



CONTRA COSTA COUNTY

AGENDA

Economic Opportunity Council

Thursday, October 3, 2024

11:00 AM

1470 Civic Court, Suite 200, Room 221,
Concord | Zoom:

[https://cccouny-us.zoom.us/j/87376064808?](https://cccouny-us.zoom.us/j/87376064808?pwd=SqQF0xW9fSNycGIO0NzKewegPt3wGY.1)

[pwd=SqQF0xW9fSNycGIO0NzKewegPt3wGY.1](https://cccouny-us.zoom.us/j/87376064808?pwd=SqQF0xW9fSNycGIO0NzKewegPt3wGY.1) | Call In: 8882780254 code: 812185

Executive Committee Meeting

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Call to Order and Welcome
2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).
3. REVIEW and APPROVE EOC Executive Committee Meeting Minutes from September 5, 2024 [24-3227](#)
Attachments: [EOC Exec Meeting Minutes for 9-5-24 DRAFT](#)
4. REVIEW and APPROVE the EOC Business Meeting Minutes of September 17, 2024. [24-3228](#)
Attachments: [EOC Business Meeting Minutes of 9-17-24 DRAFT](#)
5. REVIEW and APPROVE the agenda for the October 10, 2024 Business Meeting Agenda. [24-3229](#)
Attachments: [Proposed Agenda Items for 10-10-24 EOC Meeting](#)
6. Next Steps
7. Meeting Evaluation

The next meeting is currently scheduled for November 7, 2024.

8. Adjourn

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 1470 Civic Court, Suite 200, Concord, CA, during normal business hours. Staff reports related to items on the agenda are also accessible on line at www.contracosta.ca.gov. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: Christina Castle-Barber



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-3227

Agenda Date: 10/4/2024

Agenda #: 3.

Advisory Board: Economic Opportunity Council Executive Subcommittee

Subject: REVIEW and APPROVE the EOC Executive Meeting Minutes of September 5, 2024

Presenter: Melissa Molina

Contact: mmolina@ehsd.cccounty.us

Information:

REVIEW and APPROVE the EOC Executive Meeting Minutes of September 5, 2024.



CONTRA COSTA COUNTY

Committee Meeting Minutes

Economic Opportunity Council

Thursday, September 5, 2024

11:00 AM

1470 Civic Court, Suite 200, Room 221,

Concord | Zoom:

[https://cccouny-us.zoom.us/j/87376064808?](https://cccouny-us.zoom.us/j/87376064808?pwd=SqQF0xW9fSNycGIO0NzKewegPt3wGY.)

[pwd=SqQF0xW9fSNycGIO0NzKewegPt3wGY.](https://cccouny-us.zoom.us/j/87376064808?pwd=SqQF0xW9fSNycGIO0NzKewegPt3wGY.)

1 | Call in: 888-278-0254 passcode: 018926

Executive Committee Meeting

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Call to Order

Meeting was called to order by Chair Zeimer at 11:01 am.

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

Matthew Brown of Concord introduced himself and was present to observe.

3. APPROVE EOC Executive Committee Meeting Minutes of 8/1/24

A motion was made by Sewell, seconded by Tiglao, that this item be approved. The motion carried by a unanimous vote.

Motion: Sewell

Second: Tiglao

4. APPROVE Minutes of 8/8/2024 EOC Business Meeting

A motion was made by Tiglao, seconded by Sewell, that this item be approved. The motion carried by a unanimous vote.

Motion: Tiglao

Second: Sewell

5. APPROVE the 9/12/2024 EOC Meeting Agenda

A motion was made by Tiglao, seconded by Sewell, that this item be approved as amended to change the date from September 12 to September 19 in order to achieve quorum and to add approval of amendment 2 for CSBG Grant 24F-3007. The motion carried by a unanimous vote.

Motion: Tiglao

Second: Sewell

The next meeting is currently scheduled for October 3 2024 at 11 am .

Chair Zeimer requested to change the date of the next Executive Meeting to October 30, 2024.

The request to change the next Executive Meeting to 9/30/24 was approved.

Motion: Sewell

Second: Tiglao

Adjourn

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For Additional Information Contact: Christina Castle-Barber 925-608-8819

DRAFT



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-3228

Agenda Date: 10/4/2024

Agenda #: 4.

Advisory Board: Economic Opportunity Council Executive Committee Meeting

Subject: REVIEW and APPROVE the EOC Business Meeting Minutes of September 17, 2024.

Presenter: Melissa Molina

Contact: mmolina@ehsd.cccounty.us

Information:

REVIEW and APPROVE the EOC Business Meeting Minutes of September 17, 2024.



CONTRA COSTA COUNTY

Committee Meeting Minutes

Economic Opportunity Council

Thursday, September 19, 2024

6:00 PM

1470 Civic Court, Suite 200, Room 207,

Concord | Zoom:

[https://cccounty-us.zoom.us/j/82552125332?](https://cccounty-us.zoom.us/j/82552125332?pwd=bkxieNSsrbVlArRgWsBFzfNGP5BoJ3.1)

[pwd=bkxieNSsrbVlArRgWsBFzfNGP5BoJ3.1](https://cccounty-us.zoom.us/j/82552125332?pwd=bkxieNSsrbVlArRgWsBFzfNGP5BoJ3.1) |

Call In: 8882780254 passcode: 812185

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Welcome and Call To Order (2 minutes)

Chair Zeimer called the meeting to order at 6:05 pm.

Zeimer welcomed guests Clearnise Bullard and Buffie Lafayette who have both applied to be a member of the EOC.

Staff Present: Roshunda Ward, Michael Morris, and Melissa Molina. Excused: Christina Castle-Barber.

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes). (3 minutes)

No members of the public were present.

3. APPROVE the EOC Business Meeting Minutes of 8/8/2024 (5 Minutes)

**A motion was made by Medlen, seconded by Coleman, that this item be approved.
The motion carried by a unanimous vote.**

Motion: Medlen

Second: Coleman

4. DISCUSS and ACCEPT the Fiscal Reports for July 2024. (10 minutes)

Morris presented the expenditures through July 2024. Ward shared that the demands are slowly coming in and she is working with the subcontractors on timely submission.

5. APPROVE Amendment 2 for CSBG Grant #24F-3007 for \$7,000. (10 minutes)

Amendment 2 for \$7,000 will go into outreach. Ward will bring the proposal for the funding to the October meeting.

**A motion was made by Campbell, seconded by Kaushal, that this item be approved.
The motion carried by a unanimous vote.**

Motion: Campbell

Second: Kaushal

- 6. INTERVIEW and APPROVE new Economic Opportunity Council Applicants (20 minutes)

A motion was made by Kaushal, seconded by Campbell, that Bullard and Lafayette be placed in Private/Non Profit Alternate and Low Income Sector seats, respectively, be approved. The motion carried by a unanimous vote.

Motion: Kaushal

Second: Campbell

- 7. APPROVE the names of two EOC members to forward to the Measure X Innovation Fund for consideration. (10 minutes)

A motion was made by Campbell, seconded by Merchant, that Devlyn Sewell be the EOC's representative for consideration on the Measure X Innovation Fund review panel. The motion carried by a unanimous vote.

Motion: Campbell

Second: Merchant

- 8. CONDUCT elections for Chair, Vice Chair and Secretary of the Economic Opportunity Council. (20 minutes)

An election was held by secret ballot and tallied by staff. The results were as follows: Chair: Desire Medlen, Vice Chair: Nicola Lopez, and Secretary: Victor Tiglao.

- 9. Report on 2024 Organizational Standards (5 minutes)

This item was tabled to the October Meeting as Castle-Barber was unable to attend to present.

This was tabled.

- 10. Staff, Chair and EOC Member Reports (15 minutes)

Staff Report: Ward state the Hope Solutions will be moving a new family in their housing complex in Pleasant Hill and there is a need for volunteers on 9/20/24 from 9:30 am to 12:00 pm.

Chair Report: Zeimer will be attending the FESP meeting on 9/30/24 via zoom and encouraged others to attend. Zeimer will also be doing a voter registration presentation to the Head Start Policy Council on 9/25/24.

- 11. Next Steps (3 minutes)

Next Steps:

- 1) Molina to email EOC members the FESP link.
- 2) Molina to update Lopez's name tent.
- 3) Ward will forward the information regarding Hope Solutions to Merchant, Cisneros, Lopez, and Coleman.

- 12. Evaluation the Meeting (2 minutes)

Pluses: met quorum, approved two new members.

Deltas: none.

The next meeting is currently scheduled for October 10, 2024 at 6pm.

Adjourn

The meeting was adjourned by Zeimer at 7:48 pm.

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For Additional Information Contact: Christina Castle-Barber 925-608-8819.

DRAFT



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-3229

Agenda Date: 10/4/2024

Agenda #: 5.

Advisory Board: Economic Opportunity Council Executive Subcommittee

Subject: REVIEW and APPROVE the agenda for the October 10, 2024 Business Meeting Agenda.

Presenter: Christina Reich

Contact: 925-608-8819

Information:

REVIEW and APPROVE the agenda for the October 10, 2024 Business Meeting Agenda.

PROPOSED EOC AGENDA FOR OCTOBER 10, 2024

1. Call To Order/Welcome
2. Public Comment
3. **ACTION:** Approval of the EOC Business Meeting Minutes of 9/17/2024
4. Receive August Fiscal Reports for CSBG Grant #24F-3007, including Amendment 1
5. **ACTION:** Approval of the Amendment 2 Outreach fund expenditures/budget
6. **ACTION:** Interview and selection of new EOC member
7. Report Organizational Standards
8. Bylaws update
9. Staff Report
10. Chair Report
11. EOC Member Reports
12. Next Steps
13. Evaluated the Meeting