

# CONTRA COSTA COUNTY

*1025 ESCOBAR STREET  
MARTINEZ, CA 94553*



## Meeting Minutes

**Tuesday, April 8, 2025**

**6:00 PM**

**Scout Hall, 3090 Ranch Lane, Bethel Island, CA 94511**

**Bethel Island Municipal Advisory Council**

## 1. Roll Call and Introductions

**Present**

Pam Allen, Belinda Bittner, Bob Brunham, Phil Kammerer, and Mark Whitlock

## 2. Pledge of Allegiance

## 3. Approval of Agenda

**A motion was made by Kammerer, seconded by Allen, that this was approved.. The motion carried by the following vote:**

**Motion:** Kammerer

**Second:** Allen

**Aye:** Allen, Bittner, Brunham, Kammerer, and Whitlock

**Result:** Passed

## 4. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers are limited to three minutes).

**Patricia Atkins** - Spoke regarding the lack of buoys, no signage, no cameras.

**Bethi Carver** - Spoke regarding sea level rise and planning.

## 5. Council Member Comments

**Mark Whitlock** - Updated on Joybound event held at Scout Hall.

## 6. Agency Reports

- a. **Contra Costa County Office of the Sheriff**  
**Contra Costa Fire Protection District**  
**Contra Costa County Supervisor Diane Burgis**

**Contra Costa County Office of the Sheriff** - No Report.

**Contra Costa Fire Protection District** - Michelle Rinehart presented on upcoming events and on wildfire mitigation program.

**Contra Costa County Supervisor Diane Burgis** - Stephen Griswold updated on upcoming Vasco Road Safety Town Hall and also got requests to have trees trimmed on Willow Rd.

## 7. Consent Item(s)

## a.

**[25-1254](#)**

**Attachments:** [Record of Actions - February 11, 2025](#)

**A motion was made by Bittner, seconded by Kammerer, that this Discussion Item was approved.. The motion carried by the following vote:**

**Motion:** Bittner

**Second:** Kammerer

**Aye:** Allen, Bittner, Brunham, Kammerer, and Whitlock

**Result:** Passed

b. [25-1255](#)

**Attachments:** [Scout Hall Rental Increase Notice](#)

A motion was made by Bittner, seconded by Kammerer, that this Discussion Item was approved.. The motion carried by the following vote:

**Motion:** Bittner

**Second:** Kammerer

**Aye:** Allen, Bittner, Brunham, Kammerer, and Whitlock

**Result:** Passed

8. Discussion Item(s)

a. [25-1256](#)

**Attachments:** [Exhibit A - Map Series](#)

[Exhibit B - Urban Limit Line Presentation](#)

This Discussion Item was received.

b. [25-455](#)

**Attachments:** [CDRZ25-03278\\_CDLP25-02003 - Agency Comment Packet](#)

**Mike Alvarez, Tom Knorr, Bethi Carver made public comments regarding this ACR and why it should not be approved.**

A motion was made by Bittner, seconded by Allen, that this Discussion Item was NOT recommended for approval. The motion carried by the following vote:

**Motion:** Bittner

**Second:** Allen

**Aye:** Allen, Bittner, Brunham, and Kammerer

**Abstain:** Whitlock

**Result:** Passed

c. SELECT and APPROVE date for the 2025 Bethel Island Community Clean-up Day (November 1, 8, or 22)

**November 8th, 2025 was selected for the Community Clean-up.**

A motion was made by Kammerer, seconded by Bittner, that this was approved..

The motion carried by the following vote:

**Motion:** Kammerer

**Second:** Bittner

**Aye:** Allen, Bittner, Brunham, Kammerer, and Whitlock

**Result:** Passed

9. Committee Reports

- a. **Code Enforcement**
  - Bethel Island Chamber of Commerce**
  - Bethel Island Municipal Improvement District (BIMID)**
  - Bethel Island Post Office**
  - Park Committee**
  - San Joaquin Yacht Club**
  - Scout Hall**
  - Heart Safe Communities Program**
  - Emergency Preparedness Committee**

**Code Enforcement - No Report**

**Bethel Island Chamber of Commerce - No Report**

**Bethel Island Municipal Improvement District (BIMID) - Lisa Kirk and Tom Knorr gave an update on ongoing projects.**

**Bethel Island Post Office - Check your mail.**

**Park Committee - No Report.**

**San Joaquin Yacht Club - April 12th is opening day.**

**Scout Hall - New Doors are scheduled to be installed.**

**Heart Safe Communities Program - 1 Unit needs batteries.**

**Emergency Preparedness Committee - CWS presentation next month and important to be prepared.**

10. Correspondence

a.

[25-1258](#)

**Attachments:**

[BIMAC April 2025 Correspondence](#)

11. Future Agenda Items

**Request for CWS presentation and certificates of recognition.**

12. Adjourn

**Adjourned at 7:45 PM**

The next meeting is currently scheduled for May 13, 2025 at 6:00 PM.

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 3361 Walnut Blvd, Suite 140, Brentwood, CA 94513, during normal business hours. Staff reports related to items on the agenda are also accessible online at [www.contracosta.ca.gov](http://www.contracosta.ca.gov). If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: Stephen Griswold, Deputy Chief of Staff, (925) 655-2330.