



CONTRA COSTA COUNTY

AGENDA

Head Start Policy Council

Wednesday, March 18, 2026

6:00 PM

500 Ellinwood Way, Pleasant Hill | 1203
West 10th St. Building D, Antioch | 300
S. 27th St, Richmond | Zoom:
[https://cccounty-us.zoom.us/j/823792307
89](https://cccounty-us.zoom.us/j/82379230789) | Meeting ID: 823 7923 0789

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Roll Call and Introductions
2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).
3. Wellness Activity
4. Correspondence [26-994](#)
Attachments: [Office of Head Start Monitoring Review Report - 09CH012839](#)
[Office of Head Start Dietary Guidelines](#)
5. Parent Recognition of Staff
6. ACTION: Review, discussion, of the FY26-27 Head Start Grant Application, including Program Goals and Objectives updates, and approval to apply for continued funding in the amount of \$20,577,342. [26-995](#)
Attachments: [Executive Summary - FY26-27 HS Continuation Grant](#)
[Executive Summary - FY26-27 HS Continuation Grant - SPA](#)
7. ACTION: Review and Approval of February 18, 2026, Policy Council Minutes [26-996](#)
Attachments: [Policy Council Meeting Minutes 2-18-2026 Draft](#)
[Policy Council Meeting Minutes 2-18-2026 Draft](#)

8. Administrative Reports [26-997](#)
(Program updates, Program Reports, and Fiscal Reports)
Attachments: [Administrative Reports](#)
[Fiscal Reports](#)
[Nutrition Report](#)
9. Presentation: Contra Costa County Community Assessment Results [26-998](#)
Attachments: [Community Assessment Update](#)
10. Presentation: Contra Costa County Library [26-999](#)
Attachments: [Contra Costa County Library Services](#)
11. Subcommittee Reports
12. Site Reports
13. Announcements & Sparking Space [26-1000](#)
Attachments: [Policy Council Sparkle Space 2-18-26](#)
14. Meeting Evaluation

The next meeting is currently scheduled for April 15, 2026

Adjourn

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 3068 Grant St, Concord, during normal business hours. Staff reports related to items on the agenda are also accessible online at www.contracosta.ca.gov. If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: Ana Araujo aaaraujo@ehsd.cccounty.us



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-994

Agenda Date: 3/18/2026

Agenda #: 4.



ADMINISTRATION FOR
CHILDREN & FAMILIES

Office of Head Start | 330 C Street, S.W., Washington, DC 20201
www.acf.hhs.gov/ohs

Program Performance Summary Report

To: Authorizing Official/Board Chairperson

Mrs. Diane Burgis
Contra Costa County
1470 Civic Ct
Ste 200
Concord, CA 94520 - 5242

From: Responsible HHS Official

Date: 02/17/2026

Shawna Pinckney

Acting Deputy Director, Office of Head Start

From January 6, 2026 to January 8, 2026, the Administration for Children and Families (ACF) conducted a Focus Area 1: Program Systems Review (FA1) monitoring event of Contra Costa County. This report contains information about the grant recipient's performance and compliance with the requirements of the Head Start Program Performance Standards (Performance Standards) or Public Law 110-134, *Improving Head Start for School Readiness Act of 2007*.

The Office of Head Start (OHS) would like to thank your governing body, policy council, parents, and staff for their engagement in the review process. Based on the information gathered during this review, it has been determined that your program meets the requirements of all applicable HSPPS, laws, regulations, and policy requirements.

Please contact your Regional Office for guidance should you have any questions or concerns. Your Regional Office will follow up on the content of this report and can work with you to identify resources to support your program's continuous improvement.

DISTRIBUTION OF THE REPORT

Copies of this report will be distributed to the following:

Ms. Sandra Carton, Regional Program Director
Ms. Roshelle Jones, Regional Program Manager
Dr. Marla Stuart, Chief Executive Officer/Executive Director
Ms. MJ Robb, Head Start Director
Ms. MJ Robb, Early Head Start Director

Grant(s) included as part of this review

Grant Recipient Name	Grant Number(s)
Contra Costa County	09CH012839

Glossary of Terms

Term	Definition
Area of Concern (AOC) 	An area in which the agency needs to improve performance. This status is considered additional feedback and should be discussed with the agency’s Regional Office for possible technical assistance.
Area of Noncompliance (ANC) 	An area in which the agency is out of compliance with Federal requirements (including but not limited to the Head Start Act or one or more of the regulations) in one or more areas of performance. This status requires a written timeline of correction and possible technical assistance or guidance from the agency’s program specialist. If not corrected within the specified timeline, this status becomes a deficiency.
Deficiency 	As defined in the Head Start Act, the term “deficiency” means: (A) a systemic or substantial material failure of an agency in an area of performance that the Secretary determines involves: (i) a threat to the health, safety, or civil rights of children or staff; (ii) a denial to parents of the exercise of their full roles and responsibilities related to program operations; (iii) a failure to comply with standards related to early childhood development and health services, family and community partnerships, or program design and management; (iv) the misuse of funds received under this subchapter; (v) loss of legal status (as determined by the Secretary) or financial viability, loss of permits, debarment from receiving Federal grants or contracts, or the improper use of Federal funds; or (vi) failure to meet any other Federal or State requirement that the agency has shown an unwillingness or inability to correct, after notice from the Secretary, within the period specified; (B) systemic or material failure of the governing body of an agency to fully exercise its legal and fiduciary responsibilities; or (C) an unresolved area of noncompliance.
Strong Practice 	An activity or strategy that shows promise for long term sustainable impact. A Strong Practice has an objective basis for claiming effectiveness, potential for replication, and is shareable among other organizations.

How To Read This Report

The FA1 report includes the following sections:

- **Program Overview** provides a summary describing the grant recipient.
- **Performance Summary** provides a table view of compliance by Performance Area.
- **Review Details** provides details on the grant recipient’s performance in each Content Area, Performance Area, and Performance Measure. The following icons may be used in this section to describe the grant recipient’s performance:

Icon	Description
✓	Compliant (C)
★	Strong Practice (SP)
🔊	Area of Concern (AOC)
⚠	Area of Noncompliance (ANC)/ Deficiency (DEF)

Program Overview

Contra Costa County provides Head Start and Early Head opportunities for 1,201 children and expectant families. Services are provided directly by the grant recipient or through its contracted partners. Eligible families live in urban and suburban communities in Northern California’s East Bay region.

Performance Summary

This section contains an overview of the grant recipient’s performance determined through this review, by content area. Detailed information can be found in the Review Details section.

Content Area	Content Area Review Outcome	Grant Number(s)	Performance Area with Finding or AOC (if applicable)	Applicable Statute or Regulation	Timeframe for Correction (if applicable)
Program Design, Management, and Improvement	Area of Concern	09CH012839	Staffing and Staff Member Supports	Not Applicable	Follow up with Regional Office for support
Supporting Safe and Healthy Learning Environments	Area of Concern	09CH012839	Safe and Sanitary Environments	Not Applicable	Follow up with Regional Office for support
Fiscal Infrastructure	Compliant	09CH012839	Not Applicable	Not Applicable	Not Applicable
Eligibility, Recruitment, Selection, Enrollment, and Attendance	Compliant	09CH012839	Not Applicable	Not Applicable	Not Applicable

Review Details

This section of the report provides details on the grant recipient’s performance in each Content Area, Performance Area, and Performance Measure.

- Each Content Area begins with a summary table showing the outcome of each Performance Area.
- Beneath the table is a list of the Performance Areas and compliant Performance Measures monitored in this review.
- If there are any findings, Areas of Concern, or Strong Practices observed, they will be listed within that Performance Area.



Program Design, Management, and Improvement

Performance Area	Outcome	Strong Practice
Program Design and Strategic Planning	Compliant	
Program Governance	Compliant	
Staffing and Staff Member Supports	Area of Concern	

Performance Area: Program Design and Strategic Planning

✓ *Compliance Information*

During the review event the OHS monitoring team identified the following Performance Measures as compliant:

- The grant recipient maintains and uses community and program data to remain responsive to community needs, monitor program performance, evaluate progress toward goals, and inform program improvement.

Performance Area: Program Governance

✓ *Compliance Information*

During the review event the OHS monitoring team identified the following Performance Measures as compliant:

- The grant recipient’s governing body and policy council have the membership, training, and support needed to facilitate effective engagement and governance.
- The grant recipient’s governing body and policy council are effective in providing oversight and program direction.

Performance Area: Staffing and Staff Member Supports

🔊 *Area of Concern Information*

The monitoring review found the following Area(s) of Concern that reflect areas of performance that are at risk of becoming noncompliant in subsequent reviews. This additional feedback should be addressed to support compliance in this Performance Area.

- The grant recipient should improve its efforts to ensure all Early Head Start center-based teachers have a minimum of a Child Development Associate (CDA) or a comparable credential and training or coursework with a focus on infant and toddler development.
 - The grant recipient identified 1 of 79 Early Head Start teachers who did not meet the qualifications, but who had a professional development plan in place.
 - The center director should continue to monitor the teacher’s progress toward obtaining a comparable

credential.

- The grant recipient should improve its efforts to ensure all home visitors have a minimum of a Child Development Associate (CDA) or a comparable credential or equivalent coursework.
 - The grant recipient identified 8 of 14 staff members who did not meet the required qualifications, but who had professional development plans in place.
 - Supervisors should continue to monitor the employees' progress toward obtaining a CDA.



Supporting Safe and Healthy Learning Environments

Performance Area	Outcome	Strong Practice
Safe and Sanitary Environments	Area of Concern	
Education and Child Development	Compliant	

Performance Area: Safe and Sanitary Environments

Area of Concern Information

The monitoring review found the following Area(s) of Concern that reflect areas of performance that are at risk of becoming noncompliant in subsequent reviews. This additional feedback should be addressed to support compliance in this Performance Area.

- The grant recipient should test and inspect for lead in water at least every 2 years in Head Start facilities in order to prevent children from being exposed to lead.
 - The grant recipient tested facilities for lead in water in 2022 and planned to do so next in 2027.

Performance Area: Education and Child Development

Compliance Information

During the review event the OHS monitoring team identified the following Performance Measures as compliant:

- The grant recipient provides responsive teaching practices that promote safe and healthy development and are tailored to meet the needs of all children.
- The grant recipient uses home visits and socializations to promote parent engagement and extend children’s learning.



Fiscal Infrastructure

Performance Area	Outcome	Strong Practice
Budget Development, Implementation, and Oversight	Compliant	
Comprehensive Financial Management Structure and Systems	Compliant	
Facilities and Equipment Management Systems	Compliant	

Performance Area: Budget Development, Implementation, and Oversight

✓ *Compliance Information*

During the review event the OHS monitoring team identified the following Performance Measures as compliant:

- The grant recipient engages in a transparent, data-informed, and strategic process to develop and maintain a budget that aligns with program goals and circumstances.

Performance Area: Comprehensive Financial Management Structure and Systems

✓ *Compliance Information*

During the review event the OHS monitoring team identified the following Performance Measures as compliant:

- The grant recipient implements a system for maintaining financial records and generating information needed to manage and safeguard Federal funds.
- The grant recipient maintains effective control over all funds, property, and assets to avoid theft, fraud, waste, and abuse.
- The grant recipient implements written procedures to ensure that costs charged to the Head Start award are necessary, reasonable, and appropriately allocated in accordance with Federal statutes, regulations, and the terms and conditions of the Federal award.

Performance Area: Facilities and Equipment Management Systems

✓ *Compliance Information*

During the review event the OHS monitoring team identified the following Performance Measures as compliant:

- The grant recipient assesses and mitigates risk and maintains property loss, casualty, and liability insurance consistent with the replacement value of property and determined risk of liability.



Eligibility, Recruitment, Selection, Enrollment, and Attendance

Performance Area	Outcome	Strong Practice
Eligibility	Compliant	Strong Practice
Selection	Compliant	
Enrollment	Compliant	

Performance Area: Eligibility

✓ *Compliance Information*

During the review event the OHS monitoring team identified the following Performance Measures as compliant:

- The grant recipient establishes policies and procedures and trains staff members to ensure compliance with eligibility requirements.
- The grant recipient implements a process for enrolling eligible families in compliance with eligibility regulations.

★ *Strong Practice Information*

During the review event the OHS monitoring team identified the following Strong Practice(s) in the Performance Area:

- The grant recipient has an eligibility verification process to prevent fraudulent enrollment.
 - The grant recipient’s eligibility verification process includes three staff members and ensures staff do not complete applications for friends or family members.
 - File reviews are also completed bi-weekly, monthly, and semi-annually.

Performance Area: Selection

✓ *Compliance Information*

During the review event the OHS monitoring team identified the following Performance Measures as compliant:

- The grant recipient establishes selection criteria based on community needs and prioritizes its waiting list accordingly.

Performance Area: Enrollment

✓ *Compliance Information*

During the review event the OHS monitoring team identified the following Performance Measures as compliant:

- The grant recipient effectively tracks enrollment, including the percentage of enrolled children eligible for services under the Individuals with Disabilities Education Act (IDEA).

----- End of Report -----

Oficina de Head Start FY26 Resultados de la Revisión Federal de Seguimiento

Área de actuación	Resultado	Cumplimiento	Práctica fuerte	Área de preocupación	Área de incumplimiento	Deficiencia
Diseño, gestión y mejora de programas	Diseño de programas y planificación estratégica	✓				
	Gobernanza del Programa	✓				
	Personal y Apoyo al Personal			✓		
Apoyando entornos de aprendizaje seguros y saludables	Entornos seguros y sanitarios			✓		
	Educación y Desarrollo Infantil	✓				
Infraestructura fiscal	Desarrollo, Implementación y Supervisión Presupuestaria	✓				
	Estructura y sistemas integrales de gestión financiera	✓				
	Sistemas de Gestión de Instalaciones y Equipos	✓				
Elegibilidad, Reclutamiento, Selección, Matrícula y Asistencia	Elegibilidad	✓	✓			
	Selección	✓				
	Matriculación	✓				



Conclusiones de la Revisión Federal de Seguimiento del año fiscal Oficina de Head Start 26

OHS notificó que nuestro programa cumple con los requisitos de todos los Estándares de Rendimiento del Programa Head Start (HSPPS), leyes, normativas y requisitos de política aplicables. No se requieren acciones correctivas.

Detalles de los hallazgos

1. **Práctica sólida – Elegibilidad.** El proceso de verificación de elegibilidad del beneficiario de la subvención incluye a 3 miembros del personal y garantiza que el personal no complete solicitudes para amigos o familiares. Las revisiones de expedientes se realizan cada dos semanas, mensuales y semestrales.
2. **Área de preocupación – Personal y apoyo al personal.** El beneficiario de la subvención debería mejorar sus esfuerzos para garantizar que todos los profesores del centro Early Head Start y todos los visitantes domiciliarios tengan credenciales mínimas. El personal que no cumplía con las cualificaciones requeridas ya tenía planes de desarrollo profesional establecidos.
3. **Área de preocupación – Entornos seguros y sanitarios.** El beneficiario de la subvención debe analizar e inspeccionar la detección de plomo en el agua al menos cada 2 años.



The U.S. Department of Health and Human Services, led by Secretary Robert F. Kennedy, Jr., is pleased to announce the release of the [2025–2030 Dietary Guidelines for Americans \(DGAs\)](#). Head Start programs play an essential role in helping children develop healthy eating habits early in life, and the updated DGAs provide new opportunities to strengthen Head Start nutrition services, promote health, and reduce the risk of chronic disease across the lifespan.

The U.S. childhood obesity rate is nearly five times higher than some other developed countries. Forming healthy eating habits from a young age is critical for young children’s growth, development, and readiness to learn. Head Start programs have a unique opportunity to shape lifelong habits by offering balanced, nutritious meals and snacks and integrating food and nutrition concepts into classroom experiences and family engagement activities.

What do the New Guidelines Emphasize?

- **Prioritizing protein at every meal**
Examples: Grilled chicken, eggs, ground beef, turkey slices (without additives), unsweetened yogurt
- **Consuming dairy with no added sugars, including full-fat dairy**

- **Eating vegetables and fruits throughout the day**

Examples: 100% fruit or vegetable juice should be consumed in limited portions or diluted with water.

- **Incorporating healthy fats**

Examples: Avocado slices, and prioritizing olive oil or butter when cooking.

- **Limiting highly processed foods, added sugars, and refined carbohydrates**

- Highly processed packaged, prepared, ready-to-eat, or other foods that are salty or sweet, such as chips, cookies, and candy that have added sugars and sodium (salt) should be avoided.
- Sugar-sweetened beverages, such as sodas, fruit drinks, and energy drinks, should be avoided.
- Foods and beverages that include artificial flavors, petroleum-based dyes, artificial preservatives, and low-calorie non-nutritive sweeteners should be limited.

- **Prioritizing whole grains**

Examples: Oats, brown rice, barley, quinoa, buckwheat; one slice of bread; one tortilla

To support your efforts, you can access the [New Food Guide Pyramid](#) as a visual resource for parents and children. This tool can be helpful for staff professional development, classroom use, and family engagement.

Additional Resources

You can find more resources at realfood.gov, including practical tools and child-friendly materials designed to help programs and

families promote healthy eating habits. These resources are ideal for staff training, classroom activities, and family engagement efforts.

Thank you for your continued commitment to the health and well-being of children and families. We appreciate the vital role you play in helping young children develop lifelong healthy habits.



The Office of Head Start (OHS) supports children's growth from birth to age 5 through services focused on early learning and development, health, and family well-being.

👉 Visit [Headstart.gov](https://headstart.gov)

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Department of Health and Human Services (HHS).

Office of Head Start (OHS) | 330 C Street, SW | 4th Floor Mary E. Switzer Building | Washington, DC 20201 | <https://headstart.gov> | 866-763-6481 |

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Correspondencia relativa a las Guías Dietéticas para Estadounidenses 2025-2030

El Departamento de Salud y Servicios Humanos de EE. UU., liderado por el secretario Robert F. Kennedy, Jr., se complace en anunciar la publicación de las Directrices Dietéticas para Estadounidenses (DGAs) 2025–2030. Los programas Head Start desempeñan un papel esencial para ayudar a los niños a desarrollar hábitos alimentarios saludables desde temprano, y las DGA actualizadas ofrecen nuevas oportunidades para fortalecer los servicios de nutrición de Head Start, promover la salud y reducir el riesgo de enfermedades crónicas a lo largo de toda la vida.

La tasa de obesidad infantil en EE. UU. es casi cinco veces superior a la de otros países desarrollados. Formar hábitos alimentarios saludables desde una edad temprana es fundamental para el crecimiento, desarrollo y preparación de los niños pequeños para aprender. Los programas Head Start tienen una oportunidad única para moldear hábitos para toda la vida, ofreciendo comidas y aperitivos equilibrados y nutritivos, e integrando conceptos de alimentación y nutrición en las experiencias en el aula y en actividades de participación familiar.

¿Qué enfatizan las nuevas directrices?

1. Priorizar la proteína en cada comida	<i>Ejemplos:</i> pollo a la parrilla, huevos, carne picada de ternera, rodajas de pavo (sin aditivos), yogur sin azúcar
2. Consumo de lácteos sin azúcares añadidos, incluidos los lácteos enteros	
3. Comer verduras y frutas a lo largo del día	<i>Ejemplos:</i> El zumo 100% de frutas o verduras debe consumirse en porciones limitadas o diluirse con agua.
4. Incorporación de grasas saludables	<i>Ejemplos:</i> rodajas de aguacate y priorizar el aceite de oliva o la mantequilla al cocinar.
5. Limitar los alimentos altamente procesados, azúcares añadidos y carbohidratos refinados	<ol style="list-style-type: none"> 1. Se deben evitar alimentos altamente procesados envasados, preparados, listos para comer u otros alimentos salados u dulces, como patatas fritas, galletas y caramelos que lleven azúcares añadidos y sodio (sal). 2. Las bebidas azucaradas, como refrescos, frutas y bebidas energéticas, deben evitarse. 3. Los alimentos y bebidas que incluyan aromas artificiales, colorantes a base de petróleo, conservantes artificiales y edulcorantes no nutritivos bajos en calorías deberían limitarse.
6. Priorizar los cereales integrales	<i>Ejemplos:</i> avena, arroz integral, cebada, quinoa, trigo sarraceno; una rebanada de pan; una tortilla

Para apoyar tus esfuerzos, puedes acceder a la **Nueva Pirámide de la Guía Alimentaria** como recurso visual para padres e hijos. Esta herramienta puede ser útil para el desarrollo profesional del personal, el uso en el aula y la implicación familiar.

Recursos adicionales

Puedes encontrar más recursos en [realfood.gov](https://www.realfood.gov), incluyendo herramientas prácticas y materiales aptos para niños diseñados para ayudar a programas y familias a promover hábitos alimentarios saludables. Estos recursos son ideales para la formación del personal, actividades en el aula y esfuerzos de implicación familiar.

Gracias por su compromiso continuo con la salud y el bienestar de los niños y las familias. Valoramos el papel vital que desempeñas para ayudar a los niños pequeños a desarrollar hábitos saludables para toda la vida.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-995

Agenda Date: 3/18/2026

Agenda #: 6.

**Executive Summary of Incoming Funds
 FY26-27 Head Start Grant Application (Year 3)**

1. PROJECT/PROGRAM TITLE. Head Start Program Continuation Grant Application for Budget Period 7/1/26 through 6/30/27.

2. FUNDING AGENCY. Department of Health and Human Services, Administration for Children and Families (ACF), Office of Head Start (OHS).

3. PROPOSED TERM. Funding must be requested annually. The current year 2 ends 6/30/26. This Year 3 budget is for 7/1/2026 to 6/30/2027.

4. BUDGET SUMMARY. In year 3, federal funding in the amount of \$20,577,342 in base and training and technical assistance (TTA) funding was awarded. Contra Costa County, as Recipient, is required to generate a 25% non-federal match of the total federal budget, which may be in cash or in-kind contributions, fairly valued.

Budget Categories:	HS Base	HS TTA	EHS Base	EHS TTA	TOTAL
Personnel	\$5,351,012	-	\$1,393,914	-	\$6,744,926
Fringe Benefits	\$3,118,042	-	\$821,554	-	\$3,939,596
Travel	\$17,027	\$30,000	\$5,400	\$12,000	\$64,427
Equipment	-	-	-	-	-
Supplies	\$34,626	-	\$9,763	-	\$44,389
Construction	-	-	-	-	-
Contractual	\$2,514,550	\$55,375	\$3,158,377	\$23,732	\$5,752,034
Other	\$1,632,765	\$100,931	\$442,396	\$44,113	\$2,220,205
Sub-Total of Direct Charges	\$12,668,022	\$186,306	\$5,831,404	\$79,845	\$18,765,577
Indirect Costs	\$1,270,358	-	\$541,407	-	\$1,811,765
Total Federal	\$13,938,380	\$186,306	\$6,372,811	\$79,845	\$20,577,342
Non-Federal Share	\$3,531,171	-	\$1,613,164	-	\$5,144,335
Total Federal and Non-Federal	\$17,469,551	\$186,306	\$7,985,975	\$79,845	\$25,721,677

5. PROGRAM GOALS. The OHS Priorities and County Governing Body Priorities (Program Goals) have not changed from the last application. We are requesting approval for the Program Objectives.

OHS Priorities	Related County Governing Body Priorities / Program Goals	Program Objectives
I. Child Health and Safety: Reduce or eliminate children’s risk of exposure to harm and hazards.	<ul style="list-style-type: none"> Continue to implement daily, weekly, monthly, and quarterly monitoring to identify and remove environmental harm and hazards. 	<ul style="list-style-type: none"> Objective 1: Review all 15 existing monitoring system tools to identify opportunities to strengthen them and provide training to staff on revisions.
II. Partnerships with State Systems: Expand Head Start programs’ capacity to coordinate services with state systems and national programs.	<ul style="list-style-type: none"> Use state funding to extend hours to support commuting parents working varied shifts. Maximize receipt of state funding by matching more than the required 20%. 	<ul style="list-style-type: none"> Objective 2: Expand availability of full-day child care and development services by transitioning 6 part-day classrooms into 3 full-day classrooms.
III. Reaching Children and Families: Ensuring that Head Start resources are targeted to children, families, and communities of greatest need.	<ul style="list-style-type: none"> Distribute slots equitably throughout the county based on economic need. Increase the number of slots to serve closer to 100% of eligible children and families. Shift slots from Head Start to Early Head Start given that California public schools now offer free Transitional Kindergarten for children aged 4. 	<ul style="list-style-type: none"> Objective 3: Open and fill 2 new Early Head Start classrooms. Assess need for additional slot conversions based on updated community assessment findings.
IV. Investing in the Workforce: Supporting a highly skilled workforce with competitive pay, benefits, and access to supports for staff wellness.	<ul style="list-style-type: none"> Attempt to achieve parity with local school district pre-school teacher salaries by increasing salaries for county employees and increasing rates for partners. 	<ul style="list-style-type: none"> Objective 4: Conduct salary study to compare salaries with local school district pre-school teachers per HSPPS 1302.90(e) to support the Board’s governing role.
IV. Quality Environments: Strengthening the key components of infrastructure that assist Head Start programs with operating most effectively.	<ul style="list-style-type: none"> Expand mental health for children and families. 	<ul style="list-style-type: none"> Objective 5: Develop and implement tracking system of mental health support provided by mental health contractor (ECMHP) to children, families, teaching staff, and admin staff.

Resumen Ejecutivo de Fondos Entrantes
Solicitud de Subvención Head Start para el año fiscal 2026-27 (año 3)

- 1. NOMBRE DEL PROYECTO/PROGRAMA.** Solicitud de Subvención de Continuación para el Programa Head Start para el Período Presupuestario del 7/1/26 a 6/30/27.
- 2. AGENCIA DE FINANCIAMIENTO.** Departamento de Salud y Servicios Humanos, Administración para Niños y Familias (ACF), Oficina de Head Start (OHS).
- 3. PLAZO PROPUESTO.** La financiación debe solicitarse anualmente. El año 2 actual finaliza el 6/30/26. El presupuesto del Año 3 abarca del 7/1/2026 a 6/30/2027.
- 4. RESUMEN DEL PRESUPUESTO.** En el año 3, se otorgaron fondos federales por un monto de \$20,577,342 en fondos base y para capacitación y asistencia técnica (TTA). El Condado de Contra Costa, como Beneficiario, debe generar una contribución no federal equivalente al 25% del presupuesto federal total, que puede ser en efectivo o en fondos no monetarios, con un valor razonable.

Categorías del Presupuesto:	Subvención Básica HS	HS TTA	Subvención Básica EHS	EHS TTA	TOTAL
Personal	\$5,351,012	-	\$1,393,914	-	\$6,744,926
Beneficios Complementarios	\$3,118,042	-	\$821,554	-	\$3,939,596
Viajes	\$17,027	\$30,000	\$5,400	\$12,000	\$64,427
Equipo	-	-	-	-	-
Suministros	\$34,626	-	\$9,763	-	\$44,389
Construcción	-	-	-	-	-
Contractual	\$2,514,550	\$55,375	\$3,158,377	\$23,732	\$5,752,034
Otro	\$1,632,765	\$100,931	\$442,396	\$44,113	\$2,220,205
Sub-Total Cargos Directos	\$12,668,022	\$186,306	\$5,831,404	\$79,845	\$18,765,577
Costos Indirectos	\$1,270,358	-	\$541,407	-	\$1,811,765
Total Federal	\$13,938,380	\$186,306	\$6,372,811	\$79,845	\$20,577,342
Participación No-Federal	\$3,531,171	-	\$1,613,164	-	\$5,144,335
Total Federal y No-Federal	\$17,469,551	\$186,306	\$7,985,975	\$79,845	\$25,721,677

5. METAS DEL PROGRAMA. Las prioridades de OHS y las prioridades del Órgano Rector del Condado (metas del programa) no han cambiado desde la última solicitud. Solicitamos la aprobación de las Metas del Programa.

Prioridades OHS	Prioridades del Órgano Rector del Condado relacionadas / Metas del Programa	Metas del Programa
<p>I. Salud y seguridad infantil: Reducir o eliminar el riesgo de exposición de los niños a daños y peligros.</p>	<ul style="list-style-type: none"> Continuar implementando un monitoreo diario, semanal, mensual y trimestral para identificar y eliminar daños y peligros ambientales. 	<ul style="list-style-type: none"> Meta 1: Revisar las 15 herramientas del sistema de monitoreo existente para identificar oportunidades para fortalecerlas y brindar capacitación al personal sobre las revisiones.
<p>II. Colaboraciones con los sistemas estatales: Ampliar la capacidad de los programas Head Start para coordinar servicios con los sistemas estatales y los programas nacionales.</p>	<ul style="list-style-type: none"> Utilizar fondos estatales para ampliar el horario y apoyar a los padres que se desplacen al trabajo y a los que trabajan en turnos variados. Maximizar la recepción de fondos estatales aportando más del 20 % requerido. 	<ul style="list-style-type: none"> Meta 2: Ampliar la disponibilidad de servicios de cuidado y desarrollo infantil de día completo mediante la transición de 6 aulas de medio día a 3 aulas de día completo.
<p>III. Llegar a los niños y las familias: Garantizar que los recursos de Head Start se dirijan a los niños, las familias y las comunidades más necesitadas.</p>	<ul style="list-style-type: none"> Distribuir los cupos equitativamente en todo el Condado según la necesidad económica. Aumentar el número de cupos para atender a casi el 100 % de los niños y familias elegibles. Transferir los cupos de Head Start a Early Head Start, dado que las escuelas públicas de California ahora ofrecen Kindergarten de Transición gratuito para niños de 4 años. 	<ul style="list-style-type: none"> Meta 3: Abrir y ocupar 2 nuevas aulas de Early Head Start. Evaluar la necesidad de conversión de cupos adicionales según los resultados actualizados de la evaluación de la comunidad.
<p>IV. Invertir en la fuerza laboral: Apoyar una fuerza laboral altamente calificada con salarios competitivos, beneficios y acceso a apoyos para el bienestar del personal.</p>	<ul style="list-style-type: none"> Intentar lograr la paridad con los salarios de los maestros preescolares del distrito escolar local aumentando los salarios de los empleados del Condado y aumentando las tarifas para los asociados. 	<ul style="list-style-type: none"> Meta 4: Realizar un estudio salarial para comparar los salarios con los maestros de preescolar del distrito escolar local según HSPPS 1302.90(e) para respaldar el papel rector de la Junta.

IV. Entornos de calidad:
Fortalecimiento de los
componentes clave de la
infraestructura que ayudan a
los programas Head Start a
funcionar de manera más
eficaz.

- Ampliar la salud mental para los niños y las familias.

- Meta 5: Desarrollar e implementar un sistema de seguimiento del apoyo de salud mental proporcionado por el contratista de salud mental (ECMHP) a niños, familias, personal docente y personal administrativo.
-



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-996

Agenda Date: 3/18/2026

Agenda #: 7.



CONTRA COSTA COUNTY

Committee Meeting Minutes - Draft

Head Start Policy Council

Wednesday, February 18, 2026

6:00 PM 500 Ellinwood Way, Pleasant Hill | 1203 West
10th St. Building D, Antioch | 300 S. 27th St,
Richmond |
Zoom:
<https://cccounty-us.zoom.us/j/82379230789> |
Meeting ID: 823 7923 0789

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Roll Call and Introductions

Gabriela Garibay, Policy Council Chair, called the meeting to order at 6:15 PM

2. Wellness Activity

All in attendance participated in a group stretch wellness activity

3. Correspondence

There was no correspondence

4. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

There were no public comments

5. Parent Recognition of Staff

The following staff were recognized for going above and beyond in their work with the children and the families: Yesica Villa, Teacher, at Marsh Creek, Blanca Torres, Teacher, at George Miller, Sima Wardak, Teacher at George Miller, Maria Blas, Teacher at George Miller and Chan Sivilay, Teacher at George Miller III were presented with a certificate to acknowledge their dedication to children and families.

6. ACTION: Approval of January 21, 2026 Policy Council Meeting Minutes [26-632](#)

Attachments: [Policy Council Meeting Minutes 1-21-26 DRAFT](#)

The Policy Council meeting minutes from January 21, 2026, were reviewed, and no corrections were noted.

A motion to approve was completed by Norma Chayrez and seconded by Amy Mockoski.

- The motion passed with 17 votes in favor. Nays: 0 Abstentions: 0

Ayes: Montano, Coleman, Hernandez, Mockoski, Velasquez, Perez, Magana, Sanders, Williams, Villalpando, Munoz, Ginochio, Garibay, Miller, Chayrez, Nieve, Calle

7. Administrative Reports (Program updates, Program Reports, and Fiscal Reports) [26-633](#)

Attachments: [Administrative Reports](#)
[Fiscal Reports](#)
[Child Nutrition Report](#)

M.J. Robb, Director, presented the Directors Report

Amy Wells, Division Manager, presented the Administrative Reports

- Nia Williams inquired about the monitoring tools that are used. Wells stated that they can be shared and would be added to the Sparkle Space. Additionally, Williams mentioned that her Site's Director had mentioned a portion of the playground that had been flagged for repair. Wells stated that this would be added to the Sparkle Space.

Darryl Davis, Administrative Services Assistant III, presented the Fiscal Reports

8. Presentation: 1st Desired Results Developmental Profile (DRDP) & School Readiness (SR) Goals [26-634](#)

The Education Team presented the 1st Desired Results Developmental Profile (DRDP) & School Readiness (SR) Goals. Gloria Perez inquired on how the interest of children is measured. The education team explained the process for following a child's interest in determining their goals and growth.

9. Presentation: 1st Period Semi-Annual Monitoring Report [26-635](#)

Attachments: [1st Period Semi-Annual Monitoring Report](#)

Christina Castle-Barber, Division Manager, presented the 1st Period Semi-Annual Monitoring Report on behalf of **Ayalew Lidete, Administrative Services Assistant III**. **Kimberly Nieve** commented on the difficulty of securing a medical appointment in a timely manner in regard to health checkups. Castle-Barber assured her that as long as the concern is communicated to the site, it will be noted. Additionally, Castle-Barber explained medical consent request forms.

10. Presentation: Oral Health [26-636](#)

Heather Lawler, RDH, MSDH, Dental Hygienist Liaison provided an oral health presentation.

11. Subcommittee Reports

Norma Chayrez, Vice-Chair reported participation in the Fiscal Subcommittee, she explained that they reviewed the differences in expenditures between Head Start and Early Head Start. Additionally, the reason for the higher than normal credit card report was due to recent training related costs.

Norma Chayrez, Vice Chair reported participation in the Program Services Subcommittee, the subcommittee reviewed Desired Results Developmental Profile and monitoring report.

12. Site Reports

Ivonne Munoz, Los Nogales - reported that parents recently received information regarding kindergarten enrollment. Parents received information on where they can receive free food in the county. The center invited parents to share information about their home countries to their children's classrooms. On February 10th the children learned about Vietnam and Vietnamese New Year from two parents. The center received a visit for Give Kids a Smile Day on February 6th. On February 13th the children had pajama day. On February 27 the center received a visit from Bella's Story Time who sang and played the guitar for the children.

Courtney Sanders, George Miller III - reported that the site received a visit for Give Kids a Smile Day on February 6th. Topics from their recent parent meeting included Cardiopulmonary Resuscitations CPR, First Aid and Stranger Danger. The center continues to be repainted. Directional arrows will be painted on the playground floor. Parents received information about Transition to Kindergarten TK.

Nia Williams, KinderCare Pittsburg - reported that one of their teachers was promoted to Assistant Director
Gabriela Garibay, Marsh Creek - reported that the center received a presentation on challenging behaviors.

13. Announcements & Sparkle Space

Ruben Cardona, Comprehensive Services Assistant Manager, provided the following announcements.

-Make Parenting a Pleasure, English & Spanish curriculum sessions starting in February 23rd.

-700 Forms Annual filing coming

-Next Meetings:

- Program Services Subcommittee - 03/04/26 @ 5PM
- Policy Council Executive Meeting - 03/04/2026 @ 6PM
- Fiscal Subcommittee - 03/18/2026 @ 5PM
- Policy Council Meeting - 03/18/2026 @ 6PM

14. Meeting Evaluation

Pluses:

-Informative Topics

-Oral Health Presentation

Deltas:

-None

The next meeting is currently scheduled for March 18, 2026.

Adjourn

The meeting adjourned at 7:54 PM

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 3068 Grant St, Concord, during normal business hours. Staff reports related to items on the agenda are also accessible online at www.contracosta.ca.gov. If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: Ruben Cardona rcardona@ehsd.cccounty.us

DRAFT

Fecha 2-18-2026

Hora de Inicio 6:15PM

Hora de Término 7:47PM

Registrador Ruben Cardona

TEMA	RECOMENDACIÓN/RESUMEN
Revisión de los Resultados Esperados y de los Reglamentos de la Reunión	Gabriela Garibay, Presidenta del Consejo de Políticas, abrió la sesión a las 6:15 PM
Actividad de Bienestar	Todos los asistentes participaron en una actividad de bienestar con estiramientos grupales.
Correspondencia	Ninguna correspondencia
Comentarios de los Asistentes	Ningún comentario de los asistentes.
Reconocimiento de los Padres al Personal	Los siguientes miembros del personal fueron reconocidos por su dedicación a los niños y sus familias: <ul style="list-style-type: none"> • Yesica Villa, maestra de Marsh Creek, Blanca Torres, maestra de George Miller, Sima Wardak, maestra de George Miller, Maria Blas, maestra de George Miller y Chan Sivilay, maestra de George Miller III, recibieron un certificado en reconocimiento a su dedicación a los niños y sus familias.
Acción: Considerar la probación de las Actas del Consejo de Políticas de enero 21, 2026	Las Actas de la Reunión del Consejo de Políticas del 21 de enero de 2026 fueron revisadas y no fue necesario hacer correcciones. Una moción para aprobar las Actas fue hecha por Norma Chayrez y secundada por Amy Mockoski. <ul style="list-style-type: none"> • La moción fue aprobada con 17 votos a favor. 0 Votos en contra. Abstenciones: Ayes: Montano, Coleman, Hernandez, Mockoski, Velasquez, Perez, Magana, Sanders, Williams, Villalpando, Munoz, Ginochio, Garibay, Miller, Chayrez, Nieve, Calle
Informes Administrativos <ul style="list-style-type: none"> • Informe del Director • Informes del programa • Informes fiscales 	M.J. Robb, Director, presentó el Informe del Director Amy Wells, Administradora de División, presentó los Informes Administrativos <ul style="list-style-type: none"> • Nia Williams preguntó sobre las herramientas de monitoreo que se utilizan. Wells indicó que se pueden compartir y que se añadirían a la Sección Estacionamiento. Además, Williams mencionó que el director de su Centro había mencionado una parte del área de juegos que se había marcado para reparación. Wells indicó que se añadiría a la Sección Estacionamiento. Darryl Davis, Asistente de Servicios Administrativos III, presentó los Informes Fiscales
Presentación: 1er Informe Perfil del Desarrollo Resultados Esperados (DRDP) y Metas de Preparación para la Escuela	El Equipo de Educación presentó el 1er Informe del Perfil del Desarrollo y Resultados Esperados (DRDP) y las Metas de Preparación para la Escuela. Gloria Pérez preguntó cómo se evalúa el interés de los niños. El equipo de educación explicó el proceso para seguir el interés de un niño y determinar sus metas y crecimiento.
Presentación: Informe Semestral de Monitoreo del 1er Periodo	Christina Castle-Barber, Administradora de División, presentó el Informe Semestral de Monitoreo del 1er Periodo en nombre de Ayalew Lidete, Asistente de Servicios Administrativos III. Kimberly Nieve comentó sobre la dificultad de conseguir una cita médica oportuna para los chequeos médicos. Castle-Barber le aseguró que siempre que se

TEMA	RECOMENDACIÓN/RESUMEN
	comunique la inquietud al Centro, se tomará nota de ella. Además, Castle-Barber explicó los formularios de solicitud de consentimiento médico.
Presentación: Salud Bucal	Heather Lawler, RDH, MSDH, enlace de Higienista Dental , realizó una presentación sobre salud bucal.
Actualizaciones de los Subcomités	<p>Norma Chayrez, Vicepresidenta, informó sobre su participación en el Subcomité Fiscal. Explicó que revisaron las diferencias en los gastos entre Head Start y Early Head Start. Además, el informe de la tarjeta de crédito, con un gasto mayor al habitual, se debió a los costos recientes de capacitación.</p> <p>Norma Chayrez, Vicepresidenta, informó sobre su participación en el Subcomité de Servicios del Programa, el cual revisó el Perfil del Desarrollo y Resultados Esperados y el Informe de Monitoreo.</p>
Informes de los Centros	<p>Ivonne Muñoz, Los Nogales, informó que los padres recibieron recientemente información sobre la inscripción a Kindergarten. Recibieron información sobre dónde pueden recibir comida gratuita en el Condado. El centro invitó a los padres a compartir información sobre sus países de origen en las aulas de sus hijos. El 10 de febrero, los niños aprendieron sobre Vietnam y el Año Nuevo vietnamita con dos padres de familia. El centro recibió una visita con motivo del Día Demos una Sonrisa a los Niños el 6 de febrero. El 13 de febrero, los niños disfrutaron del día de pijamas. El 27 de febrero, el centro recibió la visita de Bella's Story Time, quien cantó y tocó la guitarra para los niños.</p> <p>Courtney Sanders, George Miller III, informó que el centro recibió una visita con motivo del Día Demos una Sonrisa a los Niños el 6 de febrero. Los temas de su reciente reunión de padres incluyeron RCP/Primeros Auxilios y Peligro con Extraños. Se continúa repintando en centro. Se pintarán flechas direccionales en el piso del patio de recreo. Los padres recibieron información sobre Kindergarten de Transición (TK).</p> <p>Nia Williams, KinderCare Pittsburg, informó que una de sus maestras fue ascendida a subdirectora.</p> <p>Gabriela Garibay, Marsh Creek, informó que el centro recibió una presentación sobre conductas desafiantes.</p>
Anuncios y Espacio Reluciente	<p>Ruben Cardona, Administrador Asistente de Servicios Integrales proporcionó los siguientes anuncios:</p> <ul style="list-style-type: none"> • Haga de la Crianza un Placer: Las sesiones curriculares en inglés y español comienzan el 23 de febrero. • Próxima presentación de los formularios anuales Forma 700. • Próximas reuniones: <ul style="list-style-type: none"> o Subcomité de Servicios del Programa: 03/04/26 @ 5PM o Reunión Ejecutiva del Consejo de Políticas: 03/04/2026 @ 6PM o Subcomité Fiscal: 03/18/2026 @ 5PM o Reunión del Consejo de Políticas: 03/18/2026 @ 6PM
Evaluación de la Reunión	<p>Positivos:</p> <ul style="list-style-type: none"> • Temas informativos • Presentación sobre Salud Bucal <p>Deltas:</p> <ul style="list-style-type: none"> • Ninguno
Cierre	La reunión se levantó a las 7:54 PM



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-997

Agenda Date: 3/18/2026

Agenda #: 8.

Director's Report March 2026:

- **Focus Area One Review Report:** On February 18, 2026, we received our federal review Monitoring report. We are happy to report that we had no findings and there is not corrective action required. The following was noted on the report:
 - Our Eligibility, Recruitment, Selection, Enrollment and Attendance Systems are a strength.
 - Lead Testing of Water is listed as an Area of Concern – only to make sure we stay on top of the testing as we are currently doing.
 - Staffing and Staff Member Supports is listed as an Area of Concern – on to make sure we stay on top of the staff that are on a Professional Development Plan to make sure they obtain their credentials as planned.
- **Child Safety Reminders:** As our beautiful California weather returns after a winter hiatus, please be aware of safety concerns that come with it:
 - Dress your children according to the weather – the Spring often brings rapid changes in the weather.
 - Parking lot safety – children often get bursts of energy and excitement with nice weather so keep them close at pick up at drop off and remind them of what they learned in pedestrian safety.
- **New Food Vendor a Success:** We continue to receive rave reports about the food service and the children and staff are loving it! We have a new Food Services Manager starting next week so we anticipate smooth sailing from her on out.
- **Full Enrollment:** We have successfully reported full enrollment in Early Head Start and anticipate a letter from the Administration and Families releasing us from under-enrollment status. Recruitment for the 2026-2027 program year is in full swing so we will keep our program full! Congratulations!

Informe del Director Marzo 2026:

1. **Informe de Revisión del Área Focal Uno:** El 18 de febrero de 2026, recibimos nuestro informe federal de Seguimiento de Revisión. Nos alegra informar que no tuvimos hallazgos y que no se requiere ninguna acción correctiva. Lo siguiente se señaló en el informe:
 1. Nuestros sistemas de elegibilidad, reclutamiento, selección, matrícula y asistencia son una fortaleza.
 2. La prueba de plomo en el agua está catalogada como un Área de Preocupación, solo para asegurarnos de mantenernos al día con las pruebas, como estamos haciendo actualmente.
 3. El personal y los apoyos al personal están listados como un Área de Preocupación – para asegurarnos de estar al tanto del personal que está en un Plan de Desarrollo Profesional y así obtener sus credenciales según lo previsto.
2. **Recordatorios de seguridad infantil:** Con el regreso de nuestro hermoso clima californiano tras una pausa invernal, por favor, ten en cuenta las preocupaciones de seguridad que conlleva:
 1. Viste a tus hijos según el clima: la primavera suele traer cambios rápidos en el tiempo.
 2. Seguridad en el estacionamiento de autos – los niños suelen tener arrebatos de energía y emoción con buen tiempo, así que mantenlos cerca en la recogida y la entrega y recuérdales lo que han aprendido sobre la seguridad peatonal.
3. **El nuevo proveedor de alimentos-es un éxito:** Seguimos recibiendo excelentes informes sobre el servicio de alimentos y ¡a los niños y al personal les encanta! Tenemos una nuevo responsable de los Servicios de Alimentación que empieza la semana que viene, así que esperamos que todo vaya sin problemas a partir de ese momento.
4. **Matrícula completa:** Hemos reportado con éxito la matrícula completa en Early Head Start y esperamos recibir una carta de la Administración y las Familias que nos libere del estatus de inscripción insuficiente. La contratación para el año 2026-2027 está en pleno apogeo, así que mantendremos nuestro programa completo. ¡Enhorabuena!

Enrollment and Attendance Report to Policy Council March 2026

Enrollment:

- **HS –100.39%**
- **EHS -99.54%**

Attendance:

- **HS – 73.38%**
- **EHS –76.53%**

- As of September 1, 2024, our total funded HS/EHS slots was reduced to 1201 as a result of our New Grant. The enrollment percentages reflect those reductions in slots.

- Low attendance because of illness (Cold, Cough, Runny Nose).

Informe de Inscripción y Asistencia al Consejo de Políticas Marzo2026

Inscripción:

- **HS –100.39%**
- **EHS -99.54%**

Asistencia:

- **HS – 73.38%**
- **EHS –76.53%**

- partir del 1 de septiembre de 2024, nuestro total de plazas financiadas de HS/EHS se redujo a 1,201 como resultado de nuestra nueva subvención. Los porcentajes de matrícula reflejan esas reducciones en las plazas.

- Baja asistencia por enfermedad (enfermedad del Resfriado, tos, secreción nasal)

Compliance Rates for Center Monitoring:

February 2025

Tools	Overall Compliance Rate	Trends in Tools
Daily Health & Safety Classroom Checklist	99%	<ul style="list-style-type: none"> ● Most issues are concentrated in few areas: door alarms batteries ● Track-its have been assigned ● 14/15 indicators read below 1%. Display strong, consistent compliance through this tool
Daily Playground Safety Checklist	98%	<ul style="list-style-type: none"> ● Gate locks and fence lines experiencing wear and tear ● Track-it has been submitted ● Overall site playgrounds are clean and well maintained overall
Weekly Facility Checklist	98%	<ul style="list-style-type: none"> ● Minimal wear and tear on the outdoor environment ● 6/8 indicators report below 0%. Display strong compliance
Monthly Playground Safety Checklist	97%	<ul style="list-style-type: none"> ● Wood foundations splinters, cracks, and sharp ends had the highest non-compliance. ● Track-it orders have been placed ● 0% concerns on spacing, sharp edges, standing water, and litter.
CSB Transition & Safety Tool	89%	<ul style="list-style-type: none"> ● Lesson plans were not updated promptly ● Lesson plans did not include Health & Safety components. ● Classroom tracking sheet were not completed consistently
On-Site Content Area Tool	97%	<ul style="list-style-type: none"> ● Fridge and freezer misreadings will be discussed at the next facilities meeting ● Parent meeting documentation was not visible.

Items to note:

- Overall compliance (96%-99%) across majority of monitoring tools, showing consistent and sustained performance.
- Most notable concern were in the classroom documentation and safety practice. Training will be essential and make sure it follows.
- The monthly reports help us spot trends early and make the needed corrections. We will follow up with sites and make sure they get the training they need.

**Porcentajes de cumplimiento del monitoreo de centros:
Febrero de 2026**

Herramientas	Porcentaje de cumplimiento	Tendencias en herramientas
Lista de verificación diaria de salud y seguridad en el aula	99%	<ol style="list-style-type: none"> 1. La mayoría de los problemas se concentran en pocas áreas: alarmas de puertas, baterías. 2. Se han emitido ordenes de seguimiento 3. Los indicadores 14/15 están por debajo del 1%. Muestra un cumplimiento fuerte y constante a través de esta herramienta
Lista de verificación diaria de seguridad en el patio de recreo	98%	<ol style="list-style-type: none"> 1. Las cerraduras y las vallas están sufriendo desgaste 2. Se han emitido ordenes de seguimiento 3. En general, los parques infantiles del recinto están limpios y bien mantenidos
Lista de verificación semanal de instalaciones	98%	<ol style="list-style-type: none"> 1. Desgaste mínimo en el entorno exterior 2. 6/8 indicadores indican menos del 0%. Mostrar un fuerte cumplimiento
Lista de verificación mensual de seguridad en el patio de recreo	97%	<ol style="list-style-type: none"> 1. Las astillas, grietas y extremos afilados de los cimientos de madera eran los que más incumplimientos eran los que más no cumplían. 2. Se han emitido ordenes de seguimiento 3. 0% preocupación por el espaciado, bordes afilados, agua estancada y arena.
Herramienta de transición y seguridad de CSB	89%	<ol style="list-style-type: none"> 1. Los planes de educación de las aulas no se actualizaban a tiempo 2. Los planes de educación no incluían componentes de Salud y Seguridad. 3. Las hojas de seguimiento del aula no se completaron de forma consistente
Herramienta monitoreo del contenido de área	97%	<ol style="list-style-type: none"> 1. Las lecturas erróneas sobre frigoríficos y congeladores se discutirán en la próxima reunión de instalaciones 2. La documentación de la reunión de padres no era visible.

Puntos a tener en cuenta:

1. Cumplimiento general (96%-99%) en la mayoría de las herramientas de monitorización, mostrando un rendimiento consistente y sostenido.
2. La preocupación más destacada estaba en la documentación en el aula y las prácticas de seguridad. La formación será esencial y asegúrate de que se cumpla.
3. Los informes mensuales nos ayudan a detectar tendencias pronto y a realizar las correcciones necesarias. Daremos seguimiento a los centros y nos aseguraremos de que reciban la formación que necesitan.

Program Information Report PIR March 2026

Head Start		
A.12 Cumulative Enrollment	1,293	
C.7 Number of all children who are up-to-date (through the end of the program year) on a schedule of age-appropriate preventive and primary health care, according to the relevant state's EPSDT schedule for well child care.	456	35.27%
C.8a The number who have received or are receiving medical treatment for a diagnosed chronic health condition.	147	11.37%
C.20 Number of children who have completed a professional oral examination during the program year.	689	53.29%
C20.a.1 Of these, the number of children who have received or are receiving dental treatment.	48	3.71%
C.1.a Number enrolled in Medicaid and /or CHIP	950	73.47%
C1 Number of all children with health insurance	1056	81.67%
C.24 Number of children enrolled in the program who had an Individualized Education Program (IEP), at any time during the enrollment year, indicating they were determined eligible by the LEA to receive special education and related services	156	12.06%
C.28 Number of all newly enrolled children who completed required screenings within 45 days for developmental, sensory and behavioral concerns since last year's PIR was reported.	414	32.02%
C.45 Number of families that received at least one program services to promote family outcomes.	700	
Early Head Start		
A.10g Cumulative Enrollment of Children	612	
C.7 Number of all children who are up-to-date on a schedule of age-appropriate preventive and primary health care, according to the relevant state's EPSDT schedule for well child care.	70	11.44%
C.8a The number who have received or are receiving medical treatment for a diagnosed chronic health condition.	63	10.29%
C.1.a Number enrolled in Medicaid and /or CHIP	512	83.66%
C1 Number of all children with health insurance	546	89.22%
C.25 Number of children enrolled in the program who had an Individualized Family Service Plan (IFSP), at any time during the enrollment year, indicating they were determined eligible by the Part C Agency to receive early intervention services the Individuals with Disabilities Education Act (IDEA)	16	2.61%
C.28 Number of all newly enrolled children who completed required screenings within 45 days for developmental, sensory and behavioral concerns since last year's PIR was reported.	147	24.02%
C.45 Number of families that received at least one program services to promote family outcomes.	287	

Reporte Informativo del Programa marzo 2026

Head Start		
A.12 Matrícula acumulada	1,293	
C.7 Número total de niños que están al día (hasta el final del año del programa) en un programa de atención médica preventiva y primaria adecuada a su edad, de acuerdo con el programa EPSDT del estado correspondiente para la atención médica infantil.	456	35.27%
C.8a El número de personas que han recibido o están recibiendo tratamiento médico por una enfermedad crónica diagnosticada.	147	11.37%
C.20 Número de niños que han completado un examen oral profesional durante el año del programa.	689	53.29%
C20.a.1 De ellos, el número de niños que han recibido o están recibiendo tratamiento dental.	48	3.71%
C.1.a Número de personas inscritas en Medicaid y/o CHIP	950	73.47%
C1 Número total de niños con seguro médico	1056	81.67%
C.24 Número de niños inscritos en el programa que tenían un Programa de Educación Individualizado (IEP), en cualquier momento durante el año de inscripción, lo que indica que la LEA determinó que eran elegibles para recibir educación especial y servicios relacionados.	156	12.06%
C.28 Número total de niños recién matriculados que completaron las evaluaciones requeridas en un plazo de 45 días para detectar problemas de desarrollo, sensoriales y de comportamiento desde que se informó el PIR del año pasado.	414	32.02%
C.45 Número de familias que recibieron al menos un servicio del programa para promover los resultados familiares.	700	
Early Head Start		
A.10g Inscripción acumulada de niños	612	
C.7 Número total de niños que están al día con el calendario de atención médica preventiva y primaria adecuada para su edad, según el calendario EPSDT del estado correspondiente para la atención médica infantil.	70	11.44%
C.8a El número de personas que han recibido o están recibiendo tratamiento médico por una enfermedad crónica diagnosticada.	63	10.29%
C.1.a Número de personas inscritas en Medicaid y/o CHIP	512	83.66%
C1 Número total de niños con seguro médico	546	89.22%
C.25 Número de niños inscritos en el programa que tenían un Plan de Servicio Familiar Individualizado (IFSP), en cualquier momento durante el año de inscripción, lo que indica que la Agencia de la Parte C determinó que eran elegibles para recibir servicios de intervención temprana según la Ley de Educación para Personas con Discapacidades (IDEA).	16	2.61%
C.28 Número total de niños recién matriculados que completaron las evaluaciones requeridas en un plazo de 45 días para detectar problemas de desarrollo, sensoriales y de comportamiento desde que se informó el PIR del año pasado.	147	24.02%
C.45 Número de familias que recibieron al menos un servicio del programa para promover los resultados familiares.	287	

**CONTRA COSTA COUNTY - COMMUNITY SERVICES BUREAU
2025 HEAD START PROGRAM**

BUDGET PERIOD JULY 2025 - JUNE 2026

AS OF JANUARY 2026 - NEW GRANT

DESCRIPTION	Total Budget	Remaining Budget	Total YTD Actual	Should be 58.33% %YTD	JANUARY 2026
A. PERSONNEL	\$ 5,036,359	\$ 1,297,821	\$ 3,738,538	74.23%	432,438.07
B. FRINGE BENEFITS	\$ 3,332,306	\$ 1,358,180	\$ 1,974,126	59.24%	257,547.24
D. EQUIPMENT	\$ -	\$ -	\$ -	0.00%	-
E. SUPPLIES	\$ 280,201	\$ 213,637	\$ 66,564	23.76%	582.67
F. TRAVEL	\$ 40,049	\$ 25,696	\$ 14,353	35.84%	81.40
G. CONSTRUCTION	\$ -	\$ -	\$ -	0.00%	-
H. OTHER	\$ 1,922,486	\$ 663,785	\$ 1,258,701	65.47%	178,994.21
I. CONTRACTUAL	\$ 2,546,297	\$ 1,254,664	\$ 1,291,633	50.73%	191,804.74
TOTAL DIRECT CHARGES	\$ 13,157,698	\$ 4,813,783	\$ 8,343,915	63.41%	\$ 1,061,448
K. INDIRECT COSTS	\$ 966,988	403,674	563,314	58.25%	62,283.66
TOTAL-ALL BUDGET CATEGORIES	\$ 14,124,686	\$ 5,217,457	\$ 8,907,229	63.06%	1,123,731.99
<i>In-Kind (Non-Federal Share)</i>	\$ 3,531,172	\$ 1,304,364	\$ 2,226,807	63.06%	\$ 280,933

CONTRA COSTA COUNTY - COMMUNITY SERVICES BUREAU

2025 HEAD START PROGRAM

BUDGET PERIOD JULY 2025 - JUNE 2026

AS OF JANUARY 2026-NEW GRANT

	Total Budget	Remaining Budget	Total YTD Actual	Should be 58% % YTD	January 2026
a. Salaries & Wages (Object Class 6a)					
Permanent 1011	5,036,359	1,297,821	3,738,538	74%	432,438.07
TOTAL PERSONNEL (Object class 6a)	5,036,359	1,297,821	3,738,538	74%	432,438.07
b. FRINGE BENEFITS (Object Class 6b)					
Permanent Staff	3,332,306	1,358,180	1,974,126	59%	257,547.24
TOTAL FRINGE (Object Class 6b)	3,332,306	1,358,180	1,974,126	59%	257,547.24
d. EQUIPMENT (Object Class 6d)					
Total EQUIPMENT (Object Class 6d)	-	-	-	0%	-
e. SUPPLIES (Object Class 6e)					
1. Office Supplies	88,453	54,757	33,696	38%	88.50
2. Child and Family Services Supplies (Includes classroom Supplies)	89,840	62,883	26,957	30%	(3.28)
Transition Supplies	8,662	8,662	-	0%	-
Computer Supplies, Software Upgrades, Computer Replacements	51,797	46,419	5,378	10%	497.45
Health/Safety Supplies	2,589	2,589	-	0%	-
Mental Health/Disabilities Supplies	25,000	25,000	-	0%	-
Emergency Supplies	3,256	3,256	-	0%	-
Household Supplies	3,604	3,072	532	15%	-
Employee Health and Welfare costs	7,000	7,000	-	0%	-
TOTAL SUPPLIES (6e)	280,201	213,637	66,564	24%	582.67
f. Travel (Object Class 6f)					
1. Out-of-Town Travel	40,049	25,696	14,353	36%	81.40
TOTAL TRAVEL (Object Class 6f)	40,049	25,696	14,353	36%	81.40
g. CONSTRUCTION (Object Class 6g)					
TOTAL CONSTRUCTION (6g)	-	-	-	0%	-
h. OTHER (Object Class 6h)					
1. Building occupancy Costs/Rents & Leases	293,252	(240,256)	533,508	182%	63,543.00
2. Utilities, Telephone	30,433	(29,528)	59,961	197%	8,070.58
3. Building & Child Liability Insurance	3,481	(41,143)	44,624	1282%	44,624.30
4. Building Maintenance/Repair and Other Occupancy Costs	522,285	324,586	197,699	38%	26,356.52
5. Local Travel	44,468	30,527	13,941	31%	1,252.68
Child Nutrition Costs	301,568	161,846	139,722	46%	27,652.02
USDA and CACFP Reimbursements	(110,877)	(9,623)	(101,254)	91%	(27,274.00)
PC Orientation, Trainings , materials and translation (including food/venue	21,000	11,600	9,400	45%	-
Parent Activities-Sites, PC, BOS luncheon & Appreciation (incl.food/venue	656	656	-	0%	-
Child Care/Mileage Reimbursement	111	111	-	0%	-
Auditor Controllers	5,907	4,105	1,802	31%	-
Data Processing	238,338	77,399	160,939	68%	21,285.02
Outreach - Printing	2,100	2,100	-	0%	-
Recruitment Advertising (e.g. Websites, Digital Marketing)	52,474	52,474	-	0%	-
Family, Community and Parent Engagement (including.food/venue)	35,000	35,000	-	0%	-
(T/TA includes Mandatory trainings, Conferences and Trainings by Conter	175,000	140,231	34,769	20%	2,525.78
Agency Memberships (WIPFLI, Meeting Fees, NHSA, NAEYC)	6,891	1,889	5,002	73%	-
11. Other	-	-	-	0%	-
Site Security Guards	97,172	22,232	74,940	77%	-
Vehicle Operating/ Maintenance and Repair	94,060	27,507	66,553	71%	8,095.07
Equipment Maintenance Repair and Rental	2,307	1,148	1,159	50%	-
Dept of Health and Human Services - 211 Data Base (CCC)	9,881	7,901	1,980	20%	198.00
Other Operating Expenses (CSD Admin/Facs Mgt. Allocation, live scan)	96,979	83,024	13,955	14%	2,665.24
Health and Safety (Program Improvement Grant/Covid)	-	-	-	0%	-
Comprehensive Services with State Child Development Program	-	-	-	0%	-
TOTAL OTHER (6h)	1,922,486	663,785	1,258,701	65%	178,994.21
i. CONTRACTUAL (Object Class 6i)					
Health Consultant (LVN \$78,050)	34,032	3,456	30,576	90%	4,704.00
One Solution Technology	31,490	(2,560)	34,050	108%	-

Leadership Trainings/Seminars/Workshop	62,340	37,880	24,460	39%	3,240.50
Conferences/Trainings	24,834	24,834	-	0%	-
Family Development Credential	43,293	43,293	-	0%	-
Tutoring	6,000	6,000	-	0%	-
KinderCare	286,441	162,780	123,661	43%	20,318.35
Tiny Toes	105,902	74,143	31,759	30%	-
YMCA (East)	1,615,730	802,884	812,846	50%	139,130.46
Practice Based Coaching/Classroom Observation	69,298	33,103	36,195	52%	4,760.00
Teacher Recruitment	25,300	20,974	4,326	17%	-
Demographer	17,500	4,390	13,110	75%	8,610.00
CLOUDs	224,137	43,486	180,651	81%	11,041.43
f. CONTRACTUAL (Object Class 6f)	2,546,297	1,254,664	1,291,633	50.73%	191,804.74
I. TOTAL DIRECT CHARGES (6a-6h)	13,157,698	4,813,783	8,343,915	63%	1,061,448.33
j. INDIRECT COSTS	966,988	403,674	563,314	58%	62,283.66
k. TOTALS (ALL BUDGET CATEGORIES)	14,124,686	5,217,457	8,907,229	63%	1,123,731.99
<i>Non-Federal Share (In-kind)</i>	<i>3,531,172</i>	<i>1,304,364</i>	<i>2,226,807</i>	<i>63%</i>	<i>280,933.00</i>

CONDADO DE CONTRA COSTA – BURÓ DE SERVICIOS A LA COMUNIDAD

2025 PROGRAMA HEAD START

PERÍODO PRESUPUESTARIO JULIO 2025 - JUNIO 2026

A PARTIR DE ENERO 2026

DESCRIPCIÓN	PRESUPUESTO TOTAL	PRESUPUESTO RESTANTE	TOTAL REAL HASTA LA FECHA	Debe ser 58.33%	PORCENTAJE DEL AÑO HASTA LA FECHA	ENERO 2026
A. PERSONAL	\$ 5,036,359	\$ 1,297,821	\$ 3,738,538		74.23%	432,438.07
B. BENEFICIOS SUPLEMENTARIOS	\$ 3,332,306	\$ 1,358,180	\$ 1,974,126		59.24%	257,547.24
D. EQUIPO	\$ -	\$ -	\$ -		0.00%	-
E. ARTICULOS DE OFICINA	\$ 280,201	\$ 213,637	\$ 66,564		23.76%	582.67
F. VIAJES	\$ 40,049	\$ 25,696	\$ 14,353		35.84%	81.40
G. CONSTRUCCIÓN	\$ -	\$ -	\$ -		0.00%	-
H. MISCELÁNEO	\$ 1,922,486	\$ 663,785	\$ 1,258,701		65.47%	178,994.21
I. CONTRATOS	\$ 2,546,297	\$ 1,254,664	\$ 1,291,633		50.73%	191,804.74
I. TOTAL DE CARGOS DIRECTOS	\$ 13,157,698	\$ 4,813,783	\$ 8,343,915		63.41%	1,061,448.33
j. CARGOS INDIRECTOS	966,988	\$ 403,674	563,314		58.25%	62,283.66
k. TOTAL-CATEGORÍAS DEL PRESUPU	\$ 14,124,686	\$ 5,217,457	\$ 8,907,229		63.06%	1,123,731.99
<i>In-Kind (Non-Federal Share)</i>	\$ 3,531,172	\$ 1,304,364	\$ 2,226,807		6.13%	280,933.00

CONDADO DE CONTRA COSTA – BURO DE SERVICIOS A LA COMUNIDAD

2025 PROGRAMA HEAD START

PERIODO PRESUPUESTARIO JULIO 2025 - JUNIO 2026

A PARTIR DE ENERO 2026

Debe ser
58.33%

	PRESUPUES TO TOTAL	PRESUPUEST O RESTANTE	TOTAL REAL HASTA LA FECHA	PORCENTAJE DEL AÑO HASTA LA FECHA	ENERO 2026
a. PERSONAL (Clasificación de objeto 6a)					
Permanente	5,036,359	1,297,821	3,738,538	74.23%	432,438.07
TOTAL PERSONNEL (Object class 6a)	5,036,359	1,297,821	3,738,538	74.23%	432,438.07
b. BENEFICIOS SUPLEMENTARIOS (Clasificación de objeto 6b)					
Permanente	3,332,306	1,358,180	1,974,126	59.24%	257,547.24
BENEFICIOS SUPLEMENTARIOS TOTALES (6b)	3,332,306	1,358,180	1,974,126	59.24%	257,547.24
c. EQUIPO (Clasificación de objeto 6c)					
EQUIPO TOTAL (6c)	-	-	-	0.00%	-
d. ARTICULOS (Clasificación de objeto 6d)					
1. Articulos de Oficina	88,453	54,757	33,696	38.10%	88.50
2. Articulos de Home Base para EHS	89,840	62,883	26,957	30.01%	(3.28)
Articulos de transición	8,662	8,662	-	0.00%	-
Articulos de computadora, reemplazos, actualización de software	51,797	46,419	5,378	10.38%	497.45
Articulos de salud y seguridad	2,589	2,589	-	0.00%	-
Articulos de discapacidades de salud mental	25,000	25,000	-	0.00%	-
Articulos de misceláneos	-	-	-	0.00%	-
Articulos de emergencia	3,256	3,256	-	0.00%	-
Articulos de familiar	3,604	3,072	532	14.75%	-
Costos de salud y bienestar de los empleados	7,000	7,000	-	0.00%	-
TOTAL DE ARTICULOS (Clasificación de objeto 6d)	280,201	213,637	66,564	23.76%	582.67
e. Viajar (Clasificación de objeto 6e)					
1. Viajes fuera de la ciudad	40,049	25,696	14,353	35.84%	81.40
VIAJES TOTALES (6e)	40,049	25,696	14,353	35.84%	81.40
g. CONSTRUCCIÓN (Clasificación de objeto 6g)					
TOTAL DE CONSTRUCCIÓN (6g)	-	-	-	0.00%	-
h. MISCELÁNEO (Clasificación de objeto 6h)					
1. Costo de Ocupación del Edificio/Renta	293,252	(240,256)	533,508	181.93%	63,543.00
2. Utilidades, Teléfono	30,433	(29,528)	59,961	197.03%	8,070.58
3. Seguro de responsabilidad civil infantil y de construcción	3,481	(41,143)	44,624	1281.94%	44,624.30
4. Mantenimiento/reparración de edificios y otros costos de ocupación	522,285	324,586	197,699	37.85%	26,356.52
5. Viajes Locales	44,468	30,527	13,941	31.35%	1,252.68
Costo Nutritivo para Niños	301,568	161,846	139,722	46.33%	27,652.02
Reembolso de CACFP & USDA	(110,877)	(9,623)	(101,254)	91.32%	(27,274.00)
7. Servicios de Padres	-	-	-	0.00%	-
Registración de Conferencias para Padres (incluyendo comida/lugar)	-	-	-	0.00%	-
Recursos para Padres, Libros del Ser Padre , Vídeos	-	-	-	0.00%	-
PC Orientation, Trainings , materials and translation (including food/venue)	21,000	11,600	9,400	44.76%	-
PC Orientación, Formación, Materiales, Traducción (incluyendo comida/lugar)	656	656	-	0.00%	-
Policy Council Reuniones - (incluyendo comida/lugar)	111	111	-	0.00%	-
Actividades de Padres	-	-	-	0.00%	-
Controladores auditores	5,907	4,105	1,802	30.51%	-
Proceso de datos	238,338	77,399	160,939	67.53%	21,285.02
Publicaciones/Publicidad/Impresión	-	-	-	0.00%	-
Divulgación - Imprenta	2,100	2,100	-	0.00%	-
anuncio de reclutamiento	52,474	52,474	-	0.00%	-
Capacitación o desarrollo del personal	-	-	-	0.00%	-
Envolvramiento de padres, familia y comunidad (incluyendo comida/lugar)	35,000	35,000	-	0.00%	-
(T/TA includes Mandatory trainings, Conferences and Trainings by Content Agency Memberships (WIPFLI, Meeting Fees, NHSA, NAEYC)	175,000	140,231	34,769	19.87%	2,525.78
Guardia de seguridad de centros	6,891	1,889	5,002	72.59%	-
Reparación y mantenimiento de vehículos	97,172	22,232	74,940	77.12%	-
Mantenimiento Reparación y Renta de equipos	94,060	27,507	66,553	70.76%	8,095.07
Dept of Health and Human Services - 211 Data Base (CCC)	2,307	1,148	1,159	50.25%	-
Otros gastos operativos (Hechos administrativos y otros administrativos)	9,881	7,901	1,980	20.04%	198.00
Otros gastos operativos (Hechos administrativos y otros administrativos)	96,979	83,024	13,955	14.39%	2,665.24
	1,922,486	663,785	1,258,701	65.47%	178,994.21
i. CONTRACTUAL (Object Class 6i)					
Consultor de Salud (LVN \$78,050)	34,032	3,456	30,576	89.84%	4,704.00
One Solution Technology	31,490	(2,560)	34,050	108.13%	-
Capacitaciones/seminarios/talleres de liderazgo	62,340	37,880	24,460	39.24%	3,240.50
Conferencia/Capacitaciones	24,834	24,834	-	0.00%	-
Credencial de Desarrollo Familiar	43,293	43,293	-	0.00%	-
Tutoría	6,000	6,000	-	0.00%	-
KinderCare	286,441	162,780	123,661	43.17%	20,318.35
Tiny Toes	105,902	74,143	31,759	29.99%	-

YMCA (East)	1,615,730	802,884	812,846	50.31%	139,130.46
Practice Based Coaching/Classroom Observation	69,298	33,103	36,195	52.23%	4,760.00
Teacher Recruitment	25,300	20,974	4,326	17.10%	-
Demógrafo	17,500	4,390	13,110	74.91%	8,610.00
CLOUDs	224,137	43,486	180,651	80.60%	11,041.43
TOTAL DE CONTRATOS (6f)	2,546,297	1,254,664	1,291,633	50.73%	191,804.74
i. TOTAL DE CARGOS DIRECTOS (6a-6h)	13,157,698	4,813,783	8,343,915	63.41%	1,061,448.33
j. CARGOS INDIRECTOS	966,988	403,674	563,314	58.25%	62,283.66
k. TOTAL (CATEGORÍAS DEL PRESUPUESTO)	14,124,686	5,217,457	8,907,229	63.06%	1,123,731.99
<i>Donación de mercancías y servicios</i>	<i>3,531,172</i>	<i>1,304,364</i>	<i>2,226,807</i>	<i>63.06%</i>	<i>280,933.00</i>

CONTRA COSTA COUNTY - COMMUNITY SERVICES BUREAU

2025 EARLY HEAD START PROGRAM

BUDGET PERIOD JULY 2025 - JUNE 2026

As Of January 2026

1	2	3	4	5	
DESCRIPTION	Total Budget	Remaining Budget	Total YTD Actual	Should be 58% % YTD	Jan-26
a. PERSONNEL	1,224,885	479,327	745,558	60.87%	149,357
b. FRINGE BENEFITS	803,844	349,700	454,144	56.50%	85,202
c. EQUIPMENT	-	-	-	-	
d. SUPPLIES	85,596	54,438	31,158	36.40%	266
e. TRAVEL	17,164	11,255	5,909	34.43%	95
f. CONSTRUCTION	-	-	-	-	
g. OTHER	574,780	271,224	303,556	52.81%	32,679
h. CONTRACTUAL	3,511,212	1,731,660	1,779,552	50.68%	272,827
i. TOTAL DIRECT CHARGES	6,217,481	2,897,603	3,319,878	53.40%	540,424
j. INDIRECT COSTS	235,175	54,409	180,766	76.86%	26,006
k. TOTAL-ALL BUDGET CATEGORIES	6,452,656	2,952,012	3,500,644	54.25%	566,430
<i>In-Kind (Non-Federal Share)</i>	1,613,164	757,964	875,161	53.59%	141,608

CONTRA COSTA COUNTY - COMMUNITY SERVICES BUREAU

**2025 EARLY HEAD START PROGRAM
BUDGET PERIOD JULY 2025 - JUNE 2026**

AS OF January 2026

1	2	3	4	5	January
	Total Budget	Remaining Budget	Total YTD Actual	Should be 58% % YTD	2026
a. PERSONNEL (Object Class 6a)					
Permanent (staff)	1,224,885	479,327	745,558	61%	149,356.74
TOTAL PERSONNEL (6a)	1,224,885	479,327	745,558	61%	149,356.74
b. FRINGE BENEFITS (Object Class 6b)					
Permanent Staff	803,844	349,700	454,144	56%	85,201.59
TOTAL FRINGE (6b)	803,844	349,700	454,144	56%	85,201.59
c. EQUIPMENT (Object Class 6d)					
TOTAL EQUIPMENT (6c)	-	-	-	0%	-
d. SUPPLIES (Object Class 6e)					
1. Office Supplies	17,967	(1,456)	19,423	108%	-
2. Child and Family Services Supplies	32,074	21,411	10,663		85.58
Transition Supplies	6,306	6,306	-		-
Computer Supplies, Software Upgrades, Computer Replacements	10,771	10,421	350	3%	-
Health/Safety Supplies	1,413	1,413	-		-
Mental Health/Disabilities Supplies	10,000	10,000	-		-
Emergency Supplies	1,949	1,949	-		-
Household Supplies	2,116	1,935	181	9%	-
Employee Health and Welfare costs	3,000	2,459	541	18%	-
TOTAL SUPPLIES (6d)	85,596	54,438	31,158	36%	85.58
e. Travel (Object Class 6c)					
1. Out-of-Town Travel	17,164	11,255	5,909	34%	94.79
TOTAL TRAVEL (6e)	17,164	11,255	5,909	34%	94.79
f. CONSTRUCTION (Object Class 6f)					
TOTAL CONSTRUCTION (6f)	-	-	-	0%	-
g. OTHER (Object Class 6g)					
1. Building occupancy Costs/Rents & Leases	91,679	(7,302)	98,981	108%	12,596.24
2. Utilities, Telephone	6,549	(15,174)	21,723	332%	2,868.25
3. Building & Child Liability Insurance	1,492	(966)	2,458	165%	2,458.38
4. Building Maintenance/Repair and Other Occupancy Costs	144,908	83,128	61,780	43%	6,281.32
5. Local Travel	10,486	6,230	4,256	41%	-
Child Nutrition Costs	114,667	88,034	26,633	23%	6,188.78
USDA and CACFP Reimbursements	(47,519)	(21,286)	(26,233)		(7,576.00)
7. Parent Services	-	-	-		-
PC Orientation, Trainings , materials and translation (including food/ven	9,000	5,893	3,107	35%	-
Parent Activities-Sites, PC, BOS luncheon & Appreciation (incl.food/ven	281	193	88	31%	88.41
Child Care/Mileage Reimbursement	47	47	-		-
8. Accounting & Legal Services	-	-	-		-
Auditor Controllers	2,532	2,532	-		-
Data Processing	36,431	(386)	36,817	101%	7,706.65
9. Publications/Advertising/Printing	-	-	-		-
Outreach - Printing	900	900	-		-
Recruitment Advertising (e.g. Websites, Digital Marketing)	22,489	22,489	-		-
Family, Community and Parent Engagement (including.food/venue)	10,000	10,000	-		-
(T/TA includes Mandatory trainings, Conferences and Trainings by Cont	74,999	63,786	11,213	15%	369.24
Agency Memberships (WIPFLI, Meeting Fees, NHSA, NAEYC)	2,953	831	2,123	72%	-
11. Other	-	-	-		-
Site Security Guards	32,202	(11,015)	43,217	134%	-
Vehicle Operating/ Maintenance and Repair	30,312	24,220	6,092	20%	729.28
Equipment Maintenance Repair and Rental	989	(6,920)	7,909	800%	2.99
Dept of Health and Human Services - 211 Data Base	4,235	4,235	-		-
Other Operating Expenses (CSD Admin/Facs Mgt. Allocation)	25,148	21,756	3,392	13%	965.00
TOTAL OTHER (6g)	574,780	271,224	303,556	53%	32,678.55
h. CONTRACTUAL (Object Class 6h)					
Health Consultant (LVN \$78,050)	14,585	3,497	11,088	76%	2,016.00
Health Consultant (LVN)	-	(2,016)	2,016		-
4. Training & Technical Assistance	-	-	-		-
One Solution Technology	13,496	(4,606)	18,102	134%	-
Leadership Trainings/Seminars/Workshop	26,717	7,386	19,331	72%	2,124.49

Conferences/Trainings	10,643	10,643	-	-	-
Family Development Credential	18,554	18,554	-	-	-
Tutoring	4,000	4,000	-	-	-
Crossroads	180,466	136,702	43,764	24%	-
KinderCare	736,613	404,288	332,325	45%	54,183.48
Martinez ECC	1,702,038	854,344	847,694	50%	140,169.81
Tiny Toes	78,646	56,973	21,673	28%	-
YMCA (East)	563,147	194,448	368,699		61,979.67
Practice Based Coaching/Classroom Observation	29,699	17,772	11,927	40%	2,040.00
Teacher Recruitment	8,700	5,198	3,502	40%	-
Demographer	7,500	3,810	3,690	49%	3,690.00
CLOUDs	116,408	20,666	95,742	82%	6,623.37
TOTAL CONTRACTUAL (6h)	3,511,212	1,731,660	1,779,552	51%	272,826.82
i. TOTAL DIRECT CHARGES (6a-6h)	6,217,481	2,897,603	3,319,878	53%	540,424.18
j. INDIRECT COSTS	235,175	#REF!	#REF!	54%	26,005.95
k. TOTALS (ALL BUDGET CATEGORIES)	6,452,656	2,952,012	3,500,644	54%	566,430.13
					-
<i>Non Federal Share</i>	1,633,125	757,964	875,161	54%	141,607.53

CONDADO DE CONTRA COSTA – BURÓ DE SERVICIOS A LA COMUNIDAD

2025 PROGRAMA DE EARLY HEAD START

PERÍODO PRESUPUESTARIO JULIO 2025 - JUNIO 2026

A PARTIR DE ENERO 2026

1	2	3	4	5	
	PRESUPUESTO TOTAL	PRESUPUESTO RESTANTE	TOTAL REAL HASTA LA FECHA	PORCENTAJE DEL AÑO HASTA LA FECHA	Jan-26
DESCRIPCIÓN					
a. PERSONAL	1,224,885	479,327	745,558	60.87%	149,357
b. BENEFICIOS SUPLEMENTARIOS	803,844	349,700	454,144	56.50%	85,202
c. EQUIPO	-	-	-	0.00%	
d. ARTICULOS DE OFICINA	85,596	54,438	31,158	36.40%	266
e. VIAJES	17,164	11,255	5,909	34.43%	95
g. CONSTRUCCIÓN	-	-	-	0.00%	
h. MISCELÁNEO	574,780	271,224	303,556	52.81%	32,679
f. CONTRATOS	3,511,212	1,731,660	1,779,552	50.68%	272,827
i. TOTAL DE CARGOS DIRECTOS	6,217,481	2,897,603	3,319,878	53.40%	540,424
j. CARGOS INDIRECTOS	235,175	54,409	180,766	76.86%	26,006
k. TOTAL-CATEGORÍAS DEL PRESUPU	6,452,656	2,952,012	3,500,644	54.25%	566,430
<i>Donación de mercancías y servicios (In- K</i>	<i>1,613,164</i>	<i>757,964</i>	<i>875,161</i>	<i>53.59%</i>	<i>141,608</i>

Debe ser
58%

CONDADO DE CONTRA COSTA – BURÓ DE SERVICIOS A LA COMUNIDAD

2025 PROGRAMA DE EARLY HEAD START
PERÍODO PRESUPUESTARIO JULIO 2025 - JUNIO 2026
A PARTIR DE ENERO 2026

1	2	3	4	5	
				Debe ser 58%	
			TOTAL REAL HASTA LA FECHA	PORCENTAJE DEL AÑO HASTA LA FECHA	ENERO 2026
	PRESUPUEST O TOTAL	PRESUPUEST O RESTANTE			
a. PERSONAL (Clasificación de objeto 6a)					
Permanente	1,224,885	479,327	745,558	61%	149,357
PERSONAL TOTAL (6a)	1,224,885	479,327	745,558	61%	149,357
b. BENEFICIOS SUPLEMENTARIOS (Clasificación de objeto 6b)	-	-	-	0%	-
Permanente	803,844	349,700	454,144	56%	85,202
BENEFICIOS SUPLEMENTARIOS TOTALES (6b)	803,844	349,700	454,144	56%	85,202
c. EQUIPO (Clasificación de objeto 6c)	-	-	-	0%	-
EQUIPO TOTAL (6c)	-	-	-	-	-
d. ARTICULOS (Clasificación de objeto 6d)	-	-	-	0%	-
1. Artículos de Oficina	17,967	(1,456)	19,423	108%	-
2. Artículos de Home Base para EHS	32,074	21,411	10,663	33%	86
Artículos de transición	6,306	6,306	-	-	-
Artículos de computadora, reemplazos, actualización de software	10,771	10,421	350	3%	180
Artículos de discUacidades de salud mental	10,000	10,000	-	-	-
Artículos de emergencia	1,949	1,949	-	-	-
Artículos de familiar	2,116	1,935	181	9%	-
Costos de salud y bienestar de los empleados	3,000	2,459	541	18%	-
TOTAL DE ARTICULOS (Clasificación de objeto 6d)	85,596	54,438	31,158	36%	266
e. Viajar (Clasificación de objeto 6e)	-	-	-	0%	-
1. Viajes fuera de la ciudad	17,164	11,255	5,909	34%	95
VIAJES TOTALES (6e)	17,164	11,255	5,909	34%	95
f. CONSTRUCCIÓN (Clasificación de objeto 6f)	-	-	-	0%	-
TOTAL DE CONSTRUCCIÓN (6f)	-	-	-	-	-
g. MISCELÁNEO (Clasificación de objeto 6g)	-	-	-	0%	-
1. Costo de Ocupación del Edificio/Renta	91,679	(7,302)	98,981	108%	12,596
2. Utilidades, Teléfono	6,549	(15,174)	21,723	332%	2,868
3. Seguro de responsabilidad civil infantil y de construcción	1,492	(966)	2,458	165%	2,458
4. Mantenimiento/repación de edificios y otros costos de ocupación	144,908	83,128	61,780	43%	6,281
5. Viajes Locales	10,486	6,230	4,256	41%	-
6. Servicios Nutritivos	-	-	-	-	-
Costo Nutritivo para Niños	114,667	88,034	26,633	23%	6,189
Reembolso de CACFP & USDA	(47,519)	(21,286)	(26,233)	-	(7,576)
7. Servicios de Padres	-	-	-	-	-
PC Orientación, Formación, Materiales, Traducción (incluyendo comida/lugar)	9,000	5,893	3,107	35%	-
Actividades de Padres - Urección, placas, broches, certificados, comida	281	193	88	31%	88
Reembolso para el cuidado de niños/Millas	47	47	-	-	-
8. Servicios de Contabilidad y Legal	-	-	-	-	-
Contadores de Auditoria	2,532	2,532	-	-	-
Servicios de procesamientos de datos	36,431	(386)	36,817	101%	7,707
9. Publicaciones/Anuncios/Imprenta	-	-	-	-	-
Outreach - Impresión	900	900	-	-	-
Costo de expansión - propaganda	22,489	22,489	-	-	-
Envolucionamiento de padres, familia y comunidad (incluyendo comida/lugar)	10,000	10,000	-	-	-
(T/TA includes Mandatory trainings, Conferences and Trainings by Content are	74,999	63,786	11,213	15%	369
Membresías (WIPFLI, Meeting Fees, NHSA, NAEYC)	2,953	831	2,123	72%	-
11. Misceláneo	-	-	-	-	-
Guardia de seguridad de centros	32,202	(11,015)	43,217	134%	-
Reparación y mantenimiento de vehículos	30,312	24,220	6,092	20%	729
Mantenimiento Reparación y Renta de equipos	989	(6,920)	7,909	800%	3
Departamento de salud y servicios humanos	4,235	4,235	-	-	-
Otros gastos operativos (Hechos administrativos y otros administrativos)	25,148	21,756	3,392	13%	965
TOTAL DE MISCELÁNEO (6g)	574,780	271,224	303,556	53%	32,679
h. CONTRATOS (Clasificación de objeto 6h)	-	-	-	0%	-
Consultor de Salud (LVN \$78,050)	14,585	3,497	11,088	76%	2,016
Consultor de Salud (LVN)	-	(2,016)	2,016	-	-
Consultor de Head Start	-	-	-	-	-
One Solution Technology	13,496	(4,606)	18,102	134%	-
CUacitaciones/seminarios/talleres de liderazgo	26,717	7,386	19,331	72%	2,124
Conferencia/CUacitaciones	10,643	10,643	-	-	-
Credencial de Desarrollo Familiar	18,554	18,554	-	-	-
Tutoría	4,000	4,000	-	-	-

Crossroads	180,466	136,702	43,764	24%	-
KinderCare	736,613	404,288	332,325	45%	54,183
Martinez ECC	1,702,038	854,344	847,694	50%	140,170
Tiny Toes	78,646	56,973	21,673	28%	-
YMCA (EAST)	563,147	194,448	368,699		61,980
Practice Based Coaching/Classroom Observation	29,699	17,772	11,927	40%	2,040
Teacher Recruitment	8,700	5,198	3,502	40%	-
DemógrUo	7,500	3,810	3,690	49%	3,690
CLOUDs	116,408	20,666	95,742	82%	6,623
TOTAL DE CONTRATOS (6h)	3,511,212	1,731,660	1,779,552	51%	272,827
i. TOTAL DE CARGOS DIRECTOS (6a-6h)	6,217,481	2,897,603	3,319,878	53%	540,424
j. CARGOS INDIRECTOS	235,175	54,409	180,766	77%	26,006
k. TOTAL (CATEGORIAS DEL PRESUPUESTO)	6,452,656	2,952,012	3,500,644	54%	566,430
<i>Donación de mercancías y servicios</i>	1,633,125	757,964	875,161	54%	141,608

January 2026 Credit Card Report

Head Start	
Category	Expenditures
Training & Registration	\$2,517.37
Household Expense	\$0.00
Other Travel Employees	\$0.00
Books, Periodicals	\$0.00
Rents & Leases - Property	\$0.00
Educational Supplies	\$0.00
Misc Services/Supplies	\$489.46
	\$3,006.83

Early Head Start	
Category	Expenditures
Training & Registration	\$1,078.88
Household Expense	\$0.00
Other Travel Employees	\$0.00
Books, Periodicals	\$0.00
Rents & Leases - Property	\$0.00
Educational Supplies	\$0.00
Misc Services/Supplies	\$489.47
	\$1,568.35

Total **\$4,575.18**

Informe de tarjeta de credito Enero 2026

Head Start	
Categoría	Gastos
Capacitación y registro	\$2,517.37
Gastos del programa	\$0.00
Viajes de empleados y otros	\$0.00
Publicaciones periódicas y libros	\$0.00
Propiedad, Alquileres y arrendamientos	\$0.00
Suministros educativos	\$0.00
Servicios/Suministros diversos	\$489.46
	\$3,006.83

Early Head Start	
Categoría	Gastos
Capacitación y registro	\$1,078.88
Gastos del programa	\$0.00
Viajes de empleados y otros	\$0.00
Publicaciones periódicas y libros	\$0.00
Propiedad, Alquileres y arrendamientos	\$0.00
Suministros educativos	\$0.00
Servicios/Suministros diversos	\$489.47
	\$1,568.35

Total **\$4,575.18**

EHSD/CSB

CHILD NUTRITION FOOD SERVICES

CHILD and ADULT CARE FOOD PROGRAM MEALS SERVED - FY 2025-2026

January 2026

12 Approved Sites



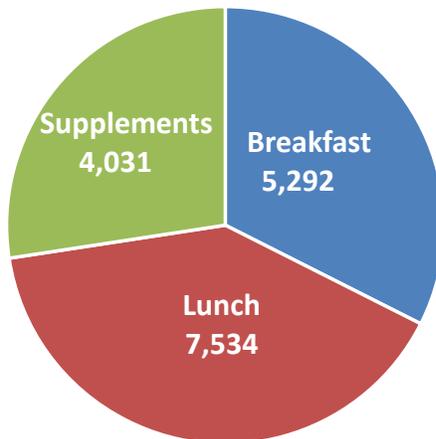
20 Day, Meals Served



377 Daily Participation



16,857 Meals Served



Claim Reimbursement

Total: \$ 59,705

EHSD/CSB

SERVICIOS DE ALIMENTACIÓN Y NUTRICIÓN INFANTIL

PROGRAMA DE ALIMENTACIÓN PARA NIÑOS Y ADULTOS COMIDAS SERVIDAS – AÑO

FISCAL 2025-2026

January 2026

12 Centros aprobados



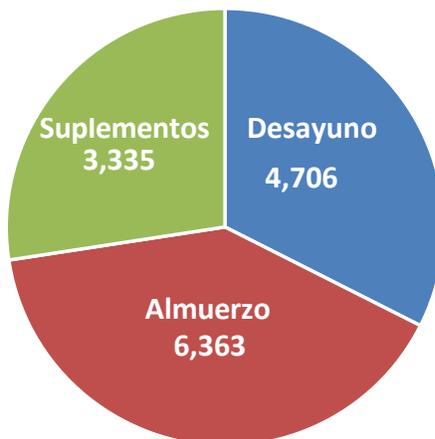
20 Días de Comidas Servidas



377 Participación diaria



14,404 Comidas servidas



Reclamación de Reembolso

Total: \$ 59,705



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-998

Agenda Date: 3/18/2026

Agenda #: 9.

FY25-26 Community Assessment Update

Sheila Walsh
ASA III

FY25-26 Community Assessment Process

Timing

- Data updated in Fall/Winter 2025-26. Final report version in February 2026.

Data Sources

- Secondary data from the US Census Bureau's American Community Survey (ACS), 2023 California Child Care Portfolio published by California Child Care Resource & Referral Network, California Community Care Licensing Division, and other national, state, and local resources.
- Data disaggregated by cities within Contra Costa County.

Future

- RFP 1231 issued December 2025
- Received 6 proposals that are being vetted for a decision in Spring 2026

Community Assessment Highlights: Eligible Population

The number of children 0-5 years old has been declining since 2026, even while the county's overall population has been increasing.

	2016	2024	% Change 2016-24
1. Children Age 0-2	37,441	34,309	-8%
2. Children Age 3-5	41,893	38,167	-9%
3. Total Children 0-5	79,334	72,476	-9%
4. Overall Population	1,107,925	1,172,607	+6%
5. % Population 0-5	7%	6%	-1%

*Source: ACS 2024 1-Year Estimates and prior ACS 5- Year Estimates.

Community Assessment Highlights: Family Needs

Monthly full-time child care costs have increased from 2019 to 2023. For families needing infant care, costs are about 30% more expensive using either center-based options or family home based options. It is even more for families needing preschool care, increasing by nearly 40% regardless of type of program.

Average Monthly Full-Time Costs:	2019	2021	2023	% Change 2019-23
1. Center-Based Infant Care	\$1,622	\$1,733	\$2,088	+29%
2. Center-Based Preschool Care	\$1,190	\$1,295	\$1,649	+39%
3. Family Home Based Infant Care	\$1,045	\$1,233	\$1,381	+32%
4. Family Home Based Preschool Care	\$996	\$1,093	\$1,386	+39%

*Source: 2019, 2021, and 2023 California Child Care Portfolio published by California Child Care Resource & Referral Network.

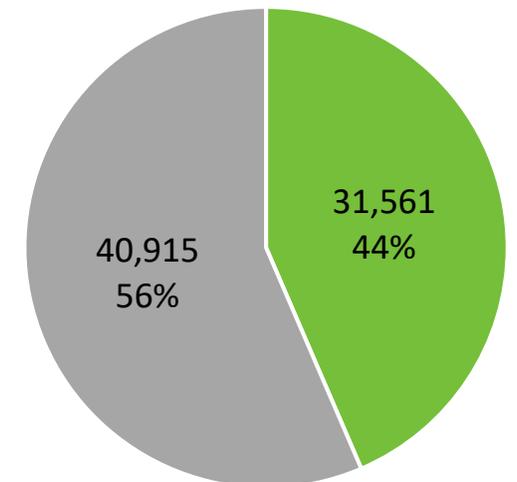
Community Assessment Highlights: Availability of Services

- Overall, more child care slots are available in 2025 compared to 2024, including licensed center-based and family homes serving at least 9 children.
- Still only enough slots for 44% of 0-5 years old population.

	2024	2025	Change
1. # of Preschool Care Slots	18,553	17,797	-4%
2. # of Infant Care Slots	2,275	2,212	-3%
3. # of Single License Care Slots	3,732	4,999	+34%
4. Total # Child Care Center-Based Slots	24,560	25,008	+2%
5. # Additional Family Home Care Slots	6,050	6,553	+8%

*California Community Licensing Division, as reported in December of each year. A single license allows centers to serve multiple age ranges. Family Home Care slots only include those that serve at least 9 children, since data is not publicly shared for those with fewer than 9 children.

Slots Available for 0-5 Population
(72,476 in 2024)





CONTRA COSTA COUNTY

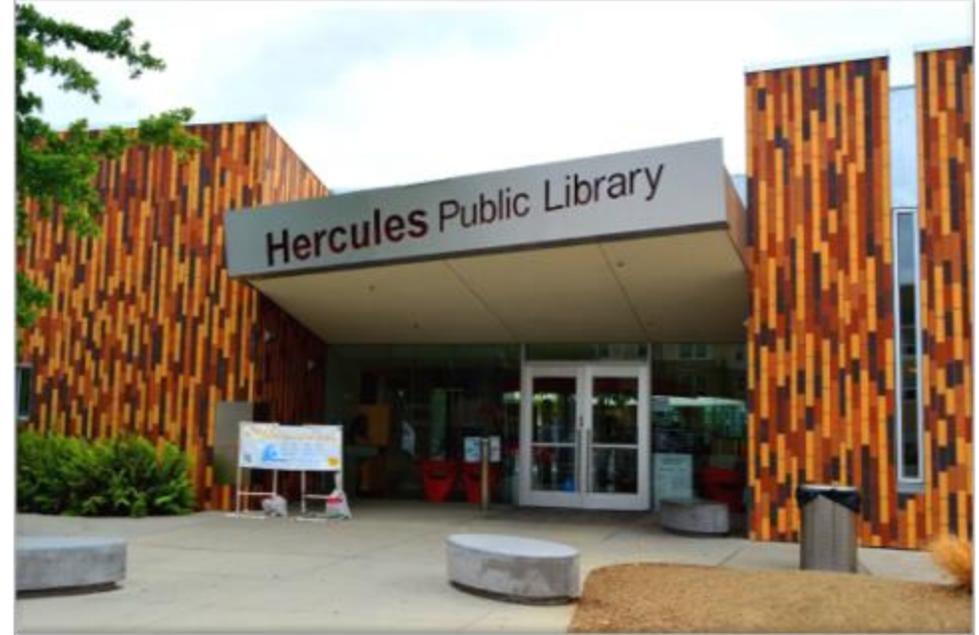
1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-999

Agenda Date: 3/18/2026

Agenda #: 10.



CONTRA COSTA COUNTY LIBRARY

EAST COUNTY

- Antioch
- Bay Point
- Brentwood
- Oakley
- Pittsburg
- Prewett

WEST COUNTY

- Crockett
- El Cerrito
- El Sobrante
- Hercules
- Kensington
- Pinole
- Rodeo
- San Pablo

CENTRAL/SOUTH COUNTY

- Clayton
- Concord
- Danville
- Dougherty Station
- Lafayette
- Martinez
- Moraga
- Orinda
- Pleasant Hill
- San Ramon
- Walnut Creek
- Ygnacio Valley



26 
Locations



New Library Cards Are Here. Get Yours Today.



Library cards are free and available to any California resident with proof of address

A library card gives you access to all our materials

You can request books from any of the 26 library locations

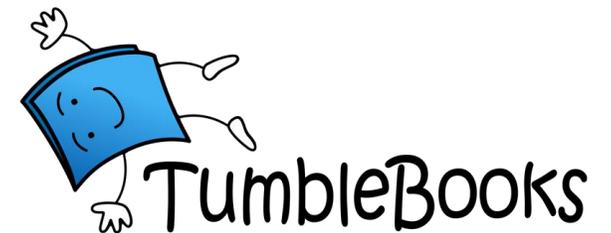
Link+ offers books from throughout CA

The library is fine free if items are returned

Got a smartphone or tablet?

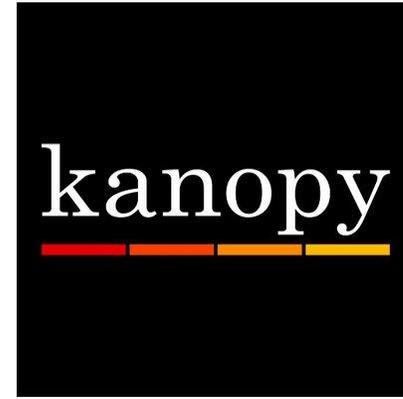
You can download books, audiobooks and magazines FOR FREE

- Libby - eBooks and eAudiobooks
- Tumblebooks- kid books in English, French and Spanish
- Hoopla- eBooks, eAudiobooks, music and videos
- Flipster - Magazines



Digital Resources

- Kanopy - streaming videos
- Brainfuse - free online tutors
- Rosetta Stone & Mango – learn a language
- Explora- research for a school project



Need Help Finding Books?

- Booklists
- Book Talk Bunch
- Ask a Librarian!
Visit the library, chat,
email, call or turn in a
request for Personal Picks.





Discover & Go provides instant online access to free and low-cost tickets to museums, science centers, zoos, theatres and other local cultural venues.



Project Second Chance Adult Literacy Program

Project Second Chance (PSC) trains volunteer tutors to deliver basic literacy instruction to people who read or write below the 6th grade level.

Tutoring is:

free and confidential
one-on-one

2x/week, 90 minutes
by trained volunteers

according to personal schedules
in a public place, usually the local library





Want more information?
Visit ccclib.org



Free Programs & Events

- STEAM
- Performers- music, puppets, magicians
- Crafts
- March Madness
- Free Comic Book Days
- Literacy Celebrations- Black Children's Book Week, Picture Book Month & Día de los niños/Día de los libros



ccclib.org/events for full schedule



Contra Costa County Library encourages families to **talk, sing, read, write and play** together in library spaces and with friendly library staff.

Contra Costa County Library's



Summer Reading June 1 – August 1

PLANTA UNA SEMILLA, LEE
PLANT A SEED, READ

- Helps pre-readers practice the skills needed to become readers
- Helps prevent “Summer Slide”
- Fun for the entire family
- Exploration Station events





THE ROLLING READER AND LIBRARIAN BELLA

*Thank you!
Any questions?*

*¡Gracias!
¿Hay preguntas?*

Amy Mockoski
Librarian III- Youth Services
Library Administration

amy.mockoski@library.cccounty.us



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-1000

Agenda Date: 3/18/2026

Agenda #: 13.

Policy Council Sparkle Space – February 2026

(formerly known as the Parking Lot)

The following concerns were raised at the Policy Council during the 2/18/26 meeting.

Issue: What do classroom safety monitoring tools look like?

- See attached:
 - Daily Classroom Health & Safety Checklist
 - Daily Playground Safety Checklist
 - Weekly Facility Safety Checklist

Issue: There is an area of the KinderCare Pittsburg Playground that needs some attention.

- The CSB Partner Unit Analyst is working with the center director of KC Pittsburg to discuss ways to support KinderCare Pittsburg in presenting their request and need to the KinderCare Facilities team. This area has been gated off and is currently not in use. Ideas include having it paved and painted with a bike path to have dedicated space for bikes, or to have it used as a motor movement area for sports such as soccer and ball play.

Issue: Nia from KinderCare Pittsburg and Kim from Riverview would like to participate on the Program Services Committee.

- The roster has been updated to include Nia and Kim, and their first meeting will be March 4, 2026 at 5pm. Welcome Nia and Kim!

Consejo de Políticas Espacio Reluciente – Febrero 2026

(anteriormente conocido como el Estacionamiento)

Las siguientes inquietudes se plantearon en el Consejo de Políticas durante la reunión del 2/18/26

Problema: Cómo son las herramientas de supervisión de la seguridad en el aula

- Ver adjunto:
 - Lista de verificación diaria de salud y seguridad en el aula
 - Lista de verificación diaria de seguridad en el patio de recreo
 - Lista de verificación semanal de seguridad en las instalaciones

Problema: Hay una zona del patio de recreo de KinderCare Pittsburg que requiere atención.

- El Analista de la Unidad Asociada de CSB está trabajando con el director del centro de KC Pittsburg para analizar cómo apoyar a KinderCare Pittsburg en la presentación de su solicitud y necesidad al equipo de Instalaciones de KinderCare. Esta zona ha sido cercada y actualmente no se utiliza. Se podría pavimentarla y pintarla con una ciclovía para tener un espacio exclusivo para bicicletas, o utilizarla como zona de movimiento motorizado para deportes como fútbol y pelota.

Problema: Nia de KinderCare Pittsburg y Kim de Riverview desean participar en el Comité de Servicios del Programa.

- Se ha actualizado la lista para incluir a Nia y Kim y su primera reunión será el 4 de marzo de 2026 a las 5:00pm. ¡Bienvenidas, Nia y Kim!



Contra Costa County
 Employment and Human Services Department
 Community Services Bureau



Daily Classroom Health and Safety Checklist

Guidance: Indicate Compliant (C) or Non-Compliant (NC) in appropriate box. Add a comment for any NC.

Site/Classroom:	Week of:	Teacher Initial:				
		M	T	W	TH	F
1. All Electrical Outlets are covered. Comment:		C <input type="checkbox"/> NC <input type="checkbox"/>				
2. Wall pad/Tablet is in working order and correctly reflects enrolled children in correct classroom. Comment:		C <input type="checkbox"/> NC <input type="checkbox"/>				
3. The lesson plan includes individualized activities to promote positive social emotional learning, and a health & safety activity. Comment:		C <input type="checkbox"/> NC <input type="checkbox"/>				
4. Children's food allergy list posted near food prep area and kept confidential. Comment:		C <input type="checkbox"/> NC <input type="checkbox"/>				
5. Zoning maps for indoors and outdoors are posted in visible locations. Comment:		C <input type="checkbox"/> NC <input type="checkbox"/>				
6. White boards are posted in visible location. Comment:		C <input type="checkbox"/> NC <input type="checkbox"/>				
7. All rooms have been scanned for items not belonging in the children's space, such as teacher's personal belongings including food/drinks/handbags, adult scissors, hand sanitizer/lotions/sprays. Comment:		C <input type="checkbox"/> NC <input type="checkbox"/>				
8. All cabinets required to be locked are in working order. Comment:		C <input type="checkbox"/> NC <input type="checkbox"/>				
9. Cleaning, sanitizing, and disinfection products are not accessible to children (must be in locked cabinet).		C <input type="checkbox"/> NC <input type="checkbox"/>				



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Comment:					
10. The learning environment is arranged to promote active supervision (sight and sound) of all children present. Comment:	C <input type="checkbox"/> NC <input type="checkbox"/>				
11. All materials on the Parent Board in classroom display current information. Comment:	C <input type="checkbox"/> NC <input type="checkbox"/>				
12. All door alarms are on and in good working order, if applicable. Comment:	C <input type="checkbox"/> NC <input type="checkbox"/>				
13. The spaces in classrooms, hallways, and other areas are clear, clean & free of objects including trip hazards, fall hazards, piles/clutter, etc. Comment:	C <input type="checkbox"/> NC <input type="checkbox"/>				

Correction Expectation: Teaching staff must immediately (the same day) share the NC with the Site Supervisor/Manager in charge. NC indicators must be corrected immediately and within 3 business days follow up from the site supervisor must be documented to prevent a reoccurrence. Immediate corrections include placing a track-It or work order, correcting the NC, and/or removing the immediate H&S item/concern. Examples of follow up can include meeting/training agendas and notes with teaching staff, revised lesson plan, or photos of correction.



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Daily Playground Safety Checklist

Guidance: Indicate Compliant (C) or Non-Compliant (NC) in appropriate box. Add a comment for any NC.

Site/Classroom:	Week of:	Teacher Initial:				
		M	T	W	TH	F
1. Portable Materials: All portable items such as carts, trikes, blocks, water tables, etc. are in good repair with no cracks or jagged edges. Comment:		C <input type="checkbox"/> NC <input type="checkbox"/>				
2. Play Materials: All additional play materials such as small blocks, books, dramatic play items, and other toys are in good repair and age appropriate for the children using them. Comment:		C <input type="checkbox"/> NC <input type="checkbox"/>				
3. Litter: The area is free of glass, sharp objects, animal feces, branches, wasp nests, and other harmful debris. Comment:		C <input type="checkbox"/> NC <input type="checkbox"/>				
4. Boundaries: Fencing/barrier zones for play areas are locked and in good repair, including gate latches and alarms. The playground is only accessed by enrolled children, center staff, and other authorized personnel. Comment:		C <input type="checkbox"/> NC <input type="checkbox"/>				
5. Zoning Maps: Zoning maps are posted on the outside of the door leading to the playground. Comment:		C <input type="checkbox"/> NC <input type="checkbox"/>				

Correction Expectation: Teaching staff must immediately (the same day) share the NC with the Site Supervisor/Manager in charge. SS/Manager and teachers must address NC the same day through immediate action (correction, work order(s), closing/section off unsafe area). All corrections must be made within 24 hours.



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Weekly Facility Safety Checklist

Guidance: Indicate Compliant (C) or Non-Compliant (NC) in appropriate box. Add a comment for any NC.

Site:	Week of:	SS/Manager Initial:				
		Mon.	Tues.	Wed.	Thurs.	Fri.
1. The outdoor environment is free of litter and unsafe debris. Comment:		C <input type="checkbox"/> NC <input type="checkbox"/>				
2. Hallways/Common areas are free of clutter and tripping hazards. Comment:		C <input type="checkbox"/> NC <input type="checkbox"/>				
3. Fallen leaves and weeds are not excessive to the point that it poses a tripping hazard on the property. Comment:		C <input type="checkbox"/> NC <input type="checkbox"/>				
4. Alarms, if applicable, and locks in hallways, front doors, and gates are in working order. Comment:		C <input type="checkbox"/> NC <input type="checkbox"/>				
5. Kitchen and break room areas are inaccessible to children. Comment:		C <input type="checkbox"/> NC <input type="checkbox"/>				
6. All community area postings are current, relevant, and bilingual. Comment:		C <input type="checkbox"/> NC <input type="checkbox"/>				
7. The temperature log for the refrigerator(s) has been completed daily for the week and is registered below 40°F and the freezer below 0°F. Comment:		C <input type="checkbox"/> NC <input type="checkbox"/>				
8. The Site Supervisor/designee has validated that the daily tools have been completed for the week in CLOUDS for each classroom/playground. Comment:		C <input type="checkbox"/> NC <input type="checkbox"/>				

Correction Expectation: Site Supervisor/Manager must address NC the same day through immediate action (correction, work order(s), closing/section off unsafe area). All corrections must be made within 7 days.