



CONTRA COSTA COUNTY

AGENDA

Community Advisory Board on Public Safety

Thursday, September 18, 2025

11:00 AM

50 Douglas Dr., Martinez |
<https://us06web.zoom.us/j/84706790338>
Webinar ID: 847 0679 0338

Programs & Services Subcommittee Meeting

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Roll Call and Introductions
2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).
3. CONSIDER approving the Record of Action from the August 21, 2025, CAB [25-3889](#)
Programs & Services Subcommittee meeting.
Attachments: [DRAFT CAB Programs & Services Record of Action - August 21, 2025](#)
4. Review the CAB Programs & Services Subcommittee Work Plan. [25-3890](#)
Attachments: [CAB Program & Services Work Plan 2025](#)
5. Update on Outreach Activities and Program Tour Coordination. [25-3891](#)
Attachments: [CAB Programs & Services – Program Tour Assignments 2025](#)
6. Discuss Timeline for Client Feedback Process. [25-3892](#)
Attachments: [Client Feedback Process - DRAFT](#)
7. Brainstorm Future Service Models Ideas.
8. The next meeting is currently scheduled for Thursday, October 16, 2025, at 11 a.m.
9. Adjourn

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 50 Douglas Drive, Martinez, California 94553, during normal business hours. Staff reports related to items on the agenda are also accessible online at www.contracosta.ca.gov. If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact:

Gariana Youngblood, Committee Staff
gariana.youngblood@orj.cccounty.us



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-3889

Agenda Date: 9/18/2025

Agenda #: 3.

Advisory Board: CAB Programs & Services Subcommittee

Subject: Record of Action - August 21, 2025

Presenter: Tiffany Anaya, Subcommittee Chair

Information:

CONSIDER approving the Record of Action from the August 21, 2025, CAB Programs & Services Subcommittee meeting.

Referral History and Update:

County ordinance requires that each County body keep a record of its meetings. Though the record need not be verbatim, it must accurately reflect the agenda and decisions made in the meeting. Attached for the Subcommittee's consideration is the Record of Action for the Subcommittee's August 21, 2025, meeting

Recommendation(s)/Next Step(s):

Review and provide any edits/corrections, if necessary, before approval.



CONTRA COSTA COUNTY

Committee Meeting Minutes

Community Advisory Board on Public Safety

Thursday, August 21, 2025

11:00 AM

50 Douglas Dr., Martinez |
<https://us06web.zoom.us/j/84706790338>
Webinar ID: 847 0679 0338

Programs & Services Subcommittee Meeting

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

Wilanda Hughes called the meeting to order at 11:06 a.m.

1. Roll Call and Introductions

Present Wilanda Hughes, Rena Hurley, and Rena Moore

Absent Tiffany Anaya

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

No public comment received.

3. CONSIDER approving the Record of Action from the July 17, 2025, CAB [25-3389](#)
Programs & Services Subcommittee meeting.

Attachments: [DRAFT CAB Programs & Services Record of Action - July 17, 202](#)

Motion: Moore

Second: Hurley

Aye: Hughes, Hurley, and Moore

Absent: Anaya

Result: Passed

4. Review the CAB Programs & Services Subcommittee Work Plan. [25-3390](#)

Attachments: [CAB Program & Services Work Plan 2025](#)

Discussion was held.

Public comment received.

The Subcommittee reviewed the CAB Programs & Services Subcommittee's work plan to ensure alignment with goals and priorities.

5. Update on Outreach Activities and Program Tour Coordination. [25-3391](#)

Attachments: [CAB Programs & Services – Program Tour Assignments 2025](#)

Discussion was held.

Public comment received.

The Subcommittee shared an overview of AB 109 program tours to understand funded organizations better. They still need to visit Bay Area Legal Aid and Lao Family Community Development.

6. Discuss In-Custody Survey. [25-3392](#)

Attachments: [In-Custody Survey Questions 2025](#)

Discussion was held.

Public comment received.

The Subcommittee reviewed the revised in-custody survey and provided feedback on distribution, messaging, support services, and offering hard copies in addition to tablets. They discussed keeping the survey open for a month to maximize responses, with a September deadline under consideration but possibly extended due to facility transitions. At their next meeting, they will develop a timeline for in-custody surveys, post-custody surveys, focus groups, and provider surveys.

7. Brainstorm Future Service Models Ideas.

Discussion was held.

Public comment received.

The Subcommittee tabled discussion on future service model ideas to research effective programs from other counties for potential use in Contra Costa.

8. The next meeting is currently scheduled for Thursday, September 18, 2025, at 11:00 a.m.

Next Steps:

Review CAB Programs & Services Work plan
Updates on Program Tours
Discuss scheduling in-custody, post-custody, focus groups, and provider surveys.
Brainstorm future service model ideas

9. Adjourn

The meeting was adjourned at 11:40 a.m. by Wilanda Hughes. The next scheduled meeting of the Subcommittee is Thursday, September 18, 2025, at 11 a.m.

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CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-3890

Agenda Date: 9/18/2025

Agenda #: 4.

Advisory Board: CAB Programs & Services Subcommittee

Subject: Programs & Services Work Plan

Presenter: Tiffany Anaya, Subcommittee Chair

Information:

Review the CAB Programs & Services Subcommittee work plan to ensure alignment with subcommittee goals and to assess progress toward key objectives.

Referral History and Update:

CAB Subcommittees (i.e., Program & Services, Policy & Budget, and Outreach & Community Engagement) were tasked with reviewing their work plans to identify their priorities for the remainder of the year.

Recommendation(s)/Next Step(s):

Debrief the work plan to ensure alignment with the CAB Subcommittees' priorities and confirm the Subcommittee is on track to meet its goals.

CAB Programs & Services Subcommittee – 2025 Work Plan

Initiative	Sub-Tasks/Benchmarks	Timeline	Responsible Persons/Resources
Advocacy and Support of CAB Policy Platform	<p>Undertake and brainstorm priority projects and advocacy:</p> <ul style="list-style-type: none"> ➤ Expanding Housing resources within the County for reentry beyond AB 109 (support best practice program models, governance structures, make recommendations) ➤ Expanding Restorative Justice within the County (support best practice program models, governance structures, make recommendations) ➤ Collaborate w/ Other External Boards, Committees or Work Groups (i.e., Measure X CAB) ➤ Implicit Bias Training for CAB board members and CBO's that are receiving AB 109 funding ➤ ADA Compliances for CBO's receiving AB109 Funding- i.e., wheelchair accessibility if serving individuals daily as well as Recovery Homes with ADA compliances for those needing special accommodations ➤ Presentations from all CBO's receiving funding to make presentations before the full CAB 	Ongoing	All
Conduct Survey of Program Service Needs and Present Findings – Government and CBO	<ul style="list-style-type: none"> ➤ Programs and Services Qualitative Survey: <ol style="list-style-type: none"> 1. Develop Survey for CBO's and In-Custody Participants 2. We will disseminate to AB109 funded agencies and government departments who work with reentry population 3. Analyze 4. Present CAB with findings/recommendations as related to budget/funds allocations, program success, challenges, etc. 	<p>Government Agencies & CBOs: Survey finalized by April</p> <p>May Responses (2-week response period)</p> <p>June Findings</p>	All & ORJ

Promote a Comprehensive Needs Assessment	<ul style="list-style-type: none"> ➤ Programs and Services Qualitative Data Collection: <ol style="list-style-type: none"> 1. Conduct qualitative interviews with providers as needed post survey findings 2. Analyze 3. Present CAB with findings/recommendations as related to budget/funds allocations, program success, challenges, etc. ➤ Look at local and regional needs assessment to reentry population/programs: <ol style="list-style-type: none"> 1. Survey Local CABs (e.g., San Francisco, Alameda, etc.) ➤ Provide findings to Policy and Budget Subcommittee ➤ Develop a script and set up appointments to visit CBS's and present a report out to the committee. 	<p>August</p> <p>In time for inclusion in CAB'S Policy Brief and/or and Budget Proposal to CCP</p>	<p>All:</p> <p>CBO Site Visits:</p>
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CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-3891

Agenda Date: 9/18/2025

Agenda #: 5.

Advisory Board: CAB Programs & Services Subcommittee

Subject: Outreach and Program Tour Scheduling Updates

Presenter: Tiffany Anaya, Subcommittee Chair

Information:

Review the program tour schedule and provide updates on outreach activities and coordination efforts.

Referral History and Update:

The CAB Programs & Services Subcommittee is planning to conduct an in-person program tour with community-based organizations contracted to provide services through AB 109 funding. The goal is to gain a deeper understanding of the services offered, identify needs and gaps within the community, and explore how the Community Advisory Board can best support these efforts.

Recommendation(s)/Next Step(s):

Review and provide any updates on outreach activities and coordination efforts.

CAB Programs & Services – Program Tour Assignments 2025

Organization	Point of Contact	CAB Member	CAB Member	Site Visit Date
Bay Area Legal Aid	Rebecca Richardson rrichardson@baylegal.org	Rena Hurley	Tiffany Anaya	
HealthRight 360	Charmaine Hoggatt choggatt@healthright360.org	Wilanda Hughes		
Men & Women of Purpose	Frank Hancock fhancock@mwpurpose.org	Tiffany Anaya	Wiland Hughes	
Lao Family Community Development	Wilanda Hughes fhancock@mwpurpose.org	Tiffany Anaya		
Reentry Success Center	Tiffany Anaya tiffanya@rubiconprograms.org	Rena Moore		
Rubicon	John Cunningham johnc@rubiconprograms.org	Wilanda Hughes		



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-3892

Agenda Date: 9/18/2025

Agenda #: 6.

Advisory Board: CAB Programs & Services Subcommittee

Subject: Client Feedback Process

Presenter: Tiffany Anaya, Subcommittee Chair

Information:

Review the Client Feedback Process timeline and activities as proposed by the Office of Reentry & Justice.

Referral History and Update:

The CAB Programs & Services Subcommittee seeks client feedback on service experiences to understand community needs better and inform CAB recommendations to the Community Corrections Partnership (CCP).

Recommendation(s)/Next Step(s):

Debrief the proposed client feedback process, including purpose and timeline, and provide input.

Client Feedback Process - DRAFT

Purpose: The purpose of the client feedback process is to gather input from the county's justice-involved population regarding their knowledge of and access to available reentry services, as well as to better understand their needs to inform CAB's future recommendations.

Month/Year	Activity
December 2025	Distribute In-Custody Survey.
January 2025	Receive & analyze In-Custody Survey results.
February 2025	Presentation of In-Custody Survey results to CAB Programs & Services and Policy & Budget Subcommittees.
March 2025	Presentation of In-Custody Survey results at CAB General Meeting; Programs & Services begin developing post-release survey and focus group questions.
April 2025	Distribute post-release survey and/or conduct post-release focus group(s).
May 2025	Analyze survey/focus group findings.
June 2025	Presentation of post-release results and a discussion of the comparison between in-custody and post-release results will take place at the CAB General Meeting. The Programs & Services and Policy & Budget Subcommittees will review comparative survey information and develop preliminary ideas for recommendations.
July 2025	CAB receives update on Subcommittees' initial ideas for recommendations at the General Meeting; Programs & Services and Policy & Budget Subcommittees continue refining initial ideas for recommendations based on comparative client feedback information and invite service providers to give input.
August 2025	CAB discusses and prioritizes Subcommittees' ideas for recommendations at the General Meeting; Policy & Budget begins drafting CAB recommendations; Programs & Services discusses lessons learned from the Client Feedback Process.
September 2025	Policy & Budget Subcommittee presents proposed recommendations at the General Meeting and will revise them based on member feedback.
October 2025	CAB approves revised recommendations and budget request at the General Meeting.
November 2025	CAB presents recommendations during the Community Corrections Partnership (CCP) Budget Workshop.
December 2026	CAB presents any follow-up information as requested by the CCP.