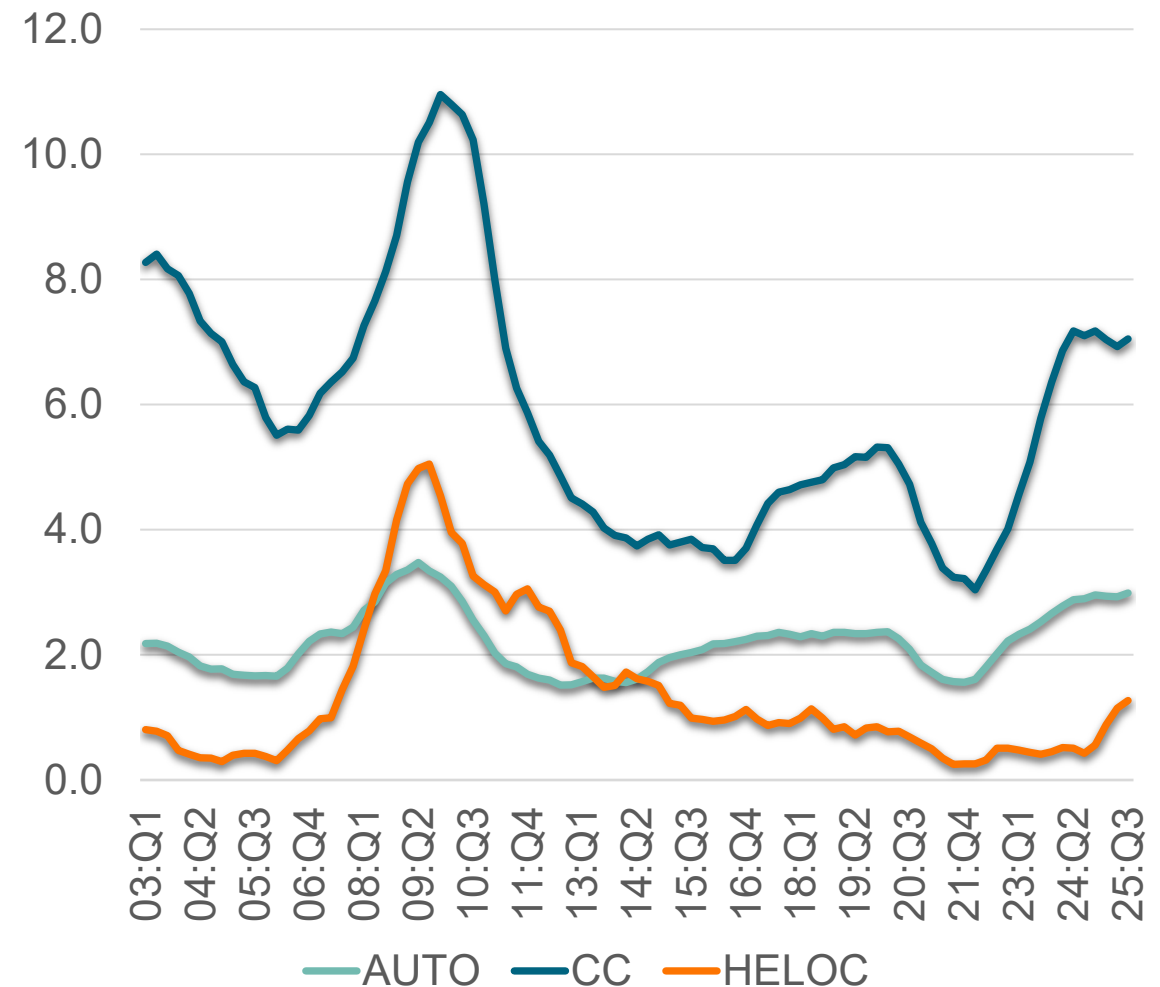


Overall Debt Situation: Steady

Foreclosures and Bankruptcies (000s)



Debt in Serious DQ (%)

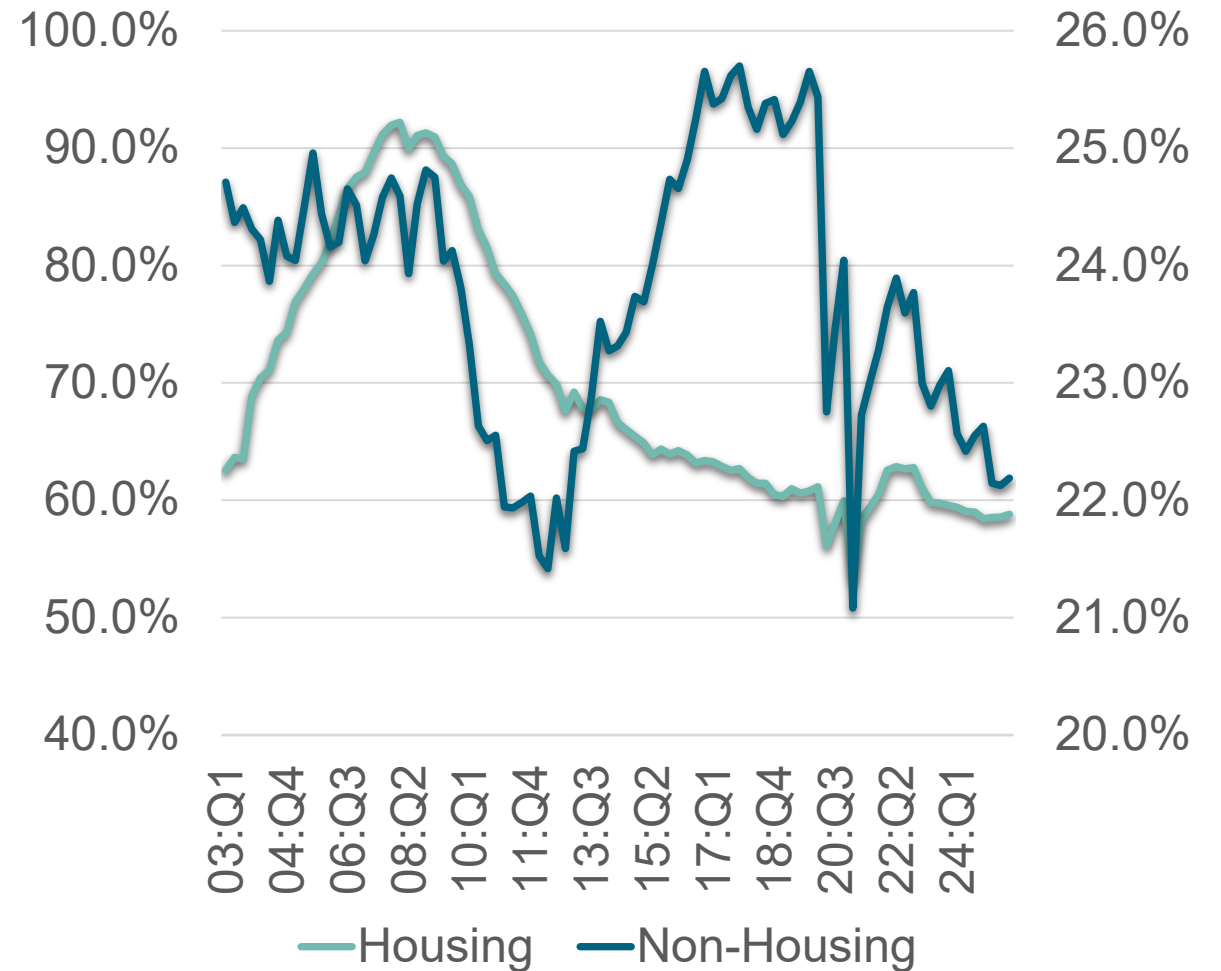


Signs of Excess?

Household Savings Rate



Consumer Debt to DPI



Inflation?

Trump's tariffs as items ke

The rollback of impor
latest sign that the a

Today at 5:00 a.m. EST

-3.0%

1997Q1
1999Q1
2001Q1
2003Q1
2005Q1



THE NIGHTMARE BEFORE CHRISTMAS

ling	
	2.7%
	5.3%
	4.4%
	4.3%
	3.3%

ne
ices

coffee in
es in the

	-5.9%
--	-------



What about food prices?



Grocery prices have jumped up, and there's no relief in sight

SEPTEMBER 19, 2025 · 5:30 AM ET

HEARD ON [WEEKEND EDITION SATURDAY](#)



Scott Horsley

Food for off-premises	6.0%	1.1%
Meals at limited serv	6.4%	2.7%
Meals at Full serv	5.5%	2.5%

Food Spending as Share of Total
Expenditures

OCT 27, 2025 3:00 AM PT

America's Hunger Crisis Is Growing. We're Choosing to Look Away

IDEAS

POLITICS



ADD TIME ON GOOGLE

by [Beth Shapiro](#)



2025Q1



Only gains for the top 10%?

The K-Shaped Recovery

*Inequality
accelerating due to
the pandemic*

- *Jobs*
- *Wealth*
- *Income*
- *Health*
- *Education*



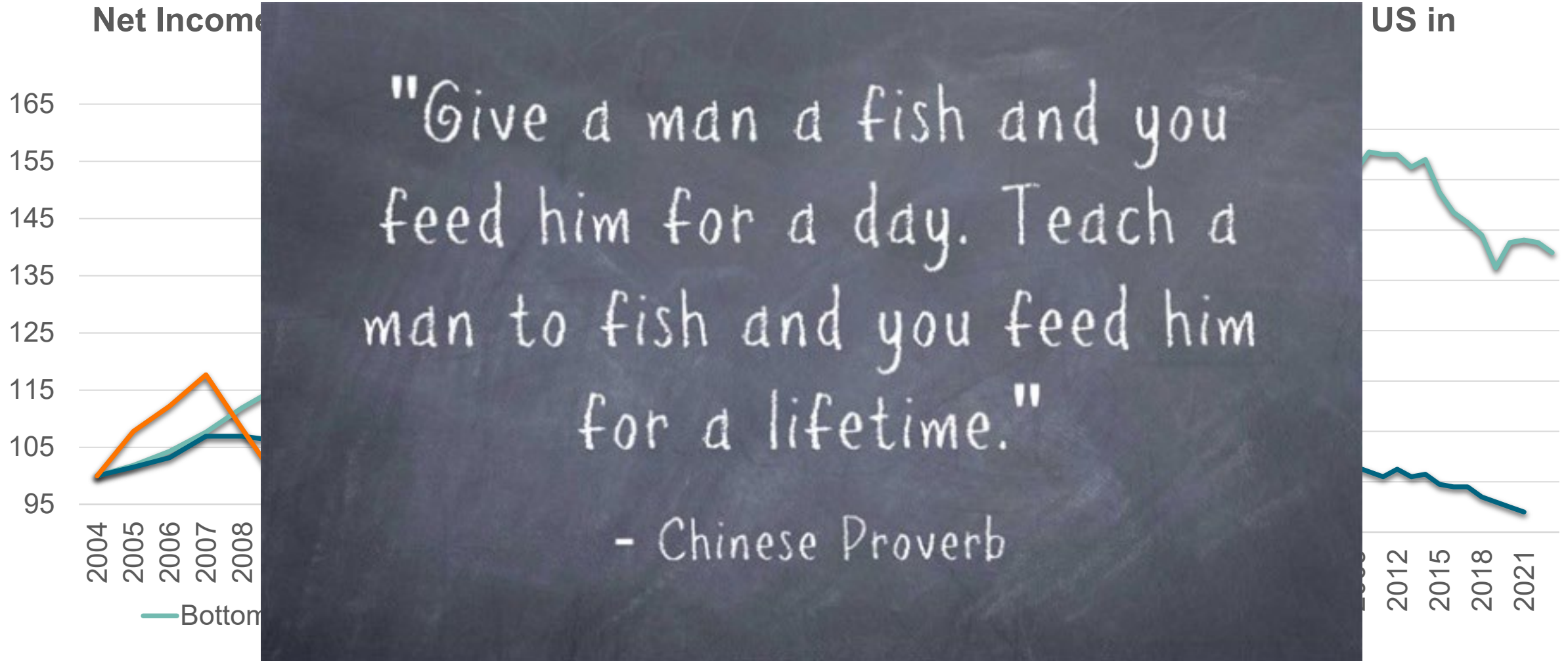
*Stockholders
Homeowners
Tech, Finance
Men
College grads
South/West
Goods
Prime borrowers*

*Renters
Hospitality, Retail
Women
Non-college grads
Northeast
Services
Subprime borrowers*

Low
Sec
Mid
Fou
High
Top 5%

2020
2021
2022

Transfers and Taxes



Correlates with Poverty

	2024	2018
Less than high school graduate	24.0%	24.4%
High school graduate	14.3%	13.5%
Some college, associate's degree	9.7%	9.5%
Bachelor's degree or higher	4.6%	4.4%
Worked full-time, year-round	2.3%	2.5%
Worked part-time or part-year	14.9%	15.8%
Did not work	21.3%	21.3%
	Married Couple	Single Parent
Families	4.5%	22.3%
1 or 2 children	4.3%	26.8%
3 or 4 children	9.1%	49.2%
5 or more children	22.0%	67.8%



What about Gen Z?

United States, median income after taxes and transfers*, \$'000, 2019 prices

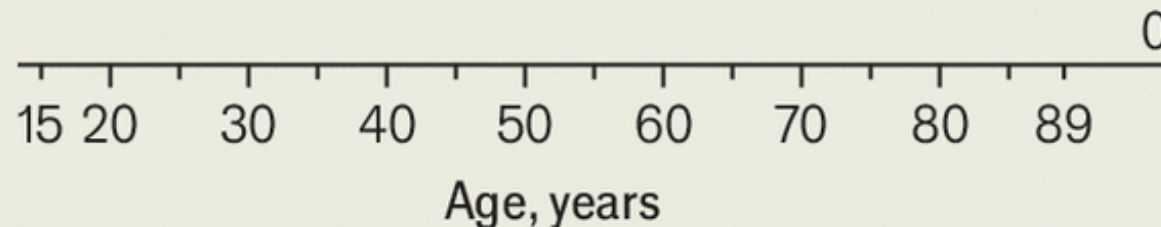
NO MERCY/NO MALICE

War on the Young



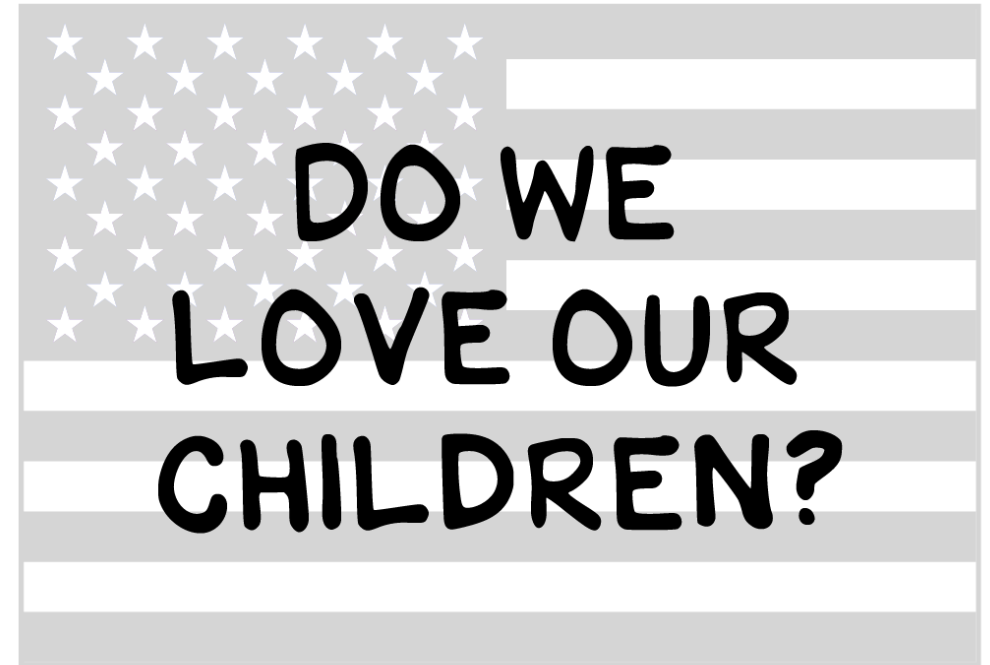
Scott Galloway @profgalloway

Published on April 19, 2024



Real Median Net Worth \$000's

\$1.40

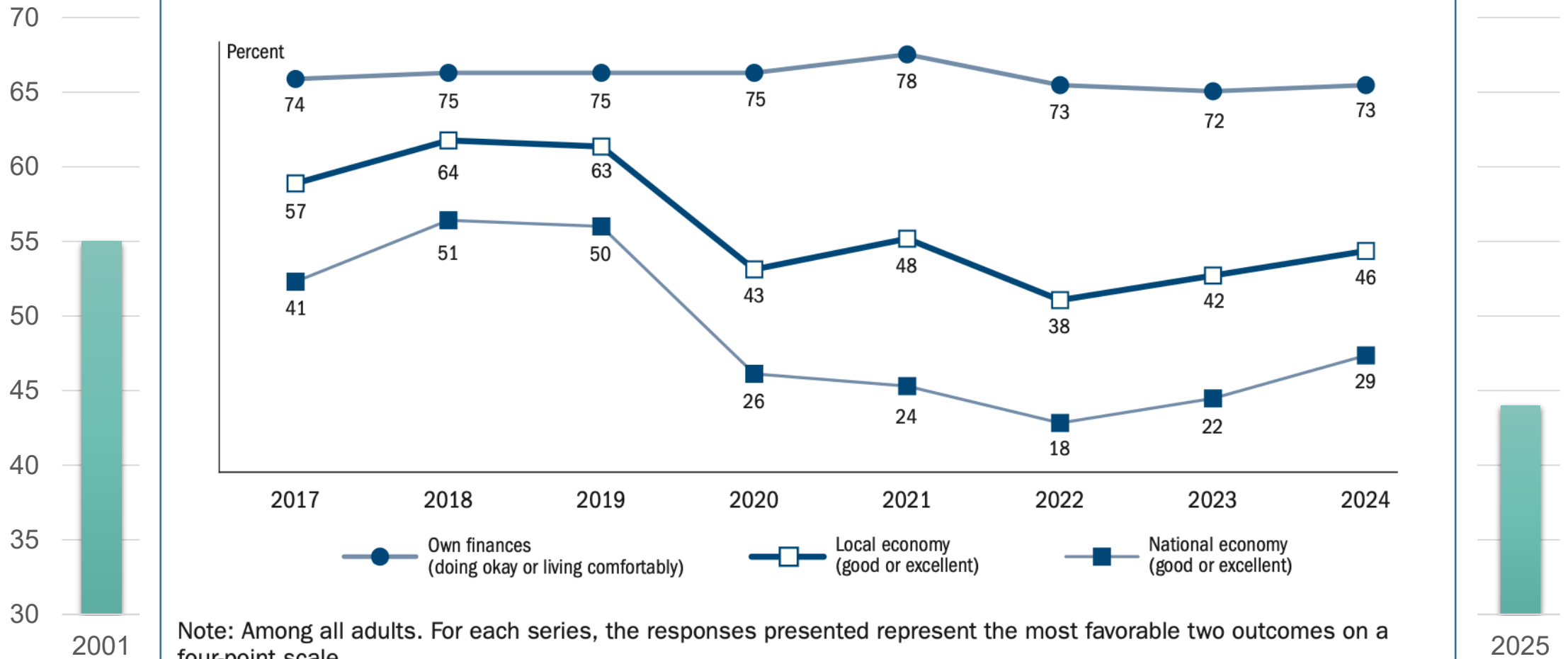


1985 1990 1995 1998 2000 2005 2008 2010 2015 2018 2020 2024

— Less than 35 — 35–44

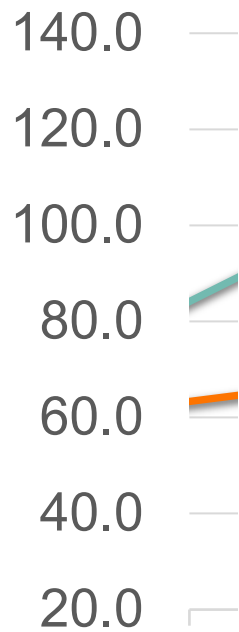
The national mood?

Figure 7. Assessment of own financial well-being, local economy, and national economy (by year)



1 Capitalism Stumbles With Young Adults

W



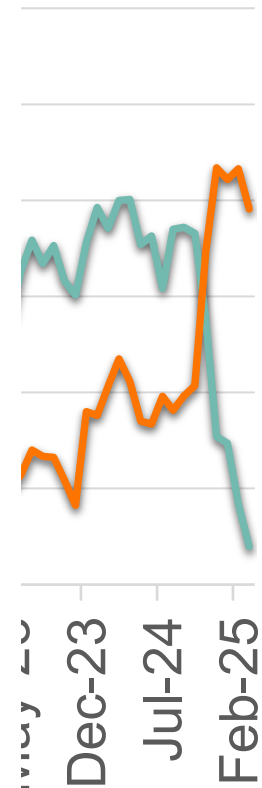
Sep-11



New York City Mayor-elect Zohran Mamdani argued that the economy wasn't working for everyone. Photo: Adam Gray / Bloomberg News

Discontent with the economy is again proving to be the primary force in U.S. politics. Across the board, the biggest contests on Tuesday were decided by voters who listed the [economy or cost of living](#) as the leading

GALLUP

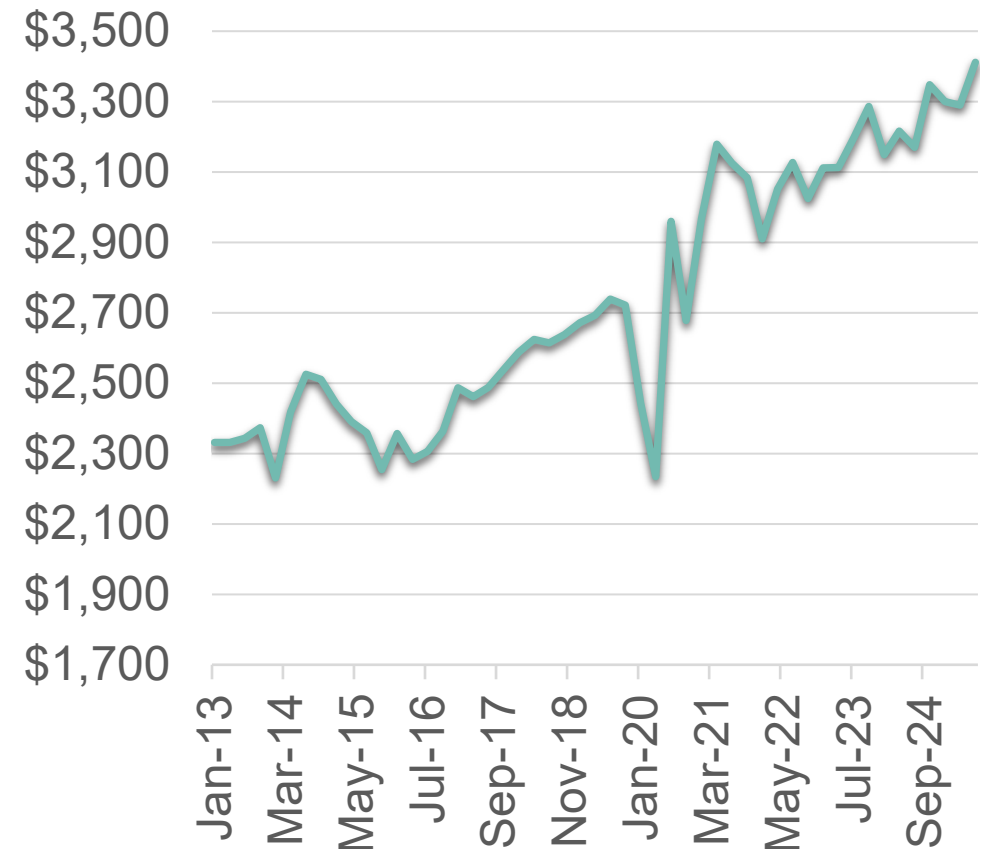


Business Investment Profits

Real Investment and Growth Rates

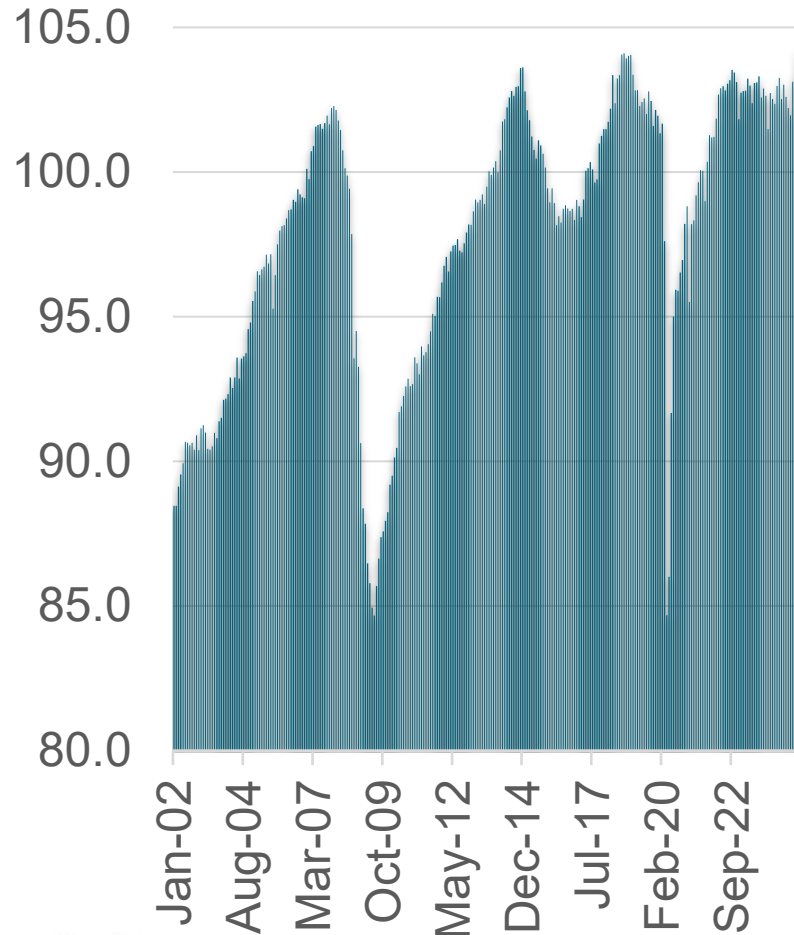
	Q3	23-24	24-25
Private fixed investment	\$5,479	4.8%	4.4%
Commercial health str	\$264	-8.3%	-3.8%
Manufacturing str	\$218	16.5%	-8.8%
Power, communication	\$167	-1.5%	2.3%
Mining	\$82	3.8%	-16.2%
Information proc eq	\$630	11.4%	22.6%
Industrial equipment	\$347	4.9%	7.8%
Transportation eq	\$363	8.4%	2.2%
Software	\$766	8.9%	8.9%
R&D	\$856	3.7%	6.8%
Entertainment, artistic	\$116	3.2%	1.0%
Residential Total	\$1,185	3.8%	0.6%
Residential Perm site	\$524	-1.7%	-4.3%

Corporate Profits (Inflation Adjusted, SAAR)

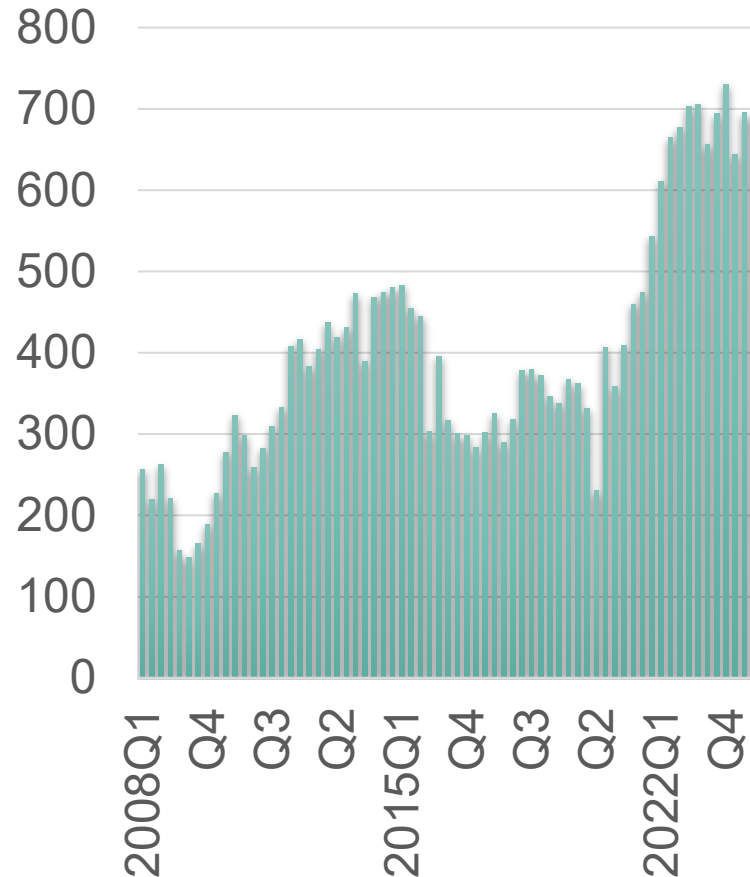


How About Manufacturing?

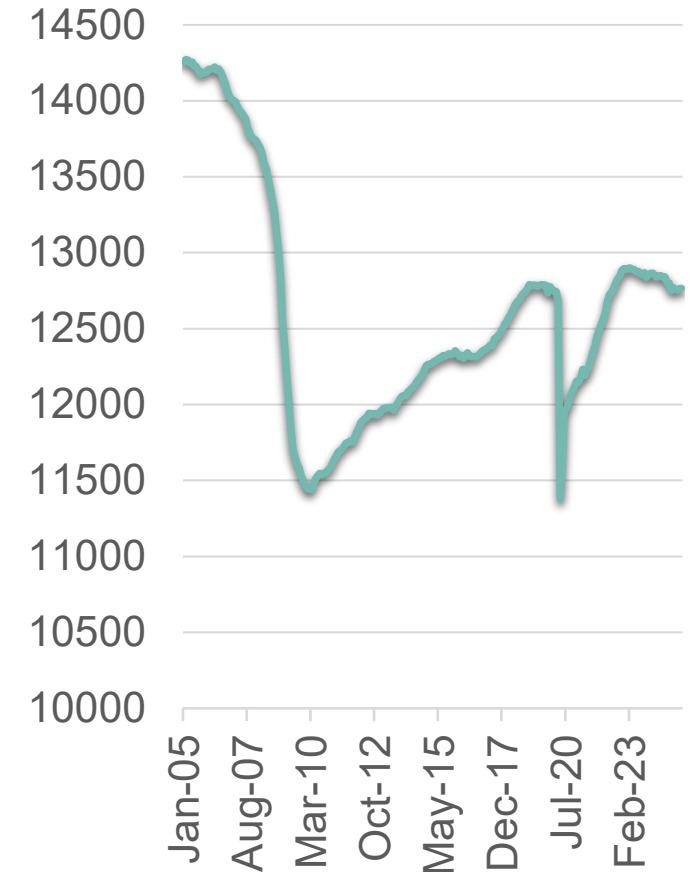
Industrial Production



Manufacturing Profits (Corporate)

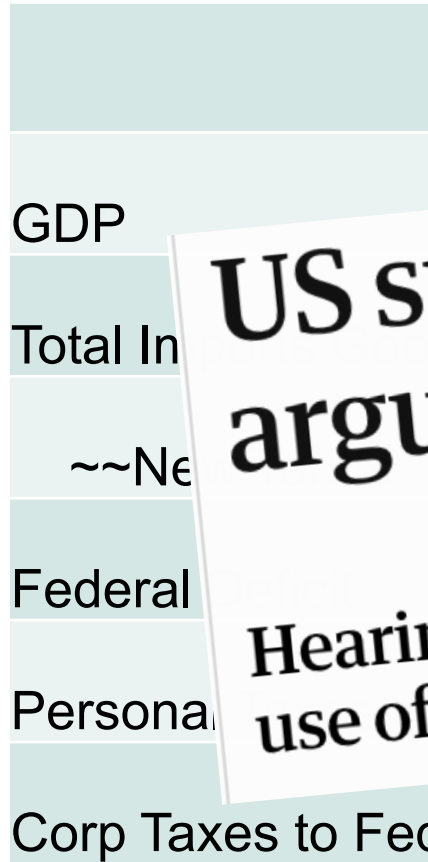


Manufacturing Employment



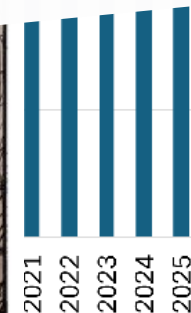
The Tariff Impact?

The Ta



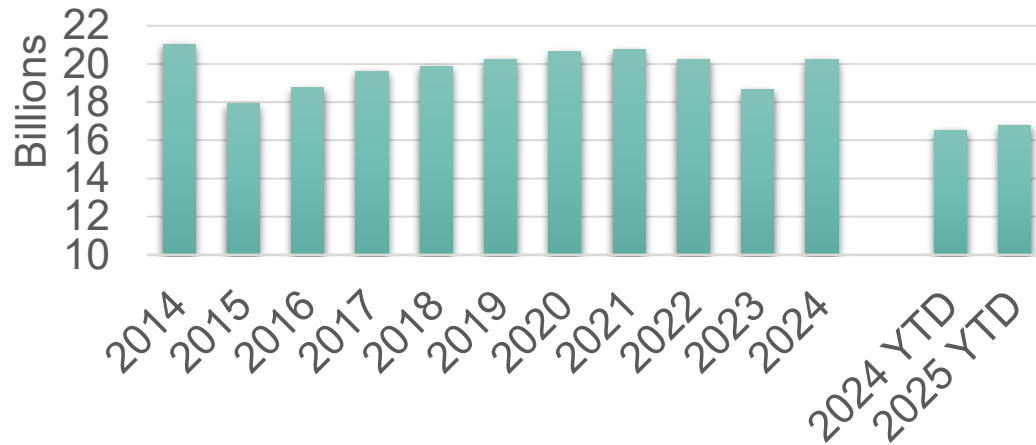
US supreme court sets date to hear arguments on Trump's tariffs

Hearing on 5 November sets up major test of the president's use of executive power to drive his economic agenda



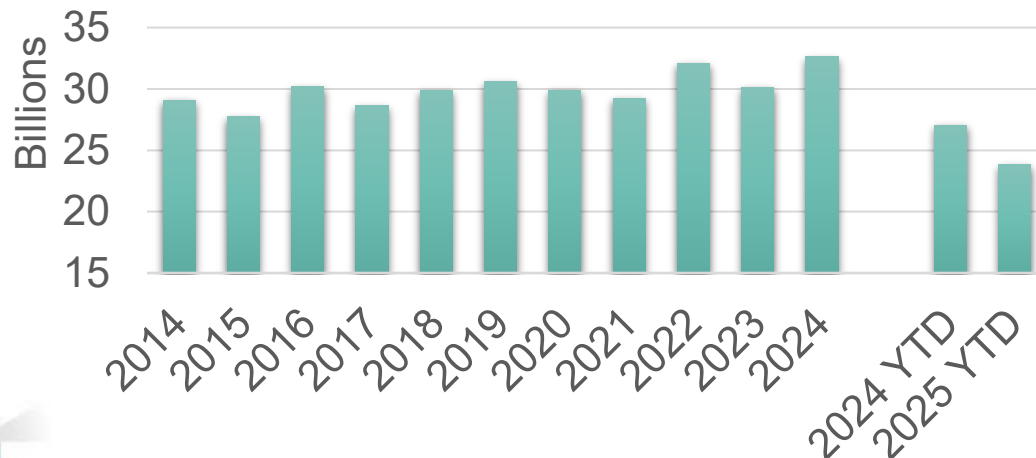
Port of Oakland Exports

Port of Oakland Exports



Country	Oct-24 YTD Exports (\$ Mil.)	YTD Chg. (%)	2019 to 2024 Chg. (%)
Port of Oak Exports	16,787	1.5	-0.1
Japan	3,208	3.1	-13.6
Korea, Republic Of	2,234	6.4	28.8
India	1,164	25.4	36.7
China	1,156	-35.5	-0.6
Taiwan	924	8.1	-24.2

Port of Oakland Imports

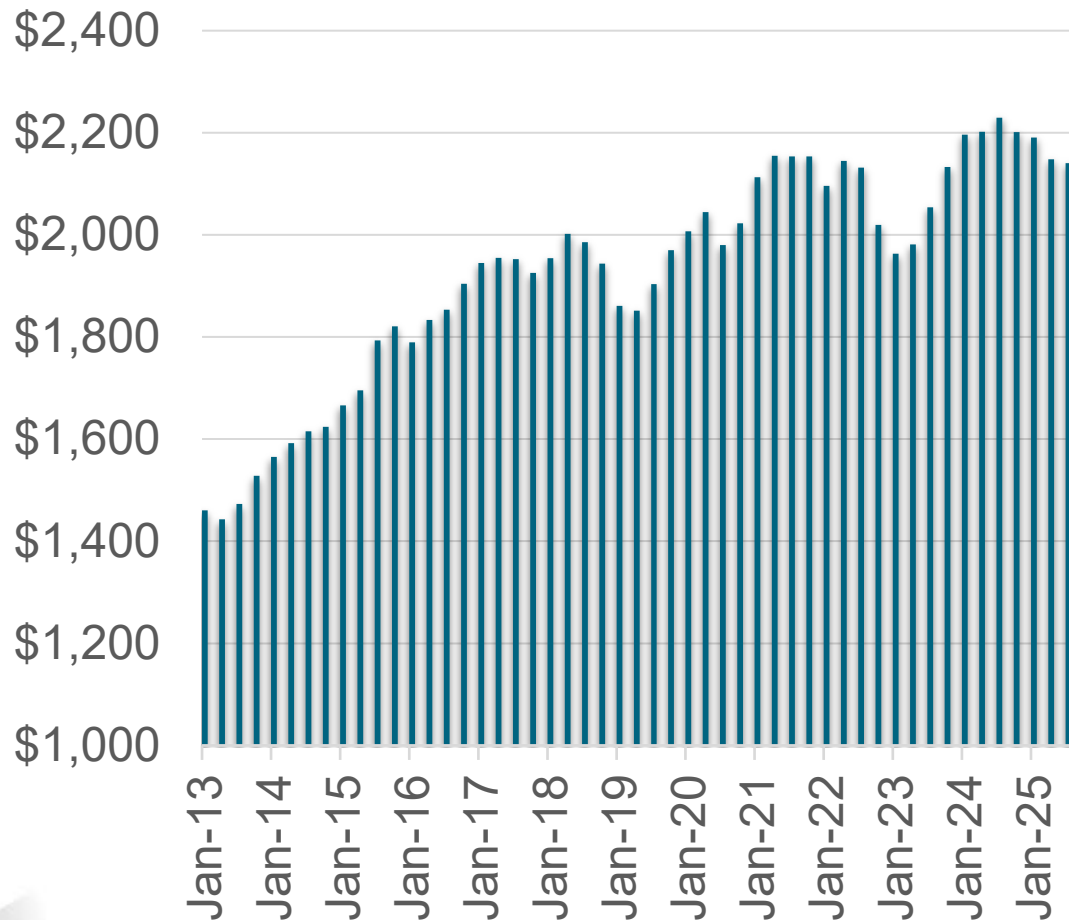


Country	Oct-24 YTD Imports (\$ Mil.)	YTD Chg. (%)	2019 to 2024 Chg. (%)
Port of Oak Imports	23,842	-11.9	6.7
China	6,860	-32.0	9.5
Vietnam	2,621	28.8	75.7
Taiwan	1,706	-9.8	-30.0
Thailand	1,321	9.8	44.0
Japan	1,208	-39.9	-0.5



US Construction Activity

US Real Construction Spending

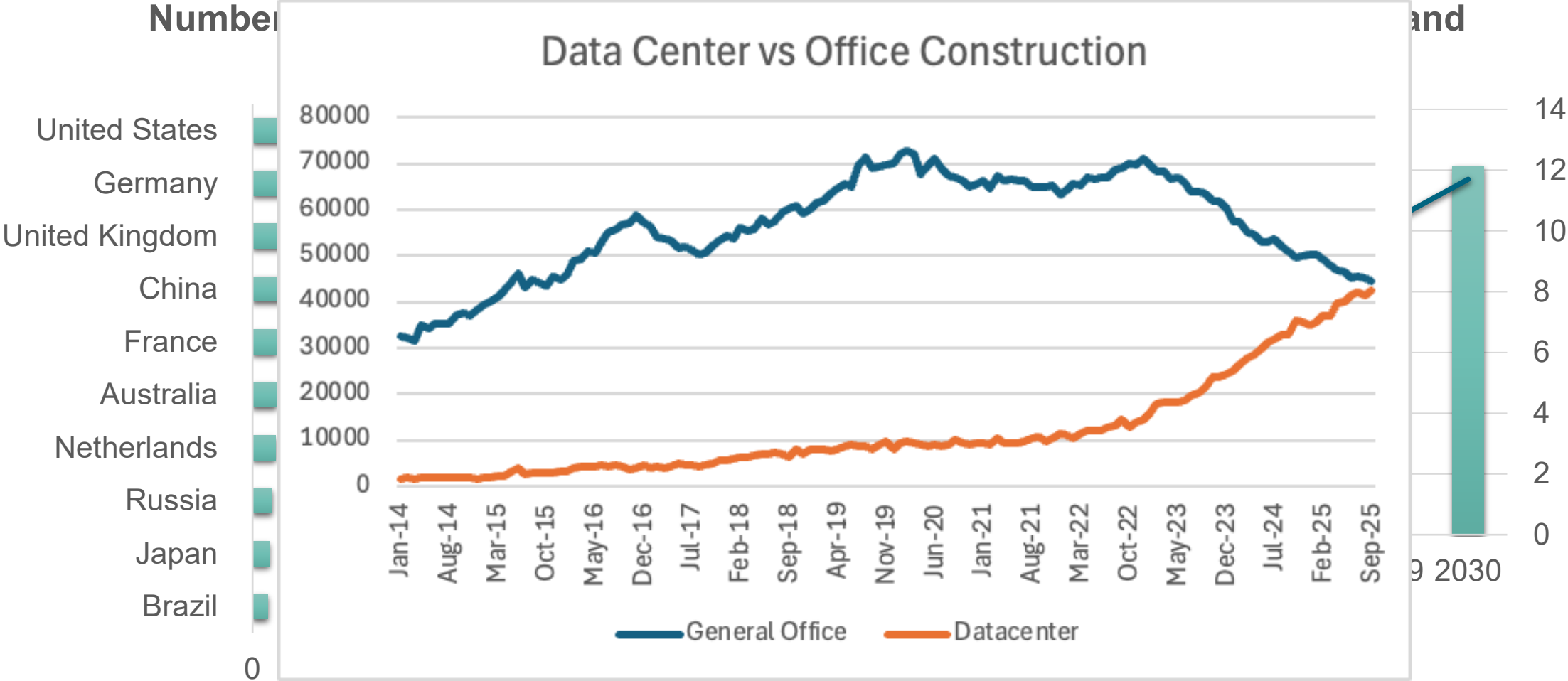


Real Construction Spending by Category

	2022	2023	2024
Nonresidential	588.2	686.4	694
Commercial and health care	180.5	190.1	178
Office	65.7	64.1	63.6
Data centers	8.4	12.6	19.7
General, financial	57.2	51.3	43.7
Health care	38.2	40.7	41.9
Warehouses	47.3	50.6	39.6
Manufacturing	84.4	128	149.2
Power and communication	112.9	131.4	136.5
Other structures	106.5	122.1	118.3
Residential	814.1	748.5	771.9
Permanent site	403.6	369.4	375.6
Single-family structures	311.6	266.5	283.2
Multifamily structures	92.1	106	93.7
Improvements	254.7	257.4	273.3



AI & Data Centers



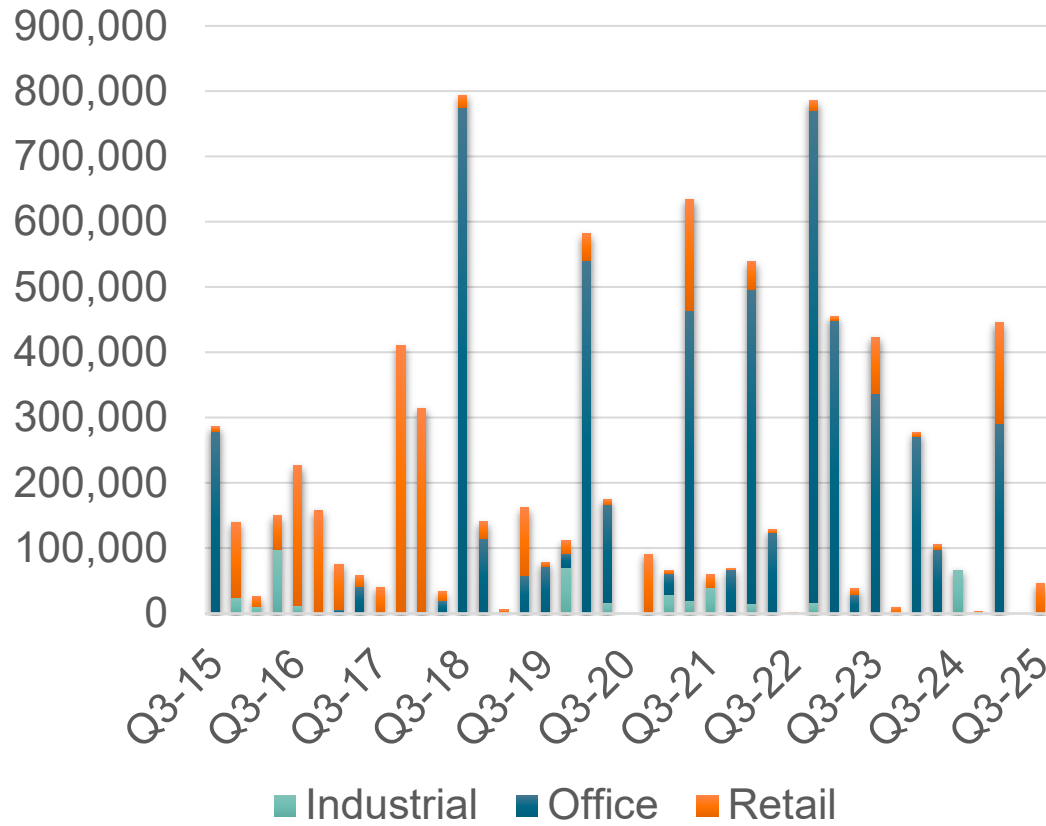
Source: Cloudscene

Source: McKinsey & Company, Global Energy Perspective

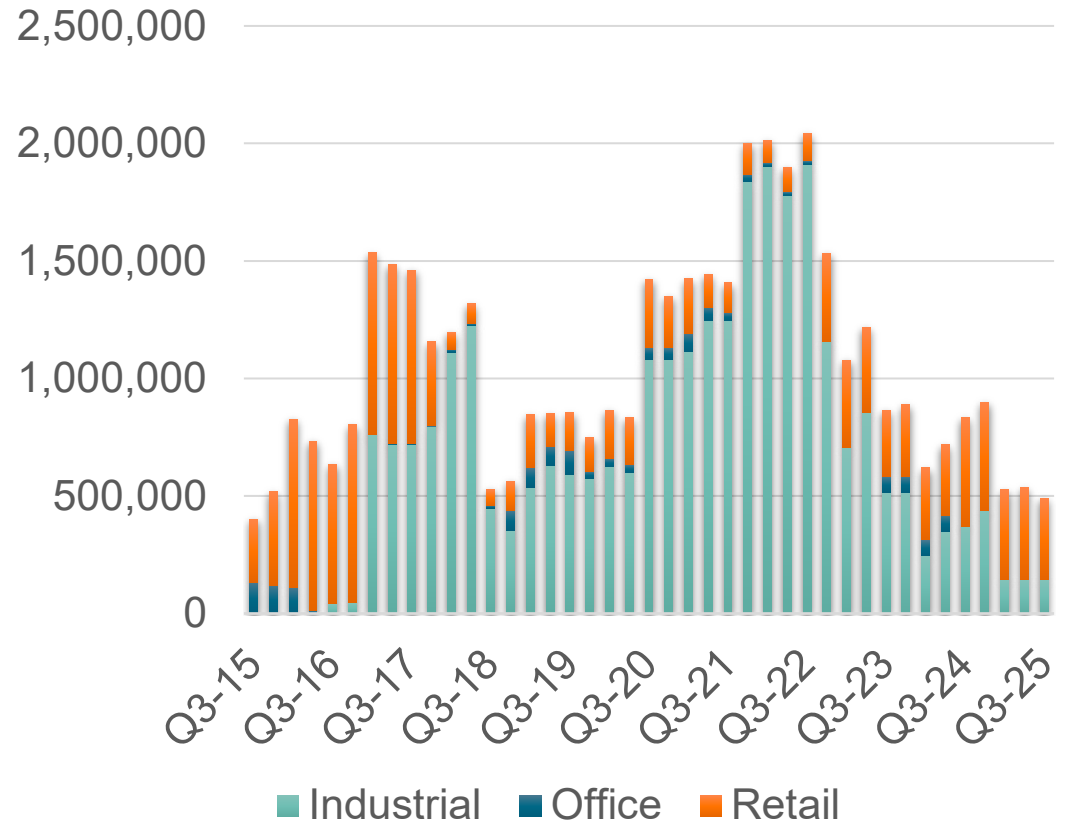


Construction

Contra Costa County CRE Deliveries (Sq. Ft.)

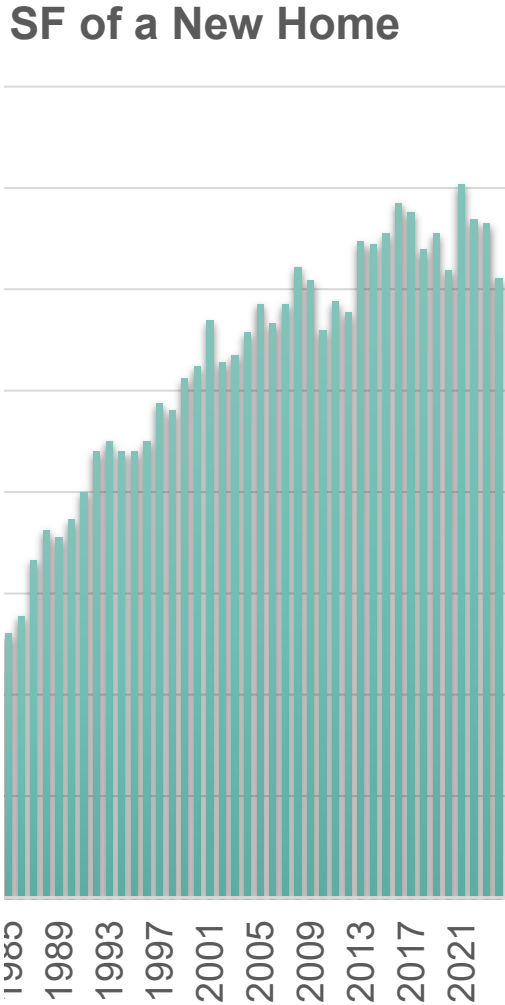
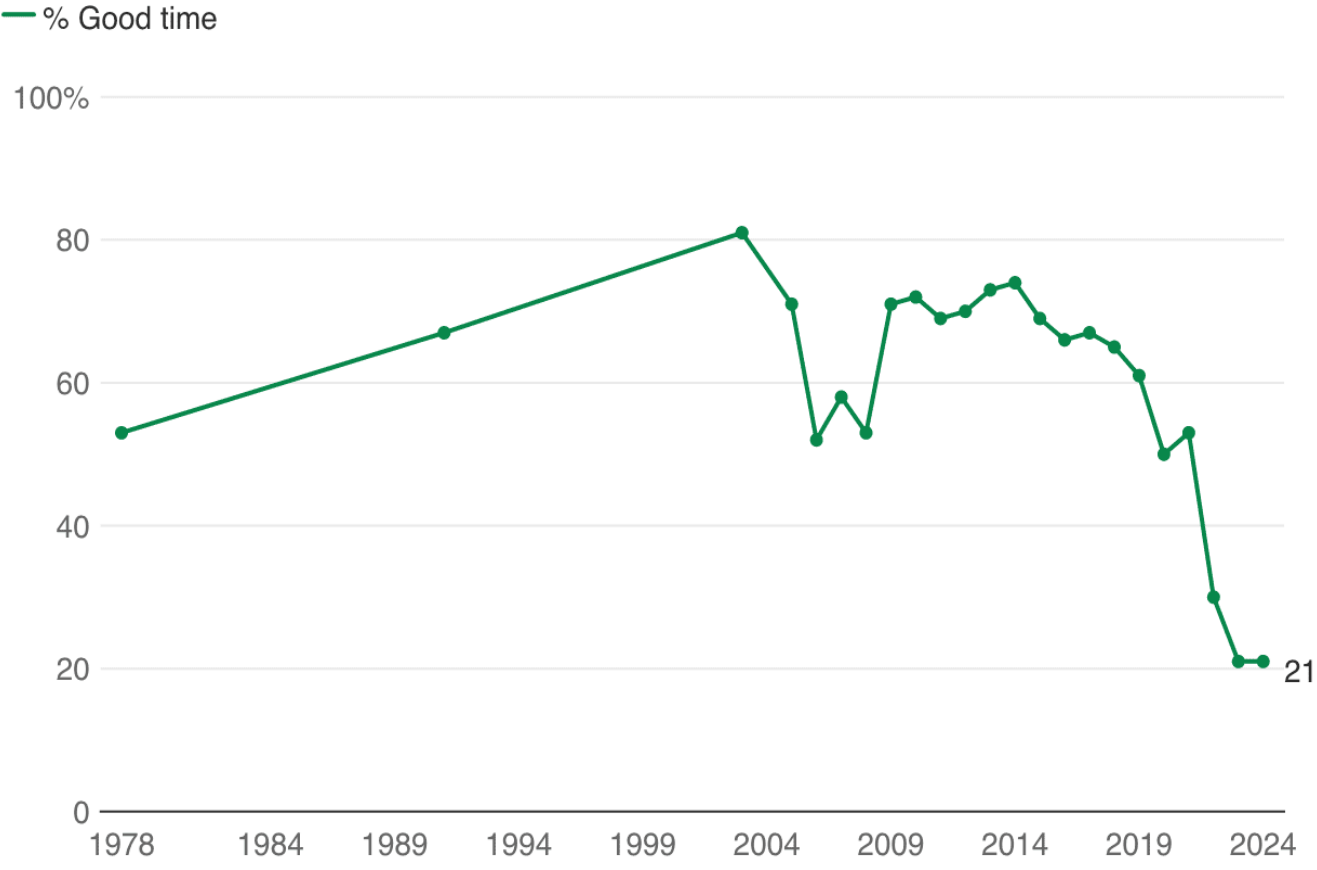
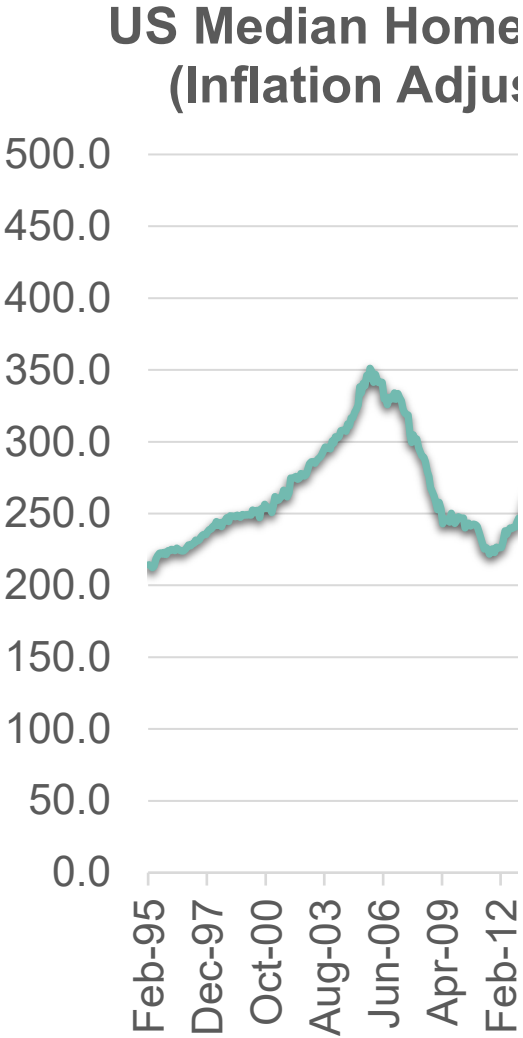


Contra Costa County CRE Under Construction (Sq. Ft.)



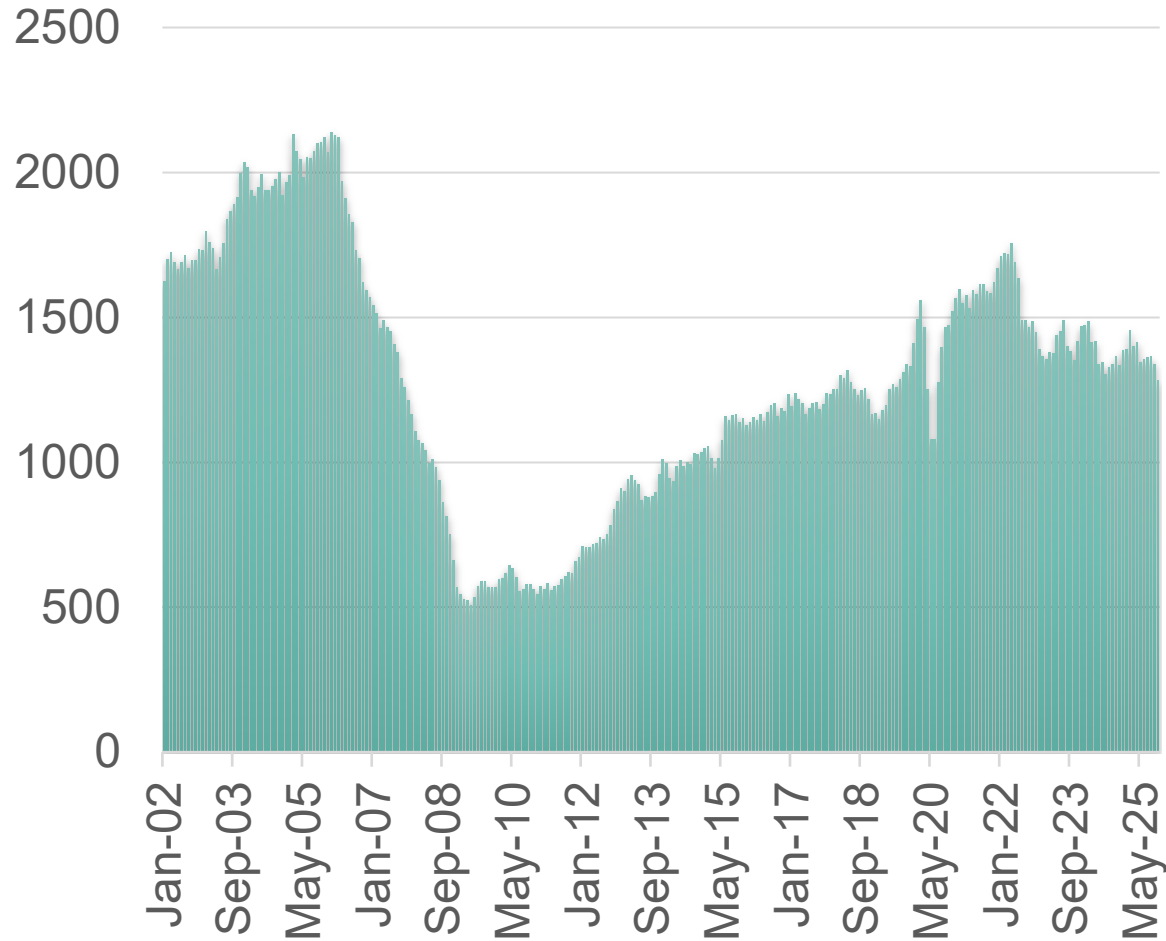
Americans' Positive View of U.S. Housing Market Remains at Record Low

For people in general, do you think that now is a GOOD time or a BAD time to buy a house?

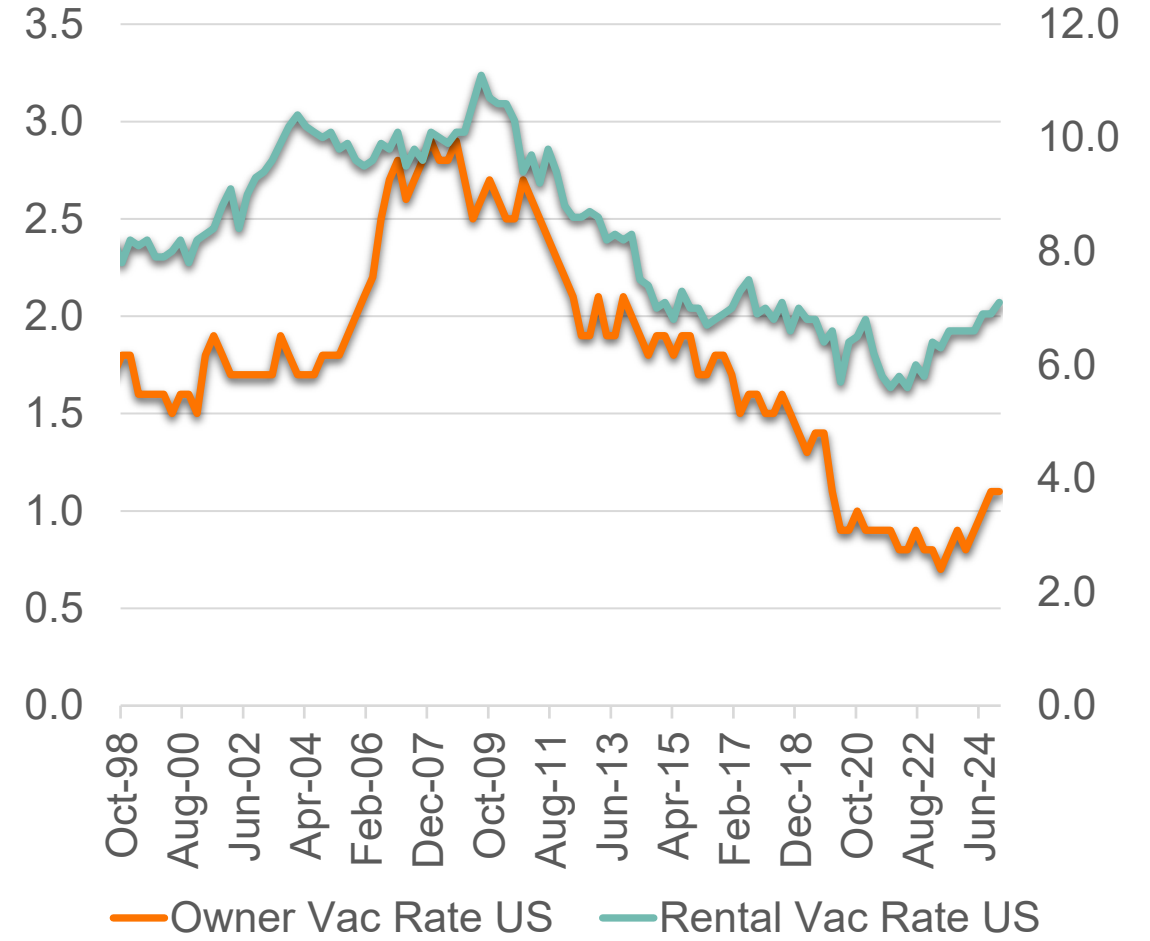


A Short Run Supply Problem

US Housing Starts (000s, SAAR)

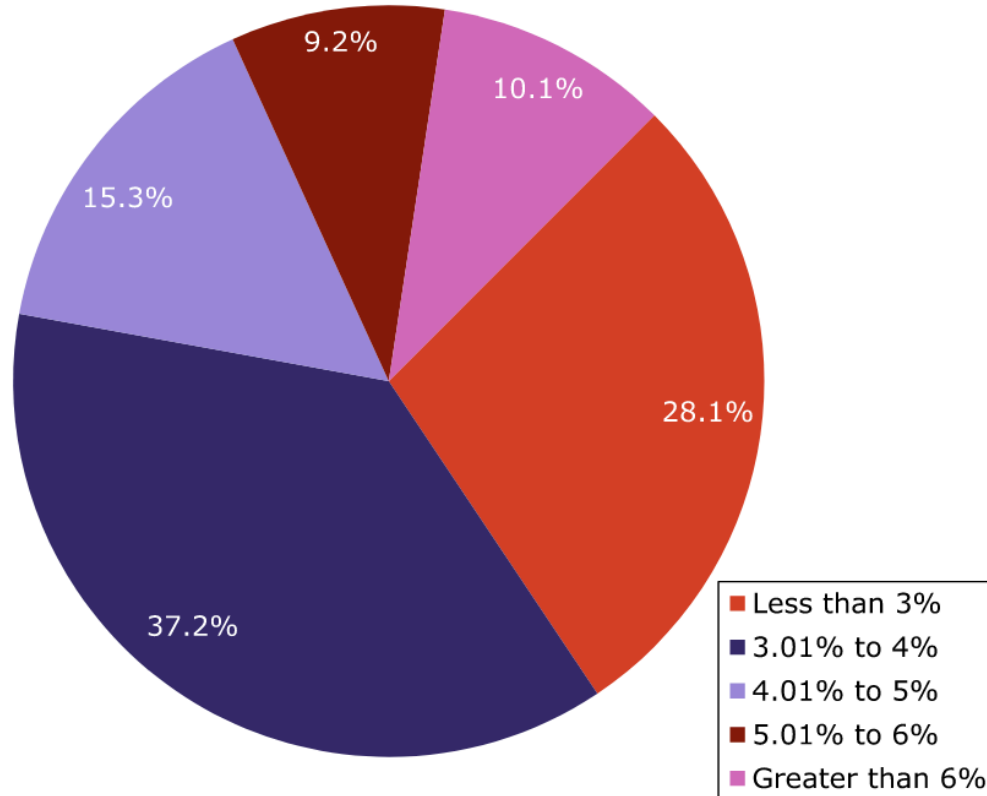


Housing Vacancy Rate % (HVS)



The Yin and Yang of New Home Markets

Most Outstanding Mortgages Have a Rate <5%
Share of Outstanding Mortgages by Interest Rate, Q3-2023



Source: FHFA and Wells Fargo Economics

Liquidity
Constrained
Housing
Market

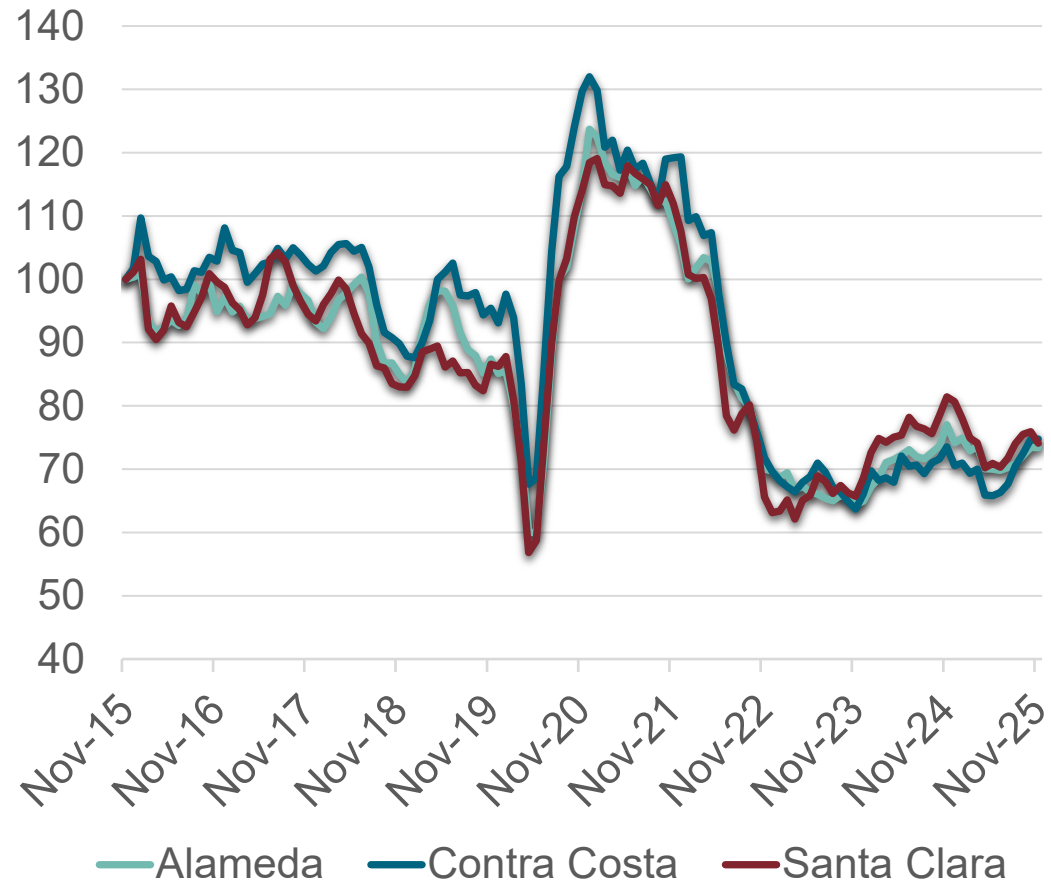


Normal
Housing
Market

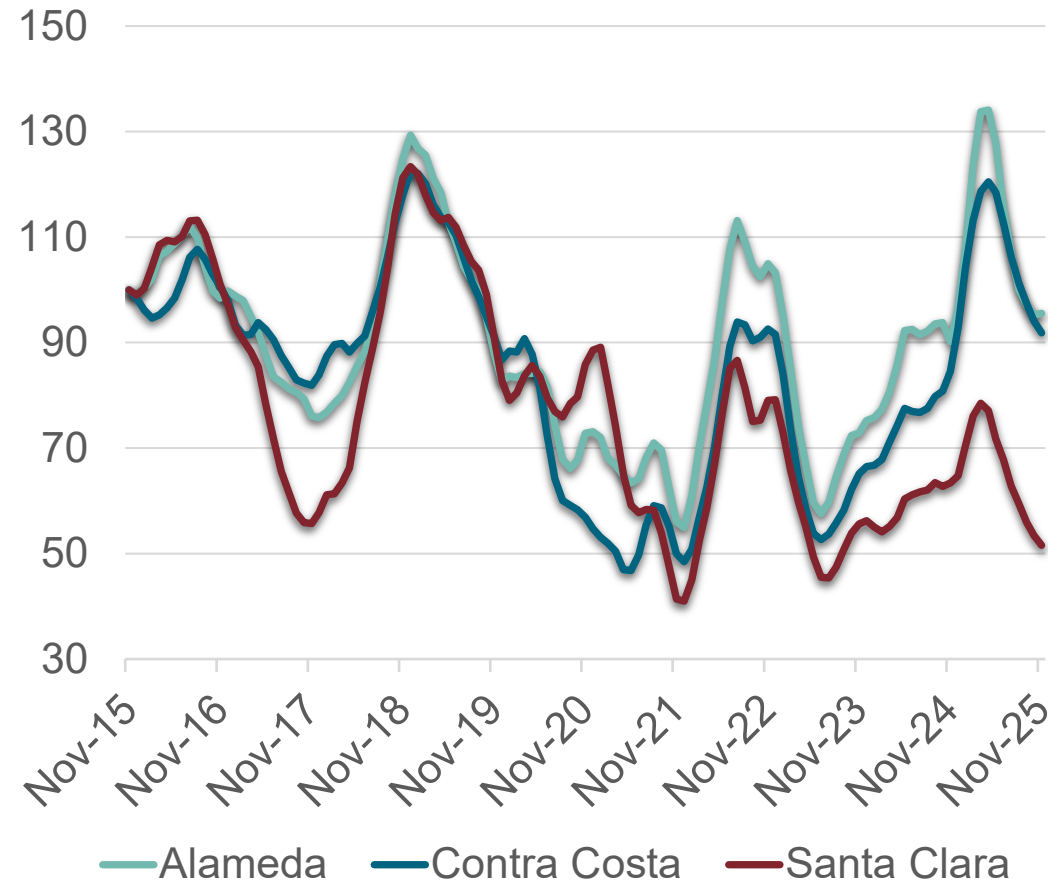


Regional Home Sales

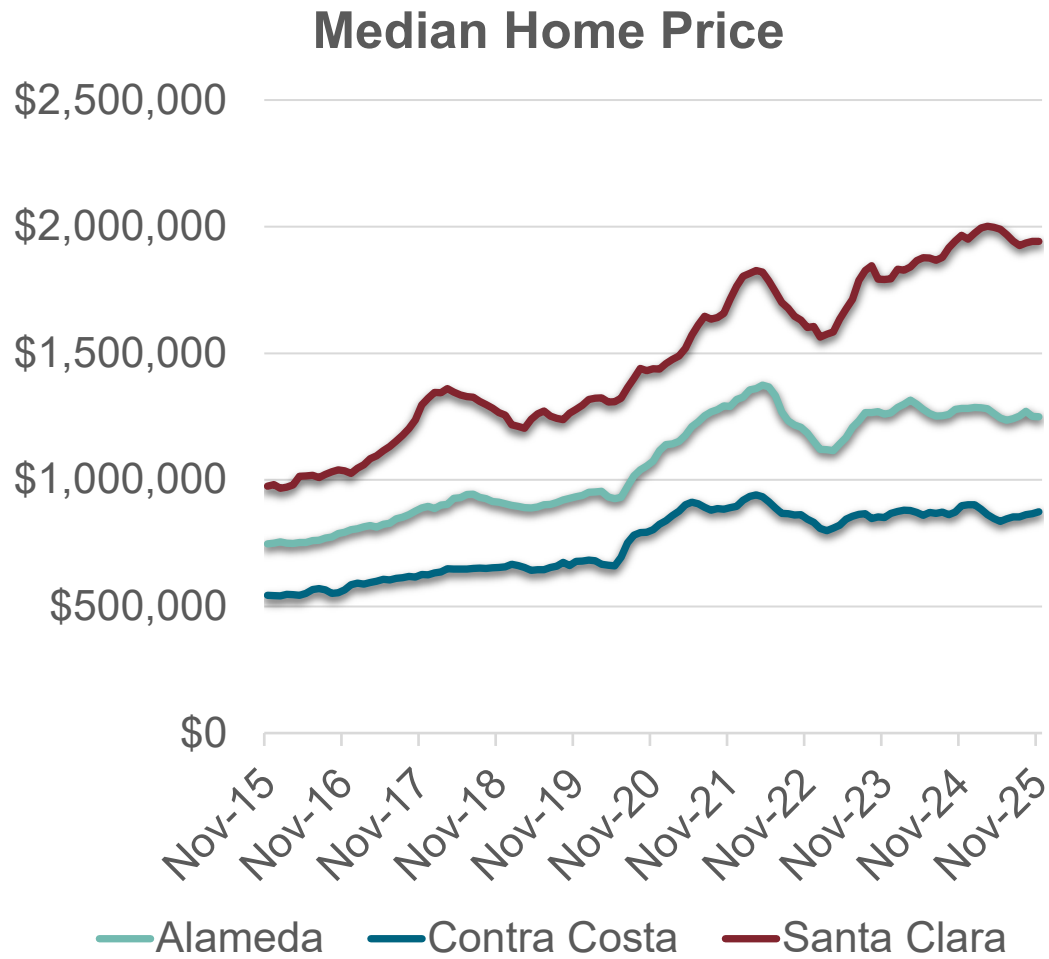
Indexed Home Sales



Indexed Home Inventory



Regional Home Prices

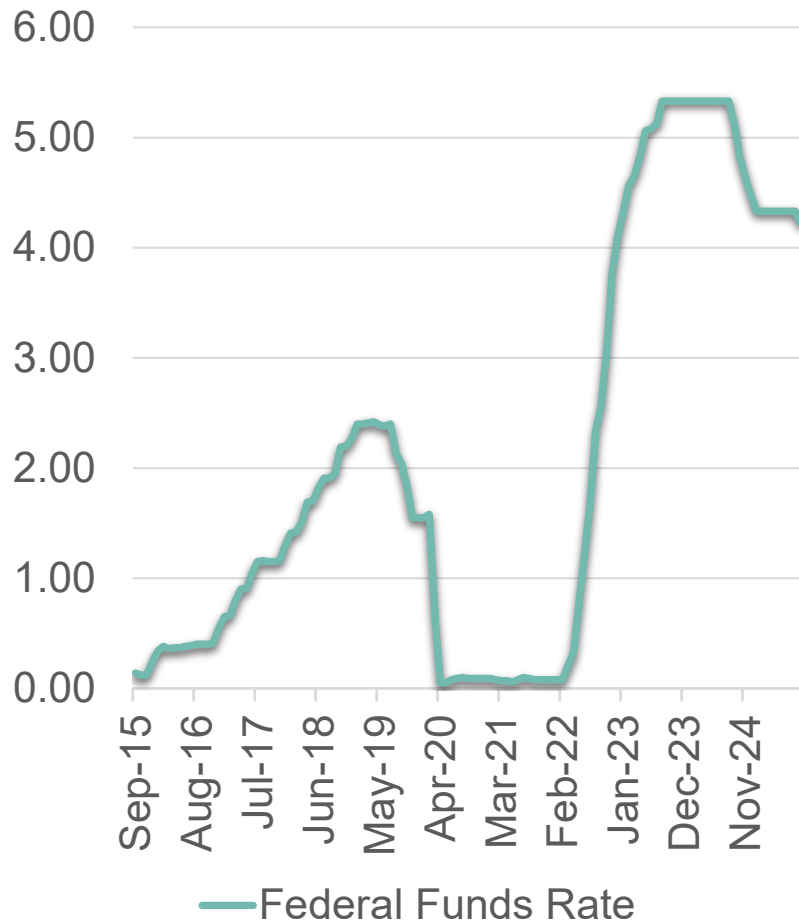


MSA	Nov-25 Median Home Price (\$000s)	1-Year Chg. (%)	Chg. since Feb-20 (%)
San Francisco County	1,697.8	4.3	7.6
Orange County	1,415.9	2.0	63.6
Las Vegas MSA	491.2	0.4	54.2
Los Angeles County	994.9	0.1	43.4
Austin MSA	451.9	-0.3	36.2
Denver MSA	645.8	-0.5	37.9
San Diego County	1,035.2	-0.6	51.6
San Mateo County	1,945.5	-0.8	20.6
Sacramento MSA	601.7	-0.8	37.6
Santa Clara County	1,941.5	-1.2	46.8
Inland Empire	597.9	-1.2	50.7
Alameda County	1,250.6	-2.5	31.3
Contra Costa County	872.9	-2.7	28.1



The Fed's Directional Shift

Fed Funds Rate



Change in Fed Balance Sheet (QE / QT)



YoY Growth Bank Deposits and Loans



Rates Dropped / Credit Easing



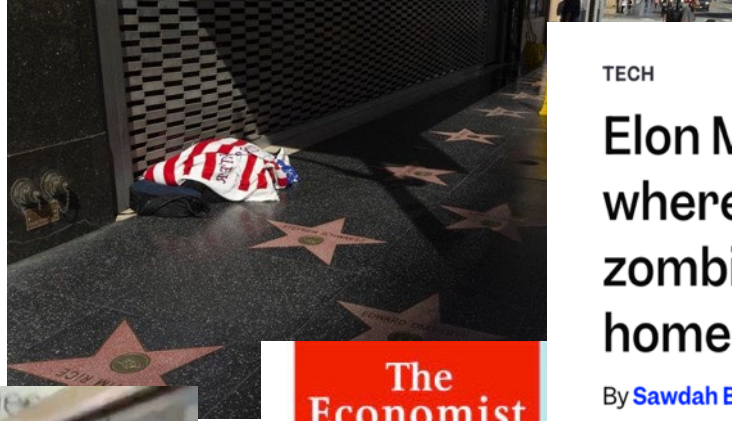
Interest Rates (End of Month)



Net % of Domestic Banks Tightening Standards for C & I Loans



And How About California?



TECH

Elon Musk called downtown San Francisco — where Twitter is headquartered — a 'derelict zombie apocalypse' amid its huge homelessness and drug issues

By [Sawdah Bhaimiya](#)

The Economist

20 JULY 1378-1379 2009

Economist.com

Eat less, live longer: it's true
Don't protect bad Belgian art

America's future
California v Texas



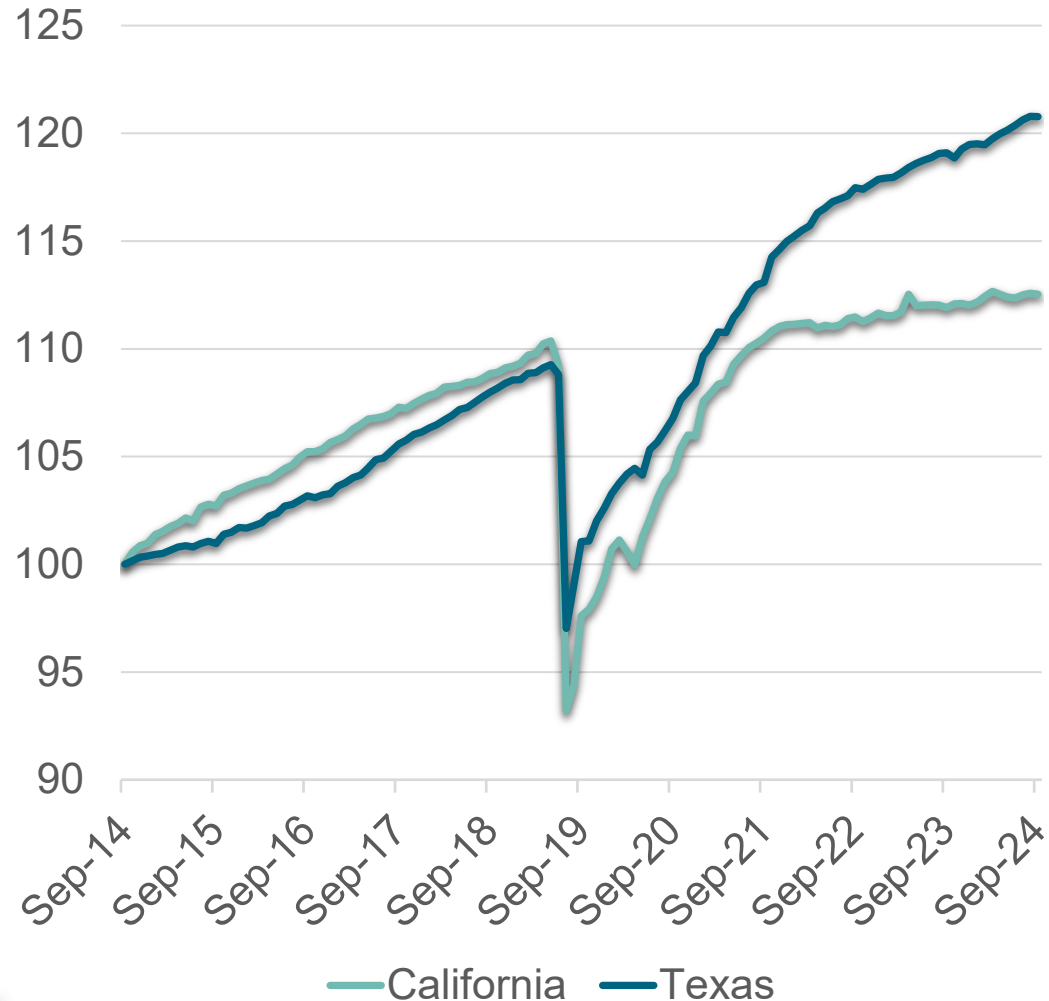
California has highest poverty rate in the nation, tied with Louisiana

By Sharon Song | Published September 30, 2025 1:52pm PDT | California | KTVU FOX 2 |



California Nonfarm Employment

Indexed Nonfarm Employment

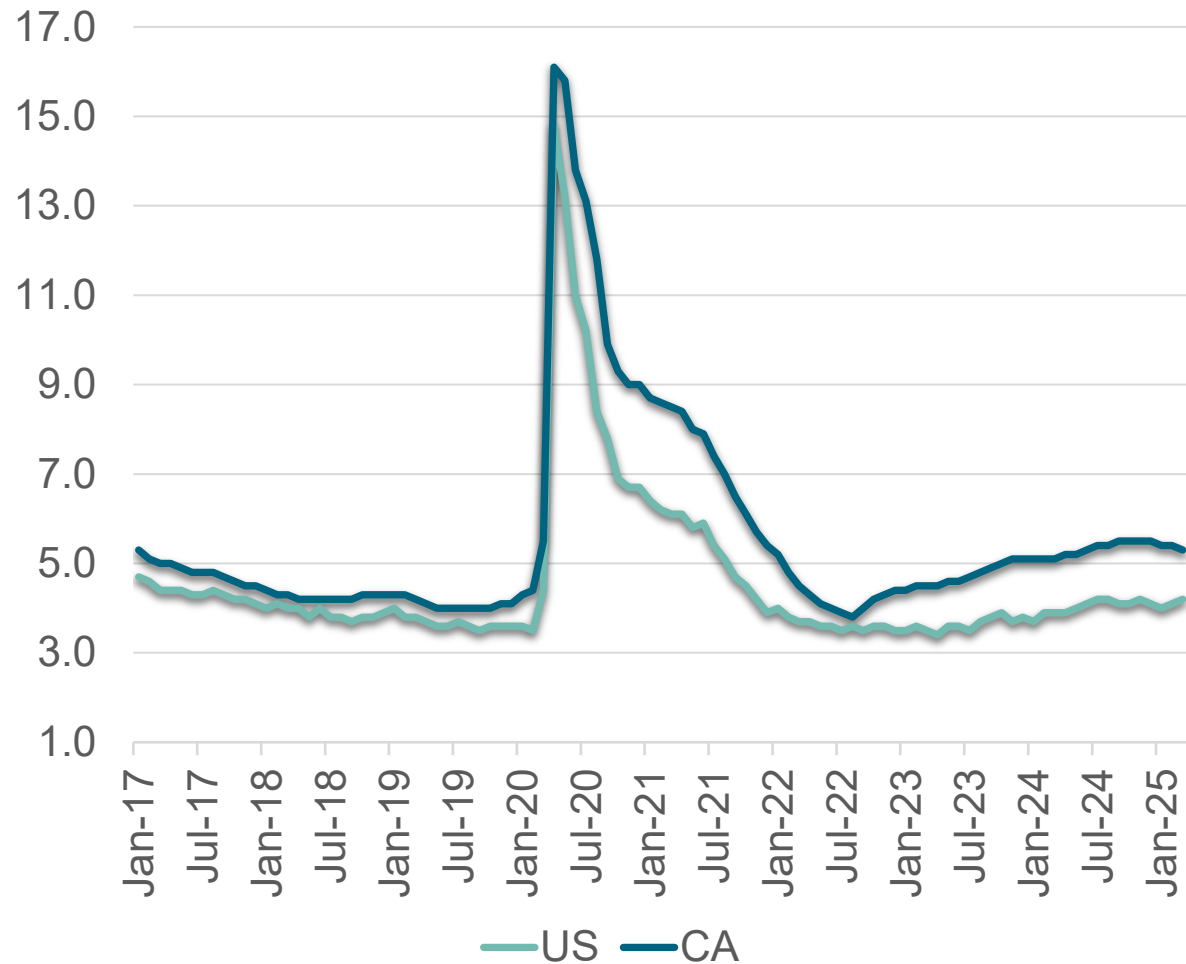


	Annual Growth Rates			
	Nov-25	23-25	19-23	15-19
Total, All Industries	18605.3	0.5%	0.4%	2.0%
Manufacturing	1204.8	-2.5%	-0.4%	0.2%
Wholesale Trade	650.9	-1.0%	-1.0%	-0.2%
Retail Trade	1621.1	-0.8%	-0.9%	-0.3%
Logistics	873.6	0.5%	3.5%	6.6%
Information	524.9	-1.8%	-1.7%	3.4%
Financial Activities	788.4	-1.3%	-1.2%	1.1%
Professional	1364.2	-1.9%	1.1%	2.9%
Administrative	1088	-1.4%	-1.2%	1.3%
Educational Serv	438.3	2.5%	1.0%	2.4%
Health Care	3088.1	5.5%	3.0%	3.5%
Leisure and Hospitality	2021.3	0.1%	-0.3%	2.6%
Other Services	600.3	0.6%	0.5%	1.4%
Government	2740.9	1.4%	0.2%	1.2%
Buildings	201.7	-2.3%	0.4%	5.0%
Heavy Construction	97.7	-1.0%	1.1%	3.0%
Specialty Trade	592.2	-1.7%	0.4%	4.3%

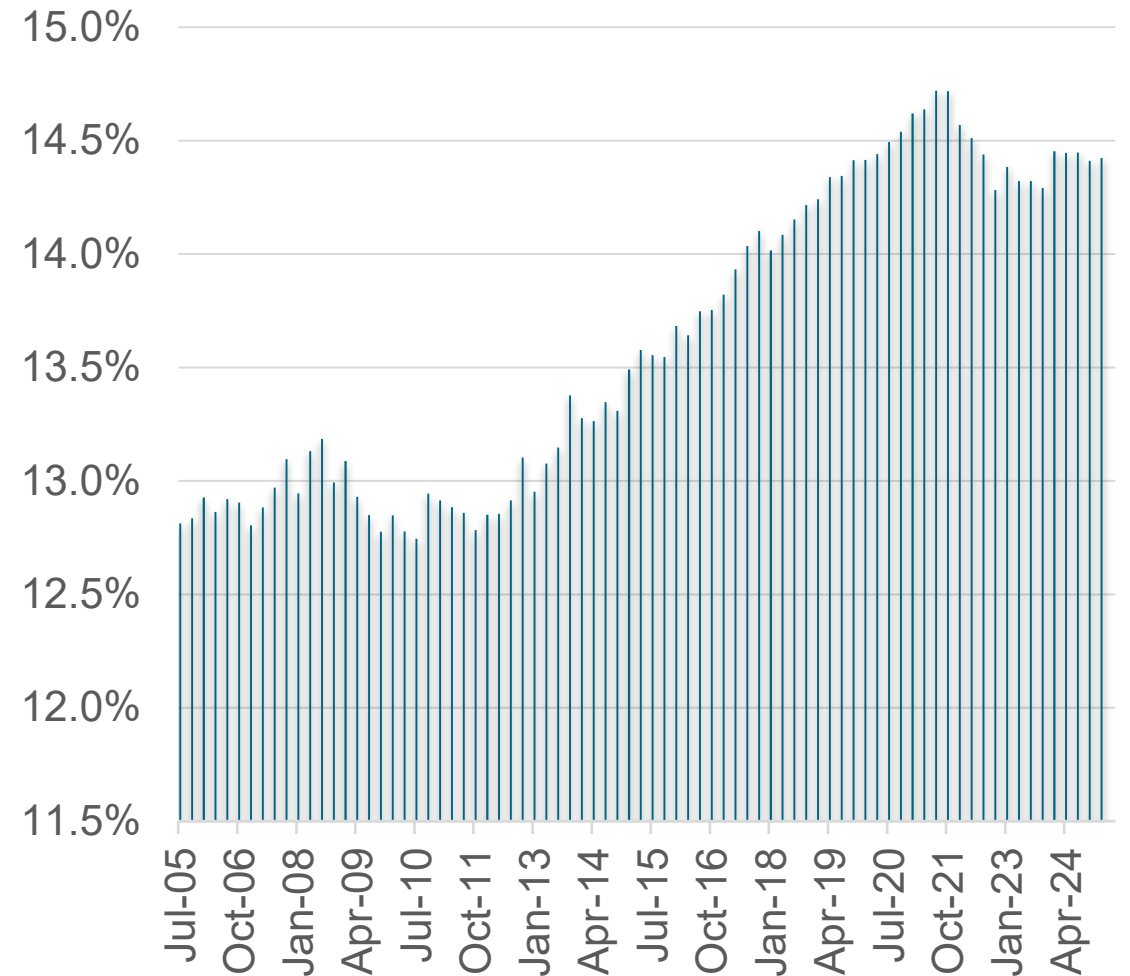


The California Slowdown

Unemployment Rate



CA Share US GDP



Job Postings

Contra Costa County Job Postings



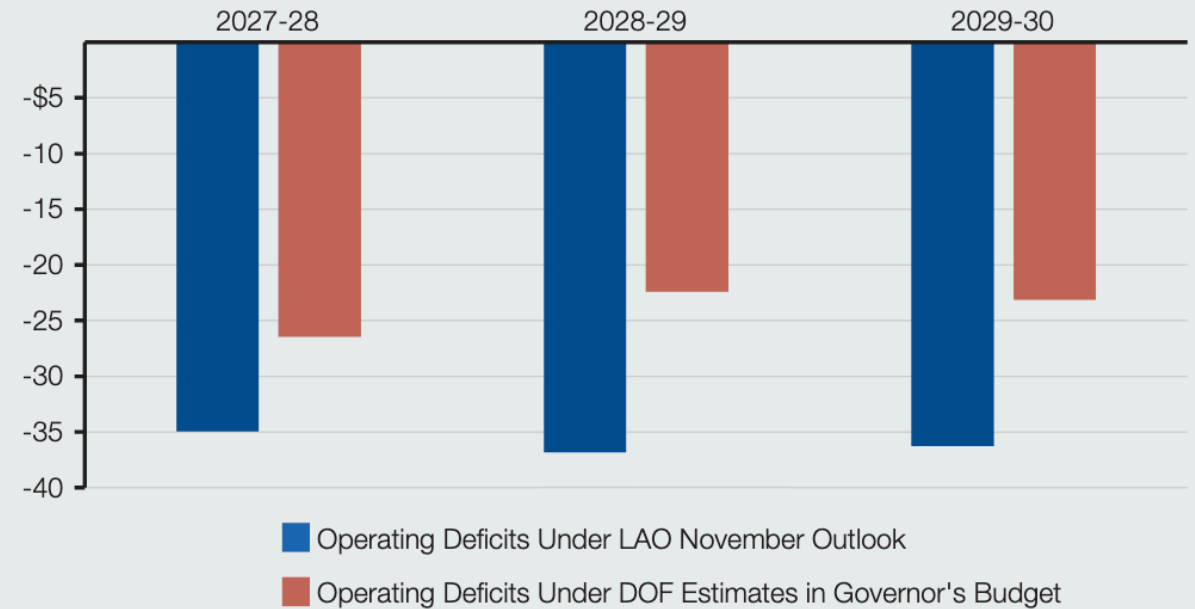
WARN Notices since July 2024	No. Of Employees	Address
Chevron	668	San Ramon
Moxion Power, Inc.	244	Richmond
SunPower Corporation	182	Richmond
Bio-Rad Laboratories, Inc.	113	Hercules
Rodan & Fields, LLC	78	San Ramon
Safeway	69	Pinole
Web To Door Corporation	67	Richmond
Shell Catalyst & Technologies	59	Pittsburg
Verizon	54	Walnut Creek
TVI, Inc. dba Savers	52	Antioch
MoreFlavor, Inc.	51	Pittsburg
Southwest Key Programs, Inc.	47	Pleasant Hill
Silgan Containers	44	Antioch
Corteva Agriscience	21	Pittsburg
Henkel Corporation	13	Concord



Empty Offices / Government Deficits

Office Vacancy Rate	Q3-25 (%)	1-Yr Change (pp)	Change since Q4-19 (pp)
United States	14.1	0.2	4.7
Inland Empire	4.9	-0.6	-1.6
Fresno	8.0	0.5	1.7
Sacramento	11.2	0.3	2.8
Orange County	12.3	-0.2	2.7
San Diego	13.1	1.7	4.3
Alameda	15.0	1.2	7.5
Los Angeles	15.9	0.1	5.9
San Jose	16.4	0.5	7.5
Contra Costa	18.5	0.6	9.2
San Francisco	22.9	-0.3	16.8

Chronic Multiyear Budget Deficits



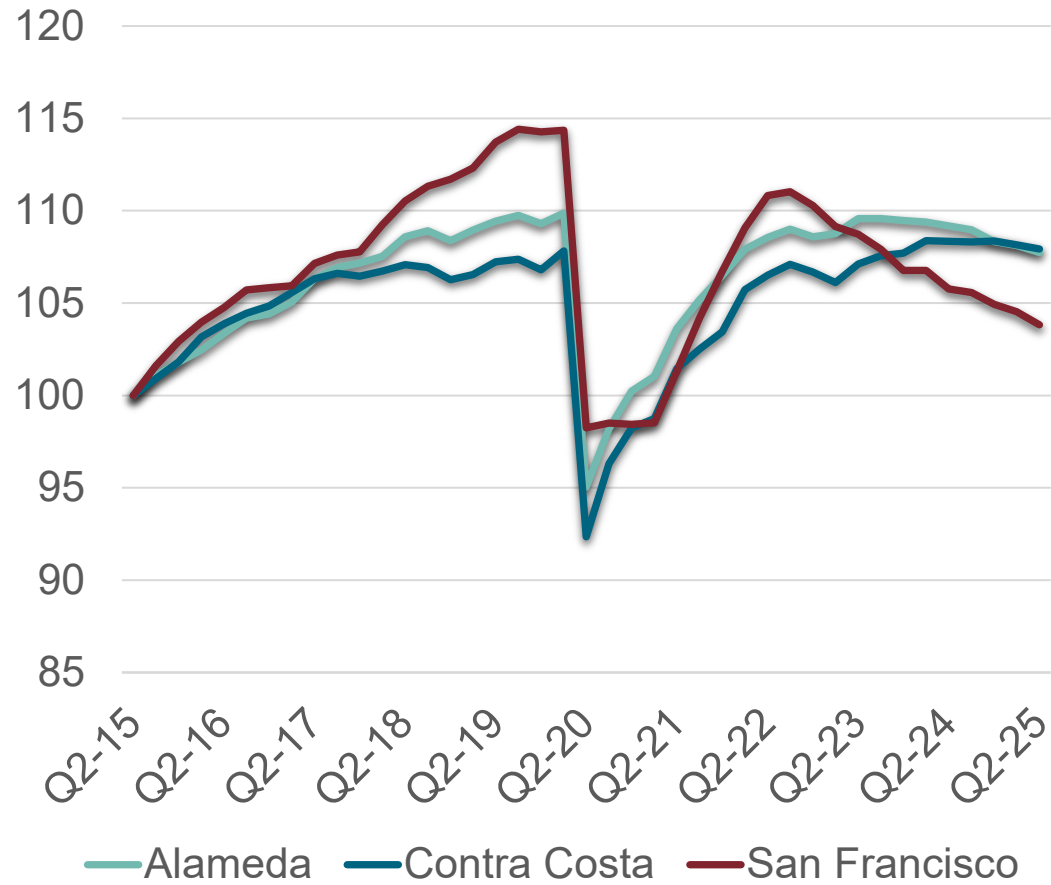
DOF = Department of Finance.

LAO



Local Employment

Indexed Nonfarm Employment



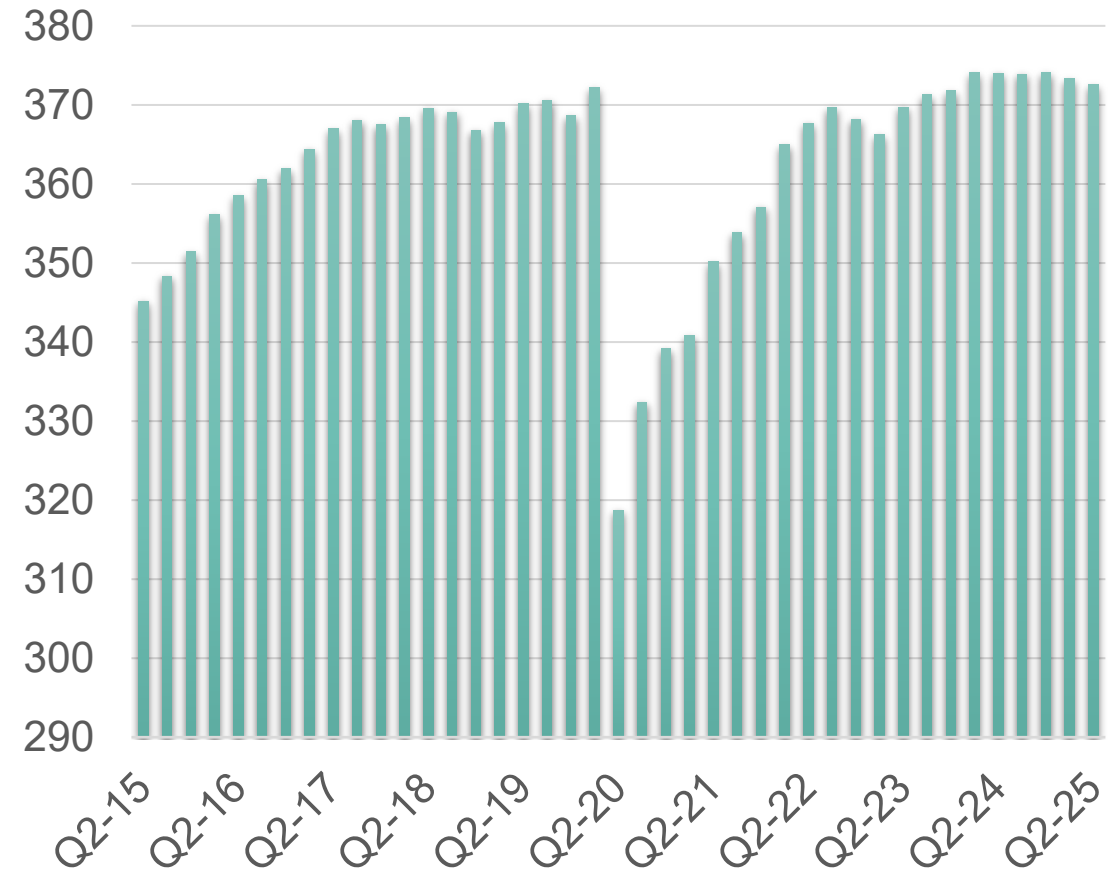
County	Q2-25 Emplt (000s)	1-Year Chg. (%)	6-Year Chg. (%)
California	18,266.2	0.4	3.6
Riverside	853.0	1.5	12.4
Sacramento	734.4	1.3	8.3
San Bernardino	847.4	1.0	10.3
Orange	1,666.3	0.5	0.8
Santa Clara	1,116.0	0.4	0.0
Los Angeles	4,520.7	0.3	0.6
Fresno	432.4	0.2	7.2
San Diego	1,534.6	-0.2	3.2
Contra Costa	374.5	-0.4	1.0
Alameda	783.1	-1.3	-1.3
San Francisco	692.8	-1.8	-8.6
San Mateo	408.7	-3.1	-1.2



Industry Employment

Contra Costa Employment	Q2-25 Emp. (000s)	CC 1-Year Chg. (%)	LQ
Total	374.5	-1.3	1.0
Education/Health	87.7	4.1	1.3
Government	51.6	0.5	0.9
Other Services	13.3	0.2	1.1
Administrative	22.6	0.1	1.0
Finance	15.4	-0.1	1.5
Management	5.5	-0.2	0.9
Transp./Ware	9.6	-0.4	0.6
Leisure	41.3	-0.4	1.0
Retail Trade	39.7	-0.5	1.2
Real Estate	6.7	-0.5	1.1
Prof. & Tech.	24.4	-0.8	0.9
Manu/Info/Wholle	29.7	-1.4	0.6
NR/Construction	26.9	-1.8	1.0

Contra Costa County
Payroll Employment



Industry Employment Deep Dive

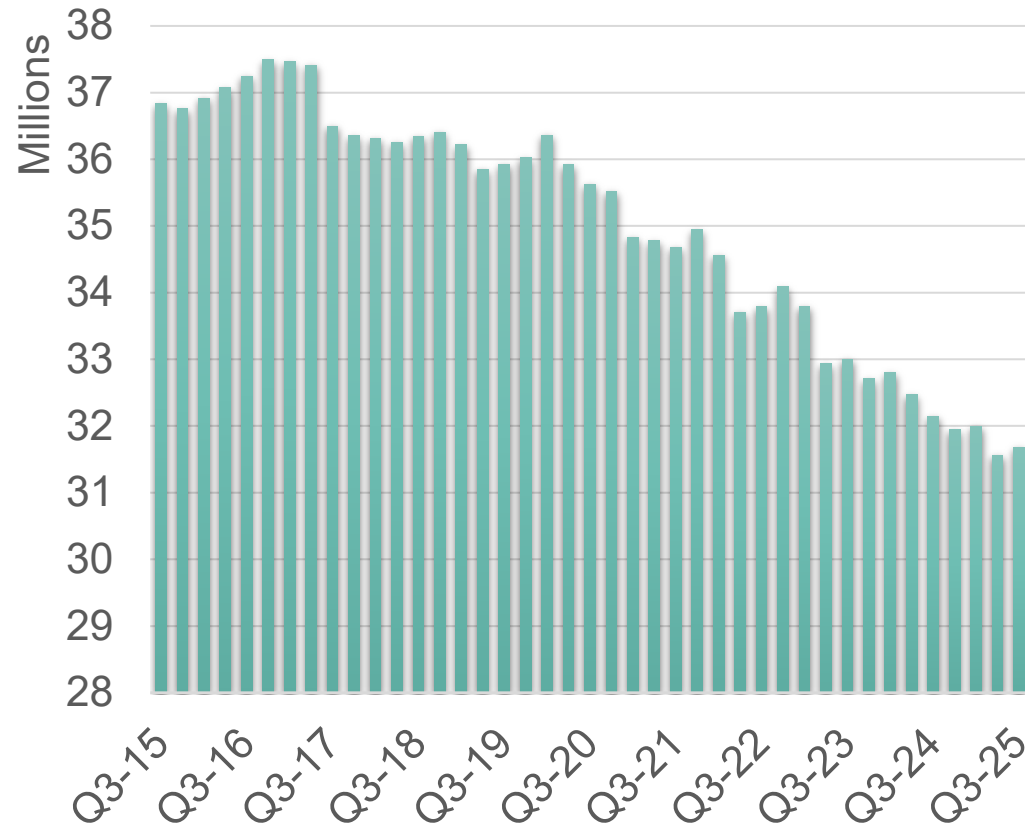
Industry	Q2-25 Emp.	1-Year Chg. (%)
NAICS 8133 Social advocacy org	658	24.7
NAICS 5182 Computing infrastructure	627	18.2
NAICS 5132 Software publishers	1,575	17.9
NAICS 6232 Residential health	1,004	15.3
NAICS 6241 Individual family services	22,992	13.8
NAICS 4841 General freight trucking	1,029	13.4
NAICS 5221 Depository credit	4,696	12.3
NAICS 6219 Other ambulatory health	1,849	12.2
NAICS 6213 Offices of health	3,997	10.0

Industry	Q2-25 Emp.	1-Year Chg. (%)
NAICS 5417 Scientific research development	1,539	-9.0
NAICS 3241 Petroleum manufacturing	2,955	-9.8
NAICS 2362 Nonresidential building	2,306	-11.2
NAICS 4244 Grocery merchant wholesalers	1,123	-11.4
NAICS 2382 Building equipment contractors	6,761	-13.8
NAICS 4599 Other miscellaneous retailers	1,168	-14.1
NAICS 5629 Remediation serv	603	-18.3
NAICS 3345 Navigational and control	784	-25.6
NAICS 5171 Wired & wireless communications	1,585	-28.1

Long Run View	2024	Change since 2016
Civilian Labor Force	582,300	2,900
Total, All Industries	382,800	12,500
Health	79,000	17,200
Transportation	15,500	4,000
Other Services	16,600	3,600
Construction	27,600	2,100
Professional	25,100	2,100
Private Education	8,200	700
Government	50,800	300
Leisure	40,900	200
Administrative	22,700	-200
Manufacturing	13,200	-2,400
Retail Trade	40,600	-2,500
Information	5,400	-2,600
Wholesale Trade	7,900	-2,700
Management	5,600	-2,800
Financial Activities	22,900	-4,500

Office Submarkets

Contra Costa County
Occupied Office Stock

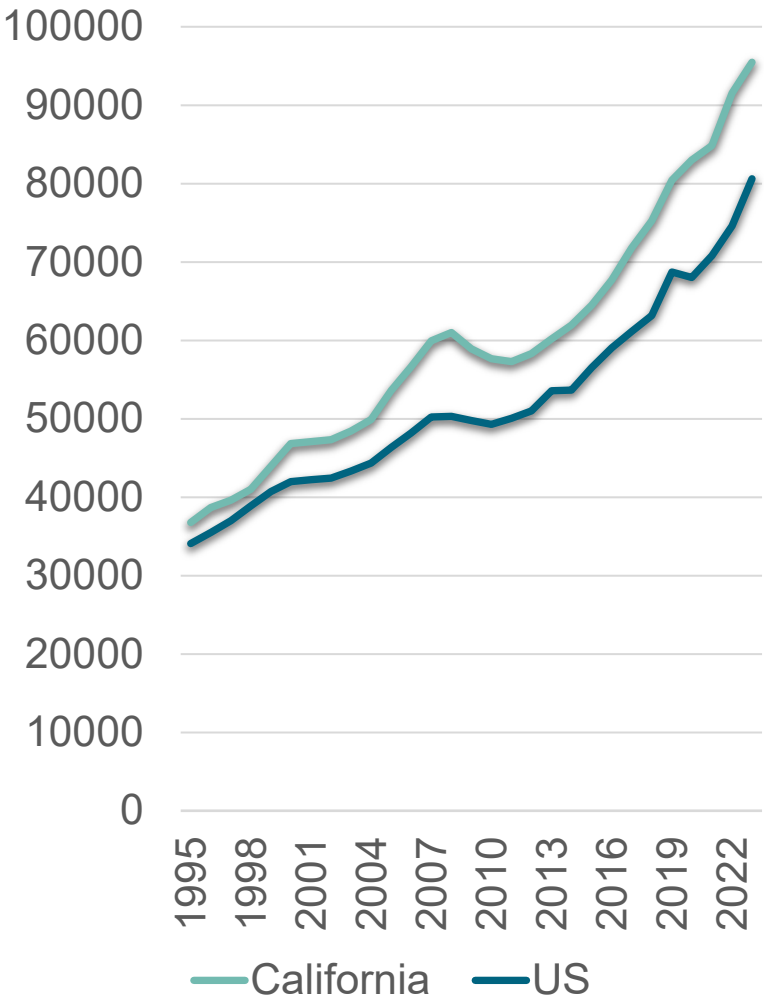


Submarket	Q3-25 Occupied Office (Sq. Ft.)	1-Year Chg. (%)	6-Year Chg. (%)
East Bay Total	97,967,816	-1.4	-8.1
Contra Costa County	31,682,534	-1.4	-11.8
Walnut Creek-BART/DT	6,566,342	-1.3	-12.9
Concord/Pleasant Hill	5,943,406	-1.2	-15.0
Antioch/Pittsburg	2,623,418	-0.6	0.9
Richmond/San Pablo	2,615,934	-3.0	-5.5
Walnut Creek-Shadelands	2,051,584	-1.7	-2.5
Martinez/Pacheco/Hercules	1,954,115	-0.5	2.5
Lamorinda	1,551,076	-5.4	-8.9
Danville/Alamo	1,412,943	1.5	-2.4

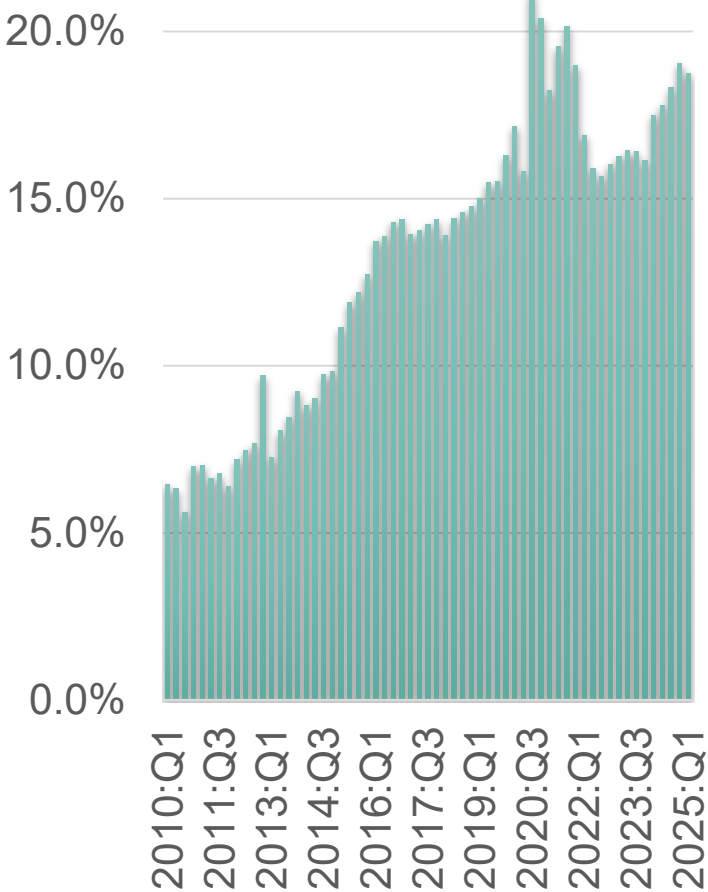


CA Growth on the Intensive Margin

Median HH Incomes



CA / US Per Capita Pers. Income

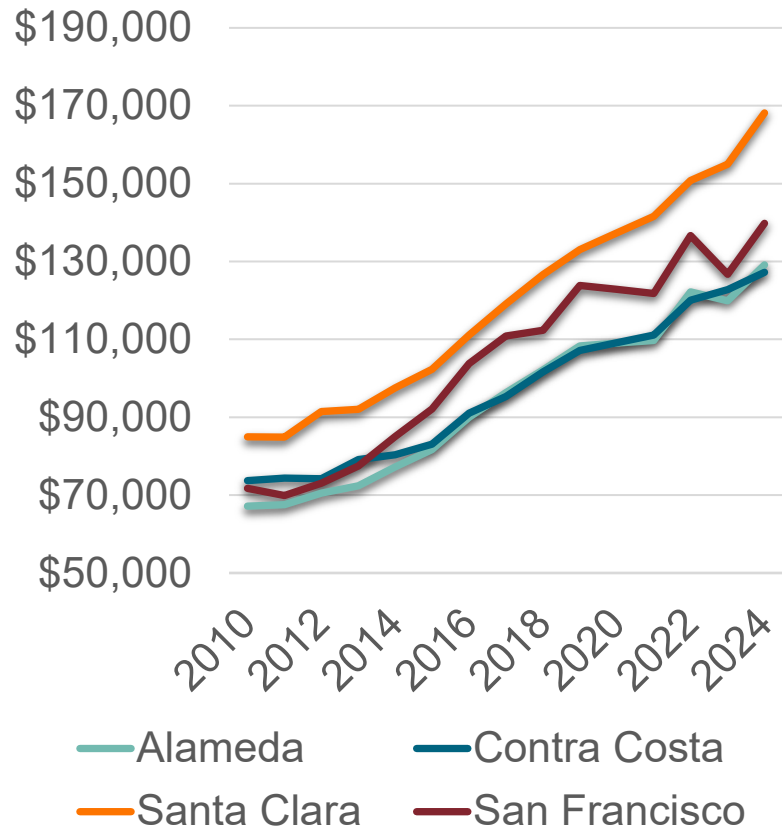


Ranked Median Household Income by County

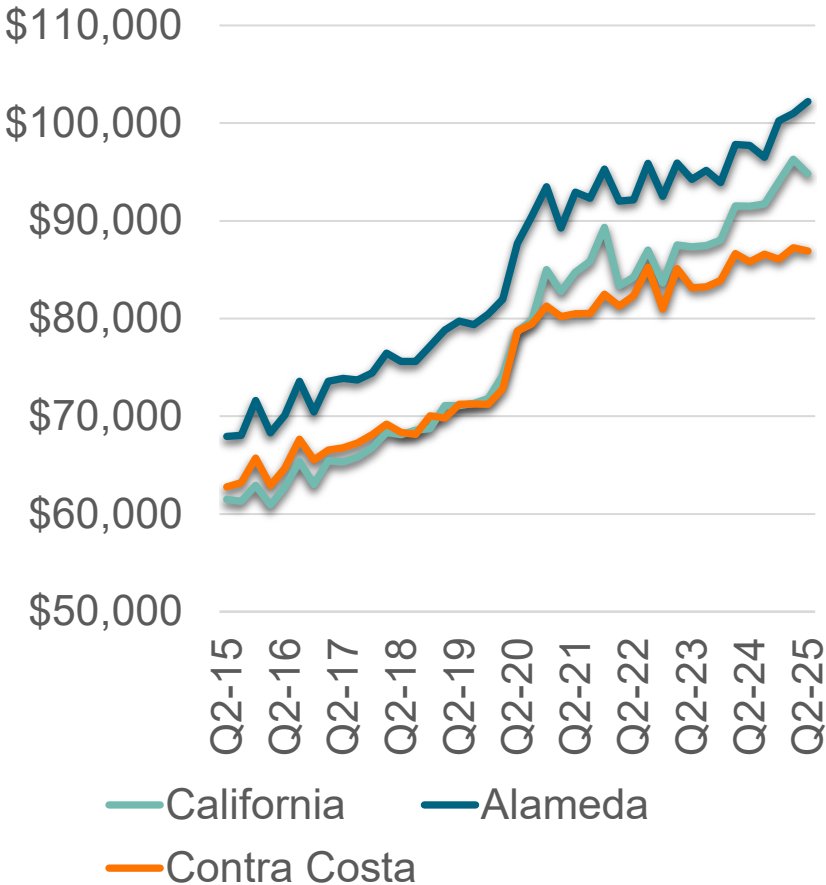
Rank out of 3,200		2023 Med HH Inc
2	Santa Clara	\$154,954
3	San Mateo	\$151,485
10	Marin	\$139,644
18	San Francisco	\$126,730
25	Contra Costa	\$122,794
30	Alameda	\$119,931
52	Orange	\$110,042
54	Placer	\$109,713
56	El Dorado	\$108,594
59	Ventura	\$107,667
61	San Benito	\$107,324
70	Santa Cruz	\$105,631
77	Napa	\$104,686
82	San Diego	\$103,674

Household Income and Earnings

Median Household Income



Average Annual Wage



Change in Distribution of HH Income CC County 2019-2024

	2024	2019
< 50K	18.9%	21.8%
50-100K	20.9%	24.7%
100-200K	30.4%	31.1%
> 200K	29.7%	22.4%



State Inequality and Poverty

Poverty Rate

California Incomes by Race / Age 2019-24



COMMENTARY

California's sky-high living costs afford it the nation's highest poverty label — again

 **BY DAN WALTERS**
SEPTEMBER 16, 2025

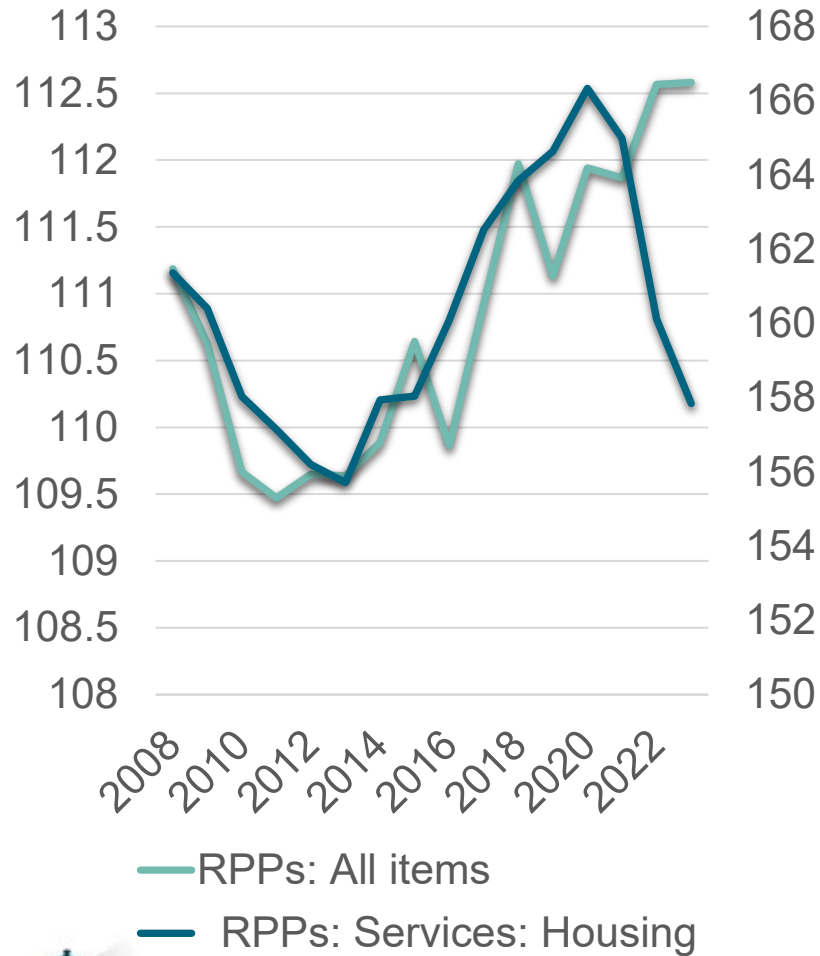
Republish   

15 to 24 years	393	8.0%	\$53,512	21.0%
25 to 44 years	4,725	6.3%	\$110,732	28.5%
45 to 64 years	4,967	-1.3%	\$115,871	22.8%
65 years +	3,713	11.9%	\$71,673	22.8%

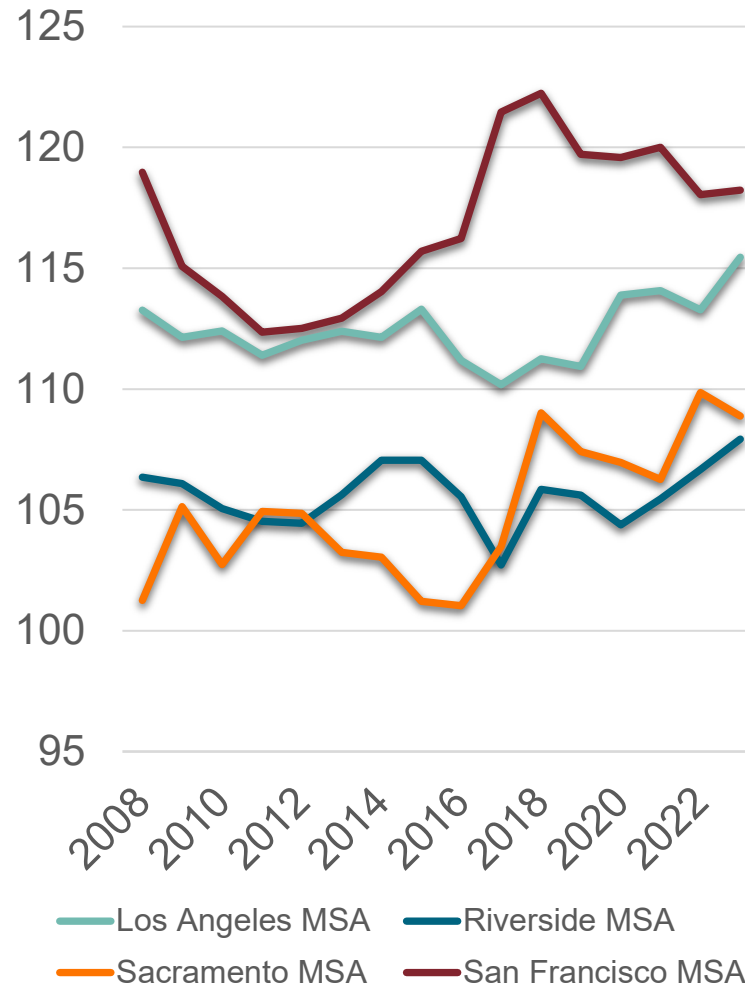


Affordability?

California Regional Price Parities



CA Regional RPPs



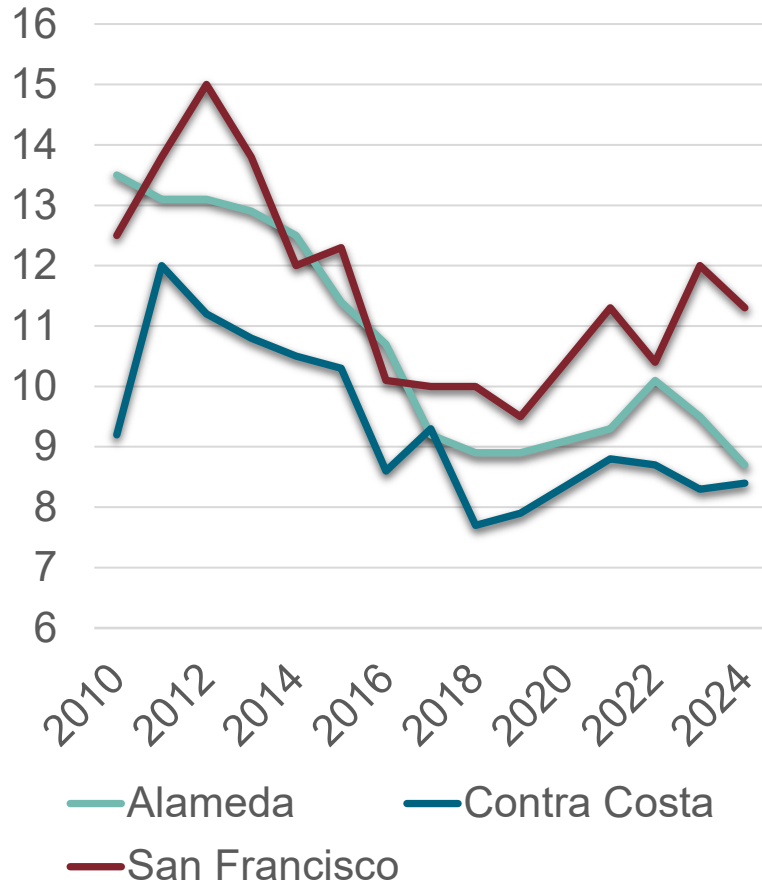
CA Median Income Gap with RPP Control

	2018	2024
Santa Clara	66.5%	82.6%
San Francisco	49.4%	44.9%
Alameda	35.7%	33.8%
Contra Costa	35.1%	31.9%
San Diego	13.8%	20.0%
Sacramento	8.9%	5.9%
Riverside	5.3%	5.8%
Los Angeles	-0.2%	-3.6%
Fresno	-13.5%	-10.9%
Kern	-15.4%	-14.2%

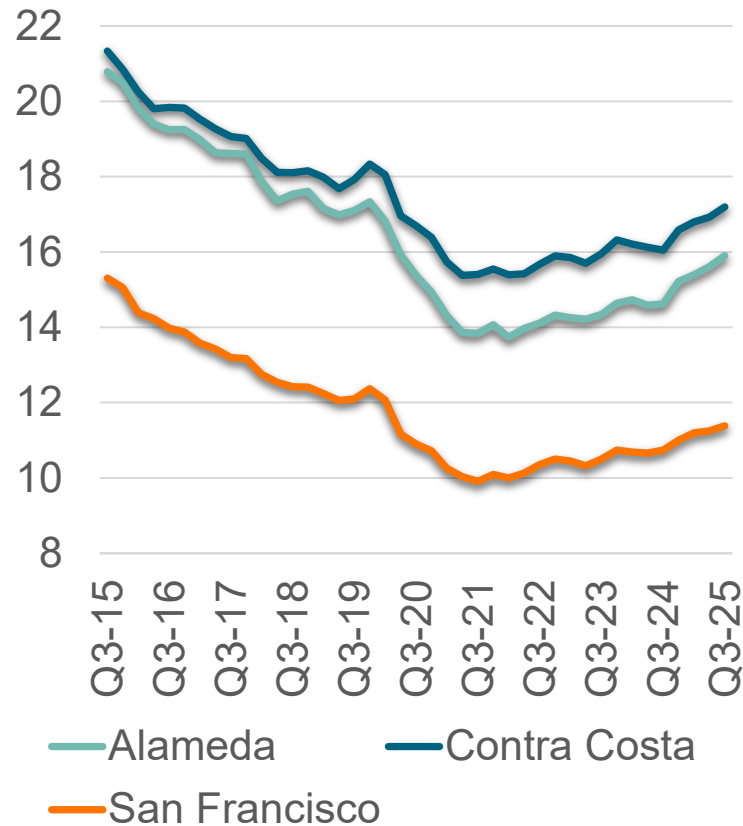


Regional Poverty and Credit

Poverty Rate



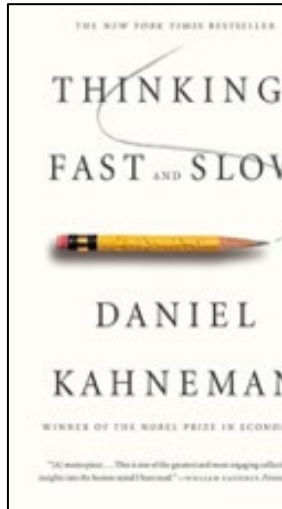
Equifax Subprime Credit Population



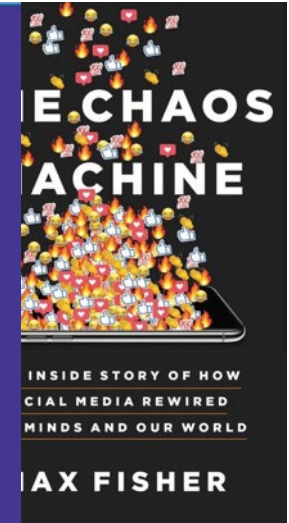
Contra Costa Education	2024 Earnings (\$)	Chg. Since 2019 (%)
Population > 25	71,615	23.6
Less than High School	35,712	19.2
High School Diploma	46,702	12.0
Some College	59,932	19.4
Bachelor's Degree	100,257	27.8
Grad/Prof Degree	125,868	24.2



How do narratives go astray?

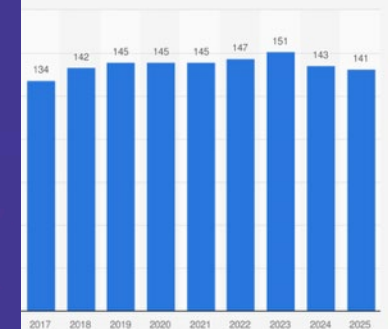


We don't think as much as
we think we think.



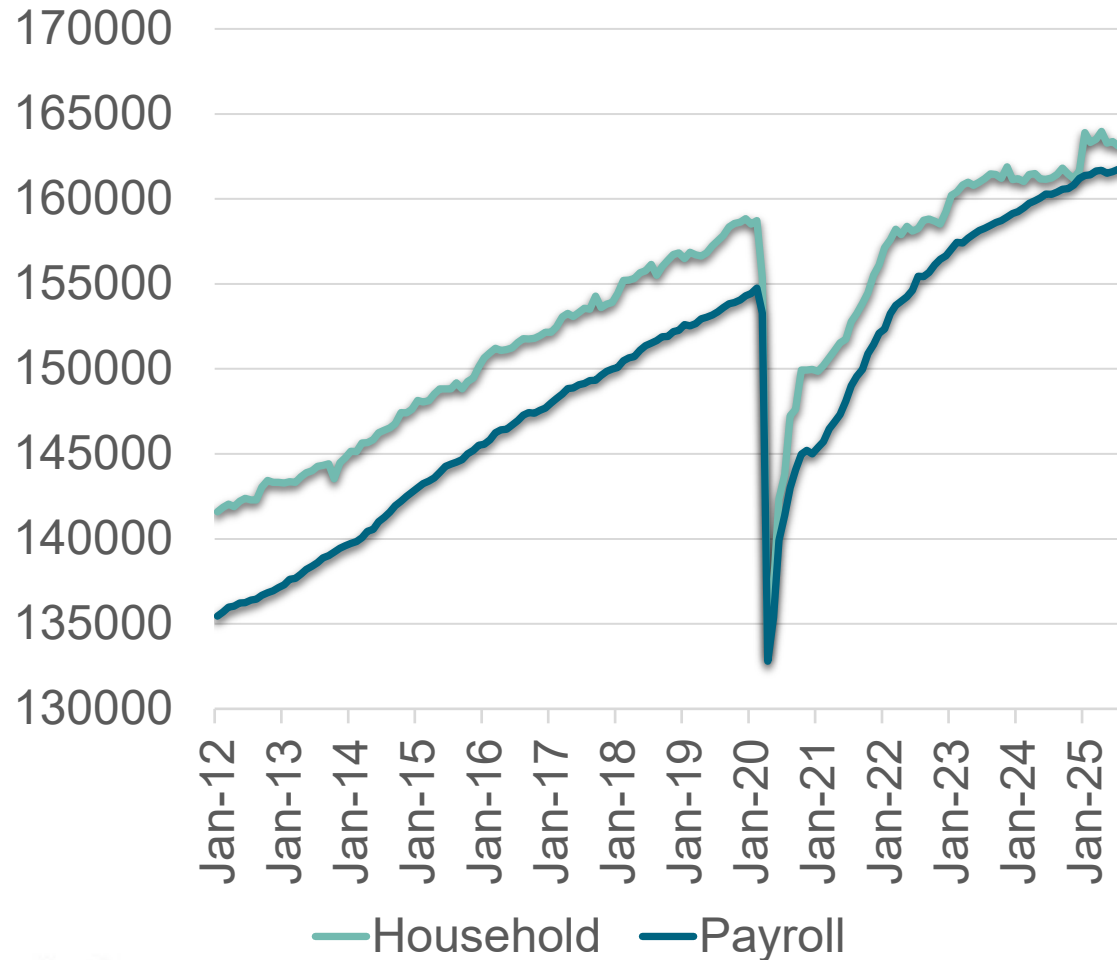
Type	1	2
Style	Emotional	D
Rules	Heuristics	
Speed	Fast	
Energy	Low	

Time spent by internet users worldwide from 2012 to 2025
(in minutes)

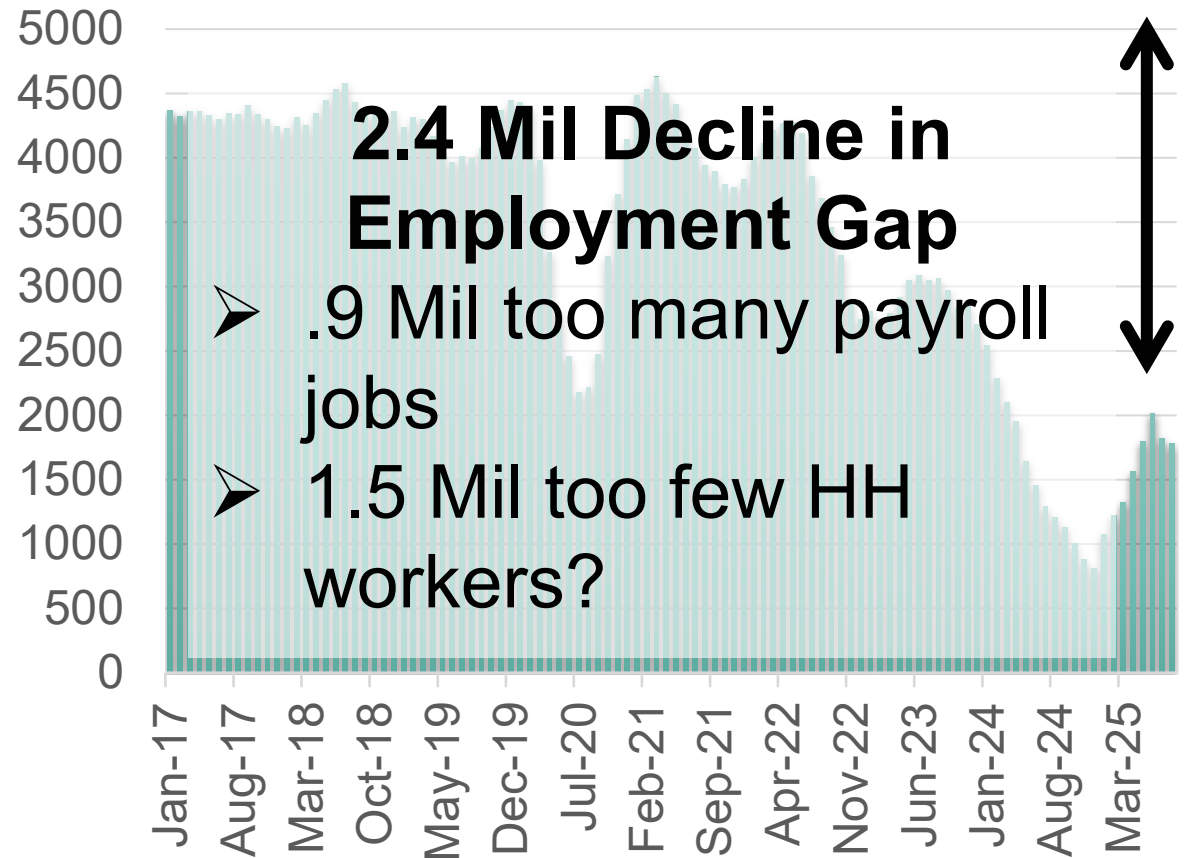


What about the job revisions?

Two Estimates of Employment



Household – Payroll Emp (Smoothed)

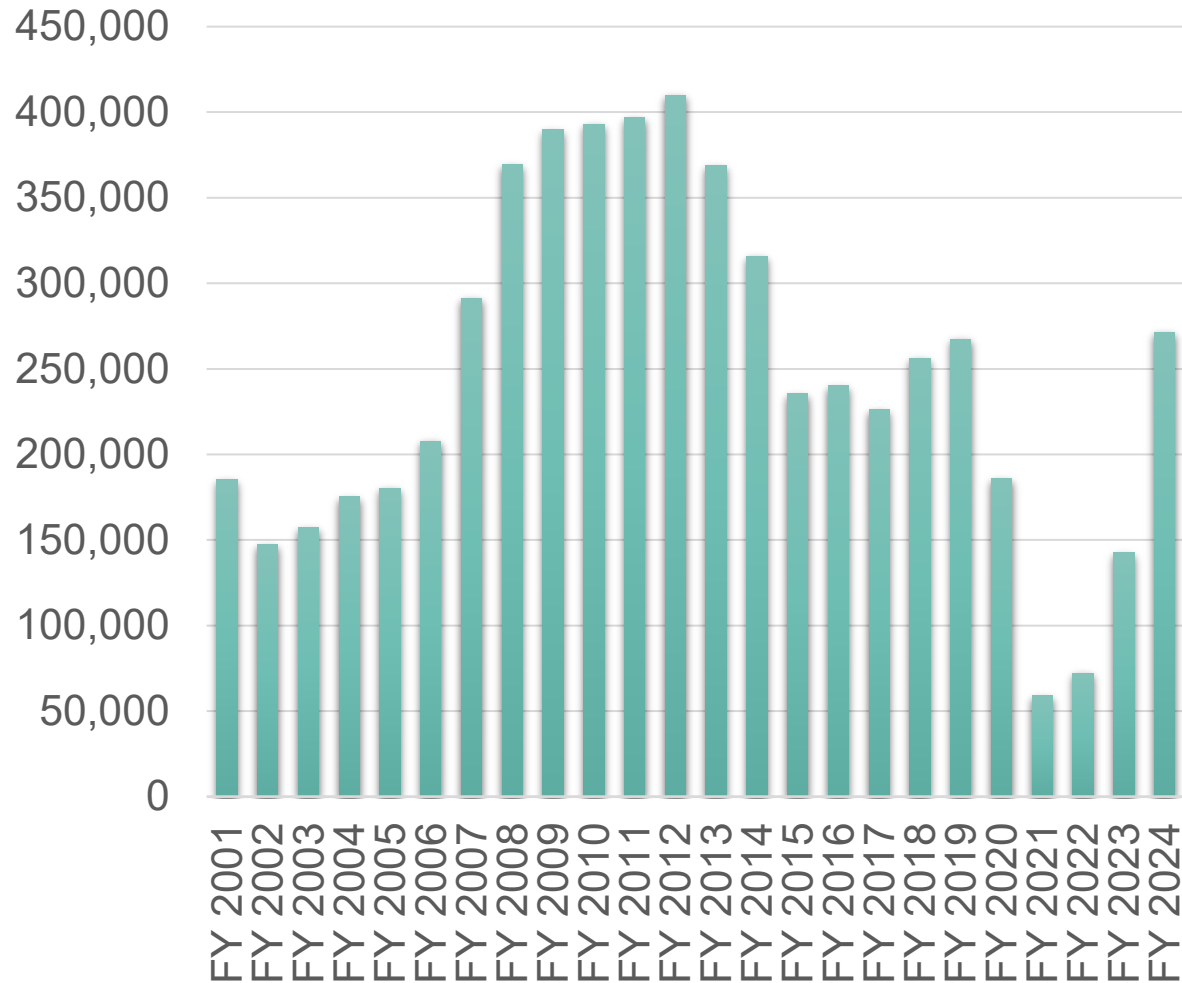


The Immigration Effect

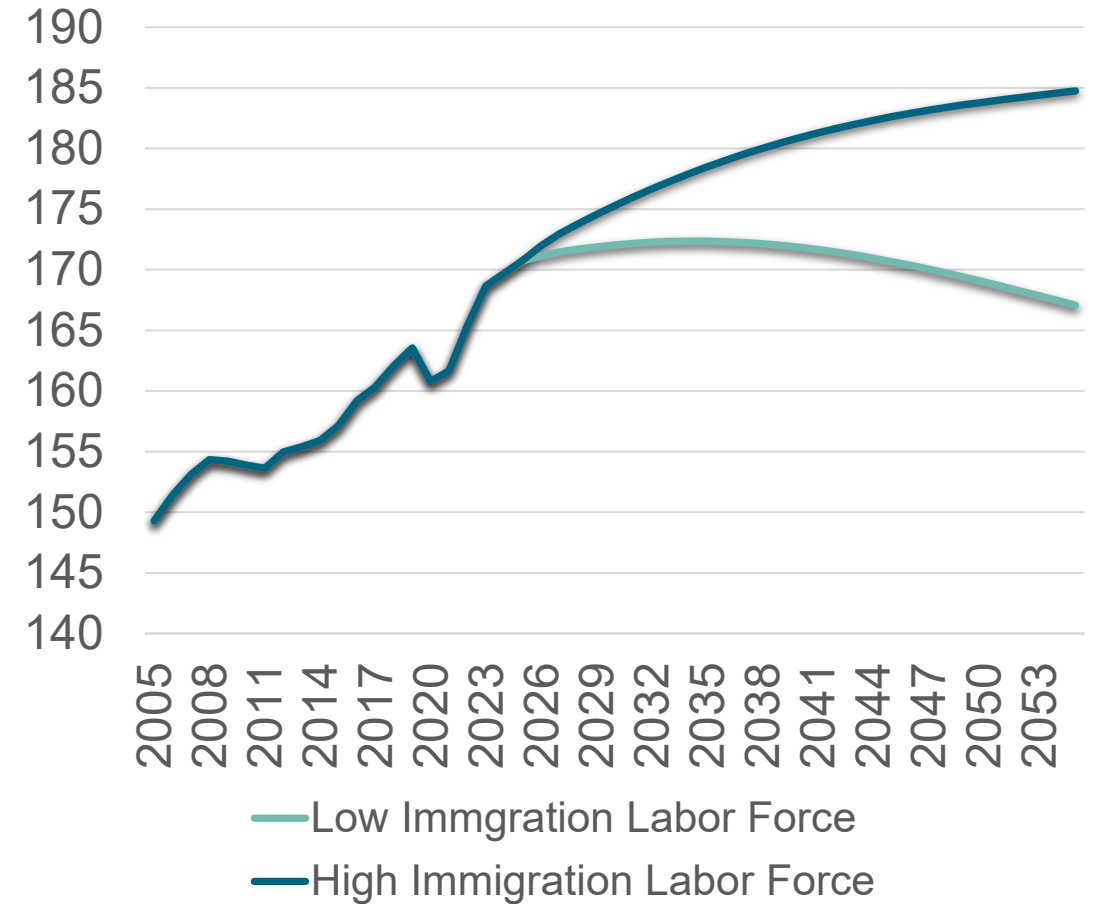


Which is the bigger issue?

Total Removal by Fiscal Year



Immigration and Labor Force Levels (Millions workers)



What about AI?

Long Run (10 Yr)

Force Growth

1. AI as a Tool to Combat Conspiracy Theories

Recent, high-profile research from MIT, Cornell, and other institutions has demonstrated that AI, particularly Large Language Models (LLMs) like GPT-4, can be highly effective in reducing belief in conspiracy theories. [\[Link\]](#)

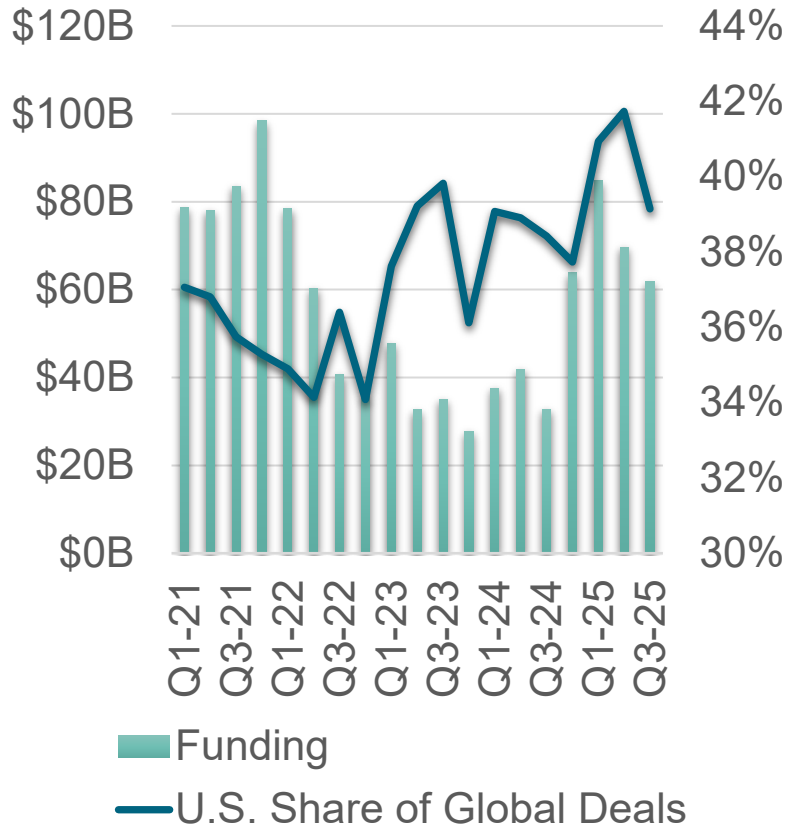
2. AI as a Source and Spreader of Conspiracy Theories

Conversely, AI technologies are also used to create and disseminate misinformation at an unprecedented scale, often acting as a "double-edged sword". [\[Link\]](#)

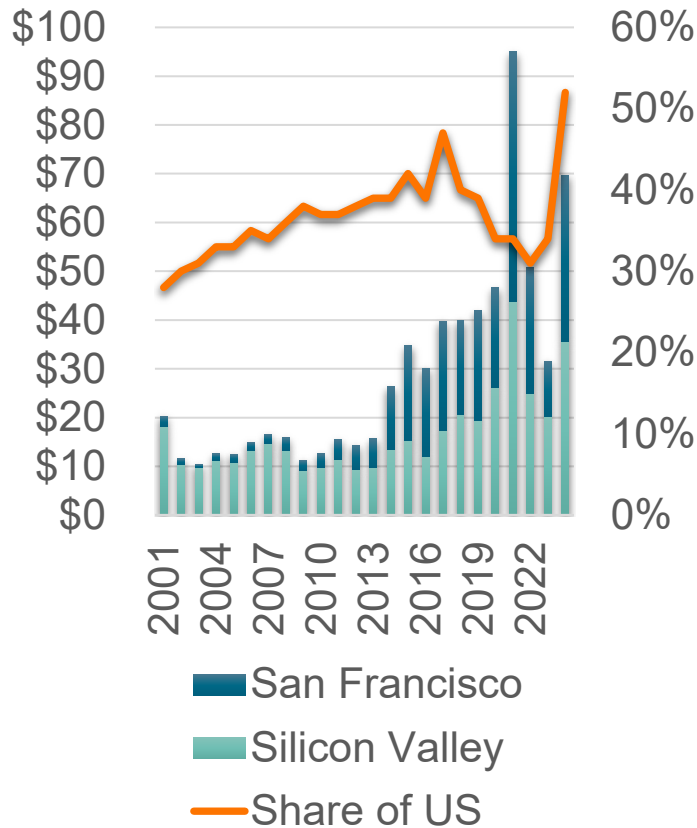


Venture Capital

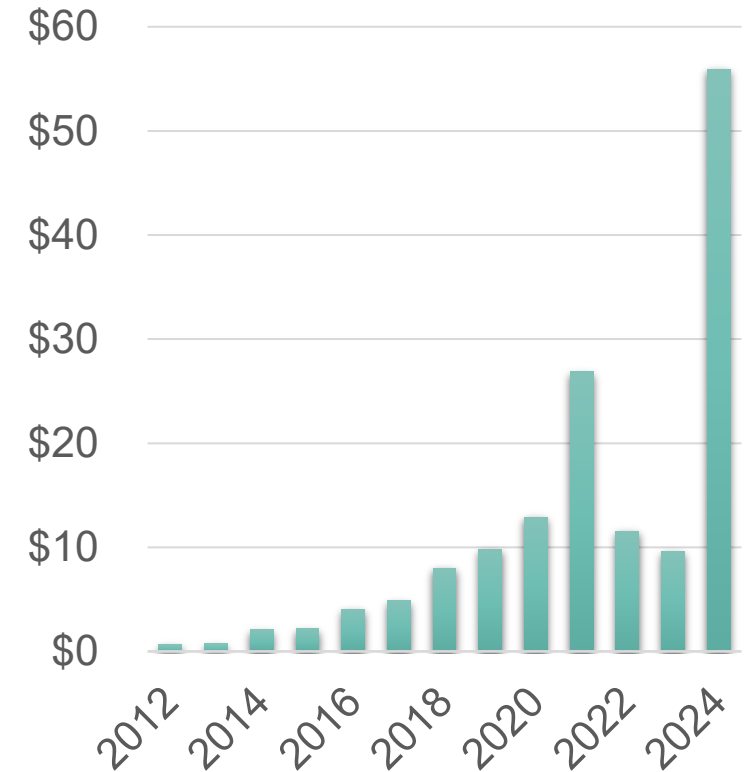
U.S. Venture Capital Funding



VC Funding in Greater Silicon Valley

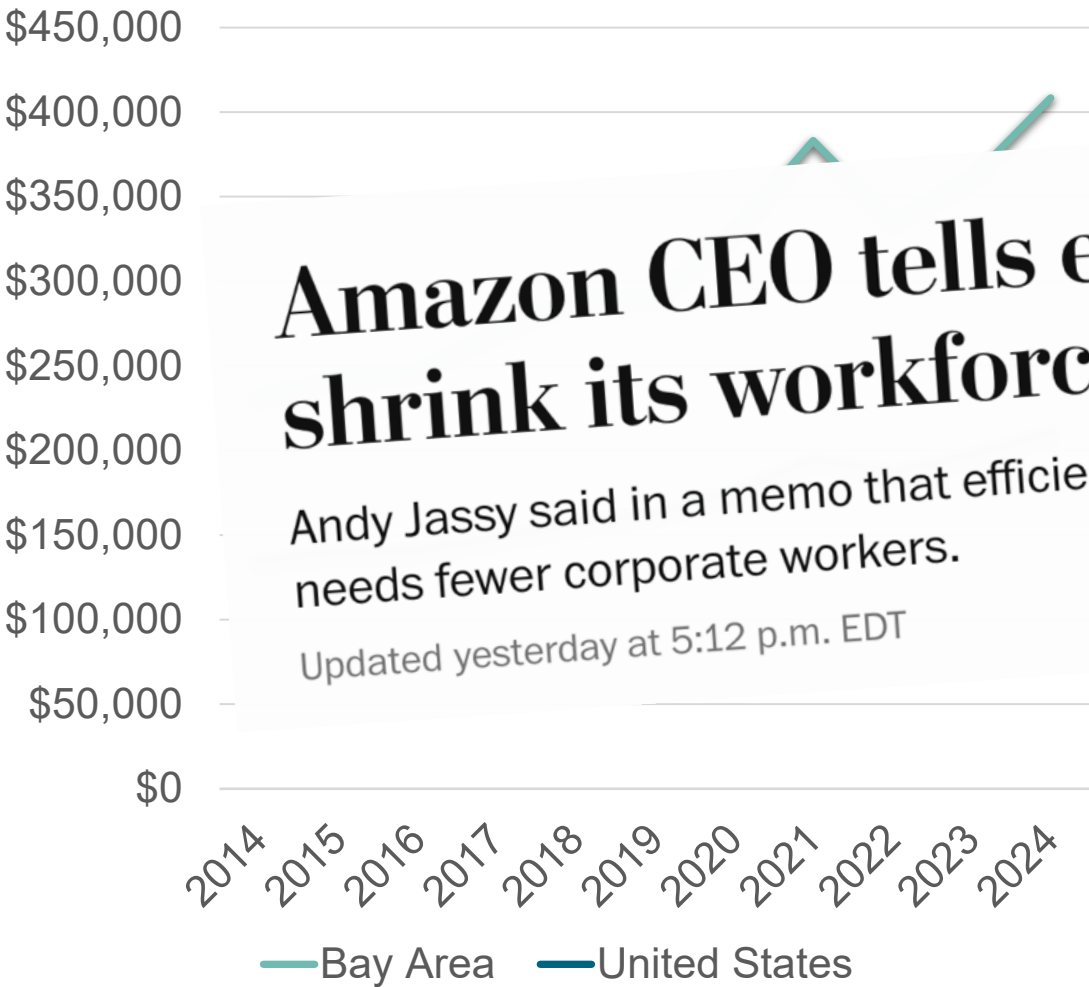


VC Funding to AI Companies in Greater Silicon Valley

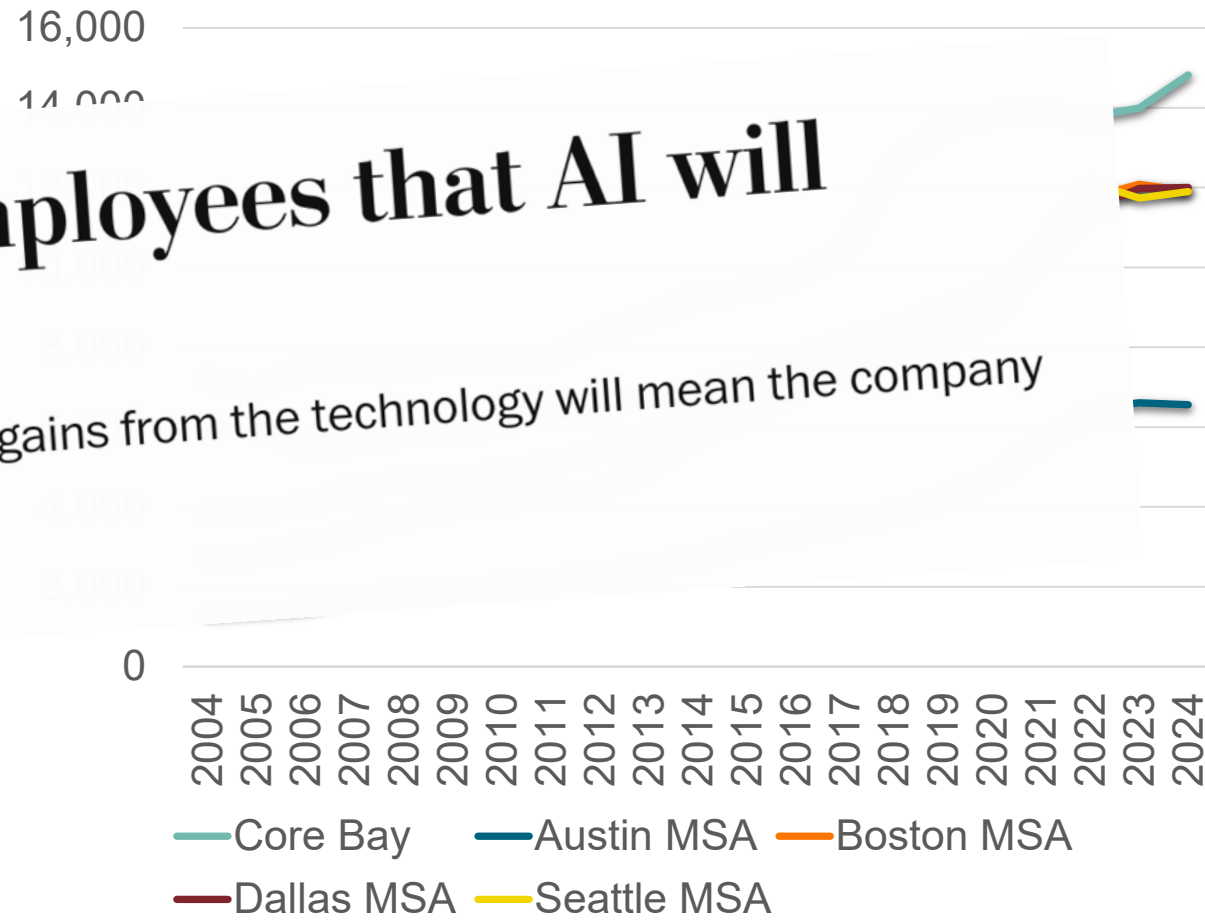


The Tech Bust?

Tech Wages



Tech Establishments



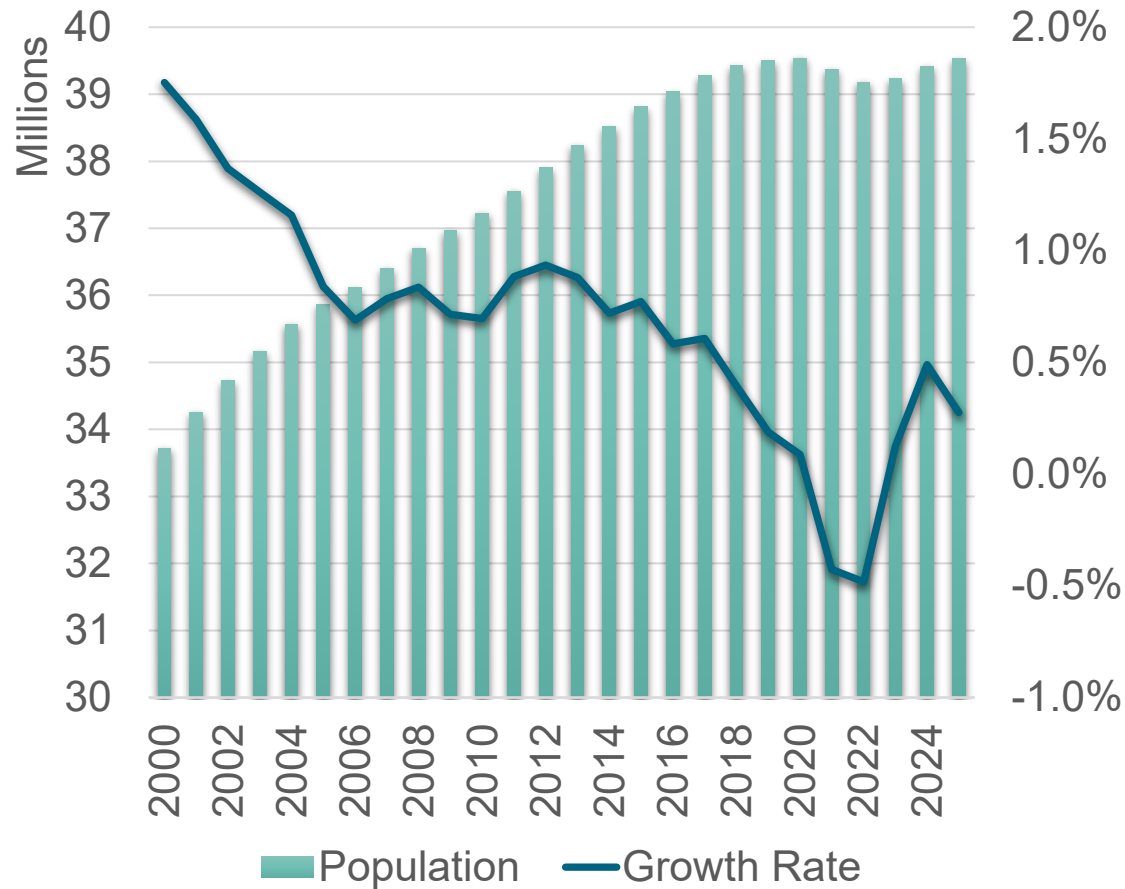
Amazon CEO tells employees that AI will shrink its workforce

Andy Jassy said in a memo that efficiency gains from the technology will mean the company needs fewer corporate workers.
Updated yesterday at 5:12 p.m. EDT



California's Labor Force Problem

California Population

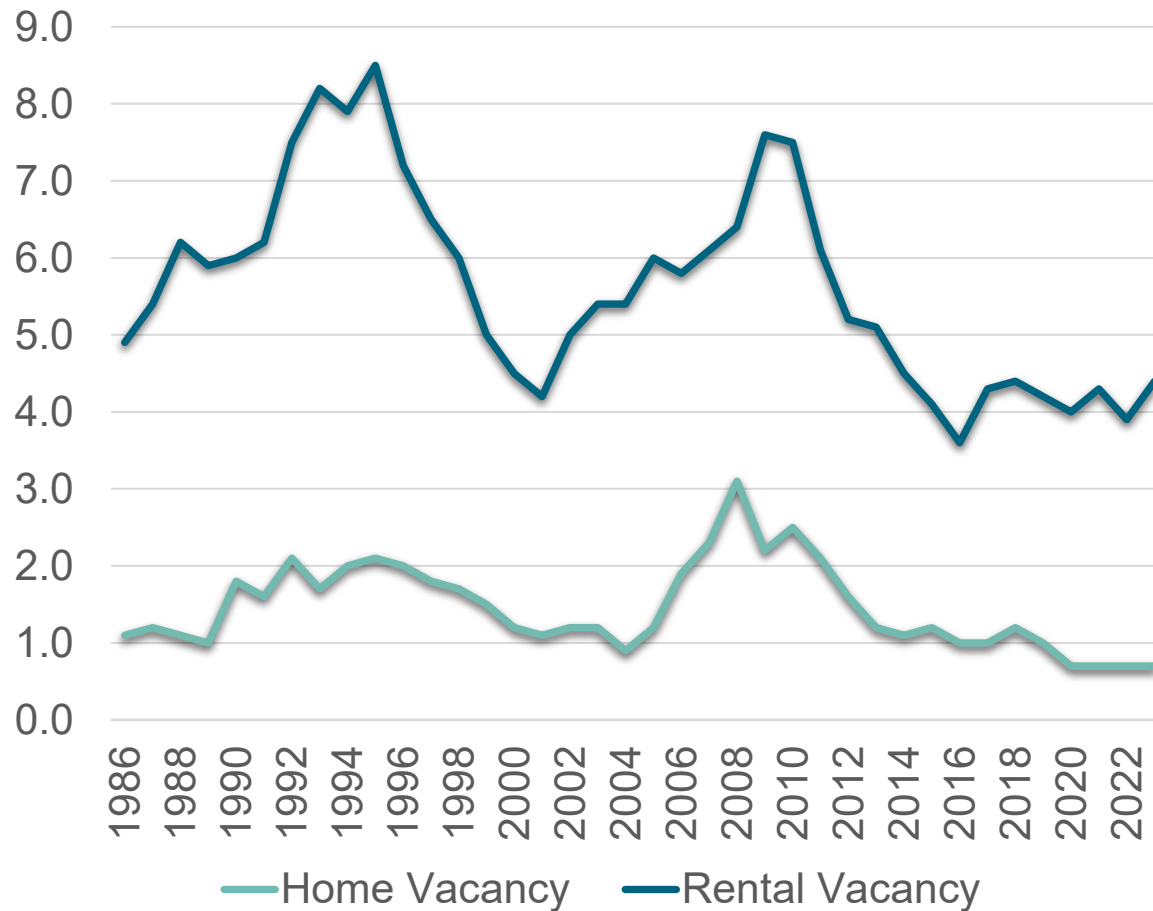


Location	Jun-25 LF (000s)	1-Year Chg. (%)	Chg. since Feb-20 (%)	Nbr. since Feb-20 (%)
US	170,380	1.4	3.5	5,963
Texas	15,850	1.5	11.5	1,823
Utah	1,846	0.6	11.4	210
Arizona	3,794	1.4	8.4	319
Nevada	1,682	2.0	7.0	118
Oregon	2,212	0.7	5.7	126
Colorado	3,283	0.4	4.7	154
Washington	4,034	-0.8	1.4	56
California	19,841	0.9	1.1	218

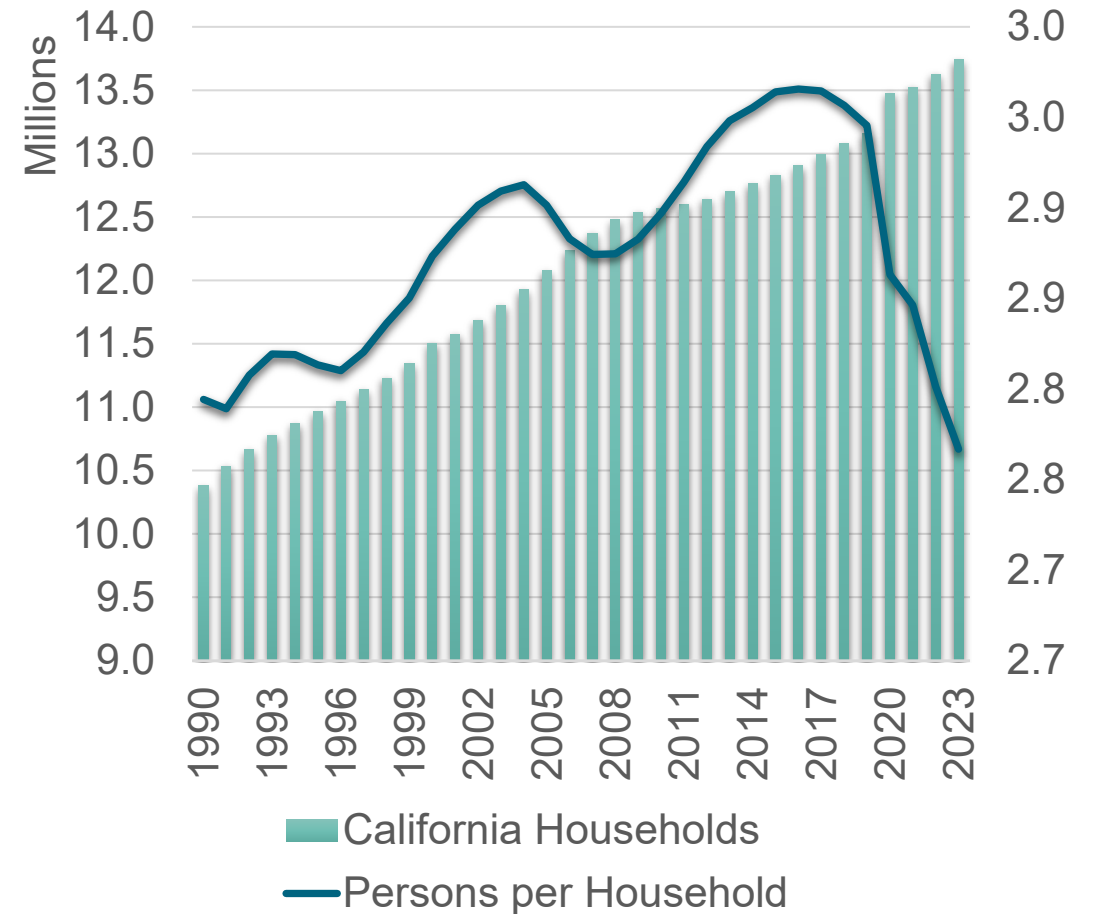


California's “Fleeing” Population?

State Housing Vacancy Rates

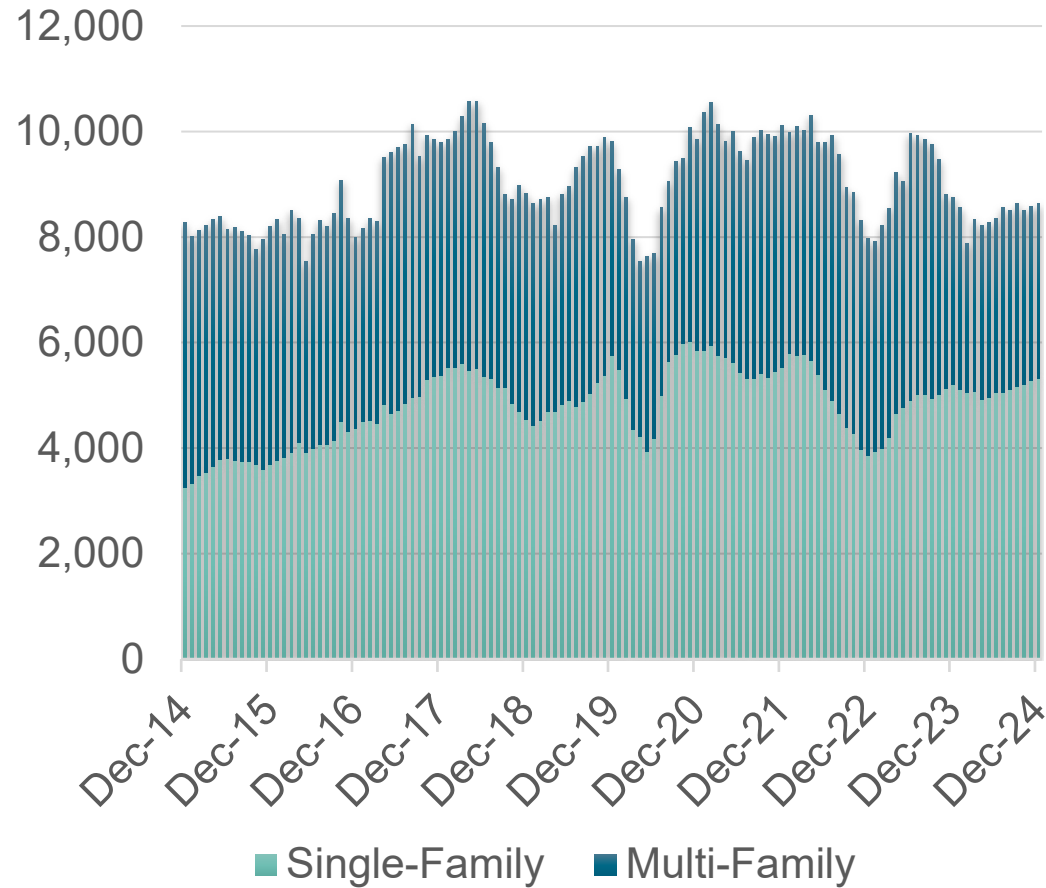


California Households



Residential Permits

California Residential Permits



State	Jun-25 YTD SF Permits (Units)	1-Year Chg. (%)	6-Year Chg. (%)
United States	483,693	-5.5	16.3
Texas	78,271	-6.4	27.6
California	29,450	-7.0	1.3
Arizona	19,284	-13.0	20.8
Colorado	9,674	-10.4	-25.8
Washington	9,349	-5.9	-16.1
Utah	8,464	-8.1	2.8
Nevada	6,882	-13.3	18.3
Oregon	4,947	-3.5	-1.0



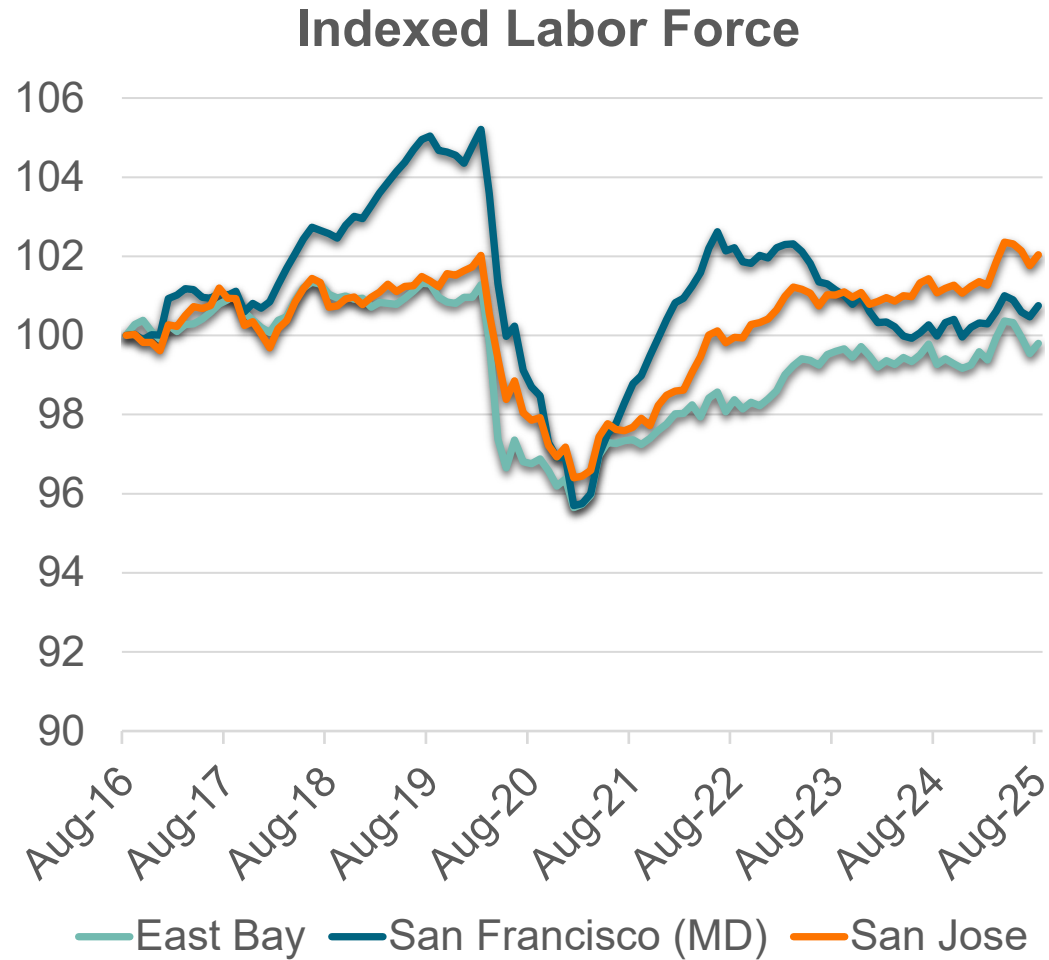
Employment and Labor Force

Changes 2019-2025

	Non-Farm Payrolls					Labor Force			
	Jul-25	Gr	Ch	State Sh		Jul-25	Gr	Ch	State Sh
California	18022.7	3.2%	559			19851.7	2.3%	438	
Southern California	9955	2.9%	283	51%		11134.8	1.6%	177	40%
Central Valley	1487	10.3%	139	25%		2011.5	8.0%	149	34%
Bay Area	4001.5	-1.9%	-79	-14%		4113.2	-1.8%	-75	-17%
Inland Empire	1713.7	9.9%	154	28%		2250.6	9.7%	199	45%
Sacramento	1092.8	6.5%	67	12%		1196.7	6.2%	70	16%
San Diego	1567	4.1%	61	11%		1669.9	3.5%	56	13%
Fresno	446.1	10.5%	42	8%		552.8	8.6%	44	10%
Orange County (MD)	1695	0.9%	16	3%		1641	0.6%	10	2%
San Jose	1150.8	0.0%	0	0%		1064.2	0.4%	4	1%
Oakland (MD)	1173.9	-1.6%	-19	-3%		1451.4	-1.7%	-26	-6%
San Francisco (MD)	1138.5	-4.6%	-55	-10%		929.8	-4.4%	-43	-10%



Local Labor Force



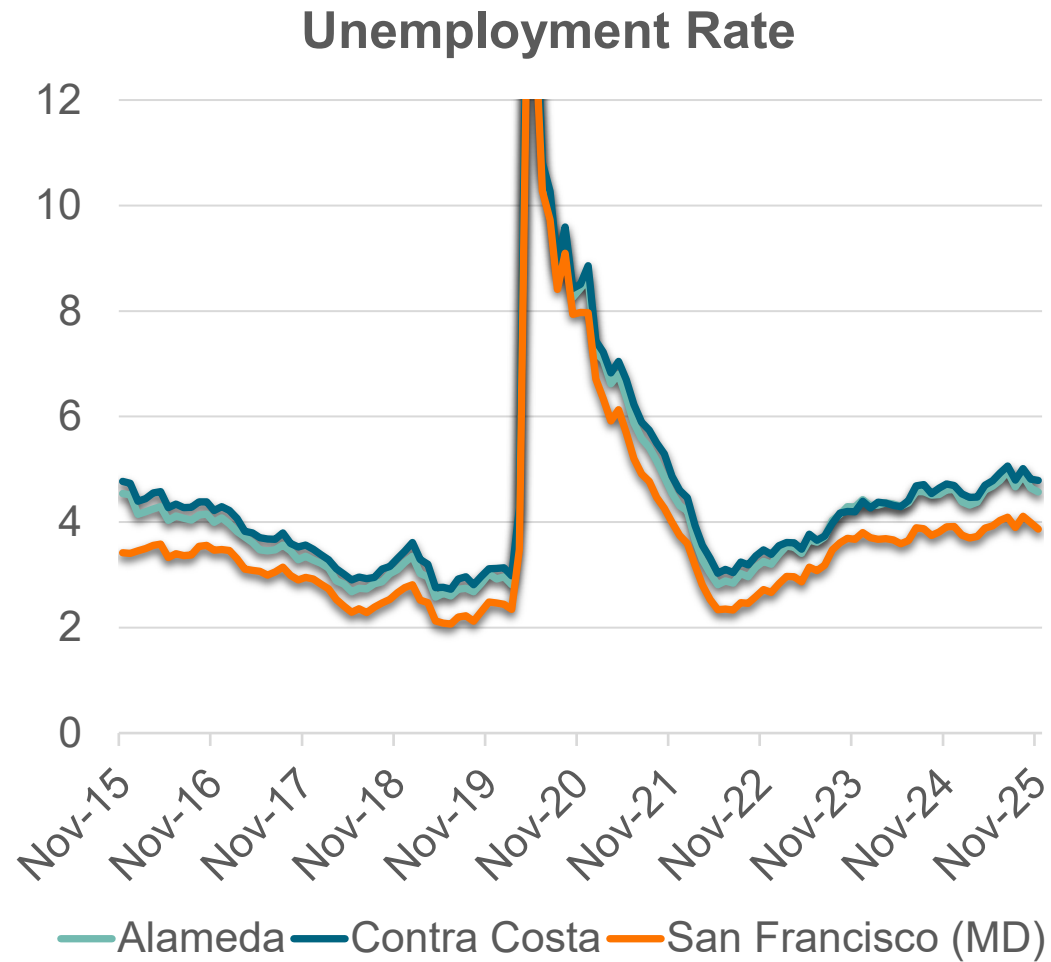
Location	Aug-25 LF (000s)	1-Year Chg. (%)	Chg. since Feb-20 (%)
United States	170,778.0	1.4	3.7
California	19,857.9	0.8	1.2
Inland Empire	2,259.1	2.0	8.2
Stockton	376.1	1.9	8.1
Bakersfield	415.7	1.7	5.4
San Diego	1,677.0	1.7	3.6
Orange County (MD)	1,648.0	1.4	0.9
Fresno	549.2	1.4	6.3
Sacramento	1,199.4	1.3	5.7
San Jose	1,067.3	0.9	0.0
San Francisco (MD)	933.2	0.8	-4.5
East Bay	1,455.0	0.5	-1.5
Los Angeles (MD)	5,122.9	0.1	-2.6



California Unemployment?



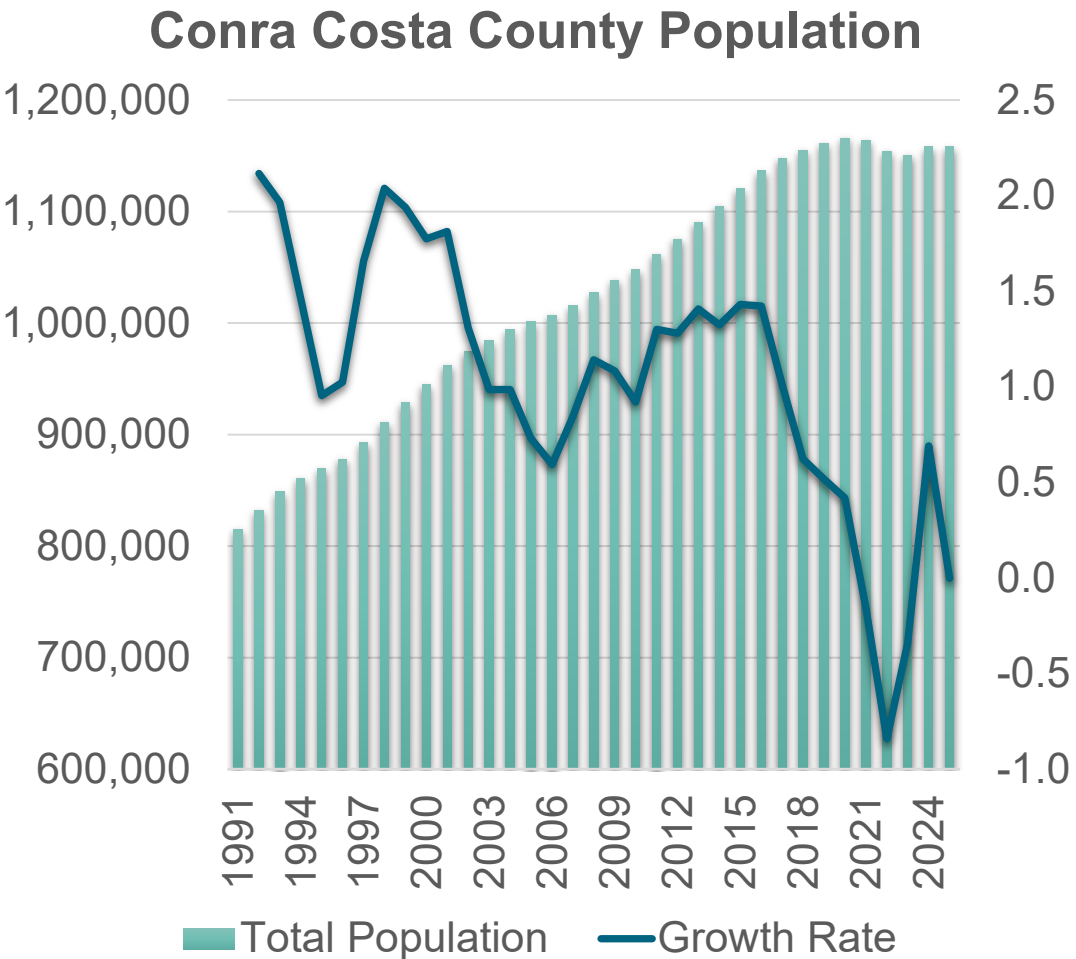
Local Unemployment



	Labor Force Participation Rate		Unemployment rate	
	2024	Ch 19-24	2024	Ch 19-24
16 to 19 years	29.4%	-5.5%	31.2%	18.8%
20 to 24 years	74.6%	-1.8%	15.1%	6.4%
25 to 29 years	84.2%	-2.1%	9.8%	4.9%
30 to 64 years	78.5%	0.6%	6.0%	2.1%
65 to 74 years	27.9%	-4.1%	2.8%	-0.6%
With any disability	53.8%	2.2%	13.0%	4.2%
Less than high school	70.9%	-3.7%	8.2%	2.3%
High school	77.1%	0.1%	10.0%	5.3%
Some college	81.1%	2.2%	6.3%	0.9%
Bachelor's or higher	85.1%	0.5%	4.9%	2.3%



Contra Costa Population

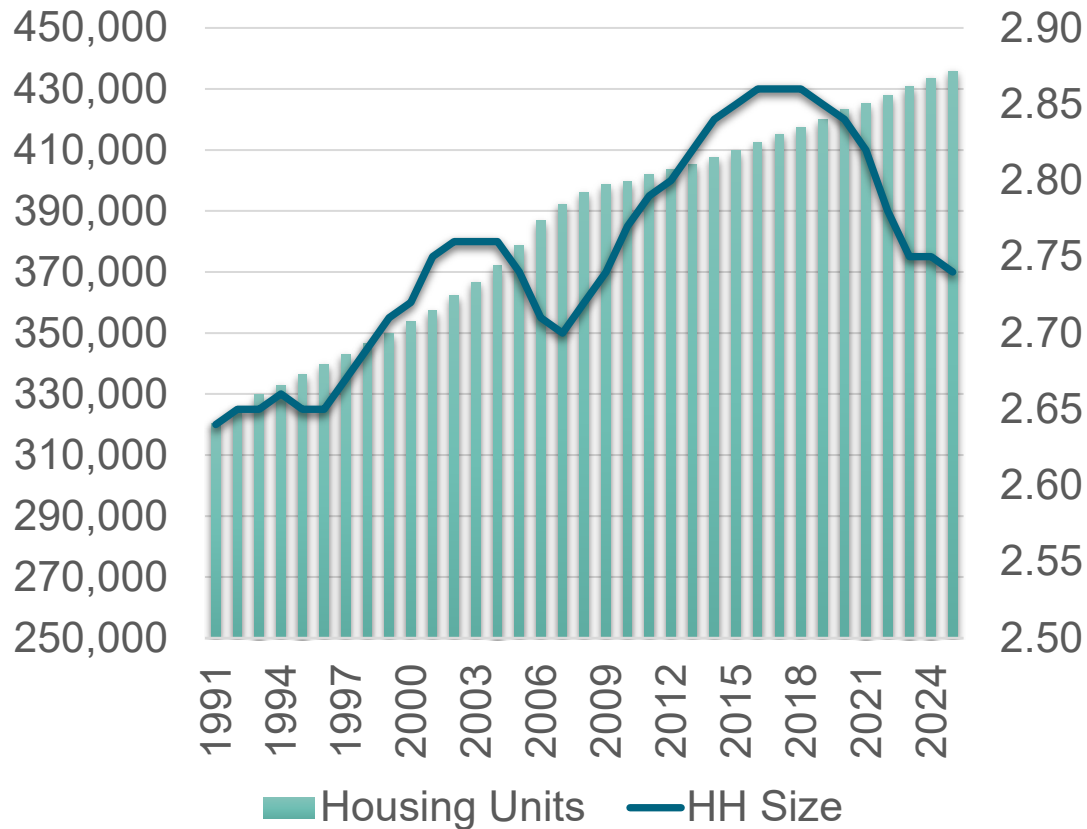


County	2025 Population	1-Year Chg. (%)	10-Year Chg. (%)
California	39,529,101	0.3	1.9
San Joaquin	805,856	0.4	11.3
Riverside	2,495,640	0.2	8.4
Sacramento	1,604,745	0.5	7.3
Fresno	1,037,053	0.9	7.1
Kern	923,961	0.6	5.8
San Bernardino	2,207,424	0.3	4.4
Contra Costa	1,158,225	0.0	3.4
San Diego	3,330,139	0.4	2.5
Alameda	1,662,482	0.3	2.5
Orange	3,175,427	0.2	0.9
Santa Clara	1,922,259	0.0	0.8
San Francisco	842,027	-0.4	-1.6
Los Angeles	9,876,811	0.3	-1.9
Ventura	829,005	0.1	-2.5



Housing Stock

Contra Costa County Housing Stock



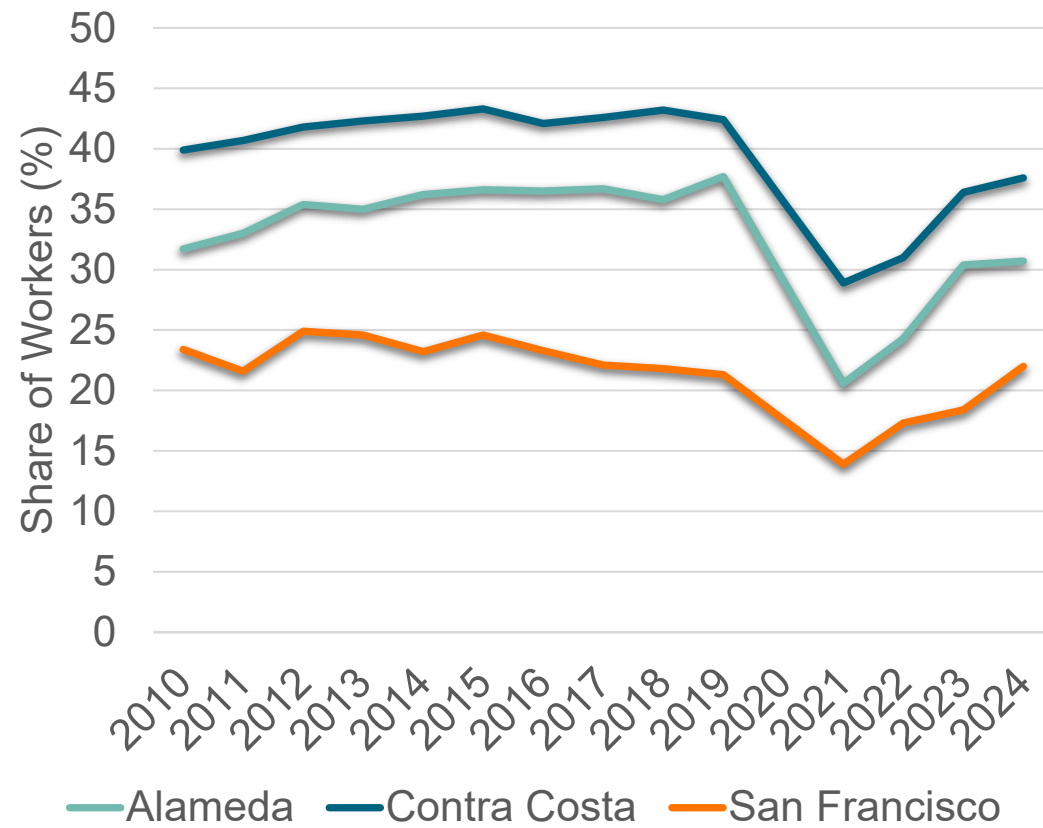
County	2025 Housing Units	1-Year Chg. (%)	10-Year Chg. (%)
California	14,949,001	0.8	7.3
San Joaquin	269,626	1.5	13.0
Alameda	652,678	0.7	9.6
San Francisco	422,007	0.4	9.4
Riverside	893,304	1.2	9.2
Fresno	352,020	0.8	8.2
Sacramento	612,589	1.1	8.1
Orange	1,163,983	0.6	8.0
Santa Clara	709,914	0.6	7.9
San Diego	1,280,893	1.1	7.8
Kern	313,255	0.8	7.3
Los Angeles	3,726,527	0.8	6.9
San Bernardino	758,120	0.9	6.5
Contra Costa	435,790	0.5	6.3
Ventura	300,727	0.9	4.9



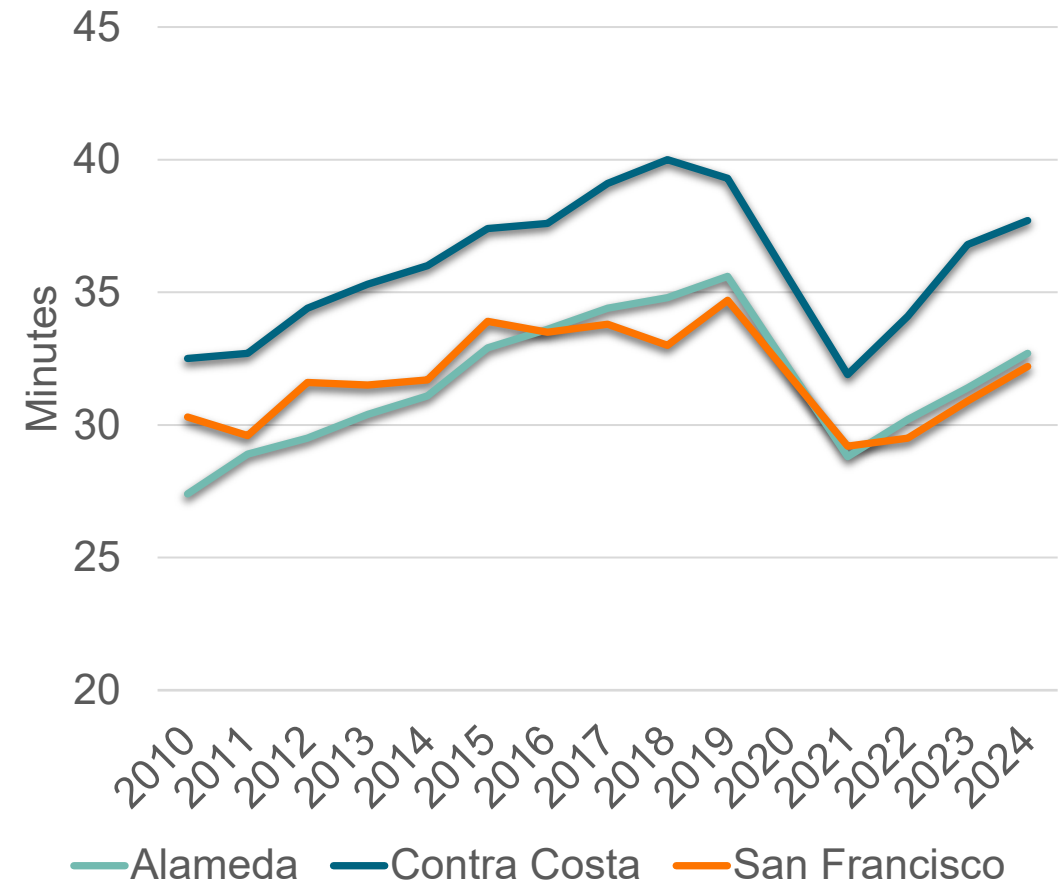
Commuting



Worked Outside of County of Residence

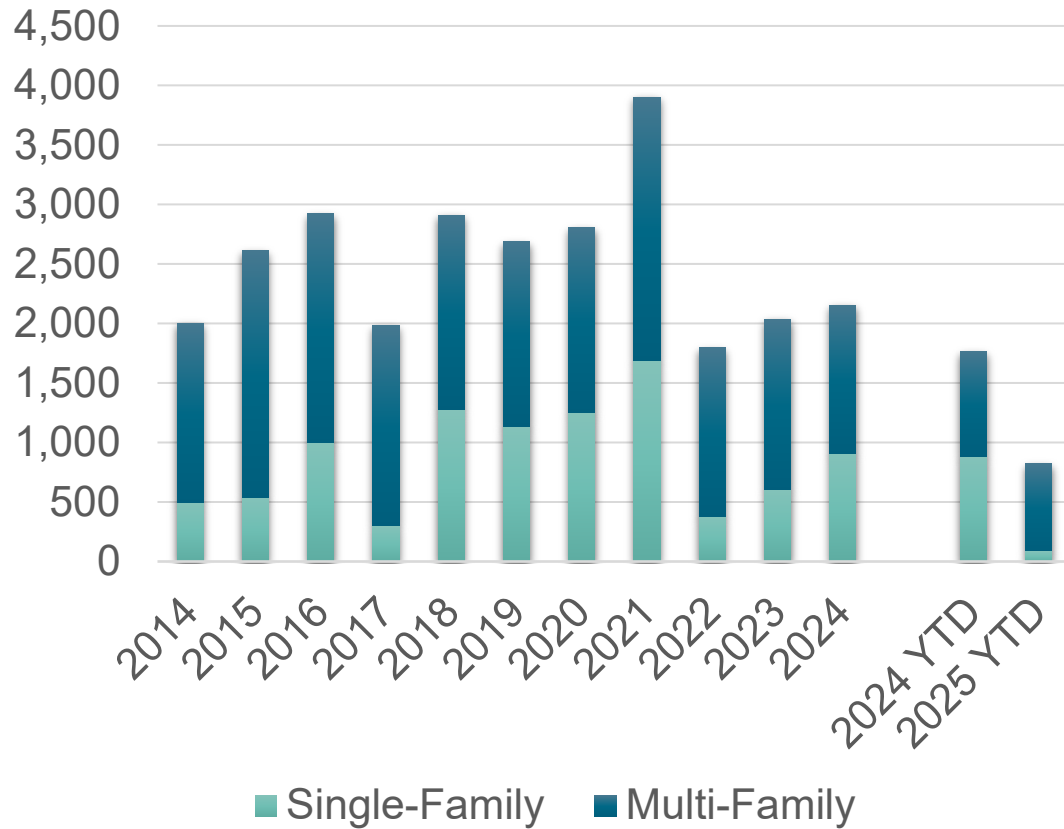


Average Commute Time



Residential Permits

Contra Costa County
Residential Permits

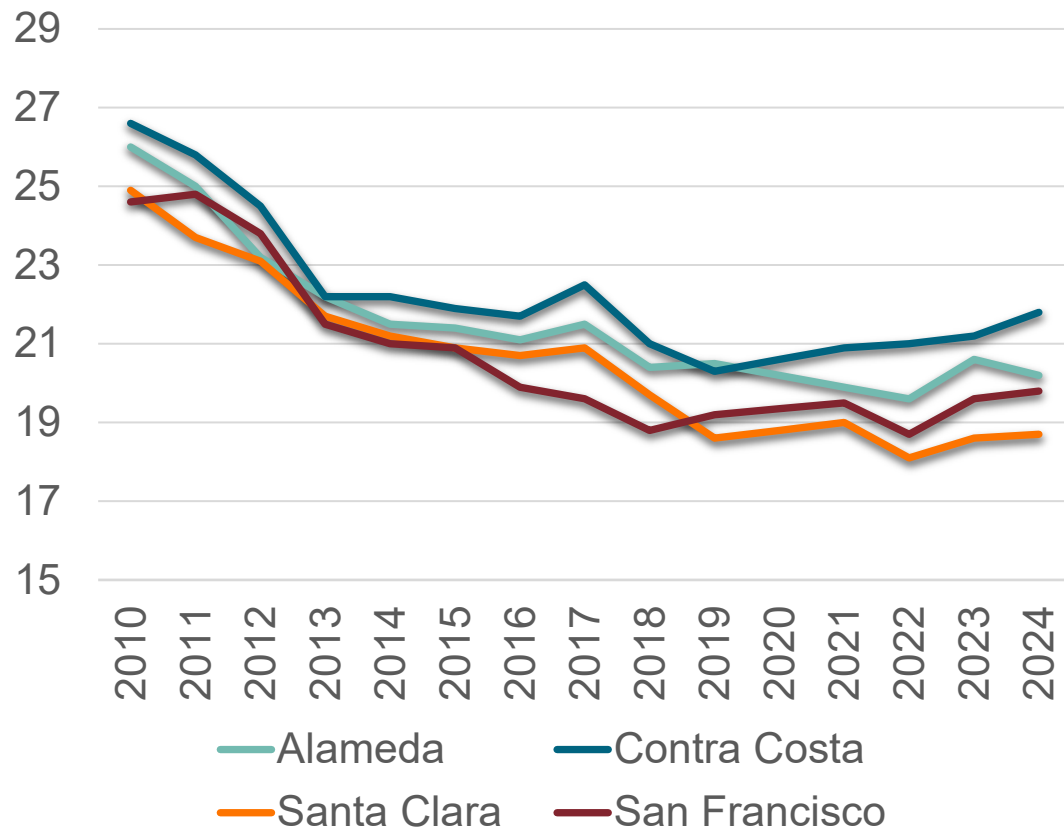


Location	Res Permits 2025 YTD	YTD Chg. (#)	2019 to 2024 Chg. (#)
California	67,174	-215	-8,652
Contra Costa County	821	-942	-532
Uninc. CC County	238	34	-544
Danville	101	11	-68
Antioch	86	-184	-11
San Ramon	84	-20	29
Brentwood	84	54	-283
Concord	51	-8	51
Oakley	46	-13	-169
Pittsburg	46	-15	-25
Richmond	40	-39	113
Walnut Creek	14	-7	-355



CA's Supply of Housing Crisis

Median Owner Cost as a % of Household Income

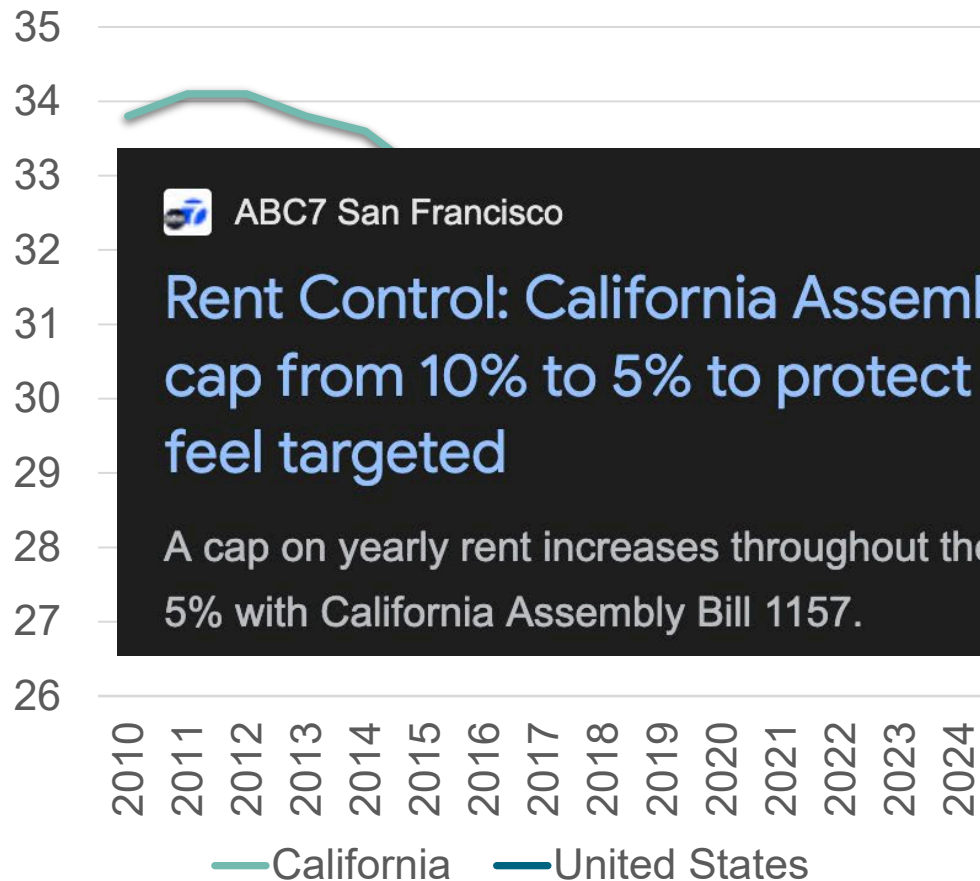


Median Cost to Income New Buyers	2013 (%)	2018 (%)	2023 (%)
United States	25.2	25.5	28.0
California	29.0	30.2	33.4
East Bay	27.4	28.7	29.8
Fresno	29.4	31.0	31.6
Inland Empire	30.7	32.0	35.6
Los Angeles	31.0	32.3	36.1
Monterey	31.2	31.8	31.8
Orange	29.2	31.1	37.7
Sacramento MSA	28.5	28.3	31.4
San Diego	30.9	31.0	34.5
San Francisco (MD)	23.4	31.1	29.2
San Luis Obispo	24.1	26.1	35.0
Santa Clara	26.2	26.5	27.5
Ventura	26.4	31.5	33.3



Rental Affordability?

Median Rent as % of Income



Source: American Community Survey

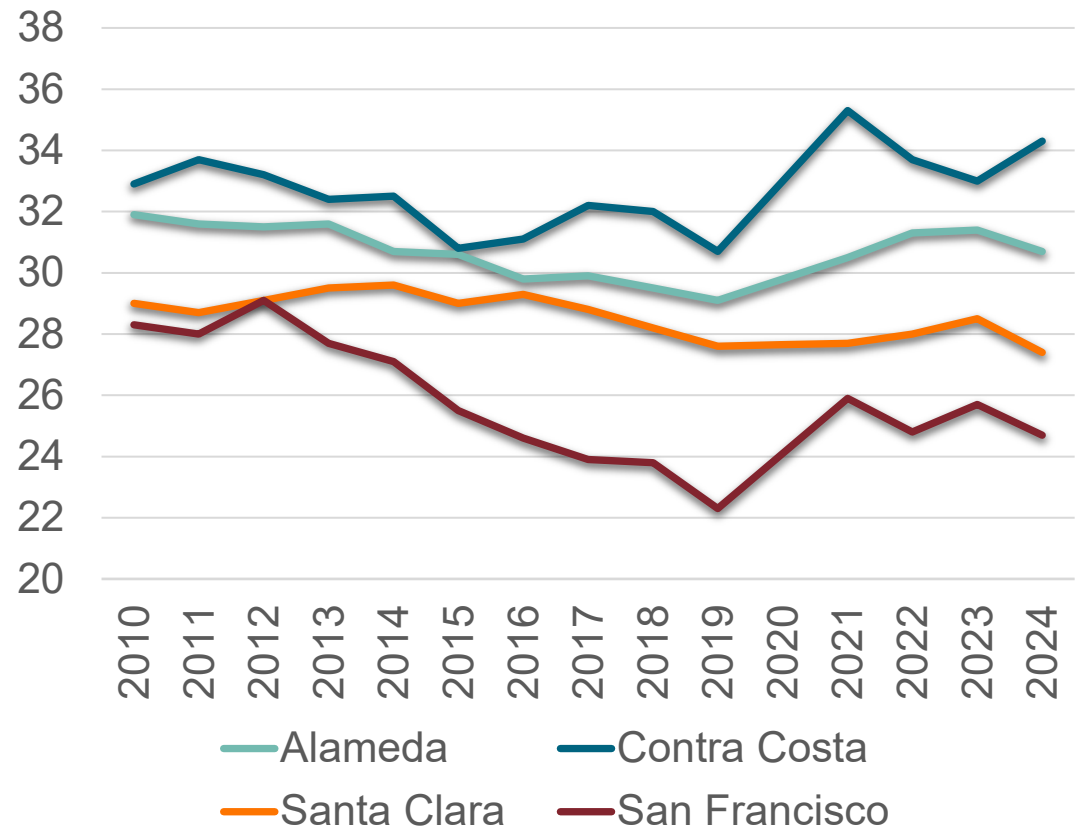
Location	2024 Median Rent (\$)	'19 to '24 Chg. (%)
United States	1,487	35.6
California	2,104	20.4
Alaska	1,666	6.6
Alabama	1,487	0.1
Arizona	1,788	7.3
Arkansas	1,487	5.8
Colorado	1,788	7.0
Connecticut	1,957	8.7
Delaware	1,788	7.1
District of Columbia	2,448	7.2
Florida	1,957	45.8
Georgia	2,336	32.9
Hawaii	2,448	25.0
Idaho	1,788	41.9
Illinois	2,841	18.8



Affordability

Apartment Asking Rent	Q3-25 (\$)	1-Yr Growth (%)	Change since Q4-19 (%)
United States	1,766	0.6	19.2
San Francisco	3,322	6.2	7.4
San Jose	3,219	3.8	12.9
Fresno	1,472	1.8	32.6
Alameda	2,346	1.6	5.2
Orange County	2,776	1.6	29.1
Contra Costa	2,223	1.0	12.6
Inland Empire	2,112	0.6	30.3
Los Angeles	2,336	0.5	10.6
San Diego	2,535	0.3	24.1
Sacramento	1,862	-0.1	22.6

Median Rent as a % of Household Income



Our Own Worst Enemy



BAY AREA // REAL ESTATE

Thousands of homes if not for \$1.2

By **Christian Leonard**, Staff

Jan 22, 2026

RAND / Pres

AB 130: Develop

- Stream
- Limit
- Priori
- Prom

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April 2

UCLA Lewis Center
for Regional Policy Studies

The Unintended Consequences of Measure ULA

April 2025



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Growth Needs Homes and Workplaces

NEWS | BAY AREA & STATE

New Bay Area city of 400,000 could be built 'non-stop' for 40 years

By **Katie Dowd**, Managing editor

Jan 21, 2023



California FOREVER

Home Foundry Shipyard Living About Join the call to break

Building in Solano County, the heart of Northern California.

- ACCESS TO AIR, SEA, AND RAIL
- 40 MILES NORTH OF SAN FRANCISCO
- NON-PRIME GRAZING LAND
- 30 MILES SOUTH OF SACRAMENTO

California FOREVER

SOLANO FOUNDRY

A new home for frontier tech

The largest advanced manufacturing park in America



NORTHERN WATERFRONT ECONOMIC DEVELOPMENT INITIATIVE

The Northern Waterfront Economic Development Initiative™ is a regional cluster-based economic development strategy with a goal of creating 18,000 new jobs by 2035. The Initiative leverages existing competitive advantages and assets by focusing on advanced manufacturing, processing, and change health. Costa County communities development among the economic vit



31 Jan Economist Says Closing County Refineries Would Be Opportunity to Rebuild

Posted at 17:55h in Contra Costa County, News, Politics by Danielle Parenteau-Decker · 0

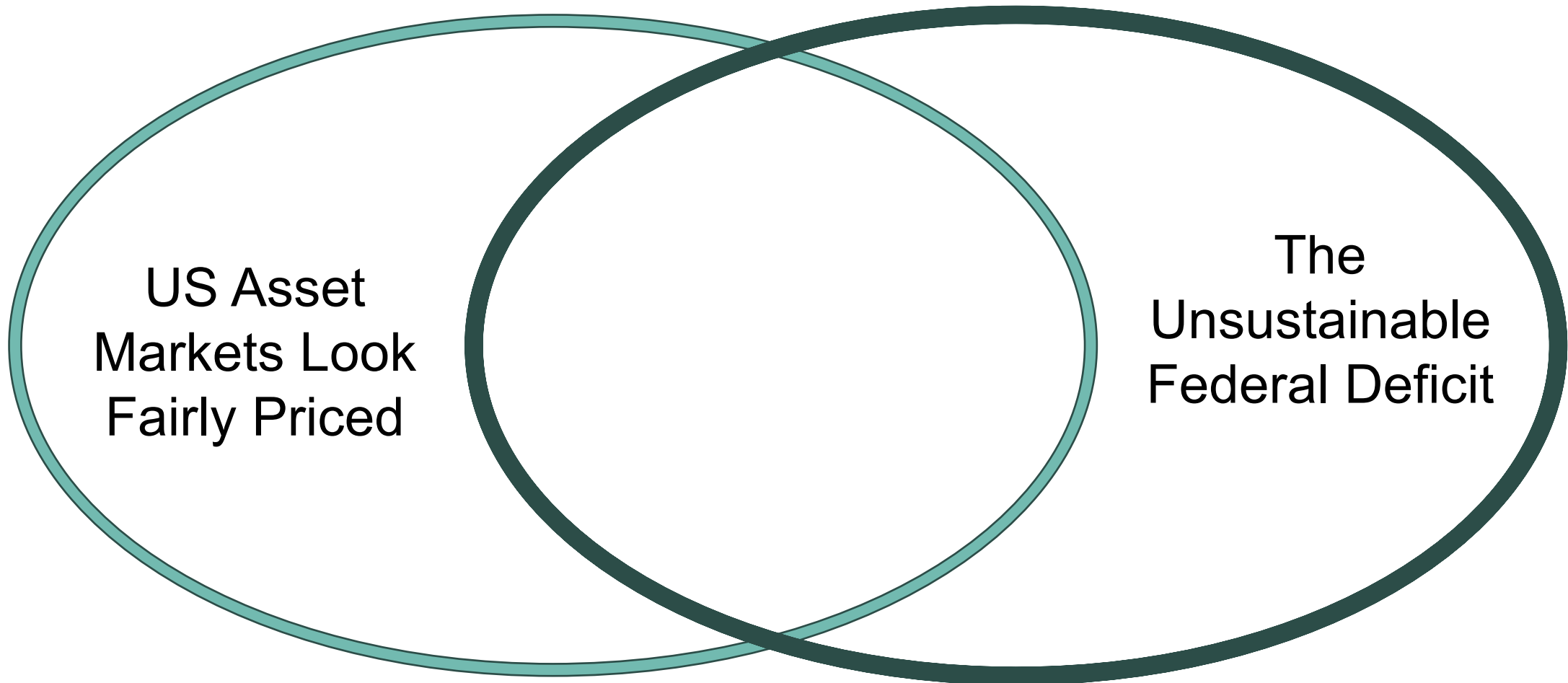
Comments



Beware the Narrative

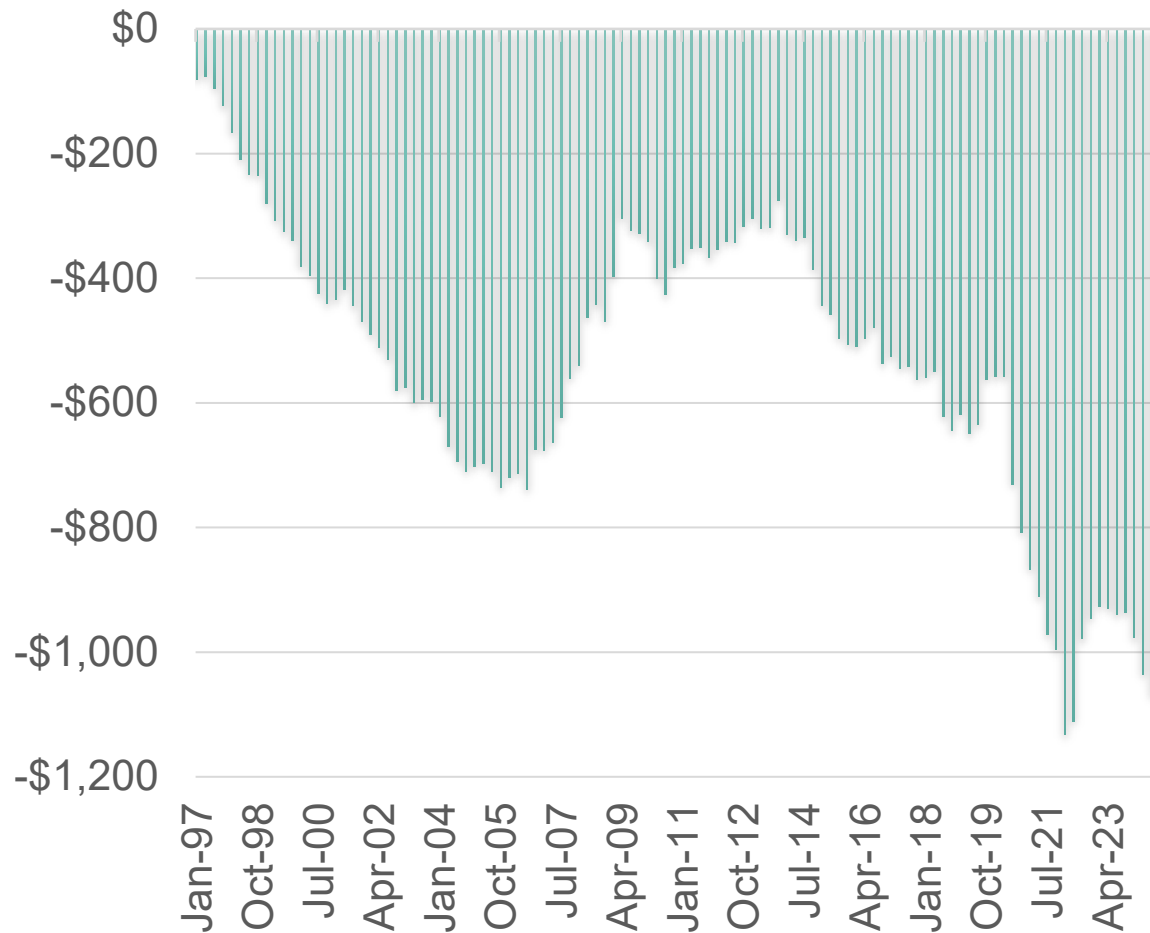
Social Narratives

Economic Reality

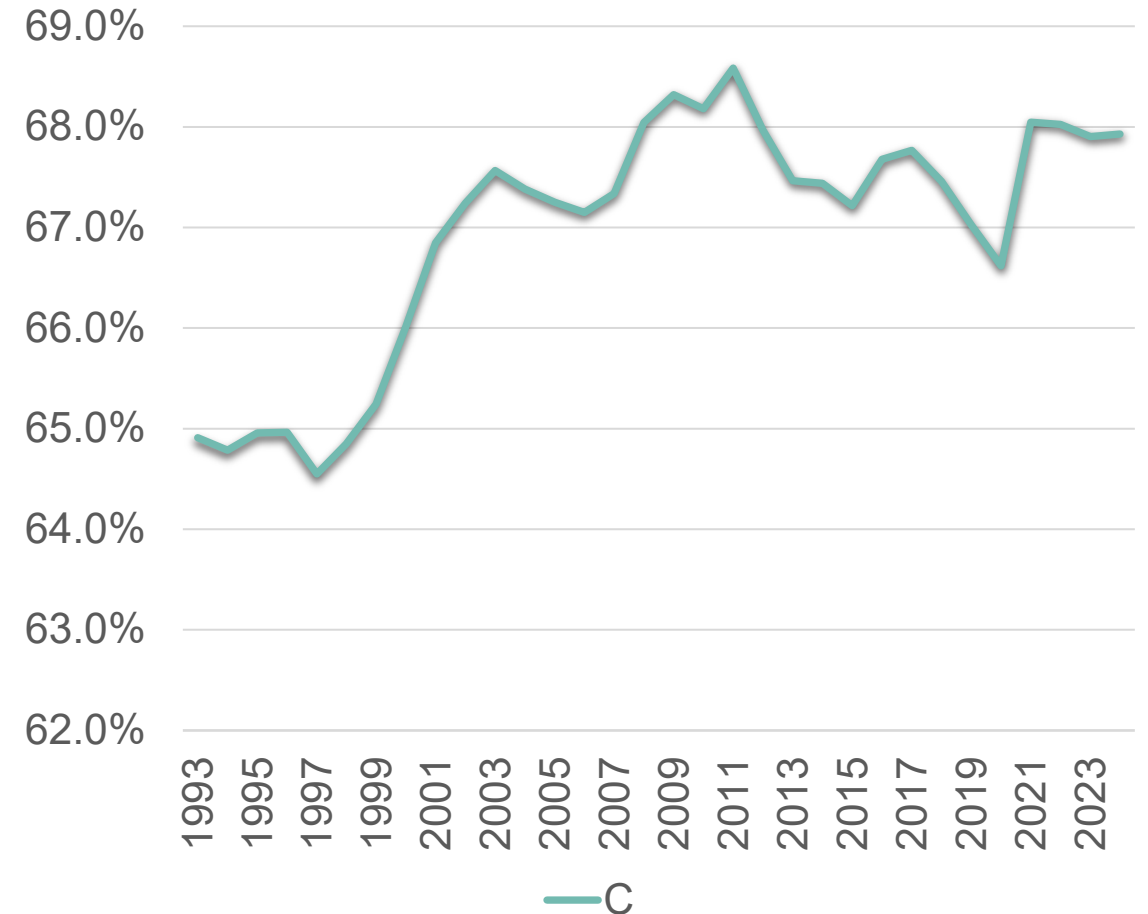


An Over-Consumption Problem...

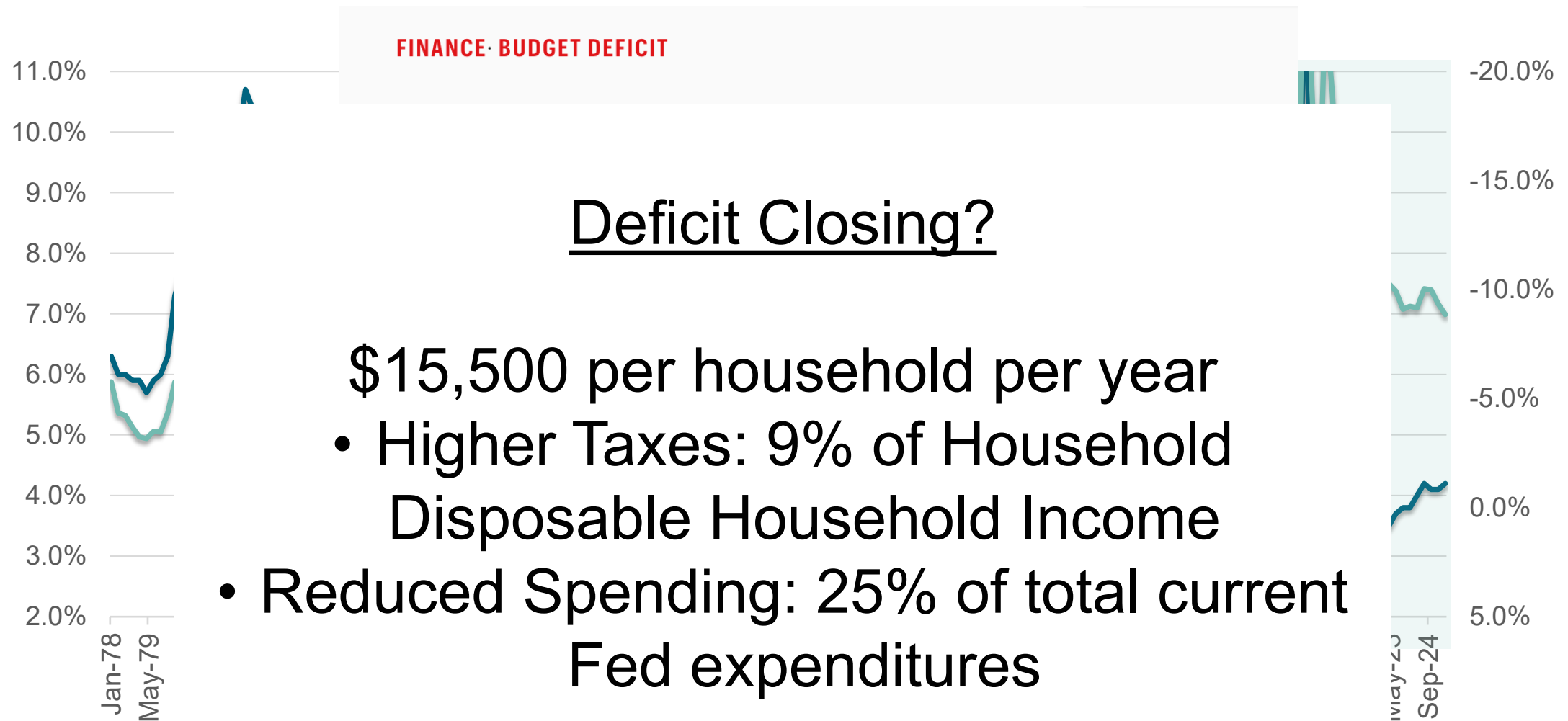
US Trade Deficit (\$Bil, Real)



Consumer Spending % GDP

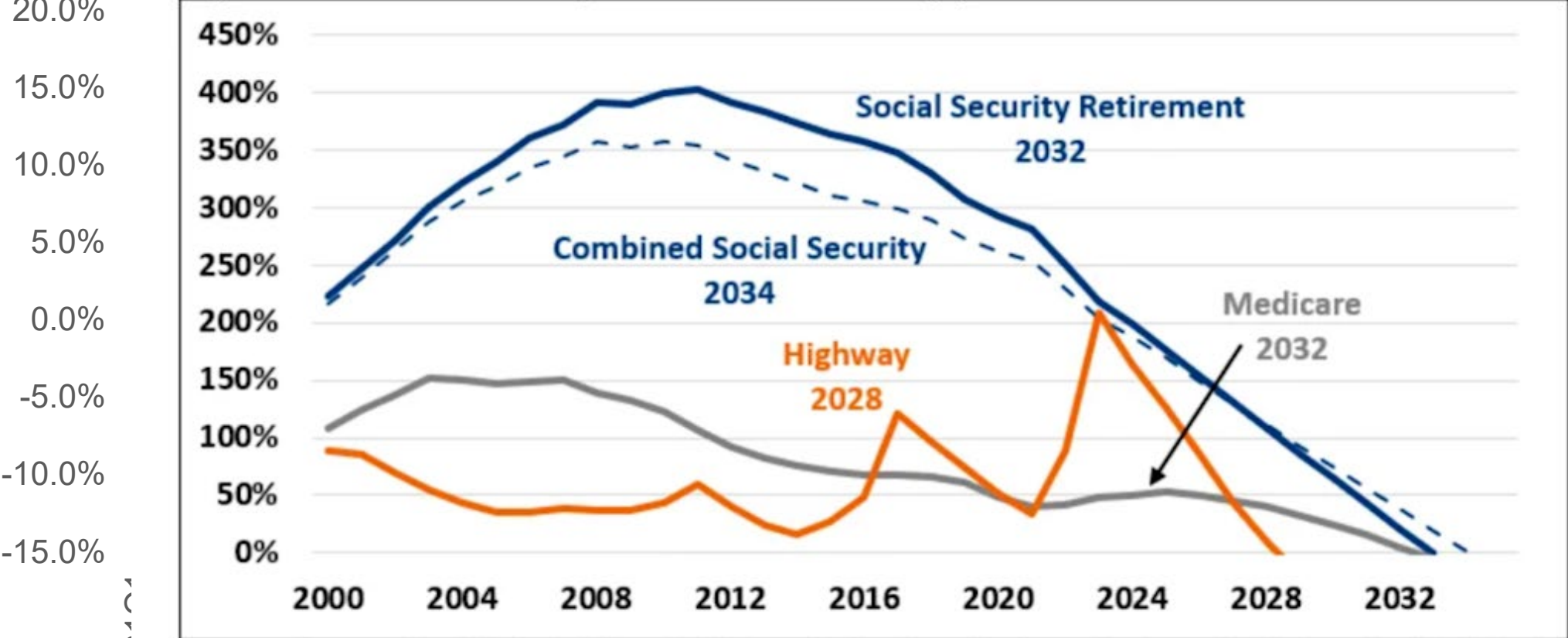


Keynesianism Breaks Down...



The Wealth / Income Mirage

Fig. 1: Trust Fund Balances (Percent of Annual Outlays)



Sources: Congressional Budget Office, Social Security Trustees, Medicare Trustees, Social Security Administration Office of the Chief Actuary, Committee for a Responsible Federal Budget.

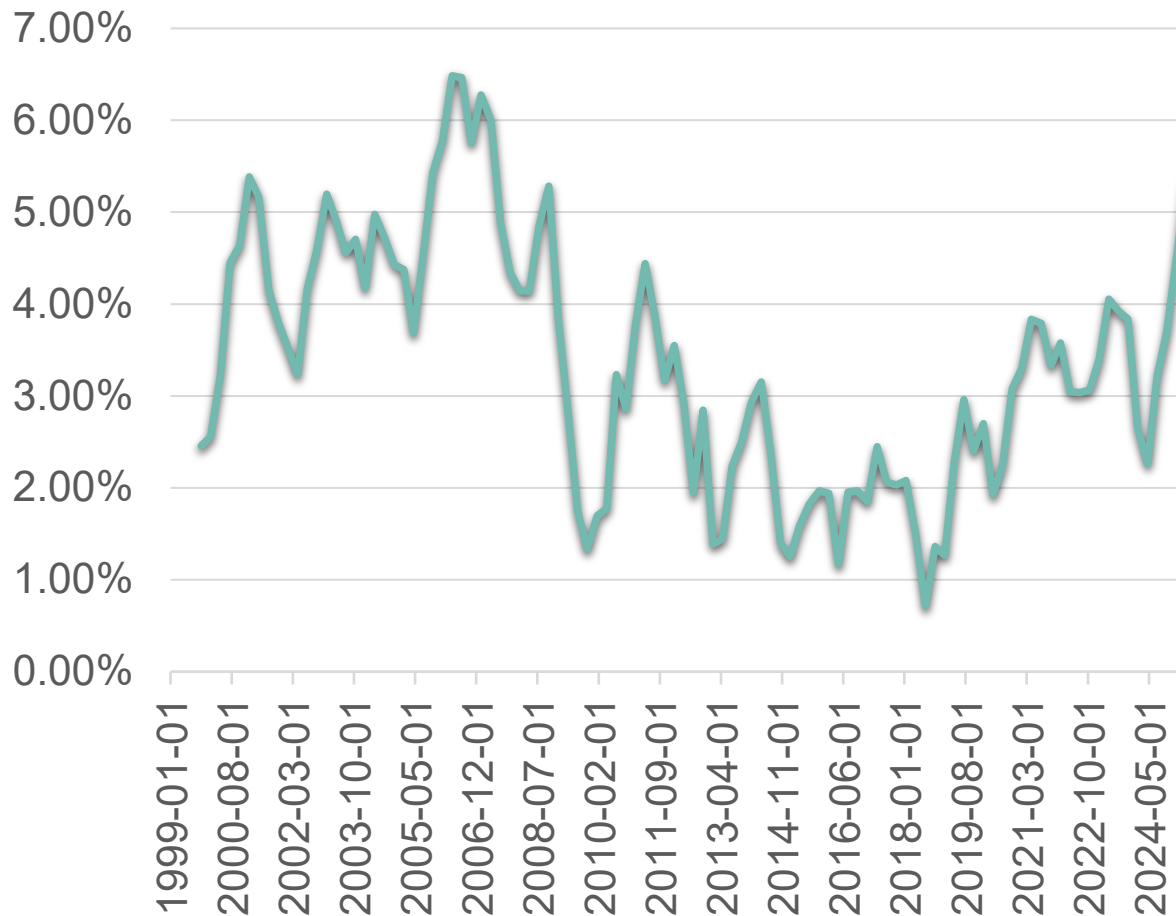
Household & Gov Savings Rate
Household Savings Rate

Household Liabilities
Household Liabilities + Federal Debt



Who is Paying the Bills?

Financial Inflows - Financial Outflows
as % GDP (4 Quarter MA)



Real Value \$US (Index)



The Recent Reactions to Turbulence

S&P 500 Daily Close

10 Year Treasury Rate

Dollar Index

6500
6000
5500
5000
4500
4000
3500
3000
2500
2000

Jan-22
Jul-22
Jan-23
Jul-23
Jan-24
Jul-24
Jan-25

0.0

Jan-22
Jul-22
Jan-23
Jul-23
Jan-24
Jul-24
Jan-25

110

Jan-22
Jul-22
Jan-23
Jul-23
Jan-24
Jul-24
Jan-25



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MARKETS

‘This is sell America’ – U.S. dollar, Treasury prices tumble and gold spikes as globe flees U.S. assets

PUBLISHED TUE, JAN 20 2026 • 8:49 AM EST | UPDATED 21 MIN AGO



Alex Harring

@ALEX_HARRING

SHARE



How does it break?

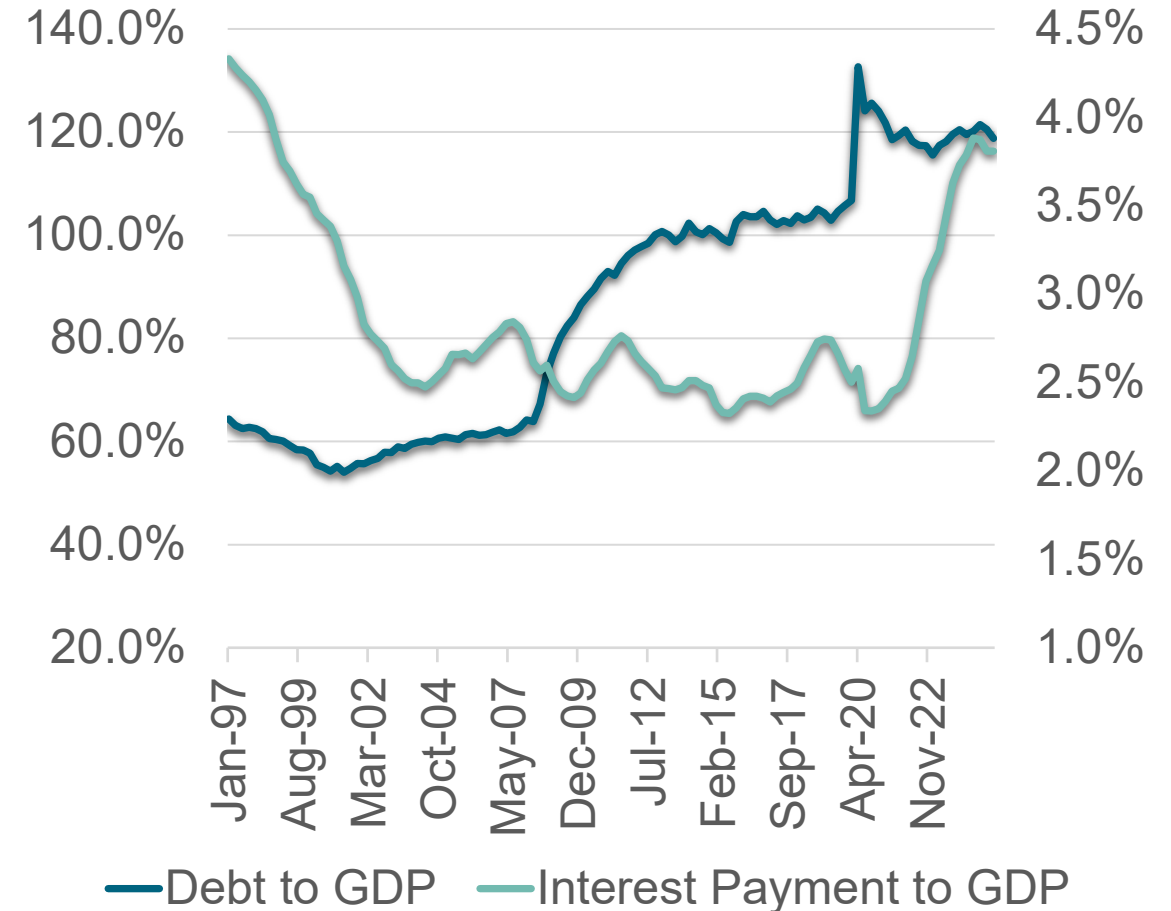
Rates Rise

- Decline in equity markets spurs retraction of foreign capital
- Resultant impact causes deficit to increase just through interest payments—the public debt death spiral
- Fed impact: negligible

What then?

- Increase taxes / Cut spending popping household financial strength
- Cascades through state and local governments
- Federal Reserve rides to the “rescue” with more QE and inflation?

Debt and Interest Payment



Revenue Forecast

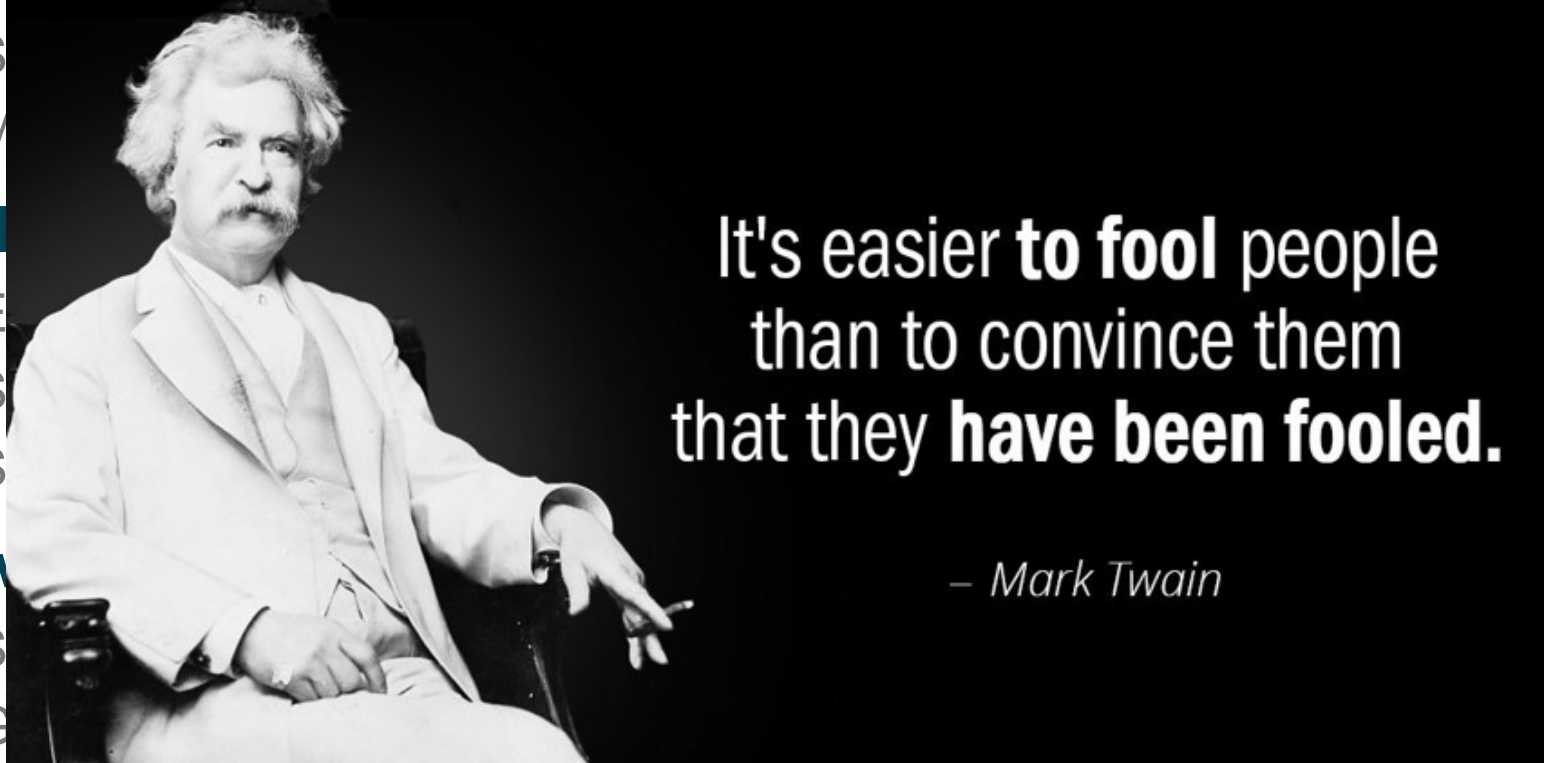
	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
Assessed Value (\$ Mil)	278,835.7	290,661.0	302,263.8	314,565.0	328,442.5
Growth (%)	4.6	4.2	4.0	4.1	4.4
Property Tax (\$ Mil)	542.3	562.5	585.5	608.9	633.5
Growth (%)	3.6	3.7	4.1	4.0	4.0
Taxable Sales (\$ Thous)	21,896,876.0	21,732,397.0	21,992,818.0	22,349,436.0	22,574,098.0
Growth (%)	-2.0	-0.8	1.2	1.6	1.0
Sales and Use Tax	19,818,633.6	20,056,457.2	20,490,075.5	21,072,023.5	21,568,826.2
Growth (%)	-14.9	1.2	2.2	2.8	2.4
Measure X	120,233,056.0	120,257,102.6	122,857,047.5	126,346,366.3	129,325,160.2
Growth (%)	-0.9	0.0	2.2	2.8	2.4



Growing Risks

Economic Trends: Picking Up

- Drags: reduced labor supply, political and economic uncertainty



It's easier **to fool** people
than to convince them
that they **have been fooled.**

– Mark Twain

The AI revolution?

- Transformative technologies and financial bubbles go hand-in-hand
- Big question—will AI have a bigger impact on the economy or the narrative?

For a copy of slides,
please use the QR Code



Or contact:
Kristen@beaconecon.com

Get In Touch With Us:

Kristen@beaconecon.com
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- Economic Outlooks
- Revenue Forecasts
- Cost Projections
- Regional Development
- Housing Studies
- Impact Reports
- CEDS Analysis
- Policy Studies
- Industry Studies
- Labor Markets





CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-453

Agenda Date: 2/3/2026

Agenda #: D.2.

To: Board of Supervisors

From: Monica Nino, County Administrator

Report Title: ACCEPT report on budget development considerations for FY26-27 and beyond.

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

ACCEPT report on budget development considerations for FY26-27 and beyond.

FISCAL IMPACT:

This report is for informational purposes only. No fiscal impact.

BACKGROUND:

Attached is the report on County Budget Development - Key Considerations.

CONSEQUENCE OF NEGATIVE ACTION:

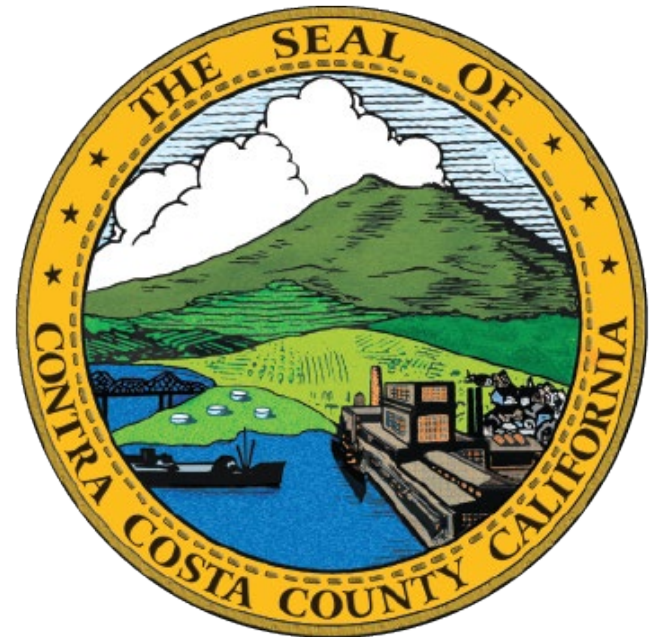
N/A

FY26-27 County Budget Development

Key Considerations

County Administrator's Office

February 3, 2026





Agenda

1. County financial updates
2. Budgeting considerations
3. FY26-27 budget hearing calendar
4. Recommendations

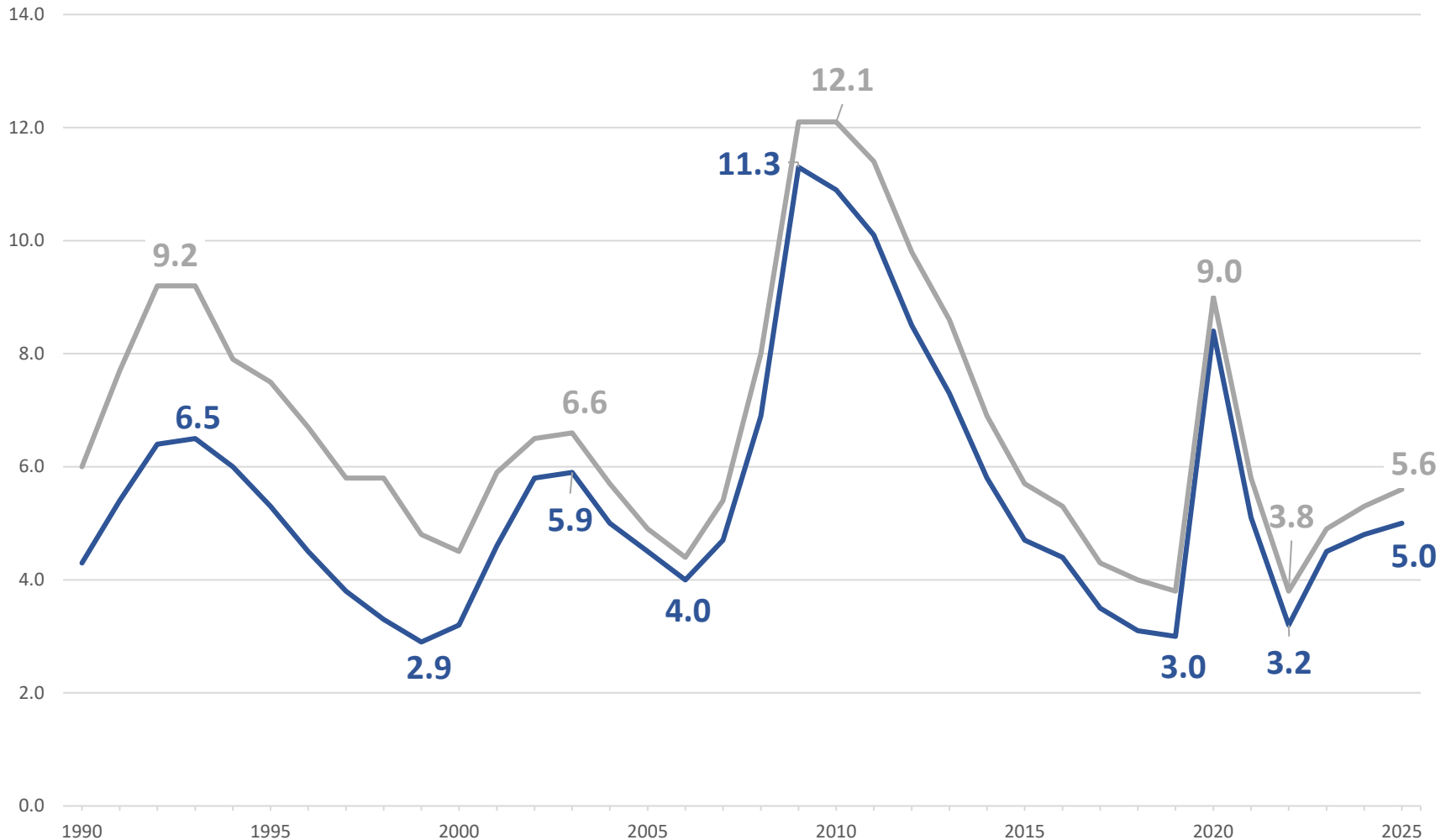


Bay Area Counties Unemployment Rates

	Sept-2025	Nov-2024
Alameda	4.9%	4.7%
Contra Costa	5.0%	4.8%
Marin	4.5%	3.7%
Napa	4.1%	4.3%
San Francisco	4.2%	3.7%
San Mateo	4.0%	3.5%
Santa Clara	4.5%	4.0%
Solano	5.6%	5.3%
Sonoma	4.6%	4.1%
Bay Average	4.6%	4.2%
Statewide	5.6%	5.3%



Unemployment Rates 1990 - 2025



Source: CA Employment Development Department

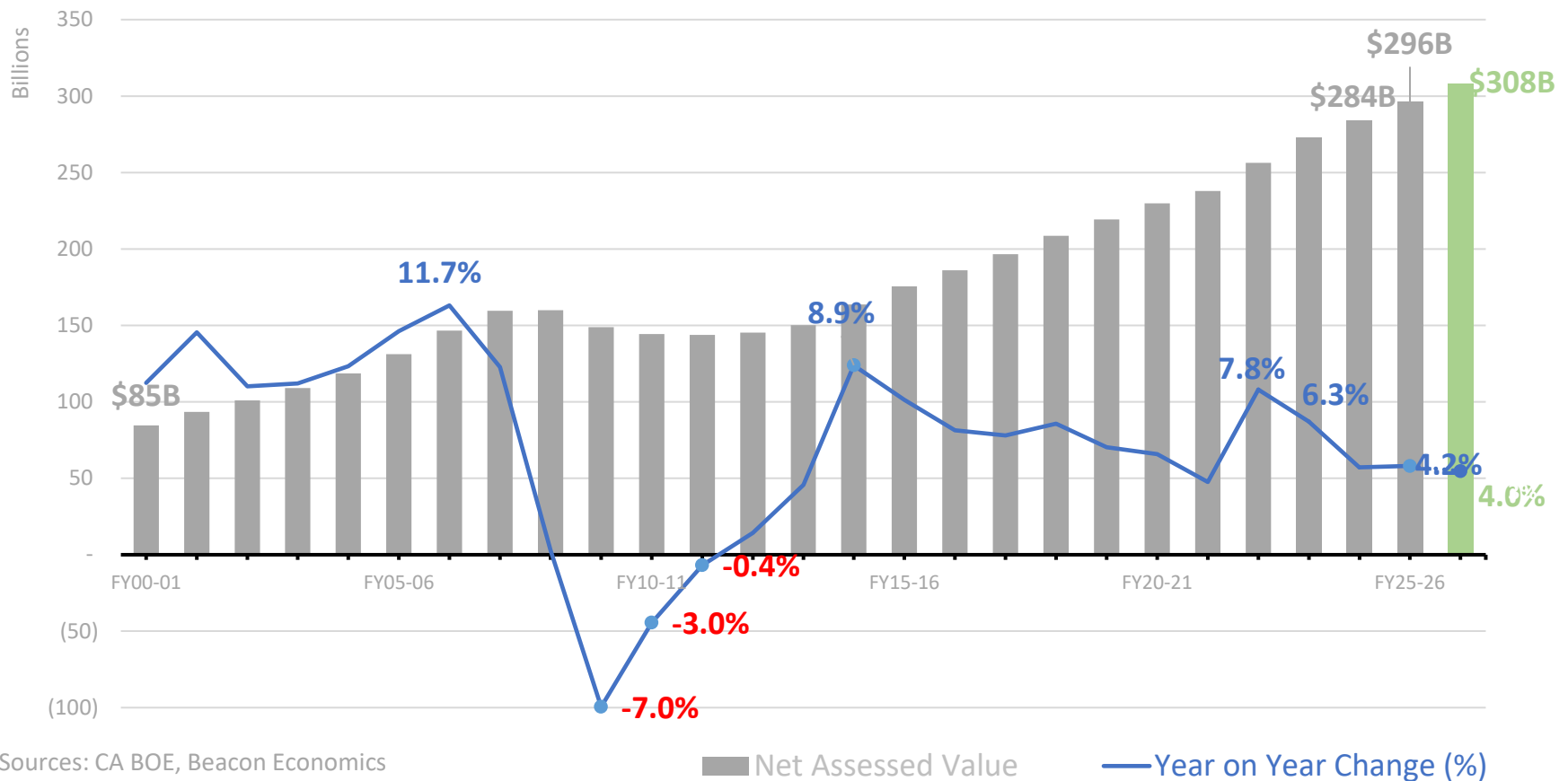
— Contra Costa

— CA



Assessed Values

Contra Costa County Assessed Values FY00-26 Actuals and Projection





Property Tax Revenues – County General Fund

Fiscal Years 2006-2025

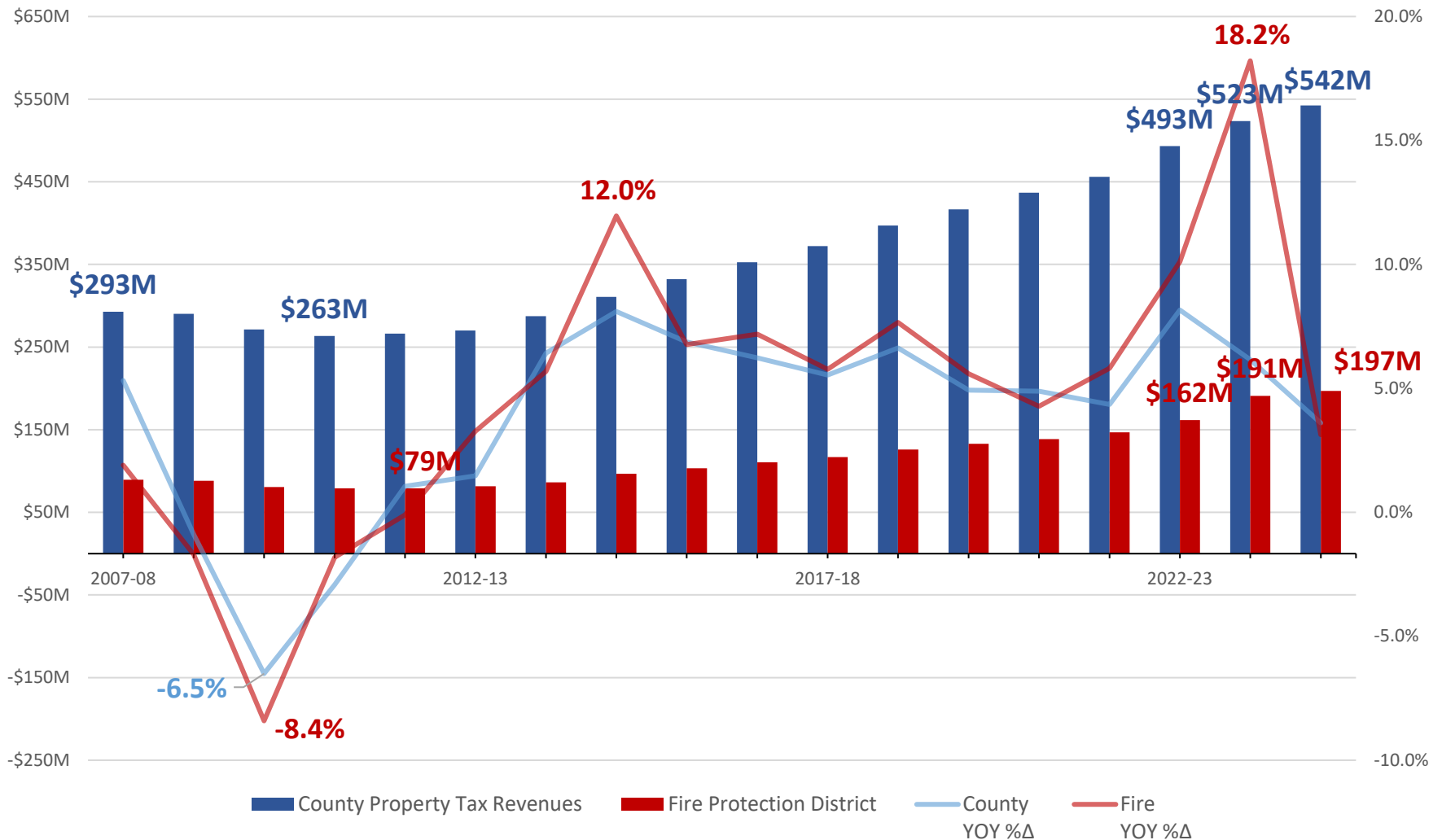


Source: County Financial System



Property Tax Revenues – Fire District

Fiscal Years 2006-2025

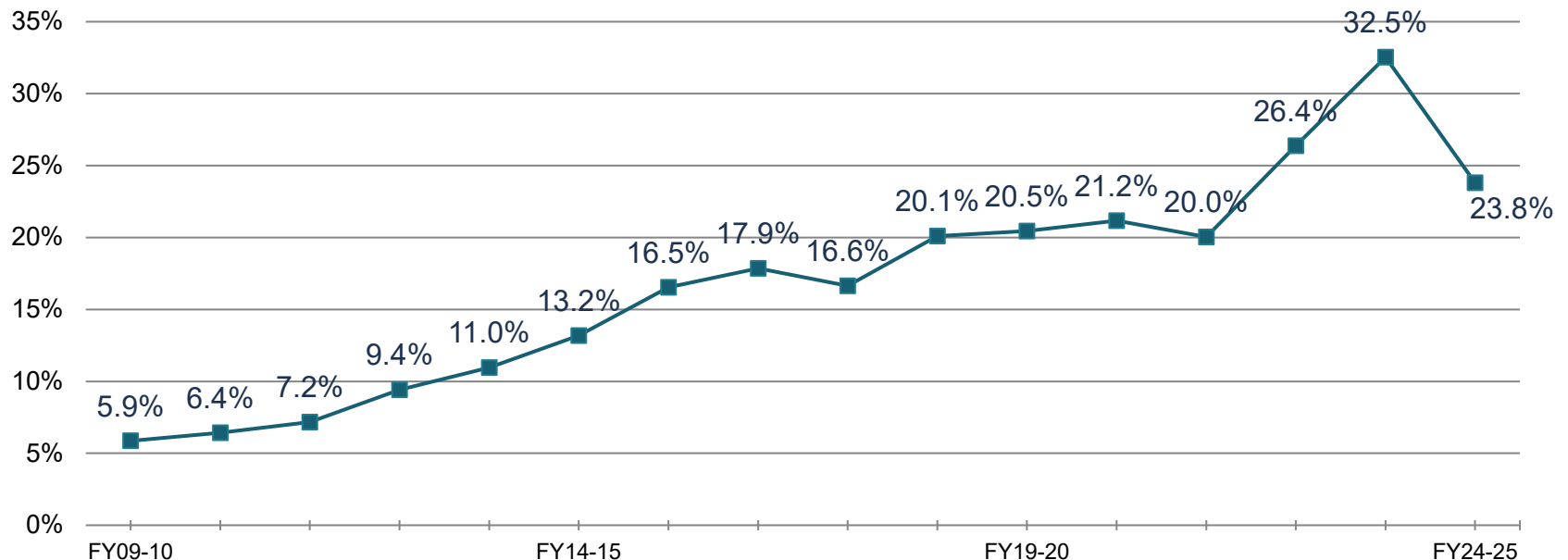




General Fund Reserves

1. For FY24-25, total General Fund revenues were \$2.454 billion and the total fund balance was \$1.213 billion, or 49.4% of total General Fund revenue
2. Of the \$1.213 billion:
 - a. \$584.6 million was unassigned (23.8% of total General Fund Revenues)
 - b. \$629.2 million was assigned, committed, restricted or nonspendable

General Fund: Unassigned Reserves as a Percentage of Revenues



Source: Annual Comprehensive Financial Reports



Pension funding

- Pension funded ratio steady at 91.0%
- County Net Pension Liability as of 12/31/2024 was \$1.17B, up from \$1.16B the prior year due to increased salary COLA's
- CCCERA investment earnings assumption is 6.75%
- Final Pension Obligation Bond payment was made June 2022

Contra Costa County Employees Retirement Association Pension Funding Status (Thousands)				
Actuarial Valuation Date	Total CCCERA Net Liability	Funded Ratio	County Net Liability	Fire Protection District Net Liability
2009	\$1,024,673	83.8%	\$727,578	\$68,294
2010	1,312,215	80.3%	918,919	104,750
2011	1,488,593	78.5%	1,037,535	130,737
2012	2,279,059	70.6%	1,591,610	228,950
2013	1,823,681	76.4%	1,260,363	180,209
2014	1,469,942	81.7%	1,003,749	151,686
2015	1,311,823	84.5%	879,610	154,708
2016	1,187,437	86.5%	776,396	143,193
2017	1,059,356	88.5%	689,426	131,765
2018	1,031,966	89.3%	677,735	123,353
2019	947,054	90.6%	607,938	132,554
2020	859,345	91.8%	557,373	121,270
2021	854,561	92.4%	588,842	147,987
2022	1,050,406	91.2%	736,081	166,181
2023	1,155,129	91.0%	781,782	172,407
2024	1,167,648	91.0%	815,833	189,230



Labor Contracts

	Filled Positions 2025	Filled Positions 2026	Contract End Date
AFSCME Local 1 (formerly Public Employees Union)	510	522	6/30/2026
AFSCME Local 512	232	247	6/30/2026
AFSCME Local 2700	1,535	1,558	6/30/2026
California Nurses Association	846	867	9/30/2025
CCC Defenders Association	107	109	6/30/2026
CCC Deputy District Attorneys' Association	99	106	6/30/2026
Deputy Sheriffs Association, Mgmt Unit and Rank and File Unit	840	875	6/30/2027
Deputy Sheriffs Association, Probation Peace Officers Association	211	223	6/30/2027
District Attorney Investigator's Association	21	23	6/30/2026
IAFF Local 1230	474	493	6/30/2027
Physicians and Dentists of Contra Costa	255	261	10/31/2025
IFPTE Local 21	1,349	1,468	6/30/2026
SEIU Local 1021, Rank and File and Service Line Supervisors Units	892	886	6/30/2026
Teamsters, Local 856	2,026	2,122	6/30/2026
United Chief Officers' Association	18	19	6/30/2027
Western Council of Engineers	25	27	6/30/2026
Management Classified & Exempt & Management Project	473	502	N/A
	9,913	10,308	



FY25-26 County mid-year budget status

				Mid-Year 25-26	Mid-Year 24-25	Mid-Year 23-24	Mid-Year 22-23	Mid-Year 21-22
				Percent	Percent	Percent	Percent	Percent
ALL FUNDS	Budget	Actual						
Expenditures	\$ 7,373,431,172	\$ 2,979,561,047		40%	46%	41%	40%	38%
Revenues	\$ 7,120,336,664	\$ 3,230,875,802		45%	52%	50%	42%	43%
GENERAL FUND	Budget	Actual						
Expenditures	\$ 2,789,135,470	\$ 1,187,069,748		43%	42%	41%	41%	37%
Revenues	\$ 2,619,953,959	\$ 1,136,458,123		43%	47%	41%	49%	45%
Wages & Benefits	\$ 1,299,102,680	\$ 602,476,875		46%	45%	43%	45%	45%
Services & Supplies	\$ 1,108,022,353	\$ 401,662,263		36%	34%	34%	35%	35%
Other Charges	\$ 402,798,373	\$ 190,955,852		47%	46%	43%	50%	33%
Fixed Assets	\$ 104,642,972	\$ 41,376,332		40%	78%	73%	13%	10%
Inter-departmental Charges	\$ (156,275,156)	\$ (49,401,915)		32%	39%	33%	27%	42%
Contingencies	\$ 30,844,248	\$ 341		0%		33%	27%	42%
Total Expenses	\$ 2,789,135,470	\$ 1,187,069,748		43%	42%	41%	41%	37%
Taxes	\$ 705,055,372	\$ 405,652,785		58%	58%	58%	71%	61%
License, Permits, Franchises	\$ 11,687,011	\$ 4,805,879		41%	27%	24%	28%	28%
Fines, Forfeitures, Penalties	\$ 24,187,133	\$ 1,297,949		5%	7%	10%	8%	9%
Use of Money & Property	\$ 67,320,619	\$ 17,740,759		26%	34%	62%	107%	31%
Federal/State Assistance	\$ 1,110,810,168	\$ 454,817,239		41%	53%	39%	51%	44%
Charges for Current Services	\$ 214,631,696	\$ 107,531,402		50%	45%	43%	41%	48%
Other Revenue	\$ 463,629,571	\$ 144,612,109		31%	25%	16%	19%	20%
Use of Fund Balance	\$ 22,632,388	\$ -		0%	0%	0%	0%	0%
Total Revenues	\$ 2,619,953,959	\$ 1,136,458,123		43%	47%	41%	49%	45%



Measure X financials

1. \$40.3M revenue collected through December 2025 for the current fiscal year, and \$549.6M collected lifetime
2. Remaining revenue requirement of \$82.2M to fund the \$631.8M total allocated expenditures through FY25-26
3. Measure X has no remaining unallocated balance
4. FY25-26 budgeted revenue of \$122.5M currently projected to have a \$1.1M deficit
5. FY26-27 Measure X sales tax revenue projected to grow 2.0%, allowing a 1.1% (\$1.4M) cost of living adjustment for ongoing allocations to balance to the projected revenues of \$123.9M



Budgetary Pressures

1. Expenditures are growing faster than revenues
 - a. Negotiated annual increases over the past four years have compounded to 21.5% wage growth for most of the county's workforce, contributing to a projected FY26-27 position cost increase of \$208M, with next rounds of labor negotiations upcoming
 - b. Higher mortgage rates suppressing real estate transactions and property tax growth
 - c. Sluggish sales tax growth projected at 2.0%
2. Federal and State budget and policy changes affecting local revenues (e.g. Medi-Cal reimbursements, SNAP administration share of costs), projected to total \$307M by FY28-29 for Health Services. Federal and State deficits will likely limit policy solutions in future years.
3. Needed capital investments for service improvements and aging facilities (e.g. hospital seismic retrofitting, East County Service Center, Martinez Detention mandated renovations, Youth Centers)
4. Necessary technology replacements
 - 1) Property Tax and Assessments systems for Assessor's Office, Auditor-Controller, and Treasurer / Tax Collector
 - 2) Personnel and payroll systems

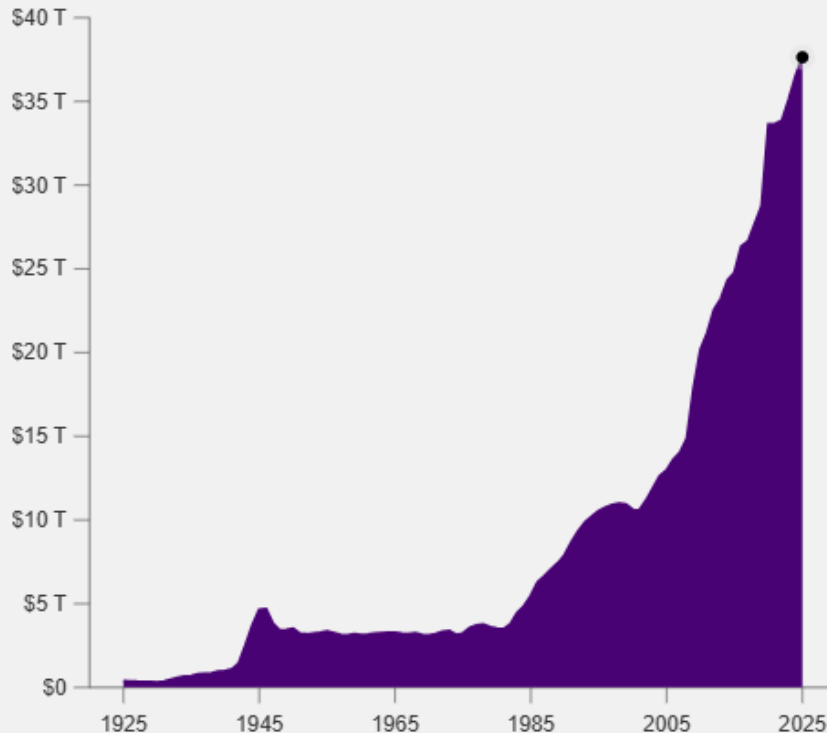


Rising federal debt

U.S. National Debt Over the Last 100 Years
Inflation Adjusted - 2025 Dollars

2025
Fiscal Year

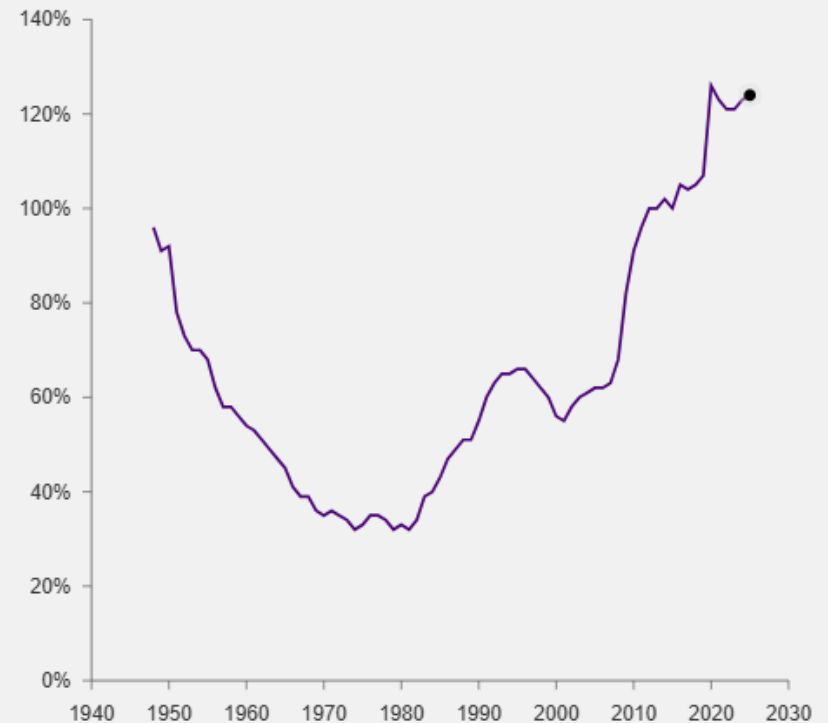
\$37.64 T
Total Debt



Federal Debt Trends Over Time, FY 1948 – 2025
Debt to Gross Domestic Product (GDP)

2025
Fiscal Year

124%
Debt to GDP





Risks to the State's FY26-27 budget

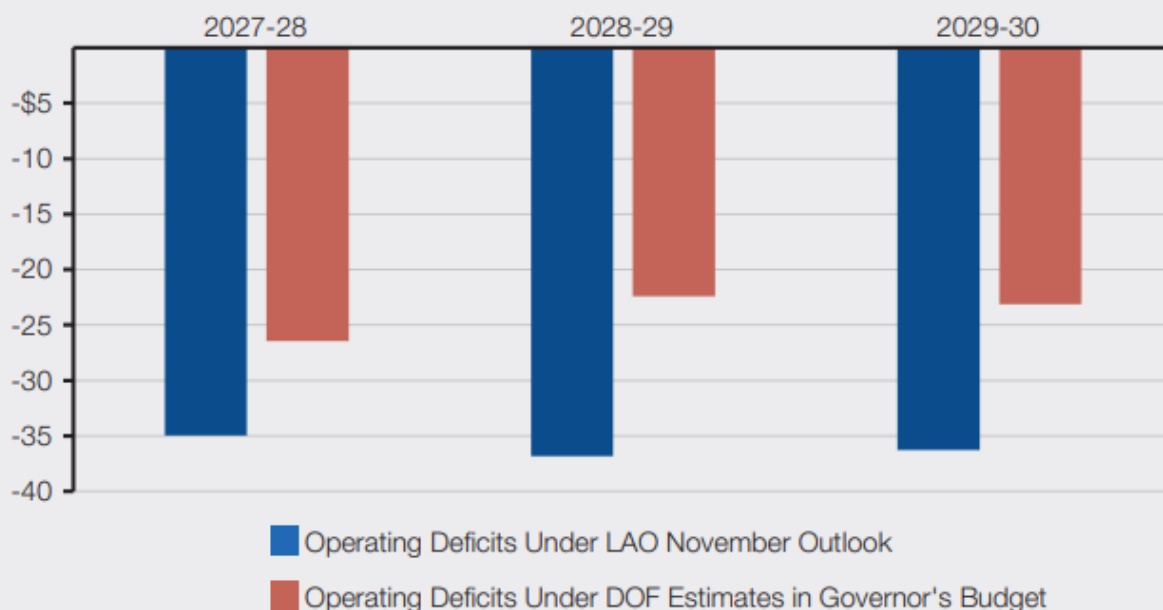
“While the significant revenue increase since the 2025 Budget Act is encouraging, it is important to recognize that much of this surge is attributable to a relatively small number of technology companies that have experienced a substantial increase in their share prices due to investor enthusiasm in artificial intelligence. Given the outsized effect that technology companies’ stocks have on personal income tax revenues, history indicates that these surges cannot be sustained indefinitely at such high levels....”

– Governor’s Budget Summary 2026-27



LAO projects continuing State deficits

Chronic Multiyear Budget Deficits



DOF = Department of Finance.

LAOA

“Deficits have transitioned from cyclical to structural.... The Governor Acknowledges These Challenges but Proposes No Material Actions to Address Them.”

– LAO Overview of the Governor’s Budget, 1/23/26



FY26-27 Budget Hearings

1. Hearing dates

1. Recommended Budget: Monday-Tuesday, April 27-28, 2026
2. Adopted Budget: Tuesday, May 19, 2026

2. Format

1. County Administrator: Overview of Recommended Budget
2. Department Presentations
3. Public Comment
4. Board Discussion and Action



Recommended Budget Hearing: Proposed Department Presentation Schedule

1. Monday, April 27

- a. County Administrator's Office – Budget overview
- b. Animal Services
- c. Clerk-Recorder and Registrar of Voters
- d. Employment and Human Services
- e. Health Services
- f. Library
- g. Public Works

2. Tuesday, April 28

- a. Contra Costa County Fire Protection District
- b. District Attorney
- c. Public Defender
- d. Probation
- e. Sheriff-Coroner



Budget Development - Recommendations

ACCEPT report on Budget Development Key Considerations for FY26-27 and beyond



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-454

Agenda Date: 2/3/2026

Agenda #: D.3.

To: Board of Supervisors

From: Monica Nino, County Administrator

Report Title: RECEIVE presentation from the California County Welfare Directors Association

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

RECEIVE presentation from the California County Welfare Directors Association.

FISCAL IMPACT:

This presentation is for informational purposes only. No fiscal impact.

BACKGROUND:

Attached is the presentation.

CONSEQUENCE OF NEGATIVE ACTION:

N/A

Mitigating Harm in the Face of H.R. 1 Implementation

February 3, 2026



PRESENTER

Carlos Marquez III

Executive Director

County Welfare Directors Association of California



CWDA



**First
Responders**
to Poverty



Objectives

- Review Key H.R. 1 Changes
- How is the State Responding
- Assess System and Workforce Implications
- Share County Implementation Strategies
- Share CWDA's Advocacy Role and Priorities



H.R. 1 Impacts

- **Massive shift of financial responsibility from federal to state and county governments for delivery of health and human services**
- **Estimated to increase state costs by \$5 billion by 2029-30**
 - \$3 billion in increased Medi-Cal costs
 - \$2 billion in increased CalFresh costs
- **State General Fund impacts total \$1.4 billion at Governor's Budget in FY 2026-27**
 - SNAP/CalFresh administrative cost shift (state portion of nonfederal share (\$382.9 million)
 - Costs to Medi-Cal for loss of Federal Medical Assistance Percentage (FMAP) decrease
 - Savings due to Medi-Cal assistance/benefits for expected disenrollment due to work and community engagement requirements
 - No new significant funding for Medi-Cal and CalFresh administration proposed
 - Governor's Budget assumes counties will also increase share of costs to \$149.5 million county funds in FY 2026-27 for CalFresh administration.



H.R. 1 Projected Program Losses

POPULATION	Medi-Cal	CalFresh
Impacted	4.6 million	954,800
At Risk	2.8 million	954,800
Est. to Lose Benefits	1.4 million	665,000





CalFresh Eligibility

- **Standard Utility Allowance (SUA): Implementation 10/2025**
 - Federal rule standardized SUA calculations and excludes basic internet costs.
- **State Utility Assistance Subsidy: Implementation 11/2025**
 - Limits SUAS eligibility to households with an elderly or disabled member.
- **Noncitizen Eligibility: Implementation 4/2026**
 - Limits SNAP eligibility to individuals who are U.S. citizens, LPRs, Cuban or Haitian Entrants, or individuals residing in the U.S. under a COFA agreement.
- **Able-Bodied Adults Without Dependents (ABAWD) Requirements: Implementation 6/2026**
 - Expands ABAWD age range to 18-64 (previously 18-54).
 - Limits caregiver exemption to parents of children under 14.
 - Removes exemptions for homelessness, former foster youth, and veterans.
 - Adds an exemption for individuals eligible for Indian Health Services.
 - Restricts ABAWD waivers to areas with unemployment >10% (eliminates “lack of sufficient jobs” criteria).

CalFresh Cost-Shifts

- **Administrative Cost Shift: Implementation 10/2026**

- Reduces the federal share of CalFresh administrative costs from 50% to 25%, raising the state and county share from 50% to 75%.
- In California, that state share (75%) continues to be split 70% state / 30% counties.
- Results in county share of costs increasing from 15% to 22.5% effective October.

- **CalFresh Benefit Costs Shifts: Implementation 10/2027**

- Requires states to pay a share of CalFresh benefit costs if the Payment Error Rate (PER) exceeds 6%.
- State Cost Share by PER Level:
 - Below 6%: 0%
 - 6.0–7.99%: 5%
 - 8.0–9.99%: 10%
 - 10% or higher: 15%

- **Delays cost-sharing for states with an error rate $\geq \sim 13.3\%$. Cost-shift delayed to FFY 2029 if $\geq \sim 13.3\%$ in FFY 2025. Delayed to FFY 2030 if $\geq \sim 13.3\%$ in FFY 2026.**



KEY H.R.1 CHANGES:

Medi-Cal

- **Changing Qualified Noncitizen Definition (QNC): Implementation 10/2026**
 - Changes the federal definition of QNC, excluding certain groups, such as: Conditional Entrant granted before April 1980; Paroled into the United States for one year or more; Battered non-citizen, or parent or child of a battered non-citizen; Refugees; and Asylees
- **Work and Community Engagement Requirements: Implementation 1/2027**
 - Creates federal work/community engagement rules for ACA expansion adults (ages 19–64).
 - Requires 80 hours/month of work, service, education, or approved programs (or earnings of \$580/month).
- **6-month Renewals: Implementation 1/2027**
 - Increases frequency of renewals from annually to every 6 months for ACA expansion group (19–64).
- **Deceased Member Verification: Implementation 1/2027**
 - States must check SSA Death Master File at least quarterly to confirm Medi-Cal members are still alive and to remove those who have died.
- **Retroactive Medi-Cal/CHIP coverage: Implementation 1/2027**
 - Reduces retroactive coverage from 3 months to 1 month for ACA expansion adults and 2 months for all other Medi-Cal members.
- **Cost sharing for New Adult Group: Implementation 10/2028**
 - Creates new cost-sharing for adult Medicaid expansion enrollees with incomes >100% FPL.
 - Requires states to charge \$1–\$35 copays or deductibles per service.



How is the State Responding

- **Both departments identified guiding principles, which, though distinct, fall into four main categories:**
 - Mitigate Harm
 - Be Member-Centered & Reduce Burden
 - Maintain Coverage Continuity
 - Communicate & Be Transparent
- **Additional Actions:**
 - CalHHS, CDSS, and DHCS have facilitated multiple touchpoints with counties and external partners, including consumer advocates.
 - Both departments have issued policy guidance on upcoming changes.
 - Both have engaged with automation systems to support implementation.



System and Workload Impacts

- **H.R. 1 requires significant system designs in CalHEERS and CalSAWS**
- **State and counties are working with projects to identify automation needs**
- **In additional to compliance related automation changes, efforts are underway to:**
 - Reduce administrative burden on eligibility workers
 - Mitigate harm related to work requirements
 - Reduce payment errors that are now tied to CalFresh cost-shift exposure
- **Exploring additional verified data sources (e.g., improved wage data integration)**



Workforce Impacts: Capacity & Experience

- **Many counties are implementing H.R. 1 with a workforce that is still recovering from pandemic-era turnover.**
- **Many counties report a high proportion of newer eligibility staff, requiring:**
 - Longer case processing times
 - Increased supervisory oversight
 - Ongoing training and re-training as rules evolve
- **Complex determinations, such as exemptions, work engagement, and noncitizen eligibility are not transactional and require staff judgment and conversation.**
- **H.R. 1 increases the importance of accuracy over speed, particularly given:**
 - New CalFresh benefit cost-sharing tied to payment error rates
 - Expanded verification and documentation requirements
 - Staff time diverted to new requirements could reduce capacity for progress in other areas such as outreach and engagement



County Implementation Strategies: Operations & Partnerships

- **Engaging** Boards of Supervisors and county leadership early to plan for operational and fiscal impacts.
- **Conducting** local impact assessments to understand how H.R. 1 provisions affect caseloads, staffing, and workloads.
- **Aligning** implementation timelines across programs to reduce disruption for staff and clients.
- **Coordinating** with CDSS, DHCS, and system vendors to prepare for required automation changes.
- **Training** staff on new eligibility and work requirements, with an emphasis on accuracy, consistency, and documentation.
- **Leveraging** and planning with community partners for outreach, navigation, and work/community engagement supports.
- **Working** with health plans and workforce partners to expand capacity for referrals and participation tracking.
- **Planning** for targeted outreach strategies to help households complete renewals on time and avoid unnecessary disenrollments.

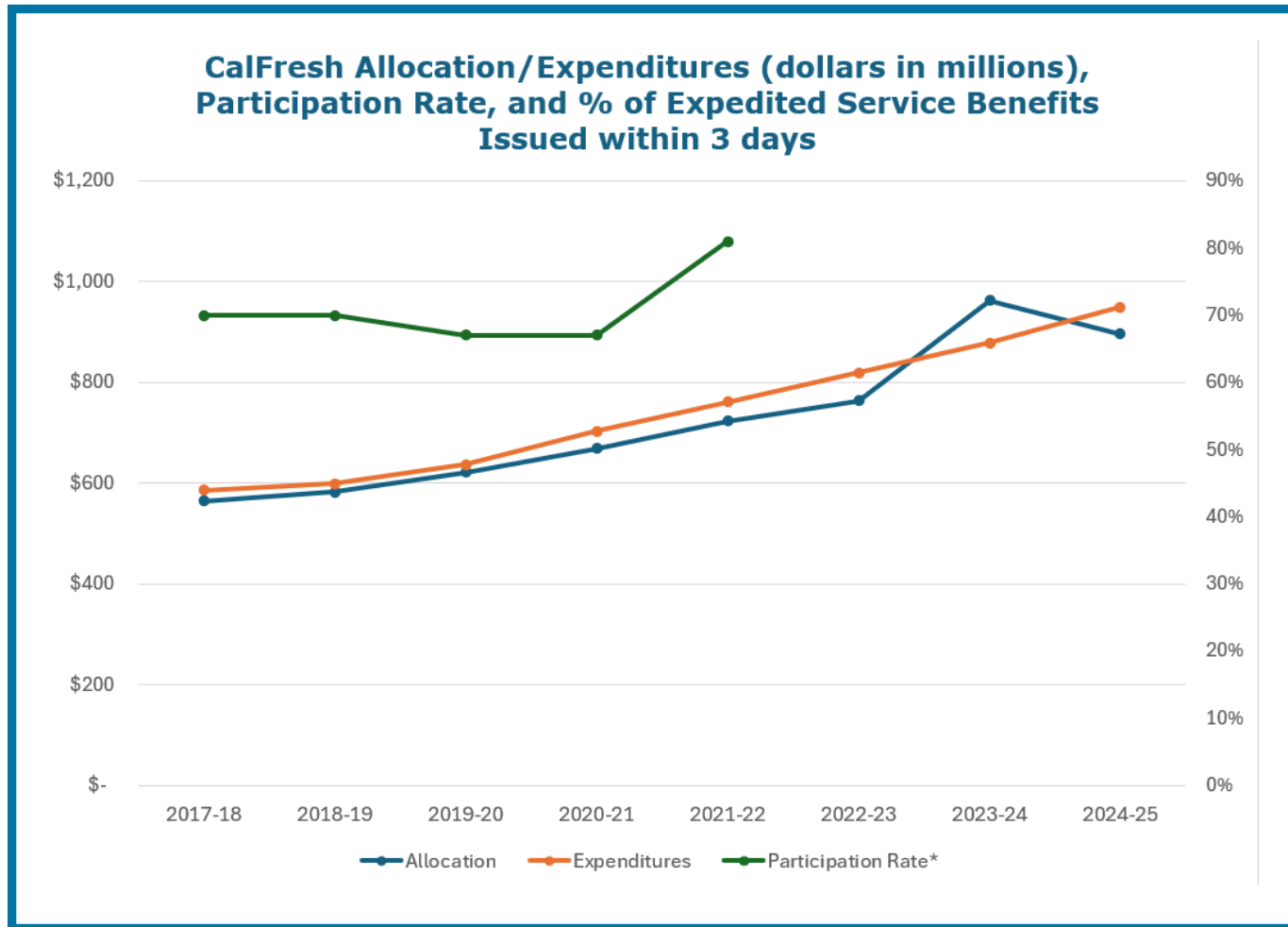


CWDA Advocacy Role and Priorities

- **CWDA's guiding principle for H.R. 1 is to mitigate harm by sustaining benefits for as many Californians as possible.**
 - County eligibility systems are the front door to food assistance and health coverage. With adequate resources, counties can implement H.R. 1 accurately and work to retain eligible Californians, reducing unnecessary loss of food and health care and mitigating the downstream impacts on families and communities.
- **This principle underpins CWDA's budget requests.**
- **To advance this goal,** CWDA has begun actively telling the story of county eligibility with the Governor's Office, the Department of Finance, key state department leadership and staff, and legislative members and key policy and budget staff.



CalFresh Funding & Improved Outcomes



SNAP participation rates are estimated percentages of all people who are eligible for SNAP who participate in the program.

*For participation rate, FFY 2021 year data is unavailable. Per FNS: 1 There was no report for FY 2021 because data were incomplete due to COVID-19 pandemic-related administrative waivers in place through most of the year.

Source: <https://www.fns.usda.gov/research/snap/state-participation-rates/2022>





Funding ABAWD Rollout: Preventing Disenrollment and Errors

- **Effective June 2026**, the majority of counties must implement ABAWD work requirements.
- **CDSS estimates that 954,800 CalFresh recipients will be subject to ABAWD rules.** Without an exemption or compliance, individuals are limited to 3 months of benefits within a 36-month period (three-year clock begins January 2026).
- **It is our understanding that approximately 69.7% of impacted CalFresh recipients subject to work requirements may be at risk of losing or having gaps in food assistance.** CDSS assumptions reflect minimal engagement and exemption screening.
- **The literature shows** that anywhere between 15% to 50% of recipients may ultimately be disenrolled as a result of SNAP work requirements.
- **To implement ABAWD requirements accurately and mitigate harm, counties need, among other resources:**
 - Capacity for an additional 2-3 hours per ABAWD per year to support:
 - Multiple rounds of exemption screening
 - Client education and engagement toward compliance
 - Accurate documentation and verification
 - Prevention of CalFresh payment errors and churn

FUNDING REQUEST

**\$11.1 million General Fund in
FY 2025-26 and \$114.4 million
General Fund in FY 2026-27**

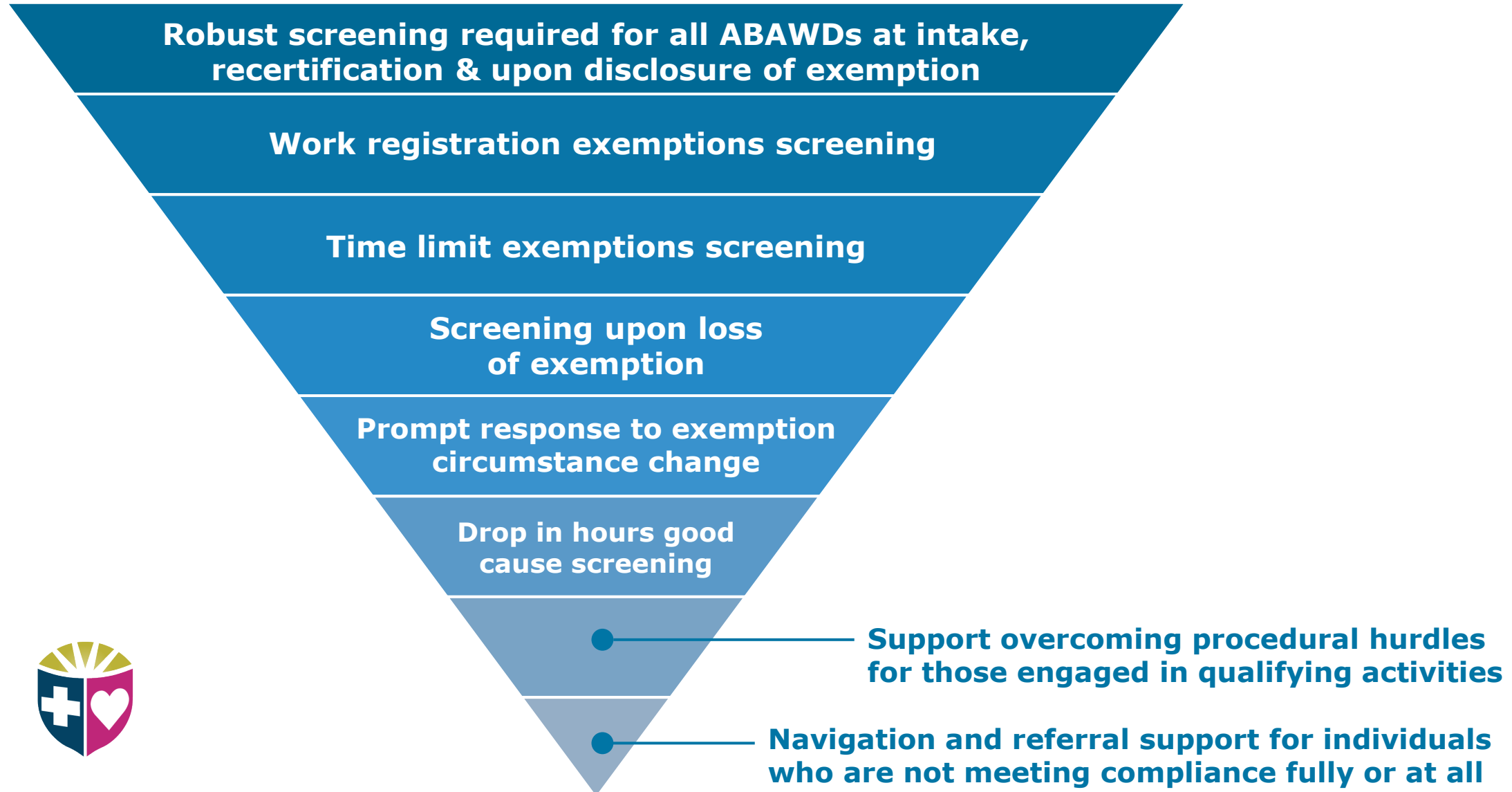
How Eligibility Workers Make the Difference

A county worker reviews the paper application of a 60 year old individual applying for CalFresh benefits. The application has the minimum requirements for a complete CalFresh application: name, address, and signature. The applicant missed their last two scheduled phone interviews due to inconsistent access to transportation, documentation and reliable cell service. The county worker was eventually able to contact the individual to complete their intake appointment over the phone. During the intake appointment the applicant initially states they were not homeless.

However, as conversation continued the applicant shared more details about their housing situation, explaining they are temporarily staying on a couch after recently leaving a shelter. The applicant further explains they've missed several appointments due to doctor visits and other health related issues. They reported experiencing chronic pain and currently receiving care for these conditions. Through this communication the worker identified housing instability, health barriers and access issues. The worker utilizes the tools the county has provided to identify potential exemptions related to age, obviously unfit, homelessness related good cause and potential disability exemptions, while also coordinating flexible ways for the individual to provide verification if needed and make referrals for any additional resources that may be available. The worker enters the information about the applicant into the case management system including preferred methods for receiving notices of action.



THE WORKER DIFFERENCE: CalFresh Verification Hierarchy



CalFresh County Match Waiver: Protecting CalFresh Access Through match Relief

- **Effective October 2026, counties face increased CalFresh administrative costs.**
- **H.R. 1 reduces the federal share to 25%, increasing:**
 - State share: 52.5%
 - County share: 22.5%
 - The cost shift increases the county share to \$149.3 million in FY 2026-27, which would increase for full annual impact in FY 2027-28.
- **In a CWDA survey, 46% of counties reported they likely cannot meet the new match.**
- **Potential impacts: longer wait times, delayed approvals, interrupted benefits, and reduced customer service.**

REQUEST

Maintain counties' contribution at FY 2024-25 levels through FY 2028-29, and then phase-out.

Ex. County with \$35M State GF; increasing to \$52.5M after Oct 1, 2026:

- 15% match → \$15M contribution
- 22.5% match → \$22.5M contribution
- Waiver keeps county contribution at \$15M, allowing county to draw on increased allocation of \$52.5M, preventing severe service disruptions.

Maximize Accurate Eligibility Retention to Mitigate A Potential Hunger Crisis

H.R. 1 makes sweeping attempts to deny CalFresh federal food assistance from Californians struggling to afford groceries. Yet the threats from H.R. 1 are not a foregone conclusion: the Budget can mitigate the risk of a hunger crisis and of a potential CalFresh benefit cost shift if we scale, train, and resource our county eligibility workforce for robust screening and client support.

- Beginning June 2026, counties must apply H.R. 1's expansion of work requirements and the 3-month time limit on CalFresh recipients who are subject to Able-Bodied Adults Without Dependents (ABAWD) rules to retain eligibility for food assistance.
- CDSS estimates that **954,800 people will be subject to the time limit** – nearly 1 in 5 of all CalFresh recipients. **CDSS estimates that 70% of these adults**, some 665,000 Californians who already face marginalization, are at greatest risk of losing food benefits.
- The Governor's Budget proposes essentially no new investment in CalFresh eligibility staffing or training. Without the resources to increase eligibility staffing capacity to support a harm reduction approach, we are gravely concerned about the potential widespread loss of food assistance.



Maximize Accurate Eligibility Retention to Mitigate A Potential Hunger Crisis

An investment of \$11.1 million GF in FY 2025-26 and \$114.4 million GF in FY 2026-27 and ongoing (estimates being refined with updated CDSS data) will enable counties to implement H.R. 1's rules while maximizing benefit retention and payment accuracy, ensuring that:

- **Counties will be able to hire hundreds of new full-time eligibility workers,** and
- **Workers can have adequate training and the time to spend 2-3 additional hours per person a year** (above the 70 minutes in the Governor's budget) to robustly screen for exemptions, repeatedly engage clients, and monitor the time clock, to support accurate benefit retention.
 - Many exemptions provide discretion to eligibility workers but can require time to determine accurately, e.g. certifying an impairment that makes someone "unfit for work," or building trust so someone is comfortable disclosing treatment in a substance abuse program.
 - If someone is not eligible for an exemption, workers would have time to help people find and document compliance with the work requirement on a monthly basis.



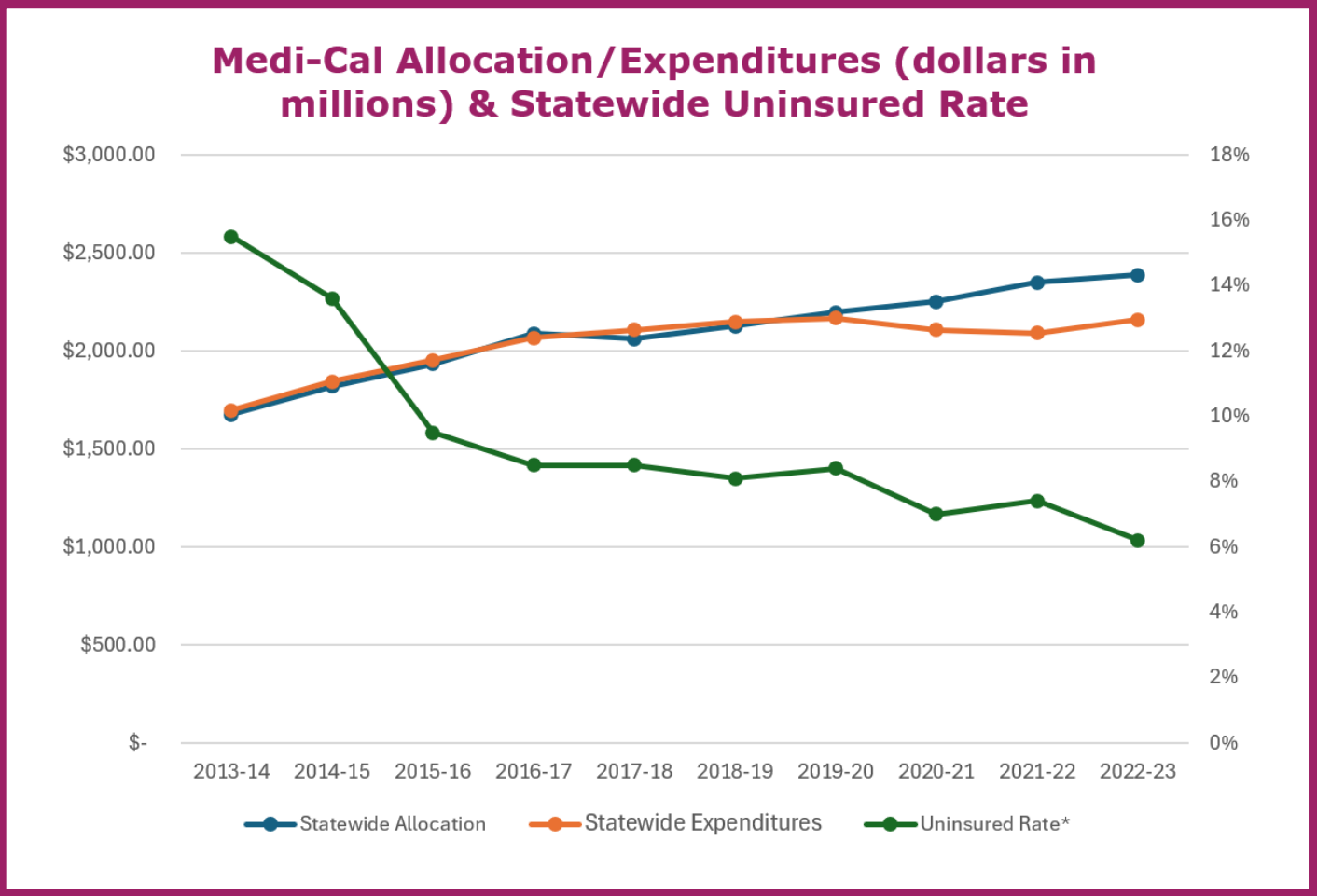
CalFresh Payment Error Rate Relief: Protecting Counties from **Pre HR 1 Fiscal Penalties**

- USDA requires states to measure benefit payment accuracy annually through the Payment Error Rate (PER).
- Currently, there are 19 Performance Measurement Counties (PMCs); Contra Costa County is one of them.
- PMCs can receive financial penalties if the state exceeds 105% of the national PER average for two consecutive years.
- While counties have largely not faced these penalties in decades, H.R. 1 and federal timelines increase the risk of PER penalties outside county control due to:
 - 2025 Federal Shutdown
 - Timing of ABAWD and noncitizen provisions implementation
 - Transition of federal QC reviews from counties to the State
- **Using FFY 2024 as a hypothetical second penalty year:** the state would have incurred a \$52.3M PER sanction, with \$45.7M passed on to PMCs.
- **If the state is penalized,** counties should not be forced to appeal penalties for factors beyond their control.

REQUEST

Hold PMC counties harmless for penalties triggered by State or external actions.

Medi-Cal Funding & Improved Outcomes



* Overlays Calendar Year data over State Fiscal Year (FY) Data. For simplicity, use first year in the FY to reflect Calendar Year data.

Source: <https://www.fns.usda.gov/research/snap/state-participation-rates/2022>



Medi-Cal Work and 6-month Renewal Requirements: Preventing Coverage Loss

- Effective January 2027, counties must implement new Medi-Cal ACA expansion requirements.
 - ~4.6 million enrollees impacted, many already working, caregiving, or managing chronic conditions.
 - Administrative barriers, not eligibility, are **likely to be** the primary cause of potential coverage loss.
 - DHCS estimates 2.8M enrollees likely subject to compliance checks with ~1.4 million disenrollments
 - Coverage loss → delayed care, ER reliance, medical debt, and pressure on public hospitals.
- Counties need additional funding to support:
 - Exemption reviews
 - Client education and engagement
 - Increased number of renewals
 - Prevention of coverage loss and downstream costs

FUNDING REQUESTS

- **\$289 million GF (FY 2026–27) to augment Medi-Cal administrative funding**
- **\$39.2 million GF to reinstate the Consumer Price Index (CPI) adjustment (currently frozen through FY 2027-28)**

Maximize Eligibility Retention to Mitigate Coverage Losses and Uncompensated Care

Counties are responsible for verifying and redetermining eligibility for Medi-Cal enrollees. County eligibility workers must implement H.R.1's harsh and burdensome policies, including the community engagement and work requirements and moving from annual to 6-month renewals for the adult Affordable Care Act (ACA) population. Adequately resourcing the county eligibility workforce is vital to mitigating coverage losses and reducing uncompensated care.

- Of the 4.6 million ACA expansion enrollees in California, DHCS estimates up to 2.8 million will require county eligibility workforce support to navigate these new requirements.
 - *(This is DHCS' current estimate based and subject to change)*
- Among this population, DHCS projects a 50% disenrollment rate due to challenges in complying with and/or providing verifications. That means at least **1.4 million enrollees – 3.5% of the state's total population – would lose Medi-Cal coverage.**
- **Reducing the disenrollment rate among this vulnerable population hinges on adequate funding of the county eligibility workforce** to have the time and capacity for nuanced conversations necessary to review for exemptions, and support enrollees through compliance.



Maximize Eligibility Retention to Mitigate Coverage Losses and Uncompensated Care

An investment of \$289M GF in FY 2026-27, \$472M GF in FY 2027-28, and commensurate ongoing funding will provide counties with the necessary funding to work with Medi-Cal beneficiaries to mitigate the harm of these H.R. 1 policies (estimates being refined with updated DHCS data).

Eligibility workers need to be resourced for at least an additional 3.5 hours per client per year to review for work requirement exemptions and compliance, as well as 1.2 hours per client per year for the additional renewals. This will enable county eligibility workers to support clients in navigating these complex new requirements and conducting robust reviews for exemptions. If no exemptions are found, eligibility workers will have the time to review for sufficient work and community engagement hours, and follow-up if exemptions or engagement hours are not initially found or follow-up on any paperwork issues.

- **Moving from annual to 6-month renewals doubles the time for eligibility workers**
- When the State provides adequate funding, California's county eligibility workforce has proven to be the difference maker in preventing catastrophic losses.
- During previous major changes in federal healthcare policy, the state augmented annual county Medi-Cal administrative funding by 50% or \$655 million total funds during the implementation of the ACA (FYs 2016-17 and 2017-18), supporting historic increases in the insured rate. During the Public Health Emergency (PHE) unwinding period, counties received an additional augmentation, helping California secure among the highest Medicaid retention rates nationally, processing 11 million renewals and successfully retaining nearly 9 million Medi-Cal recipients.



How Eligibility Workers Make the Difference

EXAMPLE 1

Missy submits her renewal paperwork by mail. Upon receiving the documents her county eligibility worker, Laura, reviews the documents and determines there is no information that indicates Missy is meeting the work requirements or is exempt. Laura further reviews system data and no documentation shows that Missy meets an exemption, nor does it confirm participation in a qualifying work activity. Based on this, Laura issues a notice requesting additional information, and she attempts outreach by phone.

When Laura reaches Missy, the beginning of the conversation is hesitant. As the discussion continues, Missy shares that she is providing ongoing care for an ill family member, which came unexpectedly and involves regular medical appointments, managing medications, and supervision, making it difficult to meet standard work hour expectations.

Laura explains that caregiving responsibilities may qualify for exemption. She offers to assist with accessing documentation, walks Missy through what types of documentation can support this exemption, and explains how Missy can submit documents through an online portal, mail, or drop off.

Laura documents the conversation in the case management system, notes the potential exemption and preferred communication method, and sets a follow-up task to review information once submitted.



How Eligibility Workers Make the Difference

EXAMPLE 2

Jordan is enrolled in Medi-Cal and is subject to a six-month renewal and work requirements. Two months prior to the renewal, the county worker begins the electronic review, but Jordan cannot be approved through electronic means. The eligibility worker reviews the case by checking electronic data sources to determine whether Jordan meets an exemption or is complying with qualifying work activities. System data shows intermittent earned income that shows insufficient work hours to meet the requirement.

When Jordan receives the renewal packet, he calls the county and reports being “between jobs.” Jordan explains he recently started a short-term training program while also picking up occasional gig work. The worker explains how qualifying activities, including how training programs and variable work hours, are counted. The worker walks Jordan through what documentation could help verify participation, such as enrollment confirmation from the training provider or recent payment records from gig work platforms.

Throughout the interaction, the worker clarifies deadlines, answers questions about why the renewal is now every six months instead of annually, and reassures Jordan that based on his reporting, coverage should continue. The worker also makes sure that Jordan understands what he needs to do over the next six months to continue to qualify for benefits.



Summary & Next Steps

- Counties face new program requirements and administrative pressures (Medi-Cal, CalFresh, ABAWD, & IHSS cost shifts).
- **These changes increase the risk of coverage loss and fiscal penalties.** Without additional resources or relief, CalFresh and Medi-Cal recipients could experience delays and service disruptions.
- **Requests:**
 - Adequate funding for CalFresh and Medi-Cal work requirements and renewals
 - CalFresh Match Waiver to maintain county contribution at FY 2024–25 levels
 - Hold PMC counties harmless from pre-H.R. 1 PER penalties
- **Call to Action:** Support county capacity to protect benefits, reduce coverage loss, and ensure fair H.R. 1 implementation.



Q & A



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-452

Agenda Date: 2/3/2026

Agenda #: D.4

To: Board of Supervisors

From: Monica Nino, County Administrator

Report Title: RECEIVE presentation from the California Association of Public Hospitals and Health Systems (Erica Murray, President & CEO)

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

RECEIVE presentation from the California Association of Public Hospitals and Health Systems.

FISCAL IMPACT:

This presentation is for informational purposes only. No fiscal impact.

BACKGROUND:

Attached is the presentation.

CONSEQUENCE OF NEGATIVE ACTION:

N/A



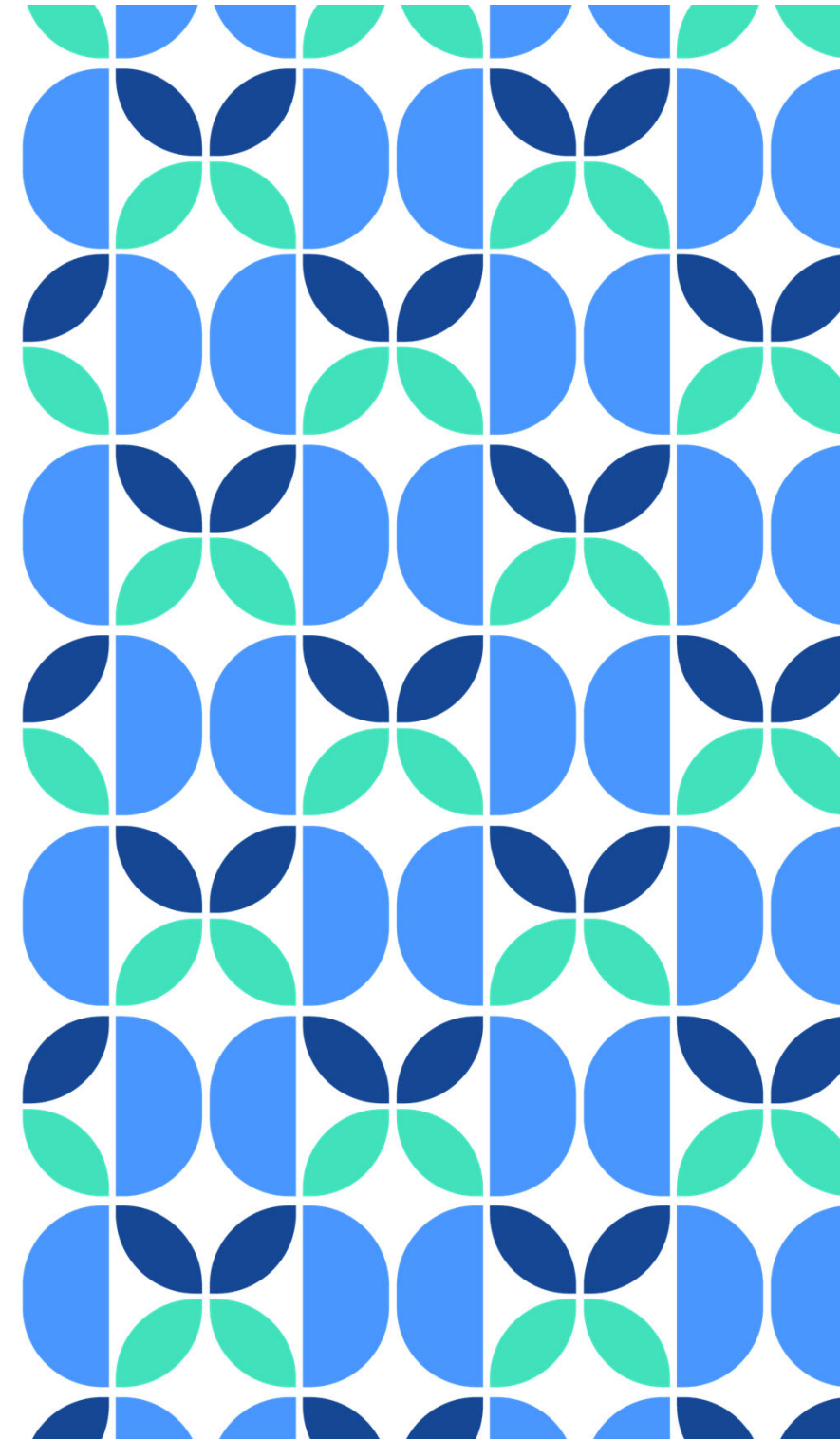
Navigating Change:

**Impacts Of Federal & State Policy on
California's Public Hospitals and Health Care Systems**

PREPARED FOR: CONTRA COSTA COUNTY BOARD OF SUPERVISORS

*Erica Murray, President & CEO, CA Association of Public Hospitals &
Health Systems*

February 3, 2026



Objectives

1. **Provide Landscape of California's Public Health Care Systems (PHS) and Their Fiscal Challenges**
2. **Highlight Federal and State Policy Changes That Impact PHS**
 - HR 1
 - 2025-26 State Budget Decisions
3. **Highlight Potential Future Federal Action** that could worsen PHS financial situation
4. **Answer Questions**

CALIFORNIA'S PUBLIC HEALTH CARE SYSTEMS: 17 Systems, 43 Facilities & 150+ Clinics

Together, these systems care for one in six Californians on Medi-Cal and serve as a crucial access point for uninsured residents.



Alameda Health System

- Alameda Hospital
- Fairmont Rehabilitation and Wellness
- John George Psychiatric Hospital
- Park Ridge Rehabilitation and Wellness
- San Leandro Hospital
- South Shore Rehabilitation and Wellness
- St. Rose Hospital
- Wilma Chan Highland Hospital

Arrowhead Regional Medical Center

Contra Costa Health Services

- Contra Costa Regional Medical Center

Kern Medical

- Kern Medical Hospital

LA County Department of Health Services

- Harbor/UCLA Medical Center
- Los Angeles General Medical Center
- Olive View/UCLA Medical Center
- Rancho Los Amigos National Rehabilitation Center

Natividad Medical Center

Riverside University Health System

San Francisco Department of Public Health

- Zuckerberg San Francisco General
- Laguna Honda Hospital and Rehabilitation Center

San Joaquin General Hospital

San Mateo Medical Center

County of Santa Clara Health System

- O'Connor Hospital
- Santa Clara Valley Medical Center
- St. Louise Regional Hospital
- Regional Medical Center

Ventura County Health Care Agency

- Santa Paula Hospital
- Ventura County Medical Center

UC Health

- UC Davis Health**
 - UC Davis Sacramento Medical Center
- UC Irvine Health**
 - UC Irvine Health, Fountain Valley
 - UC Irvine Health, Lakewood
 - UC Irvine Health, Los Alamitos
 - UC Irvine Health, Orange
 - UC Irvine Health, Placentia
- UC San Diego Health**
 - UC San Diego East Campus Medical Center
 - UC San Diego Health, Hillcrest Medical Center
 - UC San Diego Health, Jacobs Medical Center
- UC San Francisco Health**
 - UCSF Helen Diller Medical Center at Parnassus Heights
 - UCSF Health Saint Francis Hospital
 - UCSF Health Saint Mary's Hospital
 - UCS Mission Bay Medical Center
 - UCSF Mount Zion Medical Center
- UCLA Health**
 - Ronald Reagan UCLA Medical Center
 - UCLA Resnick Neuropsychiatric Hospital
 - UCLA Santa Monica Medical Center
 - UCLA West Valley Medical Center

What Makes Public Hospitals and Health Care Systems (PHS) Unique?



Serve more than 3.7 million patients each year—about **10%** of California's population—**despite making up only 6% of the state's hospitals.**



Are systems of care providing hospital care, primary care, specialty services, trauma care, rehabilitation, etc.

Deliver more than 12 million outpatient hospital visits a year.



Provide 35% of hospital care to state's Medi-Cal beneficiaries.

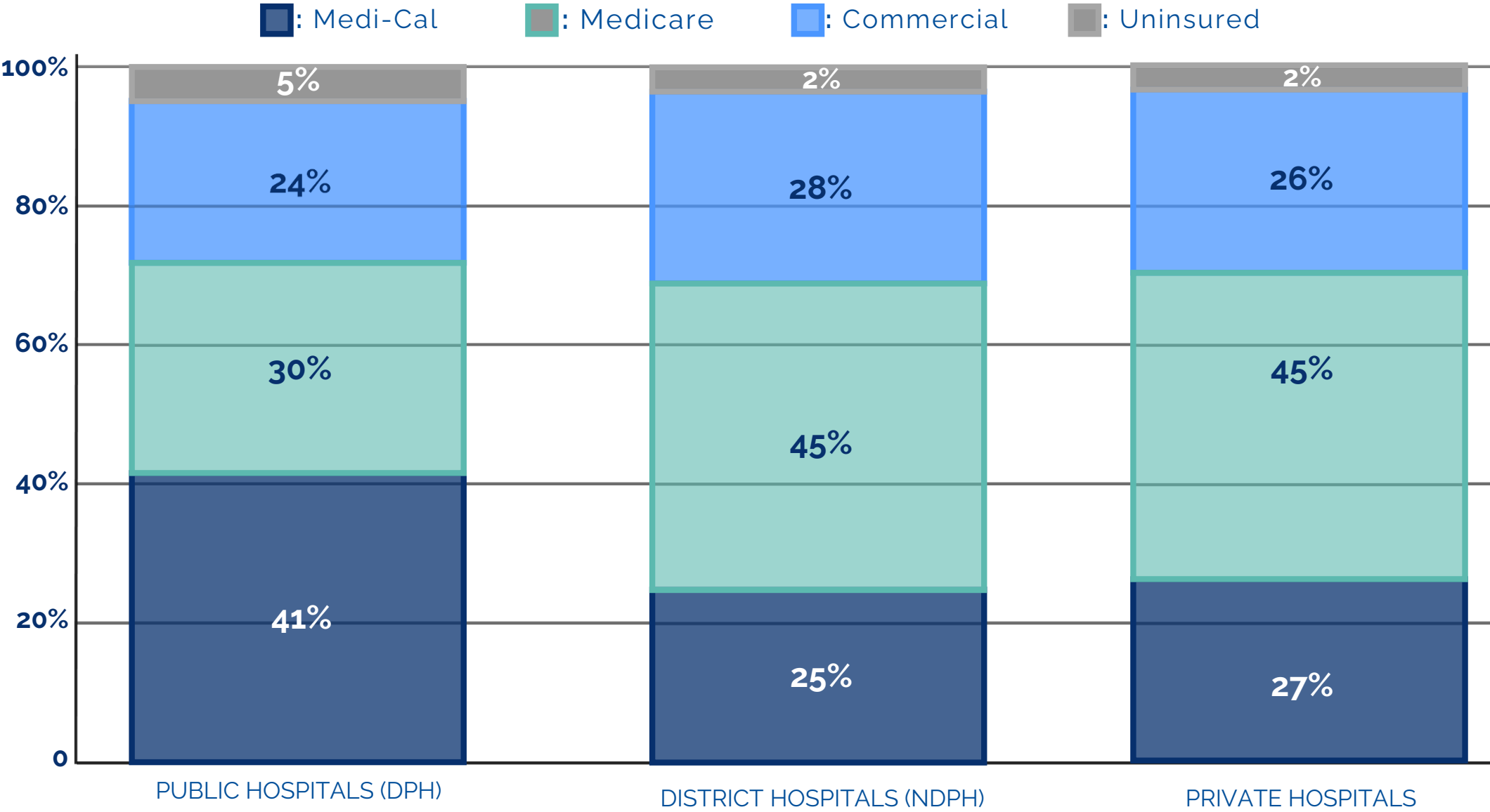


Provide nearly half of all hospital care for uninsured Californians.

In California, counties have a legal obligation to provide care to the uninsured (Section 17000).

Core Providers of Care to Medi-Cal and Uninsured

PAYOR MIX BY COST, FY 22-23



DPH: 12 county-owned and operated hospitals and 5 University of California medical centers
NDPH: Non-designated public hospitals, often referred to as district hospitals,
Private: All non-DPH, non-NDPH, non-children's comparable general acute hospitals

Source: HCAI FY 2022-23 Hospital Annual Financial Data

Three Reasons Behind Medi-Cal Financing Challenges

1. The State Under-Invests in the Program

- The State has pushed its responsibility for the match, or non-federal share (NFS) onto counties, on behalf of their PHS, and the UCs.
- Counties/PHS now put up more than **\$4 billion** annually in NFS.

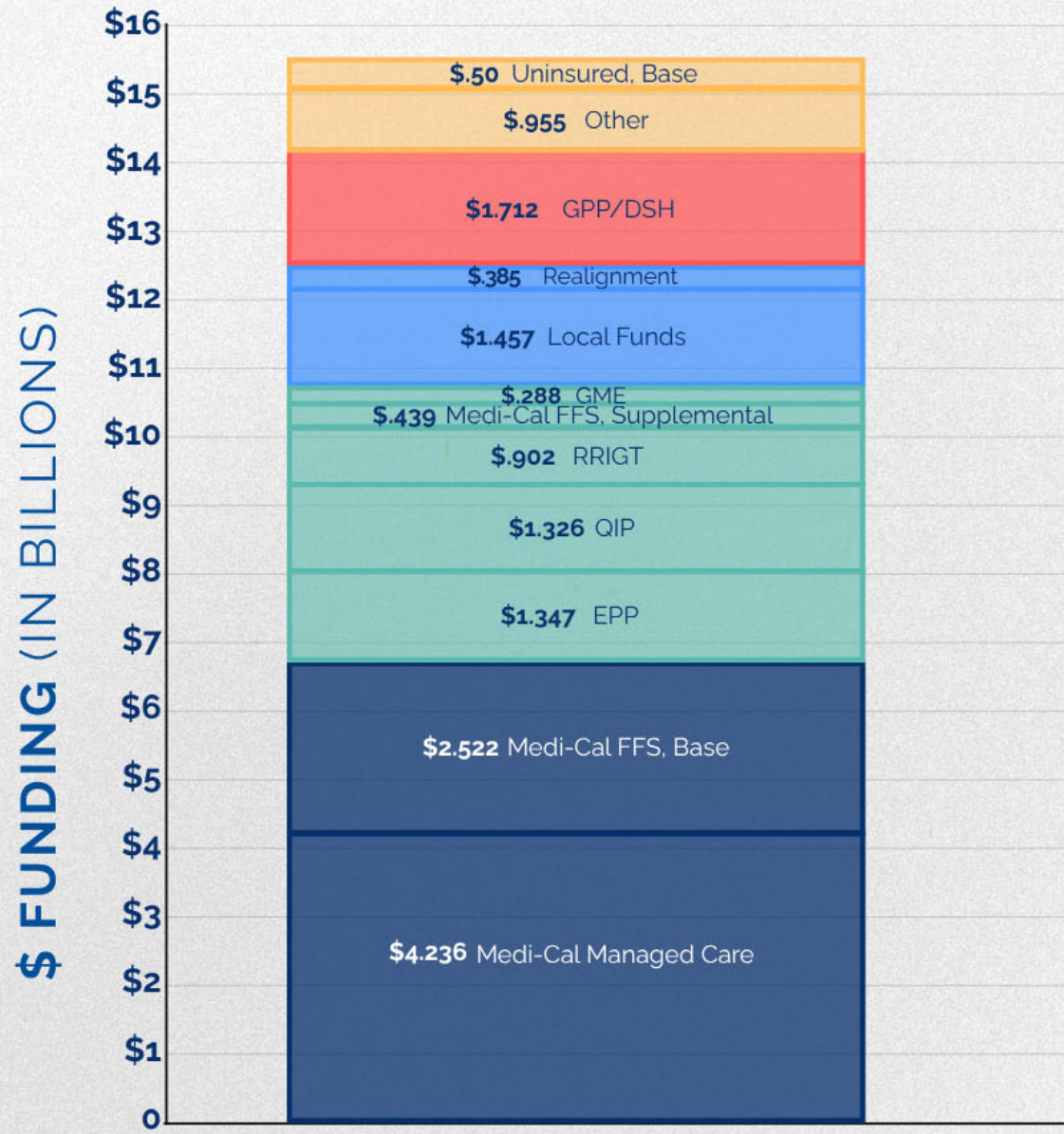
2. Low Base Rates

The base payments paid in Medi-Cal come nowhere close to covering the cost of providing the services, sometimes as low as 20% of costs

3. Federal Assaults

- PHS have found ways to create (and fund the match) for “supplemental” payments – but these are the payments that H.R. 1 and the Trump Administration are going after.

CAPH PHS FUNDING FOR MEDI-CAL/UNINSURED, FY 20-21



KEY:

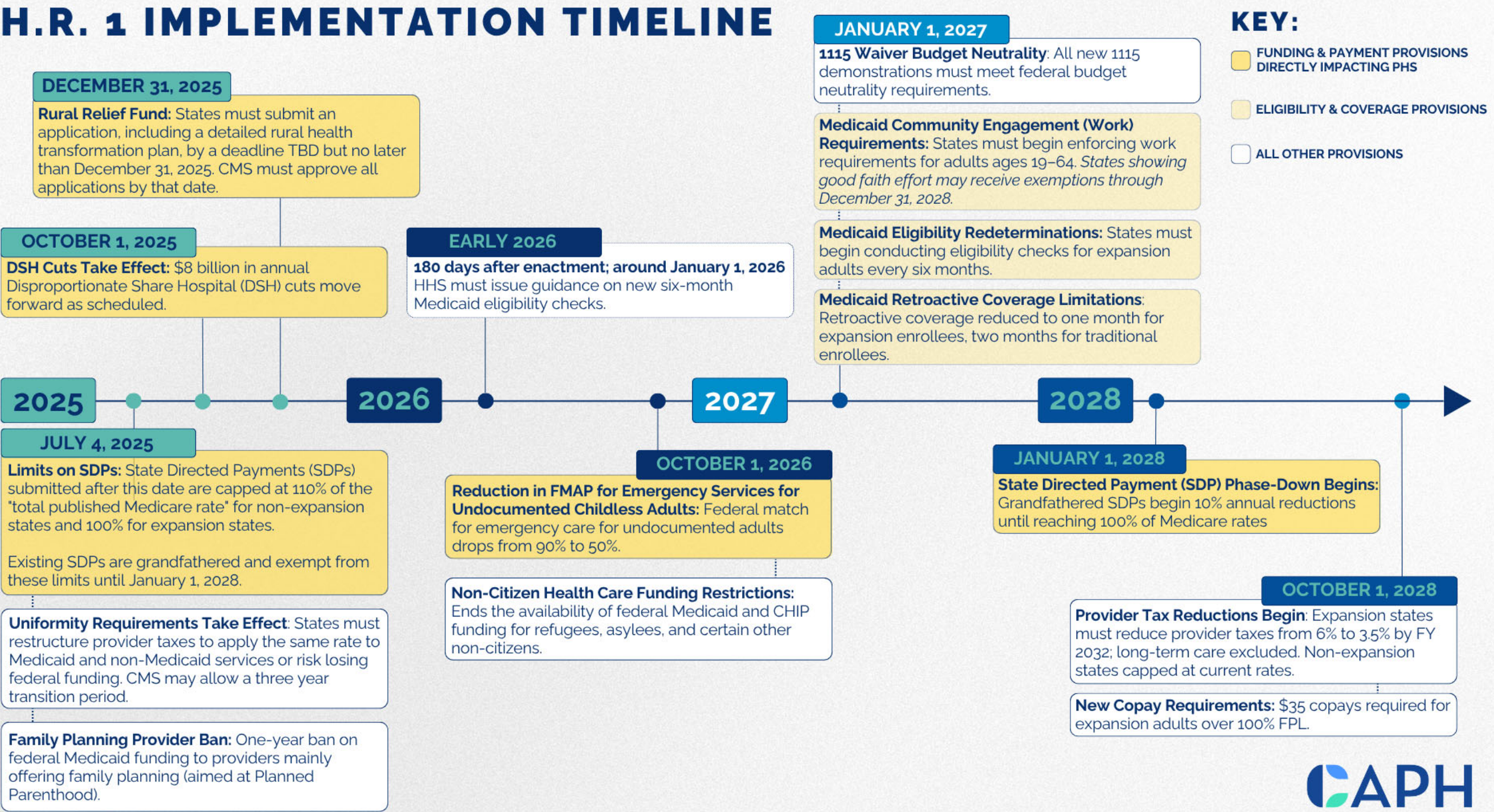
- : Other Payments
- : Waiver Payments & DSH
- : Local Funds
- : Supplemental Payments
- : Base Payments

ACRONYM KEY:

- **EPP** = Enhanced Payment Program
- **QIP** = Quality Incentive Program
- **RRIGT** = Rate Range Intergovernmental Transfer
- **GME** = Graduate Medical Education
- **GPP** = Global Payment Program
- **DSH** = Disproportionate Share Hospital

Source: P14s, AB85 submissions, other data
**Local funds based on FY 18-19 data*
 Rev. 10/8/2025

H.R. 1 IMPLEMENTATION TIMELINE



Key Provisions of H.R. 1 Impacting CA's PHS

- Changes to **State Directed Payments**
 - **\$2.3 billion** annual net loss to PHS by 2032.
- Reductions to **Federal Medical Assistance Percentage (FMAP)**
 - Likely result in a loss of **\$120 to \$331 million** annually for PHS.
- No Delay of **DSH Cuts**
 - A loss of approx. **\$856 million** annually, amounting to over **\$2.4 billion** over three years.
- New **Medi-Cal Eligibility** Requirements (including community engagement/work requirements, cost sharing, more frequent eligibility checks)
 - DHCS estimates up to **1.8 million** Medi-Cal members may lose coverage due to these eligibility changes resulting in **\$800 million** in annual losses for PHS

State Budget Changes: Financial Impact on PHS

Unsatisfactory Immigration Status (UIS) Program Cuts - Estimated Member Impact

- **January 2026:** Enrollment freeze → **5% reduction** in UIS managed care membership
- **July 2026:** PPS payment elimination + dental coverage ends → impacts all state-only members
- **January 2027:** \$30 monthly premiums → **25% total reduction** in UIS managed care membership

Impact on PHS

- **CY2026 Total Revenue Reduction:** \$76.3 million across all CAPH members
- **CY2027 Total Revenue Reduction:** \$231.0 million across all CAPH members

Primary Impact Areas:

- Lost Medi-Cal base payments (managed care and FFS)
- Increased pharmacy costs for uninsured former members
- FQHC PPS revenue losses starting CY2026



2025-2032 PROJECTED CUMULATIVE IMPACT:

STATE AND FEDERAL POLICY CHANGES AFFECTING CALIFORNIA'S HEALTH CARE SYSTEMS

KEY:

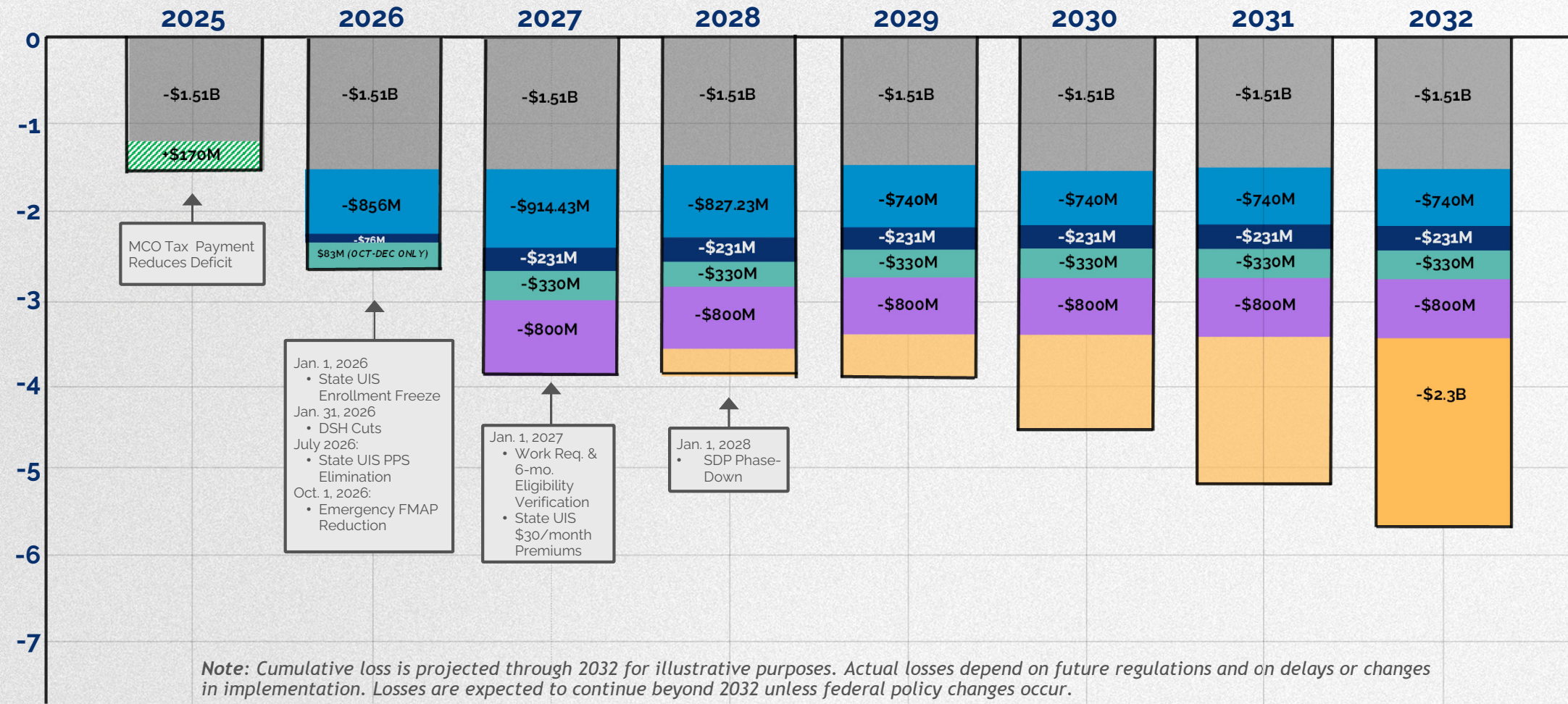
- EXISTING STRUCTURAL DEFICIT

Does not include PHS' historical deficit of \$1.7B.
- STATE UNSATISFACTORY IMMIGRATION STATUS (UIS) CHANGES
- FEDERAL ELIGIBILITY CHANGES

Includes Medicaid work requirements and six-month re-verification thereby reducing Medi-Cal enrollment, lowering federal funding, and increasing uncompensated care costs.
- STATE DIRECTED PAYMENT (SDP) REDUCTIONS

SDP impact shown between 2028-2031 assumes gradual reduction through FY 2032, ending with \$2.3B annual loss. Actual amounts depend on federal implementation.
- DSH/GLOBAL PAYMENT PROGRAM (GPP) NON-RENEWAL
- EMERGENCY FMAP REDUCTION
- MCO Tax

ANNUAL REVENUE AT RISK (\$ IN BILLIONS)



What the future holds...

- **Medicaid DSH Cuts (January 2026)**
- **1115 Waiver Renewal (December 2026)**
- **Federal Regulations**
 - Changes to Payment Structures (“MFAR 2.0”)
 - Revision to Interpretation of Public Benefits and Updates to Public Charge
- **State Budget Cycle**
 - Jan budget included further cuts
 - CAPH seeking:
 - \$500M annually in ongoing State General Fund to help stabilize funding & stanch the bleeding
 - Support for county eligibility and county indigent needs

What's Needed

1. Reinvestment by the State

2. Advocacy

- Seek to reverse, or at least delay, H.R. 1 provisions

3. Local Funding Decisions

- Sales tax or other revenue generators

4. Peer Support

- Counties coming together through associations to compare notes.
No one should be reinventing the wheel



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-434

Agenda Date: 2/3/2026

Agenda #: D.5

To: Board of Supervisors

From: Monica Nino, County Administrator

Report Title: ACCEPT report on Capital Projects (Eric Angstadt, Chief Assistant County Administrator)

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

ACCEPT report on Capital Projects.

FISCAL IMPACT:

There is no fiscal impact. The report is for information only.

BACKGROUND:

See attached report.

CONSEQUENCE OF NEGATIVE ACTION:

N/A

Capital Planning and Projects Update

**Eric Angstadt, Chief Assistant County Administrator
County Administrator's Office**

February 3, 2026





Agenda

1. Countywide Capital Overview
2. Five Year Capital Plan Progress Update
3. West County Treatment, Reentry and Housing (WRTH) Project
4. West County Accessible Room Conversion (WARC) Project
5. East County Service Center (ECSC) Project
6. District 3 Youth Center
7. District 5 Youth Center
8. Behavioral Health Continuum Infrastructure Projects (BHCIP)



County Facilities in Antioch

- **11 County Owned/Leased Facilities within City Limits**
 - 4 Fire Stations
 - Station 81 – 315 W 10th Street
 - Station 82 – 196 Bluerock Drive
 - Station 83 – 2717 Gentrytown Drive
 - Station 88 – 4288 Folsom Drive
 - 1 Veterans Hall – 406 W 6th Street (*Renovations anticipated: 2027*)
 - 2 EHSD Public Service Sites (*not including Head Start partner locations*)
 - 4545 & 4549 Delta Fair
 - 1 EHSD Office – 1650 Cavallo
 - 1 Health Clinic – 2335 Country Hill Drive
 - 1 Behavioral Health Facility – Contractor Operated
 - 1 Supportive Housing Site – Contractor Operated
- **County Operated Facilities:**
 - 2 Libraries
 - Prewitt Library
 - Antioch Library
- ***1 New Facility Planned – Behavioral Health Continuum Infrastructure Project – Laurel Rd***



Capital Overview – East County and Antioch

East County Statistics:

1. 26% of total Contra Costa County population
2. 14.4% of County facilities in East County
3. 10.4% of FTE's working in East County

Antioch Statistics:

1. 10% of total Contra Costa County population
2. 4.9% of County facilities in Antioch
3. 6.3% of FTE's working in Antioch



Countywide Capital Overview

County Administrator's Office Capital Unit

Currently, CAO is overseeing 10 projects totaling \$449.9 million

- WCDF – WARC/WRTH: \$150 million
- East County Service Center: \$155 million
- D3 and D5 Youth Centers: \$33 million
- BHCIP: \$102.2 million
- County Admin Building B (addtl EV and Conference Center buildout): \$1.7 million
- Hope House, Martinez \$8 million

Public Work's Capital Projects Management

Between October 2024 and October 2025:

- 116 Active Projects totaling \$699 million
- 52 New Projects totaling \$173 million
- 36 Completed Projects totaling \$102 million

Main Customer Agencies for Public Work's CPM:

- Contra Costa Health
- Public Works
- Library
- Sheriff
- Contra Costa Fire Protection District

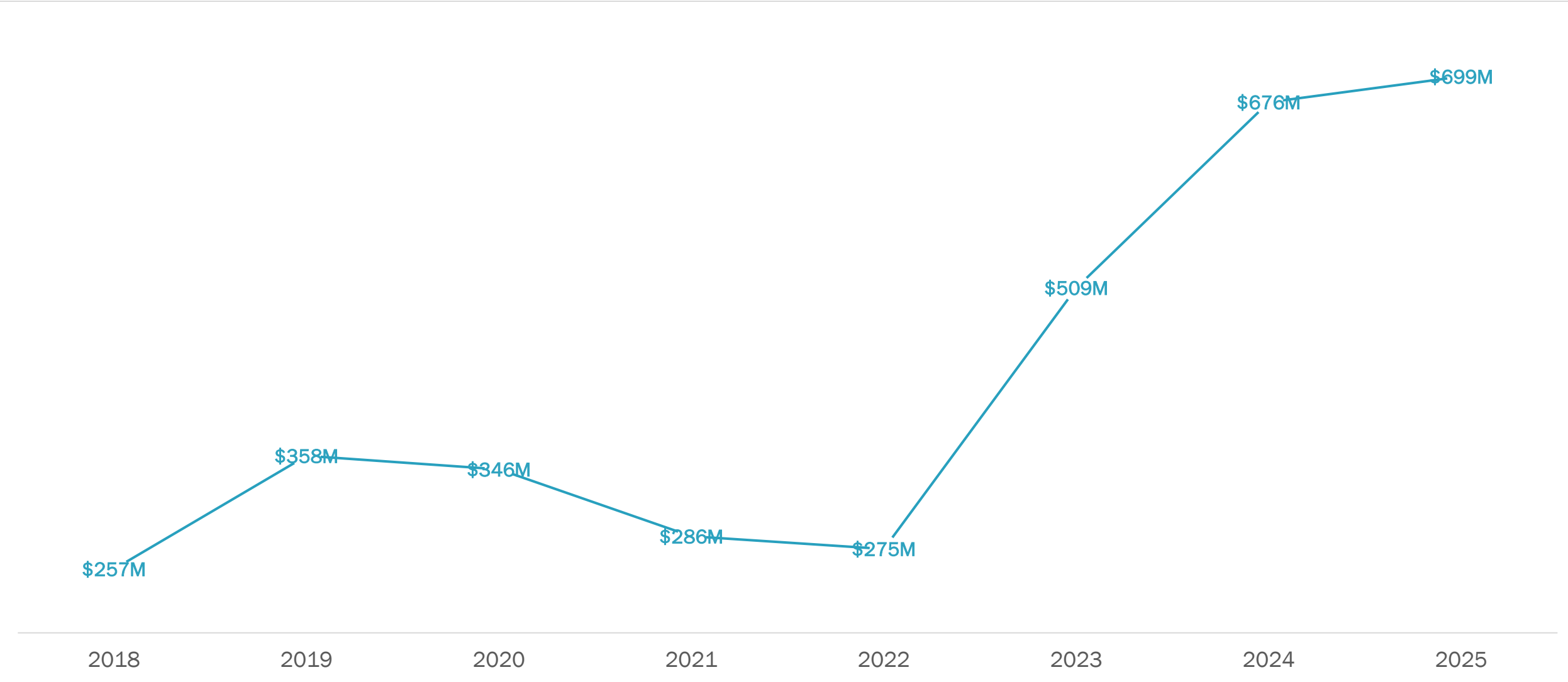


Number of Projects 2018-2025





Project Values 2018-2025





Capital Plan – 1st Five Year Implementation Schedule

Project	Year 1 2024	Year 2 2025	Year 3 2026	Year 4 2027	Year 5 2028	Cost Estimate
WRTH						\$126,500,500
WARC						\$23,500,000
ECSC						\$155,000,000
D3 Youth Center						\$23,000,000
D5 Youth Center						\$10,000,000
MDF Module D						\$25,000,000
BHCIP						\$102,200,000



West County Re-entry, Treatment and Housing (WRTH)

1. Substantial Completion
2. 272 Beds – 92 dedicated to medical and mental health treatment
3. Full medical clinic integrated into the building
4. In-person full contact family visitation area
5. Classroom and programming space in each housing unit
6. Vocational training areas





West County Accessible Room Configuration Project (WARC)

1. This project includes conversion of 112 existing housing unit beds to 56 ADA Accessible bed conversions in existing medium security housing units
2. Project also includes:
 - a. ADA path of travel upgrades within facility
 - b. Full rehab and exterior preventative mitigation work of Building 6 to remediate prior weather damage
 - c. Replacement of toilets, flooring and other building lifecycle upgrades as a part of deferred maintenance
3. On track for substantial completion by March 2026
4. Total Project Budget \$23.5 million



West County Accessible Room Configuration Project (WARC)

Before:



After:



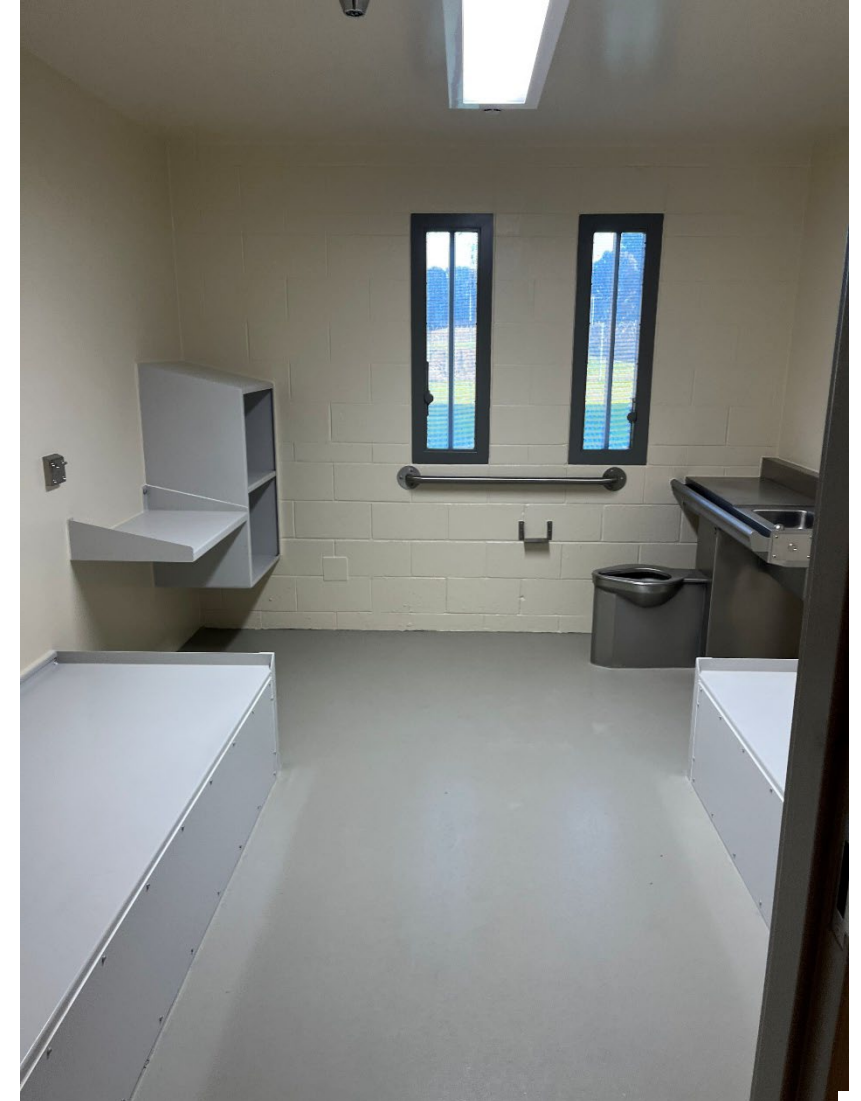


West County Accessible Room Configuration Project (WARC)

Before:



After:





East County Service Center (ECSC)

Building Overview

1. 117,000 sq. feet, 3 stories, 440 FTE's
2. Brings together 8 Departments providing Public Services
 - a. EHSD
 - b. Health Services
 - c. Clerk-Recorder/Elections
 - d. Veterans Services
 - e. Public Defender
 - f. District Attorney
 - g. Probation
 - h. Board of Supervisors District III
3. On-site security station serving the building





ECSC Project Budget and Schedule



Status:

- Total Project Budget: \$155 million
 - Expecting \$5-6 million in energy tax credits after opening
- Estimated schedule for construction:
 - March 3, 2026 CEQA, GMP & Phase 2 Contract with DBE
 - End of March or beginning of April 2026 – Groundbreaking
 - December 2027 – Substantial Completion
 - January 2028 – Building Occupancy



District 3 Youth Center – Windy Springs Ln, Brentwood

Status:

1. Conceptual Design Phase
 - a. 15,000 sq.ft
2. Expected completion March, 2028
3. Current project budget \$23 million
 - a. \$10 million - Measure X
 - b. \$13 million – Capital Reserves
4. Tentative Programming:
 - a. Music, Art, Dance
 - b. Academic Support
 - c. Outdoor recreation
 - d. Youth Wellness and Counseling





District 5 Youth Center – 1001 Stoneman Ave, Pittsburg



Status:

1. Preliminary exploration phase
2. In discussions with Pittsburg Unified School District on purchase or long-term lease options
3. Current Total Project Budget: \$10 million – Measure X
4. Expected Completion to be determined



Behavioral Health Continuum Infrastructure Projects (BHCIP) Overview

1. Contra Costa Health received grants of ~\$98 million from the California Department of Health Care Services to construct 3 social rehabilitation and behavioral health centers:
 - a. Sherman Recovery Center, Pleasant Hill (\$16.5 million grant award)
 - b. Los Medanos Recovery Center, Pittsburg(\$38 million grant award)
 - c. Laurel Road Recovery Center, Antioch (\$43.7 million grant award)

2. Example Program Services included in BHCIP:
 - a. Sobering Centers
 - b. Crisis Triage
 - c. A3 Crisis Response Team Offices
 - d. ASAM 3.2 Withdrawal management with 24-hr support and clinical oversight
 - e. Medication Assisted Treatment

Behavioral Health Continuum Infrastructure Projects (BHCIP) – Sherman Drive, Pleasant Hill – D4



Overview: 16-bed social rehabilitation facility, single story, 8,000 square feet

Status:

1. Procurement Phase
2. Total Project Budget: \$17 million
 - a. DHCS Grant Award: \$16.5 million
3. Expected Completion: October 2027



Behavioral Health Continuum Infrastructure Projects (BHCIP) – Los Medanos, Pittsburg – D5



Overview: behavioral health facility, two-story, 24,000 square feet

Status:

1. Procurement Begins June 2026
2. Total Project Budget: \$41.2 million
 - a. DHCS Grant Award: \$38 million
3. Target Construction Start Date: December 2027
4. Expected Completion: October 2028



Behavioral Health Continuum Infrastructure Projects (BHCIP) – Laurel Road, Antioch – D3

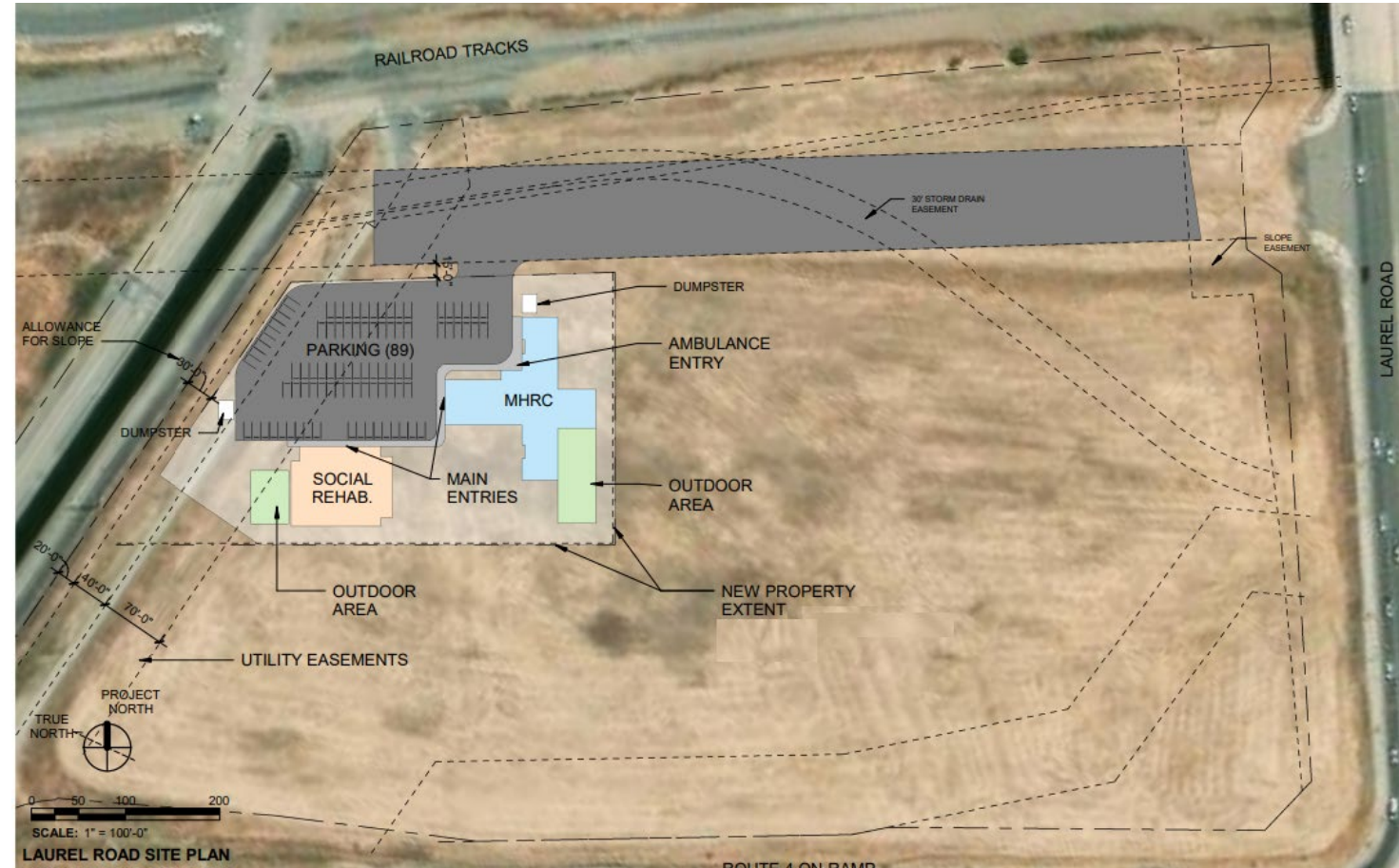


Overview: 16-bed social rehabilitation facility,
single story, 8,000 sq. feet &

16-bed, 11,000 sq. feet Mental Health
Rehabilitation Center

Status:

1. Conceptual Design Phase
2. Total Project Budget: \$44 million est.
 - a. DHCS Grant Award: \$43.7 million
3. Expected Completion: November 2029





2026 Calendar Year Capital Work Plan

1. Close Out WRTH Project Grant and Audit
2. Complete WARC Project
3. Award construction contract and break ground on ECSC
4. Award construction contract for D3 Youth Center
5. Lease or purchase D5 Youth Center site and complete design
6. Break ground on Sherman Drive facility (BHCIP)
7. Award Contract for Los Medanos site (BHCIP)
8. Complete conceptual design for Laurel Rd project (BHCIP)



Questions?



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-435

Agenda Date: 2/3/2026

Agenda #: C.1.

To: Board of Supervisors

From: Matt Slattengren, Ag Commissioner/Weights & Measures Director

Report Title: Contract with Celtic Dog Kennels, LLC

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Agricultural Commissioner, or designee, to execute a contract with Celtic Dog Kennels, LLC in an amount not to exceed \$12,000 for dog boarding services for the Agriculture Dog Team Program for the period January 1, 2026, through June 30, 2026.

FISCAL IMPACT:

The cost of the contract is included in the Department's FY25-26 budget. California State Department of Food and Agriculture Agreement #25-0231 provides reimbursement for the Agriculture Department for kenneling and canine expenses. There is no County match of funds. 100% State funds.

BACKGROUND:

On October 7, 2025, the Board of Supervisors approved the Agricultural Commissioner to execute a contract with the California Department of Food and Agriculture to reimburse the County up to \$356,108.75 to expand the County's Agriculture Dog Team for the period July 1, 2025, through June 30, 2026. The State's agreement #25-0231 includes reimbursement for canine kenneling and expenses up to \$60,000.

Celtic Dog Kennels, LLC has provided dog kenneling for the Department's Agriculture Dog Team Program since 2020. This renewal contract provides continuity of services for the Department through the anticipated retirement of a program dog in 2026. The contract contains indemnification and a hold-harmless provision to protect the County against potential liabilities for use of this site, which was approved by County Counsel. The contract development process required extended review between the County and the vendor, which is why Board approval is being sought after the contract effective date.

CONSEQUENCE OF NEGATIVE ACTION:

Failure to approve this contract will result in loss of required kenneling services and potential loss of the canine contract of \$356,108.75 for the Agriculture Department and breach of Agreement #25-0231 with the State.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-436

Agenda Date: 2/3/2026

Agenda #: C.2.

To: Board of Supervisors

From: Matt Slattengren, Ag Commissioner/Weights & Measures Director

Report Title: Contract with East Bay Regional Parks District

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Agricultural Commissioner, or designee, to execute a contract with East Bay Regional Parks District (EBRPD) to pay the County an amount not to exceed \$45,000 to provide services to treat invasive weeds in assigned locations from January 1, 2026, through December 31, 2026.

FISCAL IMPACT:

The County will be reimbursed in an amount not to exceed \$45,000 for providing supplies and labor to control invasive weeds in assigned locations for EBRPD.

BACKGROUND:

Contra Costa County Agriculture/Weights & Measures Department has a long history of weed management and weed abatement. Contra Costa County is generally infested with two main non-native and invasive weeds (Artichoke Thistle and Purple Star Thistle) which are both B rated pests, and both are a detriment to our range lands and our regional and state parks. The Department will be implementing control methods that will protect endangered species as well as promote regrowth of native and desirable plants. This agreement has a mutual indemnification provision which provides that each party will defend and indemnify the other for injuries or losses arising from the performance of the agreement.

CONSEQUENCE OF NEGATIVE ACTION:

If not approved, the County will not be able to provide services to control invasive weeds in assigned districts for EBRPD. There will be a decrease in revenue and possibly increase the spread of noxious and invasive weeds not native to California.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-450

Agenda Date: 2/3/2026

Agenda #: C.3.

To: Board of Supervisors

From: Ken Carlson, District IV Supervisor

Report Title: APPROVE and AUTHORIZE each Supervisorial District Office to be staffed with up to six (6) support staff at the discretion of each District Supervisor.

☐ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE each Supervisorial District Office to be staffed with up to six (6) support staff at the discretion of each District Supervisor.

FISCAL IMPACT:

Up to \$548,882, including \$68,494 in employer share of pension costs. This estimate reflects the fiscal impact of adding three (3) additional, full-time staff at the BOS Specialist II level. This is the staffing complement that would bring each Supervisorial District office to six (6) total staff.

BACKGROUND:

The operational demands on Board of Supervisors' offices have increased substantially due to changes in technology, public expectations, regulatory requirements and increased work on regional boards and commissions. The scope and complexity of work performed by staff in Board offices has expanded beyond historical staffing models. Currently, two (2) Supervisorial District Offices are authorized to have 6.0 FTE and three (3) are authorized to have 5.0 FTE.

Constituent communication has evolved from primarily in-person, telephone, and written correspondence to continuous engagement across multiple digital platforms, including email, online service requests, and social media. These changes have increased both the volume of constituent contacts and expectations for timely responses, requiring additional staff capacity to manage intake, coordination, and follow-up.

County constituent casework has also grown more complex, involving coordination with multiple County departments, city, state and federal agencies, and external service providers. Many issues now require specialized knowledge of program eligibility, regulatory requirements, and interagency processes, resulting in increased staff time per case.

Policy analysis and legislative coordination responsibilities have expanded as well. Board offices are expected to review and respond to a higher volume of proposals, ordinances, and regulatory actions, many of which involve technical subject matter, timely analysis and briefing to support informed decision-making.

These changes have placed ongoing strain on existing staffing resources. Staffing levels that were previously sufficient do not fully align with current workload demands. Insufficient staffing capacity may result in service delays, increased workload pressure on existing employees, higher turnover risk, and reduced effectiveness in meeting constituent service and policy responsibilities.

To promote equity among offices and ensure that all Board offices are equipped to meet the current increased demands, This Board Order seeks to provide authority for each District Supervisor to staff their respective offices with up to six (6) staff members, at the discretion of each Supervisor. Based on current staffing, this would be an overall FTE increase of up to 3.0 FTE, including one (1) FTE for Districts I, II and IV (which currently are only authorized for up to 5.0 FTE), respectively, at the discretion of each District office.

Should an individual District Office wish to increase staff counts to 6.0 FTE, an Administrative Position Adjustment Resolution (PAR) shall be submitted consistent with Administrative Bulletin No. 400 for recordation purposes only. Ultimately, this action shall provide the underlying authority for the increased staffing levels as previously described.

CONSEQUENCE OF NEGATIVE ACTION:

Failing to approve this recommendation would result in three Board offices working to serve constituents at a lesser staffing level.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: RES 2026-27

Agenda Date: 2/3/2026

Agenda #: C.4.

To: Board of Supervisors

From: Diane Burgis, District III Supervisor

Report Title: PRESENTATION to Acknowledge African American Mental Health Awareness Week February 15-21, 2026, and Miles Hall Day of Remembrance on February 15, 2026, and Tyrell Wilson Day of Remembrance on March 8, 2026.

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

Presentation to acknowledge African American Mental Health Awareness Week February 15-21, 2026, and Miles Hall Day of Remembrance on February 15, 2026, and Tyrell Wilson Day of Remembrance on March 8, 2026

FISCAL IMPACT:

None

BACKGROUND:

None

CONSEQUENCE OF NEGATIVE ACTION:

None

The Board of Supervisors of Contra Costa County, California

IN THE MATTER OF Board of Supervisors County of Contra Costa, State of California
Acknowledgement of African American Mental Health Awareness Week February 15-21, 2026,
And Miles Hall Day of Remembrance on February 15, 2026, and Tyrell Wilson Day of Remembrance on
March 8, 2026.

WHEREAS, the Contra Costa County Board of Supervisors declares February 15-21, 2026, as African American Mental Health Awareness Week and February 15, 2026, as Miles Hall Day of Remembrance; and March 8, 2026, as Tyrell Wilson Day of Remembrance, and

WHEREAS, in the African American community there is a need to support the recovery process of peers/clients/consumers and family members impacted by mental health and substance use issues through the delivery of well-funded culturally responsive, community defined and honoring services; including but not limited to the incorporation of identified spiritual/faith practices and beliefs when requested: and

WHEREAS, mental health and substance use issues, and the devastating impact of systemic racism are among the leading causes of health challenges for African American in this County; and

WHEREAS, scientific studies show that when the services are delivered by individuals reflective of those served and faith/spiritual practices are included are embraced as a part of the recovery plan, the peer/client/partner along with the behavioral health system experience shorter recovery times, fewer relapses, and fewer hospitalizations; and

WHEREAS, Contra Costa County Behavioral Health and Provider Services in an effort to better reflect and celebrate the diverse populations of the county and has been one of the pioneering counties to heed the voice of the peer/client/partners and family members in building collaborations with various faith based/spiritual communities to explore all resources and tools that will enhance mental health wellness in the African American Community; and

WHEREAS, NAMI Contra Costa, The 40 Voices Campaign, NAMI CC's African American Uplift Program, peers/clients/partners, family members, providers, spiritual leaders, and The Miles Hall Foundation are working hard to support and protect families by educating communities about mental illness and by protecting those living with mental illness from unjust practices and harm by supporting the Miles Hall Community Crisis Hub and the A3 24-7 non police response program, and all interested stakeholders can participate in the February 27th, Mental Health Awareness Black History Month Black Consciousness Event at the 40 Voices African American Holistic Wellness and Resource Hub at Delta Bay, and ongoing efforts to replace misinformation about mental health, erase prejudice, fear and blame thereby reducing stigma and disparities to unserved, underserved and inappropriately served communities by helping restore mental health wellness, and reimagining safety for ALL in Contra Costa County.

NOW, THEREFORE, BE IT RESOLVED:

The Board of Supervisors, County of Contra Costa, State of California proclaims February 15-21, 2026 as Acknowledgement of African American Mental Health Awareness Week and February 15, 2026 as the Miles Hall Day of Remembrance, March 8th, 2026, as Tyrell Wilson, Day of Remembrance and encourages everyone to participate in this important cause.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-437

Agenda Date: 2/3/2026

Agenda #: C.5.

To: Board of Supervisors

From: Monica Nino, County Administrator

Report Title: Measure X Community Advisory Board 2025 Advisory Body Annual Report

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

ACCEPT the Contra Costa County Measure X Community Advisory Board (MXCAB) 2025 Advisory Body Annual Report.

FISCAL IMPACT:

Acceptance of the Measure X Community Advisory Board 2025 Advisory Body Annual Report has no fiscal impact.

BACKGROUND:

On January 7, 2020, the Board of Supervisors adopted Resolution No. 2020/1, which requires that each regular and ongoing board, commission, or committee annually report to the Board of Supervisors on its activities, accomplishments, membership attendance, required training/certification (if any), and proposed work plan or objectives for the following year. Attached, please find the Measure X Community Advisory Board Advisory Body Annual Report.

CONSEQUENCE OF NEGATIVE ACTION:

If unapproved, the Measure X Community Advisory Board will not be in compliance with Resolution No. 2020/1.



ADVISORY BODY ANNUAL REPORT

Advisory Body Name: Measure X Community Advisory Board

Advisory Body Meeting Time/Location: 5:00 pm, 3rd Wed. quarterly at 1025 Escobar Street, Martinez & via Zoom

Chair (during the reporting period): Roxanne Carrillo Garza

Staff Person (during the reporting period): Jessica Shepard

Reporting Period: January 2025 - December 2025

I. Activities

(estimated response length: 1/2 page)

Describe the activities for the past year including areas of study, work, special events, collaborations, etc.

1. The Measure X Community Advisory Board (MXCAB) discussed and prepared Measure X funding priorities and provided them to the Board of Supervisors in advance of their April 2025 Budget Hearings.
2. MXCAB hosted the consulting firm Equity & Results at its February 2025 meeting to learn more about the Race Equity Results-Based Accountability Framework. MXCAB members posed questions about how this model could be applied to Contra Costa's Measure X investments and how other jurisdictions (e.g., Counties of Sonoma and Alameda and the City of Santa Clara) have implemented the framework within government leadership, staff, and community advisory boards.
3. MXCAB convened a Results-Based Accountability Evaluation Workgroup to apply what we learned to develop a relevant and actionable framework for the County's assessment of the efficacy of Measure X investments using an equity lens. Workgroup members discussed the multiple facets of Measure X's ballot language and the CAB's Operating Principles to create a crosswalk of shared priorities and corollary list of initial impact indicators. This was subsequently presented to and discussed by the entire CAB at two meetings in July and October. The final document was then provided to the Board of Supervisors.

II. Accomplishments

(estimated response length: 1/2 page)

Describe the accomplishments for the past year, particularly in reference to your work plan and objectives

1. In advance of the April Budget Hearings, MXCAB produced a [Priority Recommendations Memo](#) that outlined the following service areas: a) **Early childhood and family support**; b) **Increased Innovation Fund dollars for programs that specifically focus on African American males**; c) **Mental health services for priority populations, including Asian Americans and Pacific Islanders (AAPI) and school-aged youth**; d) **Resources to address youth and young adult homelessness, which may include housing vouchers, infrastructure investments, or other strategies**; and e) **Rental assistance to support households at risk of eviction and housing insecurity**.

The MXCAB conducted a membership poll based on the original MX community priorities identified by the first Community Assessment and robust community input at several meetings. As a result, the Board of Supervisors allocated investments in each of these areas at both the Budget Hearings and as part of the American Rescue Plan Act (COVID-19 FEMA Reserve) allocations.

2. The MXCAB produced a comprehensive [Evaluation Framework](#) for the Board of Supervisors' consideration of metrics to assess how the MX funding investments have impacted Contra Costa residents. The framework proposes a set of population-level (or community-level) indicators that help evaluate progress toward desired conditions of well-being and equitable outcomes. These indicators can be tracked through readily available data sources coupled with more intentional, disaggregated, and deep information collection that provides targeted, real-time, and/or longitudinal evaluation of a given issue or intended outcome.

III. Attendance/Representation

(estimated response length: 1/4 page)

Describe your membership in terms of seat vacancies, diversity, level of participation, and frequency of achieving a quorum at meetings.

The MXCAB currently has 7 vacancies, including 4 At-Large and 3 District Alternate seats. Quorum was achieved at all 7 scheduled meetings in 2025.

As intended when appointed by the Board of Supervisors, MXCAB members represent a diverse cross-section of the county, including race/ethnicity, professional expertise, lived experience, and geographic background.

IV. Training/Certification

(estimated response length: 1/4 page)

Describe any training that was provided or conducted, and any certifications received, either as a requirement or done on an elective basis by members. NOTE: Please forward copies of any training certifications to the Clerk of the Board.

15 of the 22 total seats on MXCAB are currently filled. Of the 15 members, 10 members have completed the Brown Act, 12 have completed the Ethics trainings, and 10 have completed the Implicit Bias training.

V. Proposed Work Plan/Objectives for Next Year

(estimated response length: 1/2 page)

Describe the advisory body's workplan, including specific objectives to be achieved in the upcoming year.

1. MXCAB hopes to present the body's Evaluation Framework to the County-contracted Consultant as a contribution to the process to answer two fundamental questions: (1) What is the lived and human impact of the millions of dollars invested through Measure X? and (2) Are Measure X investments achieving intended results, and if not, how can we refine our strategies and investments to promote better outcomes for all residents?
2. MXCAB will provide recommendations for the proposed MX Community Needs Assessment.
3. MXCAB will continue to provide the Board of Supervisors with recommendations on MX funding general priority areas, as needed.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-438

Agenda Date: 2/3/2026

Agenda #: C.6.

To: Board of Supervisors

From: Marla Stuart, Employment and Human Services Director

Report Title: Resignation City of Richmond seat on the Advisory Council On Aging

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

ACCEPT the resignation of Cate Burkhart, DECLARE a vacancy of the City of Richmond seat on the Advisory Council on Aging for term ending on September 30, 2026, and DIRECT the Clerk of the Board to post the vacancy, as recommended by the Employment and Human Services Director.

FISCAL IMPACT:

None.

BACKGROUND:

Cate Burkhart was appointed by the Board of Supervisors to the City of Richmond seat on the Advisory Council on Aging (ACOA) on March 21, 2023, with a term ending on September 30, 2026.

The ACOA provides county-wide planning, cooperation, and coordination for individuals and groups interested in improving and developing services and opportunities for older residents of the County. The ACOA provides leadership and advocacy on behalf of older adults and serves as a channel of communication and information on aging.

CONSEQUENCE OF NEGATIVE ACTION:

The seat will not be declared vacant and a new appointment to the position will not be able to be made. This could cause issues with achieving quorum for the Council and potentially impact their ability to hold meetings.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-439

Agenda Date: 2/3/2026

Agenda #: C.7.

To: Board of Supervisors

From: Marla Stuart, Employment and Human Services Director

Report Title: Workforce Development Board of Contra Costa County Resignations

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

ACCEPT the resignations of Sarah Chodakewitz, Brandy Leidgen, and Richard Johnson from Workforce Development Board of Contra Costa County Business Seat #6, Business Seat #8, and Government, Economic, & Community Development Seat #2, respectively.

DECLARE the vacancies and DIRECT the Clerk of the Board to post the vacancies as recommended by the Employment and Human Services Director.

FISCAL IMPACT:

There is no fiscal impact.

BACKGROUND:

Accept the resignations of Sarah Chodakewitz, Brandy Leidgen, and Richard Johnson from the Workforce Development Board of Contra Costa County (WDBCCC), Business Seat #6, Business Seat #8, and Education & Training Seat #4 (Wagner-Peyser), respectively.

Ms. Chodakewitz was appointed to Business Seat #6 on July 1, 2022, with a term expiring June 30, 2026. Her resignation was due to the end of her employment with John Muir Health in Contra Costa County.

Ms. Leidgen was appointed to Business Seat #8 on July 1, 2024, with a term expiring June 30, 2028. She resigned due to an employment conflict with the Board.

Mr. Johnson was reappointed to Education & Training Seat #4 (Wagner-Peyser) on July 1, 2024, with a term expiring June 30, 2026. His resignation was due to his retirement.

CONSEQUENCE OF NEGATIVE ACTION:

The seats would not be declared vacant, which would hinder the ability to recruit to fill the positions and could cause quorum issues for the body.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-440

Agenda Date: 2/3/2026

Agenda #: C.8.

To: Board of Supervisors

From: Dr. Grant Colfax, Health Services Director

Report Title: Vacancy & Appointments on the Los Medanos Health Advisory Committee

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

ACCEPT the resignation of Jelani Killings, DECLARE a vacancy in the City of Pittsburg Seat #1 on the Los Medanos Health Advisory Committee (LMHAC) for a term ending on December 31, 2026, APPOINT Arlene Kobata to the City of Pittsburg Seat #2, Emily Gerber, PhD to the HSD, Behavioral Health Seat, and Saima Shah to the Bay Point MAC, Seat #2 on the LMHAC with all terms ending December 31, 2027, and DIRECT the Clerk of the Board to post the vacancy for City of Pittsburg Seat #1, as recommended by the Health Services Director.

FISCAL IMPACT:

There is no fiscal impact for this action.

BACKGROUND:

The Los Medanos Community Health Advisory Committee (the "LMHAC") was created by the Board of Supervisors in 2018 as pursuant to the terms and conditions approved by LAFCo to dissolve the LMCHD. The purpose of the LMHAC is to:

1. Develop an area health plan that identifies the major health disparities that impact residents of the former LMCHD service area and establishes priorities for improving health outcomes. The plan will be presented to the Board of Supervisors for review and will not be final unless adopted by the Board of Supervisors. The LMHAC shall submit an updated plan for approval by the Board of Supervisors no less than every five years.
2. Solicit proposals from service providers that are interested in participating the Los Medanos Area Health Plan Service Program (the "Service Program") and are capable of addressing the priorities outlined in the adopted plan.
3. Monitor the efficacy of the programs funded by the grant program.
4. Report to the Board of Supervisors no less than once per year on the execution of the adopted plan, the grants provided under the grant program, the results achieved through the adopted plan and the grant program, and other matters that relate to the LMHAC's purpose and duties.

Appointment to the Los Medanos Health Advisory Committee

The LMHAC is composed of seven seats appointed by the Board of Supervisors as follows: two (2) from the Pittsburg City Council, two (2) from the Bay Point Municipal Advisory Council (MAC), two (2) from the Health Services Department (one from Public Health and one from Behavioral Health) and (1) from the Internal Operations Committee of the Board of Supervisors.

Pittsburg City Council

The Pittsburg City Council recommends two people for appointments to the Los Medanos Health Advisory Committee. Arlene Kobata has been recommended by the Pittsburg City Council for appointment to Seat #2 with a term ending December 31, 2027.

Arlene Kobata (Pittsburg City Council) has lived in the City of Pittsburg since 1988. She has studied Psychology and Administration of Law, where she has the opportunity to apply her knowledge in programs that she participates in for Contra Costa County. Before retiring, she worked with her company for 38 years in different management positions geared toward business, marketing and company growth, and has served as Union Shop Steward for her local union for 30 years.

She has been a member of the City of Pittsburg Community Advisory Commission as well as the City of Pittsburg Planning Commission, last serving as Chair.

Health Services Department

The Health Services Department recommends two people for appointments to the Los Medanos Health Advisory Committee. One from Public Health and one from Behavioral Health. The Health Services Director recommends Emily Gerber, PhD for appointment to the Behavioral Health Seat with a term ending December 31, 2027.

Emily Gerber, PhD (Contra Costa Health - Behavioral Health). Dr. Gerber is a licensed clinical psychologist and seasoned behavioral health executive with over 15 years of leadership across county, hospital, academic, and nonprofit systems. As Mental Health Program Chief for Training and Clinical Practices, she leads Contra Costa's Behavioral Health CONNECT initiative, advancing integrated, data-driven, and equitable care across the mental health and substance-use continuum. Her prior leadership includes serving as Behavioral Health Director at UCSF Benioff Children's Hospital, Behavioral Health Area Director at Kaiser Permanente, and Assistant Director of San Francisco's Children, Youth & Families System of Care. Dr. Gerber's career centers on evidence-based implementation, workforce development, and trauma-informed systems transformation to promote accessible, culturally responsive public health care.

Bay Point Municipal Advisory Council

The Bay Point MAC recommends two people for appointments to the Los Medanos Health Advisory Committee. Saima Shah has been recommended by the Bay Point MAC for appointment to Seat #2 with a term ending December 31, 2027.

Saima Shah (Bay Point MAC). Ms. Shah is a lifelong Bay Point/Pittsburg resident. She is the mother of three children. Shah enjoys volunteering in different areas of the community. She earned her Master's in Psychology from John F. Kennedy University. She currently serves on the Bay Point Municipal Advisory Council.

CONSEQUENCE OF NEGATIVE ACTION:

The City of Pittsburg Seat #1 would not be declared vacant which would hinder the ability to recruit to fill the position and the recommended appointees will not be able to serve on the Los Medanos Health Advisory Committee, which could both impact the body's ability to achieve quorum and conduct business.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-441

Agenda Date: 2/3/2026

Agenda #: C.9.

To: Board of Supervisors

From: Dr. Grant Colfax, Health Services Director

Report Title: Appointment to the Emergency Medical Care Committee

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPOINT the following individual to a seat on the Emergency Medical Care Committee (EMCC) for the 2024-2026 term with an expiration date of September 30, 2026:

C2 Air Medical Transportation Provider (Contra Costa Authorized) Representative: Michael deNu, Elk Grove, CA 95624

FISCAL IMPACT:

There is no fiscal impact for this action.

BACKGROUND:

The EMCC is a multidisciplinary committee appointed by the County Board of Supervisors, to provide advice and recommendations on EMS-related matters to the Board, Health Services Director, and its EMS Agency. Membership consists of consumer representatives, and representatives of EMS-related organizations and groups.

The C2 seat was declared vacant on January 13, 2026.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, this position on the EMCC will not be filled.



Contra Costa County

[Print Form](#)

Please return completed applications to:
Clerk of the Board of Supervisors
1025 Escobar Street, 1st Floor
Martinez, CA 94553
or email to: ClerkofTheBoard@cob.cccounty.us

BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

First Name	Middle Initial	Last Name	
Michael	S.	deNu	
Home Address - Street	City	State	Postal Code
Primary Phone (best number to reach you)	Email Address		
Resident of Supervisorial District (if out of County, please enter N/A): <input type="text" value="N/A"/> District Locator Tool			
Do you work in Contra Costa County? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, in which District do you work? <input type="text" value="District 4"/>			
Current Employer	Job Title	Length of Employment	
REACH Air Medical Services	Program Director	11 years	
How long have you lived or worked in Contra Costa County? <input type="text" value="4 months"/>			

Board, Committee, or Commission	Seat Name
Emergency Medical Care Committee	C2 - Air Medical Transportation Provider
Have you ever attended a meeting of the advisory board for which you are applying?	
Please check one: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, how many? <input type="text" value="1"/>	

EDUCATION

Check appropriate box if you possess one of the following:

☒ High School Diploma ☐ CA High School Proficiency Certificate ☐ G.E.D. Certificate

Colleges or Universities Attended	Degree Type/ Course of Study/Major	Degree Awarded	
Liberty University	BS Healthcare MGMT / Org. Leadership	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
American River College - Sacramento CA	AS Fire Science	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No

Occupational Licenses Completed:	<input type="text" value="Paramedic, FP-C, ICS-300, ICS-400"/>	
Other Trainings Completed:	<input type="text" value="TSI - FAA SMS Managment"/>	Certificate Awarded for Training?
		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No

Do you have any obligations that might affect your attendance at scheduled meetings? ☐ Yes ☒ No

If Yes, please explain:

Would you like to be considered for appointment to other advisory bodies for which you may be qualified? ☒ Yes ☐ No

Are you a veteran of the U.S. Armed Forces? ☒ Yes ☐ No

Please explain why you would like to serve on this particular board, committee, or commission.

As the new Program Director for REACH 032, a Contra Costa Authorized Air Medical Transportation Provider, I was requested to fill the seat previously held by Glenn McIntyre, the former Program Director.

As an authorized provider it would be beneficial to part of this committee that helps address health care challenges and concerns for the people served by the county.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume).

Please see resume attached.

I am including my resume with this application:

Please check one: ☒ Yes ☐ No

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Please check one: ☐ Yes ☒ No

If Yes, please list the Contra Costa County advisory board(s) on which you are **currently** serving:

If Yes, please also list the Contra Costa County advisory board(s) on which you have **previously** served:

List any volunteer and community experience, including any boards on which you have served.

Bradshaw Christian High School Athletic Trainer (Football, and Baseball) - Sacramento CA

Do you have a familial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section on page 3 of this application or Resolution No. 2021/234).

Please check one: ☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?

Please check one: ☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand and agree that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

Signed:

Michael DeNu

Date:

01/06/2025

Submit this application to: ClerkofTheBoard@cob.cccounty.us **OR** Clerk of the Board
1025 Escobar Street, 1st Floor
Martinez, CA 94553

*Questions about this application? Contact the Clerk of the Board at (925) 655-2000 or by email at
ClerkofTheBoard@cob.cccounty.us*

Important Information

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships: (1) Mother, father, son, and daughter; (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter; (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter; (4) Registered domestic partner, pursuant to California Family Code section 297; (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner; (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-442
C.10.

Agenda Date: 2/3/2026

Agenda #:

To: Board of Supervisors

From: Kendra Carr & Peter Kim, Co-Directors Office of Racial Equity and Social Justice

Report Title: APPOINT Members to Transitional Community Advisory Body

☐ Recommendation of the County Administrator ☒ Recommendation of Board Committee

RECOMMENDATIONS:

APPOINT Dr. Fredrick Lee II to the member seat and Ms. Antwanisha Hicks, Mr. Kim Jones, and Ms. Patt Young to the alternate seats to the Ad Hoc African American Holistic Wellness and Resource Hub Transitional Community Advisory Body, as recommended by the Equity Committee.

FISCAL IMPACT:

There is no fiscal impact.

BACKGROUND:

The Transitional Community Advisory Body (TCAB) was established by the Contra Costa County Board of Supervisors on October 21, 2025 to advise on the implementation of the African American Holistic Wellness and Resource Hub. The designated seats on the TCAB members include thirteen (13) community seats, and three (3) alternates. Members of the Body appointed by the Board of Supervisors shall serve until the TCAB sunsets its operations, tentatively scheduled for January 2027.

On January 26, 2026, the Equity Committee interviewed twelve (12) applicants and recommended Dr. Fredrick Lee II for appointment to the one (1) member seat, and Ms. Antwanisha Hicks, Mr. Kim Jones, and Ms. Patt Young for appointment to the three (3) alternate seats.

CONSEQUENCE OF NEGATIVE ACTION:

If action is not approved, four (4) seats will remain vacant on the Transitional Community Advisory Body which may impact quorum.

Application Form

Profile

Fredrick

First Name

D.

Middle
Initial

Lee

Last Name



Home Address

Suite or Apt

Concord

City

CA

State

94520

Postal Code



Primary Phone



Email Address

District Locator Tool

Resident of Supervisorial District:

None Selected

Alameda Health System

Employer

System Director

Job Title

Length of Employment

1 year

Do you work in Contra Costa County?

☐ Yes ☒ No

If Yes, in which District do you work?

How long have you lived or worked in Contra Costa County?

1 year

Are you a veteran of the U.S. Armed Forces?

☐ Yes ☒ No

Board and Interest

Which Boards would you like to apply for?

Ad Hoc African American Holistic Wellness and Resource Hub Transitional Community
Advisory Board: Submitted

Seat Name

Dr. Fredrick Lee II

Have you ever attended a meeting of the advisory board for which you are applying?

☐ Yes ☒ No

If Yes, how many meetings have you attended?

Education

Select the option that applies to your high school education *

☒ High School Diploma

College/ University A

Name of College Attended

USC

Degree Type / Course of Study / Major

Doctorate

Degree Awarded?

☒ Yes ☐ No

College/ University B

Name of College Attended

Univ of TX

Degree Type / Course of Study / Major

MPA

Degree Awarded?

☒ Yes ☐ No

College/ University C

Name of College Attended

Univ of Phoenix

Degree Type / Course of Study / Major

MBA

Degree Awarded?

☒ Yes ☐ No

Other Trainings & Occupational Licenses**Other Training A**

Health & Wellness Coaching

Certificate Awarded for Training?

☒ Yes ☐ No

Other Training B

Emotional Intelligence Coaching

Certificate Awarded for Training?

☒ Yes ☐ No

Occupational Licenses Completed:

Qualifications and Volunteer Experience

Please explain why you would like to serve on this particular board, committee, or commission.

I want to serve on this advisory body because its mission aligns deeply with my professional work and personal commitment to advancing equity and wellness for African American communities. Throughout my career in healthcare leadership, I have seen how systemic barriers impact access to behavioral health services, preventative care, maternal health, and critical resources. I believe the African American Wellness Hub represents a powerful opportunity to build a community-centered system that addresses these disparities in meaningful, culturally grounded ways. I bring experience evaluating programs, strengthening care pathways, and designing equitable systems, and I want to apply these skills to build a structure that truly reflects community needs. Most importantly, I am motivated by a genuine desire to contribute to something transformative—helping to create a model of care and support that uplifts vulnerable African American residents across Contra Costa County and improves outcomes for generations to come.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

I am an accomplished healthcare leader with extensive experience improving access, quality, and health outcomes across large health systems serving vulnerable African American communities. In addition to my operational and regulatory expertise, I am a health and wellness coach and an emotional intelligence practitioner, helping individuals build self-efficacy, resilience, and long-term wellness. This coaching lens allows me to approach community needs with cultural humility, trauma-informed insight, and a focus on whole-person healing. Coupled with my doctoral work in organizational change and racial equity, I bring both the professional expertise and human-centered perspective needed to support a community-driven wellness model that truly serves African American residents of Contra Costa County.

[Upload a Resume](#)

Would you like to be considered for appointment to other advisory bodies for which you may be qualified?

☒ Yes ☐ No

Do you have any obligations that might affect your attendance at scheduled meetings?

☒ Yes ☐ No

If Yes, please explain:

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

☐ Yes ☒ No

If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:

If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

List any volunteer or community experience, including any advisory boards on which you have served.

Conflict of Interest and Certification

Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Please Agree with the Following Statement

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

☒ I Agree

Important Information

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4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships:
 - (1) Mother, father, son, and daughter;
 - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
 - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
 - (4) Registered domestic partner, pursuant to California Family Code section 297;
 - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
 - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

Fredrick D. Lee II, Ed.D., R.T.(R)(ARRT), CRA, FACHE

Executive Healthcare Leader | System Transformation | Diagnostic Imaging & Clinical Operations
Concord, CA [REDACTED]

EXECUTIVE SUMMARY

Transformational healthcare administrator with extensive experience leading system-wide clinical operations, diagnostic imaging service lines, performance improvement, and cross-functional transformation across large, complex health systems. Expert in building scalable operational structures, strengthening regulatory readiness, optimizing workforce models, and driving measurable improvements in quality, patient access, and financial performance. Recognized for unifying fragmented systems, modernizing clinical workflows, and leading matrixed teams through complex strategic change. Advanced proficiency in Lean Six Sigma, Prosci® ADKAR change management, capital modernization, compliance frameworks, and enterprise standardization.

CORE LEADERSHIP STRENGTHS

- Enterprise Operational Leadership & System Integration
- Diagnostic Imaging Leadership & Workflow Optimization
- Lean Six Sigma Black Belt & DMAIC Expertise
- Prosci® Change Management & Adoption Strategy
- Cross-Functional Team Leadership
- Workforce Optimization & Labor Strategy
- Systemwide Policy & Protocol Standardization
- Imaging Modernization & Capital Planning
- PACS/RIS Upgrades & Technology Integration
- ACR, TJC, CMS, CDPH-RHB Regulatory Readiness
- Quality, Safety & High Reliability Systems
- Organizational Culture Transformation
- Physician Collaboration & Clinical Alignment

PROFESSIONAL EXPERIENCE

Alameda Health System (AHS) – Oakland, CA

System Director, Diagnostic Imaging Services | Jan 2025 – Present

Lead system-wide imaging operations across three hospitals, ambulatory clinics, and specialty centers. Responsible for performance improvement, operational strategy, capital modernization, workforce transformation, regulatory compliance, and enterprise standardization.

ENTERPRISE PERFORMANCE IMPROVEMENT & SYSTEM MODERNIZATION

-Designed and executed a systemwide staffing strategy aligning technologist start times with patient volumes, reducing overtime by 45% and improving operational reliability.

- Reduced absenteeism by 50% within seven months through improved communication, accountability workflows, and team engagement.
- Eliminated interim leadership roles and established a permanent imaging leadership infrastructure, stabilizing operations and improving morale.

CLINICAL QUALITY, ACCESS IMPROVEMENT & PHYSICIAN COLLABORATION

- Collaborated with radiologists and Quality teams to increase monthly screening mammogram volumes by 20% through workflow redesign, patient outreach alignment, and improved access pathways.
- Strengthened modality-specific performance through standardized workflows and physician-technologist alignment.

SYSTEMWIDE STANDARDIZATION & POLICY ALIGNMENT

- Led a cross-functional team to review, revise, and standardize 100% of imaging policies, procedures, and technical protocols, improving consistency and ACR readiness.
- Unified imaging exam protocols across CT, MRI, Ultrasound, Mammography, and XR—ensuring consistent image quality, safety standards, and regulatory compliance.

TECHNOLOGY, PACS & CAPITAL MODERNIZATION

- Directed the enterprise PACS system upgrade, coordinating with IS, radiologists, and vendor partners to ensure workflow standardization, training, and seamless go-live.
- Oversaw multiple imaging equipment installations (CT, Mammo, XR, Ultrasound), ensuring readiness, safety compliance, and staff competency.
- Developed an enterprise 5-year imaging equipment modernization strategy, addressing aging equipment risk and maximizing capital savings.

REGULATORY EXCELLENCE & QUALITY OVERSIGHT

- Enhanced continuous readiness for ACR, TJC, CMS, and CDPH-RHB by strengthening QA workflows, competencies, physicist testing standards, and documentation.
- Applied Lean Six Sigma tools (RCA, Kaizen, Value Stream Mapping) to drive sustainable performance improvement.

Kaiser Permanente – SCAL Regional Offices, Pasadena, CA

Regional Assistant Director, Diagnostic Imaging Operations | May 2017 – Dec 2024

Supported regional imaging operations across one of the largest U.S. healthcare systems. Led systemwide performance improvement, compliance, throughput optimization, and operational transformation.

- Standardized compliance practices, achieving 100% accreditation with ACR and TJC; reduced deficiencies by 30% through proactive audits and documentation redesign.
- Designed a stakeholder alignment model that reduced escalations and operational call volume by 90%, improving communication and workflow stability.
- Directed Lean-driven workflow optimization projects, increasing imaging capacity by 22% and outpatient access by 8%.
- Pioneered a regional mobile imaging strategy expanding capacity by 20% and improving access across the region.

Kaiser Permanente – West Los Angeles Medical Center

Director, Diagnostic Imaging Services | Jan 2012 – May 2017

Oversaw a \$26M imaging service line with multi-modality operations.

- Achieved 2% annual budget surplus through optimized staffing, resource management, and operational efficiency.
- Improved patient wait times by 8% via workflow redesign.
- Led patient safety initiatives resulting in 1,000+ days without adverse events, setting a facility benchmark.
- Improved screening mammogram rates

Department Administrator – Business Systems | Sep 2014 – May 2017

- Achieved 85% support ticket resolution within 48 hours.
- Ensured 100% payroll accuracy for imaging personnel.
- Streamlined physician onboarding, privileging, and scheduling.

Interim Director – Laboratory & Pathology Services | Sep 2014 – Apr 2015

- Reduced sick calls by 10% through labor collaboration.
- Improved patient wait times from 35 to 12 minutes using Lean redesign.
- Maintained uninterrupted operations during construction.

Assistant Director – Nuclear Medicine & Interventional Radiology | Aug 2010 – Jan 2012

- Achieved 100% TJC & CMS compliance.
- Increased safety reporting by 45% and employee engagement by 55%.
- Implemented safety culture through highly reliable teams and TeamSTEPPS

Kaiser Permanente – San Diego Zion Medical Center

Supervisor, Diagnostic Imaging Services | Mar 2010 – Aug 2010

- Reduced imaging turnaround times by 45%, improving ED throughput.
- Implemented cost-saving measures aligned with fiscal goals.

Los Angeles City College – Los Angeles, CA

Adjunct Professor, Radiologic Technology | Jan 2017 – Present

- Sustained 90%+ student pass rate through competency-based instructional design.
- Modernized curriculum aligned with clinical accreditation standards.

EDUCATION

- Ed.D., Organizational Change & Leadership – University of Southern California
- MPA, Executive Healthcare Administration – University of Texas at Tyler
- MBA, Marketing – University of Phoenix

- BS, Radiation Science Administration & Education – Loma Linda University
- AS, Radiation Technology – Loma Linda University

CERTIFICATIONS

- Fellow, American College of Healthcare Executives (FACHE)
- Certified Radiology Administrator (CRA)
- Registered Radiographer, ARRT (R)
- Certified Radiologic Technologist (CA) – Fluoroscopy
- Prosci® Certified Change Practitioner
- Lean Six Sigma Black Belt (SSGI)

PROFESSIONAL & TECHNICAL SKILLS

- PACS/RIS/Epic Radiant Systems
- Lean Six Sigma Tools (DMAIC, RCA, VSM, Kaizen)
- Capital Planning & Equipment Lifecycle Management
- Workflow Optimization & Throughput Analytics
- Policy Development & Enterprise Standardization
- Cross-Functional Project Leadership
- Clinical Quality & Patient Safety Frameworks

Application Form

Profile

Antwanisha

First Name

S

Middle Initial

Hicks

Last Name

Home Address

78

Suite or Apt

Antioch

City

CA

State

94509

Postal Code

Primary Phone

Email Address

District Locator Tool

Resident of Supervisorial District:

☒ District 5

Vistability

Employer

Community Vocational Specialist

Job Title

Length of Employment

2 years

Do you work in Contra Costa County?

☒ Yes ☐ No

If Yes, in which District do you work?

3

How long have you lived or worked in Contra Costa County?

8 years

Are you a veteran of the U.S. Armed Forces?

☒ Yes ☐ No

Board and Interest

Which Boards would you like to apply for?

African American Holistic Wellness and Resource Hub Transitional Community Advisory Board: Submitted

Seat Name

Have you ever attended a meeting of the advisory board for which you are applying?

☐ Yes ☒ No

If Yes, how many meetings have you attended?

Education

Select the option that applies to your high school education *

☒ High School Diploma

College/ University A

Name of College Attended

Los Medanos Community College

Degree Type / Course of Study / Major

Associates of Behavioral Health

Degree Awarded?

☒ Yes ☐ No

College/ University B

Name of College Attended

California State University Sacramento

Degree Type / Course of Study / Major

Bachelors of Social Work

Degree Awarded?

☐ Yes ☒ No

College/ University C

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

☐ Yes ☐ No

Other Trainings & Occupational Licenses

Other Training A

Direct Support for Professionals

Certificate Awarded for Training?

☒ Yes ☐ No

Other Training B

Centered Person Decisions

Certificate Awarded for Training?

☒ Yes ☐ No

Occupational Licenses Completed:

Qualifications and Volunteer Experience

Please explain why you would like to serve on this particular board, committee, or commission.

I am passionate about building more connected communities, and believe that wellness should be approached holistically, mind body and soul. Serving on this board would allow me to contribute my experience in social services, community engagement, advocacy to support initiatives that impact the well being of my community. I would like to be a part of a team that creates safe, inclusive spaces, and meaningful programs that empower individuals. Joining this board aligns with my passions, values, and professional goals to uplift community.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

I bring a strong background in social services, community outreach, and wellness programs. My job in social services has equipped me with training in client support, crisis response and advocacy to improve community outcomes. In addition I actively volunteer at my local food bank and Antioch's Senior Center to support seniors on local trips. I also host and organize women's faith based workshops, that focus on building community and women empowerment. Together, my social work training, community service at food banks, senior center and experience creating wellness spaces position me to contribute thoughtfully and creatively as a board member.

Upload a Resume

Would you like to be considered for appointment to other advisory bodies for which you may be qualified?

☒ Yes ☐ No

Do you have any obligations that might affect your attendance at scheduled meetings?

☐ Yes ☒ No

If Yes, please explain:

Work from 8-3pm

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

☐ Yes ☒ No

If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:

If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

List any volunteer or community experience, including any advisory boards on which you have served.

Contra Costa Food Bank Fishes of Loaves Antioch Senior Center New Destiny Pittsburg

Conflict of Interest and Certification

Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Please Agree with the Following Statement

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

☒ I Agree

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 - (4) Registered domestic partner, pursuant to California Family Code section 297;
 - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
 - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

Application Form

Profile

Kim _____ Jones _____
First Name Middle Initial Last Name

_____ Suite or Apt _____
ome ress
Richmond CA 94804
City State Postal Code

Primary Phone

Email Address

District Locator Tool

Resident of Supervisorial District:

☒ District 1

Oakland Adult and Career _____
Education (OUSD) Director
Employer Job Title

Length of Employment

8+ years

Do you work in Contra Costa County?

☐ Yes ☒ No

If Yes, in which District do you work?

How long have you lived or worked in Contra Costa County?

61 years

Are you a veteran of the U.S. Armed Forces?

☐ Yes ☒ No

Board and Interest

Which Boards would you like to apply for?

Ad Hoc African American Holistic Wellness and Resource Hub Transitional Community
Advisory Board: Submitted

Seat Name

Education

Have you ever attended a meeting of the advisory board for which you are applying?

☐ Yes ☒ No

If Yes, how many meetings have you attended?

Education

Select the option that applies to your high school education *

☒ G.E.D. Certificate

College/ University A

Name of College Attended

Contra Costa College

Degree Type / Course of Study / Major

AS Business Management

Degree Awarded?

☒ Yes ☐ No

College/ University B

Name of College Attended

Golden Gate University

Degree Type / Course of Study / Major

BS Telecommunications Management

Degree Awarded?

☒ Yes ☐ No

College/ University C

Name of College Attended

Golden Gate University

Degree Type / Course of Study / Major

MA Psychology / Counseling

Degree Awarded?

☒ Yes ☐ No

Other Trainings & Occupational Licenses

Other Training A

Administrative Services Credential/ National University

Certificate Awarded for Training?

☒ Yes ☐ No

Other Training B

Certificate Awarded for Training?

☐ Yes ☐ No

Occupational Licenses Completed:

Qualifications and Volunteer Experience

Please explain why you would like to serve on this particular board, committee, or commission.

As a formerly incarcerated homeless resident and son of Contra Costa County, I bring a unique perspective and expertise that can significantly benefit Contra Costa County's AA Resource Hub Advisory Board. With a deep understanding of the vital role initiatives like the AA Resource Hub plays in creating opportunity, promoting economic freedom and improving social justice, I am committed to fostering community engagement and developing innovative programs. My ability to connect with diverse audiences and translate complex challenges into actionable solutions will help the board advance its mission to create a more sustainable future for County residents. By representing on this board, I can bridge the gap between policy and practice, inspiring the next generation of leaders while promoting meaningful, long-term change within the county.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

My experience has afforded me opportunities to work with a very diverse group of people and in a variety of settings. I have been an educator in the K-12 system, adult education, corrections and community college. My network of leaders is vast throughout the county and the surrounding areas. My passion for the community and ability to face challenging situations with viable solutions gives me confidence to serve the people of CC county.

Upload a Resume

Would you like to be considered for appointment to other advisory bodies for which you may be qualified?

☒ Yes ☐ No

Do you have any obligations that might affect your attendance at scheduled meetings?

☐ Yes ☒ No

If Yes, please explain:

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

☐ Yes ☒ No

If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:

If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

List any volunteer or community experience, including any advisory boards on which you have served.

Alternate CC County Sustainability Commission Member - Oakland Workforce Development Board Member- OUSD CTE Advisory Board Member -California Council Adult Education DEI Advisory Committee Member- Roots Community Clinic Community Relations Advisory Board CALPRO Leadership Institute for Administrators Maxwell Leadership Certified Team

Conflict of Interest and Certification

Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?

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If Yes, please identify the nature of the relationship:

Please Agree with the Following Statement

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 - (4) Registered domestic partner, pursuant to California Family Code section 297;
 - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
 - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.



OBJECTIVE

To join a team and engage stakeholders in a shared vision for student centered programming and distributed leadership. To use my experience and knowledge of adult education to build capacity in faculty & staff to fill the communities' need for equitable access to adult education programs and pathways to college and career success.

EXPERIENCE

Oakland Unified School District

Oakland Adult and Career Education

Director (2020-present)

Plan, organize, control and direct the overall functioning and management of the district's Adult Education programs. Oversee the planning process for class offerings and the curricular selection. Lead and manage the implementation of a comprehensive Professional Development program for instructional staff. Work cooperatively with Human Resources in the recruitment, development, interviewing, selection, assignment, transfer, and separation of Adult Education personnel. Act as liaison between district programs and the appropriate local, county, state and national agencies on Adult Education. Develop and maintain relationships with appropriate referral agencies and Workforce Development partners in the community.

Notable Roles and Responsibilities

- Improved relationships and deepened partnerships with home District, Workforce Development agencies and Community leaders resulting in greater exposure, increased funding and recognition of OACE in the community
- Revised Districts' Adult Education board policies to reflect the full vision of the district/OACE and meet compliance of the regional consortium, state and federal funding sources
- Lead team through successful Federal Program Monitor review, Continuous Improvement Plan and WASC Self Evaluation process resulting in 6 year WASC accreditation.
- Implemented systems resulting in increased distance learning and professional development outcomes, creative curriculum design and relevant instructional strategies for staff
- Developed systems based on equity and equal access improving digital literacy outcomes for students resulting in increased student persistence and engagement
- Implemented organizational and communication tools and strategies acquired at adult education professional development workshops, district and state lead leadership training and one on one coaching resulting in more effective communication, self-efficacy and capacity building in staff.
- Created CTE programs for opportunity youth and adults resulting in 17 different pathways into high wage careers including Healthcare, Banking and Construction, all with job placement assistance and employment opportunities..

Principal - (2018-2020)

Effectively engage with administrators, teachers, support staff, community colleges and consortium partners in creating a collaborative learning community to ensure that every student receives equitable access to adult education programs and an opportunity to transition into college or a career. Collaborate with the administrators and district finance department for budget analysis and oversight.

Notable Roles and Responsibilities

- Overseeing technology team to move OACE into the new age of distance learning by developing an online environment for all courses, a professional development plan specific to technology and online instruction and providing students enriched access to technology with a digital device loan program. Overseeing online curriculum and instruction through various digital platforms and managing online vendors.
- Coordinated implementation of Online HSD / Credit Recovery Program – Participants from OUSD Comprehensive High Schools and Alternative Education have earned diplomas

- Coordinated efforts to expand HSE Program into Laney College and include Bilingual instruction – resulting in 140 new students in year one or 40% of the current HSE enrollment
- Implemented online registration giving access through the OACE website- response to Covid / increased enrollment
- Procured funding to secure 250 new computers for GED classroom and certification of Person Vue & ETS testing centers
- Data Accountability Manager assuring data integrity to drive instructional strategies, outreach campaigns and state and federal funding compliance

Assistant Principal – (2017-2018)

Performed a variety of administrative duties to assist the Directors in managing the school; assumed the duties of the administrators as assigned. Assisted with supervision and evaluation of the performance of certificated and classified personnel; assigned duties to faculty and staff as appropriate to meet school objectives; assisted with recruiting, interviewing and selecting new faculty and staff.

Data Analyst and Accountability Manager: responsible for collecting and organizing data, analyzing for data integrity and creating reports for state and federal compliance and data driven instruction.

Notable Roles and Responsibilities

- Coordinated student assessment, orientation and registration processes
- Led technology group accomplished the goal of making technology more accessible to students and teachers by providing technology training and professional development for staff, upgrading classroom computers and internet access for students, redesigning websites, creating social media presence and adding more online instruction platforms for ELL, ABE and ASE students.
- Assisted in the development of ABE Math program for Trades Unions – resulting in 29 students entering apprenticeship programs since implementation
- WASC Leadership Coordinator-collaborated with three sub-committees to write mid-cycle report and revise schoolwide action plan on a continual basis to complete accreditation process resulting in full accreditation
- Coordinated training and certification of 80% of teachers for CASAS ETesting, implementing ETesting capabilities in 20 classrooms resulting in increased test validity, better test security and a streamlined assessment process.

RELEVANT SKILLS and KNOWLEDGE

● Data Analysis & Accountability Management	● School Board Policies & Procedures
● WIOA / CAEP Reporting Systems & Compliance	● Staff Coaching and Evaluation Protocols
● Union Contract Policies & Procedures	● Grant Writing & Asset Procurement
● Budget Analysis & Oversight	● State and Federal Program Monitoring Process
● College & Career Readiness Standards	● State and National Advocate Network

EDUCATION

National University San Diego, CA / *Educational Administration Credential*

UC Berkeley Extension Berkeley, CA/ *Designated Subjects Adult Education Credential*

Golden Gate University San Francisco, CA / *M.A. Psychology - Counseling*

Golden Gate University San Francisco, CA / *B.S. Telecommunications Management*

PROFESSIONAL DEVELOPMENT AFFILIATIONS

- Member - Oakland Workforce Development Board
- Member- OUSD CTE Advisory Board
- Member -California Council Adult Education DEI Advisory Committee

- Member- Roots Community Clinic Community Relations Advisory Board
- CALPRO Leadership Institute for Administrators
- Maxwell Leadership Certified Team

Application Form

Profile

Patt

First Name

Young

Last Name

Middle Initial

Home Address

Suite or Apt

Pittsburg

City

CA

State

94565

Postal Code

Email Address

District Locator Tool

Resident of Supervisorial District:

☒ District 5

Retired

Employer

Health Educator, Child and Maternal Health

Job Title

Length of Employment

25 years

Do you work in Contra Costa County?

☒ Yes ☐ No

If Yes, in which District do you work?

Martinez, Concord and Pittsburg

How long have you lived or worked in Contra Costa County?

17 years

Are you a veteran of the U.S. Armed Forces?

☐ Yes ☒ No

Board and Interest

Which Boards would you like to apply for?

African American Holistic Wellness and Resource Hub Transitional Community Advisory Board: Submitted

Seat Name

TCAB

Have you ever attended a meeting of the advisory board for which you are applying?

☐ Yes ☒ No

If Yes, how many meetings have you attended?

Education

Select the option that applies to your high school education *

☒ High School Diploma

College/ University A

Name of College Attended

Mills College

Degree Type / Course of Study / Major

English BA

Degree Awarded?

☒ Yes ☐ No

College/ University B

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

☐ Yes ☒ No

College/ University C

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

☐ Yes ☐ No

Other Trainings & Occupational Licenses

Other Training A

Lactation Educator

Certificate Awarded for Training?

☒ Yes ☐ No

Other Training B

Certificate Awarded for Training?

☐ Yes ☐ No

Occupational Licenses Completed:

Qualifications and Volunteer Experience

Please explain why you would like to serve on this particular board, committee, or commission.

I served on the LMCHD Board of Directors and have an understanding of the communities in the District, the health concerns of District residents and the social determinants of health that impact and frame the poor health outcomes of many District residents. I have established relationships with many of the small community based organizations that have thru the years depended on LMCHD for funding, guidance and support to improve the lives and health outcomes for their clients. My work as a health educator and FIMR coordinator has given me an understanding of the needs of communities at risk for poor health outcomes. I also served on the African American Holistic Hub committee.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

Coordination, training and supervision of Peer Counselors. Community outreach and engaging disenfranchised communities to participate in activities that create and build social capital. Reviewing and approving grant applications. Monitoring and reviewing documentation of funding and making sure grantees fulfill their contractual obligations to the grantor (LMCHD)

Upload a Resume

Would you like to be considered for appointment to other advisory bodies for which you may be qualified?

☒ Yes ☐ No

Do you have any obligations that might affect your attendance at scheduled meetings?

☒ Yes ☐ No

If Yes, please explain:

I cannot meet the 1st and 3rd Wednesday of the month.

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

☒ Yes ☐ No

If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:

If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

African American Holistic Wellness and Resource Hub Steering Committee

List any volunteer or community experience, including any advisory boards on which you have served.

Pittsburg Community Advisory Commission, Board member of First Baptist Head Start Board

Conflict of Interest and Certification

Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?

☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Please Agree with the Following Statement

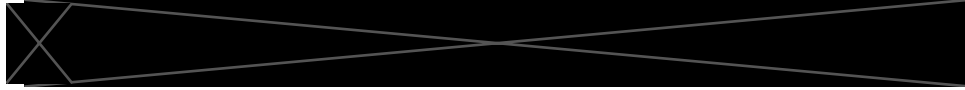
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 - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
 - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

Patt Youn



Objective: Part time employment supporting members from vulnerable populations and communities with the ultimate goal of improving health outcomes and quality of life.

City of Pittsburg Community Advisory Commission

Commissioner 03/18-
Present

Board of Directors Los Medanos Community Healthcare District

Board Director and Board Chair 08/17-
Present

More Excellent Way (MEW) 07/12-
09/19

Supervisor/Recruiter/Health Educator

- Supervise Lactation Peer Counselors
- Provide training and education to Peer Counselors
- Community Presentations
- Interview and recruit participants for program services

Contra Costa County Health Services 10/07-09/12

Senior Health Education Specialist/Project Coordinator/WIC Nutrition Assistant /Lactation Educator

- Develop and maintain program protocols and procedures for the review of cases according to State and national Fetal Infant Mortality Review (FIMR) guidelines
- Recruit, orient and support case review team
- Schedule, organize, and facilitates bi-monthly case review team meetings
- Coordinate activities of project staff including client interviews and medical record abstractions
- Establish systems to obtain individual case data including developing and negotiating agreements with hospitals and care providers authorizing access to medical records in order to conduct ongoing FIMR review.

- Abstract information from various data sources and summarizes the information for the case review team
- Analyze and evaluates FIMR case data and compiles recommendations for submission to State MCH Branch.
- Prepare status reports on progress towards accomplishing objectives for Mid-Year and Annual reports to the State MCH Branch.
- Present and distribute information related to FIMR findings and recommendations at local meetings of providers and advocacy coalitions.
- Provide training and education to local providers and advocacy groups on risk reduction for FIMR identified contributing factors to fetal and infant death
- Establish informational links with the Child Death Review Team, the Childhood Injury Prevention Coalition, Black Infant Health (BIH) Program and the Sudden Infant Death Syndrome (SIDS) Program
- Develop and facilitate program changes focusing on African American community for interconception care and education
- National FIMR consultant
- Provide health education updates and training for home visitors, program participants and case managers

The Perinatal Council

4/01-10/07

TPC is non-profit agency that works to support families by providing family advocacy, social support, and health education through a variety of home visiting programs with the ultimate goal of improving birth outcomes.

Program Coordinator/Supervisor

- Coordinate and supervise the delivery of prenatal outreach and tracking services through Black Infant Health
- Build community awareness regarding problems of poor birth outcomes in the African-American community;
- Develop and implement outreach strategies that inform African American women and their families of the health resources available to them
- Presentations to individuals, agencies and community groups
- Develop and implement program activities that will enrich and enhance the lives of women and their children
- Supervise Cal-Learn and Adolescent Family Life programs
- Develop health education curriculum promoting STD/HIV awareness and sexual responsibility targeting pregnant and parenting teens
- Review BIH, Cal-Learn and Adolescent Family Life Program activities to ensure scope of work met
- Implement appropriate interventions to support teens completing high school
- Provide ongoing review and analysis of agency data to identify community trends, strengths and areas for improvement
- Evaluate and revise program activities based on client data

Kaiser Permanente Health Education

5/99-12/06

The Health Education Department promotes wellness as the most effective way to keep members and communities healthy. The health

education department strives to inspire people, inform their choices and improve health.

Health Educator

- Facilitate Lactation, Childbirth Preparation, STI, and HIV/AIDS classes
- Multi-session and one day intensive Childbirth Preparation courses for couples
- Healthy Beginnings prenatal classes
- Conduct needs assessment and evaluation of program; maintain findings
- Provide individual instruction and counseling as necessary
- Maintain knowledge of Kaiser and community resources to encourages utilization of and referral to resources
- Classes for Pss Research and STI prevention

University of California Berkeley Survey Research Center 8/96-9/99

Survey Worker

- Cold and scheduled calls to respondents
- Conduct Computer Assisted Telephone Interviews (CATI)
- Conduct face-to-face interviews
- Refusal conversions
- Log and distribute incentives when applicable

The Perinatal Network (RPPC)

1/91-3/01

The Regional Perinatal Program of California serves as facilitator in coordinating and supporting perinatal quality improvement within the Alameda/Contra Costa region and creates and supports education programs to address the needs of high risk mothers and infants in the region through needs assessments and dissemination of information.

State and Program Coordinator/ FIMR Interviewer

- Locate women who experienced fetal and infant deaths using vital records, county social service database, and community based organizations
- Conduct in home maternal interview
- Provide grief and bereavement support and education
- Medical and other referrals as needed
- Medical record abstraction
- Develop culturally appropriate materials and brochures
- Community presentations
- Compose case summaries for Case Review Team (CRT) review

- Create database for FIMR findings
- Track CRT findings and recommendations
- Community presentations and recruitment for CRT
- Develop SIDS risk reduction manual for Alameda County providers
- Develop interview tool and provide training for Maternal Interviewers
- Participate in CRT and Alameda County Community Action Team (CAT)
- Coordinate program activities for California FIMR Support Program, supervise admin staff
- Provide training and technical support to California's FIMR projects
- Coordinate and facilitate two yearly FIMR Coordinator meetings
- Aggregate and analyze data from FIMR jurisdictions for training needs and to identify state trends and possible interventions and campaigns
- Compile and disseminate bi-monthly Clearing House publication highlighting medical and social topics that impact infant morbidity and mortality
- Data analysis of FIMR data to identify local community trends for risk reduction and service design for service providers
- Coordinate and facilitate state Health Summits based on FIMR findings and emerging infant mortality research

Howard Daniel, MD and Berkeley Primary Care Access Clinic

5/89

1/86-
5/89-

1/91

Primary Care clinics with focus on maternal and infant health

CPSP Health Educator

- Administer health, nutrition and psychosocial assessments to prenatal patients
- Develop care plan using CPSP guidelines
- Provide health education to individuals and groups
- STI and HIV counseling
- Lactation education
- Track birth outcomes for clinic trends

Highland Hospital Clinics

7/83-5/89

Alameda County clinics provide health care and health education services to low income and uninsured persons.

Lactation Counselor

- Provide lactation education classes in clinic setting
- Provide lactation education, support and assistance to all inpatient postpartum women
- Home visits and telephone counseling for up to 3 months
- Develop, coordinate and supervise Alameda County Breastfeeding Peer Counseling Project

Education

Mills College, Oakland, CA
Bachelor of Arts, Major: English

Technical Skills

Microsoft Word, Excel, Power Point, Publisher, SPSS, data entry, BIH
MIS, Lodestar, literature review, and internet research

Professional/Training

Certified Lactation Educator
Certified to provide HIV/AIDS counseling
National FIMR trainer for Maternal Interviewing and FIMR methodology



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-448
C.11.

Agenda Date: 2/3/2026

Agenda #:

To: Board of Supervisors

From: Kristin Connelly, Clerk-Recorder

Report Title: APPROVE the commutation of the Elections Capital Replacement Fund to an Elections Technology Fund. No Fiscal Impact.

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE the commutation of the Elections Capital Replacement Surcharge assigned fund balance designation to an Elections Technology Surcharge fund balance designation.

FISCAL IMPACT:

The current assigned Elections Capital Replacement Surcharge fund balance designation is approximately \$3.8 million. Broadening the designation to encompass "elections technology" will help the department manage the costs of election system software and vendor support in addition to hardware costs. Technology fees will be charged to local jurisdictions for each election and reserved to cover these costs. Fee rates will be adjusted based on projected expenditures over the ensuing five years.

BACKGROUND:

The Contra Costa County Clerk-Recorder-Elections Department is proposing to convert its existing Elections Capital Replacement Fund into an Elections Technology Fund. The original fund, established in 2016, was created to finance the periodic replacement of the ballot tally voting system. The proposed change aims to broaden the scope of the fund to include both the cyclical replacement of capital equipment and the payment of ongoing annual operating costs for elections technology and infrastructure, such as annual software licensing, maintenance, and warranties. This change is intended to stabilize the Division's budget by distributing these significant technology expenses more evenly over the four-year election cycle, offsetting the loss in revenue during non-election years.

Currently, jurisdictions that consolidate their elections with county elections (city, school, and special districts) pay their pro-rata portion of actual election costs based on a formula that considers the number of registered voters in each district and the number of contests or measures on those ballots.

The Elections Division maintains a billing model to recover the total actual costs of conducting an election as described in Elections Code section 10520. After every election, the Division bills each participating jurisdiction for its portion of directly chargeable or reasonably allocated costs. The existing elections billing model includes an estimated cost to replace necessary voting systems. The new Elections Technology assigned fund balance designation would continue to be funded in this manner but would also permit the funds to be

expended on elections systems software, maintenance, warranties, and licensing; the ongoing required expenditures and overhead necessary to conduct elections.

The ability to maintain up-to-date voting systems and software is fundamental to serving the constituents of Contra Costa County effectively and efficiently. Since the establishment of this fund in 2016, state and federal grants have become inconsistent. By broadening the existing Elections Capital Replacement assigned fund balance designation to an inclusive Elections Technology Fund assigned fund balance designation, we can help balance annual spending from the General Fund.

CONSEQUENCE OF NEGATIVE ACTION:

The Elections Division will be unable to use funds in the Elections Capital Replacement Reserve for expenditures other than capital asset purchases, resulting in the use of the annual general fund operating budget to pay for these required expenditures.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-455
C.12.

Agenda Date: 2/3/2026

Agenda #:

To: Board of Supervisors

From: Monica Nino, County Administrator

Report Title: Budget Amendment No. BDA-26-00003 to transfer appropriations from Agriculture-Weights & Measures to the Clerk-Recorder

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE Budget Amendment No. BDA-26-00003 to transfer appropriations in the amount of \$181, 200 from Agriculture-Weights & Measures (0335) to the Recorder (0355) and Plant Acquisition (0111) to correct for an error in the FY25-26 technical adjustments.

FISCAL IMPACT:

100% General Fund.

BACKGROUND:

An error was made when inputting the approved technical adjustments in September for the FY2025-26 budget year. Budget Unit 0355 was misread as Budget Unit 0335. This action will reallocate the appropriations to the correct budget units for two projects approved for fund balance reallocations from FY2024-25.

CONSEQUENCE OF NEGATIVE ACTION:

Appropriations will not match anticipated expenditures for Agriculture-Weights & Measures and the Clerk-Recorder's Office.

View Budget Amendment: Budget
Amendment: FY 2025-26 - Operating Budget
on 01/20/2026 : BDA-26-00003

09:26 AM
01/21/2026
Page 1 of 2

Company	Contra Costa County
Budget Template	Operating Budget : FY 2025-26 Operating Budget
Budget	FY 2025-26 Operating Budget
Organizing Dimension Type	
Amendment ID	BDA-26-00003
Amendment Date	01/20/2026
Description	Fix for error in technical adjustments
Amendment Type	Appropriation / Estimated Revenue Adjustment
Balanced Amendment	Yes
Entry Type	Mid-Year Adjustments
Status	In Progress

Budget Amendment Entries

Period	*Ledger Account/Summary	Home Organization	*Cost Center	*Fund	Debit Amount	Credit Amount	Memo	Exceptions
FY 2025-26 Year (FY 2025-26 Operating Budget)	4107:668-RECONFIGURE BLDG	1200 GENERAL ADMINISTRATION (Home Org)	4405 PLANT ACQ-OFFICE BLDGS	100300 GENERAL	\$150,000.00	\$0.00	Fix for error in technical adjustment	Warning : - Home Org on Budget Line Not Equal Initiator's Home Org
FY 2025-26 Year (FY 2025-26 Operating Budget)	2310:NON CNTY PROF SPCLZD SVCS	1200 GENERAL ADMINISTRATION (Home Org)	0355 RECORDER	100300 GENERAL	\$31,200.00	\$0.00	Fix for error in technical adjustment	Warning : - Home Org on Budget Line Not Equal Initiator's Home Org
FY 2025-26 Year (FY 2025-26 Operating Budget)	2479:OTHER SPECIAL DPMTAL EXP	1200 GENERAL ADMINISTRATION (Home Org)	3315 WEIGHTS AND MEASURES	100300 GENERAL	\$0.00	\$150,000.00	Fix for error in technical adjustment	Warning : - Home Org on Budget Line Not Equal Initiator's Home Org
FY 2025-26 Year (FY 2025-26 Operating Budget)	2310:NON CNTY PROF SPCLZD SVCS	1200 GENERAL ADMINISTRATION (Home Org)	3315 WEIGHTS AND MEASURES	100300 GENERAL	\$0.00	\$31,200.00	Fix for error in technical adjustment	Warning : - Home Org on Budget Line Not Equal Initiator's Home Org

Process History

Process	Step	Status	Completed On	Due Date		All Persons	Comment
					Person (Up to 5)		
Budget Amendment Event	Budget Amendment Event	Step Completed	01/20/2026 07:29:20 AM	01/21/2026	Laura Strobel	1	
Budget Amendment Event	Review Budget Amendment	Not Required		01/21/2026		0	

View Budget Amendment: Budget
Amendment: FY 2025-26 - Operating Budget
on 01/20/2026 : BDA-26-00003

09:26 AM
01/21/2026
Page 2 of 2

Process	Step	Status	Completed On	Due Date	Person (Up to 5)	All Persons	Comment
Budget Amendment Event	Approval by Department Approver – Budget Amendment	Sent Back	01/20/2026 07:34:30 AM		Danielle Fokkema (Department Approver – Budget Amendment)	1	Send Back Reason from Danielle Fokkema: Request
Budget Amendment Event	Budget Amendment Event	Submitted	01/20/2026 07:36:31 AM	01/21/2026	Laura Strobel	1	
Budget Amendment Event	Review Budget Amendment	Not Required		01/21/2026		0	
Budget Amendment Event	Approval by Department Approver – Budget Amendment	Approved	01/20/2026 07:59:30 AM		Danielle Fokkema (Department Approver – Budget Amendment)	1	
Budget Amendment Event	Review Budget Amendment	Awaiting Action		01/21/2026	Analiza Pinlac (Budget Specialist (Auditor Office))	3	
					Xia Zhang (Budget Specialist (Auditor Office))		
					Yesenia Campos (Budget Specialist (Auditor Office))		



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-456
C.13.

Agenda Date: 2/3/2026

Agenda #:

To: Board of Supervisors

From: Monica Nino, County Administrator

Report Title: Change orders for West County Accessible Room Conversion (WARC) Project

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

AUTHORIZE and APPROVE the County Administrator, or designee, to execute a change order to increase the payment limit by \$1 million dollars, to a new payment limit of \$24.5 million dollars with Sletten Construction Company, a Montana Corporation, for the West County Detention Facility Accessible Room Conversion (WARC) project to allow for additional fixture replacement and painting in all housing units, fencing repairs and new gates and the paving of the interior fire road for the facility.

FISCAL IMPACT:

The increase in contract amount is being sourced from previously appropriated funds in two accounts, which are already encumbered for detention facility improvements.

BACKGROUND:

The West County Detention Facility (WCDF) was built in the 1980's and fixtures and finishes have worn significantly in the ensuing 40 years of service and are in need of replacement. Since the WARC project is already requiring the movement of occupants out of each housing unit during periods of construction it makes sense logistically to complete this additional work while these housing units are unoccupied. The scope of work will include replacement of plumbing access panels, resurfacing of an interior fire road, the replacement of floor tiles with epoxy and interior painting.

CONSEQUENCE OF NEGATIVE ACTION:

The work would need to be completed at a later time with another contractor mobilization resulting in higher costs by not using the economies of scale provided by combining this work with the ongoing work in progress.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-457
C.14.

Agenda Date: 2/3/2026

Agenda #:

To: Board of Supervisors

From: Diane Burgis, District III Supervisor

Report Title: Amendment to Employment Agreement Between the County and County Administrator Monica Nino.

☐ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Board Chair to sign an amendment to the Employment Agreement between the County and County Administrator Monica Nino, effective February 3, 2026, to authorize a modification of the agreement's vacation buy-back provision.

FISCAL IMPACT:

There is no fiscal impact. The amended contract would allow a vacation buy-back to occur once in each calendar year instead of once every thirteen months.

BACKGROUND:

On November 18, 2025, the Board of Supervisors approved Management Benefits Resolution No. 2025/388. Section 16 of the Management Benefits Resolution authorizes employees covered by the resolution to elect payment of a portion of their annual vacation accrual once in each calendar year. The current Employment Agreement between the County and County Administrator authorizes a vacation buy-back of up to 114 vacation hours once every 13 months. The proposed amendment to the Employment Agreement would authorize the County Administrator to elect to buy back up to 114 vacation hours once every calendar year.

CONSEQUENCE OF NEGATIVE ACTION:

The County Administrator would not be eligible for vacation buy-back once every calendar year



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-443
C.15.

Agenda Date: 2/3/2026

Agenda #:

To: Board of Supervisors

From: Diana Becton, District Attorney

Report Title: Blanket Purchase Order and Related Terms of Use with Verizon Wireless Services, LLC.

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Purchasing Agent or designee to execute, on behalf of the District Attorney, a blanket purchase order and related Terms of Use with Verizon Wireless Services, LLC in an amount not to exceed \$45,000 for wireless and internet services for mobile devices, for the period January 1, 2026 through December 31, 2026.

FISCAL IMPACT:

Approval of this action will result in expenditures up to \$45,000 over a 12-month period within two fiscal years, of which \$22,000 is budgeted in FY 2025-26, and \$23,000 will be budgeted in FY 2026-27.

BACKGROUND:

The District Attorney's Office utilizes Verizon Wireless services to meet general operational communication needs in support of administrative, investigative, and prosecution purposes. These services provide standardized, reliable mobile connectivity for authorized staff performing official duties. Verizon Wireless Services support continuity of operations through consistent network availability and enterprise-level service capabilities.

Approval of the Blanket Purchase Order and related Terms of Use will allow the District Attorney's Office to continue using such services. The Terms of Use include a limitation of liability and indemnification under which the County agrees to hold Verizon Wireless Services, LLC harmless from any claims arising out of the performance under this agreement.

CONSEQUENCE OF NEGATIVE ACTION:

Without executing the Blanket Purchase Order and related Terms of Use with Verizon Wireless Services, LLC, the District Attorney's Office cannot use the services to communicate within its various teams and with outside entities.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: RES 2026-31
C.16.

Agenda Date: 2/3/2026

Agenda #:

To: Board of Supervisors

From: Marla Stuart, Employment and Human Services Director

Report Title: 39-800-30 State of California Department of Community Services and Development, Department of Energy Infrastructure Investment and Jobs Act, and Weatherization Assistance Program State Agreement 22P-7005, Amendment 2.

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

ADOPT Resolution No. to approve and authorize the Employment and Human Services Department Director, or designee, to execute a revenue amendment, and any extensions or amendments thereof, with the State of California Department of Community Services and Development to increase funding by \$550,010 for a new payment limit not to exceed \$3,164,964 and extend the termination date from June 30, 2027, to June 30, 2029, for the Department of Energy Infrastructure Investment and Jobs Act Weatherization Assistance Program.

FISCAL IMPACT:

\$550,010: 100% Federal; \$100,001 is budgeted in FY 25-26; \$150,003 will be budgeted in FY 26-27; \$150,003 will be budgeted in FY 27-28 and \$150,003 will be budgeted in FY 28-29.

BACKGROUND:

On December 2, 2025, the Employment and Human Services Department (EHSD) received notice of the Department of Energy (DOE) Infrastructure Investment and Jobs Act (formally known as the Bipartisan Infrastructure Law [BIL]), Weatherization Assistance Program contract Amendment 2, which increased the funding by \$550,010 for a new total payment limit of \$3,164,964 and extended the term end date from June 30, 2027, to June 30, 2029.

The approval of this staff report and resolution is to execute the County's allocation of \$3,164,964 for the extended term, which now runs through June 30, 2029.

On March 5, 2024, the Board of Supervisors approved item C.23 authorizing the Employment and Human Services Director to modify production rates for the BIL DOE Weatherization Assistance Program, with no change to the payment limit of \$2,614,954 or term end date of June 30, 2027.

On December 13, 2022, the Board of Supervisors approved item C.33, authorizing the Employment and Human Services Director, or designee, to affirm participation in the BIL DOE Program. On July 18, 2023, the Board of Supervisors approved C.39, allowing the Employment and Human Services Director to execute a revenue

agreement totaling \$2,614,954 for the period of June 1, 2023, to June 30, 2027.

CONSEQUENCE OF NEGATIVE ACTION:

Should the proposed action not be approved by the Board of Supervisors, the County will not be able to provide additional weatherization services to eligible residents in Contra Costa County to meet their energy needs.

CHILDREN'S IMPACT STATEMENT:

This agreement supports one of the community outcomes established in the Children's Report Card: 4)
"Families that are Safe, Stable, and Nurturing."

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA

and for Special Districts, Agencies and Authorities Governed by the Board

IN THE MATTER OF the State of California Department of Community Services and Development, Department of Energy Infrastructure Investment and Jobs Act, and Weatherization Assistance Program State Agreement 22P-7005, Amendment 2.

WHEREAS, On November 15, 2021, the President signed into law the Infrastructure Investment and Jobs Act (Public Law 117-58), also referred to as the Bipartisan Infrastructure Law (BIL), which provided \$3.5 billion in funding for Weatherization, and

WHEREAS, provisions of the BIL include the application of Davis-Bacon prevailing wage, Buy American, Historic Preservation and National Environmental Policy Act (NEPA) requirements, and

WHEREAS, in addition to BIL requirements, CSD issued a "Production Amendment" to establish the first production period covering the period of November 1, 2023, to January 31, 2026, and

WHEREAS, the Production Amendment facilitates the release of DOE BIL Weatherization Assistance Program (WAP) grant funds to Contra Costa County, initiates the performance of direct service activities by the County, and grants Contra Costa County the authority to expend 50 percent of the total contract amount of \$2,614,954, estimating 102 units to be served, and

WHEREAS, on December 13, 2022 (C.33), the Board of Supervisors approved the Employment and Human Services Director, or designee, to affirm participation in the BIL DOE Program, and

WHEREAS, on July 18, 2023 (C.39), the Board of Supervisors authorized the Employment and Human Services Director to execute an agreement with the State of California Department of CSD in the amount of \$2,614,954 for the California BIL, DOE WAP for the period June 1, 2023 through June 30, 2027.

WHEREAS, On March 5, 2024, the Board of Supervisors approved item C.23 authorizing the Employment and Human Services Director to modify production rates for the Bipartisan Infrastructure Law, Department of Energy Weatherization Assistance Program with no change to the payment limit of \$2,614,954 or term ending June 30, 2027.

NOW, THEREFORE, BE IT RESOLVED The Contra Costa County Board of Supervisors approve and authorize the Employment and Human Services Department Director, or designee, to execute a revenue amendment, and any extensions or amendments thereof, with the State of California Department of Community Services and Development to increase funding by \$550,010 for a new payment limit not to exceed \$3,164,964 and extend the termination date from June 30, 2027 to June 30, 2029, for the Department of Energy Infrastructure Investment and Jobs Act Weatherization Assistance Program.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-445
C.17.

Agenda Date: 2/3/2026

Agenda #:

To: Board of Supervisors

From: Marla Stuart, Employment and Human Services Director

Report Title: # 20-472-3 The Glen Price Group

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract renewal with The Glen Price Group in an amount not to exceed \$499,890 to provide funding opportunity and executive order monitoring, grant writing and strategic planning services for the period July 1, 2025, through June 30, 2026.

FISCAL IMPACT:

100% County, all of which is budgeted in FY 25-26.

BACKGROUND:

On September 10th, 2024, the Board approved Consent Item C.46. authorizing executing a contract with Glen Price Group in an amount not to exceed \$399,890 for the term July 23, 2024, to June 30, 2025, to provide funding development, grant writing and strategic planning services.

This action seeks to allow for continued support of Employment and Human Services Department (EHSD) in funding development, grant writing and strategic planning services, as well as monitoring and analysis of executive orders and potential impacts to EHSD and its clients.

CONSEQUENCE OF NEGATIVE ACTION:

Should the proposed action not be approved by the Board of Supervisors, EHSD will not be able to continue to take advantage of strategic planning, funding development, nor grant writing services available for units to set strategic plans and secure grant funding. EHSD would also not have a system for tracking relevant executive orders and their impacts.

CHILDREN'S IMPACT STATEMENT:

This contract supports all of Contra Costa County's community outcomes of the Children's Report Card: (1) "Children Ready for and Succeeding in School"; (2) "Children and Youth Healthy and Preparing for Productive

Adulthood"; (3) "Families that are Economically Self-Sufficient"; (4) "Families that are Safe, Stable and Nurturing"; and (5) "Communities that are Safe and Provide a High Quality of Life for Children and Families."



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-446
C.18.

Agenda Date: 2/3/2026

Agenda #:

To: Board of Supervisors

From: Marla Stuart, Employment and Human Services Director

Report Title: Acceptance of 2025-2026 Area Agency on Aging Area Plan Update

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the submittal of the Contra Costa County Area on Aging 2025-2026 Area Plan Update on Aging for services under the Older Americans Act and other State funded programs to the California Department of Aging and AUTHORIZE Diane Burgis, Board of Supervisors Chair, to sign the Letter of Transmittal.

FISCAL IMPACT:

There is no fiscal impact

BACKGROUND:

The Area Agency on Aging (AAA), a division of the Employment and Human Services Department of the Aging & Adult Services Bureau, is responsible for providing services to older adults, persons with disabilities, and family caregivers through the Older Americans Act (OAA) and other funding sources administered by the California Department of Aging (CDA). As mandated by the OAA, every four years, the AAA is required to conduct an assessment of needs of its client population and submit a four-year plan outlining its strategies to address these needs. The AAA's 2024-2028 Area Plan was approved by the Board on June 25, 2024, item C.95. Per CDA, AAA must submit annual updates to the plan in the subsequent three years.

The 2025-2026 plan was presented to the public via a Public Hearing and approved by the Advisory Council on Aging March 19, 2025. The Area Plan Update was submitted to CDA and approved. Unfortunately, due to an administrative oversight, the Letter of Transmittal was not submitted, and therefore a signature and subsequent submittal to CDA is now requested.

CONSEQUENCE OF NEGATIVE ACTION:

Should the proposed action not be approved by the Board of Supervisors, the AAA will not be in compliance with CDA requirements.

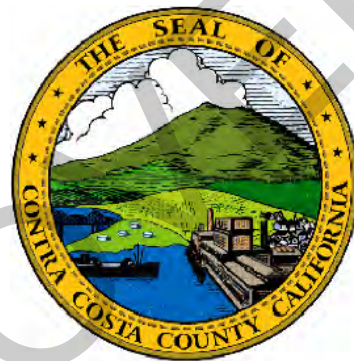
CHILDREN'S IMPACT STATEMENT:

This action supports the fourth of Contra Costa County's community outcomes of the Children's Report Card, "Families that are Safe, Stable and Nurturing."

Contra Costa County

Area Plan

July 1, 2025 to June 30, 2026



Employment & Human Services Department

Area Agency on Aging

400 Ellinwood Way, Pleasant Hill, CA 94523

925-229-8434

<https://ehsd.org/elderly-disabled/area-agency-on-aging/>

CONTRA COSTA COUNTY

EMPLOYMENT & HUMAN SERVICES

Building Brighter Futures Together

CDA APPROVED

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2024-2028 4-YEAR AREA PLAN REQUIRED COMPONENTS CHECKLIST

To ensure all required components are included, "X" mark the far-right column boxes.
Enclose a copy of the checklist with your Area Plan; *submit this form with the Area Plan due 5-1-24 only*

Section	Four-Year Area Plan Components	4-Year Plan
TL	Transmittal Letter – <i>Can be electronically signed and verified, email signed letter or pdf copy of original signed letter can be sent to areaplan@aging.ca.gov</i>	<input type="checkbox"/>
1	Mission Statement	<input type="checkbox"/>
2	Description of the Planning and Service Area (PSA)	<input type="checkbox"/>
3	Description of the Area Agency on Aging (AAA)	<input type="checkbox"/>
4	Planning Process & Establishing Priorities & Identification of Priorities	<input type="checkbox"/>
5	Needs Assessment & Targeting	<input type="checkbox"/>
6	Priority Services & Public Hearings	<input type="checkbox"/>
7	Area Plan Narrative Goals and Objectives:	<input type="checkbox"/>
7	Title IIIB Funded Program Development (PD) Objectives	<input type="checkbox"/>
7	Title IIIB Funded Coordination (C) Objectives	<input type="checkbox"/>
7	System-Building and Administrative Goals & Objectives	<input type="checkbox"/>
8	Service Unit Plan (SUP) and Long-Term Care Ombudsman Outcomes	<input type="checkbox"/>
9	Senior Centers and Focal Points	<input type="checkbox"/>
10	Title III E Family Caregiver Support Program	<input type="checkbox"/>
11	Legal Assistance	<input type="checkbox"/>
12	Disaster Preparedness	<input type="checkbox"/>
13	Notice of Intent to Provide Direct Services	<input type="checkbox"/>
14	Request for Approval to Provide Direct Services	<input type="checkbox"/>
15	Governing Board	<input type="checkbox"/>
16	Advisory Council	<input type="checkbox"/>
17	Multipurpose Senior Center Acquisition or Construction Compliance Review	<input type="checkbox"/>
18	Organization Chart	<input type="checkbox"/>
19	Assurances	<input type="checkbox"/>

AREA PLAN UPDATE (APU) CHECKLIST**Check one:** ☒ FY25-26 ☐ FY 26-27 ☐ FY 27-28*Use for APUs only*

AP Guidance Section	APU Components (Update/Submit A through G) ANNUALLY:	Check if Included
n/a	A) Transmittal Letter- (submit by email with electronic or scanned original signatures)	<input checked="" type="checkbox"/>
n/a	B) APU- (submit entire APU electronically only)	<input checked="" type="checkbox"/>
2, 3, or 4	C) Estimate- of the number of lower income minority older individuals in the PSA for the coming year	<input checked="" type="checkbox"/>
6	D) Priority Services and Public Hearings	<input checked="" type="checkbox"/>
n/a	E) Annual Budget, should match Org. Chart	<input checked="" type="checkbox"/>
8	F) Service Unit Plan (SUP) and LTC Ombudsman Program Outcomes	<input checked="" type="checkbox"/>
11	G) Legal Assistance	<input checked="" type="checkbox"/>

AP Guidance Section	APU Components (To be attached to the APU) ➤ <i>Update/Submit the following only if there has been a CHANGE to the section that was not included in the 2024-2028 Area Plan:</i>	Mark C for Changed	Mark N/C for Not Changed
1	Mission Statement	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5	Needs Assessment/Targeting	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	AP Narrative Objectives:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7	• System-Building and Administration	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7	• Title IIIB-Funded Programs	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7	• Title IIIB-Program Development/Coordination (PD or C)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7	• Title IIIC-1 or Title IIIC-2	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7	• Title IIID-Evidence Based	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7	• HICAP Program	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9	Senior Centers and Focal Points	<input type="checkbox"/>	<input checked="" type="checkbox"/>
10	Title IIIE-Family Caregiver Support Program	<input checked="" type="checkbox"/>	<input type="checkbox"/>
12	Disaster Preparedness	<input type="checkbox"/>	<input checked="" type="checkbox"/>
13	Notice of Intent to Provide Direct Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>
14	Request for Approval to Provide Direct Services	<input type="checkbox"/>	<input checked="" type="checkbox"/>
15	Governing Board	<input checked="" type="checkbox"/>	<input type="checkbox"/>
16	Advisory Council	<input checked="" type="checkbox"/>	<input type="checkbox"/>
17	Multipurpose Senior Center Acquisition or Construction	<input type="checkbox"/>	<input checked="" type="checkbox"/>
18	Organizational Chart(s) (Must match Budget)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
19	Assurances	<input type="checkbox"/>	<input checked="" type="checkbox"/>

TRANSMITTAL LETTER
2024-2028 Four Year Area Plan/ Annual Update
Check one: ☐ **FY 24-25** ☒ **FY 25-26** ☐ **FY 26-27** ☐ **FY 27-28**

AAA Name: Contra Costa County

PSA 7

This Area Plan is hereby submitted to the California Department of Aging for approval. The Governing Board and the Advisory Council have each had the opportunity to participate in the planning process and to review and comment on the Area Plan. The Governing Board, Advisory Council, and Area Agency Director actively support the planning and development of community-based systems of care and will ensure compliance with the assurances set forth in this Area Plan. The undersigned recognize the responsibility within each community to establish systems in order to address the care needs of older individuals and their family caregivers in this planning and service area.

1. _____
Candace Andersen
Chair, Board of Supervisors
Date _____

2. _____
Jim Donnelly
President, Advisory Council on Aging
Date _____

3. _____
Tracy Murray
Director, Area Agency on Aging
Date _____

SECTION 1. MISSION STATEMENT

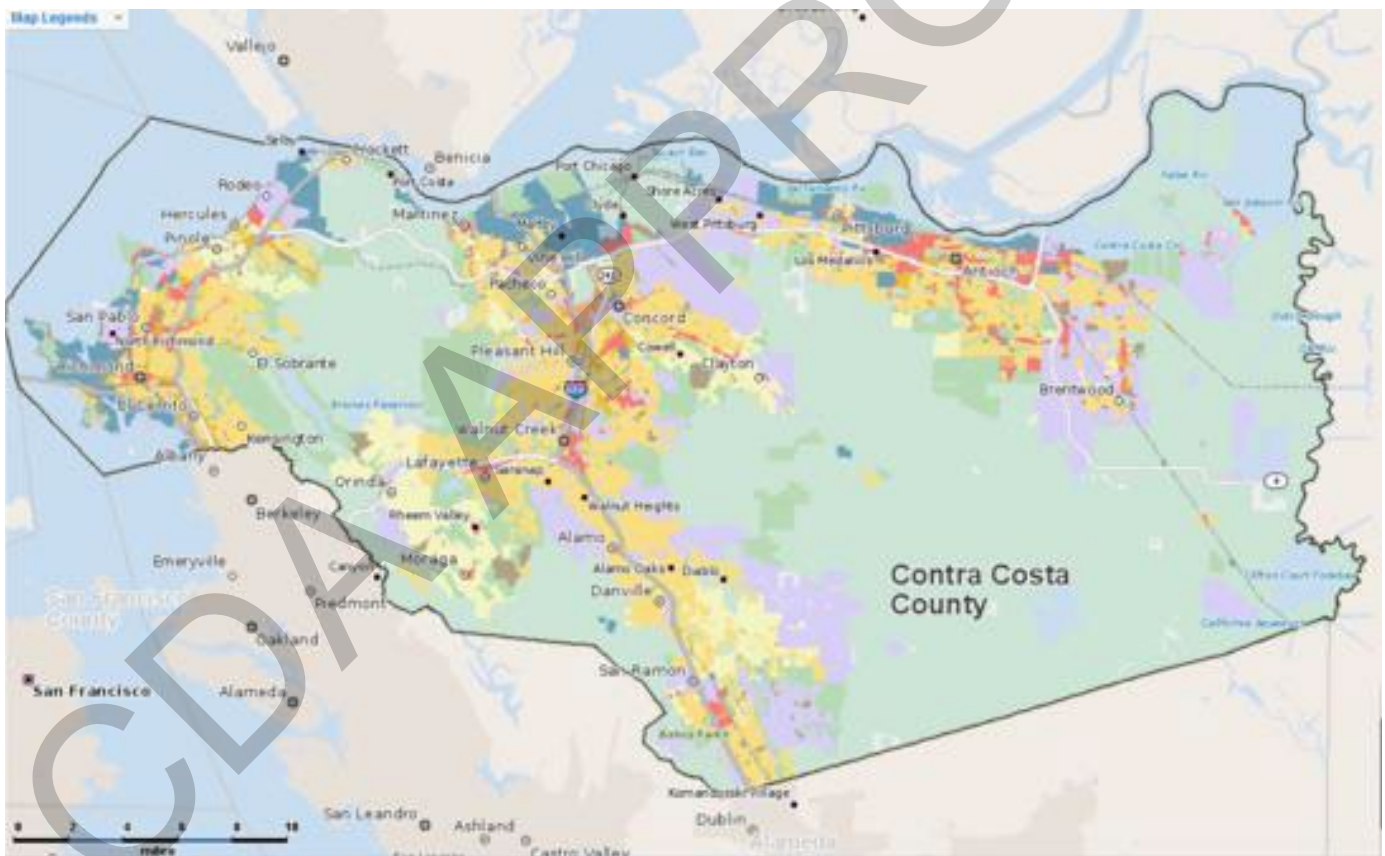
The mission of the Contra Costa County Area Agency on Aging (AAA) is to provide leadership in addressing issues that relate to older and disabled Californians; to develop community-based systems of care that provide services that support independence within California's interdependent society and protect the quality of life of older persons and persons with functional impairments; and to promote citizen involvement in the planning and delivery of services.

The AAA accomplishes its mission by:

- Building coalitions and working collaboratively with partners to develop a comprehensive system of services and support for older persons, adults with disabilities, and family and informal caregivers.
- Developing, funding, and implementing programs and services in coordination with community-based providers.
- Assessing the needs of the client population and ensuring services are accessible, available, affordable, equitable, and reliable.
- Responding to the unique and changing needs of a diverse client population by planning and developing new programs, educating the public about resources, and delivering services that are equitable and inclusive.
- Advocating for policy changes to create meaningful improvements in the lives of individuals as they age and facilitating their ability to live independently and thrive in later life.
- Providing direct services that include the involvement of older adult volunteers.
- Facilitating an "Age Friendly" partnership, policy development, and community and capacity building efforts to strengthen the service system that supports older adults, persons with disabilities, and family caregivers.

SECTION 2. DESCRIPTION OF THE PLANNING AND SERVICE AREA (PSA)

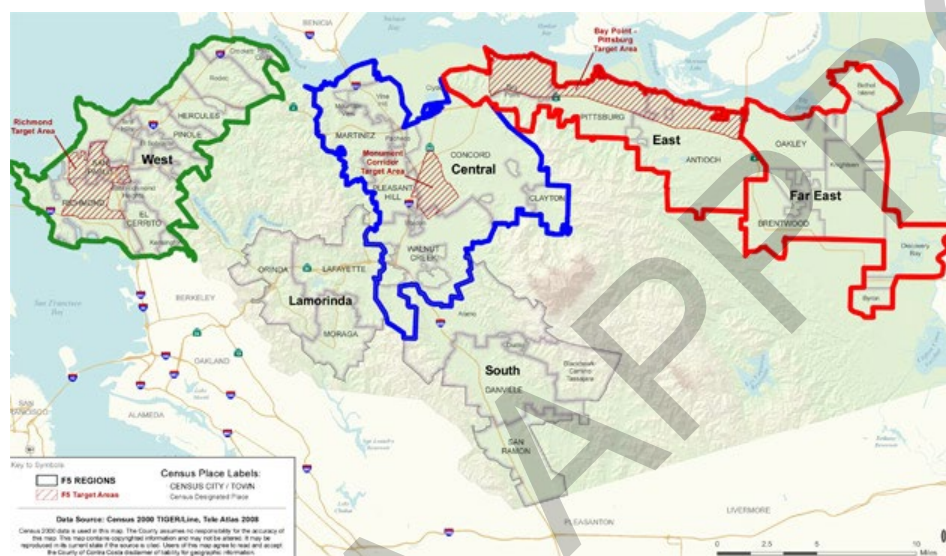
The State of California designated Contra Costa County, in its entirety, as Planning and Service Area #7 (PSA 7). It has a land area of 716.9 square miles, ranking it the 51st largest out of 58 counties in California by total area, according to the United States Census Bureau.¹ Contra Costa is one of the nine Bay Area counties, which include Alameda, Marin, Napa, San Francisco, San Mateo, Santa Clara, Solano, and Sonoma. It is the third most populous and third largest county among these Bay Area counties. Contra Costa has 19 incorporated cities and is bordered by the San Francisco Bay to the West, San Pablo Bay and the Sacramento River Delta to the North, San Joaquin County to the East, and Alameda County to the South. Areas of the county that border water are where the heaviest industries are located, including several oil refineries and chemical plants along the Bay and Delta areas. The most inland areas are the remaining rural portions of the county, which have been greatly reduced to make way for suburban development.



¹ U.S. Census Bureau. https://data.census.gov/profile/Contra_Costa_County,_California?q=050XX00US06013

Contra Costa is the 9th most populous county in the state with an estimated population of 1,165,927 as of the 2020 Census.² This represents an 11% increase from the 2010 decennial count of 1,049,025 residents. As of July 1, 2022, the county's estimated population shows a slight decline of -0.8% from its 2020 base year.³ Residents of the county are diverse and has become more so in the last decade, registering a diversity index of 73% in 2020, which measures the probability that two people chosen at random will be from different racial and ethnic groups. Contra Costa's diversity ranking moved up from eighth place out of 58 counties in California in 2010 to fourth place in 2020. From a five-year average (2018-2022), there are 408,537 estimated households in the county, of which 36.3% have residents aged 5 years and older who speak a language other than English at home.⁴ During this period, more than one out of every four (27.0%) residents identify as Hispanic/Latinx and 31.4% are Black, American Indian and Alaskan Native, Asian, or Native Hawaiian and other Pacific Islander.⁵

Hills delineate Contra Costa into three distinct regions that span urban, suburban, and rural geography: East, West, and Central County. Variability in socioeconomic, infrastructure, and demographic characteristics define each region, as shown in Table 1.



CONTRA COSTA COUNTY REGIONS:

EAST COUNTY: Cities of Antioch, Bay Point, Brentwood, Oakley, Pittsburg, and unincorporated areas of Bethel Island, Byron, Discovery Bay, and Knightsen
CENTRAL COUNTY: Cities of Concord, Danville, Lafayette, Martinez, Moraga, Orinda, Pleasant Hill, San Ramon, Walnut Creek, and unincorporated areas of Alamo, Clayton, Clyde and Rheem
WEST COUNTY: Cities of El Cerrito, Hercules Pinole, Richmond, San Pablo, and the unincorporated areas of Crockett, El Sobrante, Kensington, Port Costa, and Rodeo

West County is the most urbanized section of the county with Richmond as its largest city. The region has an estimated population of 270,382 residents, approximately 22% of which are persons aged 60 years and older. The median age of 39.2 years is younger than that of the county's 40.5 years.⁶ West County is the most diverse region in Contra Costa. Almost 38% of its population is

² U.S. Census Bureau. Population 60 Years and Over in the United States. American Community Survey, ACS 5-Year Estimates Subject Tables, Table S0102, 2022, [https://data.census.gov/table/ACSST5Y2022.S0102?q=California Populations and People&t=Older Population&g=040XX00US06,06\\$0500000](https://data.census.gov/table/ACSST5Y2022.S0102?q=California Populations and People&t=Older Population&g=040XX00US06,06$0500000)

³ U.S. Census Bureau. Quick Facts, Contra Costa County, CA.

<https://www.census.gov/quickfacts/fact/table/contracostacounty/california/PST045223>

⁴ Ibid.

⁵ Ibid

⁶ U.S. Census Bureau. Profile West Contra Costa CCD, Contra Costa County, California.

https://data.census.gov/profile/West_Contra_Costa_CCD_Contra_Costa_County_California?g=060XX00US0601393620

of Hispanic/ Latinx descent, compared to 27% countywide.⁷ West region's median household income of \$95,970 is the lowest in Contra Costa, compared to the county's median household income of \$120,061.⁸

Table 1. Population by Age and Sex by Region (2020), Contra Costa County, CA⁹

Age in Years	WEST			CENTRAL			EAST			CONTRA COSTA COUNTY		
	Male	Female	Total	Male	Female	Total	Male	Female	Total	Male	Female	Total
85 and Over	1,485	3,270	4,755	5,223	8,044	13,267	1,018	986	2,004	8,804	14,454	23,258
80 to 84	2,007	2,363	4,370	4,705	6,980	11,685	824	1,168	1,992	9,281	12,720	22,001
75 to 79	3,176	4,011	7,187	7,772	9,874	17,646	1,816	2,455	4,271	14,551	19,076	33,627
70 to 74	4,855	6,068	10,923	11,473	12,978	24,451	2,880	3,437	6,317	23,603	27,106	50,709
65 to 69	7,050	8,544	15,594	13,010	15,077	28,087	2,773	3,039	5,812	28,064	32,648	60,712
60 to 64	7,779	8,698	16,477	15,730	16,494	32,224	4,439	4,706	9,145	35,266	37,402	72,668
55 to 59	8,025	8,602	16,627	19,175	18,245	37,420	4,996	5,046	10,042	40,071	40,357	80,428
50 to 54	8,486	8,872	17,358	17,799	17,578	35,377	5,395	5,477	10,872	40,361	40,385	80,746
45 to 49	8,752	9,033	17,785	17,130	17,759	34,889	4,886	4,843	9,729	39,336	39,931	79,267
40 to 44	9,845	10,071	19,916	16,588	16,560	33,148	4,588	5,065	9,653	39,157	40,659	79,816
35 to 39	9,675	9,953	19,628	18,463	16,803	35,266	4,970	4,434	9,404	40,944	40,226	81,170
30 to 34	10,388	10,556	20,944	15,112	14,794	29,906	3,685	4,520	8,205	37,315	37,182	74,497
25 to 29	8,991	8,718	17,709	14,312	12,960	27,272	4,007	4,402	8,409	35,439	34,147	69,586
20 to 24	8,478	7,806	16,284	12,530	13,270	25,800	4,717	4,345	9,062	34,647	33,337	67,984
15 to 19	8,799	7,523	16,322	15,664	14,769	30,433	6,008	5,979	11,987	39,108	36,891	75,999
10 to 14	8,621	8,252	16,873	16,590	14,140	30,730	5,454	6,139	11,593	39,544	37,941	77,485
5 to 9	8,195	8,184	16,379	15,010	13,731	28,741	4,908	4,619	9,527	35,579	34,287	69,866
Under 5	6,783	6,745	13,528	14,124	13,130	27,254	4,137	3,414	7,551	32,004	30,825	62,829
Total	131,390	137,269	268,659	250,410	253,186	503,596	71,501	74,074	145,575	573,074	589,574	1,162,648
Total Population*	270,382			507,758			144,793			1,165,927		
Median Age	39.2			42.5			38.5			40.5		
Median Household Income	\$95,970			\$141,560			\$128,843			\$120,061		
Bachelor's Degree or Higher	36.4%			57.9%			32.3%			45.1%		
Employment Rate	62.0%			61.5%			60.4%			61.2%		
Total Housing Units	95,813			201,852			48,184			423,342		
No Health Care Coverage	6.7%			3.2%			3.3%			4.4%		
Hispanic/Latino Pop Any Race	102,038			84,268			42,477			314,900		
Hispanic/Latino % of Pop	37.7%			16.6%			29.3%			27.0%		

*Discrepancies due to margin of error

Central County is considered the most affluent region of Contra Costa and is sometimes further delineated by "South County" to cover the communities of Danville, San Ramon and Alamo and Lamorinda (Lafayette, Moraga, Orinda) to the west. Central County is the frontrunner in almost all indicators (Table 1), including median age (42.5 years vs 40.5 years for the county), median income (\$141,560 vs \$120,061 for the county), and residents with a bachelor's degree or higher (58% vs 45% for the county). The area, however, is not as diverse as the other regions, with only 17% of its residents identifying as Hispanic/Latinx, compared to 27% for the county.¹⁰ One out of every four residents (25%) in the Central region are persons aged 60 years and older, the highest in the county.¹¹ Areas along major freeways are hubs for business parks and commercial centers.

⁷ Ibid.

⁸ Ibid.

⁹ U.S. Census Bureau. Census Bureau Profiles. https://data.census.gov/profile/Contra_Costa_County_California?g=050XX00US06013

¹⁰ Ibid.

¹¹ Ibid.

East County has the lowest population in Contra Costa, yet it is home to some of the fastest growing jurisdictions in the county and the Bay Area. The Association of Bay Area Governments (ABAG) ranked Brentwood, Oakley, and Pittsburg as the 4th, 5th, and 10th fastest growing municipalities in the Bay Area, respectively, and the only cities in Contra Costa County on ABAG's top 10 list.¹² Its population is estimated at 144,793 with a median age of 38.5 years old (40.5 years in the county), the youngest in Contra Costa.¹³ Twenty-two percent of East County residents are 60 years and older, slightly lower than the county's 23%, while 29.3% of the region's population are Hispanic/Latinx of any age (27% in the county).¹⁴ The median household income in East County is \$128,843, compared to Contra Costa's median income of \$120,061. The relative affordability of housing in East County has contributed to the region's rapid growth, yet the region's infrastructure has not kept pace with this development, including transit services, resulting in some of the county's working-age adults driving long distances to get to their jobs.

Persons Aged 60 Years and Older in Contra Costa County

Community-based services for older adults throughout the United States are primarily funded through the Older Americans Act (OAA). The OAA is a federal law passed by Congress in 1965 to respond to the lack of community social services for older individuals and to improve the status of older Americans nationwide. State Units on Aging administer and oversee the implementation of the OAA. In California, the California Department of Aging (CDA) fulfills this role and works with the AAAs to implement OAA programs and services at the local level. CDA passes down OAA funding to the AAAs using an Intrastate Funding Formula (IFF), which factors population size, low-income status, racial minority background, geographically isolated (rural residence), etc. of residents aged 60 and older in the PSA. Based on CDA's 2023 release of the Population Demographic Projections by County and by PSA for the Intrastate Funding Formula report, persons aged 60 years and older in Contra Costa County have the following attributes:

- Projected population aged 60 and older: 297,574
- Minority population aged 60 and older: 131,550 (44%)
- Low-Income aged 60 and older: 25,305 (7%)
- Medi-Cal Eligible aged 60 and older: 51,135 (17%)
- Geographically Isolated aged 60 and older: 3,015 (1%)
- Lives alone aged 60 and older: 52,990 (17%)
- Non-English speaking aged 60 and older: 6,795 (2%)

An exploration of CalSAWS data¹⁵ provides further understanding of the geographic and demographic spread of lower-income Contra Costa residents. CalSAWS is a state online platform that supports the administration of welfare programs in California, including Medi-Cal, CalFresh, CalWorks, General Assistance/General Relief, Foster Care, and Case Management. CalSAWS data shows 51,502 individuals aged 60 and over who are currently active in Medi-Cal or CalFresh

¹² Association of Bay Area Governments. (June 5, 2018). The Bay Area's Fastest Growing Cities and Towns. <https://abag.ca.gov/news/bay-areas-fastest-growing-cities-and-towns>

¹³ U.S. Census Bureau. Profile East Contra Costa CCD, Contra Costa County, California. https://data.census.gov/profile/East_Contra_Costa_CCD_Contra_Costa_County_California?g=060XX00US0601390780

¹⁴ Ibid.

¹⁵ CalSAWS PERS and PERS_RACE tables. Data pulled 2.21.2024.

(or both programs) in Contra Costa County. Medi-Cal and CalFresh recipient data was used as a proxy to determine low-income individuals in the county because crosstabs are not available in the U.S. Census data for the age 60+ population in poverty by race and ethnicity. It is important to note that both Medi-Cal and CalFresh eligibility rules may allow specific individuals age 60+ to qualify for these programs even if their income exceeds 100% of the Federal Poverty Level. The table below shows the number of unduplicated Medi-Cal and CalFresh recipients aged 60+ in Contra Costa County broken down by primary race and ethnicity categories.

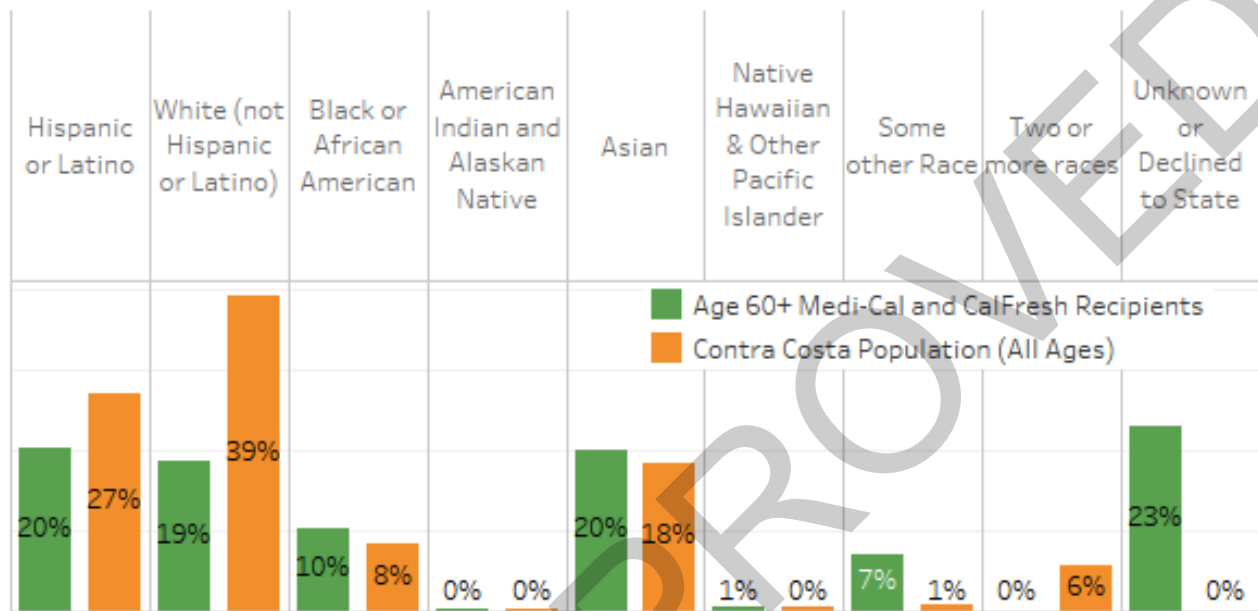
	Count	% of Total
Hispanic or Latino	10,435	20%
White (not Hispanic or Latino)	9,622	19%
Black or African American	5,299	10%
American Indian and Alaskan Native	107	0%
Asian	10,224	20%
Native Hawaiian & Other Pacific Islander	333	1%
Some other Race	3,672	7%
Two or more races	0	0%
Unknown or Declined to State	11,810	23%
Grand Total	51,502	100%

Source: CalSAWS

The following chart compares the race/ethnicity percentage breakdown for the 60+ Medi-Cal and CalFresh recipients with the rest of the County population¹⁶. The chart shows that Asian and Black/African American adults aged 60+ receive CalFresh and Medi-Cal at rates higher than the proportion of their population for all ages in the county. While 18% of the county's population are Asian of all ages, 20% of CalFresh and/or Medi-Cal recipients are Asian aged 60 years and above. Black/African Americans of all ages make up 8% of the population in Contra Costa, while 10% of of this racial group aged 60+ receive CalFresh and Medi-Cal.

¹⁶ Census 2020 Redistricting Data, Table PL 94-171: [Census - Table Results](#)

Race and Ethnicity Breakdown of Age 60 and Over Medi-Cal and CalFresh Recipients Compared to Contra Costa County Population (All Ages)

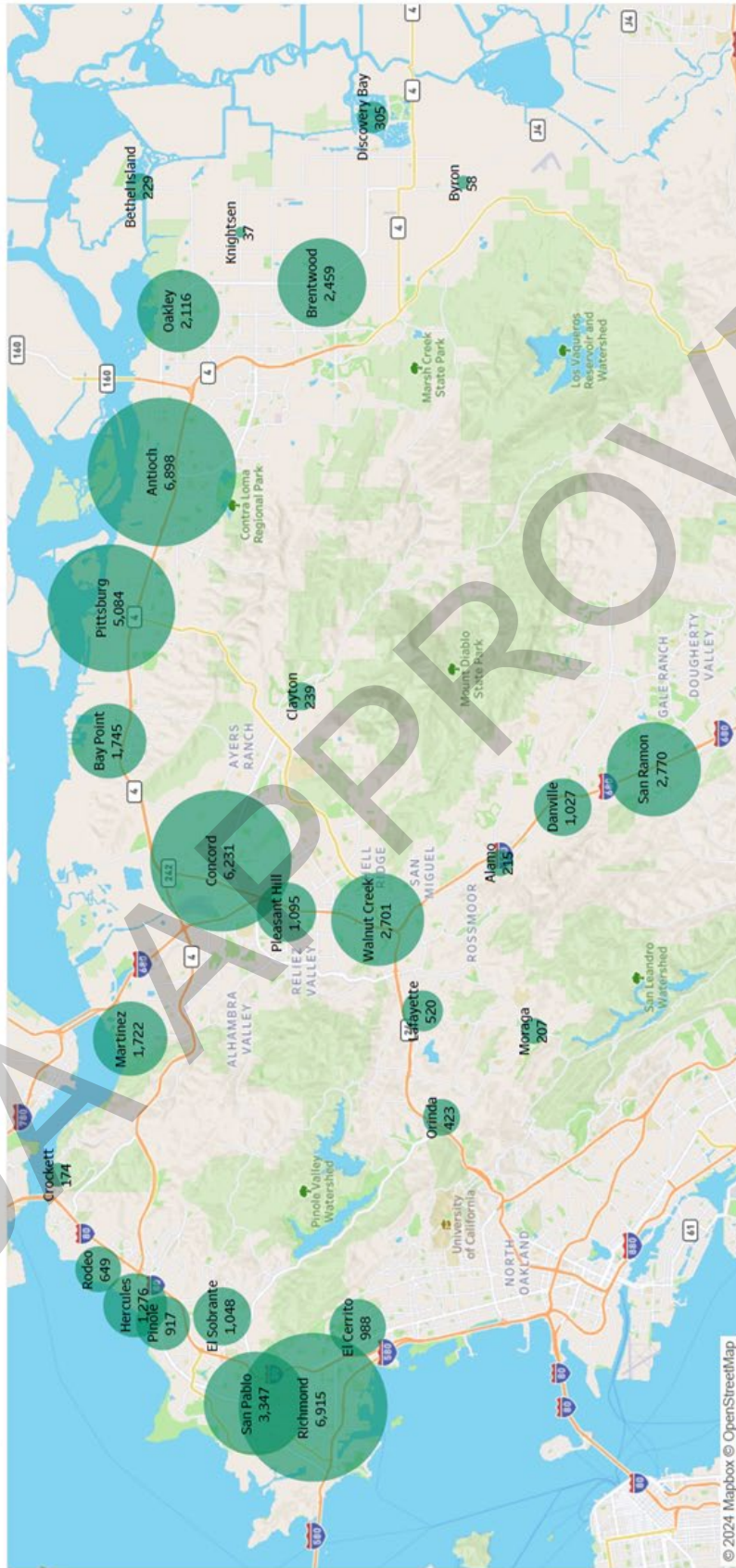


According to the U.S. Census¹⁷, there are approximately 19,362 individuals in Contra Costa age 60 and over (+/- 1,236 margin of error) who are “below the poverty level.” There are currently 51,502 individuals age 60+ presently enrolled in Medi-Cal and CalFresh in Contra Costa, compared to the estimated 19,362 individuals age 60+ “below the poverty level” based on Census estimates. The map below plots the location of the age 60+ Medi-Cal and CalFresh individuals across the county based on CalSAWS data.¹⁸ This map view suggests that Richmond, Antioch, Concord, and Pittsburg have the highest counts of individuals in this category.

¹⁷ U.S. Census Bureau. 2022 American Community Survey 5-Year Estimates, Poverty Status in the Past 12 Months, Table S1701: [Census - Table Results](#)

¹⁸ CalSAWS PERS and PERS_RACE tables. Data pulled 2.21.2024.

Map of Age 60 and Over Medi-Cal Recipients in Contra Costa County



Note: Excluded from this view are: 1) Individuals who listed home addresses in cities and unincorporated areas NOT within Contra Costa County and 2) cities and unincorporated areas where there are 20 or less individuals.

SECTION 3. DESCRIPTION OF THE AREA AGENCY ON AGING (AAA)

On May 20, 1975, the Board of Supervisors was designated as the governing body for the Area Agency on Aging (AAA) for Contra Costa County. By September of that year, the California Department of Aging (CDA) granted the County its first contract to deliver Older Americans Act (OAA) programs for Planning and Service Area 7 (PSA 7). During this first agreement with CDA, the Board of Supervisors established the Advisory Council on Aging (ACOA) and appointed the County's Employment and Human Services Department (EHSD) to institute and administer the AAA within its department.

Contra Costa County Advisory Council on Aging

The ACOA's membership is composed of 40 seats: 19 seats represented by City jurisdictions, 20 seats reserved for members at large, and one seat assigned to the Nutrition Council. All seats are approved and appointed by the County Board of Supervisors. The ACOA is the advisory body to the Board of Supervisors representing older adults, persons with disabilities, and family caregivers in Contra Costa. The ACOA supports the AAA in ensuring that Contra Costa has a well-coordinated and robust service system to enable its residents to age successfully in the community. The ACOA provides leadership and advocacy on behalf of older persons and serves as a channel of communication and information on aging issues. Three ACOA members currently serve on the California Senior Legislature to help author and advocate for bills affecting older adults and the disabled across the State. The ACOA follows the guidelines set forth in the Brown Act.

The ACOA has many ways for the community to be involved and all committees and workgroups are open to the public, with public comment time set aside on all agendas. Its committees consist of the Executive Committee, Planning Committee, and Membership Committee. The Planning Committee provides input in assessing the needs of the community and establishing goals, objectives, and priorities for the Area Plan.

The ACOA also has the following workgroups (open membership):

- Health
- Housing
- Legislative
- Technology
- Transportation

Contra Costa County Area Agency on Aging

The AAA is one of the divisions within EHSD's Aging and Adult Services (AAS) Bureau. AAS is a major branch within EHSD, which also oversees Adult Protective Services, General Assistance, In-Home Support Services, Public Administrator Office, Public Authority, and a division supporting the Enhanced Care Management program with Contra Costa County Health Services Agency. The AAA Director actively works with the Contra Costa County Health Plan (CCHP), the County's Medical provider. Collaborations include ongoing negotiations and program development related to the CalAIM Memorandum of Understanding with CCHP. In addition, CCHP leadership is also a member of the committee that the AAA established to develop a ten-year Master Plan for Aging for

Contra Costa County. CCHP leadership is the lead for health-related strategies and has committed to working with the AAA for implementation of the plan.

The AAA serves as the county's hub for coordinating and funding programs and services that enhance the lives of older adults, persons with disabilities, and unpaid family caregivers in Contra Costa by supporting their ability to age in the community with dignity and purpose for as long as possible. As the administrator of Older Americans Act, Older Californians Act, and other state and federal programs, the AAA supports these populations through direct service delivery and contracts with community-based agencies. Working together with the ACOA, the AAA has the overall responsibility of developing and implementing a comprehensive and integrated community-based service system in the county. It is in this capacity that the Board of Supervisors entrusted EHSD, via the AAA, to lead the planning and development of Contra Costa's Master Plan for Aging (MPA) Local Playbook and coordinate the implementation of its goals and strategies.

SECTION 4. PLANNING PROCESS & ESTABLISHING PRIORITIES

Master Plan for Aging Local Playbook

PSA 7's Area Plan for 2024-2028 priorities were informed by the development of Contra Costa's Master Plan for Aging (MPA) Local Playbook. The MPA is an unprecedented undertaking initiated by Governor Gavin Newsom to prioritize older individuals and persons with disabilities in California. The Governor's passage of Executive Order N-14-19 in June 2019 prompted a statewide planning process that brought together subject-matter experts, government agencies, policymakers, service providers, and persons with lived experience. The result is California's MPA, a 10-year blueprint to prepare the state for its rapidly aging population and to maintain its leadership in aging, disability, and equity through five bold goals:

- Housing for all ages and stages
- Health reimagined
- Equity and inclusion, not isolation
- Caregiving that works
- Affording aging

On June 24, 2021, the MPA was introduced in Contra Costa at a forum that drew more than 150 stakeholders representing public, private, nonprofit, and elected office. Fifteen local priorities in support of the MPA's five bold goals were identified by stakeholders. Key themes that emerged from the identified priorities are as follows:

- **Address affordability, availability, and accessibility** of housing, supportive services, food and nutrition, transportation, and other resources for older adults, persons with disabilities, and family caregivers.
- **Develop the workforce** by providing equitable living wages for paid caregivers, developing geriatric training, and creating certificate programs for professionals.
- **Expand choices and options** for various housing types, alternative living arrangements, in-home/out-of-home homecare, end-of-life care, and community development/city planning, permitting and building.
- **Reframe attitudes, beliefs, and behaviors** through anti-ageism, anti-ableism, and caregiver awareness campaigns that also examine intersecting issues.
- **Prioritize at-risk and hidden populations** including low to very- low-income seniors, persons with disabilities, and middle-income individuals who do not qualify for public programs yet cannot afford to pay out-of-pocket for services.
- **Develop data infrastructure and systems** to cross-share information among providers working with clients and consumers.

The following year, Contra Costa held its second countywide summit on the MPA, with 150 people in attendance onsite and 255 livestream viewers. Participants developed vision statements and actionable recommendations on 20+ topic areas that include the Aging and Disability Resource Connection, Age-Friendly Contra Costa, geriatric care expansion, healthcare and homecare services, housing, nursing home innovation, protection from poverty and hunger, workforce, and volunteer engagement.

Contra Costa is in a unique position to successfully implement the MPA locally. On November 16, 2022, the Board of Supervisors adopted the Measure X policy and funding allocation expenditure plan, which includes \$1.25 million in the first year for services and a one-time planning grant to develop an MPA Local Playbook. Starting in year two, \$2 million in Measure X funding was allocated annually for services and program priorities for older adults. Measure X is a half-cent sales tax approved by Contra Costa County voters in November 2020 to generate a revenue stream for essential services and to support vulnerable populations in the county for the next 20 years.

The County retained the services of Collaborative Consulting to help develop the Contra Costa MPA Local Playbook, a collective impact, actionable plan with short (1-3 years), medium (4-5 years), and long-term (6+ years) strategies to promote healthy and equitable aging for residents of all stages and abilities in Contra Costa County. Collaborative Consulting worked closely with the Implementing the MPA in Contra Costa Together (IMPACCT) Steering Committee, comprised of leaders and decision makers from various County departments, community-based agencies, elected offices, and advocacy groups. The AAA Director and Aging and Adult Services Director helped set the IMPACCT Steering Committee meeting agendas, provided subject matter expertise, tracked the project's progress, and guided the project's direction, priorities, and strategic focus. Contra Costa's Local Playbook is planned to be presented at the Board of Supervisors' Family and Human Services Committee in May 2024, followed by a presentation to the full Board for adoption with a tentative timeframe of June 2024.

A variety of methods were applied to develop Contra Costa's Local Playbook priorities. The process was data driven, equity focused, and collaborative. The following secondary data sources were reviewed and analyzed: Statewide Community Assessment Survey for Older Adults (CASOA), AAA focus groups, Health System Community Health Needs Assessments, and Contra Costa County Consortium Needs Assessment. The perspectives of 37 stakeholders living in and/or serving Contra Costa County that represent community-based organizations, County departments, coalitions, and consumers were also captured. Major insights from the data review and stakeholder engagements were synthesized into themes that formed the basis for the Local Playbook's strategies (Attachment A). The list of strategies was presented to the IMPACCT Steering Committee for review, deliberation, and prioritization.

AAA Focus Group Meetings

To ensure the voices of consumers are centered in the planning process and priority setting in PSA 7's Area Plan 2024-2028, the AAA and ACOA worked closely together to organize and conduct focus group meetings in the community. Meetings were held in each region of the county with special attention to East County and West County where persons of color, low-income households, and geographically isolated populations are disproportionately represented. This needs assessment method through direct conversation with the client population was coordinated with the Local Playbook data mining work already underway to avoid duplication of efforts and maximize information gathering approach. The AAA and ACOA conducted focus groups at the following sites and with specific populations:

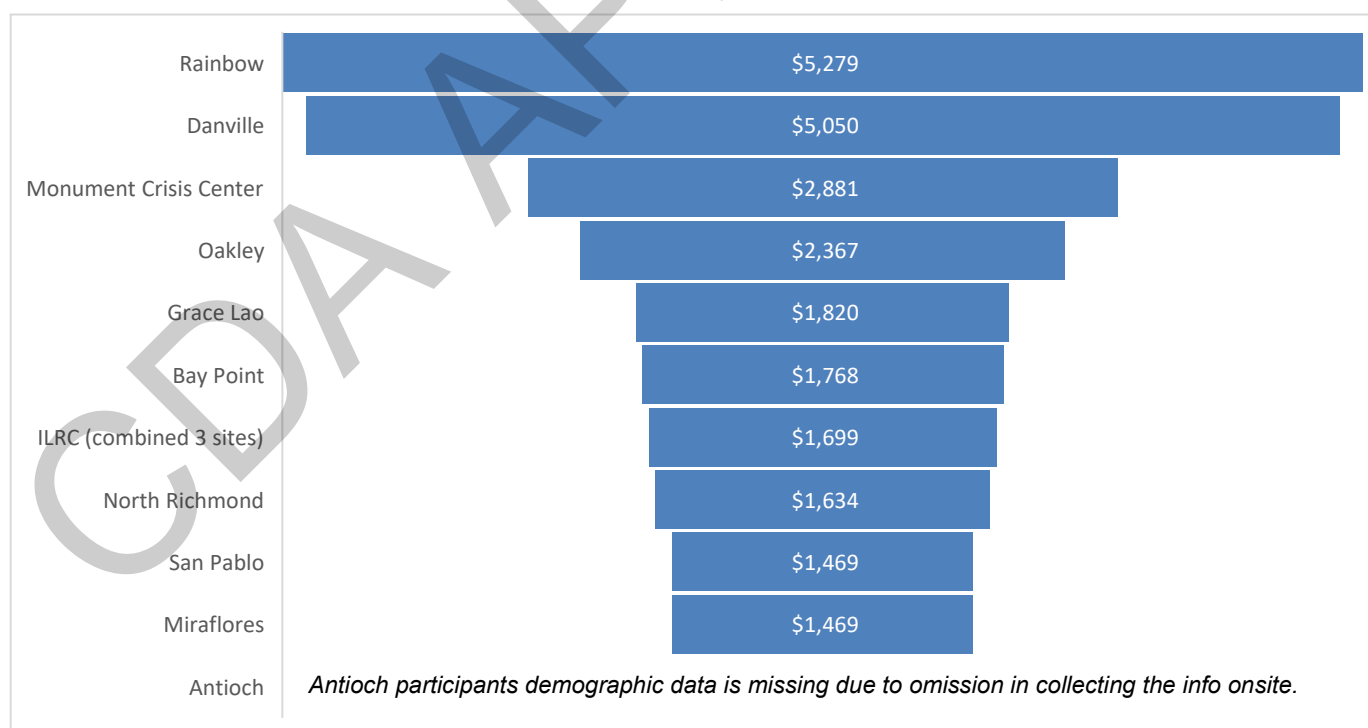
- Antioch Senior Center
- Ambrose/Bay Point Community Center
- Corrine Sain Community Center (North Richmond)
- Danville Senior Center

- Oakley Senior Center
- San Pablo Senior Center
- Hispanic/Latinx: Monument Crisis Center
- LGBTQ+: Rainbow Community Center
- Lower-income seniors: Miraflores Senior Apartments
- Persons with disabilities
 - Contra Costa County office – Pleasant Hill
 - Contra Costa County office – Richmond
 - Contra Costa County office – Antioch
- Southeast Asian/Laotian: Grace Lao Lutheran Church

While a set of semi-structured interview questions were prepared for the focus groups, facilitators were instructed to be reflexive to allow for an open discussion and build rapport and trust with participants. Training was provided to focus group facilitators to give them the tools and confidence to successfully lead group discussions. Focus groups were co-facilitated by the AAA director and an ACOA member or representative from the community where the meeting was held.

A total of 178 individuals participated in the focus group meetings. A majority of participants were from communities of color, broken down by race/ethnicity as follows: 37% White, 20% Black, 17% Hispanic/Latinx, 17% Asian, 1% Native American, and the rest is unknown. Participants' marital status was 40% married, 23% single, 19% widow/widower, and 9% divorced. The average monthly income of participants, by site, is shown in Table 2. Focus group participants' highest average income of \$5,279 per month or \$63,348 per year falls well below the county's median household income of \$120,061 annually.

Table 2. Focus Group Participants' Average Monthly Income by Site, Contra Costa, CA



The AAA is also tasked to allocate an “adequate proportion” of federal funds to provide Access, In-Home Services, and Legal Assistance. This annual minimal allocation is determined by the AAA via the four-year planning process. These percentages are based on needs assessment findings, resources available within the PSA, and discussions at Public Hearings on the Area Plan.

After consideration, the AAA proposed maintaining the adequate proportion percentages of the previous plan in order to ensure continuity of services.

Attendees were given the opportunity to testify regarding setting minimum percentages of the Title III B program funds to meet adequate proportion of funding for Priority Services but there were no comments received.

PSA 7

SECTION 5. NEEDS ASSESSMENT & TARGETING

The AAA establishes priorities to serve older adults, persons with disabilities, and family caregivers in the PSA through data driven, equity focused, and participatory processes and strategies. Therefore, the AAA developed a comprehensive needs assessment to measure greatest social and economic needs, including LGBTQI+ persons, persons living with immunodeficiency illnesses, and other chronic conditions. This assessment was administered by the AAA in partnership with the ACOA and included the facilitation of 13 accessible focus groups spanning diverse communities across Contra Costa County.

Input from these groups who participated in the AAA’s focus group meetings (Attachment B) provided insights into the need for services, the support systems that sustain individuals as they age, and the conditions necessary to enable Contra Costa residents to live independently and purposefully in later life. Feedback from focus group participants and results of the CALSOA survey co-administered with the state supported the following:

- Contra Costa has a wide array of services available through the AAA and its community-based partners to support residents to age in place, but there is a general lack of awareness about these programs. Prior to the COVID pandemic, service providers frequented senior centers and community groups to conduct outreach, present information about programs, provide mobile services (including libraries and health clinics), and promote wellness and other prevention activities. These efforts ceased during the pandemic and have not resumed to pre-COVID levels. Community members that have come to rely on these services and programs would like a return to normalcy and welcome providers to come back.
- Understanding eligibility requirements and navigating the enrollment process for safety net programs run by the County can be daunting. There is confusion about eligibility and share of cost for programs, such as In-Home Support Services, and beneficiaries of CalFresh expressed frustration over the dramatic reduction in benefits after the COVID emergency was lifted. Hands-on help to apply for subsidized housing, transportation, and health and social services are needed. People with limited English-speaking abilities are especially impacted by the complexity of navigating the service system in Contra Costa. Focus group participants who speak Spanish, Mandarin, and Lao dialects expressed language access as a barrier to getting services. In many cases, community resource materials and program information are not available in languages other than English,

contributing to the lack of awareness about available services by consumers.

- Affordability is also an impediment to accessing and securing the means necessary to sustain independent living. There is a great need for free, low-cost, or subsidized support for programs and services, including food, housing, health and dental care, transportation, and utilities. The availability of emergency funds during COVID was a lifeline for persons with disabilities. Continuing this support is critical to prevent homelessness among persons with disabilities.
- Transportation is key to maintaining quality of life and independence for older and disabled Contra Costa residents. Even with the best resources available, they offer little help if people cannot get to them. Transportation needs vary by community. Paratransit, subsidized Lyft/Uber, volunteer-run transportation, and City-run shuttle services are available in some communities but not in others. Centers frequented by seniors do not always have a bus stop nearby or transit services have discontinued the route. Aging Lao residents in West County/Richmond area, where there is a paucity of services, are feeling more isolated as they become more frail and increasingly reliant on their adult children and grandchildren for rides to doctor's appointments, grocery stores, churches, visit friends, etc. Lao focus group participants expressed mental health as an issue in this community. The need for culturally appropriate mental health services delivered by practitioners in the languages spoken by the patient, not by family members acting as interpreters, are critical for Lao older adults, as for other limited English-speaking individuals.
- Safety is a major concern for older Contra Costa residents. Falling at home and in the neighborhood as they age was a fear of several focus group participants and projected as an impetus for institutionalization and loss of independence. Uneven sidewalks, poorly lit streets, and neighborhood crimes were safety concerns that prevent older people from taking walks in their communities. Participants were aware of seniors' vulnerability to assaults, scams, and fraud, including cybercrime. Interventions and approaches to protect the health, safety, and welfare of seniors are sorely needed.
- The loss of partners and loved ones contributes to the experience of loneliness, isolation, and grief. Lesbian, gay, bisexual, and queer (LGBTQ) and HIV+ individuals found refuge at the Rainbow Center where they feel welcomed and connected. Activities and resources offered by Rainbow keep LGBTQ persons supported as they age.
- Likewise, senior centers and community centers provide plenty of opportunities for people to participate in classes, congregate dining, exercise programs, etc. to alleviate social isolation. During COVID, seniors learned how to use tablets and mobile devices to participate in programs and obtain care through telehealth. Seniors are willing and eager to learn how to use technology to find out about services, enroll in programs, set-up automatic shipment for medication subscription, and shop online.
- Places, spaces, and mediums familiar and frequented by seniors, persons with disabilities, and caregivers should be used as information hubs, including community centers, libraries, newspapers, places of worship, and pharmacies. Overall, for services and programs to reach consumers and effectively serve their needs, they should be accessible, affordable, available, equitable, reliable, seamless, and visible. They should also be in languages they understand. The need for the following services received the most mentions from

focus group participants:

- Caregiver support
- Dental services
- Exercise classes and senior center activities
- Grief counseling
- Handyman services
- Health screenings
- Health services
- Healthy foods
- Homecare
- Housing
- Mental health support
- Nutrition education
- Transportation, especially Accessible Transportation
- Tech literacy trainings
- Vetted contractors for solar installation

Apart from the 13 focus group meetings conducted by the AAA and ACOA, the ACOA's Planning Committee reviewed the CASOA survey report for Contra Costa, provided feedback, and considered the survey results in its prioritization and goal-setting deliberations. Report from Local Playbook development's data analysis, which included the results from the CASOA survey and stakeholder engagement interviews, were reviewed by AAA staff and the ACOA Planning Committee to develop the current Area Plan.

The Contra Costa MPA Local Playbook emerged from an extensive year-long planning process involving a cross-sectoral collaboration with key leaders representing County departments (Health Services, Employment and Human Services, Transportation Authority, Office of Equity), community-based service providers, and Advisory Council on Aging. In addition to the five bold goals of the California MPA, Contra Costa added a sixth bold goal – Transportation – to highlight the importance of this issue in addressing access to services and to demonstrate a real commitment to identify solutions to the problem. Themes that emerged from the Local Playbook effort include the following. Several of these findings are consistent with and are in agreement with the voices of the consumers in the AAA's focus groups:

1. Income insecurity is a concern, especially for older adults and people with disabilities on a fixed income, and those just above the cut-off for receiving public assistance.
2. Rising housing costs, limited affordable housing, and lack of access to supportive services are aggravating housing instability among older adults and people with disabilities.
3. Some older adults and people with disabilities, particularly those on Medi-Cal, are experiencing challenges accessing timely healthcare services that meet their needs.
4. Limited transportation options in Contra Costa County create a barrier to older adults and people with disabilities accessing other services.
5. Contra Costa County has a shortage of paid, unpaid, and informal caregivers.

6. A growing number of older adults and people with disabilities lack family ties, a support system, and a connection to their community; this isolation compounds challenges in areas such as housing, transportation, and health.
7. There is a growing unmet need for culturally responsive services.
8. Older adults and people with disabilities need more support to learn about available services, including (but not limited to) education and support to access online services safely.
9. Limited coordination and collaboration within and across the public, non-profit, and for-profit sectors negatively impact the ability of older adults and people with disabilities to access and benefit from services.

Through a mixed methodology of quantitative and qualitative information gathering from the Local Playbook process and the AAA's focus groups meetings, PSA 7's Area Plan for 2024-2028 is well informed and represents the voices of older adults, persons with disabilities, and family caregivers in Contra Costa County. In conjunction, such informed data gathering and strategizing via the Local Playbook activities inform the AAA's policies to meet the needs of those individuals and communities in the greatest economic and social need. The strategies established in the Local Playbook were integrated in the prioritization process and goal setting for PSA 7's Area Plan for 2024-2028. Local Playbook strategies and direct input from focus group participants point to the need for specific services, but more importantly, having the ability to access these resources by addressing availability, affordability, equity, and visibility of these programs. Transportation is key to accessing services, as is having information available in multiple languages and providing hands-on help to navigate the service system. Building the capacity of organizations that serve the client population ensures that programs are stable and robust. These services, programs, and system capacity needs are reflected in PSA 7's Area Plan 2024-2028 goal areas and will be accomplished by setting measurable objectives in the next four years. The AAA's policies and procedures support the development of the plan and are consistent with the Employment & Human Services Department mission and practices.

SECTION 6. PRIORITY SERVICES & PUBLIC HEARINGS

2024-2028 Four-Year Planning Cycle

Funding for Access, In-Home Services, and Legal Assistance

The CCR, Article 3, Section 7312, requires the AAA to allocate an “adequate proportion” of federal funds to provide Access, In-Home Services, and Legal Assistance in the PSA. The annual minimum allocation is determined by the AAA through the planning process. The minimum percentages of applicable Title III B funds² listed below have been identified for annual expenditure throughout the four-year planning period. These percentages are based on needs assessment findings, resources available within the PSA, and discussions at public hearings on the Area Plan.

Category of Service and the Percentage of Title III B Funds expended in/or to be expended in FY 2024-25 through FY 2027-2028

Access:

Transportation, Assisted Transportation, Case Management, Information and Assistance, Outreach, Comprehensive Assessment, Health, Mental Health, and Public Information

2024-25 20 % 25-26 20 % 26-27 _____ % 27-28 _____ %

In-Home Services:

Personal Care, Homemaker, Chore, Adult Day / Health Care, Alzheimer’s Day Care Services, Residential Repairs/Modifications

2024-25 8 % 25-26 8 % 26-27 _____ % 27-28 _____ %

Legal Assistance Required Activities:³

Legal Advice, Representation, Assistance to the Ombudsman Program and Involvement in the Private Bar

2024-25 11 % 25-26 11 % 26-27 _____ % 27-28 _____ %

Explain how allocations are justified and how they are determined to be sufficient to meet the need for the service within the PSA.

² Minimum percentages of applicable funds are calculated on the annual Title IIIB baseline allocation, minus Title IIIB administration and minus Ombudsman. At least one percent of the final Title IIIB calculation must be allocated for each “Priority Service” category or a waiver must be requested for the Priority Service category(s) that the AAA does not intend to fund.

³ Legal Assistance must include all the following activities: Legal Advice, Representation, Assistance to the Ombudsman Program and Involvement in the Private Bar.

PUBLIC HEARING: At least one public hearing must be held each year of the four-year planning cycle. CCR Title 22, Article 3, Section 7302(a)(10) and Section 7308, Older Americans Act Reauthorization Act of 2020, Section 314(c)(1).

Fiscal Year	Date	Location	Number of Attendees	Presented in languages other than English? ⁴ Yes or No	Was hearing held at a Long-Term Care Facility? ⁵ Yes or No
2024-2025	March 20, 2024	500 Ellinwood Way, Pleasant Hill, CA 94523	62	No	No
2025-2026	March 19, 2025	500 Ellinwood Way, Pleasant Hill, CA 94523	34	No	No
2026-2027					
2027-2028					

The following must be discussed at each Public Hearing conducted during the planning cycle:

- Summarize the outreach efforts used in seeking input into the Area Plan from institutionalized, homebound, and/or disabled older individuals. Information regarding the Public Hearing was widely shared to our mailing lists, which includes CBO's, advocates, elected officials and Advisory Council Members.
- Were proposed expenditures for Program Development (PD) or Coordination (C) discussed?
 - ☐ Yes. Go to question #3
 - ☒ Not applicable, PD and/or C funds are not used. Go to question #4
- Summarize the comments received concerning proposed expenditures for PD and/or C: There were no comments received related to PD & A Expenditures.
- Attendees were provided the opportunity to testify regarding setting minimum percentages of Title III B program funds to meet the adequate proportion of funding for Priority Services
 - ☒ Yes. Go to question #5
 - ☐ No, Explain:
- Summarize the comments received concerning minimum percentages of Title IIIB funds to meet the adequate proportion of funding for priority services:

No comments received regarding Title IIIB funds.
- List any other issues discussed or raised at the public hearing:

A question regarding how funding is spent by community-based organizations in terms of rates per service was raised. It was explained that rates for specified service units are

established in cyclically released RFPs. Another question regarding the slight decline in congregate meals versus the increase in home-delivered meals was raised. It was explained that congregate meals and home-delivered meal projections are based on actual service this year.

7. Note any changes to the Area Plan that were a result of input by attendees:
Based on feedback from Advisory Council Members, minor formatting changes were made. No substantive issues were raised and the plan was adopted as presented.

⁴ A translator is not required unless the AAA determines a significant number of attendees require translation services.

⁵ AAAs are encouraged to include individuals in LTC facilities in the planning process, but hearings are not required to be held in LTC facilities.

SECTION 7. AREA PLAN NARRATIVE GOALS & OBJECTIVES

Goal # 1

Goal:

The AAA will support the implementation of the Master Plan for Aging for Contra Costa County by advocating for the availability of resources necessary to successfully and effectively execute the goals, priorities, and strategies established in the Local Playbook.

Rationale:

The AAA has been designated to coordinate the implementation of Contra Costa's Master Plan for Aging Local Playbook. This requires the AAA to partner with the Advisory Council on Aging, the aging and disabilities provider network, and other community stakeholders to successfully and meaningfully implement the Local Playbook's strategies, initiatives, and activities.

List Objective Number(s)_____and Objective(s) [Refer to CCR Article 3, Section 7300 (c)] (Priority Service if applicable)	Projected Start and End Dates	Type of Activity and Funding Source ⁶	Update Status ⁷
1.1 The AAA and ACOA will support the MPA Local Playbook strategy of addressing social isolation and connection by identifying funding source(s) to implement this priority.	7/1/2024-6/30/2026	Admin	Continued
1.2 The ACOA Housing Workgroup will support the MPA Local Playbook strategy of promoting awareness of issues facing affordable housing by developing and updating, at least annually, the infographic "No Place to Call Home," which highlights the county's senior housing issues.	7/1/2024-6/30/2026	Admin	Continued
1.3 The ACOA Health Workgroup will support the implementation of the MPA Local Playbook to educate seniors about healthcare resources available in the community through distribution of collateral materials.	7/1/2024-6/30/2026	Admin	Continued
1.4 The ACOA Transportation Workgroup will support the implementation of the MPA Local Playbook strategy for establishing a county wide approach to accessible transportation.	7/1/2024-6/30/2026	Admin	Continued

Goal # 2**Goal:**

The AAA will promote the development of age- and disability-friendly communities by advocating for an infrastructure that fully and meaningfully prioritizes the needs of older and disabled adults and those who care for them.

Rationale:

The continued growth of the older adult population, especially with the oldest of the baby boomers reaching an advanced age of 85 years starting in 2031, calls attention to the need to prioritize and promote age- and disability-friendly Contra Costa communities. A strong infrastructure that includes diverse and reliable funding sources for programs and services and the inclusion and prioritization of older adults, persons with disabilities, and family caregivers in planning, building, and delivering services promote the development of age- and disability-friendly communities. Promoting neighborhood safety, improving the walkability of streets, protecting seniors from falling victims to scams and crime, and keeping essential services, such as housing, transportation, food, medical/dental care, etc., were among the needs mentioned by focus group participants to make communities age- and disability-friendly. Furthermore, making communities as age and disability - friendly as possible while simultaneously leveraging the needs and accessibility of caregiver respite services speaks to servicing the needs at both ends of the spectrum; those of care receivers as they navigate communities that are adapted and those of caregivers as they seek respite.

List Objective Number(s)_____and Objective(s) [Refer to CCR Article 3, Section 7300 (c)] (Priority Service if applicable)	Projected Start and End Dates	Type of Activity and Funding Source⁶	Update Status⁷
2.1 The ACOA will participate in the Food Security Collaborative to develop strategies to address the nutritional health of older adults and persons with disabilities in Contra Costa County.	7/1/2024-6/30/2026	Admin	Revised
2.2 The ACOA Transportation Workgroup will advocate for older and disabled adults' transportation infrastructure needs by providing at least four informational presentations a year to the community and service providers.	7/1/2024-6/30/2026	Admin	Continued
2.3 The ACOA Health Workgroup will work with the AAA to produce and distribute a resource brochure for "Aging in Place" to be distributed to senior populations prioritized in the Older Americans Act.	7/1/2024-6/30/2026	Admin	Continued

Goal # 3**Goal:**

The AAA will improve access to information, assistance, and resources to promote equity and visibility of services among older adults, persons with disabilities, and family caregivers.

Rationale:

Knowledge, awareness, and ability to obtain the services and resources one needs are critical to supporting residents' ability to safely age in place and thrive in Contra Costa. Focus group participants established that for services to be accessible and effective, they must be affordable, available, coordinated, equitable, reliable, seamless, and visible. Furthermore, elevating the visibility of Caregiver Respite services is specifically crucial as caregivers are often dependent on this resource as a sole source for relief from caregiving. Hands-on support is also needed to navigate the service system and enroll in programs.

List Objective Number(s)_____and Objective(s) [Refer to CCR Article 3, Section 7300 (c)] (Priority Service if applicable)	Projected Start and End Dates	Type of Activity and Funding Source⁶	Update Status⁷
3.1 The ACOA and Planning Committee will assist the AAA's Information & Assistance Program in sponsoring and coordinating at least four events to reach populations prioritized in the Older Americans Act to inform older and disabled individuals and caregivers of available programs and services.	7/1/2024-6/30/2026	Admin	Continued
3.2 The ACOA Planning Committee will work with the AAA's Information and Assistance Program in translating the County Senior Resource Directory into Simplified Chinese and helping in its distribution in the community.	7/1/2024-6/30/2025	Admin	Completed
3.3 The AAA and ACOA Planning Committee will increase access to information about services by creating QR codes for the Senior Resource Directory and the County Guides to expand promotion and reach of these resources in the community.	7/1/2024-6/30/2025	Admin	Completed

3.4 The ACOA Health Workgroup will schedule a minimum of four presentations at monthly meetings delivered by subject matter experts/professionals on topics specific to the MPA's "Health Reimagined" goal to increase awareness about community resources and supports for older adults.	7/1/2024-6/30/2026	Admin	Continued
3.5 The ACOA Housing Workgroup will schedule a minimum of eight presentations by non-profit, government, and private organizations to foster partnerships and learn about housing related programs and policies.	7/1/2024-6/30/2026	Admin	Continued
3.6 The ACOA Housing Workgroup will develop outreach materials, including a Power Point presentation, to inform the community about current housing challenges older adults face in Contra Costa County and resources available to help address their needs. The workgroup will conduct at least two educational presentations a year to seniors, service providers, and/or policy makers.	7/1/2024-6/30/2026	Admin	Continued
3.7 The ACOA Technology Workgroup will schedule a minimum of four presentations at monthly meetings on topics specific to technology in order to increase awareness of community resources.	7/1/2024-6/30/2028	Admin	Continued
3.8 The ACOA Technology Workgroup will produce at least two infographic documents describing important technology subjects including "Protecting Against Online Scams" and "Artificial Intelligence and Older Adults" and will leverage scheduled AAA outreach events to distribute the information.	7/1/2024-6/30/2026	Admin	Continued

3.9 The ACOA Legislative Workgroup will track and report at least twice annually to the ACOA and advocate on relevant legislative proposals as they pertain to older adults.	7/1/2024-6/30/2028	Admin	Continued
3.10 The AAA and ACOA Health Workgroup will facilitate at least four health related informational presentations including mental health at Contra Costa Senior/ Community Centers.	7/1/2024-6/30/2028	Admin	Continued

Goal # 4

Goal:

The AAA will review and update Programs and regulatory requirements to align with the changes in the Older Californians Act and the reauthorized Older Americans Act.

Rationale:

The AAA must prepare for and respond to changes resulting from the reauthorization of the Older Americans Act (OAA) and the modernization of the Older Californians Act (OCA). Program goals, objectives, and operational activities shall align and comply with the resultant changes in legislation and policy guidelines from the California Department of Aging.

List Objective Number(s) _____ and Objective(s) [Refer to CCR Article 3, Section 7300 (c)] (Priority Service if applicable)	Projected Start and End Dates	Type of Activity and Funding Source ⁶	Update Status ⁷
4.1 The ACOA and the Planning Committee will assist the AAA, as requested, in their monitoring process of service providers.	7/1/2024-6/30/2028	Admin	Continued
4.2 The ACOA Planning Committee will assist the AAA in reviewing amendments to the OAA, OCA, and other state requirements and support the AAA in ensuring that program policies and procedures are reflective of the changes and implemented by contractors.	7/1/2024-6/30/2028	Admin	Continued

⁶ Indicate if the objective is Administration (Admin,) Program Development (PD) or Coordination (C). If a PD objective is not completed in the timeline required and is continuing in the following year, provide an update with additional tasks. For program specific goals and objectives please identify service category where applicable.

⁷ Use for the Area Plan Updates to indicate if the objective is New, Continued, Revised, Completed, or Delete

SECTION 8. SERVICE UNIT PLAN (SUP)

TITLE III/VII SERVICE UNIT PLAN CCR Article 3, Section 7300(d)

The Service Unit Plan (SUP) uses the Older Americans Act Performance System (OAAPS) Categories and units of service, defined in the OAAPS State Program Report (SPR).

For services not defined in OAAPS, refer to the [Service Categories and Data Dictionary](#).

1. Report the units of service to be provided with **ALL regular AP funding sources**. Related funding is reported in the annual Area Plan Budget (CDA 122) for Titles IIIB, IIIC-1, IIIC-2, IIID, and VII. Only report services provided; others may be deleted.

Personal Care (In-Home)

Unit of Service = 1 hour

Fiscal Year	Proposed Units of Service	Goal Numbers	Objective Numbers (if applicable)
2024-2025	N/A	N/A	
2025-2026	N/A	N/A	
2026-2027			
2027-2028			

Homemaker (In-Home)

Unit of Service = 1 hour

Fiscal Year	Proposed Units of Service	Goal Numbers	Objective Numbers (if applicable)
2024-2025	N/A	N/A	
2025-2026	N/A	N/A	
2026-2027			
2027-2028			

Chore (In-Home)

Unit of Service = 1 hour

Fiscal Year	Proposed Units of Service	Goal Numbers	Objective Numbers (if applicable)
2024-2025	N/A	N/A	
2025-2026	N/A	N/A	
2026-2027			
2027-2028			

Adult Day Care/ Adult Day Health (In-Home)

Unit of Service = 1 hour

Fiscal Year	Proposed Units of Service	Goal Numbers	Objective Numbers (if applicable)
2024-2025	2,669	3	
2025-2026	2,828	3	
2026-2027			
2027-2028			

Case Management (Access)

Unit of Service = 1 hour

Fiscal Year	Proposed Units of Service	Goal Numbers	Objective Numbers (if applicable)
2024-2025	N/A	N/A	
2025-2026	N/A	N/A	
2026-2027			
2027-2028			

Assisted Transportation (Access)

Unit of Service = 1 one-way trip

Fiscal Year	Proposed Units of Service	Goal Numbers	Objective Numbers (if applicable)
2024-2025	1,565	1, 2	1.4, 2.2
2025-2026	1,565	1,2	1.4, 2.2
2026-2027			
2027-2028			

Transportation (Access)

Unit of Service = 1 one-way trip

Fiscal Year	Proposed Units of Service	Goal Numbers	Objective Numbers (if applicable)
2024-2025	N/A	N/A	
2025-2026	N/A	N/A	
2026-2027			
2027-2028			

Information and Assistance (Access)

Unit of Service = 1 contact

Fiscal Year	Proposed Units of Service	Goal Numbers	Objective Numbers (if applicable)
2024-2025	20,000	3	3.1, 3.2, 3.3
2025-2026	22,000	3	3.1, 3.2, 3.3
2026-2027			
2027-2028			

Outreach (Access)

Unit of Service = 1 contact

Fiscal Year	Proposed Units of Service	Goal Numbers	Objective Numbers (if applicable)
2024-2025	N/A	N/A	
2025-2026	N/A	N/A	
2026-2027			
2027-2028			

Legal Assistance

Unit of Service = 1 hour

Fiscal Year	Proposed Units of Service	Goal Numbers	Objective Numbers (if applicable)
2024-2025	3,053	3	
2025-2026	3,053	3	
2026-2027			
2027-2028			

Congregate Meals

Unit of Service = 1 meal

Fiscal Year	Proposed Units of Service	Goal Numbers	Objective Numbers (if applicable)
2024-2025	148,890	2	2.1
2025-2026	135,000	2	
2026-2027			
2027-2028			

Home-Delivered Meals

Unit of Service = 1 meal

Fiscal Year	Proposed Units of Service	Goal Numbers	Objective Numbers (if applicable)
2024-2025	448,302	2	2.1
2025-2026	564,000	2	
2026-2027			
2027-2028			

Nutrition Counseling

Unit of Service = 1 hour

Fiscal Year	Proposed Units of Service	Goal Numbers	Objective Numbers (if applicable)
2024-2025	N/A	N/A	
2025-2026	N/A	N/A	
2026-2027			
2027-2028			

Nutrition Education

Unit of Service = 1 session

Fiscal Year	Proposed Units of Service	Goal Numbers	Objective Numbers (if applicable)
2024-2025	12	2	2.1
2025-2026	12	2	2.1
2026-2027			
2027-2028			

2. OAAPS Service Category – “Other” Title III Services

- Each **Title IIIB** “Other” service must be an approved OAAPS Program service listed on the “Schedule of Supportive Services (III B)” page of the Area Plan Budget (CDA 122) and the CDA Service Categories and Data Dictionary.
- Identify **Title IIIB** services to be funded that were not reported in OAAPS categories. (Identify the specific activity under the Other Supportive Service Category on the “Units of Service” line when applicable.)

Title IIIB, Other Priority and Non-Priority Supportive Services

For all Title IIIB “Other” Supportive Services, use the appropriate Service Category name and Unit of Service (Unit Measure) listed in the CDA Service Categories and Data Dictionary.

- Other **Priority Supportive Services include:** Alzheimer's Day Care, Comprehensive Assessment, Health, Mental Health, Public Information, Residential Repairs/Modifications, Respite Care, Telephone Reassurance, and Visiting
- Other **Non-Priority Supportive Services include:** Cash/Material Aid, Community Education, Disaster Preparedness Materials, Emergency Preparedness, Employment, Housing, Interpretation/Translation, Mobility Management, Peer Counseling, Personal Affairs Assistance, Personal/Home Device, Registry, Senior Center Activities, and Senior Center Staffing

All "Other" services must be listed separately. Duplicate the table below as needed.

Telephone Reassurance

Unit of Service = 1 contact

Fiscal Year	Proposed Units of Service	Goal Numbers	Objective Numbers (If applicable)
2024-2025	2,300	3	
2025-2026	2,300	3	
2026-2027			
2027-2028			

Visiting

Unit of Service = 1 hour

Fiscal Year	Proposed Units of Service	Goal Numbers	Objective Numbers (If applicable)
2024-2025	3,575	3	
2025-2026	3,575	3	
2026-2027			
2027-2028			

3. Title IIID/Health Promotion—Evidence-Based

- Provide the specific name of each proposed evidence-based program.

Evidence-Based Program Name(s): On the Move, Matter of Balance

Add additional lines if needed.

Unit of Service = 1 contact

Fiscal Year	Proposed Units of Service	Goal Numbers	Objective Numbers (If applicable)
2024-2025	2,000	3	
2025-2026	1,792	3	
2026-2027			
2027-2028			

TITLE IIIB and TITLE VII: LONG-TERM CARE (LTC) OMBUDSMAN PROGRAM OUTCOMES**2024-2028 Four-Year Planning Cycle**

As mandated by the Older Americans Act Reauthorization Act of 2020, the mission of the LTC Ombudsman Program is to seek resolution of problems and advocate for the rights of residents of LTC facilities with the goal of ensuring their dignity, quality of life, and quality of care.

Each year during the four-year cycle, analysts from the Office of the State Long-Term Care Ombudsman (OSLTCO) will forward baseline numbers to the AAA from the prior fiscal year National Ombudsman Reporting System (NORS) data as entered into the Statewide Ombudsman Program database by the local LTC Ombudsman Program and reported by the OSTLCO in the State Annual Report to the Administration on Aging (AoA).

The AAA will establish targets each year in consultation with the local LTC Ombudsman Program Coordinator. Use the yearly baseline data as the benchmark for determining yearly targets. Refer to your local LTC Ombudsman Program's last three years of AoA data for historical trends. Targets should be reasonable and attainable based on current program resources.

Complete all Measures and Targets for Outcomes 1-3.

Outcome 1.

The problems and concerns of long-term care residents are solved through complaint resolution and other services of the Ombudsman Program. Older Americans Act Reauthorization Act of 2020, Section 712(a)(3), (5)]

Measures and Targets:

A. Complaint Resolution Rate (NORS Element CD-08) (Complaint Disposition). The average California complaint resolution rate for FY 2021-2022 was 57%.

Fiscal Year Baseline Resolution Rate	# of partially resolved or fully resolved complaints	Divided by the total number of Complaints	= Baseline Resolution Rate	Fiscal Year Target Resolution Rate
2022-2023	1,527	1,573	97%	<u>73</u> % 2024-2025
2023-2024	1,084	1,129	96%	96 % 2025-2026
2024-2025				____ % 2026-2027
2026-2027				____ % 2027-2028

Program Goals and Objective Numbers: 3

B. Work with Resident Councils (NORS Elements S-64 and S-65)

1. FY 2022-2023 Baseline: Number of Resident Council meetings attended <u>11</u> FY 2024-2025 Target: <u>15</u>
2. FY 2023-2024 Baseline: Number of Resident Council meetings attended <u>9</u> FY 2025-2026 Target: <u>15</u>
3. FY 2024-2025 Baseline: Number of Resident Council meetings attended _____ FY 2026-2027 Target: _____
4. FY 2025-2026 Baseline: Number of Resident Council meetings attended _____ FY 2027-2028 Target: _____
Program Goals and Objective Numbers: <u>3</u>

C. Work with Family Councils (NORS Elements S-66 and S-67)

1. FY 2022-2023 Baseline: Number of Family Council meetings attended <u>5</u> FY 2024-2025 Target: <u>4</u>
2. FY 2023-2024 Baseline: Number of Family Council meetings attended <u>1</u> FY 2025-2026 Target: <u>5</u>
3. FY 2024-2025 Baseline: Number of Family Council meetings attended _____ FY 2026-2027 Target: _____
4. FY 2025-2026 Baseline: Number of Family Council meetings attended _____ FY 2027-2028 Target: _____
Program Goals and Objective Numbers: <u>3</u>

D. Information and Assistance to Facility Staff (NORS Elements S-53 and S-54) Count of instances of Ombudsman representatives' interactions with facility staff for the purpose of providing general information and assistance unrelated to a complaint. Information and Assistance may be accomplished by telephone, letter, email, fax, or in-person.

1. FY 2022-2023 Baseline: Number of Instances <u>1,734</u> FY 2024-2025 Target: <u>2,000</u>
2. FY 2023-2024 Baseline: Number of Instances <u>1,401</u> FY 2025-2026 Target: <u>2,000</u>
3. FY 2024-2025 Baseline: Number of Instances _____ FY 2026-2027 Target: _____
4. FY 2025-2026 Baseline: Number of Instances _____ FY 2027-2028 Target: _____
Program Goals and Objective Numbers: <u>3</u>

E. Information and Assistance to Individuals (NORS Element S-55) Count of instances of Ombudsman representatives' interactions with residents, family members, friends, and others in the community for the purpose of providing general information and assistance unrelated to a complaint. Information and Assistance may be accomplished by telephone, letter, email, fax, or in person.

1. FY 2022-2023 Baseline: Number of Instances <u>4,639</u> FY 2024-2025 Target: <u>4,639</u>
2. FY 2023-2024 Baseline: Number of Instances <u>4,696</u> FY 2025-2026 Target: <u>5,250</u>
3. FY 2024-2025 Baseline: Number of Instances _____ FY 2026-2027 Target: _____
4. FY 2025-2026 Baseline: Number of Instances _____ FY 2027-2028 Target: _____
Program Goals and Objective Numbers: <u>3</u>

F. Community Education (NORS Element S-68) LTC Ombudsman Program participation in public events planned to provide information or instruction to community members about the LTC Ombudsman Program or LTC issues. The number of sessions refers to the number of events, not the number of participants. This cannot include sessions that are counted as Public Education Sessions under the Elder Abuse Prevention Program.

1. FY 2022-2023 Baseline: Number of Sessions <u>3</u> FY 2024-2025 Target: <u>5</u>
2. FY 2023-2024 Baseline: Number of Sessions <u>27</u> FY 2025-2026 Target: <u>15</u>
3. FY 2024-2025 Baseline: Number of Sessions _____ FY 2026-2027 Target: _____
4. FY 2025-2026 Baseline: Number of Sessions _____ FY 2027-2028 Target: _____
Program Goals and Objective Numbers: <u>3</u>

G. Systems Advocacy (NORS Elements S-07, S-07.1)

One or more new systems advocacy efforts must be provided for each fiscal year Area Plan Update. In the relevant box below for the current Area Plan year, in narrative format, please provide at least one new priority systems advocacy effort the local LTC Ombudsman Program will engage in during the fiscal year. The systems advocacy effort may be a multi-year initiative, but for each year, describe the results of the efforts made during the previous year and what specific new steps the local LTC Ombudsman program will be taking during the upcoming year. Progress and goals must be separately entered each year of the four-year cycle in the appropriate box below.

Systems Advocacy can include efforts to improve conditions in one LTC facility or can be county-wide, state-wide, or even national in scope. (Examples: Work with LTC facilities to improve pain relief or increase access to oral health care, work with law enforcement entities to improve response and investigation of abuse complaints, collaboration with other agencies to improve LTC residents' quality of care and quality of life, participation in disaster preparedness planning, participation in legislative advocacy efforts related to LTC issues, etc.) Be specific about the actions planned by the local LTC Ombudsman Program. Enter information in the relevant box below.

FY 2024-2025 Systems Advocacy Effort(s): (Provide one or more new systems advocacy efforts)

1. During FY July 2024 – June 2025, the Contra Costa Ombudsman Program advanced systemic advocacy by focusing on education, collaboration, and accountability around mandated reporting of abuse. Ombudsman staff and volunteers conducted 16 community education events across the county, engaging long-term care staff, community partners, and mandated reporters. Presentations were provided at the Lion's Club, John Muir Hospital, Kaiser Hospital, and multiple community resource fairs.

Through these efforts, the Ombudsman program strengthened partnerships with Adult Protective Services, the District Attorney's Office, County Mental Health, and the Public Guardian's Office, creating a more coordinated response to elder abuse. By proactively educating hospitals, long-term care facilities, and first responders on new AB 1417 mandated reporting requirements, the Ombudsman program reduced delays in abuse investigations and increased awareness of the Ombudsman's role in protecting residents. These activities moved beyond individual cases to address systemic issues by:

- Increasing compliance and accountability among mandated reporters and facility staff, resulting in more timely and appropriate abuse reporting.
 - Strengthening cross-agency collaboration, which supports a more unified countywide approach to elder justice.
 - Raising public and professional awareness about elder abuse, which contributes to culture change in how abuse and neglect are recognized and addressed in Contra Costa County.
2. From July 2024 – June 2025, the Contra Costa Ombudsman Program prioritized systemic advocacy to prevent illegal evictions and "resident dumping" in long-term care facilities, particularly in skilled nursing facilities undergoing ownership changes. Ombudsman staff increased their presence in facilities, meeting directly with residents to educate them about their discharge rights and available protections.

Through this work, Ombudsman staff:

- Empowered residents by providing one-on-one education about their rights related to discharge and transfer, which enabled residents to better advocate for themselves when threatened with eviction.
- Facilitated safe transitions of care by helping residents access the Assisted Living Waiver Program (when appropriate)
- Elevated systemic issues by partnering with the California Advocates for Nursing Home Reform (CANHR) to bring awareness and support around "hospital dumping" and illegal discharge practices.
- Promoted accountability by submitting reports of violations to Community Care Licensing Division (CCLD) and the California Department of Public Health (CDPH), ensuring regulatory agencies were informed of facilities that placed

residents at risk.

Educated facility administrators and staff who were open to improving their practices, thereby reducing the likelihood of future violations and promoting a more resident-centered approach to care.

Outcome 2.

Residents have regular access to an Ombudsman. [(Older Americans Act Reauthorization Act of 2020), Section 712(a)(3)(D), (5)(B)(ii)]

Measures and Targets:

A. Routine Access: Nursing Facilities (NORS Element S-58) Percentage of nursing facilities within the PSA that were visited by an Ombudsman representative at least once each quarter not in response to a complaint. The percentage is determined by dividing the number of nursing facilities in the PSA that were visited at least once each quarter not in response to a complaint by the total number of nursing facilities in the PSA. NOTE: This is not a count of visits but a count of facilities. In determining the number of facilities visited for this measure, no nursing facility can be counted more than once.

1. FY 2022-2023 Baseline: Number of Nursing Facilities visited at least once a quarter not in response to the complaint 27 divided by the total number of Nursing Facilities 29 = Baseline 93%

FY 2024-2025 Target: 93%

2. FY 2023-2024 Baseline: Number of Nursing Facilities visited at least once a quarter not in response to a complaint 27 divided by the total number of Nursing Facilities 30 = Baseline 90%

FY 2025-2026 Target: 94

3. FY 2024-2025 Baseline: Number of Nursing Facilities visited at least once a quarter not in response to a complaint _____ divided by the total number of Nursing Facilities _____ = Baseline _____%

FY 2026-2027 Target: _____

4. FY 2025-2026 Baseline: Number of Nursing Facilities visited at least once a quarter not in response to a complaint _____ divided by the total number of Nursing Facilities _____ = Baseline _____ %
FY 2027-2028 Target: _____

Program Goals and Objective Numbers: 3

B. Routine access: Residential Care Communities (NORS Element S-61) Percentage of RCFEs within the PSA that were visited by an Ombudsman representative at least once each quarter during the fiscal year not in response to a complaint. The percentage is determined by dividing the number of RCFEs in the PSA that were visited at least once each quarter not in response to a complaint by the total number of RCFEs in the PSA. NOTE: This is not a count of visits but a count of facilities. In determining the number of facilities visited for this measure, no RCFE can be counted more than once.

1. FY 2022-2023 Baseline: Number of RCFEs visited at least once a quarter not in response to a complaint 46 divided by the total number of RCFEs 409 = Baseline 11 %

FY 2024-2025 Target: 25 %

2. FY 2023-2024 Baseline: Number of RCFEs visited at least once a quarter not in response to a complaint 44 divided by the total number of RCFEs 417 = Baseline 11 %

FY 2025-2026 Target: 35 %

3. FY 2024-2025 Baseline: Number of RCFEs visited at least once a quarter not in response to a complaint _____ divided by the total number of RCFEs _____ = Baseline _____ %

FY 2026-2027 Target: _____

4. FY 2025-2026 Baseline: Number of RCFEs visited at least once a quarter not in response to a complaint _____ divided by the total number of RCFEs _____ = Baseline _____ %

FY 2027-2028 Target: _____

Program Goals and Objective Numbers: 3

C. Number of Full-Time Equivalent (FTE) Staff (NORS Element S-23) This number may only include staff time legitimately charged to the LTC Ombudsman Program. Time spent working for or in other programs may not be included in this number. For example, in a local LTC Ombudsman Program that considers full-time employment to be 40 hour per week, the FTE for

a staff member who works in the Ombudsman Program 20 hours a week should be 0.5, even if the staff member works an additional 20 hours in another program.

1. FY 2022-2023 Baseline: <u>5.5</u> FTEs FY 2024-2025 Target: <u>5.0</u> FTEs
2. FY 2023-2024 Baseline: <u>3</u> FTEs FY 2025-2026 Target: <u>7</u> FTEs
3. FY 2024-2025 Baseline: <u>5.0</u> FTEs FY 2026-2027 Target: _____ FTEs
4. FY 2025-2026 Baseline: _____ FTEs FY 2027-2028 Target: _____ FTEs
Program Goals and Objective Numbers: <u>3</u>

D. Number of Certified LTC Ombudsman Volunteers (NORS Element S-24)

1. FY 2022-2023 Baseline: Number of certified LTC Ombudsman volunteers <u>1</u> FY 2024-2025 Projected Number of certified LTC Ombudsman volunteers <u>3</u>
2. FY 2023-2024 Baseline: Number of certified LTC Ombudsman volunteers <u>3</u> FY 2025-2026 Projected Number of certified LTC Ombudsman volunteers <u>10</u>
3. FY 2024-2025 Baseline: Number of certified LTC Ombudsman volunteers _____ FY 2026-2027 Projected Number of certified LTC Ombudsman volunteers _____
4. FY 2025-2026 Baseline: Number of certified LTC Ombudsman volunteers _____ FY 2027-2028 Projected Number of certified LTC Ombudsman volunteers _____
Program Goals and Objective Numbers: <u>3</u>

Outcome 3.

Ombudsman representatives accurately and consistently report data about their complaints and other program activities in a timely manner. [Older Americans Act Reauthorization Act of 2020, Section 712(c)]

Measures and Targets:

In narrative format, describe one or more specific efforts your program will undertake in the upcoming year to increase the accuracy, consistency, and timeliness of your National Ombudsman Reporting System (NORS) data reporting.

Some examples could include:

- Hiring additional staff to enter data.
- Updating computer equipment to make data entry easier.
- Initiating a case review process to ensure case entry is completed in a timely manner.

Fiscal Year 2024-25

- Onboard additional volunteers and MSW interns to assist with visiting RCFEs once per quarter. Work with resident council presidents and family councils to establish regular presence during council meetings.
- Continue to provide community education on elder abuse and mandated reporting to community partners, such as but not limited to law enforcement and first responders, facility operators, hospital staff, etc.
- Include more educational materials for Spanish-speaking residents in long-term care facilities on their rights and elder abuse
- Provide more mandated reporting training to staff members in long-term care facilities on new 2024 mandated reporting requirements
- Hiring non-certified Ombudsman to assist with data entry, documenting complaints, and screening discharge/transfer notices

Fiscal Year 2025-26

- The Contra Costa Ombudsman program has expanded its leadership structure, adding a new Support Specialist role and Regional Supervisor. The Program now has a Program Manager, three Regional Supervisor and one Ombudsman Program Manager. This restructuring allows for greater regional coverage, improved case resolution, and more frequent facility visits, ensuring that complex issues are addressed efficiently.
- The team is committed to increasing routine visits across all four quarters to ensure residents are aware of their rights and that facilities are adhering to mandated reporting requirements.
- The Ombudsman team will expand education efforts for residents, families, community partners, and facility staff to enhance awareness of Ombudsman services, residents' rights, and mandated reporting obligations.
- With improved regional coverage and a more structured approach to data collection, the program will ensure that reporting is both accurate and reflective of systemic concerns, particularly around evictions and financial exploitation.

Fiscal Year 2026-27

Fiscal Year 2027-28

TITLE VII ELDER ABUSE PREVENTION
SERVICE UNIT PLAN

The program conducting the Title VII Elder Abuse Prevention work is:

<input type="checkbox"/>	Ombudsman Program
<input checked="" type="checkbox"/>	Legal Services Provider
<input type="checkbox"/>	Adult Protective Services
<input type="checkbox"/>	Other (explain/list)

Units of Service: AAA must complete at least one category from the Units of Service below.

Units of Service categories include public education sessions, training sessions for professionals, training sessions for caregivers served by a Title III E Family Caregiver Support Program, educational materials distributed, and hours of activity spent developing a coordinated system which addresses elder abuse prevention, investigation, and prosecution.

When developing targets for each fiscal year, refer to data reported on the Elder Abuse Prevention Quarterly Activity Reports. Set realistic goals based upon the prior year's numbers and the resources available. Activities reported for the Title VII Elder Abuse Prevention Program must be distinct from activities reported for the LTC Ombudsman Program. No activity can be reported for both programs.

AAAs must provide one or more of the service categories below.

NOTE: The number of sessions refers to the number of presentations and not the number of attendees

- **Public Education Sessions** –Indicate the total number of projected education sessions for the general public on the identification, prevention, and treatment of elder abuse, neglect, and exploitation.
- **Training Sessions for Professionals** –Indicate the total number of projected training sessions for professionals (service providers, nurses, social workers) on the identification, prevention, and treatment of elder abuse, neglect, and exploitation.
- **Training Sessions for Caregivers Served by Title III E** –Indicate the total number of projected training sessions for unpaid family caregivers who are receiving services under Title III E of the Older Americans Act (OAA) on the identification, prevention, and treatment of elder abuse, neglect, and exploitation. Older Americans Act Reauthorization Act of 2020, Section 302(3) 'Family caregiver' means an adult family member, or another individual, who is an informal provider of in-home and community care to an older individual or to an individual with Alzheimer's disease or a related disorder with neurological and organic brain dysfunction.

- **Hours Spent Developing a Coordinated System to Respond to Elder Abuse** –Indicate the number of hours to be spent developing a coordinated system to respond to elder abuse. This category includes time spent coordinating services provided by the AAA or its contracted service provider with services provided by Adult Protective Services, local law enforcement agencies, legal services providers, and other agencies involved in the protection of elder and dependent adults from abuse, neglect, and exploitation.
- **Educational Materials Distributed** –Indicate the type and number of educational materials to be distributed to the general public, professionals, and caregivers (this may include materials that have been developed by others) to help in the identification, prevention, and treatment of elder abuse, neglect, and exploitation.
- **Number of Individuals Served** –Indicate the total number of individuals expected to be reached by any of the above activities of this program.

TITLE VII ELDER ABUSE PREVENTION SERVICE UNIT PLAN

The agency receiving Title VII Elder Abuse Prevention funding is:

Contra Costa Senior Legal Services

Total # of	2024-2025	2025-2026	2026-2027	2027-2028
Individuals Served	950	975		
Public Education Sessions	10	15		
Training Sessions for Professionals	5	10		
Training Sessions for Caregivers served by Title III E	N/A	N/A		
Hours Spent Developing a Coordinated System	N/A	N/A		

Fiscal Year	Total # of Copies of Educational Materials to be Distributed	Description of Educational Materials
2024-2025	600	Elder abuse, consumer fraud, eviction issues, housing rights, advance care planning
2025-2026	600	Elder abuse, consumer fraud, eviction issues, housing rights, advance care planning
2026-2027		
2027-2028		

TITLE III-E SERVICE UNIT PLAN**CCR Article 3, Section 7300(d)
2024-2028 Four-Year Planning Period**

The Title III-E Service Unit Plan (SUP) uses the five federally mandated service categories below that encompass 16 subcategories. Refer to the [CDA Service Categories and Data Dictionary](#) for eligible activities and service unit measures:

1. Access Services
2. Information Services
3. Respite Services
4. Supplemental Services
5. Support Services

At least one sub-service category should be provided for each of the five federally mandated service categories. The availability of services for Older Relative Caregivers (ORC) are dependent upon the AAAs individual needs assessment and public hearings.

Use the tables for each service provided and must include the following:

- Specify proposed audience size or units of service for all budgeted area plan funds.
- Providing an associated goal and objective from **Section 7 Area Plan Narrative Goals and Objectives**.

Direct and/or Contracted III-E Services – Caregivers of Older Adults (COA)

Provided to family caregivers of adults aged 60 and older or of individuals of any age with Alzheimer's diseases or a related disorder.

SUB-CATEGORIES (16 total)	1	2	3
Caregivers of Older Adults (COA)	<i>Proposed Units of Service</i>	<i>Required Goal #(s)</i>	<i>Required Objective #(s)</i>
COA Caregiver Access Case Management	Total Hours	<i>Required Goal #(s)</i>	<i>Required Objective #(s)</i>
2024-2025	160	2, 3	
2025-2026	160		
2026-2027			
2027-2028			
COA Caregiver Access Information & Assistance	Total Contacts	<i>Required Goal #(s)</i>	<i>Required Objective #(s)</i>
2024-2025	1213	2, 3	
2025-2026	1233	2, 3	
2026-2027			
2027-2028			

COA Caregiver Information Services	# Of activities: Total est. audience for above:	Required Goal #(s)	Required Objective #(s)
2024-2025	# Of activities:74 Total est. audience for above: 600	2, 3	
2025-2026	# Of activities:74 Total est. audience for above: 600	2, 3	
2026-2027	# Of activities: Total est. audience for above:		
2027-2028	# Of activities: Total est. audience for above:		
COA Caregiver Support Training	Total Hours	Required Goal #(s)	Required Objective #(s)
2024-2025	n/a		
2025-2026	934		
2026-2027			
2027-2028			
COA Caregiver Support Groups	Total Sessions	Required Goal #(s)	Required Objective #(s)
2024-2025	60	2, 3	
2025-2026	60	2, 3	
2026-2027			
2027-2028			
COA Caregiver Support Counseling	Total Hours	Required Goal #(s)	Required Objective #(s)
2024-2025	n/a		
2025-2026	324		
2026-2027			
2027-2028			
COA Caregiver Respite In-Home	Total Hours	Required Goal #(s)	Required Objective #(s)
2024-2025	854	3	
2025-2026	854	3	
2026-2027			
2027-2028			

COA Caregiver Respite Out-of-Home Day Care	Total Hours	Required Goal #(s)	Required Objective #(s)
2024-2025	n/a		
2025-2026	n/a		
2026-2027			
2027-2028			
COA Caregiver Respite Out-of-Home Overnight Care	Total Hours	Required Goal #(s)	Required Objective #(s)
2024-2025	n/a		
2025-2026	n/a		
2026-2027			
2027-2028			
COA Caregiver Respite Other	Total Hours	Required Goal #(s)	Required Objective #(s)
2024-2025	240	3	
2025-2026	240	3	
2026-2027			
2027-2028			
COA Caregiver Supplemental Services Legal Consultation	Total Contacts	Required Goal #(s)	Required Objective #(s)
2024-2025	n/a		
2025-2026	n/a		
2026-2027			
2027-2028			
COA Caregiver Supplemental Services Consumable Supplies	Total Occurrences	Required Goal #(s)	Required Objective #(s)
2024-2025	n/a		
2025-2026	n/a		
2026-2027			
2027-2028			
COA Caregiver Supplemental Services Home Modifications	Total Occurrences	Required Goal #(s)	Required Objective #(s)

2024-2025	135	2, 3	
2025-2026	135	2, 3	
2026-2027			
2027-2028			
COA Caregiver Supplemental Services Assistive Technologies	Total Occurrences	Required Goal #(s)	Required Objective #(s)
2024-2025	91	2, 3	
2025-2026	91	2, 3	
2026-2027			
2027-2028			
COA Caregiver Supplemental Services Caregiver Assessment	Total Hours	Required Goal #(s)	Required Objective #(s)
2024-2025	796	2, 3	
2025-2026	796	2, 3	
2026-2027			
2027-2028			
COA Caregiver Supplemental Services Caregiver Registry	Total Occurrences	Required Goal #(s)	Required Objective #(s)
2024-2025	n/a		
2025-2026	n/a		
2026-2027			
2027-2028			

Direct and/or Contracted IIIE Services- Older Relative Caregivers (ORC)

SUB-CATEGORIES (16 total)	1	2	3
Older Relative Caregivers (ORC)	<i>Proposed</i> Units of Service	<i>Required</i> Goal #(s)	<i>Required</i> Objective #(s)
ORC Caregiver Access Case Management	Total Hours	<i>Required</i> Goal #(s)	<i>Required</i> Objective #(s)
2024-2025	371	2, 3	
2025-2026	371	2, 3	
2026-2027			
2027-2028			
ORC Caregiver Access Information & Assistance	Total Hours	<i>Required</i> Goal #(s)	<i>Required</i> Objective #(s)
2024-2025	600	2, 3	
2025-2026	600	2, 3	
2026-2027			
2027-2028			
ORC Caregiver Information Services	# Of activities: Total est. audience for above:	<i>Required</i> Goal #(s)	<i>Required</i> Objective #(s)
2024-2025	# Of activities: n/a Total est. audience for above:		
2025-2026	# Of activities: n/a Total est. audience for above:		
2026-2027	# Of activities: Total est. audience for above:		
2027-2028	# Of activities: Total est. audience for above:		
ORC Caregiver Support Training	Total Hours	<i>Required</i> Goal #(s)	<i>Required</i> Objective #(s)
2024-2025	n/a		
2025-2026	n/a		
2026-2027			
2027-2028			
ORC Caregiver Support Groups	Total Sessions	<i>Required</i> Goal #(s)	<i>Required</i> Objective #(s)

2024-2025	60	2, 3	
2025-2026	60	2, 3	
2026-2027			
2027-2028			
ORC Caregiver Support Counseling	Total Hours	Required Goal #(s)	Required Objective #(s)
2024-2025	n/a		
2025-2026	n/a		
2026-2027			
2027-2028			
ORC Caregiver Respite In-Home	Total Hours	Required Goal #(s)	Required Objective #(s)
2024-2025	n/a		
2025-2026	n/a		
2026-2027			
2027-2028			
ORC Caregiver Respite Out-of-Home Day Care	Total Hours	Required Goal #(s)	Required Objective #(s)
2024-2025	400	2, 3	
2025-2026	431	2, 3	
2026-2027			
2027-2028			
ORC Caregiver Respite Out-of-Home Overnight Care	Total Hours	Required Goal #(s)	Required Objective #(s)
2024-2025	n/a		
2025-2026	n/a		
2026-2027			
2027-2028			

ORC Caregiver Respite Other	Total Hours	Required Goal #(s)	Required Objective #(s)
2024-2025	n/a		
2025-2026			
2026-2027			
2027-2028			
ORC Caregiver Supplemental Services Legal Consultation	Total Contacts	Required Goal #(s)	Required Objective #(s)
2024-2025	n/a		
2025-2026	n/a		
2026-2027			
2027-2028			
ORC Caregiver Supplemental Services Consumable Supplies	Total Occurrences	Required Goal #(s)	Required Objective #(s)
2024-2025	n/a		
2025-2026	n/a		
2026-2027			
2027-2028			
ORC Caregiver Supplemental Services Home Modifications	Total Occurrences	Required Goal #(s)	Required Objective #(s)
2024-2025	n/a		
2025-2026	n/a		
2026-2027			
2027-2028			
ORC Caregiver Supplemental Services Assistive Technologies	Total Occurrences	Required Goal #(s)	Required Objective #(s)
2024-2025	n/a		
2025-2026	n/a		
2026-2027			
2027-2028			

ORC Caregiver Supplemental Services Caregiver Assessment	Total Hours	<i>Required Goal #(s)</i>	<i>Required Objective #(s)</i>
2024-2025	n/a		
2025-2026	n/a		
2026-2027			
2027-2028			
ORC Caregiver Supplemental Services Caregiver Registry	Total Occurrences	<i>Required Goal #(s)</i>	<i>Required Objective #(s)</i>
2024-2025	n/a		
2025-2026	n/a		
2026-2027			
2027-2028			

CDA APPROVED

HEALTH INSURANCE COUNSELING AND ADVOCACY PROGRAM (HICAP) SERVICE UNIT PLAN

CCR Article 3, Section 7300(d) WIC § 9535(b)

MULTIPLE PLANNING AND SERVICE AREA HICAPs (multi-PSA HICAP): Area Agencies on Aging (AAA) that are represented by a multi-PSA, HICAPs must coordinate with their “Managing” AAA to complete their respective PSA’s HICAP Service Unit Plan.

CDA contracts with 26 AAAs to locally manage and provide HICAP services in all 58 counties. Four AAAs are contracted to provide HICAP services in multiple Planning and Service Areas (PSAs). The “Managing” AAA is responsible for providing HICAP services in a way that is equitable among the covered service areas.

HICAP PAID LEGAL SERVICES: Complete this section if HICAP Legal Services are included in the approved HICAP budget.

STATE & FEDERAL PERFORMANCE TARGETS: The HICAP is assessed based on State and Federal Performance Measures. AAAs should set targets in the service unit plan that meet or improve on each PM displayed on the *HICAP State and Federal Performance Measures* tool located online at:

https://www.aging.ca.gov/Providers_and_Partners/Area_Agencies_on_Aging/Planning/

HICAP PMs are calculated from county-level data for all 33 PSAs. HICAP State and Federal PMs, include:

- PM 1.1 Clients Counseled: Number of finalized Intakes for clients/ beneficiaries that received HICAP services
- PM 1.2 Public and Media Events (PAM): Number of completed PAM forms categorized as “interactive” events
- PM 2.1 Client Contacts: Percentage of one-on-one interactions with any Medicare beneficiaries
- PM 2.2 PAM Outreach Contacts: Percentage of persons reached through events categorized as “interactive”
- PM 2.3 Medicare Beneficiaries Under 65: Percentage of one-on-one interactions with Medicare beneficiaries under the age of 65
- PM 2.4 Hard-to-Reach Contacts: Percentage of one-on-one interactions with “hard-to-reach” Medicare beneficiaries designated as,
 - PM 2.4a Low-income (LIS)
 - PM 2.4b Rural
 - PM 2.4c English Second Language (ESL)
- PM 2.5 Enrollment Contacts: Percentage of contacts with one or more qualifying enrollment topics discussed

HICAP service-level data are reported in CDA’s Statewide HICAP Automated Reporting Program (SHARP) system per reporting requirements.

SECTION 1: STATE PERFORMANCE MEASURES

HICAP Fiscal Year (FY)	PM 1.1 Clients Counseled (Estimated)	Goal Numbers
2024-2025	4,000	3
2025-2026	4,200	3
2026-2027		
2027-2028		
HICAP Fiscal Year (FY)	PM 1.2 Public and Media Events (PAM) (Estimated)	Goal Numbers
2024-2025	100	3
2025-2026	100	3
2026-2027		
2027-2028		

SECTION 2: FEDERAL PERFORMANCE MEASURES

HICAP Fiscal Year (FY)	PM 2.1 Client Contacts (Interactive)	Goal Numbers
2024-2025	6,000	3
2025-2026	6,500	3
2026-2027		
2027-2028		
HICAP Fiscal Year (FY)	PM 2.2 PAM Outreach (Interactive)	Goal Numbers
2024-2025	4,000	3
2025-2026	4,000	3
2026-2027		
2027-2028		

HICAP Fiscal Year (FY)	PM 2.3 Medicare Beneficiaries Under 65	Goal Numbers
2024-2025	800	3
2025-2026	1,000	3
2026-2027		
2027-2028		

HICAP Fiscal Year (FY)	PM 2.4 Hard to Reach (Total)	PM 2.4a LIS	PM 2.4b Rural	PM 2.4c ESL	Goal Numbers
2024-2025	2,703	2,145	0	558	5,406
2025-2026	2,400	2,000	0	600	5,000
2026-2027					
2027-2028					

HICAP Fiscal Year (FY)	PM 2.5 Enrollment Contacts (Qualifying)	Goal Numbers
2024-2025	7,964	3
2025-2026	8,650	3
2026-2027		
2027-2028		

SECTION 3: HICAP LEGAL SERVICES UNITS OF SERVICE (IF APPLICABLE)²⁶

HICAP Fiscal Year (FY)	PM 3.1 Estimated Number of Clients Represented Per FY (Unit of Service)	Goal Numbers
2024-2025	10	3
2025-2026	10	3
2026-2027		
2027-2028		
HICAP Fiscal Year (FY)	PM 3.2 Estimated Number of Legal Representation Hours Per FY (Unit of Service)	Goal Numbers
2024-2025	35	3
2025-2026	35	3
2026-2027		
2027-2028		
HICAP Fiscal Year (FY)	PM 3.3 Estimated Number of Program Consultation Hours Per FY (Unit of Service)	Goal Numbers
2024-2025	9	3
2025-2026	9	3
2026-2027		
2027-2028		

⁸ Requires a contract for using HICAP funds to pay for HICAP Legal Services.

SECTION 9. SENIOR CENTERS AND FOCAL POINTS

COMMUNITY SENIOR CENTERS AND FOCAL POINTS LIST

CCR Title 22, Article 3, Section 7302(a)(14), 45 CFR Section 1321.53(c), Older Americans Act Reauthorization Act of 2020, Section 306(a) and 102(21)(36)

In the form below, provide the current list of designated community senior centers and focal points with addresses. This information must match the total number of senior centers and focal points reported in the Older Americans Act Performance System (OAAPS) State Performance Report (SPR) module of the California Aging Reporting System.

Designated Community Focal Point	Address
Alcosta Senior Center	9300 Alcosta Boulevard, San Ramon 94582
Antioch Senior Center	415 W 2nd Street, Antioch, CA 94509
Brentwood Senior Center	193 Griffith Lane, Brentwood 94513
Concord Senior Center	2727 Parkside Circle, Concord 94518
Danville Senior Center	115 E. Prospect Avenue, Danville 94526
Hercules Senior Center	111 Civic Drive, Hercules, CA 94547
Lafayette Senior Services	500 St. Mary's Road, Lafayette 94549
Martinez Senior Center	818 Green Street, Martinez, CA 94553
Oakley Senior Center	215 Second Street, Oakley 94561
Open House Senior Center	6500 Stockton Avenue, El Cerrito 94530
Pinole Senior Center	2500 Charles Street, Pinole 94564
Pittsburg Senior Center	300 Presidio Lane, Pittsburg, CA 94565
Pleasant Hill Senior Center	233 Gregory Lane, Pleasant Hill, CA 94523
Richmond Annex Senior Center	5801 Huntington Avenue, Richmond
Richmond Senior Citizens Center	2525 Macdonald Avenue, Richmond, CA 94804
San Pablo Senior Center	1943 Church Lane, San Pablo, CA 94806
Walnut Creek Senior Center	1375 Civic Drive, Walnut Creek

Senior Center	Address
Alcosta Senior Center	9300 Alcosta Boulevard, San Ramon 94582
Antioch Senior Center	415 W 2nd Street, Antioch, CA 94509
Bay Point/Ambrose Center	3105 Willow Pass Road, Bay Point 94565
Brentwood Senior Center	193 Griffith Lane, Brentwood 94513
Concord Senior Center	2727 Parkside Circle, Concord 94518

Danville Senior Center	115 E. Prospect Avenue, Danville 94526
El Cerrito Senior Center	7007 Moeser Lane, El Cerrito 94530
Hercules Senior Center	111 Civic Drive, Hercules, CA 94547
Lafayette Senior Services	500 St. Mary's Road, Lafayette 94549
Martinez Senior Center	818 Green Street, Martinez, CA 94553
North Richmond Senior Center	515 Silver Avenue, Richmond 94801
Oakley Senior Center	215 Second Street, Oakley 94561
Open House Senior Center	6500 Stockton Avenue, El Cerrito 94530
Pinole Senior Center	2500 Charles Street, Pinole 94564
Pittsburg Senior Center	300 Presidio Lane, Pittsburg, CA 94565
Pleasant Hill Senior Center	233 Gregory Lane, Pleasant Hill, CA 94523
Richmond Annex Senior Center	5801 Huntington Avenue, Richmond
Richmond Senior Citizens Center	2525 Macdonald Avenue, Richmond, CA 94804
Rodeo Senior Center	189 Parker Avenue, Rodeo 94547
San Pablo Senior Center	1943 Church Lane, San Pablo, CA 94806
Walnut Creek Senior Center	1375 Civic Drive, Walnut Creek

SECTION 10. FAMILY CAREGIVER SUPPORT PROGRAM

Notice of Intent for Non-Provision of FCSP Multifaceted Systems of Support Services Older Americans Act Reauthorization Act of 2020, Section 373(a) and (b) 2024-2028 Four-Year Planning Cycle

Based on the AAA's needs assessment and subsequent review of current support needs and services for **family caregivers**, indicate what services the AAA **intends** to provide using Title III-E and/or matching FCSP funds for both.

Check YES or NO for each of the services* identified below and indicate if the service will be provided directly or contracted. **If the AAA will not provide at least one service subcategory for each of the five main categories, a justification for services not provided is required in the space below.**

Family Caregiver Services

Category	2024-2025	2025-2026	2026-2027	2027-2028
Caregiver Access <input checked="" type="checkbox"/> Case Management <input checked="" type="checkbox"/> Information and Assistance	<input type="checkbox"/> Yes Direct <input checked="" type="checkbox"/> Yes Contract <input type="checkbox"/> No	<input type="checkbox"/> Yes Direct <input checked="" type="checkbox"/> Yes Contract <input type="checkbox"/> No	<input type="checkbox"/> Yes Direct <input type="checkbox"/> Yes Contract <input type="checkbox"/> No	<input type="checkbox"/> Yes Direct <input type="checkbox"/> Yes Contract <input type="checkbox"/> No
Caregiver Information Services <input checked="" type="checkbox"/> Information Services	<input type="checkbox"/> Yes Direct <input checked="" type="checkbox"/> Yes Contract <input type="checkbox"/> No	<input type="checkbox"/> Yes Direct <input checked="" type="checkbox"/> Yes Contract <input type="checkbox"/> No	<input type="checkbox"/> Yes Direct <input type="checkbox"/> Yes Contract <input type="checkbox"/> No	<input type="checkbox"/> Yes Direct <input type="checkbox"/> Yes Contract <input type="checkbox"/> No
Caregiver Support <input checked="" type="checkbox"/> Training <input checked="" type="checkbox"/> Support Groups <input checked="" type="checkbox"/> Counseling	<input type="checkbox"/> Yes Direct <input checked="" type="checkbox"/> Yes Contract <input type="checkbox"/> No	<input type="checkbox"/> Yes Direct <input checked="" type="checkbox"/> Yes Contract <input type="checkbox"/> No	<input type="checkbox"/> Yes Direct <input type="checkbox"/> Yes Contract <input type="checkbox"/> No	<input type="checkbox"/> Yes Direct <input type="checkbox"/> Yes Contract <input type="checkbox"/> No
Caregiver Respite <input checked="" type="checkbox"/> In Home <input type="checkbox"/> Out of Home (Day) <input type="checkbox"/> Out of Home (Overnight) <input type="checkbox"/> Other: Personal Care, Homemaker	<input type="checkbox"/> Yes Direct <input checked="" type="checkbox"/> Yes Contract <input type="checkbox"/> No	<input type="checkbox"/> Yes Direct <input checked="" type="checkbox"/> Yes Contract <input type="checkbox"/> No	<input type="checkbox"/> Yes Direct <input type="checkbox"/> Yes Contract <input type="checkbox"/> No	<input type="checkbox"/> Yes Direct <input type="checkbox"/> Yes Contract <input type="checkbox"/> No
Caregiver Supplemental <input type="checkbox"/> Legal Consultation <input type="checkbox"/> Consumable Supplies <input type="checkbox"/> Home Modifications <input checked="" type="checkbox"/> Assistive Technology <input checked="" type="checkbox"/> Other (Assessment) <input type="checkbox"/> Other (Registry)	<input type="checkbox"/> Yes Direct <input checked="" type="checkbox"/> Yes Contract <input type="checkbox"/> No	<input type="checkbox"/> Yes Direct <input checked="" type="checkbox"/> Yes Contract <input type="checkbox"/> No	<input type="checkbox"/> Yes Direct <input type="checkbox"/> Yes Contract <input type="checkbox"/> No	<input type="checkbox"/> Yes Direct <input type="checkbox"/> Yes Contract <input type="checkbox"/> No

Older Relative Caregiver Services

Category	2024-2025	2025-2026	2026-2027	2027-2028
Caregiver Access <input checked="" type="checkbox"/> Case Management <input checked="" type="checkbox"/> Information and Assistance	<input type="checkbox"/> Yes Direct <input checked="" type="checkbox"/> Yes Contract <input type="checkbox"/> No	<input type="checkbox"/> Yes Direct <input checked="" type="checkbox"/> Yes Contract <input type="checkbox"/> No	<input type="checkbox"/> Yes Direct <input type="checkbox"/> Yes Contract <input type="checkbox"/> No	<input type="checkbox"/> Yes Direct <input type="checkbox"/> Yes Contract <input type="checkbox"/> No
Caregiver Information Services <input checked="" type="checkbox"/> Information Services	<input type="checkbox"/> Yes Direct <input checked="" type="checkbox"/> Yes Contract <input type="checkbox"/> No	<input type="checkbox"/> Yes Direct <input type="checkbox"/> Yes Contract <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes Direct <input type="checkbox"/> Yes Contract <input type="checkbox"/> No	<input type="checkbox"/> Yes Direct <input type="checkbox"/> Yes Contract <input type="checkbox"/> No
Caregiver Support <input type="checkbox"/> Training <input checked="" type="checkbox"/> Support Groups <input type="checkbox"/> Counseling	<input type="checkbox"/> Yes Direct <input checked="" type="checkbox"/> Yes Contract <input type="checkbox"/> No	<input type="checkbox"/> Yes Direct <input checked="" type="checkbox"/> Yes Contract <input type="checkbox"/> No	<input type="checkbox"/> Yes Direct <input type="checkbox"/> Yes Contract <input type="checkbox"/> No	<input type="checkbox"/> Yes Direct <input checked="" type="checkbox"/> Yes Contract <input type="checkbox"/> No
Caregiver Respite <input type="checkbox"/> In Home <input checked="" type="checkbox"/> Out of Home (Day) <input type="checkbox"/> Out of Home (Overnight) <input type="checkbox"/> Other:	<input type="checkbox"/> Yes Direct <input checked="" type="checkbox"/> Yes Contract <input type="checkbox"/> No	<input type="checkbox"/> Yes Direct <input checked="" type="checkbox"/> Yes Contract <input type="checkbox"/> No	<input type="checkbox"/> Yes Direct <input checked="" type="checkbox"/> Yes Contract <input type="checkbox"/> No	<input type="checkbox"/> Yes Direct <input type="checkbox"/> Yes Contract <input type="checkbox"/> No
Caregiver Supplemental <input type="checkbox"/> Legal Consultation <input type="checkbox"/> Consumable Supplies <input checked="" type="checkbox"/> Home Modifications <input checked="" type="checkbox"/> Assistive Technology <input type="checkbox"/> Other (Assessment) <input type="checkbox"/> Other (Registry)	<input type="checkbox"/> Yes Direct <input checked="" type="checkbox"/> Yes Contract <input type="checkbox"/> No	<input type="checkbox"/> Yes Direct <input type="checkbox"/> Yes Contract <input checked="" type="checkbox"/> No	<input checked="" type="checkbox"/> Yes Direct <input type="checkbox"/> Yes Contract <input type="checkbox"/> No	<input type="checkbox"/> Yes Direct <input type="checkbox"/> Yes Contract <input type="checkbox"/> No

Justification: If any of the five main categories are **NOT** being provided please explain how the need is already being met in the PSA. If the justification information is the same, multiple service categories can be grouped in the justification statement. The justification must include the following:

1. **Provider name and address.**
2. **Description of the service(s) they provide (services should match those in the CDA Service Category and Data Dictionary)**
3. **Where is the service provided (entire PSA, certain counties)?**
4. **How does the AAA ensure that the service continues to be provided in the PSA without the use of Title III E funds**

Note: The AAA is responsible for ensuring that the information listed for these organizations is up to date. Please include any updates in the Area Plan Update process.

Example of Justification:

1. Provider name and address:
 ABC Aging Services
 1234 Helping Hand Drive
 City, CA Zip
2. Description of the service(s) they provide (services should match those in the CDA Service Category and Data Dictionary):
This agency offers Supplemental Services/Home Modifications and Supplemental Services/Assistive Technologies. We can refer family caregivers in need of things such as shower grab bars, shower entry ramp, medication organizer/dispenser, iPad for virtual medical visits, etc.

3. Where are the service is provided (entire PSA, certain counties, etc.)? *Entire PSA*
4. How does the AAA ensures that the service continues to be provided in the PSA without the use of Title III E funds?
This agency is listed in our Information and Assistance Resource File as a non OAA community-based organization. The AAA updates the I&A resource file annually. During this process, the AAA calls the agency to confirm information is still accurate & up-to-date.

JUSTIFICATION

PSA 7 offers services in all five categories of Family Caregiver Services and provides services in three of the five categories of Older Relative Caregiver Services. For the categories of Caregiver Information and Caregiver Supplemental Services, the AAA subcontracts with the community-based providers listed below to ensure that services are available for older relative caregivers. Older relative caregivers will be referred to these agencies should need services.

Information Services: the following agencies will provide Community Education and will serve caregivers throughout the PSA.

1. Alzheimer's Association
2290 N. 1st Street, Suite 10
San Jose, CA 95131
2. Family Caregiver Alliance
101 Montgomery Street, Suite 2150
San Francisco, CA 94104

Caregiver Supplemental Services: the following agencies will provide services under this category. All providers listed below will serve caregivers throughout the PSA.

1. Home Modification and Assistive Technology
Meals on Wheels Diablo Region
1300 Civic Drive
Walnut Creek, CA 9596
2. Caregiver Assessment

Alzheimer's Association
2290 N. 1st Street, Suite 10
San Jose, CA 95131

Family Caregiver Alliance
101 Montgomery Street, Suite 2150
San Francisco, CA 94104

Jewish Family & Community Services
2484 Shattuck Avenue, Suite 210
Berkeley, CA 94704

SECTION 11. LEGAL ASSISTANCE

2024-2028 Four-Year Area Planning Cycle

CDA developed *California Statewide Guidelines for Legal Assistance* (Guidelines), which are to be used as best practices by CDA, AAAs and LSPs in the contracting and monitoring processes for legal services, and located at:

https://aging.ca.gov/Providers_and_Partners/Legal_Services/#pp-gg

1. Based on your local needs assessment, what percentage of Title IIIB funding is allocated to Legal Services?

Sixteen percent of PSA 7's IIIB funding is allocated to Legal Services. This allocation is based on the proposal received from PSA 7's most recently issued RFP (2021) for Title IIIB.

2. How have your local needs changed in the past year(s)? Please identify any changes (include whether the change affected the level of funding and the difference in funding levels in the past four years).

Over the past year, County funding has increased notably, reaching its peak in 2024 at more than two and a half times the level provided in 2020. Despite this growth, service demand has expanded at an even faster pace, with inquiries—particularly through phone channels—rising by over 25% since late 2024. This surge in demand coincides with the exhaustion of COVID-era relief funds and the onset of federal funding reductions. As a result, the gap between community needs and the resources available to address them continues to widen.

Demand for services has remained high, concentrated most heavily on housing issues. Fifty-two percent of cases have been housing related, almost all related to eviction prevention. Rents continue to rise, and according to the Contra Costa County Point in Time report, 29% of people experiencing homelessness are 55 years or older and in 2023, 19,521 older adults are on waitlists for subsidized housing. The Legal Service Provider (LSP) is making every effort to bring services closer to the population it serves by coordinating clinics in the community.

The need to deliver services in languages other than English has increased. Recruiting bilingual staff has been a challenge. The LSP is exploring using volunteers to address this language gap.

3. How does the AAA's contract/agreement with the Legal Services Provider(s) (LSPs) specify and ensure that the LSPs are expected to use the California Statewide Guidelines in the provision of OAA legal services?

The agreement with the LSP includes expectations to use the California Statewide Guidelines in the provision of OAA legal services. More specifically, the AAA embeds the California Statewide Guidelines for Legal Assistance within its contractual framework to ensure compliance and quality in the delivery of OAA legal services. The AAA's standard agreement with LSP includes explicit language requiring adherence to these Guidelines as a condition of funding and service delivery. Specifically, the contract:

- References the Guidelines by name and authority, stipulating that all legal assistance must be provided in accordance with the California Statewide Guidelines for Legal Assistance, as issued by CDA.
- Integrates the Guidelines into the Scope of Work and Program Requirements, outlining service expectations such as case prioritization, targeting of individuals with the greatest social and economic need, and coordination with other advocacy systems.
- Requires compliance monitoring and reporting, through which the AAA reviews provider policies, case records, and performance data to verify that services align with the Guidelines' standards of practice and ethical obligations.
- Includes a corrective action clause, allowing the AAA to require program adjustments or impose sanctions if monitoring reveals noncompliance with the Guidelines or OAA mandates.

Through these provisions, the AAA ensures that all contracted LSPs deliver legal services consistent with statewide policy, program integrity, and the objectives of the Older Americans Act.

4. How does the AAA collaborate with the Legal Services Provider(s) to jointly establish specific priority issues for legal services? What are the top four (4) priority legal issues in your PSA?

The AAA collaborates closely with its Legal Services Provider, Contra Costa Senior Legal Services (CCSLs), to jointly establish priority legal issues that reflect both community need and the objectives of the Older Americans Act. This collaboration is ongoing and includes structured discussions during contract development, quarterly coordination meetings, and participation in planning and evaluation sessions. Through these channels, the AAA and CCSLS assess demographic data, service trends, and feedback from older adults and community partners to ensure priorities remain responsive to emerging issues.

CCSLs recently conducted a geographic analysis identifying zip codes with the highest concentration of low-income and underserved older adults. The findings guide both organizations in targeting outreach and service delivery to communities with the greatest economic and social need. The AAA fully supports and endorses the four priority issue areas jointly identified with CCSLS as critical to preserving independence and protecting the rights of older adults:

- Housing Preservation – safeguarding stable housing and preventing unlawful evictions or foreclosures.
- Prevention of Elder Abuse – addressing financial exploitation, neglect, and abuse through legal intervention and education.
- Access to Benefits, particularly Health Care – ensuring older adults secure and maintain access to essential public benefits and health programs.
- Fraud and Scam Prevention – protecting older adults from consumer fraud, scams, and predatory practices through advocacy and education.

Together, these shared priorities embody a coordinated, data-informed, and equity-focused approach to delivering legal assistance that upholds the dignity and well-being of Contra Costa County's older residents.

5. How does the AAA collaborate with the Legal Services Provider(s) to jointly identify the target population? What is the targeted senior population and mechanism for reaching targeted groups in your PSA?

The AAA collaborates with the LSP to identify the target population who are older adults with the greatest social and economic need. This is done via discussions happening at various levels including both internally with CCSLS staff and on a broader, more inclusive scale. The LSP is actively involved with our Advisory Council on Aging and is a frequent participant at AAA meetings, including monthly meetings sponsored by the AAA and attended by CBO's, advocates and Advisory Council members.

The mechanism for reaching the target population is through outreach and education at senior centers, nutrition sites, senior housing complexes, community events, and gathering places with diverse racial/ethnic populations, such as San Pablo and Bay Point. CCSLS distributes brochures about its services in English, Spanish, and several Asian languages. CCSLS employs Spanish-speaking staff and provides outreach to immigrants via trusted intermediaries. CCSLS's website can be accessed in many different languages (via Google translate) and their staff members have the use of a language line for other languages (recently Farsi and Hindi).

6. How many legal assistance service providers are in your PSA?

Fiscal Year	# of Legal Assistance Services Providers	Did the number of service providers change? If so please explain
2024-2025	1	No
2025-2026	1	No
2026-2027		
2027-2028		

7. What methods of outreach are Legal Services Providers using?

The LSP conducts outreach through an accessible website, which includes a video describing its services. The LSP also has a blog. The LSP relies on frequent in-person and virtual outreach (over 50 events in the last year), ongoing Google Ad campaigns, flyer distribution at senior centers, food bank pantry sites, and Home-Delivered Meals to clients. In addition, referrals are received from Adult Protective Services, Family Justice Centers, Empowered Aging (LTC ombudsman Services), Contra Costa Bar Association, senior centers, Information & Assistance, etc.

8. What geographic regions are covered by each provider?

Fiscal Year	Name of Provider	Geographic Region covered
2024-2025	a. Contra Costa Senior Legal Services b. c.	a. Contra Costa County b. c.
2025-2026	a. Contra Costa Senior Legal Services b. c.	a. Contra Costa County b. c.
2026-2027	a. b. c.	a. b. c.
2027-2028	a. b. c.	a. b. c.

9. Discuss how older adults access Legal Services in your PSA and whether they can receive assistance remotely (e.g., virtual legal clinics, phone, U.S. Mail, etc.). **Discuss:**

Older adults in PSA 7 can access Legal Services at senior centers, the LSP's office (in person or by telephone). LSP also conducts virtual and in-person clinics at senior housing sites, assisted living facilities, and at client's home if they are homebound and in need of immediate help.

10. Identify the major types of legal issues that are handled by the Title IIIB legal provider(s) in your PSA (please include new legal problem trends in your area). **Discuss:**

The following are legal issues handled by the Title IIIB LSP in PSA 7:

- Eviction and other housing issues: assists seniors with problems relating to housing, including assistance with publicly subsidized housing, eviction defense, improving housing conditions, lockouts and utility shut offs.
- Elder abuse: assists victims of abuse to enforce their rights against their abusers. Services include advising seniors about financial elder abuse, fraud and senior scams, assistance with obtaining Elder Abuse Restraining Orders, and advising and assisting clients victimized by identity theft or fraud.
- Consumer and individual rights: advises debtors about their rights, assists with debt collector lawsuits, and finds resolution for some contract disputes.
- Public Benefits: assists with waivers and reconsiderations in SSI overpayment matters.
- Planning for incapacity: engages in planning for incapacity by drafting durable power of attorney and Advance Health Care Directives.

The following are upward legal trends reported by our Title IIIB LSP in PSA7:

- Housing-related cases for older adults are on the rise with an increase of 17% in the last year.
- An increase in housing related cases is coupled with an increase in call volume. In response, our LSP has increased its intake call capacity by 40%.

11. What are the barriers to accessing legal assistance in your PSA? Include proposed strategies for overcoming such barriers.

The LSP is small and has a limited ability to conduct outreach in languages other than Spanish and English. As a result of a survey about access to its services, the LSP has increased the accessibility of services remotely and also increased its presence in localities far removed from the physical office. Volunteers can help surmount both geographical and linguistic barriers and increased efforts are being made to recruit more volunteers. Seniors also have difficulty with transportation. While services are available by telephone, many legal issues require review of documents or in-person assessment of capacity. The LSP is collaborating with other agencies, such as the Family Justice Center, to provide services in the county's western and eastern regions.

12. What other organizations or groups does your legal service provider coordinate services with?

The Legal Service Provider coordinates services with Adult Protective Services, Family Justice Centers, Ombudsman Services (Empowered Aging), Contra Costa Bar Association, senior centers, the AAA's Information & Assistance program, Meals on Wheels Diablo Region, etc.. In addition, it collaborates with partner agencies on many projects, including the Elder Abuse Prevention Project and the Abuse in Later Life Program, East County Senior Resource Initiative, and East Contra Costa County Alliance. Furthermore, our Legal Service Provider coordinates with the Legal Services Corporation funded program, Bay Area Legal Aid, via referring clients with law related inquiries and potential cases that require other types of legal guidance. Bay Area Legal Aid also refers older adult related cases to our Legal Service Provider who is amenable to strengthening that collaboration. Currently, Legal Representation for HICAP services is provided by another provider, Legal Assistance for Seniors.

SECTION 12. DISASTER PREPAREDNESS

Disaster Preparation Planning Conducted for the 2024-2028 Planning Cycle Older Americans Act Reauthorization Act of 2020, Section 306(a)(17); 310, CCR Title 22, Sections 7529 (a)(4) and 7547, W&I Code Division 8.5, Sections 9625 and 9716, CDA Standard Agreement, Exhibit E, Article 1, 22-25, Program Memo 10-29(P)

1. Describe how the AAA coordinates its disaster preparedness plans, policies, and procedures for emergency preparedness and response as required in OAA, Title III, Section 310 with:
 - local emergency response agencies,
 - relief organizations,
 - state and local governments, and
 - other organizations responsible
2. Identify each of the local Office of Emergency Services (OES) contact person(s) within the PSA that the AAA will coordinate with in the event of a disaster (add additional information as needed for each OES within the PSA):

Name	Title	Telephone	E-Mail
Rick Kovar	OES Manager	Office: 925-655-0123 Cell:	rkovar@so.cccounty.us
Julie Cavallero	Senior Emergency Planning Coordinator	Office: 925-655-0116 Cell:	Jcava001@so.cccounty.us

3. Identify the Disaster Response Coordinator within the AAA:

Name	Title	Telephone	E-Mail
Frank Latcham	Senior Staff Assistant	Office: 925-655-4384 Cell:	flatcham@ehsd.cccounty.us

4. List critical services the AAA will continue to provide to the participants after a disaster and describe how these services will be delivered (i.e., Wellness Checks, Information, Nutrition programs):

Critical Services	How Delivered?
A Home-Delivered Meal Program	A AAA staff will help deliver meals.
B Ombudsman Services	B AAA to ensure that contractor continues to provide services to facility residents during a disaster. AAA to provide support to contractor.
C Congregate Meal Program (if safe to open)	C AAA staff will help serve meals.

D Information & Assistance	D Services will continue after a disaster. The program's platform is online and can be accessed remotely by Social Workers (call center staff). Clients can continue to call the central intake phone number, and staff can pick-up the call from any location.
---------------------------------------	--

5. List critical services the AAA will provide to its operations after a disaster and describe how these services will be delivered (i.e., Cyber Attack, Fire at your building, Evacuation of site, Employee needs)

Critical Services	How Delivered?
A Emergency shelters	A County employees will staff shelters.
B Information & Assistance	B Services will continue after a disaster. The program's platform is online and can be accessed remotely by Social Workers (call center staff). Clients can continue to call the central intake phone number, and staff can pick-up the call from any location.
C Home-Delivered Meal Program	C Service is subcontracted to community-based agencies. AAA monitors providers' disaster/continuity of operations plan, retains a copy of agency plans, and ensures the plan is followed during and after a disaster. AAA will remain accessible through its I&A line.
D Ombudsman Services	D Service is subcontracted to a community-based agency. AAA monitors provider's disaster/continuity of operations plan, retains a copy of agency plan, and ensures the plan is followed during and after a disaster. AAA will remain accessible through its I&A line.

6. List critical resources the AAA needs to continue operations.
- Communication – telephone, e-mail, cell
 - Funding – access to emergency funds as needed to continue operations and to ensure subcontractors/providers have funds needed to continue operations.
 - Alternative site – if location is not accessible or safe to occupy, alternative site should be available to continue operations.
7. List any agencies or private/non-government organizations with which the AAA has formal or nonformal emergency preparation or response agreements. (contractual or MOU)

The AAA is part of the Contra Costa County Employment and Human Services Department (EHSD), which is responsible for care and shelter in the event of a major disaster. EHSD has formal agreements with the American Red Cross, Contra Costa County Office of Emergency Services, Contra Costa County Health Department, and Contra Costa Sheriff's Department.

8. Describe how the AAA will:

- Identify vulnerable populations:
- Identify possible needs of the participants before a disaster event (PSPS, Flood, Earthquake, ETC)
- Follow up with vulnerable populations after a disaster event.

Identify vulnerable populations - The AAA utilizes information obtained from the In-Home Support Services program, GetCare home-delivered meal client data, and the aging network in Contra Costa County to identify vulnerable at-risk individuals. The aging network consists of a collaboration of Ombudsman Services, AAA contractors, and non-profit organizations whose purposes is to serve and advocate for older adults.

Identify Possible needs of participants – The AAA is county based, and therefore is able to coordinate with IHSS and APS to identify possible needs. As an example, the IHSS program is able to identify participants with durable medical equipment that may fail, or participants that have opted into communication in the event of disaster. The APS Social Workers have first hand knowledge of the circumstances of individuals.

Follow-up with these vulnerable populations after a disaster event - Protocols are in place to identify at risk populations and arrange for shelter care for those with special needs. AAA works with the Ombudsman Program to ensure skilled nursing facilities, assisted living facilities, and residential care homes provide for their clients, residents, and patients during and after a disaster.

9. How is disaster preparedness training provided?

- AAA to participants and caregivers
- To staff and subcontractors

The AAA ensures the preparedness of its organization and staff to meet the challenges of a disaster. The main responsibility of the AAA is to support the emergency management community to ensure that the disaster-related needs of older adults and persons with disabilities receive access to overall community disaster planning services. The AAA is part of the Contra Costa County structure and therefore conforms to the County's overall plan for disaster response and preparedness. One element of the County's plan enforces the requirement of County staff, including AAA staff, to serve as official disaster preparedness workers in accordance with Section 3100 of the California Government Code.

While the AAA does not currently have a formal training program for participants and providers, it will distribute informational materials regarding preparedness. The AAA is not currently coordinating efforts with local Tribal organizations but welcomes technical assistance from CDA in terms of best practices for reaching out to this population.

SECTION 13. NOTICE OF INTENT TO PROVIDE DIRECT SERVICES

CCR Article 3, Section 7320 (a)(b) and 42 USC Section 3027(a)(8)(C)

If a AAA plans to directly provide any of the following services, it is required to provide a description of the methods that will be used to assure that target populations throughout the PSA will be served.

☐ Check if not providing any of the below-listed direct services.

Check applicable direct services

Title IIIB

- ☒ Information and Assistance
- ☐ Case Management
- ☒ Outreach
- ☒ Program Development
- ☒ Coordination
- ☐ Long Term Care Ombudsman

Check each applicable Fiscal Year

24-25 25-26 26-27 27-28

- | | | | |
|-------------------------------------|-------------------------------------|--------------------------|--------------------------|
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Title IIID

- ☐ Health Promotion – Evidence-Based

24-25 25-26 26-27 27-28

- | | | | |
|--------------------------|--------------------------|--------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|--------------------------|--------------------------|--------------------------|--------------------------|

Title IIIE⁹

- ☐ Information Services
- ☐ Access Assistance
- ☐ Support Services
- ☐ Respite Services
- ☐ Supplemental Services

24-25 25-26 26-27 27-28

- | | | | |
|--------------------------|--------------------------|--------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Title VII

- ☐ Long Term Care Ombudsman

24-25 25-26 26-27 27-28

- | | | | |
|--------------------------|--------------------------|--------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|--------------------------|--------------------------|--------------------------|--------------------------|

Title VII

- ☐ Prevention of Elder Abuse, Neglect, and Exploitation.

24-25 25-26 26-27 27-28

- | | | | |
|--------------------------|--------------------------|--------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|--------------------------|--------------------------|--------------------------|--------------------------|

Describe methods to be used to ensure target populations will be served throughout the PSA.

The AAA will ensure that subcontractors have an outreach plan that includes activities that focus on reaching target populations. During the monitoring of subcontractors, AAA staff will review services provided to target populations via records of the demographic profile of clients served. Additionally, in setting contract agreements with providers, the AAA requires that service plans include a measurable objective specific to reaching the target populations.

⁸ Refer to CDA Service Categories and Data Dictionary.

SECTION 14. REQUEST FOR APPROVAL TO PROVIDE DIRECT SERVICES

Complete and submit for CDA approval each direct service not specified previously. The request for approval may include multiple funding sources for a specific service.

☐ Check box if not requesting approval to provide any direct services.

Identify Service Category: Title IIIC-1 Congregate Meal Program and HICAP

Check applicable funding source:⁹

☐ IIIIB

☒ IIIC-1

☐ IIIC-2

☐ IIIE

☐ VII

☒ HICAP

Request for Approval Justification:

☒ Necessary to Assure an Adequate Supply of Service OR

☐ More cost effective if provided by the AAA than if purchased from a comparable service provider.

Check all fiscal year(s) the AAA intends to provide service during this Area Plan cycle.

☒ FY 24-25 ☒ FY 25-26 ☐ FY 26-27 ☐ FY 27-28

Provide: documentation below that substantiates this request for direct delivery of the above stated service¹⁰.

Historically, the AAA subcontracted management of its nutrition program to the Contra Costa County Public Health Department. Public Health provided direct administration of several C1 nutrition programs as Senior Centers. Management of the nutrition program has reverted back to the AAA. Although the AAA/Public Health has issued multiple RFP's over decades, we have not received responses by vendors to contract out for all of the C1 sites. The AAA is therefore providing the service. The transition has gone well this year, with increased participation at some sites.

⁹ Section 15 does not apply to Title V (SCSEP).

¹⁰ For a HICAP direct services waiver, the managing AAA of HICAP services must document that all affected AAAs agree.

SECTION 15. GOVERNING BOARD**GOVERNING BOARD MEMBERSHIP
2024-2028 Four-Year Area Plan Cycle**

CCR Article 3, Section 7302(a)(11)

Total Number of Board Members: _____**Name and Title of Officers:****Office Term Expires:**

Candace Anderson, District II – Chair	December 2029
Diane Burgis, District III	December 2029

Names and Titles of All Members:**Board Term Expires:**

John Gioia, District I	December 2027
Ken Carlson, District IV	December 2027
Shanelle Scales-Preston	December 2029

Explain any expiring terms – have they been replaced, renewed, or other?

Governing Board Members of elected officials, Board of Supervisors of Contra Costa County.

SECTION 16. ADVISORY COUNCIL

ADVISORY COUNCIL MEMBERSHIP 2024-2028 Four-Year Planning Cycle

Older Americans Act Reauthorization Act of 2020 Section 306(a)(6)(D)
45 CFR, Section 1321.57 CCR Article 3, Section 7302(a)(12)

Total Council Membership (include vacancies) 39

Number and Percent of Council Members over age 60 20 80 % Council 60+

Race/Ethnic Composition	% Of PSA's 60+Population	% on Advisory
White	61%	80%
Hispanic	13%	0%
Black	8%	12%
Asian/Pacific Islander	0.5%	8%
Native American/Alaskan Native	0.2%	0%
Other	17.3%	4%

Name and Title of Officers:

Office Term Expires:

James Donnelly, Town of Danville Representative, President	September 30, 2025
Lorna Van Ackeren, City of Pleasant Hill Representative, Vice President	September 30, 2025
Michelle Hayes, Member-At-Large #3, Secretary/Treasurer	September 30, 2025

Name and Title of other members:

Office Term Expires:

Francisco Benavides, Town of Moraga Representative	September 30, 2025
Roger Boaz, Member-At-Large #13	September 30, 2026
Chalo Buckman, City of Oakley Representative	September 30, 2025
Deborah Card, Member-At-Large #5	September 30, 2026
Kevin Donovan, Member-At-Large #17	September 30, 2026
Candace Evans, City of Orinda Representative	September 30, 2025
Marilyn Fowler, City of Concord Representative	September 30, 2025
Alan Goldhammer, Member-At-Large #4	September 30, 2025
Sarah Green, City of Hercules Representative	September 30, 2026
Denise Kalm, City of Walnut Creek Representative	September 30, 2025
Carol Kehoe, City of El Cerrito Representative	September 30, 2026
Jill Kleiner, Member-At-Large #19	September 30, 2025

Shirley Krohn, Member-At-Large #2	September 30, 2026
Thomas Lang, Member-At-Large #1	September 30, 2026
Steve Lipson, Member-At-Large #6	September 30, 2026
Nicola Lopez, Member-At-Large #7	September 30, 2025
Lori Magistrado, City of Pinole Representative	September 30, 2026
Kathryn Monroy-Dexter, City of Martinez Representative	September 30, 2025
Richard Morisky, City of Lafayette Representative	September 30, 2025
Julie Ortega, Member-At-Large #9	September 30, 2025
Brian O'Toole, Member-At-Large #16	September 30, 2025
Logan Robertson, Member-At-Large #15	September 30, 2026
Sam Sakai-Miller, Member-At-Large #20	September 30, 2026
Carol Schaefer, Member-At-Large #11	September 30, 2025
Terri Tobey, Member-At-Large #10	September 30, 2026
Michael Wener, Member-At-Large #18	September 30, 2026
Dennis Yee, Member-At-Large #14	September 30, 2025

PSA 7

Indicate which member(s) represent each of the “Other Representation” categories listed below.

Yes No

- | | | |
|-------------------------------------|--------------------------|---|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Representative with Low Income |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Representative with a Disability |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Supportive Services Provider |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Health Care Provider |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Local Elected Officials |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Persons with Leadership Experience in Private and Voluntary Sectors |

Yes No Additional Other (Optional)

- | | | |
|-------------------------------------|-------------------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Family Caregiver, including older relative caregiver |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Tribal Representative |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | LGBTQ Identification |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Veteran Status |
| <input type="checkbox"/> | <input type="checkbox"/> | Other _____ |

Explain any “No” answer(s):

Explain what happens when term expires, for example, are the members permitted to remain in their positions until reappointments are secured? Have they been replaced, renewed or other?

Membership on the Advisory Council on Aging is not term limited. When a member's term expires, they have an opportunity to reapply for reappointment. When a member's seat becomes vacant, it remains unoccupied until an appointment is secured.

Briefly describe the local governing board's process to appoint Advisory Council members:

The Advisory Council on Aging includes 39 members, 19 of whom are representatives of local municipalities and twenty are Members-at-Large. Local Municipalities select a member as a representative; Members at large are interviewed by the Membership committee of the Council. All prospective Members are advanced to the Board of Supervisors, who make the appointments to the Council.

SECTION 17. MULTIPURPOSE SENIOR CENTER ACQUISITION OR CONSTRUCTION COMPLIANCE REVIEW¹¹

CCR Title 22, Article 3, Section 7302(a)(15)
20-year tracking requirement

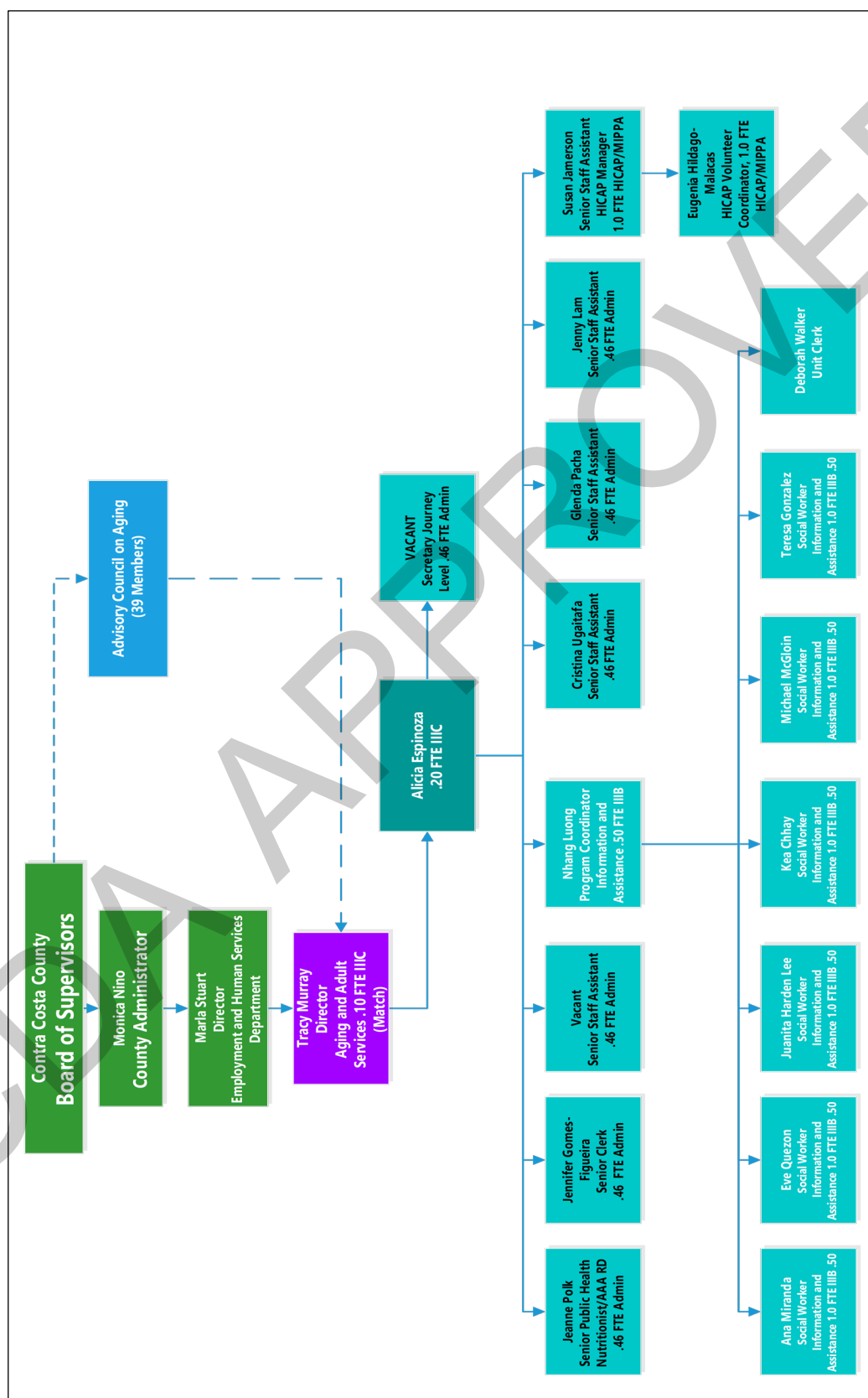
- ☒ No. Title IIIB funds not used for Acquisition or Construction.
- ☐ Yes. Title IIIB funds used for Acquisition or Construction.

Title III Grantee and/or Senior Center (complete the chart below):

Title III Grantee and/or Senior Center	Type Acq/Const	IIIB Funds Awarded	% Total Cost	Recapture Period		Compliance Verification State Use Only
				Begin	End	
Name: Address:						
Name: Address:						
Name: Address:						
Name: Address:						

¹¹ Acquisition is defined as obtaining ownership of an existing facility (in fee simple or by lease for 10 years or more) for use as a Multipurpose Senior Center.

SECTION 18. ORGANIZATIONAL CHART



SECTION 19. ASSURANCES

Pursuant to the Older Americans Act Reauthorization Act of 2020, (OAA), the Area Agency on Aging assures that it will:

A. Assurances

1. OAA 306(a)(2)

Provide an adequate proportion, as required under Older Americans Act Reauthorization Act of 2020 Section 307(a)(2), of the amount allotted for part B to the planning and service area will be expended for the delivery of each of the following categories of services—

- (A) services associated with access to services (transportation, health services (including mental and behavioral health services) outreach, information and assistance, (which may include information and assistance to consumers on availability of services under part B and how to receive benefits under and participate in publicly supported programs for which the consumer may be eligible) and case management services);
- (B) in-home services, including supportive services for families of older individuals with Alzheimer's disease and related disorders with neurological and organic brain dysfunction; and
- (C) legal assistance; and assurances that the area agency on aging will report annually to the State agency in detail the amount of funds expended for each such category during the fiscal year most recently concluded;

2. OAA 306(a)(4)(A)(i)(I-II)

(I) provide assurances that the area agency on aging will -

- (aa) set specific objectives, consistent with State policy, for providing services to older individuals with greatest economic need, older individuals with greatest social need, and older individuals at risk for institutional placement;
- (bb) include specific objectives for providing services to low-income minority older individuals, older individuals with limited English proficiency, and older individuals residing in rural areas; and;

(II) include proposed methods to achieve the objectives described in (aa) and (bb) of subclause (I);

3. OAA 306(a)(4)(A)(ii)

Include in each agreement made with a provider of any service under this title, a requirement that such provider will—

- (I) specify how the provider intends to satisfy the service needs of low-income minority individuals, older individuals with limited English proficiency, and older individuals residing in rural areas in the area served by the provider;
- (II) to the maximum extent feasible, provide services to low-income minority individuals, older individuals with limited English proficiency, and older individuals residing in rural areas in accordance with their need for such services; and
- (III) meet specific objectives established by the area agency on aging, for providing services to low-income minority individuals, older individuals with limited English

proficiency, and older individuals residing in rural areas within the planning and service area.

4. OAA 306(a)(4)(A)(iii)

With respect to the fiscal year preceding the fiscal year for which such plan is prepared—

- (I) identify the number of low-income minority older individuals in the planning and service area.
- (II) describe the methods used to satisfy the service needs of such minority older individuals; and
- (III) provide information on the extent to which the area agency on aging met the objectives described in assurance number 2.

5. OAA 306(a)(4)(B)

Use outreach efforts that —

- (i) identify individuals eligible for assistance under this Act, with special emphasis on—
 - (I) older individuals residing in rural areas.
 - (II) older individuals with greatest economic need (with particular attention to low-income minority individuals and older individuals residing in rural areas);
 - (III) older individuals with greatest social need (with particular attention to low-income minority individuals and older individuals residing in rural areas);
 - (IV) older individuals with severe disabilities.
 - (V) older individuals with limited English proficiency.
 - (VI) older individuals with Alzheimer's disease and related disorders with neurological and organic brain dysfunction (and the caretakers of such individuals); and
 - (VII) older individuals at risk for institutional placement, specifically including survivors of the Holocaust; and
- (ii) inform the older individuals referred to in sub-clauses (I) through (VII) of clause (i), and the caretakers of such individuals, of the availability of such assistance;

6. OAA 306(a)(4)(C)

Contain an assurance that the Area Agency on Aging will ensure that each activity undertaken by the agency, including planning, advocacy, and systems development, will include a focus on the needs of low-income minority older individuals and older individuals residing in rural areas;

7. OAA 306(a)(5)

Provide assurances that the Area Agency on Aging will coordinate planning, identification, assessment of needs, and provision of services for older individuals with disabilities, with particular attention to individuals with severe disabilities, and individuals at risk for institutional placement with agencies that develop or provide services for individuals with disabilities;

8. OAA 306(a)(6)(I)

Describe the mechanism(s) for assuring that each Area Plan will include information detailing how the Area Agency will, to the extent feasible, coordinate with the State agency to disseminate information about the State assistive technology entity and access to assistive

technology options for serving older individuals.

9. OAA 306(a)(9)(A)-(B)

- (A) Provide assurances that the Area Agency on Aging, in carrying out the State Long-Term Care Ombudsman program under 307(a)(9), will expend not less than the total amount of funds appropriated under this Act and expended by the agency in fiscal year 2019 in carrying out such a program under this title;
- (B) funds made available to the Area Agency on Aging pursuant to section 712 shall be used to supplement and not supplant other Federal, State, and local funds expended to support activities described in section 712;

10. OAA 306(a)(11)

Provide information and assurances concerning services to older individuals who are Native Americans (referred to in this paragraph as “older Native Americans”), including—

- (A) information concerning whether there is a significant population of older Native Americans in the planning and service area and if so, an assurance that the area agency on aging will pursue activities, including outreach, to increase access of those older Native Americans to programs and benefits provided under this title;
- (B) An assurance that the Area Agency on Aging will to the maximum extent practicable, coordinate the services the agency provides under this title with services provided under title VI; and
- (C) An assurance that the Area Agency on Aging will make services under the area plan available, to the same extent as such services are available to older individuals within the planning and service area, to older Native Americans.

11. OAA 306(a)(13)(A-E)

- (A) maintain the integrity and public purpose of services provided, and service providers, under this title in all contractual and commercial relationships;
- (B) disclose to the Assistant Secretary and the State agency—
 - (i) the identity of each nongovernmental entity with which such agency has a contract or commercial relationship relating to providing any service to older individuals; and
 - (ii) the nature of such contract or such relationship.
- (C) demonstrate that a loss or diminution in the quantity or quality of the services provided, or to be provided, under this title by such agency has not resulted and will not result from such contract or such relationship;
- (D) demonstrate that the quantity or quality of the services to be provided under this title by such agency will be enhanced as a result of such contract or such relationship; and
- (E) on the request of the Assistant Secretary or the State, for the purpose of monitoring compliance with this Act (including conducting an audit), disclose all sources and expenditures of funds such agency receives or expends to provide services to older individuals;

12. 306(a)(14)

Provide assurances that preference in receiving services under this Title will not be given by the Area Agency on Aging to particular older individuals as a result of a contract or

commercial relationship that is not carried out to implement this title;

13. 306(a)(15)

Provide assurances that funds received under this title will be used—

- (A) to provide benefits and services to older individuals, giving priority to older individuals identified in Section 306(a)(4)(A)(i); and
- (B) in compliance with the assurances specified in Section 306(a)(13) and the limitations specified in Section 212;

14. OAA 305(c)(5)

In the case of a State specified in subsection (b)(5), the State agency shall provide assurance, determined adequate by the State agency, that the Area Agency on Aging will have the ability to develop an area plan and to carry out, directly or through contractual or other arrangements, a program in accordance with the plan within the planning and service area.

15. OAA 307(a)(7)(B)

- i. no individual (appointed or otherwise) involved in the designation of the State agency or an Area Agency on Aging, or in the designation of the head of any subdivision of the State agency or of an Area Agency on Aging, is subject to a conflict of interest prohibited under this Act;
- ii. no officer, employee, or other representative of the State agency or an Area Agency on Aging is subject to a conflict of interest prohibited under this Act; and
- iii. mechanisms are in place to identify and remove conflicts of interest prohibited under this Act.

16. OAA 307(a)(11)(A)

- i. enter into contracts with providers of legal assistance, which can demonstrate the experience or capacity to deliver legal assistance;
- ii. include in any such contract provisions to assure that any recipient of funds under division (i) will be subject to specific restrictions and regulations promulgated under the Legal Services Corporation Act (other than restrictions and regulations governing eligibility for legal assistance under such Act and governing membership of local governing boards) as determined appropriate by the Assistant Secretary; and
- iii. attempt to involve the private bar in legal assistance activities authorized under this title, including groups within the private bar furnishing services to older individuals on a pro bono and reduced fee basis.

17. OAA 307(a)(11)(B)

That no legal assistance will be furnished unless the grantee administers a program designed to provide legal assistance to older individuals with social or economic need and has agreed, if the grantee is not a Legal Services Corporation project grantee, to coordinate its services with existing Legal Services Corporation projects in the planning and service area in order to concentrate the use of funds provided under this title on individuals with the greatest such need; and the Area Agency on Aging makes a finding, after assessment, pursuant to standards for service promulgated by the Assistant Secretary, that any grantee selected is the entity best able to provide the particular services.

18. OAA 307(a)(11)(D)

To the extent practicable, that legal assistance furnished under the plan will be in addition to any legal assistance for older individuals being furnished with funds from sources other than this Act and that reasonable efforts will be made to maintain existing levels of legal assistance for older individuals; and

19. OAA 307(a)(11)(E)

Give priority to legal assistance related to income, health care, long-term care, nutrition, housing, utilities, protective services, defense of guardianship, abuse, neglect, and age discrimination.

20. OAA 307(a)(12)(A)

Any Area Agency on Aging, in carrying out such services will conduct a program consistent with relevant State law and coordinated with existing State adult protective service activities for -

- i. public education to identify and prevent abuse of older individuals.
- ii. receipt of reports of abuse of older individuals.
- iii. active participation of older individuals participating in programs under this Act through outreach, conferences, and referral of such individuals to other social service agencies or sources of assistance where appropriate and consented to by the parties to be referred; and
- iv. referral of complaints to law enforcement or public protective service agencies where appropriate.

21. OAA 307(a)(15)

If a substantial number of the older individuals residing in any planning and service area in the State are of limited English-speaking ability, then the State will require the Area Agency on Aging for each such planning and service area -

(A) To utilize in the delivery of outreach services under Section 306(a)(2)(A), the services of workers who are fluent in the language spoken by a predominant number of such older individuals who are of limited English-speaking ability.

(B) To designate an individual employed by the Area Agency on Aging, or available to such Area Agency on Aging on a full-time basis, whose responsibilities will include:

- i. taking such action as may be appropriate to assure that counseling assistance is made available to such older individuals who are of limited English-speaking ability in order to assist such older individuals in participating in programs and receiving assistance under this Act; and
- ii. providing guidance to individuals engaged in the delivery of supportive services under the area plan involved to enable such individuals to be aware of cultural sensitivities and to take into account effective linguistic and cultural differences.

22. OAA 307(a)(18)

Conduct efforts to facilitate the coordination of community-based, long-term care services, pursuant to Section 306(a)(7), for older individuals who -

- (A) reside at home and are at risk of institutionalization because of limitations on their ability to function independently;
- (B) are patients in hospitals and are at risk of prolonged institutionalization; or
- (C) are patients in long-term care facilities, but who can return to their

homes if community-based services are provided to them.

23. OAA 307(a)(26)

Area Agencies on Aging will provide, to the extent feasible, for the furnishing of services under this Act, consistent with self-directed care.

B. Code of Federal Regulations (CFR), Title 45 Requirements:

24. CFR [1321.53(a)(b)]

(a) The Older Americans Act intends that the area agency on aging shall be the leader relative to all aging issues on behalf of all older persons in the planning and service area. This means that the area agency shall proactively carry out, under the leadership and direction of the State agency, a wide range of functions related to advocacy, planning, coordination, inter-agency linkages, information sharing, brokering, monitoring and evaluation, designed to lead to the development or enhancement of comprehensive and coordinated community-based systems in, or serving, each community in the Planning and Service Area. These systems shall be designed to assist older persons in leading independent, meaningful and dignified lives in their own homes and communities as long as possible.

(b) A comprehensive and coordinated community-based system described in paragraph (a) of this section shall:

(1) Have a visible focal point of contact where anyone can go or call for help, information or referral on any aging issue;

(2) Provide a range of options:

(3) Assure that these options are readily accessible to all older persons: The independent, semi-dependent and totally dependent, no matter what their income;

(4) Include a commitment of public, private, voluntary and personal resources committed to supporting the system;

(5) Involve collaborative decision-making among public, private, voluntary, religious and fraternal organizations and older people in the community;

(6) Offer special help or targeted resources for the most vulnerable older persons, those in danger of losing their independence;

(7) Provide effective referral from agency to agency to assure that information or assistance is received, no matter how or where contact is made in the community;

(8) Evidence sufficient flexibility to respond with appropriate individualized assistance, especially for the vulnerable older person;

(9) Have a unique character which is tailored to the specific nature of the community;

(10) Be directed by leaders in the community who have the respect, capacity and authority necessary to convene all interested persons, assess needs, design solutions, track overall success, stimulate change and plan community responses for the present and for the future.

25. CFR [1321.53(c)]

The resources made available to the Area Agency on Aging under the Older Americans Act are to be used to finance those activities necessary to achieve elements of a community-based system set forth in paragraph (b) of this section.

26. CFR [1321.53(c)]

Work with elected community officials in the planning and service area to designate one or more focal points on aging in each community, as appropriate.

27. CFR [1321.53(c)]

Assure that services financed under the Older Americans Act in, or on behalf of, the community will be either based at, linked to or coordinated with the focal points designated.

28. CFR [1321.53(c)]

Assure access from designated focal points to services financed under the Older Americans Act.

29. CFR [1321.53(c)]

Work with, or work to assure that community leadership works with, other applicable agencies and institutions in the community to achieve maximum collocation at, coordination with or access to other services and opportunities for the elderly from the designated community focal points.

30. CFR [1321.61(b)(4)]

Consult with and support the State's long-term care ombudsman program.

31. CFR [1321.61(d)]

No requirement in this section shall be deemed to supersede a prohibition contained in the Federal appropriation on the use of Federal funds to lobby the Congress; or the lobbying provision applicable to private nonprofit agencies and organizations contained in OMB Circular A-122.

32. CFR [1321.69(a)]

Persons age 60 and older who are frail, homebound by reason of illness or incapacitating disability, or otherwise isolated, shall be given priority in the delivery of services under this part.

TRANSMITTAL LETTER
2024-2028 Four Year Area Plan/ Annual Update
Check one: ☐ FY 24-25 ☒ FY 25-26 ☐ FY 26-27 ☐ FY 27-28

AAA Name: Contra Costa County

PSA 7

This Area Plan is hereby submitted to the California Department of Aging for approval. The Governing Board and the Advisory Council have each had the opportunity to participate in the planning process and to review and comment on the Area Plan. The Governing Board, Advisory Council, and Area Agency Director actively support the planning and development of community-based systems of care and will ensure compliance with the assurances set forth in this Area Plan. The undersigned recognize the responsibility within each community to establish systems in order to address the care needs of older individuals and their family caregivers in this planning and service area.

1. _____
Diane Burgis
Chair, Board of Supervisors

Date

2. 

Jim Donnelly
President, Advisory Council on Aging

3/19/2025
Date

3. 

Tracy Murray
Director, Area Agency on Aging

3/19/2025
Date



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-447
C.19.

Agenda Date: 2/3/2026

Agenda #:

To: Board of Supervisors

From: Marla Stuart, Employment and Human Services Director

Report Title: # 38-127-0 Purchase Order with Pitney Bowes Global Financial Services LLC

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute on behalf of the Employment and Human Services Department, a purchase order and related agreement with Pitney Bowes Global Financial Services LLC in an amount not to exceed \$4,000 for continued mailing essentials for the period December 1, 2025, through April 29, 2028.

FISCAL IMPACT:

61% State, 39% Federal, of which \$966 is budgeted in FY 25-26, \$1,655 will be budgeted in FY 26-27 and \$1,379 will be budgeted in FY 27-28.

BACKGROUND:

The Employment and Human Services Department (EHSD) has used Pitney Bowes Global Financial Svc LLC for more than ten years to provide mailing services. These services are essential for communicating with families seeking childcare and energy assistance programs through the Community Service Bureau. Services include the distribution of childcare agreements, resources, and energy assistance agreements, ensuring that clients receive the support they need in a timely and efficient manner.

Pitney Bowes's Terms Agreement includes a limitation of liability that caps liability, including any liability of their suppliers, to the fees paid by the County for applicable equipment or services. EHSD is seeking a new purchase order to continue services with Pitney Bowes Global Financial Services LLC for a term that will end on April 29, 2028.

Approval of this Purchase Order will enable continued use of Pitney Bowes Global Financial Services LLC for mailing essentials necessary for the Community Service Bureau's childcare and energy assistance programs.

CONSEQUENCE OF NEGATIVE ACTION:

The County will be limited in its ability to lease equipment and provide mailing essentials to the community.

CHILDREN’S IMPACT STATEMENT:

This Purchase Order supports three of the community outcomes established in the Children’s Report Card: 1) “Children Ready for and Succeeding in School”; 3) “Families that are Economically Self-sufficient”; and 4) Families that are Safe, Stable, and Nurturing” by offering comprehensive services, including high quality early childhood education, nutrition, and health services to low-income children throughout Contra Costa County.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-407
C.20.

Agenda Date: 2/3/2026

Agenda #:

To: Board of Supervisors

From: Dr. Grant Colfax, Health Services Director

Report Title: Amendment to Purchase Order with Progress Software Corporation

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute on behalf of the Health Services Director, an amendment to purchase order #33526 with Progress Software Corporation, to update the term to September 30, 2025 through September 29, 2026, and for consecutive annual renewals thereafter unless terminated with no change to the original payment limit of \$18,980 for a web application to monitor network services.

FISCAL IMPACT:

Approval of this action will result in expenditures of up to \$18,980 through September 29, 2026 and is funded by Hospital Enterprise Fund I revenues.

BACKGROUND:

The web application is designed for the network and server teams to monitor services effectively. It continuously checks the heartbeat of network connectivity for switches, servers, applications, and other critical components. This tool is essential for the network team to ensure reliable connectivity and operational status as it alerts the network/server/data warehouse team of an application being down. Contra Costa Health (CCH) has been utilizing this web application as on-premises software since 2020.

On September 9, 2025 the Board of Supervisors approved item C.105 to execute purchase order #33526 with Progress Software Corporation in the amount of \$18,980 and an End User License Agreement (EULA) with Progress Software Corporation for a web application to monitor services for the network and server team for the period from August 9, 2025, to August 8, 2026.

Purchase order #33526 was originally issued in alignment with the approved quote from Progress Software Corporation, however, the invoiced service term did not match the original term and the vendor was unable to revise. Approval of this action will allow the purchase order term to be corrected and ensures uninterrupted monitoring services.

The Progress Software Corporation EULA includes County indemnity and limitation of liability provisions and is governed by the laws of the State of Delaware, not California.

CONSEQUENCE OF NEGATIVE ACTION:

Failure to approve this action will impede CCHS's Network/server/data warehouse teams to receive proactive notification of servers/applications being down and will make troubleshooting and resolution of problems a lot more difficult and slower.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-408
C.21.

Agenda Date: 2/3/2026

Agenda #:

To: Board of Supervisors

From: Dr. Grant Colfax, Health Services Director

Report Title: Purchase Order with Verathon, Inc.

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute on behalf of the Health Services Director, a purchase order with Verathon, Inc. in an amount not to exceed \$17,573 and their Terms and Conditions of Sale also subject to their Extended Warranty Service Plan for the purchase of the GlideScope Core 15 Monitor, GS Core Smart Cable, and upgrade warranties for Contra Costa Regional Medical Center (CCRMC) for the period from July 1, 2025, through August 1, 2028.

FISCAL IMPACT:

Approval of this action will result in expenditures of up to \$17,573 over a three-year period and will be funded by Hospital Enterprise Fund I revenues.

BACKGROUND:

Verathon, Inc. is a medical device company. The company designs and manufactures the GlideScope video laryngoscope, which is used to visualize the airway and assist with intubation in clinical settings. The GlideScope is one of Verathon's core products for airway management, available in various configurations, including portable systems, reusable, and single-use blades.

On August 17, 2022, the Purchasing Agent issued purchase order #25848 with Verathon, Inc. to allow CCRMC to purchase warranties for the GlideScope systems. These warranties provide coverage for repairs, maintenance, and technical support for the GlideScope units, ensuring that the equipment remains fully operational and compliant with clinical standards. The warranties were purchased for a coverage term of July 1, 2022 through June 30, 2025.

Verathon, Inc.'s Standard Terms and Conditions of Sale require the County to defend and hold harmless Verathon from and against all liabilities. Additionally, no claims may be brought by the County more than two years after the cause of action arises or performance is completed or terminated, whichever is earlier.

Prolonged negotiations with the vendor resulted in delays processing this request. The department has been advised to initiate the renewal process at least six to nine months prior to expiration to allow adequate time for processing and negotiations. Approval of this action will allow Verathon, Inc. to provide the necessary GlideScope services, including the associated warranties, ensuring proper functionality, support, and compliance with applicable standards. This purchase is being justified via sole source.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, CCRMC may experience delays in patient care, interruptions in critical procedures, and increased risk of equipment downtime due to lack of warranty coverage and support.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-409
C.22.

Agenda Date: 2/3/2026

Agenda #:

To: Board of Supervisors

From: Dr. Grant Colfax, Health Services Director

Report Title: Contract #76-506-17 with Robert J. Liebig, M.D.

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #76-506-17 with Robert J. Liebig, M.D., an individual, in an amount not to exceed \$3,300,000, to provide radiology services at Contra Costa Regional Medical Center (CCRMC) and Contra Costa Health Centers, for the period January 1, 2026 through December 31, 2028.

FISCAL IMPACT:

Approval of this Contract will result in contractual service expenditures of up to \$3,300,000 over a 3-year period and will be funded 100% by Hospital Enterprise Fund I revenues.

BACKGROUND:

Due to the limited number of specialty providers available within the community, CCRMC and Contra Costa Health Centers relies on Contractors to provide necessary specialty health services to its patients. CCRMC has contracted with Robert Liebig, M.D. for radiology specialty services including but not limited to: consultation, on-call coverage, and interpretation of computed tomography scans, magnetic resonance imaging, ultrasounds, invasive procedures and plain films since April 2003. This Contract is entered into under and subject to the following legal authorities: California Government Code §§ 26227 and 31000; Health and Safety Code § 1451. Health Services Personnel approved this Contract to ensure no conflicts with labor relations. CCRMC's Quality Management, Utilization Management and Contract Monitor Staff meet on a regular basis to ensure monitoring and performance measures in the Contract are upheld. Per Administrative Bulletin 600.3, CCRMC Physician services are exempt from Solicitation requirements.

On February 7, 2023, the Board of Supervisors approved Contract #76-506-15 with Robert Liebig, M.D., in an amount not to exceed \$2,610,000, for the provision of radiology services including, but not limited to: consultation, on-call coverage, and interpretation of computed tomography scans, magnetic resonance imaging, ultrasounds, invasive procedures and plain films at CCRMC and Contra Costa Health Centers for the period from January 1, 2023 through December 31, 2025.

On October 24, 2023, the Board of Supervisors approved Contract Amendment #76-506-16, effective November 1, 2023, to increase the payment limit by \$690,000, to a new payment limit of \$3,300,000, for additional radiology services with no change in the term.

Approval of Contract #76-506-17 will allow Contractor to continue to provide radiology services at CCRMC and Contra Costa Health Centers through December 31, 2028. This Contract was delayed due to on-going negotiations between the Division and Contractor regarding rates.

CONSEQUENCE OF NEGATIVE ACTION:

If this Contract is not approved, the necessary specialty radiology services needed for patient care will not be available or will create increased wait times due to the limited number of specialty providers available within the community.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-410
C.23.

Agenda Date: 2/3/2026

Agenda #:

To: Board of Supervisors

From: Dr. Grant Colfax, Health Services Director

Report Title: Agreement #78-099 to Kaiser Foundation Health Plan, Inc.

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Agreement #78-099 with Kaiser Foundation Health Plan, Inc., a non-profit corporation, to pay County an amount not to exceed \$85,000 for the County's Population Needs Assessment (PNA), Community Health Improvement Plan (CHIP) and Community Health Assessment (CHA) improvement project for the period July 1, 2025 through June 30, 2026.

FISCAL IMPACT:

Approval of this Agreement will result in an amount payable to the County not to exceed \$85,000 from Kaiser Foundation Health Plan, Inc. (No County match is required)

BACKGROUND:

This Project is managed by the Health Services Department (HSD)'s Public Health Services Division, in partnership with the Office of the Director (OOD) and the Epidemiology Analytics team, part of the Information Technology (IT) unit. Local Health Jurisdictions are encouraged to continually assess the community health needs of their respective counties and identify improvement work needed and that which may be required for state and federal funding. This funding will assist the County with this improvement process. This project is part of ongoing efforts amongst all the Divisions within the HSD and will cover the cost of the Metopio platform, a data analytics software used to assess Community Health information. The information analyzed through this software will be used to make determinations about future areas of focus for HSD. Metopio is helping to power the Health Atlas platform HSD uses. Metopio supports data infrastructure including web-based data-visualization tools, technology to support data sharing and analysis, and consultants and training to analyze the data. Further expansion of the Health Atlas will include up-to-date information for the CHA.

Approval of new Agreement #78-099 will allow County to receive funds for the PNA, CHIP and CHA improvement project through June 30, 2026. This Agreement includes an indemnification provision requiring County to defend and hold harmless the Contractor from and against any and all claims, liabilities, losses, taxes and expenses (including reasonable attorneys' fees) arising from, or in connection with services provided under the Agreement. This Agreement is delayed due to County not receiving the notification of award and subsequent Agreement until August 2025 and subsequent extended language negotiations between Contractor, Division and County Counsel.

CONSEQUENCE OF NEGATIVE ACTION:

If this Agreement is not approved, the County will not receive funds to support the PNA, CHIP and CHA improvement project.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-411
C.24.

Agenda Date: 2/3/2026

Agenda #:

To: Board of Supervisors

From: Dr. Grant Colfax, Health Services Director

Report Title: Contract #25-137 with Housing Consortium of the East Bay

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #25-137 with Housing Consortium of the East Bay, a non-profit corporation, in an amount not to exceed \$2,299,356 to provide the Antioch Executive Inn Interim Housing Program, a low-barrier, permanent housing-focused program located at 515 East 18th Street, Antioch, California, 94509 which serves eligible adult-only households experiencing homelessness in Contra Costa County, for the period July 1, 2025 through April 30, 2027.

FISCAL IMPACT:

Approval of this Contract will result in annual expenditures of up to \$2,299,356 as budgeted by the department and funded 100% by Encampment Resolution Funding Round 3 (ERF-3-R) Funds.

BACKGROUND:

The Housing Consortium of the East Bay will provide motel rooms at Antioch Executive Inn for use in the operation of the Antioch ERF-3-R Program, a low-barrier, permanent housing-focused program located in Antioch, which serves eligible homeless adults who are transitioning from residing in an encampment to permanent housing. The Antioch Executive Inn Interim Housing Program will provide up to thirty-two (32) rooms with private bathrooms to support a minimum of thirty (30) unhoused residents identified under the City of Antioch ERF-3-R Program to exit to permanent housing. The Antioch Executive Inn Interim Housing Program will utilize an interim housing model serving a targeted population local to the area who are transitioning from homelessness to permanent housing. The goals of the Program include providing services to residents transitioning from a legacy encampment to interim and permanent housing, providing tailored support to participants, and preventing recidivism in returning to homelessness.

This Contract is entered into under and subject to the following legal authorities: California Government Code § 26227 and 31000. This Contract was approved by Health Services Personnel to ensure there is no conflict with labor relations. The Health, Housing and Homeless Services Division Contract Monitoring staff meet on a regular basis to ensure monitoring of performance measures set forth in the Contract are upheld. This Contractor was selected through a request for proposal (RFP) on June 6, 2025.

Under Contract #25-137, Contractor will provide the Antioch Executive Inn Interim Housing Program for adult-only households experiencing homelessness for the period July 1, 2025 through April 30, 2027. This Contract

is late due to extended negotiations between the Division and Contractor regarding the final approved budget.

CONSEQUENCE OF NEGATIVE ACTION:

If this Contract is not approved, adult-only households experiencing homelessness will not receive critically needed interim housing and support services further putting their health and safety at risk.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-412
C.25.

Agenda Date: 2/3/2026

Agenda #:

To: Board of Supervisors

From: Dr. Grant Colfax, Health Services Director

Report Title: Contract #77-798 with YOLI

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #77-798 with YOLI, a non-profit corporation, in an amount not to exceed \$300,000, to provide Behavioral Health Treatment (BHT) including Applied Behavioral Analysis (ABA) services for Contra Costa Health Plan (CCHP) members and County recipients for the period February 1, 2026 through January 31, 2028.

FISCAL IMPACT:

Approval of this Contract will result in contractual service expenditures of up to \$300,000 over a two-year period and will be funded 100% by CCHP Enterprise Fund II revenues.

BACKGROUND:

CCHP has an obligation to provide certain specialized BHT health care services including, but not limited to: treatment plans to improve the functioning of CCHP members with pervasive development disorder or autism under the terms of their Individual and Group Health Plan membership contracts with the County.

This Contract is entered into under and subject to the following legal authorities: California Government Code §§ 26227 and 31000; and Health and Safety Code § 1451. Health Services Personnel approved this Contract to ensure there is no conflict with labor relations. Contractor shall cooperate with and participate in CCHP's Quality Management Program which consists of quality improvement activities to improve the quality of care and services and member experience. Cooperation includes collection and evaluation of performance measurement data and participation in the organization's clinical and service measure Quality Improvement Programs. These contracted services were determined to be exempt from Administrative Bulletin 600.3 solicitation requirements by the Public Works Department's Purchasing Division.

Approval of Contract #77-798 will allow the Contractor to provide BHT including ABA services to CCHP members and County recipients through January 31, 2028.

CONSEQUENCE OF NEGATIVE ACTION:

If this Contract is not approved certain specialized BHT and ABA services for CCHP members under the terms of their Individual and Group Health Plan membership contracts with the County will not be provided and services may be delayed.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-413
C.26.

Agenda Date: 2/3/2026

Agenda #:

To: Board of Supervisors

From: Dr. Grant Colfax, Health Services Director

Report Title: Grant Agreement #28-528-68 with the County of Alameda

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Grant Agreement #28-528-68 with the County of Alameda, to pay Contra Costa County an amount not to exceed \$1,546,699 for coordination of essential services to Contra Costa County residents with HIV disease and their families, for the period March 1, 2025 through February 28, 2026.

FISCAL IMPACT:

Approval of this Agreement will result in an amount not to exceed \$1,546,699 of funding payable to County from the County of Alameda, as the Grantee of federal funds under the Ryan White HIV/AIDS Treatment Extension Act of 2009, Part A \$1,424,300 and Minority AIDs Initiative funds, \$122,399 for direct and indirect personnel activities currently conducted by the HIV/STI Program. Some additional County funds are required. Previous maintenance of effort reports for the HIV/STI Program for Ryan Part A note approximately \$406,000 expended by the County General Fund to fully fund County personnel fringe benefits as well as the food bank/home-delivered meals service category.

BACKGROUND:

The U.S. Department of Health and Human Services has designated the County of Alameda as "Grantee" for the purpose of administering the Ryan White HIV/AIDS Treatment Extension Act of 2009, Part A, funds for coordination of essential services to Contra Costa County residents with HIV disease and their families. Contra Costa County has been receiving these grant funds since 1992.

The goals of this Program are to improve access to health care and to enhance health outcomes for people living with HIV. The Health Services Department uses a comprehensive medical case management model to reduce HIV-related health care costs by linking HIV-infected, low-income, and uninsured/underinsured individuals to appropriate health care services. HIV-positive individuals are assisted in accessing health care coverage and entitlements, making medical appointments, and accessing necessary HIV medications. These individuals are also provided with home health attendant care and other services as appropriate, counseled in medication adherence, and offered referrals for food and nutritional assistance, psychosocial support services and other community resources.

On February 25, 2025, the Board of Supervisors approved Agreement #28-528-67 with the County of Alameda Health Care Services Agency, as the fiscal agent for Ryan White CARE Act, Title I and Minority AIDS

Initiative funds, to pay County in an amount not to exceed \$2,028,992 for coordination of services to Contra Costa residents with HIV disease and their families, for the period from March 1, 2024 through February 28, 2025.

Approval of Agreement #28-528-68 will provide continued funding for coordination of services through February 28, 2026. Each party agrees to indemnify and hold harmless the other party against any and all claims arising out of or resulting from the performance of services under this Agreement, and only to the extent such liabilities are caused by the negligence, omission, or willful misconduct of the indemnifying party, its officers, employees, or agents. This Agreement is late due to delays with receiving the Agreement document from the County of Alameda.

CONSEQUENCE OF NEGATIVE ACTION:

If this Agreement is not approved, County will not receive the additional funding to support the HIV/STI Program's efforts to reduce the transmission of HIV in Contra Costa County, instead, the program will continue to use County funds to support these activities.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-414
C.27.

Agenda Date: 2/3/2026

Agenda #:

To: Board of Supervisors

From: Dr. Grant Colfax, Health Services Director

Report Title: Participation Agreement #74-647-2 with California Mental Health Services Authority

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute, on behalf of the County Participation Agreement #74-647-2 with California Mental Health Services Authority (CalMHSA), a government agency, to pay CalMHSA an amount not to exceed \$326,561 to provide fiscal intermediary services to fund an education Loan Repayment Program (LRP) to recruit and retain hard-to-fill positions in the public behavioral health system, effective upon execution through June 30, 2026.

FISCAL IMPACT:

Approval of this Contract will result in annual service expenditures of up to \$326,561 funded 100% by Mental Health Services Act (MHSA).

BACKGROUND:

The purpose of this Participation Agreement is to grant CalMHSA the authority to act as the Fiscal and Administrative agent on behalf of Participants (counties) as part of the Greater Bay Area Regional Partnership. To access the matching funds provided by the State, counties must participate as a regional county partnership with the agreement of providing about 30% matching funds, while the State provided 70% of the funds which County has fulfilled. Contra Costa Behavioral Health Services, as part of the Greater Bay Area Regional Partnership had communicated its intent to the State in participating in this program prior to the onset of the pandemic along with other Bay Area counties as a manner to amplify educational loan repayment to address workforce needs.

On July 12, 2024, the Board of Supervisors approved Participation Agreement #74-647 with CalMHSA, in an amount not to exceed \$339,260, to provide fiscal intermediary services to fund an education LRP to recruit and retain hard-to-fill positions in the public behavioral health system, for the period July 1, 2020 through June 30, 2025.

On October 22, 2024, the Board of Supervisors approved Participation Amendment #74-647-1 with CALMHSA, to increase the payment limit by \$158,026 to a new payment limit of \$497,286 for additional fiscal intermediary services with no change in the term.

Approval of Participation Agreement #74-647-2 will allow the Contractor to continue providing fiscal intermediary services to fund an education LRP with State matching funds to recruit and retain hard-to-fill

positions in the public behavioral health system through June 30, 2026. This Agreement includes a mutual indemnification provision requiring both parties to hold harmless, defend and indemnify the other party, from any claims arising out of the performance under the Agreement. This Agreement is late due to prolonged negotiations between the Contractor and Division.

CONSEQUENCE OF NEGATIVE ACTION:

If this Agreement is not approved, Contra Costa County will not have access to the matching funds provided by the State to fund the LRP program.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-415
C.28.

Agenda Date: 2/3/2026

Agenda #:

To: Board of Supervisors

From: Dr. Grant Colfax, Health Services Director

Report Title: Purchase Order with Tomahawk Information Solutions

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute on behalf of the Health Services Director, 1) a purchase order with Tomahawk Information Solutions in an amount not to exceed \$380,000, and 2) an amendment to the Nasuni Master Subscription and Services Agreement to amend the termination provisions for the purchase of the Nasuni File Data Platform to manage Contra Costa Health's data systems for the period from February 15, 2026 through February 14, 2031.

FISCAL IMPACT:

Approval of this action will result in expenditures of up to \$380,000 over a five-year period and will be funded by Hospital Enterprise Fund I revenues.

BACKGROUND:

Contra Costa Health (CCH) began using the Nasuni File Data Platform in 2024 to modernize file storage, improve data accessibility, and enhance security and disaster recovery capabilities. Since implementation, the platform has become integral to essential clinical and administrative operations by providing a unified, resilient, and scalable environment for managing departmental data. Continued licensing and support are necessary to maintain system stability, ensure uninterrupted access to critical information, and accommodate ongoing growth in storage demands.

On January 23, 2025, the Purchasing Agent issued Purchase Order #31797 with Tamahawk Information Solutions in the amount of \$101,000 and executed the Nasuni Master Subscription and Services Agreement to provide a subscription for Nasuni licensing for the period of January 15, 2025 through February 14, 2026. With that subscription period nearing completion, the department intends to continue using the Nasuni platform through a new five-year agreement to preserve continuity of service and avoid operational disruption. Tomahawk Information Solutions is an authorized reseller of the Nasuni File Data Platform and can provide the required licensing and support for the upcoming term. On December 10, 2025, the Purchasing Agent approved the continued use of Tomahawk Information Solutions.

CONSEQUENCE OF NEGATIVE ACTION:

Failure to approve this action will jeopardize CCH's ability to maintain the Nasuni platform, risking system instability, loss of access to critical files, and increased security vulnerabilities. CCH may face operational disruptions and unplanned costs associated with reverting to outdated systems or replacing the platform.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-416
C.29.

Agenda Date: 2/3/2026

Agenda #:

To: Board of Supervisors

From: Dr. Grant Colfax, Health Services Director

Report Title: Rescind Prior Board Action Pertaining to a Purchase Order with GE Precision Healthcare LLC

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

RESCIND Board action of January 13, 2026 (C.30), which pertained to a purchase order with GE Precision Healthcare LLC; and APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute on behalf of the Health Services Director, a purchase order with GE Precision Healthcare LLC, in an amount not to exceed \$18,322 and related agreements for the purchase of an X-Ray Tube Unit for Contra Costa Regional Medical Center (CCRMC).

FISCAL IMPACT:

Approval of this action will result in a one-time capital expenditure of up to \$18,322 and will be funded by Hospital Enterprise Fund I revenues.

BACKGROUND:

The Legacy Digital 22/32 II currently in use at CCRMC has a broken X-ray tube, rendering the system partially inoperable. This unit is critical for providing both radiography and fluoroscopy services, and its failure is significantly impacting CCRMC's ability to deliver timely imaging to patients. Replacement of the X-ray tube or the system is urgently needed to restore full functionality, prevent delays in patient care, and ensure the ability to maintain continuous diagnostic services for CCRMC.

This purchase is subject to GE Precision Healthcare LLC (GE Healthcare) general terms and conditions which limit GE HealthCare's liability for direct damages to the County and will not exceed the price of the product or service that is the basis for the claim. Approval of this request will allow GE Healthcare to proceed with the provision and installation of the necessary equipment, ensuring uninterrupted radiology and fluoroscopy services and supporting timely patient care.

On January 13, 2026, the Board of Supervisors approved item C.30 to execute a purchase order with GE Precision Healthcare LLC in an amount not to exceed \$16,719 and related agreements for the purchase of an X-Ray Tube Unit for CCRMC. The original quote reflected an incorrect amount. Approval of this action will increase the payment limit by \$1,603 to a new amount of \$18,322 and will allow CCRMC to complete the purchase of an X-Ray Tube Unit for CCRMC.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, CCRMC may face delays in radiology and fluoroscopy services, increased

downtime due to equipment failure, and potential disruption to patient care.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-417
C.30.

Agenda Date: 2/3/2026

Agenda #:

To: Board of Supervisors

From: Dr. Grant Colfax, Health Services Director

Report Title: Contract Amendment #77-430-5 with Jiva Health, Inc

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract Amendment #77-430-5 with Jiva Health, Inc, a professional corporation, effective February 1, 2026, to amend Contract #77-430-3 (as amended by Contract Amendment #77-430-4), to increase the payment limit by \$1,000,000, from \$9,000,000 to a new payment limit of \$10,000,000, to provide additional primary care physician (PCP), medical specialist services including endocrinology, diabetes, allergy, sleep, podiatry, rheumatology, telehealth and non-physician services including durable medical equipment (DME) services, with no change in the term ending December 31, 2027.

FISCAL IMPACT:

Approval of this Contract Amendment will result in additional expenditures of \$1,000,000 which will be funded 100% by Contra Costa Health Plan (CCHP) Enterprise Fund II revenues. (No rate increase)

BACKGROUND:

CCHP has an obligation to provide certain PCP services, medical specialist services including endocrinology, diabetes, allergy, sleep, podiatry, rheumatology, telehealth and non-physician services including DME services for its members under the terms of their Individual and Group Health Plan membership Contracts with the County. This Contractor has been a part of the CCHP Provider Network providing these services and fostering a deep understanding of the CCHP organizational mission, values, and long-term objectives since January 1, 2022.

This Contract is entered into under and subject to the following legal authorities: California Government Code §§ 26227 and 31000; Health and Safety Code § 1451. Health Services Personnel approved this contract to ensure no conflicts with labor relations. Contractor currently cooperates with and participates in CCHP's Quality Management Program which consists of quality improvement activities to improve the quality of care and services and member experience. Cooperation includes collection and evaluation of performance measurement data and participation in the organization's clinical and service measure Quality Improvement Programs. Per Administrative Bulletin 600.3 CCHP Physician services are exempt from solicitation requirements.

On January 21, 2025, the Board of Supervisors approved Contract #77-430-3 with Jiva Health, Inc, in an amount not to exceed \$9,000,000, for the provision of PCP, medical specialist services including

endocrinology, diabetes, allergy, sleep, podiatry and non-physician services including DME services for CCHP members and County recipients for the period January 1, 2025 through December 31, 2027.

On October 7, 2025, the Board of Supervisors approved Contract Amendment #77-430-4 with Jiva Health, Inc, effective January 1, 2026, to allow CCHP to meet the regulatory mandate of Department of Health Care Services (DHCS) and Center for Medicare and Medicaid Services (CMS), implement a Dual Eligible Special Needs Plan (D-SNP) and authorize the Contractor to provide specialized care to beneficiaries who are dually eligible for Medicare and Medi-Cal and offer care coordination and wrap-around services with no change in the payment limit or term.

Approval of Contract Amendment #77-430-5 will allow the Contractor to provide additional PCP, medical specialist, non-physician services through December 31, 2027.

CONSEQUENCE OF NEGATIVE ACTION:

If this Contract Amendment is not approved, the additional PCP, medical specialist and non-physician services needed for CCHP members under the terms of their Individual and Group Health Plan membership contracts with the County will not be provided and may cause a delay in services to CCHP members.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-418
C.31.

Agenda Date: 2/3/2026

Agenda #:

To: Board of Supervisors

From: Dr. Grant Colfax, Health Services Director

Report Title: Contract Amendment/Extension #23-864-1 with Health Management Associates, Inc.

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract Amendment/Extension #23-864-1 with Health Management Associates, Inc., a corporation, effective December 1, 2025, to amend Contract #23-864, to increase the payment limit by \$4,500,000, from \$1,471,000 to a new payment limit of \$5,971,000 and extend the termination date from June 30, 2026 through June 30, 2029, to provide additional consultation and technical assistance services with regard to implementation of the Medicaid Dual Eligible Special Needs Plan (D-SNP), and modify the contract provisions to include Department of Managed Health Care (DMHC) required language concerning D-SNP obligations and requirements.

FISCAL IMPACT:

Approval of this Contract Amendment/Extension will result in additional annual expenditures of up to \$4,500,000 and will be funded 100% by Contra Costa Health Plan (CCHP) Enterprise Fund II. (No rate increase)

BACKGROUND:

Health Management Associates, Inc has been providing consultation and technical assistance with regard to technology implementation of the Medicaid Dual Eligible Special Needs Plan (D-SNP) services to the CCHP since January 1, 2025. The Contractor's services include acting as the D-SNP expert advisor to the Office of Information and Technology by participating in training, testing and ensuring compliance with business needs and regulatory requirements. This Contract is entered into under and subject to the following legal authorities: California Government Code §§ 26227 and 31000. Health Services Personnel approved this Contract to ensure no conflicts with labor relations. Division Contract monitoring staff meet on a regular basis to ensure monitoring of performance measures set forth in the Contract are upheld. This Contractor was approved by Public Works Purchasing on October 16, 2024.

On November 5, 2024, the Board of Supervisors approved Contract #23-864 with Health Management Associates, Inc., in an amount not to exceed \$1,471,000, to provide consultation and technical assistance with regard to technology implementation of the Medicaid D-SNP implementation for the period January 1, 2025 through June 30, 2026.

Approval of Contract Amendment/Extension #23-864-1 will allow the Contractor to provide additional D-SNP consultation and technical assistance for the implementation of the Medicaid D-SNP through June 30, 2029,

and will allow CCHP to modify the contract's service plan provisions to conform with DMHC requirements by including DMHC required language concerning D-SNP requirements and obligations. This Contract Amendment/Extension was delayed due to calculation of increased payment limit needed because of increased utilization which had depleted funds.

CONSEQUENCE OF NEGATIVE ACTION:

If this Contract Amendment/Extension is not approved, the Contract will not have sufficient funds to pay Contractor and the Office of the Director/Finance will not be compliant with Center for Medicare and Medicaid Services (CMS) Network Adequacy regulatory requirements.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-419
C.32.

Agenda Date: 2/3/2026

Agenda #:

To: Board of Supervisors

From: Dr. Grant Colfax, Health Services Director

Report Title: Contract Amendment #77-692-1 with National Labs Inc

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract Amendment #77-692-1 with National Labs Inc, a corporation, effective February 1, 2026, to amend Contract #77-692, to increase the payment limit by \$150,000 from \$200,000 to a new payment limit of \$350,000, for additional laboratory services with no change in the term ending September 30, 2026.

FISCAL IMPACT:

Approval of this Contract Amendment will result in additional expenditures of \$150,000 which will be funded 100% by Contra Costa Health Plan (CCHP) Enterprise Fund II revenues. (No rate increase)

BACKGROUND:

CCHP has an obligation to provide certain laboratory services for its members under the terms of their Individual and Group Health Plan membership Contracts with the County. This Contractor has been a part of the CCHP Provider Network providing these services and fostering a deep understanding of the CCHP organization's mission, values, and long-term objectives since October 1, 2024.

This Contract is entered into under and subject to the following legal authorities: California Government Code §§ 26227 and 31000; Health and Safety Code § 1451. Health Services Personnel approved this Contract to ensure no conflicts with labor relations. Contractor currently cooperates with and participates in CCHP's Quality Management Program which consists of quality improvement activities to improve the quality of care and services and member experience. Cooperation includes collection and evaluation of performance measurement data and participation in the organization's clinical and service measure Quality Improvement Programs. These contracted services were determined to be exempt from Administrative Bulletin 600.3 solicitation requirements by the Public Works Department's Purchasing Division.

In November 2024, the Purchasing Services Manager executed Contract #77-692 with National Labs Inc, in an amount not to exceed \$200,000, for the provision of laboratory services for CCHP members and County recipients for the period of October 1, 2024 through September 30, 2026.

Approval of Contract Amendment #77-692-1 will allow the Contractor to provide additional laboratory services through September 30, 2026.

CONSEQUENCE OF NEGATIVE ACTION:

If this Contract Amendment is not approved, the additional laboratory services needed for CCHP members under the terms of their Individual and Group Health Plan membership contracts with the County will not be provided and may cause a delay in services to CCHP members.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-420
C.33.

Agenda Date: 2/3/2026

Agenda #:

To: Board of Supervisors

From: Dr. Grant Colfax, Health Services Director

Report Title: Contract #76-811-1 with Schick Chiropractic Inc

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #76-811-1 with Schick Chiropractic Inc, a corporation, in an amount not to exceed \$780,000 to provide chiropractic services at Contra Costa Regional Medical Center (CCRMC) and Contra Costa Health Centers for the period January 1, 2026 through December 31, 2028.

FISCAL IMPACT:

Approval of this Contract will result in contractual service expenditures of up to \$780,000 over a 3-year period and will be funded 100% by Hospital Enterprise Fund I revenues.

BACKGROUND:

Due to the limited number of specialty providers available within the community, CCRMC and Contra Costa Health Centers rely on contractors to provide necessary chiropractic specialty health services to its patients. This Contract is entered into under and subject to the following legal authorities: California Government Code §§ 26227 and 31000. Health Services Personnel approved this Contract to ensure no conflicts with labor relations. CCRMC's Quality Management, Utilization Management and Contract Monitor Staff meet on a regular basis to ensure monitoring and performance measures in the Contract are upheld. These contracted services were determined to be exempt from Administrative Bulletin 600.3 solicitation requirements by the Public Works Department's Purchasing Division.

On March 21, 2023 the Board of Supervisors approved Contract #76-811 with Schick Chiropractic Inc, in an amount not to exceed \$780,000, for the provision of chiropractic services at CCRMC and Contra Costa Health Centers, for the period January 1, 2023 through December 31, 2025.

Approval of Contract #76-811-1 will allow the Contractor to continue providing chiropractic services at CCRMC and Contra Costa Health Centers through December 31, 2028. This Contract was delayed due to prolonged rate negotiations between the Division and Contractor.

CONSEQUENCE OF NEGATIVE ACTION:

If this Contract is not approved, the necessary specialty chiropractic services needed for patient care will not be available or will create increased wait times due to the limited number of specialty providers available within the community.

File #: 26-420
C.33.

Agenda Date: 2/3/2026

Agenda #:



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-421
C.34.

Agenda Date: 2/3/2026

Agenda #:

To: Board of Supervisors

From: Dr. Grant Colfax, Health Services Director

Report Title: Contract Amendment #23-773-7 with Health Management Associates, Inc.

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract Amendment #23-773-7 with Health Management Associates, Inc., a corporation, effective January 1, 2026, to amend Contract #23-773-2 (as amended by Contract Amendments #23-773-3 through #23-773-6), to provide additional actuarial consulting services to CCHP and modify the contract provisions to include Department of Managed Health Care (DMHC) required language concerning Dual Eligible Special Needs Plan (D-SNP) obligations and requirements, with no change in the payment limit of \$3,820,000 or term ending September 30, 2026.

FISCAL IMPACT:

Approval of this Contract Amendment will not impact the payment limit of \$3,820,000 and is funded 100% by Contra Costa Health Plan Enterprise Fund II revenues. (No rate increase)

BACKGROUND:

Health Management Associates, Inc has been providing actuarial services to the Contra Costa Health Plan (CCHP) since October 2022. The Contractor's services include analysis of CCHP historical claims data to determine the required Incurred But Not Reported reserves (IBNR), assist in the completion of the annual Rate Development Template (RDT) deliverable to the State and provide comprehensive analysis of premium rating files from the State.

On August 15, 2023, the Board of Supervisors approved Contract #23-773-2 with Health Management Associates, Inc., in an amount not to exceed \$300,000 to provide actuarial consulting services for the Contra Costa Health Plan, for the period from October 1, 2023 through September 30, 2024.

On February 27, 2024, the Board of Supervisors approved Contract Amendment #23-773-3 to increase the payment limit by \$300,000 to a new payment limit of \$600,00, for additional actuarial consulting services with no change in the term.

On September 10, 2024, the Board of Supervisors approved Contract Amendment/Extension #23-773-4 to increase the payment limit by \$250,000 to a new payment limit of \$850,000, for additional actuarial consulting services and extend the term from September 30, 2024 to September 30, 2025.

On December 3, 2024, the Board of Supervisors approved Contract Amendment #23-773-5 to increase the payment limit by \$1,200,000 to a new payment limit of \$2,050,000, for additional actuarial consulting services with no change in the term.

On September 9, 2025, the Board of Supervisors approved Contract Amendment/Extension #23-773-6 to increase the payment limit by \$1,770,000 to a new payment limit of \$3,820,000, for additional actuarial consulting services and extend the term from September 30, 2025 to September 30, 2026.

Approval of Contract Amendment #23-773-7 will allow the Contractor to provide additional actuarial consulting services to CCHP and will allow CCHP to modify the contract's service plan provisions to conform with DMHC requirements by including DMHC required language concerning D-SNP requirements and obligations, with no change in the payment limit of \$3,820,000 or term ending September 30, 2026.

CONSEQUENCE OF NEGATIVE ACTION:

If this Contract Amendment is not approved, the Office of the Director/Finance will not be compliant with Center for Medicare and Medicaid Services (CMS) Network Adequacy regulatory requirements.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-422
C.35.

Agenda Date: 2/3/2026

Agenda #:

To: Board of Supervisors

From: Dr. Grant Colfax, Health Services Director

Report Title: Contract #76-850-1 with William J. Glenski, M.D. (dba WJGlenski)

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of County Contract #76-850-1 with William J. Glenski, M.D. (dba WJGlenski), an individual, in an amount not to exceed \$600,000, to provide radiology services for Contra Costa Regional Medical Center (CCRMC) and Contra Costa Health Center patients, for the period January 1, 2026 through December 31, 2027.

FISCAL IMPACT:

Approval of this Contract will result in contractual service expenditures of up to \$600,000 over a two-year period and will be funded 100% by Hospital Enterprise Fund I revenues.

BACKGROUND:

Due to the limited number of specialty providers available within the community, CCRMC and Contra Costa Health Center relies on contractors to provide necessary specialty health services to its patients. Contractor has provided radiology services including, but not limited to clinic coverage, consultation and on-call coverage for CCRMC since January 1, 2024. This Contract is entered into under and subject to the following legal authorities: California Government Code §§ 26227 and 31000; Health and Safety Code § 1451. Health Services Personnel approved this Contract to ensure no conflicts with labor relations. CCRMC's Quality Management, Utilization Management and Contract Monitor Staff meet on a regular basis to ensure monitoring and performance measures in the Contract are upheld. Per Administrative Bulletin 600.3, CCRMC Physician services are exempt from Solicitation requirements.

On January 16, 2024, the Board of Supervisors approved Contract #76-850 with William J. Glenski, M.D. (dba WJGlenski), in an amount not to exceed \$1,300,000 for the provision of radiology services for CCRMC and Contra Costa Health Center patients, for the period January 1, 2024 through December 31, 2025.

Approval of Contract #76-850-1 will allow the Contractor to continue providing radiology services at CCRMC and Contra Costa Health Centers through December 31, 2027. This Contract was delayed due to prolonged rate negotiations between the Division and Contractor.

CONSEQUENCE OF NEGATIVE ACTION:

If this Contract is not approved, the necessary specialty radiology services needed for patient care will not be available or will create increased wait times due to the limited number of specialty providers available within

File #: 26-422
C.35.

Agenda Date: 2/3/2026

Agenda #:

the community.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-423
C.36.

Agenda Date: 2/3/2026

Agenda #:

To: Board of Supervisors

From: Dr. Grant Colfax, Health Services Director

Report Title: Contract Amendment #26-724-15 with National Research Corporation (dba NRC Health)

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of County Contract Amendment #26-724-15 with National Research Corporation (dba NRC Health), a corporation, effective December 1, 2025, to amend Contract #26-724-14 to provide additional patient satisfaction survey services, as required by the California Department of Public Health, for Contra Costa Regional Medical Center (CCRMC) and Contra Costa Health Centers with no change in the payment limit of \$600,000 or term ending June 30, 2027.

FISCAL IMPACT:

Approval of this Contract will not impact the payment limit of \$600,000 and is funded 100% by Hospital Enterprise Fund I revenues. (No rate increase)

BACKGROUND:

The County has been contracting with National Research Corporation (dba NRC Health) since July 2011 to provide patient experience survey services as required by the State of California Medicaid 1115 Waiver Program at CCRMC. Services include mail surveys for inpatient, outpatient clinics and emergency departments, with additional email and phone surveys for outpatient providers only, with the intent to survey 100% of patient visits for up to 125 providers, including physicians and nurse practitioners.

This Contract is entered into under and subject to the following legal authorities: California Government Code §31000. This Contract was approved by Health Services Personnel to ensure there is no conflict with labor relations. CCRMC's Quality Management, Utilization Management and Contract Monitor Staff meet on a regular basis to ensure monitoring and performance measures in the Contract are upheld. This Contractor was approved by the Public Works Department's Purchasing Division on March 27, 2024.

On July 23, 2024, the Board of Supervisors approved Contract #26-724-14 with National Research Corporation (dba NRC Health), in an amount not to exceed \$600,000, for the provision of consulting and technical assistance on patient satisfaction through measurement and improvement surveys for CCRMC and Contra Costa Health Centers for the period July 1, 2024 through June 30, 2027.

Approval of Contract Amendment #26-724-15 will allow the Contractor to provide additional patient satisfaction survey services through June 30, 2027, as required by the California Department of Public Health

(CDPH). This Contract Amendment was delayed due to prolonged negotiations between the Division and Contractor regarding the implementation of the new requirements by the CDPH.

CONSEQUENCE OF NEGATIVE ACTION:

If this Contract Amendment is not approved, CCRMC and Contra Costa Health Centers will not have access to additional survey services required by CDPH.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-424
C.37.

Agenda Date: 2/3/2026

Agenda #:

To: Board of Supervisors

From: Dr. Grant Colfax, Health Services Director

Report Title: Contract #23-553-11 with Pacific HealthEdge

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #23-553-11 with Pacific HealthEdge, a corporation, in an amount not to exceed \$1,652,100, to provide Chief Digital Officers (CDO) services and Information Technology (IT) support, training, and project management services to the Health Services Information Systems Unit for the period from July 1, 2026 through June 30, 2029.

FISCAL IMPACT:

Approval of this three-year Contract will result in annual contractual service expenditures of up to \$1,652,100 and will be funded 100% by Hospital Enterprise Fund I revenues.

BACKGROUND:

Pacific HealthEdge provides information technology services to the healthcare industry, and will provide a CDO to support Contra Costa Health (CCH) in translating its vision and strategy regarding clinical outcomes, business intelligence and operational efficiency into actionable milestones and activities. The CDO will ensure progress, apply industry best practices, and use standard processes and tools to track implementation of, as directed by the CCH Chief Information Officer (CIO) or designee. Contractor's services shall include, developing an implementation plan, staffing plan, training roadmap, technology recommendations, and technology vendor recommendations; advance and mature CCH's data infrastructure to enable a data-driven organization that meets regulatory, financial, and safety objectives set by CCH leadership; and implement technology solutions for administrative infrastructure, including, Medicare Advantage line of business, cost accounting systems, timekeeping systems, and credentialing technology.

This vendor was selected from a Request for Proposal (RFP) in coordination with Public Works.

On June 13, 2023, the Board of Supervisors approved Contract #23-553-8 with Aspira Technologies, Inc., in an amount not to exceed \$1,547,484, to provide professional managerial, technical support, training and consulting services to the CCH Information Systems Unit, for the period from July 1, 2023 through June 30, 2026.

On December 3, 2024, the Board of Supervisors approved Contract Amendment #23-553-9 with Aspira Technologies, to increase the payment limit by \$20,000 to a new payment limit of \$1,567,484 for additional travel expenses, on behalf of the Health Services Department, with regard to Dual Eligible Special Needs Plan

(D-SNP) implementation, through June 30, 2026.

On February 1, 2025, Contract #23-553-10 with Aspira Technologies was assigned to Pacific HealthEdge.

Approval of Contract #23-553-11 will allow the Contractor to continue providing professional managerial, technical support, training and consulting services through June 30, 2029.

CONSEQUENCE OF NEGATIVE ACTION:

If this Contract is not approved, the County will not have these professional managerial, technical support, training, and consulting services to support the Department's Information Technology Unit.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-425
C.38.

Agenda Date: 2/3/2026

Agenda #:

To: Board of Supervisors

From: Dr. Grant Colfax, Health Services Director

Report Title: Contract #23-668-4 with United Language Group, Inc.

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #23-668-4 with United Language Group, Inc., a corporation, in an amount not to exceed \$1,355,000 to provide translation services of written documents for the County's Health Services Department (HSD) for the period December 1, 2025 through November 30, 2028.

FISCAL IMPACT:

Approval of this Contract will result in contractual service expenditures of up to \$1,355,000 over a 3-year period and will be funded 100% by Hospital Enterprise Fund I revenues.

BACKGROUND:

This Contract meets the social needs of the County's population by providing translation services of written documentation for County's HSD including, but not limited to, Contra Costa Health Plan notifications, description of benefits, patient information, and medical records. HSD is mandated to provide written documents in threshold languages for County's patients. Contractor has been providing these services since December 1, 2019.

This Contract was entered into under and subject to the following legal authorities: California Government Code §§ 26227 and 31000; Health and Safety Code § 1451. This Contract was approved by Health Services Personnel to ensure there is no conflict with labor relations. The HSD Quality Management, Utilization Management and Contract Monitor Staff meet on a regular basis to ensure monitoring and performance. This Contractor was approved by the Public Works Department's Purchasing Division on January 14, 2026.

On November 29, 2022, the Board of Supervisors approved Contract #23-668-1 with United Language Group, Inc., in an amount not to exceed \$705,000, to translate written documents for County's HSD, for the period December 1, 2022 through November 30, 2025.

On April 15, 2025, the Board of Supervisors approved Contract Amendment #23-668-2 with United Language Group, Inc., effective September 18, 2024, to increase the payment limit by \$350,000 to a new payment limit of \$1,055,000, for additional translation services of written documents for County's HSD with no change in the term.

Approval of Contract #23-668-4 will allow the Contractor to continue to provide written translation services through November 30, 2028. This Contract delay was due to extended negotiation of contract terms between Contractor and Division.

CONSEQUENCE OF NEGATIVE ACTION:

If this Contract is not approved, patients requiring written translation services will not have access to Contractor's services.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-426
C.39.

Agenda Date: 2/3/2026

Agenda #:

To: Board of Supervisors

From: Dr. Grant Colfax, Health Services Director

Report Title: Contract #26-604-20 with Michael C. Gynn, M.D.

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #26-604-20 with Michael C. Gynn, M.D., an individual, in an amount not to exceed \$2,656,000, to provide general surgery services for Contra Costa Regional Medical Center (CCRMC) and Contra Costa Health Center patients, for the period January 1, 2026 through December 31, 2028.

FISCAL IMPACT:

Approval of this Contract will result in contractual service expenditures of up to \$2,656,000 over a three-year period and will be funded 100% by Hospital Enterprise Fund I revenues.

BACKGROUND:

Due to limited number of specialty providers available within the community, CCRMC and Contra Costa Health Centers rely on contractors to provide necessary specialty health services to their patients. This Contractor has been providing general surgery services, including but not limited to: clinic coverage, consultation, medical and/or surgical procedures, administrative duties and on-call coverage for CCRMC patients since June 2007. This Contract is entered into under and subject to the following legal authorities: California Government Code §§ 26227 and 31000; and Health and Safety Code § 1451. Health Services Personnel approved this Contract to ensure no conflicts with labor relations in November 2023. Per Administrative Bulletin 600.3, CCRMC Physician services are exempt from Solicitation requirements.

On January 16, 2024, the Board of Supervisors approved Contract #26-604-18 with Michael C. Gynn, M.D., in an amount not to exceed \$1,650,000, for the provision of general surgery services for CCRMC and Contra Costa Health Center patients, for the period January 1, 2024 through December 31, 2025.

On October 22, 2024, the Board of Supervisors approved Contract Amendment #26-604-19 with Michael C. Gynn, M.D., to include the provision of Department Head duties for CCRMC and Contra Costa Health Centers with no change in the payment limit or term.

Approval of Contract #26-604-20 will allow the Contractor to continue to provide general surgery services through December 31, 2028.

CONSEQUENCE OF NEGATIVE ACTION:

If the Contract is not approved, certain specialized general surgery services for CCRMC and Contra Costa Health Center patients will not be provided and may cause a delay in services provided.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-427
C.40.

Agenda Date: 2/3/2026

Agenda #:

To: Board of Supervisors

From: Dr. Grant Colfax, Health Services Director

Report Title: Contract #76-507-22 with Lee A. Shratter, M.D.

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #76-507-22 with Lee A. Shratter, M.D, an individual, in an amount not to exceed \$2,400,000, to provide radiology services at Contra Costa Regional Medical Center (CCRMC) and Contra Costa Health Centers, for the period January 1, 2026 through December 31, 2028.

FISCAL IMPACT:

Approval of this Contract will result in contractual service expenditures of up to \$2,400,000 over a 3-year period and will be funded 100% by Hospital Enterprise Fund I revenues.

BACKGROUND:

Due to the limited number of specialty providers available within the community, CCRMC and Contra Costa Health Centers relies on contractors to provide necessary specialty health services to its patients. CCRMC has contracted with Lee A. Shratter, M.D. for radiology specialty services including but not limited to, clinic coverage, consultation, training, medical and/or surgical procedures, and on-call coverage since April 2003.

This Contract is entered into under and subject to the following legal authorities: California Government Code §§ 26227 and 31000; Health and Safety Code § 1451. Health Services Personnel approved this Contract to ensure no conflicts with labor relations. Per Administrative Bulletin 600.3, CCRMC Physician services are exempt from Solicitation requirements.

On February 7, 2023, the Board of Supervisors approved Contract #76-507-19 with Lee A. Shratter, M.D., in an amount not to exceed \$1,860,000, for the provision of radiology services at CCRMC and Contra Costa Health Centers for the period from January 1, 2023 through December 31, 2025.

On October 17, 2023, the Board of Supervisors approved Contract Amendment #76-507-20, effective October 1, 2023, to increase the payment limit by \$120,000 to a new payment limit of \$1,980,000, to provide additional radiology services, with no change in the term ending December 31, 2025.

On December 5, 2023, the Board of Supervisors approved Contract Amendment #76-507-21, effective December 1, 2023, to increase the contract payment limit by \$60,000, to a new payment limit of \$2,400,000, to provide additional radiology services, with no change in the term ending December 31, 2025.

Approval of Contract #76-507-22 will allow Contractor to continue to provide radiology services at CCRMC through December 31, 2028.

CONSEQUENCE OF NEGATIVE ACTION:

If this Contract is not approved, the necessary specialty radiology services needed for patient care will not be available or will create increased wait times due to the limited number of specialty providers available within the community.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-428
C.41.

Agenda Date: 2/3/2026

Agenda #:

To: Board of Supervisors

From: Dr. Grant Colfax, Health Services Director

Report Title: Contract #26-971-27 with Ramon Berguer, M.D.

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of County Contract #26-971-27 with Ramon Berguer, M.D., an individual, in an amount not to exceed \$1,410,000, to provide general surgery services at Contra Costa Regional Medical Center (CCRMC) and Contra Costa Health Centers, for the period January 1, 2026 through December 31, 2028.

FISCAL IMPACT:

Approval of this Contract will result in contractual service expenditures of up to \$1,410,000 over a three-year period and will be funded 100% by Hospital Enterprise Fund I revenues.

BACKGROUND:

Due to the limited number of specialty providers available within the community, CCRMC and Contra Costa Health Centers relies on contractors to provide necessary specialty health services to its patients. Contractor provides general surgery services including, but not limited to: clinic coverage, consultation, on-call coverage, and medical and surgical procedures. CCRMC has contracted with Ramon Berguer, M.D. for general surgery services since October 1, 1999. This Contract is entered into under and subject to the following legal authorities: California Government Code §§ 26227 and 31000; Health and Safety Code § 1451. Health Services Personnel approved this Contract to ensure no conflicts with labor relations. Per Administrative Bulletin 600.3, CCRMC Physician services are exempt from Solicitation requirements.

On January 9, 2024, the Board of Supervisors approved Contract #26-971-26 with Ramon Berguer, M.D., in an amount not to exceed \$850,000, for the provision of general surgery services at CCRMC and Contra Costa Health Centers, for the period January 1, 2024 through December 31, 2025.

Approval of Contract #26-971-27 will allow the Contractor to continue providing general surgery services at CCRMC and Contra Costa Health Centers through December 31, 2028.

CONSEQUENCE OF NEGATIVE ACTION:

If this Contract is not approved, the necessary general surgery services needed for patient care will not be available or will create increased wait times due to the limited number of providers available within the community.

File #: 26-428
C.41.

Agenda Date: 2/3/2026

Agenda #:



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-429
C.42.

Agenda Date: 2/3/2026

Agenda #:

To: Board of Supervisors

From: Dr. Grant Colfax, Health Services Director

Report Title: Contract #26-938-30 with David H. Raphael, M.D.

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #26-938-30 with David H. Raphael, M.D., an individual, in an amount not to exceed \$2,490,000, to provide general surgery physician services at Contra Costa Regional Medical Center (CCRMC) and Contra Costa Health Centers for the period from January 1, 2026 through December 31, 2028.

FISCAL IMPACT:

Approval of this Contract will result in contractual service expenditures of up to \$2,490,000 over a three-year period and will be funded 100% by Hospital Enterprise Fund I. (Rate increase)

BACKGROUND:

Due to the limited number of specialty providers available within the community, CCRMC and Contra Costa Health Centers rely on contractors to provide necessary general surgery physician services for its patients. CCRMC has contracted with David H. Raphael for general surgery physician services since August 1, 1996. This Contract is entered into under and subject to the following legal authorities: California Government Code §§ 26227 and 31000; Health and Safety Code § 1451. Health Services Personnel approved this Contract to ensure no conflicts with labor relations. Per Administrative Bulletin 600.3, CCRMC Physician services are exempt from Solicitation requirements.

On January 9, 2024, the Board of Supervisors approved Contract #26-938-29 with David H. Raphael, M.D., in an amount not to exceed \$1,500,000, for the provision of general surgery physician services at CCRMC and Contra Costa Health Centers for the period from January 1, 2024 through December 31, 2025.

Approval of Contract #26-938-30 will allow Contractor to continue providing general surgery physician services at CCRMC and Contra Costa Health Centers through December 31, 2028.

CONSEQUENCE OF NEGATIVE ACTION:

If this Contract is not approved, patients requiring general surgery physician services will not have access to Contractor's services and may experience delays in acquiring services.

File #: 26-429
C.42.

Agenda Date: 2/3/2026

Agenda #:



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-430
C.43.

Agenda Date: 2/3/2026

Agenda #:

To: Board of Supervisors

From: Dr. Grant Colfax, Health Services Director

Report Title: Memorandum of Understanding #72-265 with Kaiser Foundation Health Plan, Inc.

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Memorandum of Understanding (MOU) #72-265 with Kaiser Foundation Health Plan, Inc. (Kaiser), a non-profit corporation, to govern the coordination between PH and Kaiser for the delivery of medical care services for Kaiser's members who reside in PH's jurisdiction and may be eligible for services provided, made available, or arranged for by PH, effective June 1, 2025 and shall automatically renew annually until such time it is terminated by either party in accordance with the terms of the MOU.

FISCAL IMPACT:

This is a non-financial Agreement.

BACKGROUND:

This MOU governs the coordination between PH and Kaiser for the delivery of medical care services for Kaiser members who reside in PH's jurisdiction and may be eligible for services provided, made available, or arranged for by PH. The Parties are subject to additional requirements for specific PH programs and services that PH provides.

Approval of MOU #72-265 will allow the Kaiser and County to collaborate and provide medical care services for Contractor's members who reside in PH's jurisdiction and shall automatically renew annually until such time it is terminated by either party in accordance with the terms of the MOU. The delay of this MOU was due to ongoing negotiations regarding the MOU's terms between the Contractor and Division.

CONSEQUENCE OF NEGATIVE ACTION:

If this MOU is not approved, Kaiser members who reside in PH's jurisdiction will not receive necessary medical care services which may lead to health disparities.

File #: 26-430
C.43.

Agenda Date: 2/3/2026

Agenda #:



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-431
C.44.

Agenda Date: 2/3/2026

Agenda #:

To: Board of Supervisors

From: Dr. Grant Colfax, Health Services Director

Report Title: New and Recredentialing Providers and Organizational Providers in Contra Costa Health Plan's Community Provider Network

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE the list of providers recommended by Contra Costa Health Plan's Medical Director and the Health Services Director on December 15 and 31, 2025, as required by the State Departments of Health Care Services and Managed Health Care, and the Centers for Medicare and Medicaid Services.

FISCAL IMPACT:

There is no fiscal impact for this action.

BACKGROUND:

The National Committee on Quality Assurance (NCQA) requires that evidence of Board of Supervisor approval be contained within each Contra Costa Health Plan (CCHP) provider's credentials file. Approval of this list of providers as recommended by the CCHP Medical Director will enable CCHP to comply with this requirement.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, Contra Costa Health Plan's Providers would not be appropriately credentialed and not be in compliance with the NCQA.

Contra Costa Health Plan
Providers Approved by Medical Director
December 15, 2025

CREDENTIALING PROVIDERS DECEMBER 2025	
Name	Specialty
Aluri, Susmitha, MD	Family Medicine
Avila, Vickie, ACSW	Behavioral Health
Fong, Cynthia, LCSW	Behavioral Health
Gehringer, Sharon, PA	Mid-Level Psychiatry
Goh, Melody, BCBA	Qualified Autism Provider
Grant, Mikayla, NP	Mid-Level Family Medicine
Grooman, Michelle, AMFT	Behavioral Health
Jones, Kayla, LPCC	Behavioral Health
Khan, Zoya	Doula
Kuruma, Pavani, MD	Internal Medicine
Nair, Karun, MD	Rheumatology
Perez, Julia, SLP	Speech Pathology
Ramirez, Jocelyn, BCBA	Qualified Autism Provider
Rubio, Lea Karlla, NP	Endocrinology
Samady, Lila, LCSW	Behavioral Health
Smith, Kathleen, BCBA	Qualified Autism Provider
Sunderrajan, Salitha, MD	Nephrology
Trinity, Dhalys, BCBA	Qualified Autism Provider
Tupper, Lace	Doula
Watkins, Kaityln, PA	Mid-Level Allergy & Immunology
Williams, Rahnee	Doula
Wong, Avery, PA	Mid-Level Internal Medicine
Yusem, Naomi	Doula
Zervoulakos, Paula, NP	Mid-Level Allergy & Immunology

RE-CREDENTIALING PROVIDERS DECEMBER 2025	
Name	Specialty
Arieta, Ilia, PTA	Physical Therapy
Arrillaga, Christopher, PsyD	Behavioral Health
Auza, Michael, MD	Psychiatry
Azghadi, Soheila, MD	Radiation Oncology
Bryden, Sharon, NP	Mid Level Wound Care
Canlas, John, RD	Dietitian
Duff, Christopher, BCBA	Qualified Autism Provider
Foster, Zuzana, MD	Rheumatology

Contra Costa Health Plan
Providers Approved by Medical Director
December 15 and 31, 2025

RECREDENTIALING PROVIDERS DECEMBER 2025	
Name	Specialty
Gharagozlou, Parham, MD	Internal Medicine/Sleep Medicine
Gomez, Noemi, BCBA, MA	Qualified Autism Provider
Griffiths, Sean, DO	Surgery - Orthopaedic
Iannaccone, Alan, DC	Chiropractic Medicine
Kugman, Adriana, BCBA	Qualified Autism Provider
Lofton, Kenyera, LPCC	Behavioral Health
Marine, Mary, IBCLC	Lactation Consultant
McGee, Brandi, BCBA	Qualified Autism Provider
Memmel, Lisa, MD	Family Planning
Molitoris, Szilvia, MD	infectious Disease
Murphy, Michael, MD	Nephrology
Needleman, Brian, LMFT	Behavioral Health
O'Connor, Linda, LCSW	Behavioral Health
Redja, Mona, PsyD	Qualified Autism Provider
Roitshteyn, Misha, MD	Pediatrics
Scott, Richard, BCBA	Qualified Autism Provider
Spurr, Douglas, MD	Urgent Care
Sun, Xingbo, DPM	Podiatry
Taribo, Dorcas, LMFT	Behavioral Health
Trubell, Gary, PT	Physical Therapy
Verret, Jasmine, NP	Mid-Level Family Planning
Wang, Yi, LAC	Acupuncture
Wu, Serena, MD	Psychiatry
Yaar, Atzimba, BCBA	Qualified Autism Provider
Zuberi, Maria, LMFT	Behavioral Health

RECREDENTIALING ORGANIZATIONAL PROVIDER DECEMBER 2025		
Provider Name	Provide the Following Services	Location
America West Medical Transportation	Non-emergency Transportation	Sacramento
Amore Home Health	Home Health	Fremont
DaVita - Lone Tree Ranch Dialysis	Dialysis	Antioch
Journey Health Medical Group of California	Community Supports	Oakland
OPO Health	Home Health	San Mateo

Contra Costa Health Plan
Providers Approved by Medical Director
December 15 and 31, 2025

**Providers Approved by Medical Director
December 31, 2025**

CREDENTIALING PROVIDERS DECEMBER 2025	
Name	Specialty
Abuateeq, Razan, BCBA	Qualified Autism Provider
Aguilar Servin, Jessica, BCBA	Qualified Autism Provider
Aldaz, Mariam, LMFT	Behavioral Health
Almaraz, Noemi, LCSW	Behavioral Health
Alosious, Nisha, PA	Mid-Level Psychiatry
Badjatiya, Paridhi, NP	Mid-Level Internal Medicine/ Endocrinology
Boswell, Emily, ACSW	Behavioral Health
Chandran, Jessica, BCBA	Qualified Autism Provider
Chavez, Hilda, LMFT	Behavioral Health
Chen, Tina, NP	Mid-Level Psychiatry
Choi, Will, DO	Endocrinology
Cronquist, Carisse, PsyD	Qualified Autism Provider
Culcasi, Maria, LCSW	Behavioral Health
Darwish, Yasemine, ACSW	Behavioral Health
Del Valle, Nikolas, BCBA	Qualified Autism Provider
Diep, James, DPM	Podiatry
Dorgile, Dawenn, BCBA	Qualified Autism Provider
Gonsalves, Nicholas, MD	Surgery - General
Hill, Roxanne, BCBA	Qualified Autism Provider
Jalal, Yema, DO	Sleep Medicine
La Place-Watts, Michelle, LMFT	Behavioral Health
Laaribi, Rajaa, AMFT	Behavioral Health
Lapointe, Nicole, LCSW	Behavioral Health
Lee, Shin Rong, MD	Surgery – Vascular
Lepore, Carlie, SLP	Speech Pathology
Malveyhy, Mario, MD	Phlebology
McCluskey, Nicole, BCBA	Qualified Autism Provider
Miranda, Ana, BCBA	Qualified Autism Provider
Myers, Jordan, NP	Mid-Level Family Planning
Okwomi, Lucyane, NP	Mid-Level Psychiatry
Saechao, CJ, BCBA	Qualified Autism Provider
Sorenson, Kristen, BCBA	Qualified Autism Provider
Thomas, Arielle, BCBA	Qualified Autism Provider
Yepez, Adriana, ACSW	Behavioral Health

Contra Costa Health Plan
 Providers Approved by Medical Director
 December 15 and 31, 2025

RECREDENTIALING PROVIDER DECEMBER 2025	
Name	Specialty
Hou, Andrew, MD	Physical Medicine and Rehabilitation/ Pain Management
Kim, Kenneth, MD	Physical Medicine and Rehabilitation/ Pain Management
Kwan, Diane, MD	Surgery – Bariatric/Surgery – General
Orlino, Jon Christopher, MD	Surgery - Vascular
Radell, Paige, MD	Dermatology
Samuel, Allana, IBCLC	Lactation Consultant

RECREDENTIALING ORGANIZATIONAL PROVIDER DECEMBER 2025		
Provider Name	Provide the Following Services	Location
George Mark Children's House	Palliative Care	San Leandro

bopl-December 15 and 31, 2025



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-432
C.45.

Agenda Date: 2/3/2026

Agenda #:

To: Board of Supervisors

From: Dr. Grant Colfax, Health Services Director

Report Title: Payment for claim payments due to Tenet Healthcare Corporation

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

Acting as the Governing Board of the West Contra Costa Healthcare District, APPROVE and AUTHORIZE the West Contra Costa Healthcare District Executive Director, or designee, to pay an amount not to exceed \$1,002,663 to Tenet Healthcare Corporation for the pass-through of 2003 MediCare/Medi-Cal claim payments due under the Hospital Transition Agreement between the District and Tenet.

FISCAL IMPACT:

100% funded through Federal Medicare/Medi-Cal reimbursement adjustments.

BACKGROUND:

On December 11, 2025, the West Contra Costa Healthcare District received a payment of \$1,002,663, relating to a MediCare/Medi-Cal claim payment for the Fiscal Year ending May 31, 2003. Shortly before receiving this payment, Tenet Healthcare Corporation contacted the District to explain that it had submitted a request to the Centers for Medicare & Medicaid Services ("CMS") for these monies under CMS regulations (42 CFR 405.1803 and 42 CFR 412.106) that allow reopening and adjustment of cost reports for fiscal years ending in 2002 and 2003. The West Contra Costa Healthcare District previously received payment on December 11, 2025. This recommendation is to correct and complete the necessary administrative formalities.

Because these monies relate to Tenet's operation from December 31, 1996, to July 31, 2024, of a formerly-owned hospital of the District, Doctor's Medical Center - San Pablo, CMS sent the payment to the District. These monies are recoverable by Tenet under an agreement entered into between the District and Tenet on July 9, 2004, to facilitate transition of the hospital's operation back to the District ("Hospital Transition Agreement"). Under the Hospital Transition Agreement, the District is subject to penalties if it does not timely submit the monies to Tenet.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, it may result in penalties and could risk contractual disputes with Tenet Healthcare.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-433
C.46.

Agenda Date: 2/3/2026

Agenda #:

To: Board of Supervisors

From: Dr. Grant Colfax, Health Services Director

Report Title: Contract #23-648-10 with Vickie Lee Scharr

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

Acting as the Governing board of the West Contra Costa Healthcare District (WCCHD), APPROVE and AUTHORIZE the WCCHD Executive Director, or designee, to execute on behalf of the County Contract #23-648-10 with Vickie Lee Scharr, an individual, in an amount not to exceed \$260,000, to provide consultation, technical support and planning services with regard to the West Contra Costa Healthcare District for the period January 1, 2026 through December 31, 2026.

FISCAL IMPACT:

Approval of this Contract will result in annual expenditures of up to \$260,000 and is funded 100% by WCCHD Funds.

BACKGROUND:

This Contractor provides professional consultation, technical support and planning services to the Chief Operating Officer with regard to the WCCHD including assisting with financial planning and operational improvement. The Board of Supervisors designated Health Services Department Finance to manage the daily operations of the WCCHD. Contractor is responsible for WCCHD financial operations, specifically in meeting WCCHD's bond covenant requirements, required audits, and assistance in pension monitoring. This Contractor has been contracting with the county since January 1, 2019.

This Contract is entered into under and subject to the following legal authorities: California Government Code §§ 26227 and 31000. This Contract was approved by Health Services Personnel to ensure there is no conflict with labor relations. The Finance Unit's Contract Monitoring staff meet on a regular basis to ensure monitoring of performance measures set forth in the contract are upheld. This Contractor was approved by the Public Works Department's Purchasing Division on October 1, 2025.

On January 9, 2024, the Board of Supervisors approved Contract #23-648-8 with Vickie Lee Scharr, in an amount not to exceed \$260,000, to provide consultation, technical support and planning services with regard to the WCCHD for the period January 1, 2025 through December 31, 2025.

On November 12, 2024, the Board of Supervisors approved Contract Amendment/Extension #23-648-9 with Vickie Lee Scharr, effective December 1, 2024, to increase the payment limit by \$260,000, to a new payment limit of \$520,000 and to extend the termination date from December 31, 2024 to December 31, 2025, for

additional consultation and technical assistance with regard to the WCCHD.

Approval of Contract #23-648-10 will allow the Contractor to continue to provide consultation and technical assistance regarding WCCHD through December 31, 2026. This Contract delay was due to unanticipated staffing vacancies.

CONSEQUENCE OF NEGATIVE ACTION:

If this Contract is not approved, the Contractor will not provide consultation, technical assistance, and planning services to the County with regard to the WCCHD.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-458
C.47.

Agenda Date: 2/3/2026

Agenda #:

To: Board of Supervisors

From: Monica Nino, County Administrator

Report Title: APPOINTMENT of Risk Management Director - Exempt - Susan Brajkovic

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPOINT Susan Brajkovic as Director of Risk Management - Exempt of Contra Costa County at step 4 of 5 (\$20,062.09/month) of the salary range, including all benefits as provided in the current Management Resolution that apply to the position of Director of Risk Management - Exempt, effective February 3, 2026.

FISCAL IMPACT:

The estimated annual County Cost for the position of Director of Risk Management - Exempt is \$337,000, of which \$44,634 is attributable to the employer share of pension costs. All costs are funded by Risk Management Internal Service Funds.

BACKGROUND:

On September 24, 2025, former Director of Risk Management, Karen Caoile, announced her retirement from Contra Costa County effective January 22, 2026. Ms. Caoile held the position since January 14, 2020.

On November 30, 2025, the executive recruitment was opened for the Director of Risk Management - Exempt and lead by CPS HR Consulting, a public sector executive recruiting firm. The recruitment was opened with a first review of applications scheduled for November 28, 2025.

CPS HR received 89 applications by the November 28, 2025, review deadline. Of those, four (4) candidates were advanced to the County for interviews, 11 were considered but not selected for advancement, and 74 were not considered for the position. On January 12, 2026, interviews were conducted for the four (4) finalists. The interview panel was composed of Supervisor John Gioia, Supervisor Ken Carlson, County Administrator Monica Nino, and Risk Manager of Sacramento County Donna Abbott. At the conclusion of the interviews, the panel unanimously recommended Susan Brajkovic for appointment as Director of Risk Management - Exempt. On January 22, 2026, Susan Brajkovic signed a conditional offer letter from the County and was subsequently entered into a background evaluation process, which has been successfully completed.

Susan Brajkovic has over thirty years of healthcare and public-sector experience, including over 15 years of executive leadership in enterprise risk management, liability and property claims oversight, workers'

compensation collaboration, insurance and self-insurance program administration, and regulatory compliance within complex environments. Susan has a Master of Jurisprudence, and bachelor's degree in Political Science and Public Law. Serving as Director of Risk Management at Level I trauma-designated Zuckerberg San Francisco General Hospital from 2015-2023, Susan led a comprehensive risk management program and redesigned the Root Cause Analysis (RCA) process, achieving a 95% completion within 72 hours and increased implementation of evidence-based corrective actions by more than 50%. Previously, Susan served as the Director of Risk, Regulatory and Safety for Alameda Health System from 2013-2015 and as a contractor since 2023.

Today's action formally appoints Susan Brajkovic as Director of Risk Management - Exempt effective on February 3, 2026, at step 4 of 5 on the salary range, which equates to an annual salary of \$240,745.06, or \$20,062.09 per month.

CONSEQUENCE OF NEGATIVE ACTION:

The Director of Risk Management - Exempt will not be formally appointed.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-188
C.48.

Agenda Date: 2/3/2026

Agenda #:

To: Board of Supervisors

From: Alison McKee, County Librarian

Report Title: Accept Library Foundation of Contra Costa Donation of \$20,000 for the purchase of books and materials to expand the Filipino language collection, the Vietnamese language collection, and the Chinese language collection.

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the County Librarian, or designee, to accept a donation in the amount of \$20,000 from Library Foundation of Contra Costa to purchase books and materials to expand the Filipino language collection, the Vietnamese language collection, and the Chinese language collection.

FISCAL IMPACT:

\$20,000 Library Fund

BACKGROUND:

The Library Department has received a donation in the amount of \$20,000 from Library Foundation of Contra Costa to purchase books and materials to expand the Filipino language collection, the Vietnamese language collection, and the Chinese language collection. Per Administrative bulletin 117.7, Gifts and Bequests to the County, "receipt of each gift or bequest having a value of \$10,000 or more requires acceptance or rejection by the Board of Supervisors."

CONSEQUENCE OF NEGATIVE ACTION:

The Library will be unable to receive the donation revenue.

File #: 26-188
C.48.

Agenda Date: 2/3/2026

Agenda #:



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-405
C.49.

Agenda Date: 2/3/2026

Agenda #:

To: Board of Supervisors

From: Alison McKee, County Librarian

Report Title: Early Closure to Host the Lafayette Library and Learning Center Foundation's annual gala.

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the County Librarian to close the Lafayette County Library early to the public on Friday, April 24, 2026, at 3:00 p.m., instead of the regular 5:00 p.m. under normal business hours, to host the annual Lafayette Library and Learning Center Foundation's (LLLCF) annual gala.

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

On Friday, April 24, 2026, the Lafayette Library and Learning Center Foundation (LLLCF) will host its annual "A Night of Ideas" fundraiser. Previously, the LLLCF has had very successful fundraisers within the library to showcase the library to donors and potential donors and to offer "stations" where attendees can see and experience emerging technologies, chat with authors, and gain an appreciation for the lovely space that is the Lafayette Library. The County Librarian is requesting approval to close the Lafayette Library early to the public at 3:00 p.m.

CONSEQUENCE OF NEGATIVE ACTION:

If the library doesn't close early, LLLCF wouldn't have sufficient time to set up for the event.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-406
C.50.

Agenda Date: 2/3/2026

Agenda #:

To: Board of Supervisors

From: Alison McKee, County Librarian

Report Title: Walnut Creek Library Foundation Annual Fundraiser

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the County Librarian to close the Walnut Creek Library to the public at 3:00 p.m. instead of the regular close time of 5:00 p.m. on Saturday, April 25, 2026, to host the annual fundraising event, as requested by the Walnut Creek Library Foundation.

FISCAL IMPACT:

None

BACKGROUND:

On Saturday, April 25, 2026, the Walnut Creek Library Foundation (WCLF) will host its annual fundraising event. The County Librarian is requesting approval to close the Walnut Creek Library early to the public at 3:00 p.m. instead of the regular close time of 5:00 p.m. to provide the WCLF time to ready the library for the event.

CONSEQUENCE OF NEGATIVE ACTION:

Should the recommendation not be approved, the Walnut Creek Library will not close early to the public, making it difficult to ready the library for the event.

File #: 26-406
C.50.

Agenda Date: 2/3/2026

Agenda #:



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-449
C.51.

Agenda Date: 2/3/2026

Agenda #:

To: Board of Supervisors

From: Ellen McDonnell, Public Defender

Report Title: Second Amendment to Professional Services Agreement with Poling Equity (PE)

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

RATIFY the Public Defender's execution of a Professional Services Agreement dated June 8, 2023 and the execution of the First Amendment to the Professional Services Agreement dated January 31, 2025 with Policing Equity (PE) for non-personally identifiable data collection services and qualitative analysis of social determinants from volunteer clients, and

APPROVE and AUTHORIZE the Public Defender, or designee, to execute the Second Amendment to the Professional Services Agreement with Policing Equity, for a 12-month period ending no later than January 31, 2027, to continue the strategic partnership to improve client services and outcomes and develop an implementation strategy.

FISCAL IMPACT:

No fiscal impact as both parties agree that the data sources are being provided by PE at no cost.

BACKGROUND:

The Public Defender (CCPD) entered into a Professional Services Agreement with Policing Equity (PE) on June 8, 2023, as CCPD was seeking to better understand the social determinants (e.g., housing, health, employment, etc.) that influence CCPD clients' interaction with the Contra Costa criminal legal system with the hope of improving services and outcomes for their client population. Ultimately, this project seeks to inform how CCPD can be a better partner to their clients through a combination of programmatic services and county-level advocacy.

The project adopted a two-pronged approach. First, the project assessed the current state of CCPD's database and data collection and conducted a data gap analysis to determine how CCPD could improve its internal and court data collection to better understand its clients. Second, this project conducted a qualitative data analysis to source data directly from CCPD's clients, providing an in-depth understanding of the CCPD's clients, particularly those aspects that CCPD's data does not currently adequately represent. With respect to the data collected throughout the lifecycle of this project, CCPD has not shared any personally identifying data from clients to PE.

In May 2023, CCPD obtained approval from County Counsel to proceed with the Professional Services Agreement. Subsequently, CCPD and PE amended the Statement of Work of the initial Professional Services Agreement dated June 8, 2023, and executed the first contract amendment dated January 31, 2025, where the project continued the previous Statement of Work but focused on further development of 1) the Racial Justice Act (RJA) Toolkit (a searchable database to support CCPD in RJA litigation), and 2) the RJA Data Tool (a scientifically-rigorous analysis in the form of an interactive dashboard that allows attorneys to identify cases that are amenable to RJA-based motions). Through qualitative data analysis, PE was able to source this non-personally identifiable data directly from CCPD's clients, providing an in-depth understanding of CCPD's clients, particularly those aspects that CCPD's data does not currently adequately represent. The duration of the amended Statement of Work was for the period October 1, 2024 through September 30, 2025.

To further their collaborative efforts, CCPD and PE plan to execute a second amendment to the Statement of Work dated January 31, 2025. This follows their initial strategic partnership which resulted in the report titled Improving Outcomes for Contra Costa Public Defender Clients: Exploring Life Factors, Data, and Racial Justice, released in March 2025. The report provided initial findings based on qualitative data analysis from CCPD clients. CCPD and PE are eager to implement select recommendations from this report as they strive to reimagine public safety and enhance outcomes for CCPD clients and their families.

In November 2025, CCPD obtained approval from County Counsel to proceed with the second amendment and was informed that the initial Professional Services Agreement with Policing Equity (PE), and the first contract amendment, also need Board of Supervisor approval, as the agreement contains special provisions, including limitation of liability. CCPD is therefore requesting Board approval to ratify the Public Defender's execution of an agreement with Policing Equity (PE) dated June 8, 2023, and ratify the first amendment to the Professional Services Agreement dated January 31, 2025, and approve and authorize the second amendment dated February 1, 2026.

CONSEQUENCE OF NEGATIVE ACTION:

CCPD will be unable to complete qualitative engagement processes with clients and better understand how to best serve their clients. These findings are crucial in making recommendations for advocacy and services for CCPD's indigent clients.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: RES 2026-28
C.52.

Agenda Date: 2/3/2026

Agenda #:

To: Board of Supervisors

From: Warren Lai, Public Works Director/Chief Engineer

Report Title: Accepting completion of improvements for the Subdivision Agreement and release of cash deposit for urban lot split minor subdivision MS23-00019 (cross reference UL23-00001), Alamo area.

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

ADOPT Resolution accepting completion of improvements for the Subdivision Agreement and release of cash deposit for faithful performance for urban lot split minor subdivision MS23-00019 (cross reference UL23-00001) for a project developed by Sargent and Deborah Kennedy, as recommended by the Public Works Director, Alamo area. (District II)

FISCAL IMPACT:

100% Developer Fees.

BACKGROUND:

The frontage improvements that the Subdivision Agreement required to be constructed have since been removed from the scope of work required for this subdivision. As such, all work required by the Subdivision Agreement and in accordance with the Title 9 of the County Ordinance Code has been completed.

CONSEQUENCE OF NEGATIVE ACTION:

The developer will not receive a refund of the cash deposit, the Subdivision Agreement will not be exonerated, and completion of improvements will not be accepted.

c: Alex Vazquez -Engineering Services, Kellen O'Connor - Engineering Services, Theresa Shepherd-Design/Construction, Paul Teheny- Design/Construction, Michelle Cordis-Maintenance, Chris Hallford-Mapping, Ciara Herrold-Finance, Sarge and Deborah Kennedy, Peter Riechers

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA

and for Special Districts, Agencies and Authorities Governed by the Board

IN THE MATTER OF: Accepting completion of improvements for the Subdivision Agreement and release of cash deposit for faithful performance for urban lot split minor subdivision MS23-00019 (cross reference UL23-00001) for a project developed by Sargent and Deborah Kennedy, as recommended by the Public Works Director, Alamo area. (District II)

WHEREAS, the Public Works Director has notified this Board that the improvements in urban lot split minor subdivision MS23-00019 have been completed as provided in the Subdivision Agreement with Sargent and Deborah Kennedy, heretofore approved by this Board in conjunction with the filing of the Parcel Map.

NOW, THEREFORE, BE IT RESOLVED that the improvements have been COMPLETED as of February 3, 2026, action under said Subdivision Agreement:

DATE OF AGREEMENT: 11/12/2024

BE IT FURTHER RESOLVED that there is no warranty period required, and the Public Works Director is AUTHORIZED to refund the \$16,500 cash security for performance (Auditor's Deposit Permit No. 881804, dated 12/7/2023) plus interest in accordance with Government Code Section 53079, if appropriate, to Sarge and Deborah Kennedy, pursuant to the requirements of the Ordinance Code; and the Subdivision Agreement dated 11/12/2024 is EXONERATED.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: RES 2026-29
C.53.

Agenda Date: 2/3/2026

Agenda #:

To: Board of Supervisors

From: Warren Lai, Public Works Director/Chief Engineer

Report Title: Approve and Authorize to fully close a portion of Morgan Territory Road on February 5, 2026, from 8:00 a.m. through 5:00 p.m., for the purpose of replacing a utility pole, Clayton area.

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

ADOPT Resolution approving and authorizing the Public Works Director, or designee, to fully close a portion of Morgan Territory Road, between Finley Road and 7007 Morgan Territory Road, on February 5, 2026, from 8:00 a.m. through 5:00 p.m., for the purpose of replacing a utility pole, Clayton area. (District IV)

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

Due to the narrow road width of Morgan Territory Road at the work site, Pacific Gas & Electric Company (PG&E) has requested the road closure to replace the existing utility pole. There is insufficient road width to setup and operate boom trucks and safely maintain through traffic. This work is being coordinated with the County's Marsh Creek Road Bridge Replacement Project at Morgan Territory Road, Post Mile 5.0. Applicant shall follow guidelines set forth by the Public Works Department.

CONSEQUENCE OF NEGATIVE ACTION:

Applicant will be unable to close the road to complete planned utility pole replacement.

c: Jocelyn LaRocque-Engineering Services, Marke Smith-Engineering Services, Devon Patel-Engineering Services, Bob Hendry-Engineering Services, Paul Tehaney-Design/Construction, Kara Schuh-Design/Construction, Michelle Cordis-Maintenance, CHP, Sheriff-Patrol Division Commander

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA
and for Special Districts, Agencies and Authorities Governed by the Board

IN THE MATTER OF: Approving and Authorizing the Public Works Director, or designee, to fully close a portion of Morgan Territory Road, between Finley Road and 7007 Morgan Territory Road, on February 5, 2026, from 8:00 a.m. through 5:00 p.m., for the purpose of replacing a utility pole, Clayton area. (District IV)

RC26-1

NOW, THEREFORE, BE IT RESOLVED that permission is granted to Pacific Gas & Electric Company to fully close Morgan Territory Road, between Finley Road and 7007 Morgan Territory Road, except for emergency traffic, local residents, US Postal Service and garbage trucks, on February 5, 2026, from 8:00 a.m. through 5:00 p.m., subject to the following conditions:

1. Emergency vehicles, residents within the construction area and essential services will be allowed access as required.
2. All signing to be in accordance with the California Manual on Uniform Traffic Control Devices.
3. Pacific Gas & Electric Company shall comply with the requirements of the Ordinance Code of Contra Costa County.
4. Provide the County with a Certificate of Insurance in the amount of \$1,000,000.00 for Comprehensive General Public Liability which names the County as an additional insured prior to permit issuance.
5. Obtain approval for the closure from the California Highway Patrol, Sheriff's Office, and the Contra Costa Fire Protection District.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: RES 2026-30
C.54.

Agenda Date: 2/3/2026

Agenda #:

To: Board of Supervisors

From: Warren Lai, Public Works Director/Chief Engineer

Report Title: Accepting completion of landscape improvements without the need of a warranty period for subdivision SD16-09301, San Ramon (Dougherty Valley) area.

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

ADOPT Resolution accepting completion of landscape improvements without the need of a warranty period, for subdivision SD16-09301, for a project developed by Shapell Industries, Inc., as recommended by the Public Works Director, San Ramon (Dougherty Valley) area. (District II)

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

The developer has completed the landscape improvements in accordance with Title 9 of the County Ordinance Code without the need for an agreement. The landscape improvements have met the guaranteed performance standards for longer than would be required for a standard warranty period.

CONSEQUENCE OF NEGATIVE ACTION:

The completion of landscape improvements will not be accepted. The developer will not receive a refund of cash deposits, and the billing account will not be liquidated or closed.

C: Jocelyn LaRocque -Engineering Services, Kellen O'Connor-Engineering Services, Devon Patel - Engineering Services, Theresa Shepherd-Design/Construction, Paul Teheney- Design/Construction, Michelle Cordis-Maintenance, Chris Hallford-Mapping, Ciara Herrold-Finance, Ruben Hernandez -DCD, C. Low-City of San Ramon, Shepell Industries, Inc.

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA

and for Special Districts, Agencies and Authorities Governed by the Board

IN THE MATTER OF: Accepting completion of landscape improvements without the need of a warranty period, for subdivision SD16-09301, for a project developed by Shapell Industries, Inc., as recommended by the Public Works Director, San Ramon (Dougherty Valley) area. (District II)

WHEREAS, these improvements are approximately located near Dougherty Road and Tulipwood Land.

The Public Works Director has notified this Board that the Right-of-Way Landscaping Improvements for SD16-09301, have been completed, heretofore approved by this Board;

NOW, THEREFORE, BE IT RESOLVED that the landscape improvements have been COMPLETED as of February 6, 2026, thereby establishing the six-month terminal period for the filing of liens in case of action.

BE IT FURTHER RESOLVED that there is no warranty period.

BE IT FURTHER RESOLVED that the San Ramon City Council shall accept the landscape improvements for maintenance and ownership in accordance with the Dougherty Valley Memorandum of Understanding.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-389
C.55.

Agenda Date: 2/3/2026

Agenda #:

To: Board of Supervisors

From: Warren Lai, Public Works Director/Chief Engineer

Report Title: ACCEPT the 2025 Semi-Annual Report of Real Estate Acquisition Acceptances dated July 1, 2025, through December 31, 2025

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

ACCEPT the 2025 Semi-Annual Report of Real Estate Acquisition Acceptances dated July 1, 2025, through December 31, 2025, approved by the Public Works Director for the acquisitions of any interest in real property where the purchase price for the real property interest did not exceed \$100,000, Countywide.

FISCAL IMPACT:

100% Various Funds

BACKGROUND:

Pursuant to the Contra Costa County, Ordinance Code 2024-20, Title 11, Division 1108, Chapter 1108-8.002, "The Board of Supervisors authorizes the Public Works Director, or his or her designated deputy, to perform all acts necessary to approve and accept for the County the acquisition of any interest in real property where the purchase price for the real property interest does not exceed one hundred thousand dollars (\$100,000)." The Public Works Director shall submit a semi-annual report to the Board of Supervisors on each acquisition done pursuant to this section, including the interest acquired, its price, and the necessity for the purchase, which is described in the attached Semi-Annual Acceptance Report.

CONSEQUENCE OF NEGATIVE ACTION:

The Board of Supervisors would not be informed of the acquisitions accepted by the Public Works Director pursuant to Contra Costa County Ordinance Code.

**Acceptance Report
of Real Estate Acquisition
July 1, 2025 - December 31, 2025**

CERT. NO.	AREA	PROJECT/PURPOSE	INTEREST	PRICE
25-03	Bay Pont	Port Chicago Highway Storm Drain Pipe Sinkhole Repair	Temporary Construction Easement	\$1,000.00
25-04	Bay Pont	Evora Road Exchange of Abutters Rights of Access	Grant Deed of Access Rights	\$0.00
25-05	Alamo	1131 Douglas Court Offer of Dedication	Acceptance of Offer of Dedication for Recording Purposes Only	\$0.00
25-07	Oakley	210 & 220 O'Hara Avenue	Grant of Easement	\$0.00
25-08	Bethel Island	Piper Road Sinkhole & Culvert Repair	Temporary Construction Easement	\$500.00
25-09	Bethel Island	Piper Road Sinkhole & Culvert Repair	Grant of Easement	\$0.00
25-10	San Ramon	Highland Road Storm Drain Repair	Acceptance of Partial Offer of Dedication	\$0.00
25-11	El Sobrante	Appian Way at Fran Way Pedestrian Crosswalk Enhancements	Temporary Construction Easement	\$500.00
25-12	Bethel Island	Piper Road Sinkhole & Culvert Repair	Temporary Construction Easement	\$500.00
25-13	Bay Point	Drainage Easement Sub 4111	Drainage Easement	\$0.00

**Acceptance Report
of Real Estate Acquisition
July 1, 2025 - December 31, 2025**

CERT. NO.	AREA	PROJECT/PURPOSE	INTEREST	PRICE
25-14	Bay Point	Drainage Easement Sub 4111	Drainage Easement	\$0.00
25-15	Bay Point	Drainage Easement Sub 4362	Drainage Easement	\$0.00
25-16	Bay Point	Drainage Easement Sub 4362	Drainage Easement	\$0.00
25-17	Bay Point	Drainage Easement Sub 4362	Drainage Easement	\$0.00
25-18	Bay Point	Drainage Easement Sub 4362	Drainage Easement	\$0.00
25-19	Bay Point	Drainage Easement Sub 4362	Drainage Easement	\$0.00
25-20	Bay Point	Drainage Easement Sub 4362	Drainage Easement	\$0.00
25-21	Bay Point	Drainage Easement Sub 4362	Drainage Easement	\$0.00
25-22	Bay Point	Drainage Easement Sub 4362	Drainage Easement	\$0.00
25-23	Bay Point	Drainage Easement Sub 4362	Drainage Easement	\$0.00

**Acceptance Report
of Real Estate Acquisition
July 1, 2025 - December 31, 2025**

CERT. NO.	AREA	PROJECT/PURPOSE	INTEREST	PRICE
25-24	Bay Point	Drainage Easement Sub 4362	Drainage Easement	\$0.00
25-25	Bay Point	Drainage Easement Sub 4362	Drainage Easement	\$0.00
25-26	Bay Point	Drainage Easement Sub 4362	Drainage Easement	\$0.00
25-27	Bay Point	Drainage Easement Sub 4362	Drainage Easement	\$0.00
25-28	Bay Point	Drainage Easement Sub 4362	Drainage Easement	\$0.00
25-29	Bay Point	Drainage Easement Sub 4362	Drainage Easement	\$0.00
25-30	Bay Point	Drainage Easement Sub 4362	Drainage Easement	\$0.00
25-31	Bay Point	Drainage Easement Sub 4763	Drainage Easement	\$0.00
25-32	Bay Point	Drainage Easement Sub 4763	Drainage Easement	\$0.00
25-33	Bay Point	Drainage Easement Sub 4763	Drainage Easement	\$0.00

**Acceptance Report
of Real Estate Acquisition
July 1, 2025 - December 31, 2025**

CERT. NO.	AREA	PROJECT/PURPOSE	INTEREST	PRICE
25-34	Bay Point	Drainage Easement Sub 4763	Drainage Easement	\$0.00
25-35	Bay Point	Drainage Easement Sub 4763	Drainage Easement	\$0.00
25-36	Bay Point	Drainage Easement Sub 4763	Drainage Easement	\$0.00
25-37	Bay Point	Drainage Easement Sub 4763	Drainage Easement	\$0.00
25-38	Bay Point	Drainage Easement Sub 4763	Drainage Easement	\$0.00
25-39	Diablo	Mt. Diablo Scenic Blvd. & Diablo- Blackhawk Rd. Intersection Improvement.	Roadway Easement	\$850.00
25-40	Diablo	Mt. Diablo Scenic Blvd. & Diablo- Blackhawk Rd. Intersection Improvement.	Roadway Easement	\$15,900.00
25-41	Diablo	Mt. Diablo Scenic Blvd. & Diablo- Blackhawk Rd. Intersection Improvement.	Roadway Easement	\$5,900.00
25-42	El Sobrante	Appian Way at Fran Way Pedestrian Crosswalk Enhancements	Temporary Construction Easement	\$600.00



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-390
C.56.

Agenda Date: 2/3/2026

Agenda #:

To: Board of Supervisors

From: Warren Lai, Public Works Director/Chief Engineer

Report Title: Amend Board Action from November 4, 2025, to include reference to terms of Verkada's End User Agreement.

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

AMEND the Board Action of November 4, 2025 (C. 92), which approved individual purchase orders with ELD Experts, LLC d/b/a Monarch and Safe House Corp., in an amount not to exceed \$3,000,000 for each purchase order, to supply Verkada security system parts and equipment on an as-needed basis, for the period December 1, 2025 through November 31, 2030, Countywide, to reference that it is subject to the terms of Verkada's End User Agreement.

FISCAL IMPACT:

Facilities Maintenance Budget. (100% General Fund)

BACKGROUND:

The Public Works Department, Facilities Services Division, is responsible for maintaining all County buildings, including hospitals, clinics, detention centers, and congregate care facilities. Security system repairs and improvements are included in this required maintenance.

Facilities Services Division uses a cloud-based video surveillance system, Verkada. Verkada cameras are a server-less solution that saves costs on server maintenance and replacement. A formal solicitation process for Verkada equipment and supplies was recently conducted via Bidnet Direct, RFP # 0000000025, with due date September 25, 2025. After thorough review of the bids received, two vendors were selected, ELD Experts, LLC d/b/a Monarch and Safe House Corp. These vendors can provide Verkada cameras, camera lenses, hardware, software, and all related items as needed.

Facilities Services is requesting approval for five-year purchase orders with ELD Experts, LLC d/b/a Monarch and Safe House Corp. for the term December 1, 2025 through November 30, 2030, in the amount of \$3,000,000 each. The Verkada security system terms and conditions have a limitation of liability and indemnification from the County to Verkada. These terms and conditions have been reviewed and approved to form by County Counsel and require approval by the Board of Supervisors.

CONSEQUENCE OF NEGATIVE ACTION:

If these purchase orders are not approved, procurement of Verkada security system parts and equipment with ELD Experts, LLC d/b/a Monarch and Safe House Corp. will not begin, and access to Verkada supplies for

security system maintenance and repairs will be limited.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-391
C.57.

Agenda Date: 2/3/2026

Agenda #:

To: Board of Supervisors

From: Warren Lai, Public Works Director/Chief Engineer

Report Title: Contract with Nick Barbieri Trucking, LLC for Bulk Fuel - Regular Unleaded, Renewable Diesel, Diesel # 2, and Red Diesel # 2, Countywide.

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract with Nick Barbieri Trucking, LLC, in an amount not to exceed \$500,000, to provide bulk fuel for regular unleaded, renewable diesel, diesel # 2, and red diesel # 2, for the period of February 1, 2026 through January 31, 2029, Countywide.

FISCAL IMPACT:

100% Fleet Internal Service Fund

BACKGROUND:

The Public Works Fleet Services Division operates the Waterbird Way fueling station in Martinez and supports numerous backup generators, Countywide. To guarantee consistent fuel availability, the division must secure services from multiple fuel delivery suppliers.

In August 2025, the Public Works Department conducted a formal solicitation for bulk fuel delivery services, posting the Informal Bid Proposal on BidNet Direct (IFB #: CONTR-0000000022). Among the four awarded vendors, Nick Barbieri Trucking, LLC was one of the four lowest bidders.

Fleet Services is requesting approval of a service contract with Nick Barbieri Trucking, LLC for the term February 1, 2026 through January 31, 2029 in the amount of \$500,000.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, fuel supply for County vehicles will not be available, which will impact vehicles and the operations of the Fleet Services Division, Countywide.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-392
C.58.

Agenda Date: 2/3/2026

Agenda #:

To: Board of Supervisors

From: Warren Lai, Public Works Director/Chief Engineer

Report Title: Contract with AAA Oil, Inc. for Bulk Fuel - Regular Unleaded, Renewable Diesel, Diesel # 2, and Red Diesel # 2, Countywide.

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract with AAA Oil, Inc., in an amount not to exceed \$2,000,000, to provide bulk fuel for regular unleaded, renewable diesel, diesel # 2, and red diesel # 2, for the period of February 1, 2026 through January 31, 2029, Countywide.

FISCAL IMPACT:

100% Fleet Internal Service Fund

BACKGROUND:

The Public Works Fleet Services Division operates the Waterbird Way fueling station in Martinez and supports numerous backup generators, Countywide. To guarantee consistent fuel availability, the division must secure services from multiple fuel delivery suppliers.

In August 2025, the Public Works Department conducted a formal solicitation for bulk fuel delivery services, posting the Informal Bid Proposal on BidNet Direct (IFB #: CONTR-0000000022). Among the four awarded vendors, AAA Oil, Inc. d/b/a California Fuels & Lubricants was the second lowest bidder.

Fleet Services is requesting approval of a service contract with AAA Oil, Inc. d/b/a California Fuels & Lubricants for the term February 1, 2026 through January 31, 2029 in the amount of \$2,000,000.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, fuel supply for County vehicles will not be available, which will impact vehicles and the operations of the Fleet Services Division, Countywide.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-393
C.59.

Agenda Date: 2/3/2026

Agenda #:

To: Board of Supervisors

From: Warren Lai, Public Works Director/Chief Engineer

Report Title: Lease of 1850 Gateway Boulevard, Suite 1000, Concord

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a lease between the County, as lessee, and SPPI Commercial, LLC, as lessor, for approximately 7,813 square feet of fully furnished office space located at 1850 Gateway Boulevard, Suite 1000 in Concord for a 16-month term at an initial annual rent of \$210,951.

FISCAL IMPACT:

100% General Fund

BACKGROUND:

The Employment and Human Services Department (EHSD) has long faced space constraints for its Information and Systems Policy and Planning team. For the past several years, a portion of this team has been housed at 1470 Civic Court, Suite 370 in Concord. This suite, totaling only 1,786 square feet, was undersized from the outset and has proven inadequate for the team's operational needs. As a result, other members of the team have been dispersed across multiple locations, leading to inefficiencies and challenges in collaboration.

Compounding the issue, the County has been incurring over-market holdover rent for the Civic Court location since April 2022, further emphasizing the need for a more cost-effective and functional solution.

To address these concerns, the County has identified a temporary relocation opportunity at 1850 Gateway Boulevard. This interim space will allow the entire team to consolidate operations under one roof, improving workflow and communication. The move is intended to bridge the gap until the team's permanent office space-also located within the Gateway Boulevard building-is completed and ready for occupancy.

CONSEQUENCE OF NEGATIVE ACTION:

Failure to approve this lease and relocation will prolong operational inefficiencies and unnecessary over-market rental costs.

LEASE

County of Contra Costa
Employment and Human Services Department
1850 Gateway Blvd, Ste 1000
Concord, California

This lease is dated February 3, 2026, and is between SPPI Commercial, LLC, a Delaware limited liability company (“**Lessor**”) and the County of Contra Costa, a political subdivision of the State of California (“**County**”).

Recitals

- A. Lessor is the owner of the building located at 1850 Gateway Boulevard, Concord (the “**Building**”).
- B. Lessor desires to lease to County and County desires to lease from Lessor a portion of the Building consisting of approximately 7,813 square feet of fully furnished office space known as Suite 1000 (the “**Premises**”), as shown in the floor plan attached as Exhibit A, along with the non-exclusive use of 23 parking stalls.
- C. The Premises is intended to be a temporary space for the County’s Employment and Human Services Department (including, but not limited to, its IS Policy & Planning Division). During the term of this lease, County and Lessor intend to come to a mutual agreement on a more permanent space that will have tenant improvements constructed to meet the County’s needs.

The parties therefore agree as follows:

Agreement

- 1. Lease of Premises. In consideration of the rents and subject to the terms of this lease, Lessor hereby leases to County and County hereby leases from Lessor, the Premises.
- 2. Term. The “**Term**” of this lease is sixteen months, commencing on March 1, 2026 (the “**Commencement Date**”) and ending June 30, 2027, unless terminated earlier in accord with Section 14 – Termination.
- 3. Rent. County shall pay rent (“**Rent**”) to Lessor monthly in advance beginning on the Commencement Date. Rent is \$17,579.25 per month and is payable on the tenth day of each month during the Term.

Rent for any fractional month will be prorated and computed on a daily basis with each day’s rent equal to 1/30 of the monthly Rent.

4. Use. County may use the Premises for the purpose of conducting various office functions of the County.
5. Furniture. Lessor is providing the existing furniture (the “**Furniture**”) in the Premises for County’s use. The Furniture remains the property of Lessor. County will not be required to repair or replace the Furniture during the Term of the lease or upon expiration or termination of the lease unless furniture is damaged due to County’s negligent use.
6. Obligation to Pay Utilities, Janitorial, and Security Services. Lessor shall pay for all water, sewer, gas, electricity, security, and refuse collection services provided to the Building and Premises. Lessor shall pay for all janitorial services provided to the Premises, which services are to conform to the specifications set forth in Exhibit B – Janitorial Specifications.
7. HVAC Hours. HVAC will be on during Building hours, which are 7:00 a.m. to 6:00 p.m., Monday through Friday, except for nationally recognized holidays. If County needs HVAC turned on outside of those hours, the cost to County will be \$70 per hour.
8. Tenant Improvements. Prior to the Commencement Date, Lessor shall deep clean the carpet and touch up paint as necessary.
9. Maintenance and Repairs.
 - a. Roof and Exterior of Premises. Lessor shall keep the roof and exterior of the Premises in good order, condition, and repair, and shall maintain the structural integrity of the Building, including the exterior doors and their fixtures, closers and hinges, exterior windows, glass and glazing, used in the Premises. County shall maintain all locks and key systems used in the Premises.
 - b. Interior of Premises. Subject to Lessor’s obligation to provide janitorial services, County shall keep and maintain the interior of the Premises in good order, condition, and repair, but Lessor shall repair damage to the interior caused by its failure to maintain the exterior in good repair, including damage to the interior caused by roof leaks and/or interior and exterior wall leaks. The County may install and maintain an alarm system, if deemed necessary by County.
 - c. Utility Systems. Lessor shall repair and maintain the electrical, lighting, water and plumbing systems in good order, condition, and repair.
 - d. HVAC. Lessor shall maintain and repair the heating, ventilating, and air-conditioning (HVAC) systems.
 - e. Parking; Exterior Lighting; Landscaping. Lessor shall maintain the parking structure, exterior lighting system, and landscaping in good order, condition and repair.

- f. Life Safety. Lessor shall maintain, in compliance with applicable government codes and standards, the fire life safety system. When needed, Lessor shall repair and/or replace such systems, including fire extinguishers.
10. Quiet Enjoyment. Provided County complies with the material terms of this lease, Lessor shall warrant and defend County in the quiet enjoyment and possession of the Premises during the Term.
11. Assignment and Sublease. County may not assign this lease or sublease the Premises or any part of the Premises at any time during the Term.
12. Alterations; Fixtures and Signs. County may (i) make any lawful and proper minor alterations to the Premises and (ii) attach fixtures (“**County Fixtures**”) within the Premises that do not affect the building systems in a location to be determined. Any County Fixtures will remain the property of County and may be removed from the Premises by County at any time during the Term. County is responsible for the cost of all alterations and County Fixtures. All alterations and County Fixtures are subject to Lessor’s approval and must comply with existing code requirements and are to be removed by County at the expiration of the Term and any damage repaired.
13. Prior Possession. Commencing February 3, 2026, County has the right to install fixtures, telephones, alarm systems, and other items required to prepare the Premises for County’s occupancy and to store furniture, supplies and equipment subject to County providing the self-insurance letter described below.
14. Insurance.
- a. Liability Insurance. Throughout the Term, County shall maintain in full force and effect, at its sole expense, a general self-insurance program covering bodily injury (including death), personal injury, and property damage, including loss of use. County shall provide Lessor with a letter of self-insurance affirming the existence of the self-insurance program and naming Lessor as an additional insured.
- b. Self-Insurance Exclusion. County’s self-insurance does not provide coverage for (i) areas to be maintained by Lessor under this lease, or (ii) negligence, willful misconduct, or other intentional act, error or omission of Lessor, its officers, agents, or employees.
15. Termination. This lease may be terminated with 15 days’ notice at any time after the separate lease for the permanent space, as described in Recital C above, has been approved by County’s Board of Supervisors. If no such agreement for the permanent space is reached prior to the Term end date (June 30, 2027), this lease shall continue in accordance with terms of this lease, including Section 28 – Holding Over below, absent 30 days’ written notice from either Lessor or County.

16. Surrender of Premises. On the last day of the Term, or sooner termination of this lease, County shall peaceably and quietly leave and surrender to Lessor the Premises, along with appurtenances and fixtures at the Premises (except County Fixtures), all in good condition, ordinary wear and tear, damage by casualty, condemnation, acts of God and Lessor's failure to make repairs required of Lessor excepted. County is not responsible for painting or for repairing or replacing any floor coverings or furnishings in the Premises upon the expiration or earlier termination of this lease.
17. Waste, Nuisance. County may not commit, or suffer to be committed, any waste upon the Premises, or any nuisance or other act or thing that may disturb the quiet enjoyment of any other occupant of the Building.
18. Inspection. Lessor, or its proper representative or contractor, may enter the Premises by prior appointment during normal business hours, to determine that (i) the Premises is being reasonably cared for, (ii) no waste is being made and that all actions affecting the Premises are done in the manner best calculated to preserve the Premises, and (iii) County is in compliance with the terms and conditions of this lease.
19. Perilous Conditions. If the County's Director of Public Works becomes aware of a perilous condition on the Premises that, in his or her opinion, substantially and significantly threatens the health and safety of County employees and/or invitees (a "**Perilous Condition**"), the Director of Public Works, or his or her designee, will immediately notify Lessor of the Perilous Condition and Lessor shall use best efforts to immediately eliminate the Perilous Condition.

Lessor shall immediately address any condition reasonably constituting an emergency, whether Lessor learns of the condition through County or otherwise.

If Lessor fails to address a Perilous Condition within 24 hours after County's notice or to immediately address an emergency, County may attempt to resolve the Perilous Condition or emergency. Lessor shall reimburse County for the reasonable costs incurred by County in addressing the Perilous Condition or emergency promptly upon receipt of County's invoice.

20. Destruction. If damage occurs that causes a partial destruction of the Premises during the Term from any cause and repairs can be made within 60 days from the date of the damage under the applicable laws and regulations of government authorities, Lessor shall repair the damage promptly. Such partial destruction will not void this lease, except that County will be entitled to a proportionate reduction in Rent while the repairs are being made. The proportionate reduction in Rent will be calculated by multiplying Rent by a fraction, the numerator of which is the number of square feet that are unusable by County and the denominator of which is the total number of square feet in the Premises.

If repairs cannot be made in 60 days, County will have the option to terminate the lease or request that Lessor make the repairs within a reasonable time, in which case, Lessor

will make the repairs, and Rent will be proportionately reduced as provided in the previous paragraph.

This lease will terminate in the event of the total destruction of the Premises.

21. Hazardous Material. Lessor warrants to County that Lessor does not have any knowledge of the presence of Hazardous Material (as defined below) or contamination of the Building or Premises in violation of environmental laws. Lessor shall defend, save, protect and hold County harmless from any loss arising out of the presence of any Hazardous Material on the Premises that was not brought to the Premises by or at the request of County, its agents, contractors, invitees or employees. Lessor acknowledges and agrees that County has no obligation to clean up or remediate or contribute to the cost of cleanup or remediation, of any Hazardous Material unless such Hazardous Material is released, discharged or spilled on or about the Premises by County or any of its agents, employees, contractors, invitees or other representatives. The obligations of this Section shall survive the expiration or earlier termination of this lease.

“Hazardous Material” means any substance, material or waste, including lead-based paint, asbestos and petroleum (including crude oil or any fraction thereof), that is or becomes designated as a hazardous substance, hazardous waste, hazardous material, toxic substance, or toxic material under any federal, state or local law, regulation, or ordinance.

22. Indemnification.

- a. County. County shall defend, indemnify and hold Lessor and Lessor’s officers, directors, shareholders, affiliates, employees and agents harmless from County’s share of any and all claims, costs and liability for any damage, injury or death of or to any person or the property of any person, including attorneys’ fees, caused by the willful misconduct or the negligent acts, errors, or omissions of County, its officers, agents or employees in using the Premises pursuant to this lease, or the County’s performance under this lease, except to the extent caused or contributed to by (i) the structural, mechanical, or other failure of buildings owned or maintained by Lessor, and/or (ii) the negligent acts, errors, or omissions of Lessor, its officers, agents, or employees.
- b. Lessor. Lessor shall defend, indemnify and hold County harmless from Lessor’s share of any and all claims, costs and liability for any damage, injury or death of or to any person or the property of any person, including attorneys’ fees, caused by the willful misconduct or the negligent acts, errors or omissions of Lessor, its officers, agents, employees, with respect to the Premises, or Lessor’s performance under this lease, or the Lessor’s performance, delivery or supervision of services at the Premises, or by the structural, mechanical or other failure of the Building, except to the extent caused or contributed to by the negligent acts, errors, or omissions of County, its officers, agents, or employees.

23. Default.

The occurrence of any of the following events is a default under this lease:

a. County.

- i. County's failure to pay Rent within ten business days after receipt of a written notice of failure (a "**Notice**") from Lessor to County; provided, however, that County will have additional time if its failure to pay Rent is due to circumstances beyond its reasonable control, including, without limitation, failure of the County's Board of Supervisors to adopt a budget. In no event may such additional time exceed 75 days from receipt of a Notice.
- ii. County's failure to comply with any other material term or provision of this lease if the failure is not remedied within 30 days after receipt of a Notice from Lessor to County specifying the nature of the breach in reasonably sufficient detail; provided, however, if the failure cannot reasonably be remedied within the 30-day period, then a default will not be deemed to occur until the occurrence of County's failure to comply within a reasonable period of time, up to an aggregate of 90 days, provided County commences the remedy within the 30-day period and thereafter diligently proceeds to complete it.

- b. Lessor. Lessor's failure to perform any obligation under this lease if the failure is not remedied within 30 days after receipt of a Notice from County to Lessor specifying the nature of the breach in reasonably sufficient detail; provided, however, if Lessor's failure is the failure to maintain or to make repairs that are unrelated to a Perilous Condition and the remedy cannot reasonably be completed within the 30-day period, then a default will not be deemed to occur until the occurrence of Lessor's failure to complete the remedy within a reasonable period of time, up to an aggregate of 90 days, provided Lessor commences the remedy within the 30-day period and thereafter diligently proceeds to complete it.

24. Remedies.

- a. Lessor. Upon the occurrence of a default by County, Lessor may, after giving County written notice of the default, and in accordance with due process of law, reenter and repossess the Premises and remove all persons and property from the Premises in addition to any and all other remedies available to Lessor at law or in equity.
- b. County. Upon the occurrence of a default by Lessor, County may terminate this lease by giving written notice to Lessor and quit the Premises without further cost or obligation to County; provided, however, if the breach is caused by Lessor's failure to maintain or make repairs, the County may elect to terminate this lease or to correct the failure; provided, further, if the County elects to correct the failure, the County

may either (i) deduct the cost from Rent, or (ii) invoice Lessor for the cost, which invoice Lessor shall pay promptly upon receipt.

25. Survival. Lessor's and County's obligation to pay amounts due to the other party under to this lease, including, but not limited to, amounts due pursuant to Section 19 - Perilous Conditions, and Section 24 - Remedies, shall survive the expiration or termination of this lease.
26. Notices. Any notice required or permitted under this lease must be in writing and sent by overnight delivery service or registered or certified mail, postage prepaid and directed as follows:

To Lessor: SPPI Commercial, LLC
 c/o Sierra Pacific Properties, Inc.
 Attn: President
 1800 Willow Pass Court
 Concord, CA 94520

With a copy to: SPPI Commercial, LLC
 Attn: Legal Department
 4021 Port Chicago Highway
 Concord, CA 94520

To County: Contra Costa County
 Public Works Department
 Attn: Principal Real Property Agent
 255 Glacier Drive
 Martinez, CA 94553

Either party may at any time designate in writing a substitute address for the address set forth above and thereafter notices are to be directed to such substituted address. If sent in accordance with this Section, all notices will be deemed effective (i) the next business day, if sent by overnight courier, or (ii) three days after being deposited in the United States Postal system.

27. Successors and Assigns. This lease binds and inures to the benefit of the heirs, successors, and assigns of the parties hereto.
28. Holding Over. Any holding over after the Term of this lease is a tenancy from month to month and is subject to the terms of this lease. Rent during this period shall be payable at \$18,106.63 per month.
29. Time is of the Essence. In fulfilling all terms and conditions of this lease, time is of the essence.

30. Governing Law. The laws of the State of California govern all matters arising out of this lease.
31. Severability. In the event that any provision of this lease is held to be invalid or unenforceable in any respect, the validity and enforceability of the remaining provisions of this lease will not in any way be affected or impaired.
32. Real Estate Commission. In negotiating this lease, Lessor is represented by Colliers International and the County represents itself. Lessor shall pay a real estate commission to Colliers International pursuant to a separate written agreement. Lessor recognizes and acknowledges that the County is entitled to a real estate commission when it represents itself. The County warrants to Lessor that County's contact with Lessor in connection with this Lease has been directly with Colliers International.

Lessor shall pay to County a real estate commission in the amount of \$8,438.04 (the "**County Commission**"). Lessor shall pay the entirety of the County Commission upon the execution of this lease.

Lessor and County warrant that no other broker or finder, other than Colliers International and the County, can properly claim a right to a leasing commission or a finder's fee based upon contacts with the County with respect to the Property. Lessor and County shall indemnify, defend, protect and hold each other harmless from and against any loss, cost or expense, including, but not limited to, attorneys' fees and costs, or the payment of a real estate commission to any party, other than Colliers International and County, resulting from any claim for a fee or commission by any broker or finder, in connection with the Property and this lease.

33. Force Majeure. Whenever a day is appointed under this Lease on which a period of time is appointed within which either party to this lease is required to do or complete any act, matter or thing, other than the payment of money on or after the Commencement Date, the time for doing or completing the act, matter or thing will be extended by a period of time equal to the number of days that the party required to act is prevented from doing or completing the act, matter or thing (or its ability to do or complete the act, matter or thing, is unreasonably interfered with) because of strikes, lock-outs, embargoes, unavailability of labor, materials or utilities, wars, insurrections, rebellions, civil disorder, declaration of national emergencies, governmental orders or mandates, terrorist attacks, acts of God, or other causes beyond such party's reasonable control (financial inability excepted); provided, however, nothing contained in this section excuses County from the prompt payment of any Rent or other charges required of County under this Lease; and furthermore provided nothing contained in this section affects County's right to address Perilous Conditions as described in Section 19 – Perilous Conditions.
34. Estoppel Certificate. Within 20 days after a written request from Lessor, County's Director of Public Works or his designee shall execute and deliver to Lessor a written statement certifying: (a) that this lease is unmodified and in full force and effect, or is in full force and effect as modified and stating the modifications; (b) the amount of Rent

and the date to which Rent and additional rent, if any, have been paid in advance; and (c) that Lessor is not in default under this lease or, if Lessor is claimed to be in default, stating the nature of any claimed default. A purchaser, assignee or lender may rely upon such statement.

35. Liens. County shall keep the Building and the Property free from any liens arising out of the work performed, materials furnished, or obligations incurred by County or County's parties. County further covenants and agrees that should any mechanic's lien be filed against the Building or the Real Property for work claimed to have been done for, or materials claimed to have been furnished to the County, the lien will be discharged by the County, by bond or otherwise, within 30 days after the filing thereof, at the cost and expense of County.
36. Sale or Transfer by Lessor. In the event of any transfer or transfers of Lessor's interest in the Property, other than a transfer for security purposes only, the transferor shall automatically be relieved of any and all obligations and liabilities on the part of the transferor accruing from and after the date of such transfer; provided, however, that any funds in the hands of Lessor in which County has an interest, at the time of such transfer, shall be turned over to the transferee and upon such transfer, Lessor shall be discharged from any further liability with reference to such funds.

37. Miscellaneous.

To Lessor's actual knowledge, the Building has not undergone inspection by a Certified Access Specialist (CASP). The foregoing disclosure does not affect Lessor's or County's respective responsibilities for compliance of construction-related accessibility standards as provided under this lease. A CASp can inspect the Building and determine whether the Building complies with all of the applicable construction-related accessibility standards under state law. Although state law does not require a CASp inspection of the Building, Lessor may not prohibit County from obtaining a CASp inspection of the Building for the occupancy or potential occupancy of County, if requested by County. The parties shall mutually agree on the arrangements for the time and manner of the CASp inspection, the payment of the fee for the CASp inspection, and the cost of making any repairs necessary to correct violations of construction-related accessibility standards within the Building.

[Remainder of Page Intentionally Left Blank]

38. Entire Agreement; Construction; Modification. Neither party has relied on any promise or representation not contained in this lease. All previous conversations, negotiations, and understandings are of no further force or effect. This lease is not to be construed as if it had been prepared by one of the parties, but rather as if both parties prepared it. This lease may be modified only by a writing signed by both parties.

The parties are executing this lease on the date set forth in the introductory paragraph.

COUNTY OF CONTRA COSTA, a
political subdivision of the State of
California

SPPI COMMERCIAL, LLC,
a Delaware limited liability company

By: Sierra Pacific Properties, Inc.,
a California corporation, its Manager

By: _____
Warren Lai
Director of Public Works

By: _____
Douglas W. Messner
President

By: _____
Albert D. Seenno, Jr.
Executive Vice President

RECOMMENDED FOR APPROVAL:

By: _____
Jessica L. Dillingham
Principal Real Property Agent

By: _____
Margaret J. Eychner
Real Property Agent

APPROVED AS TO FORM
THOMAS L. GEIGER, COUNTY COUNSEL

By: _____
Michael George
Deputy County Counsel

Exhibit A

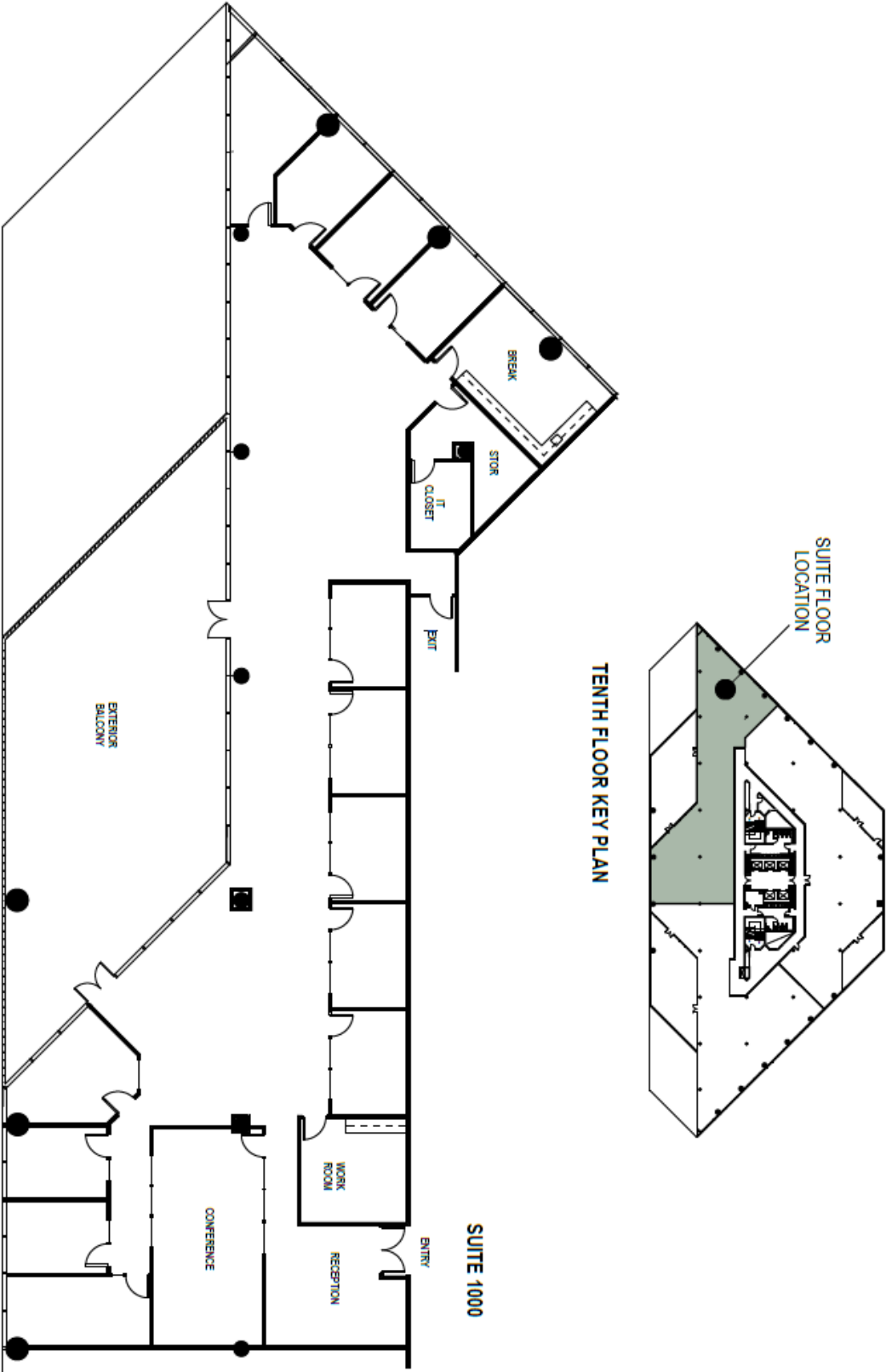


Exhibit B

Janitorial Specifications

DAILY SERVICES

1. Dust all desktops, low file cabinet tops, lamps, and other furniture surfaces.
2. Empty all trash containers throughout the Premises and replace trash container liners as necessary.
3. Vacuum or spot-vacuum carpets as necessary around entry, doors and heavy traffic areas. Spot-clean carpets as needed.
4. Remove spots and finger marks from glass on entry doors.

WEEKLY SERVICES

1. Vacuum all carpets thoroughly throughout the Premises.
2. Dust counter tops, cabinets, tables, low-wall partitions, windowsills, and telephones. Remove cobwebs.
3. Mop all vinyl floor areas weekly and strip, wax and buff when necessary.
4. Clean entry doors and all door hardware.

MONTHLY SERVICES

1. Dust and clean A/C diffusers, air vents and exhaust fans.
2. Dust vertical surfaces (furniture fronts, walls, etc.)
3. Dust all window blinds; damp-wipe windowsills.

ONCE YEARLY, IN APRIL

1. Wash windows and glass on both sides.
2. Clean all ventilation grills.

MISCELLANEOUS

Security: Lock all doors and windows, turn off lights, and alarm systems before leaving the Premises.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-394
C.60.

Agenda Date: 2/3/2026

Agenda #:

To: Board of Supervisors

From: Warren Lai, Public Works Director/Chief Engineer

Report Title: Amendment No. 2 with AssetWorks Inc., a California Corporation, Countywide.

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract amendment with AssetWorks Inc., effective December 22, 2025, to increase the payment limit by \$200,000 to a new payment limit of \$806,282.47, with no change to the term, for hosted fleet management software, upgrade services, and maintenance and support, Countywide.

FISCAL IMPACT:

100% Fleet Internal Service Fund

BACKGROUND:

The Fleet Services Division first implemented AssetWorks/M5 software in 2012 in order to improve efficiency to the County's fleet management processes. The execution of the Master SaaS and Services Agreement allowed the Fleet Services Division to upgrade to the most current version of AssetWorks/M5 as the move to cloud-hosted services ensures the software will always be kept current as cloud-hosted services reduces staff time and hardware resources for Public Works and Department of Information Technology staff who currently maintain the AssetWorks/M5 hardware.

During the five-year period, AssetWorks Inc. will be responsible for future upgrades and software support. The Agreement for these services contains an indemnification provision, whereby the County agrees to indemnify the Contractor against claims made by any third party against the Contractor.

Amendment No. 1 was approved, effective July 20, 2023. Fleet Services is requesting Amendment No. 2 with AssetWorks Inc. to be approved, to increase the payment limit from \$606,282.47 to \$806,282.47. Additional funds are needed to maintain services for the duration of the contract.

CONSEQUENCE OF NEGATIVE ACTION:

If Amendment No. 2 is not approved, the Fleet Services Division will not be able to maintain these services for the duration of the Contract, resulting in reduced efficiency due to outdated software.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-395
C.61.

Agenda Date: 2/3/2026

Agenda #:

To: The Contra Costa County Flood Control and Water Conservation District Board of Supervisors

From: Warren Lai, Public Works Director/Chief Engineer

Report Title: Funding Agreement with the City of Richmond for the Wildcat Creek Fish Passage Implementation Project.

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

Acting as the governing body of the Contra Costa County Flood Control and Water Conservation District (Flood Control District), APPROVE and AUTHORIZE the Chief Engineer, or designee, to execute the Funding Agreement with the City of Richmond (City), effective February 4, 2026, to pay the District \$780,000 in City funds for the Wildcat Creek Fish Passage Implementation Project (WCFPI Project).

FISCAL IMPACT:

The Funding Agreement requires the City of Richmond to contribute \$780,000 toward the cost to plan, design, construct, and implement the WCFPI Project (Project No. 7505-6F8106). Remaining WCFPI Project costs are funded by the California Department of Water Resources Urban Streams Restoration Program and the US Environmental Protection Agency San Francisco Bay Water Quality Improvement Fund (Project No. 7505-6F8101 through 7505-6F8104).

BACKGROUND:

The Flood Control District plans to implement the WCFPI Project, which includes improving fish passage in Wildcat Creek, widening a sedimentation basin, and modifying a flood control structure to reduce flood risk to nearby neighborhoods. The WCFPI Project is located in the North Richmond area. The City and the Flood Control District have discussed the WCFPI Project improvements, and the City has determined that the WCFPI Project offers benefits and wishes to contribute to its costs.

The Funding Agreement requires the City to provide the District \$780,000 in City funds for the WCFPI Project within 90 days after the effective date of the agreement. Any amount not used by the District for the planning, design, construction, and implementation of the project will be returned to the City. The Funding Agreement outlines other roles and responsibilities of the parties, including a mutual indemnity obligation requiring each party to indemnify the other party from liabilities that arise from indemnifying party's negligence or misconduct.

CONSEQUENCE OF NEGATIVE ACTION:

If the Board does not approve the agreement, the agreement could not be executed and there would be no City obligation to provide funding for the WCFPI Project.

File #: 26-395
C.61.

Agenda Date: 2/3/2026

Agenda #:

**FUNDING AGREEMENT BETWEEN THE
CONTRA COSTA COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT
AND THE CITY OF RICHMOND FOR CONTRIBUTION TO THE
WILDCAT CREEK FISH PASSAGE IMPLEMENTATION PROJECT**

This Funding Agreement (“Agreement”) is entered into as of _____, 2026, (“Effective Date”) by and between Contra Costa County Flood Control and Water Conservation District, a flood control district organized under the laws of the State of California (“District”), and the City of Richmond, a municipal corporation (“City”). The District and the City are sometimes referred to herein together as the “Parties,” and each as a “Party.”

RECITALS

- A. The Wildcat Creek Fish Passage Implementation Project ("Project") is a District-sponsored project that consists of improving fish passage in Wildcat Creek by retrofitting an existing fish ladder, widening a sedimentation basin, and modifying a flood control structure, as shown in Figure 1 attached hereto. The Project is located in the North Richmond area.
- B. The District was the lead agency for Project environmental review under the California Environmental Quality Act (“CEQA”). A CEQA mitigated negative declaration was approved for the Project, and, on September 13, 2024, the District filed a CEQA notice of determination with the State Clearinghouse.
- C. The City and the District have discussed Project improvements. The City has determined that the Project provides a benefit the City, and the City desires to contribute to the Project costs under the terms of this Agreement.

AGREEMENT

NOW, THEREFORE, for good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, the City and the District agree as follows:

1. TERM; EXPIRATION AND TERMINATION. The term of this Agreement commences on the Effective Date, and it expires following the District’s acceptance of the Project as complete under Section 4.1. Notwithstanding the foregoing, the District may terminate

this Agreement upon 90 calendar day written notice to the City that the District has determined, in its sole discretion, that it will not proceed with the Project. In addition, a brief rationale will be provided to justify the determination.

2. CONTRIBUTION OF FUNDS

- 2.1. The City agrees to contribute Seven Hundred Eighty Thousand Dollars (\$780,000) ("City Contribution") to the District, which the District shall use to pay Project costs described in Section 3.1, below.
- 2.2. The City shall pay the entire amount of the City Contribution to the District within 90 days after the Effective Date of this Agreement.

3. USE OF CITY FUNDS

- 3.1. The District shall use the City Contribution solely for Project construction costs, including costs of the fish ladder improvements.
- 3.2. Any amount of the City Contribution remaining unspent after completion of the Project shall be returned to the City within 90 days after the District accepts the Project as complete, unless otherwise agreed in writing by both Parties.
- 3.3. Upon request by the City, the District will provide the City a summary accounting of how the City Contribution was used to pay Project costs.
- 3.4. If the District, in its sole discretion, decides to not pursue the Project, the District will refund any remaining amount of the City Contribution to the City within 60 days after giving the City a notice of termination of this Agreement under Section 1.

4. PROJECT IMPLEMENTATION

- 4.1. The District shall be responsible for the planning, design, permitting, construction, operation, and maintenance of the Project. City shall be invited to participate in pre-construction, weekly construction, and project closeout meetings.
- 4.2. The District will pay all costs for Project construction, design, engineering, contract administration, maintenance, long-term monitoring, and all other Project-related costs that are in excess of the amount of the City Contribution.

5. PROJECT MAINTENANCE

- 5.1. Within 30 working days after the District notifies the City that Project construction is complete, District and City representatives will conduct a joint final inspection of the Project prior to District accepting the Project as complete.
- 5.2. Following the District's acceptance of the Project as complete, the District will operate and maintain the Project, and it will assume total responsibility for the Project.

5.3. The requirements Section 4.2 shall survive the expiration or termination of this Agreement.

6. INDEMNIFICATION

6.1. The District shall indemnify, defend, and hold harmless the City, its officers, employees, and agents from and against any and all claims, damages, liabilities, and expenses (collectively, "Liabilities") arising from the District's implementation of the Project, except to the extent any Liabilities are caused by the negligence or willful misconduct of the City.

6.2. The City shall indemnify, defend, and hold harmless the District, its officers, employees, and agents from and against any Liabilities that arise from the City's actions or omissions related to this Agreement, except to the extent that any Liabilities are caused by the negligence or willful misconduct of the District.

6.3. This requirements of this Section 6 shall survive the expiration or termination of this Agreement.

7. GENERAL PROVISIONS

7.1. Governing Law: This Agreement will be governed by and construed in accordance with California law. The venue of any litigation arising out of this Agreement will be Contra Costa County.

7.2. Amendments: This Agreement may be modified or amended only in writing following the approval of the governing bodies of both Parties.

7.3. Severability: In the event that any one or more of the phrases, sentences, clauses, paragraphs, or sections contained in this Agreement shall be declared invalid or unenforceable by valid judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining phrases, sentences, clauses, paragraphs, or sections of this Agreement, which shall be interpreted to carry out the intent of the Parties hereunder.

7.4. Entire Agreement: This Agreement contains the entire understanding of the Parties relating to the subject matter of this Agreement. No promise, representation, warranty, or covenant not included in this Agreement has been or is relied upon by any Party.

7.5. No Third-Party Beneficiaries: There are no third-party beneficiaries to this Agreement.

7.6. Waiver: No delay or omission in the exercise of any right or remedy of a non-defaulting Party on any default shall impair such right or remedy or be construed as a waiver. No consent or approval of either Party shall be deemed to waive or render

unnecessary such Party's consent to or approval of any subsequent act of the other Party. Any waiver by either Party of any default must be in writing and shall not be a waiver of any other default concerning the same or any other provision of this Agreement.

7.7. Counterparts. This Agreement may be executed in any number of counterparts, which, taken together, shall constitute one and the same instrument.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the Effective Date first written above.

CONTRA COSTA COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT

Warren Lai, Chief Engineer

Signature: _____

CITY OF RICHMOND

City Manager

Signature: _____

Name: _____ Title: _____



Prepared 8/18/2022

FIGURE 1
WILDCAT CREEK FISH PASSAGE
IMPLEMENTATION PROJECT

Contra Costa County
Flood Control
and Water Conservation District
 255 Glacier Drive
 Martinez, CA 94553
 (925) 313-2000



454



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-396
C.62.

Agenda Date: 2/3/2026

Agenda #:

To: Board of Supervisors

From: Warren Lai, Public Works Director/Chief Engineer

Report Title: Disposal of Surplus Property

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

DECLARE as surplus and AUTHORIZE the Purchasing Agent, or designee, to dispose of fully depreciated vehicles and equipment no longer needed for public use, as recommended by the Public Works Director, Countywide.

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

Section 1108-2.212 of the County Ordinance Code authorizes the Purchasing Agent to dispose of any personal property belonging to Contra Costa County and found by the Board of Supervisors not to be required for public use. The property for disposal is either obsolete, worn out, beyond economical repair, or damaged beyond repair. This list includes Unit 8588 that has been repaired and going back into service with the using department. Unit 8588 will not be sold at auction.

CONSEQUENCE OF NEGATIVE ACTION:

Public Works would not be able to dispose of surplus vehicles and equipment.

PUBLIC WORKS DEPARTMENT FLEET DIVISION

FEBRUARY 3 , 2026 STAFF REPORT

Department	Description/Unit/Make/Model	Serial No.	Condition
HEALTH SERVICES	0211 2015 Honda Civic	19XFB5F59FE000101	Worn Out Sold As Is
COUNTY ADMINISTRATOR	0757 2006 Ford Taurus	1FAFP53U36A241044	Worn Out Sold As Is
DISTRICT ATTORNEY	0995 2019 Ford Fusion	3FA6P0LUXKR142515	Worn Out Sold As Is
DISTRICT ATTORNEY	1082 2014 Ford Taurus	1FAHP2D85EG122156	Worn Out Sold As Is
SHERIFF	1266 2015 Toyota Camry	4T1BD1FK9GU188866	Worn Out Sold As Is
PUBLIC WORKS	3707 2009 Ford Escape	1FMCU59389KC39384	Worn Out Sold As Is
PUBLIC WORKS	3810 2019 Ford Transit Conn	NM0LS7E26K1394852	Worn Out Sold As Is
PUBLIC WORKS	3811 2019 Ford Transit Conn	NM0LS7E24K1394851	Worn Out Sold As Is
SHERIFF	3851 2020 Chevrolet Tahoe	1GNSKDEC4LR195637	Worn Out Sold As Is

PUBLIC WORKS DEPARTMENT FLEET DIVISION

FEBRUARY 3 , 2026 STAFF REPORT

Department	Description/Unit/Make/Model	Serial No.	Condition
PUBLIC WORKS	4307 2009 Dodge Caravan	2D8HN44E59R689913	Worn Out Sold As Is
AGRICULTURE WEIGHTS & MEASUREMENT	4314 2012 Dodge Caravan	2C4RDGBG0CR218464	Worn Out Sold As Is
SHERIFF	4331 2013 Toyota Sienna	5TDKK3DC6DS343570	Worn Out Sold As Is
EHSD/COMM SERVICES	4609 2002 Chevrolet G-10	1GCEG15W521143415	Worn Out Sold As Is
PUBLIC WORKS	5080 2010 Ford Ranger	1FTKR1EE7BPA07031	Worn Out Sold As Is
PUBLIC WORKS	7402 1996 John Deere 670B	DW670BX558405	Worn Out Sold As Is
PUBLIC WORKS	7811 2002 Etnyre Chip spreader	K5898	Worn Out Sold As Is
PUBLIC WORKS	7817 2011 Leeboy 7000	75325	Worn Out Sold As Is
PUBLIC WORKS	8316 2014 R&D Trench Paver	2014064	Worn Out Sold As Is
PUBLIC WORKS	9822 1900 Honda ES6500	EA11013802	Worn Out Sold As Is

PUBLIC WORKS DEPARTMENT FLEET DIVISION

FEBRUARY 3 , 2026 STAFF REPORT

Department	Description/Unit/Make/Model	Serial No.	Condition
PUBLIC WORKS	8588 2000 ZIEMAN 2347	1ZCT31A28XZP21155	Unit Going Back In-Service

- Unit **8588** was placed on the October 7, 2025 Staff Report 25-4208 to be deadlined. This unit was to be repaired and returned to in-service for the using department instead of going to auction.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-397
C.63.

Agenda Date: 2/3/2026

Agenda #:

To: Board of Supervisors

From: Karen Caoile, Director of Risk Management

Report Title: Final Settlement of Claim, Katiana Ron vs. Contra Costa County

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

RECEIVE this report concerning the final settlement of Katiana Ron and AUTHORIZE payment from the Workers' Compensation Internal Service Fund in an amount not to exceed \$76,110.

FISCAL IMPACT:

Workers' Compensation Internal Service Fund payment of \$76,110.

BACKGROUND:

Attorney Evan M. Daily, defense counsel for the County, has advised the County Administrator that within authorization an agreement has been reached settling the workers' compensation claim of Katiana Ron v. Contra Costa County. The Board's January 20, 2026 closed session vote was: Supervisors Gioia, Andersen, Burgis, Carlson and Scales-Preston - Yes. This action is taken so that the terms of this final settlement and the earlier January 20, 2026 closed session vote of this Board authorizing its negotiated settlement are known publicly.

CONSEQUENCE OF NEGATIVE ACTION:

Case will not be settled.

File #: 26-397
C.63.

Agenda Date: 2/3/2026

Agenda #:



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-398
C.64.

Agenda Date: 2/3/2026

Agenda #:

To: Board of Supervisors

From: Karen Caoile, Director of Risk Management

Report Title: Final Settlement of Claim, Anabel Appelgren vs. Contra Costa County

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

RECEIVE this report concerning the final settlement of Anabel Appelgren and AUTHORIZE payment from the Workers' Compensation Internal Service Fund in an amount not to exceed \$98,000.

FISCAL IMPACT:

Workers' Compensation Internal Service Fund payment of \$98,000.

BACKGROUND:

Attorney Mark A. Cartier, defense counsel for the County, has advised the County Administrator that within authorization an agreement has been reached settling the workers' compensation claim of Anabel Appelgren v. Contra Costa County. The Board's January 20, 2026 closed session vote was: Supervisors Gioia, Andersen, Burgis, Carlson and Scales-Preston - Yes. This action is taken so that the terms of this final settlement and the earlier January 20, 2026 closed session vote of this Board authorizing its negotiated settlement are known publicly.

CONSEQUENCE OF NEGATIVE ACTION:

Case will not be settled.

File #: 26-398
C.64.

Agenda Date: 2/3/2026

Agenda #:



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-399
C.65.

Agenda Date: 2/3/2026

Agenda #:

To: Board of Supervisors

From: Monica Nino, County Administrator

Report Title: Claims

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

DENY claims filed by Kierie Aramayo; and San Ramon Regional Medical Center for Magodesah Bahar.
DENY amended claim filed by Carlos Mario Falla Noscue.

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

DENY claims filed by Kierie Aramayo; and San Ramon Regional Medical Center for Magodesah Bahar.
DENY amended claim filed by Carlos Mario Falla Noscue.

Kierie Aramayo: Property claim for damage to vehicle in the amount of \$19,552.65.

San Ramon Regional Medical Center for Maqodesah Bahar: Claim for underpayment by Contra Costa Health Plan in the amount of \$192,677.85.

Carlos Mario Falla Noscue: Amended personal injury and property damage claim related to automobile accident in an amount to exceed \$100,000.

CONSEQUENCE OF NEGATIVE ACTION:

Not acting on the claims could extend the claimants' time limits to file actions against the County.

File #: 26-399
C.65.

Agenda Date: 2/3/2026

Agenda #:



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-400
C.66.

Agenda Date: 2/3/2026

Agenda #:

To: Board of Supervisors

From: Lewis Broschard, Chief, Contra Costa County Fire Protection District

Report Title: Claims

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

Acting as the governing board of the Contra Costa County Fire Protection District, DENY claim filed by Farmer's Insurance Exchange, a subrogee of Mitch Brown.

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

Acting as the governing board of the Contra Costa County Fire Protection District, DENY claim filed by Farmer's Insurance Exchange, a subrogee of Mitch Brown.

Farmer's Insurance Exchange a subrogee of Mitch Brown: Property claim for damage to vehicle in the amount of \$7,759.72.

CONSEQUENCE OF NEGATIVE ACTION:

Not acting on the claims could extend the claimants' time limits to file actions against the County.

File #: 26-400
C.66.

Agenda Date: 2/3/2026

Agenda #:



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-401
C.67.

Agenda Date: 2/3/2026

Agenda #:

To: Board of Directors

From: David O. Livingston, Sheriff-Coroner

Report Title: Caltronics Business Systems - Square9 Global Search

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute on behalf of the Sheriff-Coroner, a purchase order with Caltronics Business Systems in an amount not to exceed \$40,000, and ACCEPT an End User License Agreement for the use of Square9 Global Search software for the digitization, storage, and management of documents for the Office of the Sheriff, for the period May 1, 2025 through April 30, 2028.

FISCAL IMPACT:

Approval of this request will result in up to \$40,000 in contractual expenditures over a 3-year period and will be funded 100% by the General Fund.

BACKGROUND:

GlobalSearch is an enterprise content management (ECM) software platform that the Sheriff's Office uses to digitize, store, and manage documents, including fiscal documentation, police reports, and subpoenas, to improve efficiency and collaboration. It offers features such as powerful search and retrieval, document capture and classification using OCR, workflow automation, and security controls, as an on-premise solution. The software is used to manage various processes by turning paper and digital files into accessible, searchable information.

The ongoing maintenance and support ensure that we have the most up-to-date version installed, which protects us against security vulnerabilities and provides new features as they are made available. It also allows us to contact the vendor for support, which minimizes downtime should issues with the software arise.

The End User License Agreement includes a limitation of liability and indemnification from the County to Caltronics Business Systems.

CONSEQUENCE OF NEGATIVE ACTION:

If the Board does not approve, the Sheriff's Office will not be able to access critical updates, which would make the Department susceptible to security vulnerabilities, as well as limit the ability to access the vendor for

support, which could impact several Sheriff's Office divisions and other agencies.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-402
C.68.

Agenda Date: 2/3/2026

Agenda #:

To: Board of Supervisors

From: David O. Livingston, Sheriff-Coroner

Report Title: LexisNexis, a division of RELX Inc.

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

RESCIND prior Board action 25-5054 on December 9, 2025, which approved and authorized the Purchasing Agent, or designee, to execute on behalf of the Sheriff-Coroner, a purchase order with LexisNexis, a division of RELX Inc., in an amount not to exceed \$36,000, and ACCEPT a Master Prison Solutions Agreement to facilitate access to the courts law services for inmates confined in the Contra Costa County Office of the Sheriff Detention Facilities, for the period November 1, 2025 through October 31, 2027; and

APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute on behalf of the Sheriff-Coroner, a purchase order with LexisNexis, a division of RELX Inc., in an amount not to exceed \$36,000, and ACCEPT a Master Prison Solutions Agreement to facilitate access to the courts law services for inmates confined in the Contra Costa County Office of the Sheriff Detention Facilities, for the period January 1, 2026 through December 31, 2027.

FISCAL IMPACT:

Approval of this request will result in up to \$36,000 in contractual service expenditures over a 2-year period and will be funded 100% by the General Fund.

BACKGROUND:

The Contra Costa County Superior Court is currently contracted with Legal Research Associates (LRA) to provide legal materials to inmates in the Office of the Sheriff Detention Facilities, including West County Detention Facility, Martinez Detention Facility and Marsh Creek Detention Facility. LRA cannot renew their contract as they are not in compliance with County Purchasing requirements. LexisNexis offers all required materials to individuals in custody and will also provide immediate access on the tablets. This transition from a manual process to an electronic will be more cost effective for the Office of the Sheriff and will make it easier for inmates to access the materials.

This Board request is to correct the prior action to reflect the revised contract term.

The Master Prison Solutions Agreement includes a limitation of liability and indemnification from the County to LexisNexis, a division of RELX Inc.

CONSEQUENCE OF NEGATIVE ACTION:

Per the Board of State and Community Corrections (BSCC), the County is required to offer legal resource materials to inmates within the Office of the Sheriff Detention Facilities. If the Board does not approve, the Office of the Sheriff will be unable to offer these services as the current contractor is not in compliance with County Purchasing requirements.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-403
C.69.

Agenda Date: 2/3/2026

Agenda #:

To: Board of Supervisors

From: David O. Livingston, Sheriff-Coroner

Report Title: Stormwinds, LLC

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the Sheriff-Coroner, a purchase order with Stormwinds, LLC in an amount not to exceed \$15,000 and ACCEPT terms and conditions for the annual renewal of enterprise training licenses, for the period December 22, 2025 through June 22, 2027.

FISCAL IMPACT:

Approval of this request will result in up to \$15,000 in contractual expenditures over a 2-year period and will be funded 100% by the General Fund.

BACKGROUND:

The Sheriff's Office's Technical Services Department began using Stormwinds as a training solution in 2019, and the staff have benefited immensely from the quality, variety, and flexibility of their courses.

Stormwinds, LLC., is an industry-leading provider of online information technology training. They have a massive library of over 180 IT course topics and thousands of class sessions, covering everything from cybersecurity to Cisco, Microsoft, AWS, project management, and programming. They provide live and pre-recorded classes, virtual labs, practice exams, study guides, and one-on-one mentoring. Their courses are updated monthly to ensure that instruction is current on the latest real-world security fixes, bug patches, and shortcuts. This enables the Sheriff's Office staff to stay relevant and current in the ever-evolving IT landscape.

The contractor continues to provide services in good faith, and the Terms and Conditions include a limitation of liability from the County to StormWinds, LLC.

CONSEQUENCE OF NEGATIVE ACTION:

If the Board does not approve, current subscriptions would expire, and the Department would no longer have access to Stormwind's training library, limiting staff's ability to stay abreast of current IT knowledge and trends, as well as having access to their knowledge base in emergencies, such as cybersecurity threats or network equipment failures. This could result in potential agency downtime, affecting multiple entities within

the county, including other police departments and first responders.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-404
C.70.

Agenda Date: 2/3/2026

Agenda #:

To: Board of Supervisors

From: David O. Livingston, Sheriff-Coroner

Report Title: Qiagen LLC

☒ Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

RESCIND prior Board action (26-81) from January 13, 2026, which approved and authorized the Purchasing Agent, or designee, to execute on behalf of the Sheriff-Coroner, a purchase order with Qiagen LLC, in an amount not to exceed \$119,940, and accept its terms and conditions for validation services, preventative maintenance, extended warranty and repairs for the automated sample handling systems used during DNA analysis, for the period March 8, 2025 through May 4, 2027; and

APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute on behalf of the Sheriff-Coroner, a purchase order with Qiagen LLC, in an amount not to exceed \$207,794 and ACCEPT a Terms and Conditions for validation services, preventative maintenance, extended warranty and repairs for the automated sample handling systems used in extraction and purification processes during DNA analysis in the Forensic Services Division, for the period March 8, 2025 through May 4, 2027.

FISCAL IMPACT:

Approval of this request will result in up to \$207,794 in contractual service expenditures and will be funded 100% by the General Fund.

BACKGROUND:

Qiagen LLC manufactures the EZ2 Connect FX, an automated sample handling system, and the MiSeq FGx Sequencing System. Both technologies are integral components in DNA analysis in the Office of the Sheriff Forensic Service Division's crime laboratory. The Qiagen EZ2 Connect FX robotics provides the crime laboratory with the ability to use validated automated extraction techniques which ensure that accreditation requirements are maintained and access to the CODIS databank in compliance with FBI mandates. The MiSeq FGx allows the crime laboratory to provide genetic genealogy services which can assist with developing investigative leads in cold cases for the criminal justice system.

Qiagen LLC will provide certified field service engineers to perform preventative maintenance and repairs for the EZ2 Connect FX at the Office of the Sheriff. Qiagen LLC will also provide qualified application and support personnel to provide installation, training and validation services for the MiSeq FGx.

On January 13, 2026, the Board approved a purchase order with Qiagen, LLC in an amount not to exceed \$119,940, but this action is to correct the amount, as not to exceed \$207,794.

The department is seeking approval of this retroactive contract due to unintentional oversight caused by the substantial number of new contracts the Office of the Sheriff is currently handling.

Terms and Conditions include a limitation of liability and indemnification from the County to Qiagen, LLC.

CONSEQUENCE OF NEGATIVE ACTION:

If the Board does not approve, the Office of the Sheriff Forensic Service Division's laboratory will be out of compliance with maintenance of equipment or the use of new equipment, which will result in the inability to provide timely DNA services to law enforcement agencies in Contra Costa County.