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For Additional Information Contact: contracostacoc@cchealth.org



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-2229

Agenda Date: 5/19/2026

Agenda #:

Advisory Board: Contra Costa Council on Homelessness

Subject: Funding Committee agenda and slides 5.19.26

Presenter:

Contact:

Information:

Referral History and Update:

Recommendation(s)/Next Step(s):



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ADVANCING SOLUTIONS TO HOMELESSNESS

19 May, 2026

Contra Costa County CoC: Funding Committee NOFO Work Group

Mark Mora, Senior Policy Analyst II

Alex Michel, Senior Policy Analyst II

Today's Agenda

- Welcome & Introductions
- Competition Policies
 - Action Item!
- Renewal Project Scoring Tool
- New Project Scoring Tool
- Closing & Next Steps

Webinar Housekeeping

Tips to enhance the experience for you and other attendees

Mute

Please mute your microphone when you are not talking.



Captions

Captions are available (Click "Show Captions")



Questions

Please type your questions in the chat.



Tech Issues

Email contracosta@homebaseccc.org for additional tech support during the webinar.



Staff Introductions



Jamie Schecter, *Homeless Services Chief*

Email: contracostacoc@cchealth.org



Alex Michel, *Senior Policy Analyst II*

Mark Mora, *Senior Policy Analyst II*

Email: contracosta@homebaseccc.org

Introductions

CoH Members

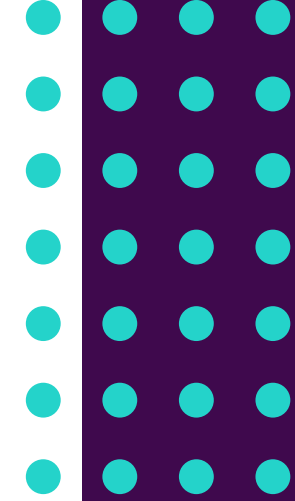
Name, pronouns, Council seat, organization

1. Courtney Pal
2. Dani Jimenez
3. Jared Murti
4. Juno Hedrick
5. Nicole Green
6. Sherina (Rina) Criswell
7. Wayne Earl

Community Members

Name, pronouns, organization

Review 2026 Policy Revisions



Recommended 2026 Policies (1 of 3)

If the CoC NOFO includes a cap on PH funding:

1. Remove policy adopted in 2024 prioritizing renewal projects over new projects regardless of local application score
2. The CoC Lead Agency will meet with each renewal PSH provider to develop a PH cap shortlist (prioritized for Tier 1) aligned with the CoC's overall strategy of prioritizing permanent supportive housing projects
3. Renewal projects cannot appeal the following decisions: 1) reallocation amounts for projects included in the PH cap shortlist, and 2) renewal projects excluded from the PH cap shortlist. Renewal projects who apply for a transition grant and new projects are eligible to appeal given they meet specific criteria.
4. Prioritization of renewal PH projects applying for a transition grant to convert to a Transitional Housing project over new projects
5. Reallocated funding will be prioritized for PH to the fullest extent allowed in the NOFO

Recommended 2026 Policies (2 of 3)

Late Applications:

Late applications will be considered under extenuating circumstances (i.e., failure to accept the application would result in a significant loss of housing resources or system capacity for the CoC) and will be reviewed and determined on a case-by case basis by the Review & Rank Panel.

To maintain fairness in the competition process, the following scoring reductions will apply to approved late applications:

- Applications submitted up to 24 hours after the established deadline will receive a 5-point deduction from the final application score.
- Applications submitted more than 24 hours, but no more than 48 hours, after the established deadline will receive a 7-point deduction from the final application score.
- Applications submitted more than 48 hours after the established deadline will not be accepted or reviewed.

Incomplete applications cannot be cured for the CoC Review & Rank Panel scoring process but must be corrected prior to HUD submission.

Recommended 2026 Policies (3 of 3)

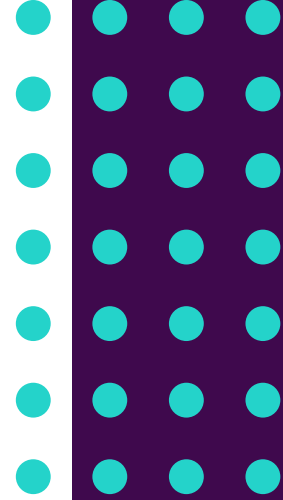
If HUD releases a CoC NOFO that only allows for a competition period of 75 days or less:

1. The Funding Committee can approve revisions to scoring tools and competition policies.
 - Note that if the competition period is more than 75 days, but the Council is unable to achieve quorum in sufficient time to approve the scoring tools and competition policies, the Funding Committee may approve those documents to ensure timely completion of the competition process.
2. Priority Listing will be approved by the CoH – an emergency CoH meeting may be convened as needed to complete the competition process within HUD-required timelines.

Let's Vote!

- Approve the 2026 NOFO competition policy revisions (“Application Process”) to be recommended for CoH approval

Renewal Project Scoring Tool



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Context

- The Renewal Project Scoring Tool is used by the Review and Rank Panel to score renewal projects (projects that received HUD CoC funding in the previous year)
- In Dec 2025, the Funding Committee revised the Renewal Project Scoring Tool
 - This version was not implemented as HUD withdrew the 2025 CoC NOFO
- In Jan 2026, the Funding Committee reverted back to the 2024 version of the Renewal Project Scoring Tool
 - Because renewal projects were renewed in a non-competitive manner, the Renewal Project Scoring Tool was not revised or utilized

2026 Proposed Changes Similar to December 2025

1. Remove several threshold criteria that do not align with HUD/federal priorities
2. Remove several qualitative scoring factors that do not align with HUD/federal priorities and to streamline the application process
3. Add “Returns to Homelessness” and “Employment Income” scoring factors to align with the 2025 CoC NOFO
4. Edit Reallocation Bonus factor to apply to projects (and not agencies) and to require reallocation of at least 25% of funding to receive bonus points
5. Adjust point values and scales to offset deleted factors and to align with 2025 CoC NOFO requirement of 25% of total points accounting for returns to homelessness, employment income, and supportive services requirement

2026 Proposed Changes Different Than December 2025

1. Adjust Employment Income point total and scoring scale
2. Allow for increased panelist discretion regarding Unspent Grant Funds when a project demonstrates attempts to reallocate unspent grant funds in previous competitions
3. Further adjust point values and scales to offset deleted factors and to align with 2025 CoC NOFO requirement of 25% of total points accounting for returns to homelessness, employment income, and supportive services requirement

Factor 2B – Employment Income

Factor measures % of persons who exited with increased employment income or who has increased employment income at annual assessment

Scale from Dec 2026:

≥ 80% - 20pts (max)

70- 79.9% - 16pts

60-69.9% - 12pts

50-59% - 8pts

40-49.9% - 4pts

< 40% - 0

Proposed Scale:

≥ 70% - 1pt (max)

< 70% - 0

Factor 3B – Unspent Grant funds

- Factor: Has the agency left project grant funds unspent in the past year?
- Proposed Revision: allow discretion points (up to 25% of total factor points) for Review and Rank panel when project demonstrates measurable improvement in expenditures, defined as a 10% or more decrease in unspent funds from the prior performance period.
 - Note that this is in addition to the standard panelist discretion of up to 25% of total factor points for project demonstrating extenuating circumstances

Proposed Factor Point Values

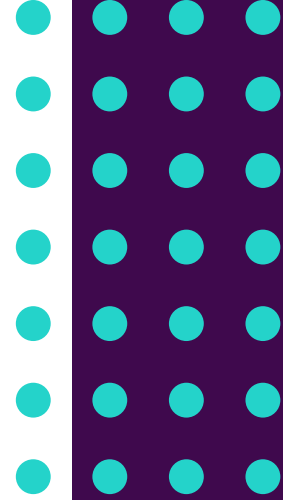
100 Points:

- From 5 to **10 points** - 1A Alignment with HUD and NOFO Priorities
- From 20 to **25 points** – 2A Exits to Homelessness
- From 20 to **1 point** – 2B Employment Income
- From 10 to **12 points** – 2C Connecting to Non-Cash Mainstream Benefits
- From 10 to **12 points** – 2D Connecting to Health Insurance
- 20 points – Utilization Rate
- From 15 to **20 points** – Unspent Grant Funds

Bonus:

- 5 points - 4A Bonus Reallocation

New Project Scoring Tool



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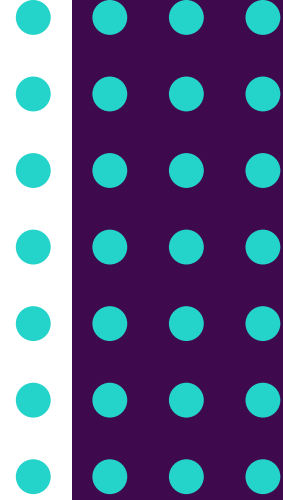
New Project Scoring Tool - Context

- The New Project Scoring Tool is used by the Review and Rank Panel to score new projects (projects that did not receive HUD CoC funding in the previous year)
- In Dec 2025, the Funding Committee revised the New Project Scoring Tool
 - This version was not implemented as HUD withdrew the 2025 CoC NOFO
- In Jan 2026, the Funding Committee reverted back to the 2024 version of the New Project Scoring Tool and included revisions to prioritize new Coordinated Entry and Homeless Management Information System projects for the very limited reallocated funds in this competition

What's Next

- We will not review the New Project Scoring Tool today
- Next time, our review will focus on revising the New Project Scoring Tool so that it is aligned with the expected 2026 HUD project types priorities including:
 - Transitional Housing (TH)
 - Supportive Services Only (SSO)
 - Street Outreach (SO)

Next Steps



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2026 NOFO Timeline

- **5/29** – estimated NOFO release
- ***6/9** – *potential Funding Committee Meeting*
- ***6/11** – *potential Funding Committee Meeting*
- **6/19** – next scheduled Funding Committee Meeting – in-person for Council members with virtual component
- **8/26** – NOFO due date

**If the 2026 CoC NOFO is released on the estimated date of 5/29, the Funding Committee will likely need to be quickly convened on 6/9 and 6/11*

Contra Costa County CoC Funding Committee Meeting Agenda

Meeting Details

Date: Tuesday, May 19

Time: 2:30pm – 4:30pm

Location: Mc Morrow Training Room, 2120 Diamond Blvd, Concord and [Zoom link to register for meeting.](#)

Agenda

1. **Welcome & Introductions** - 2:30 – 2:40pm (10 min)
2. **Competition Policies** - 2:40 – 3:10pm (30 min)
 - a. **Action Item:** Vote to recommend policy revisions to the Council on Homelessness
3. **Renewal Project Scoring Tool** - 3:10 – 4:10pm (60 min)
4. **New Project Scoring Tool** – 4:10 – 4:25pm (15 min)
5. **Closing & Next Steps** - 4:25 – 4:30pm (5 min)



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-2230

Agenda Date: 5/19/2026

Agenda #: 3.

Advisory Board: Contra Costa Council on Homelessness

Subject: (ACTION ITEM) Competition Policies: Vote to recommend policy revisions to the Council on Homelessness

Presenter: Homebas4e

Contact:

Information:

With the HUD CoC NOFO approaching, our CoC needs to refine and finalize policies for Applicants who wish to pursue this funding. Staff is recommending a number of proposed changes to provide contingencies for a variety of scenarios given the rapidly shifting federal landscape.

Referral History and Update:

Recommendation(s)/Next Step(s):

(ACTION ITEM) Competition Policies: Vote to recommend policy revisions to the Council on Homelessness



FY 2025 CoC Program CoC Application Process

CONTRA COSTA COC APPLICATION PROCESS

Note on the 2025 CoC Program Competition

~~The 2025 Continuum of Care (CoC) Program Competition reflects HUD's reinstatement of the [FY 2024-2025 Notice of Funding Opportunity \(NOFO\)](#), which allows existing CoC-funded grantees to renew non-competitively and provides the opportunity for a CoC to use any reallocated projects funds toward new projects. As a result of this guidance, certain policies and procedures (e.g. preservation of PSH) outlined in this document may not be applicable for the 2025 competition cycle. However, these policies have been retained to preserve continuity for future competitions.~~

Document Purpose

This document is a tool to support the fair, transparent, and objective administration of the HUD Continuum of Care (CoC) Program Competition process. The following sections outline the Council on Homelessness's policies as related to designing, operating and following a collaborative local process for the development of HUD Continuum of Care Program applications and approval of submission of applications as required by C.F.R. 578.9.

~~**2025 Late Application Policy:** [Given this year's competition time constraints, Late applications will not be considered under extenuating circumstances \(i.e., failure to accept the application would result in a significant loss of housing resources or system capacity for the CoC\) and will be reviewed and determined on a case-by-case basis by the Review and Rank Panel.](#)~~
~~accepted.~~

~~[To maintain fairness in the competition process, the following scoring reductions will apply to approved late applications:](#)~~

- ~~[Applications submitted up to 24 hours after the established deadline will receive a 5-point deduction from the final application score.](#)~~
- ~~[Applications submitted more than 24 hours, but no more than 48 hours, after the established deadline will receive a 7-point deduction from the final application score.](#)~~
- ~~[Applications submitted more than 48 hours after the established deadline will not be accepted or reviewed.](#)~~

Incomplete applications cannot be cured for the CoC Review and Rank Panel scoring process but must be corrected prior to HUD submission.

Section 1. APPLICATION OVERVIEW



FY2025 COC PROGRAM- COC APPLICATION PROCESS

The Council on Homelessness (Council) prepares and oversees the applications for funds administered by HUD under the HEARTH Act. The Council on Homelessness is designed to assist individuals—including unaccompanied youth—and families experiencing homelessness and to provide the services needed to help individuals move into transitional and permanent housing, with the goal of long-term stability. The Council’s HUD CoC Program funds are granted annually based on a national competition following the release of a Notice of Funding Availability (NOFO). It is a primary responsibility of the Council to oversee the application for those funds.

Section 2. COLLABORATIVE APPLICANT

The Council designates Contra Costa Health – Health, Housing, and Homeless Services as the annual HUD CoC Program Collaborative Applicant. The Collaborative Applicant (or its designee) is responsible for leading and supporting all aspects of the annual HUD CoC Program application process, including submission of the Consolidated Application consisting of 1) the CoC Application; 2) the CoC’s Priority List of Projects; and 3) all Project Applications.

The Collaborative Applicant may identify and designate a neutral third party to facilitate the CoC Program Competition, including facilitating the development of scoring tools, implementation of technical assistance, support drafting the CoC application, and administration of the project application review and ranking process.

Section 3. OVERVIEW OF PROJECT REVIEW PROCESS AND APPLICATION SUBMISSION TIMELINE

Immediately after HUD’s Continuum of Care Program Notice of Funding Availability (NOFO) is released, the Collaborative Applicant (or its designee) will coordinate and carry out all of activities needed to successfully submit an application on behalf of the CoC. The following is an overview of the local competition process and tasks for CoC Program application submission. The process and timeline are subject to change annually, depending on HUD’s requirements as outlined in the NOFO.

- Funding Committee meets to discuss and approve scoring criteria and competition policies for project applications
- Selection of non-conflicted Review & Rank Panelists
- Project Applications are submitted through a designated portal
- Review & Rank Panel convenes to evaluate and score project applications
- Review & Rank Panel ranks projects on a Priority List and recommends projects for inclusion in the CoC Application for funding from HUD
- Priority Listing is publicized
- Council ~~or designated Council representative~~ approves the Priority Listing
- Collaborative Applicant drafts CoC Application, if applicable
- Final Priority Listing, CoC Application, and Project Applications are made available for public comment
- Collaborative Applicant submits final Consolidated Application to HUD

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FY2025 COC PROGRAM- COC APPLICATION PROCESS

Section 4. SCORING TOOLS

Prior to the NOFO release, the Funding Committee will convene to design and/or revise scoring tools and any corresponding local application materials to assist in the CoC review and ranking of all renewal and new project applications. The Funding Committee reviews data and analytics from the local HMIS and Coordinated Entry System, year-over-year CoC project and funding information, funding and project opportunities and strategies available in the current HUD NOFO release, and local demographic trends. That data and information is then used to develop and update scoring tools and competition policies for the purpose of effectively evaluating the current local need for subpopulation focuses and project and bed type, as well as project performance and impact.

The scoring tools and competition policies will take into consideration both local and HUD priorities, including projects serving populations with severe needs and vulnerabilities, such as persons experiencing chronic homelessness, mental illness, substance use disorders, and survivors of domestic violence.

The scoring tools and competition policies may also establish threshold criteria reflective of local and HUD priorities, which all project applications are expected to meet. This criteria may include factors such as coordinated entry and HMIS participation.

The scoring tools and competition policies will be finalized and approved by the Funding Committee, a subcommittee of the Council.

Section 5. TECHNICAL ASSISTANCE

Upon HUD release of the NOFO, a third-party facilitator will schedule and announce a time and date for a Technical Assistance Workshop, if time permits. These details will be distributed to the entire CoC.

All potential applicants must participate in the HUD CoC Program Technical Assistance Workshop and/or receive technical assistance from the third-party facilitator or the Collaborative Applicant. At the workshop, the third-party facilitator will present an overview of the HUD CoC NOFO, including details about available funding and any major changes in the application from previous years. Applicants will also be oriented to the process for reviewing and ranking applications, which will cover any supplemental local application materials, the scoring tool, and relevant dates and deadlines. Applicants will also have an opportunity to ask any questions about both the local and HUD application processes.

Throughout the CoC Program Competition technical assistance will be available to all project applicants. Technical assistance for new and returning project applicants is designed to:

- explain the application process, including use of the application submissions portal,
- explain the current year's funding opportunities, and
- provide training and support for prospective applicants to ensure eligible and competitive applications.



FY2025 COC PROGRAM- COC APPLICATION PROCESS

Section 6. PROJECT APPLICATIONS & SUBMISSION

Project applications are submitted online through a designated application portal.

The project applications mirror the new and renewal project scoring tools and solicit information necessary for the Review & Rank Panel to consistently score applicant responses using the objective criteria outlined in the tools. The application may include requests for quantitative and qualitative data. Typically, the applications require information related to: consistency with HUD and local priorities, agency capacity and readiness, project scope and design, and efficient use of funds.

Incomplete applications cannot be cured for the CoC Review and Rank Panel scoring process but must be corrected prior to HUD submission.

Note that the CoC will accept and consider proposals that meet requirements from organizations that have not previously received CoC funding (including faith-based).

Section 7. LOCAL REVIEW & RANK PROCESS

The next stage in the competition requires an evaluation of project applications. The Review and Rank Panel is responsible for conducting this evaluation and ranking process.

A. PANEL MEMBERSHIP

The Council designates between three and five of its members to serve as CoC Review and Rank Panelists. CoC Review and Rank Panelists must be:

- Knowledgeable about homelessness and housing in the community and broadly representative of the relevant sectors, subpopulations, and geographic areas;
- “Non-conflicted,” meaning that they are not employees, staff, or otherwise have a business or personal conflict of interest with the applicant organizations;
- Familiar with housing and homeless needs within Contra Costa County; and
- Willing to review projects with the best interest of homeless persons in mind.

To serve on the CoC Review and Rank Panel, members must:

- Sign a statement declaring that they have no conflict of interest and a confidentiality agreement; and
- Be able to dedicate time for application review and CoC Review and Rank Panel meetings as scheduled by the Collaborative Applicant.



FY2025 COC PROGRAM- COC APPLICATION PROCESS

Qualified, non-conflicted CoC Review and Rank Panel members are recruited and oriented to the local review and ranking process.

B. REVIEW & RANK METHODOLOGY

The CoC Review and Rank Panel members receive all local application and scoring materials and evaluate and score each program's application.

Panel members are encouraged to individually review and pre-score applications using the scoring tools prior to the Review and Rank Panel meeting collectively. The CoC Review and Rank Panel meets to collectively evaluate each application and interview applicants.

The ranked list is created by the following procedures:

- Project applications are evaluated based on the scoring tool. Those applications that do not meet certain threshold requirements (as detailed on the scoring tool) will not be included on the ranked list.
- The Review and Rank Panel evaluates the quantitative and qualitative data consistent with the objective criteria in the scoring tool and assigns a score.
- Projects are ranked in the Priority Listing in order of their assigned score.
- Renewal HMIS and Coordinated Entry projects are automatically ranked at the bottom of Tier 1. Renewal projects with less than 12 months of data are automatically ranked at the bottom of Tier 1.
- Based on community priorities as defined in the scoring tools, the CoC Review and Rank Panel may determine whether any renewal project should be decreased or reallocated. Any funding captured from an existing project will be prioritized for permanent housing made available for reallocation to any projects that meets the requirements in the NOFO application, to the fullest extent allowed in the NOFO.
- **If HUD releases a CoC NOFO that includes a cap on Preservation of existing permanent housing (PH) funding:**
 - The Contra Costa CoC prioritizes the preservation of existing permanent housing to maintain critical supportive housing inventory and prevent the loss of housing for existing program participants. Considering this, the Council on Homelessness has determined that renewal projects with a strong track record of performance, as demonstrated through their APRs and other data, may be prioritized above new projects.
 - The Review and Rank Panel may look at the following renewal project performance measures for this purpose:

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FY2025 COC PROGRAM- COC APPLICATION PROCESS

- ~~Score of 90% or more in Housing Stability~~
- ~~Score of 80% or more in Utilization Rate~~
- ~~Score of 20% or less in Unspent Grant Funds~~
- ~~The Review and Rank Panel may consider ranking scored renewal projects above new projects regardless of overall local application scores upon considering the 3 measures above, any extenuating circumstances, and/or any adverse impact to underserved populations should a project not be funded.~~
- ~~The CoC Lead Agency will meet with each renewal PSH provider to develop a PH cap shortlist (prioritized for Tier 1) aligned with the CoC's overall strategy of prioritizing permanent supportive housing projects.~~
- ~~Prioritization of renewal PH projects applying for a transition grant to convert to a Transitional Housing project over new projects.~~
- ~~Reallocated funding will be prioritized for PH to the fullest extent allowed in the NOFO.~~
- **If HUD releases a CoC NOFO that only allows for a competition period of 75 days or less;**
 - The Funding Committee can approve revisions to scoring tools and competition policies.
 - Note that if the competition period is more than 75 days, but the Council is unable to achieve quorum in sufficient time to approve the scoring tools and competition policies, the Funding Committee may approve those documents to ensure timely completion of the competition process.
 - Priority Listing will be approved by the CoH – an emergency CoH meeting may be convened as needed to complete the competition process within HUD-required timelines.

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Scoring results are sent to applicants with information about the appeals process, if applicable in a given competition year. Appeals will be considered in compliance with the Appeals Process detailed in Section 9 below.

A final ranked project list (i.e., the Priority List) is submitted to the Council ~~or the designated Council representative~~ for review and approval. Upon approval, the Priority List is published.

The Collaborative Applicant collects all final Project Applications and submits them to HUD, along with the CoC Application and Priority List, as part of the CoC's Consolidated Application.

Section 7. REALLOCATION OF FUNDS

HUD allows CoCs to reallocate funds from non- and/or under-performing projects to higher priority community needs that also align with HUD priorities and goals. The CoC Review and Rank Panel facilitates the reallocation discussion and process, in consultation with the CoC, the Council, the Collaborative



FY2025 COC PROGRAM- COC APPLICATION PROCESS

Applicant, and the CoC Program recipients and subrecipients who may be impacted. The third-party facilitator may be asked to support community discussions and provide technical assistance around the strategic benefits or consequences of reallocation decisions. The Council or the designated Council representative must approve all final decisions about reallocation.

~~For the 2025 CoC Program competition, if HUD releases a CoC NOFO that includes a cap on permanent housing funding because of the abbreviated competition timeframe and an expectation of limited reallocated funds, any reallocated funding will be prioritized for permanent housing projects to the fullest extent allowed in the NOFO, restricted toward Supportive Services Only (SSO) projects, including HMIS and Coordinated Entry (CE) projects. The Collaborative Applicant, as the current administrator of HMIS and CE, is the sole eligible applicant for the limited amount of reallocated funding toward eligible HMIS and/or CE projects.~~

Section 8. USING ALL AVAILABLE FUNDS

The Collaborative Applicant and third-party facilitator will do everything possible to ensure that the community applies for all funds available to the CoC. Thus, if all on-time applications have been submitted and it appears that either: 1) the community is not requesting as much money as is available from HUD, 2) no bonus (or other special project as defined by HUD) projects have been submitted, or 3) there are reallocated funds available, then:

- The Collaborative Applicant and third-party facilitator will communicate with the Council, CoC, and other interested parties (all homeless service and housing providers in Contra Costa County) with details about the available funding.
- The Collaborative Applicant and third-party facilitator will provide technical assistance and guidance, as needed, to ensure applicants understand the funding requirements.
- Any additional applications for these funds will be due as soon as possible after this communication is distributed, in compliance with CoC Program submission deadlines.

Section 9. APPEALS PROCESS

~~For the 2025 CoC Program competition, if HUD releases a CoC NOFO that includes a cap on permanent housing funding due to the limited scope of this year's competition and the abbreviated competition timeline, renewal projects cannot appeal the following decisions: will not be accepted for this competition cycle.~~

- ~~1) Reallocation amounts for projects included in the PH cap shortlist, and~~
- ~~2) Renewal projects excluded from the PH cap shortlist.~~

~~Renewal projects who apply for a transition grant and new projects are eligible to appeal given they meet specific criteria.~~



FY2025 COC PROGRAM- COC APPLICATION PROCESS

This policy will be reviewed and reconsidered in future years.

Section 10. FINAL PRIORITIZED LIST OF APPLICATIONS

The Council ~~or designated Council representative~~ must approve the final ranked list of all Project Applicant proposals. If the full Council approves the final ranked list, any Council members with a conflict of interest must recuse himself/herself from all related discussions and abstain from the vote approving the priority list. The Collaborative Applicant will then submit this prioritized list to HUD by the CoC Program Competition deadline as part of the Consolidated Application. Conditional award funding is typically based upon the prioritized list of Project Applicants that are submitted; however, HUD determines actual awards and funding amounts.