CONTRA COSTA COUNTY

Administration Building | 1025 Escobar St., Martinez

AGENDA

Tuesday, August 12, 2025
9:00 AM

BOARD OF SUPERVISORS

Supervisor John Gioia, District I
Supervisor Candace Andersen, District II
Supervisor Diane Burgis, District III
Supervisor Ken Carlson, District IV
Supervisor Shanelle Scales-Preston, District V

Clerk of the Board (925) 655-2000
clerkoftheboard@cob.cccounty.us

The public may attend the Board meeting in person and remotely via call-in or Zoom. Board meetings are televised live on Comcast Cable 27, ATT/U-Verse Channel 99, and WAVE Channel 32, and can be seen live online at www.contracosta.ca.gov. Meetings of the Board are closed-captioned in real time.

Persons who wish to address the Board during public comment or with respect to an item on the agenda may comment in person or may call in during the meeting by dialing 888-278-0254 followed by the access code 843298#. A caller should indicate they wish to speak on an agenda item by pushing "#2" on their phone. Persons who wish to address the Board in person should complete the form provided for that purpose. Access via Zoom is also available using the following link: : https://cccounty-us.zoom.us/j/89586041575. Those participating via Zoom should indicate they wish to speak on an agenda item by using the “raise your hand” feature in the Zoom app. To provide contact information, please contact Clerk of the Board at clerkoftheboard@cob.cccounty.us or call 925-655-2000. A Spanish language interpreter is available to assist Spanish-speaking callers. If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the Board will continue the meeting in person without remote access.

Public comments generally will be limited to two minutes per speaker. In the interest of facilitating the business of the Board, the total amount of time that a member of the public may use in addressing the Board on all agenda items is 10 minutes. Your patience is appreciated.

A lunch break or closed session may be called at the discretion of the Board Chair. Staff reports related to open session items on the agenda are also accessible online at www.contracosta.ca.gov.

1. CALL TO ORDER; ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. CLOSED SESSION

A. CONFERENCE WITH LABOR NEGOTIATORS (Gov. Code § 54957.6)

1. Agency Negotiators: Monica Nino.

Employee Organizations: Public Employees Union, Local 1; AFSCME Locals 512 and 2700; California Nurses Assn.; SEIU Locals 1021 and 2015; District Attorney Investigators' Assn.; Deputy Sheriffs Assn.; United Prof. Firefighters I.A.F.F., Local 1230; Physicians' & Dentists' Org. of Contra Costa; Western Council of Engineers; United Chief Officers Assn.; Contra Costa County Defenders Assn.; Contra Costa County Deputy District Attorneys' Assn.; Prof. & Tech. Engineers IFPTE, Local 21; and Teamsters Local 856.

2. Agency Negotiators: Monica Nino.

Unrepresented Employees: All unrepresented employees.

B. CONFERENCE WITH LEGAL COUNSEL--EXISTING LITIGATION (Gov. Code § 54956.9(d)(1))
1. Gina Reed v. Contra Costa County, WCAB No. ADJ17671424
C. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Gov. Code § 54956.8)
Property: APN 053-060-028, at State Route 4 and Laurel Road, Antioch
Agency Negotiator: Eric Angstadt, Chief Assistant County Administrator
Negotiating parties: Contra Costa County and the Contra Costa County Flood Control and Water Conservation District
Under negotiation: price and payment terms

4. Inspirational Thought-

"Never underestimate the power of dreams and the influence of the human spirit. We are all the same in this notion: The potential for greatness lives within each of us." ~Wilma Rudolph, athlete

5. CONSIDER CONSENT ITEMS (Items listed as C.1 through C.71 on the following agenda) – Items are subject to removal from Consent Calendar by request of any Supervisor. Items removed from the Consent Calendar will be considered with the Discussion Items.

6. DISCUSSION ITEMS

D.1. APPOINT Grant Colfax as the Director of Health Services at Step 3 of the salary range ($42,680.61 per month), including all applicable benefits as provided in the current Management Resolution, and ADOPT Resolution No. 2025-278 appointing Grant Colfax to the Office of Public Guardian, effective August 19, 2025. **RES 2025-278**

D.2. CONSIDER receiving the Sheriff's Oversight Report for the quarter ending June 30, 2025. (David Livingston, Sheriff-Coroner) **25-3269**

Attachments: 2025 Q2 Quarterly Rpt FINAL ss.pdf

D.3. CONSIDER approving a Community Engagement Survey and establish a formal title for the grant program allocating $1 million per Supervisorial District from former COVID-19 FEMA Reserve funds. (Timothy Ewell, Chief Assistant County Administrator) **25-3270**

Attachments: Staff Report w/ Footnotes (PDF)
PowerPoint Presentation
DRAFT Community Engagement Survey as of 8/6/2025

D.4. CONSIDER accepting the monthly update on the activities and oversight of the County's Head Start Program, and provide guidance. (MJ Robb, Employment and Human Services Department) **25-3271**

Attachments: August 2025 BOS Head Start Update
1. New HSPPS Compliance Timeline and Analysis
2. ACF-OHS-PI-25-02 One-time Supplemental Funds for Nutrition and Healthy Eating for Head Start Children and Families

D.5. CONSIDER approving the Implementation Plan for the African American Holistic Wellness and Resource Hub for administration by the Office of Racial Equity and Social Justice (ORESJ) and PROVIDE direction to the ORESJ on next steps for implementation; and CONSIDER agendizing a discussion for a future meeting to discuss a possible ongoing Measure X allocation to support the African American Holistic Wellness and Resource Hub beginning in FY29-30. (Kendra Carr and Peter Kim, Co-Directors of the Office of Racial Equity and Social Justice) **25-3272**

Attachments: AAHWRH Implementation Plan_Written Report_BOS_8.12.25
AAHWRH Implementation Plan_Presentation Slides_BOS_8.12.25 (v.2).pdf

D.6 CONSIDER consent item previously removed.

D.7 PUBLIC COMMENT (2 Minutes/Speaker)

D.8 CONSIDER reports of Board members.

7. ADJOURN

8. CONSENT CALENDAR

Airport

C.1. APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a month-to-month hangar rental agreement with Charles Luther and Owen Luther, for a south-facing T-hangar at Buchanan Field Airport effective June 19, 2025, in the monthly amount of $372. (100% Airport Enterprise Fund). **25-3235**

Attachments: Hangar Rental Agmt pg 4-5 CCR E-14 Charles & Owen Luther

Child Support Services

C.2. APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute on behalf of the Child Support Services Director, a purchase order with OPEX Corporation in an amount not to exceed $14,147 for a suite of barcode licenses for mail processing machines for the period August 1, 2025 through July 31, 2026. (66% Federal, 34% State) **25-3236**

Clerk of the Board

C.3. ADOPT Resolution No. 2025-276 recognizing Derrick West for 20 years of service to Contra Costa County, as recommended by the Public Works Director. **RES 2025-276**

C.4. ADOPT Resolution No. 2025-279 recognizing the Alamo Improvement Association on it's 70th Anniversary, as recommended by Supervisor Andersen. **RES 2025-279**

C.5. APPOINT Sam Alley to the District V Seat # 1 on the Measure X Community Advisory Board, for a term ending on December 31, 2026 as recommended by Supervisor Scales-Preston. **25-3225**

C.6. REAPPOINT Clark Anderson to the District II Seat on the Assessment Appeals Board for a term ending September 4, 2028, as recommended by Supervisor Andersen. **25-3226**

Conservation & Development

C.7. ADOPT Resolution No. 2025-275 authorizing the Conservation and Development Director, or designee, to execute a grant funding agreement with the State of California, Department of Transportation, and related instruments, to accept an amount not to exceed $442,650 from the State 2025-26 Sustainable Transportation Planning Grant Program for the Bay Point Enhanced Bicycle and Pedestrian Improvements Study, as recommended by the Conservation and Development Director. (11.47% required in-kind County Match: 50% Measure J / 50% Road Fund) **RES 2025-275**

Attachments: EXHIBIT A - D4_SC_Contra Costa_BPEBPIS_Award Letter
EXHIBIT B - Form of RGA SHA - Sustainable Communities Grants 11162021

C.8. APPROVE and AUTHORIZE the Chair of the Board of Supervisors to execute, on behalf of the County, an amendment to a franchise agreement with Garaventa Enterprises, Inc., to extend the term from August 31, 2025 through December 31, 2025 for continued solid waste, recycling, and organics collection in its East County service area, as recommended by the Conservation and Development Director. (100% Solid Waste Franchise fees, no General Fund impact) **25-3223**

County Administration

C.9. ACCEPT a report prepared by the County Administrator's Office, Employment and Human Services Department, and Human Resources Department as the Board of Supervisors' response to Contra Costa Civil Grand Jury Report No. 2506, titled "Children and Family Services: Challenges in Recruiting and Retaining Social Workers", and DIRECT the Clerk of the Board to transmit the Board's response to the Superior Court no later than August 25, 2025. **25-3292**

Attachments: CCC 2025 Civil Grand Jury Report No. 2506 EHSD Child Welfare - Response
Grand Jury Report No. 2506_Children and Family Services

County Counsel

C.10. APPROVE and AUTHORIZE the County Counsel, or designee, to amend an existing legal services contract to authorize the law firms of Grant & Eisenhofer P.A., Seeger Weiss LLP, and Earth & Water Law LLC, to represent the Contra Costa County Flood Control and Water Conservation District and the Contra Costa County Fire Protection District as plaintiffs in litigation concerning per-and polyfluoroalkyl (PFAS) contamination of publicly owned property. (100% Contingency Fees) **25-3221**

C.11. APPROVE and AUTHORIZE the County Counsel, or designee, to execute on behalf of the County an amendment to a legal services contract with the law firm of Burke, Williams & Sorensen, LLP, effective August 1, 2025, to authorize the firm to provide additional legal services related to real property matters and increase the hourly rates paid under the contract. (100% General Fund) **25-3222**

Employment & Human Services

C.12. APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute on behalf of the Employment and Human Services Director, a purchase order with Progress Software Corporation, subject to Progress Software's End User License Agreement for the purchase of website development software, in an amount not to exceed $20,688 for the period March 27, 2025 through April 30, 2028. (54% Federal, 38% State, 8% County) **25-3273**

C.13. APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract with the Early Childhood Mental Health Program, in an amount not to exceed $2,918,400 to provide mental health services for the County's early childhood education programs for the term August 1, 2025, through June 30, 2028. (100% Measure X) **25-3274**

C.14. APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute on behalf of the Employment and Human Services Director, a purchase order with Vantage ID Applications, Inc., in an amount not to exceed $19,190 for the purchase of InThing asset management product software and support to enhance capital inventory tracking capabilities for the period August 6, 2025 through August 6, 2028. (54% Federal, 38% State, 8% County General Fund) **25-3275**

C.15. APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract with LifeLong Medical Care in the amount of $400,200 to implement the Healthcare Initiative on behalf of the Workforce Development Board of Contra Costa County, for the period July 1, 2025 through June 30, 2026. (100% State, no County match required) **25-3276**

C.16. APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract amendment with Contra Costa Family Justice Alliance to extend the term through March 31, 2026, with no change to the payment limit of $938,000, to provide coordination of trainings and workshops to law enforcement jurisdictions as outlined in the Department of Justice, Office of Violence Against Women, Improving Criminal Justice Response Grant. (100% Federal) **25-3277**

C.17. APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract with Pacific Clinics, in an amount not to exceed $612,500, to provide Family Preservation and Supportive Services to families referred by Children and Family Services and/or the County Probation Department for the period July 1, 2025 through June 30, 2026. (70% State, 30% County General Funds) **25-3278**

C.18. APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract with Paradise Adolescent Homes, Inc., in an amount not to exceed $1,192,436 to provide residential placement and supportive services for Contra Costa County dependent foster youth for the period July 1, 2025 through June 30, 2026. (50% Federal, 50% State Realignment Funds) **25-3279**

C.19. APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract with Pacific Clinics, in an amount not to exceed $800,000, to provide Comprehensive Prevention Plan Program services for the period July 1, 2025 through June 30, 2026. (100% Federal) **25-3280**

C.20. APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute on behalf of the Employment and Human Services Director, a purchase order amendment with OmniPro LLC, to increase the payment limit by $4,505 to a new payment limit not to exceed $6,290, for the purchase of additional Canva Teams+ licenses, with no change to the original term ending January 31, 2026. (54% Federal, 38% State, 8% County General Fund) **25-3281**

C.21. APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, on behalf of the Family and Children's Trust Committee to execute an interagency agreement with the Mt. Diablo Unified School District in an amount not to exceed $100,000 for the Crossroads High School Project serving pregnant and parenting youth for the period July 1, 2025 through June 30, 2026. (80% Federal, 20% Ann Adler Children and Family Trust Donations) **25-3282**

C.22. APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract with The Lighthouse Mentoring Center, in an amount not to exceed $3,113,712 to provide Enhanced Short-Term Residential Therapeutic Program Services to Contra Costa County dependent foster youth for the period August 1, 2025 through July 31, 2027. (50% Federal, 50% State Realignment) **25-3283**

C.23. RATIFY the grant application submitted to The James Irvine Foundation under its Better Careers initiative, and APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to accept funding in an amount not to exceed $200,000, and to execute a grant award agreement, including any amendments or extensions thereof, pursuant to the grant guidelines, to support the development of a formalized regional workforce development structure in collaboration with East Bay Workforce Development Board partners for the period August 1, 2025 through July 31, 2027. (100% Grant funding) **25-3284**

Health Services

C.24. APPROVE and AUTHORIZE the Interim Health Services Director, or designee, to execute a contract with Clarity Software Solutions, Inc., in an amount not to exceed $3,000,000 for hosted software and support services for Contra Costa Health Plan member communication materials for the period June 1, 2025 through May 31, 2030, and for successive (1) year terms thereafter until terminated under the agreement. (100% Contra Costa Health Plan Enterprise Fund II) **25-3287**

C.25. APPROVE and AUTHORIZE the Interim Health Services Director, or designee, to execute a contract with Wider Circle, Inc., in an amount not to exceed $300,000 to provide enrollment services for the Contra Costa Health Plan Dual Eligible Special Needs Plan for the period August 12, 2025 through August 11, 2027. (100% Contra Costa Health Plan Enterprise Fund II) **25-3252**

C.26. APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute on behalf of the Interim Health Services Director, a purchase order with The Inside Source, Inc., in an amount not to exceed $700,000 to purchase furniture solution offices, desks, and chairs needed for relocation of Health, Housing, and Homeless Services. (100% California Providing Access and Transforming Health Initiative) **25-3253**

Attachments: Participating Addendum

C.27. APPROVE and AUTHORIZE the Purchasing Agent, or designee, to purchase on behalf of the Interim Health Services Director, up to 325 gift cards including shipping totaling an amount not to exceed $6,600 to be distributed to clients in the Public Health Tuberculosis Control Program for the period August 1, 2025 through June 30, 2026. (100% California Department of Public Health Tuberculosis Local Assistance Base Award) **25-3254**

C.28. APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute on behalf of the Interim Health Services Director, a purchase order amendment with Microsoft Corporation, to increase the payment limit by $25,891 to an amount not to exceed $1,386,928 for unified support of licensed products with no change in the term through May 4, 2027. (100% Hospital Enterprise Fund I) **25-3255**

Attachments: Work Order Amendment: Microsoft Enterprise Services

C.29. APPROVE and AUTHORIZE the Interim Health Services Director, or designee, to execute a contract with Center for Psychotherapy, in an amount not to exceed $1,473,906 to provide Medi-Cal specialty mental health services to seriously emotionally disturbed adolescents and latency-aged children in East and West County for the period July 1, 2025 through June 30, 2026. (100% Federal Medi-Cal) **25-3256**

C.30. APPROVE and AUTHORIZE the Interim Health Services Director, or designee, to execute a contract with the California Department of Health Care Services, for County to provide Drug Medi-Cal Organized Delivery Services for substance use disorder treatment within Contra Costa County for the period July 1, 2025 through December 31, 2026. (Non-financial agreement) **25-3257**

C.31. APPROVE and AUTHORIZE the Interim Health Services Director, or designee, to accept a grant award from the State of California Health and Human Services Agency, California Department of Public Health, to pay the County an amount not to exceed $3,872,956 for the Future of Public Health initiative for the period July 1, 2025 through June 30, 2026. (No County match) **25-3258**

C.32. APPROVE and AUTHORIZE the Interim Health Services Director, or designee, to execute a contract with FIERCE Advocates (Families and Individuals Equitably Rooted in Collective Empowerment), Inc., in an amount not to exceed $350,000 to provide consultation and technical assistance to assist and support the development of the Public Health Division's Family, Maternal & Child Health Doula Program for prenatal, birth and postpartum community support services for the period April 1, 2025 through March 31, 2026. (100% Community Development Public Health Perinatal Equity Initiative grant funds) **25-3259**

C.33. APPROVE and AUTHORIZE the Interim Health Services Director, or designee, to execute a contract with The Permanente Medical Group, Inc., in an amount not to exceed $1,592,400 to provide an Emergency Medical Services Medical Director for the period April 1, 2025 through March 31, 2028. (100% Measure H Fund) **25-3260**

C.34. APPROVE and AUTHORIZE the Auditor-Controller, or designee, to pay an amount not to exceed $19,900 to South County Industrial Emergency Council, for emergency response training provided from March 1, 2025 through April 30, 2025 to first receivers and County's Public Health Division staff for decontamination activities to prepare staff to respond to potential disasters, as recommended by the Interim Health Services Director. (100% Hospital Preparedness Program revenues) **25-3261**

C.35. APPROVE and AUTHORIZE the Auditor-Controller, or designee, to pay an amount not to exceed $201,233 to Specialty Laboratories, Inc. (dba Quest Diagnostic Nichols Institute of Valencia), for outside clinical laboratory services provided to County patients during the period May 1, 2024 through December 31, 2024, as recommended by the Interim Health Services Director. (100% Hospital Enterprise Fund I) **25-3262**

C.36. APPROVE and AUTHORIZE the Interim Health Services Director, or designee, to execute a contract amendment with Experian Health, Inc., in an amount not to exceed $2,000,000 for electronic claims and remittance software and services for Contra Costa Health for the period July 1, 2025 through June 30, 2030, and for successive years thereafter until terminated. (100% Hospital Enterprise Fund I) **25-3263**

C.37. APPROVE and AUTHORIZE the Interim Health Services Director, or designee, to execute a contract with UpToDate, Inc., in an amount not to exceed $752,780 for the license of drug-disease databases for Contra Costa Regional Medical Center and Health Centers for the period September 1, 2025 through August 31, 2028. (100% Hospital Enterprise Fund I) **25-3264**

C.38. APPROVE and AUTHORIZE the Interim Health Services Director, or designee, to accept a grant award extension from the United States Department of Justice, Office of Justice Programs, for the Community Violence Intervention and Prevention Initiative Grant funds to extend the grant award period through September 30, 2026 to continue providing social support for persons with high risk of violence to reduce violent crimes in Contra Costa County with no change in the amount payable to the County of $1,500,000. (No County match) **25-3265**

C.39. APPROVE and AUTHORIZE the Interim Health Services Director, or designee, to execute a contract with Catholic Charities of the Diocese of Oakland (dba Catholic Charities of the East Bay), in an amount not to exceed $594,544 to provide homeless prevention services to individuals and families who are homeless or at risk of becoming homeless in Contra Costa County for the period July 1, 2025 through June 30, 2026. (83% Homeless Housing, Assistance and Prevention Grant funds; 17% Measure X) **25-3266**

C.40. APPROVE and AUTHORIZE the Interim Health Services Director, or designee, to execute a contract with Contra Costa Interfaith Transitional Housing, Inc. (dba Hope Solutions), in an amount not to exceed $663,958 to provide rapid re-housing and homeless prevention services to adults over 60 years of age and adults with disabilities in Contra Costa County who are homeless or at risk of becoming homeless for the period July 1, 2025 through June 30, 2026. (100% Adult Protective Services Home Safe Program) **25-3267**

C.41. APPROVE the medical staff, advanced practice providers and tele-radiologist appointments and reappointments, and privileges, advancements and resignations as recommended by the Medical Staff Executive Committee at their July 21, 2025 meeting, and by the Interim Health Services Director. (No fiscal impact) **25-3268**

Attachments: List - July 2025

Human Resources

C.42. ADOPT Position Adjustment Resolution No. 26484 to retitle the Social Services Program Assistant I (X0WD) classification to Eligibility Worker I, and the Social Services Program Assistant (X0SA) classification to Eligibility Worker II, establish the Eligibility Worker III classification (represented), abolish the Employment and Human Services Program Integrity Assistant (XQSN) classification and reclassify incumbents and vacant positions to Eligibility Worker III within the Employment and Human Services Department. (37% Federal, 48% State, 3% 1991 Realignment, and 12% County) **25-3302**

Attachments: EW III Job Description
PAR form for SSPA - EW MC (002)
SSPA-EW Final

C.43. ADOPT Position Adjustment Resolution No. 26481 to reclassify one (1) Principal Human Resources Analyst (AGNA) (unrepresented) (Plan/Grade B85/1080 $11744 - 14,274.91) position (PCN#18151) and the incumbent (# 87786) to one (1) Human Resources Supervisor (AGDE) (unrepresented) (Plan/Grade B85/1821 $12,624.45 - $15,345.10) position within the Human Resources Department, effective August 1, 2025. (100% General Fund) **25-3288**

Attachments: Position Resolution No. 26481 Reclass Principal Analyst to HR Supervisor-Updated 8.4.25

C.44. ADOPT Position Adjustment No. 26482 to reassign two (2) Training and Staff Development Specialist (APSG) (Local 21) positions (PCN#13926 and one vacant) and one (1) Clerk - Senior Level (JWXC) (Local 2700) position (PCN#13999) from Health Services-Hospital Enterprise (0540/6547) to Human Resources (0035/1351); and APPROVE Budget Amendment No. BDA-25-00092 to authorize new revenues and related expenditures in the amount of $580,000 in the Human Resources Department (0035/1351) for the reassignment of three (3) positions. (100% Hospital Enterprise Fund I) **25-3291**

Attachments: Position Resolution No. 26482 Reassign HR-CCH Dedicated Resources
DRAFT BDA-25-00092 Reassign HR-CCH Dedicated Resources

Information and Technology

C.45. APPROVE and AUTHORIZE the Purchasing Agent, on behalf of the Chief Information Officer, to execute a Participating Addendum with WESCO Distribution, Inc., under the terms of the Master Contract awarded by OMNIA Public Purchasing Alliance, in an amount not to exceed $1,500,000, for the purchase of maintenance, repair, and operations supplies, equipment, and related products and services for the period of August 15, 2025, to October 31, 2027. (100% Hospital Enterprise Fund I) **25-3285**

Library

C.46. APPROVE and AUTHORIZE the County Librarian, or designee, to execute a contract with Los Medanos College for the College to contribute $10,000 towards the County-hosted Read Contra Costa event scheduled to be held at the College on November 8, 2025. **25-3237**

C.47. APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the County Librarian, a purchase order with Califa Group in an amount not to exceed $11,583 for the renewal of the Dow Jones Wall Street Journal subscription, for the period August 1, 2025 through July 31, 2026. (100% Library Fund) **25-3238**

C.48. APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the County Librarian, a purchase order with Califa Group in an amount not to exceed $36,598 for the renewal of New York Times subscriptions, for the period July 1, 2025 through June 30, 2026. (100% Library Fund: 89% County; 11% Library Foundation of Contra Costa County) **25-3239**

C.49. APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the County Librarian, a purchase order with Reading Horizons in an amount not to exceed $1,000 for virtual training workshops, for a one-year period from the first training date which is to be determined. (100% Library Fund) **25-3240**

C.50. APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the County Librarian, a purchase order with Assabet Interactive, LLC, in an amount not to exceed $2,400 for a subscription to its meeting and study room booking module, for the period January 1 through December 31, 2026. (100% Library Fund) **25-3241**

C.51. APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the County Librarian, a purchase order with Global Online Language Services US, Inc., in an amount not to exceed $6,499 for the renewal of Off2Class subscriptions for the period August 1, 2025 through July 31, 2026. (100% Library Fund) **25-3242**

Public Works

C.52. ADOPT Resolution No. 2025-273 approving and authorizing the Public Works Director, or designee, to fully close a portion of Flora Avenue between Boulevard Way and Sally Lane, on August 25, 2025, through October 15, 2025, from 7:00 a.m. through 5:00 p.m., for the purpose of installing a storm drain trash capture device, Walnut Creek area. (No fiscal impact) **RES 2025-273**

C.53. ADOPT Resolution No. 2025-274 approving and authorizing the Public Works Director, or designee, to fully close a portion of Tice Valley Boulevard between Castle Glen Road and Crest Avenue, on September 1, 2025, through February 27, 2026, from 7:00 a.m. through 5:00 p.m., for the purpose of installing a water main, Walnut Creek area. (No fiscal impact) **RES 2025-274**

C.54. APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a lease with AR Nino Living Trust dated February 3, 2008, for approximately 3,100 square feet of office space located at 3211 Auto Plaza in Richmond for the Health Services Department – ROAR Program, for a term of five years at an initial annual rent of $95,520 with annual increases thereafter. (100% Mental Health Realignment) **25-3211**

Attachments: 3211 Auto Plaza_Lease_final

C.55. APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a lease between the County and YES Nature to Neighborhoods, a nonprofit corporation, for the use of a portion of the County-owned building located at 303 41st Street in Richmond in the amount of $3,850 per month to provide programs related to health and wellness, social justice, and youth development to local residents, for a two-year term beginning September 1, 2025. (100% General Fund) **25-3212**

Attachments: 303 41st St - Lease - Partial Signatures

C.56. APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract with Haley & Aldrich, Inc. in an amount not to exceed $800,000 to provide on-call geotechnical engineering consulting services for various projects, for the period from August 12, 2025 through June 9, 2028, Countywide. (100% Various Funds) **25-3213**

C.57. APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract with Consor North America, Inc., in an amount not to exceed $800,000 to provide on-call civil engineering consulting services for various projects, for the period from August 1, 2025 through July 31, 2028, Countywide. (100% Various Funds) **25-3214**

C.58. APPROVE and AUTHORIZE the Public Works Director, or designee, to execute individual contracts with Future Ford of Concord, LLC and Future Automotive Concord, Inc., in an amount not to exceed $995,000 for each contract, to provide automotive parts management services for the period of September 1, 2025, through August 31, 2028, Countywide. (100% Fleet Internal Service Fund) **25-3215**

C.59. APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract amendment with ATI Restoration, LLC, effective August 31, 2025, to extend the term through August 31, 2026 with no change to the payment limit, for on-call restoration services at various County sites and facilities, Countywide. (No fiscal impact) **25-3216**

C.60. APPROVE and AUTHORIZE the Public Works Director, or designee, to advertise the Elevator Modernization Project at the Contra Costa Regional Medical Center main hospital building, 2500 Alhambra Avenue, Martinez area. (100% Hospital Enterprise I Fund) **25-3217**

C.61. AWARD and AUTHORIZE the Public Works Director, or designee, to execute a construction contract with Granite Rock Company in the amount of $630,690 for the Abandoned Taxiway Pavement Rehabilitation Project, Concord area. (100% General Fund) **25-3218**

C.62. AWARD and AUTHORIZE the Public Works Director, or designee, to execute a construction contract with St. Francis Electric LLC in the amount of $577,997 for the Vasco Road Safety Improvements Project-Walnut Boulevard to Frisk Creek Bridge, Byron area. (84% State Highway Safety Improvement Program Funds, 13% General Fund, 3% Local Road Funds) **25-3219**

Attachments: Attachment A
Attachment B
Attachment C

Risk Management

C.63. DENY claims filed by Carlos Ortega; Maila Anaiya Hughes; Garrett Dodds; Sonny David Coleman Jr.; Weizhen & Mo Li, Pang Jui (Scott) WU; Romond Demetrius Reynolds Jr.; Zach Mindham(1); and Zach Mindham (2). DENY late Government claim filed by Tameka Thomas. **25-3220**

Sheriff

C.64. APPROVE and AUTHORIZE the Sheriff-Coroner, or designee, to execute a contract amendment with Mark43, Inc., to include computer-aided dispatch data migration and remove the civil module to optimize the use of their cloud-based records management systems, computer-aided dispatch and analytics solutions with no change to the original contract payment limit or term. (No fiscal impact) **25-3245**

C.65. APPROVE and AUTHORIZE the Sheriff-Coroner, or designee, to execute a contract with Thales DIS USA, Inc., in an amount not to exceed $312,119 for vendor maintenance and ID Unit systems support for the period July 1, 2025 through June 30, 2026. (100% RAN Board) **25-3246**

C.66. APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute on behalf of the Sheriff-Coroner, a purchase order with CDW Government LLC in an amount not to exceed $36,711, and ACCEPT Terms and Conditions for the purchase of mobile tablets for Sheriff Patrol vehicles, for the period July 1, 2025 through June 30, 2026. (100% General Fund) **25-3247**

C.67. APPROVE and AUTHORIZE the Sheriff-Coroner, or designee, to execute a contract with the Town of Moraga to pay the County an amount not to exceed $1,000,000, for police dispatching services for the period July 1, 2025 through June 30, 2029. (100% Town of Moraga) **25-3248**

C.68. APPROVE and AUTHORIZE the Purchasing Agent, to execute on behalf of the Sheriff-Coroner, a purchase order with Quest Software, Inc., in an amount not to exceed $8,120, for the purchase of additional KACE licenses for help desk device management and user support requests, for the period August 1, 2025 through July 31, 2026. (100% General Fund) **25-3249**

C.69. APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute on behalf of the Sheriff-Coroner, a purchase order with Accelerated Media Technologies, Inc., in an amount not to exceed $197,400 for the acquisition of a drone support wagon to transport, deploy, and support drone units during emergencies and critical incidents in the County. (100% State Homeland Security Grant FY23) **25-3250**

C.70. APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute on behalf of the Sheriff-Coroner, a purchase order with Rush Truck Centers in an amount not to exceed $105,719, for the purchase of a Prime Mover, which will be used to tow equipment and trailers to and from emergencies and disasters in the County. (100% by FY24 Bay Area UASI Grant) **25-3251**

Treasurer - Tax Collector

C.71. ACCEPT the Treasurer's Quarterly Investment Report as of June 30, 2025, as recommended by the County Treasurer-Tax Collector. **25-3243**

Attachments: Q2_2025 TOC_Final

GENERAL INFORMATION

The Board meets in all its capacities pursuant to Ordinance Code Section 24-2.402.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Clerk of the Board to a majority of the members of the Board of Supervisors less than 96 hours prior to that meeting are available for public inspection at 1025 Escobar Street, First Floor, Martinez, CA 94553, during normal business hours.

All matters listed under CONSENT ITEMS are considered by the Board to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the Board before the Board votes on the motion to adopt. Each member of the public will be allowed two minutes to comment on the entire consent agenda.

Persons who wish to speak on matters set for PUBLIC HEARINGS will be heard when the Chair calls for public testimony. Each speaker during public testimony will be limited to two minutes. After public testimony, the hearing is closed and the matter is subject to discussion and action by the Board. Comments on matters listed on the agenda or otherwise within the purview of the Board of Supervisors can be submitted to the office of the Clerk of the Board via mail: Board of Supervisors, 1025 Escobar Street, First Floor, Martinez, CA 94553 or to clerkoftheboard@cob.cccounty.us.

In the interest of facilitating the business of the Board, the total amount of time that a member of the public may use in addressing the Board on all agenda items is 10 minutes.

Time limits for public speakers may be adjusted at the discretion of the Chair.

The County will provide reasonable accommodations for persons with disabilities planning to attend Board meetings who contact the Clerk of the Board at least 24 hours before the meeting, at (925) 655-2000.

Anyone desiring to submit an inspirational thought nomination for inclusion on the Board Agenda may contact the Office of the County Administrator or Office of the Clerk of the Board, 1025 Escobar Street, Martinez, California.

Subscribe to receive to the weekly Board Agenda by calling the Office of the Clerk of the Board, (925) 655-2000 or using the County's on line subscription feature at the County's Internet Web Page, where agendas and supporting information may also be viewed:
www.contracosta.ca.gov

DISCLOSURE OF CAMPAIGN CONTRIBUTIONS

Pursuant to Government Code section 84308 (the Levine Act), members of the Board of Supervisors are disqualified and not able to participate in any agenda item involving contracts (except for contracts exempt from the Levine Act under Government Code section 84308(a)), franchises, discretionary land use permits and other entitlements, if the Board member received, within the previous 12 months, more than $500 in campaign contributions from the applicant or contractor, an agent of the applicant or

contractor, or any financially interested participant who actively supports or opposes the County's decision on the agenda item. Members of the Board of Supervisors who have received, and applicants, contractors or their agents who have made, campaign contributions totaling more than $500 to a Board member within the previous 12 months are required to disclose that fact for the official record of the subject proceeding. Disclosures must include the amount of the campaign contribution and identify the recipient Board member, and may be made either in writing to the Clerk of the Board of Supervisors before the subject hearing or by verbal disclosure at the time of the hearing.

BOARD OF SUPERVISORS STANDING COMMITTEES

For more information please visit the Board of Supervisors Standing Committees page here: https://www.contracosta.ca.gov/8633/Board-of-Supervisors-Standing-Committees

Airport Committee: September 24, 2025 at 10:00 a.m.
Economic Development Committee: October 6, 2025 at 10:30 a.m.
Equity Committee: August 18, 2025 at 10:30 a.m.
Family and Human Services Committee: September 8, 2025 at 10:30 a.m.
Finance Committee: September 4th canceled; Next meeting is October 6, 2025 at 9:30 a.m.
Head Start Advisory Committee: September 15, 2025 at 9:00 a.m.
Internal Operations Committee: August 25th canceled; next meeting September 22, 2025 at 10:30 a.m.
Legislation Committee: August 25 canceled; Next meeting September 22, 2025 at 10:00 a.m.
Los Medanos Healthcare Operations Committee: Sept. 4 canceled; Next meeting October 6, 2025 at 10:00 a.m.
Public Protection Committee: September 15, 2025 at 1:30 p.m.
Resilient Shoreline Committee: September 8, 2025 at 9:00 a.m.
Sustainability Committee: September 8, 2025 1:00 p.m.
Transportation, Water and Infrastructure Committee: August 25, 2025 at 1:00 p.m.

AGENDA DEADLINE: Thursday, 12 noon, 12 days before the Tuesday Board meetings.

Glossary of Acronyms, Abbreviations, and other Terms

Contra Costa County has a policy of making limited use of acronyms, abbreviations, and industry-specific language in its Board of Supervisors meetings and written materials. For a list of commonly used language that may appear in oral presentations and written materials associated with Board meetings, please visit https://www.contracosta.ca.gov/8464/Glossary-of-Agenda-Acronyms.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

CONTRA COSTA COUNTY

Staff Report

File #: RES 2025-278 **Agenda Date:** 8/12/2025 **Agenda #:** D.1.

To: **Board of Supervisors**

From: Monica Nino, County Administrator

Report Title: Appoint Grant Colfax as the Director of Health Services effective August 19, 2025

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

1. APPOINT Grant Colfax as the Director of Health Services at Step 3 of the salary range, including all benefits as provided in the Management Resolution that apply to the position of Director of Health Services, and including all vacation and personal holiday leave accruals equivalent to 25 total County years of service, effective August 19, 2025.
2. ADOPT a Resolution appointing Grant Colfax to the Office of Public Guardian, effective August 19, 2025.

FISCAL IMPACT:

The cost of the position for the remainder of the fiscal year totals approximately $619,733.31 and will result in annual ongoing costs for the position of Director of Health Services of approximately $ 708,266.64. All costs are fully budgeted in the Health Services Department for fiscal year 2025-26.

BACKGROUND:

The County conducted a recruitment process during the month of June 2025 with executive recruitment firm Bob Murray & Associates. In-person interviews of 6 qualified candidates took place on August 5, 2025, by the Board of Supervisors.

Mr. Colfax was the previous Director of Health for the City and County of San Francisco and the Director of Health and Human Services for the County of Marin. He was the Director of HIV Intervention Branch and Prevention and Research for the City and County of San Francisco with approximately 25 years of County experience. He holds a Bachelor of Science in Biology from Harvard College, Cambridge, MA and a Doctor of Medicine (MD) from Harvard Medical School, Boston, MA.

While in San Francisco, Mr Colfax led a 9,000 person health department with a $3.2 billion budget, overseeing an acute care hospital and Level 1 trauma center, behavioral health, primary care, detention health and population health.

Mr. Colfax is recommended to be appointed at the top step of $42,680.61 per month including earning leave accruals based upon total County years' of service.

Mr. Colfax is also recommended to be appointed to the Office of Public Guardian, effective August 19, 2025, pursuant to Government Code section 27431. This appointment is required to be made by resolution.

CONSEQUENCE OF NEGATIVE ACTION:
The Director of Health Services position would not have a permanent appointment.

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA

and for Special Districts, Agencies and Authorities Governed by the Board

IN THE MATTER OF: Appointing Grant Colfax as Public Guardian

WHEREAS, the Board of Supervisors has established the Office of Public Guardian pursuant to Government Code section 27430 and Ordinance Code section 33-5.351.

WHEREAS, Public Guardian services are provided by the Health Services Department.

WHEREAS, the Board of Supervisors is appointing Grant Colfax Director of Health Services, effective August 19, 2025.

WHEREAS, the Board of Supervisors wishes to appoint Grant Colfax as Public Guardian concurrently with his appointment as Director of Health Services.

NOW, THEREFORE, BE IT RESOLVED that:

1. Grant Colfax is appointed Public Guardian, effective August 19, 2025.

All prior Public Guardian appointing resolutions are rescinded and superseded.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

CONTRA COSTA COUNTY

Staff Report

File #: 25-3269 **Agenda Date:** 8/12/2025 **Agenda #:** D.2.

To: Board of Supervisors

From: David O. Livingston, Sheriff-Coroner

Report Title: RECEIVE the Sheriff's Oversight Report for the quarter ending June 30, 2025.

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:
RECEIVE the Sheriff's Oversight Report for the quarter ending June 30, 2025.

FISCAL IMPACT:
NO fiscal impact.

BACKGROUND:
On August 9, 2022, the Board of Supervisors approved the implementation of a quarterly Oversight Report as recommended and outlined by the Public Protection Committee. The proposed quarterly reports will improve communication between the Sheriff's Office, the Board of Supervisors, and the community while providing greater transparency. The quarterly reports will provide an update regarding the activities of the Sheriff's Office and allow for questions and public discussion of operational issues.

CONSEQUENCE OF NEGATIVE ACTION:
The Board of Supervisors will not receive the report.

Contra Costa County
Office of the Sheriff

Quarterly Sheriff's Oversight Report

April – June 2025

Custody Services Bureau

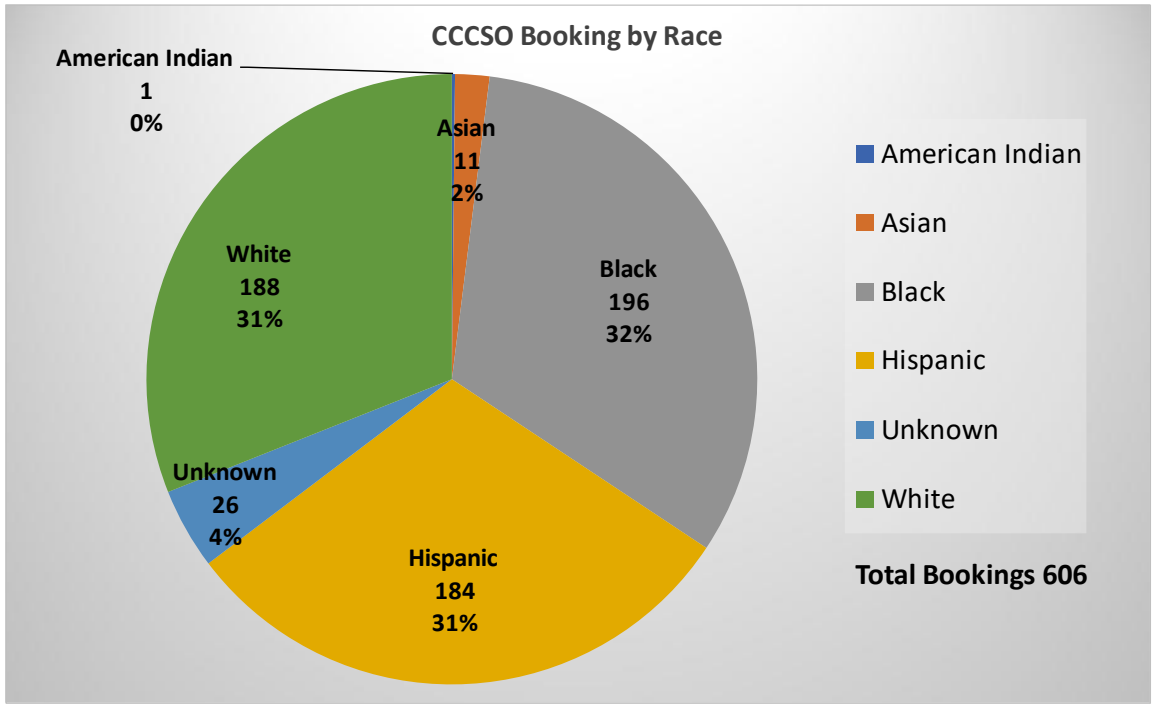
Total Number of MDF Bookings

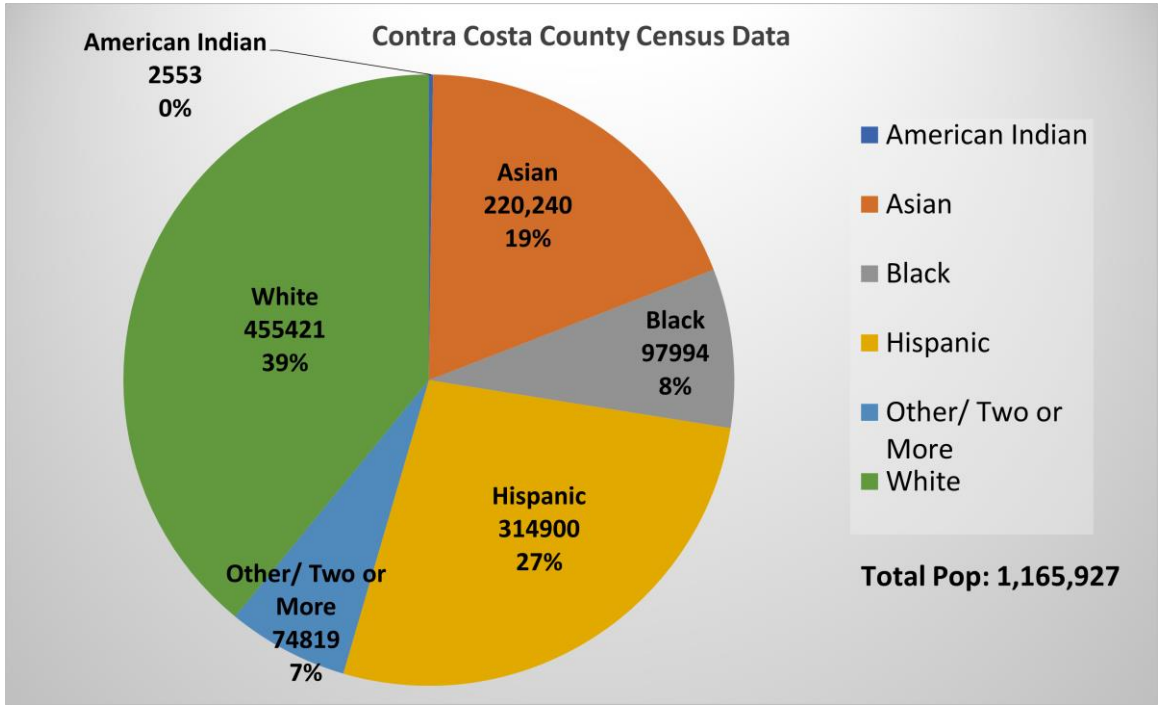
	2024	2025
January to March	3,506	3,920
April to June	3,607	4,011
YTD Total	7,113	7,931

Total Number of Custody Alternative Bookings

	2024	2025
January to March	402	517
April to June	489	565
YTD Total	891	1,082

Persons Arrested/Booked & Census Data

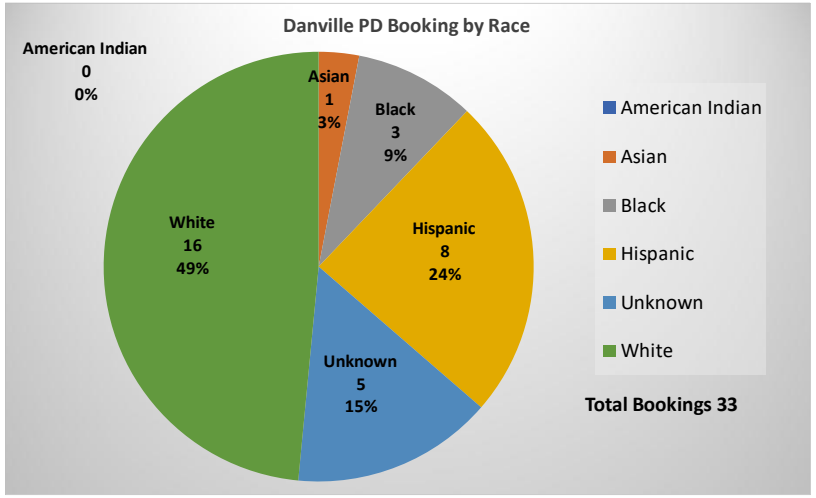


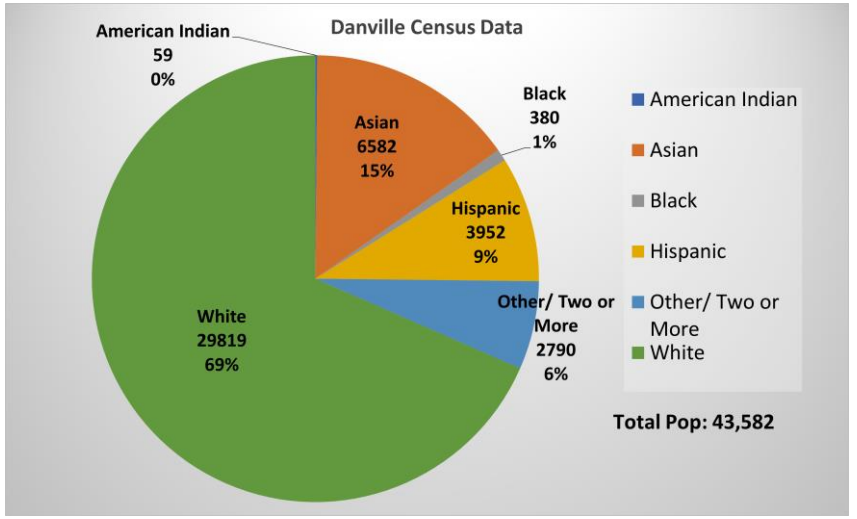


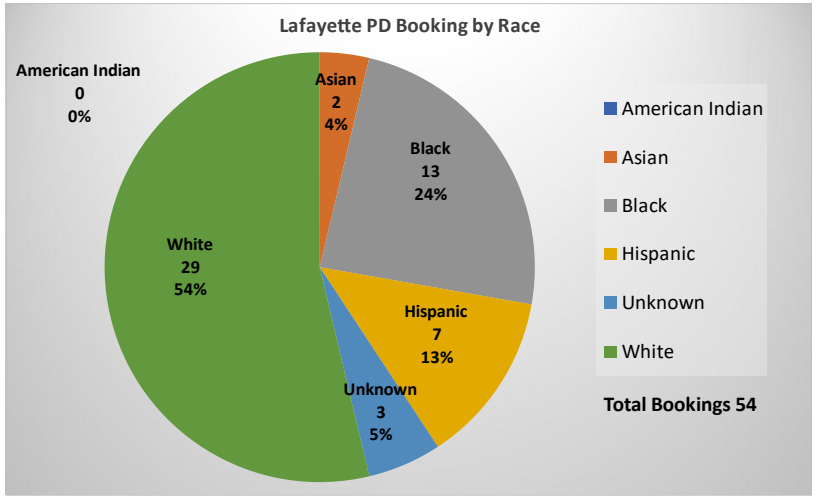
*Sheriff's Office bookings include Court Remands and Removal Orders from State Prison

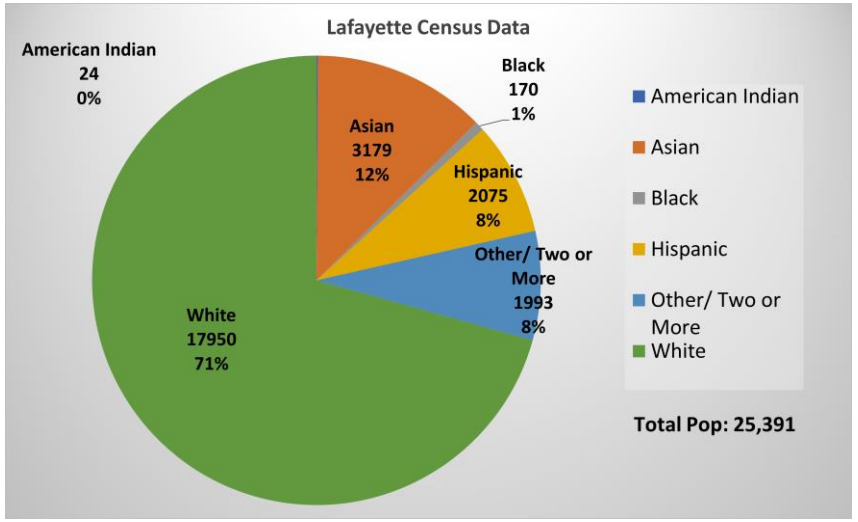
Census Data: https://www.contracosta.ca.gov/DocumentCenter/View/72110/Contra-Costa-County-Places-Data-Profiles---2020-Redistricting-Data-PDF

Persons Arrested/Booked & Census Data

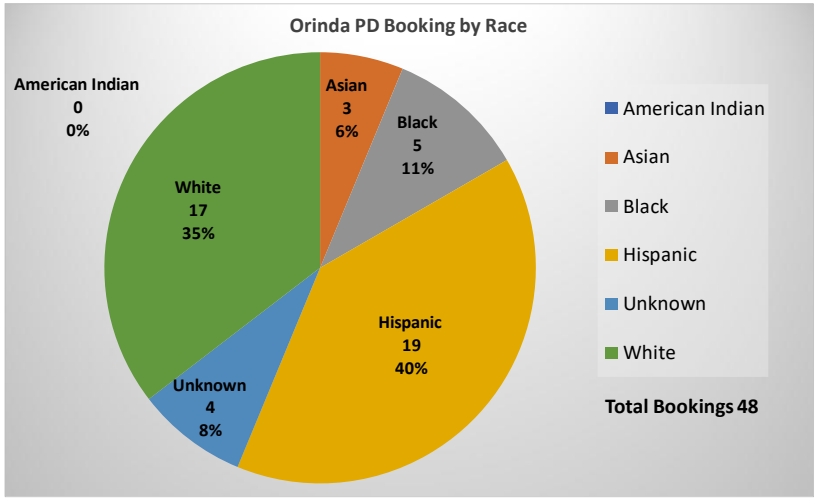


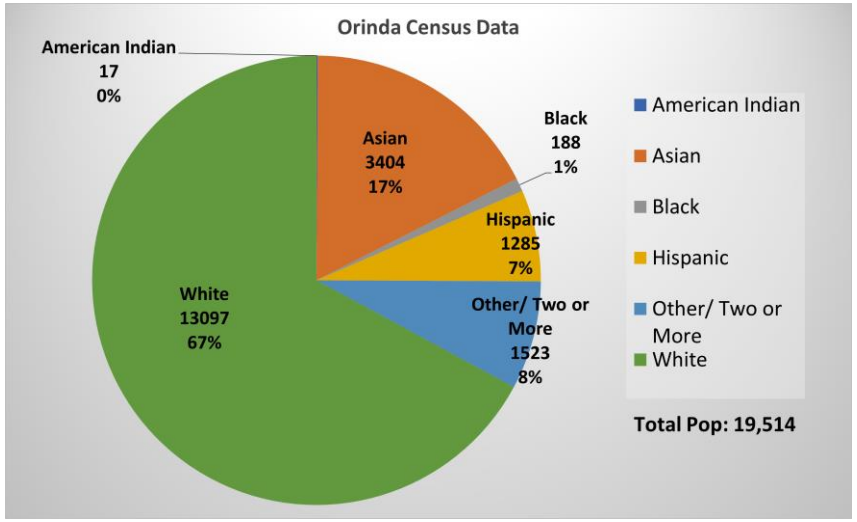






Persons Arrested/Booked & Census Data





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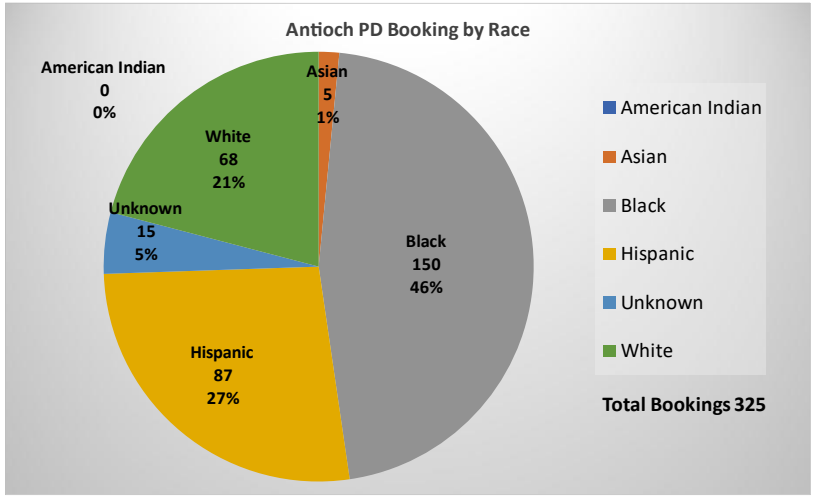

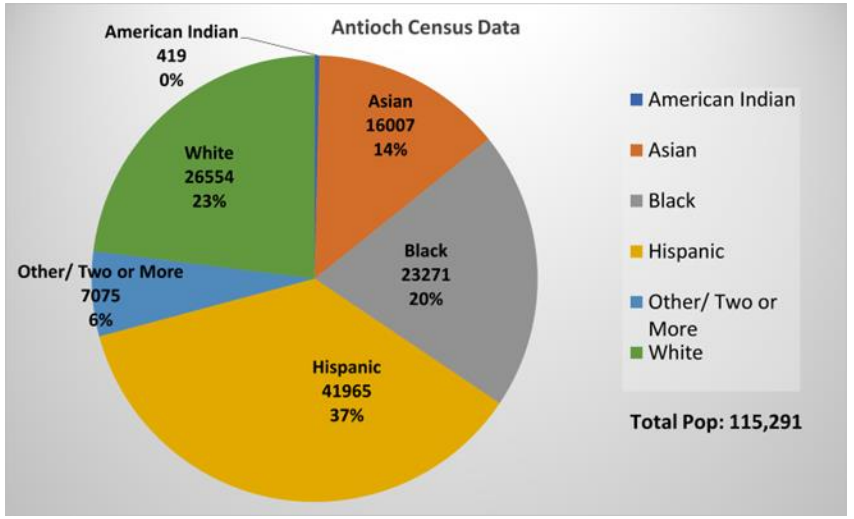

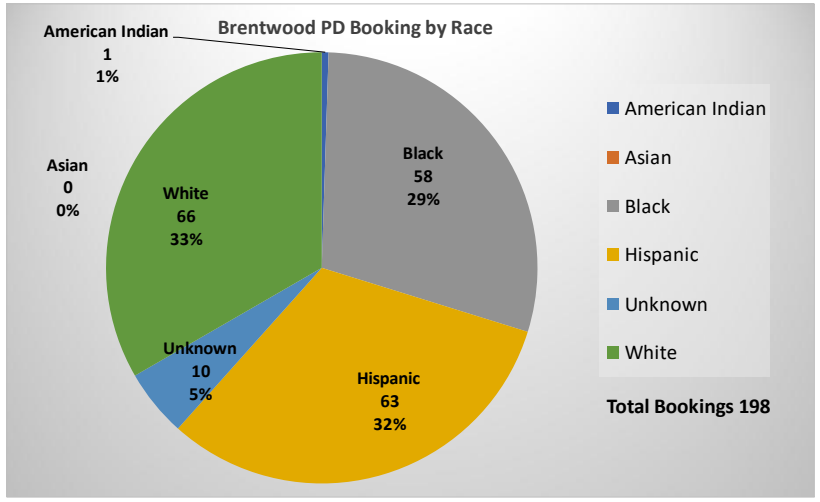

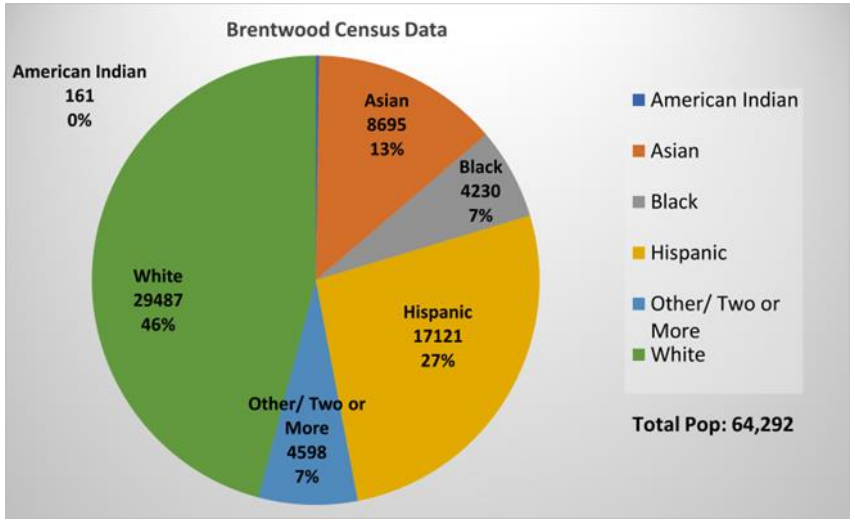

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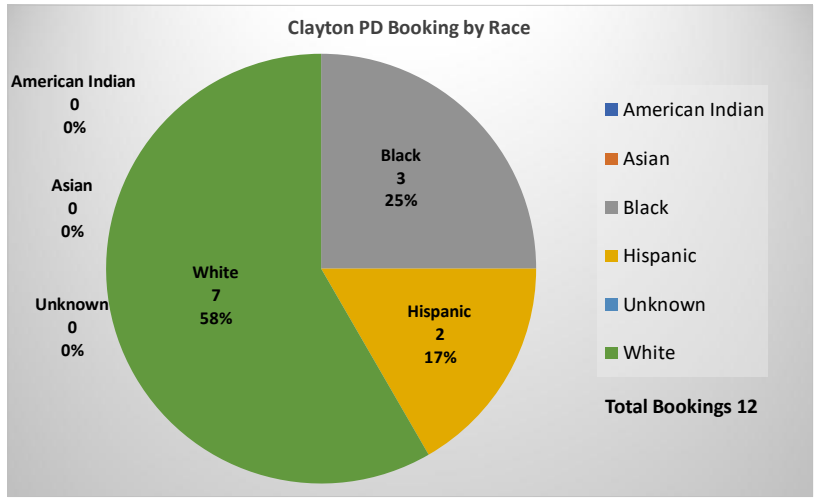

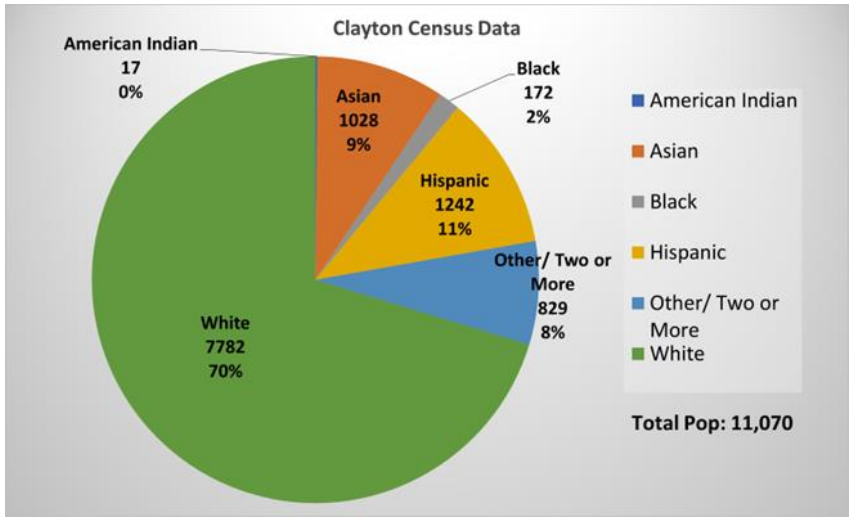

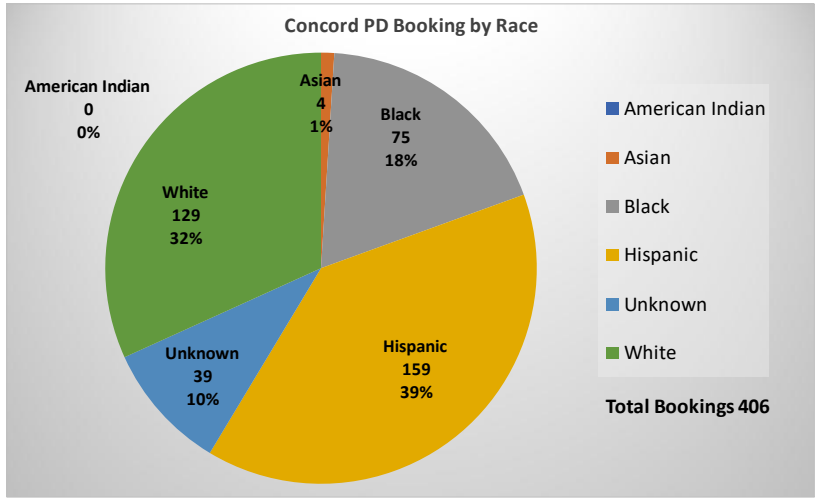

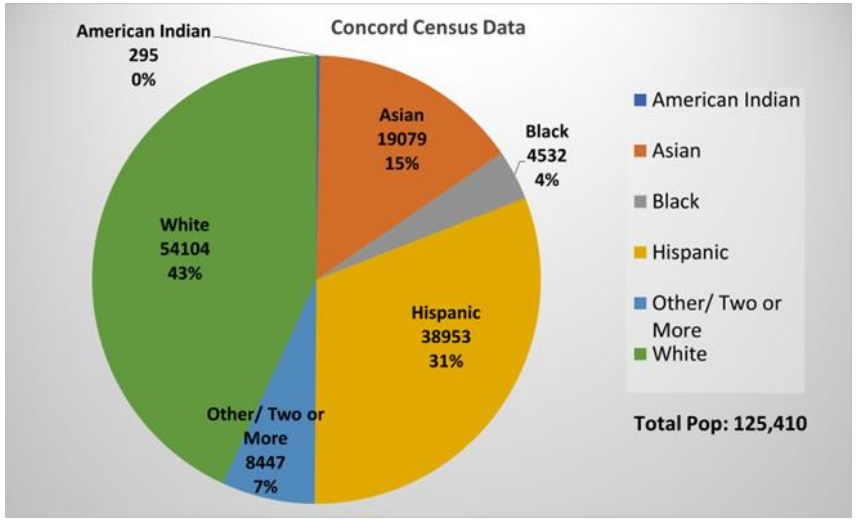

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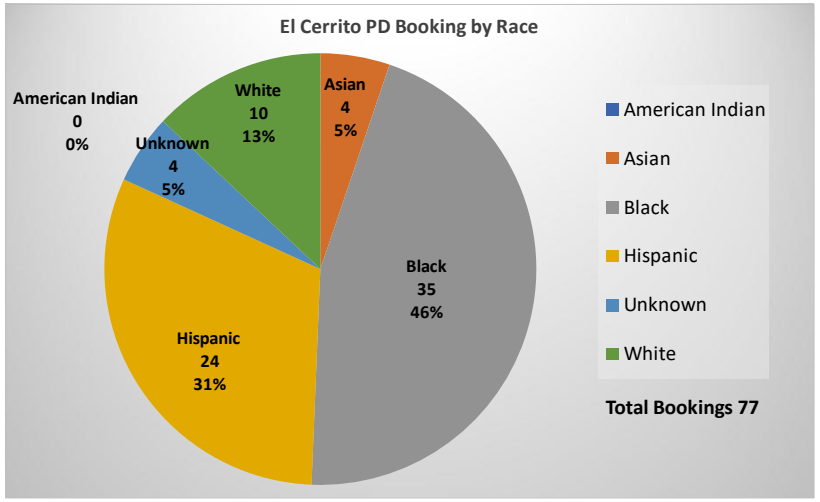

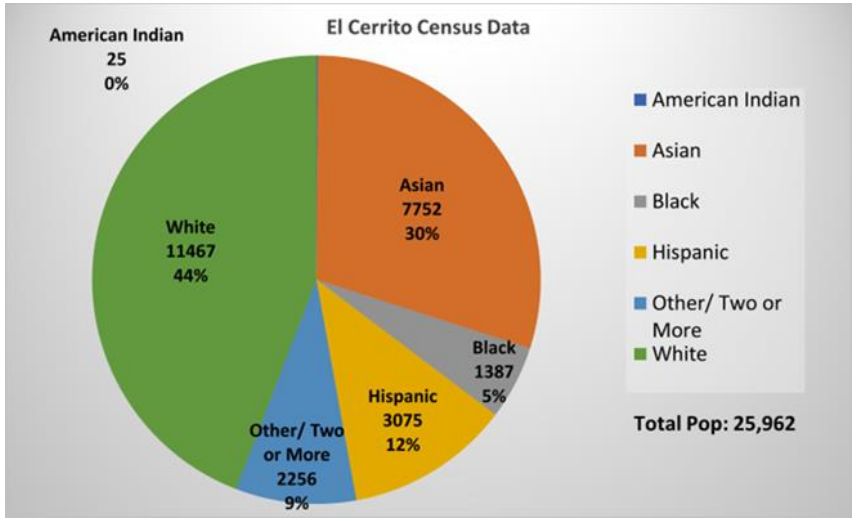

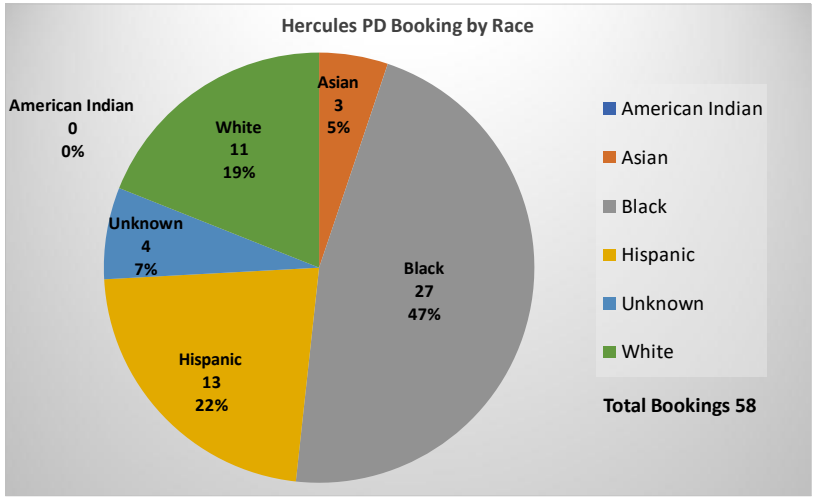

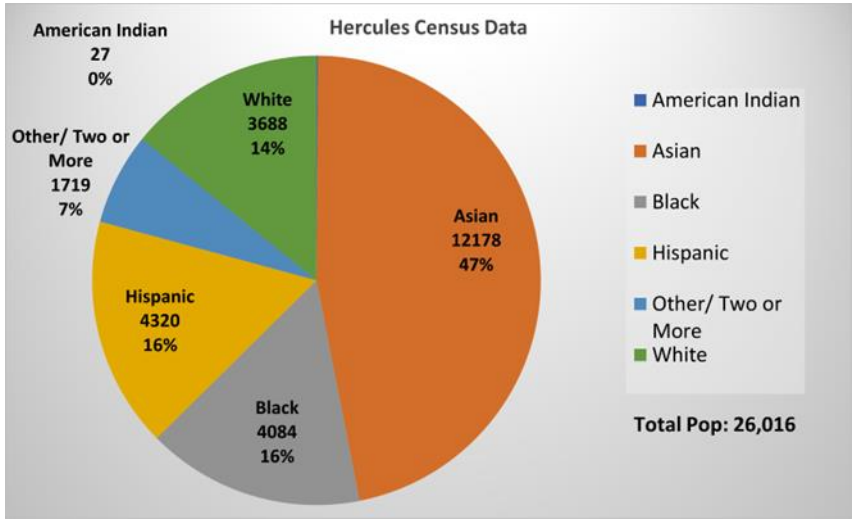

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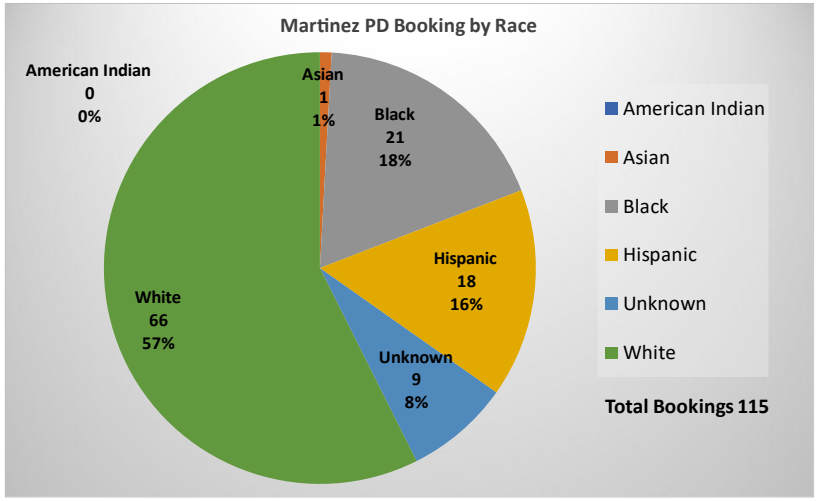

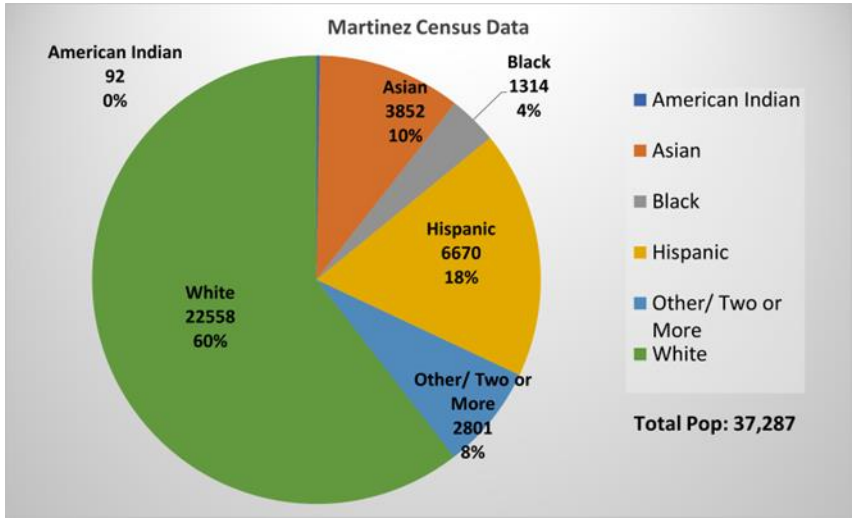

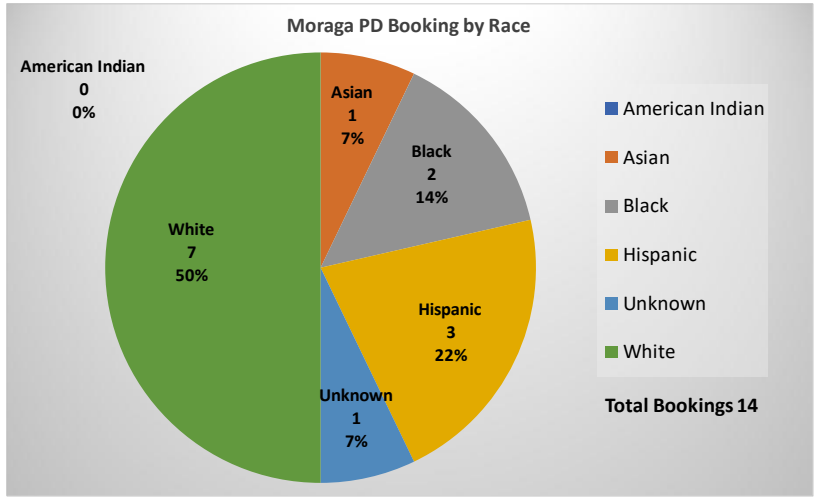

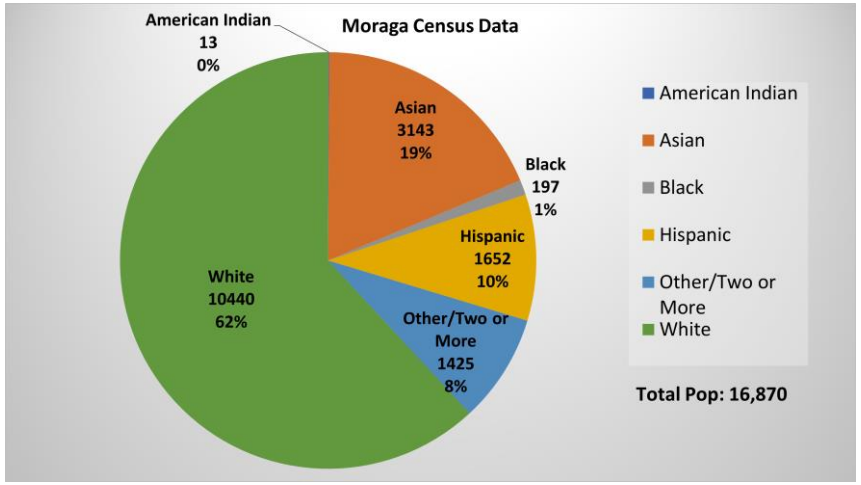

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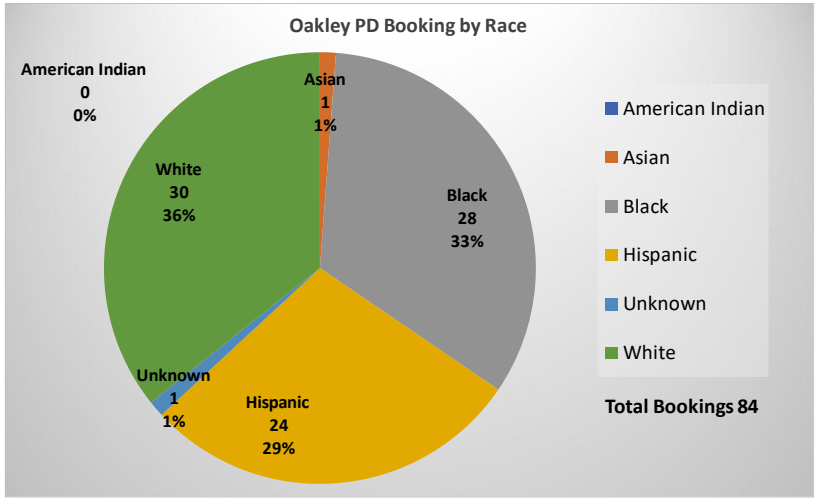

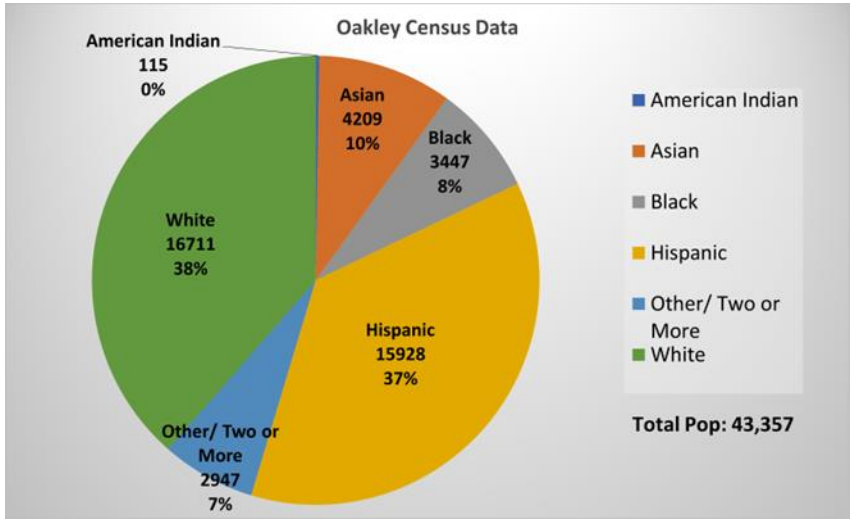

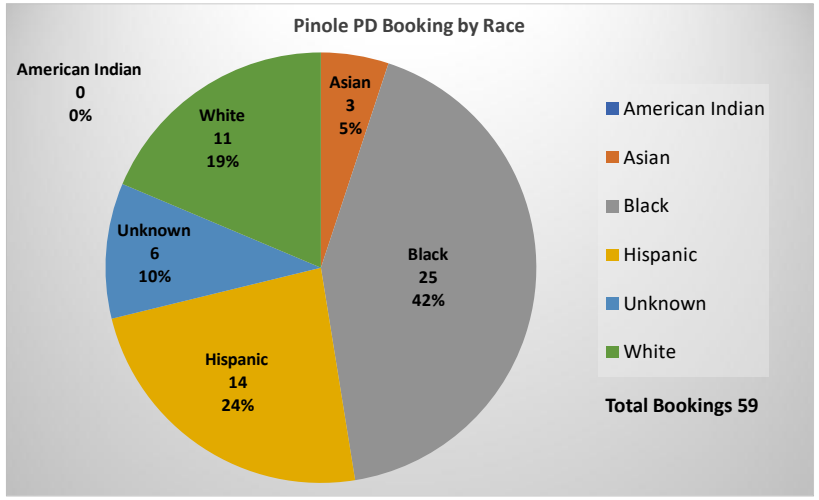

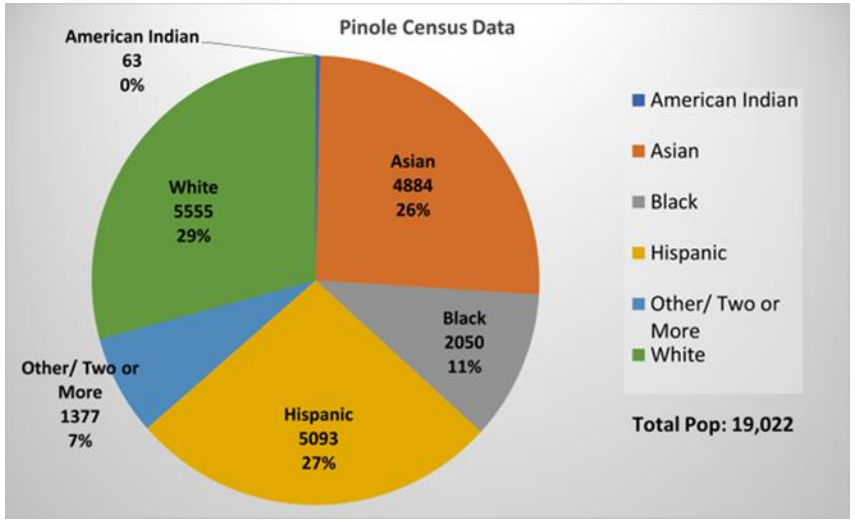

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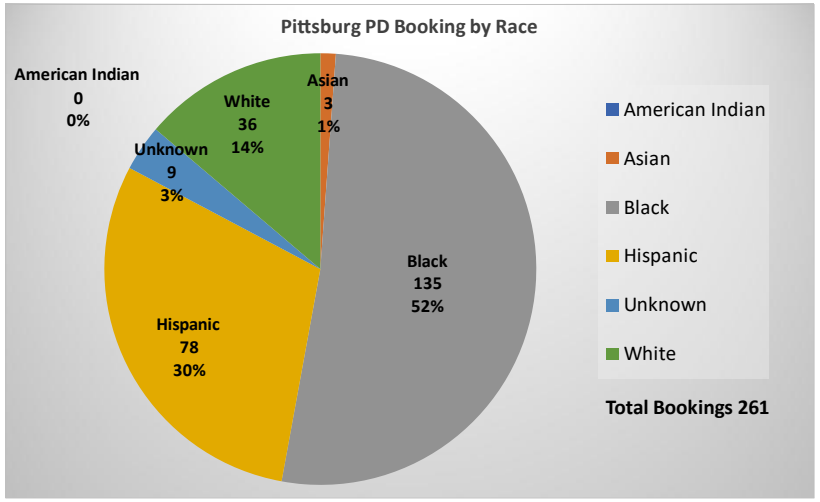
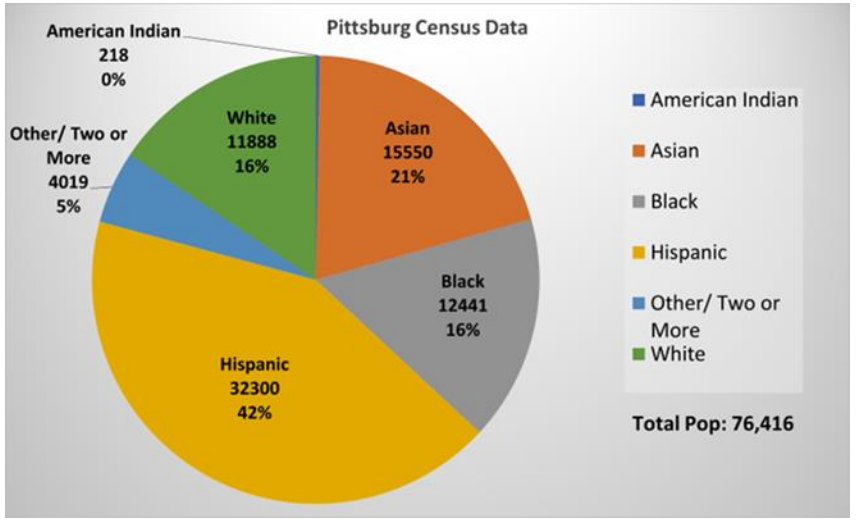
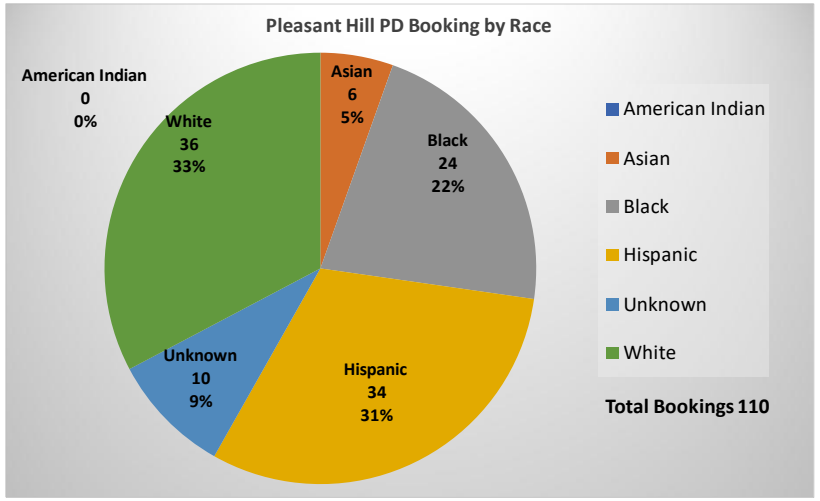
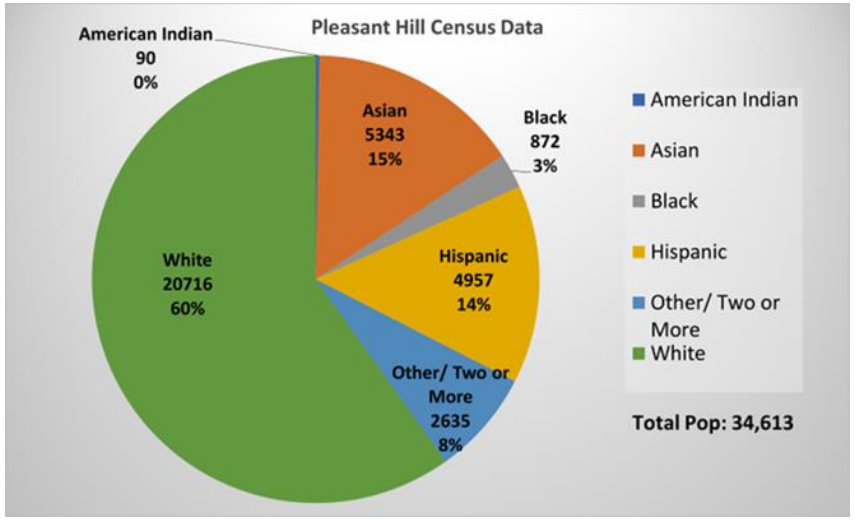
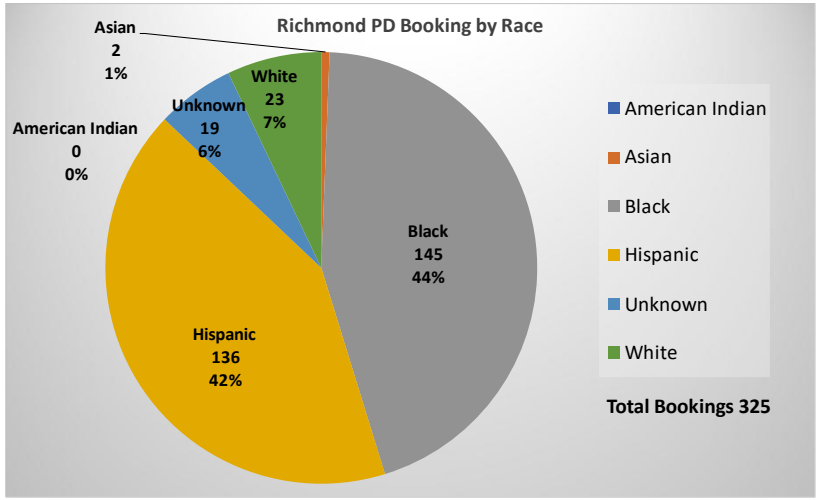


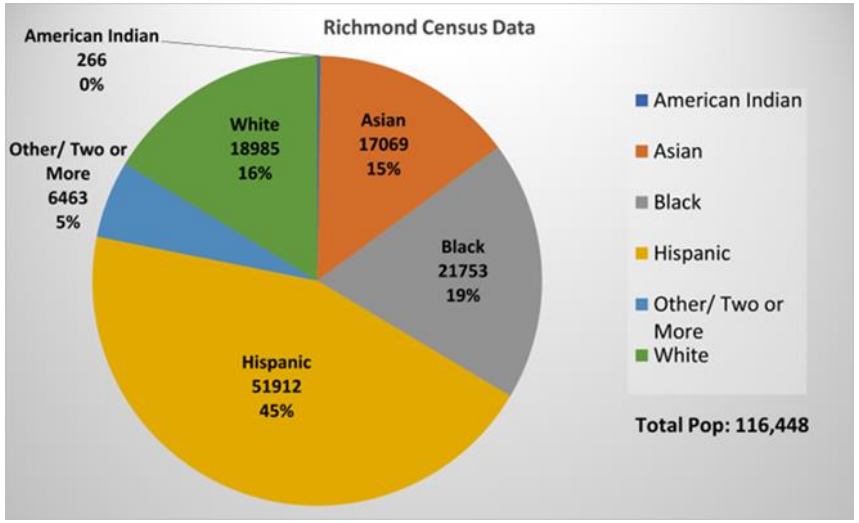


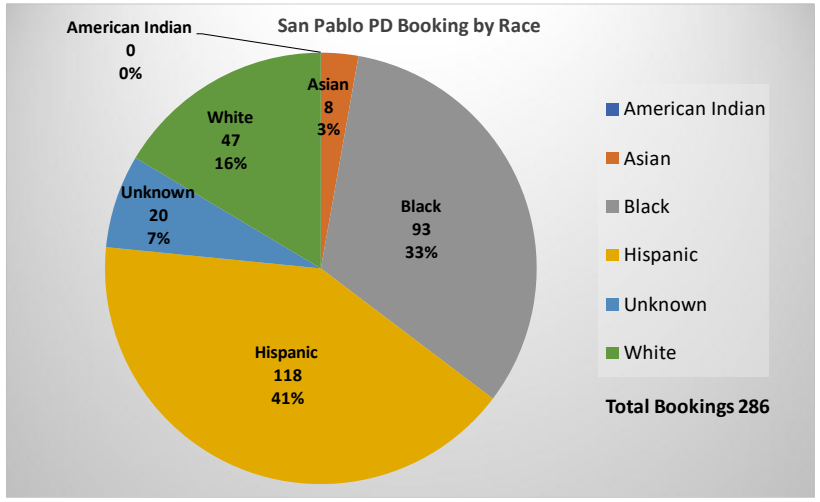


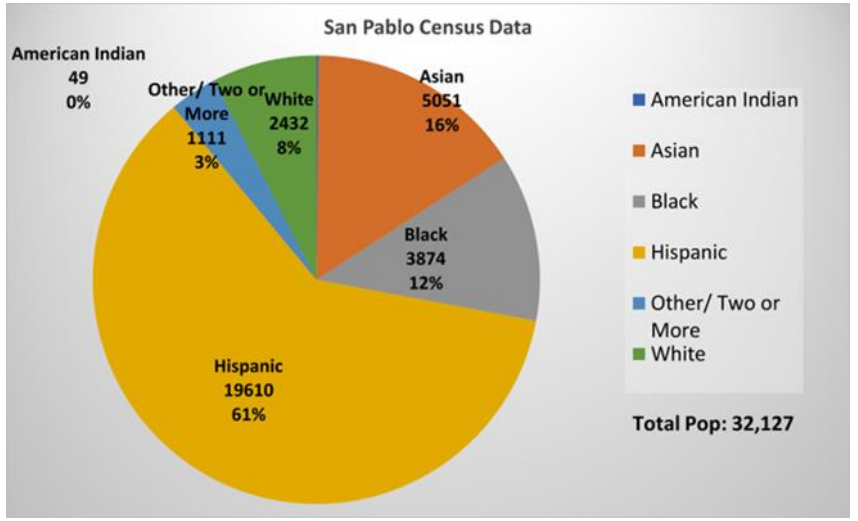


Persons Arrested/Booked & Census Data

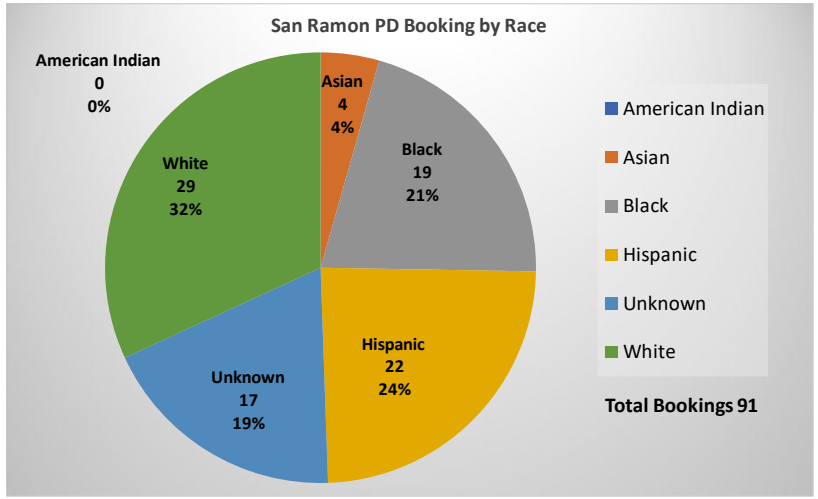


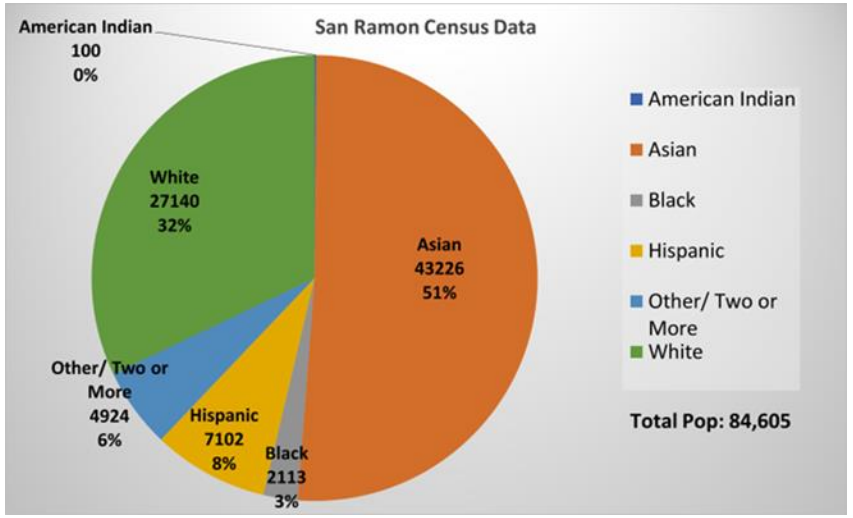


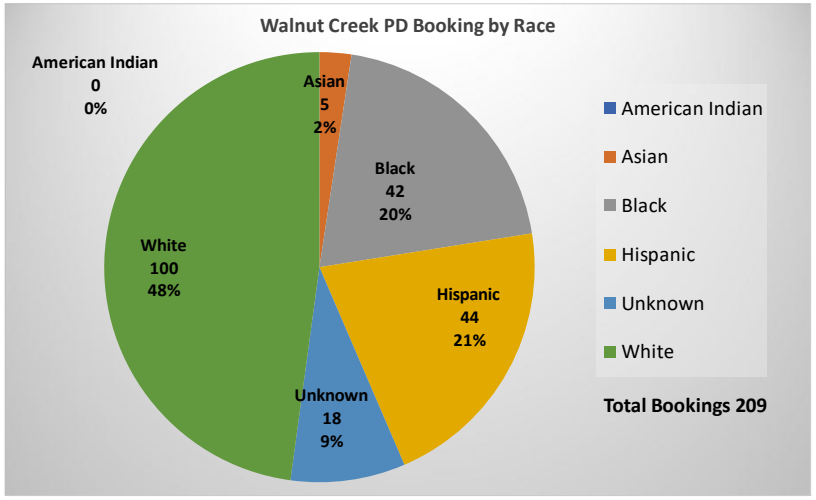


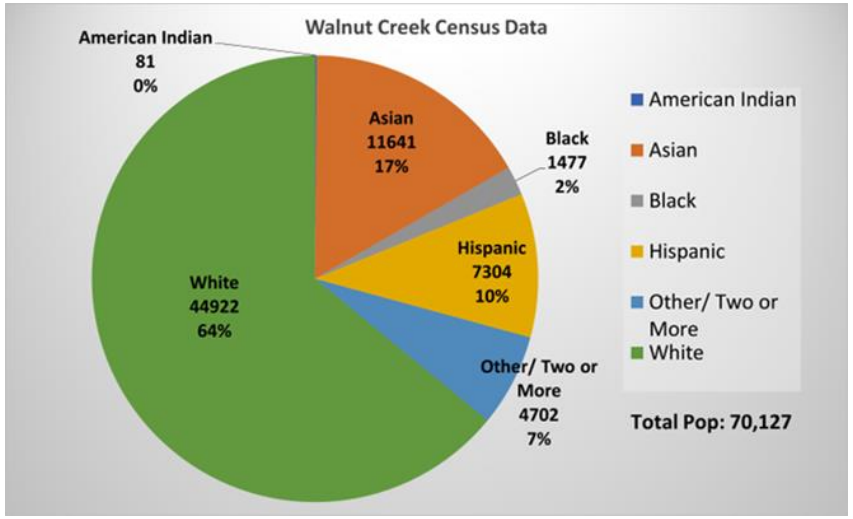


Persons Arrested/Booked & Census Data



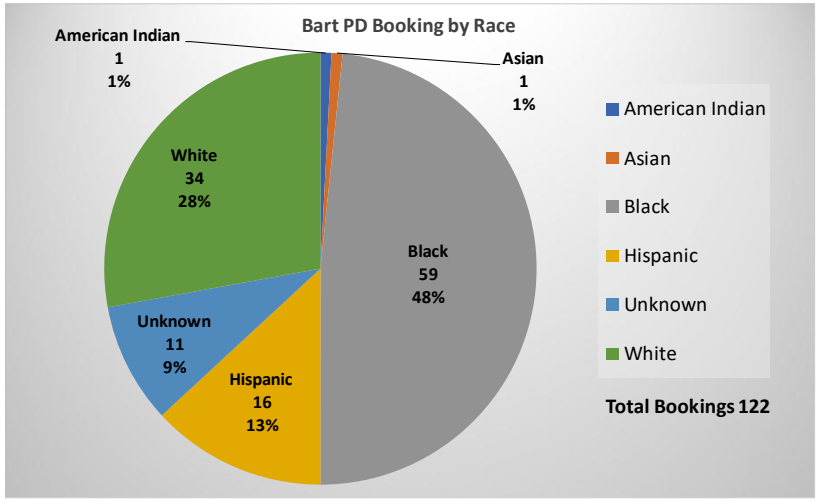


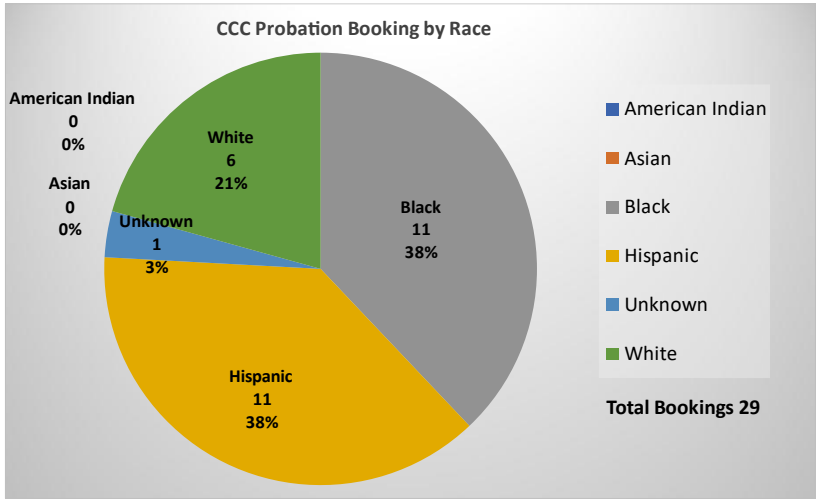


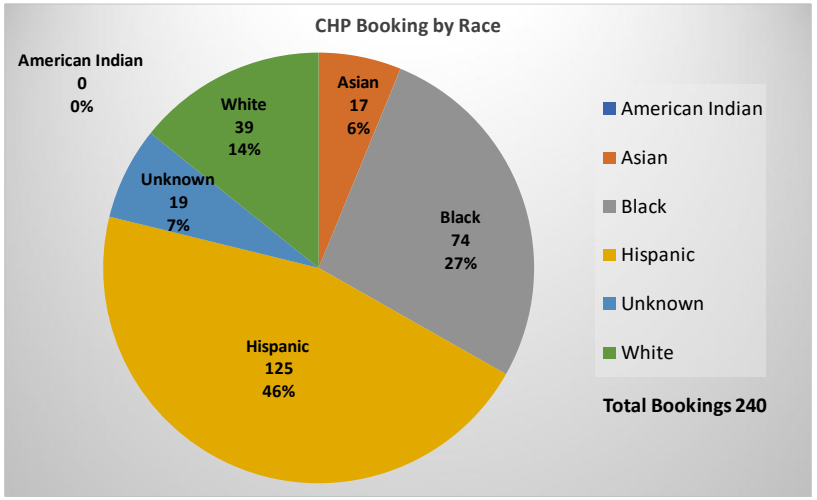


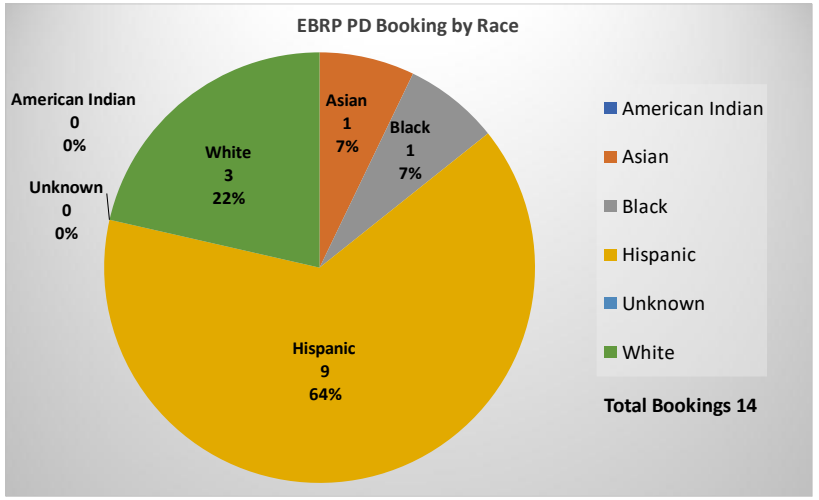
Agencies with less than 10 arrests are not listed in the pie charts

Persons Arrested/Booked & Census Data



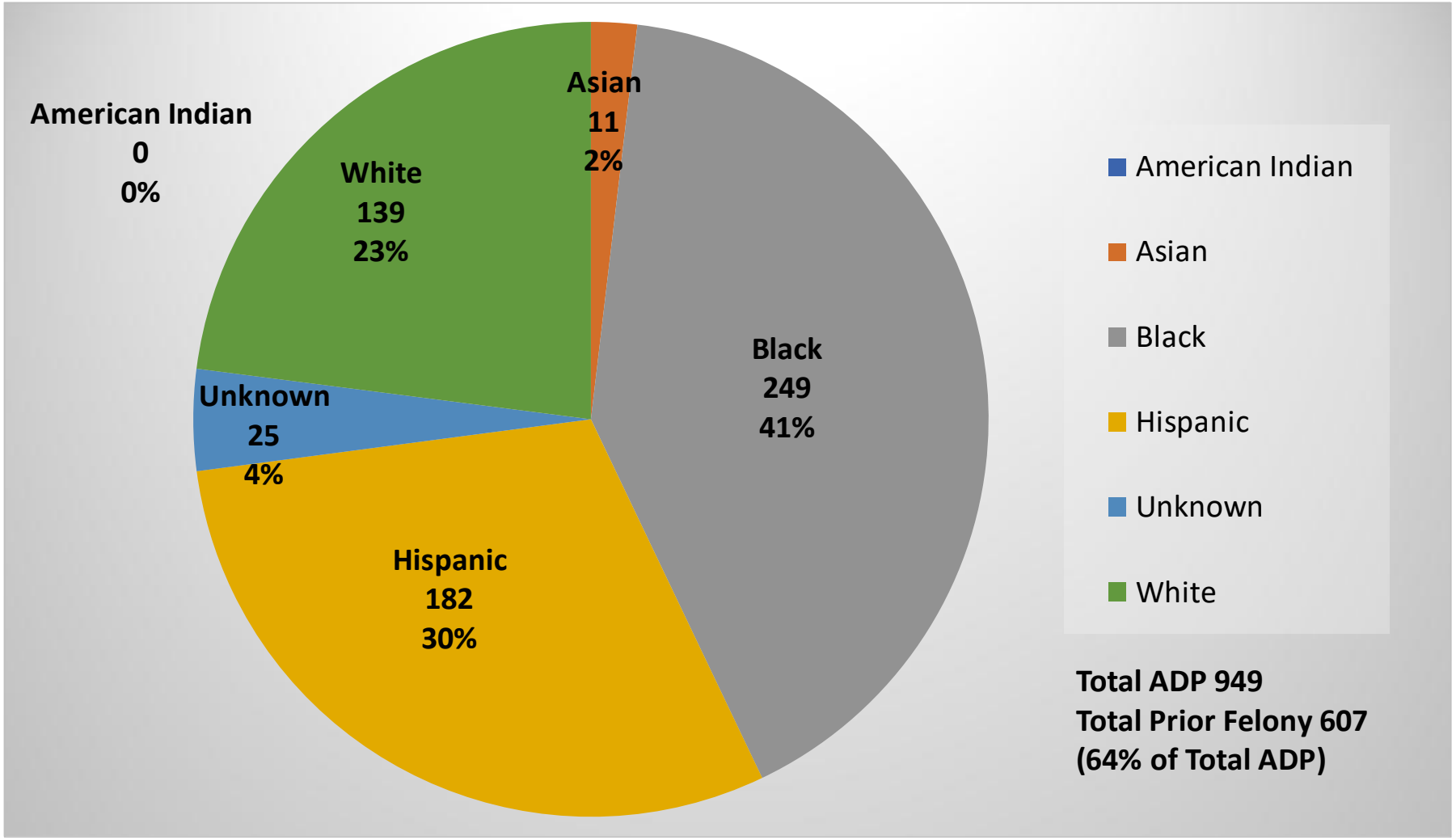




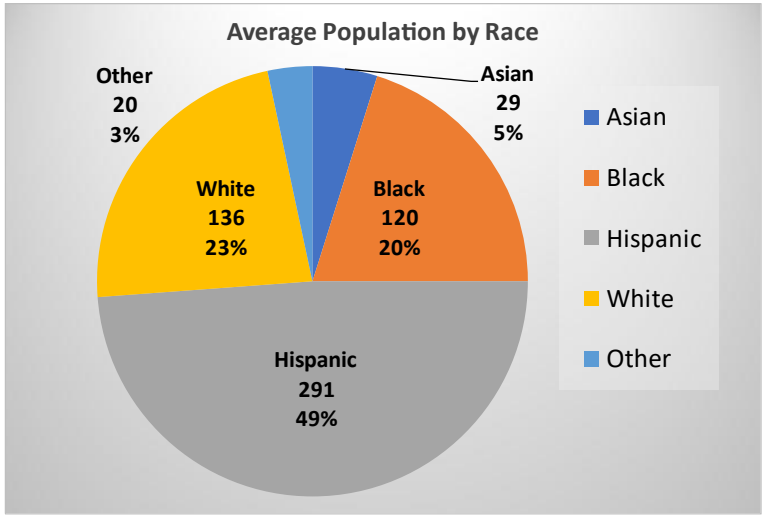


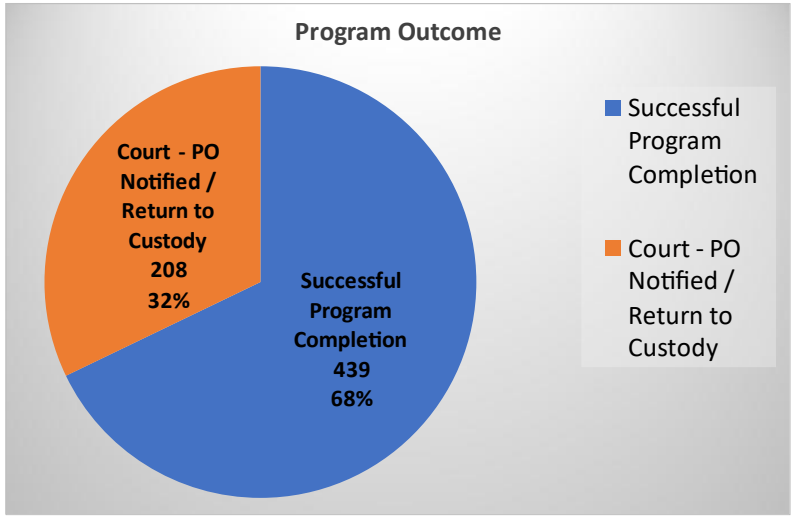
These agencies do not have corresponding census data

Prior Felony by Race & Percentage of Jail Population



Custody Alternative Facility





FY 23/24 Operating Costs CAF vs Detention

FY 23/24	CAF	Detention
Incarcerated Person Average Daily Cost	$36	$268

CAF operated with a $4,986,885 budget for fiscal year 23-24

Custody Services Bureau

Total Number of Bookings by Agency

Agency	January to March 2025	April to June 2025	YTD 2025
Office of the Sheriff	606	746	1352
Office of the Sheriff – CAF	517	565	1082
Antioch PD	295	325	620
BART PD	92	122	214
Brentwood PD	228	198	426
CHP Martinez	240	240	480
Clayton PD	14	12	26
Concord PD	386	406	792
Danville PD	35	33	68
East Bay Regional Park Police	18	14	32
El Cerrito PD	74	77	151
Hercules PD	66	58	124
Kensington PD	7	9	16

Custody Services Bureau

Total Number of Bookings by Agency

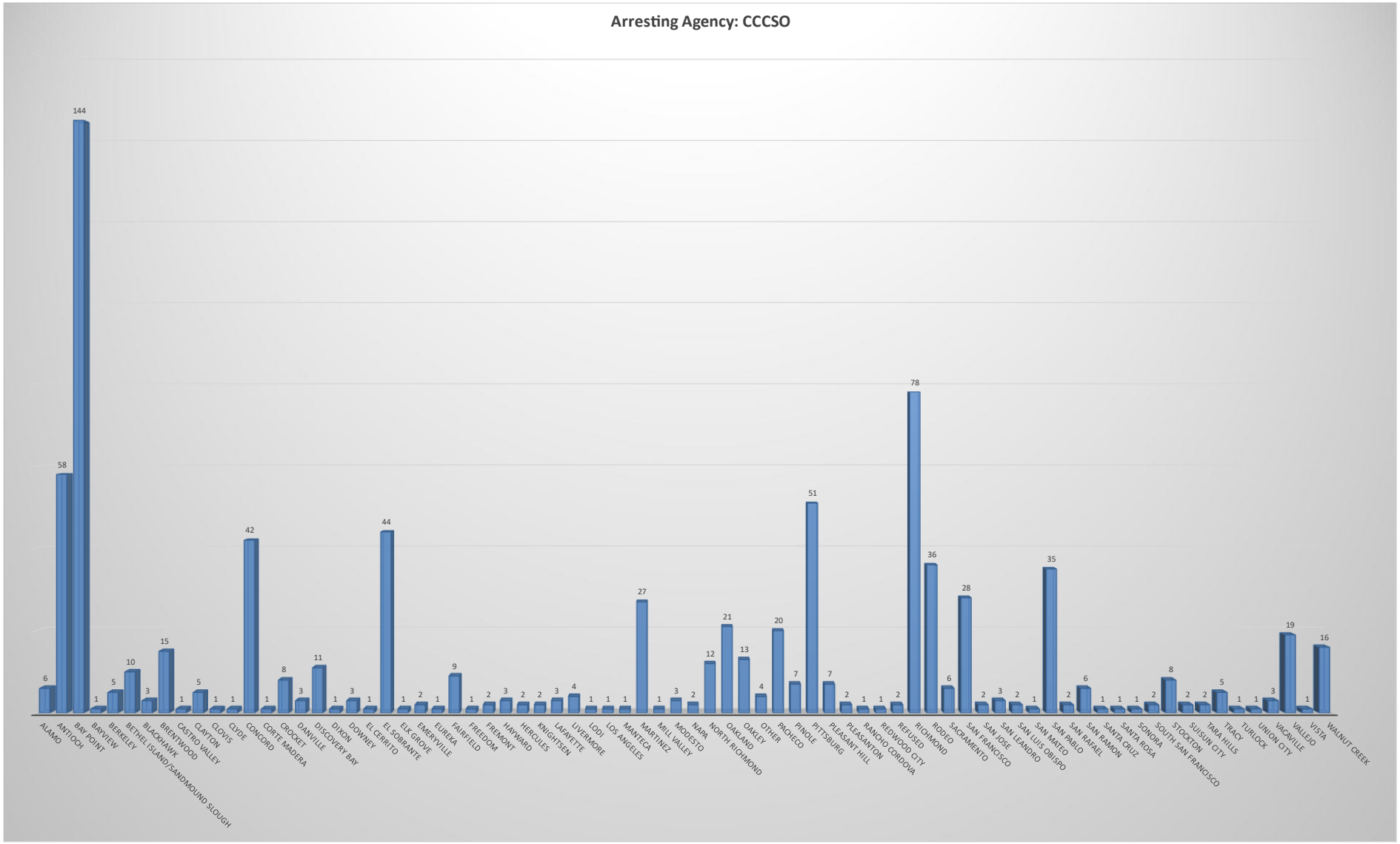
Agency	January to March 2025	April to June 2025	YTD 2025
Lafayette PD	50	54	104
Martinez PD	101	115	216
Moraga PD	8	14	22
Oakley PD	101	84	185
Orinda PD	59	48	107
Pinole PD	59	59	118
Pittsburg PD	243	261	504
Pleasant Hill PD	126	110	236
Richmond PD	345	325	670
San Pablo PD	304	286	590
San Ramon PD	103	91	194
Walnut Creek PD	236	209	445

Custody Services Bureau

Total Number of Bookings by Agency

Agency	January to March 2025	April to June 2025	YTD 2025
Amtrak Police	2	2	4
CCC College Police	6	2	8
Contra Costa DA	0	2	2
Contra Costa Probation	27	29	56
CHP Oakland and Solano	45	34	79
Fire Inspector	3	2	5
Other (Non-county)	8	10	18
State Agencies (Other)	2	5	7
State Parole	12	16	28
US Marshal	19	12	31
Total	**4,437**	**4,575**	**9,012**

Arrest Data by City of Residence



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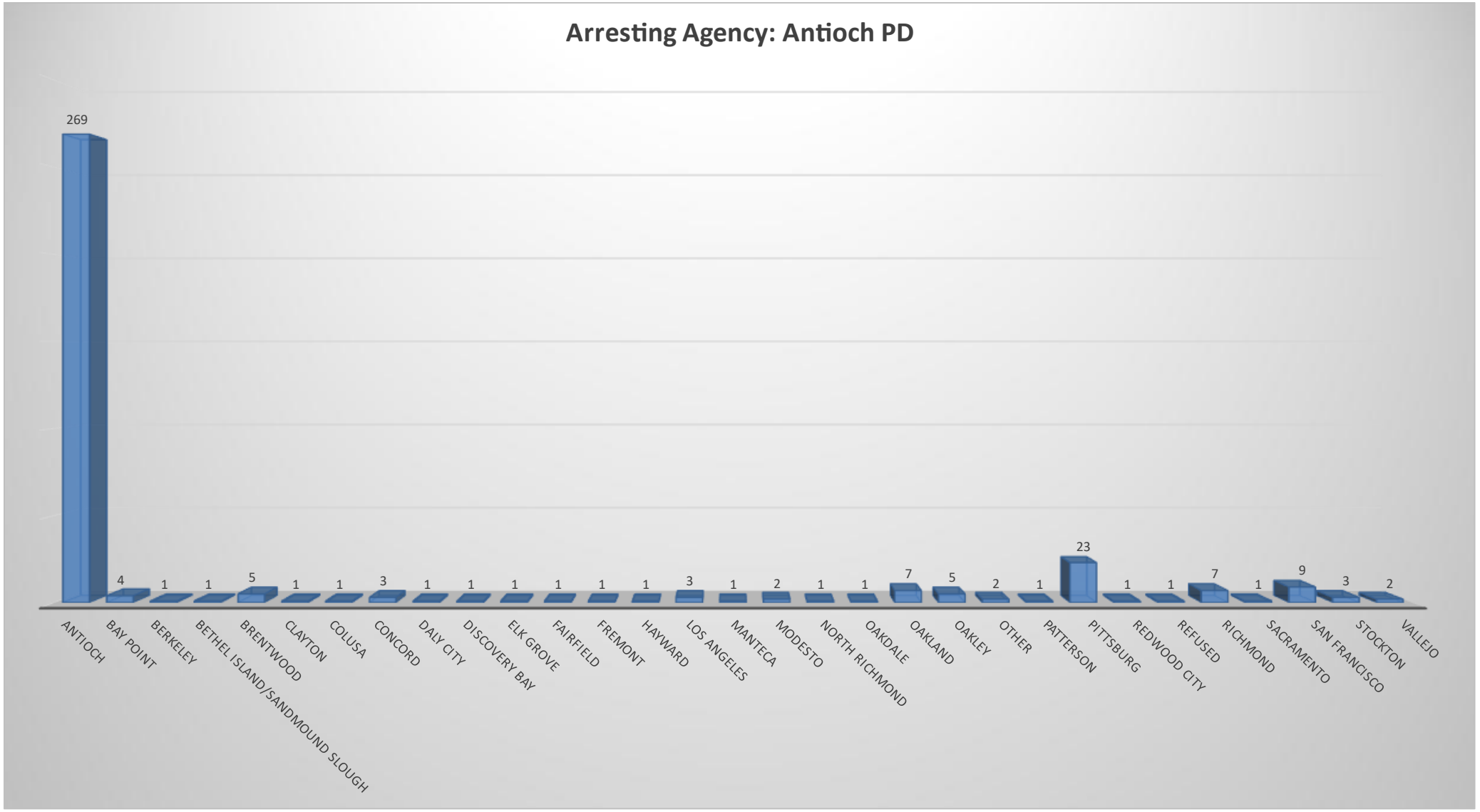

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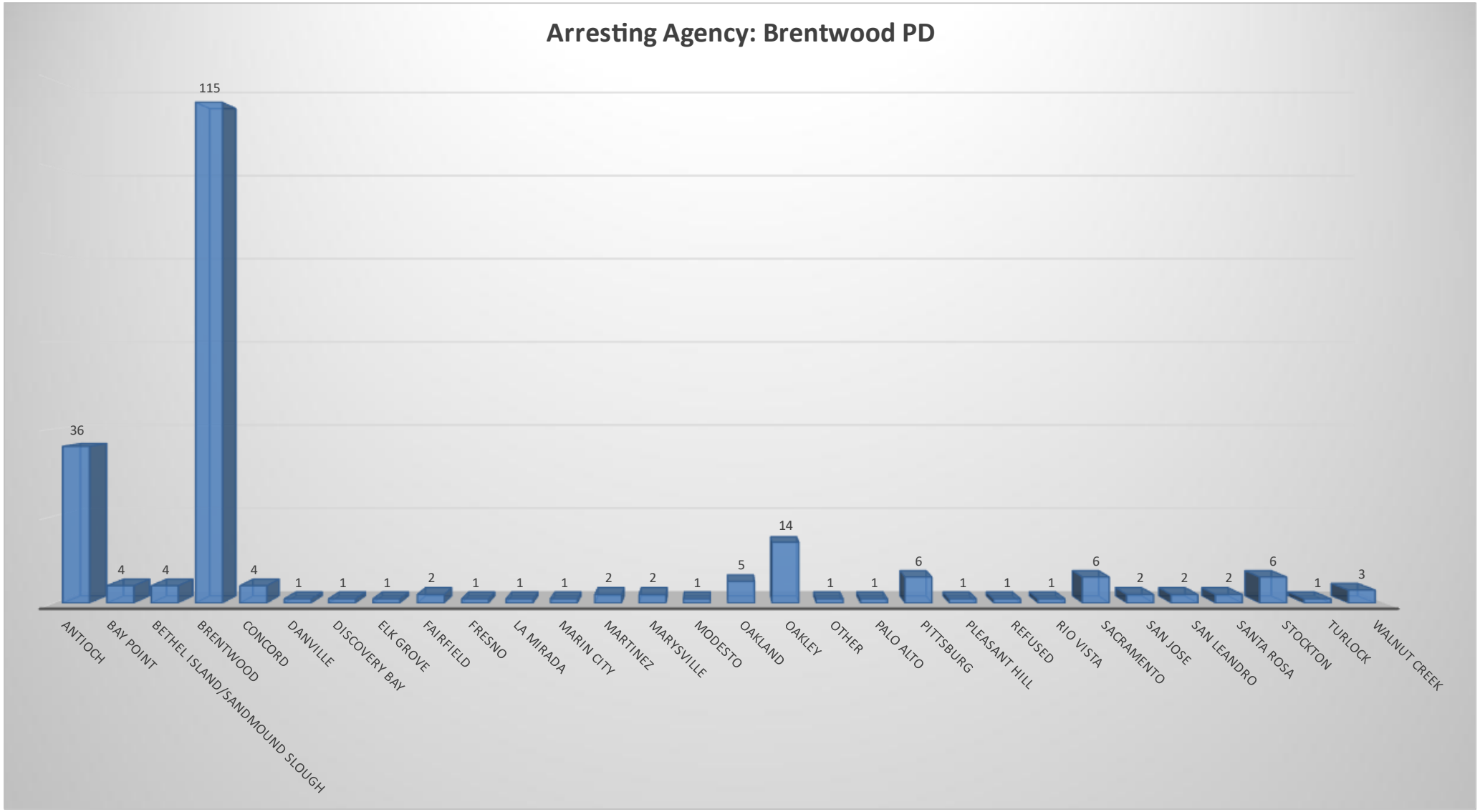

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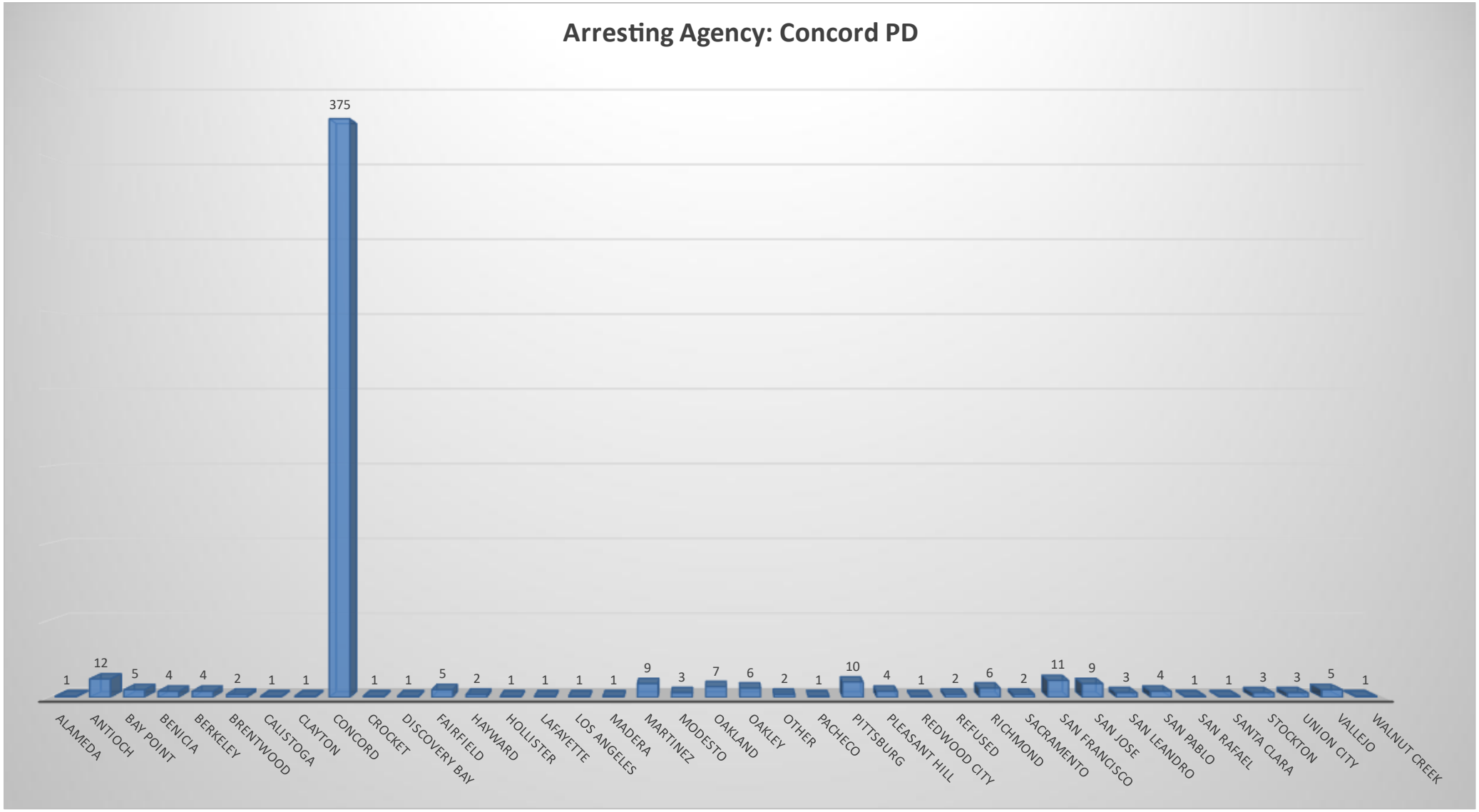

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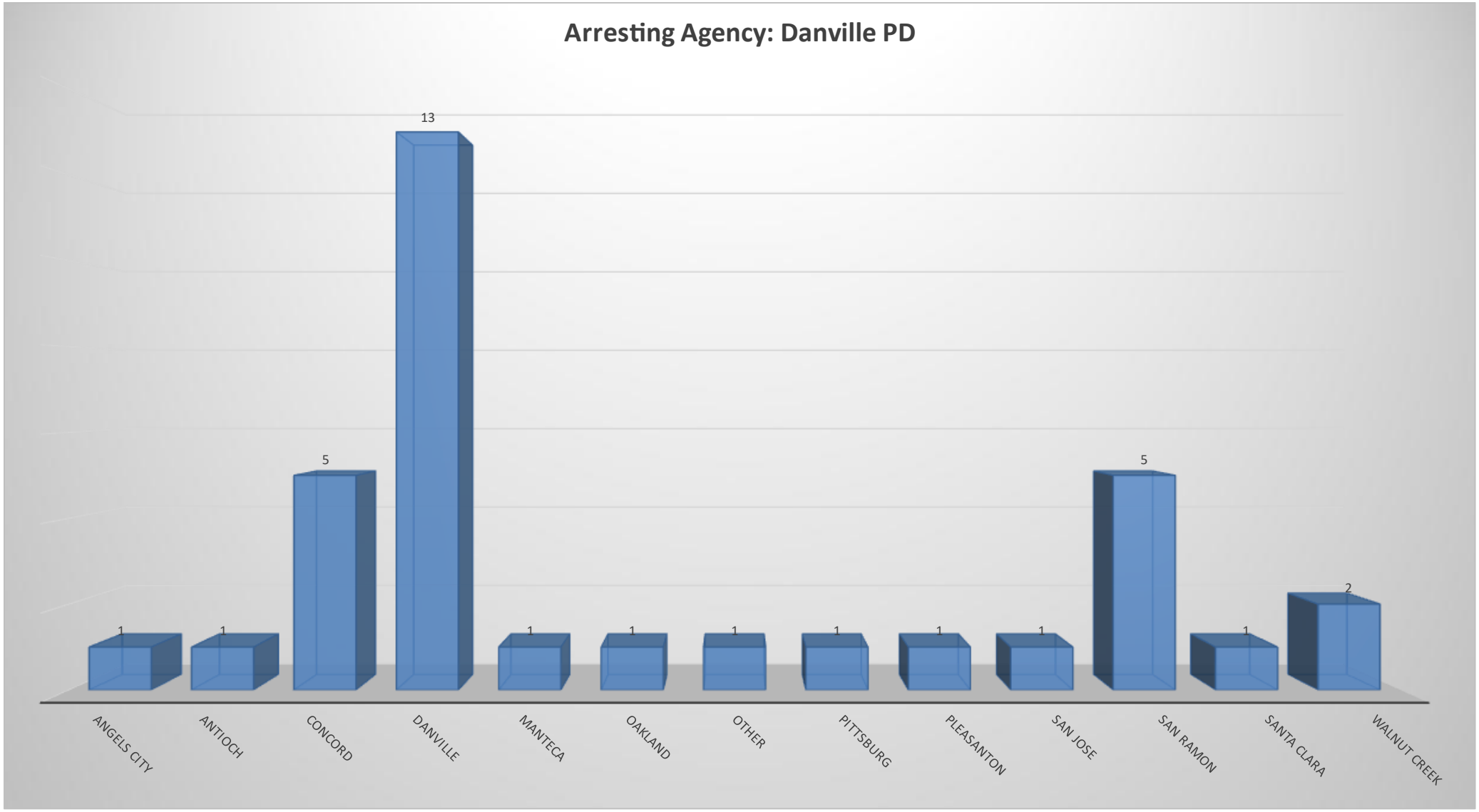

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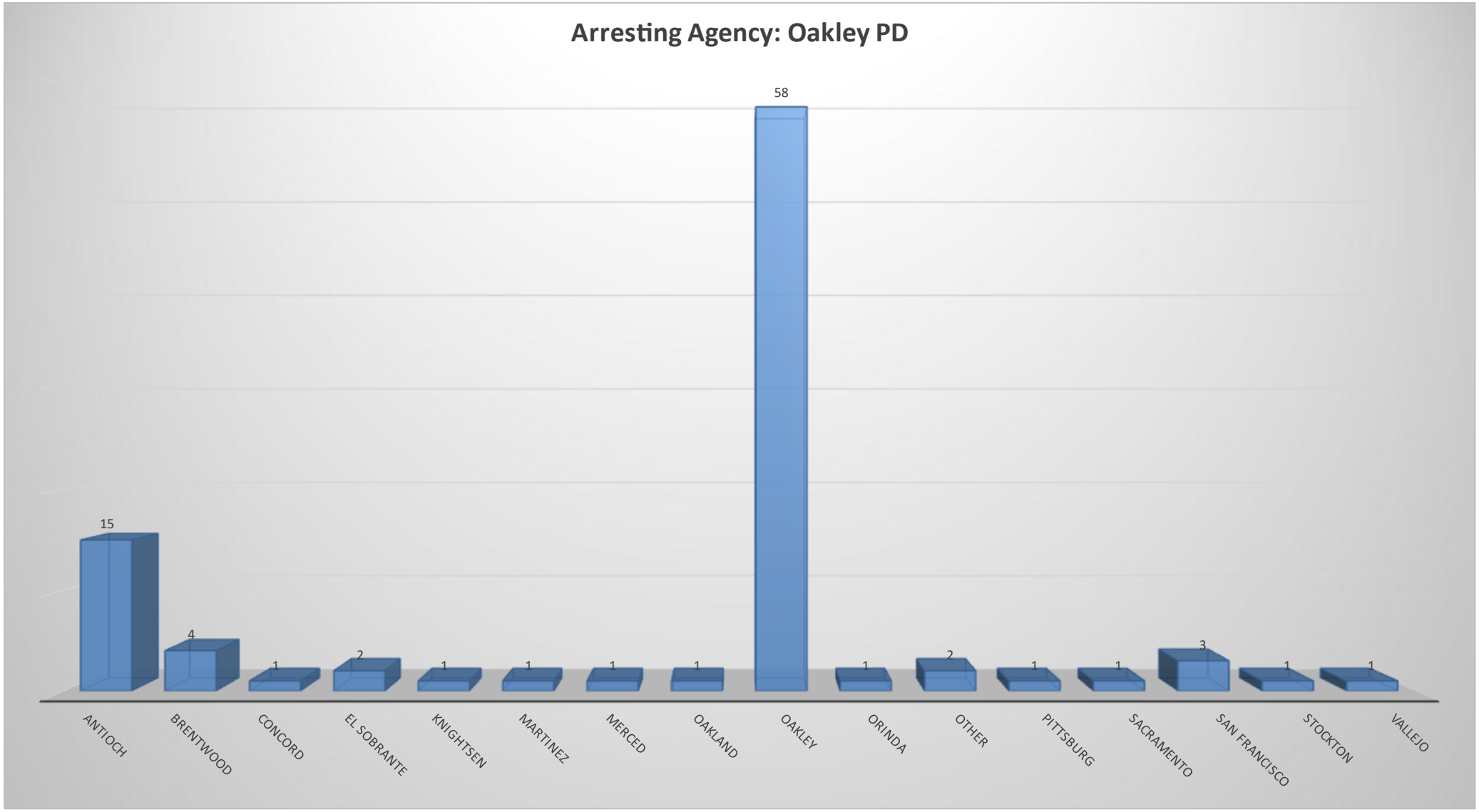

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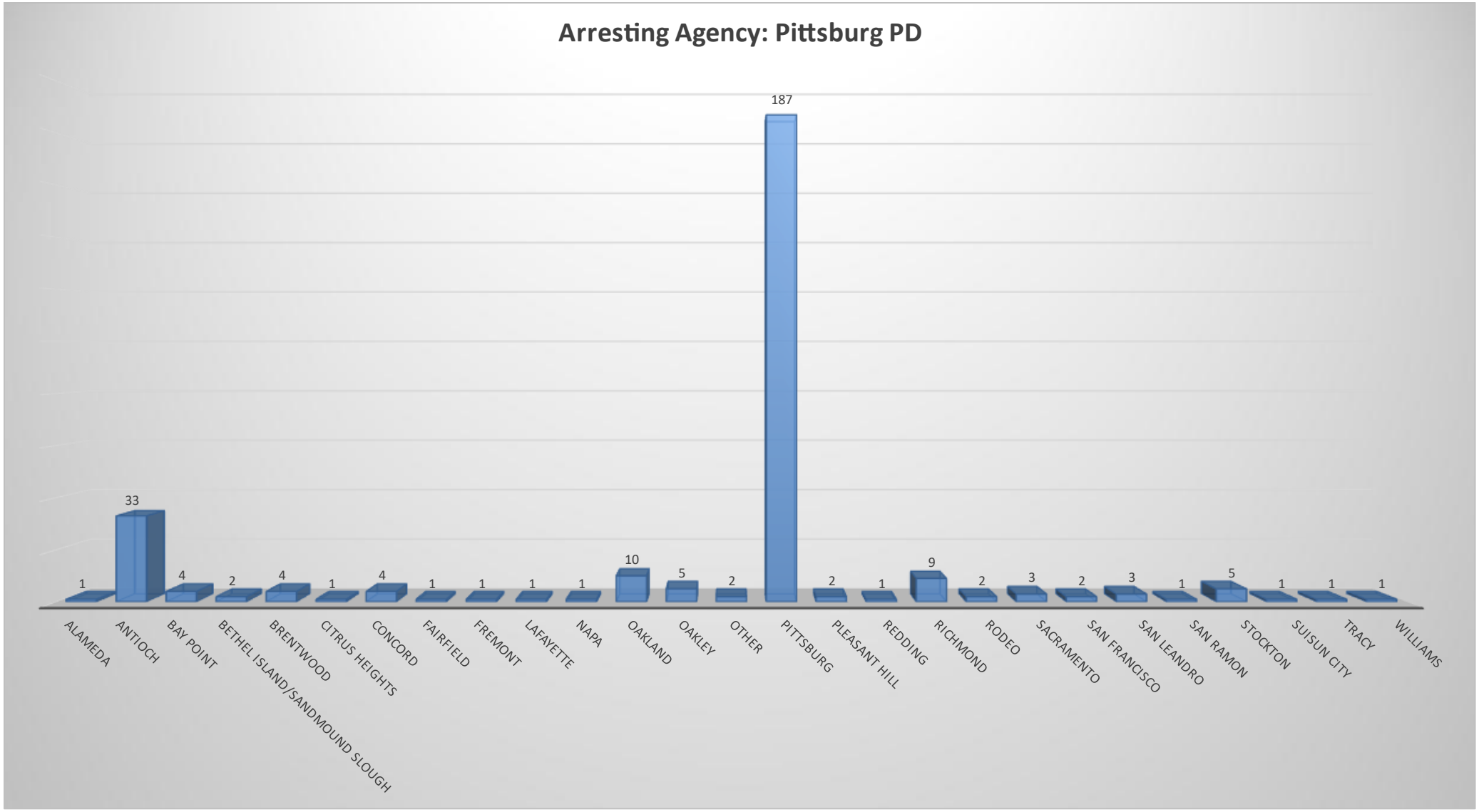

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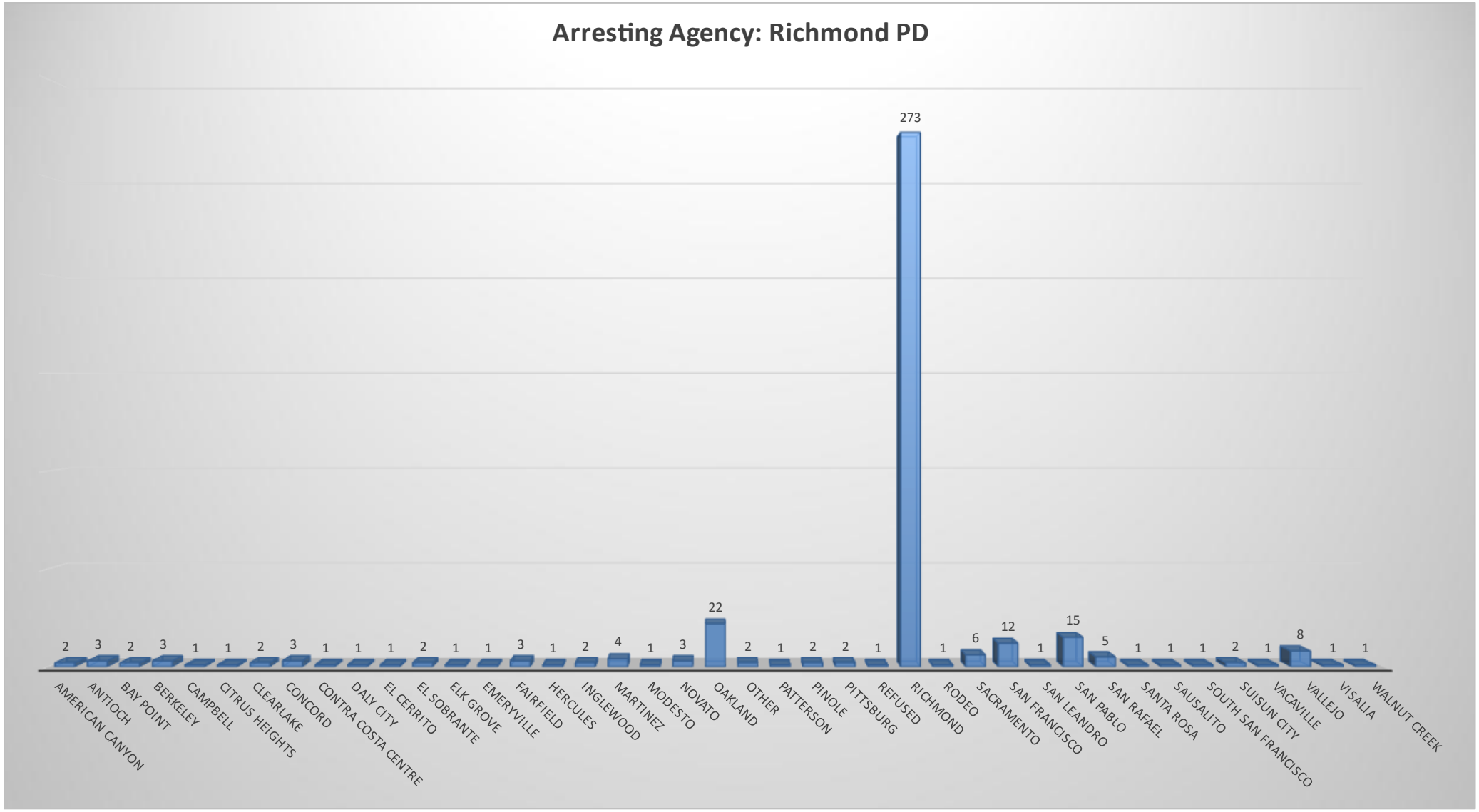

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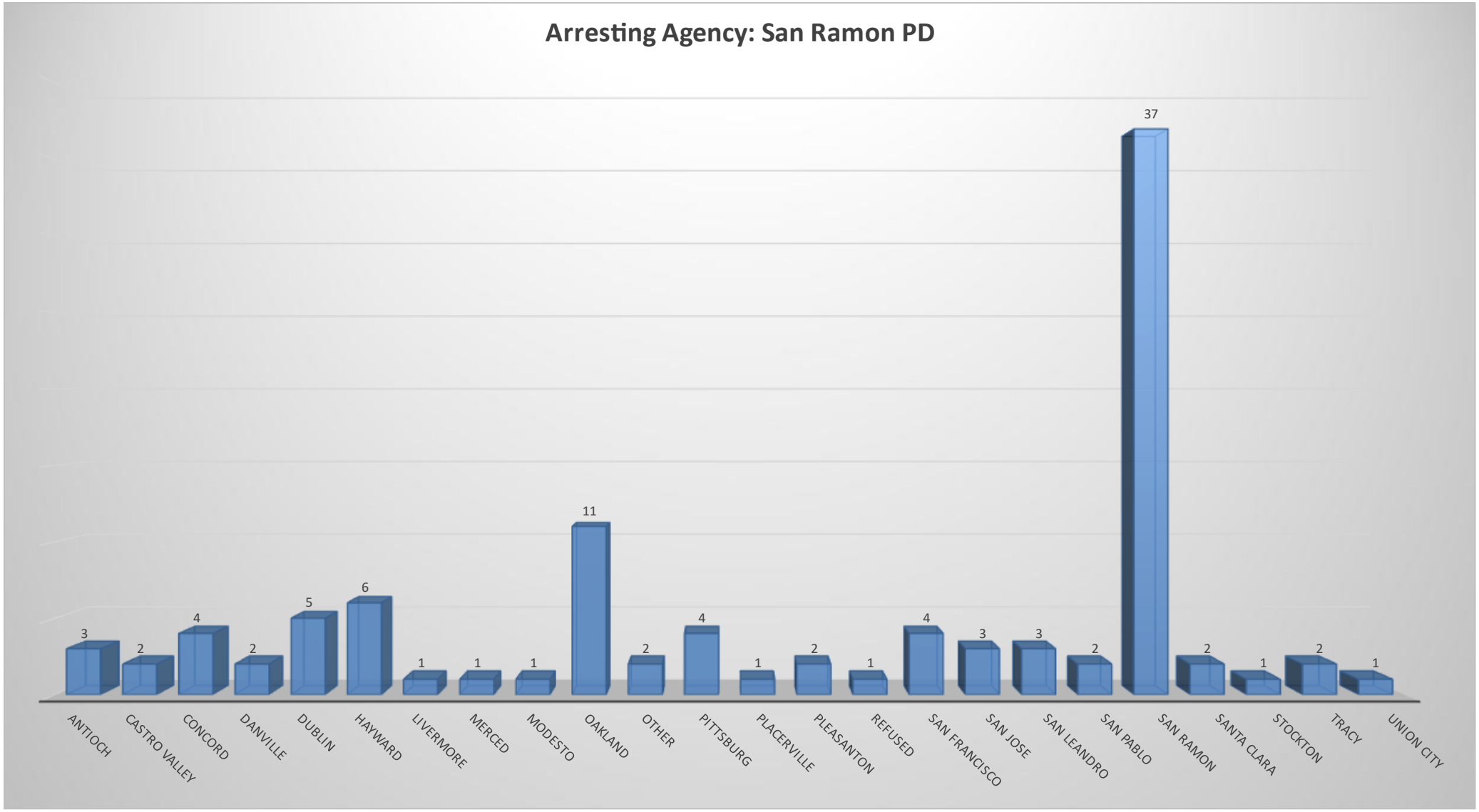

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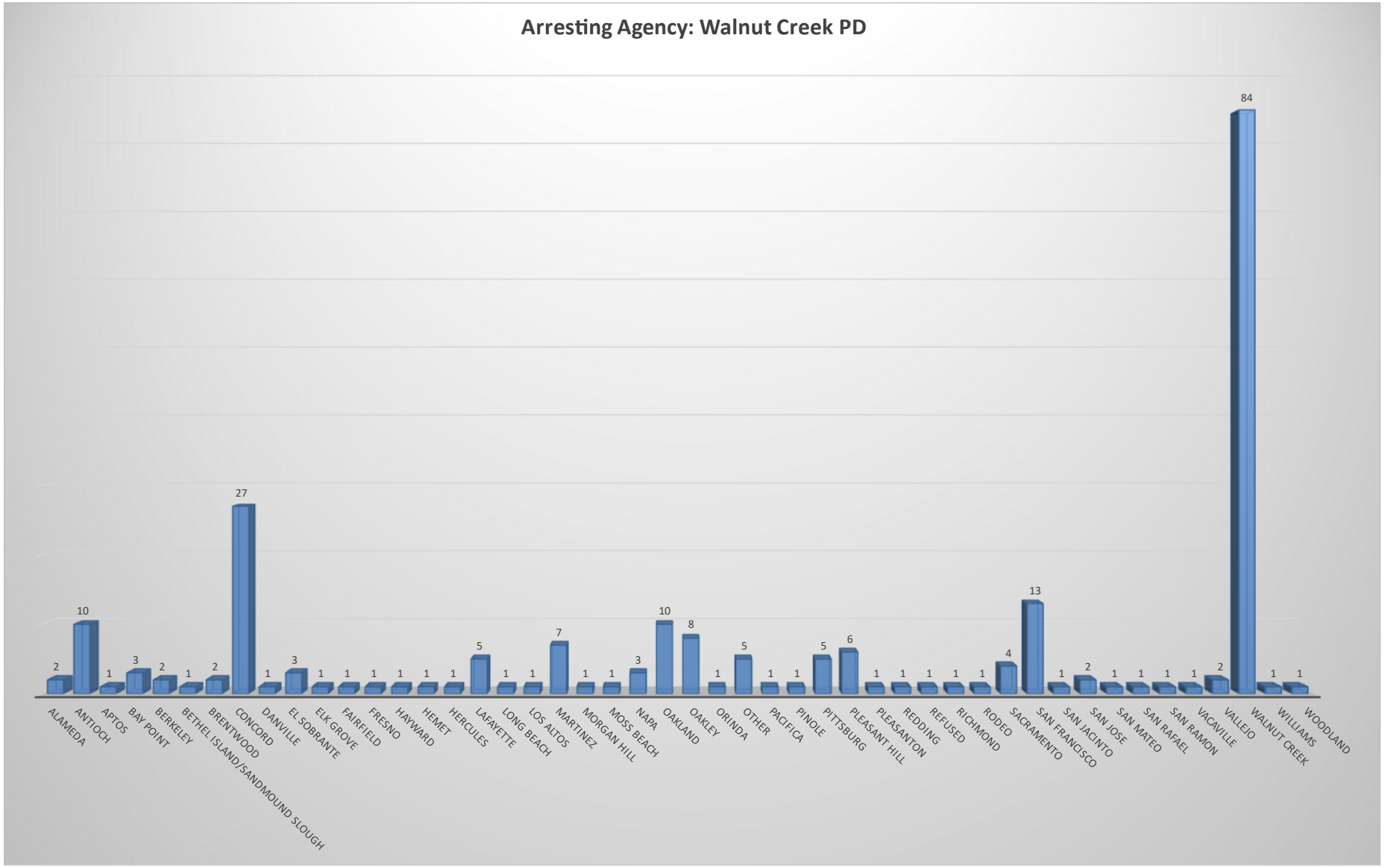


Custody Services Bureau

Bookings By Gender

	Male	Female	Other
January to March	3,470	966	1
April to June	3,588	987	0
YTD Total	**7,058**	**1,953**	**1**

Custody Services Bureau

Average Daily Population

	January to March 2025	April to June 2025	YTD 2025
Custody Alternative Facility	544	643	594
Marsh Creek Detention Facility	37	34	36
Martinez Detention Facility	438	422	430
West County Detention Facility	486	493	489
*Other	98	100	99

The number shown is an average of the daily population added together divided by the days in a month.

Custody Services Bureau

Average Pre-Trial and Post-Trial Population

	Pre-Trial April to June 2025	Post-Trial April to June 2025
Custody Alternative Facility	138	506
Marsh Creek Detention Facility	15	19
Martinez Detention Facility	373	49
West County Detention Facility	388	105
*Other	93	6

The number shown is an average of the daily population added together divided by the days in a month.

Custody Services Bureau

In-Custody Deaths

	2024	2025
January to March	0	0
April to June	0	0
YTD Total	0	0

Narcan Deployments

	2024	2025
January to March	8	12
April to June	14	12
YTD Total	22	24

Custody Services Bureau

Assaults on Staff

	2024	2025
January to March	15	24
April to June	14	15
YTD Total	29	39

Custody Services Bureau

ICE I-247A Requests for Notification

Total Requests for Notifications Received

	2024	2025
January to March	127	141
April to June	147	152
YTD Total	274	293

Total Notifications Made

	2024	2025
January to March	36	27
April to June	34	28
YTD Total	70	55

Custody Services Bureau

ICE I-247A Requests for Notification

Notifications on the Same Person

	2024	2025
January to March	3	1
April to June	2	3
YTD Total	5	4

Net Notifications Made

	2024	2025
January to March	33	26
April to June	32	28
YTD Total	65	54

Custody Services Bureau

Contraband Examples

2.0

12.1

Field Operations Bureau

Total Dispatch Calls for Service

	2024	2025
January to March	65,910	86,723
April to June	71,988	75,416
Total	137,898	162,139

Total Office of the Sheriff's Calls for Service

	2024	2025
January to March	35,281	39,348
April to June	38,088	43,193
Total	73,369	82,541

Field Operations Bureau

Assaults on Staff

	2024	2025
January to March	13	8
April to June	8	9
Total	21	17

Field Operations Bureau

A3 (Anyone, Anywhere, Anytime) Requests

	2024	2025
January to March	236	329
April to June	259	350
Total	495	679

A3 Responses

	2024	2025
January to March	74	184
April to June	111	186
Total	185	370

Field Operations Bureau

Mental Health Evaluation Team Deployments

87	2024	2025
January to March	97	74
April to June	108	64
Total	205	138

Total Welfare & Institutions Code 5150 Calls

	2024	2025
January to March	269	261
April to June	256	239
Total	525	500

Field Operations Bureau

Non-Violent Welfare & Institutions Code 5150 Calls

693	2024	2025
January to March	228	237
April to June	231	210
Total	459	447

Violent Welfare & Institutions Code 5150 Calls

	2024	2025
January to March	41	24
April to June	25	29
Total	66	53

Field Operations Bureau

Writ of Possession of Real Property with Tenant Removal

	2024	2025
January to March	88	73
April to June	72	71
Total	160	144

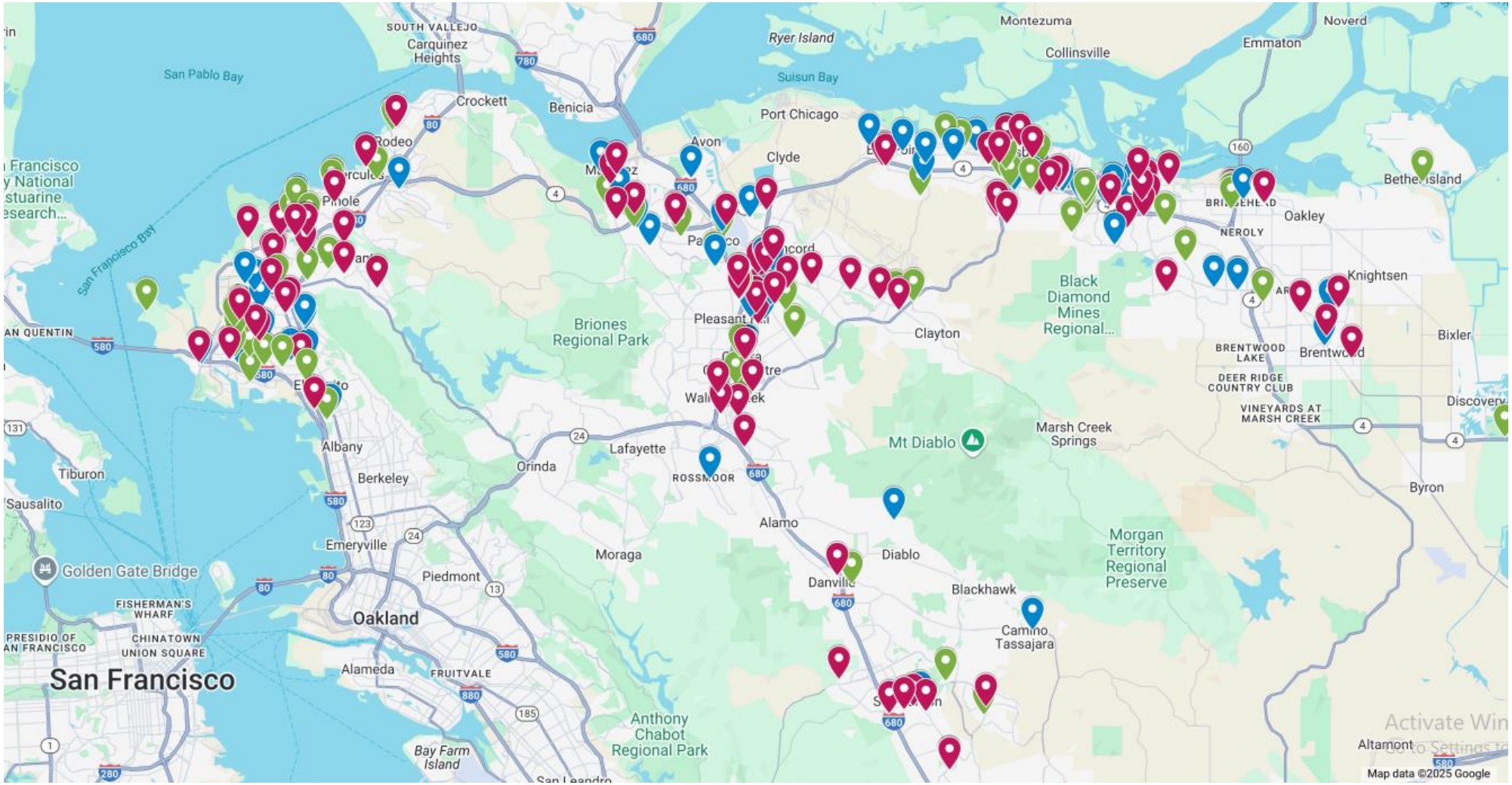
Tenant Removal with Use of Force

	2024	2025
January to March	1	0
April to June	2	1
Total	3	1

Field Operations Bureau

293 Total Evictions in Q2

- April Evictions – 113
- May Evictions – 102
- June Evictions – 78



Support Services Bureau

Total Number of Coroner's Cases

	2024	2025
January to March	203	227
April to June	168	215
Total	371	442

Total Number of Autopsies

	2024	2025
January to March	122	148
April to June	96	126
Total	218	274

Support Services Bureau

Total Number of Fentanyl Deaths

	2024	2025
January to March	31	11
April to June	22	11
Total	53	22

Total Number of Fentanyl Related Deaths

	2024	2025
January to March	3	11
April to June	11	7
Total	14	18

Support Services Bureau

Total Number of Suicide Deaths

	2024	2025
January to March	38	18
April to June	24	25
Total	62	43

Administration Services Bureau

Internal Affairs Investigations Initiated

	2024	2025
January to March	6	3
April to June	3	5
Total	9	8

Use of Force Incidents reported to State DOJ*

	2024	2025
January to March	0	0
April to June	0	0
Total	0	0

* Government Code 12525.2 requires every law enforcement agency to furnish a monthly report to the Department of Justice, for all instances when a peace officer is involved in any of the following:

- An incident involving the shooting of a civilian by a peace officer
- An incident involving the shooting of a peace officer by a civilian
- An incident in which the use of force by a peace officer against a civilian results in serious bodily injury or death
- An incident in which use of force by a civilian against a peace officer results in serious bodily injury or death

Administration Services Bureau

Number of CCW's Processed

	Approved	Renewed	Denied
January to March	318	173	60
April to June	525	132	93
YTD Total	843	305	153

Total active CCW's: 1,845

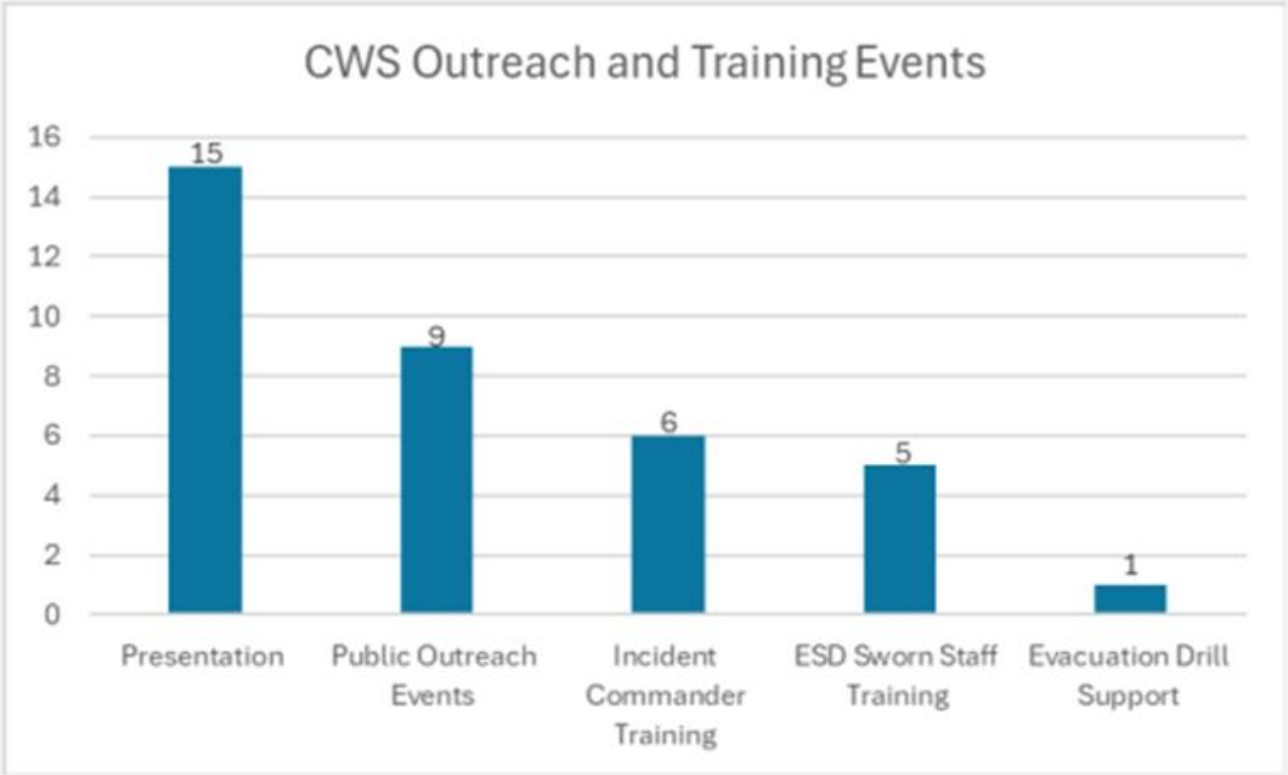
Administration Services Bureau

Commission on Peace Officer Standards & Training (POST)

On May 20, 2025, POST conducted a compliance inspection of 34 recently hired deputy sheriffs to ensure POST's standards for background investigations were adhered to. All were found to be hired properly and within compliance with POST's selection standards.

Community Warning System

Outreach Activities September 2024-May 2025



CWS Self-Registrations September 2024 – May 2025 : 5603

Notable Event

Junior Women's Academy
June 24th – June 26th

52 Participants

Ages 14-18

Activities Included:

Self-defense

SWAT/Marine Patrol/

Helicopter/ K-9 Demos

Dispatching

Forensics

and more

File #: 25-3270 **Agenda Date:** 8/12/2025 **Agenda #:** D.3.

To: Board of Supervisors

From: Monica Nino, County Administrator

Report Title: FOLLOW UP DISCUSSION ON TITLE OF AND COMMUNITY SURVEY RELATED TO GRANT PROGRAM FUNDED BY FORMER COVID-19 FEMA RESERVE FUNDS

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

1. PROVIDE direction on a formal title of the grant program authorized by the Board of Supervisors on June 24, 2025 funded by former COVID-19 FEMA Reserve funds from the following options:

    - Contra Costa County Community Investment Fund
    - Contra Costa County Community Investment Initiative
    - Contra Costa County Community Impact Fund
    - Other title as specified by the Board

2. APPROVE a community survey related to the grant program above and DIRECT staff to launch the community survey in coordination with community engagement processes being facilitated by each Supervisorial District office.

FISCAL IMPACT:

On June 24, 2025, the Board indicated a desire to allocate $1 million per District from COVID-19 FEMA Reserve funds (now General Fund Appropriation for Contingencies) for direction by each District Supervisor following a community engagement process within each Supervisorial District.

Subsequently, on July 8, 2025, the Board allocated $15,000 per District to fund the costs of community engagement processes to help inform allocation of $1 million District grant programs. The $15,000 per District amounts are separate and in addition to the $1 million per District allocations.

BACKGROUND:

Establishment of the COVID-19 FEMA Reserve

On April 22, 2024 <https://contra-costa.legistar.com/LegislationDetail.aspx?ID=6639234&GUID=5C143422-E0CD-4C15-8BD0-36C645A7A9A6&Options=ID%7CText%7C&Search=FEMA&FullText=1>, the Board of Supervisors directed the County Administrator to claim $37,544,395 in remaining American Rescue Plan Act

(ARPA), Coronavirus State and Local Fiscal Recovery Funds (CSLFRF) to offset a portion of the General Fund subsidy to the Hospital Enterprise Fund in FY23-24. In addition, the Board directed the County Administrator to take the following actions:

1. Include a General Fund Assigned Reserve designation in a like amount at the conclusion of FY23-24 in recognition of FEMA claims that have not yet been obligated or received and to return to the Board at least annually with an update as to the status of COVID-19 era FEMA Public Assistance program claims; and

2. At that time the Board would make determinations as to whether the General Fund Assigned Reserve designation amount should be reduced based on additional revenue received from FEMA.

On April 30, 2024, the County Administrator's Office processed the final CSLFRF claim in the amount of $37,544,395 as directed by the Board and subsequently reported the transaction in the next quarterly report to the United States Treasury Department effectively concluding the County's ARPA CSLFRF program.

On June 4, 2024 <https://contra-costa.legistar.com/LegislationDetail.aspx?ID=6710249&GUID=5271BE5F-4693-4317-BFDD-C612A4C0B957&Options=ID|Text|&Search=FEMA>, the Board authorized a second transaction to draw the full balance of the ARPA Local Assistance and Tribal Consistency Fund (LATCF) in the amount of $100,000 and similarly allocate a like amount to General Fund Assigned Reserve status.

On September 24, 2024 <https://contra-costa.legistar.com/LegislationDetail.aspx?ID=6869480&GUID=4302899F-FFF5-4CA4-9F52-1AF888B7FDAF&Options=ID%7CText%7C&Search=FEMA&FullText=1>, the Board of Supervisors approved the FY24-25 Adopted Budget as Finally Determined, which includes mandatory schedules outlined in the County Budget Act. *Schedule A, titled "Detail of Provisions for Obligated Fund Balances for Fiscal Year 2024-2025 Final Budgets <https://contra-costa.legistar.com/View.ashx?M=F&ID=13319952&GUID=E180B601-6361-453C-8367-36097CE1ACEE>"* includes a provision for the combined $37,644,395 General Fund Assigned Fund Balance (henceforth referred to as the "COVID-19 FEMA Reserve"), in compliance with the direction from the Board on April 22,2024 and June 4, 2024 as outlined above.

FY23-24 Single Audit Review Process

In Winter 2025, the County's external auditor, Macia, Gini & O'Connell (MGO) selected the County's CSLFRF program for examination as part of the County's annual Single Audit process required by 2 C.F.R. § 200 (2024) <https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200>. On March 28, 2025, the Single Audit Report was released with no findings related to the CSLFRF program, including the final claim transaction of $37,544,395.

Year 1 COVID-19 FEMA Reserve Report

In compliance with the Board's direction from April 22, 2024, the County Administrator returned to the Board of Supervisors on April 28, 2025 to provide a Year 1 report on the status of COVID-19 era FEMA Public Assistance program claims. The report was integrated into the FY25-26 budget hearing process.

Specifically, the County Administrator' s report indicated that, as of April 21, 2025, the County had received $74,003,942, or 89.7% of anticipated COVID-19 FEMA Public Assistance funding across 20 of 23 applications for reimbursement. Of the three (3) projects that the County had not yet received funding for, the California

Office of Emergency Services (CalOES) and FEMA had already approved the County's full funding request and the payments were being processed.

Below is a complete reconciliation of projects as provided to the Board at the April 28, 2025 presentation:

Contra Costa County
COVID-19 FEMA Project Applications
Status Report, as of 4/21/2025

Project #	Submitted Projects	Estimated Claim	Received	FEMA Submission Date	Obligation Metrics[2] Obligation Date	Obligation Metrics[2] Months	Payment Metrics[3] Payment Date	Payment Metrics[3] Months
146165	Great Plates Delivered - 5/1/2020 to 6/10/2020	$ 144,796	$ 144,796	1/27/2021	3/25/2021	1.9	9/3/2021	5.4
166257	Great Plates Delivered - 6/11/2020 to 7/9/2020	276,467	276,467	1/28/2021	6/23/2021	4.9	8/25/2021	2.1
166323	Great Plated Delivered - 7/10/2020 to 8/9/2020	380,374	380,374	1/28/2021	8/25/2021	7.0	11/10/2021	2.6
166334	Great Plates Delivered - 8/10/2020 to 9/9/2020	384,174	384,174	1/28/2021	5/6/2021	3.3	9/3/2021	4.0
166919	Great Plates Delivered - 9/10/2020 to 10/9/2020	417,331	417,331	1/28/2021	5/6/2021	3.3	9/3/2021	4.0
178653	Great Plates Delivered - 10/10/2020 to 2/6/2021	2,006,732	2,006,732	5/20/2021	7/13/2021	1.8	9/3/2021	1.7
243280	Great Plates Delivered - 2/6/2021 to 7/9/2021	2,805,170	2,805,170	9/10/2021	2/25/2022	5.6	3/23/2022	0.9
240224	Materials - PPE - 3/07/2020 to 5/20/2022	1,240,517	1,240,517	12/21/2022	2/10/2023	1.7	4/24/2023	2.4
680872	Cleaning Supplies - 3/04/2020 to 6/07/2022	555,062	555,062	12/21/2022	10/16/2023	10.0	11/30/2023	1.5
680774	Vaccinations - 12/01/2020 to 05/31/2021	637,756	637,756	12/30/2022	1/30/2024	13.2	3/19/2024	1.6
733307	COVID-19 Coordination & Response Efforts - 7/22/2022 - 5/11/2023	50,042	50,042	10/30/2023	5/23/2024	6.9	8/21/2024	3.0
186200	Non Congregate Shelter - 7/1/2020 to 1/1/2021	13,886,851	13,886,851	10/18/2021	6/3/2024	32.0	12/20/2024	6.7
156484	Non-Congregate Shelter - 3/19/2020 to 6/30/2020	4,012,966	4,012,966	7/26/2021	6/3/2024	34.8	12/9/2024	6.3
731586	COVID Testing Costs - 7/1/2022 to 05/11/2023 (90% of actuals)	686,296	680,296	10/30/2023	5/23/2024	6.9	8/21/2024	3.0
240222	Incremental Cleaning Costs - 4/1/2020 to 6/30/2021	10,197,540	10,197,540	7/7/2022	6/26/2023	11.8	8/28/2023	2.1
685744	Incremental Cleaning Costs - 7/1/2021 to 6/30/2022	3,649,683	3,649,683	12/21/2022	10/3/2024	21.7	1/30/2025	4.0
719093	COVID Testing Costs Mobile Med - 07/01/2022 - 03/31/2023 (90% of actuals)	979,848	979,848	6/5/2023	5/23/2024	11.8	2/20/2025	9.1
550487	COVID Testing Costs - 2/27/2020 to 6/3/2021	15,814,082	15,814,082	6/29/2022	11/7/2023	16.5	4/5/2024	5.0
240223	Non Congregate Shelter - 1/1/2021 to 3/31/2022	14,515,020	14,515,020	11/3/2022	7/25/2024	21.0	1/16/2025	5.8
720803	Category Z Mgmt Reimbursement - Ernst & Young Costs[1]	2,000,000	1,369,236	9/25/2023	2/5/2024	4.4	6/3/2024	4.0
687414	COVID Testing Costs - 7/1/2021 to 6/30/2022	4,914,058	0	12/28/2022	7/19/2024	19.0		
698619	County Emergency Operations Center (EOC) - 03/23/2020 to 07/1/2022	1,620,297	0	12/30/2022	10/4/2024	21.5		
719096	Incremental Cleaning Costs - 7/1/2022 to 4/1/2023 (90% of actuals)	1,295,515	0	7/31/2023	10/3/2024	14.3		
	TOTAL	**$ 82,470,577**	**$ 74,003,942**					
	as % of Total Estimated Claims	*100%*	*89.7%*					
	Total Projects	*23*	*20*					

= Paid; Project Closed Out = Paid; Pending Closeout = Pending Payment = Pending Payment; Project Closed Out

Based on this status report, the County Administrator recommended to the Board that up to $20,971,026 be reclassified from Assigned fund balance to Unassigned fund balance at the conclusion of FY24-25.

This figure was derived from a calculation taking into account three specific factors:

1. The amount outstanding related to COVID-19 FEMA Public Assistance claim payments not yet received totaling $8,177,747;

2. Retention of 10% of the County's total obligated COVID-19 FEMA claims in case of future audit totaling $8,218,169; and

3. $277,453 related to the County's share of Fair Market Value (FMV) costs related to capital assets procured as part of the County's COVID-19 response efforts.

The table below provides a reconciliation between the original COVID-19 FEMA Reserve amount and the proposed amount for FY25-26:

COVID-19 FEMA General Fund Reserve Calculation		
FY24-25 Beginning Balance ("Assigned" Fund Balance)	**$**	**37,644,395**
Less:		
FEMA Payments Outstanding	$	8,177,747
10% Audit Reserve (3 Years Post Closeout; FY28-29)	$	8,218,169
Project 698619 - County Fair Market Value Share	$	271,453
Project 731586 - County Fair Market Value Share	$	6,000
Recommended for Retention as "Assigned" on 6/30/25	**$**	**16,673,369**
Available for Release to "Unassigned" on 6/30/25	**$**	**20,971,026**

Ultimately, the Board directed the County Administrator to continue to return annually to provide similar updates on the status of the COVID-19 FEMA Reserve and to decrease amount held in the COVID-19 FEMA Reserve fund balance by $20,971,026 from $37,644,395 to $16,673,369 for FY25-26.

Allocation of Released COVID-19 FEMA Reserve - $20,971,026

The reduction of the COVID-19 FEMA Reserve in the amount of $20,971,026 effectively reclassifies that funding amount from Assigned General Fund Balance to Unassigned General Fund Balance.

Following that reclassification, and as part of the FY25-26 budget hearings, the Board allocated $6,241,158 of the released funding to support certain programs and designated the remaining $14,729,868 to be appropriated within the General Fund "Appropriation for Contingencies". Appropriations for Contingencies is a unique cost center within the General Fund containing appropriated funds - typically for use in exigent circumstances - and specifically requires a four-fifths (4/5s) vote of the Board for any transfers from that cost center. .

Below is a reconciliation of allocations of the released $20,971,026 COVID-19 FEMA Reserve:

COVID-19 FEMA General Fund Reserve FY25-26 Allocation of Released Funding		
SAFE Center	$	3,500,000
Stand Together CoCo	$	2,341,158
Refugee Resettlement	$	400,000
Appropriation for Contingencies	$	14,729,868
Total	**$**	**20,971,026**

Update on Status of COVID-19 FEMA Public Assistance Program Claims

Since the adoption of the FY25-26 budget, the County has received the remaining three (3) COVID-19 FEMA Public Assistance program claims anticipated during the April 2025 budget hearings along with an additional

allocation related to a testing claim cumulatively totaling $8,171,950. As of this writing, the County has received $82,175,892, or 99.6% of anticipated funding across all 23 reimbursement requests submitted.

The County continues to work with FEMA and CalOES on formal closeout of three (3) projects and anticipate a final payment to the County of approximately $109,844 at conclusion.

Below is a complete reconciliation of COVID-19 FEMA projects as of June 17, 2025:

Contra Costa County
COVID-19 FEMA Project Applications
Status Report, as of 6/17/2025

Project #	Submitted Projects	Estimated Claim	Claimed	Received
146165	Great Plates Delivered - 5/1/2020 to 6/10/2020	$ 144,796	$ 144,796	$ 144,79
166257	Great Plates Delivered - 6/11/2020 to 7/9/2020	276,467	276,467	276,46
166323	Great Plated Delivered - 7/10/2020 to 8/9/2020	380,374	380,374	380,37
166334	Great Plates Delivered - 8/10/2020 to 9/9/2020	384,174	384,174	384,17
166919	Great Plates Delivered - 9/10/2020 to 10/9/2020	417,331	417,331	417,33
178653	Great Plates Delivered - 10/10/2020 to 2/6/2021	2,006,732	2,006,732	2,006,7
243280	Great Plates Delivered - 2/6/2021 to 7/9/2021	2,805,170	2,805,170	2,805,1
240224	Materials - PPE - 3/07/2020 to 5/20/2022	1,240,517	1,240,517	1,240,5
680872	Cleaning Supplies - 3/04/2020 to 6/07/2022	555,062	555,062	555,06
680774	Vaccinations - 12/01/2020 to 05/31/2021	637,756	637,756	637,75
733307	COVID-19 Coordination & Response Efforts - 7/22/2022 - 5/11/2023	50,042	50,042	50,04
186200	Non Congregate Shelter - 7/1/2020 to 1/1/2021	13,886,851	13,886,851	13,886,8
156484	Non-Congregate Shelter - 3/19/2020 to 6/30/2020	4,012,966	4,012,966	4,012,9
731586	COVID Testing Costs - 7/1/2022 to 05/11/2023 (90% of actuals)	686,296	686,296	680,29
240222	Incremental Cleaning Costs - 4/1/2020 to 6/30/2021	10,197,540	10,197,540	10,197,5
685744	Incremental Cleaning Costs - 7/1/2021 to 6/30/2022	3,649,683	3,649,683	3,649,6
719093	COVID Testing Costs Mobile Med - 07/01/2022 - 03/31/2023 (90% of actuals)	979,848	979,848	979,84
687414	COVID Testing Costs - 7/1/2021 to 6/30/2022	4,914,058	4,914,058	5,256,1
719096	Incremental Cleaning Costs - 7/1/2022 to 4/1/2023 (90% of actuals)	1,295,515	1,295,515	1,295,5
240223	Non Congregate Shelter - 1/1/2021 to 3/31/2022	14,515,020	14,515,020	14,515,0
550487	COVID Testing Costs - 2/27/2020 to 6/3/2021	15,814,082	15,814,082	15,814,0
720803	Category 7 Mgmt Reimbursement - Ernst & Young Costs[1]	2,000,000	1,823,534	1,369,2
698619	County Emergency Operations Center (EOC) - 03/23/2020 to 07/20/2021	1,620,297	1,620,297	1,620,2
	TOTAL	**$ 82,470,575**	**$ 82,294,111**	**$ 82,175,8**
	as % of Total Estimated Claims	*100%*	*99.8%*	*99.6*
	Total Projects	*23*	*23*	*23*

= Paid; Project Closed Out

= Paid; Pending Closeout

Board Direction on June 24, 2025

On June 24, 2025, the Board provided direction on next steps to staff, including:

1. Indicated a desire to allocate $1 million per District from the General Fund Appropriation for Contingencies for direction by each District Supervisor, requested each Supervisor to conduct a community engagement process within their respective Districts and the County Administrator to provide a webpage to gain public input on allocations specifically for rapid rehousing, food insecurity

and rental assistance;

2. The County Administrator's Office should return to the Board on July 8, 2025 with information to assist the Board in making funding allocations to each District office for cost of conducting community outreach, including town hall meetings in each Supervisorial District, regarding the allocation of funds identified in No. 1 above; and

3. The Board and the County Administrator should return to the August 5, 2025 Board meeting to report on the outcomes of the community engagement processes outlined above and determine whether to make further allocations from the General Fund Appropriation for Contingencies in addition to the $5 million previously identified for District allocations.

Board Direction on July 8, 2025

On July 8, 2025, the Board provided direction on next steps to staff, including:

1. Setting October 21, 2025 as the return date for the discussion on the allocation of each $1 million Supervisorial District allocation;

2. Directed staff to work with each District office on a proposed set of common questions for use in facilitating a community survey. The community survey could be used by each Supervisorial District office while conducting their respective community engagement processes as well as being posted on the County website for interested parties to complete; and

3. Return to the Board in August (today's meeting) for final review and approval of the community survey and distribution approach.

Conclusion

Today's action requests that the Board identify a formal title for the grant program as well as review and approve the proposed community survey for posting on the County website and for use by Supervisorial District offices during their respective community engagement processes, if desired.

CONSEQUENCE OF NEGATIVE ACTION:

The grant program will not have a formal title, and a common set of questions will not be established for the community survey for use during the community engagement phase of the grant process.

To: Board of Supervisors

From: Monica Nino, County Administrator

Report Title: FOLLOW UP DISCUSSION ON TITLE OF AND COMMUNITY SURVEY RELATED TO GRANT PROGRAM FUNDED BY FORMER COVID-19 FEMA RESERVE FUNDS

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

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RECOMMENDATIONS:

1. PROVIDE direction on a formal title of the grant program authorized by the Board of Supervisors on June 24, 2025 funded by former COVID-19 FEMA Reserve funds from the following options:

    - Contra Costa County Community Investment Fund
    - Contra Costa County Community Investment Initiative
    - Contra Costa County Community Impact Fund
    - Other title as specified by the Board

2. APPROVE a community survey related to the grant program above and DIRECT staff to launch the community survey in coordination with community engagement processes being facilitated by each Supervisorial District office.

FISCAL IMPACT:

On June 24, 2025, the Board indicated a desire to allocate $1 million per District from COVID-19 FEMA Reserve funds (now General Fund Appropriation for Contingencies) for direction by each District Supervisor following a community engagement process within each Supervisorial District.

Subsequently, on July 8, 2025, the Board allocated $15,000 per District to fund the costs of community engagement processes to help inform allocation of $1 million District grant programs. The $15,000 per District amounts are separate and in addition to the $1 million per District allocations.

BACKGROUND:

Establishment of the COVID-19 FEMA Reserve

On April 22, 2024, the Board of Supervisors directed the County Administrator to claim $37,544,395 in remaining American Rescue Plan Act (ARPA), Coronavirus State and Local Fiscal Recovery Funds (CSLFRF) to offset a portion of the General Fund subsidy to the Hospital Enterprise Fund in FY23-24. In addition, the Board directed the County Administrator to take the following actions:

1. Include a General Fund Assigned[1] Reserve designation in a like amount at the conclusion of FY23-24 in recognition of FEMA claims that have not yet been obligated or received and to return to the Board at least annually with an update as to the status of COVID-19 era FEMA Public Assistance program claims; and

2. At that time the Board would make determinations as to whether the General Fund Assigned Reserve designation amount should be reduced based on additional revenue received from FEMA.

On April 30, 2024, the County Administrator's Office processed the final CSLFRF claim in the amount of $37,544,395 as directed by the Board and subsequently reported the transaction in the next quarterly report to the United States Treasury Department effectively concluding the County's ARPA CSLFRF program.

On June 4, 2024, the Board authorized a second transaction to draw the full balance of the ARPA Local Assistance and Tribal Consistency Fund (LATCF) in the amount of $100,000 and similarly allocate a like amount to General Fund Assigned Reserve status.

On September 24, 2024, the Board of Supervisors approved the FY24-25 Adopted Budget as Finally Determined, which includes mandatory schedules outlined in the County Budget Act[2]. Schedule A, titled *"Detail of Provisions for Obligated Fund Balances for Fiscal Year 2024-2025 Final Budgets"* includes a provision for the combined $37,644,395 General Fund Assigned Fund Balance (henceforth referred to as the "COVID-19 FEMA Reserve"), in compliance with the direction from the Board on April 22,2024 and June 4, 2024 as outlined above.

FY23-24 Single Audit Review Process

In Winter 2025, the County's external auditor, Macia, Gini & O'Connell (MGO) selected the County's CSLFRF program for examination as part of the County's annual Single Audit process required by 2 C.F.R. § 200 (2024). On March 28, 2025, the Single Audit Report was released with no findings related to the CSLFRF program, including the final claim transaction of $37,544,395.

Year 1 COVID-19 FEMA Reserve Report

In compliance with the Board's direction from April 22, 2024, the County Administrator returned to the Board of Supervisors on April 28, 2025 to provide a Year 1 report on the status of COVID-19 era FEMA Public Assistance program claims. The report was integrated into the FY25-26 budget hearing process.

[1] GASB Statement No. 54 defines five categories of fund balance, each with different levels of constraint: *nonspendable, restricted, committed, assigned, and unassigned*. Among these, the "assigned" fund balance allows for the most discretion by the governing board. It is used to designate funds for specific purposes that do not meet the stricter criteria of the other categories.
[2] Government Code §§ 29000–29144

Specifically, the County Administrator' s report indicated that, as of April 21, 2025, the County had received $74,003,942, or 89.7% of anticipated COVID-19 FEMA Public Assistance funding across 20 of 23 applications for reimbursement. Of the three (3) projects that the County had not yet received funding for, the California Office of Emergency Services (CalOES) and FEMA had already approved the County's full funding request and the payments were being processed.

Below is a complete reconciliation of projects as provided to the Board at the April 28, 2025 presentation:

Contra Costa County
COVID-19 FEMA Project Applications
Status Report, as of 4/21/2025

Project #	Submitted Projects	Estimated Claim	Received	FEMA Submission Date	Obligation Metrics[2] Obligation Date	Obligation Metrics[2] Obligation Months	Payment Metrics[3] Payment Date	Payment Metrics[3] Payment Months
146165	Great Plates Delivered - 5/1/2020 to 6/10/2020	$ 144,796	$ 144,796	1/27/2021	3/25/2021	1.9	9/3/2021	5.4
166257	Great Plates Delivered - 6/11/2020 to 7/9/2020	276,467	276,467	1/28/2021	6/23/2021	4.9	8/25/2021	2.1
166323	Great Plated Delivered - 7/10/2020 to 8/9/2020	380,374	380,374	1/28/2021	8/25/2021	7.0	11/10/2021	2.6
166334	Great Plates Delivered - 8/10/2020 to 9/9/2020	384,174	384,174	1/28/2021	5/6/2021	3.3	9/3/2021	4.0
166919	Great Plates Delivered - 9/10/2020 to 10/9/2020	417,331	417,331	1/28/2021	5/6/2021	3.3	9/3/2021	4.0
178653	Great Plates Delivered - 10/10/2020 to 2/6/2021	2,006,732	2,006,732	5/20/2021	7/13/2021	1.8	9/3/2021	1.7
243280	Great Plates Delivered - 2/6/2021 to 7/9/2021	2,805,170	2,805,170	9/10/2021	2/25/2022	5.6	3/23/2022	0.9
240224	Materials - PPE - 3/07/2020 to 5/20/2022	1,240,517	1,240,517	12/21/2022	2/10/2023	1.7	4/24/2023	2.4
680872	Cleaning Supplies - 3/04/2020 to 6/07/2022	555,062	555,062	12/21/2022	10/16/2023	10.0	11/30/2023	1.5
680774	Vaccinations - 12/01/2020 to 05/31/2021	637,756	637,756	12/30/2022	1/30/2024	13.2	3/19/2024	1.6
733307	COVID-19 Coordination & Response Efforts - 7/22/2022 - 5/11/2023	50,042	50,042	10/30/2023	5/23/2024	6.9	8/21/2024	3.0
186200	Non Congregate Shelter - 7/1/2020 to 1/1/2021	13,886,851	13,886,851	10/18/2021	6/3/2024	32.0	12/20/2024	6.7
156484	Non-Congregate Shelter - 3/19/2020 to 6/30/2020	4,012,966	4,012,966	7/26/2021	6/3/2024	34.8	12/9/2024	6.3
731586	COVID Testing Costs - 7/1/2022 to 05/11/2023 (90% of actuals)	686,296	680,296	10/30/2023	5/23/2024	6.9	8/21/2024	3.0
240222	Incremental Cleaning Costs - 4/1/2020 to 6/30/2021	10,197,540	10,197,540	7/7/2022	6/26/2023	11.8	8/28/2023	2.1
685744	Incremental Cleaning Costs - 7/1/2021 to 6/30/2022	3,649,683	3,649,683	12/21/2022	10/3/2024	21.7	1/30/2025	4.0
719093	COVID Testing Costs Mobile Med - 07/01/2022 - 03/31/2023 (90% of actuals)	979,848	979,848	6/5/2023	5/23/2024	11.8	2/20/2025	9.1
550487	COVID Testing Costs - 2/27/2020 to 6/3/2021	15,814,082	15,814,082	6/29/2022	11/7/2023	16.5	4/5/2024	5.0
240223	Non Congregate Shelter - 1/1/2021 to 3/31/2022	14,515,020	14,515,020	11/3/2022	7/25/2024	21.0	1/16/2025	5.8
720803	Category Z Mgmt Reimbursement - Ernst & Young Costs[1]	2,000,000	1,369,236	9/25/2023	2/5/2024	4.4	6/3/2024	4.0
687414	COVID Testing Costs - 7/1/2021 to 6/30/2022	4,914,058	0	12/28/2022	7/19/2024	19.0		
698619	County Emergency Operations Center (EOC) - 03/23/2020 to 07/1/2022	1,620,297	0	12/30/2022	10/4/2024	21.5		
719096	Incremental Cleaning Costs - 7/1/2022 to 4/1/2023 (90% of actuals)	1,295,515	0	7/31/2023	10/3/2024	14.3		
	TOTAL	**$ 82,470,577**	**$ 74,003,942**					
	as % of Total Estimated Claims	*100%*	*89.7%*					
	Total Projects	*23*	*20*					

= Paid; Project Closed Out = Paid; Pending Closeout = Pending Payment = Pending Payment; Project Closed Out

Based on this status report, the County Administrator recommended to the Board that up to $20,971,026 be reclassified from Assigned fund balance to Unassigned fund balance at the conclusion of FY24-25.

This figure was derived from a calculation taking into account three specific factors:

1. The amount outstanding related to COVID-19 FEMA Public Assistance claim payments not yet received totaling $8,177,747;

2. Retention of 10% of the County's total obligated COVID-19 FEMA claims in case of future audit totaling $8,218,169; and

3. $277,453 related to the County's share of Fair Market Value (FMV) costs related to capital assets procured as part of the County's COVID-19 response efforts.[3]

[3] FEMA may reimburse a portion of the fair market value of capital assets (defined as equipment with a useful life over 1-year and with a per unit cost of over $5,000) purchased for disaster response operations, but only the

The table below provides a reconciliation between the original COVID-19 FEMA Reserve amount and the proposed amount for FY25-26:

COVID-19 FEMA General Fund Reserve Calculation		
FY24-25 Beginning Balance ("Assigned" Fund Balance)	**$**	**37,644,395**
Less:		
FEMA Payments Outstanding	$	8,177,747
10% Audit Reserve (3 Years Post Closeout; FY28-29)	$	8,218,169
Project 698619 - County Fair Market Value Share	$	271,453
Project 731586 - County Fair Market Value Share	$	6,000
Recommended for Retention as "Assigned" on 6/30/25	**$**	**16,673,369**
Available for Release to "Unassigned" on 6/30/25	**$**	**20,971,026**

Ultimately, the Board directed the County Administrator to continue to return annually to provide similar updates on the status of the COVID-19 FEMA Reserve and to decrease amount held in the COVID-19 FEMA Reserve fund balance by $20,971,026 from $37,644,395 to $16,673,369 for FY25-26.

Allocation of Released COVID-19 FEMA Reserve - $20,971,026

The reduction of the COVID-19 FEMA Reserve in the amount of $20,971,026 effectively reclassifies that funding amount from Assigned General Fund Balance to Unassigned General Fund Balance.

Following that reclassification, and as part of the FY25-26 budget hearings, the Board allocated $6,241,158 of the released funding to support certain programs and designated the remaining $14,729,868 to be appropriated within the General Fund "Appropriation for Contingencies"[4]. Appropriations for Contingencies is a unique cost center within the General Fund containing appropriated funds – typically for use in exigent circumstances – and specifically requires a four-fifths (4/5s) vote of the Board for any transfers from that cost center. [5].

depreciated cost allocable to the disaster period is eligible. The balance of costs remain the responsibility of the responding entity, in this case, the County.

[4] Government Code § 29084 authorizes the establishment of an appropriation or appropriations for contingencies in such amounts as the board deems sufficient.

[5] Government Code § 29125(a)(2)

Below is a reconciliation of allocations of the released $20,971,026 COVID-19 FEMA Reserve:

COVID-19 FEMA General Fund Reserve FY25-26 Allocation of Released Funding	
SAFE Center	$ 3,500,000
Stand Together CoCo	$ 2,341,158
Refugee Resettlement	$ 400,000
Appropriation for Contingencies	$ 14,729,868
Total	**$ 20,971,026**

Update on Status of COVID-19 FEMA Public Assistance Program Claims

Since the adoption of the FY25-26 budget, the County has received the remaining three (3) COVID-19 FEMA Public Assistance program claims anticipated during the April 2025 budget hearings along with an additional allocation related to a testing claim cumulatively totaling $8,171,950. As of this writing, the County has received $82,175,892, or 99.6% of anticipated funding across all 23 reimbursement requests submitted.

The County continues to work with FEMA and CalOES on formal closeout of three (3) projects and anticipate a final payment to the County of approximately $109,844 at conclusion.

Below is a complete reconciliation of COVID-19 FEMA projects as of June 17, 2025:

Contra Costa County
COVID-19 FEMA Project Applications
Status Report, as of 6/17/2025

Project #	Submitted Projects	Estimated Claim	Claimed	Received
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166257	Great Plates Delivered - 6/11/2020 to 7/9/2020	276,467	276,467	276,467
166323	Great Plated Delivered - 7/10/2020 to 8/9/2020	380,374	380,374	380,374
166334	Great Plates Delivered - 8/10/2020 to 9/9/2020	384,174	384,174	384,174
166919	Great Plates Delivered - 9/10/2020 to 10/9/2020	417,331	417,331	417,331
178653	Great Plates Delivered - 10/10/2020 to 2/6/2021	2,006,732	2,006,732	2,006,732
243280	Great Plates Delivered - 2/6/2021 to 7/9/2021	2,805,170	2,805,170	2,805,170
240224	Materials - PPE - 3/07/2020 to 5/20/2022	1,240,517	1,240,517	1,240,517
680872	Cleaning Supplies - 3/04/2020 to 6/07/2022	555,062	555,062	555,062
680774	Vaccinations - 12/01/2020 to 05/31/2021	637,756	637,756	637,756
733307	COVID-19 Coordination & Response Efforts - 7/22/2022 - 5/11/2023	50,042	50,042	50,042
186200	Non Congregate Shelter - 7/1/2020 to 1/1/2021	13,886,851	13,886,851	13,886,851
156484	Non-Congregate Shelter - 3/19/2020 to 6/30/2020	4,012,966	4,012,966	4,012,966
731586	COVID Testing Costs - 7/1/2022 to 05/11/2023 (90% of actuals)	686,296	686,296	680,296
240222	Incremental Cleaning Costs - 4/1/2020 to 6/30/2021	10,197,540	10,197,540	10,197,540
685744	Incremental Cleaning Costs - 7/1/2021 to 6/30/2022	3,649,683	3,649,683	3,649,683
719093	COVID Testing Costs Mobile Med - 07/01/2022 - 03/31/2023 (90% of actuals)	979,848	979,848	979,848
687414	COVID Testing Costs - 7/1/2021 to 6/30/2022	4,914,058	4,914,058	5,256,138
719096	Incremental Cleaning Costs - 7/1/2022 to 4/1/2023 (90% of actuals)	1,295,515	1,295,515	1,295,515
240223	Non Congregate Shelter - 1/1/2021 to 3/31/2022	14,515,020	14,515,020	14,515,020
550487	COVID Testing Costs - 2/27/2020 to 6/3/2021	15,814,082	15,814,082	15,814,082
720803	Category Z Mgmt Reimbursement - Ernst & Young Costs[1]	2,000,000	1,823,534	1,369,236
698619	County Emergency Operations Center (EOC) - 03/23/2020 to 07/1/2022	1,620,297	1,620,297	1,620,297
	TOTAL	**$ 82,470,577**	**$ 82,294,110**	**$ 82,175,892**
	as % of Total Estimated Claims	*100%*	*99.8%*	*99.6%*
	Total Projects	*23*	*23*	*23*

= Paid; Project Closed Out = Paid; Pending Closeout

Board Direction on June 24, 2025

On June 24, 2025, the Board provided direction on next steps to staff, including:

1. Indicated a desire to allocate $1 million per District from the General Fund Appropriation for Contingencies for direction by each District Supervisor, requested each Supervisor to conduct a community engagement process within their respective Districts and the County Administrator to provide a webpage to gain public input on allocations specifically for rapid rehousing, food insecurity and rental assistance;

2. The County Administrator's Office should return to the Board on July 8, 2025 with information to assist the Board in making funding allocations to each District office for cost of conducting community outreach, including town hall meetings in each Supervisorial District, regarding the allocation of funds identified in No. 1 above; and

3. The Board and the County Administrator should return to the August 5, 2025 Board meeting to report on the outcomes of the community engagement processes outlined above and determine whether to make further allocations from the General Fund Appropriation for Contingencies in addition to the $5 million previously identified for District allocations.

Board Direction on July 8, 2025

On July 8, 2025, the Board provided direction on next steps to staff, including:

1. Setting October 21, 2025 as the return date for the discussion on the allocation of each $1 million Supervisorial District allocation;

2. Directed staff to work with each District office on a proposed set of common questions for use in facilitating a community survey. The community survey could be used by each Supervisorial District office while conducting their respective community engagement processes as well as being posted on the County website for interested parties to complete; and

3. Return to the Board in August (today's meeting) for final review and approval of the community survey and distribution approach.

Conclusion

Today's action requests that the Board identify a formal title for the grant program as well as review and approve the proposed community survey for posting on the County website and for use by Supervisorial District offices during their respective community engagement processes, if desired.

CONSEQUENCE OF NEGATIVE ACTION:

The grant program will not have a formal title, and a common set of questions will not be established for the community survey for use during the community engagement phase of the grant process.

COVID-19 FEMA Reserve Allocation
Community Survey Follow-Up Discussion

County Administrator's Office

August 12, 2025

Agenda

1. Recap of July 8, 2025 Board Actions
2. Formal Title of Grant Program
3. Proposed Community Survey
4. Requested Actions of the Board
5. Discussion/Questions

Recap of July 8, 2025 Board Actions

1. **Community Engagement Allocation**: The Board allocated $15,000 per Supervisorial District to conduct community engagement processes related to the grant program.

2. **Community Survey Development**: The Board directed the County Administrator's Office to develop a proposed community survey to be used during the community engagement processes to inform allocation decisions and return in August for final review and approval by the Board.

3. **Final Discussion on Grant Allocations**: The Board directed staff to return at the October 21, 2025 Board meeting to discuss the $1 million per District allocations following community engagement processes carried out by each Supervisorial District.

Formal Title of Grant Program

- The Board may consider establishing a formal title for this grant program in concert with conducting community engagement

- Staff solicited feedback on six (6) potential grant program titles:
    1. Contra Costa County Community Investment Fund
    2. Contra Costa County Community Investment Initiative
    3. Contra Costa County Community Impact Fund
    4. Contra Costa County Community Impact Initiative
    5. Contra Costa County Community First Fund
    6. Contra Costa County Community First Initiative

- Based on feedback there seems to be a preference for the following:
    1. Contra Costa County Community Investment Fund
    2. Contra Costa County Community Investment Initiative
    3. Contra Costa County Community Impact Fund

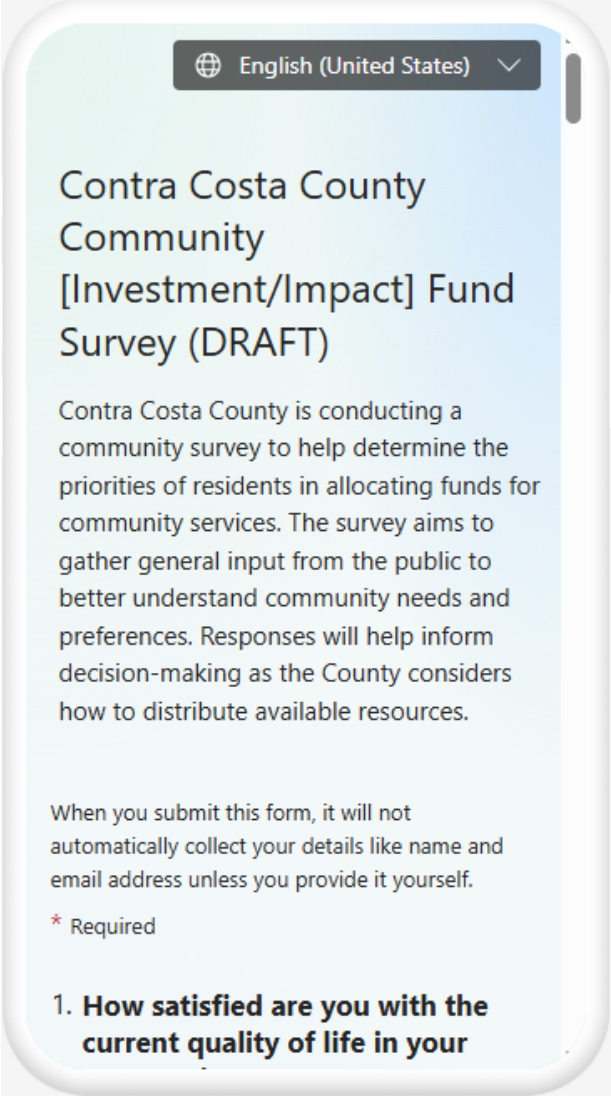
Proposed Community Survey - Structure

- **Structure**
  - 10 general sentiment questions
  - Six (6) demographic questions *(without Personally Identifiable Information (PII))*

- **Options**
  - **Standalone Common Survey**. Each District can rely on a single, common County survey
  - **Hybrid**. The Board selects a set of common questions to ask along with unique, District specific questions.
  - **No Common Survey**. Each District conducts their own survey

Proposed Community Survey - Logistics

- **Platform.** Microsoft Forms using our County enterprise environment
- **Security.** No Personally Identifiable Information (PII) is being collected, and all information remains in the County's native IT environment
- **Accessibility.**
  - Desktop and mobile friendly user interfaces
  - County can receive feedback for manual tabulation via mail, fax or email
  - Surveys can be completed on computers at County libraries
  - Staff to distribute survey QR codes to County departments for inclusion in office locations and external communication



Recommendations

1. Provide direction on a formal title of the grant program:

- Contra Costa County Community Investment Fund
- Contra Costa County Community Investment Initiative
- Contra Costa County Community Impact Fund
- Other title as specified by the Board

2. Approve a community survey approach, including identification of specific questions:

- **Standalone Common Survey**. Each District can rely on a single, common County survey
- **Hybrid**. The Board selects a set of common questions to ask along with unique, District specific questions.
- **No Common Survey**. Each District conducts their own survey

Questions/Discussion

Contra Costa County Community [Investment/Impact] Fund Survey (DRAFT)

Contra Costa County is conducting a community survey to help determine the priorities of residents in allocating funds for community services. The survey aims to gather general input from the public to better understand community needs and preferences. Responses will help inform decision-making as the County considers how to distribute available resources.

* Required

1. **How satisfied are you with the current quality of life in your community?** *

- ◯ Very satisfied
- ◯ Somewhat satisfied
- ◯ Neither satisfied nor dissatisfied
- ◯ Somewhat dissatisfied
- ◯ Very dissatisfied

2. **Which community outcomes are most important to you for your household?** *

Please select 3 options.

- ☐ Safe neighborhoods
- ☐ Affordable housing
- ☐ Economic opportunity
- ☐ Healthy families
- ☐ Clean environment
- ☐ Quality schools and education
- ☐ Accessible transportation
- ☐ Strong local businesses
- ☐ Community spaces (parks, libraries, arts)
- ☐ Broadband/Digital Access
- ☐ Other

3. **How helpful would County investment in each area be for your household?** *

	Very helpful	Somewhat helpful	Neither helpful nor unhelpful	Somewhat unhelpful	Very unhelpful
Healthcare services	◯	◯	◯	◯	◯
Affordable housing	◯	◯	◯	◯	◯
Small business support	◯	◯	◯	◯	◯
Childcare & early education	◯	◯	◯	◯	◯
Parks, libraries, and recreation	◯	◯	◯	◯	◯
Workforce training & job programs	◯	◯	◯	◯	◯
Broadband / digital access	◯	◯	◯	◯	◯
Environmental sustainability	◯	◯	◯	◯	◯
Public safety services	◯	◯	◯	◯	◯
Transportation infrastructure	◯	◯	◯	◯	◯
Emergency/disaster response	◯	◯	◯	◯	◯

4. **What other areas of County investment would be helpful to your household that are not listed above?** *

5. **If you had funds to invest in your community, what would be your top 3 areas of interest?** *

Please select 3 options.

- [ ] Education
- [ ] Infrastructure
- [ ] Parks and arts
- [ ] Transportation
- [ ] Economic development
- [ ] Broadband/Digital Access
- [ ] Public safety
- [ ] Affordable housing
- [ ] Health and wellness
- [ ] Other

6. **How important is it to invest extra resources in communities that have faced long-term disinvestment or disparities?** *

- ◯ Not at all important
- ◯ Slightly important
- ◯ Moderately important
- ◯ Very important
- ◯ Extremely important

7. **Identify groups or neighborhoods that you feel need additional support?** *

8. **What are the biggest challenges your household is currently facing?** *(Select all that apply)* *

- [ ] Job loss or reduced income
- [ ] High housing costs
- [ ] Behavioral health concerns
- [ ] Access to healthcare
- [ ] Lack of childcare
- [ ] Transportation issues
- [ ] Social isolation or disconnection
- [ ] No major challenges
- [ ] Access to broadband
- [ ] Other

9. **How confident are you that local government invests money in ways that reflect community priorities?** *

- ◯ Extremely confident
- ◯ Somewhat confident
- ◯ Neutral
- ◯ Somewhat not confident
- ◯ Extremely not confident

10. **Is there anything else you'd like to share about how funds should be used to improve your community?** *

11. **What County Supervisorial District do you reside in?** (https://www.contracosta.ca.gov/5715/Find-My-Supervisor) *

- ◯ District 1
- ◯ District 2
- ◯ District 3
- ◯ District 4
- ◯ District 5
- ◯ Don't know

12. **What is your Zip Code or Neighborhood of residence?** *

13. **What is your age range?**

- ◯ Under 18
- ◯ 18-24
- ◯ 25-34
- ◯ 35-44
- ◯ 45-54
- ◯ 55-64
- ◯ 65+
- ◯ Prefer not to say

14. **What is your gender identity?** *(Select all that apply)*

If you prefer to self-describe, please use the "Other" text field

- [ ] Woman
- [ ] Man
- [ ] Non-binary
- [ ] Transgender
- [ ] Prefer not to say
- [ ] Other

15. **What race and/or ethnicity do you identify with?** *(Select all that apply)*

If you prefer to self-describe, please use the "Other" text field

- [ ] Asian
- [ ] Black or African American
- [ ] White
- [ ] Hispanic or Latino
- [ ] Middle Eastern or North African
- [ ] Hawaiian or Other Pacific Islander
- [ ] Native American or Alaska Native
- [ ] Prefer not to say
- [ ] Other

16. **What is your current housing situation?** *(Select the option that best describes your current living arrangement)*

- ◯ I own my home
- ◯ I rent my home or apartment
- ◯ I live with family or friends
- ◯ I stay in a shelter or transitional housing
- ◯ I stay in a hotel or motel
- ◯ I am temporarily without housing
- ◯ I am unsheltered or live outdoors
- ◯ Prefer not to say
- ◯ Other

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1025 ESCOBAR STREET
MARTINEZ, CA 94553

CONTRA COSTA COUNTY

Staff Report

File #: 25-3271 **Agenda Date:** 8/12/2025 **Agenda #:** D.4.

To: Board of Supervisors

From: Marla Stuart, Employment and Human Services Director

Report Title: Update on Head Start Programs and Oversight

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:
CONSIDER accepting the monthly update on the activities and oversight of the County's Head Start Program as recommended by the Employment and Human Services Director, and provide guidance.

FISCAL IMPACT:
There is no fiscal impact.

BACKGROUND:
Per Board Resolution No. 2023/274, the Board receives monthly updates on and provides guidance related to the activities of the Head Start program. This is the August 2025 update.

CONSEQUENCE OF NEGATIVE ACTION:
The County will not be in compliance with Head Start program requirements, which may jeopardize funding and successful 2024-2029 grant implementation.

CHILDREN'S IMPACT STATEMENT:
The services provided under this contract support all five of Contra Costa County's community outcomes: (1)"Children Ready for and Succeeding in School"; (2) "Children and Youth Healthy and Preparing for Productive Adulthood"; (3) "Families that are Economically Self-Sufficient"; (4) "Families that are Safe, Stable and Nurturing"; and (5) "Communities that are Safe and Provide a High Quality of Life for Children and Families".

Early Childhood Education Program Update

August 12, 2025

Marla Stuart, MSW, PhD, EHSD Director and Head Start Executive Director
Scott Thompson, Community Services Bureau Interim Director, Head Start Director
info@ehsd.cccounty.us | (925) 608-4800

CONTRA COSTA COUNTY
EMPLOYMENT & HUMAN SERVICES

Outline

Topic	Federal Head Start	State Child Care
Federal Environment Updates	To date	
Child Care Center Services	✓	
Policy Council Actions	No meeting scheduled	
Budget	June 2025	June 2025
Monitoring	✓	
Official Funder Communication	July 2025	July 2025
Recommendation	✓	
Appendices	For information	

- Federal Environment Updates
- Child Care Center Services
- Budget
- Monitoring
- Official Funder Communication
- Recommendation
- Appendices

Building Brighter Futures Together

Federal Environment Updates

Sources of Information

1. Project 2025
2. Executive Orders
3. Federal Department Actions
4. Congressional Actions

Categories of Impact

1. Potential Funding Reduction
2. Potential Funding Increase
3. Changes to Program Regulations
4. Change that may Impact Customers
5. Change that may Impact Contracts with Partners

- Federal Environment Updates
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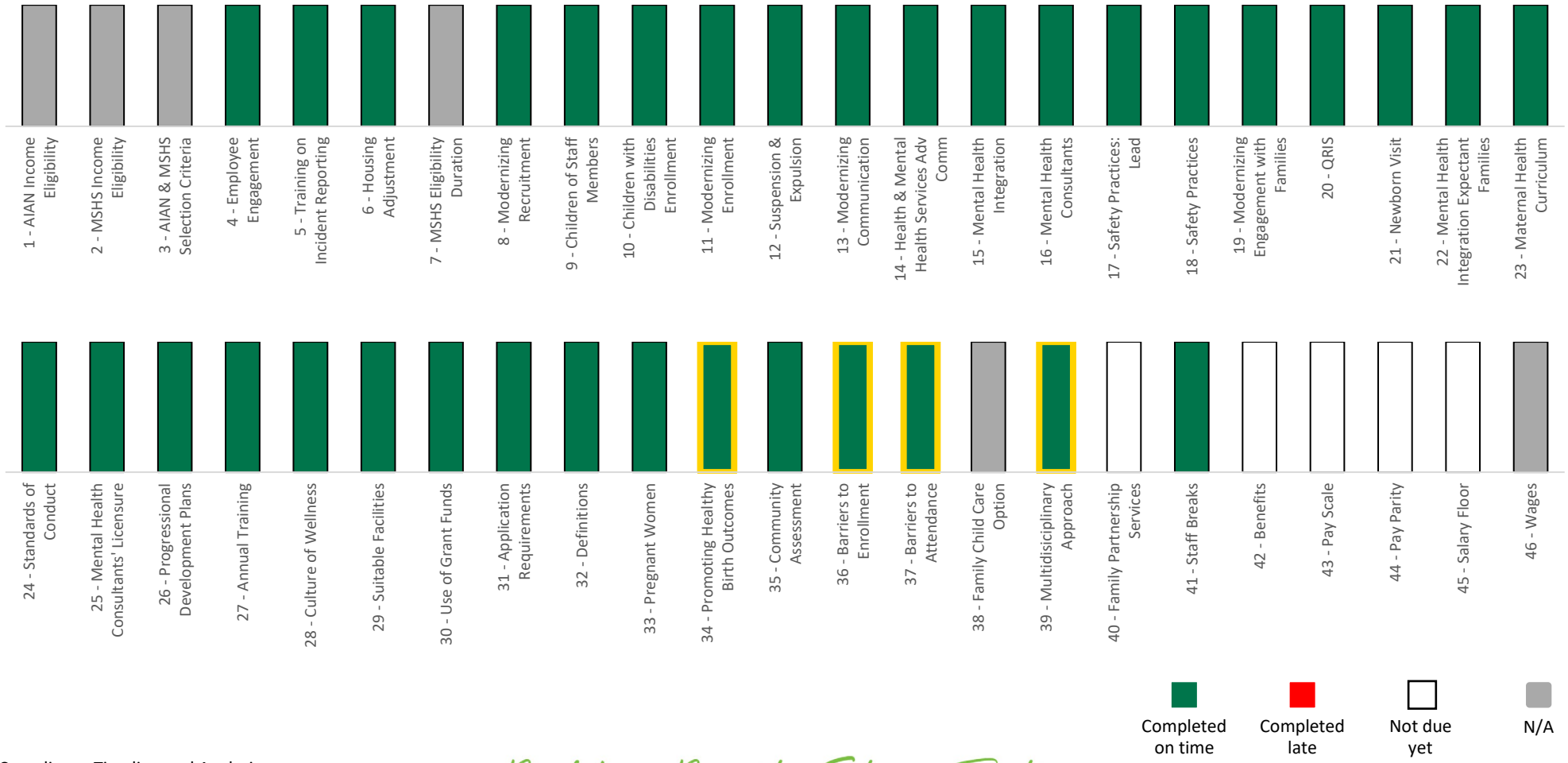
HSPPS Compliance Timeline Progress Chart



1. New HSPPS Compliance Timeline and Analysis

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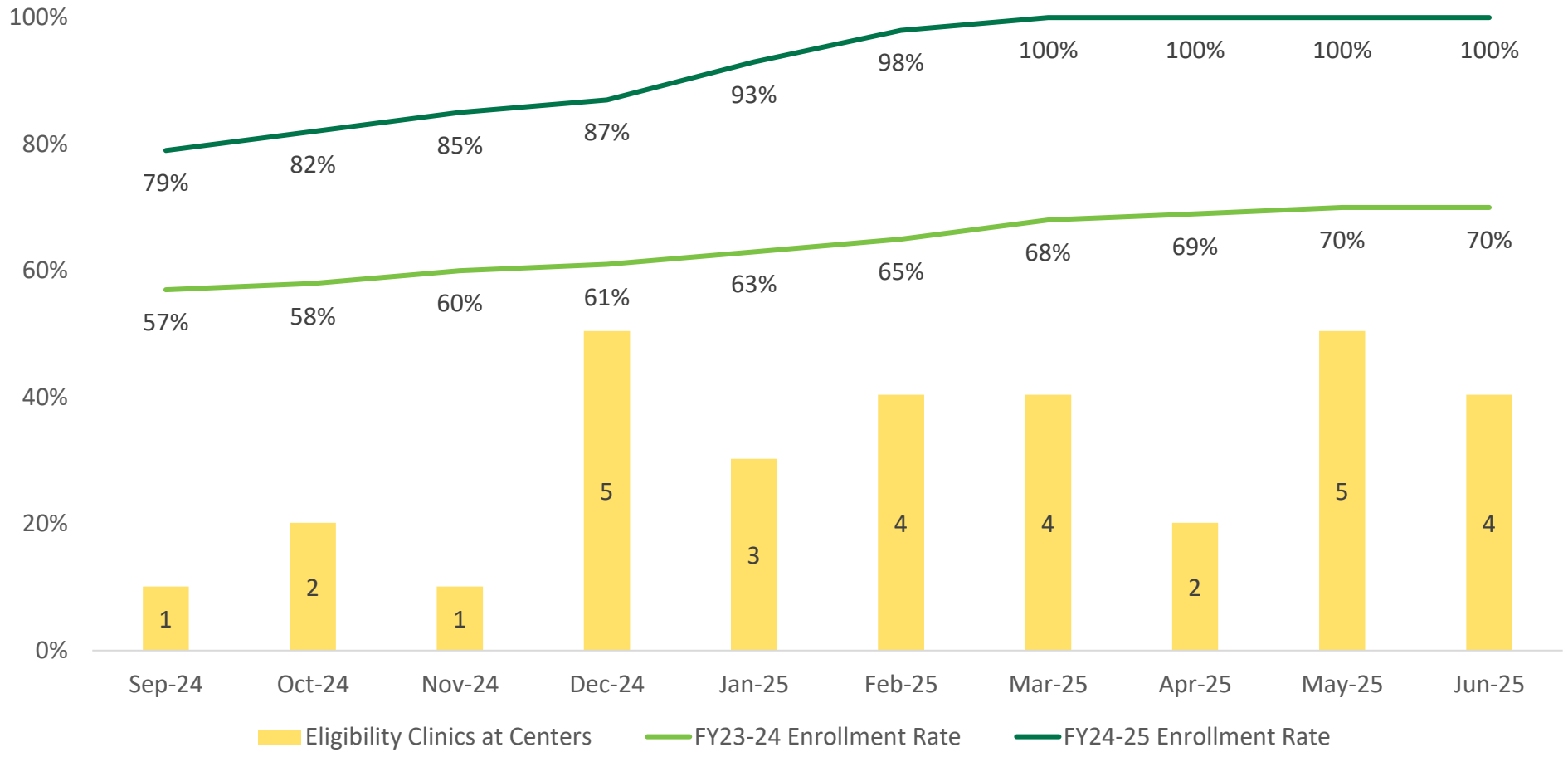
Promoting Healthy Birth Outcomes

	Aspiranet	Crossroads
Slots	149	20
Population Served	Pregnant women, infants, and toddlers	Pregnant teens and their infants
Model	Home-based program through 90-minute weekly home visits, socializations, and parent cafés	On-site child care and child development services for teens attending high school

Referrals and services for both include:

- WIC for nutrition services and breastfeeding preparation
- Prenatal and post-partum health care
- Professional oral health assessment and treatment
- Medical insurance enrollment
- Education on fetal development, breastfeeding benefits, nutrition importance, infant care, safe sleep practices, and risks of alcohol, drugs, and smoking

Addressing Enrollment Barriers



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Addressing Attendance Barriers

Finding: Attendance rates are lower than federal benchmark. Similar to trends in K-12 schools, where chronic absenteeism rates have increased in recent years.

Strategies:

(1) Reframing program as early childhood education instead of child care with families.

(2) Following up with families about absences to identify any specific barriers they may have.

(3) Publicly addressing questions/concerns about centers being open due to current federal administration.

Future Concerns: New federal policy regarding citizenship eligibility requirements and increased ICE presence could keep families away.

Measure X Mental Health Funding

Current Activities

1. 3 Mental Health Consultants
2. Annual teacher trainings, parent workshops, and site supervisor meetings (bi-weekly)
3. Support up to 100 children who qualified per their medical insurance

Planned Activities

1. Expand to 10 Consultants (4 Mental Health Consultants, 1 Behavior Support Consultant, 4 Therapeutic Teachers, and 1 Wellness Consultant)
2. Expand supports for teachers, parents, and site supervisors to include daily and weekly supports for all staff through classroom observations, modeling behavior support strategies, and facilitating support groups
3. Expand services to all enrolled children, regardless of their medical insurance, and their parents through at least 6 annual Parent Café sessions

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- Federal Environment Updates
- Child Care Center Services
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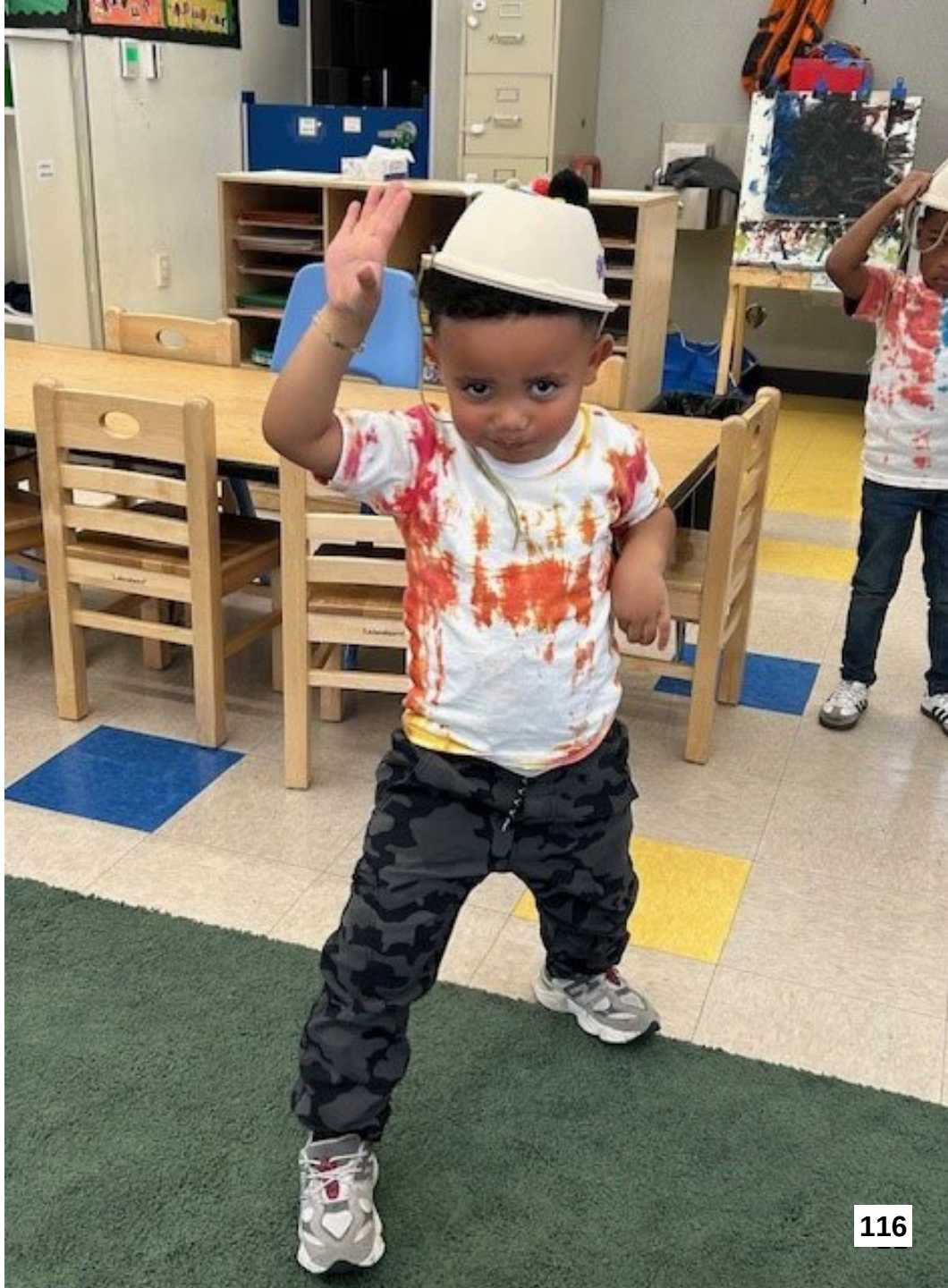

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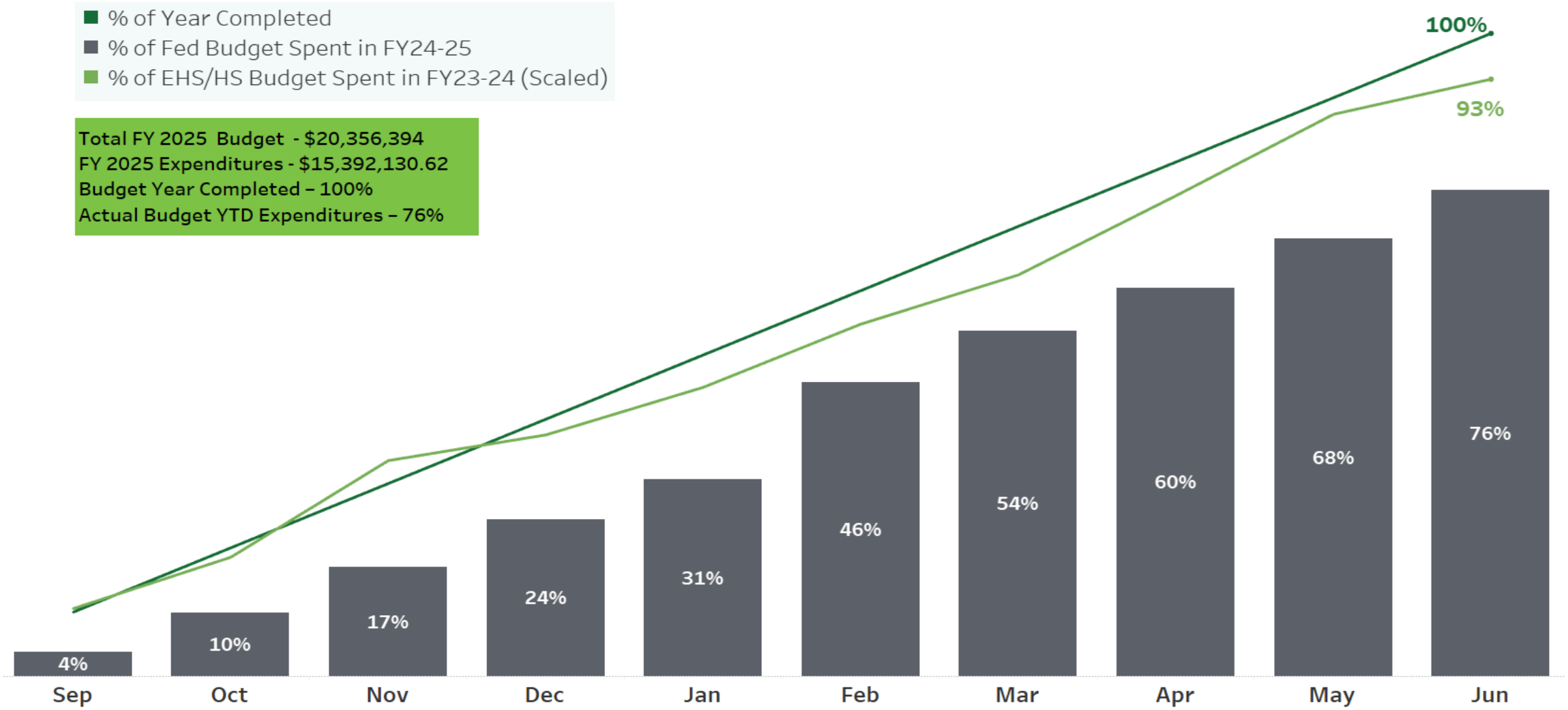
Head Start Budget Expenditures



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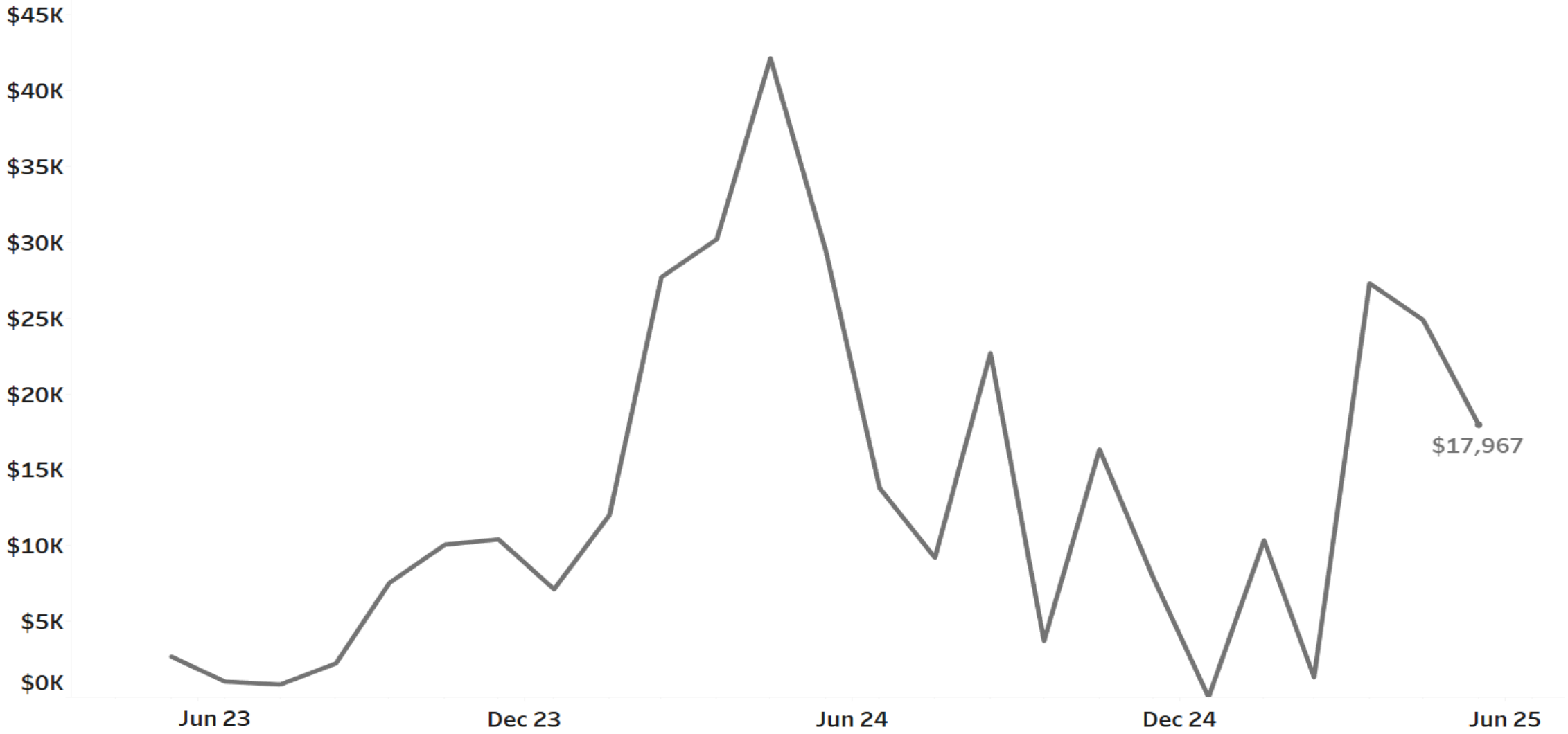
Head Start Credit Card Expenditures



All credit card expenditures are made by authorized staff for budgeted purchases to support reasonable program expenditures.

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- Federal Environment Updates
- Child Care Center Services
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Building Brighter Futures Together

Upcoming OHS FY26 Monitoring Review

Notified on July 22, 2025 that receiving a monitoring review in FY26.

Expected a review during years 2 or 3 of Head Start grant (currently in year 2).

OHS announced a new monitoring review (the Program Systems Review) will be replacing the current review but has not released information or protocol for the new review.

Review date will be announced 45 days in advance.

- Federal Environment Updates
- Child Care Center Services
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OHS Program Instruction

Program Instruction ACF-OHS-PI-25-02 issued: July 29, 2025

Subject: One-time Supplemental Funds for Nutrition and Healthy Eating for Head Start Children and Families

Information: Outlines the process for Head Start grant recipients to request supplemental funds to promote nutrition services and healthy eating for enrolled children and families. OHS' response to feedback from some Head Start programs that a lack of funding can be a barrier to improving or expanding their nutrition services and support for healthy eating to align with ACF-OHS-IM-25-03 issued earlier this year.

Action: Staff are reviewing the new funding opportunity.

- Federal Environment Updates
- Child Care Center Services
- Budget
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- Official Funder Communication
- Recommendation
- Appendices

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Recommendation

CONSIDER accepting the monthly update on the activities and oversight of the County's Head Start Program and provide guidance, as recommended by the Employment and Human Services Director.

- Federal Environment Updates
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2025 Head Start Governance Updates Calendar

	Federal Requirement*	1/21/25	2/25/25	3/25/25	4/15/25	5/20/25	6/24/25	7/22/25	8/12/25	9/16/25	10/21/25	11/18/25	12/16/25
1. Monthly Program Updates	HSA 642(d)(2) HSPPS 1301.2(b)(2)	Nov-Dec '24	Jan '25	Feb '25	None	Mar-Apr '25	May '25	Jun '25	None	Jul '25	Aug-Sep '25	None	Oct '25
2. Monthly Financial Updates	HSA 642(d)(2) HSPPS 1301.2(b)(2)	Nov '24	Dec '24	Jan '25	Feb '25	Mar '25	Apr '25	May '25	Jun '25	Jul '25	Aug '25	Sep '25	Oct '25
3. Funder Communications	HSA 642(d)(2) HSPPS 1301.2(b)(2)	Dec '24	Jan '25	Feb '25	Mar '25	Apr '25	May '25	Jun '25	Jul '25	Aug '25	Sep '25	Oct '25	Nov '25
4. Annual HS Governance and Eligibility Training	HSA 642(d)(3) HSPPS 1301.5, 1302.12(m)		Training										
5. Annual Goals and Objectives (included in Grant application)	HSPPS 1302.102(a)			Approval Item									
6. Annual Non-Competitive Grant Renewal Application	HSA 642(c)(1)(E) HSPSS 1301.2(b)(1)			Approval Item									
7. Annual Selection Criteria and Recruitment Plan	HSPSS 1302.13, 1302.14(a)				Approval Item								
8. Annual Community Needs Assessment	HSA 640(g)(1)(C) HSPPS 1302.11(b), 1302.102(d)(2)									Approval Item			
9. FY25-26 Planning Calendar	HSA 640(g)(1)(D) HSPPS 1302.11(b), 1302.102(d)(2)									Approval Item			
10. Annual Self-Assessment	HSA 642(d)(2) HSPPS 1302.102(b)(2)									Approval Item			
11. Annual County Single Financial Audit	HSA 642(d)(2) HSPPS 1301.2(b)(2)									Approval Item			
12. Annual Program Information Report	45 CFR Part 75										Share Results		
13. CSB Agency Policies & Procedures	HSA 642(c)(1)(E)	As needed											

Contra Costa County Resolution 2023/274 includes all of these requirements.

Building Brighter Futures Together

Planned

Completed

Updated Head Start Program Performance Standard Requirements

Background: The office of Head Start published timelines by which grant recipients must comply with the Head Start Program Performance Standards updated in the final rule, Supporting the Head Start Workforce and Consistent Quality Programming. The final rule was published in the Federal Register on August 21, 2024.

No.	Performance Standard Summary	Compliance Date*	CCC Compliance Status	Description of Compliance / Recommended Actions
1	1302.12(e) AIAN Income Eligibility. All families in an American Indian and Alaska Native (AIAN) program's service area with age-eligible children, or pregnant women, are eligible for Head Start services, regardless of income.	3/1/2024	n/a	CCC does not operate an AIAN program.
2	1302.12(f) MSHS Income Eligibility. Migrant and Seasonal Head Start (MSHS) programs may serve any child who has one family member whose income comes primarily from agricultural employment, regardless of total family income	3/1/2024	n/a	CCC does not operate a MSHS program.
3	1302.14(a)(2), (3) AIAN and MSHS Selection Criteria. Tribes may prioritize children in families for which a child, a family member, or a member of the same household, is a member of an Indian tribe. MSHS programs may give priority to children whose families can demonstrate they have relocated frequently within the past two years to pursue agricultural work.	3/1/2024	n/a	CCC does not operate an AIAN or MSHS program.
4	1302.101(a)(2) Employee Engagement. A program must comply with enhanced requirements for employee engagement to promote more responsive management styles designed to identify and resolve barriers to high-quality job performance.	10/21/2024	Compliant	Supervisors are training in and exercise Reflective Supervision strategies to support meaningful and effective employee engagement and ongoing staff supervision. Upon hire, managers begin engagement through the onboarding process utilizing an orientation checklist specific to their job classification. Regular individual check-ins are facilitated by managers. Staff are engaged in goal-setting as a component of the annual performance evaluation.

*eclkc.ohs.acf.hhs.gov/publication/timeline-compliance-updated-performance-standard-requirements

Updated Head Start Program Performance Standard Requirements

No.	Performance Standard Summary	Compliance Date*	CCC Compliance Status	Description of Compliance / Recommended Actions
5	1302.101(a)(5), 1302.102(d) Training on Incident Reporting. A program must submit reports, as appropriate, to the responsible HHS official immediately but no later than seven calendar days following a health or safety incident. All staff are required to be trained to implement reporting procedures.	10/21/2024	Compliant	In 2023 CSB revised its procedures for reporting incidents, establishing expectations which ensure HHS official notification no later than seven calendar days following a reportable health or safety incident.
6	1302.12(i)(1) Housing Adjustment. A program may adjust a family's income to account for excessive housing costs when determining eligibility.	10/21/2024	Compliant	Enrollment team screens families over 100% of the Federal Poverty Level (FPL) for housing costs exceeding 30% and has implemented use of a calculation spreadsheet to adjust income accordingly.
7	1302.12(j) MSHS Eligibility Duration. In MSHS programs, once an infant or toddler and their family are deemed eligible, they are eligible until they turn three years old. This is consistent with the requirement that children participating in the Early Head Start program remain eligible for the duration of the program.	10/21/2024	n/a	CCC does not operate a MSHS program.
8	1302.13 Modernizing Recruitment. A program must include modern technologies to encourage and assist families in applying for admission to the program, and to reduce the family's administrative and paperwork burden in the application and enrollment process.	10/21/2024	Compliant	The program has an existing process whereby families may submit an online application, call the enrollment hotline / Interactive Voice Response (IVR) system, and submit and/or sign eligibility documents electronically.
9	1302.14(a)(6) Children of Staff Members. A program may consider the enrollment of eligible children of staff members as part of the selection criteria	10/21/2024	Compliant	CCC's Selection Criteria was approved by the PC on 2/21/24 and BOS on 9/10/24 and is effective through 6/30/25. CCC may consider addition of children of staff members to the selection criteria when revising for the 2025-2026 program year.

*eclkc.ohs.acf.hhs.gov/publication/timeline-compliance-updated-performance-standard-requirements

Updated Head Start Program Performance Standard Requirements

No.	Performance Standard Summary	Compliance Date*	CCC Compliance Status	Description of Compliance / Recommended Actions
10	1302.14(b)(1) Children with Disabilities Enrollment. A program must ensure at least 10% of its actual enrollment is filled by children eligible for services under the Individuals with Disabilities Education Act (IDEA).	10/21/2024	Compliant	CCC has historically met the 10% threshold when calculating percentage of children with a disability per cumulative enrollment. Our 2024 PIR indicated 13% of enrolled children had a disability.
11	1302.15(g) Modernizing Enrollment. A program must regularly examine their enrollment processes and implement any identified improvements to streamline the enrollment experience for families.	10/21/2024	Compliant	The enrollment process is analyzed on an ongoing basis in order to identify improvements to streamline enrollment. For the 2024-25 program year on-site enrollment clinics are being facilitated at centralized locations in areas of the county with high enrollment needs.
12	1302.17(a) Suspension and Expulsion. Suspension continues to be a measure of last resort only when there is a serious safety threat. Programs must first engage with a mental health consultant, collaborate with the parents, and use appropriate community resources. Programs must explore and document all steps taken to address the behaviors and supports needed to facilitate the child's safe reentry and continued participation in the program.	10/21/2024	Compliant	CSB's procedures currently align with this standard. CSB's step plan requires multidisciplinary efforts to support a child with continued program participation are sufficiently documented.

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Updated Head Start Program Performance Standard Requirements

No.	Performance Standard Summary	Compliance Date*	CCC Compliance Status	Description of Compliance / Recommended Actions
13	1302.34(b)(9) Modernizing Communication. A program must ensure it uses accessible communication methods and modalities that meet the needs of the community when engaging with prospective and enrolled families.	10/21/2024	Compliant	As an outcome of 2019-2023 program goals, the enrollment process was modernized through use of innovative technologies: Interactive Voice Response (IVR) system, Short Messaging System (SMS), web-based application and resources page. Family meetings and trainings (including parenting curriculum) is offered in a virtual format. A communication survey is completed by families annually to ensure the program is utilizing communication methods that work best for enrolled families.
14	1302.40(b) Health and Mental Health Services Advisory Committee. Programs must establish and maintain a Health and Mental Health Services Advisory Committee.	10/21/2024	Compliant	An already established Health and Nutrition Services Advisory committee which meets twice annually. The next meeting, scheduled for 12/5/24, will take place under the new name: Health, Mental Health, and Nutrition Services Advisory Committee.
15	1302.41, 1302.42(b), 1302.46(b) Mental Health Integration. These program requirements consistently integrate mental health into all aspects of program service delivery.	10/21/2024	Compliant	The CCC HS program has been operated under a multidisciplinary approach, with high levels of collaboration among the designated Health and Mental Health content area managers. For example, CSB facilitates monthly managers meetings and joint family meetings. CSB's model for comprehensive service delivery positions assistant managers who are generalists and obtain training from specialists in the areas of Health and Mental Health.

Updated Head Start Program Performance Standard Requirements

No.	Performance Standard Summary	Compliance Date*	CCC Compliance Status	Description of Compliance / Recommended Actions
16	1302.45(b) Mental Health Consultants. A program must ensure mental health consultants provide consultation services that build the capacity of adults in a child's life to strengthen and support the mental health and social and emotional development of children.	10/21/2024	Compliant	The County's collaboration with the Early Childhood Mental Health Program
17	1302.47(b)(10) Safety Practices – Lead. In facilities where lead may exist, programs must regularly inspect and test for the presence of lead and, as needed, conduct remediation and abatement.	10/21/2024	Compliant	CCC HS centers follow California Health and Safety Code section 1597.16, which requires that all licensed Child Care Centers constructed before 1/1/2010, test their cold-water outlets used for drinking or cooking for lead by 1/1/23, and subsequent testing must occur every 5 years.
18	1302.47(b)(5) Safety Practices. Programs must ensure all staff, consultants, contractors, and volunteers follow appropriate practices to keep children safe. Aligns the definition of "child abuse and neglect" with Child Abuse Prevention and Treatment Act (another federal statute).	10/21/2024	Compliant	CSB revised its safety practices procedures in 2023, establishing a culture of safety including tools for active supervision and personal rights training. Annual trainings are provided which align with this standard.
19	1302.50(a) Modernizing Engagement with Families. Programs must communicate with families in a format that meets the needs of each individual family.	10/21/2024	Compliant	A communication survey is completed by families annually to ensure the program is utilizing communication methods that work best for enrolled families.
20	1302.53(b)(2) QRIS. Programs should participate in their Quality Rating and Improvement System (QRIS) to the extent practicable if the state or local area has strategies in place to support their participation.	10/21/2024	Compliant	CCC HS centers currently participate in QRIS.
21	1302.80(d) Newborn Visit. A newborn visit must, at minimum, include a discussion of the following: maternal mental and physical health, safe sleep, infant health, and support for basic needs.	10/21/2024	Compliant	Newborn visits include discussion of maternal mental and physical health, safe sleep, infant health, and support for basic needs.

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Updated Head Start Program Performance Standard Requirements

No.	Performance Standard Summary	Compliance Date*	CCC Compliance Status	Description of Compliance / Recommended Actions
22	1302.81 Mental Health Information and Services Integration for Expectant Families. Programs must ensure the required prenatal and postpartum information, education, and services are provided to enrolled pregnant women, mothers, fathers, and partners or other family members.	10/21/2024	Compliant	Services to pregnant women include prenatal and postpartum information and education are provided to families enrolled through the County's partnerships with Aspiranet and Mount Diablo Unified School District.
23	1302.82(a) Maternal Health Curriculum. If a program uses a curriculum in the provision of services to pregnant women and pregnant people, it should be a maternal health curriculum to support prenatal and postpartum education needs.	10/21/2024	Compliant	The Growing Great Kids® curriculum includes prenatal health and postpartum education.
24	1302.90(c) Standards of Conduct. Programs must ensure that staff, consultants, contractors, and volunteers do not maltreat or endanger the health or safety of children, and that they report reasonably suspected or known incidents of child abuse and neglect.	10/21/2024	Compliant	CSB standards of conduct, signed by all staff, consultants and volunteers annually.
25	1302.91(e)(8)(ii) Mental Health Consultants' Licensure. A program must ensure all mental health consultants are licensed or under the supervision of a licensed mental health professionals. Programs also must use mental health consultants with knowledge of and experience in serving young children and their families.	10/21/2024	Compliant	CCC partners with Early Childhood Mental Health Program for mental health consultation services. Licensure is a component of the contract.
26	1302.92(b)(1) Professional Development Plans. Programs must develop professional development plans for full-time staff providing direct services to children, as required in Section 648A(f) of the Head Start Act.	10/21/2024	Compliant	Professional development plans are incorporated into the annual performance evaluation for staff in classifications providing direct services to children.
27	1302.92(b)(2–3) Annual Training. Programs must ensure staff receive annual training on: (1) Mandatory reporting; (2) Positive strategies to understand and support children's social and emotional development; and (3) The knowledge, experience, and competencies to improve child and family outcomes.	10/21/2024	Compliant	All 3 topics are incorporated into the annual training schedule.

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Updated Head Start Program Performance Standard Requirements

No.	Performance Standard Summary	Compliance Date*	CCC Compliance Status	Description of Compliance / Recommended Actions
28	1302.93(d) Culture of Wellness. A program should cultivate a program-wide culture of wellness that empowers staff as professionals and supports staff to effectively accomplish their job responsibilities in a high-quality manner.	10/21/2024	Compliant	A culture of wellness has been established and is maintained through work of CSB's wellness team, SIA, which focuses on Simple, Impactful and Actionable strategies to promote wellness. On 5/8/24, CSB facilitated an all-staff wellness event which included keynote speakers on DEI, training on stress reduction, as well as healthy cooking and painting sessions. CCC promotes wellness through offering a robust Employee Assistance Program (EAP).
29	1303.42 Suitable Facilities. Grant recipients are no longer required to have a written statement from an independent real estate professional confirming the lack of other suitable facilities in the area.	10/21/2024	Compliant	The CCC HS program will no longer request such written statements when submitting capital projects requests for applicable major renovation or construction projects utilizing federal funds.
30	1303.43 Use of Grant Funds. If a recipient seeks to use federal funds for reasonable fees and costs necessary to submit an application under §§1303.42 and 1303.44, they must be granted approval from the responsible HHS official. Once approval is granted, the funds are allowable regardless of the outcome of the preliminary eligibility determination.	10/21/2024	Compliant	CCC will request approval for use of federal funds for reasonable fees and costs necessary to submit a pre-approval application for major renovation or construction projects.
31	1303.44 Application Requirements. Programs must adhere to updated application requirements, including the facility's value and additional information HHS officials may request as part of the 1303 process.	10/21/2024	Compliant	CCC will comply with the revised 1303 pre-approval requirements when requesting to use federal funds for major renovation / construction projects.

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Updated Head Start Program Performance Standard Requirements

No.	Performance Standard Summary	Compliance Date*	CCC Compliance Status	Description of Compliance / Recommended Actions
32	1305.2 Definitions. Programs must use new and revised definitions for "Early Head Start", "Federal interest", "Grant recipient", "Head Start", "Head Start agency", "Head Start Preschool", "Housing costs", "Income", "Major renovations", "Migrant family", "Poverty line", "Purchase", and "Suspension".	10/21/2024	Compliant	CCC is using new and revised definitions under this section.
33	1302.80(e) Pregnant Women. A program must track and record services an enrolled pregnant woman or pregnant person receives, both from the program and through referrals, to help identify specific prenatal care services and resources needed to support a healthy pregnancy.	12/19/2024	Compliant	CCC currently maintains a record of services accessed by pregnant persons including rereferrals and services utilizing its child and family data system.
34	1302.80(f) Promoting Healthy Birth Outcomes. Programs must help address disparities in maternal and birth outcomes across racial and ethnic groups, using data to inform program services.	2/18/2025	Compliant	Through partnerships, CCC provides services to pregnant women which help address disparities in maternal and birth outcomes: (1) MDUSD Crossroads High School supports acheivement of high school diplomas and on-site prenatal and parenting classes to support posisitve outcomes among teen parents. (2) Aspiranet serves primarily Spanish-speaking families and adapts home visiting services based on needs assessment data collected from various screenings / assessments, including Life Skills Progression (LSP) and Patient Health Questionnaire (PHQ-4).
35	1302.11(b) Community Assessment. Programs must collect relevant data while maintaining the community assessment's content focus on geographic location, race, ethnicity, etc. Requires programs to conduct annual updates only as needed, such as if there are significant shifts in community demographics.	8/1/2025	Compliant	The program currently utilized a contractor who supplies a comprehensive community assessment with all required components annually.

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Updated Head Start Program Performance Standard Requirements

No.	Performance Standard Summary	Compliance Date*	CCC Compliance Status	Description of Compliance / Recommended Actions
36	1302.14(d) Barriers to Enrollment. A program is required to use data from the community assessment to identify potential barriers to enrollment and attendance, including using data to understand access to transportation for the highest need families.	8/1/2025	Compliant	CCC has a sytems in place for examining data on an ongoing basis and responding to potential barriers to enrollment and attendance.
37	1302.16(a)(2)(v) Barriers to Attendance. A program must examine barriers to regular attendance, such as access to safe and reliable transportation, and where possible, provide or facilitate transportation for the child if needed.	8/1/2025	Compliant	CCC has a sytems in place for examining data on an ongoing basis and responding to potential barriers to enrollment and attendance.
38	1302.23(b)(2–4) Family Child Care Option. Family child care (FCC) services must comply with specified child ratios and group sizes for programs. There is no longer reference to the term "assistant provider". All FCC providers who count toward ratios must meet the qualification requirements for FCC providers described in§1302.91(e)(4).	8/1/2025	n/a	CCC does not operate HS within the Family Child Care Option.
39	1302.45(a) Multidisciplinary Approach. Programs must use a multidisciplinary approach to mental health and wellness supports. Mental health consultation services must be available at a frequency of at least once a month; if a mental health consultant is not available to provide services at least once a month, programs must use other licensed mental health professionals or behavioral health support specialists who coordinate with a mental health consultant.	8/1/2025	Compliant	CCC partners with Early Childhood Mental Health Program (ECMHP) for mental health consultation services. The program revised its procedures to ensure oversight structure monitors for monthly availability of mental health consultation services. An expanded contract with ECMHP is anticipated to be approved by the BOS on 8/12/25.

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Updated Head Start Program Performance Standard Requirements

No.	Performance Standard Summary	Compliance Date*	CCC Compliance Status	Description of Compliance / Recommended Actions
40	1302.52(d) Family Partnership Services. Programs must ensure family service worker assignments do not exceed 40 families per family service worker. Programs may temporarily exceed the maximum during periods of staff absence and in emergency or recovery circumstances. A waiver is required to exceed the ratio of family assignments to family service worker if it will extend beyond a temporary period.	8/1/2027	In-Progress	On August 16, 2024, the Administration for Children and Families issued an award for the Head Start grant. On March 19, 2024 (D. 4), the Board of Supervisors approved the submission of the grant application which includes new positions. This budget includes an increase in Comprehensive Services (family service worker) positions to lower caseloads to 40 families.
41	1302.93(c) Staff Breaks. A program must provide, for each staff member, regular breaks of adequate length and frequency based on hours worked. During breaks, one teaching staff member may be replaced by one staff member who does not meet the teaching qualifications required for the age, provided that this staff member has the necessary training and experience to ensure safety of children and minimal disruption to the quality of services.	8/1/2027	Compliant	CCC complies with State and Federal requirements pertaining to staff breaks including meal breaks. Per the 2022-2026 Local One MOU employees are entitled to a rest break for each 4 hours of work. The program will identify how it may operationalize new flexibilities of allowing a staff member to provide classroom coverage who does not meet teaching qualifications.

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Updated Head Start Program Performance Standard Requirements

No.	Performance Standard Summary	Compliance Date*	CCC Compliance Status	Description of Compliance / Recommended Actions
42	1302.90(f) Benefits. For full-time staff (working 30 or more hours per week) the program must provide or facilitate access to affordable health care coverage, offer paid leave, and offer access to short-term, free or minimal cost behavioral health services. Part-time staff must be connected with health insurance options in the Marketplace. Programs must connect eligible staff with child care subsidy programs and the Public Service Loan Forgiveness Program. Small Head Start agencies with 200 or fewer slots are exempt from most of the benefits requirements, but these agencies must still make measurable improvement in benefits for Head Start staff over time.	8/1/2028	In-Progress	Staff scheduled to work at least 20 hours per week, CCC provides affordable health care coverage. Part-time staff are connected with health insurance options. The program is in the process of identifying a process which ensures staff are connected with child care subsidy programs and the Public Service Loan Forgiveness Program.
43	1302.90(e)(1) Pay scale. (i) By August 1, 2031, a program must implement a salary scale, salary schedule, wage ladder, or other similar pay structure for program staff salaries that incorporates the requirements in paragraphs (e)(2) through (4) of this section; reflects salaries or wages for all other staff in the program; promotes salaries that are comparable to similar services in relevant industries in their geographic area; and considers, at a minimum, responsibilities, qualifications, experience relevant to the position, and schedule or hours worked. (ii) After August 1, 2031, a program must review its pay structure at least once every 5 years to assess whether it continues to meet the expectations described in paragraph (e)(1)(i) of this section. (iii) A program must ensure that staff salaries are not in excess of level II of the Executive Schedule, as required in 42 U.S.C. 9848(b)(1).	8/1/2031	In-Progress	The Program will work with HR on a salary study which compares similar services in relevant industries in Contra Costa County. Salary study will be required every 5 years.

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Updated Head Start Program Performance Standard Requirements

No.	Performance Standard Summary	Compliance Date*	CCC Compliance Status	Description of Compliance / Recommended Actions
44	1302.90(e)(2) Progress to pay parity for education staff with elementary school staff. (i) By August 1, 2031, a program must demonstrate it has made progress to parity with kindergarten through third grade teachers by ensuring that each Head Start teacher receives an annual salary that is at least comparable to the annual salary paid to preschool teachers in public school settings in the program's local school district, adjusted for responsibilities, qualifications, experience, and schedule or hours worked. A program may provide annual salaries comparable to a neighboring school district if the salaries are higher than a program's local school district, adjusted for role, responsibilities, qualifications, experience, and schedule or hours worked.	8/1/2031	In-Progress	The Program will work with HR on a salary study which compares CCC teacher salary to school district preschool teachers. The program in is the process of developing a process to ensure it regularly tracks data on how wages paid to their education staff compare to wages paid to preschool through third grade teachers in their local or neighboring school district.
45	1302.90 (3) Salary floor. By August 1, 2031, a program must ensure, at a minimum, the wage or salary structure established or updated under paragraph (e)(1)(i) of this section provides all staff with a wage or salary that is generally sufficient to cover basic needs such as food, housing, utilities, medical costs, transportation, and taxes, or would be sufficient if the worker's hourly rate were paid according to a full-time, full-year schedule (or over 2,080 hours per year). (4) Wage comparability for all ages served. A program must ensure the wage or salary structure established or updated under paragraph (e)(1)(i) of this section does not differ by age of children served for similar program staff positions with similar qualifications and experience.	8/1/2031	In-Progress	The Program will work with HR and labor on a salary study which compares salary structure to salary that is generally sufficient to cover basic needs. CCC currently has the same salary schedule for staff providing to instruction to all ages served.

Updated Head Start Program Performance Standard Requirements

No.	Performance Standard Summary	Compliance Date*	CCC Compliance Status	Description of Compliance / Recommended Actions
46	1302.90(e) Wages. Small Head Start agencies with 200 or fewer slots are exempt from most of the wage requirements, but these agencies must still develop or update a pay scale that promotes competitive wages for all staff, and make measurable progress toward reducing disparities in wages between Head Start educators and public preschool teachers over time. The final rule includes an option for the Secretary of the Department of Health and Human Services (HHS) to establish in 2028 a limited waiver process for most of the wage requirements for eligible programs, if the prior four years of appropriation increases for Head Start are less than an annual average of 1.3%.	8/1/2031	n/a	CCC HS program serves more than 200 slots.

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One-time Supplemental Funds for Nutrition and Healthy Eating for Head Start Children and Families

headstart.gov/policy/pi/acf-ohs-pi-25-02

One-time Supplemental Funds for Nutrition and Healthy Eating for Head Start Children and Families
ACF-OHS-PI-25-02

U.S. Department
of Health and Human Services

ACF
Administration for Children and Families

1. Log Number: ACF-OHS-PI-25-02
2. Issuance Date: 07/29/2025
3. Originating Office: Office of Head Start
4. Key Words: Nutrition; Healthy Eating

Program Instruction

To: All Head Start Recipients

Subject: One-time Supplemental Funds for Nutrition and Healthy Eating for Head Start Children and Families

Instruction:

This Program Instruction (PI) outlines the process for Head Start grant recipients to request supplemental funds to promote nutrition services and healthy eating for enrolled children and families. The PI is also intended to assist programs in determining allowable uses of funds to meet program needs.

As affirmed in ACF-OHS-IM-25-03, Head Start programs play a critical role in ensuring children and families have access to comprehensive nutrition services and a variety of nutrient-dense food, including whole grains, fresh fruits, and vegetables, while reducing intake of ultra-processed foods and added sugars. Access to healthy foods and other nutrition services help children grow, develop, and learn. Healthy

nutrition is essential for brain development and provides children with the energy needed to stay active and focused throughout the program day. A balanced diet and physical activity help strengthen a child's immune system, reducing the risk of infections and illnesses. They also prevent childhood obesity, which can lead to chronic diseases such as heart disease and diabetes.

Some Head Start programs have shared that a lack of funding can be a barrier to improving or expanding their nutrition services and support for healthy eating. In response to this feedback, the Office of Head Start (OHS) is making available this opportunity for one-time supplemental funding. The scope and size of the improvements that programs may want to make to their nutrition services will vary and OHS recognizes it cannot anticipate all circumstances in which these supplemental funds may be needed. Based on recipient feedback on both promising practices for and common barriers to implementing robust nutrition and health services for children and families, this PI provides a non-exhaustive list of allowable uses of funds for programs' consideration.

Examples of Allowable Uses of Supplemental Funds

Head Start programs have many options for integrating creative approaches to nutrition services. The activities outlined below meet the programmatic purposes and goals of the Head Start mission and are allowable under the relevant statutory and regulatory requirements. The following is not a list of required activities, but rather a list of allowable activities that program administrators may consider in addressing the unique circumstances in their communities related to promoting nutrition services and healthy eating. Head Start funds must be used in ways that comply with the Head Start Program Performance Standards (Performance Standards). These Performance Standards emphasize the importance of providing materials, activities, and environments that meet the safety guidelines for young children and consider the age and developmental stage of children. Please note, a multi-disciplinary approach to nutrition and healthy eating may include multiple activities, and the examples of allowable activities listed below are intended to be reflective of non-recurring expenses that would be appropriate uses of one-time supplemental funds. OHS expects that programs leverage multiple sources of funding to support the ongoing provision of comprehensive nutrition services. Under 45 CFR §1302.44(b), a program must use funds from U.S. Department of Agriculture (USDA) Food, Nutrition, and Consumer Services Child Nutrition programs as the primary source of payment for meal services. Head Start funds may be used to cover those allowable costs not covered by the USDA. Applicants for proposed funding must demonstrate that they have not received duplicative funding for proposed expenses from another federal funding source, including USDA grant programs such as the School Equipment Grant (National School Lunch Program Equipment Assistance Grants) or the Patrick Leahy Farm to School program. Additionally, applicants must demonstrate that proposed expenses are not duplicative of funds received through the USDA's Special Supplemental Nutrition Program for Women, Infants, and Children (WIC). Applications should be specifically tied to nutrition and health outcomes for children and families, including enhancing healthy nutrition practices for participating families and children.

- **Food Service Upgrades**
  - Modernization of kitchen facilities and related upgrades to ensure safe food preparation and storage, and opportunities to prepare fresh, whole foods on-site.
  - Procurement of fresh, locally sourced, and nutritious food items, which may include transportation costs for delivering fresh ingredients to centers.
  - Designated breastfeeding spaces, such as lactation rooms and breast milk storage at center-based programs to provide private and sanitary spaces for breastfeeding mothers.
  - Programs receiving funding for facility renovations must follow all requirements for recording notices of federal interest as outlined in 45 CFR §1303.46.
- **Materials, Supplies, and Equipment**
  - Materials and equipment for center-based, home-based, or family child care activities focused on healthy eating, such as cooking demonstration kits or supplies to create community or

family gardens, greenhouses, and Indigenous seed hubs.
    - Commercial-grade appliances (refrigerators and freezers for safe food storage; ovens, stoves, and microwaves for on-site meal preparation; dishwashers for sanitizing utensils and dishes).
    - Food preparation tools, cookware and bakeware, and storage containers.
    - Sanitation equipment and protective kitchen gear to ensure the safety of staff, children, and families during food preparation and cooking activities.
    - Breastfeeding supplies for use in Head Start facilities, such as breast pumps, nursing pads, storage containers, or comfortable nursing chairs for designated breastfeeding spaces specifically designed to encourage breast feeding.
    - Gardens or gardening supplies designed to foster farm-to-table strategies and ensure children are exposed to range of healthy food options through educational experiences.
- **Nutrition Education Resources**
    - Development of nutrition and breastfeeding education programming and curricula for children, families, and staff.
    - Training for staff on nutrition and breastfeeding best practices and dietary guidelines, aligned with USDA requirements and targeting improved outcomes for children and families.
    - Workshops, seminars, and community events for families on nutrition, breastfeeding, health, and wellness topics.
    - Healthy food during programming, including meals and snacks for children and families during parent and family engagement activities.
    - Building or enhancing partnerships around health and nutrition with local child care providers or other local resources families use for parenting supports.
- **Non-recurring Personnel Costs**
    - Consultations with specialized staff (such as registered dieticians or nutritionists) to develop and oversee meal plans that meet USDA guidelines and address the specific needs of children, such as special dietary needs, or provide nutrition counseling to families and staff.
    - Staff training and professional development, which may include nutrition education workshops to train staff on the importance of balanced diets and portion control, physical activity, and food safety, and how to prepare healthy meals and snacks efficiently. Staff training could also include sessions with mental health professionals to address emotional and behavioral challenges related to food insecurity or unhealthy eating habits, and provide counseling to children and families on stress management and its impact on nutrition.
    - Consultations with individuals who can promote physical activity and healthy lifestyle choices among children and staff, such as with I Am Moving, I Am Learning, or develop programming that integrate nutrition and wellness into daily routines.
    - Community outreach coordinators to help programs set up partnerships with local farms, food banks, and health organizations to enhance nutrition services and organize events such as cooking classes and nutrition fairs for families.

Funding Requests

Grant recipients should engage in an assessment of programmatic and community nutrition and health needs that considers the immediate, interim, and long-term impacts and associated costs, understanding that one-time funds should be used for non-recurring expenses. If grant recipients pursue one-time supplemental funds to support personnel, for purposes such as those outlined above, we encourage consideration for whether these positions are short-term or if ongoing expenses can be built into program budgets moving forward. Application narratives must clearly delineate which of the following categories of funding are included in the request:

1. Food Service Upgrades
2. Materials, Supplies, and Equipment
3. Nutrition Education Resources

4. Non-recurring Personnel Fees

Each proposed grant activity should have clear timelines for execution and completion. Project completion timelines, including major activities within each phase, need to be clearly stated in the application. For categories 2–4 above, applicants must limit proposed expenses to evidence-based interventions or training. As part of their applications, grant recipients should provide the research and evaluations for the interventions they intend to use and describe how they will maintain fidelity to the model described in the research. Additionally, as mentioned in the section above, applicants for proposed funding must demonstrate that they have not received duplicative funding for proposed expenses from another federal funding source, including USDA grant programs such as the School Equipment Grant (National School Lunch Program Equipment Assistance Grants) or the Patrick Leahy Farm to School program. Additionally, applicants must demonstrate that proposed expenses are not duplicative of funds received through the USDA's Special Supplemental Nutrition Program for Women, Infants, and Children (WIC).

Application Instructions

OHS is making funds available for nutrition and health supplements. **We encourage applications to be submitted as soon as possible, but no later than Friday, August 22 for the priority deadline. Applications will be reviewed on a rolling basis.** Applications may continue to be considered on a rolling basis after the priority deadline of Friday, August 22, if funds are available.

To be considered, grant recipients must apply for supplemental funds through an application in the Head Start Enterprise System (HSES). Applications should be submitted using the "Supplement – Nutrition" application amendment. Applications submitted for nutrition purposes using a different application type will not be considered for this opportunity. Supplemental applications should include the following:

- SF-424
- SF-424A
- Program Narrative
- Budget Narrative
- Governing Body and Policy Council Approvals (if not possible to include with the application submission, these may be submitted prior to awards being made)

None of the nutrition and health supplemental funds awarded to grant recipients will be included in the calculation of the grant recipient's base grant in subsequent fiscal years. Nutrition and health supplemental funds are not subject to the allocation requirement of Sec. 640(a) of the Head Start Act.

In addition to all the information included in this PI, grant recipients must also comply with all award terms and conditions.

Funding Considerations

OHS's priority is to promote high-quality nutrition services and healthy eating for enrolled children and families in Head Start programs. Awards will be based on how effectively the proposed model design fits the needs of the community to be served. ACF reserves the right to deny funding to any applicant that is presently designated as "high risk," probationary, or not in good standing, or has been debarred or defunded by any state or federal agency.

Through this funding opportunity, OHS is interested in reaching areas of greatest nutritional needs to facilitate the enhancement of services for families who would most benefit from services. ACF reserves the right to prioritize organizations based on their ability to demonstrate their community's need and provide sustainable approaches toward the ongoing provision of comprehensive nutrition services.

For questions regarding nutrition and healthy eating needs, please contact ohs_policy@acf.hhs.gov. For assistance submitting the application in HSES, contact help@hsesinfo.org or 1-866-771-4737.

We are committed to supporting your program as we work together to promote nutrition and healthy eating for Head Start children and families.

Thank you for your work on behalf of children and families.

/ Captain Tala Hooban /

Captain Tala Hooban
Acting Director
Office of Head Start

Staff Report

File #: 25-3272 **Agenda Date:** 8/12/2025 **Agenda #:** D.5.

To: Board of Supervisors

From: Kendra Carr & Peter Kim, Co-Directors Office of Racial Equity and Social Justice

Report Title: Implementation Plan for the African American Holistic Wellness and Resource Hub (AAHWRH)

☐Recommendation of the County Administrator ☒ Recommendation of Board Committee

RECOMMENDATIONS:
1. CONSIDER approving the Implementation Plan for the African American Holistic Wellness and Resource Hub (AAHWRH) for administration by the Office of Racial Equity and Social Justice (ORESJ) and PROVIDE direction to the ORESJ on next steps for implementation; and 2. CONSIDER agendizing a discussion for a future meeting to discuss a possible ongoing Measure X allocation to support the African American Holistic Wellness and Resource Hub beginning in FY29-30. (Kendra Carr and Peter Kim, Co-Directors of the Office of Racial Equity and Social Justice).

FISCAL IMPACT:
Previous allocations include a total of $8.9 million in one-time allocations. The African American Holistic Wellness and Resource Hub (AAHWRH) will be funded by $7.9 million in one-time Measure X funds. $7.5 million was allocated by the Board of Supervisors on April 22, 2024 towards the establishment and operation of the African American Holistic Wellness and Resource Hub with an initial priority focus on East County communities. The Board allocated an additional $400,000 on June 10, 2025 to support African American males, and directed that these funds be included in the implementation of the African American Holistic Wellness and Resource Hub.

Previously, the Board of Supervisors allocated funding and approved the AAHWRH Feasibility Study contract for $180,000 (July 9, 2024), which was funded out of other one-time Measure X funds managed by the Office of Racial Equity and Social Justice. Additionally, in December 2023, the Board of Supervisors allocated $1 million in one-time Measure X funding for African American healing and wellness services. In May 2025, a cohort of 13 Black-led community-based organizations began service delivery on 14 projects located in East and West County across five priority services areas - community healing, food and housing insecurity, infant and maternal health, behavioral health and youth development.

Neither the Feasibility Study contract nor the African American healing and wellness grants were sourced from the $7.9 million allocated for the African American Holistic Wellness and Resource Hub.

In addition, the Board is asked to consider agendizing a discussion around an ongoing Measure X allocation at a future Board meeting, pursuant to a two-step process established by the Board of Supervisors at its July 8, 2025 meeting.

BACKGROUND:
At their July 21, 2025 meeting, the Equity Committee received a final draft of the implementation plan for the African American Holistic Wellness and Resource Hub. The Committee provided direction for the implementation plan to be shared with the full Board of Supervisors at the August 12, 2025 meeting. The implementation plan represents a major milestone in a multi-year process, as summarized below.

Feasibility Study Findings and Proposal to Establish an African American Holistic Wellness and Resource Hub
From August 2024 through March 2025, Ceres Policy Research, in partnership with the African American Holistic Wellness and Resource Hub Feasibility Study Steering Committee and the Office of Racial Equity and Social Justice, conducted a feasibility study for an African American Holistic Wellness and Resource Hub in Contra Costa County. The feasibility study process began with a comprehensive community needs assessment and included research of similar wellness models, identification of potential funding sources, landscape review of potential physical sites/locations, and a set of recommendations for design and implementation. The findings and recommendations were presented to the Board of Supervisors on April 15, 2025. Informed by 4,074 survey responses, 16 listening sessions, 8 district town halls and stakeholder interviews input, the study identified:

- Health Access Gaps: 60% of Black residents report difficulty accessing Black providers, especially in mental and maternal health.
- Housing Instability: Black residents face the highest eviction rates and disproportionate homelessness.
- Economic Disparities: 72% of respondents cited lack of culturally responsive job training and economic mobility tools.
- Cultural Erasure: 81% of respondents lack access to Black-led cultural and community spaces.
- System Distrust: Historic and ongoing institutional harm has fueled deep distrust in county systems.

In addition, the study affirmed the following guiding principles that community members believed were essential to an AAHWRH:

- Black-led Governance: At least 51% of decision-makers should identify as Black.
- Healing-Centered Care: Incorporate Black indigenous healing practices, Black mental health providers, spiritual care.
- Integrated Services: Co-locate housing, reentry, health, and workforce supports.
- Subregional Strategy: Recognize distinct needs by geography; use mobile and rotating sites.
- Cultural Safety: Services must feel affirming, not punitive or bureaucratic.
- Accountability: Track performance through equity dashboards and community-defined Key Performance Indicators (KPIs).

Based on these findings, Ceres Policy Research offered the following recommendations towards a phased approach:
- Phase 1: Immediate activation of mobile services and leveraging of County-led rapid-response services that target high-need groups such as elders, unhoused, geographically isolated, etc.
- Phase 2: Engage and fund CBOs to fill service gaps by delivering dispersed “satellite” services through a sub-regional approach that prioritizes high-need Districts.
- Phase 3: Establish a physical site in Antioch, CA by 2028 that delivers medical, mental health, social and economic support through co-location of County and community services

Ceres Policy Research's recommendations for immediate action steps included:

- Hire an implementation lead (e.g. executive director) within 90 days
- Expand and extend Steering Committee role/function to Oversight and Advisory Body
- Activate rapid-response services by Jan 2026

On April 15, 2025, the Board of Supervisors directed the Office of Racial Equity and Social Justice (ORESJ) to return to Equity Committee for further direction, with the goal of returning to the full Board in summer 2025 with a fully developed and actionable implementation plan that builds off the Ceres Policy Research report and that also addresses the following:

- Conduct an inventory analysis of existing County-run services and programs that support and/or prioritize the improved health and wellness of African American communities and individuals.
- Explore sub-regional approaches that meet the unique strengths, needs and concerns of the diverse African American communities throughout the County's supervisorial districts.
- Prioritize investment recommendations of the current approved allocation of $7.5 million to initiate efforts and services toward establishing a hub, and propose a long-term sustainability plan that includes non-County funding sources.
- Propose a governance structure other than a Joint Powers Authority (JPA) that allows for more flexibility and nimbleness in establishing formal partnerships with stakeholders, encourages shared responsibility, and prioritizes community leadership and partnership.
- Propose an approach to securing an entity and/or staff to carry out the implementation of services and establishment of a hub that does not include hiring new County employees.

Implementation Plan Proposal for the African American Holistic Wellness and Resource Hub

The AAHWRH will ensure a culturally-responsive, compassionate, and comprehensive response to the needs of vulnerable members of the African American community and build on the success of prior County efforts and models, such as the Contra Costa Family Justice Alliance (initially administered by Employment and Human Services Department) and the Reentry Success Network/Center (administered by Probation Department). The AAHWRH will provide a formalized structure for shared governance and sustainability of a countywide network of County- and community-led programs and services in order to ensure the efficient use of resources, consistent access to quality services across communities, streamlining of policies, and a coordinated focus on the needs of Black families experiencing intense disparities and inequities in Contra Costa County. The AAHWRH will leverage the combined strengths of local and regional public, nonprofit, and private partners to improve outcomes for individuals and families in a way that will be responsive to the diverse needs, geographies, and cultures of the western, central, and eastern regions of the county. Ultimately, the AAHWRH will coordinate a comprehensive countywide safety net for vulnerable African Americans and other marginalized residents in need of greater safety, connection and belonging, and improved access to health, mental health and other support services that meet their immediate needs.

Specifically, the AAHWRH will:

- Coordinate a network of service provider partners and facilitate collaboration and communication among County, community-based, and other partners in order to align and integrate programs and services offered via mobile, pop-up, and satellite sites
- Support and facilitate referral and coordination processes that recognize the fluid and ever-shifting dynamics of migration and community formation among Black residents throughout the County
- Support integration of data and tracking of outcomes by:
    - Working with partners to use common data collection tools

  - Identifying impact indicators and outcomes for all partners to track
  - Encouraging data sharing among partners as appropriate, without compromising participant confidentiality, trust and safety
- Identify and share evidence-based, promising and community-defined best practices with partners
- Work with public system, business, community and philanthropic partners to identify and pursue funding opportunities to support these activities
- Coordinate capacity building and training opportunities for all partners engaged in service provision
- Once a facility is established in East County, provide infrastructure, including workspace, supplies, and communications, for partners who co-locate services at the site

Proposed Design and Timeline

Phase 1 | 6 months | July 2025 - December 2025

Transitional Community Advisory Body (T-CAB)
ORESJ will recruit and assemble a Transitional Community Advisory Body (T-CAB) to support the creation and design of the procurement, review and selection processes for the contracted implementation lead entity, and support the design of eligibility, recruitment and selection criteria for the executive director. Members will demonstrate lived experience and professional expertise specific to African American community health, safety and wellness. The T-CAB will serve as a County-appointed body and will serve during the initial period of development of the Hub. (See Section "6.1 Transitional Community Advisory Body (T-CAB)" in the AAHWRH Implementation Plan Report for additional detail.) This is an extension of the role held by the AAHWRH Feasibility Study Steering Committee that the Board of Supervisors appointed to oversee the procurement for and implementation of the AAHWRH Feasibility Study.

Similar to the AAHWRH Feasibility Study Steering Committee, the T-Cab will be a community-led advisory body comprised of thirteen (13) county residents that each possess personal and professional lived experiences that reflect the needs, concerns and priorities of vulnerable African Americans in Contra Costa County. There will be a balanced representation of gender, sexuality, age, class, physical ability, County districts, and other relevant social and cultural categories to ensure a broad and diverse spectrum of perspectives are included in all T-CAB deliberations and decision-making.

The Transitional Community Advisory Body's responsibilities will include:
- Review and provide feedback on eligibility and selection criteria for Implementation Lead entity
- Review and provide feedback on eligibility and selection criteria for Executive Director
- Review and provide feedback on eligibility and selection criteria for Board of Directors
- Review and provide feedback on eligibility and selection criteria for Community Council
- Support outreach and recruitment efforts for interested and qualified candidates for all positions/roles described above

To ensure there are no conflicts of interest, T-CAB members cannot have professional affiliations nor close personal relationships with any organizations or persons interested in applying for and/or serving in any of the above capacities. ORESJ will design a recruitment, application and selection process that includes an Equity Committee interview and nomination of T-CAB finalists, which will then move to the Board of Supervisors for final approval and appointment. Similar to the AB109 Community Advisory Body, T-CAB members will be Board-approved and appointed but individual members will not be selected and appointed per Supervisorial

district.

The T-CAB will remain in place until an independent 501(c)(3) nonprofit organization is created, an AAHWRH Board of Directors is appointed, and a Community Council is established, after which the T-CAB will dissolve.

Procurement Processes for Implementation Lead and Community-Based Service Providers
During the first phase, ORESJ will oversee and administer the release of an RFQ to secure an independent entity (e.g. independent consultant, non-profit agency, community foundation, etc.) with demonstrated experience and success in establishing community based, community-led health and wellness centers for Black communities to serve as the implementation lead. This initial contract will be for a period of 3.5 years, with potential opportunities for renewal in future years based on outcomes and success, project need, and availability of funds.

ORESJ will also release an RFP for community-based service providers to deliver "rapid-response" services and/or programs within priority service categories determined by data analysis. Service contracts will be for a period of 3.5 years, with potential opportunities for renewal in future years based on outcomes and success, project need, and availability of funds. Service providers that serve specific areas/regions, as well as those that serve multiple regions countywide, will be encouraged to apply, as long as those areas include communities within and/or near the priority census tracts identified.

ORESJ will administer the above Phase 1 processes in accordance with the guidelines outlined in the Contra Costa County Advisory Body Handbook, the Purchasing Policy and Procedures outlined in Administrative Bulletin Number 600.3, and in close planning and communication with the offices of the County Administrator and County Counsel. Across the first phase (August 2025 to December 2025), ORESJ will provide monthly AAHWRH implementation updates to the Equity Committee.

Phase 2 | 3.5 years | January 2026 - June 2029

Once selected and Board-approved (during Phase 1), the contracted lead entity will hire (or serve as) an executive director to lead the implementation efforts which will include: creation of an independent and self-sustaining 501(c)3 nonprofit organization to serve as the Hub; recruitment and assembly of a Board of Directors; recruitment and assembly of a Community Council; recruitment and hiring of inaugural program staff; administration and coordination of provider contracts; managing partnership relationships with system partners; and developing a 10-year fund development and sustainability plan.

The proposed Board of Directors (BOD) for the AAHWRH will be comprised of individuals with strong community ties, as well as positions of influence in public systems. The BOD will include community seats with representation from faith communities, service provider organizations, and specific impacted communities, along with institutional seats with representation of government agencies including the Board of Supervisors, County departments (CCH, EHSD, and ORESJ), and local municipal leadership (e.g. Mayor or Councilmember). (See Section "6.2. AAHWRH Board of Directors" in the AAHWRH Implementation Plan Report for additional details).

A Community Council(s) will provide insight, subject matter expertise, and lived experience perspective to help guide and inform the shaping and implementation of the AAHWRH and related activities. The Community Council will be comprised of African American community members with professional and/or lived expertise representing the target priority populations served by the AAHWRH. The Community Council will be comprised of regional (e.g. East, West, Central, South County) sub-committees.

Simultaneously, the contracted service organizations (selected and Board-approved during Phase 1) will deliver direct services in collaboration with County services, while receiving coordination support, technical assistance, and capacity building opportunities from the contracted lead entity.

ORESJ will administer the above Phase 1 processes in accordance with the guidelines outlined in the Contra Costa County Advisory Body Handbook, the Purchasing Policy and Procedures outlined in Administrative Bulletin Number 600.3, and in close planning and communication with the offices of the County Administrator and County Counsel. Across the second implementation phases (January 2026 to June 2029), ORESJ and the Implementation Lead/AAHWRH Executive Director will provide no less than quarterly updates to the Equity Committee related to key developments and progress of the African American Holistic Wellness and Resource Hub.

Phase 3 | July 2029 - ongoing

In addition to continued implementation of services and increased growth of the AAHWRH, this phase includes the establishment of a physical site in East County to serve as an anchor site from which the executive director and staff will be based and carry out the vision and goals of the AAHWRH. A physical facility will serve as an anchor location for coordination and administration of the countywide services network of partners, while also providing local community members with a one-stop shop for co-located services and service navigation.

ORESJ recommends that the Board of Supervisors consider a County-owned property located at 1650 Cavallo Road in Antioch, CA as a possible site for the AAHWRH. With over 24,000 square feet, the facility has ample space for co-location of medical, mental health, and social services, as well as mixed-use space for events, gatherings, small business incubation, etc.

Located next door is a Rocketship Delta Prep charter elementary school, and the area has the potential for sparking community revitalization and development in an historically underinvested community of African American, Latinx, working class, and immigrant families. On April 8, 2025, the City of Antioch approved a city resolution in support of County efforts to establish an AAHWRH in Antioch, affirming their willingness to explore opportunities for collaboration. If this location recommendation is approved by the Board of Supervisors, ORESJ will engage in exploratory conversations with City of Antioch leadership to assess opportunities for leveraged funding, shared resources, and/or service partnerships.

It should be noted that this site is currently occupied by EHSD staff and will not be vacated until 2028 at the earliest, though by that time the County will have completely paid for and own the building.

Also important to note is that, if approved for consideration, the final decision of whether the proposed Cavallo Road site is truly feasible will be determined by further analysis of actual costs involved in renovation/construction, facility management and regular maintenance, potential leasing/ownership structures, and other financial dynamics, along with considerations regarding accessibility and public transportation, community safety, and projected utilization. ORESJ has engaged Public Works, EHSD, and CAO to begin determining actual costs, all necessary County processes (including submitting a Capital Project Request for a fiscal feasibility analysis to be conducted during next budget cycle, FY 2026-27), and a realistic timeline.

AHWRH Project Budget for 2026-2029

ORESJ proposes that the total $7.9 million project budget is allocated over 3.5 years, of which $5.9 million is

designated for contracts for project implementation and community-led wellness services (i.e. a contract for a lead entity to establish and operate the AAHWRH; contracts for community-based organizations to provide rapid response healing and wellness services) and $2 million is designated as seed funding for the anticipated capital costs of constructing the physical hub (Note: this is a placeholder amount, being used until a reliable estimate is formed in coordination with the County capital projects team; a site is not yet confirmed, nor is a model of service provision approved and finalized, therefore capital needs need further development). ORESJ will oversee and administer allocated funding in accordance with County fiscal policies as outlined in Administrative Bulletins.

While the recommendation is to establish the AAHWRH as an independent 501(c)(3) nonprofit organization responsible for developing and implementing a 10-year sustainability plan that leverages public, private, and philanthropic resources, it is vital that the County continue to play a critical role in the sustainability of the AAHWRH to ensure that the Hub remains stable and provides long-term public service to all of Contra Costa County's African American and other vulnerable communities.

Sustainability

It is important to note that the allocated funding of $7.9 million are one-time funds designed to seed and launch an AAHWRH, and that County resources are not currently assigned for the ongoing operation of the AAHWRH beyond June 2029. ORESJ recommends that beginning in fiscal year 2029-2030, the County allocate an annual baseline award of $1.5 million from Measure X funds to support base operational expenses of the AAHWRH, including core staffing costs and infrastructure for network coordination activities (e.g. communications, meetings, trainings, grant writers, etc.).

In-kind contributions in the form of leveraged coordinated services from County departments via formal commitments (e.g. MOUs), and possibly in the leasing arrangement between the County and the AAHWRH for a physical site, will also aid in the long-term sustainability.

The AAHWRH has the greatest chance of success if it diversifies its funding sources. The lead entity, and ultimately the 501(c)(3) organization, will be responsible for identifying funding opportunities through municipal, county, state and federal agencies that aim to support the needs of vulnerable and marginalized populations (e.g. homelessness, violence prevention, anti-poverty, behavioral health, physical health programs). In particular, it will be critical to garner support from local cities where significant numbers of African Americans reside and stand to benefit from AAHWRH services.

Evaluation

ORESJ recommends implementing a Community-Based Continuous Learning and Improvement (CBCLI) Framework (see Appendix F: African American Holistic Wellness and Resource Hub Evaluation and Continuous Learning: A Community-Based Continuous Learning and Improvement (CBCLI) Framework). This evaluation model merges Continuous Quality Improvement (CQI) practices, community-based participatory action research (CBPAR), and adaptive evaluation strategies. The purpose is to foster a culture of shared learning, ongoing reflection, and data-informed decision-making across all stakeholders.

Next Steps

ORESJ respectfully submits this implementation plan to the Board of Supervisors and requests the following Board actions:

1. Approve the African American Holistic Wellness and Resource Hub Implementation Plan for

administration by the Office of Racial Equity and Social Justice
2. Direct ORESJ to assemble and launch the African American Holistic Wellness and Resource Hub Transitional Community Advisory Body with oversight and direction from the Equity Committee
3. Authorize ORESJ to coordinate and formalize agreements with County agencies to provide AAHWRH rapid response services through mobile units, site activation, shared staffing infrastructure, and/or other in-kind services.
4. Approve ORESJ to release a request for proposals for community-based rapid-response programming that meet unique community needs by filling identified service gaps and a request for qualifications for an independent entity to serve as the implementation lead tasked with coordinating services, providing technical assistance, developing a 10-year sustainability plan and establishing an independent non-profit organization to serve as the AAHWRH.

CONSEQUENCE OF NEGATIVE ACTION:
Should the implementation plan not be approved, the process to implement and launch the African American Holistic Wellness and Resource Hub will be delayed.

African American Holistic Wellness and Resource Hub

Recommendations for Implementation

August 2025

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1. EXECUTIVE SUMMARY

This memo outlines the implementation plan for the African American Holistic Wellness & Resource Hub (AAHWRH), designed to address longstanding health, housing, and economic inequities experienced by Black residents in Contra Costa County. The plan centers Black leadership and community voice, with the goal of building a culturally-grounded countywide network of supportive services and resources that promote wellness, economic stability, and healing. The AAHWRH will bring together services delivered by County departments, community-based organizations, and other public/private partners, by implementing a "hub and spoke" model and serving as a centralized coordination anchor providing the "glue" that aligns, coordinates, and leverages cross sector efforts.

The Office of Racial Equity and Social Justice (ORESJ) was tasked with developing an implementation plan that builds off the Ceres Policy Research Feasibility Study, which was informed by over 4,000 community survey responses, 16 listening sessions, and 8 district town halls. In addition, ORESJ conducted stakeholder interviews and multiple site visits, gathered County department data and insights, and researched similar efforts occurring in neighboring jurisdictions and communities. Overall, community members expressed a clear need for holistic, healing-centered approaches, and a majority of survey respondents reported having significant unmet needs in areas of mental health care, legal advocacy, housing support, and culturally responsive employment services. Additionally, a census tract-level analysis using the Healthy Places Index (HPI) identified 12 geographic areas with significant percentages of African American residents and the lowest HPI scores in the county. The analysis found that most of these tracts lack essential infrastructure such as county health centers and libraries, further exacerbating barriers to wellness.

From December 2023 to June 2025, the Board of Supervisors allocated a total of $8.9 million for African American healing, safety and wellness. Of the total $8.9 million investment, $1 million has already been approved for distribution in the form of one-time wellness grants for African American healing. In May 2025, a cohort of 13 Black-led community-based organizations began service delivery on 14 projects located in East and West County across five priority services areas – community healing, food and housing insecurity, infant and maternal health, behavioral health and youth development.

ORESJ recommends that the remaining approved County allocation of $7.9 million (Measure X funds) be distributed over 3.5 years to seed the establishment of an AAHWRH through a combination of two competitive procurement processes for 1) community-based "rapid-response" programming that meet unique community needs by filling identified service gaps and 2) an independent entity to serve as the implementation lead tasked with coordinating services, providing technical assistance, developing a 10-year sustainability plan and establishing an independent 501(c)(3) nonprofit organization to serve as the AAHWRH. It is also recommended that the County approve an ongoing annual allocation of $1.5 million beginning in 2029 to sustain AAHWRH core staff and operations and ensure its role as a lasting anchor institution.

In addition, County departments, including Contra Costa Health (CCH), Employment and Human Service Department (EHSD), Contra Costa Probation (Probation) and Contra Costa Library (Library), will be core partners by aligning with AAHWRH goals and activities, contributing their services that prioritize vulnerable and highly-impacted populations in specific and strategic ways

that maximize engagement and participation, and actively participating in planning and coordination with AAHWRH and its service partners.

This implementation plan proposes an immediate roll-out of coordinated County and community-led "rapid-response" services delivered via mobile services, pop-up sites, community-based organizations, County service centers, and satellite hubs to begin in year 1. By the end of year 3, a permanent facility will be established in East County to serve as an anchor site to house executive leadership and management, core administration functions, and County and community-led services co-located under one roof.

To date, Contra Costa County has allocated over $8.9 million toward establishing its first African American Holistic Wellness and Resource Hub (AAHWRH) and is uniquely positioned to move the AAHWRH from planning to implementation. This initiative represents a structural intervention to realign systems and service delivery around equity, repair, and justice.

2. BACKGROUND

Currently, in Contra Costa County, African Americans represent approximately 8.7% of the population. Racism, inequity, injustice, disparities and harm exist throughout the United States and, unfortunately, here in Contra Costa County as well. In Contra Costa County, African American residents experience disproportionate rates of preventable chronic illnesses such as heart disease, obesity, cancer as well as most recently, COVID-19. Racial and ethnic disparities in health outcomes, the criminal justice system, educational achievement, and social service metrics are present in Contra Costa County. These disparities have been well-documented in reports issued by the Contra Costa Racial Justice Task Force/Oversight Body, First Five Contra Costa, Kaiser Permanente, Contra Costa Health Services, Contra Costa Continuum of Care, Contra Costa Employment and Human Services Department, and others. More recently, Ceres Policy Research conducted a feasibility study for the AAHWRH commissioned by the County which provides a comprehensive community needs assessment that surfaces the disparities and the extent to which Black communities continue to be among the most harmed by inequities in Contra Costa County (discussed in more detail below).

For several years, members of the community have been advocating and leading the effort in the County for the creation of an African American Holistic Wellness and Resource Hub and the urgent need for expanded support services that address the pain, trauma, and other related challenges that exist in under-resourced, under-served African American communities. Recent advocacy efforts were launched in part by evidentiary findings of the racist and sexist actions of officers within the Antioch and Pittsburg Police Departments. The findings have led to the direct involvement of the County District Attorney, the County Public Defender, the State Attorney General, the FBI, and the Department of Justice. Initiated by NAMI Contra Costa's 40 Voices Campaign, intense community advocacy followed from East County residents, faith leaders and service organizations expressing the clear need for healing and sustained support for impacted African American residents of East County communities in particular, and to other highly impacted Black communities throughout the county as a whole.

On December 12, 2023, the Board of Supervisors directed that a one-time allocation of $1,000,000 of Measure X funds be allocated for the purpose of supporting the "African American Holistic Wellness and Resource Hub and existing services" in Contra Costa County by funding community-

based programs to provide immediate support services in the short-term, as well as to inform the possibilities for what will become housed within the Hub in the long-term. On January 14, 2025, the Board of Supervisors approved awards for fourteen (14) one-year projects to be delivered by Black-led community-based organizations, as well as a contract with East Bay Community Foundation to administer the fourteen (14) service contracts on behalf of the County.

On April 22, 2024, the Board of Supervisors allocated an additional $7.5 million of one-time Measure X funds towards the establishment and operation of an African American Holistic Wellness and Resource Hub with an initial priority focus on East County communities. These funds were allocated as an initial step to what was expected to be an increased, long-term investment in Black communities' overall well-being and holistic health.

On June 10, 2025, the Board of Supervisors approved an allocation of $400,000 of one-time Measure X funds to support African American males, and directed that these funds be included in the implementation of the African American Holistic Wellness and Resource Hub.

The high-level mission and vision for the African American Holistic Wellness and Resource Hub, as expressed through public comment made to the Board of Supervisors, is to host and provide culturally-relevant and responsive services to eliminate health and wellness disparities. As a result of services provided through the African American Holistic Wellness and Resource Hub, African American community members in Contra Costa County will experience greater safety, connection and belonging, and have greater access to health, mental health and other support services that meet their immediate needs.

3. AFRICAN AMERICAN HOLISTIC WELLNESS AND RESOURCE HUB FEASIBILITY STUDY

From August 2024 through March 2025, Ceres Policy Research conducted a feasibility study for an African American Holistic Wellness and Resource Hub in Contra Costa County. The feasibility study process began with a comprehensive community needs assessment and included research of similar wellness models, identification of potential funding sources, landscape review of potential physical sites/locations, and a set of recommendations for design and implementation. The findings and recommendations were presented to the Board of Supervisors on April 15, 2025. Informed by 4,074 survey responses, 16 listening sessions, 8 district town halls and stakeholder interviews input, the study identified:

- Health Access Gaps: 60% of Black residents report difficulty accessing Black providers, especially in mental and maternal health.
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- Economic Disparities: 72% of respondents cited lack of culturally responsive job training and economic mobility tools.
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- System Distrust: Historic and ongoing institutional harm has fueled deep distrust in county systems.

In addition, the study affirmed the following guiding principles that community members believed were essential to an AAHWRH:

- Black-led Governance: At least 51% of decision-makers should identify as Black.
- Healing-Centered Care: Incorporate Black indigenous healing practices, Black mental health providers, spiritual care.
- Integrated Services: Co-locate housing, reentry, health, and workforce supports.
- Subregional Strategy: Recognize distinct needs by geography; use mobile and rotating sites.
- Cultural Safety: Services must feel affirming, not punitive or bureaucratic.
- Accountability: Track performance through equity dashboards and community-defined Key Performance Indicators (KPIs).

Based on these findings, Ceres Policy Research offered the following recommendations towards a phased approach:

- Phase 1: Immediate activation of mobile services and leveraging of County-led rapid-response services that target high-need groups such as elders, unhoused, geographically isolated, etc.
- Phase 2: Engage and fund CBOs to fill service gaps by delivering dispersed "satellite" services through a sub-regional approach that prioritizes high-need Districts.
- Phase 3: Establish a physical site in Antioch, CA by 2028 that delivers medical, mental health, social and economic support through co-location of County and community services

Ceres Policy Research's recommendations for immediate action steps included:

- Hire an implementation lead (e.g. executive director) within 90 days
- Expand and extend Steering Committee role/function to Oversight and Advisory Body
- Activate rapid-response services by Jan 2026

On April 15, 2025, the Board of Supervisors directed the Office of Racial Equity and Social Justice (ORESJ) to return to Equity Committee for further direction, with the goal of returning to the full Board in summer 2025 with a fully developed and actionable implementation plan that builds off the Ceres Policy Research report and that also addresses the following:

- Conduct an inventory analysis of existing County-run services and programs that support and/or prioritize the improved health and wellness of African American communities and individuals.
- Explore sub-regional approaches that meet the unique strengths, needs and concerns of the diverse African American communities throughout the County's supervisorial districts.
- Prioritize investment recommendations of the current approved allocation of $7.5 million to initiate efforts and services toward establishing a hub, and propose a long-term sustainability plan that includes non-County funding sources.
- Propose a governance structure other than a Joint Powers Authority (JPA) that allows for more flexibility and nimbleness in establishing formal partnerships with stakeholders, encourages shared responsibility, and prioritizes community leadership and partnership.
- Propose an approach to securing an entity and/or staff to carry out the implementation of services and establishment of a hub that does not include hiring new County employees.

Grounded in the vision for community wellness outlined in Ceres Policy Research's feasibility study, ORESJ developed an implementation plan committed to addressing harm and promoting Black-led, Black-curated healing spaces. The survey of 4,000+ African American residents indicated a widespread perception of harm within the community, highlighting an urgent need for

the county to acknowledge and respond to these concerns. The survey and listening sessions uncovered an interest in community healing circles, restorative justice programs, and mental health services.

These results underscore the community's desire for holistic, supportive strategies to address the impacts of violence.

Table 1. Community Preferences for Support Services – CERES AAHWRH Feasibility Study

What types of support or resources would help you and your community heal from the harm caused by violence, including police violence, homicides, racial violence, or community violence?	
Community Healing Circles or Restorative Justice Programs	47%
Mental Health Services	43%
Legal Advocacy & Support	42%
Trauma Informed Counseling Services	40%
Public Forums for Discussing Safety Concerns	35%

The most frequently cited wellness challenges were caregiving responsibilities, lack of access to healthcare services, and a high cost of services. **These findings show that although Contra Costa County may offer assistance with some of these challenges, many individuals face barriers that could be related to eligibility criteria, lack of awareness, or limited time and ability to navigate the often-complex enrollment process.**

Table 2. Top Wellness Challenges – CERES AAHWRH Feasibility Study

What are the three top wellness challenges to your community?	
Caregiving Responsibilities	42%
Lack of Access to Healthcare Services	41%
High Cost of Services	41%
Lack of Mental Health Resources	38%
Limited availability of services in my area	38%
Housing Instability	38%
Lack of Employment Opportunities	36%
Concerns around safety and police relations (e.g., racial profiling, over-policing)	35%
Lack of Reliable Transportation	30%
Food Insecurity	30%
I have to travel long distances	23%

Findings indicate a demand for comprehensive, accessible services that address the full spectrum of health, economic stability, and basic needs within the community. **This underscores the need**

to expand program capacity, broaden service offerings, enhance outreach efforts, and increase the availability of enrollment specialists for county services.

Table 3. Missing Services or Practices – CERES AAHWRH Feasibility Study

What specific wellness services or practices do you feel are currently missing or would be most helpful to you and your community?	
Physical Health Services	44%
Mental Health Support	40%
Employment Support and Job Training	38%
Nutritional Education and Food Access Programs	38%
Safe and Affordable Housing Services	37%
Substance Abuse Counseling	28%

Based on the findings described, ORESJ recommends that the following service categories be prioritized in the initial development and Phases 1 and 2 of the AAHWRH, and that each set of services are culturally relevant and delivered by local practitioners that are African American and/or have extensive expertise in working with and effectively engaging African Americans.

- Behavioral Health services and supports, particularly for African American males
- Housing Navigation services and supports, particularly for those at immediate risk for loss of housing, elders, and parents with young children.
- Preventative health care, check-ups, and screenings, especially for elders and young children
- Infant and Maternal health care services and supports
- Resource Navigation to enroll in Medi-Cal, Cal Fresh, and other public benefits, and navigate social welfare and public systems more broadly
- Reentry support for those transitioning from incarceration and restorative alternatives for those engaged in the criminal legal system, especially African American males

4. INTERNAL ANALYSIS OF COUNTY SERVICES

In May 2025, ORESJ surveyed and analyzed the public programs currently offered in Contra Costa County. The departments contacted included: Employment and Human Services (EHSD), Contra Costa Health (CCH), Library, Probation, and the Public Defender. Each department provided a list of the programs they administer along with brief descriptions (see Appendix A: *County Programs that Serve African American Residents* for a list of program names). This information was then compiled and analyzed to develop an overview of the county's existing public service infrastructure. We are currently in continued conversation to further develop and refine this analysis.

The results (to-date) were then compared to the set of recommended services outlined in the feasibility study, which are based on community input, survey data, and research on effective strategies to improve wellness in Black and African American communities.
The findings revealed that while several of the needed services are currently offered across departments in Contra Costa County, significant gaps remain. Programs such as childcare services,

parenting classes, doula and midwife services, food security programs, youth mentorship, and digital literacy training are available through departments like EHSD, Health, and the Library. Additionally, reentry support is being provided by Probation and the Public Defender's Office. However, many critical services including youth mental health support, fitness and stress relief programs, safe recreational spaces, housing navigation, peer support groups, financial literacy, caregiver support, community healing, and spiritual wellness are either limited or not currently available. A full list of the recommended services and their availability status can be found in Appendix B: *Recommended Services and County Availability*. As mentioned, we are currently in continued conversation with County departments to further develop and refine this list for completeness and accuracy.

The current findings suggest that while Contra Costa County has a robust and essential service infrastructure in place, there is significant opportunity to innovate and provide community-led, community-centered spaces for accessing care and social services to address the enduring unmet needs in the Black community. Further, it is imperative to strengthen and expand the infrastructure and delivery strategies to more effectively meet the needs of the African American community and other vulnerable populations. The analysis reveals notable gaps in wellness services that are essential for fostering long-term health, stability, and economic wellbeing. To address these gaps and build a more inclusive system of support, several strategic approaches can be considered:

Restructure and Realign Existing Programs
Conduct internal reviews to assess how current programs are being delivered and explore opportunities to modify or redesign services in ways that more directly meet the lived experiences and cultural needs of African American communities.

Strengthen Partnerships with Community-Based Organizations (CBOs)
Collaborate with and fund established CBOs that are already serving or are well-positioned to serve the African American community. Leveraging these organizations' cultural expertise, community trust, and existing infrastructure can accelerate service delivery and ensure more responsive and equitable outcomes.

Increase Capacity of County Departments
Allocate additional resources to existing county departments to scale up services and tailor them to better support African American residents. This could include expanding eligibility criteria, increasing staff capacity, provide racial equity and community engagement trainings, or launching targeted wellness initiatives.

4.1. SERVICE LOCATIONS

Currently, health care and social services are offered across the county. Both EHSD and Health have a significant presence in East and West County. This correlates with the areas of the county that are associated with the most need based on the Social Vulnerability Index (SVI), as well as the Healthy Places Index (HPI). Despite this alignment, significant barriers may still exist, particularly related to limited public transportation options and the geographic spread of cities, which can make it difficult for residents to access services efficiently.

In order to develop a more detailed understanding of Contra Costa's most vulnerable populations, ORESJ referenced the Healthy Places Index. The Healthy Places Index analyzes 23 social indicators of health that are positively associated with life expectancy at birth, from multiple peer-reviewed sources to create an index.[1] The indicators include employment rates, educational attainment, homeownership, and insurance coverage.

The analysis identified 12 census tracts (see Appendix C: *Contra Costa Areas Under 25th Percentile)* in Contra Costa County with a significant African American population that fall under the 25th percentile of the Healthy Places Index (HPI), indicating that these areas are performing worse than the majority of census tracts across California. These tracts are located within the cities of North Richmond, Richmond, Pittsburg, and Antioch (see Appendix D: *Maps of Contra Costa Census Tracts Under the 25th Precentile*). The census tract with the lowest HPI score, 5.3, is located in Antioch, reflecting particularly severe challenges in that area.

Within the identified census tracts, there was only one library, no regional medical centers, or community health centers.[2] There were several EHSD offices for workforce services, childcare centers, and a service integrations team site. ORESJ will expand the analysis to include sites within 5 miles of the identified census tracts. Being that oftentimes the most vulnerable communities do not have reliable transportation[3], it is important that AAHWRH services are located nearby and/or accessible by public transportation.

Due to these findings, the ORESJ recommendation is to dispatch services throughout multiple locations within and/or nearby the most impacted census tracts. That way, neighborhoods or census tracts with the most severe social vulnerability can benefit from the AAHWRH. This approach is supported by data from the survey conducted during the feasibility study, in which 63% of respondents preferred decentralized services (specific programs offered at various sites throughout the county) and 43% favored having multiple service locations across the county. The survey data highlighted a community preference for more accessible service points across the county. Still, in the East County listening sessions with service providers and their clients, and in district town halls with residents, there was an overwhelming response and desire for a centralized physical site in the Antioch/Pittsburg area in addition to a broader network of community-based comprehensive and coordinated services.

In phase 1 of the proposed implementation phase, ORESJ will analyze the public transportation options of those who reside in the most vulnerable census tracts including distance to bus stops and total travel time.

4.2. FINANCIAL ANALYSIS

ORESJ was also asked to analyze current county spending on services and programs benefitting the African American community. County departments reported challenges in providing an accurate fiscal accounting of this since they typically do not track or assess their budgets based on race or ethnicity of program participants. Eligibility for services is not contingent on one's race (as that would be illegal and unethical), and this type of reporting is not currently required at the

[1] https://www.healthyplacesindex.org/
[2] This does not include population specific health centers such as school clinics.
[3] https://ccta.net/wp-content/uploads/2021/05/d212e7_17065ead5e7a4124bf45a8401ff0e23a.pdf

county, state, or federal levels. In addition, staff time and program resources are also difficult to parse out in a way that correlates with race of program participants and/or clients. ORESJ will work with County departments and the County Administrator's Office to provide a more accurate analysis reflective of actual spending by departments and service engagement by African Americans.

Though, it is important to note that framing racial equity efforts through the question of "how much is already being spent on Black communities?" is both analytically and ethically problematic. This approach risks reducing efforts toward reparative justice to a transactional calculation, assuming that future investment must be justified by prior spending, rather than recognizing it as a necessary response to historic and ongoing disinvestment in Black communities.[4]

Such framing can reinforce a scarcity mindset that often positions marginalized groups in competition with one another for limited resources. Legal scholar john a. powell refers to this approach as a "zero-sum" narrative that tends to undermine solidarity and collective progress.[5] This can distort the purpose of equity work, which is to ensure that all groups receive what they need to thrive (which is very often different for each group) and that systems are accountable to those that have been historically excluded and marginalized.

5. ORESJ RECOMMENDATION FOR IMPLEMENTATION

At the April 15, 2025 Board of Supervisors meeting, ORESJ was tasked with building upon the Ceres Policy Research recommendations to create an actionable implementation plan. The Board of Supervisors expressed a particular interest in the AAHWRH adopting an operational and governance structure similar to the Contra Costa County Family Justice Center (FJC). Throughout the recommendations for implementation, ORESJ highlights the similarities between the proposed AAHWRH structure and that of the Family Justice Alliance.

Further, ORESJ was directed to work with and receive direction from the Equity Committee and return to the Board of Supervisors with a final plan in Summer 2025. The following is ORESJ's recommendation for an implementation plan.

The AAHWRH will ensure a culturally-responsive, compassionate, and comprehensive response to the needs of vulnerable members of the African American community and build on the success of prior County efforts and models, such as the Contra Costa Family Justice Alliance (initially administered by EHSD) and the Reentry Success Network/Center (administered by Probation). The AAHWRH will provide a formalized structure for shared governance and sustainability of a countywide network of County- and community-led programs and services to ensure the efficient use of resources, consistent access to quality services across communities, streamlining of policies, and a coordinated focus on the needs of Black families experiencing intense disparities and inequities in Contra Costa County. The AAHWRH will leverage the combined strengths of local and regional public, nonprofit, and private partners to improve outcomes for individuals and families in a way that will be responsive to the diverse needs, geographies, and cultures of the western, central, and eastern regions of the county. Ultimately, the AAHWRH will coordinate a comprehensive countywide safety net for vulnerable African Americans and other marginalized

[4] https://www.policylink.org/resources-tools/competitive-advantage-racial-equity
[5] https://belonging.berkeley.edu/targeted-universalism

residents in need of greater safety, connection and belonging, and improved access to health, mental health and other support services that meet their immediate needs.

Specifically, the AAHWRH will:

- Coordinate a network of service provider partners and facilitate collaboration and communication among County, community-based, and other partners in order to align and integrate programs and services offered via mobile, pop-up, and satellite sites
- Support and facilitate referral and coordination processes that recognize the fluid and ever-shifting dynamics of migration and community formation among Black residents throughout the County
- Support integration of data and tracking of outcomes by:
    - Working with partners to use common data collection tools
    - Identifying impact indicators and outcomes for all partners to track
    - Encouraging data sharing among partners as appropriate, without compromising participant confidentiality, trust and safety
- Identify and share evidence-based, promising and community-defined best practices with partners
- Work with public system, business, community and philanthropic partners to identify and pursue funding opportunities to support these activities
- Coordinate capacity building and training opportunities for all partners engaged in service provision
- Once a facility is established in East County, provide infrastructure, including workspace, supplies, and communications, for partners who co-locate services at the site

Proposed Design and Timeline:

Phase 1 | 6 months | July-Dec 2025

ORESJ will recruit and assemble a Transitional Community Advisory Body (T-CAB) to support the creation and design of the procurement, review and selection processes for the contracted implementation lead entity, and support the design of eligibility, recruitment and selection criteria for the executive director. Members will demonstrate lived experience and professional expertise specific to African American community health, safety and wellness. The T-CAB will serve as a County-appointed body and will serve during the initial period of development of the Hub. (See "6.1 Transitional Community Advisory Body (T-CAB)" below for more detail.) This is an extension of the role held by the AAHWRH Feasibility Study Steering Committee that the Board of Supervisors appointed to oversee the procurement for and implementation of the AAHWRH Feasibility Study.

Phase 2 | 3.5 years | January 2026 – June 2029

Once selected and Board-approved (during Phase 1), the contracted lead entity will hire (or serve as) an executive director to lead the implementation efforts which will include: creation of an independent and self-sustaining 501(c)(3) nonprofit organization to serve as the Hub; recruitment and assembly of a Board of Directors; recruitment and assembly of a Community Council; recruitment and hiring of inaugural program staff; administration and coordination of provider contracts; managing partnership relationships with system partners; and developing a 10-year fund development and sustainability plan.

This is similar to the process of establishing the Family Justice Alliance in which an independent 501(c)(3) nonprofit organization was created to provide a formalized structure for service coordination, partnership development, shared governance and sustainability planning for multiple Family Justice Centers throughout Contra Costa County. This also resembles the County's decision to contract with nonprofit organizations to administer the Probation Department-funded Reentry Success Center in Richmond (Rubicon Programs) and the Reentry Success Network for East County (Health Right 360).

The contracted lead entity will provide the executive director with technical support, strategic planning, and clear direction on how to design and implement the above; serve as the employer of record for the executive director and any program staff; provide the organizational infrastructure, administrative support, and resources for AAHWRH staff to carry out programming and duties. When first designing and establishing the Family Justice Alliance, the County contracted with The Tides Center to serve in a fiscal sponsor capacity and as the employer who hired the inaugural executive director whose responsibilities included establishing the Family Justice Alliance as an independent 501(c)(3) nonprofit organization.

Also inspired by the Family Justice Alliance, the proposed Board of Directors (BOD) for the AAHWRH will be comprised of individuals with strong community ties, as well as positions of influence in public systems. The BOD will include community seats with representation from faith communities, service provider organizations, and specific impacted communities, along with institutional seats with representation of government agencies including the Board of Supervisors, County departments (CCH, EHSD, and ORESJ), and local municipal leadership (e.g. Mayor or Councilmember). (See "6.2. AAHWRH Board of Directors" below for more detail.) In their 2016 report, *Contra Costa Family Justice Alliance: Recommendations for Governance and Sustainability*, the Family Justice Alliance's "planning group reviewed and discussed discovery phase findings and recommendations and ultimately determined that a hybrid governance structure would work best… [and] agreed that this approach would allow for the agility of an independent nonprofit organization while maintaining buy-in and support from government partners at the county and city levels."

A Community Council(s) will provide insight, subject matter expertise, and lived experience perspective to help guide and inform the shaping and implementation of the AAHWRH and related activities. The Community Council will be comprised of African American community members with professional and/or lived expertise representing the target priority populations served by the AAHWRH. The Community Council will be comprised of regional (e.g. East, West, Central, South County) sub-committees. (See "6.3 AAHWRH Community Council" below for more detail.) This is modeled after the role and function the Community Councils perform for each regional Family Justice Center, offering Family Justice Center staff, leadership, and Board of Directors the critical insights and necessary perspective when establishing priorities and designing programming.

Simultaneously, the contracted service organizations (selected and Board-approved during Phase 1) will deliver direct services in collaboration with County services, while receiving coordination support, technical assistance, and capacity building opportunities from the contracted lead entity. The structure and practice of partnering with other County and community-led service providers through formal agreements is at the core of the Family Justice Alliance and the Reentry Success

Center/Network models, designed to deliver comprehensive, coordinated services and programming to their target populations.

ORESJ's Role in Phase 1 and Phase 2
ORESJ will oversee the procurement and selection processes for both the contracted lead entity and for the service provider organizations. ORESJ will bring together a Transitional Community Advisory Body (T-CAB) to support the design and development of these procurement and selection processes during the initial Phase 1. In Phase 2, after an independent entity has been selected, a 501c3 has been established, and a Board of Directors and Community Council are in place, the T-CAB will transition from its duties and dissolve.

During Phase 2, ORESJ will continue to work with and support the contracted implementation lead entity and its executive director with establishing and maintaining partnerships with county agencies and other appropriate public system partners with the goal of establishing effective collaboration, communication and coordination with regard to referral processes, service alignment, and leveraging of shared resources and services.

In partnership with the contracted entity and executive director, ORESJ will also engage health system partners, local municipal leadership and community organizations in order to garner support, buy-in and commitment from key stakeholders regarding long-term service partnerships and sustainability.

Overall, ORESJ will serve as a bridge and liaison to County leadership and departments, while also providing support and strategic thought partnership to the AAHWRH, similar to how the Alliance to End Abuse (EHSD) and the Office of Reentry and Justice (Probation) provide support and technical assistance to the Family Justice Alliance and the Reentry Success Center/Network, respectively.

Key Implementation Priorities for Phases 1 and 2:

- Expand mobile physical health services in collaboration with CCH and establish partnerships with transportation services and CBOs.
- Expand systems navigation and service linkage support in collaboration with County departments, as well as expand supports to unhoused and housing insecure families.
- Establish partnerships with CBOs to provide credible messengers, pop-up sites, and wraparound supports.
- Fund community-based mental health healing circles and counseling programs in partnership with trusted local providers.
- Implement restorative justice and re-entry support in collaboration with the Public Defender and Probation Departments.
- Fund supportive services that prioritize African American males, mothers and infants, and elders.
- Focus initial services across multiple neighborhood sites in Districts 1 and 5 to meet urgent resident needs and ensure accessibility.

Phase 3 | July 2029 – ongoing
In addition to continued implementation of services and increased growth of the AAHWRH, this phase includes the establishment of a physical site in East County to serve as an anchor site from

which the executive director and staff will be based and carry out the vision and goals of the AAHWRH. In both the Family Justice Alliance and Reentry Success Center/Network models, having brick-and-mortar sites embedded in communities where their target population service recipients live, work, and/or can easily access is a critical component of their service delivery design. A physical facility will serve as an anchor location for coordination and administration of the countywide services network of partners, while also providing local community members with a one-stop shop for co-located services and service navigation.

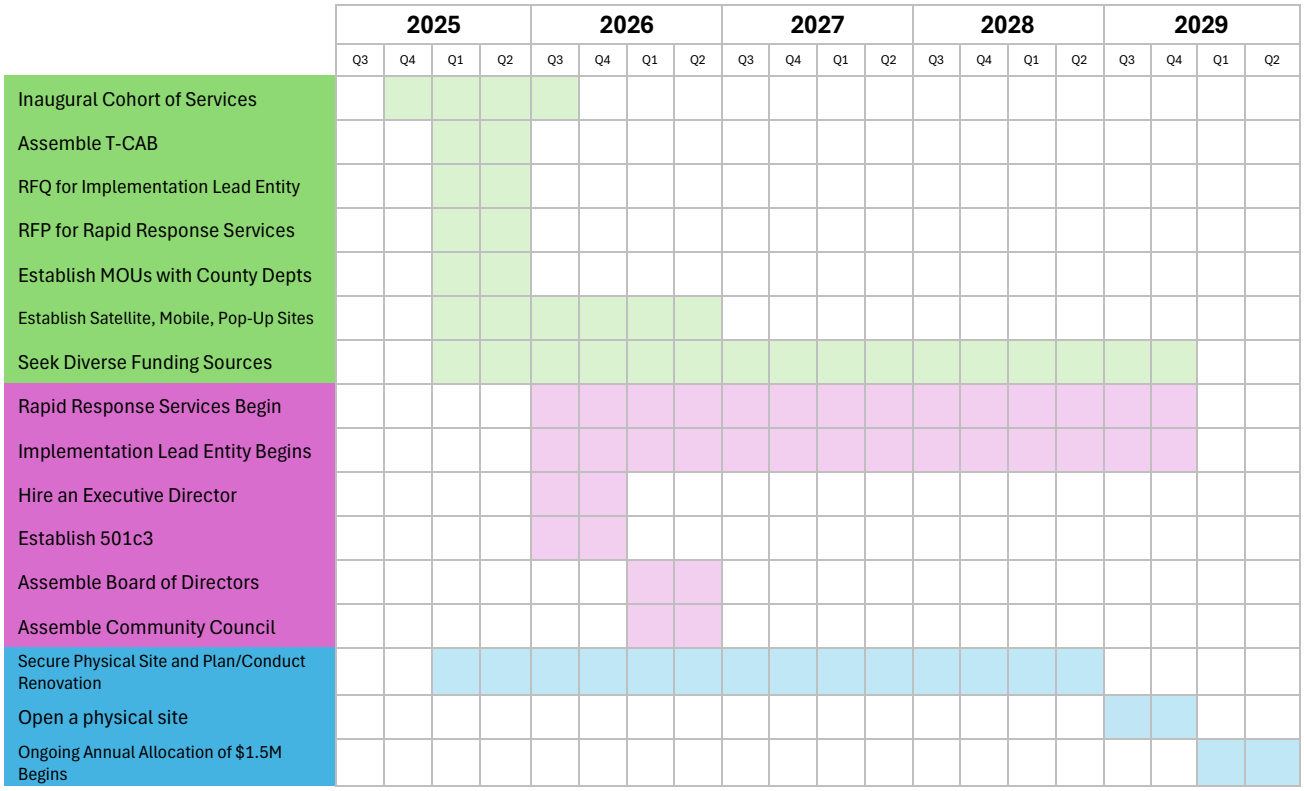
ORESJ recommends that the Board of Supervisors consider a County-owned property located at 1650 Cavallo Road in Antioch, CA as a possible site for the AAHWRH. With over 24,000 square feet, the facility has ample space for co-location of medical, mental health, and social services, as well as mixed-use space for events, gatherings, small business incubation, etc.

Located next door is a Rocketship Delta Prep charter elementary school, and the area has the potential for sparking community revitalization and development in an historically underinvested community of African American, Latinx, working class, and immigrant families. On April 8, 2025, the City of Antioch approved a city resolution in support of County efforts to establish an AAHWRH in Antioch, affirming their willingness to explore opportunities for collaboration. If this location recommendation is approved by the Board of Supervisors, ORESJ will engage in exploratory conversations with City of Antioch leadership to assess opportunities for leveraged funding, shared resources, and/or service partnerships.

It should be noted that this site is currently occupied by EHSD staff and will not be vacated until 2028 at the earliest, though by that time the County will have completely paid for and own the building.

Also important to note is that, if approved for consideration, the final decision of whether the proposed Cavallo Road site is truly feasible will be determined by further analysis of actual costs involved in renovation/construction, facility management and regular maintenance, potential leasing/ownership structures, and other financial dynamics, along with considerations regarding accessibility and public transportation, community safety, and projected utilization. ORESJ has engaged Public Works, EHSD, and CAO to begin determining actual costs, all necessary County processes (including submitting a Capital Project Request for a fiscal feasibility analysis to be conducted during next budget cycle, FY 2026-27), and a realistic timeline.

Figure 1. Proposed AAHWRH Implementation Timeline



AAHWRH Project Budget for 2026-2029

ORESJ proposes that the total $7.9 million project budget is allocated over 3.5 years, of which $5.9 million is designated for contracts for project implementation and community-led wellness services (i.e. a contract for a lead entity to establish and operate the AAHWRH; contracts for community-based organizations to provide rapid response healing and wellness services) and $2 million is designated as seed funding for the anticipated capital costs of constructing the physical hub (Note: this is a placeholder amount, being used until a reliable estimate is formed in coordination with the County capital projects team; a site is not yet confirmed, nor is a model of service provision approved and finalized, therefore capital needs need further development). ORESJ will oversee and administer allocated funding in accordance with county fiscal policies.

The following project budget includes possible annual expenses for each fiscal year, beginning with FY 25-26. This budget accounts only for the allocated $7.9 million which ORESJ has been directed to administer. The success and sustainability of the AAHWRH relies heavily on the AAHWRH services and programming that will be administered by County agencies. The $7.9 million budget does not include the additional County investments that come in the form of leveraged County agency services, labor (i.e. staff FTEs), potential shared facility use, and other resources contributed by partner County departments. Those costs will be better understood after MOUs and service agreements have been made with each department. ORESJ anticipates County department partners will be able to provide their actual AAHWRH budget allocations in future County annual budget processes.

Without the operating structure, governing structure, or funding structure fully determined and approved, the following budget is for illustrative purposes only. Actual funding proportions will be determined by funding opportunities and resources available.

Illustrative AAHWRH Project Budget for 2026-2029

Table 4. AAHWRH Project Budget

January 2026 - June 2027 (1.5 years)	
Lead Agency	**$500,000**
*Executive Director	$225,000 ($150,000 salary + $50,000 benefits)
*Director of Programs and Operations	$218,750 ($130,000 salary + $45,000 benefits)
Operations + Indirect Cost	$56,250
Service Contracts w/ CBOs	**$1,250,000**
Behavioral Health (1-2 grants)	$250,000
Housing Support (1-2 grants)	$250,000
Reentry Support (1-2 grants)	$250,000
Preventative Health (1-2 grants)	$250,000
Infant and Maternal Health (1-2 grants)	$250,000
Total FY 25-26 and FY 26-27	**$1,750,000**
July 2027- June 2028 (1 year)	
Lead Agency	**$750,000**
Executive Director	$200,000 ($150,000 salary + $50,000 benefits)
Director of Programs and Operations	$175,000 ($130,000 salary + $45,000 benefits)
Advocacy and Training Manager	$120,000 ($90,000 salary + $30,000 benefits)
Administrative Assistant	$93,000 ($70,000 salary + $23,000 benefits)
Operations	$49,500
Indirect Cost (15%)	$112,500
Service Contracts w/ CBOs	**$1,250,000**
Behavioral Health (1-2 grants)	$250,000
Housing Support (1-2 grants)	$250,000
Reentry Support (1-2 grants)	$250,000
Preventative Health (1-2 grants)	$250,000
Infant and Maternal Health (1-2 grants)	$250,000
Total FY 27-28	**$2,000,000**
July 2028 - June 2029 (1 year)	
Lead Agency	**$900,000**
Executive Director	$200,000 ($150,000 salary + $50,000 benefits)
Director of Programs and Operations	$175,000 ($130,000 salary + $45,000 benefits)
Advocacy and Training Manager	$120,000 ($90,000 salary + $30,000 benefits)
Community Engagement Specialist	$120,000 ($90,000 salary + $30,000 benefits)
Administrative Assistant	$93,000 ($70,000 salary + $23,000 benefits)

Operations	$57,000
Indirect Cost (15%)	$135,000
Service Contracts w/ CBOs	**$1,250,000**
Behavioral Health (1-2 grants)	$250,000
Housing Support (1-2 grants)	$250,000
Reentry Support (1-2 grants)	$250,000
Preventative Health (1-2 grants)	$250,000
Infant and Maternal Health (1-2 grants)	$250,000
Antioch Site Renovation**	**$2,000,000**
Fiscal analysis, Engineer, Architect	$200,000
Renovation/construction	$1,800,000
Total FY 28-29	**$4,150,000**
January 2026 – June 2029 Total (3.5 years)	
$7.5M Measure X Allocation (+ $400k for African American Males)	**$7,900,000**

*Assumes Executive Director and Director of Programs and Operations are hired in March 2026; salary total is calculated at the cost of 1 year and 3 months.
**ORESJ anticipates the need for a capital campaign to secure additional investments for any site renovation project. ORESJ has and will continue to engage in conversations with interested public and philanthropic partners as the implementation process evolves.

6. PROPOSED GOVERNANCE AND OPERATIONAL STRUCTURE

At their April 15, 2025 meeting, the Board of Supervisors expressed interest in the AAHWRH adopting a governance and operational structure similar to the Contra Costa County Family Justice Center (FJC). The 2016 report to the Contra Costa County Board of Supervisors and community stakeholders entitled, *Contra Costa Family Justice Alliance: Recommendations for Governance and Sustainability,* outlined a transitional governance structure, in which a Transitional Advisory Board would provide support for the Family Justice Center and the Executive Director, relating to project budgeting, project impact and other duties. Eventually, the Family Justice Alliance Transitional Advisory Board would transition to a traditional Board of Directors (occurring in 2016), which then held responsibility for providing oversight within this 501(c)(3) nonprofit organization.

ORESJ proposes a similar governance and operational structure for the establishment of the AAHWRH. Immediately following the Board of Supervisors approval of the AAHWRH implementation plan, the ORESJ would assemble a Transitional Community Advisory Body (T-CAB), in partnership with Equity Committee. The T-CAB will support the initial planning period of Phase 1 and inform early implementation activities. Once an implementation lead is selected, among its first tasks will be to create an independent 501(c)(3) nonprofit organization, hire an executive director and core staff, and recruit both a Board of Directors and Community Council. Once the Board of Directors and Community Council are established, the Transitional Community Advisory Body would sunset. The following sections provide additional information related to each governance and operational entity, as well as their relationship to one another.

6.1. Transitional Community Advisory Body (T-CAB)

ORESJ proposes that a Transitional Community Advisory Body (T-CAB) supports the AAHWRH development during Phase 1 by providing guidance to ORESJ in the procurement of an independent lead entity who will oversee implementation and coordination. Similar to the AAHWRH Feasibility Study Steering Committee, the T-Cab will be a community-led advisory body comprised of thirteen (13) county residents that each possess personal and professional lived experiences that reflect the needs, concerns and priorities of vulnerable African Americans in Contra Costa County. There will be a balanced representation of gender, sexuality, age, class, physical ability, County districts, and other relevant social and cultural categories to ensure a broad and diverse spectrum of perspectives are included in all T-CAB deliberations and decision-making.

The Transitional Community Advisory Body's responsibilities will include:

- Review and provide feedback on eligibility and selection criteria for Implementation Lead entity
- Review and provide feedback on eligibility and selection criteria for Executive Director
- Review and provide feedback on eligibility and selection criteria for Board of Directors
- Review and provide feedback on eligibility and selection criteria for Community Council
- Support outreach and recruitment efforts for interested and qualified candidates for all positions/roles described above

To ensure there are no conflicts of interest, T-CAB members cannot have professional affiliations nor close personal relationships with any organizations or persons interested in applying for and/or serving in any of the above capacities. ORESJ will design a recruitment, application and selection process that includes an Equity Committee interview and nomination of T-CAB finalists, which will then move to the Board of Supervisors for final approval and appointment.

The T-CAB will remain in place until an independent 501(c)(3) nonprofit organization is created, an AAHWRH Board of Directors is appointed, and a Community Council is established, after which the T-CAB will dissolve.

6.2. Establishing an Independent 501(c)3 Nonprofit Organization

Once an independent entity is selected to lead implementation of the AAHWRH, its immediate tasks will be to hire an executive director, establish a new business, and secure designation as a 501(c)3 nonprofit organization. This process includes recruiting and assembling both a Board of Directors and a Community Council to govern the AAHWRH.

6.2.1 AAHWRH Board of Directors

The proposed structure of the AAHWRH Board of Directors is intended to maintain and enhance support from a diverse set of public agencies and private and nonprofit organizations and draw upon the experience and expertise of individual community members. The structure of the Board mirrors the public/private partnerships that will drive the coordinated service delivery model. To ensure ongoing participation and support from key public agencies and private organizations, the Board of Directors will include institutional seats, as well as community seats. The Board will be composed of thirteen (13) seats: six institutional seats and seven community seats. Directors will commit to serve at least a two-year appointment period to build continuity.

The T-CAB, ORESJ, and implementation lead will collectively determine the process of selection and appointment of Directors, so this is yet to be determined.

Institutional seats will include representatives of public system organizations that have a vested interest and responsibility in ensuring the long-term success of the AAHWRH. Institutional seats can include:

- A representative from the Contra Costa County Board of Supervisors;
- Contra Costa Health Department Director or designee;
- Contra Costa Employment and Human Services Department Director or designee;
- Contra Costa Office of Racial Equity and Social Justice Co-Director or designee;
- A local municipal Mayor or Councilmember; and
- A local public system leader (e.g. school district, private health system, public safety, etc).

Community seats will include community representatives who are invited based on their lived and professional expertise, and who bring with them one or more of the following:

- Deep alignment with AAHWRH values and mission;
- Extensive experience serving African American vulnerable communities;
- Fund development and fundraising expertise;
- Nonprofit management and leadership experience;
- Expertise in community-led, culturally-responsive health and wellness practices;
- Deep relational ties and leadership experience in faith-based communities;
- Experience in community building, advocacy, and/or organizing; and
- Expertise in cultural and performance arts programming and event planning.

The Board of Directors' responsibilities will include:

- Developing and sustaining the AAHWRH mission, vision, and values;
- Setting and upholding policies;
- Participating in short- and long-term strategic planning while ensuring community input;
- Approving the annual organizational budget and monitoring financial performance;
- Assisting with fundraising and sustainability;
- Selecting and evaluating the AAHWRH Executive Director;
- Supporting the AAHWRH Executive Director and staff in fulfilling program goals;
- Providing input into program development; and
- Serving as ambassadors and champions for the AAHWRH within the community and with key partners

6.2.2 AAHWRH Community Council

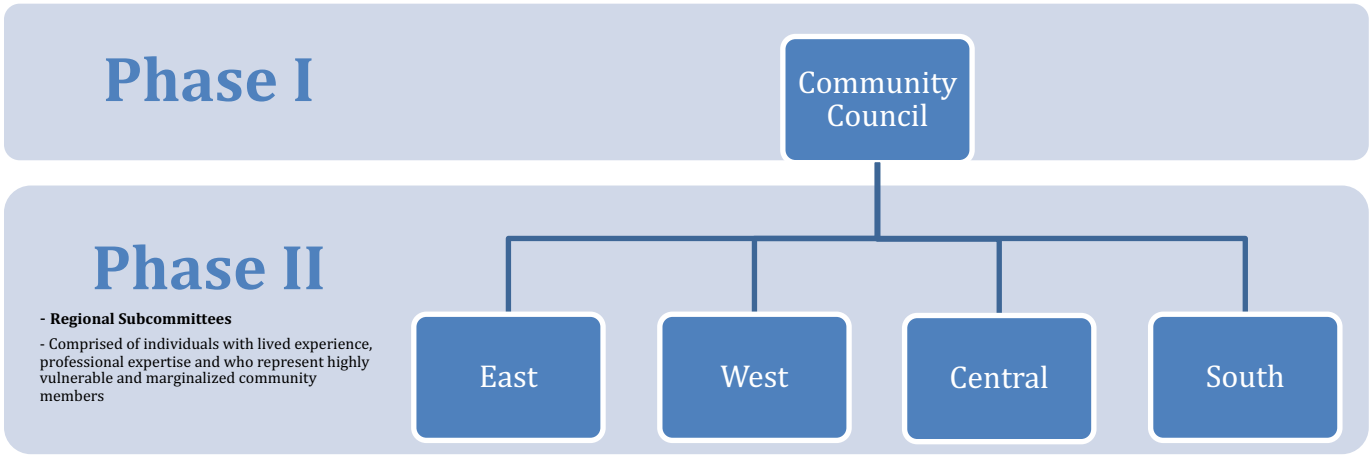
The Community Council will advise the Board of Directors and AAHWRH leadership on real-time concerns and issues within local the Black community and provide guidance around community engagement, improved service delivery, and innovative partnership opportunities.

Over time, regional subcommittees representing east, west, central and south parts of the county can be created to uplift the unique strengths, assets, needs and challenges of each region's African American communities and provide guidance on how best to serve the communities they represent.

The Community Council will be comprised of people with both lived experience and professional expertise and who represent highly vulnerable and marginalized community members, including those most harmed by inequities in medical, mental health, housing, criminal legal, education and/or economic systems. As with the T-CAB, there should be a balanced representation of gender, sexuality, age, class, physical ability, and other relevant social and cultural categories to ensure a broad and diverse spectrum of perspectives are included.

Ultimately, the final determination of Community Council members will be a collective decision by the lead entity, executive director, and Board of Directors.

Figure 2. AAHWRH Community Council Structure



6.2.3 AAHWRH Staff

The AAHWRH Executive Director and staff will provide oversight and coordination of services and programming across the service network in Contra Costa County, and hold responsibility for the day-to-day operations of the East County facility. AAHWRH core staff will be comprised of people with lived and professional expertise that reflect the county's African American community, and positions can potentially include:

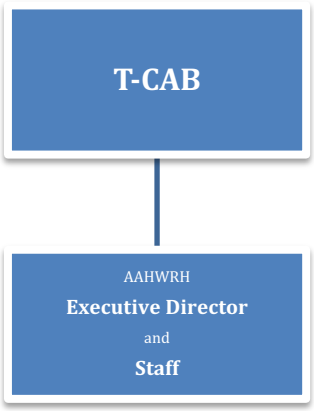
- Executive Director
- Director of Programs and Operations
- Director of Finance and Administration
- Advocacy and Training Manager
- Community Engagement Specialist
- Administrative Assistant

Initially, these staff can serve as employees and/or contractors of the implementation lead entity, and eventually transition to becoming staff of the 501(c)(3) nonprofit organization that is created.

Figure 3. Visualization of Governance Structure

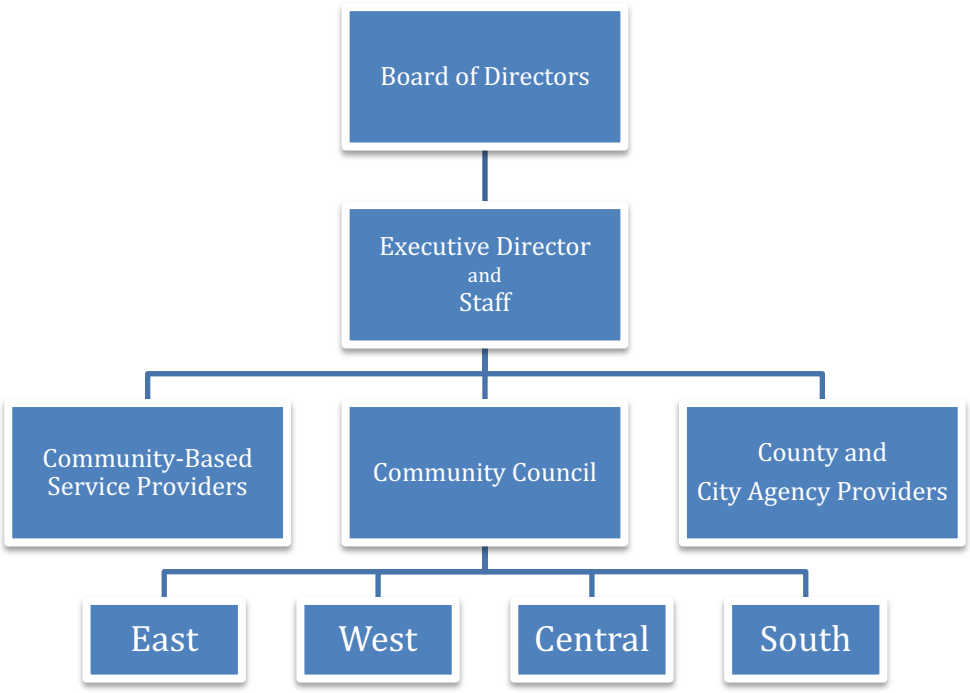
Initial Structure

The T-CAB will provide advisory oversight of the early phase implementation and provide support and direction to the AAHWRH Executive Director and staff, until a Board of Directors and Community Council is established, as illustrated below:



Final Structure

Once T-CAB fulfills its role and sunsets, and Community Council is established, the governance structure will transition as illustrated below:



6.3. ORESJ Role and Partnership

ORESJ has played a critical role in the planning, development and launch of the AAHWRH, and once the AAHWRH is formally established, ORESJ will continue to have a direct leadership role through its seat on the AAHWRH Board of Directors. To support the AAHWRH, ORESJ will:

- Serve as a bridge and liaison between the County Board of Supervisors, County departments, AAHWRH leadership, and community partners;
- Identify and pursue public funding opportunities on behalf of the AAHWRH and its partners;
- Develop and support County policies addressing the needs of vulnerable and marginalized populations and supporting systems-level response to the issues;
- Identify and provide resources for shared measurement and outcomes; and
- Raise community awareness around the needs of African American and other vulnerable communities and build public will in support of the AAHWRH and its partners.

7. COMMUNITY-BASED SERVICE CENTER AND/OR HUB MODELS

The AAHWRH model is a widely recognized best practice for integrating the work of public and private organizations to provide wrap-around services for vulnerable community members and their families. Community-embedded wellness centers address the unique needs of specific populations, and help communities use existing resources in new ways to ensure easier access to high-quality services, build safer and healthier communities, and promote sustainable well-being. ORESJ engaged administrators of several community wellness and resource centers throughout the region and conducted site visits and key informant interviews to glean best practices, community engagement and service utilization strategies, and potential funding structures for administering community-embedded wellness clinics and centers. These visits and discussions informed ORESJ's recommendations included in this implementation plan. The following is a list of existing community health and wellness centers across the Bay Area, and the asterisks indicate those with whom ORESJ has met and/or conducted a site visit.

Contra Costa County:

- African American Family Wellness Center, Village Keepers*
- The Family Justice Center*
- Reentry Success Center / Reentry Success Network*
- RYSE Youth Center*
- The SAFE Center*
- District Youth Centers

Alameda County:

- ROOTS Community Health Clinic*
- Youth Uprising*
- Ashland REACH Youth Center*
- African American Wellness Center*
- Berkeley African American Wellness Center

Santa Clara County:

- Vietnamese American Services Center*
- ROOTS Community Clinic / Umoja Community Center*

San Francisco City and County:

- Rafiki Coalition for Health and Wellness
- Marin City Health and Wellness Center (SF)

8. SUSTAINABILITY PLAN

The success of the AAHWRH will be in securing long-term sustainability to ensure the countywide service network, coordinated partnerships, and East County site remain in full operation beyond the initial County investment of $7.9 million in Measure X one-time funds. This initial allocation is a tremendous investment necessary to spur this transformative approach and creates a strong base for sustainability and scale, and is a reflection of the Board of Supervisors' commitment to the health and wellness of its most impacted residents and communities.

While the recommendation is to establish the AAHWRH as an independent 501(c)(3) nonprofit organization responsible for developing and implementing a 10-year sustainability plan that leverages public, private, and philanthropic resources, it is vital that the County continue to play a critical role in the sustainability of the AAHWRH to ensure that the Hub remains stable and provides long-term public service to all of Contra Costa County's African American and other vulnerable communities.

It is important to note that the allocated funding of $7.9 million are one-time funds designed to seed and launch an AAHWRH, and that County resources are not currently assigned for the ongoing operation of the AAHWRH beyond June 2029. ORESJ recommends that beginning in fiscal year 2029-2030, the County allocate an annual baseline award of $1.5 million from Measure X funds to support base operational expenses of the AAHWRH, including core staffing costs and infrastructure for network coordination activities (e.g. communications, meetings, trainings, grant writers, etc.).

In-kind contributions in the form of leveraged coordinated services from County departments via formal commitments (e.g. MOUs), and possibly in the leasing arrangement between the County and the AAHWRH for a physical site, will also aid in the long-term sustainability.
The AAHWRH has the greatest chance of success if it diversifies its funding sources. The lead entity, and ultimately the 501(c)(3) organization, will be responsible for identifying funding opportunities through municipal, county, state and federal agencies that aim to support the needs of vulnerable and marginalized populations (e.g. homelessness, violence prevention, anti-poverty, behavioral health, physical health programs). In particular, it will be critical to garner support from local cities where significant numbers of African Americans reside and stand to benefit from AAHWRH services.

Figure 4. Visualization of possible AAHWRH Funding Composition

These public funds will be vital in leveraging and growing additional support from private and corporate donors, as well as philanthropic and community foundations, particularly for innovative programs and pilot projects. Other funding streams might include individual donor campaigns, annual fundraising events, and potential program service revenues.

Once a physical site is established, there will be opportunities to generate supplemental revenue through leasing of shared space (e.g. co-location of service providers or retail/small businesses) or implementing other revenue-generating endeavors (e.g. community café, cultural arts programming, facility rental for trainings or events). There will also be opportunity to explore opportunities for cost-reimbursement through delivery of eligible Medi-Cal covered services.

9. EVALUATION

The vision for the AAHWRH itself emerged from community wisdom and co-design principles, and ORESJ recommends that the evaluation continue in that spirit, with:

- Shared power with the Transitional Community Advisory Body co-creating the methodology and research design, and developing metrics, language, and dissemination.
- Inclusion of African American service providers, healers, reentry leaders, and birth workers as co-researchers.
- Allocation of research funds to local community organizations for data gathering, interpretation, and storytelling.

- Culturally informed consent and trauma-informed protocols to protect spiritual, ancestral, and cultural knowledge.

ORESJ recommends implementing a Community-Based Continuous Learning and Improvement (CBCLI) Framework (see Appendix E: African American Holistic Wellness and Resource Hub Evaluation and Continuous Learning: A Community-Based Continuous Learning and Improvement (CBCLI) Framework). This evaluation model merges Continuous Quality Improvement (CQI) practices, community-based participatory action research (CBPAR), and adaptive evaluation strategies. The purpose is to foster a culture of shared learning, ongoing reflection, and data-informed decision-making across all stakeholders.

The CBCLI Framework is designed not simply to track metrics, but to support collective learning, growth, and responsiveness. It emphasizes:

- Community ownership over defining wellness, measuring success, and shaping solutions.
- Continuous learning and adaptation, allowing the Hub to evolve as conditions, needs, and opportunities change.
- Transparency and accountability, strengthening trust across partners, funders, and community members.
- Cultural responsiveness and empowerment, honoring lived experience and reframing deficit narratives into asset-based indicators of health and wellness.

ORESJ is committed to research and evaluation that is community-centered, non-extractive and affirming. Core methods will include qualitative measures (e.g. storytelling, narrative interviews, and focus groups with Hub users, staff, and leaders); quantitative tracking of disaggregated access and service outcome indicators; participatory data sense-making and community learning exchanges; and transparent reporting to ensure information is readily accessible.

ORESJ believes that this evaluation has the potential to offer clear policy and fiscal recommendations for county and state agencies seeking to replicate this model of community-led wellness centers. Further, ORESJ is committed to sharing findings through public dashboards, community teach-ins, and convenings with state and local policymakers.

ORESJ has and will continue to seek external funding to allow for robust, community-based evaluation, and has submitted a grant proposal to the Robert Wood Johnson Foundation's Health Equity Research program.

10. CONCLUSION & NEXT STEPS

In summary, should the Board of Supervisors approve the proposed implementation plan, ORESJ recommends that an AAHWRH Transitional Community Advisory Body is immediately established to provide community insight and direction in the foundational, early phase AAHWRH implementation steps. ORESJ recommends that the coordination and implementation of the AAHWRH is carried out by a contracted entity until a new, independent 501(c)(3) is created to take on the operational responsibilities. ORESJ also recommends that by January 2026, a coordinated network of community- and county-based programs and services are deployed. ORESJ will establish MOUs with County agencies to deliver services, and will also procure qualified vendors to deliver the implementation lead and community-based wellness services in accordance

with the County's Purchasing Policy and Procedures outlined in Administrative Bulletin Number 600.3.

To be a truly representative shared governance structure, it is crucial that the future AAHWRH Board of Directors reflect the people who are working at both the community and public system levels to sustain long-term funding, enact actionable design, implement effective programming, and most importantly, produce outcomes that change peoples' lives for the better. A Community Council will ensure that people most impacted and closest to the crisis will always provide the AAHWRH Board and staff with a clear, real-time vision of what the community needs most. By bringing together local government, nonprofit, and community leaders, the AAHWRH will continue to work toward its mission of uniting Contra Costa County's African American communities to support its overall health, safety and well-being.

The AAHWRH model is built upon a system of leveraging existing resources which, coupled with intentional diversification of funding streams, will enable sustainability and scale. An ongoing, annual County investment of $1.5 million for core staff and operations, along with leveraged County services and facility use, is critical to ensuring long-term success. To protect against the threat of scarce funding resources will require a combination of public funding, foundation grants, individual donor campaigns, and other potential revenue sources. Formal, strategic partnerships between local, county, and community-based organizations to deliver critical health and social services in culturally responsive ways that are informed by community needs and wisdom will undergird a countywide network of coordinated services and programming aimed at increasing African American health and wellness.

Across the first phase (August 2025 to December 2025), ORESJ will provide monthly AAHWRH implementation updates to the Equity Committee. Across subsequent implementation phases (January 2026 to June 2029), ORESJ and the Implementation Lead/AAHWRH Executive Director will provide no less than quarterly updates to the Equity Committee related to key developments and progress of the African American Holistic Wellness and Resource Hub. Future Equity Committee and/or Board of Supervisors updates (July 2029 and beyond) may be determined at a later date, once the AAHWRH is established and operational.

After discussion and deliberation, ORESJ requests the following Board actions:

- Approve the African American Holistic Wellness and Resource Hub Implementation Plan for administration by the Office of Racial Equity and Social Justice
- Direct ORESJ to assemble and launch the African American Holistic Wellness and Resource Hub Transitional Community Advisory Body with oversight and direction from the Equity Committee
- Authorize ORESJ to coordinate and formalize agreements with County agencies to provide AAHWRH rapid response services through mobile units, site activation, shared staffing infrastructure, and/or other in-kind services.
- Approve ORESJ to release a request for proposals for community-based rapid-response programming that meet unique community needs by filling identified service gaps and a request for qualifications for an independent entity to serve as the implementation lead tasked with coordinating services, providing technical assistance, developing a 10-year sustainability plan and establishing an independent non-profit organization to serve as the AAHWRH.

ORESJ will administer the above steps in accordance with the guidelines outlined in the Contra Costa County Advisory Body Handbook, the Purchasing Policy and Procedures outlined in Administrative Bulletin Number 600.3, and in close planning and communication with the offices of the County Administrator and County Counsel.

ORESJ respectfully submits this implementation plan to the Board of Supervisors and seeks direction related to next steps.

11. APPENDICES

APPENDIX A: COUNTY PROGRAMS THAT SERVE AFRICAN AMERICAN RESIDENTS

Table A. Current Contra Costa County Service Programs that Serve a Significant Number of African American Residents*

Program Name	Department
Black Infant Health	Health
CoCo Doulas	Health
Partners in Pregnancy Fatherhood Program	Health
Nutrition Support Program	Health
QIP Child-Adolescent	Health
African American Health Conductor Program	Health
Free WiFi	Library
Wellness Teams	Library
Kindergarten Readiness	Library
Tech Exchange Digital support	Library
Veterans Support	Library
BrainFuse	Library
Teen Afterschool Activities	Library
Homework Help	Library
Holistic Intervention Partnership	Public Defender
Stand Together Contra Costa	Public Defender
Clean Slate	Public Defender
YEIP - Youth Early Intervention Partnership	Public Defender
AB 109/PRCS	Probation
General Felony Supervision	Probation
Pre-Trial	Probation

Transitional Age Youth Supervision	Probation
Juvenile Field Services - Supervision	Probation
Briones Youth Academy (BYA) - Community Success Pathway	Probation
Community Services - Child Care Centers	EHSD
Community Services - Child Care Vouchers	EHSD
Community Services - Home Visiting	EHSD
Community Services - Community Action	EHSD
Community Services - Energy Assistance	EHSD
Children & Family Services - All Programs	EHSD
Workforce Services - CalWORKs	EHSD
Workforce Services - CalFresh	EHSD
Workforce Services - Medi-Cal	EHSD
Navigators	EHSD
Workforce Development - American Job Centers	EHSD
Workforce Development - Youth Services	EHSD
Workforce Development - Employer Supports (Businesses)	EHSD
Workforce Development - Employer Supports (Employees)	EHSD
Aging & Adult Services - Adult Protective Services (APS)	EHSD
Aging & Adult Services - Area Agency on Aging (AAA)	EHSD
Aging & Adult Services - General Assistance (GA)	EHSD
Aging & Adult Services - In-Home Supportive Services (IHSS)	EHSD
Aging & Adult Services - Public Authority	EHSD

*Will be updated for completeness and accuracy.

APPENDIX B: RECOMMENDED SERVICES AND COUNTY AVAILABILITY

Table B. Ceres Policy Research's Feasibility Study Recommendations for Service Categories and Programs*

Service	Department	Currently Available?
Childcare Services	EHSD	Yes
Parenting Classes	Health	Yes
Doula and Midwife Access	Health	Yes
Food Security Programs	EHSD + Health	Yes
Fitness and Stress Relief		No
Youth Mentorship Programs	Library	Yes
Tech and Digital Literacy	Library	Yes
Safe Recreational Spaces		No
Mental Health Support	Health	Yes
Behavioral Health Services	Health	Yes
Job Training and Placement	EHSD	Yes
Financial Literacy		No
Housing Navigation	Health	Yes
Peer Support Groups		No
Caregiver Support		No
Health Screenings		No
Reentry Support	Probation	Yes
Behavioral Health & Addiction Recovery	Public Defender	Yes
Community Healing		No
Resource Navigation Hub		No
Food Security	EHSD + Health	Yes
Community Kitchen		No
Spiritual Wellness		No
Safe Spaces for Unhoused People		No
Healing Circles		No
Workshops and Skills Training	EHSD	Yes

*Will be updated for completeness and accuracy.

APPENDIX C: CONTRA COSTA AREAS UNDER 25TH PERCENTILE (HPI)

Table C. Census Tracts in Contra Costa County with >10% African American Residents, Sorted by HPI* Score**

City	Census Tract	Percent Black/African American	Total Population	HPI Score
Antioch	3072.02	38.60%	4,299	5.3
Richmond (Iron Triangle)	3760	12.40%	6,245	14.2
Pittsburg (Los Medanos)	3050	18.80%	6,561	14.4
Richmond	3810	28.7%	6,521	15
Richmond	3790	24.10%	7,003	16.3
Pittsburg (Los Medanos)	3120	33.60%	2,243	16.6
North Richmond	3650.02	18%	5,590	18.3
Antioch	3072.05	34.40%	7,557	19.8
Richmond	3770	20.60%	7,323	21.4
Richmond	3730	10%	4,468	22.1
Antioch	3071.02	13.2%	5,330	22.9
Richmond	3750	12.50%	4,897	23.5

* The Healthy Places Index (HPI) score is a composite measure that reflects factors such as housing, education, transportation, life expectancy, and economic resources.
**Will be updated for completeness and accuracy.

APPENDIX D: MAPS OF CONTRA COSTA CENSUS TRACTS UNDER THE 25TH PERCENTILE (HPI)

Figure A. West Contra Costa Census Tracts Below the 25th HPI Percentile with >10% African American Residents*

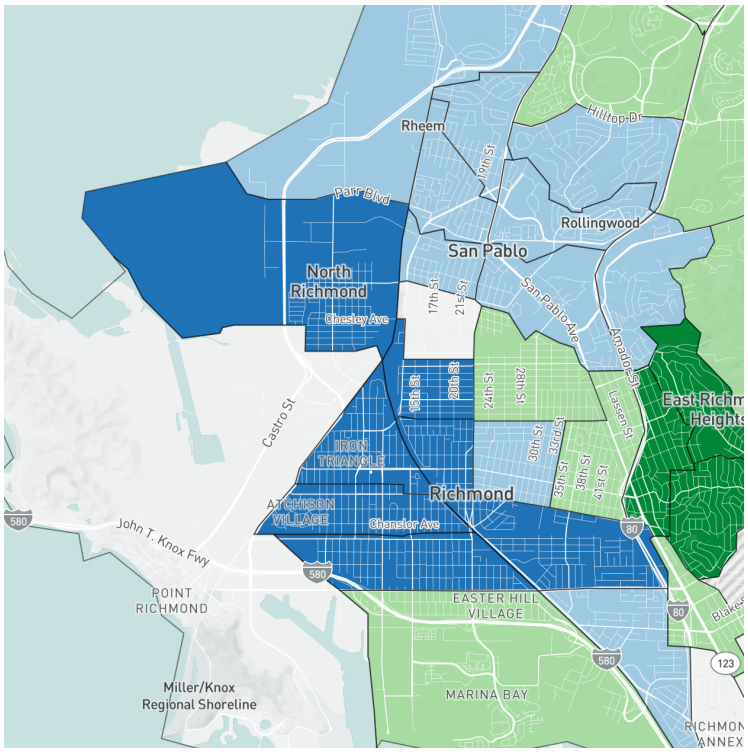
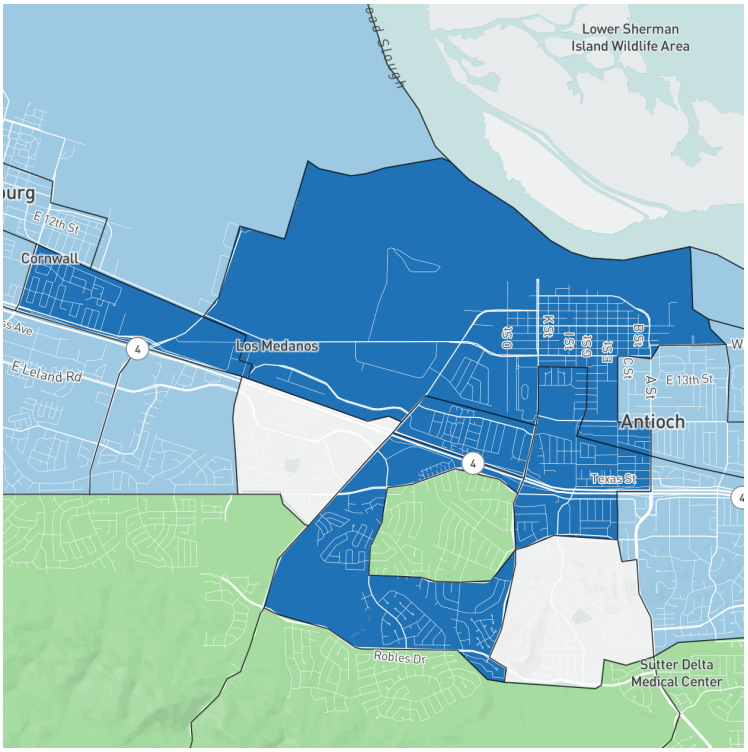


Figure B. East Contra Costa Census Tracts Below the 25th HPI Percentile with >10% African American Residents*



*The referenced census tracts are shaded in dark blue.

APPENDIX E: AFRICAN AMERICAN HOLISTIC WELLNESS AND RESOURCE HUB EVALUATION AND CONTINUOUS LEARNING: A COMMUNITY-BASED CONTINUOUS LEARNING AND IMPROVEMENT (CBCLI) FRAMEWORK

To ensure that the African American Health and Wellness Resource Hub (AAHWRH) remains responsive, equitable, and effective, ORESJ recommends implementing a Community-Based Continuous Learning and Improvement (CBCLI) Framework. This evaluation model merges Continuous Quality Improvement (CQI) practices, community-based participatory action research (CBPAR), and adaptive evaluation strategies. The purpose is to foster a culture of shared learning, ongoing reflection, and data-informed decision-making across all stakeholders.

Purpose and Approach

The CBCLI Framework is designed not simply to track metrics, but to support collective learning, growth, and responsiveness. It emphasizes:

- Community ownership over defining wellness, measuring success, and shaping solutions.
- Continuous learning and adaptation, allowing the Hub to evolve as conditions, needs, and opportunities change.
- Transparency and accountability, strengthening trust across partners, funders, and community members.
- Cultural responsiveness and empowerment, honoring lived experience and reframing deficit narratives into asset-based indicators of health and wellness.

What Will Be Measured

The framework enables both process and outcome evaluation for AAHWRH, focusing on:

Evaluation Domains	Sample Evaluation Measures:
Access & Participation	• Who is accessing the Hub's services, and how? • Participation rates and engagement by demographic groups. • Representation across geography, gender, age, income, and other identity markers.
Quality of Implementation	• Strength and alignment of partnerships and grantees. • Coordination, referral processes, and responsiveness of services. • Effectiveness of capacity-building and technical assistance. • Cultural relevance and holistic integration of services.
Outcomes & Impact	• Community-defined indicators of wellness and healing. • Individual and collective progress across service areas (e.g., mental health, housing, employment). • Shifts in trust, empowerment, and inclusion. • Alignment with county-wide equity goals and public health benchmarks.

Community-Based Continuous Learning and Improvement (CBCLI)

At the heart of the CBCLI Framework is Community-Based Participatory Action Research—a methodology that engages community members not just as participants, but as co-researchers, analysts, and change agents. This includes:

- **Community Learning Exchanges (CLXs)**: Interactive workshops that go beyond town halls. Participants are invited as experts to help define indicators, interpret findings, co-create learning questions, and develop recommendations.
- **Inclusive Data Collection:** Through partnerships with trusted community-based organizations (CBOs), data collection can extend deeper into the community—especially to reach those most impacted and historically underrepresented.

- **Iterative Learning and Meaning Making**: Data analysis and findings are not reserved for staff alone. Community members are involved in analyzing and making sense of the data, ensuring interpretation is grounded in lived reality.

Implementation Steps
Below outlines the steps to build a CBCLI Framework for the African American Health and Wellness Resource Hub (AAHWRH). Steps 1–4 represent foundational elements that may be revisited and refreshed over time. Steps 5–9 are part of a continuous learning and improvement cycle.

The framework is community-based, meaning community participation is integrated throughout. In both the written steps and accompanying diagram (yellow boxes), you'll see where and how the community is actively engaged.

1) **Develop a Community-Centered Theory of Change.** Create a Theory of Change for the AAHWRH that centers the vision of the community and defines what success looks like—driven by lived experience, collective wisdom, and holistic definitions of wellness.

2) **Establish Evaluation and Learning Team.** Form internal and community-based teams (e.g. T-CAB, Community Council) responsible for designing the evaluation, collecting and analyzing data, and sharing findings in accessible and actionable ways.

3) **Define Indicators of Success**

   ORESJ and Transitional Community Advisory Body: Develop a clear set of indicators to measure access, quality of services, and outcomes related to wellness.

   Community-Based: Through Community Learning Exchanges (CLX), work with community members to define what wellness and success look like, ensuring indicators reflect their values and lived realities.

4) **Design and Pilot Data Collection Tools**. Develop and test instruments to measure service access, quality, and community-defined wellness, ensuring tools are culturally responsive and inclusive.

5) **Collect Data**

   Implementation Lead: Gather data regularly to assess progress and identify gaps.

   Community-Based: Engage community-based organizations (CBOs) and local community residents in data collection. Use approaches like snowball sampling to reach underrepresented populations and ensure cultural humility and accessibility.

6) **Analyze Data**

   Implementation Lead: Conduct quantitative and qualitative analysis to understand service delivery and outcomes.

   Community-Based: Host Community Learning Exchanges (CLXs) where community members interpret the data, generate insights, and identify patterns grounded in their experience.

7) **Share Findings Transparently**. Distribute results in multiple formats (reports, briefs, dashboards) that are easy to access and understand. Transparency fosters trust and ensures the community remains informed and engaged.

8) **Learning and Solutions Building**

   Community-Based: Use learning questions in CLX sessions to reflect on the data, build shared understanding, and co-create solutions and recommendations. Emphasis is placed on mutual accountability and collective problem-solving.

9) **Refine and Adapt Continuously**. Use insights from the data and community input to improve programs, strategy, and evaluation efforts. This ongoing feedback loop ensures the Hub evolves responsively to community needs.

Figure F: Sample AAHWRH Community Based Continuous Learning and Improvement Framework

APPENDIX F: COMPARATIVE PROGRAMS SUMMARY

Table G. COMPARATIVE PROGRAMS SUMMARY

Program	Operating Budget & Source of Funds	Lead Entity	Governance/ Leadership Type	Target Population	Key Services	Co-location/ Network Model
Roots Community Health (San Jose Clinic)	$3.2M startup from Santa Clara County; $1M first-year subsidy; ongoing: fee-for-service, grants, contracts, social enterprise	Roots Community Health Center (CBO)	Community-led nonprofit	African American residents in South Bay; includes unhoused and reentry populations	Primary care, mental health, job training (Clean360), wraparound care	Co-located with Ujima; holistic 'medical home' model
Vietnamese American Services Center (VASC)	Approx. $5M annual operating budget (County-funded), plus leveraged services/staff from County depts (Health, Behavioral Health, Social Services); brand new facility through $55M capital campaign (County-funded)	Santa Clara County (County Executive Office)	County-led, culturally specific initiative	Vietnamese and broader high-need communities; countywide services but located in San Jose	Health services, social services, language access, prevention, benefits navigation	Integrated County-run and co-located services; cultural anchor site in target community
REACH Ashland Youth Center	Approx. $5M annual operating budget (County-funded), plus leveraged services/staff from nonprofit CBOs (La Clinica, Head Start-funded CBO); brand new facility through $23M capital campaign (County-funded via Measure A; redevelopment funds)	Alameda County Health Care Services Agency (HCSA)	County-led youth initiative with CBO partners	Youth ages 11–24 in Ashland/Cherryland (unincorporated Alameda County)	Education, workforce, medical/dental/behavioral health, arts/culture, civic engagement, peer support	Social, cultural, education, workforce programs delivered by County REACH staff or subcontractors; medical/dental, behavioral health and childcare co-located and provided by CBO partners
East/Central County Reentry Success Network	$1.2M annual AB 109 funding from Contra Costa County Probation Dept; leverages auxiliary funds via service partners	HealthRIGHT 360 (CBO contractor for Contra Costa County)	CBO implementation lead contracted by County	Formerly incarcerated and justice-impacted individuals and families in Central/East Contra Costa; includes pre-release planning	Housing, SUD/MH treatment, legal aid, mentoring, job prep, care planning	Central hub for service network (East and Central County); co-located services at satellite sites via partnerships w/ CBOs + County
West County Reentry Success Center	$800K annual AB 109 funding from Contra Costa County Probation Dept; leverages auxiliary funds via service partners	Rubicon Programs (CBO contractor for Contra Costa County)	CBO implementation lead contracted by County	Formerly incarcerated and justice-impacted individuals & families in Contra Costa; includes pre-release planning	Workforce development, coaching, legal, family services, housing referrals	Single-site one-stop center in Richmond (West County); co-located services via partnerships w/ CBOs + County; also has service site in Antioch
African American Holistic Resource Center (AAHRC)	$7.0M: Measure T1, Phase 2 Allocation Approved by City Council $6.85M: General Fund Allocated on 6/13/2023 $1.0M: Federal Earmark/HUD Grant $250K: General Fund allocated in 2020	City of Berkeley	City-led, culturally specific initiative	African American residents and broader high-need communities	Still in development; Integrated Health and Social Services through cultural-specific lens	Goal to co-locate and collaborate with county and community services
African American Wellness Hub	Approx. $14.8M in African American Wellness Hub Project Capital Designation Account	Alameda County Behavioral Health Department	County-led, culturally specific initiative	African American residents and broader high-need communities	Still in development; behavioral health services and other wraparound support, through cultural-specific lens	West Oakland site still under construction, yet to open; goal to co-locate and collaborate with county and community services

APPENDIX G: CASE STUDY: GENESIS CHURCH – LEVERAGING AAHWRH FUNDS FOR YOUTH WELLNESS IN EAST CONTRA COSTA

Background
Leveraging local dollars and matching funds are strategic philanthropic approaches that amplify the impact of donations by increasing total resources and encouraging community engagement. On December 12, 2023, the Board of Supervisors directed that a one-time allocation of $1,000,000 of Measure X funds be allocated for the purpose of supporting the "African American Holistic Wellness and Resource Hub and existing services" in Contra Costa County by funding community-based programs to provide immediate support services in the short-term, as well as to inform the possibilities for what will become housed within the Hub in the long-term. On January 14, 2025, the Board of Supervisors approved awards for fourteen (14) one-year projects to be delivered by Black-led community-based organizations, as well as a contract with East Bay Community Foundation to administer the fourteen (14) service contracts on behalf of the County.

Overview
Genesis Church, a grantee of the inaugural cohort of African American Healing and Wellness Service Providers, exemplifies strategic leveraging of public funds to expand impact. Genesis received an initial $50,000 grant for Peer-to-Peer Youth Trauma Healing Groups to address complex trauma inflicted upon African American youth in small healing groups. Genesis has effectively multiplied its financial and programmatic resources to significantly expand services that support youth trauma healing and development in East Contra Costa.

Leveraging and Matching Funds
Genesis utilized the initial AAHWRH grant as a foundation to attract and secure additional funding streams. This approach not only extended the reach of the original investment but also deepened the impact across several areas of youth wellness:

Youth of Promise Funding, Antioch Community Foundation ($5,000): Additional support was secured to enhance Genesis's trauma healing and youth development programming. These funds allowed for expanded curriculum and outreach tailored to healing-centered engagement for youth.

City of Antioch ($40,000): This funding specifically supports efforts within the youth trauma healing program focused on drug rehabilitation awareness and school re-engagement, addressing critical community needs heightened by trauma and disengagement from school systems.

Think Big Grant – Contra Costa Behavioral Health ($118,000): This grant, secured through a renewed contract, directly funds Genesis's tutoring and mentoring services, reinforcing educational equity and developmental support.

Partnership with Contra Costa Restorative Justice Program ($60,000): Genesis collaborated with the county's restorative justice program to bridge services and fund critical operational components such as administration, case management, and facilitation—enhancing both program delivery and backend infrastructure.

Impact
The $50,000 AAHWRH grant served as a catalytic investment that Genesis Church transformed into a multi-layered youth support system through over $200,000 in additional funding and partnerships. This case demonstrates how targeted public funding, when paired with community-rooted leadership and intentional relationship-building, can multiply both the initial investment and well-being impact for communities facing systemic trauma and underinvestment.

African American Holistic Wellness and Resource Hub

Implementation Plan

Board of Supervisors Meeting

August 12, 2025

Office of Racial Equity & Social Justice

CONTRA COSTA COUNTY

In Memory

Supervisor
Federal D. Glover

Presentation Order

1. A Word to Our Community
2. Prior Board and Equity Committee Actions
3. Contributors
4. Background and Context
5. Implementation Recommendation
6. Budget
7. Next Steps

A Word to Our Community

A Space Community Deserves:
Reflections from ORESJ

We would not be here without COMMUNITY. We are making space for community to stay involved.

We heard loud and clear: Black communities need a safe place for healing, mental health, housing help, and real community care.

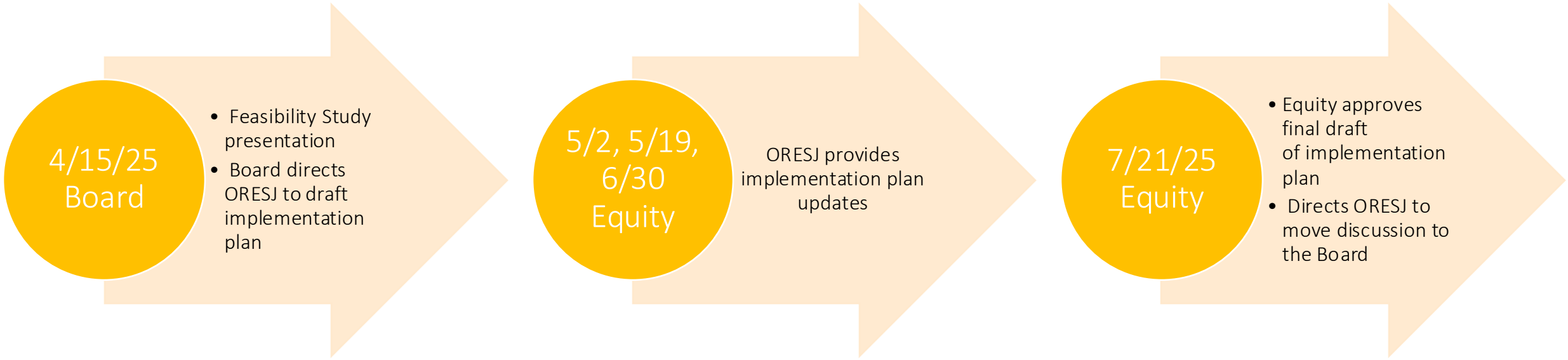
Government work moves slow, and we know people are tired of waiting.

Not all community leaders or residents like the plans that have been developed and not everyone will like everything about the hub.

We will stay accountable to community.

Prior Board and Equity Committee Actions

Prior Board and Equity Committee Actions



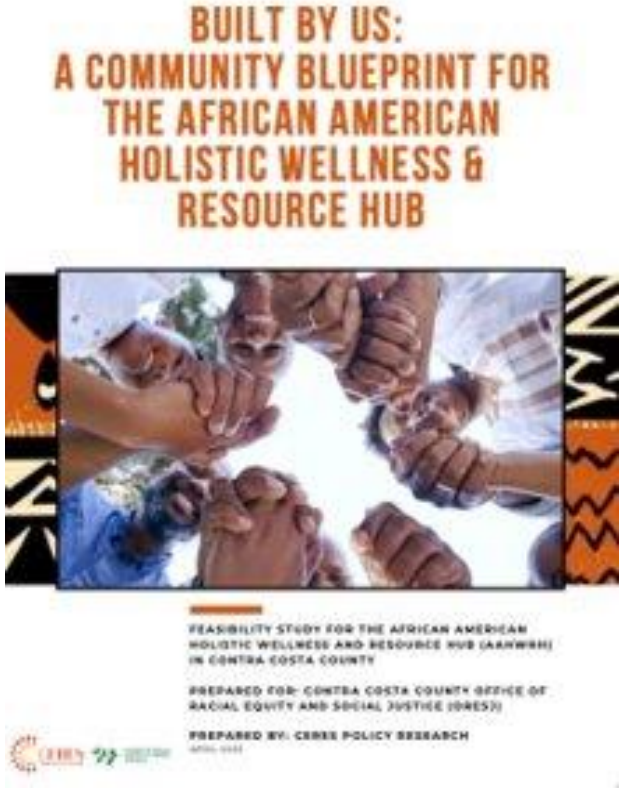
Contributors

Contributors

- African American Holistic Wellness and Resource Hub Feasibility Study Steering Committee
- Dr. Kerby Lynch, Ryan Drake Lee, Ceres Policy Research Team
- County Program Inventory
  - Contra Costa Health (CCH)
  - Employment and Human Services Department (EHSD)
  - Library
  - Probation
  - Public Defender
- Data Teams in CCH & EHSD
- Cross Department Racial Equity Workgroup
- Evaluation Studio
- ORESJ Team
  - Emaan Ahmed
  - Jessica Travenia

Background and Context

Feasibility Study for the African American Wellness Hub



- Community-led, community-accountable approach grounded in Black voice, lived experience, and expertise
- Expand and strengthen culturally-responsive services curated by Black community
- Prioritize communities, services, and locations that reflect and meet the needs of most vulnerable and marginalized
- Strengthen coordination and alignment between county agencies and community-based organizations

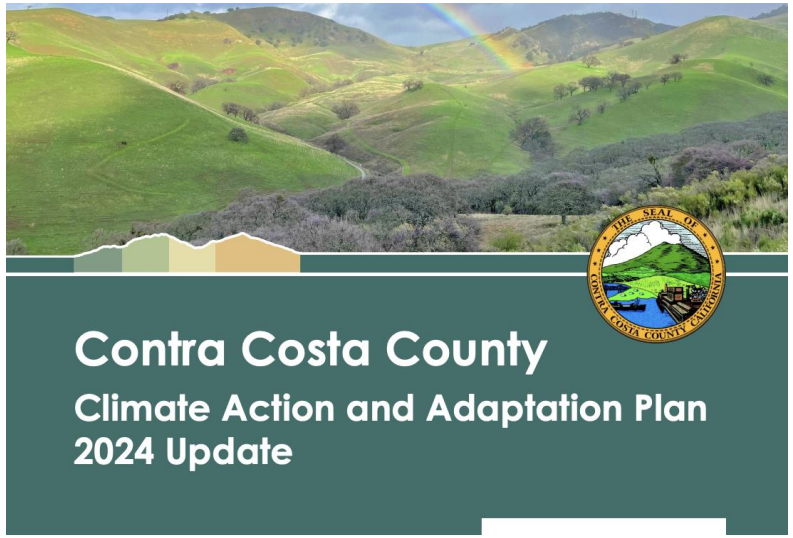
Countywide Alignment

The Board of Supervisors of
Contra Costa County, California

In the matter of: **Resolution No**

Declaring Racism as a Public Health Crisis.

WHEREAS, it is the mission of Contra Costa County to provide public services which improve
of life of our residents and the economic viability of our businesses; and
WHEREAS, racism is a social system with multiple dimensions: individual racism that is inter
interpersonal and systemic racism that is institutional or structural; racism is a system of structu
opportunity and assigning value based on the color of one's skin that privileges white people; a
WHEREAS, throughout our nation's history, racism has had lasting negative effects on groups
Black/African-Americans, Latinx, indigenous, and people of color; and
WHEREAS, racism also intersects with other forms of prejudice and oppression to increase ad
outcomes including discrimination based on immigration status, gender and sexual orientation,
and physical abilities; and
WHEREAS, antiblack racism dehumanizes and marginalizes Black/African-American people a



Comparative Programs

Program	Budget	Lead Entity	Governance	Population	Services	Model
Roots Community Health (San Jose)	$3.2M start up (County); $1M first-year subsidy, plus ongoing funding support (County)	Roots Community Health Center (CBO)	Community-led nonprofit	Black residents in South Bay; unhoused and reentry	Primary care, mental health, job training	Co-located with Ujima
Vietnamese American Services Center (VASC)	$5M annual (County); plus County depts (Health, Social Services); $55M construction (County)	Santa Clara County, County Executive Office	County-led	Vietnamese community, high-need communities	Health, social services, language access	County and CBO Hub
REACH Ashland Youth Center	$5M annual (County); plus Head Start-funded CBO onsite; La Clinica; $23M construction	Alameda County Health Care Services Agency	County-led, CBO partners	Youth 11-24 years; unincorporated Alameda County	Education, workforce, health, arts, culture, civic engagement	County and CBO Hub

Implementation Recommendation

3-Phase Approach: Phase 1

Phase 1 | 5 months | Aug-Dec 2025

ORESJ

- Establish a Transitional Community Advisory Board (T-CAB)
- Issue RFQ for lead agency to carry out implementation activities and coordination of service network
- Issue RFP for immediate community-based rapid-response services serving high-priority populations and communities
- Establish MOUs/partnership agreements with County departments to coordinate and expand delivery of existing services

Priority Service Categories

County-Community Partnership

- **Behavioral Health** services, particularly for African American males
- **Housing Navigation** services and supports, particularly for those at immediate risk and those with young children, including African American males
- **Preventative health care**, check-ups, and screenings, especially for elders and young children
- **Infant and Maternal health** care services and supports
- **Resource Navigation** to enroll in Medi-Cal, Cal Fresh, and other public benefits
- **Reentry support and restorative alternatives** for those transitioning from incarceration, especially African American males

3-Phase Approach: Phase 2

Phase 2 | 3.5 years | January 2026 – June 2029

Implementation Lead Agency

- Hire an Executive Director
- Create a 501c3 non-profit for the Hub
- Recruit Board of Directors
- Recruit and establish Community Council
- Recruit and hire program staff for the Hub
- Develop training and capacity building opportunities for service network
- Oversee coordination of County and CBO partners and services
- Create a 10-year fund development and sustainability plan

3-Phase Approach: Phase 2 (continued)

Phase 2 | 3.5 years | January 2026 – June 2029

Service Provider Network

- Strengthen and expand current service offerings informed by community needs and perspective
- Grow CBOs' and County depts' capacity through professional trainings and organizational development
- Increase reach, trust and credibility of County services among hard-to-reach Black communities
- Nurture and grow CBO-County partnerships through strategic and intentional collaboration, coordination, and communication
- Develop sub-regional networks that offer services meeting community-specific needs, while establishing cross-county coordination and communication practices

3-Phase Approach: Phase 2 (continued)

Phase 2 | 3.5 years | January 2026 – June 2029

ORESJ

- Administer and manage County contracts for both lead agency and network service providers
  - This function will require increased staff capacity
- Convene Transitional Community Advisory Body (T-CAB) until 501(C)(3) is established
  - Support transition of T-CAB to Community Council
- Support lead agency/Executive Director in nurturing effective partnerships between County agencies, CBOs, and other stakeholders;
- Engage health system partners, municipal leadership, and community organizations to secure long-term service partnerships and sustainability
- Support effort toward securing an anchor site facility, serve as County liaison

3-Phase Approach: Phase 3

Phase 3 | July 2029-ongoing

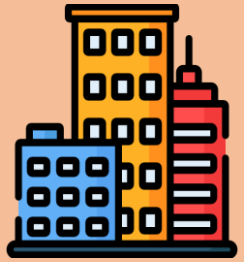
- Open physical site in East County to serve as anchor institution from which core operations and staff will be based
- County provide ongoing allocation of $1.5M annually for core operations and staff of AAHWRH
- AAHWRH carry out its 10-year sustainability plan that includes public, private and philanthropic funds *in addition* to County investment
- Community Council expands to multiple, sub-regional Councils that represent unique strengths and needs of respective communities
- Strengthen and maintain effective partnerships between County agencies, CBOs, and other stakeholders (e.g. health system partners, municipal leadership, schools, community advocates, etc)

2025 - 2026
Begin Operations + Services

- Assemble Transitional Community Advisory Body
- ORESJ Office Hours and Community Conversations
- Put out bids and select an operations lead & service providers
- Rapid Response Services **that prioritize 12 census tracts in** Antioch, Pittsburg, North Richmond and Richmond
- Focus on Black males, mothers and infants, and elders

2026 - 2029
Countywide, Cross- Systems Coordination

- Hire **an Executive D**irector and build Black-led operations team
- Assemble Board of Directors and Community Council
- **Grow coordination between CBOs** and county partners; provide trainings
- **Implement sub-regional approach (East/West/Central/South)**
- Secure **physical site and begin design and renovation**



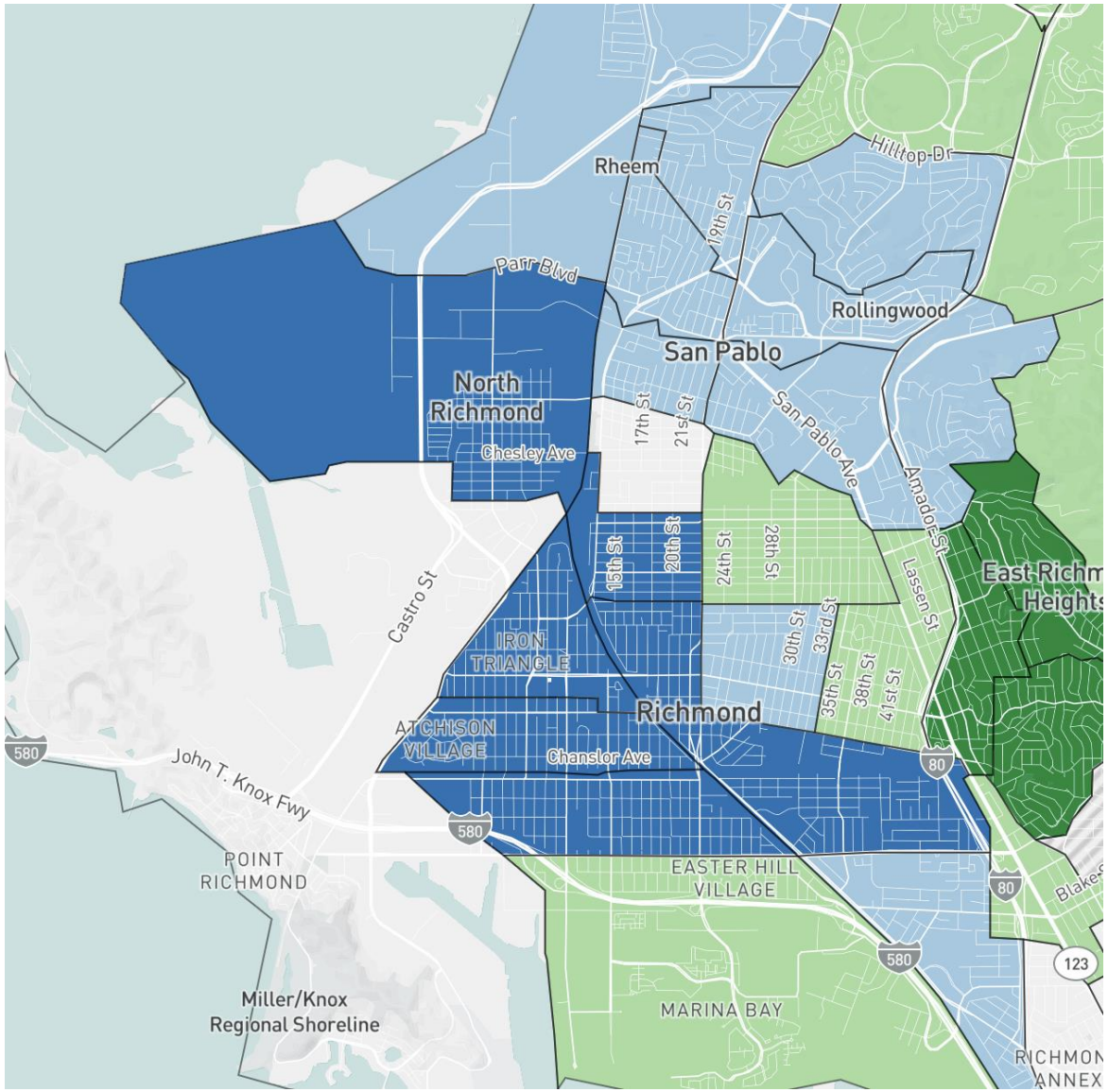
2029
Continued **Growth, Secure Funding, Open Anchor Site**

- Ongoing annual allocation of $1.5M for core staff and operation
- Open the doors to first physical location in East County (recommend Cavalo Rd, Antioch)
- Implement 10-year sustainability plan which secures private, public and philanthropic funds
- Community council expands to sub-regional bodies; Black-centered service provider network in full operation

West County

West Contra Costa Census Tracts Below the 25th HPI Percentile with >10% African American Residents

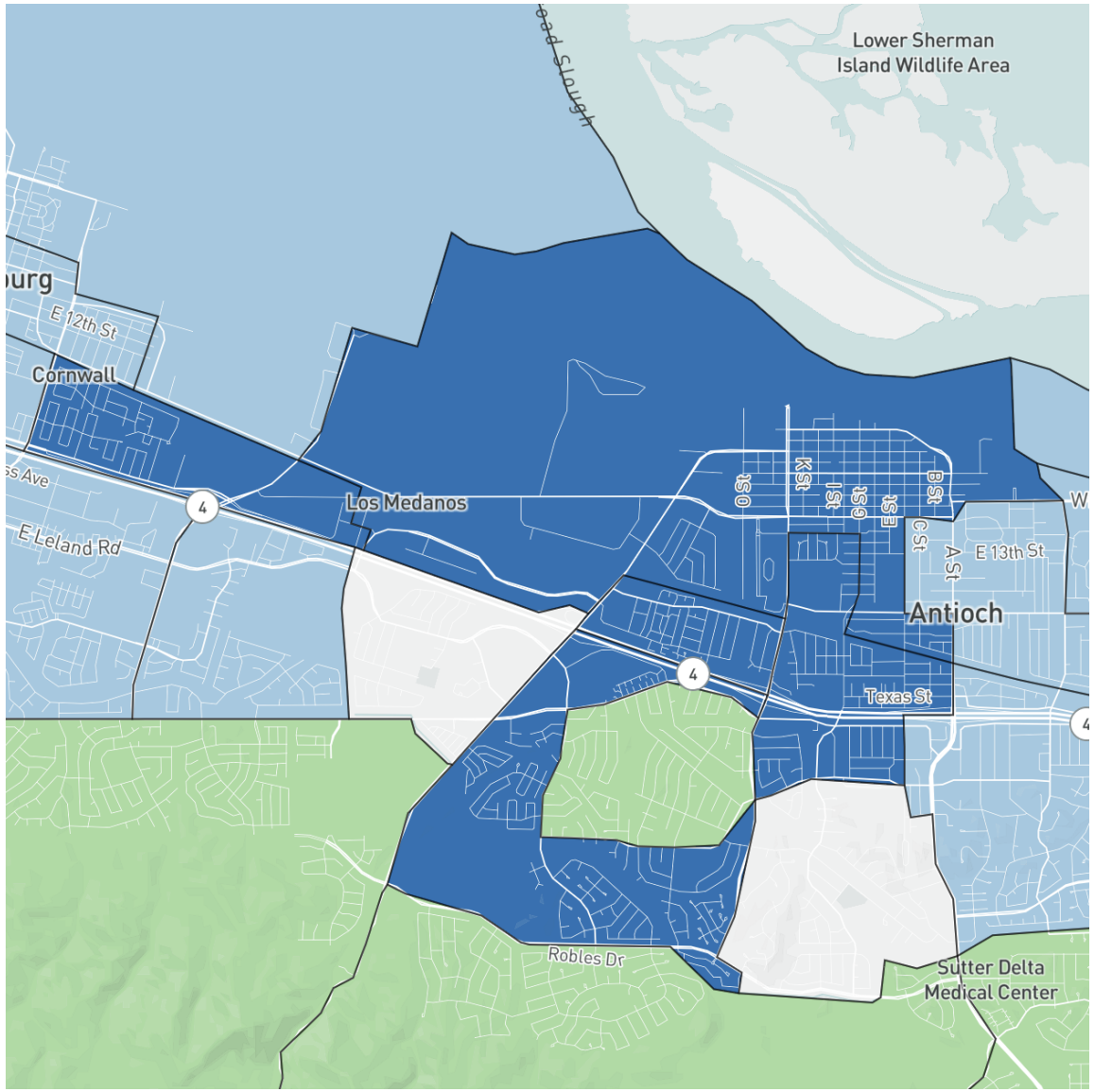
(see dark blue shaded areas)



East County

East Contra Costa Census Tracts Below the 25th HPI Percentile with >10% African American Residents

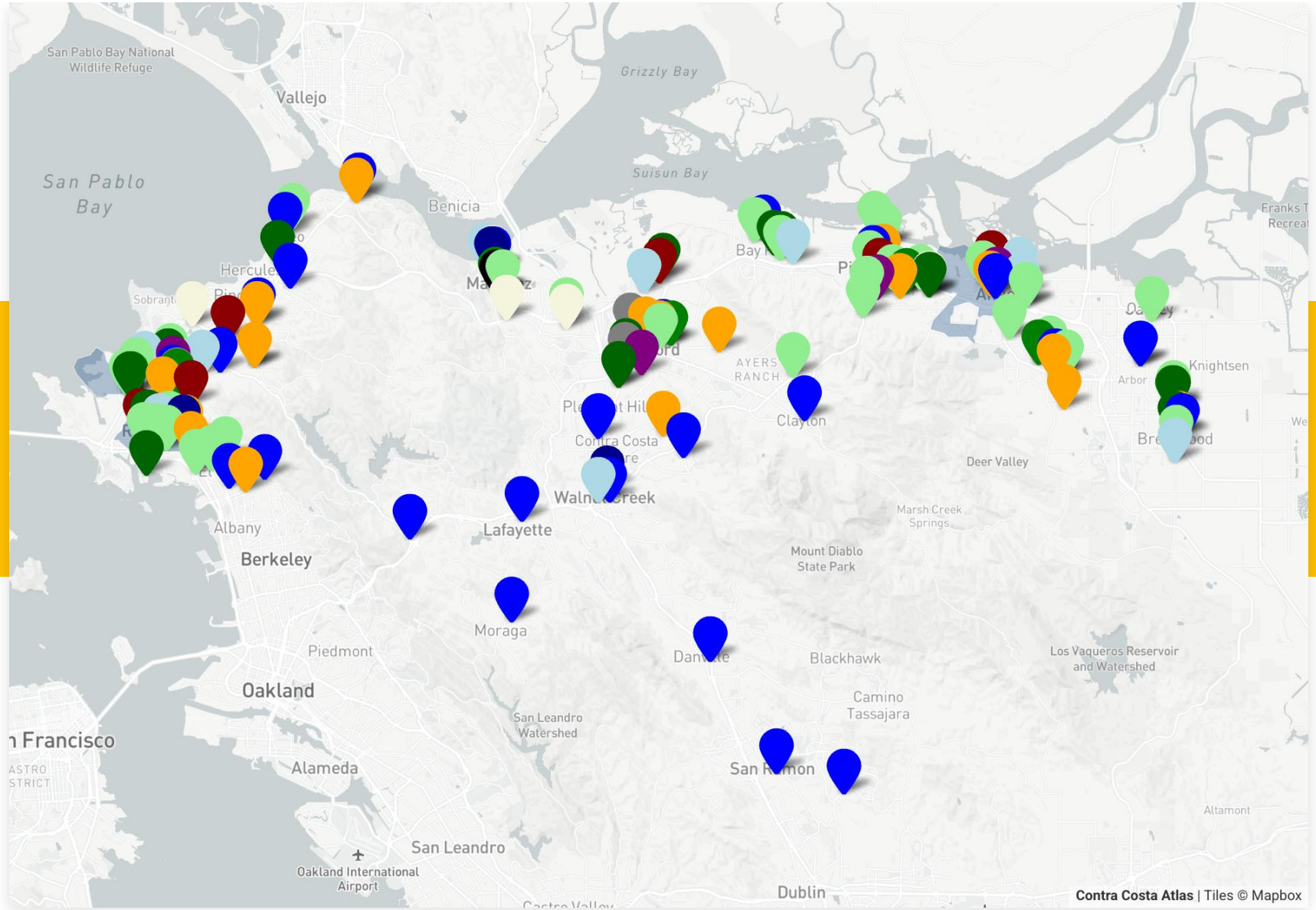
(see dark blue shaded areas)



Healthy Places Index®

County Programs

Click on the map to learn more.



Transitional Community Advisory Body (T-CAB)

- Extension of AAHWRH Feasibility Study Steering Committee
- Thirteen (13) county residents with lived experiences of vulnerable African Americans in Contra Costa County
- Review and provide feedback on eligibility and selection criteria for Implementation Lead entity, Executive Director, Board of Directors, Community Council
- Support outreach and recruitment efforts for roles described above
- Equity Committee interviews and nominates members; Board approves
- No conflicts of interest
- T-CAB sunsets once 501(c)(3) is established with Board of Directors and Community Council in place

Establish a 501 (c)(3) nonprofit

- RFQ to solicit a lead entity to launch and run the African American Wellness Hub
- Hire an Executive Director
- Establish a new business
- Secure designation as a 501 (c)3)
- Assemble Board of Directors and Community Council

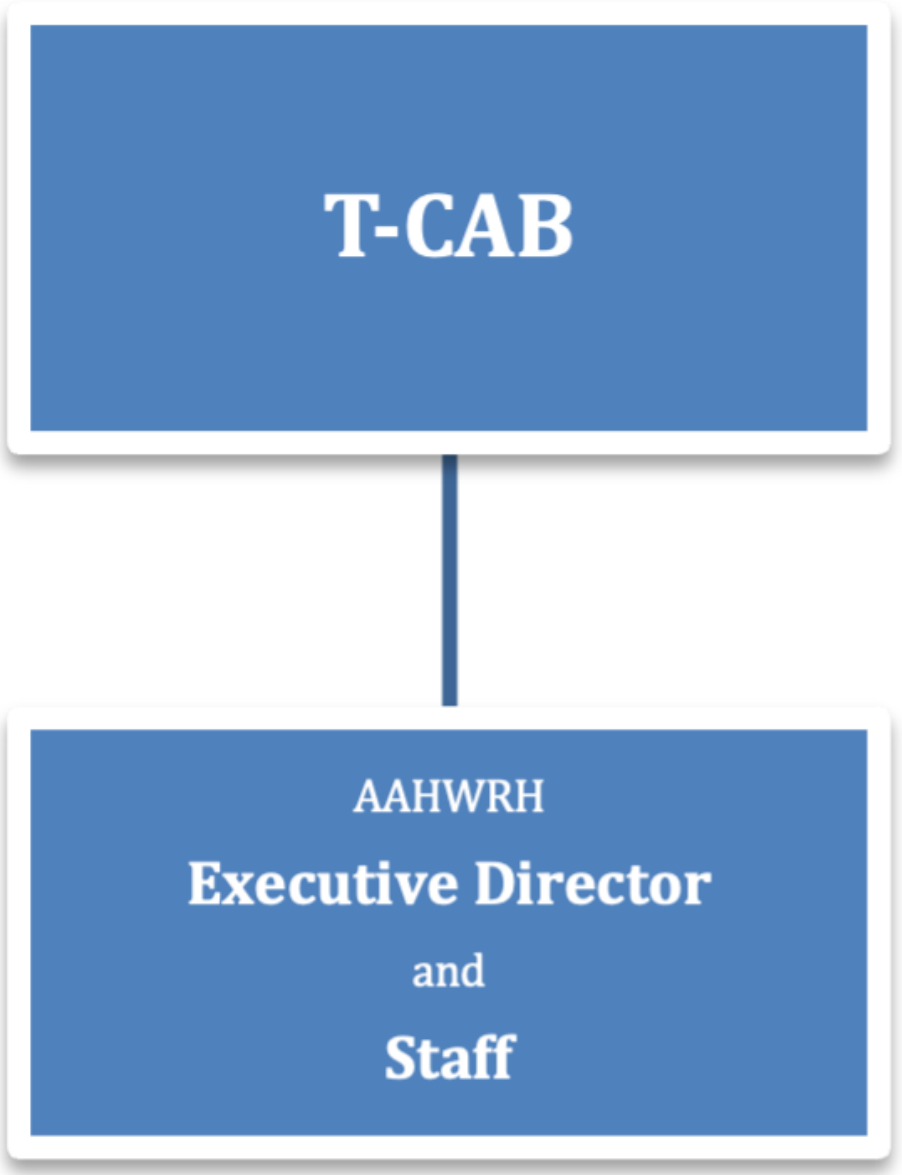
Board of Directors

- Composed of thirteen (13) seats: six institutional seats and seven community seats
- **Institutional seats** can include:
  - Contra Costa County Board of Supervisors
  - Contra Costa Health Department
  - Contra Costa Employment and Human Services Department
  - Contra Costa Office of Racial Equity and Social Justice
  - A local municipal Mayor or Councilmember; and
  - A local public system leader (e.g. school district, private health system, public safety, etc.)
- **Community seats** can include:
  - Deep alignment with AAHWRH values and mission;
  - Extensive experience serving African American vulnerable communities;
  - Fund development and fundraising expertise;
  - Nonprofit management and leadership experience;
  - Expertise in community-led, culturally-responsive health and wellness practices;
  - Deep relational ties and leadership experience in faith-based communities;
  - Experience in community building, advocacy, and/or organizing; and
  - Expertise in cultural and performance arts programming and event planning
- Approve and monitor budget; Evaluate Executive Director; Engage in strategic planning; Fundraise, Spread Awareness, Garner Support

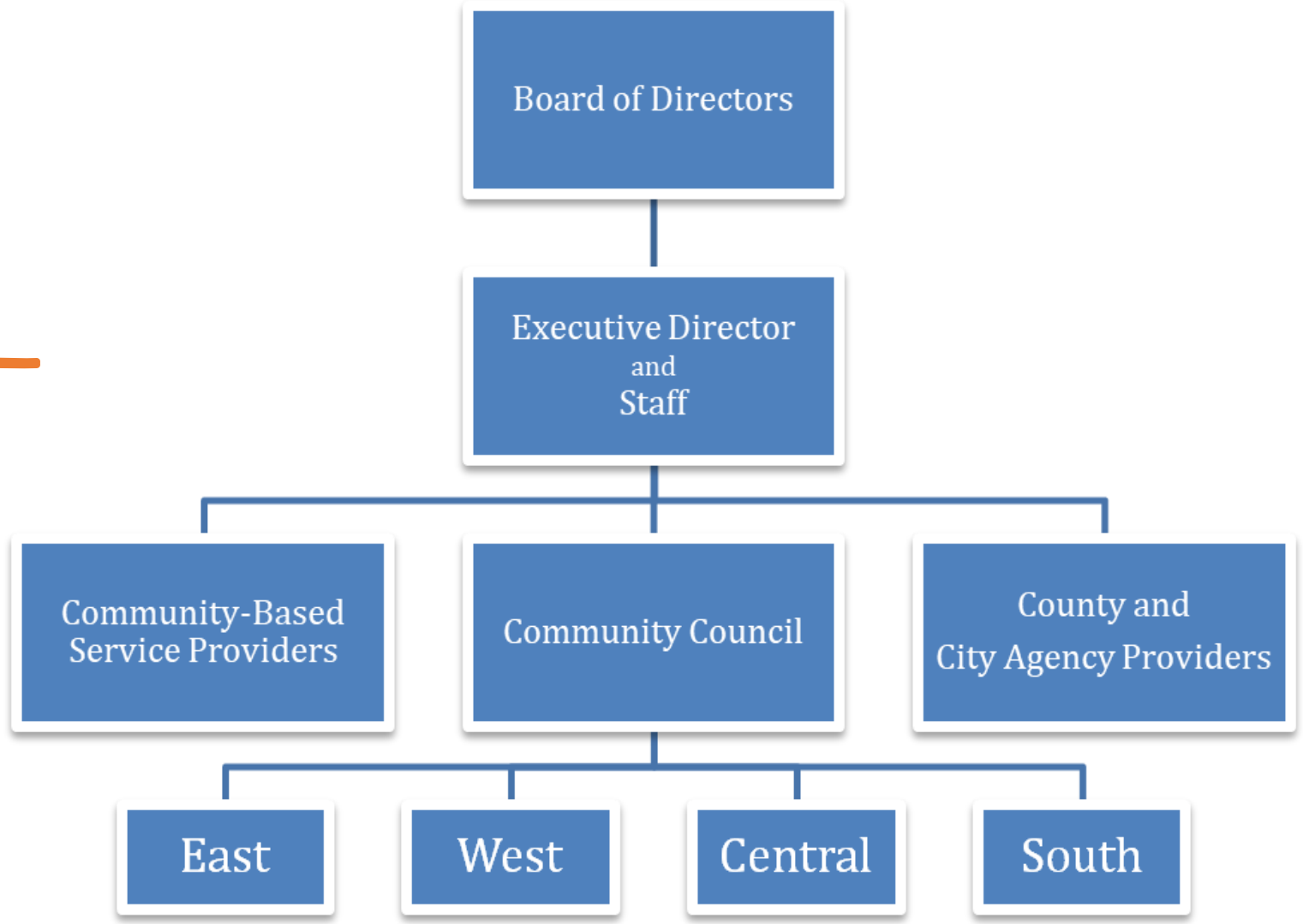
Community Council

- Advise the Board of Directors and AAHWRH leadership on real-time concerns and issues within local the Black community
- Provide guidance around community engagement, improved service delivery, and innovative partnership opportunities
- Over time, develop regional subcommittees representing east, west, central and south county regions
- Comprised of people with both lived experience and professional expertise who represent highly vulnerable and marginalized community members
- Final determination of members will be a collective decision by the lead entity, executive director, and Board of Directors

Initial Structure



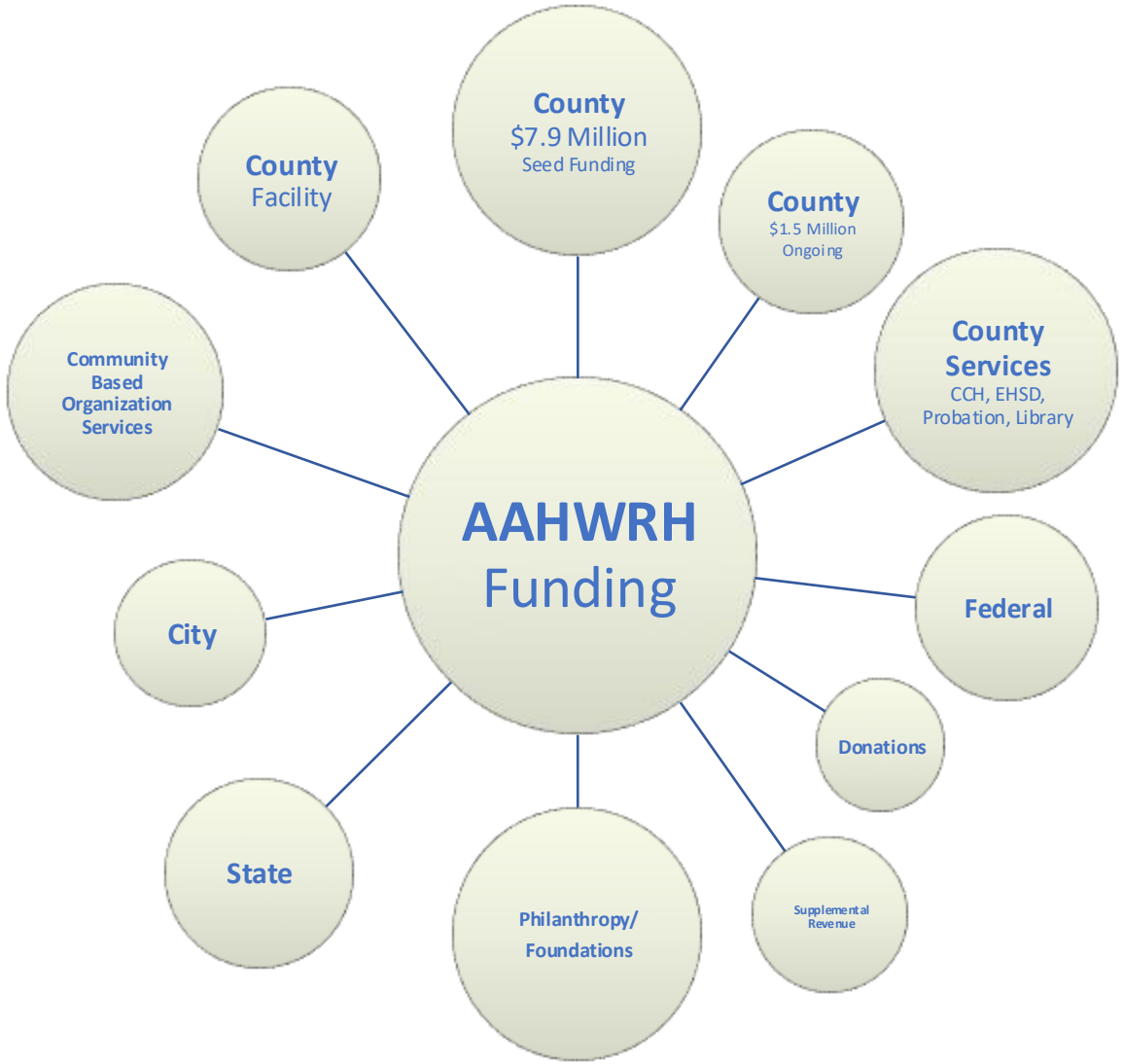
Final Structure



Plan for Sustainability

- County plays a critical role in the sustainability of the AAHWRH
- Beginning in FY 2029-30, County invests $1.5M annually
- Formal commitments from County departments for services and partnership through MOUs
- Low- or no-cost leasing agreement between County and AAHWRH
- Sustainability will also require cities, state, federal, philanthropy, CBOs, donors

**Image represents possible structure and is for illustrative purposes only*



Evaluation

- Goal: Foster a culture of shared learning, ongoing reflection, and data-informed decision-making across all stakeholders
- Community-Based Continuous Learning and Improvement (CBCLI) Framework
  - Community ownership over defining wellness, measuring success, and shaping solutions.
  - Continuous learning and adaptation, allowing the Hub to evolve as conditions, needs, and opportunities change.
  - Transparency and accountability, strengthening trust across partners, funders, and community members.
  - Cultural responsiveness and empowerment, honoring lived experience and reframing deficit narratives into asset-based indicators of health and wellness.
- Qualitative and quantitative data sources
- Participatory data sense-making and community learning exchanges
- Transparent reporting to ensure information is readily accessible

Budget

ORESJ Budget Recommendation

Spending Plan ($7.9M over 3.5 years)

- Fund community-based service provider network to serve high-priority Black populations ($3.75M)
  - Black males, elders, unhoused, justice-involved, mental health needs, infants/new mothers
  - Prioritize high-need census tracts (Antioch, Pittsburg, Richmond, North Richmond)

- Fund an implementation lead agency to oversee day-to-day coordination between CBO and County services ($2.15M)
  - Establish a new 501c3 non-profit organization, hire Executive Director and core staff
  - Develop a 10-year sustainability plan
  - Coordinate capacity building and training for network providers

- Invest seed funds for renovation of an anchor facility site in Antioch to open 2029 ($2M)
  - Planning, design, and initial construction costs
  - Will require a dedicated capital campaign to secure full cost

- Also recommend an additional on-going annual allocation of $1.5M beginning in 2029-2030
  - Core staff and operations

Proposed Budget and Sustainability

- Lead agency establishes an independent 501(c)(3) community-based organization
- Fund CBOs to deliver relationship-centered, culturally responsive services
- Leverage existing County services and improve ability to engage hard-to-reach populations
- Partner with other in-kind service partners to expand and augment service network
- Diversify funding streams (municipal, state, federal, philanthropy, private donors)
- **On-going County investment of $1.5M annually beginning in 2029/30**

Proposed 3.5 Year Budget	
January 2026 - June 2027 (1.5 years)	
Lead Agency	$500,000
Service Contracts w/ CBOs	$1,250,000
Total FY 25-26 and FY 26-27	$1,750,000
July 2027- June 2028 (1 year)	
Lead Agency	$750,000
Service Contracts w/ CBOs	$1,250,000
Total FY 27-28	$2,000,000
July 2028 - June 2029 (1 year)	
Lead Agency	$900,000
Service Contracts w/ CBOs	$1,250,000
Antioch Site Renovation*	$2,000,000
Total FY 28-29	$4,150,000
January 2026 – June 2029 Total (3.5 years)	
$7.5M Measure X Allocation + $400k for African American Males	$7,900,000

Next Steps

What's Happening Now:

13 Black-led organizations running 14 projects

Equity for Black Women and Girls

GENESIS CHURCH

IMPROVE YOUR TOMORROW, INC

HEALTHY HEARTS INSTITUTE

Grace Bible Fellowship of Antioch

THE BLACK Neighborhood

THE Healing SPOT Counseling Center

NAMI Contra Costa County
National Alliance on Mental Illness

The Collective
Black Girls Mental Health Collective

Centered Care Wellness
Better Outcomes. Better Care. A Healthier You.

MH
THE MILES HALL FOUNDATION

1HUNDRED YEARS
ENTERPRISE

Recommended Board Actions

- ❑ Approve the African American Holistic Wellness and Resource Hub Implementation Plan for administration by the Office of Racial Equity and Social Justice
- ❑ Direct ORESJ to assemble and launch the African American Holistic Wellness and Resource Hub Transitional Community Advisory Body (T-CAB) with oversight and direction from the Equity Committee
- ❑ Authorize ORESJ to coordinate and formalize agreements (MOUs) with County agencies to provide AAHWRH rapid response services through mobile units, site activation, shared staffing infrastructure, and/or other in-kind services.
- ❑ Approve ORESJ to release a Request for Proposals (RFP) for community-based rapid-response programming, and a Request for Qualifications (RFQ) for an independent entity to serve as the implementation lead to establish an independent non-profit organization to serve as the AAHWRH.
- ❑ CONSIDER agendizing a discussion for a future meeting to discuss a possible ongoing Measure X allocation to support the African American Holistic Wellness and Resource Hub beginning in FY29-30.

Questions? Feedback?

THANK YOU!

Office of Racial Equity and Social Justice
1026 Escobar Street, Suite 2B
Martinez, CA 94553

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- kendra.carr@oresj.cccounty.us
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- (925) 387-9080 mobile

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1025 ESCOBAR STREET
MARTINEZ, CA 94553

CONTRA COSTA COUNTY

Staff Report

File #: 25-3235 **Agenda Date:** 8/12/2025 **Agenda #:** C.1.

To: Board of Supervisors

From: Greg Baer, Director of Airports

Report Title: Approve and Authorize the Director of Airports, or designee, to execute a hangar rental agreement at Buchanan Field Airport

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:
APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a month-to-month hangar rental agreement with Charles Luther and Owen Luther, for a south-facing T-hangar at Buchanan Field Airport effective June 19, 2025, in the monthly amount of $372, Pacheco area (District IV).

FISCAL IMPACT:
The Airport Enterprise Fund will receive $4,464 annually.

BACKGROUND:
On November 14, 2006, the Contra Costa County Board of Supervisors approved the form of the T-Hangar and Shade Hangar Rental Agreement for use with renting the County's t-hangars, shade hangars, medium hangars, and executive hangars at Buchanan Field Airport.

On February 23, 2007, Contra Costa County Board of Supervisors approved the new Large Hangar Rental Agreement for use with the large East Ramp Hangars.

On January 16, 2009, Contra Costa County Board of Supervisors approved an amendment to the T-Hangar and Shade Hangar Rental Agreement and the Large Hangar Rental Agreement (combined "Hangar Rental Agreements"). The Hangar Rental Agreements are the current forms in use for rental of all the County hangars at Buchanan Field Airport.

CONSEQUENCE OF NEGATIVE ACTION:
A negative action will cause a loss of revenue to the Airport Enterprise Fund.

CONTRA COSTA COUNTY - BUCHANAN FIELD AIRPORT

T-HANGAR AND SHADE HANGAR RENTAL AGREEMENT

1. **PARTIES:** June 19, 2025, ("**Effective Date**"), the COUNTY OF CONTRA COSTA, a political subdivision of the State of California ("**Airport**"), and **Charles Luther and Owen Luther** ("**Renter**"), hereby mutually agree and promise as follows:

2. **RENTER AND AIRCRAFT INFORMATION:** Simultaneous with the execution of this T-Hangar and Shade Hangar Rental Agreement **("Rental Agreement")** by Renter, Renter shall complete the Renter and Aircraft Information Form. A completed copy of the Renter and Aircraft Information Form is attached hereto as Exhibit "A" and incorporated herein. Renter must also provide to Airport at that time, for inspection and copying, (1) the original current Aircraft Registration or, if the aircraft described in Exhibit A is under construction, the plans for and proof of ownership of such aircraft; and (2) the insurance information required by Section 16 below.

3. **PURPOSE:** The purpose of this Rental Agreement is to provide for the rental of a T-Hangar or Shade Hangar space at the Contra Costa County - Buchanan Field Airport for the storage of the aircraft described in the Renter and Aircraft Information Form **("Renter's Aircraft")**.

4. **PREMISES:** For and in consideration of the rents and faithful performance by Renter of the terms and conditions set forth herein, Airport hereby rents to Renter and Renter hereby rents from Airport that T-Hangar or Shade Hangar shown as # **E-14** on the T-Hangar and Shade Hangar Site Plan, attached hereto as Exhibit B and incorporated herein. This T-Hangar or Shade Hangar is part of the T-Hangar and Shade Hangar Site **("T-Hangar Site")** and shall hereinafter be described as the **"T-Hangar."**

   Renter has inspected the T-Hangar and hereby accepts the T-Hangar in its present condition, as is, without any obligation on the part of Airport to make any alterations, improvements, or repairs in or about the T-Hangar.

5. **USE:** The T-Hangar shall be used exclusively by Renter for the storage of Renter's Aircraft. In addition to the storage of Renter's Aircraft, Renter may use the T-Hangar for (1) the homebuilding, restoration and/or maintenance of Renter's Aircraft, provided that such homebuilding, restoration and/or maintenance is performed by Renter only and in conformance with all applicable statutes, ordinances, resolutions, regulations, orders, circulars (including but not limited to FAA Advisory Circular 20-27) and policies now in existence or adopted from time to time by the United States, the State of California, the County of Contra Costa and other government agencies

with jurisdiction over Buchanan Field Airport; and/or (2) the storage of and materials directly related to the storage, construction of homebuilt planes homebuilding, restoration, and/or maintenance of Renter's Aircraft. The T-Hangar shall not be used for any purpose not expressly set forth in this Section 5. Use.

The use of all or a portion of the T-Hangar for the storage of aircraft not owned or leased by Renter is prohibited. ("Aircraft not owned or leased by Renter" means any aircraft in which Renter does not have an ownership interest or which is not directly leased to Renter). Renter shall present proof of said ownership interest or lease to Airport upon request in addition to that information provided in Exhibit A.

If Renter's Aircraft is or becomes non-operational, it may be stored in the T-Hangar only if it is being homebuilt or restored by Renter. Prior to the commencement of any such homebuilding or restoration, Renter shall provide to Airport (1) a copy of the purchase agreement or (2) a valid federal registration number. If Renter's Aircraft is not registered as of the Effective Date, upon completion of construction, Renter shall register and apply for an airworthiness certificate for Renter's Aircraft in accordance with all applicable federal statutes and regulations and provide the original registration and certification to Airport, for inspection and copying, immediately upon receipt by Renter. On or before January 1 of each year, if the homebuilding or restoration has not been completed, Renter shall provide a written annual report to the Director of Airports that details the homebuilding or restoration activity performed, work still required to be completed and an estimate of time of completion.

6. **TERM**: This Rental Agreement shall be from month to month commencing **June 19, 2025**, and shall continue until terminated. This Rental Agreement may be terminated by any party upon thirty (30) days written notice to the other party.

7. **RENT**:

A. **Monthly Rent and Additional Rent**. Renter shall pay $ **372.00** in rent per month **("Monthly Rent")** due and payable in advance on the first day of each calendar month, beginning on the commencement date of this Rental Agreement. Unless directed to do otherwise by Airport, Renter shall pay rent only in cash or by personal check, certified check, or money order. If the term of this Rental Agreement begins on a day other than the first day of the month, the Monthly Rent stated above for the first month shall be prorated based on a thirty-day month and shall be due and payable at the time the Renter signs this Rental Agreement.

The Monthly Rent shall be adjusted annually by the change in Consumer Price Index **("CPI")**, as defined hereinbelow, for the latest one year period ending December 31 of each year. CPI, as used herein, shall mean the Consumer Price Index for all Urban Consumers, All Items, for the San

1025 ESCOBAR STREET
MARTINEZ, CA 94553

CONTRA COSTA COUNTY

Staff Report

File #: 25-3236 **Agenda Date:** 8/12/2025 **Agenda #:** C.2.

To: Board of Supervisors

From: Matt Brega, Child Support Services Director

Report Title: Purchase Order with OPEX Corporation

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:
APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute on behalf of the Child Support Services Director, a purchase order with OPEX Corporation in an amount not to exceed $14,147 for a suite of barcode licenses for mail processing machines for the period August 1, 2025 through July 31, 2026.

FISCAL IMPACT:
$14,146.53: 66% Federal, 34% State; all of which is budgeted in FY 25/26.

BACKGROUND:
The Department of Child Support Services utilizes OPEX Corporation to automate and disseminate mail received by the department. The software facilitates effective operations and simplifies the complexities of running a high-volume mailroom. This helps in supporting communication and facilitation of child support services available in Contra Costa County.
The Master Maintenance Agreement of the purchase order includes a Limitation of Liability and Indemnification provision approved by County Counsel. This Purchase Order is late due to staff shortages in Child Support's administration.

CONSEQUENCE OF NEGATIVE ACTION:
If this action is not approved, the department will have difficulty completing business operations for Child Support Services.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

CONTRA COSTA COUNTY

Staff Report

File #: RES 2025-276 **Agenda Date:** 8/12/2025 **Agenda #:** C.3.

To: Board of Supervisors

From: Warren Lai, Public Works Director/Chief Engineer

Report Title: Recognizing Derrick West for 20 Years of Service to Contra Costa County

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:
ADOPT a resolution recognizing Derrick West for 20 years of service to Contra Costa County, as recommended by the Public Works Director.

FISCAL IMPACT:
None.

BACKGROUND:
Please see the attached resolution.

CONSEQUENCE OF NEGATIVE ACTION:
None.

The Board of Supervisors of Contra Costa County, California

IN THE MATTER OF Recognizing the contributions of Derrick West on his 20 years of service to Contra Costa County.

WHEREAS, Derrick West began his career with Contra Costa County on July 18, 2005, as an Assistant Custodial Manager within the Custodial/Recycle Division of the Department of General Services; and

WHEREAS, Derrick West was commended on April 18, 2006, for his professional customer service attitude and work ethic associated with the cleaning and buffing of floors at the Finance Building after completion of an HVAC improvement project; and

WHEREAS, Derrick West was commended on July 3, 2006, for his level of diligence and attention to detail to plan and implement a strike day plan which minimized impacts to custodial services provided at County buildings; and

WHEREAS, Derrick West was recognized on December 21, 2006, for the teamwork approach displayed by him and his staff to address and resolve related projects utilizing federal funding prior to a December 31, 2006, deadline which resolved every project on the list for the Community Services Department; and

WHEREAS, Derrick West was recognized on February 21, 2007, for his excellent attendance record for 2006; and

WHEREAS, Derrick West was congratulated on May 29, 2007, on his election as the Ways and Means Education Officer for the Bay Area Chapter of Executive Housekeepers Association; and

WHEREAS, Derrick West was promoted on October 4, 2007, to Custodial & Recycle Services Manager; and

WHEREAS, Derrick West was commended on December 18, 2012, for the quality and expeditious work performed by his staff in cleaning the new 651 Pine Street Supervisor Offices and the 1st floor restrooms; and

WHEREAS, Derrick West was nominated for the 2013 J. Michael Walford Award - Employee of the Year in recognition of his knowledge of County buildings, the custodial needs within those buildings, and always willing to go the extra mile to ensure that custodial service is completed; and

WHEREAS, Derrick West continues to provide and exemplify excellent customer service each workday; and

NOW, THEREFORE, BE IT RESOLVED: that the Board of Supervisors does hereby recognize and honor Derrick West for his 20 years of dedicated service to Contra Costa County and for the high quality of work performed by him during his career.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

CONTRA COSTA COUNTY

Staff Report

File #: RES 2025-279 **Agenda Date:** 8/12/2025 **Agenda #:** C.4.

To: Board of Supervisors

From: Candace Andersen, District II Supervisor

Report Title: Resolution recognizing The Alamo Improvement Association On it's 70th Anniversary

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:
Resolution recognizing The Alamo Improvement Association On it's 70th Anniversary

FISCAL IMPACT:
No fiscal impact

BACKGROUND:
Resolution recognizing The Alamo Improvement Association On it's 70th Anniversary

CONSEQUENCE OF NEGATIVE ACTION:
No negative action

The Board of Supervisors of Contra Costa County, California

IN THE MATTER OF Resolution RECOGNIZING
The Alamo Improvement Association
On its 70th Anniversary

WHEREAS, the Alamo Improvement Association (AIA) met for the first time on April 14, 1955, at Stone Valley School in Alamo; and

WHEREAS, the AIA has worked continuously since that time to preserve and enhance the unique and historic character of Alamo; and

WHEREAS, the AIA advocated consistently with the County and the developer of the land that is now Round Hill Country Club to revise the project from tract housing to the Round Hill we see today with many custom homes and unique styles of architecture; and

WHEREAS, the AIA advocated on behalf of the community with the developer of what is now Stonegate in Alamo to reduce the impact of this development at the far east end of Livorna Road from 500 to 200 homes with significant dedication of open space for public use; and

WHEREAS, the AIA organized public awareness and provided input to the County on traffic infrastructure plans for the Stone Valley Road/I-680 interchange and the Stone Valley Road/Danville Boulevard intersection to promote safety and discourage cut through traffic through Alamo; and,

WHEREAS, beginning in 1995, AIA worked with and encouraged the County, multiple local committees and the Alamo Municipal Advisory Council (MAC) to focus on traffic circulation in downtown Alamo, and strongly supported the construction of the Orchard Court roundabout, significantly improving traffic safety in downtown Alamo and adding aesthetic improvements to the downtown area; and

WHEREAS, throughout the process of the County's creation of its new General Plan and Housing Element, AIA informed and educated the Alamo community, and responded to the County, providing valuable input as the plans progressed; and

WHEREAS, AIA applied for and received a pipeline safety grant to educate the Alamo Community and the County about safety measures for the jet fuel pipeline that travels the length of Alamo under the Iron Horse Trail, which resulted in additional safety improvements for the pipeline; and

WHEREAS, since 2014, AIA has sponsored the popular weekly Alamo Farmers Market, that has built a loyal following and provided a valuable resource of fresh produce and outdoor recreation; and

WHEREAS, since 2014, AIA has organized and conducted Alamo's largest annual community event, the Autos of Alamo Festival, which provides a fun opportunity for Alamo neighbors and friends to mix and mingle while supporting downtown foot traffic.

NOW, THEREFORE BE IT RESOLVED that the Board of Supervisors of Contra Costa County does hereby recognize and honor the Alamo Improvement Association for its many accomplishments and improvement efforts on behalf of the community of Alamo over these past seventy years.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

CONTRA COSTA COUNTY

Staff Report

File #: 25-3225 **Agenda Date:** 8/12/2025 **Agenda #:** C.5.

To: Board of Supervisors

From: Shanelle Scales-Preston, District V Supervisor

Report Title: Appointment to the Measure X Community Advisory Board

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPOINT Sam Alley to the District V Seat # 1 on the Measure X Community Advisory Board, for a term ending on December 31, 2026, and DIRECT the Clerk of The Board to post the vacancy.

FISCAL IMPACT:

None.

BACKGROUND:

The Measure X Community Advisory Board was created on February 2, 2021, by the Contra Costa County Board of Supervisors to advise how Measure X tax funds are used. Each Supervisorial District has two main seats and an alternate seat that align with the term of the Supervisor who appointed them. The members of the Advisory Board and alternates shall serve staggered terms of two or three years.

CONSEQUENCE OF NEGATIVE ACTION:

The suggested appointee will not be able to serve on the Measure X Community Advisory Board, which could impact the body's ability to achieve quorum and conduct business.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

CONTRA COSTA COUNTY

Staff Report

File #: 25-3226 **Agenda Date:** 8/12/2025 **Agenda #:** C.6.

To: Board of Supervisors

From: Candace Andersen, District II Supervisor

Report Title: **APPOINTMENT TO THE ASSESSMENT APPEALS BOARD**

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

REAPPOINT Clark Anderson, Danville resident, to the District II Seat of the Assessment Appeals Board for a three-year term with an expiration date of September 4, 2028, as recommended by Supervisor Candace Andersen.

FISCAL IMPACT:

NONE

BACKGROUND:

Established May 29, 1973 by Ordinance 73-45, the Assessment Appeals Board is the Board of Equalization for the County, with the power to equalize the valuation of the taxable property in the County for the purpose of taxation and review, as well as equalize and adjust penal and escaped assessments on the roll. There are five Appeals Board Members, and five Alternate Members. To be eligible for these positions, a person must meet the following qualifications: 1. Be knowledgeable in the area of property appraisal and taxation. 2. Have a minimum of five years professional experience in California as one of the following: Certified Public Accountant, Public Accountant, Licensed Real Estate Broker, Attorney, or Property Appraiser accredited by a national professional organization. 3. Five years experience in California as an appraiser certified by the State Board of Equalization. Assessment Appeals Board members serve staggered three year terms.

Supervisor Andersen has advertised the vacancy. Mr. Clark expressed interest in being reappointed. Supervisor Andersen is pleased to reappoint Mr. Clark to another term.

CONSEQUENCE OF NEGATIVE ACTION:

The seat will become vacant.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

CONTRA COSTA COUNTY

Staff Report

File #: RES 2025-275 **Agenda Date:** 8/12/2025 **Agenda #:** C.7.

To: **Board of Supervisors**

From: John Kopchik, Director, Conservation and Development

Report Title: Resolution to receive California Department of Transportation funding for the Bay Point Enhanced Bicycle and Pedestrian Improvements Study

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:
ADOPT a resolution authorizing the Director of Conservation and Development, or designee, to execute a grant funding agreement with the State of California, Department of Transportation ("Caltrans"), and related instruments, to accept an amount not to exceed $442,650 from the State 2025-26 Sustainable Transportation Planning Grant Program ("Grant Program") for the Bay Point Enhanced Bicycle and Pedestrian Improvements Study ("Study").

FISCAL IMPACT:
None to the General Fund. The recommended action will allow the County to receive grant funds to conduct the Study.

The Study will cost $500,000 to conduct. The Grant Program requires the County to provide a minimum of 11.47% of the total Study cost in local matching funds. Therefore, the County will provide an in-kind contribution of $57,350 towards the Study, in the form of County staff time, which will be funded under existing budgets (50% Road Fund and 50% Measure J Funds).

BACKGROUND:
In July 2025, Caltrans awarded the County $442,650 from the Grant Program to conduct the Study (Exhibit A) which will evaluate active transportation improvements, including Class IV protected bicycle facilities and green infrastructure, along the Port Chicago Highway and Willow Pass Road corridors in Bay Point.

A condition of the Grant Program requires the County adopt a resolution authorizing the Department of Conservation and Development Director to execute a Restricted Grants Agreement (See Exhibit B for form of agreement) and any other applicable agreements with Caltrans.

CONSEQUENCE OF NEGATIVE ACTION:
Not adopting a resolution to execute an agreement with Caltrans to receive grant funding from the Sustainable Transportation Planning Grant Program will result in the County being unable to fund the conduct of the Bay Point Enhanced Bicycle and Pedestrian Improvements Study.

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA

and for Special Districts, Agencies and Authorities Governed by the Board

RESOLUTION OF THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY AUTHORIZING THE DEPARTMENT OF CONSERVATION AND DEVELOPMENT DIRECTOR TO EXECUTE AGREEMENTS WITH THE CALIFORNIA DEPARTMENT OF TRANSPORTATION FOR THE BAY POINT ENHANCED BICYCLE AND PEDESTRIAN IMPROVEMENTS STUDY

IN THE MATTER OF the Board of Supervisors of Contra Costa County having adopted a Complete Streets Policy in 2016, expressing its commitment to creating and maintaining a comprehensive transportation network that serves all users, particularly the most vulnerable users, such as pedestrians, bicyclists, seniors, children, and persons with disabilities;

WHEREAS, the Board of Supervisors of Contra Costa County is eligible to receive Federal and/or State funding for certain transportation planning-related plans, through the California Department of Transportation;

WHEREAS, Contra Costa County has been awarded conditional grant funding in the amount of $442,650 by Caltrans through the Sustainable Transportation Planning Grant Program for the purpose of funding the Bay Point Enhanced Bicycle and Pedestrian Improvements Study;

WHEREAS, as required by the Sustainable Transportation Planning Grant Program, Contra Costa County will provide a local match of $57,350 (11.47% of Study cost), which will be in-kind, in the form of Contra Costa County staff time;

WHEREAS, a Restricted Grant Agreement is needed to be executed with the California Department of Transportation before such funds can be claimed through the Transportation Planning Grant Program; and

WHEREAS, Contra Costa County wishes to delegate authorization to execute these agreements and any amendments thereto.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the Contra Costa County, authorize the Department of Conservation and Development Director, or designee, to execute a Restricted Grant Agreement, other agreements related to this grant award, and any amendments thereto with the California Department of Transportation.

APPROVED AND PASSED this __ day of __, 2025.

California Department of Transportation

DIVISION OF TRANSPORTATION PLANNING
P.O. BOX 942873, MS–32 SACRAMENTO, CA 94273–0001
(916) 261-3326 | TTY 711
www.dot.ca.gov

July 1, 2025

SENT VIA E-MAIL

On behalf of the California Department of Transportation (Caltrans), Division of Transportation Planning, we are pleased to congratulate you on your Sustainable Transportation Planning Grant award.

Sustainable Transportation Planning Grant Program					
Grant Award Fiscal Year	2025-26	**Grant Category**	Sustainable Communities Competitive	**Grant Fund Source**	RMRA
Project Title	Bay Point Enhanced Bicycle and Pedestrian Improvements Study				
Grantee/Agency	Contra Costa County				
Executive Director	John Kopchik				
Grantee/Agency Contact	Robert Sarmiento				
Sub-Recipient(s)					
Caltrans District Contact(s)	Becky Frank, Stephen Conteh				
Caltrans District Contact(s) E-mail	becky.frank@dot.ca.gov, stephen.conteh@dot.ca.gov				

Grant Award	Local Match (Cash)	Local Match (In-Kind)	Total Local Match	% Local Match	Total Project Cost
$442,650	$57,350	NA	$57,350	11.47%	$500,000

Conditions of Award Due to Caltrans	Grant Expiration Date	Final Invoice Due
August 8, 2025	June 30, 2028	August ~~30~~29, 2028

*** The final contractually agreed upon Local Match and Fund Source are located on the Grant Application Cover Sheet and Project Cost and Schedule. Any change in Local Match that increases/decreases the Total Project Cost must be approved by Caltrans and may require a Formal Amendment. Each invoice must include the contractual/agreed upon local match % - any deviation to this amount requires an approved Tapered Local Match Amendment prior to invoice submittal. Any change to the Local Match Fund Source requires prior Caltrans approval and an Administrative Amendment.**

Next Steps

1. The Caltrans District Grant Manager will schedule a Conditional Award Meeting with your agency soon.
    - The attached specific and general conditions and project revisions necessary to accept grant funding will be discussed at this meeting.
2. The required conditions must be submitted to the Caltrans District Grant Manager no later than the date listed in the table above.
    - Failure to satisfy these conditions will result in the forfeiture of grant funds.
3. The Caltrans District Grant Manager will review and approve all items required to fulfill the attached specific and general conditions.
4. Once the required conditions are met and the agreement is executed, the Caltrans District Grant Manager will:
    - Send a Notice to Proceed letter (for MPO/RTPAs, this will happen after the OWP/OWPA formal amendment is processed). *Grant work cannot begin until the Notice to Proceed letter is received by your agency.*
    - Coordinate and schedule a grant kick-off meeting with your agency.

If you have questions concerning your Conditional Grant Award, please reach out to your Caltrans District contact listed in the table above.

Sincerely,

ERIN THOMPSON
Chief, Office of Regional and Community Planning

Attachments:
Specific and General Conditions

Sustainable Transportation Planning Grant Program

Grant Award Specific and General Conditions

Specific Conditions

If Specific Conditions have been identified for this grant, they will be listed below. Please make all necessary revisions to the Grant Application Cover Sheet, Scope of Work (SOW), and/or the Cost and Schedule, and complete the right column to indicate where the specific conditions were addressed.

Specific Conditions	Conditions Addressed List Document, Section & Page(s)
1. Grant Application Cover Sheet, Part B: Identify specific source of local funds, beyond County staff time.	
2. SOW: Considering shortening the Introduction section to be more concise.	
3. SOW: Ensure all deliverables are transferable items (e.g., Replace "Check-in meeting with consultant" with "Notes from Check-in meeting with consultant).	
4. SOW Task 01: Aside from Kick-off Meeting with Caltrans, remove Meetings with Caltrans staff from task deliverables. Update study progress reports to reflect quarterly progress reports.	
5. SOW Task 2: Include more specifics on how CBOs will be engaged.	
6. SOW Task 4: Consider high visibility crosswalks, bulb outs, and pedestrian refuge islands among alternatives analyzed.	
7. Cost and Schedule Task 3: Consider extending the timeline for analysis of existing conditions since summer/fall months differ in transportation and traffic patterns and may not reflect the area comprehensively.	
8. Identify the authorized signer(s) and email address(s) for the grant agreement that will be routed via Adobe Acrobat Sign.	
9. SOW, Introduction: Please remove all footnote links to external sources.	

Specific Conditions	Conditions Addressed List Document, Section & Page(s)
10. SOW, Task 01: in the task deliverables, please update the "study progress reports" to "Study quarterly progress reports".	
11. SOW, Task 02: please add " A copy of agency procurement procedures" as one of the deliverables.	
12. SOW, Task 2: Please Consider separating Technical Advisory committee and Public Outreach and Engagement into two separate tasks.	
13. SOW, Task 2: Please ensure that deliverables are framed as the outcome of activities from the task description.	
14. SOW, Task 2: please rephrase " Stakeholder technical advisory committee meetings" to "Stakeholder technical advisory committee meetings notes" in the task deliverable table.	
15. SOW: please remove "check-in meetings with consultant" from the task deliverables.	
16. SOW, Task 4: "Presentation of conceptual active transportation design alternatives and selection of preferred alternative" is framed as a task description, please either move it to the task description or rephrase it as a deliverable.	
17. SOW, Task 4: Rephrase " Revised preferred conceptual alternative" as a deliverable.	
18. SOW, Task 6: change the task title to " Board Review / Approval or Acceptance".	
19. SOW, Task 6: Remove "TWIC approval to submit Draft Final Study to the County Board of supervisors" deliverable and include two deliverables: * TWIC meeting minutes * County Board of Supervisors meeting minutes	
20. SOW, Task 6: move "Following acceptance..... transportation improvements" paragraph above the deliverables table. This could also be slightly re-worded to be included in the Task 5 description as a listing of next steps that need to be included in the final report.	

General Conditions

Please review the General Conditions below and complete them, as necessary. Most of these items are outlined in the Grant Application Guide, Ch. 6 and Appendix B.

- **Board Resolution** – A current (less than one year old) Local Board Resolution, signed by the governing board that includes the grant project title and job title of the person authorized to enter into a contract with Caltrans, is required to be submitted to Caltrans by September 12, 2025.
- **Government Entity Taxpayer ID Form** is now required in place of the previously required STD-204. It is required by Caltrans Accounting to ensure payments are sent to the correct recipient and address.
- **Scope of Work (SOW) and Project Cost and Schedule** (Refer to Grant Application Guide, Appendix B Checklists) These are frequently missed requirements:
  - Project Management stand-alone tasks, staff and/or consultant coordination are not allowed. Project Management activities must be charged to the tasks in which they are accrued.
  - Include tasks for a kick-off meeting with Caltrans, invoicing, quarterly reporting, and Board adoption or acceptance.
  - Ensure the deliverable for the consultant procurement task includes: Request for Proposal (RFP), executed consultant contract, and a copy of your agency's procurement procedures.
  - The earliest project start date is November 17, 2025, with an end date of June 30, 2028. The Project Cost and Schedule will need be updated to reflect your proposed start date. At least one task must extend to the grant expiration date on June 30, 2028.
  - Indirect Costs - For Local Government Agencies requesting to bill for indirect costs: Indirect costs must be identified in the SOW and Project Cost and Schedule, and the indirect cost rate included at the bottom of the Project Cost and Schedule.
- **Grant Application Cover Sheet and Project Cost and Schedule**
  - Ensure the grant award, local match, and total project costs are consistent with the award letter amounts.
- **Grant Application Cover Sheet** - Must identify the specific source of cash and in-kind local match funds; and must identify the agency providing the local match.
  - If your agency is using staff time as a cash match, the application cover sheet must identify the source of local match funds for staff time (e.g., General Fund).
  - Direct grantee staff time is not an allowable in-kind match and must be identified as cash match.
- **Third Party In-Kind Valuation Plan, if applicable** - Third-party in-kind contributions consist of goods and services donated from outside the grantee's agency (e.g., printing, facilities, interpreters, equipment, advertising, staff time, and other goods or services). If utilizing third-party in-kind contributions to satisfy the local match requirement:
  - Ensure in-kind contribution information is identified on the Grant Application Cover Sheet and Project Cost and Schedule.
  - To clarify, sub-recipient staff time, if reimbursed, is considered cash match. If donating their time, it is considered in-kind.
  - Submit a Third-Party In-kind Valuation Plan. The district can provide a copy of the valuation plan checklist and template.

- **Ensure Consistency** - All changes made to the Grant Application Cover Sheet, SOW, and Project Cost and Schedule are made consistently in all documents.

Grant Administrative Requirements

Refer to the Grant Application Guide, Ch. 6, and the Restricted Grant Agreement boilerplate for a detailed overview of the Grant Administrative Requirements that must be adhered to over the life of the project. In summary:

- **Third Party Contracts** - Competitive consultant procurement, i.e., Request for Proposals (RFP) is required for all grant projects.
  - If there is a consultant on-board, ensure the process to procure the consultant was a competitive process (documentation must be provided to Caltrans); the grant work must have been part of the original RFP.
  - If using an on-call consultant list, the process for establishing the list must be competitive and less than five years old (documentation must be provided to Caltrans)
- **Quarterly Reporting** – Quarterly Progress Reports (a narrative of completed project activities) are submitted on a quarterly basis.
- **Invoicing and Financial Requirements** –
  - Maintain a proper accounting system (MS Excel is unacceptable).
  - Request for Reimbursements/invoices (RFRs) at least quarterly, but no more than monthly.
    - One-time, lump sum invoices are not allowed.
    - If requesting reimbursement of indirect costs, a copy of the ICAP/ICRP acceptance letter must be submitted with the first invoice.
    - Local match commitments must be satisfied with every RFR/invoice, including any local match amount above the minimum amount. If you are unable to meet this commitment, coordinate with your district Contract Manager.
    - All work must be completed by June 30, 2028.
    - Final RFR/invoice and the final product are due no later than August 29, 2028.
    - The final RFR/invoice will not be processed without the final product.
  - An Indirect Cost Allocation Plan/Indirect Cost Rate Proposal (ICAP/ICRP) must be submitted each year to the Inspector General Independent Office of Audits and Investigations for approval. Instructions for submitting an ICAP/ICRP are available at the following webpage: https://ig.dot.ca.gov/resources
- **Grant Amendments** - Proposed changes to the Grant Application Cover Sheet, SOW, and Project Cost and Schedule (e.g., local match amount, fund source, movement of funds) will require an amendment and Caltrans approval. Please contact Caltrans for guidance on this process.

Sustainable Communities Grants
(State)

Restricted Grant Agreement

This Restricted Grant Agreement (RGA), between the State of California acting by and through its Department of Transportation, referred to herein as **CALTRANS**, and the (**AGENCY NAME**), hereinafter referred to as **AGENCY**, will commence on (**Start Date**), or upon approval by **CALTRANS**, whichever occurs later. This RGA is of no effect unless approved by **CALTRANS**. **AGENCY** shall not receive payment for work performed prior to approval of the RGA and before receipt by **AGENCY** of Notice to Proceed from **CALTRANS** Contract Manager. This RGA shall expire on (**End Date**)**.**

Attachments:

The following attachments are incorporated into and are made a part of this RGA by this reference and attachment.

I. **AGENCY** Resolution

II. Scope of Work and Project Cost and Schedule

III. Grant Application Guide

Recitals

1. Under this RGA, **CALTRANS** intends to convey State restricted grant funds to **AGENCY**, pursuant to Budget Act Line Item 2660-102-0042, who will conduct transportation studies and planning within the regional area under the jurisdiction of **AGENCY** under the terms, covenants, and conditions of this RGA.
2. **CALTRANS** and **AGENCY** intend that only funds that are authorized as restricted grants will be subject to this RGA, and that no funds that should be the subject of a Joint Powers Agreement, Interagency Agreement, or other non-grant agreement, shall be subject to this RGA.

Now, therefore, based upon the terms, covenants, and conditions, the parties agree as follows:

Section I

AGENCY Responsibility:

To timely and satisfactorily complete all Project work described in **Attachment II** within the project budget and in accordance with the items of this RGA.

Section II

CALTRANS Responsibility:

That when conducting an audit of the costs claimed by **AGENCY** under the provisions of this RGA, to conduct the audit in accordance with applicable laws and regulations.

Section III

Parties' Mutual Responsibilities:

1. Under this RGA, **CALTRANS** will convey State grant restricted funds to **AGENCY**, pursuant to Budget Act Line Item 2660-102-0042, and **AGENCY** will conduct transportation studies and planning within the regional area described in **Attachment II**. The funds subject to this RGA must be (a) identified as available for a restricted grant in **CALTRANS**' budget and (b) for the purpose

of conducting transportation studies or planning and (c) to a public entity that is responsible for conducting transportation studies or planning.

2. Details of the Grant Program, Funds, Project, and Program Guidelines and the governing State and Federal law are fully described in **Attachment III**, which is attached to and made a part of this RGA.
3. Under this restricted grant, funds may be only used for the purpose set forth in this RGA, Resolution (**Attachment I**), Scope of Work and Project Cost and Schedule **(Attachment II)**, and the applicable Grant Application Guide (**Attachment III**), and funds may only be used for costs and expenses that are directly related to such purpose.
4. **AGENCY** shall perform all the duties and obligations described in the (enter project title here), hereinafter the Project, subject to the terms and conditions of this RGA and the Approved Project Grant Application (Scope of Work and Project Cost and Schedule), which are attached hereto as **Attachment II**.
5. The resolution authorizing **AGENCY** to execute this RGA pertaining to the above described Project is attached hereto as **Attachment I**.
6. All services performed by **AGENCY** pursuant to this RGA shall be performed in accordance with all applicable Federal, State, and Local laws, regulations, ordinances, all applicable **CALTRANS** policies and procedures, and all applicable **CALTRANS** published manuals, including, but not limited to, the applicable Grant Application Guide (**Attachment III**).

   In case of conflict between any applicable Federal, State, and Local laws, regulations, and ordinances, and/or any applicable policies, procedures, or published manuals of either **CALTRANS** or **AGENCY**, the order of precedence of the applicability of same to this RGA shall be established in this order: 1) Federal laws and regulations; 2) California laws and regulations; 3) **CALTRANS** policies, procedures, and published manuals; 4) Local ordinances; and 5) **AGENCY** policies, procedures, and published manuals. This RGA may not include any Federal funds.
7. Project funding is as follows:

Fund Source: STATE	Fund Source: AGENCY				Total Project Cost
State Highway Account (SHA) Grant Funds	Local Match (Cash)	Local Match (In-Kind)	Total Local Match	% Local Match	
$X,XXX.XX	$X,XXX.XX	$X,XXX.XX	$X,XXX.XX	XX.XX%	$X,XXX.XX

   No in-kind contributions may be made unless the amount and type of the contribution is identified above.
8. This RGA is exempt from legal review and approval by the Department of General Services (DGS), pursuant to applicable law.
9. **Notification of Parties**

   a. **AGENCY's** Project Manager for Project is (Project Representative Name) (NAME, EMAIL, AND PHONE NUMBER).

b. **AGENCY's** Financial Manager for the Project is (NAME, EMAIL, AND PHONE NUMBER).

c. **CALTRANS** Contract Manager is (NAME, EMAIL AND PHONE NUMBER). "Contract Manager" as used herein includes his/her designee.

d. All notices herein provided to be given, or which may be given, by either party to the other, shall be deemed to have been fully given when made in writing and received by the parties at their respective addresses:

(**AGENCY** Name)
Attention: (Project Manager), (Project Manager Title)
Phone Number: (XXX) XXX-XXXX
Email:
Address
City, State Zip

California Department of Transportation
(District/Division)
Attention: (Contract Manager), (Contract Manager Title)
Phone Number: (XXX) XXX-XXXX
Email:
Address
City, State Zip

10. Period of Performance

a. Reimbursable work under this RGA shall begin no earlier than on (Insert start date), following the written approval of **CALTRANS** and **AGENCY's** receipt of the Notice to Proceed letter of this RGA by the **CALTRANS** Contract Manager, and will expire on (Insert end date).

b. **AGENCY** will attend a kickoff meeting with **CALTRANS** to be scheduled within one (1) week from receipt of Notice to Proceed letter by **CALTRANS** Contract Manager.

11. Changes in Terms/Amendments

This Agreement may only be amended or modified by mutual written agreement of the parties. Any proposed modification to this agreement that requires a formal amendment must be submitted by AGENCY to CALTRANS no less than ninety (90) days prior to the expiration of this RGA.

12. Cost Limitation

a. The maximum total amount granted and reimbursable to **AGENCY** pursuant to this RGA by **CALTRANS** shall not exceed **$X,XXX.XX**.

b. It is agreed and understood that this RGA fund limit is an estimate and that **CALTRANS** will only reimburse the cost of services actually rendered in accordance with the provisions of this RGA and as authorized by the **CALTRANS** Contract Manager at or below that fund limitation established herein.

13. Termination

a. If the applicable law and the Grant Program guidelines provide for such termination, **CALTRANS** reserves the right to terminate this RGA for any or no reason upon written notice to **AGENCY** at least 30 days in advance of the effective date of such termination in the event **CALTRANS** determines (at its sole discretion) that **AGENCY** failed to proceed with Project

work in accordance with the terms of this RGA. In the event of termination for convenience, **CALTRANS** will reimburse **AGENCY** for all allowable, authorized, and non-cancelled costs up to the date of termination.

b. This RGA may be terminated by either party for any or no reason by giving written notice to the other party at least 30 days in advance of the effective date of such termination. In the event of termination for convenience, **CALTRANS** will reimburse **AGENCY** for all allowable, authorized, and non-cancelled costs up to the date of termination.

c. **AGENCY** has 60 days after the Termination Date to submit accurate invoices to **CALTRANS** to make final allowable payments for Project costs in accordance to the terms of this RGA. Failure to submit accurate invoices within this period of time shall result in a waiver by **AGENCY** of its right to reimbursement of expended costs.

14. Budget Contingency Clause

a. It is mutually agreed that if the US Congress or the State Legislature fail to appropriate or allocate funds during the current year and/or any subsequent years covered under this RGA and do not appropriate sufficient funds for the program, this RGA shall be of no further force and effect. In this event, **CALTRANS** shall have no liability to pay any funds whatsoever to **AGENCY** or to furnish any other considerations under this RGA and **AGENCY** shall not be obligated to perform any provisions of this RGA.

b. If funding for any fiscal year is reduced or deleted by the US Congress or the State Legislature for purposes of this program, **CALTRANS** shall have the option to either terminate this RGA with no liability occurring to **CALTRANS**, or offer an RGA Amendment to **AGENCY** to reflect the reduced amount.

15. Payment and Invoicing

AGENCY, its contractors, subcontractors and sub-recipients shall establish and maintain an accounting system and records that properly accumulate and segregate incurred Project costs and matching funds by line. The accounting system of **AGENCY**, its contractors, all subcontractors, and sub-recipients shall conform to Generally Accepted Accounting Principles (GAAP) and any standards specified by the source of funds, to enable the determination of incurred costs at interim points of completion, and to provide support for reimbursement payment vouchers or invoices.

a. The method of payment for this RGA will be based on the actual allowable costs that are incurred in accordance with the provisions of this RGA and in the performance of the Project Work. **CALTRANS** will reimburse **AGENCY** for expended actual allowable direct costs and including, but not limited to, labor costs, travel, and contracted consultant services costs incurred by **AGENCY** in performance of the Project work. Indirect costs are reimbursable only if the **AGENCY** has identified the estimated indirect cost rate in **Attachment II** and an approved Indirect Cost Allocation Plan or an Indirect Cost Rate Proposal as set forth in **Section III–Cost Principles**, **Paragraph 17d**. The total cost shall not exceed the cost reimbursement limitation set forth in **Section III–Cost Limitation, Paragraph 12a**. Actual costs shall not exceed the estimated wage rates, labor costs, travel, and other estimated costs and fees set forth in **Attachment II** without an amendment to this RGA, as agreed between **CALTRANS** and **AGENCY**.

b. Reimbursement of **AGENCY** expenditures will be authorized only for those allowable costs actually incurred by **AGENCY** in accordance with the provisions of this RGA and in the performance of Project Work. **AGENCY** must not only have incurred the expenditures on or

after the start date and the issuance of Notice to Proceed letter for this RGA and before Expiration Date but must have also paid for those costs to claim any reimbursement.

c. Travel expenses and per diem rates are not to exceed the rate specified by the State of California Department of Human Resources for similar employees (i.e. non-represented employees) unless written verification is supplied that government hotel rates were not then commercially available to **AGENCY**, its sub-recipients, contractors, and/or subcontractors, at the time and location required as specified in the California Department of Transportation's Travel Guide Exception Process at the following link: https://travelpocketguide.dot.ca.gov/.

   Also see website for summary of travel reimbursement rules.

d. **AGENCY** shall submit invoices to **CALTRANS** at least quarterly, but no more frequently than monthly, in arrears for completion of milestones in accordance with the **PROJECT** Cost and Schedule in **Attachment II** to the satisfaction of **CALTRANS** Contract Manager. Invoices shall reference this RGA Number and shall be signed and submitted to **CALTRANS** Contract Manager at the following address, as stated in **Section III–Notification of Parties**, **Item 9c**. One-time lump sum invoices for grant amount is not allowed.

e. Invoices shall include the following information:

   1) Names of the **AGENCY** personnel performing work

   2) Dates and times of Project Work

   3) Locations of Project Work

   4) Itemized costs as set forth in **Attachment II**, including identification of each employee, contractor, or subcontractor staff who provided services during the period of the invoice, the number of hours and hourly rates for each employee, contractor, sub-recipient, or subcontractor staff member, authorized travel expenses with receipts, receipts for authorized materials or supplies, and contractor, sub-recipient and subcontractor invoices.

f. Incomplete or inaccurate invoices shall be returned to the **AGENCY**, unapproved, for correction. Failure to submit invoices on a timely basis may be grounds for termination of this RGA for material breach per **Section III–Termination, Paragraph 13**.

g. **CALTRANS** will reimburse **AGENCY** for all allowable Project costs at least quarterly, but no more frequently than monthly, in arrears as promptly as **CALTRANS** fiscal procedures permit upon receipt of an itemized signed invoice.

h. The RGA Expiration Date refers to the last date for **AGENCY** to incur valid Project costs or credits and is the date the RGA expires. **AGENCY** has 60 days after that Expiration Date to make final allowable payments to Project contractors or vendors and submit the Project's Final Product(s) as defined in **Attachment II** and a final accurate invoice to **CALTRANS** for reimbursement for allowable Project costs. Any unexpended Project funds not invoiced by the 60th day will be reverted and will no longer be accessible to reimburse late Project invoices.

16. Local Match Funds

a. **AGENCY** shall contribute not less than its specified local match amount toward the services described herein by the grant expiration date identified in Paragraph 1 of this RGA. **AGENCY** can provide less than their percentage local match contribution in each invoice submittal, but **AGENCY** must fully satisfy the local cash and in-kind match amount and percentage identified in **Section III, Paragraph 7**, with the final invoice.

b. If Agency fails to provide the contractual local match identified in **Section III, Paragraph 7,** it is grounds for contract termination as identified in **Section III, Paragraph 13**.

17. Quarterly Progress Reporting

AGENCY shall submit written quarterly progress reports to **CALTRANS** Contract Manager to determine if **AGENCY** is performing to expectations, is on schedule, is within funding cost limitations, to communicate interim findings, and to afford occasions for airing difficulties respecting special problems encountered so that remedies can be developed.

18. Cost Principles

a. **AGENCY** agrees to comply with Title 2, Code of Federal Regulations (CFR), Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.

b. **AGENCY** agrees, and will assure that its contractors, sub-recipients, and subcontractors will be obligated to agree, that (a) Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31, et seq., shall be used to determine the allowability of individual Project costs and (b) all parties shall comply with Federal administrative procedures in accordance with 2 CFR, Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. Every sub-recipient receiving Project funds as a sub-recipient, contractor, or subcontractor under this RGA shall comply with Federal administrative procedures in accordance with 2 CFR, Part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards to the extent applicable.

c. Prior to **AGENCY** seeking reimbursement of indirect costs, **AGENCY** must have identified the estimated indirect cost rate in **Attachment II**, prepare and submit annually to **CALTRANS** for review and approval an indirect cost rate proposal and a central service cost allocation plan (if any) in accordance with 2 CFR, Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards and Chapter 5 of the Local Assistance Procedures Manual which may be accessed at: https://dot.ca.gov/-/media/dot-media/programs/local-assistance/documents/lapm/ch05.pdf.

d. **AGENCY** agrees and shall require that all its agreements with consultants and sub-recipients contain provisions requiring adherence to this section in its entirety.

19. Repayment of Unallowable Costs

Any Project costs for which **AGENCY** has received payment or credit that are determined by subsequent audit to be unallowable under 2 CFR, Part 200, and/or Part 48, Chapter 1, Part 31, are subject to repayment by **AGENCY** to **CALTRANS**. Should **AGENCY** fail to reimburse moneys due **CALTRANS** within 30 days of discovery or demand, or within such other period as may be agreed in writing between the parties hereto, **CALTRANS** is authorized to intercept and withhold future payments due **AGENCY** from **CALTRANS** or any third-party source, including, but not limited to, the State Treasurer, the State Controller, or any other fund source.

20. Americans with Disabilities Act

By signing this Agreement, **LOCAL AGENCY** assures **CALTRANS** that in the course of performing Project Work, it will fully comply with the applicable provisions of the Americans with Disabilities Act (ADA) of 1990, as amended, which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA (42 USC Section 12101 et seq.).

21. Iran Contracting Act

The proposed Contractor must complete and submit to **CALTRANS** the Iran Contracting Act Certification certifying that it is not on the most current Department of General Services (DGS) list of Entities Prohibited from Contracting with Public Entities in California per the Iran Contracting Act, 2010 (https://www.dgs.ca.gov/PD/Resources/Page-Content/Procurement-Division-Resources-List-Folder/List-of-Ineligible-Businesses), before the contract has been executed, unless the Contractor is exempted from the certification requirement by Public Contract Code Section 2205(c) or (d). If claiming an exemption, the proposed Contractor shall provide written evidence that supports an exemption under Public Contract Code Section 2203(c) or (d) before execution of the contract.

22. Indemnification

Neither **CALTRANS** nor any officer or employee thereof is responsible for any injury, damage, or liability occurring by reason of anything done or omitted to be done by **AGENCY**, its officers, employees, agents, contractors, sub-recipients, or subcontractors under or in connection with any work, authority, or jurisdiction conferred upon **AGENCY** under this RGA. It is understood and agreed that **AGENCY** shall fully defend, indemnify, and save harmless **CALTRANS** and all of **CALTRANS'** officers and employees from all claims, suits or actions of every name, kind, and description brought forth under, including, but not limited to, tortuous, contractual, inverse condemnation or other theories or assertions of liability occurring by reason of anything done or omitted to be done by **AGENCY**, its officers, employees, agents, contractors, sub-recipients, or subcontractors under this RGA.

23. Nondiscrimination Clause (2 CCR 11105 Clause b)

a. During the performance of this RGA, the **AGENCY** contractors, sub-recipients, and subcontractors shall not deny the contract's benefits to any person on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status, nor shall they discriminate unlawfully against any employee or applicant for employment because of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status. **AGENCY** shall ensure that the evaluation and treatment of employees and applicants for employment are free of such discrimination.

b. **AGENCY** shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code Sections 12900 et seq.), the regulations promulgated thereunder (Cal. Code Regs., Tit. 2, Sections 11000 et seq.), the provisions of Article 9.5, Chapter 1, Part 1, Division 3, Title 2 of the Government Code (Gov. Code Sections 11135-11139.5), and the regulations or standards adopted by **CALTRANS** to implement such article.

c. **AGENCY** shall permit access by representatives of the Department of Fair Employment and Housing and **CALTRANS** upon reasonable notice at any time during normal business hours, but in no case less than 24 hours' notice, to such of its books, records, accounts, and all other sources of information and its facilities as said Department or **CALTRANS** shall require to ascertain compliance with this clause.

d. **AGENCY** and contractors, sub-recipients, and subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement.

e. **AGENCY** shall include the nondiscrimination and compliance provisions of this clause in all agreements with its sub-recipients, contractors, and subcontractors, and shall include a requirement in all agreements with all of same that each of them in turn include the nondiscrimination and compliance provisions of this clause in all contracts and subcontracts they enter into to perform work under the RGA.

24. Retention of Records/Audits

a. **AGENCY**, its contractors, subcontractors and sub-recipients, agree to comply with Title 2, Code of Federal Regulations (CFR), Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.

b. All accounting records and other supporting papers of **AGENCY**, its contractors, subcontractors and sub-recipients connected with Project performance under this RGA shall be maintained for a minimum of three (3) years from the date of final payment to **AGENCY** and shall be held open to inspection, copying, and audit by representatives of **CALTRANS**, the California State Auditor, and auditors representing the federal government. Copies thereof will be furnished by **AGENCY**, its contractors, its subcontractors and sub-recipients upon receipt of any request made by **CALTRANS** or its agents. In conducting an audit of the costs and match credits claimed under this RGA, **CALTRANS** will rely to the maximum extent possible on any prior audit of **AGENCY** pursuant to the provisions of State and **AGENCY** law. In the absence of such an audit, any acceptable audit work performed by **AGENCY's** external and internal auditors may be relied upon and used by **CALTRANS** when planning and conducting additional audits.

c. For the purpose of determining compliance with applicable State and **AGENCY** law in connection with the performance of **AGENCY's** agreements with third parties pursuant to Government Code Section 8546.7**, AGENCY**, **AGENCY's** sub-recipients, contractors, subcontractors, and **CALTRANS**, shall each maintain and make available for inspection all books, documents, papers, accounting records, and other evidence pertaining to the performance of such contracts, including, but not limited to, the costs of administering those various contracts. All the above referenced parties shall make such materials available at their respective offices at all reasonable times during the entire Project period and for three (3) years from the date of final payment to **AGENCY** under this RGA. **CALTRANS**, the California State Auditor, or any duly authorized representative of **CALTRANS** or the United States Department of Transportation, shall each have access to any books, records, and documents that are pertinent to a Project for audits, examinations, excerpts, and transactions, and **AGENCY** shall furnish copies thereof if requested.

d. **AGENCY**, its sub-recipients, contractors, and subcontractors will permit access to all records of employment, employment advertisements, employment application forms, and other pertinent data and records by the State Fair Employment Practices and Housing Commission, or any other **AGENCY** of the State of California designated by **CALTRANS**, for the purpose of any investigation to ascertain compliance with this RGA.

e. Additionally, all grants may be subject to a pre-award audit prior to execution of the RGA to ensure **AGENCY** has an adequate financial management system in place to accumulate and segregate reasonable, allowable, and allocable costs.

f. Any contract with a contractor, subcontractor, or sub-recipient entered into as a result of this RGA shall contain all the provisions of this article.

25. Adjudication of Facts in Disputes

a. Any dispute concerning a question of fact arising under this RGA that is not disposed of by agreement shall be decided by the **CALTRANS** Contract Officer, who may consider any written or verbal evidence submitted by **AGENCY**. The **CALTRANS** Contract Officer shall issue a written decision within 30 days of receipt of the dispute. If **AGENCY** rejects the decision of the **CALTRANS** Contract Officer, **AGENCY** can pursue any and all remedies authorized by law. Neither party waives any rights to pursue remedies authorized by law.

b. Neither the pendency of a dispute nor its consideration by **CALTRANS** Contract Officer will excuse **AGENCY** from full and timely performance in accordance with the terms of the RGA.

c. Voluntary Resolution: Reference to Other Means of Resolution. In recognition of the government-to-government relationship of the **AGENCY** and **CALTRANS**, the parties shall make their best efforts to resolve disputes that occur under this RGA by good faith negotiations whenever possible. Therefore, without prejudice to the right of either party to seek injunctive relief against the other when circumstances are deemed to require immediate relief, the parties hereby establish a threshold requirement that disputes between the **AGENCY** and **CALTRANS** first be subjected to a process of meeting and conferring in good faith in order to foster a spirit of cooperation and efficiency in the administration and monitoring of performance and compliance by each other with the terms, provisions, and conditions of this RGA, as follows:

   1) Either party shall give the other, as soon as possible after the event giving rise to the concern, a written notice setting forth, with specificity, the issues to be resolved.

   2) The parties shall meet and confer in a good faith attempt to resolve the dispute through negotiation not later than 10 days after receipt of the notice, unless both parties agree in writing to an extension of time.

   3) If the dispute is not resolved to the satisfaction of the parties within 30 working days after the first meeting, then either party may seek to have the dispute resolved by alternative dispute resolution methods, including, but not limited to, non-binding arbitration, mediation, or the use of a technical advisor.

   4) Disagreements that are not otherwise resolved by mutually acceptable means as provided herein may be resolved in the Superior Court of the State of California located within the same county where a Project is located. The disputes to be submitted to the court include claims of breach or violation of this RGA. This RGA shall be interpreted under the laws of the State of California without regard to any conflict of laws' provisions. In no event may **AGENCY** be precluded from pursuing any arbitration or judicial award or remedy against **CALTRANS** on the grounds that **AGENCY** has failed to exhaust its state administrative remedies. The parties agree that, except in the case of imminent threat to public health or safety, reasonable efforts will be made to explore alternative dispute resolution avenues prior to initiating judicial proceedings.

26. Third-Party Contracts

a. All State-government funded procurements must be conducted using a fair and competitive procurement process. AGENCY may use its own procurement procedures as long as the procedures comply with the local AGENCY's laws, rules, and ordinances governing procurement and all applicable provisions of State law, including, without limitation, the requirement that the AGENCY endeavor to obtain at

least three (3) competitive bids for solicitation of goods, services, and consulting services.

Resources for Third Party Contracts, which are not inconsistent with this Paragraph 25, Third Party Contracts:

1) Part 2, Chapter 2, Articles 3 and 4 of the Public Contract Code
2) State Contracting Manual (SCM), Chapter 5
3) Caltrans Local Assistance Procedures Manual (LAPM) Chapter 10

b. Any contract entered into as a result of this RGA shall contain all the provisions stipulated in this RGA to be applicable to **AGENCY's** subrecipients, contractors, and subcontractors. Copies of all agreements with subrecipients, contractors, and subcontractors must be submitted to the **CALTRANS** Contract Manager.

c. **CALTRANS** does not have a contractual relationship with the **AGENCY's** subrecipients, contractors, or subcontractors and the **AGENCY** shall be fully responsible for all work performed by its sub-recipients, contractors, or subcontractors.

d. Prior authorization in writing by **CALTRANS** Contract Manager shall be required before **AGENCY** enters into any non-budgeted purchase order or sub-agreement for supplies, or consultant services. **AGENCY** shall provide an evaluation of the necessity or desirability of incurring such costs. **AGENCY** shall retain all receipts for such purchases or services and shall submit them with invoices per **Section III–Payment and Invoicing, Paragraph 15(e)(4), above**.

e. Any contract entered into by **AGENCY** as a result of this RGA shall mandate that travel and per diem reimbursements and third-party contract reimbursements to sub-recipients, contractors, and subcontractors, will be allowable as Project costs only after those costs are incurred and paid for by the subrecipients, contractors, and subcontractors. Travel expenses and per diem rates for subcontractors shall be reimbursed pursuant to **Section III–Payment and Invoicing, Paragraph 15c, above**.

27. Drug-Free Workplace Certification

By signing this RGA, **AGENCY** hereby certifies under penalty of perjury under the laws of California that **AGENCY** will comply with the requirements of the Drug-Free Workplace Act of 1990 (Gov. Code Sections 8350 et seq.) and will provide a Drug-Free workplace by doing all the following:

A. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations, as required by Government Code Section 8355(a)(1).

B. Establish a Drug-Free Awareness Program as required by Government Code Section 8355(a)(2) to inform employees about all the following:

1) The dangers of drug abuse in the workplace;
2) The person's or organization's policy of maintaining a Drug-Free workplace;
3) Any available counseling, rehabilitation, and employee assistance programs; and

4) Penalties that may be imposed upon employees for drug abuse violations.

C. Provide, as required by Government Code Section 8355(a)(3), that every employee who works on the proposed contract or grant:

1) Will receive a copy of the company's Drug-Free Policy Statement, and

2) Will agree to abide by the terms of the company's statement as a condition of employment on the contract or grant.

D. Failure to comply with these requirements may result in suspension of payments under this RGA or termination of this RGA or both, and **AGENCY** may be ineligible for the award of any future State contracts if **CALTRANS** determines that any of the following has occurred: (1) **AGENCY** has made a false certification or, (2) **AGENCY** violates the certification by failing to carry out the requirements as noted above.

28. Relationship of Parties

It is expressly understood that this agreement is executed by and between two (2) independent governmental entities and is not intended to, and shall not be construed to, create the relationship of agent, servant, employee, partnership, joint venture or association, or any other relationship whatsoever other than that of an independent party.

29. State-Owned Data

A. **AGENCY** agrees to comply with the following requirements to ensure the preservation, security, and integrity of State-owned data on portable computing devices and portable electronic storage media:

1) Encrypt all State-owned data stored on portable computing devices and portable electronic storage media using government-certified Advanced Encryption Standard (AES) cipher algorithm with a 256-bit or 128-bit encryption key to protect **CALTRANS** data stored on every sector of a hard drive, including temp files, cached data, hibernation files, and even unused disk space.

2) Data encryption shall use cryptographic technology that has been tested and approved against exacting standards, such as FIPS 140-2 Security Requirements for Cryptographic Modules.

3) Encrypt, as described above, all State-owned data transmitted from one computing device or storage medium to another.

4) Maintain confidentiality of all State-owned data by limiting data sharing to those individuals contracted to provide services on behalf of the State, and limit use of State information assets for State purposes only.

5) Install and maintain current anti-virus software, security patches, and upgrades on all computing devices used during the course of the Agreement.

6) Notify **CALTRANS** Contract Manager immediately of any actual or attempted violations of security of State-owned data, including lost or stolen computing devices, files, or portable electronic storage media containing State-owned data.

7) Advise the owner of the State-owned data, the **AGENCY** Information Security Officer, and the **AGENCY** Chief Information Officer of vulnerabilities that may present a threat to the security of State-owned data and of specific means of protecting that State-owned data.

B. **AGENCY** agrees to use the State-owned data only for State purposes under this Agreement.

C. **AGENCY** agrees to not transfer State-owned data to any computing system, mobile device, or desktop computer without first establishing the specifications for information integrity and security as established for the original data file(s). (State Administrative Manual (SAM) Section 5335.1)

30. Assumption of Risk and Indemnification Regarding Exposure to Environmental Health Hazards

In addition to, and not a limitation of, Contractor's indemnification obligations contained elsewhere in this RGA, Contractor hereby assumes all risks of the consequences of exposure of Contractor's employees, agents, subrecipients, contractors, and subcontractors, subcontractors' employees, and any other person, firm, or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this Agreement, to any and all environmental health hazards, local and otherwise, in connection with the performance of this Agreement. Such hazards include, but are not limited to, bodily injury and/or death resulting in whole or in part from exposure to infectious agents and/or pathogens of any type, kind or origin. Contractor also agrees to take all appropriate safety precautions to prevent any such exposure to Contractor's employees, agents, subrecipients, contractors, and subcontractors, subcontractors' employees, and any other person, firm or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this Agreement. Contractor also agrees to indemnify and hold harmless Caltrans, the State of California, and each and all of their officers, agents and employees, from any and all claims and/or losses accruing or resulting from such exposure. Except as provided by law, Contractor also agrees that the provisions of this paragraph shall apply regardless of the existence or degree of negligence or fault on the part of Caltrans, the State of California, and/or any of their officers, agents and/or employees.

31. Mandatory Organic Waste Recycling

It is understood and agreed that pursuant to Public Resources Code Sections 42649.8 et seq., if Contractor generates two (2) cubic yards or more of organic waste or commercial solid waste per week, Contractor shall arrange for organic waste or commercial waste recycling services that separate/source organic waste for organic waste recycling. Contractor shall provide proof of compliance, i.e. organic waste recycling services or commercial waste recycling services that separate/source organic waste recycling, upon request from Caltrans Contract Manager.

32. ADA Compliance

All entities that provide electronic or information technology or related services that will be posted online by Caltrans must be in compliance with Government Code Sections 7405 and 11135 and the Web Content Accessibility Guidelines (WCAG) 2.0 or subsequent version, published by the Web Accessibility Initiative of the World Wide Web Consortium at a minimum Level AA success. All entities will respond to and resolve any complaints/deficiencies regarding accessibility brought to their attention.

33. Project Close Out/Final Product

a. **AGENCY** will provide an electronic version, preferable ADA accessible of the Final Product(s) to the **CALTRANS** Contract Manager.

b. **CALTRANS** reserves the right to withhold final payment to **AGENCY** pending receipt of Final Product(s) to **CALTRANS** Contract Manager.

34. Ownership of Proprietary Property

a. Definitions

1) **Work**: The work to be directly or indirectly produced by **AGENCY** under this RGA.

2) **Work Product**: All deliverables created or produced from **Work** under this RGA including, but not limited to, all **Work** and Deliverables conceived or made, or made hereafter conceived or made, either solely or jointly with others during the term of this RGA and during a period of six (6) months after the termination thereof, which relates to the **Work** commissioned or performed under this RGA. "**Work Product**" includes all deliverables, inventions, innovations, improvements, or other works of authorship **AGENCY**, its subrecipients, a third-party contractor or subcontractor may conceive of or develop in the course of this RGA, whether or not they are eligible for patent, copyright, trademark, trade secret, or other legal protection.

3) **Inventions**: Any idea, methodologies, design, concept, technique, invention, discovery, improvement or development regardless of patentability made solely by **AGENCY** or jointly with the **AGENCY's** contractor, subcontractor and/or subrecipient and/or the **AGENCY's** contractor, subcontractor and/or subrecipient's employees with one or more employees of **CALTRANS**, during the term of this RGA and in performance of any Work under this RGA, provided that either the conception or reduction to practice thereof occurs during the term of this RGA and in performance of **Work** issued under this RGA.

b. Ownership of Work Product and Rights

1) **Copyright Ownership of Work Product:** Except in regard to Pre-existing Works, all **Work Product** derived by the **Work** performed by the **AGENCY**, its employees, or by any of the **AGENCY's** contractor's, subcontractor's, and/or sub-recipient's employees under this RGA, shall be owned by **CALTRANS** and **AGENCY** and shall be considered to be works made for hire by the **AGENCY** and **AGENCY's** contractor, subcontractor, and/or sub-recipient for **CALTRANS** and **AGENCY**. **CALTRANS** and **AGENCY** shall own all United States and international copyrights in the **Work Product**.

   As such, all **Work Product** shall contain, in a conspicuous place, a copyright designation consisting of a "c" in a circle followed by the four-digit year in which the Work Product was produced, followed by the words "California Department of Transportation and **AGENCY**. All Rights Reserved." For example, a Work Product created in the year 2012 would contain the copyright designation © 2012 California Department of Transportation and **AGENCY**. All Rights Reserved.

2) **Vesting of Copyright Ownership**: **AGENCY**, its employees, and all of **AGENCY's** contractor's, subcontractor's, and sub-recipient's employees, agrees to perpetually assign, and upon creation of each Work Product automatically assigns, to **CALTRANS** and **AGENCY**, its successors and assigns, ownership of all United States and international copyrights in each and every **Work Product**, insofar as any such **Work Product**, by operation of law, may not be considered work made for hire by the **AGENCY's** contractor, subcontractor, and/or sub-recipient, from **CALTRANS**. From time to time, **CALTRANS** and the **AGENCY shall** require its contractors, subcontractors, and/or sub-recipients, and their respective employees, to confirm such assignments by execution and delivery of such assignments, confirmations, or assignment, or other written instruments as **CALTRANS** and the **AGENCY** may request. **CALTRANS** and the **AGENCY**, its successors, and assigns, shall have the right to obtain and hold in its or their own name(s) all copyright registrations and other evidence of rights that may be available for **Work**

Product. **AGENCY** shall require contractors, including subcontractors, to waive all moral rights relating to identification of authorship restriction or limitation on use, or subsequent modifications of the **Work**.

c. Inventions

1) **Vesting of Patent Ownership: AGENCY** agrees to require sub-recipients, contractors, subcontractors, and their respective employees, to assign to **CALTRANS** and **AGENCY**, its successors, and assigns, all Inventions, together with the right to seek protection by obtaining patent ownership rights and the right to claim all rights or priority there under, and the same shall become and remain **CALTRANS'** property regardless of whether such protection is sought. The **AGENCY**, its employees, and **AGENCY's** contractor, subcontractor, and sub-recipient, shall promptly make a complete written disclosure to **CALTRANS** of each Invention not otherwise clearly disclosed to **CALTRANS** in the pertinent **Work Product**, specifically pointing out features or concepts that the **AGENCY**, its employees, and/or **AGENCY's** contractor, subcontractor, and/or sub-recipient believes to be new or different. The **AGENCY**, its employees, and **AGENCY's** contractor, subcontractor, and subrecipient, shall, upon **CALTRANS'** and **AGENCY's** request and at **CALTRANS'** and **AGENCY's** expense, cause patent applications to be filed thereon, through solicitors designated by **CALTRANS** and **AGENCY**, and shall sign all such applications over to **CALTRANS** and **AGENCY**, its successors, and assigns. The **AGENCY**, its employees, and **AGENCY's** contractor, subcontractor, and sub-recipient, shall give **CALTRANS** and **AGENCY** and its solicitors all reasonable assistance in connection with the preparation and prosecution of any such patent applications and shall cause to be executed all such assignments or other instruments or documents as **CALTRANS** and **AGENCY** may consider necessary or appropriate to carry out the intent on this RGA.

2) **Agency:** In the event that **CALTRANS** and **AGENCY** are unable for any reason whatsoever to secure the **AGENCY's**, its employees', and/or **AGENCY's** contractor's, subcontractor's, and/or sub-recipient's signature to any lawful or necessary document required or desirable to apply for or prosecute any United States application (including renewals or divisions thereof), **AGENCY**, its employees, and **AGENCY's** contractor, subcontractor, and sub-recipient, hereby irrevocably designates and appoints **CALTRANS** and **AGENCY** and its duly authorized officers and agents, as its agent and attorney-in-fact, to act for and on **AGENCY**, its employees, and **AGENCY's** contractor's, subcontractor's, and sub-recipient's behalf and stead, to execute and file such applications and to do all other lawfully permitted acts to further the prosecution and issuance of any copyrights, trademarks, or patents, thereon with the same legal force and effect as if executed by **AGENCY**, its employees, and **AGENCY's** contractor, subcontractor, and subrecipient. **CALTRANS** and **AGENCY** shall have no obligations to file any copyright, trademark, or patent applications.

d. Additional Provisions

1) **Avoidance of infringement:** In performing services under this RGA, **AGENCY** and its employees agree to avoid designing or developing any items that infringe one (1) or more patents or other intellectual property rights of any third party. If **AGENCY** or its employees becomes aware of any such possible infringement in the course of performing any Work under this RGA, **AGENCY** or its employees shall immediately notify **CALTRANS** in writing.

2) **Pre-existing Works and License: AGENCY** agrees to require contractors, subcontractors, and subrecipients, to acknowledge that all **Work Product** shall be the sole and exclusive property of **CALTRANS** and **AGENCY**, except that any **Pre-existing Works** created by **AGENCY** and third parties outside of the RGA but utilized in connection with the RGA (the "**Pre-existing Works**") shall continue to be owned by **AGENCY** or such parties. **AGENCY** agrees to notify **CALTRANS** in writing of any **Pre-existing Works** used in connection with any **Work Product** produced under this RGA and hereby grants to **CALTRANS** a non-exclusive, irrevocable, worldwide, perpetual, royalty-free license to utilize the **Pre-existing Works** in connection with the **Work Product**.

3) **Contractors, Subcontractors, and Subrecipients:** Through contract with its sub-recipients, contractors, and subcontractors, **AGENCY** shall affirmatively bind by contract all of its contractors, subcontractors, subrecipients, and service vendors (hereinafter "**AGENCY's Contractor/Subcontractor/Subrecipient**") providing services under this RGA to conform to the provisions of this Exhibit. In performing services under this RGA, **AGENCY's** Contractor/Subcontractor/Subrecipient shall agree to avoid designing or developing any items that infringe one (1) or more patents or other intellectual property rights of any third party. If **AGENCY's** Contractor/Subcontractor/Subrecipient becomes aware of any such possible infringement in the course of performing any Work under this RGA, **AGENCY's** Contractor/Subcontractor/Subrecipient shall immediately notify the **AGENCY** in writing, and **AGENCY** will then immediately notify the Department in writing.

e. Ownership of Data

1) Upon completion of all **Work** under this RGA, all intellectual property rights, ownership, and title to all reports, documents, plans, specifications, and estimates, produced as part of this RGA will automatically be vested in **CALTRANS** and **AGENCY** and no further agreement will be necessary to transfer ownership to **CALTRANS** and **AGENCY**. The **AGENCY**, its contractors, subcontractors, and subrecipients, shall furnish **CALTRANS** all necessary copies of data needed to complete the review and approval process.

2) It is understood and agreed that all calculations, drawings, and specifications, whether in hard copy or machine-readable form, are intended for one-time use in the Project for which this RGA has been entered into.

3) **AGENCY**, its contractors, subcontractors, and subrecipients, are not liable for claims, liabilities or losses arising out of, or connected with, the modification or misuse by **CALTRANS** of the machine readable information and data provided by **AGENCY**, its contractors, subcontractors, and subrecipients, under this RGA; further, **AGENCY**, its contractors, subcontractors, and subrecipients, are not liable for claims, liabilities or losses arising out of, or connected with, any use by **CALTRANS** of the Project documentation on other projects, for additions to this Project, or for the completion of this project by others, excepting only such use as may be authorized, in writing, by **AGENCY**, its contractors, subcontractors, and subrecipients.

4) Any sub-agreement in excess of $25,000.00 entered into as a result of this RGA shall contain all of the provisions of this clause.

35. Electronic Signatures

Each party agrees that the electronic signatures, whether digital or encrypted, of the parties included in this Agreement are intended to authenticate this writing and to have the same force and effect as manual signatures for this Agreement. Documents that are referenced by this Agreement may still require manual signatures.

Section IV

In Witness Whereof, the parties hereto have executed this RGA on the day and year first herein above written:

STATE OF CALIFORNIA **DEPARTMENT OF TRANSPORTATION**	**AGENCY NAME**
By:	By:
Printed Name:	Printed Name:
Title:	Title:
Date:	Date:
	By:
	Printed Name:
	Title:
	Date:
	By:
	Printed Name:
	Title:
	Date:

1025 ESCOBAR STREET
MARTINEZ, CA 94553

CONTRA COSTA COUNTY

Staff Report

File #: 25-3223 **Agenda Date:** 8/12/2025 **Agenda #:** C.8.

To: Board of Supervisors

From: John Kopchik, Director, Conservation and Development

Report Title: Solid Waste and Recycling Collection Services in the Unincorporated East County Areas Served by Garaventa Enterprises, Inc., to Extend the Term of the Franchise Agreement

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

1. APPROVE and AUTHORIZE the Chair of the Board of Supervisors to execute, on behalf of the County, an amendment to a franchise agreement with Garaventa Enterprises, Inc., to extend the agreement termination date from August 31, 2025, to a new termination date of December 31, 2025, for continued solid waste, recycling, and organics collection in its East County service area.

2. FIND that the Sixth Amendment is exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15061 (b)(3) of the CEQA guidelines, as the Sixth Amendment will not cause potentially significant impacts on the environment.

3. DIRECT the Department of Conservation and Development (DCD) Director or designee to file a CEQA Notice of Exemption with the County Clerk.

4. DIRECT the Director of DCD, or designee, to arrange for payment of the $50 handling fee to the County Clerk for filing the Notice of Exemption.

FISCAL IMPACT:

There is no impact on the County General Fund. The costs for County staff time spent administering the Franchise Agreement with Garaventa Enterprises, Inc., and any related consulting services are covered by solid waste/recycling collection franchise fees.

BACKGROUND:

In May of 1995, the County entered into the Agreement with Garaventa Enterprises, Inc. (dba Mt. Diablo Resource Recovery or MDRR) to govern collection services provided in unincorporated East County areas. The Agreement has been amended five times and said amendments were approved by both Parties on or about January 8, 2000, January 25, 2011, August 9, 2011, July 14, 2020, and April 15, 2025. The Agreement grants MDRR the exclusive privilege and duty to collect solid waste and recyclable material (including organics) routinely generated by residential and commercial customers within the unincorporated service area (Franchise Area).

The Franchise Area covers the following unincorporated communities, all but one of which is located in East County:

1. Part of Bay Point (western portion)
2. Bethel Island
3. Brentwood, unincorporated
4. Part of Byron (outside the Byron Sanitary District service area)
5. Discovery Bay
6. Knightsen
7. North Concord, unincorporated
8. Oakley, unincorporated

The current Franchise Agreement with MDRR continues through August 31, 2025. The purpose of this Sixth Amendment is to extend the term of the Agreement through December 31, 2025. There are no service or rate changes in this Sixth Amendment to the Franchise Agreement.

CONSEQUENCE OF NEGATIVE ACTION:
After August 31, 2025, solid waste, recycling, and organics collection services in the unincorporated East County area currently served by MDRR would no longer be regulated under a franchise agreement as required by County Code Chapter 418-7.

File #: 25-3292 **Agenda Date:** 8/12/2025 **Agenda #:** C.9.

To: Board of Supervisors

From: Monica Nino, County Administrator

Report Title: Response to Contra Costa Civil Grand Jury Report No. 2506, titled "Children and Family Services: Challenges in Recruiting and Retaining Social Workers"

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

ACCEPT a report prepared by the County Administrator, Employment and Human Services Director, and Human Resources Director as the Board of Supervisors' response to Contra Costa Civil Grand Jury Report No. 2506, titled "Children and Family Services: Challenges in Recruiting and Retaining Social Workers", and DIRECT the Clerk of the Board to transmit the Board's response to the Superior Court no later than August 25, 2025.

FISCAL IMPACT:

There is no fiscal impact for this action.

BACKGROUND:

On May 20, 2025, the 2024-2025 Contra Costa County Civil Grand Jury filed Contra Costa Civil Grand Jury Report No. 2506, titled "Children and Family Services: Challenges in Recruiting and Retaining Social Workers". It was received by the County Administrator's Office on May 27, 2025 and was received at the Board of Supervisors meeting on June 10, 2025 where it was subsequently referred to the County Administrator, Employment and Human Services Director, and Human Resources Director to provide a response report that clearly specified the following:

1. Whether there is agreement, partial disagreement, or complete disagreement with each finding, and detailed responses to those with partial or complete disagreement responses.

2. Whether recommendations have been, will be, or will not be implemented, as well as whether recommendations require further analysis, and an explanation for such responses.

The California Penal Code specifies that the Board of Supervisors must forward its response to the Superior Court no later than August 25, 2025 (90 days from receipt).

Attached are the proposed responses to the findings and recommendations requested of the Board of Supervisors.

CONSEQUENCE OF NEGATIVE ACTION:

In order to comply with statutory requirements, the Board of Supervisors must provide a response to the Superior Court within ninety days of submission of the report.

2024-2025 CONTRA COSTA COUNTY CIVIL GRAND JURY REPORT NO. 2506
"Children & Family Services: Challenges in Recruitment"
May 16, 2025

BOARD OF SUPERVISORS' RESPONSE
August 12, 2025

FINDINGS

F1: The Children and Family Services staff is dedicated to the important work they do.

Response: The Employment & Human Services Department (EHSD) agrees with and appreciates this finding.

F2: The social worker job is challenging and stressful, contributing to the difficulty in recruiting and retaining of staff.

Response: EHSD agrees with this finding.

F3: Children and Family Services faces challenges in both hiring and retaining social worker staff.

Response: EHSD agrees that this is a long-standing county, state, and national situation.

F4: Social workers have resigned and taken positions with competing agencies offering higher pay.

Response: EHSD partially disagrees. Social workers do resign but EHSD does not have the data to support that a preponderance take positions with better pay. Employees who give notice of resignation are referred for exit interviews, which are optional. Of the 13 most recent exit interviews, most respondents checked multiple boxes for the reasons for resignation. Four indicated the reason for resignation was better pay, eight noted personal reasons, four noted relocation or better commute, and 6 noted they were going to another government organization.

F5: As of January 2025, Children and Family Services has a current social worker vacancy rate of 19%, with 31 of 167 authorized positions unfilled.

Response: EHSD agrees that the vacancy rate was 19% in January 2025. The rate is declining. On June 30, 2025 Children and Family Services has 165 authorized Social Worker II/III positions and a total of 24 vacancies which equates to a vacancy rate of 16%

F6: Understaffing increases the workload for existing staff.

Response: EHSD agrees with this finding. To mitigate workload impacts for permanent social workers, EHSD utilizes staff reassignments to balance caseloads, paid over-time, and temporary and retiree social workers.

F7: The absence of a full staff of social workers can result in a negative impact on services provided to children and families, including delays in service, requirements for re-interviews, and the related stress on children and families.

Response: Budgeted and filled positions are not the best indicators of sufficient staffing. SB2030 helped provide guidance on caseload standards, but standards and resource levels vary across California counties. Risk is always present, and varies case by case. Overall, Contra Costa performs well related to mandatory national standards.

Performance Measure (mandated level)	***EHSD April 2025***	***EHSD12 month average (May 2024-April 2025)***
1. Immediate referrals with timely response (=>90%)	*96%*	*97%*
2. 10 day referrals with timely response (=>90%)	*93%*	*95%*
3. Timely monthly social worker visits (=>95%)	*95%*	*96%*
4. Children achieving permanency in 12 months (=>35%)	*42%*	*37%*
5. Recurrence of maltreatment within 1 year (<10%)	*7%*	*7%*

F8: The hiring process is lengthy, with 27 steps and taking on average 113 days, which can potentially discourage applicants from completing the process and receiving an offer of employment.

Response: Human Resources partially disagrees. The 113 days to hire is a countywide average and is consistent with other public sector agencies. This average is not specific to CFS or the Social Worker classifications, which are run as continuous recruitments throughout the year. In FY 24/25 we received 417 applications for the CFS Social Worker classifications which indicates a high level of interest. The average time to hire continues to decrease year over year and remains a high priority for ongoing improvement.
The 27 steps to hire document outlines internal HR and departmental personnel staff tasks with many happening simultaneously. Not all of the steps are applicable to all recruitments. The document was designed to highlight the shared responsibilities between Human Resources and the hiring department. These steps do not impact the applicant and would not discourage participation in the recruitment. The applicant is

only required to complete 2-3 steps during the recruitment process: submit an application, complete an exam (if applicable) and participate in the interview.

F9: Fewer college students in the western United States are enrolling in social work majors, reducing the pool of potential applicants.

Response: EHSD agrees with this interpretation of the data cited by the Grand Jury.

F10: Children and Family Services does not recruit for social workers at universities and colleges outside of the Bay Area or participate at recruiting/hiring fairs nationally.

Response: EHSD agrees with this finding.

F11: Children and Family Services has reduced the educational requirements from Master of Social Work to Bachelor of Science plus relevant experience, to increase the pool of potential applicants.

Response: EHSD partially agrees with this finding. EHSD reduced the educational requirement from Master of Social Work to Bachelor of Science plus relevant experience prior to the year 2000, though the actual date is unknown. EHSD does not have records indicating the reason for this change.

F12: Adding dedicated Human Resources staff to Employment and Human Services Department has aided hiring efforts.

Response: EHSD agrees with this finding.

F13: Children and Family Services does not reimburse new employees for relocation expenses.

Response: EHSD agrees with this finding. The County does not reimburse new employees for relocation expenses.

F14: Children and Family Services does not reimburse interviewees for travel expenses.

Response: EHSD agrees with this finding. The County does not reimburse interviewees for travel expenses. EHSD does offer video interviews for all social work applicants for CFS positions, including out-of-town applicants.

F15: Children and Family Services provides limited motivational, recognition, and wellness programs for social workers.

Response: EHSD disagrees with this finding. The Board of Supervisors, EHSD, and CFS celebrate and acknowledge social work staff annually during Social Work appreciation month. The various CFS Divisions coordinate and plan celebrations throughout the year. These include annual years of service recognition events, opportunities for social workers to be spotlighted for their work in the EHSD newsletter and during Board proclamation months. Employee Assistance Program services are available to all staff and CFS holds a critical incident debriefing to support staff involved in critical incidents. CFS offers opportunities for social workers to participate in supervision groups to obtain the necessary hours to become licensed practitioners. EHSD extends the opportunity to staff to obtain advanced degrees and participate in employee internships during which they are able to maintain their full-time employment. Finally, CFS has trained and supports all supervisors in trauma-informed supervision given the child and family trauma that CFS social workers encounter in the course of their duties.

F16: Children and Family Services does not have an employee referral program for social workers.

Response: EHSD agrees with this finding. The County does not have an employee referral program.

F17: Children and Family Services does not have a hiring or retention bonus program for social workers.

Response: EHSD agrees with this finding. The County does not have a hiring or retention bonus program for social workers.

F18: Children and Family Services has university and employee internship programs. Since 2019, CFS hired eight of 28 university interns and promoted five of 23 employee interns into permanent social worker positions.

Response: EHSD essentially agrees with this finding with a small correction to the exact numbers. Since 2019 CFS has hired 10 university interns promoted 6 employee interns into permanent social worker positions.

F19: Several of the challenges identified by the Grand Jury in 2019 (including a number of vacancies among social workers, a lengthy hiring process, heavy workloads, and a stressful work environment) still exist today.

Response: EHSD partially agrees. Contra Costa County along with other child welfare agencies statewide have continued to grapple with social work vacancies since 2019. The nature of public child welfare work is stressful due to the child trauma witnessed, legal responsibilities, complex mandated case work activities, and complex family situations for which social workers are expected to provide interventions using a trauma informed approach. Social Workers require extensive training and experience, which has been

offered through the Title IV-E Child Welfare Training Program and state mandated Core training. Both programs are intended to train, educate and prepare social workers for the demands experienced in the field of public child welfare.

RECOMMENDATIONS

R1: By January 1, 2026, the Board of Supervisors should consider directing the Human Resources Department and the Employment and Human Services Department to recruit for social workers at universities and colleges outside of Contra Costa County, participate at recruiting/hiring fairs nationally, and host virtual job fairs, potentially using Measure X funds as a source of funding.

Response: EHSD and Human Resources will work together to implement this recommendation by January 1, 2026 using existing funding.

R2: By January 1, 2026, the Board of Supervisors should consider directing the Human Resources Department and the Employment and Human Services Department to develop an employee referral program, potentially using Measure X funds as a source of funding.

Response: EHSD, Human Resources, and the County Administrator's Office do not recommend an employee referral program at this time. An employee referral program would need to be assessed in light of the County workforce as a whole and by taking into consideration the market for similar referral incentives. Additionally, logistical hurdles include accurate validation of employee referrals.

R3: By July 1, 2026, the Board of Supervisors should consider directing the Human Resources Department and the Employment and Human Services Department to implement a hiring and retention bonuses program, potentially using Measure X funds as a source of funding.

Response: EHSD, Human Resources, and the County Administrator's Office will work together to consider a time-limited hiring and retention bonus program for Children & Family Services Social Workers for BOS consideration and approval, and implementation by July 1, 2026. This aligns with the recent Board approved time-limited hiring and retention bonuses for Community Services Bureau teachers. It also aligns with child welfare social worker hiring and retention bonus program in San Mateo County. Should they be implemented, these bonuses will be funded by EHSD allocations for CFS programs as salary and benefits expenditures. Should they be implemented, EHSD will evaluate the effectiveness of the program for hiring and retention and report to the Family & Human Services Committee.

R4: By January 1, 2026, the Board of Supervisors should consider directing the Human Resources Department and the Employment and Human Services Department to

create other incentive programs for new and existing staff, such as student loan forgiveness programs and housing assistance, potentially using Measure X funds as a source of funding.

Response: EHSD, Human Resources, and the County Administrator's Office do not recommend implementing this recommendation. All county employees are already eligible for the federal Public Service Loan Forgiveness Program (PSLF) in which, per current rules, remaining student loan balances are forgiven after 120 qualifying payments and full-time employment in a qualifying government. President Donald Trump affirmed this program in a Presidential Action on March 7, 2025. Given that the cost of housing in the Bay Area impacts all county employees, a classification-specific housing assistance program would not be equitable.

R5: By January 1, 2026, the Board of Supervisors should consider directing the Human Resources Department and the Employment and Human Services Department to expand internship programs to generate increased interest in working with CFS in Contra Costa.

Response: EHSD does have the capacity to expand the number of hosted participants in the federally funded California Title IV-E Education Program for child welfare social workers. EHSD employs a part-time retiree who administers this program including recruitment of students and interactions with local participating universities (CSU East Bay, Sacramento State University, San Francisco State University, San Jose State University, University of California Berkeley). EHSD acknowledges the Grand Jury Finding 9 that fewer college students in the western United States are enrolling in social work majors, reducing the pool of potential applicants. UC Berkeley paused their internship program for school year 25-26 due to lack of sufficient enrollment.

R6: By July 1, 2026, the Board of Supervisors should consider directing the Human Resources Department and the Employment and Human Services Department to streamline the hiring process to reduce the time it takes to hire a social worker.

Response: The child welfare social work classifications (SW II and SW III) are already continuous recruitments. The factor limiting hiring is the necessity of an intensive, three-month orientation and training for all new social workers, including those with experience in other counties as county practices differ. EHSD currently conducts three trainings per year, a schedule necessitated by the fact that much of the training is delivered by the Bay Area Academy (dedicated to child welfare training) concurrently for all Bay area counties. The number of new employees in each training is not limited but some candidates are unable to wait until the start of the next training and may choose employment elsewhere. Moreover, it is not clear that Contra Costa county hiring timelines differ from surrounding counties.

R7: By January 1, 2026, the Board of Supervisors should consider directing the Human Resources Department and the Employment and Human Services Department to develop and implement a program to pay for moving expenses for newly hired social workers, potentially using Measure X funds as a source of funding.

Response: EHSD, Human Resources, and the County Administrator's Office do not recommend reimbursement for moving expenses for social workers as it would need to be implemented for all of EHSD classifications at a minimum, and likely for all the County classifications to be accepted by labor groups as a fair practice.

R8: By January 1, 2026, the Board of Supervisors should consider directing the Human Resources Department and the Employment and Human Services Department to develop and implement a program to pay for travel expenses of employees when recruiting social workers, potentially using Measure X funds as a source of funding.

Response: EHSD, Human Resources, and the County Administrator's Office do not recommend implementing this recommendation as it would be inequitable if not applied to all county positions, and would be cost prohibitive if applied to all county positions. EHSD offers remote activities for all application, interview and hiring activities.

R9: By July 1, 2026, the Board of Supervisors should consider directing the Human Resources Department and the Employment and Human Services Department to provide additional motivational, recognition, and wellness programs for social workers as an incentive in recruitment and retention, potentially using Measure X funds as a source of funding.

Response: In addition to the motivational, recognition, and wellness programs for social workers already implemented by EHSD and listed in F15 above, CFS has retained two consultants for additional supports. In 2025, one consultant is delivering a series of Emotional Intelligence trainings to strengthen the leadership team so that they can better support staff through high stress situations. And in 2026, another consultant will train supervisors in Reflective Supervision to help staff process and manage burnout and secondary trauma which is common in child welfare work.

Grand Jury

Contra Costa County

725 Court Street
P.O. Box 431
Martinez, CA 94553-0091

RECEIVED
MAY 27 2025
COUNTY ADMINISTRATOR

May 21, 2025

Monica Nino
Contra Costa County
1025 Escobar Street
Martinez, CA 94553

Dear Monica Nino:

Attached is a copy of Grand Jury. 2506, Children and Family Services: Challenges in Recruiting and Retaining Social Worker" by the 2024-2025 Contra Costa County Grand Jury.

Sincerely,

Peter Appert, Foreperson
2024-2025 Contra Costa County Civil Grand Jury

Enclosure

RECEIVED
MAY 27 2025
COUNTY ADMINISTRATOR

The 2024 – 2025 Contra Costa County Civil Grand Jury

Children and Family Services:
Challenges in Recruiting and Retaining Social Workers

Report 2506
May 16, 2025

Approved by the Grand Jury

Peter Appert
GRAND JURY FOREPERSON

5/21/25
Date

Accepted for Filing

Hon. Terri Mockler
JUDGE OF THE SUPERIOR COURT

5/20/25
Date

SUMMARY

The Children and Family Services (CFS) Bureau, a division of the Employment and Human Services Department (EHSD) of Contra Costa County, is charged with protecting and supporting children and their families. Social workers strive to ensure children's safety from abuse or neglect. They investigate reports of abuse, neglect, and exploitation and intervene when necessary, making decisions designed to serve the best interests of children. CFS does impactful and important work, and the Grand Jury commends the staff for its dedication.

Social workers can experience stress when performing their jobs. They meet with families and investigate under difficult circumstances. Parents and guardians can be wary of the inquiry, and angry at the possibility that a social worker might remove a child from the home. Those engaging in illegal activities fear the potential for discovery and arrest. When warranted, social workers recommend to the court to remove children from their families and place them with relatives, adoptive parents, or in a foster home (now referred to as a resource family). These decisions can lead to disputes with family members and other interested parties regarding the best course of action for the child.

Reflecting the difficulty of the position, CFS experiences challenges in recruiting and retaining social workers, with a current vacancy rate of 19% (31 of 167 authorized positions unoccupied), compared to an overall County average of 13%. The Grand Jury determined that CFS faces an ongoing shortage of social workers. The Jury also confirmed that understaffing increases the workload of existing staff, resulting in a negative impact on services provided to children and families, including a longer time to close cases.

This report examines the shortage of social workers at CFS. The Grand Jury identifies findings related to the understaffing of social workers, and the impact of staff shortages on children, families, and the employees themselves. The Grand Jury makes recommendations to improve the recruiting, hiring, and retention of staff to better serve children and families, and reduce the workload and stress on the existing staff.

BACKGROUND

Social workers in the Children and Family Services Bureau (CFS) of Contra Costa County have important and demanding jobs. According to the County's job description, those employed as a social worker:

> "...are responsible for dealing with an individual's or family's problems which involve abuse or neglect, with the aim of preserving adequate functioning, or improving or restoring individual or family functioning, and may include preparing and submitting written court reports and recommendations and may carry out the orders of the court. Incumbents are assigned complex and specialized caseloads which require professional skill gained through graduate studies or extensive on-the-job training. Incumbents carry cases in which the agency is under court direction or is legally responsible for the person."

In 2023, CFS received on average 1,737 reports of suspected child abuse per month. Reports of suspected abuse are processed by staff in the Emergency Response Program. Social workers and supervisors in the Program provide initial intake services and crisis intervention to children reported endangered by abuse, neglect, or exploitation. In the most serious cases, the emergency response social worker must respond within 24 hours. Intake staff refer reports of suspected child abuse to social workers for initial assessment, and those conducting the initial assessments distribute reports deemed credible to other social workers for investigation.

Social workers strive to protect at-risk children. They frequently work with families experiencing significant challenges. They provide support to parents and family members with the goal of creating a healthier environment in which the children can thrive. They keep the best interest of the child in the forefront of their actions. Occasionally, social workers investigate situations so serious they must request court approval to remove a child from the home. Social workers then identify the appropriate placement, including with a relative, or another placement such as a foster home or a group home. Social workers monitor the progress of the children and the families on their caseloads. While the desired outcome is family reunification, at times the situation calls for permanent placement outside the home.

Given the gravity of the importance of the role of social workers in protecting children, and in light of local media reports of the deaths of children in Contra Costa and other Bay Area counties, the Grand Jury chose to review CFS to ensure the protection of children in the child welfare system in Contra Costa County.

METHODOLOGY

In conducting its investigation, the Grand Jury researched information from a variety of sources, including:

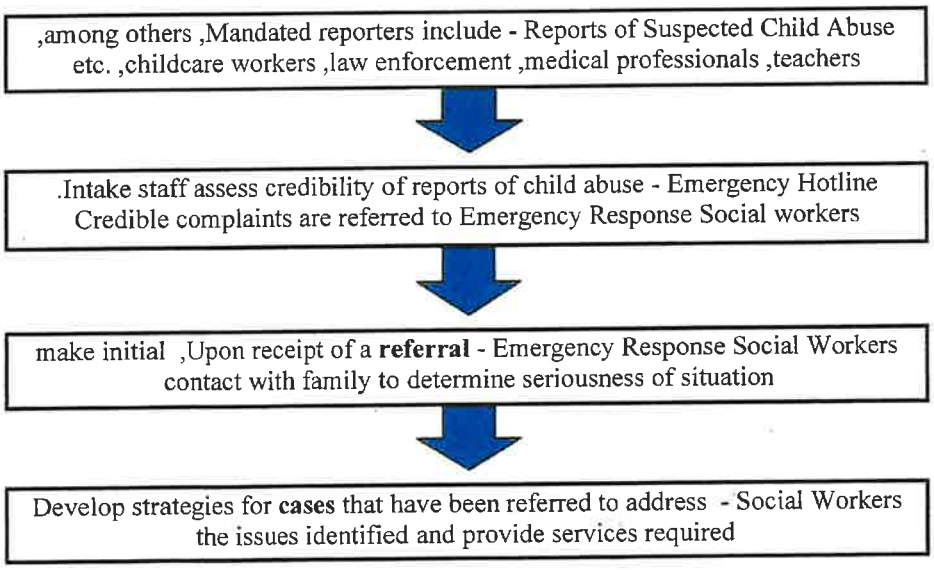
- Interviews with staff and subject matter experts with knowledge of the issues addressed in this report
- Policy and procedure documents from CFS, EHSD, and the Human Resources (HR) Department
- Websites of CFS, EHSD, and HR and other local counties
- Previous grand jury reports on the topic for background
- Websites with recommendations on national standards for social workers
- Articles in national publications on the topics related to the child welfare system
- Data related to college attendance rates for those entering the field of social work, workplace staffing needs, and future projections of employment

DISCUSSION

CFS, a division of EHSD, serves the approximately 1.16 million residents of Contra Costa County. Nearly 39% of County residents speak a language other than English at home. Children aged 0-17 years comprise more than 250,000 County residents. Approximately 26,000 children live in a home with income below the poverty level. This socio-economic diversity increases the complexity of providing services to residents.

CFS social workers and supervisors staff an emergency response hotline 24 hours per day, seven days per week. In 2024, the hotline received more than 16,000 calls. Intake staff refer reports of suspected child abuse to social workers for initial assessment. These reports come from mandated reporters as well as anyone else who suspects child abuse. Mandated reporters include, among others, teachers, medical professionals, law enforcement, childcare workers, etc. In the most serious cases, the emergency response social worker must respond within 24 hours. CFS staff members call the initial assessments **referrals**. Approximately 41% of the reports received become referrals. When social workers assess the referrals and deem them credible, supervisors distribute them to different social workers for further investigation and resolution. At this point, they call the referrals distributed for investigation **cases**. Approximately 39% of the referrals become cases. The chart below shows the workflow:

CFS Workflow



Caseloads normally average 12-13 per social worker at any given time; this is within the guidelines for social workers recommended by the Child Welfare League of America (a coalition of hundreds of private and public agencies supporting children and families since 1920). However, social workers in the Emergency Response Unit can at times manage 30 or more referrals per social worker. The high number of referrals can contribute to job stress and potential delays in providing support to children and families in need.

Social workers have challenging and stressful jobs. They often meet with children and families in times of crisis, and in complex and traumatic situations. Social workers face a level of danger when conducting home visits. In some cases, previous instances of domestic violence and/or abuse may cause parents or guardians to fear that a social worker may remove their children from the home. Additionally, parents or guardians participating in illegal activities may fear that the investigation could lead to arrest and incarceration. In such situations, parents or guardians may feel threatened by those investigating the case. Social workers usually travel alone to homes.

CFS experiences significant challenges in recruiting and retaining social workers, in part related to the challenging nature of the job. This is a long-standing problem, both in Contra Costa County and throughout the nation. There has been extensive research on this topic[1]. As an example of this long-standing problem, in a study published by the U.S Department of Health and Human Services Children's Bureau, "Turnover of staff in social agencies has been a serious concern of agency administrators for at least the past 10 years. Repeatedly, at conferences and in the professional journals, the complaint has been heard that staff turnover (1) handicaps the agency in its efforts to provide effective social services for clients; (2) is costly and unproductively time consuming; and (3) is responsible for the weary cycle of recruitment-employment-orientation-production-resignation ..." (Tollen, 1960). The Grand Jury found that these issues continue to exist in Contra Costa County in 2025.

One of the factors contributing to the difficulty in hiring social workers at CFS is a shrinking pool of students enrolled in social work majors in the western United States (California, Nevada, Arizona, Hawaii, and Guam). This leads to fewer college graduates with the credentials necessary to pursue careers in social work. The following table illustrates this trend: Today, fewer college students in the western United States (California, Nevada, Arizona, Hawaii, and Guam) enroll in social work majors, leading to fewer college graduates with the credentials necessary to pursue careers in social work. The following table illustrates this trend:

Social Worker Degree Enrollments

	Bachelor's Degree Programs				Master's Degree Programs				Total BSW & MSW Programs			
	BSW Enrolled	BSW Degrees	Western Enrolled	Est. Western BSW Degrees*	MSW Enrolled	MSW Degrees	Western Enrolled	Est. Western MSW Degrees*	Total BSW & MSW Enrolled	Total BSW & MSW Degrees Conferred	Total BSW & MSW Western Enrolled	Est. Western BSW & MSW Degrees*
2022	56,709	17,972	3,289	1,042	83,610	32,801	7,358	2,886	140,319	50,773	10,647	3,929
2021	51,951	16,780	3,325	1,074	62,888	26,514	4,025	1,697	114,839	43,294	7,350	2,771
2020	61,907	19,474	5,200	1,636	75,851	31,750	7,661	3,207	137,758	51,224	12,861	4,843
2019	56,530	18,769	3,901	1,295	68,793	29,546	8,599	3,693	125,323	48,315	12,500	4,988
2018	58,733	20,133	4,934	1,691	67,084	27,296	8,251	3,357	125,817	47,429	13,185	5,049
2017	60,306	20,295	4,385	1,644	63,569	27,270	9,218	3,954	123,875	47,565	14,102	5,598
2016	63,530	20,348	3,748	1,201	64,486	27,659	8,577	3,679	128,016	48,007	12,325	4,879
2015	62,968	19,596	3,337	1,039	60,122	25,883	8,477	3,650	123,090	45,479	11,815	4,688
2014	64,811	19,278	3,889	1,157	56,403	25,018	8,066	3,578	121,214	44,296	11,954	4,734

Source: Council on Social Work Education (cswe.org)

Notes:

(a) CSWE is the accrediting agency for Social Work degree programs
(b) Western states under CSWE definitions include California, Nevada, Arizona, Hawaii & Guam
(c) BSW = Bachelor of Social Work
(d) MSW = Master of Social Work
(e) Data for 2021 reflects the impact of Covid lockdown

*Estimated western degrees conferred assumes western enrollment percentage equals western degrees conferred percentage
Social Workers Employed in California: 92,840
Social Workers Employed in United States: 751,900
Estimated number of Social Worker Job Openings/year: 67,300 (Nationwide)

Source: U.S. Bureau of Labor Statistics

Nationally, the estimated annual demand for social workers (67,300) exceeds the annual number of graduates (50,773). Based upon U.S. Department of Labor, Bureau of Labor Statistics data, California needs approximately 8,300 new social workers per year. Currently, approximately 4,000 students graduate from colleges and universities in the western United States with degrees in social work each year. This is less than half the number of social workers needed to fill the gap in California alone. These factors contribute to reducing the pool of potential applicants from which the County may hire. Because of these issues, among others (salary issues, housing costs, limited recruiting, job stress, etc.), CFS faces challenges in hiring social worker staff.

The challenges in hiring and retaining social workers result in unfilled positions within CFS. Between 2015-2020, CFS reported an average vacancy rate of 16%. The current vacancy rate is 19%, with 31 of 167 authorized positions unoccupied. Having 31 unfilled positions negatively impacts operations within CFS. Understaffing increases the workload of existing staff, contributing to increased job stress and turnover. This was confirmed in multiple interviews with CFS staff. If all the open social worker positions were filled, there would be 31 more social workers available to share the workload. Additionally, the increased workload can result in a

negative impact on services provided to children and families, including a longer time to close cases. When a social worker leaves CFS, if that person has not entered casework notes into the computer system, the social workers taking over the open cases must re-interview and re-investigate the cases. This causes increased work for existing staff, additional stress for children and families, and delays in providing them with support.

Social Worker salaries in Contra Costa County are fractionally lower than the average of near-by counties (see table below). The differential is particularly noteworthy versus San Francisco County where the average salary for a senior social worker is approximately 13% higher than in Contra Costa. This differential has contributed to staff departures in Contra Costa for comparable positions with competing agencies offering higher compensation.

Social Worker Salary Comparisons - Child Protective Services

County	Level II	Level III	Job Title
Alameda	$97,578	$108,966	Child Welfare Worker Protective Services Worker -
San Francisco	NA	$120,679	Family & Children's Services
Solano	$96,750	$106,427	Social Worker - Adult or Child Services
Contra Costa	$95,238	$107,028	Social Worker - Adult or Child Services
Average	$96,522	$110,775	
Conta Costa vs. Avg.	99%	97%	

Notes:

Data based on 2025 salary schedules for each County

Salaries are an average of the minimum and maximum salary at each level

While job titles vary by county, the job descriptions are similar in each case

San Francisco County does not distinguish between Levels II and III in its Job Classifications

The HR department recruits social workers from colleges and universities within the Bay Area. They conduct little to no recruitment in other regions in California or other states. The hiring process is lengthy and cumbersome, which can discourage potential applicants. For example, the county hiring process includes 27 steps and hiring new staff members takes on average 113 days. Existing social workers must take on an increased workload until the HR department hires and trains the new staff.

EHSD implemented some changes to improve the hiring process. Since the 2023-24 fiscal year, three additional support staff have been added to facilitate the recruiting and hiring process within EHSD, including CFS. These support staff make a positive impact on hiring and reduce the number of vacancies. Between January 2024 and February 2025, the number of vacancies within EHSD has been reduced by 17%, reflecting these additions of staff. Additionally, to broaden the pool of applicants, the County lowered the educational requirements for social

workers newly hired into CFS from a Master of Social Work degree to a Bachelor of Science degree, plus relevant experience in the field.

As a tool to aid recruitment and retention, CFS developed an internship program to host university Master of Social Work (MSW) interns. Additionally, CFS supports their own employees in their MSW program by continuing their salary while they are in school and hosting them as interns. Since 2019, CFS hired eight of 28 university interns and promoted five of 23 employee interns into permanent social worker positions.

Due to the number of unfilled positions, CFS does not spend its entire personnel budget allocation each year. CFS could potentially re-allocate unspent funds on a variety of strategies designed to increase recruitment and retention. Some strategies might include participating at recruiting/hiring fairs nationally, developing an employee referral program, implementing hiring and retention bonuses, providing incentives such as student loan forgiveness and housing assistance, paying for transportation costs for candidates coming from outside of the area for interviews, paying for moving costs for newly hired employees, and developing/expanding motivational, recognition, and wellness programs for current employees. Some of the above suggested changes require consultation and agreement with employee unions.

Another potential source of funding is Measure X, a ½ cent county-wide sales tax. The tax was passed on November 3, 2020, and generates approximately $120 million each year to support a variety of services. The provisions of Measure X explicitly allow funding for early childhood services and protection of vulnerable populations.

CFS faces long-standing challenges like those encountered by child service agencies nationwide. In a 2019 Civil Grand Report (Report 1906: Protecting Children from Abuse and Neglect – A Review of Children and Family Services in Contra Costa County, May 2019), the Grand Jury noted a number of vacancies among social workers, a lengthy hiring process, heavy workloads, and a stressful work environment. While CFS has taken steps to address these issues, we note that many of the same challenges remain today.

FINDINGS

F1: The Children and Family Services staff is dedicated to the important work they do.

F2: The social worker job is challenging and stressful, contributing to the difficulty in recruiting and retaining of staff.

F3: Children and Family Services faces challenges in both hiring and retaining social worker staff.

F4: Social workers have resigned and taken positions with competing agencies offering higher pay.

F5: As of January 2025, Children and Family Services has a current social worker vacancy rate of 19%, with 31 of 167 authorized positions unfilled.

F6: Understaffing increases the workload for existing staff.

F7: The absence of a full staff of social workers can result in a negative impact on services provided to children and families, including delays in service, requirements for re-interviews, and the related stress on children and families.

F8: The hiring process is lengthy, with 27 steps and taking on average 113 days, which can potentially discourage applicants from completing the process and receiving an offer of employment.

F9: Fewer college students in the western United States are enrolling in social work majors, reducing the pool of potential applicants.

F10: Children and Family Services does not recruit for social workers at universities and colleges outside of the Bay Area or participate at recruiting/hiring fairs nationally.

F11: Children and Family Services has reduced the educational requirements from Master of Social Work to Bachelor of Science plus relevant experience, to increase the pool of potential applicants.

F12: Adding dedicated Human Resources staff to Employment and Human Services Department has aided hiring efforts.

F13: Children and Family Services does not reimburse new employees for relocation expenses.

F14: Children and Family Services does not reimburse interviewees for travel expenses.

F15: Children and Family Services provides limited motivational, recognition, and wellness programs for social workers.

F16: Children and Family Services does not have an employee referral program for social workers.

F17: Children and Family Services does not have a hiring or retention bonus program for social workers.

F18: Children and Family Services has university and employee internship programs. Since 2019, CFS hired eight of 28 university interns and promoted five of 23 employee interns into permanent social worker positions.

F19: Several of the challenges identified by the Grand Jury in 2019 (including a number of vacancies among social workers, a lengthy hiring process, heavy workloads, and a stressful work environment) still exist today.

RECOMMENDATIONS

R1: By January 1, 2026, the Board of Supervisors should consider directing the Human Resources Department and the Employment and Human Services Department to recruit for social workers at universities and colleges outside of Contra Costa County, participate at recruiting/hiring fairs nationally, and host virtual job fairs, potentially using Measure X funds as a source of funding.

R2: By January 1, 2026, the Board of Supervisors should consider directing the Human Resources Department and the Employment and Human Services Department to develop an employee referral program, potentially using Measure X funds as a source of funding.

R3: By July 1, 2026, the Board of Supervisors should consider directing the Human Resources Department and the Employment and Human Services Department to implement a hiring and retention bonuses program, potentially using Measure X funds as a source of funding.

R4: By January 1, 2026, the Board of Supervisors should consider directing the Human Resources Department and the Employment and Human Services Department to create other incentive programs for new and existing staff, such as student loan forgiveness programs and housing assistance, potentially using Measure X funds as a source of funding.

R5: By January 1, 2026, the Board of Supervisors should consider directing the Human Resources Department and the Employment and Human Services Department to expand internship programs to generate increased interest in working with CFS in Contra Costa.

R6: By July 1, 2026, the Board of Supervisors should consider directing the Human Resources Department and the Employment and Human Services Department to streamline the hiring process to reduce the time it takes to hire a social worker.

R7: By January 1, 2026, the Board of Supervisors should consider directing the Human Resources Department and the Employment and Human Services Department to develop and implement a program to pay for moving expenses for newly hired social workers, potentially using Measure X funds as a source of funding.

R8: By January 1, 2026, the Board of Supervisors should consider directing the Human Resources Department and the Employment and Human Services Department to develop and implement a program to pay for travel expenses of employees when recruiting social workers, potentially using Measure X funds as a source of funding.

R9: By July 1, 2026, the Board of Supervisors should consider directing the Human Resources Department and the Employment and Human Services Department to provide additional motivational, recognition, and wellness programs for social workers as an incentive in recruitment and retention, potentially using Measure X funds as a source of funding.

REQUEST FOR RESPONSES

Pursuant to California Penal Code § 933(b) et seq. and California Penal Code § 933.05, the 2024 -2025 Contra Costa County Civil Grand Jury requests responses from the following governing bodies:

Responding Agency	Findings	Recommendations
Contra Costa County Board of Supervisors	F1 - F19	R1 - R9

These responses must be provided in the format and by the date set forth in the cover letter that accompanies this report. An electronic copy of these responses in the form of a Word document should be sent by e-mail to ctadmin@contracosta.courts.ca.gov and a hard (paper) copy should be sent to:

Civil Grand Jury – Foreperson
725 Court Street
P.O. Box 431
Martinez, CA 94553-0091

Reports issued by the Grand Jury do not identify individuals interviewed. Penal Code section 929 requires that reports of the Grand Jury not contain the name of any person or facts leading to the identity of any person who provides information to the Grand Jury.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

CONTRA COSTA COUNTY

Staff Report

File #: 25-3221 **Agenda Date:** 8/12/2025 **Agenda #:** C.10.

To: Board of Supervisors

From: Thomas L. Geiger, County Counsel

Report Title: Litigation Related to Per- and Polyfluoroalkyl (PFAS) Contamination of Publicly Owned Property

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the County Counsel, or designee, to amend an existing legal services contract to authorize the law firms of Grant & Eisenhofer P.A., Seeger Weiss LLP, and Earth & Water Law LLC, to represent the Contra Costa County Flood Control and Water Conservation District and the Contra Costa County Fire Protection District, in addition to the County, as plaintiffs in litigation concerning per-and polyfluoroalkyl (PFAS) contamination of publicly owned property, with costs and fees paid on a contingency fee basis.

FISCAL IMPACT:

There are no out-of-pocket costs associated with initiating this litigation. The attorneys will be paid on a contingency basis. If the litigation results in an award of damages to one or more of the public agencies, it is anticipated that the funds will be used to reimburse the relevant agency for any tests performed on their property and, potentially, remediation of the property.

BACKGROUND:

On May 13, 2025, the Board of Supervisors authorized County Counsel to engage the law firms of Grant & Eisenhofer P.A., Seeger Weiss LLP, and Earth & Water Law LLC, in connection with litigation to be filed by the County concerning per- and polyfluoroalkyl (PFAS) contamination of County-owned property. The litigation, once filed, will be part of ongoing multidistrict litigation in federal court that was established to handle thousands of cases involving PFAS.

In addition to the County, the Flood Control District may have one or more claims against PFAS manufacturers if groundwater has been contaminated, and the Fire Protection District may have one or more claims against PFAS manufacturers due to its use of aqueous film-forming foam (AFF) to extinguish liquid fuel fires. This contract amendment authorizes the law firms to represent the Flood Control District and the Fire Protection District in potential PFAS litigation.

CONSEQUENCE OF NEGATIVE ACTION:

The Flood Control District and the Fire Protection District will not be plaintiffs in pending litigation related to PFAS contamination.

cc: Warren Lai, Chief Engineer, Contra Costa County Flood Control District
Lewis Broschard, Chief, Contra Costa Fire Protection District

1025 ESCOBAR STREET
MARTINEZ, CA 94553

CONTRA COSTA COUNTY

Staff Report

File #: 25-3222 **Agenda Date:** 8/12/2025 **Agenda #:** C.11.

To: Board of Supervisors

From: Thomas L. Geiger, County Counsel

Report Title: Amendment to Contract with the Law Firm of Burke, Williams & Sorensen, LLP

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the County Counsel, or designee, to execute on behalf of the County an amendment to a legal services contract with the law firm of Burke, Williams & Sorensen, LLP, effective August 1, 2025, to authorize the firm to provide additional legal services related to real property matters and increase the hourly rates paid under the contract.

FISCAL IMPACT:

The rates under this contract, effective August 1, 2025, will be: $385 per hour for partners; $350 per hour for associates; and $195 per hour for paralegals and law clerks.

BACKGROUND:

Under a contract dated December 1, 2020, Burke, Williams & Sorensen, LLP (the Firm) has represented the County in eminent domain and inverse condemnation cases as requested by County Counsel. The proposed amendment would (i) expand the scope of services to include legal services related to general real property matters, and (ii) increase the hourly rates paid by the County. The firm's rates have remained unchanged since 2020, when the County entered into its legal services contract with the firm.

From time to time, County Counsel anticipates utilizing the Firm's expertise in the areas of commercial landlord/tenant disputes and public/private partnerships, in addition to eminent domain and inverse condemnation actions.

CONSEQUENCE OF NEGATIVE ACTION:

The existing contract will remain unchanged.

CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-3273 **Agenda Date:** 8/12/2025 **Agenda #:** C.12.

To: Board of Supervisors

From: Marla Stuart, Employment and Human Services Director

Report Title: 20-533-1 (Admin-IT) Telerik PO Renewal with Progress Software Corporation

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute on behalf of the Employment and Human Services Director, a purchase order with Progress Software Corporation, subject to Progress Software's End User License Agreement for the purchase of website development software, in an amount not to exceed $20,688 for the period March 27, 2025 through April 30, 2028.

FISCAL IMPACT:

54% Federal, 38% State, 8% County; of which 34% is budgeted in FY 25/26, 32% will be budgeted in FY26/27 and 34% will be budgeted in FY27/28.

BACKGROUND:

The Employment and Human Services Department (EHSD), Information Technology Unit (IT), seeks to renew the Telerik controls and components for several custom intranet web applications. The Telerik components enable software developers to accelerate the creation of application screens with consistent user experience and adds features and functions without requiring boiler-plate code. This purchase order includes an end user license agreement that includes modified indemnification and a limitation of liability that caps liability at the amount of fees paid in the 12 months prior to any claim arising. The vendor was selected per procurement requirements outlined in Administrative Bulletin 600.3.

The Board initially approved this purchase order on April 9, 2024 (C.49).

CONSEQUENCE OF NEGATIVE ACTION:

The Employment and Human Services Department will be severely limited in developing engaging and effective content for the public.

CHILDREN'S IMPACT STATEMENT:

This purchase order supports the 4th community outcome established in the Children's Report Card: "Families that are Safe, Stable and Nurturing".

1025 ESCOBAR STREET
MARTINEZ, CA 94553

CONTRA COSTA COUNTY

Staff Report

File #: 25-3274 **Agenda Date:** 8/12/2025 **Agenda #:** C.13.

To: Board of Supervisors

From: Marla Stuart, Employment and Human Services Director

Report Title: 38-108-1 (CSB) renewal with the Early Childhood Mental Health Program

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract with the Early Childhood Mental Health Program, in an amount not to exceed $2,918,400 to provide mental health services for the County's early childhood education programs for the term August 1, 2025, through June 30, 2028.

FISCAL IMPACT:

100% Measure X funds; of which 33.4% is budgeted for FY 25-26, 33.3% will be budgeted for FY 26-27, and 33.3% will be budgeted for FY 27-28.

BACKGROUND:

Employment and Human Services seeks to renew a contract agreement with the Early Childhood Mental Health Program (ECMHP) to provide critical mental health services for the County's early childhood education programs. This initiative is funded through Measure X and aligns with the Head Start Performance Standards, which aims to promote ongoing mental health, as well as enhancing the social and emotional well-being of children, families and staff.

In February 2020, Contra Costa Behavioral Health issued a Request for Proposal (RFP) on behalf of EHSD to identify a mental health service provider for children enrolled in the County's early childhood education programs. ECMHP was the sole respondent to the RFP and was selected to deliver mental health services to children enrolled in the County's Head Start program.

In July 2024, the County entered into a contract with ECMHP in the amount of $116,900 for a term from August 1, 2024, to July 31, 2025.

This contract expands access to mental health services through Measure X by offering trauma-informed and behavioral support services to the County's early childhood partner agencies and families who qualify for the County's early childhood education programs.

The Board of Supervisors has authorized this allocation to serve as an overmatch for the Head Start grant. The

contract includes an advance payment allocation of $139,879.84 to support ECHMP's business expansion costs for the initial contract year, to be issued within thirty (30) days following the Board of Supervisors' approval. This vendor was selected per procurement requirements outlined in Administrative Bulletin 600.3.

CONSEQUENCE OF NEGATIVE ACTION:

Should the proposed action not be approved by the Board of Supervisors, the County will be limited in its ability to meet the obligations of Measure X funding

CHILDREN'S IMPACT STATEMENT:

This agreement supports all five of the community outcomes established in the Children's Report Card: (1) "Children Ready for and Succeeding in School"; (2) "Children and Youth Healthy and Preparing for Productive Adulthood";(3)"Families that are Economically Self-Sufficient"; (4) "Families that are Safe, Stable and Nurturing"; and (5) "Communities that are Safe and Provide a High Quality of Life for Children and Families," by supporting staff working directly with families and children.

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MARTINEZ, CA 94553

CONTRA COSTA COUNTY

Staff Report

File #: 25-3275 **Agenda Date:** 8/12/2025 **Agenda #:** C.14.

To: Board of Supervisors

From: Marla Stuart, Employment and Human Services Director

Report Title: 20-708-0 (Admin-IT) Vantage ID Applications, Inc. Asset Management PO

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute on behalf of the Employment and Human Services Director, a purchase order with Vantage ID Applications, Inc., in an amount not to exceed $19,190 for the purchase of InThing asset management product software and support to enhance capital inventory tracking capabilities for the period August 6, 2025 through August 6, 2028.

FISCAL IMPACT:

54% Federal, 38% State, 8% County General Fund; 30% is budgeted in FY25/26, 33% will be budgeted in FY26/27, and 37% will be budgeted in FY27/28.

BACKGROUND:

The Employment and Human Services Department (EHSD) seeks approval to purchase an asset management solution from Vantage ID Applications, Inc., to enhance its capital inventory tracking capabilities. Employment and Human Services (EHSD) current system is limited to barcode scanning, which can be time-consuming and inefficient. The proposed solution introduces RFID technology. This enables EHSD to locate and inventory capital assets more quickly and accurately. This purchase order is governed by InThing Corporation’s Master Subscription Agreement and End User License Agreement that includes a limitation of liability that caps liability at three times the amount paid or payable by EHSD under this agreement. This vendor was selected per procurement requirements outlined in Administrative Bulletin 600.3.

CONSEQUENCE OF NEGATIVE ACTION:

The County will need to utilize more resources to complete the annual capital asset inventory

CHILDREN'S IMPACT STATEMENT:

This purchase order supports all five of the community outcomes established in the Children's Report Card: (1) "Children Ready for and Succeeding in School"; (2) "Children and Youth Healthy and Preparing for Productive Adulthood";(3)"Families that are Economically Self-Sufficient"; (4) "Families that are Safe, Stable and

Nurturing"; and (5) "Communities that are Safe and Provide a High Quality of Life for Children and Families," by supporting staff working directly with families and children.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

CONTRA COSTA COUNTY

Staff Report

File #: 25-3276 **Agenda Date:** 8/12/2025 **Agenda #:** C.15.

To: Board of Supervisors

From: Marla Stuart, Employment and Human Services Director

Report Title: Approve Contract #18-505-0 (WDB) with LifeLong Medical Care for Training Services

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:
APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract with LifeLong Medical Care in the amount of $400,200 to implement the Healthcare Initiative on behalf of the Workforce Development Board of Contra Costa County, for the term July 1, 2025 through June 30, 2026.

FISCAL IMPACT:
100% of this contract is funded through State ETP-HWAF dollars, all of which is budgeted for FY25-26. No County match is required.

BACKGROUND:
On October 30, 2023, the Workforce Development Board of Contra Costa County (WDBCCC) was awarded state training funds through the Employment Training Panel - High Road: Workforce Advancement Fund (ETP-HWAF) to expand the Healthcare Initiative. The Board approved receipt of funds on February 27, 2024, Item C.56.

The ETP-HWAF training program aims to offset the high cost of training for individuals facing significant employment barriers. The program is designed to upskill incumbent workers and support their advancement in the healthcare industry. The proposed contract with LifeLong Medical Care is sought to meet the goals of the ETP-HWAF. LifeLong Medical Care was selected following the guidelines of Administrative Bulletin 600.3 and is the only nonprofit community health clinic in Contra Costa County capable of delivering the required number of training hours to the targeted number of participants, while also meeting the performance and reporting requirements associated with ETP-HWAF funding.

This contract plays a critical role in a broader Healthcare Initiative that seeks to ensure emergency and medical personnel in Contra Costa County reflect the diversity of the communities they serve.

CONSEQUENCE OF NEGATIVE ACTION:
Failure to execute this contract would jeopardize WDBCCC's ability to fulfill the grant partnership obligations. This could result in rescission of the grant award and non-compliance with performance and reporting requirements, thereby threatening program continuity.

CHILDREN'S IMPACT STATEMENT:
This contract supports three (3) of Contra Costa County's five (5) community outcomes:
"(3) Families that are Economically Self-Sufficient"; "(4) Families that are Safe, Stable, and Nurturing"; "(5) Communities that are Safe and Provide a High Quality of Life for Children and Families".

1025 ESCOBAR STREET
MARTINEZ, CA 94553

CONTRA COSTA COUNTY

Staff Report

File #: 25-3277 **Agenda Date:** 8/12/2025 **Agenda #:** C.16.

To: Board of Supervisors

From: Marla Stuart, Employment and Human Services Director

Report Title: #20-466-2 (Admin) Contra Costa Family Justice Alliance Extension Amendment

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:
APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract amendment with Contra Costa Family Justice Alliance to extend the term end date from September 30, 2025 to March 31, 2026 with no change to the payment limit of $938,000 to provide coordination of trainings and workshops to law enforcement jurisdictions as outlined in the Department of Justice, Office of Violence Against Women, Improving Criminal Justice Response Grant award # 15JOVW-22-GG-01810-ICJR.

FISCAL IMPACT:
Approval of the amendment will have no additional fiscal impact.

BACKGROUND:
On April 12, 2022, the Board of Supervisors approved item C.43 authorizing Employment and Human Services Department's (EHSD) application and acceptance of grant award number: #15JOVW-22-GG-01810-ICJR with the United States Department of Justice (DOJ) for the period October 1, 2022 through September 30, 2025. On March 21, 2023, the Board approved item C.61, authorizing EHSD to execute a contract with the Contra Costa Family Justice Alliance in an amount not to exceed $938,000 to administer the Improving Criminal Justice Responses to Domestic Violence, Sexual Assault, and Stalking Grant Program (ICJR).

On April 15, 2025, the Board approved item C.35 authorizing EHSD's request to the DOJ to extend the award through March 31, 2026, with no change to the payment limit. This extension was approved by DOJ on May 17, 2025.

This staff report seeks approval to extend contract #20-466-0 with Contra Costa Family Justice Center to align with the term end date approved by DOJ. The 6-month extension is necessary to meet the "*Improve law enforcement response to domestic violence, sexual assault, and human trafficking*" goal to coordinate workshops and disseminate the training videos to law enforcement partner agencies as outlined in the contract and grant deliverable.

CONSEQUENCE OF NEGATIVE ACTION:
Should the proposed action not be approved by the Board of Supervisors, the County will not meet its grant deliverable.

CHILDREN'S IMPACT STATEMENT:
This contract supports two of Contra Costa County's community outcomes of the Children's Report Card": (4) "Families that are Safe, Stable and Nurturing"; and (5) "Communities that are Safe and Provide a High Quality of Life for Children and Families."

1025 ESCOBAR STREET
MARTINEZ, CA 94553

CONTRA COSTA COUNTY

Staff Report

File #: 25-3278 **Agenda Date:** 8/12/2025 **Agenda #:** C.17.

To: Board of Supervisors

From: Marla Stuart, Employment and Human Services Director

Report Title: Approve Contract # 20-489-1 (CFS) with Pacific Clinics for Family Preservation Program Services

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:
APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract with Pacific Clinics, in an amount not to exceed $612,500, to provide Family Preservation and Supportive Services to families referred by Children and Family Services and/or the County Probation Department for the period July 1, 2025 through June 30, 2026.

FISCAL IMPACT:
70% State Realignment Funds, 30% County General Fund, all of which is budgeted in FY 25-26.

BACKGROUND:
In February 2023, in alignment with County policy, Employment and Human Services Department (EHSD) Children and Family Services (CFS) issued Request for Proposal (RFP) #1193 for Family Preservation and Support Services of which Pacific Clinics was awarded a contract. On June 27, 2023, the Board approved item C.71 authorizing a contract with Pacific Clinics for a term of July 1, 2023 to June 30, 2025. This contract will renew the prior approved contract for a term of July 1, 2025 to June 30, 2026 to provide family preservation and support services, including ongoing case management that engage and establish a positive rapport with families who have been referred as a result of child welfare involvement and/or County Probation Department involvement and who are experiencing multiple stressors impacting their ability to parent effectively and consequently are at risk of having their children placed in out-of-home care.

CONSEQUENCE OF NEGATIVE ACTION:
Should the proposed action not be approved by the Board of Supervisors, the County will experience an increased number of children being removed from their families and placed in foster care.

CHILDREN'S IMPACT STATEMENT:
This contract supports all five of Contra Costa County's community outcomes of the "Children's Report Card", (1) "Children Ready for and Succeeding in School"; (2) "Children and Youth Healthy and Preparing for Productive Adulthood"; (3) "Families that are Economically Self-Sufficient"; (4) "Families that are Safe, Stable and Nurturing"; and (5) "Communities that are Safe and Provide a High Quality of Life for Children and Families".

1025 ESCOBAR STREET
MARTINEZ, CA 94553

CONTRA COSTA COUNTY

Staff Report

File #: 25-3279 **Agenda Date:** 8/12/2025 **Agenda #:** C.18.

To: Board of Supervisors

From: Marla Stuart, Employment and Human Services Director

Report Title: CFS - Contract #21-488-2 Paradise Adolescent Homes, Inc.

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract with Paradise Adolescent Homes, Inc., in an amount not to exceed $1,192,436 to provide residential placement and supportive services for Contra Costa County dependent foster youth for the period July 1, 2025 through June 30, 2026.

FISCAL IMPACT:

50% Federal, 50% State Realignment Funds, all of which is budgeted in FY 25-26.

BACKGROUND:

In August 2022, in alignment with County policy, EHSD Children and Family Services issued Request for Interest (RFI) #746 for High Acuity Needs Youth Residential Placement of which Paradise Adolescent Homes, Inc. (Paradise) was awarded a contract. On May 16, 2023, the Board approved item C.23 authorizing executing a contract with Paradise for a term of July 1, 2023 to June 30, 2024 and subsequently approved item 24-1852 on June 25, 2024, for a contract renewal with a term of July 1, 2024 to June 30, 2025. This contract will renew the prior approved contract for a term of July 1, 2025 to June 30, 2026 to provide residential placement and supportive services for Contra Costa County dependent foster youth.

Paradise provides Enhanced Short-Term Residential Therapeutic Program (ESTRTP) housing and supportive services for youth who cannot live safely in a family home, do not qualify to be placed in a Regional Center facility and/or are denied entry into lower-level placements due to acute, complex, emotional, and behavioral needs. Paradise offers alternatives to repeated placement disruptions and provides additional staffing, supports and services to house, stabilize, provide treatment, and to ultimately transition youth to less restrictive placements, including with family, resource family homes, or lower-level care licensed facilities as part of each youth's long-term permanency plan.

CHILDREN'S IMPACT STATEMENT:

This contract supports all five of Contra Costa County's community outcomes of the Children's Report Card,

(1) “Children Ready for and Succeeding in School”; (2) “Children and Youth Healthy and Preparing for Productive Adulthood”; (3) “Families that are Economically Self-Sufficient”; (4) "Families that are Safe, Stable and Nurturing"; and (5) "Communities that are Safe and Provide a High Quality of Life for Children and Families" by providing residential placement services to youth who have been denied placement and/or cannot live safely in lower level care.

CONSEQUENCE OF NEGATIVE ACTION:

County will not be able to meet the placement and treatment needs of our high acuity, complex care dependent foster youth, and reduce safety risk and additional trauma for this most vulnerable population with severe emotional and behavioral needs.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

CONTRA COSTA COUNTY

Staff Report

File #: 25-3280 **Agenda Date:** 8/12/2025 **Agenda #:** C.19.

To: Board of Supervisors

From: Marla Stuart, Employment and Human Services Director

Report Title: # 20-580-1 Pacific Clinics for the Comprehensive Prevention Plan Program

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract with Pacific Clinics, in an amount not to exceed $800,000, to provide Comprehensive Prevention Plan Program services for the period July 1, 2025 through June 30, 2026.

FISCAL IMPACT:

100% Federal, all of which is budgeted in FY 25-26.

BACKGROUND:

In February 2018 the Bipartisan Budget Act which included the Family First Prevention Services Act (FFPSA) was signed into law. An objective of FFPSA is to amend the Title IV-E foster care program to enhance support services to families to prevent entry to foster care.

In July 2021, California's Family First Prevention Services (FFPS) program was established to support the development and implementation of Title IV-E prevention services, and to address rates of recidivism and disproportionality in child welfare and juvenile probation.
Contra Costa County Children and Family Services (CFS) and Probation opted into the FFPS program as co-leads, and partnered with community representatives to develop a Comprehensive Prevention Plan (CPP). The vision of the CPP is that all children and families in Contra Costa County are supported by services and systems that are accessible, have an equitable approach, include culturally and linguistically responsive services, and celebrate all aspects of diversity. Contra Costa County's CPP was approved by the California Department of Social Services in July 2023, and on August 8, 2023, the Employment and Human Services (EHSD) Children and Family Services (CFS) Bureau presented the plan to the Board of Supervisors.

In December 2023, in alignment with County policy, EHSD issued Request For Proposal (RFP) #1206 for the CPP Program which Pacific Clinics was awarded. On September 1, 2024, Pacific Clinics began providing CPP Program services in Antioch, CA. If approved, Pacific Clinics will continue to provide CPP Program services in Antioch, CA for a term of July 1, 2025 to June 30, 2026.

The CPP Program provides a community pathway to trauma informed and evidenced based services including in home parenting programs, case management services, educational support, transportation, and the provision of concrete supports. Additionally, the CPP Program offers Primary, Secondary, and Tertiary Prevention Level Services in order to enhance and expedite access to services and strengthen the Antioch community's ability to meet family's needs when they are at their crisis point before system involvement is required. The CPP Program's outcomes include increasing the number of children/youth who can remain safely home with their parents, decreasing the number of children/youth who enter foster care and Juvenile probation, creating more equitable access to services, and addressing issues of disproportionate numbers of children/youth of color who enter the foster care and Juvenile Probation systems.

CONSEQUENCE OF NEGATIVE ACTION:

Should the proposed action not be approved by the Board of Supervisors, the County will not be able to continue to implement and provide services in accordance with Contra Costa County's Comprehensive Prevention Plan, including a community pathway to trauma informed and evidenced based services which will strengthen the community and decrease the risk of children and their families entering the child welfare and juvenile justice systems.

CHILDREN'S IMPACT STATEMENT:

This contract supports all five of Contra Costa County's community outcomes of the Children's Report Card", (1) "Children Ready for and Succeeding in School"; (2) "Children and Youth Healthy and Preparing for Productive Adulthood"; (3) "Families that are Economically Self-Sufficient"; (4) "Families that are Safe, Stable and Nurturing"; and (5) "Communities that are Safe and Provide a High Quality of Life for Children and Families."

File #: 25-3281 **Agenda Date:** 8/12/2025 **Agenda #:** C.20.

To: Board of Supervisors

From: Marla Stuart, Employment and Human Services Director

Report Title: Contract #20-366-7 (Admin-IT) OmniPro LLC

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute on behalf of the Employment and Human Services Director an amendment to purchase order 32364 with OmniPro LLC, to increase the payment limit by $4,505 to a new payment limit not to exceed $6,290, for the purchase of additional Canva Teams+ licenses, with no changes to the original term ending January 31, 2026.

FISCAL IMPACT:

54% Federal, 38% State, 8% County General Fund, 100% budgeted in FY 25-26

BACKGROUND:

On March 25, 2025, the Board approved item C.33 for the purchase of Canva Teams+ subscription which provides a comprehensive, efficient, and cost-effective solution for creating visually appealing and consistent e-learning materials. This enables EHSD to effectively address diverse training needs and communication channels. This action is to amend the purchase order for an increase in funds for twenty (20) additional Canva licenses. Canva's Terms of Use include an indemnification from the County's violation of terms for its data, as well as a limitation of liability capping damages at the greater of $100 or the amount of fees paid in the prior (12) months. This vendor was selected per procurement requirements outlined in Administrative Bulletin 600.3.

CONSEQUENCE OF NEGATIVE ACTION:

The County will be unable to use Canva Teams+ to provide high quality e-training development for EHSD staff.

CHILDREN'S IMPACT STATEMENT:

This purchase order supports all five of the community outcomes established in the Children's Report Card: (1) "Children Ready for and Succeeding in School"; (2) "Children and Youth Healthy and Preparing for Productive Adulthood";(3)"Families that are Economically Self-Sufficient"; (4) "Families that are Safe, Stable and Nurturing"; and (5) "Communities that are Safe and Provide a High Quality of Life for Children and Families,"

by supporting staff working directly with families and children.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

CONTRA COSTA COUNTY

Staff Report

File #: 25-3282 **Agenda Date:** 8/12/2025 **Agenda #:** C.21.

To: Board of Supervisors

From: Marla Stuart, Employment and Human Services Director

Report Title: 20-712-0 Mt. Diablo Unified School District

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, on behalf of the Family and Children's Trust Committee to execute an interagency agreement with the Mt. Diablo Unified School District in an amount not to exceed $100,000 for the Crossroads High School Project serving pregnant and parenting youth for the period July 1, 2025 through June 30, 2026.

FISCAL IMPACT:

80% Federal Community Based Child Abuse Prevention funds; 20% Ann Adler Children and Family Trust Donations, all of which is included in the FY 25-26 budget.

BACKGROUND:

Mt. Diablo Unified School District was selected through the competitive bid process, Request for Proposal (RFP) 1216 for the FY25-26 contract. Previous contracts for these services with the contractor were authorized by the Board of Supervisors on July 26, 2022 (C.81) for FY22/23 and June 27, 2023 (C.101) for FY23/24. This agreement includes mutual indemnification to hold harmless both parties from any claims arising from the performance under this agreement.

On April 6, 1985, the Board of Supervisors created the Family and Children's Trust (FACT) Committee to make funding recommendations on CAPIT funds (AB 1733), Birth Certificate funds (AB 2994) and Children's Trust Fund. Later, the Board directed the FACT Committee to make funding recommendations on Child Care Affordability funds CBCAP funds. Funds are for the prevention/amelioration of child abuse and neglect and the promotion of positive family functioning.

On June 10, 2025 the Board approved 25-2266, authorizing the Employment and Human Services Director, or designee, to negotiate and execute six (6) FACT contracts for a combined total amount not to exceed $600,000 to provide child abuse prevention and intervention services, for the period July 1, 2025 through June 30, 2026. This contract is one of those six contracts and includes mutual indemnification language which requires additional Board authorization.

The project will serve pregnant and parenting youth and their children through a culturally and linguistically appropriate approach to inspire academic achievement, intellectual development, and self-sufficiency. Collaboration between the school-based comprehensive program, County, and community agencies allows the Project to create comprehensive strategies to improve, not only the future of the parent-student, but the future of their children. The Project will focus on literacy, intervention, healthy lifestyles, mental health support, and college pathways with a goal to ensure positive parenting and self-reliance to break the cycles of poverty, abuse and violence.

CONSEQUENCE OF NEGATIVE ACTION:

Should the proposed action not be approved by the Board of Supervisors, services would not be provided to support the Family and Children's Trust Committee (FACT) and Crossroads High School Project, supporting pregnant and parenting youth in the Mt. Diablo Unified School District. This would thereby eliminate program support by FACT dollars, which in turn puts Federal Community Based Child Abuse Prevention funding (CBCAP) at risk for future allocation.

CHILDREN'S IMPACT STATEMENT:

This agreement will support three of the five community outcomes established in the Children's Report Card: 3) "Families that are Economically Self Sufficient"; 4) "Families that are Safe, Stable and Nurturing"; and 5) "Communities that are Safe and Provide a High Quality of Life for Children and Families" by providing education and building self-esteem for pregnant and parenting youth and their families.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

CONTRA COSTA COUNTY

Staff Report

File #: 25-3283 **Agenda Date:** 8/12/2025 **Agenda #:** C.22.

To: Board of Supervisors

From: Marla Stuart, Employment and Human Services Director

Report Title: CFS - Contract 20-704-0 The Lighthouse Mentoring Center

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract with The Lighthouse Mentoring Center, in an amount not to exceed $3,113,712 to provide Enhanced Short Term Residential Therapeutic Program Services to Contra Costa County dependent foster youth for the period August 1, 2025 through July 31, 2027.

FISCAL IMPACT:

50% Federal and 50% 2011 State Realignment, of which 46% is budgeted in FY 25-26, and 50% will be budgeted in FY 26-27 and 4% in FY 27-28.

BACKGROUND:

The Lighthouse Mentoring Center (Lighthouse) provides Enhanced Short-Term Residential Therapeutic Programs in Contra Costa County that meets and conforms to the California Department of Social Services (CDSS) Community Care Licensing (CCL) Division licensing standards, delivering residential placement and intensive supportive services for Contra Costa County dependent youth who cannot live safely in a family home, do not qualify to be placed in a Regional Center facility and/or are denied entry into lower-level placements due to acute, complex, emotional and behavioral needs. Lighthouse offers alternatives to repeated placement disruptions and provides additional staffing, professional caregivers, supports and services to house, stabilize, provide treatment, and to ultimately transition youth to less restrictive placements, including with family, standard resource family homes, or lower-level care licensed facilities as part of each youth's long-term permanency plan.

The contract with Lighthouse is being secured as a Single Source contract. In alignment with County policy, RFI 745 was issued in August 2022 and resulted in zero respondents. RFI 746 was issued in August 2022 and resulted in three respondents, in which two were awarded and one rescinded their proposal. To ensure necessary capacity to support the placement needs of complex care/high needs youth, Employment and Human Services Department, Children and Family Services continues to perform outreach within the community to seek and secure qualified placement options (individuals and agencies).

CHILDREN'S IMPACT STATEMENT:

The services provided under this contract support all five of Contra Costa County's community outcomes: (1) "Children Ready for and Succeeding in School"; (2) "Children and Youth Healthy and Preparing for Productive Adulthood"; (3) "Families that are Economically Self-Sufficient"; (4) "Families that are Safe, Stable and Nurturing"; and (5) "Communities that are Safe and Provide a High Quality of Life for Children and Families" by providing residential placement and treatment services to youth who have been denied placement and/or cannot live safely in lower level care.

CONSEQUENCE OF NEGATIVE ACTION:

The County will not be able to meet the placement and treatment needs of our high acuity, complex care dependent foster youth, and reduce safety risk and additional trauma for this most vulnerable population with severe emotional and behavioral needs.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

CONTRA COSTA COUNTY

Staff Report

File #: 25-3284 **Agenda Date:** 8/12/2025 **Agenda #:** C.23.

To: Board of Supervisors

From: Marla Stuart, Employment and Human Services Director

Report Title: 20-522-0 Apply for and Accept a Grant from the James Irvine Foundation to Support the Formalization of a Regional Workforce Development Structure.

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

RATIFY the grant application submitted to The James Irvine Foundation under its Better Careers initiative, and APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to accept funding in an amount not to exceed $200,000, and to execute a grant award agreement, including any amendments or extensions thereof, pursuant to the grant guidelines, to support the development of a formalized regional workforce development structure in collaboration with East Bay Workforce Development Board partners for the period August 1, 2025 through July 31, 2027.

FISCAL IMPACT:

100% Grant Funding; revenue will be budgeted in FY 2025-26 and FY 2026-27, subject to final award and appropriations. No County match is required.

BACKGROUND:

The Workforce Development Board of Contra Costa County (WDBCCC), in partnership with the Workforce Boards of Alameda County, City of Oakland, and City of Richmond, seeks to formalize a regional structure to support long-term workforce coordination, sector strategy implementation, and resource diversification across the East Bay.

Historically operating under the EASTBAYWorks brand, the region now aims to establish a dedicated infrastructure-potentially a fiscally-sponsored or independent nonprofit entity-that can apply for and manage regional grants, deliver technical assistance, convene stakeholders, and strengthen business and community engagement.

The James Irvine Foundation, through its Better Careers initiative, has invited a joint proposal from the four boards. WDBCCC served as the lead applicant and submitted a regional proposal on behalf of the partners prior to the grant deadline of July 22, 2025.

The $200,000 in proposed funding will support governance planning, stakeholder engagement, capacity-

building activities, and structural development efforts to create an agile, equity-driven organization that aligns regional efforts and enhances service delivery across jurisdictions.

This initiative aligns with WDBCCC's Local and Regional Plan goals to:

- Expand equitable access to career pathways and family-sustaining employment.
- Strengthening sector partnerships and employer engagement across the region.
- Increase competitiveness for public and private workforce funding.
- Advance regional solutions that improve efficiency, coordination, and impact.

CONSEQUENCE OF NEGATIVE ACTION:

Should the Board of Supervisors not approve this item, WDBCCC would forfeit access to $200,000 in philanthropic grant funding from The James Irvine Foundation, limiting WDBCCC's ability to lead the development of a formalized regional workforce structure. This would delay efforts to build the infrastructure necessary for future grant competitiveness, policy alignment, and coordinated innovation across the East Bay.

Additionally, non-approval would impede timely execution of a grant application that the WDB is already authorized to pursue under the Amended and Restated Agreement with the Board of Supervisors (Page 7, Section III.4.E), resulting in missed opportunities to advance regional collaboration.

CHILDREN'S IMPACT STATEMENT:

The services provided under this Agreement support all five of Contra Costa County's community outcomes: (1) "Children Ready for and Succeeding School"; (2) "Children and Youth Healthy and Preparing for Productive Adulthood"; (3) "Families that are Economically Self-Sufficient"; (4) "Families that are Safe, Stable and Nurturing"; and (5) "Communities that are Safe and Provide a High Quality of Life for Children and Families."

1025 ESCOBAR STREET
MARTINEZ, CA 94553

CONTRA COSTA COUNTY

Staff Report

File #: 25-3287 **Agenda Date:** 8/12/2025 **Agenda #:** C.24.

To: Board of Supervisors

From: Dr. Ori Tzvieli, Interim Health Services Director

Report Title: Contract #27-875-9 with Clarity Software Solutions, Inc.

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:
APPROVE and AUTHORIZE the Interim Health Services Director, or designee, to execute on behalf of the County Master Services Agreement (Contract #27-875-9) with Clarity Software Solutions, Inc., a corporation, in an amount not to exceed $3,000,000, for hosted software and support services for Contra Costa Health Plan (CCHP) member communication materials for the period from June 1, 2025, through May 31, 2030, and for successive (1) year terms thereafter until terminated under the agreement.

FISCAL IMPACT:
This Contract will result in contractual service expenditures of up to $3,000,000 over a five-year period and will be funded 100% by Costa Health Plan Enterprise Fund II.

BACKGROUND:
This Contract meets the needs of CCHP by providing a Web System application to support the management, production, and presentment of CCHP member communication materials. CCHP requires a Document Management and Tracking system specially designed for producing, printing, and distributing Member communications that meet all federal and state regulatory requirements., Clarity Software Solutions, Inc.'s Web System application offers an end-to-end web-based software platform tailored to the unique compliance and operational needs of Medi-Cal and Dual Eligible Special Needs Plans (D-SNP) Medicare Advantage plans that can integrate into CCHP's Electronic Health Records system, Epic. CCHP must comply with Centers for Medicare and Medicaid Services regulations outlined in 45 CFR Parts 422, 423, and 417 to ensure a compliant, and efficient, Member communication process. Additionally, under California's Knox-Knee Health Care Service Plan Act (Health & Safety Code § 13431.5), CCHP must maintain an enrollment system that safeguards consumer protection and ensures seamless member onboarding. This contract will provide the needed Document Management and Tracking system for producing, printing, and distribution of Member communications to maintain mandated requirements by the CMS, the State of California Department of Managed Health Care Services, and the Department of Health Care Services.

This Contract supports CCHP's requirement to produce, manage and present CCHP Member communication materials securely and in compliance with a Health Insurance Portability and Accountability Act of 1996 (HIPAA). This Contractor was approved on April 28, 2025, by Contra Costa County Public Works Department. A summary of service contract deliverables, including measurable outcomes required of the contractor to be monitored by the department in compliance with Section III(B)(7) of the Purchasing Policy (AB600.3),

includes the creation, preview, and tracking of materials processed by the contractor and County's use of the software as a service under the license grant, and access to maintenance and support. This Contract was approved by Health Services Personnel to ensure there is no conflict with labor relations.

Under this Contract (27-875-9), the parties will execute Clarity Software Solutions, Inc's Master Service Agreement (including the County's HIPAA Business Associate Addendum). Under this Contract Clarity's liability is limited to the amount paid by County in the preceding twelve (12) month period, except for claims arising out of a breach of Confidential Information and Protected Health Information, and indemnification claims, which are subject to three times (3X) the fees paid or payable by County for the Services which form the subject of the claim. The Contract is governed by New York law. County has the right to terminate the Contract in the first 60 days if County finds that the Clarity information security systems aren't satisfactory.

The initial term of this Contract begins on the effective date and will continue for five (5) years thereafter and automatically renew for an additional one (1) year terms(s) unless terminated as provided under the Contract. CCHP is requesting a retroactive effective date for this Contract due to delays caused by the Contractor not providing the contracting documentation in a timely manner.

Approval of this Contract #27-875-9, allows the contractor to provide services through May 31, 2030. Thereafter, the Contract renews for successive one (1) year terms unless terminated by either party per the terms of the Contract.

CONSEQUENCE OF NEGATIVE ACTION:
If this Contract is not approved, CCHP will not maintain compliance concerning Medi-Cal and Medicare Advantage Members. Failure to implement this system will result in CCHP being completely unable to participate in D-SNP Medicare Advance resulting in County's loss of state and federal funding.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

CONTRA COSTA COUNTY

Staff Report

File #: 25-3252 **Agenda Date:** 8/12/2025 **Agenda #:** C.25.

To: Board of Supervisors

From: Dr. Ori Tzvieli, Interim Health Services Director

Report Title: Contract #77-781 with Wider Circle, Inc.

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:
APPROVE and AUTHORIZE the Interim Health Services Director, or designee, to execute on behalf of the County Contract #77-781 with Wider Circle, Inc., a corporation, in an amount not to exceed $300,000, to provide enrollment services for a supplemental benefit managed care plan concerning a clinical and social needs program for the Contra Costa Health Plan (CCHP) for the period August 12, 2025 through August 11, 2027.

FISCAL IMPACT:
Approval of this Contract will result in contractual service expenditures of up to $300,000 over a two-year period and will be funded 100% by CCHP Enterprise Fund II revenues.

BACKGROUND:
Effective January 1, 2026, CCHP will launch a Dual Eligible Special Needs Plan (D-SNP) for patients who qualify for both Medicare and Medi-Cal assistance. Part of administering a D-SNP requires CCHP to provide supplemental benefits. To ensure CCHP has a path to D-SNP enrollment, it needs service contracts that can meet these requirements and help facilitate enrollment. As such, CCHP is seeking knowledge of other Managed Care Plans with experience operating a successful D-SNP. If CCHP does not establish a mechanism for enrollment, it faces the possibility of zero D-SNP enrollment, which poses a serious financial and operational risk. Under this Contract, Wider Circle, Inc. will provide services to launch its Connect for Life Program for CCHP, helping CCHP minimize the impact of operational changes on its patients to ensure a healthy D-SNP population that has many social and clinical risks.

A summary of service contract deliverables, including measurable outcomes required of the Contractor to be monitored by the department, including in compliance with Section III (B)(7) of the Purchasing Policy include Contractor's successful design, implementation, and delivery of the program and in compliance with the Health Information Probability and Accountability Act of 1996. This Contractor was approved by the Public Works Department's Division on June 30, 2025. This Contract request was approved by Contra Costa Health Personnel to ensure no conflict with labor relations.

Approval of this new Contract #77-781 will allow the Contractor to provide enrollment services for a supplemental benefit managed care plan concerning a clinical and social needs program for CCHP's D-SNP Program through August 11, 2027.

CONSEQUENCE OF NEGATIVE ACTION:
If this Contract is not approved, CCHP will not be able to enroll people who qualify for both Medicare and Medi-Cal into its D-SNP Program which would cause serious financial and operational risks.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

CONTRA COSTA COUNTY

Staff Report

File #: 25-3253 **Agenda Date:** 8/12/2025 **Agenda #:** C.26.

To: Board of Supervisors

From: Dr. Ori Tzvieli, Interim Health Services Director

Report Title: Purchase Order with The Inside Source, Inc.

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:
APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute on behalf of the Interim Health Services Director, a purchase order with The Inside Source, Inc. in an amount not to exceed $700,000 for the purchase of furniture solution offices, desks, and chairs needed for the new space at 2600 Stanwell Drive, Suite 100/104/200, Concord, where Health, Housing, and Homeless Services (H3) will relocate.

FISCAL IMPACT:
This action will result in expenditures of up to $700,000 and will be funded by California Providing Access and Transforming Health Initiative round 3 (PATH 3).

BACKGROUND:
H3 is relocating from 2380 and 2400, Ste D2 on Bisso Lane, Concord to 2600 Stanwell Drive, Suite 100/104/200, Concord to provide additional workspace for H3 staff. In order to complete this move, the department needs to purchase furniture solution offices, desks and chairs for the new space. The total cost of the furniture will not exceed $700,000 and will be funded by PATH 3. Approval of this action order will allow the purchase of the necessary furniture to relocate into a new building and provide additional office space for H3 staff at 2600 Stanwell Drive in Concord.

On June 4, 2024, the Board of Supervisors approved agenda item C.90 to execute a participating addendum with The Inside Source, Inc. for the distribution of various furniture, design and installation services for use by all County Departments during the period of June 4, 2024 through October 23, 2025. This agreement allows CCH to leverage pre-negotiated terms and pricing when working with this vendor, ensuring compliance, and facilitating streamlined procurement processes.

CONSEQUENCE OF NEGATIVE ACTION:
If this action is not approved, H3 will be unable to move into the office space at 2600 Stanwell Drive.

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PARTICIPATING ADDENDUM
FOR
MODULAR SYSTEMS FURNITURE
(State Contract No. 1-22-71-52)

Participating Entity:
CONTRA COSTA COUNTY

Contractor: The Inside Source, Inc.

This Agreement is made and entered into as of June 4, 2024 ("Effective Date"), by and between Contra Costa County, a political subdivision of the State of California ("County"), and The Inside Source, Inc., a California corporation ("Contractor"), whose principal place of business is 985 Industrial Road, Unit 101 San Carlos CA 94070. The County and the Contractor are sometimes referred to herein together as the "Parties," and each as a "Party."

Whereas, the Contractor sells modular system office furniture under a statewide contract awarded by the State of California, Department of General Services, identified as Contract No. 1-22-71-52 ("Master Contract"). For purposes of this Agreement, the term Master Contract means the Master Contract and all attachments, exhibits, appendices, and supplements to the Master Contract. Under the terms of the Master Contract, local public agencies may participate in the contract and under the same terms that apply to the state.

Whereas, the County has determined that entering into a Participating Addendum under the Master Contract provides a benefit to the County, but that certain terms and conditions of the Master Contract must be modified for clarity and to reflect requirements that apply to the County.

Now therefore, the County and the Contractor agree as follows:

1. Term. The term of this Agreement begins on the Effective Date, and it expires on October 23, 2025. This Agreement be extended by up to three additional years, one year at a time, provided that the Master Contract is extended by the same amount of time. If the Master Contract is terminated prior to the expiration of the term, or any extension thereof, Contractor shall continue to satisfy its obligations under this Agreement until this Agreement expires or is terminated.

2. Payment Limit. The County's total payments to the Contractor under this Agreement shall not exceed $3,000,000 ("Payment Limit"). Nothing in this Agreement obligates the County to make any purchases, or any particular volume of purchases, under this Agreement.

3. Changes to Master Contract. For the purposes of this Agreement, the Master Contract is incorporated in and made a part of this Agreement as though fully set forth herein, except for those terms of the Master Contract that are modified by this Agreement, as set forth below. The Contractor shall perform under this Agreement under the same terms that apply to the Contractor under the Master Contract, except as modified below.

    a. Parties. Each reference in the Master Contract to "State" is deemed to mean the "County." The County also is an "ordering agency" under the Master Contract.

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b. Inapplicable Provisions. The following provisions in the Master Contract User Instructions are deleted and of no force or effect under this Agreement because they are inapplicable to the County:

Section 3.A. (DGS Administrative Fee, State Departments)
Section 5 (Exempt Purchases)
Section 14.A. (Purchase Execution, State Departments)
Section 35.B. (CAL-Card Use)
Section 35.C. (State Financial Marketplace)
Section 35.D. (Payee Data Record)
Section 36 (CAL-Card Invoicing)

c. Purchases. Section 14.B. (Purchase Execution, Local Government Agencies) of the Master Contract User Instructions is modified by adding the following:

"The County will issue one or more purchase orders for purchases under this Agreement. Each purchase order will incorporate the terms of this Agreement by reference to this Agreement. To the extent that there is any conflict between the terms of this Agreement and a term in a County purchase order or Contractor invoice, the terms of this Agreement shall prevail and govern."

d. Schedule. For the purposes of this Agreement, the third paragraph in Section 21.B. (Delivery Schedules, Schedule) of the Master Contract User Instructions is deleted and replaced with the following:

"The Contractor shall arrange delivery times and locations with the ordering County department, and the agreed upon delivery time shall be printed on the Order Confirmation. Unless otherwise directed by the ordering County department, the Contractor shall ensure that all deliveries are made during regular County business hours, 8 a.m. to 5 p.m., Monday through Friday, excluding County holidays. If the ordering County department requests a delivery on a weekday before 6 a.m. or after 6 p.m., or on a weekend, the Contractor will be paid after hours rates for the installation of delivered goods, which rates are set forth on the MSFAFT table of Attachment A, Cost Worksheet, attached to the Master Contract."

e. Contract Administration. Section 30 (Contract Administration) of the Master Contract User Instructions is deleted and replaced with the following:

"The administration of this Agreement will be the responsibility of the persons listed in Section 9 (Notices) of this Agreement. Individual ordering departments may specify a separate contact for orders made under this Agreement. If a

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separate contact is not specified, all communications related to an order shall be made to the County's contact listed in Section 9 (Notices)."

f. Payment. Section 35.A. (Payment, Terms) of the Master Contract User Instructions is deleted in its entirety and replaced with the following:

"The County will pay the Contractor within 45 days following the County's acceptance of an invoice documenting all charges for goods, materials, delivery, and installation, or the time specified on the County purchase order or Contractor's invoice, whichever is longer. Provided, however, that the County reserves the right to withhold payment, in whole or in part, (i) if the invoice or billing, in whole or in part, is in dispute, or (ii) if the County determines the Contractor has not performed in accordance with this Agreement, or (iii) if the County determines the invoice or billing, in whole or in part, is in error."

g. Public Records. New Section 46 (Public Records) is added to the Master Contract User Instructions, to read:

"46. Public Records. The County is a California public agency that is required to comply with local, state, and federal laws regarding public records, including but not limited to the California Public Records Act (Cal. Gov. Code, § 6250, et seq.) and the County's Better Government Ordinance (Contra Costa County Ordinance Code, Division 25). This Contract, and all materials produced for or provided to the County under this Contract, will be disclosed upon request if the County determines the materials constitute disclosable public records under the California Public Records Act or under the Better Government Ordinance, or under any other local, state, or federal law or regulation."

4. Governing Law. Notwithstanding anything to the contrary in the Master Contract, this Agreement shall be governed by and construed in accordance with the laws of the State of California, without regard to conflict of law principles. Any litigation to enforce or interpret this Agreement shall be filed and prosecuted in a state or federal court in California where venue is proper and which has jurisdiction over the parties and the subject matter of the litigation.

5. No Joint Venture. At all times during the term of this Agreement, neither party will function as or represent it to be the other party or its agent, and no officer, employee or agent of one party shall hold himself or herself out to be an officer, employee or agent of the other party. This Agreement does not create any rights or obligations between the parties other than those expressly set forth herein and nothing in this Agreement shall be construed as conferring any rights upon any third parties or any other party other than the County and Contractor.

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6. Amendment. This Agreement may be amended or modified at any time by mutual agreement of the parties in writing.

7. Termination. Notwithstanding anything to the contrary in the Master Contract, either the County or the Contractor may terminate this Agreement at any time upon sixty (60) days written notice to the other party.

8. Performance. The Contractor affirms that there are no encumbrances or obstacles, which will prohibit its performance pursuant to the terms of this Agreement. The Contractor shall be solely responsible for guaranteeing any of its dealers, distributors, or subcontractors perform in accordance with the requirements of this Agreement. To make purchases under this Agreement, the County will issue one or more purchase orders that incorporate this Agreement by reference. Where a purchase order incorporates this Agreement by reference, the terms of this Agreement shall apply to and govern that purchase order. If the County issues any purchase orders to acquire goods or services under this Agreement, to the extent that there is any conflict between the terms of the purchase order and a term in this Agreement, the term of the Master Contract shall govern and prevail over the conflicting term in the purchase order.

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9. Notices. Notices to the parties shall be provided to:

Contractor

The Inside Source Inc.
985 Industrial Rd. Unit 101
San Carlos, CA 94070
Telephone: 510-385-1641
Contact: John Schwartz, Chief Operating Officer
Email: jschwartz@insidesource.com

County:

Contra Costa County-Purchasing Services
40 Muir Road, 2nd floor
Martinez, CA 94553
Telephone: (925) 957-2495
Contact: Cynthia Shehorn, Procurement Services Manager
Email: cindy.shehorn@pw.cccounty.us

All notices shall be in writing and personally delivered, delivered by overnight carrier with delivery charges for next day deliver prepaid by the sending party, or sent by First Class, certified mail return receipt required, U.S. Mail, with postage prepaid by the sending party. A courtesy copy of a notice may be given by email, but giving a courtesy copy of a notice by email does not relieve the sending party of its obligation to give notice to the receiving party in the manner required by this section. A notice given in accordance with this section shall be deemed received by the receiving party on (a) the same day, if personally delivered, (b) the next business day, if timely deposited with an overnight carrier and with delivery charges prepaid to ensure next day delivery, and (c) on the fifth day after mailing, if mailed by First Class, certified mail, return receipt required, U.S. Mail with postage prepaid.

10. Successors and Assigns; Assignment. This Agreement shall be binding upon and inure to the benefit of the parties and their successors and assigns. This Agreement may not be assigned by either party without the express written permission of the other party, which shall be within that party's sole discretion to provide.

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PARTICIPATING ADDENDUM
FOR
MODULAR SYSTEMS FURNITURE
(State Contract No. 1-22-71-52)

IN WITNESS, WHEREOF, the parties have executed this Participating Addendum as of the Effective Date.

Participating Entity: **Contra Costa County**	Contractor: **The Inside Source, Inc.**
Signature:	Signature:
Name: Cynthia Shehorn	Name: John Schwartz
Title: Procurement Services Manager	Title: Chief Operating Officer

Approved as to form:

Thomas L. Geiger, County Counsel

By: _____

Assistant County Counsel

Attachment:

Master Contract User Instructions

1025 ESCOBAR STREET
MARTINEZ, CA 94553

CONTRA COSTA COUNTY

Staff Report

File #: 25-3254 **Agenda Date:** 8/12/2025 **Agenda #:** C.27.

To: Board of Supervisors

From: Dr. Ori Tzvieli, Interim Health Services Director

Report Title: Gift Cards for Clients of Public Health TB Control Program

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:
APPROVE and AUTHORIZE the Purchasing Agent, or designee, to purchase on behalf of the Interim Health Services Director, up to 175 Safeway gift cards each with a $20 value totaling $3,500 and 150 Savemart gift cards each with a $20 value totaling $3,000 plus applicable shipping up to $100; for a total amount not to exceed $6,600 to be distributed to clientele within the Public Health Tuberculosis (TB) Control Program for the period of August 1, 2025 through June 30, 2026.

FISCAL IMPACT:
This $6,600 expenditure will be funded by the California Department of Public Health (CDPH) Tuberculosis Local Assistance Base Award for the Fiscal Year 2025-26. There is no impact to the County General Fund.

BACKGROUND:
The Contra Costa Health (CCH) Public Health Division maintains a TB Control Program, which serves all reported TB patients and their contacts in Contra Costa County. Outreach services are provided to reach the "Hard to Reach" people with TB and those at high risk. The TB control staff work within the Communicable Disease Section in collaboration with the HIV/AIDS Program, Substance Abuse Programs, Health Care for the Homeless, Contra Costa Regional Medical Center and Health Centers and providers throughout the county. The grant has been awarded to Contra Costa County since 1990. Gift cards are distributed to clients within the program to help off-set barriers that could negatively impact their ability to engage in care and prevent the spread of TB.

CONSEQUENCE OF NEGATIVE ACTION:
If this action is not approved, the clientele being supported by the TB Control Program will be at risk of increased necessities, insecurities and the CDPH Tuberculosis Local Assistance Base Award funds for the food/incentives will go unspent.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

CONTRA COSTA COUNTY

Staff Report

File #: 25-3255 **Agenda Date:** 8/12/2025 **Agenda #:** C.28.

To: Board of Supervisors

From: Dr. Ori Tzvieli, Interim Health Services Director

Report Title: Amendment to Purchase Order with Microsoft Corporation

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:
APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute on behalf of the Interim Health Services Director, an amendment to purchase order #30681 and an amendment to the Microsoft Enterprise Services Work Order with Microsoft Corporation to increase the payment limit by $25,891 to a new payment limit not to exceed $1,386,928 for Microsoft's Unified Support of licensed products with no change to the origianl term of May 5, 2024 through May 4, 2027.

FISCAL IMPACT:
Approval of this action will result in additional expenditures of up to $25,891 and will be funded by Hospital Enterprise Fund I revenues.

BACKGROUND:
Contra Costa Health (CCH) has utilized Microsoft's Unified Support services since 2019 for advanced support on all Microsoft (MS) licenses under its Enterprise Agreement. The Unified Support service includes advanced support, fast response times, automated escalation, recovery solutions, and proactive support engagement for building ad-hoc solutions and upgrades on all MS licensed products.

On June 25, 2024, the Board of Supervisors approved Agenda Item C.112 to execute purchase order #30681 and Microsoft Enterprise Services Work Order with Microsoft Corporation in the amount of $1,361,037 for Unified Support of licensed products, for the period of May 5, 2024, through May 4, 2027.

This request seeks to increase the purchase order #30681 by $25,891 to account for actual usage ("True-Up") during the second year of the agreement in accordance with the payment terms. On June 4, 2024 the Purchasing Agent approved the continued use of Microsoft Corporation.

CONSEQUENCE OF NEGATIVE ACTION:
Failure to approve this action will delay payment of an outstanding invoice and may subject the County to a additional late fees, credit review and potential legal action.

Unified Multi-Year Payment Notice

Your upcoming anniversary for your Microsoft Enterprise Services Work Order is on **05/05/2025**.

Under the terms of your Microsoft Enterprise Services Work Order, prior to each contract anniversary of the Support Commencement Date, Microsoft will recalculate your Appraised Product spend for the upcoming contract year. If your recalculated Product Spend increases over the previous 12 months ("Actual Product Spend") by more than **five percent (5%)** above the Appraised Product Spend shown for that year in the Support Services Fee Summary table above, Microsoft will recalculate the associated Microsoft Unified fees for the upcoming contract year.

We are notifying you that your Actual Product Spend increased by more than **5%.**

You will receive an additional **USD5,057.60** in Flex Allowance which will be applied towards new Proactive Credits. Within 30 days of this notice, you may request to change the application of the additional Flex Allowance towards new proactive services, enhanced services and solutions services, and/or custom proactive services.

The recalculated Microsoft Unified fees will be based on the Actual Product Spend and the Unified rates listed in the Rate Table in Section 1.3.

After 30 days of this notice, Microsoft will invoice you for an amount of **USD25,890.46**, in addition to applicable taxes. Please note that failure of payment to Microsoft may result in service suspension.

Amendment: Microsoft Enterprise Services Work Order

Enterprise Services Work Order	**GVS1244-468737-598779**
Amendment number	**AMDGVS12405-598779-598779-1019419**

This amends the Enterprise Services Work Order noted above, **Contra Costa Health Services** and Microsoft and is effective after 30 days of the original notice.

1. **Amendment**

Section, 1.2 Description of the Services of the Enterprise Services Work Order is hereby amended by adding:

Unified True-Up - Y2-2025-26 USA - SLG - Enterprise West 5/5/2025 - 5/4/2026		
Quantity	Service	Service Type
1 ea	Unified True-Up	Administrative

Y2-Flex True up Unified Proactive Services Add on | Svcs Enterprise Security - 2025-26 USA - SLG - Enterprise West 5/5/2025 - 5/4/2026		
Quantity	Service	Service Type
Included	Service Delivery Management Extended	Service Delivery Management
30 ea	Proactive Credits	Proactive Credits

Section, 1.3 Support Services Fees of the Enterprise Services Work Order is hereby amended by adding:

Description				**Product Spend**	**Microsoft Unified fees**
Year 2 Appraised Product Spend				**USD4,357,757.00**	**USD300,217.40**
Year 2 Product Spend with 5.00 % **increase** *Recalculation required if Actual Product Spend exceeds this value*				**USD4,575,644.85**	
Year 2 Actual Product Spend	**Server**	**User**	**Azure**		
	USD468,410.00	**USD3,847,634.00**	**USD370,448.00**	**USD4,686,492.00**	**USD326,107.86**
Year 2 Unified Rates	**9.52**	**6.40**	**9.52**		
Additional Microsoft Unified Fees – Year 2					**USD25,890.46**
				Additional Flex Allowance	**USD5,057.60**

The items listed in the table above represent the services that Customer has pre-purchased for use during the term of this Work Order, and applicable fees are shown in the table below. Microsoft Support Services are a non-refundable, prepaid service. Microsoft will invoice Customer, and Customer agrees to pay Microsoft within 30 calendar days of the date of Microsoft invoice.

Services Summary	**Billing Date**	**Fee USD**
Microsoft Unified True up Fees – Year 2	After 30 days of original notice	USD25,890.46
Total Fees (excluding taxes)		USD25,890.46

2. **Effect of Amendment**

Except as specifically amended by this amendment, all other provisions of the Agreement shall remain unchanged, and in full force and effect.

Customer	**Microsoft Affiliate**
Name of Customer (please print) **Contra Costa Health Services**	Name **Microsoft Corporation**

1025 ESCOBAR STREET
MARTINEZ, CA 94553

CONTRA COSTA COUNTY

Staff Report

File #: 25-3256 **Agenda Date:** 8/12/2025 **Agenda #:** C.29.

To: Board of Supervisors

From: Dr. Ori Tzvieli, Interim Health Services Director

Report Title: Contract #74-525-15 with Center for Psychotherapy

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:
APPROVE and AUTHORIZE the Interim Health Services Director, or designee, to execute on behalf of the County Contract #74-525-15 with Center for Psychotherapy, a non-profit corporation, in an amount not to exceed $1,473,906, to provide Medi-Cal Specialty mental health services for Seriously Emotionally Disturbed (SED) adolescents and latency-aged children in East and West Contra Costa County, for the period from July 1, 2025 through June 30, 2026.

FISCAL IMPACT:
Approval of this Contract will result in budgeted expenditures of up to $1,473,906 for FY 2025-26 and will be funded 100% by Federal Medi-Cal revenues.

BACKGROUND:
Behavioral Health Services Division (BHSD)/Mental Health has an obligation to provide certain Medi-Cal specialty mental health services including case management and crisis intervention for its members under the terms of their Individual and Group Health Plan membership contracts with the County. This Contract meets the social needs of County's population by providing community-based mental health services focusing on SED children, adolescents and their families which will result in positive social and emotional development at home, in the community and greater school success. This Contractor has been providing these mental health services while fostering a deep understanding of the BHSD organizations mission, values, and long-term objectives since October 2016.

This Contract is entered into under and subject to the following legal authorities: Welfare and Institution Code, §5600 et seq. (The Bronzan-McCorquodale Act); California Code of Regulations ("CCR"), Title 9, § 523 et seq. (Community Mental Health Services) and California Government Code §§ 26227 and 31000. Health Services Personnel approved this Contract to ensure no conflicts with labor relations. Contractor currently cooperates and participates in BHSD's Quality Management Program which consists of quality improvement activities to improve the quality of care, services and member experience. Cooperation includes collection and evaluation of performance measurement data and participation in the organization's clinical and service measure Quality Improvement Programs. Per Administrative Bulletin 600.3 the Department has posted a continuous Request for Qualifications and maintains a current qualified list of vendors at all times.

On July 9, 2024, the Board of Supervisors approved Contract #74-525-13 with Center for Psychotherapy, in an

amount not to exceed $1,400,000, for the provision of outpatient Medi-Cal Specialty mental health services for SED adolescents and latency-aged children, for the period July 1, 2024 through June 30, 2025.

Approval of Contract #74-525-15 will allow the Contractor to continue to provide Medi-Cal Specialty mental health services for SED adolescents and latency-aged children through June 30, 2026. This Contract was delayed due to a glitch in the contracting system which inadvertently merged the Contract request with another and therefore the wrong request information was received.

CONSEQUENCE OF NEGATIVE ACTION:
If this Contract is not approved, there will be fewer mental health services available for SED children in Contra Costa County as the County solicits and engages an alternative contractor.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

CONTRA COSTA COUNTY

Staff Report

File #: 25-3257 **Agenda Date:** 8/12/2025 **Agenda #:** C.30.

To: Board of Supervisors

From: Dr. Ori Tzvieli, Interim Health Services Director

Report Title: Standard Agreement #29-502-52 with the California Department of Health Care Services

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:
APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Standard Agreement #29-502-52 (State #25-50095) with the California Department of Health Care Services (DHCS), regarding County agreeing to provide Drug Medi-Cal Organized Delivery Services (DMC-ODS) for Substance Use Disorder (SUD) treatment within Contra Costa County for the period July 1, 2025 through December 31, 2026.

FISCAL IMPACT:
This is a non-financial agreement.

BACKGROUND:
This Agreement is for the purpose of identifying and providing covered DMC-ODS services for SUD treatment within Contra Costa County. The County will provide covered DMC-ODS services described under the Agreement to eligible Medi-Cal beneficiaries who reside within the County. The objective of this Agreement is to make DMC-ODS services available to Medi-Cal beneficiaries through the utilization of Federal and State funds. County will provide and/or arrange for the provision of DMC-ODS services operating as a Pre-Paid Inpatient Health Plan (PIHP) as defined in 42 C.F.R. section 438.2.

This Agreement is an intergovernmental agreement between the State and County by authority of chapter 3 (§ 11758.10, et seq.) of Part 1, Division 10.5 of the Health & Safety Code and with approval of the County's Board of Supervisors (or designee) for the purpose of providing alcohol and drug services. This Contract is entered into in accordance with Health and Safety Code section 11848.5, W&I Code sections 14021.51-14021.53, 14124.20- 14124.25, and 14184.100 et seq., and Behavioral Health Information Notice (BHIN) 23-001 (including any successor BHIN).

On November 29, 2022, the Board of Supervisors approved Standard Agreement #29-502-48 with the DHCS, to pay the County an amount not to exceed $193,200,000 to provide SUD prevention and treatment services, for the period from July 1, 2022 through June 30, 2027. This Agreement includes the County agreeing to indemnify, defend and hold the State harmless for claims arising out of the County's performance under the Agreement.

On January 9, 2024, the Board of Supervisors approved Grant Amendment #29-502-49 with the DHCS,

effective July 1, 2023, to align the California Advancing and Innovating Medi-Cal Payment Reform with the DHCS Payment Reform Plan, for continuing Drug Medi-Cal Substance Abuse Treatment Services with no change in the original amount paid to the County of $193,200,000 or the term of July 1, 2022 through June 30, 2027.

On June 10, 2025, the Board of Supervisors approved Grant Amendment #29-502-50 with the DHCS, to increase the amount payable to the County by $22,485,000 to a new amount not to exceed $215,685,000 to provide additional substance use disorder prevention and treatment services with no change in the term ending June 30, 2027.

The Health Services Department received a cancellation notice from DHCS, dated April 1, 2025, terminating Standard Agreement #29-502-48 (as amended by Grant Amendments #29-502-49 and #29-502-50) effective June 30, 2025.

Approval of new Standard Agreement #29-502-52 (State #25-50095) will allow County to continue to provide DMC-ODS services for SUD prevention and treatment services, through December 31, 2026. The Agreement includes the County agreeing to indemnify, defend and hold the State harmless for claims arising out of the County's performance under the Agreement. This Agreement is late due to County receiving the documents from the State in June 2025.

CONSEQUENCE OF NEGATIVE ACTION:
If this Agreement is not approved, the County will not be able to receive funding to support SUD prevention and treatment services to County residents.

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MARTINEZ, CA 94553

CONTRA COSTA COUNTY

Staff Report

File #: 25-3258 **Agenda Date:** 8/12/2025 **Agenda #:** C.31.

To: Board of Supervisors

From: Dr. Ori Tzvieli, Interim Health Services Director

Report Title: Grant Award #78-006-3 with the State of California Department of Public Health

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:
APPROVE and AUTHORIZE the Interim Health Services Director, or designee, to accept Grant Award #78-006-3 with the State of California Health and Human Services Agency, California Department of Public Health (CDPH), to pay the County an amount not to exceed $3,872,956, for the Future of Public Health (FoPH) initiative for the period from July 1, 2025 through June 30, 2026.

FISCAL IMPACT:
Acceptance of the Grant Award will result in payment to the county up to $3,872,956 for Fiscal Year 2025-26 in funding from the CDPH. No County match required.

BACKGROUND:
The Budget Act of 2022 provides $200,400,000 annually to local health jurisdictions for public health workforce and infrastructure. These funds are considered ongoing funds and part of ongoing baseline state budget.

The County's Public Health Division collaborates with all other Health Services Department's divisions on a regular basis. Enhancing the infrastructure of the division will support the Health Services Department at large by providing a streamlined and centralized center of operations. The Public Health Division supports the Contra Costa Regional Medical Center and Health Centers in several clinical functions including quality improvement coordination. Other Public Health Programs such as the Opioid Initiative overlaps operations with Contra Costa Regional Medical Center and Health Centers and Behavioral Health divisions. The Health Care for the Homeless and Enhanced Care Management Programs coordinate directly with Health Housing and Homeless Division on a regular basis. This funding will improve the relationships and outcomes of all these collaborative relationships.

On September 24, 2024, the Board of Supervisors approved Grant Award #78-006-2 with CDPH, to pay the County in an amount not to exceed $3,872,956 for FoPH funding for the period July 1, 2024 through June 30, 2025.

Approval of Grant Award #78-006-3 will allow Contra Costa County's Health Services Department to enhance the workforce and infrastructure of Public Health Division services, through June 30, 2026. The Grant Award is being processed late because it was received by the CDPH on June 30, 2025.

CONSEQUENCE OF NEGATIVE ACTION:
If this Award is not approved, the County will not receive FoPH funding to support public health workforce and infrastructure for Contra Costa County.

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MARTINEZ, CA 94553

CONTRA COSTA COUNTY

Staff Report

File #: 25-3259 **Agenda Date:** 8/12/2025 **Agenda #:** C.32.

To: Board of Supervisors

From: Dr. Ori Tzvieli, Interim Health Services Director

Report Title: Contract #72-197-1 with FIERCE Advocates (Families and Individuals Equitably Rooted in Collective Empowerment), Inc.

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:
APPROVE and AUTHORIZE the Interim Health Services Director, or designee, to execute on behalf of the County Contract #72-197-1 with FIERCE Advocates (Families and Individuals Equitably Rooted in Collective Empowerment), Inc. a non-profit corporation, in an amount not to exceed $350,000, for consultation and technical assistance to assist and support the development of the Doula Program for Contra Costa Health Services (CCHS) Public Health Division's, Family, Maternal & Child Health Programs (FMCH), Perinatal Equity Initiative (PEI) to provide prenatal, birth and postpartum community support for enrolled County participants for the period April 1, 2025 through March 31, 2026.

FISCAL IMPACT:
Approval of this Contract will result in annual contractual services of up to $350,000 which will be funded 100% by the Community Development Perinatal Equity Initiative (PEI) Grant.

BACKGROUND:
The PEI aims to improve birth outcomes in African American communities and was established with the passage of California State Legislature's AB 1810. Contra Costa Health Services (CCHS), FMCH Programs have been funded to accomplish a scope of work which includes conducting an environmental scan, engaging community partners in planning a process to determine needs, gaining a deeper understanding of the African-American community and its infant mortality rate in Contra Costa County, and developing and implementing a public health awareness campaign to raise awareness about pre-term birth and infant mortality. Additionally, we are required to subcontract with community-based organizations for the provision of supportive services to the most impacted populations of perinatal health inequities. County's Public Health Division provides outreach and services to communities that may otherwise not get community support for client referrals/case management in collaboration with PEI.

This Contract is entered into under and subject to the following legal authorities: California Government Code §§ 26227 and 31000; Health and Safety Code § 1451. The Public Health Quality Management, Utilization Management and Contract Monitor Staff meet on a regular basis to ensure monitoring and performance measures in the Contract are upheld. Health Services Personnel approved this Contract to ensure no conflicts with labor relations. These contracted services were determined to be exempt from Administrative Bulletin 600.3 solicitation requirements by the Public Works Department's Purchasing Division.

On May 23, 2023, the Board of Supervisors approved Contract #72-197 with FIERCE Advocates (Families and Individuals Equitably Rooted in Collective Empowerment), Inc, in an amount not to exceed $700,000 to provide consultation and technical assistance to develop a Doula Program to provide community support services for prenatal, birth and postpartum periods to enrolled County participants for the period April 1, 2023 through March 31, 2025.

Approval of Contract #72-197-1 will allow Contractor to continue to provide consultation and technical assistance to assist and support the development of the CCHS Doula program through March 31, 2026. This Contract was delayed due to prolonged negotiations between the Division and Contractor.

CONSEQUENCE OF NEGATIVE ACTION:
If this Contract is not approved, referred County participants will not have access to Contractor's community support services for the prenatal through postpartum periods.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

CONTRA COSTA COUNTY

Staff Report

File #: 25-3260 **Agenda Date:** 8/12/2025 **Agenda #:** C.33.

To: Board of Supervisors

From: Dr. Ori Tzvieli, Interim Health Services Director

Report Title: Contract #23-679-2 with The Permanente Medical Group, Inc.

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:
APPROVE and AUTHORIZE the Interim Health Services Director, or designee, to execute on behalf of the County Contract #23-679-2 with The Permanente Medical Group, Inc., a corporation, in an amount not to exceed $1,592,400, to provide a qualified person with an unrestricted California Physician license to act as the Emergency Medical Services (EMS) Medical Director, for the period April 1, 2025 through March 31, 2028.

FISCAL IMPACT:
This contract will result in contractual service expenditures of up to $1,592,400 over a 3-year period and will be funded 100% Measure H Funding. (No rate increase)

BACKGROUND:
Contractor will provide oversight of County's EMS agency including modification and development of treatment algorithms for first responder and transport agencies, emergency medical dispatch (EMD), EMS systems of care (stroke, stemi, trauma, cardiac arrest, children), and quality data systems and metrics. Contractor will also act as the liaison with trauma base station medical director and trauma program leads at the John Muir Medical Center Walnut Creek and provide quality review of case reports made to the EMS agency. County has been contracting with The Permanente Medical Group, Inc. since April 1, 2020.

On March 29, 2022 the Board of Supervisors approved Contract #23-679 with The Permanente Medical Group, Inc. in an amount not to exceed $750,000 to provide a qualified person with an unrestricted California Physician license to act as the EMS Assistant Medical Director to provide oversight of the EMS systems of care, EMS Quality Data Systems and Metrics and Emergency Medical Dispatch Unit as requested by the EMS Medical Director for the period April 1, 2022 through March 31, 2025.

Approval of Contract #23-679-2 will allow Contractor to continue to provide an EMS Medical Director through March 31, 2028. This contract includes mutual indemnification to hold harmless both parties for any claims arising out of the performance of this contract.

CONSEQUENCE OF NEGATIVE ACTION:
If this contract is not approved, EMS will not receive the necessary oversight of the EMS system.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

CONTRA COSTA COUNTY

Staff Report

File #: 25-3261 **Agenda Date:** 8/12/2025 **Agenda #:** C.34.

To: Board of Supervisors

From: Dr. Ori Tzvieli, Interim Health Services Director

Report Title: Payment for Services Provided by South County Industrial Emergency Council

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:
APPROVE and AUTHORIZE the Auditor-Controller, or designee, to pay $19,900 to South County Industrial Emergency Council, for emergency response training provided from March 1, 2025 through April 30, 2025 to first receivers and County's Public Health (PH) Division staff for decontamination activities to prepare staff to respond to potential disasters, as recommended by the Interim Health Services Director.

FISCAL IMPACT:
Approval of this payment will result in a one-time expenditure of up to $19,900 and will be funded 100% by Hospital Preparedness Program revenues.

BACKGROUND:
The Contractor will support the PH Division by performing Hospital First Receiver: Awareness, Operations and Decontamination Certified Course, including Decontamination refresher at a local Contra Costa County hospital designated by Contra Costa Health (CCH). This Contract supports the efforts of the County's Health Emergency Response Unit (HERU) who respond to medical and first receiver/responder emergent events that occur throughout Contra Costa County. This training is essential to keep emergency response team members up to date with their skills and to train new team members on proper protocols and processes.

This Contract is entered into under and subject to the following legal authorities: California Government Code §§ 26227 and 31000; Health and Safety Code § 1451. This Contract was approved by Health Services Personnel to ensure there is no conflict with labor relations. PH's Quality Management, Utilization Management and Contract Monitor Staff meet on a regular basis to ensure monitoring and performance measures in the Contract are upheld. The payment limit is under $25,000 and does not require solicitation requirements per Admin Bulletin 600.3.

In March 2024, the County Administrator approved and the Purchasing Services Manager executed Contract #72-224 with South County Industrial Emergency Council, in an amount not to exceed $19,000 for the provision of training first receivers along with PH Division staff for decontamination activities to prepare staff to respond to potential disasters, for the period May 1, 2024 through April 30, 2025.

In November 2024, the County Administrator approved and the Purchasing Services Manager executed Contract Amendment #72-224-1 with South County Industrial Emergency Council, effective May 1, 2024, to

provide additional training courses with no change in payment limit of $19,000 or term ending April 30, 2025.

Due to an increase in training services needed by the PH Division, additional training courses were requested by the County without sufficient time to amend the Contract. Contractor provided these services in good faith, which exceeded the original payment limit by $19,900.

Therefore, the County has determined that South County Industrial Emergency Council is entitled to payment for the reasonable value of their services under the equitable relief theory of quantum meruit. That theory provides that where a person has been asked to provide services without a valid contract, and the provider does so to the benefit of the recipient, the provider is entitled to recover the reasonable value of those services. As such, the Department recommends that the Board authorize the Auditor-Controller to issue a one-time payment not to exceed $19,900 to South County Industrial Emergency Council.

CONSEQUENCE OF NEGATIVE ACTION:
If this payment is not approved, the Contractor will not be paid for services requested by County staff and provided by Contractor provided in good faith.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

CONTRA COSTA COUNTY

Staff Report

File #: 25-3262 **Agenda Date:** 8/12/2025 **Agenda #:** C.35.

To: Board of Supervisors

From: Dr. Ori Tzvieli, Interim Health Services Director

Report Title: Payment for Services Provided by Specialty Laboratories, Inc. (DBA Quest Diagnostics Nichols Institute of Valencia)

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:
APPROVE and AUTHORIZE the Auditor-Controller, or designee, to pay $201,232.33 to Specialty Laboratories, Inc. (dba Quest Diagnostics Nichols Institute of Valencia), for the provision of outside clinical laboratory services provided to County patients for the period May 1, 2024 through December 31, 2024, as recommended by the Interim Health Services Director.

FISCAL IMPACT:
Approval of this payment will result in a one-time expenditure of up to $201,232.33 and will be funded 100% by Hospital Enterprise Fund I revenues.

BACKGROUND:
Contra Costa Regional Medical Center (CCRMC) and Contra Costa Health Centers have an obligation to provide laboratory testing services to patients. On occasion, County contracts with outside laboratory testing services in order to provide testing that requires special equipment not available at county facilities. Contractor has been providing outside clinical laboratory testing services for CCRMC since January 2007.

This Contract is entered into under and subject to the following legal authorities: California Government Code Section 26227 and 31000; Health and Safety Code § 1451. This Contract was approved by Health Services Personnel to ensure there is no conflict with labor relations. CCRMC's Quality Management, Utilization Management and Contract Monitor Staff meet on a regular basis to ensure monitoring and performance measures in the Contract are upheld. Contractor is a member of the Vizient Group Purchasing Organization (GPO) and per Administrative Bulletin 600.3, GPO members are exempt from solicitation requirements.

On February 28, 2023, the Board of Supervisors approved Contract #26-583-33 with Specialty Laboratories, Inc. (dba Quest Diagnostic Nichols Institute), in an amount not to exceed $5,000,000, for the provision of outside clinical laboratory services for CCRMC and Contra Costa Health Centers, for the period January 1, 2023 through December 31, 2024.

On July 11, 2023, the Board of Supervisors approved Contract Amendment Agreement #26-583-35, effective July 1, 2023, to provide additional outside clinical laboratory services, with no change in the payment limit of $5,000,000 or term January 1, 2023 through December 31, 2024.

There were specialized clinical laboratory tests that were not included in the rate schedule for Contract #26-583 -33 (as amended by Contract Amendment #26-583-34). The discovery was made after the invoices were returned from County's Finance department. Contractor provided these services in good faith for the period May 1, 2024 through December 31, 2024, which exceeded the original payment limit by $201,232.33.

Therefore, the County has determined that Specialty Laboratories, Inc. (dba Quest Diagnostics Nichols Institute of Valencia) is entitled to payment for the reasonable value of their services under the equitable relief theory of quantum meruit. That theory provides that where a person has been asked to provide services without a valid contract, and the provider does so to the benefit of the recipient, the provider is entitled to recover the reasonable value of those services. As such, the Department recommends that the Board authorize the Auditor-Controller to issue a one-time payment not to exceed $201,232.33 to Specialty Laboratories, Inc. (dba Quest Diagnostics Nichols Institute of Valencia).

CONSEQUENCE OF NEGATIVE ACTION:
If this payment is not approved, the Contractor will not be paid for services requested by County staff and provided by Contractor provided in good faith.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

CONTRA COSTA COUNTY

Staff Report

File #: 25-3263 **Agenda Date:** 8/12/2025 **Agenda #:** C.36.

To: Board of Supervisors

From: Dr. Ori Tzvieli, Interim Health Services Director

Report Title: Rescind Prior Board Action Pertaining to Contracted Services with Experian Health, Inc.

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:
RESCIND Board action of June 24, 2025 (C.77), which pertained to a contract with Experian Health, Inc.; and APPROVE and AUTHORIZE the Interim Health Services Director, or designee, to execute on behalf of the County Contract Amendment #23-878 with Experian Health, Inc., a corporation, in an amount not to exceed $2,000,000 for electronic claims and remittance software and services for Contra Costa Health (CCH) for the period July 1, 2025 through June 30, 2030, and for successive years thereafter until terminated.

FISCAL IMPACT:
This Contract Amendment will result in contractual service expenditures of up to $2,000,000 over a five-year period and will be funded 100% by Hospital Enterprise Fund I. (No rate increase)

BACKGROUND:
This Contract Amendment meets the needs of CCH by providing an electronic claims and remittance software and services solution. Since 2001, CCH Patient Accounting has used Experian Health revenue cycle products to simplify claims processing and expedite receipt of payments. Experian Health offers solutions like the ClaimSource Claims Management System, which automates and streamlines the claims process for healthcare providers. This system helps reduce denials, increase revenues, and manage the entire claims cycle efficiently. It includes features like customizable edits, error checking, and integration with electronic medical records systems.

On October 11, 2022, the Board of Supervisors approved and the Purchasing Services Manager executed a Purchase Order with Experian Health, Inc., in an amount not to exceed $906,060 for the provision of a software subscription to Experian's Electronic Claims and Remittance Systems Software, for the period July 1, 2022 through June 30, 2025, with the services purchased governed by the Master Customer Agreement dated July 1, 2016, between Experian Health, Inc. and Contra Costa County.

This Contractor was approved by the Public Works Department's Purchasing Division on March 12, 2025. CCH will monitor measurable service contract deliverables with outcomes required of the Contractor. Access to the subscribed services (such) as ClaimSource Claims Management System will be monitored by the department in compliance with Section III(B)(7) of the Purchasing Policy. This Contract Amendment was approved by CCH Personnel to ensure no conflict with labor relations.

Under Contract Amendment #23-878, the parties will redocument County's access to existing and new products concerning Experian Health's ClaimSource Claims Management System. Under the Agreement, Experian Health Inc's liability is limited to the amount County has paid to Experian Health in the twelve (12) months preceding the claim.

Approval of this Contract Amendment #23-878 allows (approves funds) for the Contractor to provide services through June 30, 2030. Thereafter, the Agreement renews for successive years until terminated under the Agreement.

On June 24, 2025, the Board of Supervisors approved C.77 to execute Contract Amendment #23-878. However, the term end date noted in the Board Order had an error. This Board Order will explain that County Amendment Agreement #23-878 dated July 1, 2025 (the "Amendment Effective Date") made a part of the Master Customer Agreement, dated July 1, 2016, shall continue for a term of 60 months from July 1, 2025 ("Initial Term") and will automatically renew for an unlimited number of years (each, a ''Renewal Term'') after the Initial Term unless otherwise terminated with a 90-day written termination notice by the terms of the Agreement.

CONSEQUENCE OF NEGATIVE ACTION:
Failing to renew the subscription to Experian Health could lead to challenges like increased manual work, higher claim denial rates, slower reimbursements, and reduced operational efficiency. Without tools like ClaimSource, the department may also miss out on valuable analytics and dedicated support, which are critical for streamlining the claims process and managing payer compliance effectively.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

CONTRA COSTA COUNTY

Staff Report

File #: 25-3264 **Agenda Date:** 8/12/2025 **Agenda #:** C.37.

To: Board of Supervisors

From: Dr. Ori Tzvieli, Interim Health Services Director

Report Title: Contract #23-887 with UpToDate, Inc.

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:
APPROVE and AUTHORIZE the Interim Health Services Director, or designee, to execute on behalf of the County a Subscription Agreement (Contract #23-887) with UpToDate, Inc., a corporation, in an amount not to exceed $752,780, for the license of drug-disease databases for Contra Costa Regional Medical Center (CCMRC) and Contra Costa Health Centers for the period September 1, 2025 through August 31, 2028.

FISCAL IMPACT:
Approval of this Contract will result in contractual service expenditures of up to $752,780 over a three-year period and will be funded 100% by Hospital Enterprise Fund I.

BACKGROUND:
This Subscription Agreement meets the needs of CCRMC by providing a software license subscription to access the UpToDate® Clinical Decision Support (CDS) system to aid CCRMC clinicians in making care decisions. It provides a variety of resources for healthcare workers, providing the latest medical information and care recommendations for healthcare professionals across the care continuum. CCRMC has utilized this platform to assist clinicians since 2015. UpToDate Enterprise Edition provides access to several databases to monitor the drug-disease interaction information service for ambulatory dispensing. The point of care references and embedded drug data solutions are trusted to help elevate quality, reduce costs, and improve patient outcomes. This subscription also supports clinician education through built-in tracking of continuing education credits, technical support, and provides usage analytics to measure engagement. These deliverables help improve patient care by guiding treatment decisions, reducing errors, and supporting compliance with education and performance standards.

A summary of service contract deliverables, including measurable outcomes required of the Contractor to be monitored by the department in compliance with Section III (B)(7) of the Purchasing Policy includes CCRMC's 24/7 access to expert-reviewed medical content across multiple specialties, integrated into clinical workflows via web, mobile, or electronic health records platforms. This Contractor was approved by the Public Works Department's Division on March 3, 2025. This Contract request was approved by Contra Costa Health Personnel to ensure no conflict with labor relations.

On September 20, 2022, the Board of Supervisors approved and the Purchasing Manager issued a Purchase Order with UpToDate, Inc., in the amount of $645,000 for a subscription to the CDS system, for the period

September 1, 2022, through August 31, 2025.

Under this Contract #23-887, the parties will execute UpToDate Enterprise Edition Subscription and License Terms Subscription Agreement. The Subscription Agreement limits UpToDate's liability under the Agreement to the amounts the County has paid in the twelve (12) months preceding the claim.

Approval of this new Subscription Agreement (Contract #23-887) will allow the Contractor to provide a software subscription license agreement for its drug-disease databases for CCRMC clinical decision support through August 31, 2028.

CONSEQUENCE OF NEGATIVE ACTION:
If this Contract is not approved, disruptions to the delivery of high-quality, evidence-based healthcare and clinical based decision-making may cause challenges which could ultimately impact patient outcomes.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

CONTRA COSTA COUNTY

Staff Report

File #: 25-3265 **Agenda Date:** 8/12/2025 **Agenda #:** C.38.

To: Board of Supervisors

From: Dr. Ori Tzvieli, Interim Health Services Director

Report Title: Grant Award Extension #78-014-1 with the United States Department of Justice, Office of Justice Programs

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:
APPROVE and AUTHORIZE the Interim Health Services Director, or designee, to accept Grant Award Extension #78-014-1 from the United States Department of Justice, Office of Justice Programs for the Community Violence Intervention and Prevention Initiative (CVIPI) Grant funds to extend the grant period through September 30, 2026 to continue providing social support for persons with high risk of violence to reduce violent crimes in Contra Costa County with no change in the amount payable to the County of $1,500,000.

FISCAL IMPACT:
Approval of this Grant Award Extension will not change the amount payable to the County of $1,500,000. (No County match is required)

BACKGROUND:
The goal of the CVIPI grant would be to reduce violent crime in Contra Costa County by providing populations with high risk of violence and in high need of social support with services that are informed by evidence-based practices, social determinants of health, and equity principles as drivers of positive social change. The program intends to serve all of Contra Costa County with a particular emphasis on East and West County. These subregions are disproportionately impacted by violence, poverty and health disparities. Utilizing core evidence-based strategies that promote positive social and physical conditions, enhance community resources, bolster economic opportunities, and advance racial equity in an effort to decrease violence-related injury, death, trauma; improve mental/emotional health; and build strong partnerships with the community.

On October 11, 2022, the Board of Supervisors accepted Grant Award #78-014 from the United States Department of Justice, Office of Justice Programs for the CVIPI in an amount not to exceed $1,500,000 for the period October 1, 2022 through September 30, 2025.

Approval of Grant Award Extension #78-014-1 will allow County to continue to receive funds through September 30, 2026.

CONSEQUENCE OF NEGATIVE ACTION:
If this Grant Extension is not accepted, the Health Services Department will not be able to receive the funding

from in Department of Justice, Office of Justice Programs CVIPI to reduce violence throughout Contra Costa with an emphasis in East and West Contra Costa County for the entire term of the Award.

CHILDREN'S IMPACT STATEMENT:
The recommendation supports the following children's outcome: Communities that are Safe and Provide a High Quality of Life for Children and Families.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

CONTRA COSTA COUNTY

Staff Report

File #: 25-3266 **Agenda Date:** 8/12/2025 **Agenda #:** C.39.

To: Board of Supervisors

From: Dr. Ori Tzvieli, Interim Health Services Director

Report Title: Contract #25-105-1 with Catholic Charities of the Diocese of Oakland (dba Catholic Charities of the East Bay)

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:
APPROVE and AUTHORIZE the Interim Health Services Director, or designee, to execute on behalf of the County Contract #25-105-1 with Catholic Charities of the Diocese of Oakland (dba Catholic Charities of the East Bay), a non-profit corporation, in an amount not to exceed $594,544, to provide homeless prevention services to individuals and families who are homeless or at risk of becoming homeless in Contra Costa County for the period from July 1, 2025 through June 30, 2026.

FISCAL IMPACT:
Approval of this Contract will result in budgeted expenditures in an amount up to $594,544 and is funded 83% by Homeless Housing, Assistance and Prevention (HHAP) Grant funds and 17% by Measure X funds.

BACKGROUND:
This Contract meets the social needs of county's population by providing homeless prevention services to individuals and families at-risk of experiencing homeless in Contra Costa County. Services include the provision of housing problem solving strategies to stabilize existing housing, conflict resolution, landlord and tenant mediation, financial assistance to assist with utility or rent arrears, first month's rent or deposit, and other costs associated with relocating to more stable housing.

This Contract is entered into under and subject to the following legal authorities: California Government Code § 26227 and 31000. This Contract was approved by Health Services Personnel to ensure there is no conflict with labor relations. The Health, Housing and Homeless Services Division Contract Monitoring staff meet on a regular basis to ensure monitoring of performance measures set forth in the contract are upheld. Catholic Charities of the East Bay was selected through County's request for proposal (RFP) process on March 3, 2025.

On August 15, 2023, the Board of Supervisors approved Contract #25-105 with Catholic Charities of the Diocese of Oakland (dba Catholic Charities of the East Bay), in an amount not to exceed $725,000 to provide homeless prevention services to individuals and families who are homeless or at risk of becoming homeless for the period July 1, 2023 through December 31, 2024.

Approval of Contract #25-105-1, will allow the Contractor to continue to provide homeless prevention services to individuals and families in Contra Costa County through June 30, 2026. This Contract is delayed due extended negotiations between Division and Contractor.

CONSEQUENCE OF NEGATIVE ACTION:
If this Contract is not approved, individuals and families who are homeless or at risk of being homeless will not have access to the Contractor's support services. This Contract was delayed due to extended negotiations between the Contractor and Division.

CHILDREN'S IMPACT STATEMENT:
This program supports the following Board of Supervisors' community outcomes: "Children Ready For and Succeeding in School"; "Families that are Safe, Stable, and Nurturing"; and "Communities that are Safe and Provide a High Quality of Life for Children and Families". Expected program outcomes include an increase in positive social and emotional development as measured by the Child and Adolescent Functional Assessment Scale (CAFAS).

1025 ESCOBAR STREET
MARTINEZ, CA 94553

CONTRA COSTA COUNTY

Staff Report

File #: 25-3267 **Agenda Date:** 8/12/2025 **Agenda #:** C.40.

To: Board of Supervisors

From: Dr. Ori Tzvieli, Interim Health Services Director

Report Title: Contract #25-111-2 with Contra Costa Interfaith Transitional Housing, Inc. (dba Hope Solutions)

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:
APPROVE and AUTHORIZE the Interim Health Services Director, or designee, to execute on behalf of the County Contract #25-111-2 with Contra Costa Interfaith Transitional Housing, Inc. (dba Hope Solutions), a non-profit corporation, in an amount not to exceed $663,958, to provide rapid re-housing and homeless prevention services to adults over 60 years of age and adults with disabilities in Contra Costa County who are homeless or at risk of becoming homeless and enrolled in the Employment and Human Services Department (EHSD) Adult Protective Services (APS) Bureau's Home Safe Program for the period from July 1, 2025 through June 30, 2026.

FISCAL IMPACT:
Approval of this Contract will result in budgeted expenditures in an amount of $663,958 and is funded 100% by the APS Home Safe Program.

BACKGROUND:
This Contract meets the social needs of county's population by providing rapid re-housing and homeless prevention services to adults over 60 years of age and adults with disabilities referred by the Employment and Human Services Department (EHSD) to the Health Housing and Homeless Services Division (H3) who are enrolled in EHSD's Adult Protective Services (APS) Bureau's Home Safe Program and who are at risk of or currently experiencing homelessness. These services include case management which will assist participants with food assistance, substance use treatment, education and training, employment and benefits assistance, health care, mental health counseling, childcare, and credit repair. Rapid re-housing services will include providing financial assistance for security deposits, utility deposits/payments, moving costs, hotel/motel vouchers, paid shelter costs, housing application and credit/background check fees, partial, tiered or full rental subsidies.

This Contract is entered into under and subject to the following legal authorities: California Government Code § 26227 and 31000. This Contract was approved by Health Services Personnel to ensure there is no conflict with labor relations. The Health, Housing and Homeless Services Division Contract Monitoring staff meet on a regular basis to ensure monitoring of performance measures set forth in the contract are upheld.

This Contractor has been a longstanding partner in previous projects, fostering a deep understanding of our organization's mission, values, and long-term objectives. Engaging them again will enable knowledge transfer, avoiding knowledge gaps and ensuring continuity in service delivery to vulnerable populations experiencing

housing instability or homelessness. The request for qualifications (RFQ) was posted on June 9, 2023 and closed on June 21, 2023. Contra Costa Interfaith Transitional Housing, Inc. (dba Hope Solutions) was selected through the RFP process on June 22, 2023.

On October 3, 2023, the Board of Supervisors approved Contract #25-111 with Contra Costa Interfaith Transitional Housing, Inc. (dba Hope Solutions), in an amount of $782,450 for the provision rapid re-housing and homeless prevention services to adults over 60 years of age and adults with disabilities for the period from July 1, 2023 through June 30, 2024.

On April 9, 2024, the Board of Supervisors approved Contract Amendment #25-111-1 with Contra Costa Interfaith Transitional Housing, Inc. (dba Hope Solutions), effective May 1, 2024, to increase the payment limit by $782,450 to a new payment limit not to exceed $1,564,900, and extend the term from June 30, 2024 to June 30, 2025 for additional rapid re-housing and homeless prevention services to adults over 60 years of age and adults with disabilities.

Approval of Contract #25-111-2 will allow the Contractor to continue to provide rapid re-housing and homeless prevention services to adults over 60 years of age and adults with disabilities through June 30, 2026. This Contract was delayed due to extended negotiations between the Contractor and Division.

CONSEQUENCE OF NEGATIVE ACTION:
If this Contract is not approved, County residents and families that are homeless or at risk of being homeless will not have access to contractor's support services.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

CONTRA COSTA COUNTY

Staff Report

File #: 25-3268 **Agenda Date:** 8/12/2025 **Agenda #:** C.41.

To: Board of Supervisors

From: Dr. Ori Tzvieli, Interim Health Services Director

Report Title: Medical Staff Appointments and Reappointments

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:
APPROVE the new medical staff, advanced practice providers, and tele-radiologist appointments and reappointments, as well as additional privileges, medical staff advancement, and resignations as recommended by the Medical Staff Executive Committee at their July 21, 2025 meeting, and by the Interim Health Services Director.

FISCAL IMPACT:
There is no fiscal impact for this action.

BACKGROUND:
The Joint Commission on Accreditation of Healthcare Organizations has requested that evidence of Board of Supervisors approval for each Medical Staff member be placed in his or her Credentials File. The above recommendations for appointment/reappointment were reviewed by the Credentials Committee and approved by the Medical Executive Committee.

CONSEQUENCE OF NEGATIVE ACTION:
If this action is not approved, the Contra Costa Regional Medical and Contra Costa Health Centers' medical staff would not be appropriately credentialed and not be in compliance with The Joint Commission on Accreditation of Healthcare Organizations.

ORI TZVIELI, MD (INTERIM)
CONTRA COSTA HEALTH DIRECTOR

DAVID CULBERSON
CHIEF EXECUTIVE OFFICER
CONTRA COSTA REGIONAL MEDICAL CENTER
AND HEALTH CENTERS
CONTRA COSTA HEALTH

CONTRA COSTA HEALTH

CONTRA COSTA REGIONAL
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A. Initial Appointments

Applicant	Department/Specialty	Category
Bhargava, Samhita, MD	Pediatrics-Outpatient	Active
Yeang, Calvin, MD	IM-Cardiology	Active
Carter, Inanna, MD	Hospitalist	Active
Jones, Mackenzie T. MD	Psychiatry/Psychology	Active

B. Re-appointments

Provider	Department	Category
Bores, Nicole, MD	DFAM	Active
Deshpande, Durga MD	Pediatrics	Active
Eshera, Noha, MD	OBGYN	Active
Garcia, Darleen, DDS	Dental	Active
Ortiz Torres, Idelisse, MD	Internal Medicine	Tele-Neurologist
Sullivan, Gabriela, MD	Internal Medicine	Active
Wasserman, Ronald, MD	Internal Medicine	Courtesy
Young, Howard, MD	Diagnostic Imaging	Courtesy
Cheng, Jennifer, MD	Internal Medicine	Courtesy
Falkenstein, Iryna A, MD	Surgery/ Ophth	Active
Kim, Edward, MD	Internal Medicine	Courtesy
Kleinerman, David, MD	Surgery/Urology	Active
Singh, Aman Deep, MD	Psychiatry/Psychology	Courtesy
Watkins, Melanie M, MD	Psychiatry/Psychology	Active
Nguyen, Michael	DFAM	Active
Perlroth, Joshua, MD	Internal Medicine	Courtesy
Phillip, Nimeka, MD	OBGYN	Active
Peterson, Wendy, NP	Internal Medicine	APP
Groode, Tamra, FNP	Pediatrics	APP
Tizon, Janice, NP	DFAM	APP

ORI TZVIELI, MD (INTERIM)
CONTRA COSTA HEALTH DIRECTOR

DAVID CULBERSON
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C. Resignations/Terminations/Non-Renewals

Provider	Department	Date
Clark, Nina, DO	DFAM	Voluntary Resignation 7/1/2025
Duarte, Siena, MD	Internal Medicine	Voluntary Resignation 7/2/2025
Greene, John, MD	Internal Medicine	Voluntary Resignation 7/9/2025
Ikpatt, Efe, NP	DFAM	Voluntary Resignation 6/20/2025
Kazer, Max, MD	Internal Medicine	Voluntary Resignation 7/9/2025
Kudisch, Marc, MD	Internal Medicine	Voluntary Resignation 6/27/2025
Robinson, Mercedes, MD	Internal Medicine	Voluntary Resignation 7/9/2025
Tafoya, Matthew, MD	Emergency Medicine	Voluntary Resignation 7/8/2025
Baranes, Sarah, MD	DFAM	Voluntary Resignation 7/31/2025

1025 ESCOBAR STREET
MARTINEZ, CA 94553

CONTRA COSTA COUNTY

Staff Report

File #: 25-3302 **Agenda Date:** 8/12/2025 **Agenda #:** C.42.

To: Board of Supervisors

From: Marla Stuart, Employment and Human Services Director

Report Title: Re-title the Social Services Program Assistant I (X0WD) classification to Eligibility Worker I, and the Social Services Program Assistant (X0SA) classification to Eligibility Worker II, establish the Eligibility Worker III classification (represented), abolish the Employment and Human Services Program Integrity Assistant (XQSN) classification, and reclassify incumbents and vacant positions to Eligibility Worker III.

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

ADOPT Position Adjustment Resolution No. 26484 to retitle the Social Services Program Assistant I (X0WD) classification to Eligibility Worker I, and the Social Services Program Assistant (X0SA) classification to Eligibility Worker II, establish the Eligibility Worker III classification (represented), abolish the Employment and Human Services Program Integrity Assistant (XQSN) classification at salary plan and grade 255-1409 ($6,645 - $8,077) and reclassify incumbents and vacant positions to Eligibility Worker III within the Employment and Human Services Department.

FISCAL IMPACT:

Approval of this item will result in cost increases of up to $1,450,251 annually and for FY 25-26, this will be funded by 37.25% Federal, 48.24% State, 11.43% County, and 3.08% other funds (1991 Realignment).

BACKGROUND:

Contra Costa County ("County") and the Service Employees International Union Local 1021 Rank and File Unit ("Union") have met and conferred over the establishment of a higher-level classification to the existing Social Services Program Assistant Classification. The County and the Union have agreed to the following:

1. Retitle the following classifications:
   a. Social Services Program Assistant I (X0WD) to Eligibility Worker I
   b. Social Services Program Assistant (X0SA) to Eligibility Worker II
2. Establish the Eligibility Worker III classification
3. The Eligibility Worker I classification and the Eligibility Worker II classification will remain flexibly staffed. The Eligibility Worker III will not be flexibly staffed.
4. Reclassify incumbent Employment and Human Services Program Integrity Assistants (XQSN) to Eligibility Worker III.

5. Abolish the following existing classifications:
   a. Eligibility Worker I (XHWA)*
   b. Eligibility Worker II (XHVA)*
   c. Eligibility Worker III (XHTB)*
   d. Employment and Human Services Program Integrity Assistant (XQSN)
   e. Employment and Human Services Program Integrity Assistant-Proj (XQS3)

*The County and the Union previously agreed to sunset the prior Eligibility Worker series and replace it with the Social Service Program Assistant classifications. An administrative action is in process to formally delete these classifications so that the Social Service Program Assistant series can assume the same title.

6. The probationary period for Eligibility Worker I (X0WD) will be nine months.
7. Effective July 1, 2025, the salary scale for Eligibility Worker III will be as follows: Step 1 $96,068.70; Step 2 $100,872.14; Step 3 $105,915.75.

Incumbents will be placed in the appropriate classification, based on the assignments listed above. The above change will be effective on July 1, 2025.

CONSEQUENCE OF NEGATIVE ACTION:

Should the proposed action not be approved by the Board of Supervisors, the County would be unable to implement the classification changes that were mutually agreed upon with the Service Employees International Union (SEIU) Local 1021 through the meet-and-confer process.

CHILDREN'S IMPACT STATEMENT:

This resolution supports four of Contra Costa County's community outcomes of the Children's Report Card",

(1) "Children and Youth Healthy and Preparing for Productive Adulthood";
(2) "Families that are Economically Self-Sufficient";
(3) "Families that are Safe, Stable and Nurturing"; and
(4) "Communities that are Safe and Provide a High Quality of Life for Children and Families"

DRAFT
ELIGIBILITY WORKER III

Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Class specifications are not intended to reflect all duties performed within the job.

DEFINITION

Under direction, independently performs a variety of technical, complex, and specialized duties in support of a variety of public assistance, medical, and/or employment programs; determines initial eligibility for three or more eligibility programs; assumes responsibility for assignments in the more complex programmatic areas of the work and/or provides lead direction, training, and work review to staff; reviews eligibility determinations and case actions to ensure work quality and adherence to applicable rules and regulations for all aid programs; troubleshoots and provides technical assistance and support on escalated cases requiring advanced knowledge of programmatic rules and regulations and system functionality; provides technical support and assistance to department eligibility staff and supervisors; and performs related work as assigned.

Although positions within the Eligibility Worker I and II classes are flexibly staffed; positions at the Eligibility Worker III level are filled via competitive recruitment.

DISTINGUISHING CHARACTERISTICS

This is the advanced journey-level classification in Eligibility Worker series responsible for performing the most complex work assigned to the series. Assignments may include determining initial eligibility for three or more programs, engaging with clients to identify barriers to self- sufficiency and developing plans to remove those barriers; providing enhanced information and referral services and working with clients to ensure that connections are made; coordinating client appointments with internal and external organizations; organizing or coordinating community outreach events, and/or providing lead direction and training to staff. Incumbents regularly work on tasks that are varied and complex, requiring considerable discretion and independent judgment. Positions in the classification rely on experience and judgment to perform assigned duties. Assignments are given with general guidelines and incumbents are responsible for establishing objectives, timelines, and methods to complete assignments. Work is typically reviewed upon completion for soundness, appropriateness, and conformity to policy and requirements.

This class is distinguished from the higher level Supervisor in that the latter is the full supervisory-level class within the series responsible for planning, organizing, supervising, reviewing, and evaluating the work of assigned staff.

Receives direction from assigned supervisory and/or management personnel. Some positions exercise technical and functional direction over and provide training to less experienced staff.

TYPICAL TASKS

Duties may include but are not limited to:

- Performs a variety of technical, complex, and specialized duties in support of various and multiple public assistance, medical, and/or employment programs, requiring the interpretation, understanding,

and appropriate application of department policies and procedures and all aid program rules and regulations.

- Provides consultation and lead direction to staff. Conducts formal and/or informal audits of case actions and eligibility determinations processed by eligibility staff; ensures the appropriate application of all aid program rules, regulations, and processing timeframes, and compliance with County and department policies and procedures; computes and verifies the accuracy of grants, entitlements, and/or medical cost-sharing provisions.
- Schedules appointments and conducts interactive, fact-gathering interviews; interprets and explains program rules and regulations governing eligibility, grants, processing timeframes, methods of payment, and legal rights and responsibilities to applicants and recipients.
- Serves as subject matter expert and escalation point on eligibility programs' policies, processes and procedures for designated staff.
- Identifies discrepancies in information reported by clients and/or actions taken by eligibility staff; secures documentation, records, and confirmation/verification from case files and other entities; evaluates cases for potential fraud and/or worker errors; reports to supervisor or investigations staff as required.
- Prepares a variety of correspondence, periodic and special reports, including case audit findings, error trends, and recommendations for improvement for supervisory review.
- Requests, records, reviews, and evaluates demographic, financial, and asset verification obtained from applicants and recipients and outside sources; enters and processes data into automated system(s) to determine/review initial/ongoing eligibility and grant entitlements within established timeframes; reviews and ensures the accuracy of the eligibility results, including eligible household members, budgets, and entitlements; identifies any errors in eligibility/grants and troubleshoots and modifies entries to ensure accurate eligibility determinations.
- Processes assigned tasks and case actions, and/or maintains a complex and/or confidential client caseload; ensures appropriate action is taken on reported information/changes in circumstances, voluntary and mandated intermittent and annual reporting, and requests for additional and/or modified programs/services according to program rules and regulations, and timeframes for processing.
- Provides courteous customer service, and accurate information related to department programs/services, eligibility, community resources, and other related requests.
- Coordinates with internal and external agencies to communicate, receive, and verify information, including verification of income/assets, household demographics, time on aid, and inter-county transfers.
- Attends meetings, conferences, workshops, and training sessions; reviews publications and related material to become and remain current on programs, regulations, policies, procedures, and new developments related to all eligibility programs.
- Maintains accurate and detailed records, files, and notes related to case actions and client interactions; updates information, researches discrepancies, and performs data entry; maintains confidential client documentation.
- Performs other related duties as assigned.
- Conducts in-person participant interviews in specialized case review assignments and validates or completes participant supplied data in an online computer system as needed
- Conducts group orientations, training sessions, job search workshops and/or job search counseling
- Provides enhanced information and assistance and/or refers participants and the general public to appropriate county or community services and works with the public and private agencies to develop community resources

MINIMUM QUALIFICATIONS

Education and Experience:

Any combination of training and experience that would provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the required qualifications would be:

Education:
- Possession of a high school diploma, GED equivalency or a high school proficiency certificate.

Experience:
- Four (4) years of increasingly responsible experience determining initial and/or ongoing eligibility for multiple public assistance, medical, and/or employment programs at a level equivalent to the Contra Costa County's class of Eligibility Worker II, with demonstrated competence accurately applying multiple program rules and regulations and identifying and resolving errors and discrepancies in case actions, eligibility determinations, and system output.

Licenses and Certifications:
- Some positions may require possession of a valid California Driver's License, to be maintained throughout employment.

KNOWLEDGE, SKILLS AND ABILITIES

Knowledge of:

- County and department programs, goals, policies, and procedures.
- Principles of providing functional direction, coaching, and training.
- Principles and practices of leadership.
- Applicable federal, state, and local laws, regulatory codes, ordinances, and procedures relevant to assigned area of responsibility, including those governing eligibility determination for diverse public assistance, medical, and employment programs.
- Rules, regulations, policies, and standards related to the evaluation and audit of eligibility determinations and case actions for multiple programs.
- Review and assessment techniques to identify quality assurance issues.
- Principal sources of information required to establish initial eligibility for various/multiple public assistance, medical, and employment programs.
- Methods and techniques to assist and support clients working toward self-sufficiency.
- Principles and techniques of effective interviewing and information gathering.
- Conflict resolution techniques
- Basic arithmetic.
- Record-keeping principles and procedures.
- County, department, and community service providers and resources.
- Record-keeping principles and procedures.
- The structure and content of the English language, including the meaning and spelling of words, rules of composition and grammar.
- Techniques for providing a high level of customer service by effectively dealing with the public, vendors, contractors, and County staff.
- Modern equipment and communication tools used for business functions and program, project, and task coordination, including computers and software programs relevant to work performed.

Ability to:

- Accurately perform specialized, and technical eligibility work using discretion and independent judgment.
- Effectively provide staff leadership and work direction.

- Train others in work procedures, processes, and technical skill.
- Conduct detailed and precise case reviews and audits based on various programs' rules and regulations.
- Participate in implementing goals, objectives, practices, policies, procedures, and work standards.
- Effectively represent the department and the County in meetings with governmental agencies; community groups; regulatory organizations; and in meetings with individuals.
- Provide program services to clients with diverse needs in a sensitive manner.
- Understand, interpret, explain, and apply all applicable federal, state, and local laws, codes, regulations, policies and procedures, and standards relevant to work performed.
- Gather, record, and accurately evaluate information and data necessary to determine eligibility for various public assistance, medical, and employment programs.
- Perform accurate arithmetic calculations and ensure the accuracy of grant entitlements.
- Provide appropriate and accurate information, resources, and referrals.
- Maintain confidentiality of sensitive personal information and other matters affecting prospective and/or current applicants.
- Prepare clear and concise reports, correspondence, case review documentation, and other written materials.
- Maintain accurate files and records.
- Organize and prioritize a variety of projects and multiple tasks in an effective and timely manner; organize own work, set priorities, and meet critical time deadlines.
- Effectively use computer systems, software applications relevant to work performed and modern business equipment to perform a variety of work tasks,
- Communicate clearly and concisely, both orally and in writing, using appropriate English grammar and syntax.
- Use tact, initiative, prudence, and independent judgment within general policy, procedural, and legal guidelines.
- Establish, maintain, and foster positive and effective working relationships with those contacted in the course of work.

Established:

Contra Costa County
Position Adjustment Resolution (PAR) Form

This form is to be completed for midyear Position Adjustment Requests, for consideration outside the County's annual budget development process, per Administrative Bulletin No. 400 Section IV.C.

I. DEPARTMENT REQUEST

Agency and Dept Name: CCA19 Employment and Human Services Dept No(s). Various Org No(s). Various

Action Type: Other Net FTE Change: 0.00 Proposed Effective Date: 07/01/2025

Action Requested:

Retitle the Social Services Program Assistant I (X0WD) classification to Eligibility Worker I, and the Social Services Program Assistant (X0SA) classification to Eligibility Worker II, establish the Eligibility Worker III classification (represented), abolish the Employment and Human Services Program Integrity Assistant (XQSN) classification, and reclassify incumbents and vacant positions to Eligibility Worker III within the Employment and Human Services Department.

Use an additional sheet for further explanation or comments.

Fiscal Impact:

Cost is within Department's Budget: ☑ Yes ☐ No

Total One-Time Cost: $ 0.00

Total Annual Cost: $ 1,450,251.00

Total this FY: $ 1,450,251.00

Net County Cost: $ 165,887.00

NCC this FY: $ 165,887.00

Source of Funding: 37.25% Federal, 48.24% State, 3.08% Other (1991 Realignment), and 11.43% County

Marla Stuart, EHSD Director — (for) Department Head

08/01/2025 — Date

II. COUNTY ADMINISTRATOR REVIEW

PAR No. 26484

Comments:

Released to HR for further study/review

Kaitlyn Jeffus — (for) County Administrator

08/05/2025 — Date

III. HUMAN RESOURCES (HR) REVIEW/RECOMMENDATION

(for) Director of Human Resources: _____ Date: _____

IV. COUNTY ADMINISTRATOR APPROVAL

Approve HR Department Recommendation(s): ☑ Yes ☐ No ☐ N/A

If No or N/A, CAO Recommendation(s):

BOS Approval Required: ☑ Yes ☐ No

Effective: ☐ Day following Board Approval
☑ Date: 07/01/2025

Kaitlyn Jeffus — (for) County Administrator

08/07/2025 — Date

V. BOARD OF SUPERVISORS ACTION

Adjustment Resolution: ☐ ADOPTED ☐ OTHER ACTION: _____

Monica Nino, Clerk of the Board of Supervisors and County Administrator

By: _____

Date: _____

PAR Form – 01/2025 rev.

EHSD - SSPA to EW 08.07.2025

CURRENT POSITION	DEPT ID	DIRO	EMPLOYEE NAME	CURRENT CLASS	CURRENT CLASSIFICATION	CURRENT STEP	CURRENT MONTHLY SALARY	PY STEP	PY STATUS	PROPOSED NEW CLASSIFICATION	PROPOSED NEW STEP	PROPOSED NEW MONTHLY SALARY	UNIT FUNCTION	NOTES	Dept. Hire Date	Classification Date	Probation Y/N	Location
00014344	0504	5455	Fatima Khan	40WD	Social Service Program Asst I	2	5,598.92	5,879.92	Eligibility Worker I		2	5,879.92	Multi Program Intake		8/26/2024	8/26/2024	N	2600
00014344	0504	5455	Fatima Khan	40WD	Social Service Program Asst I	2	5,598.92	5,879.92	Eligibility Worker I		2	5,879.92	Multi Program Intake		12/2/2024	12/2/2024	N	2600
00004540	0504	5455	Kimberly L Thomas	40WD	Social Service Program Asst I	2	5,598.92	5,879.92	Eligibility Worker I		2	5,879.92	Medi-Cal Service Ctr Currently in probationa		7/10/2013	1/22/2024	N	1275
00014344	0504	5455	Fatima Khan	40WD	Social Service Program Asst I	2	5,598.92	5,879.92	Eligibility Worker I		2	5,879.92	Multi Program Intake		8/26/2024	8/26/2024	N	2600
00013473	0504	5455	Rocio V Ojeda	40WD	Social Service Program Asst I	2	5,598.92	5,879.92	Eligibility Worker I		2	5,879.92	Medi-CalFMCF Intake Training		4/28/2025	4/28/2025	N	1651
00013238	0504	5452	Julie M Silva	40WD	Social Service Program Asst I	2	5,598.92	5,879.92	Eligibility Worker I		2	5,879.92	CalWORKs Field		3/6/2019	3/6/2019	N	4545
00013238	0504	5452	Julie M Silva	40WD	Social Service Program Asst I	2	5,598.92	5,879.92	Eligibility Worker I		2	5,879.92	CalWORKs Field		8/26/2024	8/26/2024	N	4545
00008530	0504	5455	Tuukaiono P Filia	40WD	Social Service Program Asst I	1	5,333.26	5,598.92	Eligibility Worker I		1	5,598.92	Medi-CalFMCF Intake Training		4/28/2025	4/28/2025	N	151
00013433	0504	5452	Adilene Rodriguez	40WD	Social Service Program Asst I	2	5,598.92	5,879.92	Eligibility Worker I		2	5,879.92	CalWORKs Field		8/26/2024	8/26/2024	N	4545
00013433	0504	5452	Adilene Rodriguez	40WD	Social Service Program Asst I	2	5,598.92	5,879.92	Eligibility Worker I		2	5,879.92	CalWORKs Field		8/26/2024	8/26/2024	N	4545
00013476	0504	5455	Angelique Flord	40WD	Social Service Program Asst I	2	5,598.92	5,879.92	Eligibility Worker I		2	5,879.92	On the Job Training		8/26/2024	8/26/2024	N	1650
00013474	0504	5455	Hoshang Nowy	40WD	Social Service Program Asst I	2	5,598.92	5,879.92	Eligibility Worker I		2	5,879.92	CalWORKs Field		8/26/2024	8/26/2024	N	151
00013475	0504	5455	Jessica Gonzalez	40WD	Social Service Program Asst I	2	5,598.92	5,879.92	Eligibility Worker I		2	5,879.92	Medi-Cal Training (SIT)		8/26/2024	8/26/2024	N	151
00012260	0504	5452	Mary L Palma	40WD	Social Service Program Asst I	2	5,598.92	5,879.92	Eligibility Worker I		2	5,879.92	Multi Program Intake		10/28/2022	10/28/2022	N	29305
00010460	0504	5455	Jonesha Harris	40WD	Social Service Program Asst I	2	5,598.92	5,879.92	Eligibility Worker I		2	5,879.92	Medi-Cal Service Center		3/6/2023	3/6/2023	Y	1275
00010460	0504	5455	Jonesha Harris	40WD	Social Service Program Asst I	2	5,598.92	5,879.92	Eligibility Worker I		2	5,879.92	Medi-Cal Service Center		9/26/2024	9/26/2024	N	1650
00009984	0504	5455	Preetkamal Sandhu	40WD	Social Service Program Asst I	1	5,333.26	5,598.92	Eligibility Worker I		1	5,598.92	CalWORKS Training		2/18/2025	2/18/2025	N	151
00014170	0504	5455	Blanca Gonzalez	40WD	Social Service Program Asst I	1	5,333.26	5,598.92	Eligibility Worker I		1	5,598.92	Medi-Cal Training		11/18/2024	11/18/2024	Y	29305
00014170	0504	5455	Blanca Gonzalez	40WD	Social Service Program Asst I	1	5,333.26	5,598.92	Eligibility Worker I		1	5,598.92	Medi-Cal Training		2/18/2025	2/18/2025	N	151
00013428	0504	5455	Jennifer Cuarenta Yracity	40WD	Social Service Program Asst I	1	5,333.26	5,598.92	Eligibility Worker I		1	5,598.92	CalWORKS Training		4/17/2024	2/18/2025	N	151
00013428	0504	5455	Jennifer Cuarenta Yracity	40WD	Social Service Program Asst I	1	5,333.26	5,598.92	Eligibility Worker I		1	5,598.92	Medi-Cal Training		2/18/2025	2/18/2025	N	151
00016442	0504	5455	Noorullah Hadad	40WD	Social Service Program Asst I	2	5,598.92	5,879.92	Eligibility Worker I		2	5,879.92	CalWORKs Field		8/26/2024	8/26/2024	N	151
00016442	0504	5455	Noorullah Hadad	40WD	Social Service Program Asst I	2	5,598.92	5,879.92	Eligibility Worker I		2	5,879.92	CalWORKs Field		8/26/2024	8/26/2024	N	151
00015901	0504	5455	Kelley D Singh	40WD	Social Service Program Asst I	2	5,598.92	5,879.92	Eligibility Worker I		2	5,879.92	Medi-Cal Service Center		8/26/2024	8/26/2024	N	1650
00014419	0504	5452	Kyle A Hicks	40WD	Social Service Program Asst I	2	5,598.92	5,879.92	Eligibility Worker I		2	5,879.92	Multi Program Intake		8/26/2024	8/26/2024	N	29305
00014419	0504	5452	Kyle A Hicks-Prater	40WD	Social Service Program Asst I	2	5,598.92	5,879.92	Eligibility Worker I		2	5,879.92	Multi Program Intake		8/26/2024	8/26/2024	N	29305
00015477	0504	5455	Jessica Dreggall	40WD	Social Service Program Asst I	2	5,598.92	5,879.92	Eligibility Worker I		2	5,879.92	Multi Program Intake		8/26/2024	8/26/2024	N	151
00016175	0504	5455	Chenyi Yuan	40WD	Social Service Program Asst I	2	5,598.92	5,879.92	Eligibility Worker I		2	5,879.92	Multi Program Intake		8/26/2024	8/26/2024	N	29305
00013475	0504	5455	Jessica Gonzalez	40WD	Social Service Program Asst I	2	5,598.92	5,879.92	Eligibility Worker I		2	5,879.92	Medi-Cal Training		8/26/2024	8/26/2024	N	151
00012968	0504	5452	Charles Lopez	40WD	Social Service Program Asst I	2	5,598.92	5,879.92	Eligibility Worker I		2	5,879.92	On the Job Training		8/26/2024	8/26/2024	N	1650
00013476	0504	5455	Miranda L White	40WD	Social Service Program Asst I	2	5,598.92	5,879.92	Eligibility Worker I		2	5,879.92	Multi Program Intake		8/26/2024	8/26/2024	N	29305
00013476	0504	5455	Miranda L White	40WD	Social Service Program Asst I	2	5,598.92	5,879.92	Eligibility Worker I		2	5,879.92	Multi Program Intake		8/26/2024	8/26/2024	N	29305
00013435	0504	5455	Anjane K Singh	40WD	Social Service Program Asst I	2	5,598.92	5,879.92	Eligibility Worker I		2	5,879.92	CalWORKs Field		8/26/2024	8/26/2024	N	151
00016465	0504	5455	Carol Rose	40WD	Social Service Program Asst I	2	5,598.92	5,879.92	Eligibility Worker I		2	5,879.92	Multi Program Intake		8/26/2024	8/26/2024	N	29305
00016427	0504	5455	Christina Nelson	40WD	Social Service Program Asst I	2	5,598.92	5,879.92	Eligibility Worker I		2	5,879.92	Multi Program Intake		8/26/2024	8/26/2024	N	29305
00016427	0504	5455	Christina Nelson	40WD	Social Service Program Asst I	2	5,598.92	5,879.92	Eligibility Worker I		2	5,879.92	Multi Program Intake		8/26/2024	8/26/2024	N	1305
00016473	0504	5455	Ashleigh Hartwiggin Harrison	40WD	Social Service Program Asst I	2	5,598.92	5,879.92	Eligibility Worker I		2	5,879.92	Medi-Cal Service Center		8/26/2024	8/26/2024	N	1650
00016473	0504	5455	Ashleigh B Hirlinger	40WD	Social Service Program Asst I	2	5,598.92	5,879.92	Eligibility Worker I		2	5,879.92	Medi-Cal Service Center		8/26/2024	8/26/2024	N	1275
00013435	0504	5455	Anjane K Singh	40WD	Social Service Program Asst I	2	5,598.92	5,879.92	Eligibility Worker I		2	5,879.92	Multi Program Intake		8/26/2024	8/26/2024	N	29305
00013440	0504	5455	Araceli Perez	40WD	Social Service Program Asst I	2	5,598.92	5,879.92	Eligibility Worker I		2	5,879.92	CalWORKs Field		8/26/2024	8/26/2024	N	151
00013969	0504	5455	Kayla R Wey	40WD	Social Service Program Asst I	2	5,598.92	5,879.92	Eligibility Worker I		2	5,879.92	CalWORKs Field		8/26/2024	8/26/2024	N	151
00013969	0504	5455	Kayla R Wey	40WD	Social Service Program Asst I	2	5,598.92	5,879.92	Eligibility Worker I		2	5,879.92	Medi-Cal Training		8/26/2024	8/26/2024	N	151
00012743	0504	5452	Ross M Jacobo	40WD	Social Service Program Asst I	2	5,598.92	5,879.92	Eligibility Worker I		2	5,879.92	CalWORKs Field		8/26/2024	8/26/2024	N	151
00016196	0504	5452	Jaspreet Mohlai	40WD	Social Service Program Asst I	2	5,598.92	5,879.92	Eligibility Worker I		2	5,879.92	Multi Program Intake		12/2/2024	12/2/2024	N	4545
00016196	0504	5452	Jaspreet Mohlai	40WD	Social Service Program Asst I	2	5,598.92	5,879.92	Eligibility Worker I		2	5,879.92	Multi Program Intake		12/2/2024	12/2/2024	N	4545
00002538	0504	5452	Crystal L Morales	40WD	Social Service Program Asst I	2	5,598.92	5,879.92	Eligibility Worker I		2	5,879.92	Multi Program Intake		12/2/2024	12/2/2024	N	4545
00010460	0504	5455	Marco A Arreola	40WD	Social Service Program Asst I	2	5,598.92	5,879.92	Eligibility Worker I		2	5,879.92	Multi Program Intake		12/2/2024	12/2/2024	N	4306
00013434	0504	5455	Evelyn Kumo-Cohen	40WD	Social Service Program Asst I	1	5,333.26	5,598.92	Eligibility Worker I		1	5,598.92	CalWORKS Training		2/18/2025	2/18/2025	N	151
00013434	0504	5455	Evelyn Kumo-Cohen	40WD	Social Service Program Asst I	1	5,333.26	5,598.92	Eligibility Worker I		1	5,598.92	Medi-Cal Training		2/18/2025	2/18/2025	N	151
00012496	0504	5452	Brianna Collard	40WD	Social Service Program Asst I	1	5,333.26	5,598.92	Eligibility Worker I		1	5,598.92	Medi-Cal Training		2/18/2025	2/18/2025	N	29305
00013435	0504	5455	Anjane K Singh-Kur	40WD	Social Service Program Asst I	1	5,333.26	5,598.92	Eligibility Worker I		1	5,598.92	CalWORKS Training		2/18/2025	2/18/2025	N	151
00013435	0504	5455	Elizabeth Morales	40WD	Social Service Program Asst I	1	5,333.26	5,598.92	Eligibility Worker I		1	5,598.92	CalWORKS Training		2/18/2025	2/18/2025	N	151
00014250	0504	5455	Yadira B Martinez	40WD	Social Service Program Asst I	1	5,333.26	5,598.92	Eligibility Worker I		1	5,598.92	Medi-Cal Training		2/18/2025	2/18/2025	N	29305
00013475	0504	5455	Jessica Gonzalez-Lopez	40WD	Social Service Program Asst I	1	5,333.26	5,598.92	Eligibility Worker I		1	5,598.92	Medi-Cal Training		2/18/2025	2/18/2025	N	29305
00013476	0504	5455	Kamilah Chestnut	40WD	Social Service Program Asst I	1	5,333.26	5,598.92	Eligibility Worker I		1	5,598.92	Medi-Cal Training		2/18/2025	2/18/2025	N	29305
00013476	0504	5455	Miranda L White	40WD	Social Service Program Asst I	1	5,333.26	5,598.92	Eligibility Worker I		1	5,598.92	Medi-Cal Training		2/18/2025	2/18/2025	N	151
00016376	0504	5455	Shihae T Jacobs	40WD	Social Service Program Asst I	1	5,333.26	5,598.92	Eligibility Worker I		1	5,598.92	Medi-Cal Training		2/18/2025	2/18/2025	N	29305
00014501	0504	5455	Ana Ortiz	40WD	Social Service Program Asst I	1	5,333.26	5,598.92	Eligibility Worker I		1	5,598.92	Medi-Cal Training		2/18/2025	2/18/2025	N	29305
00014501	0504	5455	Natasha Hufflefoot	40WD	Social Service Program Asst I	1	5,333.26	5,598.92	Eligibility Worker I		1	5,598.92	Medi-Cal Training		2/18/2025	2/18/2025	N	29305
00013511	0504	5455	Elan Zeng	40WD	Social Service Program Asst I	1	5,333.26	5,598.92	Eligibility Worker I		1	5,598.92	Medi-Cal Training		2/18/2025	2/18/2025	N	29305
00016196	0504	5452	Jaspreet Mohlai	40WD	Social Service Program Asst I	1	5,333.26	5,598.92	Eligibility Worker I		1	5,598.92	Medi-Cal Training		2/18/2025	2/18/2025	N	29305
00016148	0504	5455	Madhav Budhathoki	40WD	Social Service Program Asst I	1	5,333.26	5,598.92	Eligibility Worker I		1	5,598.92	Medi-Cal Training		2/18/2025	2/18/2025	N	29305
00012797	0504	5455	Alma D Robles Castro	40WD	Social Service Program Asst I	1	5,333.26	5,598.92	Eligibility Worker I		1	5,598.92	Medi-Cal Training		2/18/2025	2/18/2025	N	29305
00016273	0504	5455	Yi Zhang	40WD	Social Service Program Asst I	1	5,333.26	5,598.92	Eligibility Worker I		1	5,598.92	Medi-Cal Training		2/18/2025	2/18/2025	N	29305
00016273	0504	5455	Yafeen Lardania	40WD	Social Service Program Asst I	1	5,333.26	5,598.92	Eligibility Worker I		1	5,598.92	Medi-Cal Training		2/18/2025	2/18/2025	N	29305
00013527	0504	5455	Dorilina L Pharis	40WD	Social Service Program Asst I	1	5,333.26	5,598.92	Eligibility Worker I		1	5,598.92	Medi-Cal Training		2/18/2025	2/18/2025	N	29305
00016196	0504	5452	Jaspreet Mohlai	40WD	Social Service Program Asst I	1	5,333.26	5,598.92	Eligibility Worker I		1	5,598.92	Medi-Cal Training		2/18/2025	2/18/2025	N	29305
00009432	0504	5455	Wilfred Nacion	40WD	Social Service Program Asst I	1	5,333.26	5,598.92	Eligibility Worker I		1	5,598.92	Medi-CalFMCF Intake Training		4/28/2025	4/28/2025	N	151
00014847	0504	5455	Alex Nunez	40WD	Social Service Program Asst I	1	5,333.26	5,598.92	Eligibility Worker I		1	5,598.92	Medi-CalFMCF Intake Training		4/28/2025	4/28/2025	N	151
00013428	0504	5455	Jessica Dreggall	40WD	Social Service Program Asst I	1	5,333.26	5,598.92	Eligibility Worker I		1	5,598.92	Medi-CalFMCF Intake Training		4/28/2025	4/28/2025	N	151
00015458	0504	5455	Emmanuel Mwilingili Mujica	40WD	Social Service Program Asst I	1	5,333.26	5,598.92	Eligibility Worker I		1	5,598.92	Medi-CalFMCF Intake Training		4/28/2025	4/28/2025	N	151
00005106	0504	5455	Yvonne M Glenn	40WD	Social Service Program Asst I	1	5,333.26	5,598.92	Eligibility Worker I		1	5,598.92	Medi-CalFMCF Intake Training		**4/28/2025**	**4/28/2025**	N	981
00013435	0504	5455	Anjane K Singh-Kur	40WD	Social Service Program Asst I	1	5,333.26	5,598.92	Eligibility Worker I		1	5,598.92	Medi-CalFMCF Intake Training		**4/28/2025**	**4/28/2025**	N	151
00013541	0504	5455	Dorin Green	40WD	Social Service Program Asst I	1	5,333.26	5,598.92	Eligibility Worker I		1	5,598.92	Medi-CalFMCF Intake Training		4/28/2025	4/28/2025	N	151
00013541	0504	5455	Dorin Green	40WD	Social Service Program Asst I	1	5,333.26	5,598.92	Eligibility Worker I		1	5,598.92	Medi-CalFMCF Intake Training		4/28/2025	4/28/2025	N	151
00013372	0504	5455	Raymond Garbett	40WD	Social Service Program Asst I	1	5,333.26	5,598.92	Eligibility Worker I		1	5,598.92	Medi-CalFMCF Intake Training		4/28/2025	4/28/2025	N	151
00015211	0504	5455	Emmanuel Mwilingili Mujica	40WD	Social Service Program Asst I	1	5,333.26	5,598.92	Eligibility Worker I		1	5,598.92	Medi-CalFMCF Intake Training		4/28/2025	4/28/2025	N	151
00015211	0504	5455	Manuel M Camacho	40WD	Social Service Program Asst I	1	5,333.26	5,598.92	Eligibility Worker I		1	5,598.92	Medi-CalFMCF Intake Training		4/28/2025	4/28/2025	N	151
00016422	0504	5455	Athol William Gonzaga	40WD	Social Service Program Asst I	1	5,333.26	5,598.92	Eligibility Worker I		1	5,598.92	Medi-CalFMCF Intake Training		4/28/2025	4/28/2025	N	151
00016422	0504	5455	Athol William Gonzaga	40WD	Social Service Program Asst I	1	5,333.26	5,598.92	Eligibility Worker I		1	5,598.92	Medi-CalFMCF Intake Training		4/28/2025	4/28/2025	N	151
00004672	0504	5455	Ayana N Estes	40WD	Social Service Program Asst I	1	5,333.26	5,598.92	Eligibility Worker I		1	5,598.92	Medi-CalFMCF Intake Training		4/28/2025	4/28/2025	N	151
00013898	0502	5214	Henry T Huang	40WD	Social Service Program Asst I	1	5,333.26	5,598.92	Eligibility Worker I		1	5,598.92	Medi-CalFMCF Intake Training		4/28/2025	4/28/2025	N	151
00013898	0502	5214	Henry T Huang	40WD	Social Service Program Asst I	1	5,333.26	5,598.92	Eligibility Worker I		1	5,598.92	Medi-CalFMCF Intake Training		4/28/2025	4/28/2025	N	151
00013529	0504	5455	Maxwell McLaughlin	40WD	Social Service Program Asst I	1	5,333.26	5,598.92	Eligibility Worker I		1	5,598.92	Medi-CalFMCF Intake Training		4/28/2025	4/28/2025	N	151
00013297	0504	5455	Brianna-Marie A Tancioco	40WD	Social Service Program Asst I	1	5,333.26	5,598.92	Eligibility Worker I		1	5,598.92	Medi-CalFMCF Intake Training		4/28/2025	4/28/2025	N	151
00013297	0504	5455	Brianna Lucero	40WD	Social Service Program Asst I	1	5,333.26	5,598.92	Eligibility Worker I		1	5,598.92	Medi-CalFMCF Intake Training		4/28/2025	4/28/2025	N	151
00004258	0504	5455	Vacant	40WD	Social Service Program Asst I	1	5,333.26	5,598.92	ETJ			5,598.92	ETJ					
00013175	0504	5455	Vacant	40WD	Social Service Program Asst I	1	5,333.26	5,598.92	ETJ			5,598.92	ETJ					
00013175	0504	5455	Vacant	40WD	Social Service Program Asst I	1	5,333.26	5,598.92	Medi-CalFMCF Field									
00016196	0504	5452	Vacant	40BA	Soc Svc Program Assistant	1	5,173.81	5,492.57	Medi-CalFMCF Field (updated per A. Barrett)									
00016196	0504	5452	Vacant	40BA	Soc Svc Program Assistant	1	5,173.81	5,492.57	Medi-CalFMCF Intake Training									
00016196	0504	5452	Vacant	40BA	Soc Svc Program Assistant	1	5,173.81	5,492.57	Medi-CalFMCF Field Requested trials for Ye									
00013238	0504	5452	Vacant	40WD	Social Service Program Asst I	1	5,333.26	5,598.92	ETJ			5,598.92	ETJ					
00013349	0504	5455	Vacant	40WD	Social Service Program Asst I	1	5,333.26	5,598.92	ETJ			5,598.92	ETJ	Requested trials for Si.				
00016468	0504	5455	Vacant	40WD	Social Service Program Asst I	1	5,333.26	5,598.92	Eligibility Worker I		1	5,598.92	ETJ					
00013475	0504	5455	Jessica M Davis	40WD	Social Service Program Asst I	5	7,504.43	7,879.65	Eligibility Worker II		5	7,879.65	Medi-Cal Service Center		2/27/1989	11/30/2022	N	3006
00013766	0504	5455	Jansen E Ledeon	40BA	Soc Svc Program Assistant	5	7,504.43	7,879.65	Eligibility Worker II		5	7,879.65	Medi-Cal Service Center		11/27/1985	8/6/2000	N	1650
00013850	0504	5455	Michelle A Morris-Mbum	40BA	Soc Svc Program Assistant	5	7,504.43	7,879.65	Eligibility Worker II		5	7,879.65	Medi-Cal Service Center		7/9/1997	1/13/2004	N	1650
00016196	0504	5452	Vacant	40BA	Soc Svc Program Assistant	5	7,504.43	7,879.65	Eligibility Worker II		5	7,879.65	CalWORKs Field		12/2/2024	12/2/2024	N	4545
00016336	0504	5452	Adriana D Martinez	40BA	Soc Svc Program Assistant	5	7,504.43	7,879.65	Eligibility Worker II		5	7,879.65	CalWORKs Field		1/28/2023	1/28/2023	N	4545

EHSD - SSPA to EW 08.07.2025

CURRENT POSITION	DEPT ID	ORG	EMPLOYEE NAME	CURRENT CLASS	CURRENT CLASSIFICATION	CURRENT STEP	CURRENT MONTHLY SALARY	FY 25/26 MONTHLY	PROPOSED NEW CLASSIFICATION	PROPOSED NEW STEP	PROPOSED NEW MONTHLY SALARY	UNIT FUNCTION	NOTES	Dept. Hire Date	Classification Date	Probation Yrl	Location
00001127	0504	5452	Yvonne Tejeda	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Medi-Cal Service Center		10/19/1988	12/1/2228 N		1000
00001137	0504	5452	Mauricio A Santillano	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Multi Program Intake		4/16/1989	2/8/2229 N		4545
00001147	0504	5452	Maria Del Rosario Ortiz	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Multi Program Intake		5/1/1989	3/23/2229 N		4545
00001253	0504	5452	Edith Ortega	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Medi-Cal Service Center		11/1/2000	11/1/2232 N		5000
00001262	0504	5452	Lorena L. Hidalgo	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Multi Program Intake		5/16/2001	11/1/2232 N		1000
00001343	0504	5452	Jennifer L. Perez	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 CalWORKs Field		9/10/2001	11/1/2232 N		1000
00001674	0504	5452	Karla Q Davis	K05A	Soc Svc Program Assistant	4		7,147.06	7,504.43 Eligibility Worker II	4		7,504.43 Multi Program Intake		6/10/2003	11/1/2232 N		5000
00001675	0504	5452	Jacqueline Chambers	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Medi-Cal Service Center		6/10/2003	11/1/2232 N		5000
00001696	0504	5452	Cynia N Velasquez	K05A	Soc Svc Program Assistant	3		6,808.74	7,147.06 Eligibility Worker II	3		7,147.06 Medi-Cal Service Center		10/1/2007	8/1/2233 N		1650
00001830	0504	5452	Carolina M Lieka-Dixon	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Medi-Cal Service Center		3/29/2020	11/1/2232 N		1275
00001837	0504	5452	Jessica Ramirez	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Medi-Cal Service Center		4/6/2020	11/1/2232 N		1275
00001848	0504	5452	Rachelle Brown	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Multi Program Intake		1/2/2006	12/1/2232 N		4000
00001932	0504	5452	Maria Candaza	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Medi-Cal Service Center		2/28/2005	11/1/2232 N		3300
00001934	0504	5452	Jessica Hernandez	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Medi-Cal Service Center		3/28/2005	11/1/2232 N		3300
00001937	0504	5452	Jamie L Jacobs	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 IHSS Medi-Cal	AAS	8/22/2005	12/1/2232 N		4000
00001938	0504	5452	Maria G Martinez	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 CalWORKs Field		11/1/2005	11/1/2232 N		3300
00001939	0504	5452	Jessica Ramirez Ramirez	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Medi-Cal Service Center		11/1/2005	11/1/2232 N		3300
00001944	0504	5452	Shelly I Melgoza	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Medi-Cal Service Center		6/25/2007	11/1/2232 N		3300
00001916	0504	5452	Brooke D Gillis	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Medi-Cal Service Center		6/25/2007	11/1/2232 N		3300
00001940	0504	5452	Lisa M Gonzales	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Medi-Cal Service Center		6/25/2007	11/1/2232 N		3300
00001941	0504	5452	Latoya D Fitzpatrick	K05A	Soc Svc Program Assistant	2		6,482.81	6,808.74 Eligibility Worker II	2		6,808.74 Medi-Cal Service Center		1/14/2008	11/1/2232 N		1275
00001942	0504	5452	Lisa M Gonzales	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Medi-Cal Service Center		1/14/2008	11/1/2232 N		3300
00001953	0504	5456	Angela A Luallhati	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Medi-Cal Service Center		1/19/2010	11/1/2232 N		3300
00001954	0504	5452	Jessica Ramirez	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Medi-Cal Service Center		1/19/2010	11/1/2232 N		3300
00001924	0504	5452	Wendy L Hansen	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Multi Program Intake		2/22/2011	2/8/2229 N		4000
00001932	0504	5455	Chae A Bautista	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 IHSS Medi-Cal	AAS	2/22/2011	12/1/2232 N		4000
00001946	0504	5455	Jacqueline Cisneros-Scott	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Medi-Cal Service Center		2/28/2011	11/1/2232 N		4545
00001947	0504	5456	Shanta M Clemons	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 CalWORKs Field		2/28/2011	11/30/2232 N		3900
00001978	0504	5452	Shaina J Bell	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 CalWORKs Field		4/9/2012	11/1/2232 N		4545
00001979	0504	5452	Jessica Ramirez	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 CalWORKs Field		4/9/2012	11/1/2232 N		3300
00001977	0504	5452	Kristie M Osmer	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 CalWORKs Field		2/24/2011	11/1/2232 N		3900
00001976	0504	5455	Lillian C Brown-Bonner	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Medi-Cal Service Center		8/6/2012	12/28/2116 N		4545
00001967	0504	5455	Jessica Ramirez	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Medi-Cal Service Center		8/6/2012	11/1/2232 N		3300
00001968	0504	5455	Cynthia M Helms	K05A	Soc Svc Program Assistant	3		6,808.74	7,147.06 Eligibility Worker II	3		7,147.06 Medi-Cal Service Center		11/2/2012	11/1/2232 N		1650
00001990	0504	5455	Julia A Ramirez	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Medi-Cal Service Center		12/5/2011	11/30/2232 N		29305
00001991	0504	5455	Jacqueline Cisneros	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Medi-Cal Service Center		12/5/2011	11/30/2232 N		4545
00001979	0504	5455	Cynia W Jones	K05A	Soc Svc Program Assistant	4		7,147.06	7,504.43 Eligibility Worker II	4		7,504.43 Medi-Cal Service Co-Located per A. Barrett		1/3/2014	12/31/2232 N		1650
00001993	0504	5455	Odette A Lucas	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 CalWORKs Field		1/19/2010	9/1/2232 N		1650
00001994	0504	5455	Jessica Ramirez	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Medi-Cal Service Center		1/19/2010	11/1/2232 N		3300
00001995	0504	5455	Gloria D.R. Burke	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Medi-Cal Service Center		8/6/2012	11/1/2232 N		1650
00001996	0504	5455	Jessica Ramirez	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Medi-Cal Service Center		8/6/2012	11/1/2232 N		1650
00001644	0504	5455	Lori A Odenuros	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Medi-Cal Service Center		9/11/2012	11/1/2232 N		1650
00001997	0504	5455	Jacqueline Cisneros	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Medi-Cal Service Center per vl 10/2022		9/11/2012	11/1/2232 N		1650
00001622	0504	5452	Gertija M Molina	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Medi-Cal Service Center		7/15/2013	11/1/2232 N		3900
00001645	0504	5452	Oscar A Fabayode	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 CalWORKs Field		10/8/2013	11/1/2232 N		4545
00001646	0504	5452	Jessica Ramirez	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Medi-Cal Service Center		10/8/2013	11/1/2232 N		3300
00001648	0504	5452	Elida V Murillo	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 CalWORKs Field		10/8/2013	11/1/2232 N		4545
00001575	0504	5455	Chanca A Williams	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Medi-Cal Service Center		8/5/2013	12/28/2116 N		1650
00001577	0504	5455	Jessica Ramirez	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Medi-Cal Service Center		8/5/2013	11/1/2232 N		3300
00001648	0504	5455	Deborah L Elms	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Medi-Cal Service Center		8/5/2013	11/1/2232 N		3900
00001650	0504	5452	Simon Phommachit	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Medi-Cal Service Center		8/5/2013	11/1/2232 N		1275
00001651	0504	5452	Jacqueline Cisneros	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Medi-Cal Service Center		8/5/2013	11/1/2232 N		4545
00001227	0504	5452	Hai Hoang	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Medi-Cal Service Center		7/15/2013	11/1/2232 N		1650
00001636	0504	5452	Cassandra N Nevarez	K05A	Soc Svc Program Assistant	4		7,147.06	7,504.43 Eligibility Worker II	4		7,504.43 Medi-Cal Service Center		6/4/2013	11/1/2232 N		1650
00001637	0504	5452	Jessica Ramirez	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Medi-Cal Service Center		6/4/2013	11/1/2232 N		3300
00001200	0504	5452	Elvia N Lopez	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Medi-Cal Service Center		7/15/2013	10/26/2021 N		101
00001247	0504	5452	Maria Cisneros	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Medi-Cal Service Center		7/15/2013	10/26/2021 N		101
00001247	0504	5452	Jessica Ramirez	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Medi-Cal Service Center Co-Located per A. Barrett		7/15/2013	4/5/2021 N		1650
00001248	0504	5452	Kristen T Porter	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Medi-Cal Service Center		7/15/2013	11/1/2232 N		1650
00001244	0504	5452	Jacqueline Cisneros-Scott	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 IHSS Medi-Cal	AAS	7/15/2013	12/1/2232 N		4000
00001657	0504	5455	Yesbick O Harris II	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 On-the Job Training		7/15/2013	11/1/2232 N		29305
00001658	0504	5452	Jacqueline Cisneros	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Medi-Cal Service Center		7/15/2013	11/1/2232 N		4545
00001635	0504	5452	Paul D Carmen	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Medi-Cal Service Center		7/15/2013	11/1/2232 N		1275
00001638	0504	5452	Sherill L Monroe	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Medi-Cal Service Center		7/15/2013	11/1/2232 N		1650
00001639	0504	5452	Jacqueline Cisneros	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Medi-Cal Service Center		7/15/2013	11/1/2232 N		4545
00001618	0504	5455	Lorena Herrera	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Medi-Cal Service Center		8/5/2013	11/1/2232 N		3300
00001630	0504	5452	Cynthia A Mendoza	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Medi-Cal Service Center		4/18/2016	11/1/2232 N		3300
00001617	0504	5455	Jessica Ramirez	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Multi Program Intake	SSPA as of 09/2022	2/3/2014	11/1/2232 N		3300
00001657	0504	5455	Yanheen Samad	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Medi-Cal Service Center		2/3/2014	4/5/2021 N		1275
00001650	0504	5452	Elizabeth R Cisnes	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 IHSS Medi-Cal	AAS	2/3/2014	11/16/2232 N		4000
00001651	0504	5452	Jacqueline Cisneros	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Medi-Cal Service Center		2/3/2014	11/1/2232 N		4545
00001775	0504	5452	Michelle V Cohrs	K05A	Soc Svc Program Assistant	4		6,945.36	7,504.43 Eligibility Worker II	4		7,504.43 Medi-Cal Service Center		5/28/2015	4/5/2021 N		1650
00001063	0504	5455	Ashley K Payne	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Medi-Cal Service Center		8/11/2014	8/1/2232 N		1275
00001062	0504	5455	Jessica Ramirez	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Medi-Cal Service Center		8/11/2014	11/1/2232 N		3300
00001625	0504	5455	Jessica E Jimenez	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 IHSS Medi-Cal	Updated until per T. ML	2/2/2015	3/16/2026 N		4000
00001626	0504	5455	Lisa M Gonzales	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Medi-Cal Service Center		2/2/2015	11/1/2232 N		3300
00001164	0504	5452	Carlos A Baravdy	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Medi-Cal Service Center		10/27/2014	7/16/2026 N		1650
00001165	0504	5452	Jessica Ramirez	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Medi-Cal Service Center		10/27/2014	11/1/2232 N		3300
00001514	0504	5452	Rose M Vargas Corella	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 CalWORKs Field		12/5/2014	11/1/2232 N		4545
00001636	0504	5452	Jaclyn R Thrower	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Medi-Cal Service Center		1/5/2015	11/16/2232 N		1650
00001637	0504	5452	Jessica Ramirez	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Medi-Cal Service Center		1/5/2015	11/1/2232 N		3300
00001635	0504	5452	Jaizabel Diaz	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Medi-Cal Service Center		7/20/2015	11/1/2232 N		1275
00001657	0504	5455	Andrea N Kurek	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Medi-Cal Service Center		10/19/2015	11/16/2232 N		29305
00001658	0504	5455	Jacqueline Cisneros	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Medi-Cal Service Center		10/19/2015	11/1/2232 N		4545
00001796	0504	5452	Angelica Chadez	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Multi Program Intake	SSPA as of 09/2022	2/2/2015	8/13/2232 N		101
00001631	0504	5452	Lorraine D Lindell	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Medi-Cal Service Center		10/19/2015	11/1/2232 N		1650
00001647	0504	5452	Jacqueline Cisneros Chappell	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Medi-Cal Service Center		10/19/2015	11/1/2232 N		4545
00001648	0504	5455	Kathleen Khalik	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Medi-Cal Service Center		7/20/2015	4/5/2021 N		4400
00001634	0504	5452	Jenny M Murillo	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 CalWORKs Field		7/20/2015	11/1/2232 N		3300
00001633	0504	5452	Jessica Ramirez	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Medi-Cal Service Center		7/20/2015	11/1/2232 N		3300
00001634	0504	5452	Princess D Ibrahim	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Multi Program Intake		9/30/2015	11/1/2232 N		1300
00001635	0504	5455	Yesbick O. Harris II	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Medi-Cal Service Center		10/19/2015	11/1/2232 N		1650
00001645	0504	5455	Isaac M Bartlett	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Medi-Cal Service Center		10/19/2015	8/13/2232 N		1650
00001646	0504	5455	Isaac M Bartlett	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 CalWORKs Field		10/19/2015	11/29/2232 N		3900
00001656	0504	5452	Gina Moua	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Multi Program Intake SSPA as of 09/2022		10/19/2015	8/13/2232 N		4000
00001657	0504	5452	Jessica Ramirez	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Medi-Cal Service Center		10/19/2015	11/1/2232 N		3300
00001826	0504	5452	Lin N Ngo	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Multi Program Intake SSPA as of 09/2022		1/16/2016	8/13/2232 N		101
00001618	0504	5452	Katherine P Mann	K05A	Soc Svc Program Assistant	2		6,482.81	6,808.74 CalWORKs Field	2		6,808.74 CalWORKs Field		11/9/2020	11/1/2232 N		4545
00001619	0504	5452	Jessica Ramirez	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Medi-Cal Service Center		11/9/2020	11/1/2232 N		3300
00001194	0504	5452	Bethani C Rockett	K05A	Soc Svc Program Assistant	5		7,504.43	7,876.65 Eligibility Worker II	5		7,876.65 Medi-Cal Service Center		1/19/2016	11/1/2232 N		29305

EHSD - SSPA to EW 08.07.2025

CURRENT CLASSIFICATION	DEPT ID	ORG	EMPLOYEE NAME	CURRENT CLASS	CURRENT CLASSIFICATION	CURRENT STEP	CURRENT MONTHLY SALARY	FY 25/26 MONTHLY SALARY	PROPOSED NEW CLASSIFICATION	PROPOSED NEW STEP	PROPOSED NEW MONTHLY SALARY	UNIT FUNCTION	NOTES	Dept. Hire Date	Classification Date	Probation Y/N Location	
00001037	0504	5452	Gina N Pollino	K06A	Soc Svc Program Assistant	5	7,594.43	7,594.43	Eligibility Worker II	5	7,875.65	Medi-Cal Service Center		1/10/2010	1/10/2022 N		1247
00001051	0504	5452	Meredith R Rapp	K06A	Soc Svc Program Assistant	5	7,594.43	7,875.65	Eligibility Worker II	5	7,875.65	Medi-Cal Service Center		4/19/2016	9/19/2019 N		1275
00004037	0504	5452	Patricia Ruiz	K06A	Soc Svc Program Assistant	5	7,594.43	7,875.65	Eligibility Worker II	5	7,875.65	Multi Program Intake-Served EOTOS		4/18/2016	7/7/2025 Y		1650
00004044	0504	5452	Jacqueline Cuevas	K06A	Soc Svc Program Assistant	5	7,594.43	7,875.65	Eligibility Worker II	5	7,875.65	Medi-Cal Service Center		4/18/2016	11/1/2022 N		1650
00015214	0504	5452	Jasmin Torres	K06A	Soc Svc Program Assistant	5	7,594.43	7,875.65	Eligibility Worker II	5	7,875.65	Medi-Cal Service Center		4/18/2016	11/1/2022 N		1650
00015419	0504	5455	Kiana M Wells	K06A	Soc Svc Program Assistant	5	7,594.43	7,875.65	Eligibility Worker II	5	7,875.65	Medi-Cal Service Center		8/29/2019	11/1/2022 N		1275
00015451	0504	5452	Kelly A Ramos	K06A	Soc Svc Program Assistant	5	7,594.43	7,875.65	Eligibility Worker II	5	7,875.65	Medi-Cal Service Center		4/18/2016	11/1/2022 N		1650
00015454	0504	5452	Marilyn A Arakin	K06A	Soc Svc Program Assistant	4	7,147.08	7,504.43	Eligibility Worker II	4	7,504.43	Medi-Cal Service Center		8/19/2019	11/8/2022 N		1650
00015465	0504	5455	Martha M Barajas	K06A	Soc Svc Program Assistant	4	7,147.08	7,504.43	Eligibility Worker II	4	7,504.43	Medi-Cal Service Center		1/11/2021	11/1/2022 N		1650
00015477	0504	5452	Jessica Ortiz	K06A	Soc Svc Program Assistant	4	7,147.08	7,504.43	Eligibility Worker II	4	7,504.43	Medi-Cal Service Center		2/1/2022	11/1/2022 N		1650
00015496	0504	5452	Janelle Y Bonifacio	K06A	Soc Svc Program Assistant	4	7,147.08	7,504.43	Eligibility Worker II	4	7,504.43	Medi-Cal Service Center		2/1/2022	11/1/2022 N		1650
00015500	0504	5452	Evangelina Fuentes	K06A	Soc Svc Program Assistant	5	7,504.43	7,875.65	Eligibility Worker II	5	7,875.65	Multi Program Intake		8/8/2016	11/1/2022 N		3068
00015501	0504	5452	Jasmine Kaur Randhawa-Shasharm	K06A	Soc Svc Program Assistant	4	7,147.08	7,504.43	Eligibility Worker II	4	7,504.43	Medi-Cal Service Center		2/1/2022	11/1/2022 N		1650
00015502	0504	5455	Michelle R Bracket	K06A	Soc Svc Program Assistant	3	6,808.74	7,147.08	Eligibility Worker II	3	7,147.08	Medi-Cal Service Center		4/1/2021	8/1/2022 N		1650
00015607	0504	5455	Ivy Y Rodriguez	K06A	Soc Svc Program Assistant	5	7,594.43	7,875.65	Eligibility Worker II	5	7,875.65	Multi Program Intake		6/19/2019	11/1/2022 N		151
00015611	0504	5452	Jessica Ramirez	K06A	Soc Svc Program Assistant	5	7,594.43	7,875.65	Eligibility Worker II	5	7,875.65	Medi-Cal Service Center		6/19/2019	11/1/2022 N		151
00015615	0504	5452	Vanetta N Gilbert	K06A	Soc Svc Program Assistant	5	7,594.43	7,875.65	Eligibility Worker II	5	7,875.65	Multi Program Intake		9/24/2019	11/1/2022 N		4045
00015613	0504	5455	Tiffany R Tillis	K06A	Soc Svc Program Assistant	5	7,594.43	7,875.65	Eligibility Worker II	5	7,875.65	Multi Program Intake		9/24/2019	11/1/2022 N		4066
00015617	0504	5452	Ana Ortiz	K06A	Soc Svc Program Assistant	5	7,594.43	7,875.65	Eligibility Worker II	5	7,875.65	Multi Program Intake - IHSS		9/24/2019	11/1/2022 N		4066
00015586	0504	5455	Felice D Patel-Diaz	K06A	Soc Svc Program Assistant	3	6,808.74	7,147.08	Eligibility Worker II	3	7,147.08	Medi-Cal Service Center		8/1/2022	1/1/2023 N		1650
00015597	0504	5452	Jessica Ramirez	K06A	Soc Svc Program Assistant	5	7,594.43	7,875.65	Eligibility Worker II	5	7,875.65	Multi Program Intake		8/17/2020	11/1/2022 N		151
00015539	0504	5452	Marvin M Monterroso	K06A	Soc Svc Program Assistant	5	7,594.43	7,875.65	Eligibility Worker II	5	7,875.65	Multi Program Intake		8/17/2020	11/1/2022 N		151
00015541	0504	5452	Jessica Ramirez	K06A	Soc Svc Program Assistant	5	7,594.43	7,875.65	Eligibility Worker II	5	7,875.65	Multi Program Intake		8/17/2020	11/1/2022 N		151
00015561	0504	5452	Brenda E Cordero	K06A	Soc Svc Program Assistant	5	7,594.43	7,875.65	Eligibility Worker II	5	7,875.65	Medi-Cal Service Center		10/23/2019	11/1/2022 N		1650
00015179	0504	5452	Evelin G Canales	K06A	Soc Svc Program Assistant	4	7,147.08	7,504.43	Eligibility Worker II	4	7,504.43	Medi-Cal Service Center		2/1/2022	11/1/2022 N		1650
00015181	0504	5452	Jessica Ramirez	K06A	Soc Svc Program Assistant	5	7,594.43	7,875.65	Eligibility Worker II	5	7,875.65	Multi Program Intake		9/24/2019	11/1/2022 N		4066
00015246	0504	5452	Gus R Fisher	K06A	Soc Svc Program Assistant	4	7,147.08	7,504.43	Eligibility Worker II	4	7,504.43	Multi Program Intake		9/20/2021	11/1/2022 N		151
00015619	0504	5452	Jessica Mallgoza	K06A	Soc Svc Program Assistant	5	7,594.43	7,875.65	Eligibility Worker II	5	7,875.65	Medi-Cal Service Center		8/1/2025	11/1/2022 N		1650
00015620	0504	5452	Jessica Ramirez	K06A	Soc Svc Program Assistant	5	7,594.43	7,875.65	Eligibility Worker II	5	7,875.65	Multi Program Intake		8/17/2020	11/1/2022 N		151
00015661	0504	5452	Tomoka Adi	K06A	Soc Svc Program Assistant	4	7,147.08	7,504.43	Eligibility Worker II	4	7,504.43	Medi-Cal Service Center		1/11/2021	11/1/2022 N		1650
00015240	0504	5452	Jamaia T Prince	K06A	Soc Svc Program Assistant	2	6,482.81	6,808.74	Eligibility Worker II	2	6,808.74	Multi Program Intake-May not meet MQs for		8/17/2024	11/1/2022 N		4045
00015677	0504	5452	Jessica Ramirez	K06A	Soc Svc Program Assistant	5	7,594.43	7,875.65	Eligibility Worker II	5	7,875.65	Multi Program Intake		8/17/2020	11/1/2022 N		151
00015558	0504	5455	Winshee J Cleaver	K06A	Soc Svc Program Assistant	5	7,504.43	7,875.65	Eligibility Worker II	5	7,875.65	Medi-Cal Service Center		8/15/2020	11/1/2022 N		1650
00015244	0504	5452	Lana Evans	K06A	Soc Svc Program Assistant	5	7,594.43	7,875.65	Eligibility Worker II	5	7,875.65	Medi-Cal Service Center		8/19/2020	11/1/2022 N		1650
00015273	0504	5452	Jessica Ramirez	K06A	Soc Svc Program Assistant	5	7,594.43	7,875.65	Eligibility Worker II	5	7,875.65	Multi Program Intake-May not meet MQs for		8/17/2020	11/1/2022 N		151
00015273	0504	5455	Heather M Cross	K06A	Soc Svc Program Assistant	5	7,504.43	7,875.65	Eligibility Worker II	5	7,875.65	Medi-Cal Service Center		8/17/2020	11/1/2022 N		1650
00015558	0504	5455	Erik T Lubbe	K06A	Soc Svc Program Assistant	1	6,172.91	6,482.81	Eligibility Worker II	1	6,482.81	CalWORKs Field		10/2/2024	4/1/2025 Y		1585
00015616	0504	5452	Jessica Mallgoza	K06A	Soc Svc Program Assistant	5	7,594.43	7,875.65	Eligibility Worker II	5	7,875.65	Medi-Cal Service Center		8/1/2025	11/1/2022 N		1650
00015617	0504	5452	Gloria A Gonzalez	K06A	Soc Svc Program Assistant	4	7,147.08	7,504.43	Eligibility Worker II	4	7,504.43	Medi-Cal Service Center		11/8/2020	11/1/2022 N		1650
00015618	0504	5452	Jessica Ramirez	K06A	Soc Svc Program Assistant	5	7,594.43	7,875.65	Eligibility Worker II	5	7,875.65	Multi Program Intake		8/17/2020	11/1/2022 N		151
00015323	0504	5452	Andy Q Nguyen	K06A	Soc Svc Program Assistant	3	6,808.74	7,147.08	Eligibility Worker II	3	7,147.08	CalWORKS Field - Currently in a TU		11/9/2020	12/1/2022 N		3068
00015340	0504	5452	Jessica Ramirez	K06A	Soc Svc Program Assistant	5	7,594.43	7,875.65	Eligibility Worker II	5	7,875.65	Multi Program Intake		8/17/2020	11/1/2022 N		151
00015361	0504	5455	Michelle R Flores	K06A	Soc Svc Program Assistant	3	6,808.74	7,147.08	Eligibility Worker II	3	7,147.08	Multi Program Intake-May not meet MQs for		1/11/2021	12/23/2022 N		1303
00015459	0504	5455	Thanee N Bechard	K06A	Soc Svc Program Assistant	4	7,147.08	7,504.43	Eligibility Worker II	4	7,504.43	Multi Program Intake-May not meet MQs for		1/11/2021	11/1/2022 N		151
00015467	0504	5452	Jessica Ramirez	K06A	Soc Svc Program Assistant	5	7,594.43	7,875.65	Eligibility Worker II	5	7,875.65	Multi Program Intake		8/17/2020	11/1/2022 N		151
00015255	0504	5452	Nicole A Dyer	K06A	Soc Svc Program Assistant	4	7,147.08	7,504.43	Eligibility Worker II	4	7,504.43	Multi Program Intake-May not meet MQs for		1/11/2021	11/1/2022 N		4045
00015271	0504	5452	Alicia D Williams	K06A	Soc Svc Program Assistant	4	7,147.08	7,504.43	Eligibility Worker II	4	7,504.43	Multi Program Intake-May not meet MQs for		2/1/2022	11/1/2022 N		151
00015272	0504	5452	Jessica Ramirez	K06A	Soc Svc Program Assistant	5	7,594.43	7,875.65	Eligibility Worker II	5	7,875.65	Multi Program Intake-May not meet MQs for		8/17/2020	11/1/2022 N		151
00015431	0504	5455	Caitlin E Johnson	K06A	Soc Svc Program Assistant	4	7,147.08	7,504.43	Eligibility Worker II	4	7,504.43	Medi-Cal Service Center		1/11/2021	11/1/2022 N		1650
00015493	0504	5455	Jennifer I Diego	K06A	Soc Svc Program Assistant	4	7,147.08	7,504.43	Eligibility Worker II	4	7,504.43	Medi-Cal Service Center		2/1/2022	11/1/2022 N		1650
00015497	0504	5452	Jessica Ramirez	K06A	Soc Svc Program Assistant	5	7,594.43	7,875.65	Eligibility Worker II	5	7,875.65	Multi Program Intake-May not meet MQs for		8/17/2020	11/1/2022 N		151
00015508	0504	5455	Martha E Javier	K06A	Soc Svc Program Assistant	4	7,147.08	7,504.43	Eligibility Worker II	4	7,504.43	Medi-Cal Service Center		1/11/2021	11/1/2022 N		3068
00015541	0504	5452	Gianna M Brigui	K06A	Soc Svc Program Assistant	4	7,147.08	7,504.43	Eligibility Worker II	4	7,504.43	Multi Program Intake-May not meet MQs for		1/11/2021	11/2/2022 N		4066
00015542	0504	5452	Jessica Ramirez-Vanegard	K06A	Soc Svc Program Assistant	5	7,594.43	7,875.65	Eligibility Worker II	5	7,875.65	Multi Program Intake-May not meet MQs for		8/17/2020	11/1/2022 N		151
00015256	0504	5452	Clarissa R Freeman	K06A	Soc Svc Program Assistant	4	7,147.08	7,504.43	Eligibility Worker II	4	7,504.43	Multi Program Intake-May not meet MQs for		1/11/2021	11/1/2022 N		1303
00015262	0504	5452	Kaleb R Ybe Guzman	K06A	Soc Svc Program Assistant	4	7,147.08	7,504.43	Eligibility Worker II	4	7,504.43	Medi-Cal Service Center		1/11/2021	11/1/2022 N		1650
00015272	0504	5452	Tiana L Tolbert	K06A	Soc Svc Program Assistant	4	7,147.08	7,504.43	Eligibility Worker II	4	7,504.43	Medi-Cal Service Center - Established per A. Bonnitt		4/19/2021	11/2/2022 N		1650
00015423	0504	5452	Alexis Turner	K06A	Soc Svc Program Assistant	4	7,147.08	7,504.43	Eligibility Worker II	4	7,504.43	Medi-Cal Service Center		8/1/2021	11/1/2022 N		3068
00015422	0504	5452	Nikki Dalton	K06A	Soc Svc Program Assistant	4	7,147.08	7,504.43	Eligibility Worker II	4	7,504.43	Multi Program Intake-May not meet MQs for		8/19/2021	11/1/2022 N		1265
00015424	0504	5452	Jessica Ramirez-Vanegard	K06A	Soc Svc Program Assistant	5	7,594.43	7,875.65	Eligibility Worker II	5	7,875.65	Multi Program Intake-May not meet MQs for		8/17/2020	11/1/2022 N		151
00015536	0504	5452	Kierra R Peabody	K06A	Soc Svc Program Assistant	4	7,147.08	7,504.43	Eligibility Worker II	4	7,504.43	Medi-Cal Service Center		8/21/2021	11/1/2022 N		1650
00015197	0504	5452	Mitzi Medina	K06A	Soc Svc Program Assistant	3	6,808.74	7,147.08	Eligibility Worker II	3	7,147.08	Medi-Cal Service Center		8/21/2021	11/1/2022 N		1275
00015198	0504	5452	Jessica Ramirez-Vanegard	K06A	Soc Svc Program Assistant	5	7,594.43	7,875.65	Eligibility Worker II	5	7,875.65	Multi Program Intake-May not meet MQs for		8/17/2020	11/1/2022 N		151
00015562	0504	5455	Bernadette T Chatingo	K06A	Soc Svc Program Assistant	4	7,147.08	7,504.43	Eligibility Worker II	4	7,504.43	Medi-Cal Service Center		9/20/2021	11/1/2022 N		1650
00015578	0504	5455	Jalaisha G Gallarraga	K06A	Soc Svc Program Assistant	4	7,147.08	7,504.43	Eligibility Worker II	4	7,504.43	CalWORKs Field		9/20/2021	11/1/2022 N		4045
00015579	0504	5455	Jessica Ramirez	K06A	Soc Svc Program Assistant	5	7,594.43	7,875.65	Eligibility Worker II	5	7,875.65	Multi Program Intake		8/17/2020	11/1/2022 N		151
00015570	0504	5452	Kaitlyn Kerchee de Tagle	K06A	Soc Svc Program Assistant	3	6,808.74	7,147.08	Eligibility Worker II	3	7,147.08	Medi-Cal Service Center		9/20/2021	11/1/2022 N		1650
00015256	0504	5452	Carlos R Palacios	K06A	Soc Svc Program Assistant	4	7,147.08	7,504.43	Eligibility Worker II	4	7,504.43	CalWORKs Field		9/20/2021	11/1/2022 N		3068
00015257	0504	5452	Jessica Ramirez-Vanegard	K06A	Soc Svc Program Assistant	5	7,594.43	7,875.65	Eligibility Worker II	5	7,875.65	Multi Program Intake		8/17/2020	11/1/2022 N		151
00015455	0504	5452	Fernando Gutierrez	K06A	Soc Svc Program Assistant	4	7,147.08	7,504.43	Eligibility Worker II	4	7,504.43	Multi Program Intake-May not meet MQs for		9/20/2021	11/8/2022 N		3068
00015464	0504	5455	Destiny Hall	K06A	Soc Svc Program Assistant	4	7,147.08	7,504.43	Eligibility Worker II	4	7,504.43	Medi-Cal Service Center		9/20/2021	11/1/2022 N		1650
00015466	0504	5452	Jessica Ramirez-Vanegard	K06A	Soc Svc Program Assistant	5	7,594.43	7,875.65	Eligibility Worker II	5	7,875.65	Multi Program Intake		8/17/2020	11/1/2022 N		151
00015528	0504	5452	Ruth L Banks	K06A	Soc Svc Program Assistant	4	7,147.08	7,504.43	Eligibility Worker II	4	7,504.43	Multi Program Intake-May not meet MQs for		1/11/2021	11/1/2022 N		4066
00015529	0504	5452	Jessica Ramirez-Vanegard	K06A	Soc Svc Program Assistant	5	7,594.43	7,875.65	Eligibility Worker II	5	7,875.65	Multi Program Intake-May not meet 5 Mar 22		8/17/2020	11/1/2022 N		151
00015555	0504	5456	Jamie Ly	K06A	Soc Svc Program Assistant	4	7,147.08	7,504.43	Eligibility Worker II	4	7,504.43	Medi-Cal Service Center		11/1/2021	11/1/2022 N		3006
00015556	0504	5452	Jessica Ramirez	K06A	Soc Svc Program Assistant	5	7,594.43	7,875.65	Eligibility Worker II	5	7,875.65	Multi Program Intake-May not meet MQs for		8/17/2020	11/1/2022 N		151
00015238	0504	5456	Brandon Tieu	K06A	Soc Svc Program Assistant	3	6,808.74	7,147.08	Eligibility Worker II	3	7,147.08	Medi-Cal Service Center		11/22/2021	4/1/2023 N		2600A
00015227	0504	5452	Darien A Ordonez-Smith	K06A	Soc Svc Program Assistant	4	7,147.08	7,504.43	Eligibility Worker II	4	7,504.43	Multi Program Intake-May not meet MQs for		2/1/2022	11/1/2022 N		1303
00015228	0504	5452	Jessica Ramirez	K06A	Soc Svc Program Assistant	5	7,594.43	7,875.65	Eligibility Worker II	5	7,875.65	Multi Program Intake-May not meet MQs for		8/17/2020	11/1/2022 N		151
00015513	0504	5452	Erika Garcia	K06A	Soc Svc Program Assistant	4	7,147.08	7,504.43	Eligibility Worker II	4	7,504.43	Multi Program Intake-May not meet MQs for		2/1/2022	11/1/2022 N		1303
00015462	0504	5455	Jamaica L Alfaro	K06A	Soc Svc Program Assistant	4	7,147.08	7,504.43	Eligibility Worker II	4	7,504.43	Multi Program Intake-May not meet MQs for		2/1/2022	11/1/2022 N		4045
00015463	0504	5452	Jessica Ramirez	K06A	Soc Svc Program Assistant	5	7,594.43	7,875.65	Eligibility Worker II	5	7,875.65	Multi Program Intake-May not meet MQs for		8/17/2020	11/1/2022 N		151
00015521	0504	5452	Diana L Rodriguez	K06A	Soc Svc Program Assistant	4	7,147.08	7,504.43	Eligibility Worker II	4	7,504.43	Multi Program Intake-May not meet MQs for		2/1/2022	11/1/2022 N		4045
00015420	0504	5455	Jasmine Hornsby-Edwards	K06A	Soc Svc Program Assistant	4	7,147.08	7,504.43	Eligibility Worker II	4	7,504.43	Multi Program Intake-May not meet MQs for		2/1/2022	11/1/2022 N		151
00015522	0504	5452	Jessica Ramirez-Vanegard	K06A	Soc Svc Program Assistant	5	7,594.43	7,875.65	Eligibility Worker II	5	7,875.65	Multi Program Intake		8/17/2020	11/1/2022 N		151
00015217	0504	5455	Simone R Braxton	K06A	Soc Svc Program Assistant	3	6,808.74	7,147.08	Eligibility Worker II	3	7,147.08	Medi-Cal Service Center		8/1/2022	4/1/2023 N		1275
00015394	0504	5455	Briana Alvarez	K06A	Soc Svc Program Assistant	3	6,808.74	7,147.08	Eligibility Worker II	3	7,147.08	WEB Medi-Cal - AAS		8/1/2022	1/1/2023 N		4066
00015395	0504	5455	Ana Ortiz	K06A	Soc Svc Program Assistant	3	6,808.74	7,147.08	Eligibility Worker II	3	7,147.08	WEB Medi-Cal - AAS		8/1/2022	1/1/2023 N		4066
00015406	0504	5456	Albert Joseph Jason	K06A	Soc Svc Program Assistant	3	6,808.74	7,147.08	Eligibility Worker II	3	7,147.08	WEB Medi-Cal - AAS		8/1/2022	1/1/2023 N		4066
00015408	0504	5455	Chanel Ely Rosarena	K06A	Soc Svc Program Assistant	3	6,808.74	7,147.08	Eligibility Worker II	3	7,147.08	Medi-Cal Service Center		8/1/2022	1/1/2023 N		1650
00015602	0504	5456	Thomas L Chong	K06A	Soc Svc Program Assistant	3	6,808.74	7,147.08	Eligibility Worker II	3	7,147.08	CalWORKs Field		8/1/2022	1/1/2023 N		1265
00015612	0504	5452	Vanessa L Osorio	K06A	Soc Svc Program Assistant	3	6,482.81	6,808.74	Eligibility Worker II	2	6,808.74	Medi-Cal Service Center		8/29/2023	8/29/2023 N		4073
00015613	0504	5452	Jessica Ramirez-Vanegard	K06A	Soc Svc Program Assistant	5	7,594.43	7,875.65	Eligibility Worker II	5	7,875.65	Multi Program Intake		8/17/2020	11/1/2022 N		151
00015614	0504	5455	Charlene S Mendoza	K06A	Soc Svc Program Assistant	3	6,808.74	7,147.08	Eligibility Worker II	3	7,147.08	Medi-Cal Service Center		8/1/2022	4/1/2023 N		1650
00015615	0504	5452	Jessica Mallgoza	K06A	Soc Svc Program Assistant	5	7,594.43	7,875.65	Eligibility Worker II	5	7,875.65	Medi-Cal Service Center		8/1/2025	11/1/2022 N		1650
00015211	0504	5452	Gina R Bimbau	K06A	Soc Svc Program Assistant	3	6,808.74	7,147.08	Eligibility Worker II	3	7,147.08	Medi-Cal Service Center		9/12/2022	4/1/2023 N		1650
00015618	0504	5452	Sarah E Williams	K06A	Soc Svc Program Assistant	3	6,808.74	7,147.08	Eligibility Worker II	3	7,147.08	Medi-Cal Service Center		9/12/2022	4/1/2023 N		4045
00015619	0504	5452	Jessica Mallgoza	K06A	Soc Svc Program Assistant	5	7,594.43	7,875.65	Eligibility Worker II	5	7,875.65	Medi-Cal Service Center		8/1/2025	11/1/2022 N		1650
00015256	0504	5452	Karlin Macias	K06A	Soc Svc Program Assistant	3	6,808.74	7,147.08	Eligibility Worker II	3	7,147.08	Medi-Cal Service Center		9/12/2022	4/1/2023 N		4066

EHSD - SSPA to EW 08.07.2025

CURRENT POSITION	DEPT ID	ORG	EMPLOYEE NAME	CURRENT CLASS CODE	CURRENT CLASSIFICATION	CURRENT STEP	CURRENT MONTHLY SALARY	FY 25/26 MONTHLY SALARY	PROPOSED NEW CLASSIFICATION	PROPOSED NEW STEP	PROPOSED NEW MONTHLY SALARY	UNIT FUNCTION	NOTES	Dept. Hire Date	Classification Date	Probation Yrly Location
00010012	0504	5450	Sophia Ulner	9SSA	Soc Svc Program Assistant	3	6,808.74	7,147.08	Eligibility Worker II	3	7,147.08	Medi-Cal Service Center		9/12/2022	4/1/2023 N	1210
00010149	0504	5450	Prechanna J Lewis	9SSA	Soc Svc Program Assistant	3	6,808.74	7,147.08	Eligibility Worker II	3	7,147.08	Medi-Cal Service Center		9/12/2022	4/1/2023 N	1650
00010150	0504	5450	Jessica Lee	9SSA	Soc Svc Program Assistant	3	6,808.74	7,147.08	Eligibility Worker II	3	7,147.08	Medi-Cal Service Center		9/12/2022	4/1/2023 N	1650
00010151	0504	5450	Shantelle S Flemming	9SSA	Soc Svc Program Assistant	3	6,808.74	7,147.08	Eligibility Worker II	3	7,147.08	Medi-Cal Service Center		9/12/2022	4/1/2023 N	1650
00010346	0504	5450	Kathryn N Brown	9SSA	Soc Svc Program Assistant	3	6,808.74	7,147.08	Eligibility Worker II	3	7,147.08	Medi-Cal Service Center		9/12/2022	4/1/2023 N	1650
00010348	0504	5450	Fallon Ellis	9SSA	Soc Svc Program Assistant	3	6,808.74	7,147.08	Eligibility Worker II	3	7,147.08	Medi-Cal Service Center		9/12/2022	4/1/2023 N	1650
00014004	0504	5455	Fadia F Abu-Obaid	9SSA	Soc Svc Program Assistant	3	6,808.74	7,147.08	Eligibility Worker II	3	7,147.08	Medi-Cal Service Center		9/12/2022	4/1/2023 N	1650
00010171	0504	5455	Ernestina Hernandez Contreras	9SSA	Soc Svc Program Assistant	3	6,808.74	7,147.08	Eligibility Worker II	3	7,147.08	Medi-Cal Service Center		9/12/2022	4/1/2023 N	1650
00010074	0504	5455	Ernestina P Rivera-Ovichena	9SSA	Soc Svc Program Assistant	3	6,808.74	7,147.08	Eligibility Worker II	3	7,147.08	MEB Medi-Cal	AAS	9/12/2022	8/1/2023 N	4680
00010047	0504	5455	Ana Arroyo	9SSA	Soc Svc Program Assistant	3	6,808.74	7,147.08	Eligibility Worker II	3	7,147.08	Medi-Cal Service Center		10/2/2023	8/1/2023 N	151
00010048	0504	5455	Jessica Hollingsworth	9SSA	Soc Svc Program Assistant	3	6,808.74	7,147.08	Eligibility Worker II	3	7,147.08	Medi-Cal Service Center		10/2/2023	8/1/2023 N	151
00010402	0504	5455	Heather N McKamey	9SSA	Soc Svc Program Assistant	2	6,482.61	6,806.74	Eligibility Worker II	3	6,806.74	Medi-Cal Service Center		5/22/2023	12/1/2023 N	1650
00010250	0504	5452	Caryn E Bailey	9SSA	Soc Svc Program Assistant	3	6,808.74	7,147.08	Eligibility Worker II	3	7,147.08	Medi-Cal Service Center		5/22/2023	12/1/2023 N	1650
00010251	0504	5452	Jessica Gonzalez	9SSA	Soc Svc Program Assistant	3	6,808.74	7,147.08	Eligibility Worker II	3	7,147.08	Medi-Cal Service Center		5/22/2023	12/1/2023 N	1650
00010255	0504	5452	Laurie A Horak	9SSA	Soc Svc Program Assistant	3	6,808.74	7,147.08	Eligibility Worker II	3	7,147.08	Medi-Cal Service Center		5/22/2023	12/1/2023 N	1650
00010398	0504	5455	Dana Santiago	9SSA	Soc Svc Program Assistant	3	6,808.74	7,147.08	Eligibility Worker II	3	7,147.08	Medi-Cal Service Center		5/22/2023	12/1/2023 N	1650
00010399	0504	5455	Jessica Hollingsworthsp	9SSA	Soc Svc Program Assistant	3	6,808.74	7,147.08	Eligibility Worker II	3	7,147.08	Medi-Cal Service Center	Updated per A. Barrett	5/22/2023	12/1/2023 N	1650
00010195	0504	5455	JeRita J Cortez	9SSA	Soc Svc Program Assistant	3	6,808.74	7,147.08	Eligibility Worker II	3	7,147.08	Medi-Cal Service Center		5/22/2023	12/1/2023 N	1650
00010240	0504	5452	Brittany J Austin	9SSA	Soc Svc Program Assistant	3	6,808.74	7,147.08	Eligibility Worker II	3	7,147.08	Medi-Cal Service Center		5/22/2023	12/1/2023 N	1650
00010241	0504	5452	Jessica Gonzalez	9SSA	Soc Svc Program Assistant	3	6,808.74	7,147.08	Eligibility Worker II	3	7,147.08	Medi-Cal Service Center		5/22/2023	12/1/2023 N	1650
00010238	0504	5452	Daniel Hernandez	9SSA	Soc Svc Program Assistant	3	6,808.74	7,147.08	Eligibility Worker II	3	7,147.08	Medi-Cal Service Center		5/22/2023	12/1/2023 N	1650
00010242	0504	5452	Jessica Lee	9SSA	Soc Svc Program Assistant	3	6,808.74	7,147.08	Eligibility Worker II	3	7,147.08	Medi-Cal Service Center		5/22/2023	12/1/2023 N	1650
00012248	0504	5452	Vignesh Neeku	9SSA	Soc Svc Program Assistant	2	6,482.61	6,806.74	Eligibility Worker II	2	6,806.74	Medi-Cal Service Center		8/28/2023	8/28/2024 N	4906
00010244	0504	5452	Jessica Hollingsworthmodi	9SSA	Soc Svc Program Assistant	3	6,808.74	7,147.08	Eligibility Worker II	3	7,147.08	Medi-Cal Service Center		8/28/2023	8/28/2024 N	151
00010243	0504	5452	Hannah J Pruett	9SSA	Soc Svc Program Assistant	2	6,482.61	6,806.74	Eligibility Worker II	2	6,806.74	Medi-Cal Service Center		8/28/2023	8/28/2024 N	151
00010434	0504	5452	Maesiel Angulo	9SSA	Soc Svc Program Assistant	1	6,170.91	6,482.61	Eligibility Worker II	1	6,482.61	CalWORKs Field		1/22/2024	4/1/2025 N	1305
00010435	0504	5452	Jessica Gonzalez	9SSA	Soc Svc Program Assistant	1	6,170.91	6,482.61	Eligibility Worker II	1	6,482.61	Multi Program Intake	Multi Prog not meet MQs for	1/22/2024	4/1/2025 N	1305
00010436	0504	5452	Stephanie Navarro	9SSA	Soc Svc Program Assistant	1	6,170.91	6,482.61	Eligibility Worker II	1	6,482.61	CalWORKs Field		1/22/2024	4/1/2025 N	4680
00004285	0504	5455	Kathye M Libert	9SSA	Soc Svc Program Assistant	1	6,170.91	6,482.61	Eligibility Worker II	1	6,482.61	Multi Program Intake	Multi Prog not meet MQs for	1/22/2024	2/1/2025 N	1305
00010437	0504	5452	Jessica Lee	9SSA	Soc Svc Program Assistant	1	6,170.91	6,482.61	Eligibility Worker II	1	6,482.61	CalWORKs Field		1/22/2024	4/1/2025 N	4680
00004711	0504	5452	Sandra Cinco	9SSA	Soc Svc Program Assistant	1	6,170.91	6,482.61	Eligibility Worker II	1	6,482.61	Multi Program Intake	Multi Prog not meet MQs for	1/22/2024	2/1/2025 N	1305
00013431	0504	5452	Envoya C Smith	9SSA	Soc Svc Program Assistant	1	6,170.91	6,482.61	Eligibility Worker II	1	6,482.61	Multi Program Intake	Multi Prog not meet MQs for	1/22/2024	2/1/2025 N	1305
00010439	0504	5452	Jessica Hollingsworth	9SSA	Soc Svc Program Assistant	1	6,170.91	6,482.61	Eligibility Worker II	1	6,482.61	Multi Program Intake	Multi Prog not meet MQs for	1/22/2024	3/1/2025 N	4680
00012070	0504	5455	Ana Rojas	9SSA	Soc Svc Program Assistant	1	6,170.91	6,482.61	Eligibility Worker II	1	6,482.61	Multi Program Intake	Multi Prog not meet MQs for	1/22/2024	3/1/2025 N	4680
00010161	0504	5455	Adriana Machado De Sousa	9SSA	Soc Svc Program Assistant	2	6,482.61	6,806.74	Eligibility Worker II	2	6,806.74	Medi-Cal Service Center		8/19/2024	8/19/2024 N	1650
00004707	0504	5452	Katie M Riley	9SSA	Soc Svc Program Assistant	2	6,482.61	6,806.74	Eligibility Worker II	2	6,806.74	Multi Program Intake	Multi Prog not meet MQs for	8/19/2024	8/19/2024 N	1305
													Multi - Currently in			
00010012	0504	5450	Lida Sherstad	9OHO	Social Service Program Asst I	3	5,999.92	5,879.92	Eligibility Worker II	3	5,879.92	WEB Medi-Cal	probationary period	10/2/2024	10/2/2024 Y	151
00010012	0504	5450	Lida Sherstad	9OHO	Social Service Program Asst I	3	5,999.92	5,879.92	Eligibility Worker II	3	5,879.92	WEB Medi-Cal		10/2/2024	10/2/2025 Y	151
00005228	0504	5452	Sandra M Palacios	9SSA	Soc Svc Program Assistant	1	7,004.43	7,879.85	Eligibility Worker III	2	7,879.85	CalWORKs Field		12/18/2024	12/18/2024 N	4945
00014531	0504	5452	Vacant	9SSA	Soc Svc Program Assistant	1	6,170.91	6,482.61	Eligibility Worker II	1	6,482.61	ETJ	Updated per A. Barrett			
00014532	0504	5452	Vacant	9SSA	Soc Svc Program Assistant	1	6,170.91	6,482.61	Eligibility Worker II	1	6,482.61	ETJ	Updated per A. Barrett			
00014533	0504	5452	Vacant	9SSA	Soc Svc Program Assistant	1	6,170.91	6,482.61	Eligibility Worker II	1	6,482.61	Medi-Cal Service Center	Updated per A. Barrett			
00010436	0504	5452	Vacant	9SSA	Soc Svc Program Assistant	1	6,170.91	6,482.61	Eligibility Worker II	1	6,482.61	Multi Program Intake	Updated per A. Barrett			
00010399	0504	5455	Vacant	9SSA	Soc Svc Program Assistant	1	6,170.91	6,482.61	Eligibility Worker II	1	6,482.61	ETJ	Updated per A. Barrett			
00010398	0504	5455	Vacant	9SSA	Soc Svc Program Assistant	1	6,170.91	6,482.61	Eligibility Worker II	1	6,482.61	ETJ	Updated per A. Barrett			
00004925	0504	5455	Vacant	9SSA	Soc Svc Program Assistant	1	6,170.91	6,482.61	Eligibility Worker II	1	6,482.61	ETJ	Updated per A. Barrett			
00005148	0504	5455	Vacant	9SSA	Soc Svc Program Assistant	1	6,170.91	6,482.61	Eligibility Worker II	1	6,482.61	ETJ	Updated per A. Barrett			
00010437	0504	5452	Vacant	9SSA	Soc Svc Program Assistant	1	6,170.91	6,482.61	Eligibility Worker II	1	6,482.61	CalWORKs Field				
00014539	0504	5452	Vacant	9SSA	Soc Svc Program Assistant	1	6,170.91	6,482.61	Eligibility Worker II	1	6,482.61	ETJ				
00014510	0504	5452	Vacant	9SSA	Soc Svc Program Assistant	1	6,170.91	6,482.61	Eligibility Worker II	1	6,482.61	Multi Program Intake	Updated per A. Barrett			
00010437	0504	5452	Vacant	9SSA	Soc Svc Program Assistant	1	6,170.91	6,482.61	Eligibility Worker II	1	6,482.61	ETJ				
00010538	0504	5455	Vacant	9SSA	Soc Svc Program Assistant	1	6,170.91	6,482.61	Eligibility Worker II	1	6,482.61	ETJ	Updated per A. Barrett			
00010534	0504	5452	Vacant	9SSA	Soc Svc Program Assistant	1	6,170.91	6,482.61	Eligibility Worker II	1	6,482.61	Medi-Cal Service Center				
00010535	0504	5452	Vacant	9SSA	Soc Svc Program Assistant	1	6,170.91	6,482.61	Eligibility Worker II	1	6,482.61	CalWORKs Field	Updated Supe and Un			
00010535	0504	5452	Vacant	9SSA	Soc Svc Program Assistant	1	6,170.91	6,482.61	Eligibility Worker II	1	6,482.61	CalWORKs Field	Updated per A. Barrett			
00010240	0504	5452	Vacant	9SSA	Soc Svc Program Assistant	1	6,170.91	6,482.61	Eligibility Worker II	1	6,482.61	Medi-Cal Service Center				
00010242	0504	5452	Vacant	9SSA	Soc Svc Program Assistant	1	6,170.91	6,482.61	Eligibility Worker II	1	6,482.61	Medi-Cal Service Center	Updated per A. Barrett			
00010417	0504	5452	Vacant	9SSA	Soc Svc Program Assistant	1	6,170.91	6,482.61	Eligibility Worker II	1	6,482.61	Multi CalFRESH Fam	Updated Hats thr N			
00010287	0504	5455	Vacant	9SSA	Soc Svc Program Assistant	1	6,170.91	6,482.61	Eligibility Worker II	1	6,482.61	CalWORKS Ongoin	Updated per A. Barrett			
00010437	0504	5452	Vacant	9SSA	Soc Svc Program Assistant	1	6,170.91	6,482.61	Eligibility Worker II	1	6,482.61	CalWORKs Field				
00010437	0504	5452	Vacant	9SSA	Soc Svc Program Assistant	1	6,170.91	6,482.61	Eligibility Worker II	1	6,482.61	ETJ	Updated per A. Barrett			
00010031	0504	5452	Vondell R Lawson Hamilton	9SSA	Soc Svc Program Assistant	5	7,504.43	7,879.85	Eligibility Worker III	2	8,035.64	Multi Program Intake	MPA as of 10/2022	10/5/1994	8/1/2011 N	1515
00010432	0504	5452	Yesenia Ramos	9SSA	Soc Svc Program Assistant	5	7,504.43	7,879.85	Eligibility Worker III	2	8,035.64	Welfare to Work		4/14/1988	5/8/2008 N	4560
00010432	0504	5452	Sandra P Figueroa Luatha	9SSA	Soc Svc Program Assistant	5	7,504.43	7,879.85	Eligibility Worker III	2	8,035.64	EHSD Navigator		4/14/1988	5/8/2008 N	4560
00000198	0504	5452	Lisa L Bautista Vela	9SSA	Soc Svc Program Assistant	5	7,504.43	7,879.85	Eligibility Worker III	2	8,035.64	Welfare to Work		1/4/2023	1/4/2023 N	151
00010171	0504	5455	Ernestina Hernandez	9SSA	Soc Svc Program Assistant	5	7,504.43	7,879.85	Eligibility Worker III	2	8,035.64	Multi Program Intake	Multi Program Intake SSPA as of 06/2022	4/10/1988	4/10/1988 N	151
00005211	0504	5452	Victoria T Duong	9SSA	Soc Svc Program Assistant	5	7,504.43	7,879.85	Eligibility Worker III	2	8,035.64	Multi Program Intake	Multi Program Intake SSPA as of 06/2022	4/10/1988	4/10/1988 N	151
00010275	0503	5315	Magdalena Perez-Dominguez	9SSA	Soc Svc Program Assistant	5	7,504.43	7,879.85	Eligibility Worker III	2	8,035.64	Whole Person Care		8/14/1986	1/2/2050 N	25936
00010275	0503	5315	Jessica Lee	9SSA	Soc Svc Program Assistant	5	7,504.43	7,879.85	Eligibility Worker III	2	8,035.64	Whole Person Care		8/14/1986	1/2/2050 N	25936
00010648	0504	5452	Leticia Pereira	9SSA	Soc Svc Program Assistant	5	7,504.43	7,879.85	Eligibility Worker III	2	8,035.64	Multi Program Intake	MPA as of 10/2022	3/28/1988	2/18/2030 N	151
00010331	0502	5214	Frances T Sanchez-Hughes	9SSA	Soc Svc Program Assistant	5	7,504.43	7,879.85	Eligibility Worker III	2	8,035.64	Foster Care/KinGAP		1/16/1989	1/16/2030 N	1275
00010331	0502	5214	Frances Sanchez	9SSA	Soc Svc Program Assistant	5	7,504.43	7,879.85	Eligibility Worker III	2	8,035.64	Foster Care/KinGAP		1/16/1989	1/16/2030 N	1275
00005580	0501	5101	Kelly R Pyle	9SSA	Soc Svc Program Assistant	5	7,504.43	7,879.85	Eligibility Worker III	2	8,035.64	BHS Overpayment		11/12/1986	11/12/2022 N	3008
00010431	0504	5452	Gabriela Perez	9SSA	Soc Svc Program Assistant	5	7,504.43	7,879.85	Eligibility Worker III	2	8,035.64	Multi Program Intake	Multi Program Intake SSPA as of 06/2022	10/5/1994	10/5/1994 N	151
00010639	0504	5452	Gabriela Perez	9SSA	Soc Svc Program Assistant	5	7,504.43	7,879.85	Eligibility Worker III	2	8,035.64	Multi Program Intake	MPA as of 10/2022	10/5/1994	2/25/2052 N	151
00010432	0504	5452	Yesenia Ramos	9SSA	Soc Svc Program Assistant	5	7,504.43	7,879.85	Eligibility Worker III	2	8,035.64	Quality Control		4/14/1988	5/8/2008 N	4560
00010194	0504	5452	Wesley L Lucas	9SSA	Soc Svc Program Assistant	5	7,504.43	7,879.85	Eligibility Worker III	2	8,035.64	Quality Control	Admin Bureau	10/6/1986	5/5/2004 N	3062
00005194	0504	5452	Leeland M McMasters Jr.	9SSA	Soc Svc Program Assistant	5	7,504.43	7,879.85	Eligibility Worker III	2	8,035.64	Welfare to Work		4/11/2011	8/27/2011 N	151
00010431	0504	5452	Gabriela Perez	9SSA	Soc Svc Program Assistant	5	7,504.43	7,879.85	Eligibility Worker III	2	8,035.64	Foster Care/KinGAP		10/5/1994	10/5/1994 N	151
00010341	0504	5452	Tamara L Cuchia	9SSA	Soc Svc Program Assistant	5	7,504.43	7,879.85	Eligibility Worker III	2	8,035.64	CBEST		2/16/1989	8/24/2015 N	26809
00010013	0502	5214	Maureen T Kiernan	9SSA	Soc Svc Program Assistant	5	7,504.43	7,879.85	Eligibility Worker III	2	8,035.64	Foster Care/KinGAP		10/18/2023	10/18/2023 N	4549
00010432	0504	5452	Sandra P Figueroa	9SSA	Soc Svc Program Assistant	5	7,504.43	7,879.85	Eligibility Worker III	2	8,035.64	Multi Program Intake	MPA as of 10/2022	4/14/1988	5/8/2008 N	4560
00010031	0504	5452	Martha E Espinoza-Martinez	9SSA	Soc Svc Program Assistant	5	7,504.43	7,879.85	Eligibility Worker III	2	8,035.64	Welfare to Work		5/12/1989	10/2/2006 N	151
00005254	0504	5452	Jocelyn B Arguelles	9SSA	Soc Svc Program Assistant	5	7,504.43	7,879.85	Eligibility Worker III	2	8,035.64	Welfare to Work		8/23/1989	11/15/2006 N	151
00010431	0504	5452	Gabriela Perez	9SSA	Soc Svc Program Assistant	5	7,504.43	7,879.85	Eligibility Worker III	2	8,035.64	Foster Care/KinGAP		10/5/1994	10/5/1994 N	151
00010938	0504	5452	Jennifer L Dickson	9SSA	Soc Svc Program Assistant	5	7,504.43	7,879.85	Eligibility Worker III	2	8,035.64	Multi Program Intake	MPA as of 10/2022	9/13/1989	1/12/2038 N	4945
00010836	0504	5497	Casey M Cons	9SSA	Soc Svc Program Assistant	5	7,504.43	7,879.85	Eligibility Worker III	2	8,035.64	EHSD Navigator		9/13/2993	2/22/2055 N	4945
00010431	0504	5452	Gabriela Perez	9SSA	Soc Svc Program Assistant	5	7,504.43	7,879.85	Eligibility Worker III	2	8,035.64	Welfare to Work		10/5/1994	10/5/1994 N	151
00005174	0504	5452	Luke A Wheeler	9SSA	Soc Svc Program Assistant	5	7,504.43	7,879.85	Eligibility Worker III	2	8,035.64	Welfare to Work		5/1/2000	7/6/2011 N	4945
00010011	0504	5214	Violeta Vallejo	9SSA	Soc Svc Program Assistant	5	7,504.43	7,879.85	Eligibility Worker III	2	8,035.64	Foster Care/KinGAP		10/18/2023	10/18/2023 N	4549
00010011	0504	5214	Violeta Vallejo	9SSA	Soc Svc Program Assistant	5	7,504.43	7,879.85	Eligibility Worker III	2	8,035.64	Welfare to Work	DE on long-term LOA	10/30/2003	4/15/2008 N	151
00014540	0504	5452	Monique L Cooper	9SSA	Soc Svc Program Assistant	5	7,504.43	7,879.85	Eligibility Worker III	2	8,035.64	Multi Program Intake	Multi Program Intake SSPA as of 06/2022	5/9/1990	5/9/1990 N	151
00010436	0504	5452	Jessica Hollingsworthsp	9SSA	Soc Svc Program Assistant	5	7,504.43	7,879.85	Eligibility Worker III	2	8,035.64	Multi Program Intake	Multi Program Intake SSPA as of 06/2022	2/28/1991	1/2/2035 N	27243
00005195	0504	5452	Asha E Bland	9SSA	Soc Svc Program Assistant	5	7,504.43	7,879.85	Eligibility Worker III	2	8,035.64	Welfare to Work		7/10/2013	5/22/2017 N	4545
00010436	0504	5452	Jessica Hollingsworthsp	9SSA	Soc Svc Program Assistant	5	7,504.43	7,879.85	Eligibility Worker III	2	8,035.64	Welfare to Work		7/10/2013	5/22/2017 N	4545
00005126	0504	5452	Shirley A Rudy	9SSA	Soc Svc Program Assistant	5	7,504.43	7,879.85	Eligibility Worker III	2	8,035.64	Multi Program Intake	SSPA as of 06/2022	1/12/2004	7/2/2012 N	4545
00012903	0504	5452	Linda A Taber	9SSA	Soc Svc Program Assistant	5	7,504.43	7,879.85	Eligibility Worker III	2	8,035.64	Multi Program Intake	SSPA as of 06/2022	1/12/2004	12/27/2007 N	4545
00010431	0504	5452	Gabriela Perez	9SSA	Soc Svc Program Assistant	5	7,504.43	7,879.85	Eligibility Worker III	2	8,035.64	Welfare to Work		10/5/1994	10/5/1994 N	151
00010460	0504	5456	Michael A Urrutia	9SSA	Soc Svc Program Assistant	5	7,504.43	7,879.85	Eligibility Worker III	2	8,035.64	Multi Program Intake	SSPA as of 06/2022	4/11/2005	7/2/2012 N	4680

EHSD - SSPA to EW 08.07.2025

CURRENT POSITION	DEPT ID	ORG	EMPLOYEE NAME	CURRENT CLASS	CURRENT CLASSIFICATION	CURRENT STEP	CURRENT MONTHLY SALARY	FY 25/26 MONTHLY	PROPOSED NEW CLASSIFICATION	PROPOSED NEW STEP	PROPOSED NEW MONTHLY SALARY	UNIT FUNCTION	NOTES	Dept. Hire Date	Classification Date	Probation Y/N Location
00000107	0504	5452	Karen V Elmasian	ASA	Soc Svc Program Assistant	5		7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	IEVS Overpayment		8/22/2005	12/05/2015 N	3058
00000107	0504	5452	Marilyn J O'Callie Salcedo	ASA	Soc Svc Program Assistant	5		7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Multi Program Intake-SSPA as of 06/2022		12/07/2005	12/11/2006 N	4545
00000117	0504	5452	Sandra Lee Gonzales	ASA	Soc Svc Program Assistant	5		7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Multi Program Intake-RPA as of 10/2022		12/19/2005	12/19/2006 N	4545
00000173	0504	5452	Charles R Brown	ASA	Soc Svc Program Assistant	5		7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Welfare to Work		10/16/2006	8/6/2012 N	1365
00000178	0504	5452	Cesar J Cardona	ASA	Soc Svc Program Assistant	5		7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Multi Program Intake-SSPA as of 10/2022		10/16/2006	10/16/2007 N	4545
00000212	0504	5452	Irma Cuevas	ASA	Soc Svc Program Assistant	5		7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Multi Program Intake		11/6/2006	5/14/2022 N	4545
00000171	0504	5466	Honey Rosita C Amog	ASA	Soc Svc Program Assistant	5		7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Multi Program Intake-SSPA as of 06/2022		4/30/2007	10/25/2021 N	4206
00000172	0504	5452	Jennifer Ann Gonzales	ASA	Soc Svc Program Assistant	5		7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Welfare to Work		4/30/2007	4/30/2007 N	4545
00012810	0501	5101	Sheila M. P. Fabrero	ASA	Soc Svc Program Assistant	5		7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	IEVS Overpayment		4/30/2007	10/12/2015 N	3058
00000365	0501	5101	Shannon R Grant	ASA	Soc Svc Program Assistant	5		7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	IEVS Overpayment		4/30/2007	8/3/2011 N	3058
00000171	0504	5452	Honey Rosita C Amog	ASA	Soc Svc Program Assistant	5		7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Multi Program Intake-SSPA as of 06/2022		4/30/2007	10/25/2021 N	4206
00000371	0504	5452	Maria D.J. Munoz	ASA	Soc Svc Program Assistant	5		7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Quality Control Updated per A. Barrett		5/22/2007	11/1/2022 N	4545
00013937	0501	5101	Jovelyn Z Cabrasos	ASA	Soc Svc Program Assistant	5		7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	IEVS Overpayment		8/20/2007	5/1/2013 N	3058
00000212	0504	5452	Irma Cuevas	ASA	Soc Svc Program Assistant	5		7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Multi Program Intake		11/6/2006	5/14/2022 N	4545
00000212	0504	5452	Courtney E Stief	ASA	Soc Svc Program Assistant	5		7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Multi Program Intake-SSPA as of 06/2022		3/26/2008	5/1/2013 N	4545
00000201	0504	5452	Maria D.R. Munoz	ASA	Soc Svc Program Assistant	5		7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	SHSD Navigator		5/5/2010	8/10/2016 N	4545
00000178	0504	5452	Cesar J Cardona	ASA	Soc Svc Program Assistant	5		7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Multi Program Intake-SSPA as of 10/2022		10/16/2006	10/16/2007 N	4545
00000123	0504	5452	Lora C Forest	ASA	Soc Svc Program Assistant	5		7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Welfare to Work		11/6/2013	5/1/2013 N	151
00014026	0504	5452	Karina Barrera	ASA	Soc Svc Program Assistant	5		7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Multi Program Intake		2/22/2011	5/3/2013 N	4696
00000212	0504	5452	Irma Cuevas	ASA	Soc Svc Program Assistant	5		7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Multi Program Intake-SSPA as of 10/2022		11/6/2006	5/14/2022 N	4545
00017172	0503	5315	Romana V Cabrasag	ASA	Soc Svc Program Assistant	5		7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Whole Person Care		2/24/2011	4/1/2014 N	2113
00000212	0504	5452	Courtney E Stief	ASA	Soc Svc Program Assistant	5		7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Multi Program Intake		3/26/2008	5/1/2013 N	4545
00014163	0503	5314	Zenia N Johnson	ASA	Soc Svc Program Assistant	5		7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	General Assistance		4/2/2012	5/27/2014 N	4696
00000212	0504	5452	Irma Cuevas	ASA	Soc Svc Program Assistant	5		7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Multi Program Intake		11/6/2006	5/14/2022 N	4545
00000068	0504	5452	Christina L Chambers	ASA	Soc Svc Program Assistant	5		7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Multi Program Intake-SSPA as of 06/2022		5/23/2011	7/1/2015 N	1515
00018834	0504	5467	Natalie A Aguilar	ASA	Soc Svc Program Assistant	5		7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	EHSD Navigator		7/14/2020	7/14/2020 N	4545
00000171	0504	5452	Honey Rosita C Amog	ASA	Soc Svc Program Assistant	5		7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Multi Program Intake-SSPA as of 06/2022		4/30/2007	10/25/2021 N	4206
00013965	0503	5314	Kimberly P Allen	ASA	Soc Svc Program Assistant	5		7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	General Assistance		8/15/2011	4/21/2014 N	4545
00000220	0504	5452	Paige A Brubbeack	ASA	Soc Svc Program Assistant	5		7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Multi Program Intake-SSPA as of 06/2022		7/10/2013	4/12/2005 N	4090
00000212	0504	5452	Irma Cuevas	ASA	Soc Svc Program Assistant	5		7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Multi Program Intake		11/6/2006	5/14/2022 N	4545
00016015	0502	5214	Elsa M Connell	ASA	Soc Svc Program Assistant	5		7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Foster Care/KinGAP		12/5/2011	5/1/2013 N	4545
00013234	0502	5214	Rachael A.S.Burt	ASA	Soc Svc Program Assistant	5		7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Foster Care/KinGAP/AAC		12/5/2011	1/20/2006 N	5005
00000212	0504	5452	Irma Cuevas	ASA	Soc Svc Program Assistant	5		7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Multi Program Intake		11/6/2006	5/14/2022 N	4545
00015632	0504	5452	Lena P.D Lawrence	ASA	Soc Svc Program Assistant	5		7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Multi Program Intake-MPA as of 10/2022		8/6/2012	12/14/2015 N	4545
00014726	0504	5466	Nicole M Visconti	ASA	EHS Program Integrity Asst	5		7,992.51	8,377.15 Eligibility Worker III	2	8,005.64	Program Integrity - AAS		8/5/2012	12/03/2015 N	4695
00000212	0504	5452	Irma Cuevas	ASA	Soc Svc Program Assistant	5		7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Multi Program Intake-SSPA as of 06/2022		11/6/2006	5/14/2022 N	4545
00015628	0504	5452	Yulan Yang	ASA	Soc Svc Program Assistant	5		7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Multi Program Intake-MPA as of 10/2022		5/29/2013	7/15/2016 N	4545
00000451	0504	5452	Diana R. Silva	ASA	Soc Svc Program Assistant	5		7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Quality Control Admin Bureau		5/29/2013	5/22/2017 N	3695
00000212	0504	5452	Irma Cuevas	ASA	Soc Svc Program Assistant	5		7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Multi Program Intake		11/6/2006	5/14/2022 N	4545
00000068	0504	5452	Heidi J Lopez	ASA	Soc Svc Program Assistant	5		7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Multi Program Intake-SSPA as of 06/2022		10/8/2013	7/1/2015 N	4545
00000212	0504	5452	Irma Cuevas	ASA	Soc Svc Program Assistant	5		7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Multi Program Intake		11/6/2006	5/14/2022 N	4545
00000238	0504	5452	Ashleigh J Kitchaker	ASA	Soc Svc Program Assistant	5		7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Multi Program Intake-SSPA as of 06/2022		10/8/2013	8/16/2016 N	4545
00000212	0504	5452	Irma Cuevas	ASA	Soc Svc Program Assistant	5		7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Multi Program Intake		11/6/2006	5/14/2022 N	4545
00013967	0503	5314	Domingo Patterson	ASA	Soc Svc Program Assistant	5		7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	General Assistance		10/8/2013	12/28/2015 N	4545
00000308	0504	5452	Nicole M Wilson	ASA	Soc Svc Program Assistant	5	7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Medi-CalPACF Fmr Currently in a TU		8/5/2013	1/24/2022 N	3058
00000212	0504	5452	Irma Cuevas	ASA	Soc Svc Program Assistant	5	7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Multi Program Intake		11/6/2006	5/14/2022 N	4545
00000187	0504	5452	Justina L Johnson	ASA	Soc Svc Program Assistant	5	7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Multi Program Intake-RPA as of 10/2022		8/5/2013	7/15/2016 N	4545
00000953	0504	5452	Martin A Wilson	ASA	Soc Svc Program Assistant	5	7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Multi Program Intake-SSPA as of 06/2022		7/10/2013	3/20/2016 N	151
00000212	0504	5452	Irma Cuevas	ASA	Soc Svc Program Assistant	5	7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Multi Program Intake		11/6/2006	5/14/2022 N	4545
00018898	0501	5101	Maria C.C. Lalata	ASA	Soc Svc Program Assistant	5	7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	IEVS Overpayment		7/10/2013	3/22/2017 N	3695
00000056	0504	5452	Marie A Otis	ASA	Soc Svc Program Assistant	5	7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Multi Program Intake		7/10/2013	10/25/2021 N	4696
00000212	0504	5452	Irma Cuevas	ASA	Soc Svc Program Assistant	5	7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Multi Program Intake		11/6/2006	5/14/2022 N	4545
00019168	0502	5214	Valerie I De Lara	ASA	Soc Svc Program Assistant	5	7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Foster Care/KinGAP/AAC		7/10/2013	11/1/2022 N	5005
00018960	0504	5452	Jamilla M Hassen	ASA	Soc Svc Program Assistant	5	7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Welfare to Work		8/5/2013	7/15/2016 N	1365
00000187	0504	5452	Justina L Johnson	ASA	Soc Svc Program Assistant	5	7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Multi Program Intake-SSPA as of 06/2022		8/5/2013	7/15/2016 N	4545
00000411	0504	5452	Ana I Lopez	ASA	Soc Svc Program Assistant	5	7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	CBEST		8/5/2013	10/25/2021 N	2605
00014027	0504	5452	Kristina C Mayo	ASA	Soc Svc Program Assistant	5	7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Multi Program Intake-MPA as of 10/2022		8/5/2013	8/16/2016 N	4545
00018537	0504	5452	Jessica D Ramos	ASA	Soc Svc Program Assistant	5	7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Multi Program Intake-SSPA as of 06/2022		8/5/2013	3/1/2016 N	151
00018118	0504	5452	Petra A Ramos	ASA	Soc Svc Program Assistant	5	7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Multi Program Intake		2/3/2014	8/16/2016 N	2113
00000212	0504	5452	Irma Cuevas	ASA	Soc Svc Program Assistant	5	7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Multi Program Intake-MPA as of 10/2022		2/3/2014	5/30/2015 N	4545
00015385	0504	5466	Charles C Wade	ASA	Soc Svc Program Assistant	5	7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	CBEST		2/3/2014	5/2/2016 N	2605
00000212	0504	5452	Irma Cuevas	ASA	Soc Svc Program Assistant	5	7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Multi Program Intake		11/6/2006	5/14/2022 N	4545
00000212	0504	5214	Laura D Dierdorf	ASA	Soc Svc Program Assistant	5	7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	General Assistance		10/16/2015	7/6/2016 N	4545
00019392	0504	5455	Zarissa T Stith	ASA	Soc Svc Program Assistant	5	7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	CBEST		5/8/2019	11/1/2022 N	2605
00000212	0504	5452	Irma Cuevas	ASA	Soc Svc Program Assistant	5	7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Multi Program Intake-SSPA as of 06/2022		11/6/2006	5/14/2022 N	4545
00000220	0504	5452	Tura M Thomas	ASA	Soc Svc Program Assistant	5	7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Welfare to Work		8/11/2014	5/31/2017 N	4545
00000443	0504	5452	Maria Linda Magnolia Cruz-Allen	ASA	Soc Svc Program Assistant	5	7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Multi Program Intake		2/2/2015	7/14/2020 N	4545
00000212	0504	5452	Irma Cuevas	ASA	Soc Svc Program Assistant	5	7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Multi Program Intake		11/6/2006	5/14/2022 N	4545
00013632	0504	5452	Analilia Cruz	ASA	Soc Svc Program Assistant	5	7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Multi Program Intake-MPA as of 10/2022		8/11/2014	7/15/2020 N	4545
00014724	0504	5466	Zaria Minor	NQWN	EHS Program Integrity Asst	5	7,992.51	8,377.15 Eligibility Worker III	2	8,005.64	Program Integrity - PAS		10/27/2014	3/23/2020 N	4695
00000212	0504	5452	Irma Cuevas	ASA	Soc Svc Program Assistant	5	7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Multi Program Intake		11/6/2006	5/14/2022 N	4545
00019168	0504	5452	Tatiana D Williams	ASA	Soc Svc Program Assistant	5	7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Multi Program Intake-SSPA as of 06/2022		1/5/2015	4/5/2021 N	151
00018835	0504	5467	Joanne D Thorne	ASA	Soc Svc Program Assistant	5	7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	EHSD Navigator		10/19/2015	7/14/2020 N	4545
00000212	0504	5452	Irma Cuevas	ASA	Soc Svc Program Assistant	5	7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Quality Control Admin Bureau		2/2/2015	5/29/2013 N	3695
00000068	0504	5452	Angela M Markowski	ASA	Soc Svc Program Assistant	5	7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Multi Program Intake-SSPA as of 06/2022		2/2/2015	2/6/2020 N	4545
00000212	0504	5452	Irma Cuevas	ASA	Soc Svc Program Assistant	5	7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Multi Program Intake		11/6/2006	5/14/2022 N	4545
00013339	0504	5452	Chaenayah L Quadros	ASA	Soc Svc Program Assistant	5	7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Welfare to Work		1/4/2003	1/4/2003 N	4545
00000212	0504	5452	Irma Cuevas	ASA	Soc Svc Program Assistant	5	7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Multi Program Intake		11/6/2006	5/14/2022 N	4545
00015214	0503	5315	Julia L Evans	ASA	Soc Svc Program Assistant	5	7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Whole Person Care		4/16/2015	4/5/2021 N	2113
00000309	0504	5452	Susanna Arevalo	ASA	Soc Svc Program Assistant	5	7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Welfare to Work		9/8/2015	11/26/2021 N	4545
00000212	0504	5452	Irma Cuevas Jr.	ASA	Soc Svc Program Assistant	5	7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Multi Program Intake		11/6/2006	5/14/2022 N	4545
00000243	0504	5452	Cecilia A Frain	ASA	Soc Svc Program Assistant	5	7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	EHSD Navigator		10/19/2015	3/25/2021 N	4545
00000196	0504	5452	Chaplan M Sinton	ASA	Soc Svc Program Assistant	5	7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Welfare to Work		10/19/2015	4/5/2021 N	4545
00000212	0504	5452	Irma Cuevas	ASA	Soc Svc Program Assistant	5	7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Multi Program Intake-SSPA as of 06/2022		11/6/2006	5/14/2022 N	4545
00000124	0504	5452	Shanta D.K. Lewis	ASA	Soc Svc Program Assistant	5	7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Multi Program Intake-MPA as of 06/2022		10/19/2015	7/14/2020 N	4545
00013636	0504	5452	Rosa M Martinez	ASA	Soc Svc Program Assistant	5	7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Multi Program Intake-MPA as of 10/2022		1/19/2016	7/14/2020 N	4545
00000212	0504	5452	Irma Cuevas	ASA	Soc Svc Program Assistant	5	7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Multi Program Intake		11/6/2006	5/14/2022 N	4545
00019756	0503	5314	Juan M Orozco	ASA	Soc Svc Program Assistant	5	7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	General Assistance		1/19/2016	7/15/2020 N	1365
00019193	0504	5452	Guy J Walker	ASA	Soc Svc Program Assistant	5	7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Multi Program Intake-SSPA as of 06/2022		4/18/2016	1/24/2022 N	151
00000212	0504	5452	Irma Cuevas Jr.	ASA	Soc Svc Program Assistant	5	7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Multi Program Intake		11/6/2006	5/14/2022 N	4545
00000438	0504	5452	Mitzi S W Wandenschnei	ASA	Soc Svc Program Assistant	5	7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Multi Program Intake-SSPA as of 06/2022		8/8/2016	4/5/2021 N	4545
00000212	0504	5452	Irma Cuevas	ASA	Soc Svc Program Assistant	5	7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Multi Program Intake		11/6/2006	5/14/2022 N	4545
00019335	0504	5452	Yuriy S Gontarek	ASA	Soc Svc Program Assistant	4	6,482.81	6,806.70 Eligibility Worker III	2	8,005.64	Welfare to Work		2/1/2022	2/6/2022 N	4545
00000212	0504	5452	Irma Cuevas	ASA	Soc Svc Program Assistant	5	7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Multi Program Intake		11/6/2006	5/14/2022 N	4545
00019123	0504	5214	Kendall D Mayo	ASA	Soc Svc Program Assistant	4	7,147.08	7,504.43 Eligibility Worker III	2	8,005.64	Welfare to Work		5/16/2016	5/15/2022 N	4545
00019191	0504	5452	Crystal C Brooks	ASA	Soc Svc Program Assistant	5	7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	CBEST		5/29/2001	11/1/2022 N	2605
00000212	0504	5452	Irma Cuevas	ASA	Soc Svc Program Assistant	5	7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Foster Care/KinGAP/AAC		11/6/2006	5/14/2022 N	4545
00013226	0502	5214	Kaleb K Rhodes	ASA	Soc Svc Program Assistant	5	7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Foster Care/KinGAP		8/15/2020	11/1/2022 N	4696
00000951	0504	5452	Melanie M Chao	ASA	Soc Svc Program Assistant	4	7,147.08	7,504.43 Eligibility Worker III	2	8,005.64	Welfare to Work		7/27/2020	11/1/2022 N	151
00000212	0504	5452	Irma Cuevas Jr.	ASA	Soc Svc Program Assistant	5	7,594.43	7,976.85 Eligibility Worker III	2	8,005.64	Multi Program Intake		11/6/2006	5/14/2022 N	4545
00000185	0504	5452	Martha Gutierrez	ASA	Soc Svc Program Assistant	4	7,147.08	7,504.43 Eligibility Worker III	2	8,005.64	Welfare to Work		11/9/2020	11/1/2022 N	151

EHSD - SSPA to EW 08.07.2025

CURRENT EMPLOYEE ID	DEPT ID	ORG	EMPLOYEE NAME	CURRENT CLASS CODE	CURRENT CLASSIFICATION	CURRENT STEP	CURRENT MONTHLY SALARY	FY 25/26 PROPOSED CLASS CODE	PROPOSED NEW CLASSIFICATION	PROPOSED NEW STEP	PROPOSED NEW MONTHLY SALARY	UNIT FUNCTION	NOTES	Dept. Hire Date	Classification Date	Probation Y/N	Location
00003119	0504	5452	Diana V Lizano	K06A	Soc Svc Program Assistant	4	7,147.08	K06A	Soc Svc Program Assistant	2	8,009.64	Welfare to Work		11/6/2020	11/1/2022	N	4540
00003119	0504	5452	Alicia A Kaylee	K06A	Soc Svc Program Assistant	4	7,147.08	K06A	Soc Svc Program Assistant	2	8,009.64	Welfare to Work		11/6/2020	11/1/2022	N	4540
00003119	0504	5452	Jessica Ann Leigh-Schultz	K06A	Soc Svc Program Assistant	4	7,147.08	K06A	Soc Svc Program Assistant	2	8,009.64	General Assistance	May not meet MQs (SIT)	11/6/2020	11/1/2022	N	4540
00004877	0503	5214	Stephanie A Morales	K06A	Soc Svc Program Assistant	4	7,147.08	K06A	Soc Svc Program Assistant	2	8,009.64	General Assistance		11/1/2021	11/1/2022	N	4545
00004877	0503	5214	Matthew J Nelson	K06A	Soc Svc Program Assistant	4	7,147.08	K06A	Soc Svc Program Assistant	2	8,009.64	Welfare to Work		11/1/2021	11/1/2022	N	4545
00004943	0504	5452	Jessica Ann Lee	K06A	Soc Svc Program Assistant	3	6,808.74	K06A	Soc Svc Program Assistant	2	8,009.64	Welfare to Work		8/15/2022	11/1/2022	N	4540
00004435	0503	5214	Samantha D Chandler	K06A	Soc Svc Program Assistant	3	6,808.74	K06A	Soc Svc Program Assistant	2	8,009.64	General Assistance		6/14/2021	11/1/2022	N	1305
00004435	0503	5214	Jessica Ann Lee	K06A	Soc Svc Program Assistant	3	6,808.74	K06A	Soc Svc Program Assistant	2	8,009.64	General Assistance		6/14/2021	11/1/2022	N	1305
00015463	0504	5452	Kendra R Ahuhi	K06A	Soc Svc Program Assistant	4	7,147.08	K06A	Soc Svc Program Assistant	2	8,009.64	Welfare to Work		2/1/2022	11/1/2022	N	151
00014830	0504	5452	Arnena Goodlow	K06A	Soc Svc Program Assistant	3	6,808.74	K06A	Soc Svc Program Assistant	2	8,009.64	Welfare to Work		6/1/2022	11/1/2022	N	4540
00015174	0503	5214	Jessica Ann Lee	K06A	Soc Svc Program Assistant	3	6,808.74	K06A	Soc Svc Program Assistant	2	8,009.64	General Assistance		4/1/2022	11/1/2022	N	3005
00015174	0503	5214	Casenia O'Neil	K06A	Soc Svc Program Assistant	3	6,808.74	K06A	Soc Svc Program Assistant	2	8,009.64	General Assistance		4/1/2022	11/1/2022	N	3005
00003015	0504	5452	Maria A Raymundo Carrillo	K06A	Soc Svc Program Assistant	3	6,808.74	K06A	Soc Svc Program Assistant	2	8,009.64	Welfare to Work		8/12/2022	11/1/2022	N	151
00003015	0504	5452	Jessica Ann Lee	K06A	Soc Svc Program Assistant	3	6,808.74	K06A	Soc Svc Program Assistant	2	8,009.64	Welfare to Work	Currently in probation	8/12/2022	11/1/2022	N	151
00003033	0504	5452	Mary Angela C McFarland	K06A	Soc Svc Program Assistant	3	6,808.74	K06A	Soc Svc Program Assistant	2	8,009.64	Welfare to Work		1/4/2023	11/1/2022	N	151
00019175	0503	5214	Fallicia Rogelacia Jijon	K06A	Soc Svc Program Assistant	3	6,808.74	K06A	Soc Svc Program Assistant	2	8,009.64	General Assistance		1/30/2023	8/1/2023	N	4545
00003133	0504	5452	Jessica Ann Lee	K06A	Soc Svc Program Assistant	3	6,808.74	K06A	Soc Svc Program Assistant	2	8,009.64	Welfare to Work		5/22/2023	12/1/2022	N	151
00003133	0504	5452	Jihane M Dorra	K06A	Soc Svc Program Assistant	3	6,808.74	K06A	Soc Svc Program Assistant	2	8,009.64	Welfare to Work		5/22/2023	12/1/2022	N	151
00003253	0504	5452	Kameelah R Safar	K06A	Soc Svc Program Assistant	3	6,808.74	K06A	Soc Svc Program Assistant	2	8,009.64	Welfare to Work		5/22/2023	12/1/2022	N	151
00003253	0504	5452	Jessica Ann Lee	K06A	Soc Svc Program Assistant	3	6,808.74	K06A	Soc Svc Program Assistant	2	8,009.64	General Assistance		5/22/2023	12/1/2022	N	151
													May not meet MQs				
00013796	0504	5452	Cynthia E Perez	K06A	Soc Svc Program Assistant	2	6,482.61	K06A	Soc Svc Program Assistant	2	8,009.64	CalWORKs	Ph SW III	10/2/2024	11/29/2024	N	29305
00012358	0503	5214	Selene C Calderon Perez	K06A	Soc Svc Program Assistant	1	6,173.91	K06A	Soc Svc Program Assistant	2	8,009.64	General Assistance	May not meet MQs for	7/2/2024	2/1/2025	Y	4806
00014520	0504	5452	Tomika L Lee	K06A	Soc Svc Program Assistant	1	6,173.91	K06A	Soc Svc Program Assistant	2	8,009.64	Welfare to Work	May not meet MQs for	11/18/2024	5/18/2025	Y	1305
00014520	0504	5452	Tomika L Lee	K06A	Soc Svc Program Assistant	1	6,482.61	K06A	Soc Svc Program Assistant	2	8,009.64	Welfare to Work		11/18/2024	11/18/2024	N	1305
00019490	0504	5452	Oranita C Young	K06A	Soc Svc Program Assistant	1	6,173.91	K06A	Soc Svc Program Assistant	2	8,009.64	Welfare to Work	Currently in probationa	12/4/2024	12/4/2024	Y	151
00019490	0504	5452	Jessica Ann Lee Archie	K06A	Soc Svc Program Assistant	1	6,173.91	K06A	Soc Svc Program Assistant	2	8,009.64	Welfare to Work	Currently in probationa	12/4/2024	12/4/2024	Y	151
00015113	0503	5214	Shanta N Willis	K06A	Soc Svc Program Assistant	5	7,509.43	K06A	Soc Svc Program Assistant	2	8,009.64	General Assistance		1/8/2025	1/8/2025	Y	4806
00003025	0504	5452	Jocelyn L Quijada	K06A	Soc Svc Program Assistant	4	7,147.08	K06A	Soc Svc Program Assistant	2	8,009.64	Welfare to Work		4/9/2025	4/9/2025	Y	1305
00012235	0502	5214	Vacant	K06A	Soc Svc Program Assistant	1	6,173.91	K06A	Soc Svc Program Assistant	2	8,009.64	General Assistance	May not meet MQs for	9/7/2025	9/7/2025	Y	4545
00012235	0502	5214	Vacant	K06A	Soc Svc Program Assistant	1	6,173.91	K06A	Soc Svc Program Assistant	2	8,009.64	Fiscal Care/KinGAP/AAC					
00019014	0502	5214	Vacant	K06A	Soc Svc Program Assistant	1	6,173.91	K06A	Soc Svc Program Assistant	2	8,009.64	Foster Care/KinGAP					
00013896	0503	5214	Vacant	K06A	Soc Svc Program Assistant	1	6,173.91	K06A	Soc Svc Program Assistant	2	8,009.64	Fiscal Care/KinGAP/AAC					
00013896	0503	5214	Vacant	K06A	Soc Svc Program Assistant	1	6,173.91	K06A	Soc Svc Program Assistant	2	8,009.64	General Assistance					
00017371	0503	5215	Vacant	K06A	Soc Svc Program Assistant	1	6,173.91	K06A	Soc Svc Program Assistant	2	8,009.64	Whole Person Care					
00004508	0504	5452	Vacant	K06A	Soc Svc Program Assistant	1	6,173.91	K06A	Soc Svc Program Assistant	2	8,009.64	Welfare to Work	Admin Bureau				
00004508	0504	5452	Vacant	W76B	Eligibility Worker III	1	6,173.91	K06A	Soc Svc Program Assistant	2	8,009.64	Welfare to Work	Updated per A. Barnett				
00003111	0504	5452	Vacant	K06A	Soc Svc Program Assistant	1	6,173.91	K06A	Soc Svc Program Assistant	2	8,009.64	Quality Control	Admin Bureau				
00003111	0504	5452	Vacant	K06A	Soc Svc Program Assistant	1	6,173.91	K06A	Soc Svc Program Assistant	2	8,009.64	Welfare to Work					
00003163	0504	5452	Vacant	K06A	Soc Svc Program Assistant	1	6,173.91	K06A	Soc Svc Program Assistant	2	8,009.64	EHSD Navigator	Updated per A. Barnett				
00003163	0504	5452	Vacant	K06A	Soc Svc Program Assistant	1	6,173.91	K06A	Soc Svc Program Assistant	2	8,009.64	Welfare to Work					
00000186	0504	5452	Vacant	K06A	Soc Svc Program Assistant	1	6,173.91	K06A	Soc Svc Program Assistant	2	8,009.64	Welfare to Work					
00013574	0504	5452	Vacant	K06A	Soc Svc Program Assistant	1	6,173.91	K06A	Soc Svc Program Assistant	2	8,009.64	Welfare to Work	Updated per A. Barnett				
00013574	0504	5452	Vacant	W76B	Eligibility Worker III	1	6,173.91	K06A	Soc Svc Program Assistant	2	8,009.64	Welfare to Work	Updated per A. Barnett				
00018204	0504	5455	Vacant	W40A	Eligibility Worker II	1	6,173.91	K06A	Soc Svc Program Assistant	2	8,009.64	Welfare to Work	Updated per A. Barnett				
00018798	0504	5452	Vacant	K06A	Soc Svc Program Assistant	1	6,173.91	K06A	Soc Svc Program Assistant	2	8,009.64	Welfare to Work					

1025 ESCOBAR STREET
MARTINEZ, CA 94553

CONTRA COSTA COUNTY

Staff Report

File #: 25-3288 **Agenda Date:** 8/12/2025 **Agenda #:** C.43.

To: Board of Supervisors

From: Ann Elliott, Human Resources Director

Report Title: Reclassify Principal Human Resources Analyst (PCN#18151) and the Incumbent (EE ID #87786) to Human Resources Supervisor

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:
ADOPT Position Adjustment Resolution No. 26481 to reclassify one (1) Principal Human Resources Analyst (AGNA) (unrepresented) (Plan/Grade B85/1080 $11744 - 14,274.91) position (PCN#18151) and the incumbent (# 87786) to one (1) Human Resources Supervisor (AGDE) (unrepresented) (Plan/Grade B85/1821 $12,624.45 - $15,345.10) position within the Human Resources Department, effective August 1, 2025.

FISCAL IMPACT:
The net fiscal impact for FY 25-26 will be an annual budget increase of $42,167.00. The cost for the reclassification is within the Human Resources Department FY 25-26 budget and will be budgeted in subsequent years. 100% General Fund.

BACKGROUND:
During both FY 23-24 and FY 24-25, the Professional Organization and Development (POD) team within HR Talent & Development has exponentially expanded its scope of training and services. This has in turn vastly increased the responsibility level and demand placed on the Principal HR Analyst leading the team. With the continued demands to provide more resources, programs and offerings countywide, this position's responsibilities and scope have surpassed its current role and now performs within the scope of the Human Resources Supervisor. With the high demand for services and program development, as well as an increase in coaching and departmental retreats across the County, this position now has a responsibility to develop its team, budget, and provide needs analysis regularly countywide. Additionally, with the expansion of 1 FTE in the FY 24-25 budget, this position has been able to focus more on the managerial tasks working with leaders on strategic planning and departmental initiatives for training. In a recent change, 3 more FTEs have been reallocated from CCH to HR as Dedicated Resources for training. POD will continue to grow and provide more targeted services and develop programs to position Contra Costa County as not only a resource to the County internally but also providing training services to other counties.

CONSEQUENCE OF NEGATIVE ACTION:
If this action is not approved, the position responsible for leading the POD team will not be appropriately classified for the work associated with the role.

Contra Costa County
Position Adjustment Resolution (PAR) Form

This form is to be completed for midyear Position Adjustment Requests, for consideration outside the County's annual budget development process, per Administrative Bulletin No. 400 Section IV.C.

I. DEPARTMENT REQUEST

Agency and Dept Name: CCA05 Human Resources
Dept No(s). 0035 Org No(s). 1351
Action Type: Reclassification
Net FTE Change: 0.00
Proposed Effective Date: 08/01/2025

Action Requested:

To request reclassification of one (1) Principal Human Resources Analyst (AGNA) (unrepresented) position (PCN#18151) to one (1) Human Resources Supervisor (AGDE) (unrepresented) position within the Human Resources Department.

Use an additional sheet for further explanation or comments.

Fiscal Impact:
Cost is within Department's Budget: ☑ Yes ☐ No

Total Annual Cost: $ 278,000.00
Total this FY: $ 254,833.00
Net County Cost: $ 46,000.00
NCC this FY: $ 42,167.00
Source of Funding: General Fund

Total One-Time Cost:

Gina Yetner
(for) Department Head

08/04/2025
Date

II. COUNTY ADMINISTRATOR REVIEW

PAR No. 26481

Comments:
Released to HR for further study/review

(for) County Administrator

Date

III. HUMAN RESOURCES (HR) REVIEW/RECOMMENDATION

(for) Director of Human Resources: _____ Date: _____

IV. COUNTY ADMINISTRATOR APPROVAL

Approve HR Department Recommendation(s): ☑ Yes ☐ No ☐ N/A

If No or N/A, CAO Recommendation(s):

BOS Approval Required: ☐ Yes ☐ No

Effective: ☐ Day following Board Approval
☑ Date: 08/01/2025

Jason Chan
(for) County Administrator

08/07/2025
Date

V. BOARD OF SUPERVISORS ACTION

Adjustment Resolution: ☐ ADOPTED ☐ OTHER ACTION: _____

Monica Nino, Clerk of the Board of Supervisors and County Administrator

By: _____
Date: _____

PAR Form – 01/2025 rev.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

CONTRA COSTA COUNTY

Staff Report

File #: 25-3291 **Agenda Date:** 8/12/2025 **Agenda #:** C.44.

To: Board of Supervisors

From: Ann Elliott, Human Resources Director

Report Title: Reassignment of CCH Training Positions to Human Resources

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

1. ADOPT Position Adjustment No. 26482 to reassign two (2) Training and Staff Development Specialist (APSG) (Local 21) positions (PCN#13926 and one vacant) at salary plan and grade ZB5 1001 ($9,207.88 - $11,192.23) and one (1) Clerk - Senior Level (JWXC) (Local 2700) position (PCN#13999) at salary plan and grade 3RX 1033 ($4,888.28 - 6,242.53) from Contra Costa Health (DEPT 0540/COST CENTER 6547) to Human Resources (DEPT 0035/COST CENTER 1351).

2. APPROVE Budget Amendment No. BDA-25-00092 to authorize new revenues and related expenditures in the amount of $580,000 in the Human Resources Department (DEPT 0035/COST CENTER 1351) for the reassignment of three (3) positions.

FISCAL IMPACT:
The net fiscal impact for FY 25-26 will be an annual budget increase of $580,000. The dedicated positions will be allocated to the Human Resources Department and be charged back to Contra Costa Health, 100% Hospital Enterprise Fund I.

BACKGROUND:
During both FY 23-24 and FY 24-25, the Professional Organization and Development (POD) group within Human Resources Talent & Development experienced significant demand and expansion within its program and services.

In response, POD has exponentially expanded its scope of work. The County's largest department, Contra Costa Health, has been one of the most frequent utilizers of POD trainings and services. Prior to FY 25-26, CCH had three (3) positions responsible for providing professional development to the department and often worked in close collaboration with POD. An analysis was conducted and determined that incorporating the positions within POD would allow for higher quality and consistent delivery of services. Two (2) Training and Staff Development Specialist positions and (1) Clerk - Senior Level position will serve as Dedicated Resources to CCH, committing 100% of their time and work to meeting the training and professional development needs of CCH. With this consolidated team, POD will continue to grow and provide more targeted services and

develop programs to position Contra Costa County as not only a place to be, but also as a resource other counties turn to for the educational resources provided.

CONSEQUENCE OF NEGATIVE ACTION:
If this action is not approved, the County will not be able to meet the growing demand for services offered to CCH.

Contra Costa County
Position Adjustment Resolution (PAR) Form

This form is to be completed for midyear Position Adjustment Requests, for consideration outside the County's annual budget development process, per Administrative Bulletin No. 400 Section IV.C.

I. DEPARTMENT REQUEST

Agency and Dept Name: CCA05 Human Resources
Dept No(s). Various Org No(s). Various
Action Type: Reassign
Net FTE Change: 3.00
Proposed Effective Date: 07/01/2025

Action Requested:

To request reassignment of two (2) Training and Staff Development Specialist (APSG) (Local 21) positions (PCN#13926 and one vacant) and one (1) Clerk - Senior Level (JWXC) (Local 2700) position (PCN#13999) from Health Services-Hospital Enterprise (DEPT 0540/COST CENTER 6547) to Human Resources (DEPT 0035/COST CENTER 1351). Transfer expenditure authority from Health Services to Human Resources.

FY 2025-2026 BDA-25-00092 $580,000.00

Use an additional sheet for further explanation or comments.

Fiscal Impact:
Cost is within Department's Budget: ☑ Yes ☐ No
Total One-Time Cost:
Total Annual Cost: $ 580,000.00
Total this FY: $ 580,000.00
Net County Cost: $ 580,000.00
NCC this FY: $ 580,000.00
Source of Funding: Hospital Enterprise Fund

Gina Yetner — (for) Department Head — 07/22/2025 — Date

II. COUNTY ADMINISTRATOR REVIEW

PAR No. 26482

Comments:
Released to HR for further study/review

Chrystine Robbins, Sr. Analyst — (for) County Administrator — 07/29/2025 — Date

III. HUMAN RESOURCES (HR) REVIEW/RECOMMENDATION

(for) Director of Human Resources: _____ Date: _____

IV. COUNTY ADMINISTRATOR APPROVAL

Approve HR Department Recommendation(s): ☑ Yes ☐ No ☐ N/A
If No or N/A, CAO Recommendation(s):
BOS Approval Required: ☑ Yes ☐ No
Effective: ☑ Day following Board Approval ☐ Date: _____

Jason Chan — (for) County Administrator — 08/07/2025 — Date

V. BOARD OF SUPERVISORS ACTION

Adjustment Resolution: ☐ ADOPTED ☐ OTHER ACTION: _____

Monica Nino, Clerk of the Board of Supervisors and County Administrator
By: _____
Date: _____

Budget Amendment: FY 2025-26 - Operating
Budget on 07/14/2025 : BDA-25-00092

Company Contra Costa County
Budget Template Operating Budget : FY 2025-26 Operating Budget
Budget FY 2025-26 Operating Budget
Amendment ID BDA-25-00092
Amendment Date 07/14/2025
Description FY 25-26 HR-HS Dedicated Resources
Amendment Type Appropriation / Estimated Revenue Adjustment
Balanced Amendment Yes
Status Draft

Budget Amendment Entries

Period	*Ledger Account/Summary	Home Organization	*Cost Center	*Fund	Debit Amount	Credit Amount	Memo	Exceptions
FY 2025-26 Year (FY 2025-26 Operating Budget)	9975:MISC NON-TAXABLE REVENUE	1300 ADMINISTRATIVE SVC UNIT (Home Org)	1351 PERSONNEL SERVICE UNIT	100300 GENERAL	$0.00	$580,000.00	FY 25-26 HR-HS Dedicated Resources	
FY 2025-26 Year (FY 2025-26 Operating Budget)	1060:EMPLOYEE GROUP INSURANCE	1300 ADMINISTRATIVE SVC UNIT (Home Org)	1351 PERSONNEL SERVICE UNIT	100300 GENERAL	$89,000.00	$0.00	FY 25-26 HR-HS Dedicated Resources	
FY 2025-26 Year (FY 2025-26 Operating Budget)	1044:RETIREMENT EXPENSE	1300 ADMINISTRATIVE SVC UNIT (Home Org)	1351 PERSONNEL SERVICE UNIT	100300 GENERAL	$97,000.00	$0.00	FY 25-26 HR-HS Dedicated Resources	
FY 2025-26 Year (FY 2025-26 Operating Budget)	1011:PERMANENT SALARIES	1300 ADMINISTRATIVE SVC UNIT (Home Org)	1351 PERSONNEL SERVICE UNIT	100300 GENERAL	$394,000.00	$0.00	FY 25-26 HR-HS Dedicated Resources	

FY 25-26 HR-HS Dedicated Resources BDA (Attachment).pdf

File Name FY 25-26 HR-HS Dedicated Resources BDA (Attachment).pdf
Content Type application/pdf
Updated By Gina Marie Yetner
Upload Date 07/14/2025 11:22:47 AM
Comment

HR Personnel Action Items.pdf

File Name HR Personnel Action Items.pdf
Content Type application/pdf
Updated By Gina Marie Yetner
Upload Date 07/14/2025 11:22:47 AM
Comment

Training & Staff Development Specialist	DR	CR
(K.Jovin actuals 2024-2025)		
1351-1011 Permanent Salaries	166,173.80	
1351-1044 Retirement (SS)	41,567.95	
1351-1060 Employee Group Ins	35,818.68	
1351-9975 Misc Non-Taxable Revenue		243,560.43

Training & Staff Development Specialist	DR	CR
(Estimate)		
1351-1011 Permanent Salaries	134,306.81	
1351-1044 Retirement (SS)	33,576.70	
1351-1060 Employee Group Ins	29,547.50	
1351-9975 Misc Non-Taxable Revenue		197,431.01

Clerk - Senior Level	DR	CR
(M.Tilley actuals 2024-2025)		
1351-1011 Permanent Salaries	93,468.13	
1351-1044 Retirement (SS)	22,107.61	
1351-1060 Employee Group Ins	24,065.64	
1351-9975 Misc Non-Taxable Revenue		139,641.38

TOTAL BUDGET AMENDMENT		580,632.82

Training and Staff Development Specialist

Class Title
Training and Staff Development Specialist

Class Code
APSG

Salary
$110,494.56 - $134,306.81 Annually

Clerk - Senior Level

Class Title
Clerk - Senior Level

Class Code
JWXC

Salary
$58,659.34 - $74,910.40 Annually

Cost Center-Ledger Account	DR	CR
1351-1011 Permanent Salaries	394,000.00	
1351-1044 Retirement (SS & CCCERA)	97,000.00	
1351-1060 Employee Group Ins	89,000.00	
1351-5022 Intrafund Transfers		580,000.00
		580,000.00

1025 ESCOBAR STREET
MARTINEZ, CA 94553

CONTRA COSTA COUNTY

Staff Report

File #: 25-3285 **Agenda Date:** 8/12/2025 **Agenda #:** C.45.

To: Board of Supervisors

From: Marc Shorr, Information Technology Director

Report Title: Participating Addendum with WESCO Distribution, Inc, under the OMNIA Partners Program

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:
APPROVE and AUTHORIZE the Purchasing Agent, on behalf of the Chief Information Officer, to execute a Participating Addendum with WESCO Distribution, Inc., under the terms of the Master Contract awarded by OMNIA Public Purchasing Alliance ("OMNIA"), in an amount not to exceed $1,500,000, for the purchase of maintenance, repair, and operations (MRO) supplies, equipment, and related products and services for the period of August 15, 2025, to October 31, 2027.

FISCAL IMPACT:
The cost of this product will be billed to Contra Costa Health Services, 100% Hospital Enterprise Fund I.

BACKGROUND:
The Department of Information Technology, in collaboration with Contra Costa Health Services, is implementing a project to enhance cellular signal coverage at several County health centers. This project includes the deployment of Distributed Antenna Systems (DAS), also known as CEL-FI, which improve indoor cellular reception essential for both operational communications and emergency responsiveness in healthcare environments.

To procure the necessary equipment and services efficiently and in compliance with public procurement standards, the Department of Information Technology would like to utilize a competitively solicited cooperative purchasing agreement through OMNIA with Wesco Distribution, Inc. This cooperative purchasing agreement provides the County with access to pre-negotiated, competitive pricing while expediting procurement and ensuring compliance. Under this agreement, Day Wireless and EKC are authorized subcontractors and will be responsible for equipment provisioning and structured cabling, respectively.

The County is a member of OMNIA Partners Program allowing the County to benefit from pre-competed pricing and terms, reduce procurement timelines, and access a broad portfolio of pre-vetted vendors.

CONSEQUENCE OF NEGATIVE ACTION:
Without authorization to utilize the WESCO Distribution Inc. Master Agreement being offered through the OMNIA program, County departments would be required to independently conduct time-consuming and duplicative competitive procurements for routine technology needs, potentially resulting in higher costs,

administrative delays, and limited vendor competition.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

CONTRA COSTA COUNTY

Staff Report

File #: 25-3237 **Agenda Date:** 8/12/2025 **Agenda #:** C.46.

To: Board of Supervisors

From: Alison McKee, County Librarian

Report Title: APPROVE and AUTHORIZE the County Librarian, or designee, to execute a reimbursement agreement, including mutual indemnification, with Los Medanos College for an author event on November 8, 2025.

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the County Librarian, or designee, to execute a reimbursement agreement, including mutual indemnification, with Los Medanos College (LMC) for an author event on November 8, 2025.

FISCAL IMPACT:

$10,000 Los Medanos College

BACKGROUND:

Every year Contra Costa County Library hosts a countywide initiative called Read Contra Costa. Members of the public read the same book and participate in activities related to the book at their local libraries. The annual initiative culminates in a public talk and book signing given by the author of the chosen book. This year's author talk and book signing will take place at LMC. LMC has agreed to reimburse the county $10,000 of the author's fees for this event.

CONSEQUENCE OF NEGATIVE ACTION:

LMC will not reimburse the county $10,000 for the November 8th event and a larger burden of the author's fees will fall on the county.

CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-3238 **Agenda Date:** 8/12/2025 **Agenda #:** C.47.

To: Board of Supervisors

From: Alison McKee, County Librarian

Report Title: Purchase Order with Califa Group for Dow Jones Wall Street Journal Subscription through July 31, 2026

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:
APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the County Librarian, a purchase order with Califa Group, subject to the terms of their Amenity Service Order Form, in an amount not to exceed $11,583 for the renewal of the Dow Jones Wall Street Journal subscription, for the period August 1, 2025, through July 31, 2026.

FISCAL IMPACT:
100% Library Fund.

BACKGROUND:
The Library Department's subscription to the Wall Street Journal (WSJ), allows library patrons to read the newspaper online and gives access to in-depth coverage of national and international news so patrons can stay informed about significant global events. As a leading financial publication, the WSJ offers expert analysis and reporting on market trends, economic developments, and corporate news, making it invaluable to library patrons.

The terms and conditions include limitation of liability language and was reviewed by County Counsel

CONSEQUENCE OF NEGATIVE ACTION:
If the Purchase Order is not approved, the Contra Costa County Library will not be able to provide patrons with the subscription for the Wall Street Journal and the valuable information it provides.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

CONTRA COSTA COUNTY

Staff Report

File #: 25-3239 **Agenda Date:** 8/12/2025 **Agenda #:** C.48.

To: Board of Supervisors

From: Alison McKee, County Librarian

Report Title: **Purchase Order with Califa Group for the New York Times Subscription through June 30, 2026**

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:
APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the County Librarian, a purchase order with Califa Group, subject to the terms of their New York Times Agreement, in an amount not to exceed $36,598 for the purchase of New York Times subscription, for the period July 1, 2025 through June 30, 2026.

FISCAL IMPACT:
100% Library Fund: 89% County; 11% Library Foundation of Contra Costa County.

BACKGROUND:
The Library offers patrons the New York Times Online All-Access. This product provides all regular newspaper content, all multimedia, Spanish and Mandarin Chinese versions of nytimes.com website along with Cooking, Games, The Athletic, and Wirecutter.

The terms and conditions include limitation of liability and indemnification language and was reviewed by County Counsel.

CONSEQUENCE OF NEGATIVE ACTION:
If the Purchase Order is not approved, the Contra Costa County Library will not be able to offer patrons access to one of the country's most distinguished papers that includes breaking-news articles, blogs, videos, and interactive features along with historical editions, and more.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

CONTRA COSTA COUNTY

Staff Report

File #: 25-3240 **Agenda Date:** 8/12/2025 **Agenda #:** C.49.

To: Board of Supervisors

From: Alison McKee, County Librarian

Report Title: Purchase Order with Reading Horizons for Virtual Training Workshops for One Year From The First Training Date Which Is To Be Determined

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:
APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the County Librarian, a purchase order with Reading Horizons subject to the terms of their Reading Horizons Terms of Use, in an amount not to exceed $1,000.00 for virtual training workshops, for a one-year period from the first training date which is to be determined.

FISCAL IMPACT:
100% Library Fund.

BACKGROUND:
The Library will offer virtual training workshops for staff and the public. These training courses will provide an overview of the science of reading, outline foundational literacy principles and effective strategies for supporting struggling readers in a library setting and at home.

The terms and conditions include a limitation of liability provision and indemnification language reviewed by County Counsel.

CONSEQUENCE OF NEGATIVE ACTION:
If the Purchase Order is not approved, the Contra Costa County Library will not be able to provide virtual training workshops for staff and the public regarding the science of reading, outline foundational literacy principles and effective strategies for supporting struggling readers in a library setting and at home.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

CONTRA COSTA COUNTY

Staff Report

File #: 25-3241 **Agenda Date:** 8/12/2025 **Agenda #:** C.50.

To: Board of Supervisors

From: Alison McKee, County Librarian

Report Title: Purchase Order with Assabet Interactive, LLC. for the Renewal of the Meeting & Study Room Booking Module Subscription through December 31, 2026

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:
APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the County Librarian, a purchase order with Assabet Interactive, LLC, in an amount not to exceed $2,400 for a subscription to its meeting and study room booking module, for the period January 1 through December 31, 2026.

FISCAL IMPACT:
100% Library Fund.

BACKGROUND:
Library Department has and continues to use Assabet Interactive, LLC. Meeting & Study Room Booking Module to provide a platform that allows Library patrons and staff to reserve and utilize our spaces. This software increases the usage of our study rooms and conference rooms in branches while motivating patrons to book these spaces independently and empowering staff to more effectively mediate the room reservation process.

The terms and conditions include limitation of liability and indemnification provisions which were reviewed by County Counsel.

CONSEQUENCE OF NEGATIVE ACTION:
If the Purchase Order is not approved, the Contra Costa County Library will not be able to provide an easily accessible room reservation system for patrons to independently reserve library rooms and spaces. Patrons will either need to visit library branches in person or otherwise contact library staff to reserve rooms.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

CONTRA COSTA COUNTY

Staff Report

File #: 25-3242 **Agenda Date:** 8/12/2025 **Agenda #:** C.51.

To: Board of Supervisors

From: Alison McKee, County Librarian

Report Title: Purchase Order with Global Online Languages Services Inc., for Off2Class Subscriptions through July 31, 2026

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:
RESCIND Board Action of August 5, 2025 (C.73), which pertained to authorizing a purchase order with Global Online Learning Services, Inc., and APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the County Librarian, a purchase order with Global Online Language Services US Inc., subject to the terms of their Website Terms and Conditions of Use and Privacy Policy, in an amount not to exceed $6,499 for the renewal of the Off2Class subscriptions, for the period August 1, 2025, through July 31, 2026.

FISCAL IMPACT:
100% Library Fund.

BACKGROUND:
On August 5, 2025, the Board gave authorization for a one-year purchase order with Global Online Learning Services, Inc. The Library requests, instead, authorization for a one-year purchase order with Global Online Language Services US Inc.

The Library offers patrons Off2Class services. This product offers online English lessons for use by tutors and learners in the Library's Project Second Chance adult literacy program.

The Terms and Conditions of Use include limitation of liability and indemnification language, and the governing law is Canadian law, which was reviewed by County Counsel.

CONSEQUENCE OF NEGATIVE ACTION:
If the Purchase Order is not approved, the Contra Costa County Library will not be able to provide tutors and learners in the Project Second Chance adult literacy program with online English lessons.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

CONTRA COSTA COUNTY

Staff Report

File #: RES 2025-273 **Agenda Date:** 8/12/2025 **Agenda #:** C.52.

To: **Board of Supervisors**

From: Warren Lai, Public Works Director/Chief Engineer

Report Title: Approve and Authorize to fully close a portion of Flora Avenue between Boulevard Way and Sally Lane, on August 25, 2025, through October 15, 2025, from 7:00 a.m. through 5:00 p.m., for the purpose of installing a storm drain trash capture device, Walnut Creek area.

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:
ADOPT Resolution approving and authorizing the Public Works Director, or designee, to fully close a portion of Flora Avenue, between Boulevard Way and Sally Lane, on August 25, 2025, through October 15, 2025, from 7:00 a.m. through 5:00 p.m., for the purpose of installing a storm drain trash capture device, Walnut Creek area. (District II)

FISCAL IMPACT:
No fiscal impact.

BACKGROUND:
This road closure is necessary for the Saranap Trash Capture Installation, County Project No. 7517-6W7080. The size of the excavation within the road does not allow W.R. Forde Associates, Inc. to safely maintain through traffic during construction. The applicant will allow local and emergency traffic through the site during working hours. The excavation will be covered with traffic rated steel plates during non-working hours and the road reopened to through traffic. The applicant shall follow the guidelines set forth by the Public Works Department.

CONSEQUENCE OF NEGATIVE ACTION:
Applicant will be unable to close the road to complete the Saranap Trash Capture Installation project.

c: Kellen O'Connor-Engineering Services, Marke Smith-Engineering Services, Devon Patel-Engineering Services, Bob Hendry-Engineering Services, Chris Lau-Maintenance, CHP, Sheriff-Patrol Div. Commander

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA

and for Special Districts, Agencies and Authorities Governed by the Board

IN THE MATTER OF: Approving and Authorizing the Public Works Director, or designee, to fully close a portion of Flora Avenue, between Boulevard Way and Sally Lane, on August 25, 2025, through October 15, 2025, from 7:00 a.m. through 5:00 p.m., for the purpose of installing a trash capture device, Walnut Creek area. (District II)

RC25-21

NOW, THEREFORE, BE IT RESOLVED that permission is granted to W.R. Forde Associates, Inc. to fully close Flora Avenue, between Boulevard Way and Sally Lane, except for emergency traffic, local residents, US Postal Service and garbage trucks, on August 25, 2025, through October 15, 2025, from 7:00 a.m. through 5:00 p.m., subject to the following conditions:

1. Traffic will be detoured via roads identified in a traffic control plan, reviewed by the Public Works Department. Emergency vehicles, residents within the construction area and essential services will be allowed access as required.

2. All signing to be in accordance with the California Manual on Uniform Traffic Control Devices.

3. W.R. Forde Associates, Inc. shall comply with the requirements of the Ordinance Code of Contra Costa County.

4. Provide the County with a Certificate of Insurance in the amount of $1,000,000.00 for Comprehensive General Public Liability which names the County as an additional insured prior to permit issuance.

5. Obtain approval for the closure from the California Highway Patrol, Sheriff's Office, and the Contra Costa Fire Protection District.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

CONTRA COSTA COUNTY

Staff Report

File #: RES 2025-274 **Agenda Date:** 8/12/2025 **Agenda #:** C.53.

To: **Board of Supervisors**

From: Warren Lai, Public Works Director/Chief Engineer

Report Title: Approve and Authorize to fully close a portion of Tice Valley Boulevard between Castle Glen Road and Crest Avenue, on September 1, 2025, through February 27, 2026, from 7:00 a.m. through 5:00 p.m., for the purpose of installing a water main, Walnut Creek area.

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:
ADOPT Resolution approving and authorizing the Public Works Director, or designee, to fully close a portion of Tice Valley Boulevard between Castle Glen Road and Crest Avenue, on September 1, 2025, through February 27, 2026, from 7:00 a.m. through 5:00 p.m., for the purpose of installing a water main, Walnut Creek area. (District II)

FISCAL IMPACT:
No fiscal impact.

BACKGROUND:
East Bay Municipal Utility District has requested to fully close a portion Tice Valley Boulevard to through traffic for the purpose of installing approximately 3,135 feet of 6-inch, 8-inch, and 12-inch water main, service transfers, hydrants and connections. The closure will be during working hours only and the applicant will always allow local and emergency traffic through the site. Any open excavations will be covered with traffic rated steel plates during non-working hours and the road reopened to through traffic. The applicant shall follow the guidelines set forth by the Public Works Department.

CONSEQUENCE OF NEGATIVE ACTION:
Applicant will be unable to close the road to complete their Water Main Replacement Project.

c: Kellen O'Connor-Engineering Services, Marke Smith-Engineering Services, Devon Patel-Engineering Services, Bob Hendry-Engineering Services, Chris Lau-Maintenance, CHP, Sheriff-Patrol Div. Commander

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA

and for Special Districts, Agencies and Authorities Governed by the Board

IN THE MATTER OF: Approving and Authorizing the Public Works Director, or designee, to fully close a portion of Tice Valley Boulevard between Castle Glen Road and Crest Avenue, on September 1, 2025, through February 27, 2026, from 7:00 a.m. through 5:00 p.m., for the purpose of installing a new water main, Walnut Creek area. (District II)

RC25-23

NOW, THEREFORE, BE IT RESOLVED that permission is granted to East Bay Municipal Utility District to fully close Tice Valley Boulevard, between Castle Glen Road and Crest Avenue, except for emergency traffic, local residents, US Postal Service and garbage trucks, on September 1, 2025, through February 27, 2026, from 7:00 a.m. through 5:00 p.m., subject to the following conditions:

1. Traffic will be detoured via roads identified in a traffic control plan, reviewed by the Public Works Department. Emergency vehicles, residents within the construction area and essential services will be allowed access as required.

2. All signing to be in accordance with the California Manual on Uniform Traffic Control Devices.

3. East Bay Municipal Utility District shall comply with the requirements of the Ordinance Code of Contra Costa County.

4. Provide the County with a Certificate of Insurance in the amount of $1,000,000.00 for Comprehensive General Public Liability which names the County as an additional insured prior to permit issuance.

5. Obtain approval for the closure from the California Highway Patrol, Sheriff's Office, and the Contra Costa Fire Protection District.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

CONTRA COSTA COUNTY

Staff Report

File #: 25-3211 **Agenda Date:** 8/12/2025 **Agenda #:** C.54.

To: Board of Supervisors

From: Warren Lai, Public Works Director/Chief Engineer

Report Title: Lease at 3211 Auto Plaza, Richmond for the Health Services Department - ROAR Program

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE a lease with AR Nino Living Trust dated February 3, 2008, for approximately 3,100 square feet of office space located at 3211 Auto Plaza, Richmond, for Health Services Department - ROAR Program, for a term of five years at an initial annual rent of $95,520.00 with annual increases thereafter.

AUTHORIZE the Public Works Director, or designee, to execute the lease and up to two renewal options.

FISCAL IMPACT:

The lease will obligate the County to pay rent of $507,128.65 over the five-year term. (100% Mental Health Realignment)

BACKGROUND:

Room to Overcome, Achieve, and Recover (ROAR) is an outpatient specialty mental health program serving youth with severe mental health and substance use conditions which is currently located at 1160 Brickyard Cove in Richmond under the Health Services Department. The program is funded by Mental Health Realignment and serves youth ages 13-18 years old who receive Medi-Cal benefits or who are uninsured. Services will be provided by a multi-disciplinary team, and will include individual, group, and family therapy, and linkage to community services.

The new site provides in suite restrooms needed for drug testing, and a kitchenette that is necessary to provide life skills instruction. It is also more centrally located in West County, on a bus line and more convenient for clients.

CONSEQUENCE OF NEGATIVE ACTION:

Not authorizing the lease would require finding another suitable location.

LEASE

HEALTH SERVICES DEPARTMENT – ROAR PROGRAM
3211 AUTO PLAZA
RICHMOND, CALIFORNIA

This lease is dated _____ and is between the AR Nino Living Trust dated February 3, 2008, ("**Lessor**") and the County of Contra Costa, a political subdivision of the State of California ("**County**").

Recitals

A. Lessor is the owner of the building located at 3211 Auto Plaza in Richmond, California (the "**Building**").

B. Lessor desires to lease to County and County desires to lease from Lessor a portion of the Building consisting of approximately 3,100 square feet of floor space known as Suite A and the adjacent, gated parking lot (together, the "**Premises**"), as shown Exhibit A, along with the exclusive use of 8 parking stalls in the parking lot.

The parties therefore agree as follows:

Agreement

1. Lease of Premises. In consideration of the rents and subject to the terms of this lease, Lessor hereby leases to County and County hereby leases from Lessor, the Premises.

2. Term**.** The "**Term**" of this lease is comprised of an Initial Term and, at County's election, Renewal Terms, each as defined below.

   a. Initial Term. Subject to Section X, the lease commences on October 1, 2025, and ending on September 30, 2030.

   b. Renewal Terms. County has three options to renew this lease for a term of two years for each option (each, a "**Renewal Term**") upon all the terms and conditions set forth in this lease.

      i. County will provide Lessor with written notice of its election to renew the lease 90 days prior to the end of the Term. However, if County fails to provide such notice, its right to renew the lease will not expire until fifteen working days after County's receipt of Lessor's written demand that County exercise or forfeit the option to renew.

ii. Upon the commencement of a Renewal Term, all references to the Term of this lease will be deemed to mean the Term as extended pursuant to this Section.

3. Rent. County shall pay rent ("**Rent**") to Lessor monthly in advance beginning on the Commencement Date. Rent is payable on the tenth day of each month during the Initial Term and, if applicable, the Renewal Terms, in the amounts set forth below:

a. Initial Term.

Months	Monthly Rent
1-3	$3,793.33
4-12	$7,960.00
13-24	$8198.80
25-36	$8,444.76
37-48	$8,698.11
49-60	$8,959.05

b. First Renewal Term.

Months	Monthly Rent
61-72	$9,227.82
73-84	$9,504.66

c. Second Renewal Term.

Months	Monthly Rent
85-96	$9,789.80
97-108	$10,083.49

d. Third Renewal Term.

Months	Monthly Rent
109-120	$10,385.99
121-132	$10,697.57

Rent for any fractional month will be prorated and computed on a daily basis with each day's rent equal to one-thirtieth (1/30) of the monthly Rent.

4. Tenant Improvements. County may make the tenant improvements to the Premises that are described in Exhibit B to this lease. Lessor shall cause all cubicles, displays and debris removed by the date the lease is approved by the County Board of Supervisors.

5. Use. County may use the Premises for the purpose of conducting various functions of County and any other purpose permitted by law.

6. Obligation to Pay Utilities. County shall pay for all gas, electricity and refuse collection provided to the Premises. Lessor shall pay for all water, sewer and pest control services provided to the Premises. County will reimburse Lessor for 60% of the monthly water and sewer bill upon receipt of an invoice and a copy of the original bill from the water service provider.

7. Maintenance and Repairs.

   a. Roof and Exterior of Premises. Lessor shall keep the roof and exterior of the Premises in good order, condition, and repair, and shall maintain the structural integrity of the Building, including the exterior doors and their fixtures, closers and hinges, exterior windows, and glass and glazing used in the Premises.

   b. Interior of Premises. County shall keep and maintain the interior of the Premises in good order, condition and repair, but Lessor shall repair damage to the interior caused by its failure to maintain the exterior in good repair, including damage to the interior caused by roof leaks and/or interior and exterior wall leaks. The County will install all locks and key systems and maintain an alarm system, if deemed necessary by County.

   c. Utilities. Lessor shall repair and maintain the electrical, lighting, water and plumbing systems in good order, condition and repair.

   d. HVAC. Lessor shall maintain and repair the heating, ventilating, and air-conditioning (HVAC) systems. County may request Lessor obtain a quarterly maintenance contract for the HVAC system; provided, however, the County may request that Lessor obtain, at the County's expense, a quarterly maintenance contract for the HVAC system that covers the HVAC units and components, including motor, belts, damper and drainage system, and air filter changing.

   e. Parking; Exterior Lighting; Landscaping. Lessor shall maintain the parking lot, exterior lighting system, and landscaping in good order, condition and repair.

   f. Services by Lessor. If County determines that the Premises are in need of maintenance, construction, remodeling or similar work that is beyond Lessor's responsibilities under this lease, at County's request, Lessor shall perform the work at County's expense. In performing the work, Lessor shall consult with County and use either licensed insured contractors or employees of Lessor. Lessor shall obtain County's prior written approval of the scope, terms, and cost of any contracts. County may, by giving Lessor 60 days prior written notice, change the scope of work, terminate any or all work, or require that work be performed by a different contractor.

8. Quiet Enjoyment. Provided County is in compliance with the material terms of this lease, Lessor shall warrant and defend County in the quiet enjoyment and possession of the Premises during the Term.

9. Assignment and Sublease. County has the right to assign this lease or sublease the Premises or any part of the Premises at any time during the Term with Lessor consent, which will not be unreasonably withheld. Upon the assignment of the lease by County, the County will have no further obligation under the lease.

10. Alterations; Fixtures and Signs**.** County may (i) make any lawful and proper minor alterations to the Premises and (ii) attach fixtures and signs ("**County Fixtures**") in or upon the Premises. Any County Fixtures will remain the property of County and may be removed from the Premises by County at any time during the Term. County is responsible for the cost of all alterations and County Fixtures. All alterations and County Fixtures are subject to Lessor's approval and must comply with existing code requirements.

11. Prior Possession. Commencing 60 days prior to the Commencement Date, County has the right to install fixtures, telephones, alarm systems, and other items required to prepare the Premises for County's occupancy and to store furniture, supplies and equipment, provided such work and storage and can be effected without unduly interfering with Lessor's completion of any tenant improvements.

12. Insurance.

    a. Liability Insurance. Throughout the Term, County shall maintain in full force and effect, at its sole expense, a general self-insurance program covering bodily injury (including death), personal injury, and property damage, including loss of use. County shall provide Lessor with a letter of self-insurance affirming the existence of the self-insurance program.

    b. Self-Insurance Exclusion. County's self-insurance does not provide coverage for (i) areas to be maintained by Lessor under this lease, or (ii) negligence, willful misconduct, or other intentional act, error or omission of Lessor, its officers, agents, or employees.

13. Surrender of Premises. On the last day of the Term, or sooner termination of this lease, County shall peaceably and quietly leave and surrender to Lessor the Premises, along with appurtenances and fixtures at the Premises (except County Fixtures), all in good condition, ordinary wear and tear, damage by casualty, condemnation, acts of God and Lessor's failure to make repairs required of Lessor excepted. County is not responsible for painting or for repairing or replacing any floor coverings in the Premises upon the expiration or earlier termination of this lease.

14. Waste, Nuisance. County may not commit, or suffer to be committed, any waste upon the Premises, or any nuisance or other act or thing that may disturb the quiet enjoyment of any other occupant of the Building.

15. Inspection. Lessor, or its proper representative or contractor, may enter the Premises by prior appointment between the hours of 9:00 a.m. and 4:30 p.m., Monday through Friday,

holidays excepted, to determine that (i) the Premises is being reasonably cared for, (ii) no waste is being made and that all actions affecting the Premises are done in the manner best calculated to preserve the Premises, and (iii) County is in compliance with the terms and conditions of this lease.

16. Perilous Conditions. If the County's Director of Public Works becomes aware of a perilous condition on the Premises that, in his or her opinion, substantially and significantly threatens the health and safety of County employees and/or invitees (a "**Perilous Condition**"), the Director of Public Works, or his or her designee, will immediately notify Lessor of the Perilous Condition and Lessor shall use best efforts to immediately eliminate the Perilous Condition.

Lessor shall immediately address any condition reasonably constituting an emergency, whether Lessor learns of the condition through County or otherwise.

If Lessor fails to address a Perilous Condition within twenty-four (24) hours after County's notice or to immediately address an emergency, County may attempt to resolve the Perilous Condition or emergency. Lessor shall reimburse County for any costs incurred by County in addressing the Perilous Condition or emergency promptly upon receipt of County's invoice.

17. Destruction. If damage occurs that causes a partial destruction of the Premises during the Term from any cause and repairs can be made within sixty days from the date of the damage under the applicable laws and regulations of government authorities, Lessor shall repair the damage promptly. Such partial destruction will not void this lease, except that County will be entitled to a proportionate reduction in Rent while the repairs are being made. The proportionate reduction in Rent will be calculated by multiplying Rent by a fraction, the numerator of which is the number of square feet that are unusable by County and the denominator of which is the total number of square feet in the Premises.

If repairs cannot be made in sixty days, County will have the option to terminate the lease or request that Lessor make the repairs within a reasonable time, in which case, Lessor will make the repairs and Rent will be proportionately reduced as provided in the previous paragraph.

This lease will terminate in the event of the total destruction of the Premises.

18. Hazardous Material. Lessor warrants to County that Lessor does not have any knowledge of the presence of Hazardous Material (as defined below) or contamination of the Building or Premises in violation of environmental laws. Lessor shall defend, save, protect and hold County harmless from any loss arising out of the presence of any Hazardous Material on the Premises that was not brought to the Premises by or at the request of County, its agents, contractors, invitees or employees. Lessor acknowledges and agrees that County has no obligation to clean up or remediate, or contribute to the cost of clean up or remediation, of any Hazardous Material unless such Hazardous Material is released, discharged or spilled on or about the Premises by County or any of

its agents, employees, contractors, invitees or other representatives. The obligations of this Section shall survive the expiration or earlier termination of this lease.

"Hazardous Material" means any substance, material or waste, including lead based paint, asbestos and petroleum (including crude oil or any fraction thereof), that is or becomes designated as a hazardous substance, hazardous waste, hazardous material, toxic substance, or toxic material under any federal, state or local law, regulation, or ordinance.

19. Indemnification.

a. County. County shall defend, indemnify and hold Lessor harmless from County's share of any and all claims, costs and liability for any damage, injury or death of or to any person or the property of any person, including attorneys' fees, caused by the willful misconduct or the negligent acts, errors, or omissions of County, its officers, agents or employees in using the Premises pursuant to this lease, or the County's performance under this lease, except to the extent caused or contributed to by (i) the structural, mechanical, or other failure of buildings owned or maintained by Lessor, and/or (ii) the negligent acts, errors, or omissions of Lessor, its officers, agents, or employees.

b. Lessor. Lessor shall defend, indemnify and hold County harmless from Lessor's share of any and all claims, costs and liability for any damage, injury or death of or to any person or the property of any person, including attorneys' fees, caused by the willful misconduct or the negligent acts, errors or omissions of Lessor, its officers, agents, employees, with respect to the Premises, or Lessor's performance under this lease, or the Lessor's performance, delivery or supervision of services at the Premises, or by the structural, mechanical or other failure of buildings owned or maintained by Lessor, except to the extent caused or contributed to by the negligent acts, errors, or omissions of County, its officers, agents, or employees.

20. Default.

The occurrence of any of the following events is a default under this lease:

a. County.

i. County's failure to pay Rent within ten business days after receipt of a written notice of failure (a "**Notice**") from Lessor to County; provided, however, that County will have additional time if its failure to pay Rent is due to circumstances beyond its reasonable control, including, without limitation, failure of the County's Board of Supervisors to adopt a budget. In no event may such additional time exceed seventy-five days from receipt of a Notice.

ii. County's failure to comply with any other material term or provision of this lease if the failure is not remedied within 30 days after receipt of a Notice from Lessor to County specifying the nature of the breach in reasonably

sufficient detail; provided, however, if the default cannot reasonably be remedied within the 30 day period, then a default will not be deemed to occur until the occurrence of County's failure to comply within the period of time that may be reasonably required to remedy the default, up to an aggregate of 90 days, provided County commences curing the default within 30 days and thereafter diligently proceeds to cure the default.

b. Lessor. Lessor's failure to perform any obligation under this lease if the failure is not remedied within 30 days after receipt of a Notice from County to Lessor specifying the nature of the breach in reasonably sufficient detail; provided, however, if the breach cannot reasonably be remedied within the 30 day period, then a default will not be deemed to occur until the occurrence of Lessor's failure to perform within the period of time that may be reasonably required to remedy the breach, up to an aggregate of 90 days, provided Lessor commences curing the breach within 30 days and thereafter diligently proceeds to cure the breach.

21. Remedies.

a. Lessor. Upon the occurrence of a default by County, Lessor may, after giving County written notice of the default, and in accordance with due process of law, reenter and repossess the Premises and remove all persons and property from the Premises.

b. County. Upon the occurrence of a default by Lessor, County may (i) terminate this lease by giving written notice to Lessor and quit the Premises without further cost or obligation to County or (ii) proceed to repair or correct the failure and, at County's option, either deduct the cost thereof from Rent due to Lessor, or invoice Lessor for the cost of repair, which invoice Lessor shall pay promptly upon receipt.

22. Notices. Any notice required or permitted under this lease must be in writing and sent by overnight delivery service or registered or certified mail, postage prepaid and directed as follows:

To Lessor:	AR Nino Living Trust 4866 E. 2nd Street Benicia, CA 94510
To County:	Contra Costa County Public Works Department Attn: Principal Real Property Agent 40 Muir Road, Second Floor Martinez, CA 94553

Either party may at any time designate in writing a substitute address for the address set forth above and thereafter notices are to be directed to such substituted address. If sent in accordance with this Section, all notices will be deemed effective (i) the next business

day, if sent by overnight courier, or (ii) three days after being deposited in the United States Postal system.

23. Successors and Assigns. This lease binds and inures to the benefit of the heirs, successors, and assigns of the parties hereto.

24. Holding Over. Any holding over after the Term of this lease is a tenancy from month to month and is subject to the terms of this lease, except that the County will pay Rent equal to 120% of the Rent for the period immediately preceding the holdover.

25. Time is of the Essence. In fulfilling all terms and conditions of this lease, time is of the essence.

26. Governing Law. The laws of the State of California govern all matters arising out of this lease.

27. Severability. In the event that any provision of this lease is held to be invalid or unenforceable in any respect, the validity and enforceability of the remaining provisions of this lease will not in any way be affected or impaired.

28. Real Estate Commission. In negotiating this lease, Lessor is represented by BCRE, and the County represents itself. Lessor shall pay a real estate commission to BCRE pursuant to a separate written agreement. Lessor recognizes and acknowledges that the County is entitled to a real estate commission when it represents itself. The County warrants to Lessor that the County's contact with Lessor in connection with this lease has been directly with BCRE.

Lessor shall pay to the County a real estate commission equal to $10,142.57 as follows: one-half upon the execution of this lease and one-half on the Commencement Date.

Lessor warrants that no other broker or finder, other than BCRE and the County, can properly claim a right to a leasing commission or a finder's fee based upon contacts with the County with respect to the Building. Lessor and the County shall indemnify, defend, protect, and hold each other harmless from and against any loss, cost, or expense, including, but not limited to, attorneys' fees and costs, or the payment of a real estate commission to any party, other than BCRE and the County, resulting from any claim for a fee or commission by any broker or finder, in connection with the Building and this lease.

[Remainder of Page Intentionally Left Blank]

29. Entire Agreement; Construction; Modification. Neither party has relied on any promise or representation not contained in this lease**.** All previous conversations, negotiations, and understandings are of no further force or effect. This lease is not to be construed as if it had been prepared by one of the parties, but rather as if both parties prepared it. This lease may be modified only by a writing signed by both parties.

The parties are executing this lease on the date set forth in the introductory paragraph.

COUNTY OF CONTRA COSTA, a political subdivision of the State of California

By: _____
Warren Lai
Director of Public Works

RECOMMENDED FOR APPROVAL:

By: _____
Jessica L. Dillingham
Principal Real Property Agent

By: _____
Stacey Sinclair
Senior Real Property Agent

APPROVED AS TO FORM
THOMAS L. GEIGER, COUNTY COUNSEL

By: _____
Kathleen M. Andrus
Deputy County Counsel

AR NINO LIVING TRUST

By: _____
Antone E. Nino
Trustee

By: _____
Rita E. Nino
Trustee

EXHIBIT A
FLOORPLAN

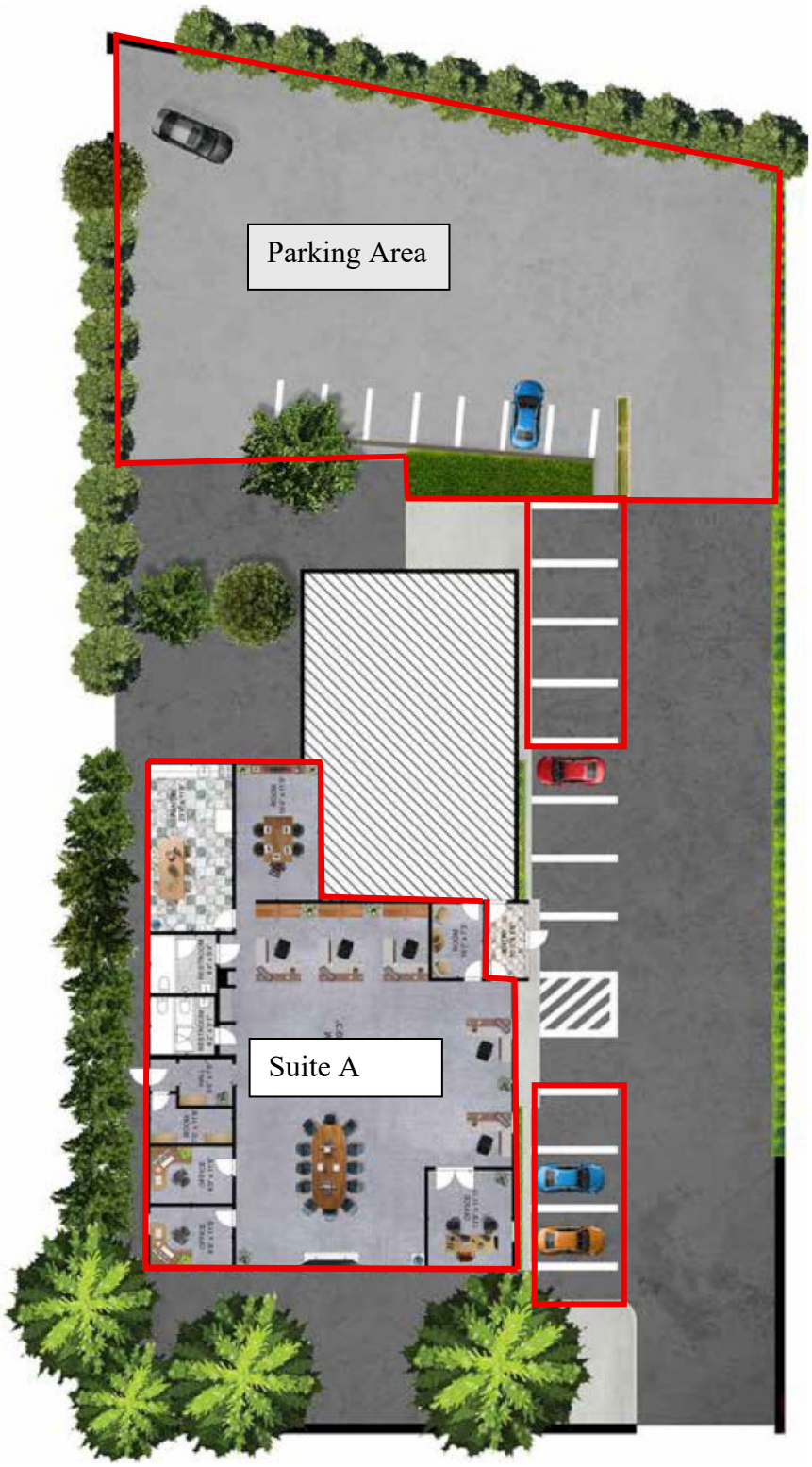

EXHIBIT B
TENANT IMPROVEMENTS

I. Tenant Improvements. County may make the following improvements to be made to the Premises (together, the "Tenant Improvements"):

1. Paint the interior of the Premises
2. Replace all carpet
3. Replace bathroom flooring
4. New mini blinds throughout in mutually agreed upon product and color.
5. Shelfing added to all closet areas.
6. Replace all break room cabinetry
7. Replace all stained and/or broken ceiling tiles.
8. Add a bottle filler drinking fountain
9. All cabling and electrical wiring for County computers, printers, displays, monitors, televisions, and telephones.
10. All keying and door hardware to Count standard
11. Install mini split system, non-static flooring and plywood (if necessary) in the IT room.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

CONTRA COSTA COUNTY

Staff Report

File #: 25-3212 **Agenda Date:** 8/12/2025 **Agenda #:** C.55.

To: Board of Supervisors

From: Warren Lai, Public Works Director/Chief Engineer

Report Title: Lease of County-Owned Property to YES Nature to Neighborhoods.

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a lease agreement between the County and YES Nature to Neighborhoods, a California nonprofit corporation, for the use of approximately 5,000 square feet of an approximately 7,500 square-foot County-owned building located at 303 41st Street in Richmond, in exchange for (i) $3,850 per month, and (ii) providing programs youth and adults related to health and wellness, social justice, and leadership development, for a two-year term beginning September 1, 2025, as permitted by Government Code section 26227.

FISCAL IMPACT:

Rent in the amount of $3,850 per month will be deposited into the Health Services Mental Health Department 0467, org#5950, for two years beginning September 1, 2025.

BACKGROUND:

The County owned property located at 303 41st Street in Richmond has been vacant for several years. The site was previously used by the County's Health Services Department as a mental health clinic. YES Nature to Neighborhoods, a California 501(c)(3) corporation, desires to lease a portion of the building for use as office space while its headquarters undergoes renovations. The short-term nature of the lease is beneficial for the County as it will minimize the potential for the building to cause blight in the neighborhood while the County determines how best to use the building going forward. In addition, YES Nature to Neighborhoods will be able to continue to provide programs to the community during the renovation of its headquarters building.

CONSEQUENCE OF NEGATIVE ACTION:

Failure to approve this action will result in the building remaining vacant and could cause this community-serving nonprofit to be temporarily displaced from the Richmond community.

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LEASE

303 41st Street,
Richmond, California

This lease is dated August 12, 2025, and is between the County of Contra Costa, a political subdivision of the State of California ("**County**"), and YES Nature to Neighborhoods, a California public benefit nonprofit corporation ("**Lessee**").

Recitals

A. The County is the owner of the property located at 303 41st Street, Richmond, California, which consists of an approximately 7,571 square-foot office building and a parking lot (the "**Property**").

B. Lessee desires to lease from the County that portion of the building shown on Exhibit A, which consists of approximately 5,000 square feet, and the parking lot (together, the "**Premises**").

The parties therefore agree as follows:

Agreement

1. Lease of Premises. In consideration of the rents and subject to the terms herein set forth, the County hereby leases to Lessee and Lessee hereby leases from the County, the Premises, subject to all easements and encumbrances of record.

2. Term**.** The "**Term**" of this lease is two years, commencing September 1, 2025, and ending August 31, 2027.

3. Rent. Each month during the Term, Lessee shall pay rent to the County in the amount of $3,850, without offset or demand on or before the first day of each month. Rent for any partial month will be prorated at the rate of 1/30 of the applicable monthly rent per day. As used in this lease, "Rent" means all amounts due from Lessee to County under this lease, with the exception of the Security Deposit, as defined below.

4. Additional Payment Terms.

   a. Late Rental Payments: In the event Lessee fails to pay County any amount due under this lease within five days after the amount is due, Lessee shall pay to County a late charge of $100 per occurrence (the **"Late Charge"**), plus interest on the unpaid balance at a rate of 1.5% per month, from the date the payment was due and payable until paid in full. Lessee shall pay all Late Charges as additional rent on or before the date the next installment of rent is due. County and Lessee hereby agree that it is and will be extremely difficult to ascertain and fix County's actual damage from any late

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payments and, thus, that Lessee shall pay as liquidated damages to County the Late Charge specified in this Section, which is the result of the parties' reasonable effort to estimate fair average compensation for the late payment (other than attorneys' fees and costs). County's acceptance of the Late Charge as liquidated damages does not constitute a waiver of Lessee's default with respect to the overdue amount or prevent County from exercising any of the rights and remedies available to County under this lease.

b. Form and Place of Payment: Lessee shall pay all rents and fees by personal check, certified check, or money order, payable to the County of Contra Costa, by delivering the payment on or before its due date to Contra Costa County, Public Works Department – Real Estate Division, 255 Glacier Drive, Martinez, California 94553, or at such other place as County may designate from time to time.

c. Returned Checks: If a check written by Lessee is returned for insufficient funds, County may impose a reasonable service charge in addition to any Late Charge and in addition to any charges imposed by the bank. County may require Lessee to pay rent by certified check or money order if Lessee's bank or banks have returned one or more personal checks within the preceding 12- month period.

d. Security Deposit:

   i. Upon execution of this lease, Lessee shall pay the County the sum of $3,850 by personal check, certified check, or money order as security for the faithful performance of the terms, covenants, and conditions of this lease (the **"Security Deposit"**).

   ii. Upon the occurrence of a Default, as defined in Section 21, County may in its sole discretion (but is not required to) apply the Security Deposit, or any portion of it, to any expense, loss or (i) any rent or other sum owed to County, (ii) any amount that County may spend or become obligated to spend in exercising County's rights under this lease, or (iii) damage sustained by County resulting from Lessee's Default. Upon demand by County, Lessee shall immediately pay to County a sum equal to that portion of the Security Deposit expended or applied by County as provided in this subsection so as to maintain the Security Deposit at its original level.

   iii. Upon the expiration or termination of this lease and (i) Lessee's satisfaction of the conditions set forth in Section 7. Condition of Premises, and (ii) a final accounting by County, the County will refund any remaining Security Deposit balance to Lessee, without interest. Lessee waives the provisions of California Civil Code section 1950.7, and all other provisions of law in force or that become in force after the date of execution of this lease, that provide that County may claim from the Security Deposit only those sums reasonably necessary to remedy defaults in the payment of Rent, to repair damage caused by Lessee or to clean the Premises. County and Lessee agree that County

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may, in addition, claim those sums reasonably necessary to compensate County for any other foreseeable or unforeseeable loss or damage caused by the act or omission of Lessee or Lessee's officers, agents, employees, independent contractors or invitees.

5. Use. Except as otherwise provided herein, the Premises may be used by Lessee only for the purpose of developing, managing, and providing programs related to health and wellness, social justice, and youth development to Richmond youth and families focusing on experiences in nature and leadership pathways to motivate and inspire a safe and thriving community.

6. Utility Obligations. Lessee shall pay utility providers directly for all utilities used or consumed on the Premises by Lessee or its subtenants, including, but not limited to gas, water, electricity, garbage disposal, storm and sanitary sewer services, janitorial services, landscaping, and telephone services.

7. Condition of Premises. Lessee is leasing the Premises in an "as is" physical condition with no warranty, express or implied, on the part of the County as to the condition of the Improvements, the condition of the soil or the geology of the soil.

8. Maintenance and Repairs.

   a. Structures and Grounds. The County shall, at its sole cost and expense, maintain the Premises and the improvements in good condition and repair, including:

      i. Operating Systems. The County shall repair and maintain the electrical, lighting, water and plumbing systems in good order, condition and repair.

      ii. HVAC Systems. The County shall maintain and repair the heating, ventilating, and air-conditioning (HVAC) systems.

      iii. Parking and Exterior Lighting. The County shall maintain the parking lot and exterior lighting system in good order, condition and repair.

      iv. Fire Extinguishers. The County shall provide, maintain, repair, and replace the fire extinguishers in the Premises in accordance with the direction received from the fire marshal.

      v. Code Violations. The County is responsible for correcting any code building violations that may exist in the Premises, provided the County is not responsible for correcting building code violations that arise out of a change in Lessee's use or occupancy of the Premises.

      vi. Refuse Disposal. The County shall provide adequate area in the parking lot for metal receptacles to be placed within the Premises for the short-term accumulation and storage of solid waste, such as rubbish, trash, and garbage.

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b. Interior of Premises. Lessee shall keep and maintain the interior of the Premises in good order, condition and repair, including all fixtures, finishes, and non-structural elements, subject to normal wear and tear, and shall promptly repair any damage caused by Lessee's use or neglect. County shall repair damage to the interior caused by its failure to maintain the exterior in good repair, including damage to the interior caused by roof leaks and/or interior and exterior wall leaks. The County may install and maintain an alarm system, if deemed necessary by County.

9. Covenant against Liens. Neither Lessee nor County may permit any mechanic's, material man's, or other lien against the Premises, or the property of which the Premises forms a part, in connection with any labor, materials, or services furnished or claimed to have been furnished. If any lien is filed against the Premises, or property of which the Premises forms a part, the party charged with causing the lien will cause it to be discharged, provided however, that either party may contest the lien, so long as the enforcement of it is stayed.

10. Taxes. Lessee agrees to pay before delinquency all taxes (including, but not limited to, possessory interest tax), assessments, license fees, and other charges that are levied and assessed upon Lessee's interest in the Premises, or upon Lessee's personal property installed or located in or on the Premises, by Contra Costa County or other legally authorized government authority. Lessee may pay any taxes and assessments under protest, without liability, cost or expense to the Lessor, to contest the amount in good faith.

Payment of taxes, assessments, license fees, or other charges levied and assessed upon Lessee's interest, (i) does not reduce the Rent due to the County under this lease, and (ii) is the liability of Lessee.

11. Quiet Enjoyment. Provided Lessee complies with the terms of this lease, the County covenants that Lessee will peaceably and quietly have, hold, and enjoy the Premises during the Term.

12. Assignment and Sublease. Lessee may not assign this lease or sublease the Premises or any part of it at any time during the Term.

13. Alterations and Additions**.** Lessee may not make any alterations, erect any additional structures, or make any improvements on the Premises without the prior written consent of the Director of Public Works or his or her designee. In the event Lessee makes alterations or constructs additions that violate the conditions contained in this lease (an **"Unauthorized Addition"**), at the County's sole discretion, Lessee shall remove any Unauthorized Addition at Lessee's sole cost and expense. If Lessee is required to remove an Unauthorized Addition, Lessee, at its sole cost and expense, shall restore the Premises to the condition that existed immediately prior to the existence of the Unauthorized Addition, or such other condition designated by the County in its election. If Lessee is not required to remove an Unauthorized Addition, the Unauthorized Additions will

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remain on and be surrendered with the Premises on expiration or termination of this lease.

If Lessee wishes to make any alterations, erect any additional structures, or make any additional improvements to the Premises as provided in this Section, Lessee may not commence construction until Lessee has the prior written consent of the County. In addition, Lessee shall (i) obtain from the County an executed notice of non-responsibility, and (ii) post and record the notice of non-responsibility during construction in accordance with Civil Code Sections 8442 and 8444. Lessee shall mail a copy of the notice of non-responsibility to the County upon filing it with the County Recorder.

14. Insurance.

a. Liability Insurance. Throughout the Term, Lessee shall maintain in full force and effect, at its sole expense, a comprehensive general liability or commercial general liability insurance program covering bodily injury (including death), personal injury, and property damage. The limits must be not less than one million dollars per occurrence and two million dollars aggregate. The policy must name the County, its officers, agents and employees, individually and collectively, as additional insureds. The liability insurance maintained by Lessee must be primary.

b. Property Insurance. The County will maintain property insurance coverage on its real property. Lessee has no interest in the proceeds of insurance on the County's real property, improvements, equipment, or fixtures. Lessee shall sign all documents necessary or proper in connection with the settlement of any claim or loss by the County. Lessee shall maintain in full force and effect, at its sole expense, a standard All Risk policy, which may exclude earthquake and flood, to insure its own personal property, contents, improvements and betterments within or on the Premises. The coverage must be for not less than 90% of the actual cash value of the personal property. Lessee shall name the County as an additional insured and loss payee with respect to the improvements and betterments.

c. Worker's Compensation and Employer's Liability Insurance. Lessee shall maintain in full force and effect, at its sole expense, (i) statutory California Workers' Compensation coverage including a broad form all-states endorsement, and (ii) employer's liability coverage for not less than one million dollars per occurrence for all employees engaged in services or operations at the Premises.

d. Evidence of Insurance. Within 30 days of execution of this lease, Lessee shall provide to the County, on a form approved by the County, an original copy of a Certificate of Insurance. The Certificate of Insurance must certify that the coverage required by this lease has been obtained and remains in force for the period required by this lease.

e. Notice of Cancellation or Reduction of Coverage. Lessee shall cause all policies it is required to obtain under the terms of this lease to contain a provision that the County

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is to receive written notification of any cancellation or reduction in coverage at least 30 days prior to the effective date of such cancellation or reduction. Any such notification is to be sent to the County in accordance with Section 23. Notices.

f. Waiver of Subrogation. Except as may be specifically provided elsewhere in this lease, the County and Lessee hereby each mutually waive any and all rights of recovery from the other in the event of damage to the Premises or any personal property that is caused by acts of God, perils of fire, lightning, and the extended coverage perils, as defined in insurance policies and forms approved for use in the State of California. Each party shall obtain any special endorsements, if required by their insurer, to evidence compliance with this waiver.

15. Surrender of Premises.

a. Improvements.

Upon expiration, cancellation or other earlier termination of this lease, except as otherwise provided herein, title to all Improvements including all alterations or additions (including Unauthorized Additions) thereto, will automatically vest in the County and will remain on and will be surrendered with the Premises.

If the County does not desire title to any portion of the Improvements, the County shall notify Lessee in writing as soon as practicable of the Improvements to be removed by Lessee (the "**Excluded Improvements**"). Lessee shall remove the Excluded Improvements, whether above or below ground, within 30 days following the expiration, cancellation or earlier termination of this lease.

If Lessee fails to remove the Excluded Improvements, the County may remove them at Lessee's expense, and, upon written demand by the County, Lessee shall immediately reimburse the County, in full, for all of the costs and expenses incurred by the County in removing such Improvements.

Upon expiration, cancellation, or termination of this lease, Lessee shall surrender to the County the Premises and all improvements, including alterations and additions, in good condition (ordinary wear and tear and destruction to the Premises covered by Section 19. Destruction, excepted), provided, however, if Lessee is required to remove Excluded Improvements, Lessee shall surrender the Premises within 30 days after the expiration, cancellation, or termination of this lease in good condition (ordinary wear and tear and destruction to such Premises covered by Section 19. Destruction excepted). If Lessee fails to surrender the Premises to the County on expiration, cancellation, or termination of this lease, Lessee shall defend, indemnify, and hold the County harmless from any and all claims, liability, costs, and damages resulting from Lessee's failure to surrender the Premises, including, without limitation, claims made by a succeeding Lessee or renter.

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b. Personal Property.

Title to personal property belonging to Lessee will remain in Lessee all times during the Term of this lease, and Lessee has the right at any time to remove any or all of its personal property from the Premises, provided that upon any such removal, Lessee shall repair, at Lessee's expense, any damage resulting therefrom and leave the Premises in a clean and neat condition.

If Lessee fails to remove any personal property from the Premises within 30 days after the expiration, cancellation, or termination of this lease, such personal property may be removed by the County at Lessee's expense, by charging such expense to the Security Deposit, as provided in Section 4. Additional Payment Terms. If the County's cost to remove personal property from the Premises exceeds the amount of the Security Deposit, then Lessee shall reimburse the County the difference between the County's cost and the amount of the Security Deposit, immediately upon receipt of the County's written demand therefor.

c. Effectiveness.

The provisions of this Section will survive the expiration, cancellation or earlier termination of this lease.

16. Abandonment. Lessee may not vacate or abandon the Premises at any time during the Term. If Lessee abandons, vacates, or surrenders the Premises, or is dispossessed by process of law, or otherwise, the County may deem any personal property belonging to Lessee that remains on the Premises to be abandoned.

17. Waste, Nuisance. Lessee may not commit, or suffer to be committed, any waste upon the Premises, or any nuisance or other act or thing that may disturb the quiet enjoyment of any other occupant of the neighborhood in which the Premises is located.

18. Inspection. The County may enter the Premises at any time in an emergency and with 24 hours' notice in a non-emergency to determine that (i) the Premises is being reasonably cared for, (ii) no waste is being made and that all actions affecting the Premises are done in the manner best calculated to preserve the Premises, and (iii) Lessee is in compliance with the terms and conditions of this lease.

19. Destruction. If damage occurs that causes a partial destruction of the Premises during the Term from any cause, the County may, at its option, make repairs within a reasonable time. Partial destruction does not void this lease, except that Lessee is entitled to a proportionate reduction in Rent while such repairs are being made. The proportionate reduction in Rent is to be calculated by multiplying Rent by a fraction, the numerator of which is the number of square feet that are unusable by Lessee and the denominator of which is the total number of square feet in the Premises.

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If the County does not elect to make repairs, this lease may be terminated by either party, without cost, obligation or liability to the other party, except as described herein.

This lease will terminate in the event of a total destruction of the Premises.

20. Indemnification. Lessee shall indemnify, defend and hold County, its officers, agents and employees harmless from any and all claims, costs and liability, for any damage, injury or death, including without limitation, all consequential damages from any cause whatsoever, to any person or the property of any person arising directly or indirectly from or connected with this lease, Lessee's operations, or Lessee's use or possession of the Premises, save and except claims or litigation arising through the sole negligence or sole willful misconduct of County, its officers or employees, and shall make good to and reimburse County for any expenditures, including reasonable attorneys fees, County may make by reason of such matters.

21. Default.

The occurrence of any of the following events is a "**Default**" under this lease:

a. Lessee.

i. Lessee's failure to pay Rent within five business days after the due date.

ii. Lessee's failure to comply with any other material term or provision of this lease if such failure is not remedied within 30 days after receipt of a written notice from the County to Lessee specifying the nature of the breach in reasonably sufficient detail (a "**Notice of Default**"). If the required cure of the noticed failure cannot be completed within 30 days, the failure to cure will not be deemed to be a default of this lease if Lessee has attempted to cure the failure within the 30-day period and has diligently and continuously attempted to complete the cure as soon as reasonably possible. In no event will the cure period extend beyond the 60 days after Lessee's receipt of the Notice of Default.

b. The County. The County's failure to perform any obligation under this lease if the failure is not remedied within 30 days after receipt of a written notice from Lessee to the County specifying the nature of the breach in reasonably sufficient detail. If the required cure of the noticed failure cannot reasonably be completed within 30 days, a default will not be deemed to occur if the County has attempted to cure the failure within the 30-day period and has diligently and continuously attempted to complete the cure as soon as reasonably possible.

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22. Remedies.

a. County. Upon the occurrence of a default by Lessee, the County may reenter and repossess the Premises and remove all persons and property from the Premises, after giving Lessee written Notice of Default and in accordance with due process of law.

b. Lessee. Upon the occurrence of a default by the County, Lessee may (i) terminate this lease by giving written notice to the County and quit the Premises without further cost or obligation to the County.

23. Notices. Any notice required or permitted under this lease shall be in writing and sent by overnight delivery service or registered or certified mail, postage prepaid and directed as follows:

To Lessee:	YES Nature to Neighborhoods 303 41st Street Richmond, CA 94805
To County:	Contra Costa County Public Works Department Attn: Principal Real Property Agent 255 Glacier Drive Martinez, CA 94553

Either party may at any time designate in writing a substitute address for that set forth above and thereafter notices are to be directed to the substituted address. If sent in accordance with this Section, all notices will be deemed effective (i) the next business day, if sent by overnight courier, or (ii) three days after being deposited in the United States Postal system.

24. Successors and Assigns. This lease binds and inures to the benefit of the heirs, successors, and assigns of the County and Lessee.

25. Holding Over. In the event Lessee remains in possession of the Premises after the expiration of the Term, such holding over does not constitute a renewal or extension of this lease, but will be construed to be a tenancy from month to month on the same terms and conditions set forth in this lease. The monthly rental due for the first 90 days during the holding over period shall be the previous rental at the end of the initial Term and thereafter the monthly rental shall be 125% of the Rent payable as of the last month of the Term.

26. Time is of the Essence. In fulfilling all terms and conditions of this lease, time is of the essence.

27. Governing Law. The laws of the State of California govern all matters arising out of this lease.

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28. Severability. In the event that any provision in this lease is held to be invalid or unenforceable in any respect, the validity and enforceability of the remaining provisions of this lease will not in any way be affected or impaired.

29. Entire Agreement; Construction; Modification. Neither party has relied on any promise or representation not contained in this lease. All previous conversations, negotiations, and understandings are of no further force or effect. This lease is not to be construed as if it had been prepared by one of the parties, but rather as if both parties prepared it. This lease may be modified only by a writing signed by both parties.

The parties are executing this lease on the date set forth in the introductory paragraph.

COUNTY OF CONTRA COSTA, a political subdivision of the State of California

By: _____
Warren Lai
Director of Public Works

YES Nature to Neighborhoods

By: DocuSigned by: Eric Aaholm 4E4844DE6F0B49F...
Eric Aaholm
Executive Director

By: Signed by: Jean Hyams 3347348E657E46C...
Jean Hyams
Board Secretary

RECOMMENDED FOR APPROVAL:

By: Signed by: Jessica Dillingham 8EF2FDCC158143C...
Jessica L. Dillingham
Principal Real Property Agent

By: Signed by: Julin Perez 57C93A16B216446...
Julin E. Perez
Supervising Real Property Agent

APPROVED AS TO FORM
THOMAS L. GEIGER, COUNTY COUNSEL,

By: _____
Kathleen M. Andrus
Deputy County Counsel

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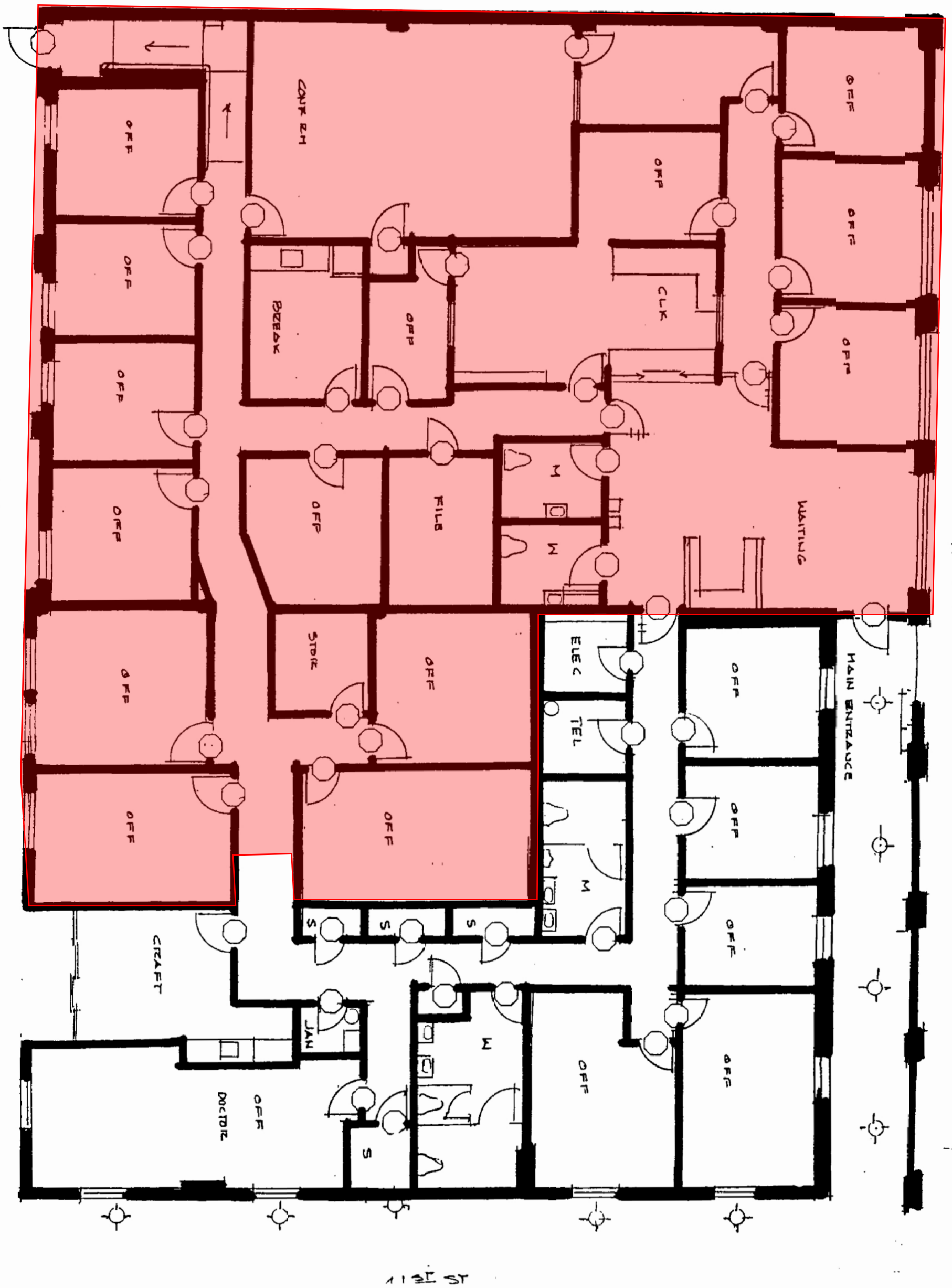
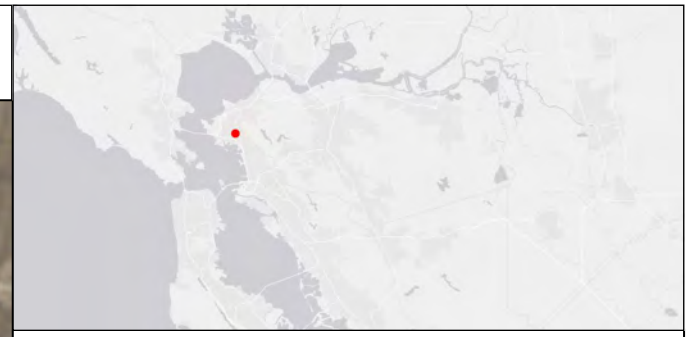
EXHIBIT A - FLOOR PLAN

PREMISES
highligted on red



Contra Costa County
Public Works
Department

303 41st St. Richmond



Legend

AMI_ASSETS: NOT Disposed - OWNERSHIP
- County
- County owned on Leased land
- County-State (State has minority stake)
- Lessee (Leased by County, NOT owned)
- Operational Agreement (Cities pay all costs, County manages)
- State
- State-County (County has minority stake)

All Assets in AMI: Building Numbers

Creeks
- Above Ground
- Under Ground

FCROW - ALL
- QUITCLAIM
- FCD FEE TITLE
- FEE TITLE TRANSFER FROM FCD
- FCD EASEMENT
- EASEMENTS GRANTED TO OTHERS
- EASEMENTS RETURNED TO FCD
- PERMIT/LICENSE
- OTHER
- UNKNOWN

City Legal Limits

County Maintained Roads

Full Parcels

Subdivisions

County Boundary

Image
- Red: Band_1
- Green: Band_2
- Blue: Band_3

0.0 0 0.00 0.0 Miles

1: 282

WGS_1984_Web_Mercator_Auxiliary_Sphere

Notes:

This map is a user generated static output from PWMAPS. Data that appears on this map may not be accurate or current.

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1025 ESCOBAR STREET
MARTINEZ, CA 94553

CONTRA COSTA COUNTY

Staff Report

File #: 25-3213 **Agenda Date:** 8/12/2025 **Agenda #:** C.56.

To: Board of Supervisors

From: Warren Lai, Public Works Director/Chief Engineer

Report Title: Contract for On-Call Geotechnical Engineering Consulting Services, Countywide

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a Consulting Services Agreement (contract) with Haley & Aldrich, Inc. in an amount not to exceed $800,000.00 to provide on-call geotechnical engineering consulting services for various projects for the period from August 12, 2025 through June 9, 2028, Countywide. (Project No.: Various) (All Districts)

FISCAL IMPACT:

Work performed under this on-call Consulting Services Agreement is funded by local, state and federal funds. (100% Various Funds)

BACKGROUND:

The Public Works Department is involved in various projects in the County that require geotechnical engineering services for road, flood control, capital facilities and airport projects. After a solicitation process, eight firms were selected to provide geotechnical engineering consulting services on an "on-call" basis. These Consultants will be used to provide geotechnical engineering services as in-house expertise is not available. Seven of these on-call contracts were approved by the Board on June 10, 2025. This on-call Consulting Services Agreement will be in effect for thirty-five months.

In accordance with Government Code section 4526, the Design/Construction Division solicited Statements of Qualifications from geotechnical engineering consulting firms. Haley & Aldrich, Inc. was determined to be qualified to provide on-call geotechnical engineering consulting services for a three-year contract to assist in complying with federal, state, and local regulations.

Government Code Section 31000 and 4525 authorizes the County to contract for services including the type of geotechnical engineering consulting services that Haley & Aldrich, Inc. provides.

CONSEQUENCE OF NEGATIVE ACTION:

Without approval from the Board of Supervisors, the Consulting Services Agreement will not be in effect. A

possible delay in completing projects requiring geotechnical engineering services will occur. Executing the Consulting Services Agreement will facilitate the process of design and construction for various Public Works projects requiring geotechnical engineering expertise.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

CONTRA COSTA COUNTY

Staff Report

File #: 25-3214 **Agenda Date:** 8/12/2025 **Agenda #:** C.57.

To: Board of Supervisors

From: Warren Lai, Public Works Director/Chief Engineer

Report Title: Contract for On-Call Civil Engineering Consulting Services, Countywide

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a Consulting Services Agreement (contract) with Consor North America, Inc. in an amount not to exceed $800,000.00 to provide on-call civil engineering consulting services for various projects for the period from August 1, 2025 through July 31, 2028, Countywide. (Project No.: Various) (All Districts)

FISCAL IMPACT:

Work performed under this on-call Consulting Services Agreement is funded by local, state and federal funds. (100% Various Funds)

BACKGROUND:

The Public Works Department is involved in various projects in the County that require civil engineering services for road, flood control, capital facilities and airport projects. After a solicitation process, eight firms were selected to provide civil engineering consulting services on an "on-call" basis. These consultants will augment Public Works staff on an as-needed basis. They will be used as an extension to Public Works staff during busy times when extra help is needed or when in-house expertise is not available. Six of these on-call contracts were approved by the Board on August 5, 2025. This on-call Consulting Services Agreement will be in effect for three years.

In accordance with Government Code section 4526, the Design/Construction Division solicited Statements of Qualifications from civil engineering consulting firms. Consor North America, Inc. was determined to be qualified to provide on-call civil engineering consulting services for a three-year contract to assist in complying with federal, state, and local regulations.

Government Code Section 31000 and 4525 authorizes the County to contract for services including the type of civil engineering consulting services that Consor North America, Inc. provides.

CONSEQUENCE OF NEGATIVE ACTION:

Without approval from the Board of Supervisors, the Consulting Services Agreement will not be in effect. A possible delay in completing projects requiring civil engineering services will occur. Executing the Consulting Services Agreement will facilitate the process of design and construction for various Public Works projects requiring civil engineering expertise.

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MARTINEZ, CA 94553

CONTRA COSTA COUNTY

Staff Report

File #: 25-3215 **Agenda Date:** 8/12/2025 **Agenda #:** C.58.

To: Board of Supervisors

From: Warren Lai, Public Works Director/Chief Engineer

Report Title: Contracts for Automotive Parts Management Services, Countywide.

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute individual contracts with Future Ford of Concord, LLC and Future Automotive Concord, Inc., in an amount not to exceed $995,000 for each contract, to provide automotive parts management services for the period of September 1, 2025, through August 31, 2028, Countywide.

FISCAL IMPACT:

100% Fleet Internal Service Fund

BACKGROUND:

Public Works Fleet Services oversees vehicle maintenance for over 1,700 vehicles. Automotive parts are needed for the maintenance of County vehicles, including for both standard stock replenishment and critical unit-down emergencies.

In April 2025, the Public Works Department conducted a formal solicitation for automotive parts management services. The Request for Proposal was published on BidNet Direct # RFP_F-Contr-0000000022. Future Ford of Concord, LLC and Future Automotive Concord, Inc. were two of the four qualified vendors awarded for the contract. These vendors provide automotive parts for Ford, Dodge, and Chevy which make up the majority of the County's vehicle fleet.

Fleet Services is requesting approvals for service contracts with Future Ford of Concord, LLC and Future Automotive Concord, Inc. for the term September 1, 2025 through August 31, 2028, in the amount of $995,000 for each contract.

CONSEQUENCE OF NEGATIVE ACTION:

If these contracts are not approved, automotive parts for County vehicles will not be available, which will impact functionality, maintenance, and repairs of County vehicles.

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MARTINEZ, CA 94553

CONTRA COSTA COUNTY

Staff Report

File #: 25-3216 **Agenda Date:** 8/12/2025 **Agenda #:** C.59.

To: Board of Supervisors

From: Warren Lai, Public Works Director/Chief Engineer

Report Title: Amendment No. 2 with ATI Restoration, LLC, a Delaware Limited Liability Company, Countywide.

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:
APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract amendment with ATI Restoration, LLC, effective August 31, 2025, to extend the term through August 31, 2026, with no change to the payment limit, for on-call restoration services at various County sites and facilities, Countywide.

FISCAL IMPACT:
Facilities Maintenance Budget. (No fiscal impact)

BACKGROUND:
The Public Works Department, Facilities Services is responsible for the maintenance of all County sites and facilities. On-call restoration contracts are used for emergency restoration services at County buildings which include but are not limited to water damage, fire damage, smoke damage, mold, and asbestos remediation. Government Code Section 25358 authorizes the County to contract for maintenance and upkeep of County facilities.

The Public Works Department conducted a formal solicitation for on-call restoration services. The Request for Proposal was originally bid on BidSync #2101-451. The Public Works Department conducted a thorough evaluation and ATI Restoration, LLC was one of three vendors awarded for this contract. The Board approved a contract with ATI Restoration, LLC for the term September 1, 2021, through August 31, 2024, in the amount of $2,000,000.

Amendment No. 1, effective August 31, 2024, extended the contract term an additional year through August 31, 2025. Facilities Services is requesting Amendment No. 2 with ATI Restoration, LLC to be approved, extending the term from August 31, 2025, to August 31, 2026, for on-call restoration services.

CONSEQUENCE OF NEGATIVE ACTION:
Without the approval of this Contract Amendment No. 2, restoration services with ATI Restoration, LLC will discontinue, and future emergency restoration projects will be delayed or incomplete.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

CONTRA COSTA COUNTY

Staff Report

File #: 25-3217 **Agenda Date:** 8/12/2025 **Agenda #:** C.60.

To: Board of Supervisors

From: Warren Lai, Public Works Director/Chief Engineer

Report Title: Advertisement for the Elevator Modernization at Contra Costa Regional Medical Center Main Hospital Building, 2500 Alhambra Avenue, Martinez

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

(1) APPROVE the design and bid documents, including the plans and specifications, for the Elevator Modernization project at the Contra Costa Regional Medical Center (CCRMC) main hospital building at 2500 Alhambra Avenue, Martinez.

(2) AUTHORIZE the Public Works Director, or designee, to solicit bids to be received on or about September 25, 2025, and issue bid addenda, as needed, for clarification of the bid documents, provided the changes do not significantly increase the construction cost estimate.

(3) DIRECT the Clerk of the Board to publish, at least 14 calendar days before the bid opening date, the Notice to Contractors in accordance with Public Contract Code Section 22037, inviting bids for this project.

(4) DIRECT the Public Works Director, or designee, to send notices by email or fax and by U.S. Mail to the construction trade journals specified in Public Contract Code Section 22036 at least 15 calendar days before the bid opening.

FISCAL IMPACT:

Estimated construction cost: $11,000,000. 100% Hospital Enterprise I Fund.

BACKGROUND:

The main hospital building has six elevators, three for public use and three for internal use. All six elevators are over 30 years old and have regular and time-consuming maintenance issues that impact patient and staff movement throughout the hospital. This project will modernize the elevators and bring them into compliance with the Americans with Disabilities Act (ADA) and current building code requirements.

The modernization will involve providing new cabs and elevator controls. The general scope includes mechanical and electrical upgrades, new elevator controllers, fire sprinklers, fire-life safety upgrades, and new

elevator cab finishes and hall lanterns. The work will be phased so only one elevator is under construction at any time. The state regulatory agency having jurisdiction over this project is Department of Health Care Access and Information (HCAI).

CONSEQUENCE OF NEGATIVE ACTION:

Without the Board of Supervisors' approval, the aging elevators will not be modernized, and lengthy downtimes will become unavoidable and will impact patient care. Parts and technical support are hard to source due to the age of the elevator equipment. If the elevators are not replaced, they will continue impacting patient care and staff movement. The CCRMC may fall out of code compliance requiring operational elevators.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

CONTRA COSTA COUNTY

Staff Report

File #: 25-3218 **Agenda Date:** 8/12/2025 **Agenda #:** C.61.

To: Board of Supervisors

From: Warren Lai, Public Works Director/Chief Engineer

Report Title: Construction Contract for the Abandoned Taxiway Pavement Rehabilitation Project.

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

(1) APPROVE plans, specifications, and design for the Abandoned Taxiway Pavement Rehabilitation Project. (County Project No. WH115A) (District IV)

(2 DETERMINE that the bid submitted by Granite Rock Company ("Granite Rock"), has complied with the requirements of the County's Outreach Program and has exceeded the Mandatory Subcontracting Minimum for this project, as provided in the project specifications; and FURTHER DETERMINE that Granite Rock has submitted the lowest responsive and responsible bid for the project.

(3) AWARD the construction contract for the above project to Granite Rock in the listed amount ($630,690.00) and the unit prices submitted in the bid, and DIRECT that Granite Rock shall present two good and sufficient surety bonds, as indicated below, and that the Public Works Director, or designee, shall prepare the contract.

(4) ORDER that, after the contractor has signed the contract and returned it, together with the bonds as noted below and any required certificates of insurance or other required documents, and the Public Works Director has reviewed and found them to be sufficient, the Public Works Director, or designee, is authorized to sign the contract for this Board.

(5) ORDER that, in accordance with the project specifications and/or upon signature of the contract by the Public Works Director, or designee, bid bonds posted by the bidders are to be exonerated and any checks or cash submitted for security shall be returned.

(6) ORDER that, the Public Works Director, or designee, is authorized to sign any escrow agreements prepared for this project to permit the direct payment of retentions into escrow or the substitution of securities for moneys withheld by the County to ensure performance under the contract, pursuant to Public Contract Code Section 22300.

(7) AUTHORIZE the Public Works Director, or designee, to order changes or additions to the work pursuant to Public Contract Code section 20142.

(8) DELEGATE, pursuant to Public Contract Code Section 4114, to the Public Works Director, or designee, the Board's functions under Public Contract Code Sections 4107 and 4110.

(9) DELEGATE, pursuant to Labor Code Section 6705, to the Public Works Director, or to any registered civil or structural engineer employed by the County, the authority to accept detailed plans showing the design of shoring, bracing, sloping, or other provisions to be made for worker protection during trench excavation covered by that section.

(10) DECLARE that, should the award of the contract to Granite Rock be invalidated for any reason, the Board would not in any event have awarded the contract to any other bidder, but instead would have exercised its discretion to reject all of the bids received. Nothing in this Board Order shall prevent the Board from re-awarding the contract to another bidder in cases where the successful bidder establishes a mistake, refuses to sign the contract, or fails to furnish required bonds or insurance (see Public Contract Code Sections 5100-5107).

FISCAL IMPACT:

The Project will be funded 100% by the General Fund.

BACKGROUND:

The above project was previously approved by the Board of Supervisors, plans and specifications were filed with the Board, and bids were invited by the Public Works Director. On July 1, 2025 the Public Works Department received bids from the following contractors:

BIDDER, TOTAL AMOUNT, BOND AMOUNTS

Granite Rock Company: $630,690.00; Payment: $ 630,690.00; Performance:$ 630,690.00

McGuire and Hester: $688,280.00

Martin Brothers Construction: $706,977.00

Granite Construction Company: $766,065.00

Kerex Engineering, Inc.: $984,840.00

JV Lucas Paving: $1,153,100.00

The bidder listed above, Granite Rock Company, submitted the lowest responsive and responsible bid.

The Public Works Director has reported that Granite Rock documented an adequate good faith effort to comply with the requirements of the County's Outreach Program and exceeded the Mandatory Subcontracting Minimum, and the Public Works Director recommends that the construction contract be awarded to Granite Rock.

The Public Works Director recommends that the bid submitted by Granite Rock is the lowest responsive and responsible bid, which is $57,590.00 less than the next lowest bid, and this Board concurs and so finds.

The Board of Supervisors previously determined that the project is exempt from the California Environmental Quality Act (CEQA) as a Class 15302(c) Categorical Exemption, and a Notice of Exemption was filed with the County Clerk on July 16, 2025.

The general prevailing rates of wages, which shall be the minimum rates paid on this project, have been filed with the Clerk of the Board, and copies will be made available to any party upon request.

CONSEQUENCE OF NEGATIVE ACTION:

Construction of the project would be delayed, and the project might not be built.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

CONTRA COSTA COUNTY

Staff Report

File #: 25-3219 **Agenda Date:** 8/12/2025 **Agenda #:** C.62.

To: Board of Supervisors

From: Warren Lai, Public Works Director/Chief Engineer

Report Title: Construction Contract for the Vasco Road Safety Improvements Project-Walnut Boulevard to Frisk Creek Bridge.

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

(1) APPROVE plans, specifications, and design for the Vasco Road Safety Improvements Project-Walnut Boulevard to Frisk Creek Bridge. (County Project No. 0662-6R4100, State Project No. HSIPL-5928(168)) (District III)

(2) DETERMINE that W. Bradley Electric, LLC ("Bradley Electric"), the lowest monetary bidder, submitted a non-responsive bid by failing to comply with the requirements of the County's Outreach Program for this project, as provided in the project specifications; and REJECT the bid on that basis.

(3) DETERMINE that St. Francis Electric, LLC ("St. Francis"), the second lowest monetary bidder, has complied with the requirements of the County's Outreach Program and has exceeded the Mandatory Subcontracting Minimum for this project, as provided in the project specifications; and FURTHER DETERMINE that St. Francis has submitted the lowest responsive and responsible bid for the project.

(4) AWARD the construction contract for the above project to St. Francis in the listed amount ($577,997.00) and the unit prices submitted in the bid, and DIRECT that St. Francis shall present two good and sufficient surety bonds, as indicated below, and that the Public Works Director, or designee, shall prepare the contract.

(5) ORDER that, after the contractor has signed the contract and returned it, together with the bonds as noted below and any required certificates of insurance or other required documents, and the Public Works Director has reviewed and found them to be sufficient, the Public Works Director, or designee, is authorized to sign the contract for this Board.

(6) ORDER that, in accordance with the project specifications and/or upon signature of the contract by the Public Works Director, or designee, bid bonds posted by the bidders are to be exonerated and any checks or cash submitted for security shall be returned.

(7) ORDER that, the Public Works Director, or designee, is authorized to sign any escrow agreements prepared for this project to permit the direct payment of retentions into escrow or the substitution of securities for moneys withheld by the County to ensure performance under the contract, pursuant to Public Contract Code Section 22300.

(8) AUTHORIZE the Public Works Director, or designee, to order changes or additions to the work pursuant to Public Contract Code section 20142.

(9) DELEGATE, pursuant to Public Contract Code Section 4114, to the Public Works Director, or designee, the Board's functions under Public Contract Code Sections 4107 and 4110.

(10) DELEGATE, pursuant to Labor Code Section 6705, to the Public Works Director, or to any registered civil or structural engineer employed by the County, the authority to accept detailed plans showing the design of shoring, bracing, sloping, or other provisions to be made for worker protection during trench excavation covered by that section.

(11) DECLARE that, should the award of the contract to St. Francis be invalidated for any reason, the Board would not in any event have awarded the contract to any other bidder, but instead would have exercised its discretion to reject all of the bids received. Nothing in this Staff Report shall prevent the Board from re-awarding the contract to another bidder in cases where the successful bidder establishes a mistake, refuses to sign the contract, or fails to furnish required bonds or insurance (see Public Contract Code Sections 5100-5107).

FISCAL IMPACT:

The Project will be funded by 84% State Highway Safety Improvement Program Funds, 13% General Fund, 3% Local Road Funds.

BACKGROUND:

The above project was previously approved by the Board of Supervisors, plans and specifications were filed with the Board, and bids were invited by the Public Works Director. On July 15, 2025 the Public Works Department received bids from the following contractors:

BIDDER, TOTAL AMOUNT, BOND AMOUNTS

W. Bradley Electric, LLC: $458,377.00

St. Francis Electric, LLC: $577,997.00; Payment: $577,997.00; Performance: $577,997.00

Gruendl Inc. dba Ray's Electric: $595,720.00

The Public Works Department has determined that Bradley Electric submitted a non-responsive bid by failing

to document an adequate good faith effort to comply with the requirements of the County's Outreach Program for this project, as provided in the project specifications, and the Public Works Director recommends rejection of the bid submitted by Bradley Electric.

On July 22, 2025, Bradley Electric was notified in writing of the Public Works Department's determination. A copy of the letter is attached to this Staff Report (Attachment A). On July 29, 2025, Bradley Electric submitted a letter appealing and requesting reconsideration of the determination of non-responsiveness. A copy of the letter is attached to this Staff Report (Attachment B). After reviewing the matter, the Public Works Director determined that the original determination of non-responsiveness was correct and sent a letter on August 6, 2025, denying Bradley Electric's appeal. A copy of the letter is attached to this Staff Report (Attachment C).

The Public Works Director has reported that St. Francis documented an adequate good faith effort to comply with the requirements of the County's Outreach Program and exceeded the Mandatory Subcontracting Minimum, and the Public Works Director recommends that the construction contract be awarded to St. Francis.

The Public Works Director has determined that the bid submitted by St. Francis, which is $17,723.00 less than the next lowest bid, is the lowest responsive and responsible bid and recommends that the Board so concur and find and that the construction contract for this project be awarded to St. Francis.

The Board of Supervisors previously adopted the Categorical Exemption in compliance with the California Environmental Quality Act (CEQA) and a Notice of Exemption was filed with the County Clerk on February 6, 2025.

The general prevailing rates of wages, which shall be the minimum rates paid on this project, have been filed with the Clerk of the Board, and copies will be made available to any party upon request.

CONSEQUENCE OF NEGATIVE ACTION:

Construction of the project would be delayed, and the project might not be built.

Contra Costa County
Public Works Department

Warren Lai, Director
Deputy Directors
Stephen Kowalewski, Chief
Allison Knapp
Sarah Price
Carrie Ricci
Joe Yee

July 22, 2025

Via Email and UPS Overnight – 1Z9703140794427935

Bob Marin
W. Bradley Electric, LLC
90 Hill Road
Novato, CA 94945
bmarin@wbeinc.com

RE: Vasco Road Safety Improvements Projects - Walnut Boulevard to Frisk Creek Bridge
County Project No.: 0662-6R4100
State Project No.: HSIPSL-5928(168)

Dear Mr. Marin:

Our office has reviewed the bid and Good Faith Effort documentation submitted by your firm on the above project. Based upon our review, we have determined that your firm's Good Faith Effort documentation does not comply with the requirements of Contra Costa County's Outreach Program, as specified in Section 2-1.12 of the project specifications. We have identified the following deficiencies:

1. Your firm's paid advertisements limited the number of potential respondents by soliciting bids exclusively from DBE contractors. Additionally, the paid advertisement did not include the bidder's policy concerning assistance with bonds, lines of credit, and insurance (Indicator #4, 0 out of 9 points).

2. Your firm sent written notices only to DBE contractors excluding MBEs, WBEs, OBEs, SBEs and LBEs and omitted information on the availability of project plans, specifications, and bidder's policy concerning assistance with bonds, lines of credit and insurance. (Indicator #5, 0 out of 10 points).

3. Given that the initial solicitation (Indicator 5) was deemed insufficient, any follow-up is rendered invalid. (Indicator #6, 0 out of 10 points).

4. Your firm failed to provide a summary sheet organized by work area, listing the bids received, the name of the company that submitted the bid, the dollar amount of the bid and the subcontractor selected for the work area. As a result, it is not possible to verify whether good faith efforts were made or if all subcontractor bids were received (Indicator #9, 0 out of 26 points).

5. Your firm did not include the bidder's policy concerning assistance with bonds, lines of credit, and insurance in the paid advertisement or written notice (Indicator #10, 0 out of 7 points)

Based upon these deficiencies, we have determined that your firm has not documented an adequate Good Faith Effort to comply with the Outreach Program requirements, having achieved only 38 points out of 100 points (75 minimum required). Therefore, we plan to recommend that your firm's bid be rejected as non-responsive for failure to comply with the Outreach Program requirements and that the contract be awarded instead to the second lowest bidder, St. Francis Electric, LLC, which has fully complied with those requirements, including the 25% MSM, and scored an 80 out of 100 points.

Should your firm disagree with our determination, you may appeal it in writing to the County Public Works Director. Your firm's appeal must be received no later than 5:00 p.m. on July 30, 2025 and must describe in detail all facts and arguments on which your firm relies.

It is anticipated that the contract will be awarded to the lowest responsive bidder, St. Francis Electric, LLC, who has complied with the requirements of the contract by the Board of Supervisors at its meeting on August 12, 2025, which begins at 9:00 a.m. If you wish, you may appear at the Board meeting to comment on this matter. Any comments to the Board will be limited to the facts and arguments set forth in your firm's appeal.

Sincerely,

Adelina Huerta
Division Manager
Design/Construction Division

AH:kr:ts

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c: M. Nino, County Administrator
T. Ewell, County Administrator Office
D. Schmidt, County Counsel
L. Strobel, County Administrator Office
A. Wilson, Risk Management
W. Lai, Public Works Director
J. Yee, Deputy Director
A. Huerta, Division Manager, Design/Construction
K. Rodriguez, Design/Construction Division
K. Dahl, Design/Construction Division

W. BRADLEY ELECTRIC, LLC
LICENSE #1114449

90 Hill Road Novato, CA 94945
Phone: (415) 898-1400 | Fax: (415) 898-5991

Date: 7/29/25

Via Email To: adelina.huerta@pw.cccounty.us **and** DecoContracts@pw.cccounty.us

Adelina Huerta

255 Glacier Dr

Martinez, CA 94553

RE: Vasco Road Safety Improvements Projects-

Walnut Blvd to Frisk Creek Bridge Bid Appeal

County Project No: 0662-6R4100

State Project No: HSIPSL-5928 (168)

Dear Ms. Hurta,

We are writing to formally appeal against the bid rejection decision dated July 22, 2025. After thoroughly reviewing the stated deficiencies, we respectfully submit that W. Bradley Electric fully met the Good Faith Effort (GFE) requirements as outlined in Section 2-1.12 of the project specifications. Below is our response to each of the listed concerns:

1.) **Paid Advertisements**
(Refer to pages 4–13 of the attached WBE GFE package.)
Our advertisements were directed toward Disadvantaged Business Enterprises (DBEs), which is all encompassing to include small, minority-, women-owned, etc. businesses. There was no exclusivity in our outreach. While the advertisements did not explicitly state assistance with bonds, lines of credit, or insurance, it should be noted that W. Bradley Electric provides such coverage under our prime contractor bond covering our subcontractors. Therefore, separate solicitation for these services is not necessary.
(Resulting Indicator #4: 9 out of 9 points)

2.) **Written Notices**
(Refer to pages 14–29 and 31–56 of the attached GFE package.)
Written notices were sent to DBEs which cover all classifications, ensuring no group was excluded. Separating outreach by specific classifications (e.g., MBE, LBE) inherently

W. BRADLEY ELECTRIC, LLC
LICENSE #1114449

90 Hill Road Novato, CA 94945
Phone: (415) 898-1400 | Fax: (415) 898-5991

Date: 7/29/25

creates the risk of excluding eligible firms by limiting to single categories. As previously noted, bonding assistance is covered under our prime contract.
(Resulting Indicator #5: 10 out of 10 points)

3.) **Follow-Up Solicitations**
(Refer to page 30 of the attached GFE package.)
Follow-ups were conducted in a timely and thorough manner, fulfilling the GFE requirements.
(Resulting Indicator #5: 10 out of 10 points)

4.) **Bid Summary Sheet**
(Refer to page 57 of the attached GFE package.)
We submitted a detailed sheet organized by work area, listing the bids received, name of the company that submitted the bid, dollar amount of the bid with the subcontractor that was selected for the work areas was provided (Please refer to pg. 57 of attached GFE package). Additionally, the Mandatory Subcontracting Minimum (MSM) 25% was met with the subcontractor listed. (Resulting Indicator #9: 26 out of 26 points)

5.) **Bonding and Financial Assistance**
As addressed in Items #1 and #2, W. Bradley Electric's subcontractors are covered under our prime contractor bond. Therefore, no additional solicitation for bonding, insurance, or financial assistance is required.

Based upon the fulfillments to indicators listed above, W. Bradley's documents have adequately complied with the Good Faith Effort and Outreach Program requirements, achieving at minimum 93 points out of 100 points of the 75 minimum requirement.

We respectfully request reconsideration and award of the contract to W. Bradley Electric, the lowest responsive bidder. We are confident in our ability to deliver a high-quality, timely completion of the project in full compliance with all requirements for the County. Please let us know if there are any other questions or information needed.

Sincerely,

W. BRADLEY ELECTRIC, LLC
LICENSE #1114449

90 Hill Road Novato, CA 94945
Phone: (415) 898-1400 | Fax: (415) 898-5991

Date: 7/29/25

Bob Marin

Senior Estimator

Traffic Division

Contra Costa County
Public Works
Department

Warren Lai, Director
Deputy Directors
Stephen Kowalewski, Chief
Allison Knapp
Sarah Price
Carrie Ricci
Joe Yee

August 6, 2025

Via Email [bmarin@wbeinc.com] and UPS Overnight: 1Z9703141395620364

W. Bradley Electric, LLC
Attn: Bob Marin, Senior Estimator, Traffic Division
90 Hill Road
Novato, CA 94945

Re: Your Firm's Appeal Letter
Vasco Road Safety Improvements Project,
Walnut Boulevard to Frisk Creek Bridge
County Project #0662-6R4100

Dear Mr. Marin:

This responds to your July 29, 2025 letter, in which your firm appealed and requested reconsideration of the determination that your bid did not comply with the Outreach Program (GFE) requirements set forth in Section 2-1.12 of the project specifications. As explained below, your firm's appeal is without merit because you have not shown that the original determination of GFE deficiencies was incorrect. Therefore, your firm's appeal is denied.

In your appeal letter, you have made the following arguments to question the determination that your firm's bid was non-responsive and subject to rejection for failure to comply with the Outreach Program (GFE) requirements:

(1) Bid Summary Sheet

In response to this issue, you stated in your appeal letter that your firm submitted a detailed sheet organized by work area, listing the bids received, name of the company that submitted the bid, dollar amount of the bid with the subcontractor that was selected for the work area that was provided (reference to page 57 of the attached GFE package). Having reviewed page 57, I do not see that it is a summary sheet of the type described above and required by the project specifications. Instead, page 57 is a List of Subcontractors listing only one subcontractor (Chrisp Co. for $218,650). Moreover, there is nothing else in your firm's two GFE submittals that would qualify as the summary sheet required by the project specifications. This deficiency, which was for a major GFE item and required the deduction of 26 points, resulted in your firm having failed to achieve the minimum 75 GFE points required by the project specifications. Your firm has not shown that determination was incorrect.

(2) Paid Advertisements

In response to this issue, your appeal letter did not dispute that the advertisements placed by your firm failed to mention assistance with bonds, lines of credit and insurance. This deficiency, which required the deduction of 9 points, further supported the determination that your firm failed to achieve the minimum 75 GFE points required by the project specifications.

(3) Written Notices
In response to this issue, your appeal letter did not dispute that the written notices sent by your firm were sent only to DBEs, not also to MBEs, WBEs, DVBEs, OBEs, SBEs and LBEs, as required by the broad Outreach requirements in the project specifications. Your appeal letter also did not dispute that the notices sent by your firm failed to mention assistance with bonds, lines of credit and insurance. This deficiency, which required the deduction of 10 points, further supported the determination that your firm failed to achieve the minimum 75 GFE points required by the project specifications.

(4) Follow-Up Solicitations
Same as #3 above; deduction of 10 points.

(5) Bonding and Financial Assistance
Same as #2 and #3 above; deduction of 7 points.

Based on the above, I have determined that your firm's appeal is without merit in that you have not shown that the GFE scoring, and the determination of non-responsiveness were incorrect.

Our department has reviewed and evaluated the bids submitted and determined that St. Francis Electric, LLC is the lowest responsible bidder, having fully complied with all project requirements, including the Outreach Program requirements. Accordingly, I plan to recommend that the contract be awarded to the low bidder at the Board of Supervisors meeting on August 12, 2025, which begins at 9:00 a.m. If your firm still disagrees with the determination that your bid was non-responsive and subject to rejection, you may appear and address the Board at that time.

Although I have denied your appeal on this project, the County appreciates your firm bidding on our projects and hopes you will continue to do so as other projects come up.

Sincerely,

for Warren Lai
Public Works Director
Contra Costa County Public Works

WL:AH:KR:DFS:ts
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cc: M. Nino, County Administrator
T. Ewell, County Administrator
D. Schmidt, County Counsel
M. George, County Counsel
L. Strobel, County Administrator
A. Wilson, Risk Management
W. Lai, Public Works Director
J. Yee, Deputy Director
A. Huerta, Division Manager, Design/Construction
K. Rodriguez, Design/Construction Division
K. Dahl, Design/Construction Division

CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-3220 **Agenda Date:** 8/12/2025 **Agenda #:** C.63.

To: Board of Supervisors

From: Monica Nino, County Administrator

Report Title: Claims

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

DENY claims filed by Carlos Ortega; Maila Anaiya Hughes; Garrett Dodds; Sonny David Coleman Jr.; Weizhen & Mo Li, Pang Jui (Scott) WU; Romond Demetrius Reynolds Jr.; Zach Mindham(1); and Zach Mindham (2). DENY late Government claim filed by Tameka Thomas.

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

Carlos Ortega: Property claim for damage to vehicle in the amount of $376.78.
Maila Anaiya Hughes: Personal injury claim related to automobile accident in an amount to exceed $250,000.
Garrett Dodds: Personal injury claim related to negligent bus operation in an amount to exceed $10,000.
Sonny David Coleman, Jr.: Property claim for damage to vehicle in the amount of $7,544.72.
Weizhen Li, Mo Li, Pang Jui (Scott) Wu: Wrongful death and personal injury claim related to dangerous condition of road in the amount of $30,000,000.
Romond Demetrius, Reynolds Jr.: Property claim for damage to personal property in the amount of $3,500.
Zach Mindham (1): Personal injury claim related to psychiatric hold in an unspecified amount.
Zach Mindham (2): Personal injury claim related to hospital injuries in an unspecified amount.
Tameka Thomas: Application to file a late claim related to alleged medical malpractice.

CONSEQUENCE OF NEGATIVE ACTION:

Not acting on the claims could extend the claimants' time limits to file actions against the County.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

CONTRA COSTA COUNTY

Staff Report

File #: 25-3245 **Agenda Date:** 8/12/2025 **Agenda #:** C.64.

To: Board of Supervisors

From: David O. Livingston, Sheriff-Coroner

Report Title: Mark43, Inc.

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:
APPROVE and AUTHORIZE the Sheriff-Coroner, or designee, to execute a change order to its existing contract with Mark43, Inc., with no changes to the original contract payment limit not to exceed $8,695,292, for modifications to certain services for the optimized use of their cloud-based records management systems (RMS), computer-aided dispatch (CAD) and analytics solutions for the Office of the Sheriff, and no change to the original period March 31, 2025 through March 30, 2030.

FISCAL IMPACT:
Approval of this request will result in no cost to the County. The original contract is funded through a combination of Police Service Area P6 Zone, contract cities, and General Fund. However, this change order has no additional fiscal impact.

BACKGROUND:
The Office of the Sheriff urgently needed a new CAD/RMS because the previous system had reached the end of its lifecycle and was no longer supported by the vendor. This lack of support left the system vulnerable to failures, inefficiencies, and potential security risks. An outdated CAD/RMS can hamper response times, data accuracy, and overall operational effectiveness, making it increasingly difficult for deputies and dispatchers to perform their duties efficiently. For these reasons, it was necessary to upgrade to a modern, cloud-based solution that can enhance reliability, streamline workflows, and improve inter-agency collaboration, to ensure the Office of the Sheriff remains equipped to serve the community effectively.

Mark43 is a public safety software company that provides cloud-based records management systems (RMS), computer-aided dispatch (CAD), and analytics solutions for law enforcement, fire, and emergency medical services. Use of Mark43 software allows the Office of the Sheriff to significantly modernize its public safety technology and provide a more user-friendly, efficient, and secure platform that can also improve reporting, data sharing, and response time capabilities. The software also helps streamline workflows, enhance collaboration between agencies, and support data-driven decision-making, ultimately helping our first responders operate more effectively.

The change order addresses the CAD data migration, which was inadvertently omitted from the original

contract and statement of work. This change adds the CAD data migration at no cost to the Office of the Sheriff. Additionally, the Civil module has been removed from the statement of work as it will no longer be needed.

The Software License and Services Agreement includes limitation of liability and indemnification from the County to Mark43, Inc.

CONSEQUENCE OF NEGATIVE ACTION:
If the Board does not approve, the contract won't be revised to include the CAD data migration or remove the Civil module. This could lead to delayed emergency response times, inefficient record-keeping, and compliance issues, ultimately compromising public and officer safety.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

CONTRA COSTA COUNTY

Staff Report

File #: 25-3246 **Agenda Date:** 8/12/2025 **Agenda #:** C.65.

To: Board of Supervisors

From: David O. Livingston, Sheriff-Coroner

Report Title: Thales DIS USA, Inc.

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:
APPROVE and AUTHORIZE the Sheriff-Coroner, or designee, to execute a Support and Maintenance Renewal Quotation with Thales DIS USA, Inc., to renew ID Unit systems maintenance and support coverage in an amount not to exceed $312,119 for the period July 1, 2025 through June 30, 2026.

FISCAL IMPACT:
Approval of this request will result in up to $312,119 in contractual service expenditures and will be funded 100% by the RAN Board approved budget.

BACKGROUND:
The Office of the Sheriff utilizes numerous Thales DIS USA, Inc. hardware, software and services to meet the biometric needs of the County. The RAN Board annually reviews and forecasts all budgetary and strategic decisions and these costs have already been approved.
The systems include:

- LiveScan: Terminals that allow Law Enforcement agencies to fingerprint applicants, detainees, arrestees, registrants and deceased individuals for electronic submission to the Automated Fingerprint Identification System (AFIS).
- AFIS: Facilitates the statewide telecommunications network dedicated to the transmission of fingerprint data throughout the state for use of identification by law enforcement agencies.
- Mobile ID: A connection that allows law enforcement agencies to share information through a mobile device with the ability to rapidly search through DOJ's statewide criminal record repository for wanted persons and other persons of special interest. This system helps reduce terrorist and criminal activities by improving and expanding biometric services to Contra Costa.

The Department has an established hardware and software maintenance and support terms and conditions agreement in place with Thales DIS USA, Inc. that remains unchanged, and the annual extensions with the vendor can be executed through a signed Support and Maintenance Quotation and invoicing process.

The Thales DIS USA, Inc. Hardware and Software Maintenance and Support Terms and Conditions includes a

limitation of liability.

CONSEQUENCE OF NEGATIVE ACTION:
If the Board does not approve, the Office of the Sheriff's ID Unit would be at severe risk of losing vendor support if a problem occurred with its system or equipment. The ID Unit would not be able to provide identification services to any of the County's law enforcement agencies, thus impacting public and officer safety.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

CONTRA COSTA COUNTY

Staff Report

File #: 25-3247 **Agenda Date:** 8/12/2025 **Agenda #:** C.66.

To: Board of Supervisors

From: David O. Livingston, Sheriff-Coroner

Report Title: CDW Government LLC

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:
APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute on behalf of the Sheriff-Coroner, a purchase order with CDW Government LLC in an amount not to exceed $36,711, and ACCEPT Terms and Conditions for the purchase of Getac F110 ruggedized mobile tablets, for the period July 1, 2025 through June 30, 2026.

FISCAL IMPACT:
Approval of this request will result in up to $36,711 in contractual service expenditures over a 1-year period and will be funded 100% by the General Fund.

BACKGROUND:
The Getac F110 Tablet PC is used as a mobile data computer (MDC) in all of the Office of the Sheriff Patrol vehicles. Along with the radios, the tablets are the central communication devices in the Patrol vehicles. They facilitate communication between the deputies and dispatch, provide access to databases and receive critical information related to calls. The MDC's enhance communication, improve efficiency and increase officer safety by providing a secure and redundant method of transmitting data. The F110 Tablet PC delivers superior performance, connectivity and media capabilities.

Payments are to be made to Getac's third-party reseller, CDW Government LLC (CDW-G). CDW-G is the authorized third-party reseller of Getac tablets and accessories and offers them at a competitive price. CDW-G also provides comprehensive IT solutions tailored to the specific needs of public sector organizations, helping them modernize legacy systems and improve efficiency.

The Terms and Conditions include a limitation of liability from the County to the Contractor.

CONSEQUENCE OF NEGATIVE ACTION:
If the Board does not approve, the Office of the Sheriff will not be able to purchase additional MDC's to replace outdated and failing devices or outfit new Patrol vehicles. This will limit the Office of the Sheriff's ability to perform critical public safety duties.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

CONTRA COSTA COUNTY

Staff Report

File #: 25-3248 **Agenda Date:** 8/12/2025 **Agenda #:** C.67.

To: Board of Supervisors

From: David O. Livingston, Sheriff-Coroner

Report Title: Dispatch Services for the Town of Moraga

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:
APPROVE and AUTHORIZE the Sheriff-Coroner, or designee, to execute a contract renewal with the Town of Moraga to pay the County an amount not to exceed $1,000,000, for police dispatching services for the period July 1, 2025 through June 30, 2029.

FISCAL IMPACT:
Approval of this request will result in $1,000,000 in revenue over a 4-year period. There is no County cost.

BACKGROUND:
The Office of the Sheriff will continue to provide police dispatching services, limited to law enforcement activity, for the Town of Moraga. Services will include dispatching, call-taking, sending and receiving voice and data traffic, answering emergency (911) calls and warrant checks to aid the Town of Moraga's Police Department.

The Interagency Agreement includes mutual indemnification between the County and the Town of Moraga.

CONSEQUENCE OF NEGATIVE ACTION:
If the Board does not approve, the Office of the Sheriff would not be able to provide the Town of Moraga with adequate 911 dispatcher services, resulting in a safety concern for the community and reduced revenue for the Office of the Sheriff and the County General Fund.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

CONTRA COSTA COUNTY

Staff Report

File #: 25-3249 **Agenda Date:** 8/12/2025 **Agenda #:** C.68.

To: Board of Supervisors

From: David O. Livingston, Sheriff-Coroner

Report Title: Quest Software, Inc.

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:
APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute on behalf of the Sheriff-Coroner, a purchase order with Quest Software, Inc., in an amount not to exceed $8,120, for the purchase of additional KACE licenses, for the period August 1, 2025 through July 31, 2026.

FISCAL IMPACT:
Approval of this request will result in up to $8,120 in contractual service expenditures over a 1-year period and will be funded 100% by the General Fund.

BACKGROUND:
KACE is an endpoint management solution that allows the Office of the Sheriff to address hardware and software asset management, bolster network security and service end-user systems. It is used by the department and is the primary software the IT Help Desk team uses to manage and respond to user support requests. It gives the ability to discover and track devices in the Office of the Sheriff environment, automate administrative tasks, keep compliance requirements up-to-date and secure data from a range of vulnerabilities.

This purchase order is for the purchase of additional licenses that are needed to manage the growing number of devices deployed throughout the department.

The Software Transaction Agreement includes a limitation of liability from the County to the Contractor.

CONSEQUENCE OF NEGATIVE ACTION:
If the Board does not approve, the Office of the Sheriff will not be able to manage the growing number of device deployments, which would limit access to the latest software updates and expose the department to cybersecurity vulnerabilities.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

CONTRA COSTA COUNTY

Staff Report

File #: 25-3250 **Agenda Date:** 8/12/2025 **Agenda #:** C.69.

To: Board of Supervisors

From: David O. Livingston, Sheriff-Coroner

Report Title: Accelerated Media Technologies, Inc.

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:
APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute on behalf of the Sheriff-Coroner, a purchase order with Accelerated Media Technologies, Inc., in an amount not to exceed $197,400 for the acquisition of a drone support wagon, which will be used to transport, deploy, and support drone units during emergencies and critical incidents in Contra Costa County.

FISCAL IMPACT:
Approval of this request will result in a one-time expenditure of $197,400 and will be funded 100% by State Homeland Security Grant FY23.

BACKGROUND:
The Office of the Sheriff utilizes drone technology to enhance situational awareness, search and rescue operations, and tactical response during emergencies and disasters. The addition of a Drone Support Wagon will improve the ability to rapidly deploy and maintain drone systems in the field, reducing response times and increasing mission effectiveness. The funding for this equipment is provided by the State Homeland Security Grant Program through the FY23 SHSGP Grant, supporting regional coordination and operational readiness for high-threat, high-density urban areas.

CONSEQUENCE OF NEGATIVE ACTION:
If the Board does not approve, the Office of the Sheriff will not be able to acquire the Drone Support Wagon and will not meet the conditions of the grant for project expenditures.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

CONTRA COSTA COUNTY

Staff Report

File #: 25-3251 **Agenda Date:** 8/12/2025 **Agenda #:** C.70.

To: Board of Supervisors

From: David O. Livingston, Sheriff-Coroner

Report Title: Rush Truck Centers

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:
APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute on behalf of the Sheriff-Coroner, a purchase order with Rush Truck Centers in an amount not to exceed $105,719, for the purchase of a Prime Mover, which will be used to tow equipment and trailers to and from emergencies and disasters in Contra Costa County.

FISCAL IMPACT:
Approval of this request will result in a one-time expenditure of $105,719 and will be funded 100% by FY24 Bay Area UASI Grant, which has been included in the Department's FY25-26 budget.

BACKGROUND:
The Office of the Sheriff's mission for the 2024 Urban Area Security Initiative (UASI) grant is to meet the department's operational needs by providing a reliable vehicle capable of towing critical emergency equipment to incident scenes quickly and efficiently. This additional equipment will ensure that the department can respond to a wide range of emergencies at any time, supporting our mission of maintaining readiness and delivering timely assistance.

CONSEQUENCE OF NEGATIVE ACTION:
If the Board does not approve, the Office of the Sheriff will not be able to acquire a prime mover and will not meet the conditions of the grant for project expenditures.

1025 ESCOBAR STREET
MARTINEZ, CA 94553

CONTRA COSTA COUNTY

Staff Report

File #: 25-3243 **Agenda Date:** 8/12/2025 **Agenda #:** C.71.

To: Board of Supervisors

From: Dan Mierzwa, Treasurer-Tax Collector

Report Title: ACCEPT the Treasurer's Quarterly Investment Report as of June 30, 2025, as recommended by the County Treasurer-Tax Collector.

☒Recommendation of the County Administrator ☐ Recommendation of Board Committee

RECOMMENDATIONS:

ACCEPT the Treasurer's Quarterly Investment Report as of June 30, 2025, as recommended by the County Treasurer-Tax Collector.

FISCAL IMPACT:

None.

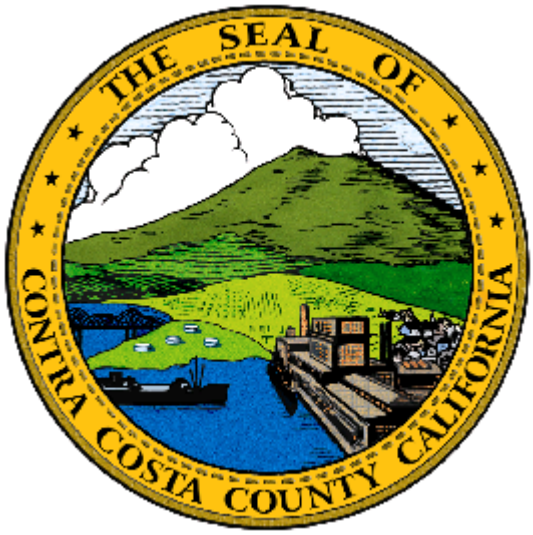
BACKGROUND:

Government Code Section 53646 requires the County Treasurer to prepare quarterly reports to the Board of Supervisors describing County investments including type, par value, cost, and market value. Attached please find the report covering the period April 1, 2025 through June 30, 2025.

As of June 30, 2025, the par value, cost, and market value of Contra Costa County Investment Pool were $7,179,168,887.70, $7,150,579,493.51, and $7,145,957,135.84 respectively. The weighted yield to maturity was 4.14% and the weighted average days to maturity were 277 days.

As of June 30, 2025, the Treasurer's investment portfolio was in compliance with Government Code 53600 et. seq., and with the Treasurer's current investment policy. It had no securities lending, reverse repurchase agreements or derivative. Historical activities combined with future cash flow projections indicate that the County should have sufficient liquidity to meet its cash flow needs for the next six months.

CONSEQUENCE OF NEGATIVE ACTION:



CONTRA COSTA COUNTY

TREASURER'S QUARTERLY INVESTMENT REPORT

AS OF JUNE 30, 2025

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EXECUTIVE SUMMARY

- The Treasurer's investment portfolio is in compliance with Government Code 53600 et. seq..

- The Treasurer's investment portfolio is in compliance with the Treasurer's current investment policy.

- The Treasurer's investment portfolio has no securities lending, reverse repurchase agreements or derivatives.

- As of 6/30/25, the fair value of the Treasurer's investment portfolio was 99.94% of the cost. More than 81 percent of the portfolio or over $5.8 billion will mature in less than a year. Historical activities combined with future cash flow projections indicate that the County should be able to meet its cash flow needs for the next six months.

- Treasurer's Investment Portfolio Characteristics

Par	$7,179,168,887.70
Cost	$7,150,579,493.51
Market Value[i]	$7,145,957,135.84
Weighted Yield to Maturity	4.14%
Weighted Average Days to Maturity	277 days
Weighted Duration	0.69 year

Notes:

1. All reporting information is unaudited but due diligence was utilized in its preparation. The information in this report may be updated and is subject to change without notice. Changes will be reflected in the next report.
2. There may be minor differences between the investment pool summary pages and the attached statements and exhibits from time to time. The variances are largely due to rounding errors, the timing difference in recording and/or posting transactions, interests, security values, etc.
3. All securities and amounts reported are denominated in U.S. Dollars.

[i] A rising rate market will produce unrealized losses in a fixed income portfolio. Mark-to-market losses in bond holdings are not realized losses, bonds are expected to mature at par. The opposite is true for a declining rate market.

CONTRA COSTA COUNTY INVESTMENT POOL
June 30, 2025

TYPE	PAR VALUE	COST	FAIR VALUE [5]	PERCENT OF TOTAL COST
A. Investments Managed by Treasurer's Office				
1. U.S. Treasuries (STRIPS, Bills, Notes)	$619,665,000.00	$616,416,550.98	$616,286,599.10	8.62%
2. U.S. Agencies				
Federal Home Loan Banks	653,450,000.00	651,429,576.14	648,329,884.85	9.11%
Federal National Mortgage Association	174,400,000.00	173,988,035.71	173,509,756.40	2.43%
Federal Farm Credit Banks	553,970,000.00	553,193,364.77	554,169,088.61	7.74%
Federal Home Loan Mortgage Corporation	255,000,000.00	254,815,680.86	254,086,615.00	3.56%
Subtotal	1,636,820,000.00	1,633,426,657.48	1,630,095,344.86	22.84%
3. Supranationals - International Government	774,107,000.00	770,914,930.62	770,523,654.75	10.78%
4. Money Market Instruments				
Commercial Paper	2,198,556,000.00	2,182,353,994.49	2,181,886,192.25	30.52%
Negotiable Certificates of Deposit	885,000,000.00	885,000,000.00	884,983,815.00	12.38%
Time Deposit	3,415.19	3,415.19	3,415.19	0.00%
Subtotal	3,083,559,415.19	3,067,357,409.68	3,066,873,422.44	42.90%
5. Corporate Notes	163,023,000.00	161,196,442.51	159,434,038.07	2.25%
TOTAL (Section A.)[1]	6,277,174,415.19	6,249,311,991.27	6,243,213,059.22	87.40%
B. Investments Managed by Outside Contractors				
1. PFM	88,230,562.25	87,778,647.77	88,631,383.82	1.23%
2. Local Agency Investment Fund (LAIF) [3]	176,661,107.67	176,661,107.67	176,661,107.67	2.47%
3. Allspring Global Investments	44,189,487.35	43,914,431.56	44,538,269.89 [2]	0.61%
4. CAMP[3]	419,806,089.99	419,806,089.99	419,806,089.99	5.87%
5. CalTRUST (Liquidity Fund)[3]	100,000,000.00	100,000,000.00	100,000,000.00	1.40%
6. US Bank (Federated Tax Free Cash Fund) [3]	17,670,810.25	17,670,810.25	17,670,810.25	0.25%
7. Other				
a. EBRCS Bond[3],[6]	449,307.87	449,307.87	449,307.87	0.01%
TOTAL (Section B.)	847,007,365.38	846,280,395.11	847,756,969.49	11.84%
C. Cash[3]	54,987,107.13	54,987,107.13	54,987,107.13	0.77%
[4]GRAND TOTAL (FOR A , B, & C)	$7,179,168,887.70	$7,150,579,493.51	$7,145,957,135.84	100.00%

Notes:

1. Excludes funds managed by PFM retained by Contra Costa School Insurance Group and Community College District.

2. Base Market Value plus Accrued Interest.

3. Par Value, Cost, and Fair Value reflect the account ending balance as of the quarter end.

4. Does not include the Futuris Public Entity Trust of the Contra Costa Community College District Retirement Board of Authority.

5. A rising rate market will produce unrealized losses in a fixed income portfolio. Mark-to-market losses in bond holdings are not realized losses, bonds are expected to mature at par. The opposite is true for a declining rate market.

6. East Bay Regional Communications System Authority Revenue Bond 2011 Series B maturing on June 1st 2027.

CONTRA COSTA COUNTY INVESTMENT POOL

June 30, 2025

CONTRA COSTA COUNTY INVESTMENT POOL - EARNING STATISTICS

	Fiscal Year To Date	Quarter To Date
Average Daily Balance ($)	6,664,469,948.94	7,382,179,360.44
Interest Earnings ($)[1]	284,551,381.67	76,003,049.74
Earned Income Yield	4.21%	4.07%

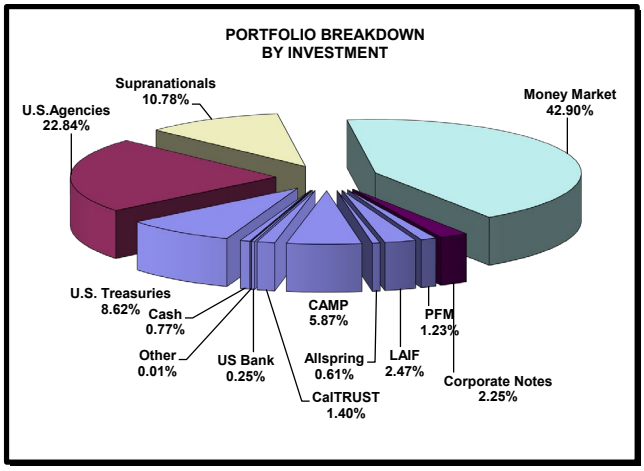
CONTRA COSTA COUNTY INVESTMENT POOL - PORTFOLIO STATISTICS

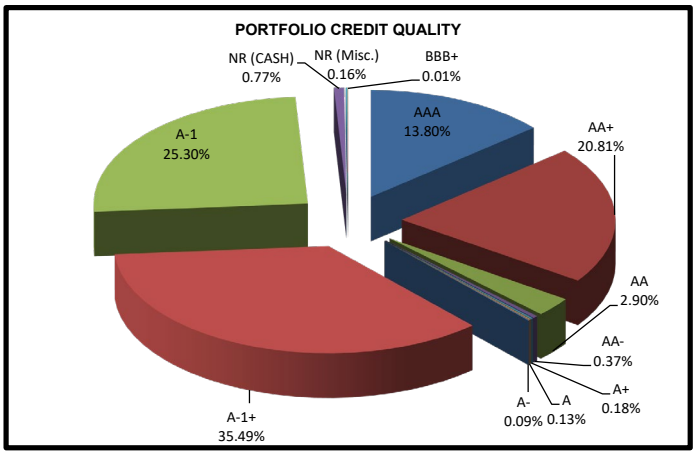
Investment Type	Par Value ($)	Fair Value ($)	YTM (%)		WAM (days)	Percentage of Portfolio
U.S. Treasury	619,665,000.00	616,286,599.10	4.28		46	8.62%
Agencies	1,636,820,000.00	1,630,095,344.86	3.87		766	22.81%
Commercial Paper	2,198,556,000.00	2,181,886,192.25	4.41		62	30.53%
NCD/YCD	885,000,000.00	884,983,815.00	4.44		47	12.38%
Corporate Notes	163,023,000.00	159,434,038.07	2.42		478	2.23%
Time Deposit	3,415.19	3,415.19	0.08		358	0.00%
Supranationals	774,107,000.00	770,523,654.75	3.86		475	10.78%
PFM	88,230,562.25	88,631,383.82	4.46		776	1.24%
LAIF	176,661,107.67	176,661,107.67	4.27	[4]	1	2.47%
CAMP	419,806,089.99	419,806,089.99	4.40	[5]	0	5.87%
CalTRUST (Liquidity)	100,000,000.00	100,000,000.00	4.35	[6]	0	1.40%
Allspring Global Investments	44,189,487.35	44,538,269.89	4.27		357	0.62%
US Bank (Federated Tax Free)	17,670,810.25	17,670,810.25	2.26		0	0.25%
Misc.[7]	449,307.87	449,307.87	N/A		N/A	0.01%
Cash	54,987,107.13	54,987,107.13	1.33	[2]	0	0.77%
Total Fund[3]	**7,179,168,887.70**	**7,145,957,135.84**	**4.14**		**277**	**100.00%**

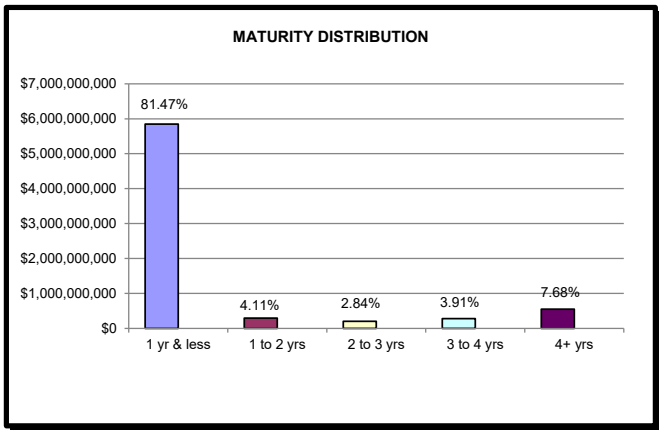
1. The sum of the investment interest earnings from the following portfolios: investment pool managed by Treasury Staff, PFM, CAMP, LAIF, CalTRUST, Allspring, and US Bank.
2. Average Earning Allowance of WFB for this quarter.
3. Excludes the Futuris Public Entity Trust of the CCCCD Retirment Board of Authority.
4. PMIA Quarter to Date yield.
5. Distribution Yield as of the quarter end.
6. 30 Day SEC Yield as of the quarter end.
7. East Bay Regional Communications System Authority.

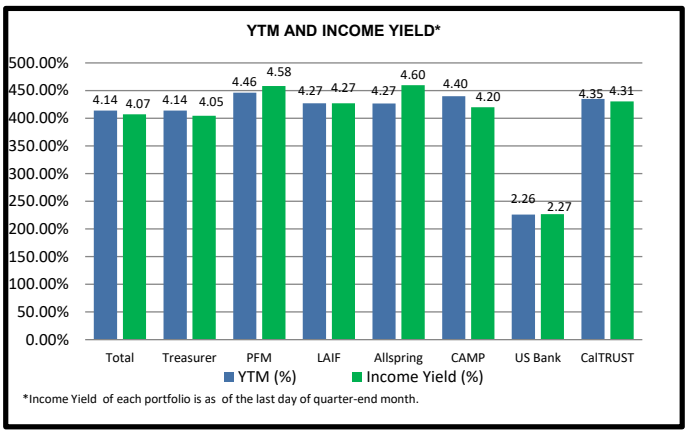
CONTRA COSTA COUNTY
INVESTMENT POOL
AT A GLANCE

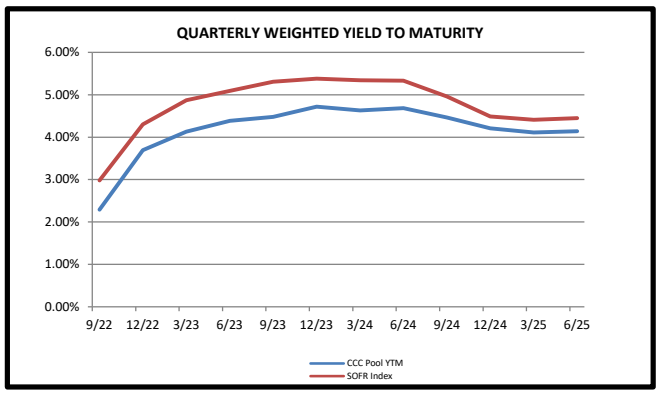
June 30, 2025

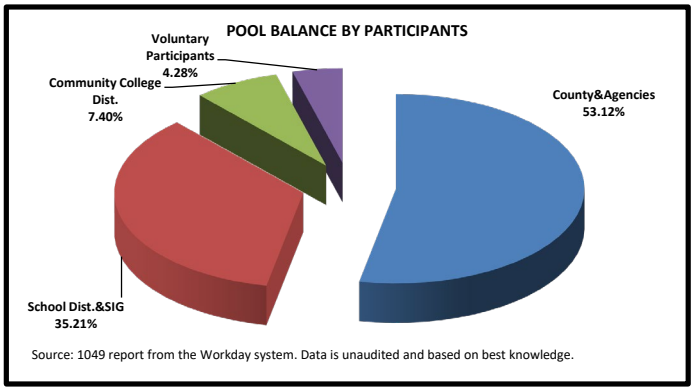












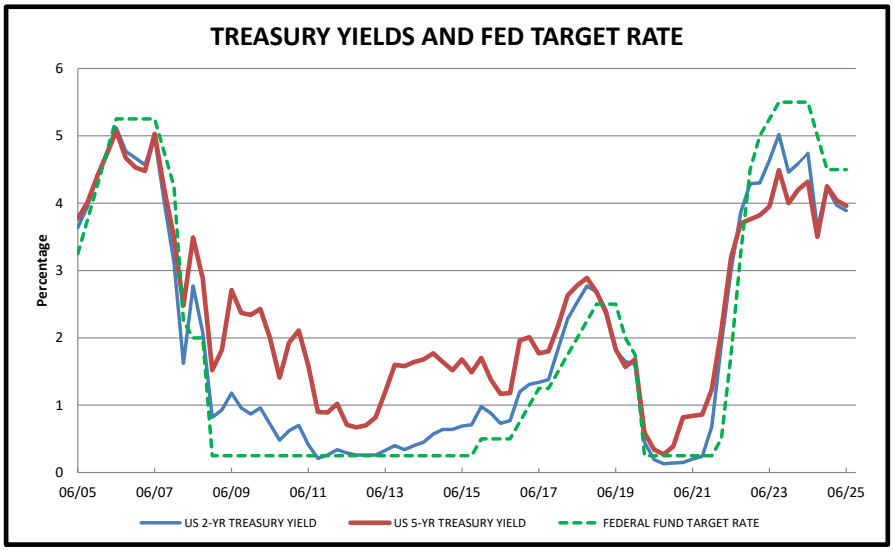
Source: 1049 report from the Workday system. Data is unaudited and based on best knowledge.

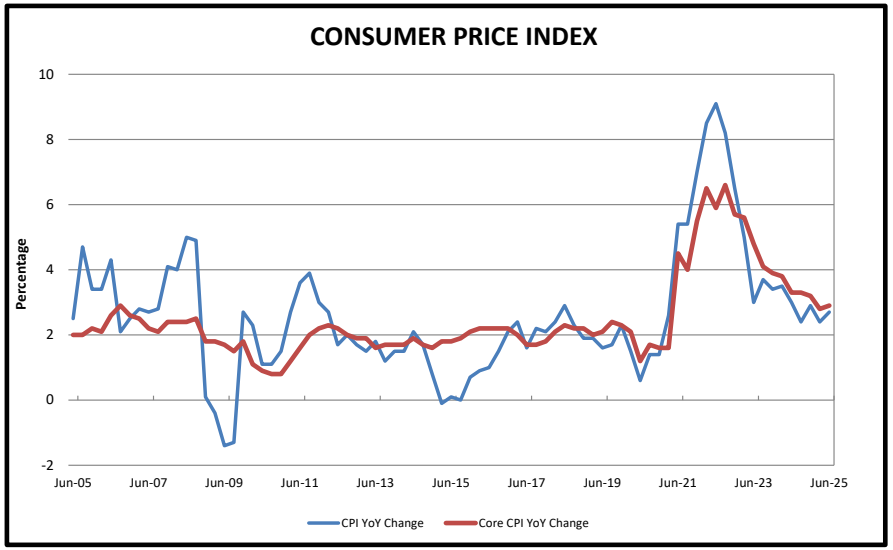
NOTES TO INVESTMENT PORTFOLIO SUMMARY AND AT A GLANCE:

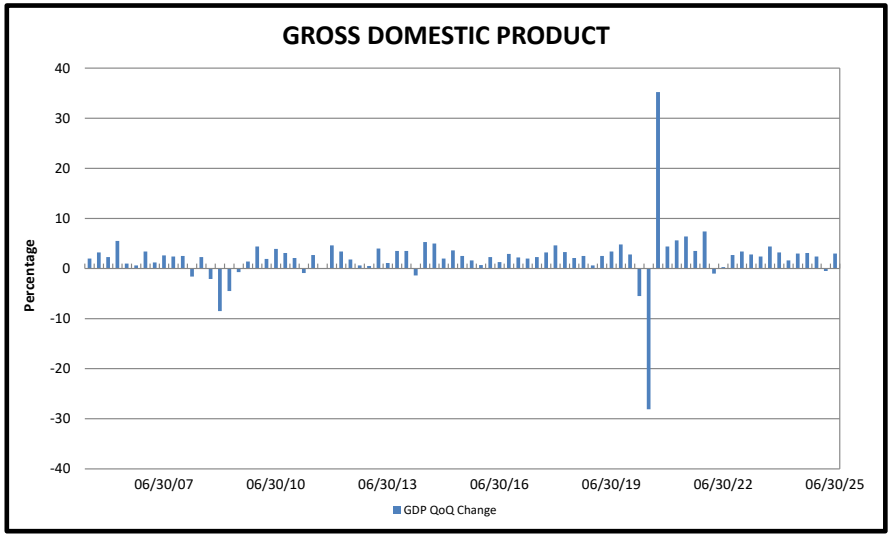
1. All report information is unaudited but due diligence was utilized in its preparation. The information in the entire report is obtained at time of preparation hence may be updated after publishing and is subject to change without notice. Changes will be reflected in the next report.
2. There may be slight differences between the portfolio summary/at a glace pages and the attached statements/exhibits from time to time. The variances are largely due to rounding, the timing difference in recording and/or posting transactions, inerestes, security values, etc.
3. All securities and amounts included in the portfolio are denominated in United States Dollars.
4. The Contra Costa County investment portfolio maintains Standard & Poor's highest credit quality rating of AAAf and lowest volatility of S1+. The portfolio consists of a large portion of short-term investments with credit rating of A-1/P-1 or better. The majority of the long-term investments in the portfolio are rated AA or better.
5. In accordance with Contra Costa County's Investment Policy, the Treasurer's Office has constructed a portfolio that safeguards the principal, meets the liquidity needs and achieves a return. As a result, more than 81% of the portfolio will mature in less than a year with a weighted average maturity of 277 days.

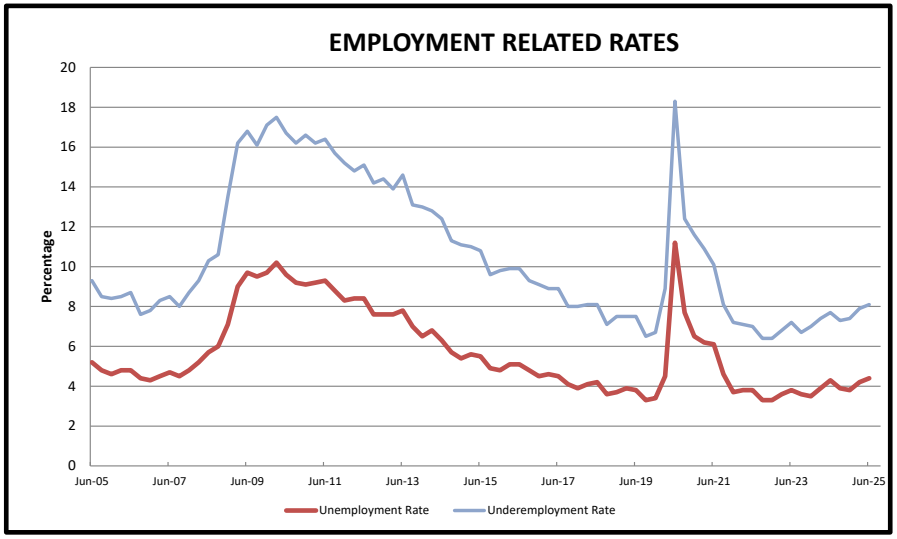
MAJOR MARKET AND ECONOMIC DATA

AS OF JUNE 30, 2025









Note:
All data provided by Bloomberg.

SECTION III

APPENDIX

A. INVESTMENT PORTFOLIO DETAIL - MANAGED BY TREASURER'S OFFICE

Notes:

1. Statements are generated by the SymPro Treasury Management Software system beginning first quarter of calendar year 2022.
2. Market pricing data are obtained from Interactive Data Corporation/ICE.

Investment Portfolio -Treasury
Portfolio Management
Portfolio Details - Investments
June 30, 2025

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	S&P	YTM 365	Days to Maturity	Maturity Date
Time Deposits												
1211010440	92010	WESTAMERICA BANK - TIME DEP		06/09/2025	3,415.19	3,415.19	3,415.19	0.080	N/A	0.081	358	06/24/2026
		Subtotal and Average	**2,504.47**		**3,415.19**	**3,415.19**	**3,415.19**			**0.081**	**358**	
Negotiable CDs												
78015JCQ8	91772	RBC NY - YCD		01/17/2025	50,000,000.00	49,999,150.00	50,000,000.00	4.370	A-1+	4.431	9	07/10/2025
89115DZP4	91910	TORONTO DOM NY - YCD		04/11/2025	50,000,000.00	50,000,700.00	50,000,000.00	4.450	A-1	4.512	9	07/10/2025
89115D2G0	91912	TORONTO DOM NY - YCD		04/14/2025	50,000,000.00	50,000,900.00	50,000,000.00	4.450	A-1	4.512	13	07/14/2025
22536JCK9	91855	CREDIT AG NY - YCD		03/12/2025	50,000,000.00	49,998,700.00	50,000,000.00	4.330	A-1	4.390	22	07/23/2025
89115DUK0	91849	TORONTO DOM NY - YCD		03/12/2025	50,000,000.00	49,997,900.00	50,000,000.00	4.370	A-1	4.431	22	07/23/2025
89115DU38	91854	TORONTO DOM NY - YCD		03/12/2025	50,000,000.00	49,996,550.00	50,000,000.00	4.340	A-1	4.400	24	07/25/2025
89115DUT1	91861	TORONTO DOM NY - YCD		03/17/2025	40,000,000.00	39,997,320.00	40,000,000.00	4.360	A-1	4.421	28	07/29/2025
89115DVB9	91866	TORONTO DOM NY - YCD		03/19/2025	40,000,000.00	39,997,960.00	40,000,000.00	4.380	A-1	4.441	28	07/29/2025
89115DX35	91878	TORONTO DOM NY - YCD		03/28/2025	20,000,000.00	19,999,540.00	20,000,000.00	4.410	A-1	4.471	28	07/29/2025
89115DYB6	91881	TORONTO DOM NY - YCD		04/01/2025	50,000,000.00	49,997,350.00	50,000,000.00	4.370	A-1	4.431	28	07/29/2025
89115DVF0	91867	TORONTO DOM NY - YCD		03/19/2025	35,000,000.00	34,998,110.00	35,000,000.00	4.380	A-1	4.441	29	07/30/2025
89115DYK6	91882	TORONTO DOM NY - YCD		04/02/2025	35,000,000.00	34,998,040.00	35,000,000.00	4.370	A-1	4.431	29	07/30/2025
89115DZ33	91885	TORONTO DOM NY - YCD		04/03/2025	50,000,000.00	49,994,100.00	50,000,000.00	4.330	A-1	4.390	38	08/08/2025
89115DBU9	91958	TORONTO DOM NY - YCD		05/05/2025	35,000,000.00	35,000,630.00	35,000,000.00	4.440	A-1	4.502	43	08/13/2025
05593DG80	91888	BNP PARIBAS NY - YCD		04/04/2025	40,000,000.00	40,000,000.00	40,000,000.00	4.350	A-1	4.410	55	08/25/2025
22536JGQ2	91913	CREDIT AG NY - YCD		04/14/2025	25,000,000.00	24,999,275.00	25,000,000.00	4.370	A-1	4.431	57	08/27/2025
22536JGR0	91914	CREDIT AG NY - YCD		04/14/2025	25,000,000.00	24,999,150.00	25,000,000.00	4.370	A-1	4.431	59	08/29/2025
89115DC87	91963	TORONTO DOM NY - YCD		05/08/2025	50,000,000.00	50,000,450.00	50,000,000.00	4.430	A-1	4.492	69	09/08/2025
22536JRJ6	92018	CREDIT AG NY - YCD		06/12/2025	50,000,000.00	50,003,550.00	50,000,000.00	4.390	A-1	4.451	121	10/30/2025
22536JTA3	92031	CREDIT AG NY - YCD		06/27/2025	50,000,000.00	50,000,000.00	50,000,000.00	4.340	A-1	4.400	134	11/12/2025
87019WL94	92028	SWEDBANK NY - YCD		06/24/2025	40,000,000.00	40,004,440.00	40,000,000.00	4.380	A-1	4.441	147	11/25/2025
		Subtotal and Average	**836,000,000.00**		**885,000,000.00**	**884,983,815.00**	**885,000,000.00**			**4.440**	**47**	
Corporate Notes												
64952WDW0	86281	NEW YORK LIFE - CORP		07/01/2021	10,000,000.00	9,813,490.00	9,987,984.82	0.850	AA+	1.079	198	01/15/2026
64952WED1	86244	NEW YORK LIFE - CORP		06/09/2021	10,000,000.00	9,709,780.00	9,999,079.89	1.150	AA+	1.160	343	06/09/2026
59217GER6	86587	MET LIFE GLOB FUND - CORP		01/14/2022	10,000,000.00	9,664,960.00	9,994,307.18	1.875	AA-	1.941	559	01/11/2027
66815L2K4	90393	NORTHWESTERN MUTUAL - CORP		10/17/2022	10,000,000.00	10,037,420.00	9,838,819.80	4.350	AA+	5.186	806	09/15/2027
58989V2J2	91591	MET LIFE GLOB FUND - CORP		10/01/2024	10,000,000.00	9,939,240.00	9,998,800.00	4.000	AA-	4.006	822	10/01/2027
64952WFJ7	91592	NEW YORK LIFE - CORP		10/01/2024	10,000,000.00	9,932,880.00	9,993,250.00	3.900	AA+	3.932	822	10/01/2027
		Subtotal and Average	**67,141,109.51**		**60,000,000.00**	**59,097,770.00**	**59,812,241.69**			**2.878**	**591**	

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	S&P	YTM 365	Days to Maturity	Maturity Date
Commercial Paper Disc. -Amortizing												
62479LU29	91839	MUFG BK LTD - CP		02/28/2025	25,000,000.00	24,993,975.00	24,997,006.94	4.310	A-1	4.436	1	07/02/2025
62479LU37	91951	MUFG BK LTD - CP		04/29/2025	30,000,000.00	29,989,170.00	29,992,708.33	4.375	A-1	4.471	2	07/03/2025
09659BU73	91890	BNP PARIBAS NY - CP		04/07/2025	20,000,000.00	19,983,220.00	19,985,800.00	4.260	A-1	4.366	6	07/07/2025
09659BU81	91896	BNP PARIBAS NY - CP		04/09/2025	50,000,000.00	49,952,050.00	49,957,951.39	4.325	A-1	4.433	7	07/08/2025
62479LUB9	91842	MUFG BK LTD - CP		03/04/2025	45,000,000.00	44,940,555.00	44,946,375.00	4.290	A-1	4.417	10	07/11/2025
47816FUG4	91847	JOHNSON & JOHNSON - CP		03/12/2025	50,000,000.00	49,904,600.00	49,912,083.33	4.220	A-1+	4.343	15	07/16/2025
62479LUJ2	91948	MUFG BK LTD - CP		04/28/2025	25,000,000.00	24,946,050.00	24,948,173.61	4.390	A-1	4.495	17	07/18/2025
59157TUN1	91848	METLIFE ST FDG - CP		03/12/2025	50,000,000.00	49,682,450.00	49,876,333.33	4.240	A-1+	4.367	21	07/22/2025
47816FUP4	91856	JOHNSON & JOHNSON - CP		03/13/2025	50,000,000.00	49,862,550.00	49,871,055.58	4.220	A-1+	4.346	22	07/23/2025
22533TUQ7	91852	CREDIT AG - CP		03/12/2025	50,000,000.00	49,856,650.00	49,865,194.44	4.220	A-1	4.347	23	07/24/2025
22533TUU8	91865	CREDIT AG - CP		03/18/2025	50,000,000.00	49,832,900.00	49,839,500.00	4.280	A-1	4.408	27	07/28/2025
22533TUV6	91869	CREDIT AG - CP		03/24/2025	50,000,000.00	49,827,000.00	49,833,555.56	4.280	A-1	4.406	28	07/29/2025
22533TUV6	91870	CREDIT AG - CP		03/24/2025	30,000,000.00	29,896,200.00	29,900,133.33	4.280	A-1	4.406	28	07/29/2025
62479LUV5	91877	MUFG BK LTD - CP		03/28/2025	35,000,000.00	34,878,620.00	34,881,855.55	4.340	A-1	4.467	28	07/29/2025
22533TUW4	91876	CREDIT AG - CP		03/26/2025	50,000,000.00	49,821,050.00	49,828,819.44	4.250	A-1	4.374	29	07/30/2025
47816FUW9	91884	JOHNSON & JOHNSON - CP		04/03/2025	50,000,000.00	49,819,600.00	49,829,625.00	4.230	A-1+	4.349	29	07/30/2025
62479LUW3	91862	MUFG BK LTD - CP		03/17/2025	40,000,000.00	39,856,520.00	39,861,444.44	4.300	A-1	4.431	29	07/30/2025
62479LUX1	91886	MUFG BK LTD - CP		04/04/2025	20,000,000.00	19,925,820.00	19,928,166.67	4.310	A-1	4.432	30	07/31/2025
59157TV18	91899	METLIFE ST FDG - CP		04/09/2025	50,000,000.00	49,807,550.00	49,816,152.73	4.270	A-1+	4.389	31	08/01/2025
59157TV42	91900	METLIFE ST FDG - CP		04/09/2025	50,000,000.00	49,789,500.00	49,798,361.11	4.270	A-1+	4.390	34	08/04/2025
09659BV56	91887	BNP PARIBAS NY - CP		04/04/2025	40,000,000.00	39,826,680.00	39,833,944.44	4.270	A-1	4.393	35	08/05/2025
09659BV64	91889	BNP PARIBAS NY - CP		04/07/2025	40,000,000.00	39,821,880.00	39,829,200.05	4.270	A-1	4.392	36	08/06/2025
47816FV81	91901	JOHNSON & JOHNSON - CP		04/09/2025	50,000,000.00	49,765,150.00	49,776,750.00	4.230	A-1+	4.351	38	08/08/2025
47816FVB4	91902	JOHNSON & JOHNSON - CP		04/09/2025	50,000,000.00	49,746,950.00	49,759,125.00	4.230	A-1+	4.352	41	08/11/2025
47816FVF5	91907	JOHNSON & JOHNSON - CP		04/10/2025	50,000,000.00	49,722,700.00	49,735,625.00	4.230	A-1+	4.354	45	08/15/2025
62479LVM4	91992	MUFG BK LTD - CP		05/23/2025	20,000,000.00	19,873,900.00	19,876,466.67	4.360	A-1	4.469	51	08/21/2025
22533TVS2	92026	CREDIT AG - CP		06/24/2025	45,000,000.00	44,699,700.00	44,699,700.00	4.290	A-1	4.382	56	08/26/2025
59157TW25	91916	METLIFE ST FDG - CP		04/14/2025	40,000,000.00	39,694,600.00	39,699,700.00	4.290	A-1+	4.424	63	09/02/2025
62479LW35	91931	MUFG BK LTD - CP		04/22/2025	35,000,000.00	34,723,115.00	34,728,711.11	4.360	A-1	4.493	64	09/03/2025
59157TW58	91940	METLIFE ST FDG - CP		04/24/2025	25,000,000.00	24,800,375.00	24,803,375.00	4.290	A-1+	4.420	66	09/05/2025
62479LWC5	92017	MUFG BK LTD - CP		06/12/2025	50,000,000.00	49,550,800.00	49,556,930.55	4.370	A-1	4.481	73	09/12/2025
62479LWK7	91986	MUFG BK LTD - CP		05/20/2025	40,000,000.00	39,607,400.00	39,611,555.67	4.370	A-1	4.497	80	09/19/2025
62479LWP6	91985	MUFG BK LTD - CP		05/16/2025	40,000,000.00	39,588,480.00	39,592,133.33	4.370	A-1	4.502	84	09/23/2025
62479LWQ4	92002	MUFG BK LTD - CP		06/03/2025	35,000,000.00	34,640,107.64	34,640,107.64	4.355	A-1	4.476	85	09/24/2025
64106GWQ2	92027	NESTLE FINANCE INTL LTD - CP		06/24/2025	50,000,000.00	49,488,819.24	49,488,819.24	4.330	A-1+	4.439	85	09/24/2025
89233GWR3	91893	TOYOTA MCC - CP		04/08/2025	50,000,000.00	49,478,950.00	49,504,305.56	4.150	A-1+	4.292	86	09/25/2025

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Commercial Paper Disc. -Amortizing												
59157TWV1	91925	METLIFE ST FDG - CP		04/15/2025	45,000,000.00	44,515,485.00	44,519,624.89	4.270	A-1+	4.417	90	09/29/2025
59157TX16	91962	METLIFE ST FDG - CP		05/07/2025	34,556,000.00	34,175,814.89	34,182,449.64	4.230	A-1+	4.364	92	10/01/2025
89233GX19	91904	TOYOTA MCC - CP		04/09/2025	50,000,000.00	49,443,550.00	49,459,500.00	4.230	A-1+	4.379	92	10/01/2025
59157TX24	91989	METLIFE ST FDG - CP		05/21/2025	40,000,000.00	39,552,566.73	39,552,566.73	4.330	A-1+	4.462	93	10/02/2025
59157TX73	91993	METLIFE ST FDG - CP		05/27/2025	50,000,000.00	49,414,650.00	49,412,000.00	4.320	A-1+	4.451	98	10/07/2025
62479LX91	92033	MUFG BK LTD - CP		06/30/2025	20,000,000.00	19,758,888.89	19,758,888.89	4.340	A-1	4.455	100	10/09/2025
47816FXA4	91980	JOHNSON & JOHNSON - CP		05/15/2025	50,000,000.00	49,395,100.00	49,406,625.00	4.230	A-1+	4.365	101	10/10/2025
64106GXE8	91990	NESTLE FINANCE INTL LTD - CP		05/22/2025	50,000,000.00	49,374,374.88	49,374,374.88	4.290	A-1+	4.426	105	10/14/2025
47816FXF3	91981	JOHNSON & JOHNSON - CP		05/15/2025	30,000,000.00	29,619,870.00	29,626,350.00	4.230	A-1+	4.367	106	10/15/2025
47816FXG1	91984	JOHNSON & JOHNSON - CP		05/16/2025	40,000,000.00	39,488,560.00	39,497,100.00	4.230	A-1+	4.367	107	10/16/2025
62479LXL4	92025	MUFG BK LTD - CP		06/18/2025	50,000,000.00	49,327,833.33	49,327,833.33	4.360	A-1	4.487	111	10/20/2025
47816FXM8	91995	JOHNSON & JOHNSON - CP		05/28/2025	40,000,000.00	39,465,520.00	39,473,600.00	4.230	A-1+	4.364	112	10/21/2025
59157TXQ1	91949	METLIFE ST FDG - CP		04/28/2025	25,000,000.00	24,659,300.00	24,662,986.11	4.220	A-1+	4.370	115	10/24/2025
62479LXT7	92029	MUFG BK LTD - CP		06/25/2025	45,000,000.00	44,359,850.00	44,359,850.00	4.340	A-1	4.467	118	10/27/2025
59157TXU2	91991	METLIFE ST FDG - CP		05/23/2025	50,000,000.00	49,296,650.00	49,290,958.33	4.290	A-1+	4.433	119	10/28/2025
59157TXV0	92000	METLIFE ST FDG - CP		06/02/2025	24,000,000.00	23,653,599.98	23,653,599.98	4.330	A-1+	4.470	120	10/29/2025
89233GXW1	92004	TOYOTA MCC - CP		06/04/2025	35,000,000.00	34,484,741.67	34,484,741.67	4.380	A-1+	4.522	121	10/30/2025
59157TYR8	92030	METLIFE ST FDG - CP		06/26/2025	40,000,000.00	39,304,200.00	39,304,200.00	4.260	A-1+	4.495	147	11/25/2025
		Subtotal and Average	**2,191,575,320.57**		**2,198,556,000.00**	**2,181,886,192.25**	**2,182,353,994.49**			**4.411**	**62**	
Federal Agency Coupon Securities												
3133EPQN8	90891	FFCB - AGENCY B		07/21/2023	10,000,000.00	10,001,960.00	9,999,694.44	4.750	AA+	4.808	20	07/21/2025
3133EPRS6	90898	FFCB - AGENCY B		07/28/2023	10,000,000.00	10,003,590.00	9,999,224.13	4.875	AA+	4.985	27	07/28/2025
3133EPKA2	90789	FFCB - AGENCY B		05/18/2023	10,000,000.00	9,993,410.00	9,999,904.84	4.000	AA+	4.010	48	08/18/2025
3133ENP95	90344	FFCB - AGENCY B		09/30/2022	10,000,000.00	9,995,380.00	9,994,849.54	4.250	AA+	4.475	91	09/30/2025
3133EPYK5	91031	FFCB - AGENCY B		10/10/2023	10,000,000.00	10,019,820.00	9,999,312.50	5.125	AA+	5.152	101	10/10/2025
3133EPYK5	91046	FFCB - AGENCY B		10/18/2023	10,000,000.00	10,019,820.00	9,996,884.00	5.125	AA+	5.245	101	10/10/2025
3135G06G3	85911	FNMA - AGENCY B		11/12/2020	10,000,000.00	9,868,010.00	9,997,487.02	0.500	AA+	0.573	129	11/07/2025
3133EPL37	91126	FFCB - AGENCY B		12/08/2023	10,000,000.00	10,012,810.00	10,000,000.00	4.625	AA+	4.625	160	12/08/2025
3133EPL37	91132	FFCB - AGENCY B		12/11/2023	10,000,000.00	10,012,810.00	9,994,963.74	4.625	AA+	4.747	160	12/08/2025
3133ERGX3	91411	FFCB - AGENCY B		06/12/2024	10,000,000.00	10,024,360.00	9,992,845.00	4.875	AA+	5.045	162	12/10/2025
3133EPAQ8	90587	FFCB - AGENCY B		02/13/2023	10,000,000.00	9,990,260.00	9,992,805.56	4.125	AA+	4.250	227	02/13/2026
3133EPCR4	90627	FFCB - AGENCY B		03/09/2023	10,000,000.00	10,035,420.00	9,999,111.33	4.750	AA+	4.764	251	03/09/2026
3133ERGY1	91406	FFCB - AGENCY B		06/10/2024	10,000,000.00	10,035,630.00	9,988,166.57	4.750	AA+	4.935	252	03/10/2026
3133EP5K7	91269	FFCB - AGENCY B		03/13/2024	10,000,000.00	10,025,190.00	9,993,385.00	4.500	AA+	4.600	255	03/13/2026
3133EP7C3	91309	FFCB - AGENCY B		04/01/2024	10,000,000.00	10,031,850.00	9,999,786.25	4.625	AA+	4.628	274	04/01/2026

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	S&P	YTM 365	Days to Maturity	Maturity Date
Federal Agency Coupon Securities												
3133EPPR0	90879	FFCB - AGENCY B		07/12/2023	10,000,000.00	10,039,400.00	9,993,702.73	4.625	AA+	4.715	283	04/10/2026
3133EPFT7	90724	FFCB - AGENCY B		04/13/2023	10,000,000.00	9,969,910.00	9,992,166.67	3.750	AA+	3.857	286	04/13/2026
3133EPKX2	90803	FFCB - AGENCY B		05/26/2023	10,000,000.00	10,003,410.00	9,992,597.22	4.000	AA+	4.088	329	05/26/2026
3133EPPE9	90875	FFCB - AGENCY B		07/06/2023	10,000,000.00	10,054,510.00	9,981,513.43	4.375	AA+	4.572	370	07/06/2026
3133EPVP7	90963	FFCB - AGENCY C		09/11/2023	10,000,000.00	10,071,390.00	9,996,138.74	4.750	AA+	4.793	372	07/08/2026
3133EPSW6	90914	FFCB - AGENCY B		08/14/2023	10,000,000.00	10,055,090.00	9,994,701.30	4.500	AA+	4.551	409	08/14/2026
3133EPSW6	90915	FFCB - AGENCY B		08/14/2023	10,000,000.00	10,055,090.00	9,981,044.07	4.500	AA+	4.683	409	08/14/2026
3133EPSW6	90918	FFCB - AGENCY B		08/15/2023	10,000,000.00	10,055,090.00	9,975,349.40	4.500	AA+	4.739	409	08/14/2026
3133EPQ73	91163	FFCB - AGENCY B		12/22/2023	10,000,000.00	10,025,430.00	9,989,021.08	4.125	AA+	4.205	539	12/22/2026
3133EP2T1	91220	FFCB - AGENCY B		02/12/2024	10,000,000.00	10,029,860.00	9,991,123.61	4.125	AA+	4.184	591	02/12/2027
3133EP6K6	91298	FFCB - AGENCY B		03/26/2024	10,000,000.00	10,111,260.00	9,995,775.46	4.500	AA+	4.526	633	03/26/2027
3133EPEE1	90666	FFCB - AGENCY B		03/29/2023	10,000,000.00	10,016,210.00	9,996,646.31	4.000	AA+	4.021	636	03/29/2027
3133EPGT6	90761	FFCB - AGENCY B		04/26/2023	10,000,000.00	9,992,080.00	9,980,804.86	3.875	AA+	3.990	664	04/26/2027
3133ERFJ5	91390	FFCB - AGENCY B		05/20/2024	10,000,000.00	10,130,340.00	9,979,944.35	4.500	AA+	4.615	688	05/20/2027
3133ERPV7	91509	FFCB - AGENCY B		08/16/2024	10,000,000.00	9,975,430.00	9,960,333.33	3.750	AA+	3.950	776	08/16/2027
3133ENS50	90386	FFCB - AGENCY B		10/14/2022	10,000,000.00	10,060,510.00	10,000,000.00	4.125	AA+	4.125	835	10/14/2027
3133EPC60	91079	FFCB - AGENCY B		11/15/2023	10,000,000.00	10,173,800.00	9,979,658.19	4.625	AA+	4.720	867	11/15/2027
3133EP5S0	91290	FFCB - AGENCY B		03/20/2024	10,000,000.00	10,108,530.00	9,982,527.57	4.250	AA+	4.321	993	03/20/2028
3133ERUV1	91580	FFCB - AGENCY B		09/24/2024	10,000,000.00	9,918,100.00	9,994,538.89	3.500	AA+	3.521	997	03/24/2028
3133EPFU4	90718	FFCB - AGENCY B		04/12/2023	10,000,000.00	9,917,220.00	9,991,602.72	3.500	AA+	3.533	1,016	04/12/2028
3133EPJE6	90904	FFCB - AGENCY B		08/02/2023	8,970,000.00	8,890,283.61	8,756,777.29	3.500	AA+	4.361	1,135	08/09/2028
3133EPWK7	90982	FFCB - AGENCY B		09/22/2023	10,000,000.00	10,215,380.00	9,953,044.00	4.500	AA+	4.665	1,179	09/22/2028
3133EP7A7	91311	FFCB - AGENCY B		04/02/2024	10,000,000.00	10,125,710.00	9,982,218.15	4.250	AA+	4.311	1,189	10/02/2028
3133EPA47	91065	FFCB - AGENCY B		11/01/2023	10,000,000.00	10,350,320.00	9,982,133.33	4.875	AA+	4.936	1,219	11/01/2028
3130B2HK4	91519	FHLB - AGENCY B		08/26/2024	10,000,000.00	10,012,220.00	9,991,271.46	3.750	AA+	3.779	1,245	11/27/2028
3130B3W25	91689	FHLB - AGENCY B		11/25/2024	10,000,000.00	10,193,960.00	9,993,784.98	4.300	AA+	4.320	1,245	11/27/2028
3133EPW84	91193	FFCB - AGENCY B		01/18/2024	10,000,000.00	9,989,850.00	9,939,200.61	3.875	AA+	4.066	1,297	01/18/2029
3130AVBD3	91343	FHLB - AGENCY B		04/11/2024	11,750,000.00	12,042,986.25	11,707,433.21	4.500	AA+	5.075	1,347	03/09/2029
3133EP5J0	91299	FFCB - AGENCY B		03/26/2024	10,000,000.00	10,075,630.00	9,948,280.29	4.125	AA+	4.281	1,350	03/12/2029
3133ERGU9	91413	FFCB - AGENCY B		06/12/2024	10,000,000.00	10,160,830.00	9,997,805.02	4.375	AA+	4.383	1,350	03/12/2029
3133ERAK7	91339	FFCB - AGENCY B		04/10/2024	10,000,000.00	10,163,310.00	9,991,544.00	4.375	AA+	4.400	1,379	04/10/2029
3133ERAK7	91340	FFCB - AGENCY B		04/10/2024	10,000,000.00	10,163,310.00	9,968,743.00	4.375	AA+	4.468	1,379	04/10/2029
3133ETLM7	92023	FFCB - AGENCY B		06/17/2025	15,000,000.00	15,122,145.00	14,974,698.33	4.000	AA+	4.038	1,812	06/17/2030
		Subtotal and Average	**502,879,841.45**		**485,720,000.00**	**488,338,914.86**	**484,884,543.52**			**4.367**	**669**	

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	S&P	YTM 365	Days to Maturity	Maturity Date
Federal Agency Disc. -Amortizing												
313385HX7	91897	FHLB - AGENCY DISC		04/09/2025	25,000,000.00	24,973,950.00	24,976,622.22	4.208	A-1+	4.312	8	07/09/2025
313385JN7	91850	FHLB - AGENCY DISC		03/12/2025	50,000,000.00	49,861,000.00	49,868,229.17	4.125	A-1+	4.307	23	07/24/2025
313385JN7	91851	FHLB - AGENCY DISC		03/12/2025	50,000,000.00	49,861,000.00	49,868,229.17	4.125	A-1+	4.248	23	07/24/2025
313385JT4	91871	FHLB - AGENCY DISC		03/25/2025	50,000,000.00	49,832,050.00	49,839,194.44	4.135	A-1+	4.254	28	07/29/2025
313385LW4	91924	FHLB - AGENCY DISC		04/15/2025	50,000,000.00	49,533,350.00	49,556,173.61	4.045	A-1+	4.174	79	09/18/2025
313385ME3	91894	FHLB - AGENCY DISC		04/08/2025	25,000,000.00	24,743,325.00	24,758,333.33	4.000	A-1+	4.134	87	09/26/2025
313385PB6	92020	FHLB - AGENCY DISC		06/16/2025	50,000,000.00	49,246,350.00	49,241,000.00	4.140	A-1+	4.329	132	11/10/2025
313385PY6	91938	FHLB - AGENCY DISC		04/23/2025	3,000,000.00	2,948,475.00	2,949,892.50	3.930	A-1+	4.126	153	12/01/2025
		Subtotal and Average	**327,939,504.86**		**303,000,000.00**	**300,999,500.00**	**301,057,674.44**			**4.254**	**56**	
Treasury Bills												
912797LW5	91749	US TREASURY BILLS		12/23/2024	9,600,000.00	9,589,939.20	9,590,268.00	4.055	A-1+	4.257	9	07/10/2025
912797QA8	91927	US TREASURY BILLS		04/16/2025	50,000,000.00	49,919,250.00	49,918,916.67	4.170	A-1+	4.332	14	07/15/2025
912797PE1	91898	US TREASURY BILLS		04/09/2025	50,000,000.00	49,908,000.00	49,907,722.22	4.153	A-1+	4.318	16	07/17/2025
912797PG6	91934	US TREASURY BILLS		04/23/2025	3,000,000.00	2,989,584.00	2,989,525.00	4.190	A-1+	4.248	30	07/31/2025
912797MG9	91530	US TREASURY BILLS		09/09/2024	250,000.00	248,907.75	248,987.64	3.940	A-1+	4.164	37	08/07/2025
912797MG9	91531	US TREASURY BILLS		09/09/2024	2,500,000.00	2,489,077.50	2,489,876.39	3.940	A-1+	4.164	37	08/07/2025
912797MG9	91532	US TREASURY BILLS		09/09/2024	8,000,000.00	7,965,048.00	7,967,604.44	3.940	A-1+	4.164	37	08/07/2025
912797MG9	91533	US TREASURY BILLS		09/09/2024	35,000,000.00	34,847,085.00	34,858,269.44	3.940	A-1+	4.164	37	08/07/2025
912797MG9	91534	US TREASURY BILLS		09/09/2024	12,500,000.00	12,445,387.50	12,449,381.94	3.940	A-1+	4.164	37	08/07/2025
912797MG9	91535	US TREASURY BILLS		09/09/2024	200,000.00	199,126.20	199,190.11	3.940	A-1+	4.164	37	08/07/2025
912797MG9	91536	US TREASURY BILLS		09/09/2024	300,000.00	298,689.30	298,785.17	3.940	A-1+	4.164	37	08/07/2025
912797MG9	91537	US TREASURY BILLS		09/09/2024	200,000.00	199,126.20	199,190.11	3.940	A-1+	4.164	37	08/07/2025
912797MG9	91538	US TREASURY BILLS		09/09/2024	2,000,000.00	1,991,262.00	1,991,901.11	3.940	A-1+	4.164	37	08/07/2025
912797MG9	91539	US TREASURY BILLS		09/09/2024	350,000.00	348,470.85	348,582.69	3.940	A-1+	4.164	37	08/07/2025
912797MG9	91540	US TREASURY BILLS		09/09/2024	7,000,000.00	6,969,417.00	6,971,653.89	3.940	A-1+	4.164	37	08/07/2025
912797MG9	91541	US TREASURY BILLS		09/09/2024	500,000.00	497,815.50	497,975.28	3.940	A-1+	4.164	37	08/07/2025
912797MG9	91542	US TREASURY BILLS		09/09/2024	7,500,000.00	7,467,232.50	7,469,629.17	3.940	A-1+	4.164	37	08/07/2025
912797MG9	91543	US TREASURY BILLS		09/09/2024	250,000.00	248,907.75	248,987.64	3.940	A-1+	4.164	37	08/07/2025
912797MG9	91544	US TREASURY BILLS		09/09/2024	3,200,000.00	3,186,019.20	3,187,041.78	3.940	A-1+	4.164	37	08/07/2025
912797MG9	91545	US TREASURY BILLS		09/09/2024	11,000,000.00	10,951,941.00	10,955,456.11	3.940	A-1+	4.164	37	08/07/2025
912797MG9	91546	US TREASURY BILLS		09/09/2024	10,500,000.00	10,454,125.50	10,457,480.83	3.940	A-1+	4.164	37	08/07/2025
912797MG9	91547	US TREASURY BILLS		09/09/2024	1,500,000.00	1,493,446.50	1,493,925.83	3.940	A-1+	4.164	37	08/07/2025
912797MG9	91548	US TREASURY BILLS		09/09/2024	4,200,000.00	4,181,650.20	4,182,992.33	3.940	A-1+	4.164	37	08/07/2025
912797MG9	91549	US TREASURY BILLS		09/09/2024	600,000.00	597,378.60	597,570.33	3.940	A-1+	4.164	37	08/07/2025
912797MG9	91550	US TREASURY BILLS		09/09/2024	300,000.00	298,689.30	298,785.17	3.940	A-1+	4.164	37	08/07/2025

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	S&P	YTM 365	Days to Maturity	Maturity Date
Treasury Bills												
912797MG9	91551	US TREASURY BILLS		09/09/2024	300,000.00	298,689.30	298,785.17	3.940	A-1+	4.164	37	08/07/2025
912797MG9	91552	US TREASURY BILLS		09/09/2024	1,500,000.00	1,493,446.50	1,493,925.83	3.940	A-1+	4.164	37	08/07/2025
912797MG9	91553	US TREASURY BILLS		09/09/2024	1,000,000.00	995,631.00	995,950.56	3.940	A-1+	4.164	37	08/07/2025
912797MG9	91554	US TREASURY BILLS		09/09/2024	900,000.00	896,067.90	896,355.50	3.940	A-1+	4.164	37	08/07/2025
912797MG9	91555	US TREASURY BILLS		09/09/2024	250,000.00	248,907.75	248,987.64	3.940	A-1+	4.164	37	08/07/2025
912797MG9	91556	US TREASURY BILLS		09/09/2024	2,100,000.00	2,090,825.10	2,091,496.17	3.940	A-1+	4.164	37	08/07/2025
912797MG9	91557	US TREASURY BILLS		09/09/2024	200,000.00	199,126.20	199,190.11	3.940	A-1+	4.164	37	08/07/2025
912797MG9	91558	US TREASURY BILLS		09/09/2024	400,000.00	398,252.40	398,380.22	3.940	A-1+	4.164	37	08/07/2025
912797MG9	91965	US TREASURY BILLS		05/09/2025	5,100,000.00	5,077,718.10	5,077,880.17	4.220	A-1+	4.384	37	08/07/2025
912797MG9	91966	US TREASURY BILLS		05/09/2025	5,500,000.00	5,475,970.50	5,476,145.28	4.220	A-1+	4.384	37	08/07/2025
912797MG9	91967	US TREASURY BILLS		05/09/2025	5,500,000.00	5,475,970.50	5,476,145.28	4.220	A-1+	4.384	37	08/07/2025
912797MG9	91968	US TREASURY BILLS		05/09/2025	2,000,000.00	1,991,262.00	1,991,325.56	4.220	A-1+	4.384	37	08/07/2025
912797MG9	91969	US TREASURY BILLS		05/09/2025	5,200,000.00	5,177,281.20	5,177,446.44	4.220	A-1+	4.384	37	08/07/2025
912797MG9	91970	US TREASURY BILLS		05/09/2025	450,000.00	448,033.95	448,048.25	4.220	A-1+	4.384	37	08/07/2025
912797MG9	91971	US TREASURY BILLS		05/09/2025	2,500,000.00	2,489,077.50	2,489,156.94	4.220	A-1+	4.384	37	08/07/2025
912797MG9	91972	US TREASURY BILLS		05/09/2025	5,000,000.00	4,978,155.00	4,978,313.89	4.220	A-1+	4.384	37	08/07/2025
912797MG9	91973	US TREASURY BILLS		05/09/2025	20,000,000.00	19,912,620.00	19,913,296.67	4.218	A-1+	4.382	37	08/07/2025
912797MG9	91974	US TREASURY BILLS		05/09/2025	3,000,000.00	2,986,893.00	2,986,994.50	4.218	A-1+	4.382	37	08/07/2025
912797MG9	91975	US TREASURY BILLS		05/09/2025	3,600,000.00	3,584,271.60	3,584,393.40	4.218	A-1+	4.382	37	08/07/2025
912797MG9	91976	US TREASURY BILLS		05/09/2025	2,500,000.00	2,489,077.50	2,489,162.08	4.218	A-1+	4.382	37	08/07/2025
912797MG9	91977	US TREASURY BILLS		05/09/2025	5,500,000.00	5,475,970.50	5,476,156.58	4.218	A-1+	4.382	37	08/07/2025
912797MG9	91978	US TREASURY BILLS		05/09/2025	4,700,000.00	4,679,465.70	4,679,624.72	4.218	A-1+	4.382	37	08/07/2025
912797QJ9	91921	US TREASURY BILLS		04/15/2025	50,000,000.00	49,749,050.00	49,755,583.33	4.190	A-1+	4.368	42	08/12/2025
912797PN1	91922	US TREASURY BILLS		04/15/2025	50,000,000.00	49,736,850.00	49,745,594.44	4.163	A-1+	4.340	44	08/14/2025
912797QK6	91930	US TREASURY BILLS		04/22/2025	35,000,000.00	34,794,550.00	34,799,773.75	4.203	A-1+	4.381	49	08/19/2025
912797PQ4	91892	US TREASURY BILLS		04/08/2025	50,000,000.00	49,651,600.00	49,677,777.78	4.000	A-1+	4.178	58	08/28/2025
912797PQ4	91935	US TREASURY BILLS		04/23/2025	3,000,000.00	2,979,096.00	2,979,941.67	4.150	A-1+	4.329	58	08/28/2025
912797QM2	92003	US TREASURY BILLS		06/03/2025	4,000,000.00	3,970,152.00	3,970,495.00	4.215	A-1+	4.380	63	09/02/2025
912797MH7	91923	US TREASURY BILLS		04/15/2025	50,000,000.00	49,615,550.00	49,631,666.67	4.080	A-1+	4.263	65	09/04/2025
912797MH7	92006	US TREASURY BILLS		06/06/2025	8,000,000.00	7,938,488.00	7,938,827.78	4.235	A-1+	4.400	65	09/04/2025
912797MH7	92007	US TREASURY BILLS		06/06/2025	3,000,000.00	2,976,933.00	2,977,060.42	4.235	A-1+	4.400	65	09/04/2025
912797MH7	92008	US TREASURY BILLS		06/06/2025	5,500,000.00	5,457,710.50	5,457,944.10	4.235	A-1+	4.400	65	09/04/2025
912797PW1	91903	US TREASURY BILLS		04/09/2025	50,000,000.00	49,575,250.00	49,598,000.00	4.020	A-1+	4.205	72	09/11/2025
912797PY7	91883	US TREASURY BILLS		04/02/2025	1,770,000.00	1,752,284.07	1,752,769.54	4.075	A-1+	4.274	86	09/25/2025
912797PY7	91936	US TREASURY BILLS		04/23/2025	1,250,000.00	1,237,488.75	1,237,891.32	4.055	A-1+	4.242	86	09/25/2025
912797NA1	91937	US TREASURY BILLS		04/23/2025	3,000,000.00	2,957,820.00	2,959,918.75	3.975	A-1+	4.170	121	10/30/2025

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Treasury Bills												
912797QD2	91955	US TREASURY BILLS		05/02/2025	520,000.00	503,949.16	504,304.09	3.760	A-1+	3.974	289	04/16/2026
912797QD2	91956	US TREASURY BILLS		05/02/2025	3,000,000.00	2,907,399.00	2,909,446.67	3.760	A-1+	3.974	289	04/16/2026
912797QN0	91999	US TREASURY BILLS		05/30/2025	1,425,000.00	1,376,879.18	1,375,435.73	3.950	A-1+	4.181	317	05/14/2026
912797QX8	92032	US TREASURY BILLS		06/27/2025	2,550,000.00	2,457,259.69	2,457,259.69	3.795	A-1+	4.012	345	06/11/2026
		Subtotal and Average	**617,813,553.15**		**619,665,000.00**	**616,286,599.10**	**616,416,550.98**			**4.280**	**46**	
Federal Agency Callables												
3130AM4P4	86191	FHLB - AGENCY C		04/29/2021	10,000,000.00	9,972,390.00	10,000,000.00	0.750	AA+	0.750	28	07/29/2025
3136G4S87	85756	FNMA - AGENCY C		08/27/2020	10,000,000.00	9,941,530.00	10,000,000.00	0.650	AA+	0.650	57	08/27/2025
3135G06V0	90581	FNMA - AGENCY C		02/08/2023	4,400,000.00	4,397,496.40	4,396,485.80	4.125	AA+	4.665	58	08/28/2025
3133EL7K4	85783	FFCB - AGENCY C		09/16/2020	10,000,000.00	9,919,020.00	10,000,000.00	0.550	AA+	0.550	77	09/16/2025
3133EL7K4	85800	FFCB - AGENCY C		09/25/2020	10,000,000.00	9,919,020.00	9,999,916.25	0.550	AA+	0.554	77	09/16/2025
3134GWVC7	85866	FHLMC - AGENCY C		09/29/2020	10,000,000.00	9,904,710.00	10,000,000.00	0.500	AA+	0.500	90	09/29/2025
3134GWWT9	85795	FHLMC - AGENCY C		09/30/2020	10,000,000.00	9,904,820.00	10,000,000.00	0.550	AA+	0.550	91	09/30/2025
3134GWUE4	85805	FHLMC - AGENCY C		09/30/2020	10,000,000.00	9,903,630.00	10,000,000.00	0.500	AA+	0.500	91	09/30/2025
3134GW3Z7	85860	FHLMC - AGENCY C		10/28/2020	10,000,000.00	9,878,330.00	10,000,000.00	0.600	AA+	0.600	119	10/28/2025
3136G46N8	85871	FNMA - AGENCY C		10/29/2020	10,000,000.00	9,877,420.00	10,000,000.00	0.600	AA+	0.600	120	10/29/2025
3133EMFR8	85874	FFCB - AGENCY C		11/03/2020	10,000,000.00	9,869,580.00	9,998,881.67	0.540	AA+	0.574	125	11/03/2025
3134GXEJ9	85928	FHLMC - AGENCY C		11/24/2020	10,000,000.00	9,852,050.00	10,000,000.00	0.640	AA+	0.640	146	11/24/2025
3134GXFA7	85937	FHLMC - AGENCY C		11/30/2020	10,000,000.00	9,850,380.00	10,000,000.00	0.650	AA+	0.650	148	11/26/2025
3135G06K4	85989	FNMA - AGENCY C		12/17/2020	10,000,000.00	9,836,910.00	10,000,000.00	0.650	AA+	0.650	169	12/17/2025
3135G06Q1	86001	FNMA - AGENCY C		12/30/2020	10,000,000.00	9,825,430.00	10,000,000.00	0.640	AA+	0.640	182	12/30/2025
3130AKXB7	86065	FHLB - AGENCY C		02/11/2021	10,000,000.00	9,777,590.00	10,000,000.00	0.580	AA+	0.580	225	02/11/2026
3133EMUK6	86128	FFCB - AGENCY C		03/25/2021	10,000,000.00	9,777,220.00	10,000,000.00	1.050	AA+	1.050	267	03/25/2026
3130ALX25	86175	FHLB - AGENCY C		04/22/2021	10,000,000.00	9,747,740.00	10,000,000.00	1.000	AA+	1.000	295	04/22/2026
3130ALXV1	86176	FHLB - AGENCY C		04/22/2021	10,000,000.00	9,756,920.00	10,000,000.00	1.100	AA+	1.100	295	04/22/2026
3130AMMY5	86246	FHLB - AGENCY C		06/10/2021	10,000,000.00	9,718,950.00	10,000,000.00	1.050	AA+	1.050	344	06/10/2026
3133EMH21	86252	FFCB - AGENCY C		06/15/2021	10,000,000.00	9,709,230.00	10,000,000.00	0.900	AA+	0.900	349	06/15/2026
3133EMP22	86278	FFCB - AGENCY C		06/30/2021	10,000,000.00	9,706,630.00	10,000,000.00	0.910	AA+	0.910	364	06/30/2026
3130AMYJ5	86276	FHLB - AGENCY C		06/30/2021	10,000,000.00	9,699,780.00	10,000,000.00	1.000	AA+	1.000	364	06/30/2026
3130AN2Z2	86279	FHLB - AGENCY C		06/30/2021	10,000,000.00	9,699,780.00	10,000,000.00	1.000	AA+	1.000	364	06/30/2026
3130APDQ5	86442	FHLB - AGENCY C		10/28/2021	10,000,000.00	9,645,350.00	10,000,000.00	1.250	AA+	1.250	484	10/28/2026
3130APW43	86511	FHLB - AGENCY C		12/02/2021	10,000,000.00	9,656,950.00	10,000,000.00	1.500	AA+	1.500	519	12/02/2026
3133ENHC7	86538	FFCB - AGENCY C		12/14/2021	10,000,000.00	9,679,050.00	10,000,000.00	1.600	AA+	1.600	531	12/14/2026
3133ENHC7	86550	FFCB - AGENCY C		12/16/2021	10,000,000.00	9,679,050.00	10,000,000.00	1.600	AA+	1.600	531	12/14/2026
3130AQJH7	86603	FHLB - AGENCY C		01/28/2022	10,000,000.00	9,663,710.00	10,000,000.00	1.750	AA+	1.750	576	01/28/2027

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	S&P	YTM 365	Days to Maturity	Maturity Date
Federal Agency Callables												
3133ENNG1	86604	FFCB - AGENCY C		02/08/2022	10,000,000.00	9,686,650.00	10,000,000.00	1.860	AA+	1.853	587	02/08/2027
3130AQRH8	86605	FHLB - AGENCY C		02/25/2022	10,000,000.00	9,688,730.00	10,000,000.00	2.000	AA+	2.000	604	02/25/2027
3130AR2H3	90041	FHLB - AGENCY C		03/04/2022	10,000,000.00	9,804,610.00	10,000,000.00	2.770	AA+	2.770	611	03/04/2027
3130ARPD7	90146	FHLB - AGENCY C		04/28/2022	9,900,000.00	9,779,279.40	9,900,000.00	3.375	AA+	3.375	666	04/28/2027
3130B2Q24	91590	FHLB - AGENCY C		09/30/2024	10,000,000.00	9,958,760.00	10,000,000.00	4.280	AA+	4.292	821	09/30/2027
3134HAM91	91741	FHLMC - AGENCY C		12/13/2024	10,000,000.00	9,986,210.00	10,000,000.00	4.700	AA+	4.700	895	12/13/2027
3135GAR29	91338	FNMA - AGENCY C		04/10/2024	10,000,000.00	10,001,720.00	10,000,000.00	5.100	AA+	5.102	1,105	07/10/2028
3134H1EK5	91034	FHLMC - AGENCY C		10/11/2023	10,000,000.00	10,002,990.00	10,000,000.00	5.450	AA+	5.452	1,106	07/11/2028
3133EPPV1	90883	FFCB - AGENCY C		07/14/2023	10,000,000.00	10,003,820.00	10,000,000.00	5.430	AA+	5.430	1,109	07/14/2028
3130AYMV5	91205	FHLB - AGENCY C		01/25/2024	8,800,000.00	8,802,059.20	8,798,800.94	4.450	AA+	4.455	1,119	07/24/2028
3130B0QL6	91334	FHLB - AGENCY C		04/09/2024	15,000,000.00	14,988,405.00	15,000,000.00	5.200	AA+	5.202	1,120	07/25/2028
3130B1KH9	91398	FHLB - AGENCY C		05/28/2024	10,000,000.00	9,993,550.00	10,000,000.00	5.380	AA+	5.382	1,154	08/28/2028
3134H1HN6	91047	FHLMC - AGENCY C		10/20/2023	10,000,000.00	10,024,980.00	10,000,000.00	5.500	AA+	5.500	1,207	10/20/2028
3130B16G7	91370	FHLB - AGENCY C		04/30/2024	10,000,000.00	10,102,780.00	10,000,000.00	5.100	AA+	5.100	1,395	04/26/2029
3130B1W37	91450	FHLB - AGENCY C		07/09/2024	10,000,000.00	10,058,490.00	10,000,000.00	5.000	AA+	5.000	1,469	07/09/2029
3134HA2X0	91770	FHLMC - AGENCY C		01/16/2025	10,000,000.00	10,001,640.00	10,000,000.00	4.750	AA+	4.750	1,476	07/16/2029
3134HACE1	91474	FHLMC - AGENCY C		08/01/2024	10,000,000.00	10,004,700.00	10,000,000.00	5.050	AA+	5.050	1,492	08/01/2029
3135GAU25	91483	FNMA - AGENCY C		08/06/2024	10,000,000.00	9,986,320.00	9,918,055.56	4.375	AA+	4.601	1,497	08/06/2029
3130B2P58	91562	FHLB - AGENCY C		09/12/2024	10,000,000.00	9,855,430.00	10,000,000.00	3.875	AA+	3.875	1,532	09/10/2029
3135GAUW9	91560	FNMA - AGENCY C		09/10/2024	10,000,000.00	9,860,620.00	9,904,430.00	3.750	AA+	4.004	1,532	09/10/2029
3135GAWJ6	91617	FNMA - AGENCY C		10/15/2024	10,000,000.00	9,976,400.00	10,000,000.00	4.500	AA+	4.500	1,567	10/15/2029
3134HAA78	91665	FHLMC - AGENCY C		11/15/2024	10,000,000.00	9,979,030.00	9,933,979.44	4.450	AA+	4.621	1,598	11/15/2029
3134HAH22	91697	FHLMC - AGENCY C		11/27/2024	10,000,000.00	9,990,890.00	9,933,035.56	4.550	AA+	4.723	1,610	11/27/2029
3136GA2S7	91721	FNMA - AGENCY C		12/10/2024	10,000,000.00	10,001,900.00	10,000,000.00	4.780	AA+	4.780	1,623	12/10/2029
3136GA2N8	91729	FNMA - AGENCY C		12/11/2024	10,000,000.00	10,004,090.00	10,000,000.00	4.625	AA+	4.625	1,624	12/11/2029
3136GA2Y4	91735	FNMA - AGENCY C		12/12/2024	10,000,000.00	10,012,940.00	10,000,000.00	4.400	AA+	4.400	1,624	12/11/2029
3130B42P5	91736	FHLB - AGENCY C		12/12/2024	10,000,000.00	9,964,590.00	10,000,000.00	4.900	AA+	4.900	1,625	12/12/2029
3130B46K2	91756	FHLB - AGENCY C		12/27/2024	10,000,000.00	9,971,770.00	10,000,000.00	5.000	AA+	5.000	1,630	12/17/2029
3130B4CY5	91751	FHLB - AGENCY C		12/26/2024	10,000,000.00	9,981,670.00	10,000,000.00	5.000	AA+	5.000	1,632	12/19/2029
3130B47K1	91746	FHLB - AGENCY C		12/20/2024	25,000,000.00	24,947,575.00	25,000,000.00	5.070	AA+	5.070	1,633	12/20/2029
3136GA5Y1	91784	FNMA - AGENCY C		01/22/2025	10,000,000.00	9,995,240.00	9,899,260.83	4.375	AA+	4.625	1,666	01/22/2030
3136GA5S4	91785	FNMA - AGENCY C		01/23/2025	10,000,000.00	10,014,330.00	10,000,000.00	5.000	AA+	5.000	1,667	01/23/2030
3136GAAN9	91824	FNMA - AGENCY C		02/13/2025	10,000,000.00	9,988,540.00	10,000,000.00	5.050	AA+	5.050	1,688	02/13/2030
3130B55H7	91836	FHLB - AGENCY C		02/27/2025	10,000,000.00	9,995,760.00	10,000,000.00	5.000	AA+	5.000	1,702	02/27/2030
3136GAB81	91835	FNMA - AGENCY C		02/27/2025	10,000,000.00	9,990,570.00	10,000,000.00	5.190	AA+	5.190	1,702	02/27/2030
3134HBDD0	91863	FHLMC - AGENCY C		03/18/2025	10,000,000.00	10,007,970.00	10,000,000.00	5.000	AA+	5.000	1,721	03/18/2030

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Federal Agency Callables												
3134HBCM1	91864	FHLMC - AGENCY C		03/18/2025	10,000,000.00	9,993,580.00	10,000,000.00	5.000	AA+	5.000	1,721	03/18/2030
3130B5PP7	91880	FHLB - AGENCY C		03/28/2025	25,000,000.00	24,956,575.00	25,000,000.00	5.000	AA+	5.000	1,730	03/27/2030
3136GAEN5	91909	FNMA - AGENCY C		04/10/2025	10,000,000.00	9,930,290.00	9,872,316.50	4.000	AA+	4.300	1,744	04/10/2030
3134HBHL8	91926	FHLMC - AGENCY C		04/15/2025	10,000,000.00	10,002,300.00	10,000,000.00	4.900	AA+	4.900	1,749	04/15/2030
3130B63U8	91952	FHLB - AGENCY C		04/30/2025	15,000,000.00	14,942,895.00	15,000,000.00	5.050	AA+	5.050	1,750	04/16/2030
3134HBKK6	91928	FHLMC - AGENCY C		04/17/2025	10,000,000.00	9,987,120.00	10,000,000.00	5.125	AA+	5.125	1,751	04/17/2030
3134HBJL6	91953	FHLMC - AGENCY C		04/30/2025	20,000,000.00	19,949,560.00	20,000,000.00	5.050	AA+	5.050	1,752	04/18/2030
3134HBKH3	91942	FHLMC - AGENCY C		04/24/2025	10,000,000.00	9,994,690.00	10,000,000.00	4.920	AA+	4.920	1,758	04/24/2030
3134HBMP3	91954	FHLMC - AGENCY C		04/30/2025	15,000,000.00	14,885,805.00	14,953,626.67	4.500	AA+	4.572	1,764	04/30/2030
3130B6B21	91960	FHLB - AGENCY C		05/06/2025	10,000,000.00	9,949,130.00	9,980,611.11	4.500	AA+	4.545	1,770	05/06/2030
3134HBSB8	91987	FHLMC - AGENCY C		05/20/2025	10,000,000.00	9,983,550.00	10,000,000.00	5.100	AA+	5.100	1,784	05/20/2030
3134HBSD4	91988	FHLMC - AGENCY C		05/20/2025	10,000,000.00	10,006,660.00	10,000,000.00	4.750	AA+	4.750	1,784	05/20/2030
3134HBUV1	92022	FHLMC - AGENCY C		06/17/2025	20,000,000.00	19,991,020.00	19,995,039.19	5.010	AA+	5.016	1,798	06/03/2030
3133ETKR7	92014	FFCB - AGENCY C		06/10/2025	10,000,000.00	9,998,080.00	10,000,000.00	4.640	AA+	4.640	1,805	06/10/2030
		Subtotal and Average	**906,932,604.81**		**848,100,000.00**	**840,756,930.00**	**847,484,439.52**			**3.444**	**1,076**	
Corporate Note Callables												
478160CN2	86327	JOHNSON & JOHNS - CORP		08/12/2021	15,295,000.00	15,196,209.60	15,289,613.31	0.550	AAA	0.765	62	09/01/2025
931142EW9	90341	WALMART INC - CORP		09/29/2022	11,000,000.00	10,990,100.00	10,986,225.51	3.900	AA	4.616	70	09/09/2025
037833EB2	86060	APPLE INC - CORP		02/08/2021	10,000,000.00	9,787,830.00	9,999,291.13	0.700	AA+	0.712	222	02/08/2026
037833EB2	86061	APPLE INC - CORP		02/08/2021	10,000,000.00	9,787,830.00	9,998,456.89	0.700	AA+	0.726	222	02/08/2026
037833EB2	86289	APPLE INC - CORP		02/18/2021	10,000,000.00	9,787,830.00	9,996,569.22	0.700	AA+	0.758	222	02/08/2026
023135BX3	86223	AMAZON - CORP		05/12/2021	10,000,000.00	9,738,240.00	9,994,436.56	1.000	AA	1.066	315	05/12/2026
023135BX3	86224	AMAZON - CORP		05/13/2021	5,000,000.00	4,869,120.00	4,996,603.03	1.000	AA	1.081	315	05/12/2026
023135BX3	86226	AMAZON - CORP		05/14/2021	5,000,000.00	4,869,120.00	4,996,601.14	1.000	AA	1.081	315	05/12/2026
037833CJ7	91304	APPLE INC - CORP		03/27/2024	15,000,000.00	14,846,175.00	14,722,761.63	3.350	AA+	4.590	588	02/09/2027
037833DU1	92024	APPLE INC - CORP		06/18/2025	11,728,000.00	10,463,813.47	10,403,642.40	1.650	AA+	4.289	1,775	05/11/2030
		Subtotal and Average	**95,474,656.40**		**103,023,000.00**	**100,336,268.07**	**101,384,200.82**			**2.151**	**412**	
Supranationals												
45950VRG3	90307	IFC - SUPRA		08/25/2022	10,000,000.00	9,978,450.00	9,999,717.00	3.330	AAA	3.350	55	08/25/2025
45950VRP3	90509	IFC - SUPRA		12/13/2022	10,000,000.00	9,988,860.00	9,999,187.40	4.250	AAA	4.270	108	10/17/2025
459058JL8	86228	IBRD - SUPRA		05/18/2021	10,000,000.00	9,873,980.00	9,991,948.94	0.500	AAA	0.752	119	10/28/2025
459058JL8	91647	IBRD - SUPRA		10/31/2024	25,000,000.00	24,684,950.00	24,697,110.92	0.500	AAA	4.349	119	10/28/2025
45950VRQ1	90518	IFC - SUPRA		12/22/2022	10,000,000.00	9,976,580.00	9,996,017.92	4.050	AAA	4.140	174	12/22/2025
45950VSG2	90921	IFC - SUPRA		08/17/2023	10,000,000.00	10,004,680.00	9,984,644.19	4.550	AAA	4.866	190	01/07/2026

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Supranationals												
45950VPJ9	86017	IFC - SUPRA		01/15/2021	10,000,000.00	9,796,160.00	10,000,000.00	0.580	AAA	0.580	198	01/15/2026
45950VPL4	86039	IFC - SUPRA		02/05/2021	15,000,000.00	14,653,155.00	14,995,202.83	0.450	AAA	0.505	219	02/05/2026
45818WCZ7	86079	IADB - SUPRA		02/24/2021	10,000,000.00	9,790,470.00	10,000,000.00	0.650	AAA	0.650	234	02/20/2026
45818WDA1	86101	IADB - SUPRA		03/11/2021	10,000,000.00	9,786,920.00	9,992,494.51	0.800	AAA	0.914	246	03/04/2026
459058LE1	91336	IBRD - SUPRA		04/10/2024	15,000,000.00	15,067,425.00	14,998,488.75	4.750	AAA	4.764	283	04/10/2026
4581X0DV7	86172	IADB - SUPRA		04/20/2021	10,000,000.00	9,746,720.00	9,992,646.56	0.875	AAA	0.969	293	04/20/2026
4581X0DV7	86188	IADB - SUPRA		04/28/2021	10,000,000.00	9,746,720.00	9,998,596.93	0.875	AAA	0.893	293	04/20/2026
45950VPX8	86225	IFC - SUPRA		05/14/2021	13,000,000.00	12,651,613.00	12,995,589.66	0.860	AAA	0.900	317	05/14/2026
45818WDH6	86254	IADB - SUPRA		06/17/2021	10,000,000.00	9,694,580.00	9,998,308.44	0.800	AAA	0.818	351	06/17/2026
45950VTA4	91337	IFC - SUPRA		04/10/2024	10,000,000.00	10,040,010.00	9,996,264.44	4.620	AAA	4.662	374	07/10/2026
45818WEN2	90640	IADB - SUPRA		03/10/2023	10,000,000.00	10,104,800.00	9,994,273.71	4.500	AAA	4.540	617	03/10/2027
4581X0EH7	90543	IADB - SUPRA		01/12/2023	10,000,000.00	10,058,110.00	9,992,155.28	4.000	AAA	4.035	925	01/12/2028
45818WEP7	90847	IADB - SUPRA		06/15/2023	10,000,000.00	10,003,480.00	9,989,655.56	4.300	AAA	4.340	1,080	06/15/2028
45818WEP7	90848	IADB - SUPRA		06/15/2023	10,000,000.00	10,003,480.00	9,964,533.33	4.300	AAA	4.436	1,080	06/15/2028
45818WFG6	91316	IADB - SUPRA		04/04/2024	10,000,000.00	10,149,930.00	10,000,000.00	4.300	AAA	4.301	1,098	07/03/2028
45950VSM9	91094	IFC - SUPRA		11/27/2023	10,000,000.00	10,245,020.00	9,996,982.68	4.500	AAA	4.510	1,245	11/27/2028
45818WEW2	91187	IADB - SUPRA		01/11/2024	10,000,000.00	10,051,080.00	9,993,861.67	4.010	AAA	4.029	1,290	01/11/2029
45818WEZ5	91209	IADB - SUPRA		01/29/2024	10,000,000.00	10,094,700.00	10,000,000.00	4.125	AAA	4.125	1,308	01/29/2029
4581X0EN4	91241	IADB - SUPRA		02/26/2024	10,000,000.00	10,109,600.00	9,903,785.35	4.125	AAA	4.423	1,325	02/15/2029
45818WFE1	91256	IADB - SUPRA		03/01/2024	10,000,000.00	10,230,820.00	9,987,628.67	4.400	AAA	4.438	1,339	03/01/2029
45818WFA9	91300	IADB - SUPRA		03/26/2024	10,000,000.00	9,955,867.64	9,955,867.64	4.170	AAA	4.303	1,357	03/19/2029
45950KDH0	91445	IFC - SUPRA		07/02/2024	10,000,000.00	10,165,310.00	9,941,312.71	4.250	AAA	4.415	1,462	07/02/2029
4581X0EF1	91576	IADB - SUPRA		09/23/2024	10,000,000.00	9,880,010.00	9,957,761.03	3.500	AAA	3.611	1,536	09/14/2029
4581X0EF1	91610	IADB - SUPRA		10/08/2024	10,000,000.00	9,880,010.00	9,840,010.47	3.500	AAA	3.922	1,536	09/14/2029
45950VTX4	91581	IFC - SUPRA		09/25/2024	10,000,000.00	9,780,510.00	9,996,156.13	3.550	AAA	3.560	1,547	09/25/2029
45818WFZ4	91611	IADB - SUPRA		10/09/2024	10,000,000.00	9,946,370.00	9,998,060.41	3.600	AAA	3.605	1,561	10/09/2029
459058LN1	91623	IBRD - SUPRA		10/18/2024	10,000,000.00	10,023,510.00	9,963,712.26	3.875	AAA	3.969	1,568	10/16/2029
45950VUE4	91771	IFC - SUPRA		01/16/2025	10,000,000.00	10,267,600.00	10,000,000.00	4.500	AAA	4.500	1,646	01/02/2030
459058KQ5	91908	IBRD - SUPRA		04/10/2025	11,107,000.00	11,191,472.44	11,024,495.11	3.875	AAA	4.200	1,689	02/14/2030
459058LR2	91879	IBRD - SUPRA		03/28/2025	10,000,000.00	10,131,676.67	9,969,024.00	4.125	AAA	4.220	1,723	03/20/2030
		Subtotal and Average	**388,722,945.54**		**389,107,000.00**	**387,754,629.75**	**388,105,494.50**			**3.358**	**802**	
Supranationals Callables												
45950VSR8	91190	IFC - SUPRA		01/12/2024	10,000,000.00	10,007,750.00	10,000,000.00	4.500	AAA	4.500	925	01/12/2028
45906M4E8	90853	IBRD - SUPRA		06/26/2023	10,000,000.00	10,007,200.00	10,000,000.00	4.500	AAA	4.500	1,091	06/26/2028
45906M6A4	91806	IBRD - SUPRA		02/12/2025	10,000,000.00	10,162,910.00	10,000,000.00	4.625	AAA	4.625	1,687	02/12/2030

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		Subtotal and Average	**38,666,666.67**		**30,000,000.00**	**30,177,860.00**	**30,000,000.00**			**4.542**	**1,234**	
Supranational Discounts												
459053HP2	91846	IBRD - SUPRA DISC		03/12/2025	50,000,000.00	49,813,800.00	50,000,000.00	4.200	A-1+	4.374	0	07/01/2025
459053JN5	91853	IBRD - SUPRA DISC		03/12/2025	50,000,000.00	49,861,000.00	49,867,750.00	4.140	A-1+	4.322	23	07/24/2025
459053JS4	91874	IBRD - SUPRA DISC		03/26/2025	50,000,000.00	49,837,850.00	49,842,875.00	4.190	A-1+	4.370	27	07/28/2025
459053JT2	91875	IBRD - SUPRA DISC		03/26/2025	50,000,000.00	49,832,050.00	49,837,444.45	4.180	A-1+	4.360	28	07/29/2025
459053LN2	91917	IBRD - SUPRA DISC		04/14/2025	50,000,000.00	49,580,000.00	49,595,694.45	4.100	A-1+	4.288	71	09/10/2025
459053LT9	91941	IBRD - SUPRA DISC		04/24/2025	25,000,000.00	24,775,425.00	24,781,500.00	4.140	A-1+	4.327	76	09/15/2025
459053NN0	91996	IBRD - SUPRA DISC		05/28/2025	50,000,000.00	49,313,350.00	49,309,138.89	4.180	A-1+	4.375	119	10/28/2025
459053NR1	91997	IBRD - SUPRA DISC		05/28/2025	30,000,000.00	29,577,690.00	29,575,033.33	4.180	A-1+	4.376	122	10/31/2025
		Subtotal and Average	**386,829,960.19**		**355,000,000.00**	**352,591,165.00**	**352,809,436.12**			**4.349**	**53**	
		Total and Average	**6,359,978,667.61**		**6,277,174,415.19**	**6,243,213,059.22**	**6,249,311,991.27**			**4.140**	**304**	

Investment Portfolio -Treasury
Portfolio Management
Portfolio Details - Cash
June 30, 2025

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	S&P	YTM 365	Days to Maturity
		Average Balance	0.00								0
		Total Cash and Investments	6,359,978,667.61		6,277,174,415.19	6,243,213,059.22	6,249,311,991.27			4.140	304

SECTION III

APPENDIX

B. INVESTMENT PORTFOLIO DETAIL – MANAGED BY OUTSIDE CONTRACTED PARTIES

B.1. PFM

Notes:

1. Statements are generated by the SymPro Treasury Management Software system beginning first quarter of calendar year 2022.
2. Market pricing data are obtained from Interactive Data Corporation/ICE.

PFM
Portfolio Management
Portfolio Details - Investments
June 30, 2025

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	S&P	YTM 365	Days to Maturity	Maturity Date
Corporate Notes												
05253JAZ4	91196	AUST & NZ BANKING GRP - CORP		01/18/2024	600,000.00	606,111.00	600,000.00	4.750	AA-	4.750	566	01/18/2027
20271RAR1	90642	COMMONWLTH BK AUSTR NY - CORP		03/13/2023	350,000.00	352,697.10	350,000.00	5.316	AA-	5.316	255	03/13/2026
20271RAV2	91860	COMMONWLTH BK AUSTR NY - CORP		03/14/2025	250,000.00	252,473.00	250,000.00	4.423	AA-	4.423	987	03/14/2028
21688ABK7	91781	COOPERATIVE RABOBANK - CORP		01/21/2025	550,000.00	561,610.50	550,000.00	4.883	A+	4.883	934	01/21/2028
24422EWX3	90835	JOHN DEERE CAPITAL - CORP		06/08/2023	190,000.00	190,858.42	189,965.61	4.750	N/A	4.771	342	06/08/2026
24422EXM6	91264	JOHN DEERE CAPITAL - CORP		03/07/2024	250,000.00	253,102.50	249,869.73	4.850	A	4.884	612	03/05/2027
24422EXR5	91410	JOHN DEERE CAPITAL - CORP		06/11/2024	175,000.00	177,854.08	174,859.35	4.900	A	4.945	710	06/11/2027
24422EYD5	92005	JOHN DEERE CAPITAL - CORP		06/05/2025	190,000.00	191,123.66	189,834.97	4.250	A	4.282	1,070	06/05/2028
57636QBA1	91529	MASTERCARD INC - CORP		09/05/2024	185,000.00	185,813.08	184,923.14	4.100	A+	4.119	928	01/15/2028
61690U8G8	91624	MORGAN STANLEY - CORP		10/18/2024	340,000.00	340,498.44	340,000.00	4.447	A+	4.447	836	10/15/2027
63253QAA2	90538	NATIONAL AUSTRALIA BK - CORP		01/12/2023	480,000.00	481,441.92	480,000.00	4.966	AA-	4.966	195	01/12/2026
632525CA7	91691	NATIONAL AUSTRALIA BK - CORP		11/26/2024	280,000.00	282,922.92	279,352.04	4.500	AA-	4.609	847	10/26/2027
632525CJ8	92019	NATIONAL AUSTRALIA BK - CORP		06/13/2025	455,000.00	457,796.43	455,000.00	4.308	AA-	4.308	1,078	06/13/2028
63743HFR8	91375	NATIONAL RURAL - CORP		05/10/2024	130,000.00	132,063.75	129,950.19	5.100	A-	5.123	674	05/06/2027
69371RS49	90670	PACCAR FINANCIAL - CORP		03/30/2023	150,000.00	150,175.80	149,974.97	4.450	A+	4.474	272	03/30/2026
69371RT22	91377	PACCAR FINANCIAL - CORP		05/13/2024	125,000.00	127,162.13	124,940.11	5.000	A+	5.028	681	05/13/2027
69371RT63	91841	PACCAR FINANCIAL - CORP		03/03/2025	350,000.00	355,003.95	349,809.83	4.550	A+	4.572	976	03/03/2028
21684LGS5	90889	RABOBANK - CORP		07/20/2023	500,000.00	506,948.00	500,000.00	5.080	N/A	5.080	381	07/17/2026
89236TKT1	90792	TOYOTA MCC - CORP		05/18/2023	190,000.00	190,331.74	189,967.65	4.450	A+	4.471	321	05/18/2026
89236TNG6	91982	TOYOTA MCC - CORP		05/15/2025	240,000.00	241,669.20	239,898.91	4.500	A+	4.524	682	05/14/2027
949746RW3	90669	WELLS FARGO & COMPANY - CORP		03/30/2023	325,000.00	321,415.58	319,919.38	3.000	BBB+	5.113	295	04/22/2026
		Subtotal and Average	**6,090,669.46**		**6,305,000.00**	**6,359,073.20**	**6,298,265.88**			**4.745**	**647**	
CD Medium Term												
22536DWD6	91213	CREDIT AG NY - MT CD		02/05/2024	600,000.00	604,853.40	600,000.00	4.760	A+	4.826	580	02/01/2027
63873QP65	90974	NATIXIS NY BRANCH - MT CD		09/20/2023	550,000.00	559,717.40	550,000.00	5.610	A	5.688	444	09/18/2026
		Subtotal and Average	**1,150,000.00**		**1,150,000.00**	**1,164,570.80**	**1,150,000.00**			**5.238**	**515**	
Treasury Coupon Securities												
91282CHU8	90961	US TREASURY NOTES		09/11/2023	575,000.00	577,493.20	572,863.59	4.375	AA+	4.732	410	08/15/2026
91282CHU8	90964	US TREASURY NOTES		09/12/2023	850,000.00	853,685.60	847,081.05	4.375	AA+	4.705	410	08/15/2026
91282CHU8	90968	US TREASURY NOTES		09/15/2023	300,000.00	301,300.80	298,912.74	4.375	AA+	4.723	410	08/15/2026
91282CHU8	90972	US TREASURY NOTES		09/19/2023	375,000.00	376,626.00	373,681.09	4.375	AA+	4.712	410	08/15/2026
91282CHY0	91030	US TREASURY NOTES		10/05/2023	1,250,000.00	1,260,058.75	1,246,257.71	4.625	AA+	4.893	441	09/15/2026
91282CJC6	91074	US TREASURY NOTES		11/10/2023	1,000,000.00	1,008,906.00	998,761.97	4.625	AA+	4.728	471	10/15/2026
91282CJK8	91080	US TREASURY NOTES		11/15/2023	1,500,000.00	1,514,532.00	1,495,813.33	4.625	AA+	4.846	502	11/15/2026

PFM
Portfolio Management
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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	S&P	YTM 365	Days to Maturity	Maturity Date
Treasury Coupon Securities												
91282CJK8	91127	US TREASURY NOTES		12/11/2023	1,850,000.00	1,867,922.80	1,857,391.09	4.625	AA+	4.311	502	11/15/2026
91282CJK8	91139	US TREASURY NOTES		12/12/2023	1,700,000.00	1,716,469.60	1,702,525.92	4.625	AA+	4.507	502	11/15/2026
91282CJK8	91151	US TREASURY NOTES		12/15/2023	750,000.00	757,266.00	751,890.11	4.625	AA+	4.426	502	11/15/2026
91282CJP7	91176	US TREASURY NOTES		01/05/2024	1,000,000.00	1,007,461.00	1,003,209.01	4.375	AA+	4.138	532	12/15/2026
91282CJP7	91181	US TREASURY NOTES		01/09/2024	1,400,000.00	1,410,445.40	1,403,558.62	4.375	AA+	4.187	532	12/15/2026
91282CJP7	91182	US TREASURY NOTES		01/09/2024	850,000.00	856,341.85	853,067.71	4.375	AA+	4.108	532	12/15/2026
91282CKA8	91230	US TREASURY NOTES		02/16/2024	500,000.00	502,402.50	497,478.38	4.125	AA+	4.460	594	02/15/2027
91282CKA8	91267	US TREASURY NOTES		03/12/2024	1,250,000.00	1,256,006.25	1,246,882.76	4.125	AA+	4.289	594	02/15/2027
91282CKE0	91319	US TREASURY NOTES		04/05/2024	750,000.00	755,683.50	746,911.99	4.250	AA+	4.510	622	03/15/2027
91282CKJ9	91345	US TREASURY NOTES		04/15/2024	800,000.00	809,968.80	799,627.28	4.500	AA+	4.528	653	04/15/2027
91282CKJ9	91376	US TREASURY NOTES		05/13/2024	1,250,000.00	1,265,576.25	1,246,653.15	4.500	AA+	4.661	653	04/15/2027
91282CKR1	91408	US TREASURY NOTES		06/11/2024	1,500,000.00	1,519,746.00	1,495,503.42	4.500	AA+	4.672	683	05/15/2027
91282CKR1	91414	US TREASURY NOTES		06/12/2024	200,000.00	202,632.80	199,554.92	4.500	AA+	4.627	683	05/15/2027
91282CKR1	91421	US TREASURY NOTES		06/17/2024	750,000.00	759,873.00	748,624.57	4.500	AA+	4.604	683	05/15/2027
91282CKR1	91448	US TREASURY NOTES		07/05/2024	2,100,000.00	2,127,644.40	2,095,867.71	4.500	AA+	4.611	683	05/15/2027
91282CKZ3	91482	US TREASURY NOTES		08/05/2024	800,000.00	809,968.80	806,364.53	4.375	AA+	3.957	744	07/15/2027
91282CLG4	91513	US TREASURY NOTES		08/16/2024	225,000.00	225,105.53	224,408.51	3.750	AA+	3.882	775	08/15/2027
91282CLG4	91559	US TREASURY NOTES		09/10/2024	1,500,000.00	1,500,703.50	1,504,375.35	3.750	AA+	3.603	775	08/15/2027
91282CLL3	91586	US TREASURY NOTES		09/27/2024	2,250,000.00	2,234,443.50	2,245,813.71	3.375	AA+	3.464	806	09/15/2027
91282CLL3	91606	US TREASURY NOTES		10/04/2024	1,500,000.00	1,489,629.00	1,494,776.99	3.375	AA+	3.542	806	09/15/2027
91282CLL3	91607	US TREASURY NOTES		10/04/2024	1,000,000.00	993,086.00	996,956.90	3.375	AA+	3.521	806	09/15/2027
91282CLP4	91641	US TREASURY NOTES		10/29/2024	250,000.00	248,711.00	248,068.83	3.500	AA+	4.148	456	09/30/2026
91282CLQ2	91651	US TREASURY NOTES		11/04/2024	850,000.00	852,955.45	844,964.86	3.875	AA+	4.152	836	10/15/2027
91282CLQ2	91655	US TREASURY NOTES		11/07/2024	1,250,000.00	1,254,346.25	1,242,155.80	3.875	AA+	4.168	836	10/15/2027
91282CLX7	91709	US TREASURY NOTES		12/06/2024	850,000.00	857,869.30	849,169.08	4.125	AA+	4.168	867	11/15/2027
91282CLX7	91722	US TREASURY NOTES		12/10/2024	750,000.00	756,943.50	750,427.29	4.125	AA+	4.098	867	11/15/2027
91282CLX7	91742	US TREASURY NOTES		12/16/2024	825,000.00	832,637.85	825,026.26	4.125	AA+	4.122	867	11/15/2027
91282CFZ9	91745	US TREASURY NOTES		12/18/2024	900,000.00	903,445.20	893,234.13	3.875	AA+	4.208	882	11/30/2027
91282CMB4	91752	US TREASURY NOTES		12/26/2024	1,100,000.00	1,107,819.90	1,091,039.83	4.000	AA+	4.357	897	12/15/2027
91282CMF5	91764	US TREASURY NOTES		01/15/2025	875,000.00	886,313.75	873,175.09	4.250	AA+	4.338	928	01/15/2028
91282CMF5	91802	US TREASURY NOTES		02/06/2025	850,000.00	863,185.94	851,879.57	4.250	AA+	4.265	928	01/15/2028
91282CMF5	91821	US TREASURY NOTES		02/12/2025	200,000.00	203,243.46	200,351.70	4.250	AA+	4.314	928	01/15/2028
91282CMS7	91873	US TREASURY NOTES		03/25/2025	400,000.00	402,343.20	399,028.13	3.875	AA+	4.013	988	03/15/2028
91282CMS7	91906	US TREASURY NOTES		04/10/2025	875,000.00	881,599.93	881,309.03	3.875	AA+	3.698	988	03/15/2028
91282CMW8	91959	US TREASURY NOTES		05/06/2025	1,250,000.00	1,254,252.05	1,251,115.87	3.750	AA+	3.797	1,019	04/15/2028
91282CND9	91983	US TREASURY NOTES		05/15/2025	700,000.00	701,038.80	699,528.92	3.750	AA+	3.775	1,049	05/15/2028

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	S&P	YTM 365	Days to Maturity	Maturity Date
Treasury Coupon Securities												
91282CND9	92011	US TREASURY NOTES		06/10/2025	1,750,000.00	1,757,233.55	1,747,666.71	3.750	AA+	3.897	1,049	05/15/2028
		Subtotal and Average	**44,196,621.68**		**43,450,000.00**	**43,724,917.96**	**43,402,955.21**			**4.228**	**711**	
Corporate Note Callables												
00440KAA1	91608	ACCENTURE CAPITAL - CORP		10/04/2024	125,000.00	124,617.88	124,878.61	3.900	AA-	3.946	825	10/04/2027
032654BD6	92021	ANALOG DEVICES INC - CORP		06/16/2025	490,000.00	492,261.35	489,478.16	4.250	A-	4.289	1,080	06/15/2028
00724PAE9	91317	ADOBE INC - CORP		04/04/2024	235,000.00	238,388.47	234,931.13	4.850	A+	4.868	642	04/04/2027
00724PAH2	91774	ADOBE INC - CORP		01/17/2025	375,000.00	381,643.13	374,831.43	4.750	A+	4.769	930	01/17/2028
007903BJ5	91868	ADVANCED MICRO DEVICES - CORP		03/24/2025	330,000.00	332,424.18	330,000.00	4.319	A	4.319	997	03/24/2028
025816ED7	91947	AMERICAN EXPRESS - CORP		04/25/2025	370,000.00	374,207.64	370,000.00	4.731	A-	4.731	1,394	04/25/2029
009158BN5	92016	AIR PRODUCTS CHEMICALS - CORP		06/11/2025	500,000.00	502,542.50	499,671.20	4.300	A	4.324	1,076	06/11/2028
037833EY2	91979	APPLE INC - CORP		05/12/2025	750,000.00	751,423.50	748,596.69	4.000	AA+	4.070	1,046	05/12/2028
04636NAK9	91243	ASTRAZENECA - CORP		02/26/2024	285,000.00	288,138.42	284,736.22	4.800	N/A	4.861	605	02/26/2027
09290DAH4	91467	BLACKROCK FUNDING INC - CORP		07/26/2024	405,000.00	409,945.05	404,991.62	4.600	AA-	4.601	755	07/26/2027
06428CAA2	90924	BANK OF AMERICA - CORP		08/18/2023	350,000.00	354,964.05	350,000.00	5.526	A+	5.526	413	08/18/2026
06051GMK2	91790	BANK OF AMERICA - CORP		01/24/2025	530,000.00	537,559.92	530,000.00	4.979	A-	4.979	1,303	01/24/2029
06405LAH4	91933	BANK OF NY MELLON - CORP		04/22/2025	250,000.00	253,532.00	250,000.00	4.729	AA-	4.729	1,389	04/20/2029
10373QBY5	91387	BP CAP MARKETS AMERICA-CORP		05/17/2024	435,000.00	442,936.14	435,000.00	5.017	A-	5.017	869	11/17/2027
110122EE4	91235	BRISTOL MYERS SQUI - CORP		02/22/2024	120,000.00	121,530.36	119,929.08	4.900	A	4.939	601	02/22/2027
14913UAF7	91244	CATERPILLAR FINL - CORP		02/27/2024	100,000.00	100,512.30	99,992.46	5.050	A	5.062	241	02/27/2026
166756BB1	91831	CHEVRON - CORP		02/26/2025	515,000.00	521,142.92	515,000.00	4.475	AA-	4.475	970	02/26/2028
17252MAR1	91957	CINTAS CORP - CORP		05/02/2025	260,000.00	260,620.10	259,685.40	4.200	A-	4.246	1,035	05/01/2028
17325FBC1	91106	CITIBANK NA - CORP		12/04/2023	250,000.00	253,959.50	250,000.00	5.488	A+	5.488	521	12/04/2026
172967PZ8	91961	CITIGROUP INC - CORP		05/07/2025	375,000.00	375,994.13	375,000.00	4.643	BBB+	4.643	1,041	05/07/2028
231021AY2	91964	CUMMINS INC - CORP		05/09/2025	45,000.00	45,074.61	44,970.02	4.250	A	4.275	1,043	05/09/2028
17275RBQ4	91242	CISCO SYSTEMS INC - CORP		02/26/2024	520,000.00	526,306.04	519,627.57	4.800	AA-	4.847	605	02/26/2027
30231GAT9	90570	EXXON MOBIL - CORP		02/01/2023	550,000.00	545,790.30	545,490.59	3.043	AA-	4.370	243	03/01/2026
437076CV2	91107	HOME DEPOT - CORP		12/04/2023	155,000.00	156,366.48	154,849.99	4.950	A	5.037	456	09/30/2026
437076DB5	91432	HOME DEPOT - CORP		06/25/2024	120,000.00	121,890.72	119,737.41	4.875	A	4.995	724	06/25/2027
427866BK3	91829	HERSHEY COMPANY - CORP		02/24/2025	170,000.00	172,151.18	169,896.49	4.550	A	4.575	968	02/24/2028
02665WEK3	90876	AMERICAN HONDA FINANCE - CORP		07/07/2023	155,000.00	156,301.23	154,935.39	5.250	A-	5.295	371	07/07/2026
02665WFD8	91270	AMERICAN HONDA FINANCE - CORP		03/13/2024	325,000.00	327,889.90	324,898.78	4.900	A-	4.920	619	03/12/2027
438516CX2	91475	HONEYWELL INTERNATIONAL - CORP		08/01/2024	385,000.00	389,043.27	384,991.98	4.650	A	4.651	759	07/30/2027
440452AK6	91265	HORMEL FOODS - CORP		03/08/2024	170,000.00	171,731.79	169,905.88	4.800	A-	4.833	637	03/30/2027
40428HR95	92001	HSBC USA INC - CORP		06/03/2025	200,000.00	201,577.60	199,908.44	4.650	A-	4.667	1,068	06/03/2028
478160DH4	91827	JOHNSON & JOHNS - CORP		02/20/2025	180,000.00	183,049.38	179,908.14	4.550	AAA	4.570	974	03/01/2028

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	S&P	YTM 365	Days to Maturity	Maturity Date
Corporate Note Callables												
478160DH4	91905	JOHNSON & JOHNS - CORP		04/10/2025	425,000.00	434,885.69	430,856.48	4.550	AAA	4.240	974	03/01/2028
46647PEE2	91355	JP MORGAN SECURITIES - CORP		04/22/2024	370,000.00	377,592.40	370,000.00	5.571	A-	5.571	1,026	04/22/2028
532457CJ5	91219	ELI LILLY & CO - CORP		02/09/2024	385,000.00	388,106.57	384,890.80	4.500	A+	4.519	588	02/09/2027
532457CU0	91822	ELI LILLY & CO - CORP		02/12/2025	145,000.00	146,911.54	144,919.14	4.550	A+	4.573	956	02/12/2028
57636QBF0	91837	MASTERCARD INC - CORP		02/27/2025	205,000.00	207,818.34	204,861.79	4.550	A+	4.576	988	03/15/2028
61690DK72	91782	MORGAN STANLEY - CORP		01/21/2025	275,000.00	279,275.43	275,000.00	5.016	A+	5.017	1,291	01/12/2029
61747YFY6	91929	MORGAN STANLEY - CORP		04/17/2025	160,000.00	162,327.52	160,000.00	4.994	A-	4.994	1,381	04/12/2029
63743HFF4	90415	NATIONAL RURAL - CORP		10/31/2022	70,000.00	70,207.97	69,989.66	5.450	A-	5.499	121	10/30/2025
63743HFH0	90585	NATIONAL RURAL - CORP		02/09/2023	60,000.00	60,025.20	59,990.36	4.450	A-	4.473	255	03/13/2026
63743HFK3	91067	NATIONAL RURAL - CORP		11/02/2023	115,000.00	116,933.61	114,981.85	5.600	A-	5.612	500	11/13/2026
63743HFW7	91804	NATIONAL RURAL - CORP		02/07/2025	95,000.00	96,225.69	94,963.77	4.750	N/A	4.766	951	02/07/2028
713448GA0	91803	PEPSICO INC - CORP		02/07/2025	635,000.00	642,877.18	634,768.86	4.450	A+	4.465	951	02/07/2028
693475BL8	90548	PNC FINANCIAL SERVICES - CORP		01/24/2023	45,000.00	45,065.84	45,000.00	4.758	A-	4.758	574	01/26/2027
693475BY0	91463	PNC FINANCIAL SERVICES - CORP		07/23/2024	325,000.00	327,446.28	325,000.00	5.102	A-	5.102	752	07/23/2027
857477BX0	90422	STATE STREET CORP - CORP		11/04/2022	105,000.00	105,464.31	105,000.00	5.751	A	5.751	491	11/04/2026
857477CL5	91280	STATE STREET CORP - CORP		03/18/2024	225,000.00	228,256.20	225,000.00	4.993	A	4.993	625	03/18/2027
857477DA8	91945	STATE STREET CORP - CORP		04/24/2025	155,000.00	155,986.27	155,000.00	4.543	A	4.543	1,028	04/24/2028
87612EBU9	92012	TARGET CORP - CORP		06/10/2025	115,000.00	115,691.27	114,998.87	4.350	N/A	4.350	1,080	06/15/2028
882508CE2	91218	TEXAS INSTRUMENTS INC - CORP		02/08/2024	350,000.00	353,189.20	349,880.33	4.600	A+	4.623	587	02/08/2027
89788MAH5	90266	TRUIST FINANCIAL - CORP		07/28/2022	235,000.00	234,905.30	235,000.00	4.260	A-	4.260	392	07/28/2026
89788MAJ1	90412	TRUIST FINANCIAL - CORP		10/28/2022	250,000.00	251,028.50	250,000.00	5.900	A-	5.900	484	10/28/2026
90261AAD4	91763	UBS AG STAMFORD CT - CORP		01/10/2025	250,000.00	252,032.25	250,000.00	4.864	A+	4.864	923	01/10/2028
91324PEY4	91293	UNITED HEALTH - CORP		03/21/2024	600,000.00	603,591.00	597,560.50	4.600	A+	4.846	653	04/15/2027
904764BU0	91489	UNILEVER CAPITAL - CORP		08/12/2024	160,000.00	160,692.16	159,698.98	4.250	N/A	4.346	772	08/12/2027
931142FL2	91950	WALMART INC - CORP		04/28/2025	195,000.00	195,825.44	194,976.87	4.100	AA	4.107	666	04/28/2027
94988J6D4	90910	WELLS FARGO & COMPANY - CORP		08/09/2023	250,000.00	253,187.00	249,920.10	5.450	A+	5.482	402	08/07/2026
95000U3T8	91939	WELLS FARGO & COMPANY - CORP		04/23/2025	235,000.00	238,288.36	235,000.00	4.970	BBB+	4.970	1,392	04/23/2029
		Subtotal and Average	**16,026,266.32**		**16,460,000.00**	**16,619,352.56**	**16,453,101.04**			**4.727**	**837**	
Supranationals												
4581X0EM6	91140	IADB - SUPRA		12/12/2023	750,000.00	755,707.50	749,678.14	4.375	AAA	4.406	580	02/01/2027
		Subtotal and Average	**749,669.96**		**750,000.00**	**755,707.50**	**749,678.14**			**4.406**	**580**	
Pass Through Securities (GNMA/CMO)												
02007WAC2	90886	ALLYA - ABS		07/19/2023	140,755.80	141,745.45	140,731.80	5.460	N/A	5.530	1,049	05/15/2028
02582JKH2	91356	AMERICAN EXPRESS CREDIT - ABS		04/23/2024	670,000.00	683,378.56	669,862.65	5.230	AAA	5.287	1,385	04/16/2029

PFM
Portfolio Management
Portfolio Details - Investments
June 30, 2025

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	S&P	YTM 365	Days to Maturity	Maturity Date
Pass Through Securities (GNMA/CMO)												
02589BAE0	91464	AMERICAN EXPRESS CREDIT - ABS		07/23/2024	280,000.00	283,288.88	279,987.29	4.650	AAA	4.695	1,476	07/16/2029
05522RDH8	91148	BofA CC - ABS		12/14/2023	145,000.00	146,533.81	144,980.53	4.980	AAA	5.037	1,233	11/15/2028
05522RDJ4	91420	BofA CC - ABS		06/13/2024	310,000.00	314,592.03	309,982.61	4.930	AAA	5.310	1,414	05/15/2029
096919AD7	91409	BMWOT - ABS		06/11/2024	335,000.00	339,223.68	334,949.11	5.180	AAA	5.243	1,336	02/26/2029
14317HAC5	90145	CARMAX - ABS		04/28/2022	17,665.95	17,625.37	17,663.26	3.490	AAA	3.522	595	02/16/2027
14318UAD3	90414	CARMAX - ABS		10/31/2022	176,343.39	176,907.69	176,302.04	5.340	AAA	5.410	776	08/16/2027
161571HV9	91210	CHASE INSURANCE TRUST - ABS		01/31/2024	650,000.00	654,760.60	649,901.01	4.600	AAA	4.650	1,295	01/16/2029
14041NGE5	91577	CAPITAL ONE - ABS		09/24/2024	395,000.00	393,799.20	394,922.90	3.920	AAA	3.959	1,539	09/17/2029
14044CAC6	86438	COPAR - ABS		10/27/2021	2,634.98	2,630.77	2,634.93	0.770	AAA	0.760	441	09/15/2026
3137BMTX4	90260	FHMS - MBS		07/26/2022	514,398.24	511,412.16	508,450.52	3.151	N/A	3.493	147	11/25/2025
3137BN6G4	90272	FHMS - MBS		08/09/2022	508,866.26	504,929.67	503,002.37	2.995	N/A	3.330	177	12/25/2025
3137BM7C4	90275	FHMS - MBS		08/10/2022	249,858.45	248,772.07	248,043.07	3.308	AA+	3.512	86	09/25/2025
3137BNGT5	90605	FHMS - MBS		03/06/2023	269,335.25	266,452.55	253,638.06	2.745	N/A	4.989	208	01/25/2026
3137BRQJ7	90622	FHMS - MBS		03/07/2023	285,117.19	280,302.99	265,136.71	2.570	N/A	6.932	389	07/25/2026
3137FJXQ7	90633	FHMS - MBS		03/09/2023	202,867.53	202,212.07	196,496.22	3.750	AA+	5.113	55	08/25/2025
3137BSP72	90726	FHMS - MBS		04/17/2023	525,000.00	515,315.33	501,108.40	2.653	N/A	4.101	420	08/25/2026
3137BRQJ7	90796	FHMS - MBS		05/23/2023	332,636.71	327,020.14	316,290.73	2.570	N/A	4.308	389	07/25/2026
3137BTUM1	90798	FHMS - MBS		05/24/2023	245,532.31	242,657.37	237,974.52	3.347	N/A	4.306	512	11/25/2026
3137FNWX4	91036	FHMS - MBS		10/11/2023	356,990.88	350,077.75	331,234.55	2.282	AA+	5.303	389	07/25/2026
3137FLN34	91049	FHMS - MBS		10/23/2023	302,365.26	300,197.60	288,073.78	3.208	AA+	5.600	239	02/25/2026
3137BSRE5	91088	FHMS - MBS		11/20/2023	600,000.00	591,649.80	568,289.06	3.120	AAA	5.156	451	09/25/2026
3137F1G44	91383	FHMS - MBS		05/14/2024	450,000.00	442,894.95	428,994.14	3.243	AA+	4.966	663	04/25/2027
3137FBBX3	91430	FHMS - MBS		06/21/2024	450,000.00	442,234.80	429,292.97	3.244	AA+	4.813	785	08/25/2027
3137FBU79	91431	FHMS - MBS		06/21/2024	441,614.69	433,440.84	420,258.48	3.187	AAA	4.825	816	09/25/2027
3137FEZU7	91843	FHMS - MBS		03/07/2025	500,000.00	497,802.50	494,492.19	3.900	N/A	4.233	1,029	04/25/2028
3137F4X72	91844	FHMS - MBS		03/10/2025	600,000.00	593,727.00	589,523.44	3.650	AA+	4.234	969	02/25/2028
3137F2LJ3	91911	FHMS - MBS		04/11/2025	450,000.00	442,034.10	439,839.84	3.117	AA+	4.203	724	06/25/2027
3137FEBQ2	91918	FHMS - MBS		04/14/2025	550,000.00	541,974.40	538,914.06	3.444	AA+	4.201	907	12/25/2027
3137FGZT5	91932	FHMS - MBS		04/22/2025	550,000.00	548,314.80	544,521.48	3.926	AA+	4.212	1,090	06/25/2028
3137H14B9	91998	FHMS - MBS		05/28/2025	500,000.00	469,514.00	464,980.47	1.770	AA+	4.307	1,059	05/25/2028
3137FAWS3	92009	FHMS - MBS		06/09/2025	750,000.00	737,216.08	734,653.42	3.194	AA+	4.191	754	07/25/2027
3137FG6X8	92015	FHMS - MBS		06/11/2025	550,000.00	547,471.89	542,875.30	3.850	AA+	4.314	1,059	05/25/2028
31680EAD3	90929	FITAT - ABS		08/23/2023	469,855.05	473,525.56	469,825.92	5.530	AAA	5.657	1,141	08/15/2028
3136BTGM9	91743	FNA - MBS		12/17/2024	625,000.00	611,421.25	603,125.00	2.905	AA+	5.289	754	07/25/2027
3136B0YM2	91891	FNA - MBS		04/08/2025	435,190.47	423,450.77	422,848.74	3.003	AA+	4.073	938	01/25/2028
3136ARTE8	90384	FNMA - MBS		10/12/2022	303,106.76	299,263.67	285,962.29	2.702	AA+	4.578	239	02/25/2026

PFM
Portfolio Management
Portfolio Details - Investments
June 30, 2025

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	S&P	YTM 365	Days to Maturity	Maturity Date
Pass Through Securities (GNMA/CMO)												
344928AD8	90673	FORDO - ABS		03/31/2023	126,324.54	126,463.62	126,311.36	4.650	AAA	4.700	959	02/15/2028
362554AC1	86430	GMCAR - ABS		10/21/2021	466.27	465.54	466.26	0.680	N/A	0.682	442	09/16/2026
380146AC4	86592	GMCAR - ABS		01/19/2022	5,234.24	5,226.82	5,233.79	1.260	AAA	1.267	503	11/16/2026
36265WAD5	90242	GMCAR - ABS		07/13/2022	32,485.80	32,423.85	32,485.58	3.640	N/A	3.668	654	04/16/2027
362583AD8	90719	GMCAR - ABS		04/12/2023	85,241.32	85,220.69	85,238.98	4.470	AAA	4.513	960	02/16/2028
379930AD2	91035	GMCAR - ABS		10/11/2023	160,000.00	161,847.52	159,967.14	5.780	AAA	5.858	1,142	08/16/2028
438123AC5	91070	HONDA AUTO RECEIVABLES - ABS		11/08/2023	85,000.00	85,906.53	84,985.03	5.670	AAA	5.745	1,086	06/21/2028
43815BAC4	90025	HAROT - ABS		02/23/2022	11,928.59	11,904.43	11,926.80	1.880	AAA	1.895	318	05/15/2026
437927AC0	90806	HAROT - ABS		05/30/2023	163,315.61	163,781.22	163,289.15	4.930	AAA	4.713	867	11/15/2027
448976AD2	91620	HART - ABS		10/16/2024	270,000.00	271,358.91	269,980.24	4.410	AAA	4.464	1,414	05/15/2029
44935CAD3	91845	HART - ABS		03/12/2025	540,000.00	542,086.02	539,920.35	4.320	AAA	4.366	1,567	10/15/2029
41285JAD0	90593	HDMOT - ABS		02/23/2023	70,778.95	70,922.99	70,771.82	5.050	N/A	5.108	897	12/15/2027
58770AAC7	90553	MERCEDES BENZ AUTO - ABS		01/25/2023	47,752.70	47,751.08	47,746.97	4.510	AAA	4.558	867	11/15/2027
58773DAD6	91786	MERCEDES BENZ AUTO - ABS		01/23/2025	380,000.00	385,019.42	379,919.17	4.780	N/A	4.939	1,630	12/17/2029
65480JAC4	90343	NAROT - ABS		09/28/2022	91,065.07	91,030.74	91,046.23	4.460	AAA	4.511	685	05/17/2027
65479UAD0	91392	NAROT - ABS		05/22/2024	620,000.00	627,074.82	619,942.09	5.280	N/A	5.855	1,263	12/15/2028
65481GAD7	91994	NAROT - ABS		05/27/2025	495,000.00	499,978.22	494,904.96	4.490	N/A	4.745	1,630	12/17/2029
89231CAD9	90299	TOYOTA AUTO REC - ABS		08/16/2022	54,565.19	54,401.88	54,556.07	3.760	AAA	4.173	653	04/15/2027
891940AC2	90565	TOYOTA AUTO REC - ABS		01/30/2023	106,655.04	106,702.39	106,654.99	4.630	AAA	4.675	806	09/15/2027
891941AD8	90797	TOYOTA AUTO REC - ABS		05/23/2023	219,613.76	220,013.68	219,601.49	4.710	N/A	5.147	959	02/15/2028
89240JAD3	91792	TOYOTA AUTO REC - ABS		01/29/2025	310,000.00	312,860.37	309,987.57	4.640	N/A	4.687	1,506	08/15/2029
92868MAD1	91872	VOLKSWAGEN AUTO LOAN - ABS		03/25/2025	375,000.00	377,786.25	374,987.25	4.500	N/A	4.500	1,511	08/20/2029
92970QAE5	91631	WFCIT - ABS		10/24/2024	235,000.00	236,104.74	234,965.08	4.290	AAA	4.335	1,567	10/15/2029
92970QAJ4	92013	WFCIT - ABS		06/10/2025	285,000.00	287,232.12	284,995.27	4.340	AAA	4.380	1,779	05/15/2030
		Subtotal and Average	**19,328,013.21**		**19,910,562.25**	**19,803,336.00**	**19,519,647.50**			**4.665**	**944**	
Municipal Bonds												
341271AD6	85786	FLORIDA ST - MUNI		09/16/2020	205,000.00	204,425.80	205,000.00	1.258	AA	1.258	0	07/01/2025
		Subtotal and Average	**205,000.00**		**205,000.00**	**204,425.80**	**205,000.00**			**1.258**	**0**	
		Total and Average	**87,746,240.63**		**88,230,562.25**	**88,631,383.82**	**87,778,647.77**			**4.464**	**776**	

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Portfolio Management
Portfolio Details - Cash
June 30, 2025

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	S&P	YTM 365	Days to Maturity
		Average Balance	0.00								0
		Total Cash and Investments	87,746,240.63		88,230,562.25	88,631,383.82	87,778,647.77			4.464	776

SECTION III

APPENDIX

B. INVESTMENT PORTFOLIO DETAIL – MANAGED BY OUTSIDE CONTRACTED PARTIES

B.2. STATE OF CALIFORNIA LOCAL AGENCY INVESTMENT FUND (LAIF)

CONTRA COSTA COUNTY
AS OF JUNE 30, 2025

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CALIFORNIA STATE LOCAL AGENCY INVESTMENT ACCOUNTS	STATE CONTROLLER ACCOUNT NUMBER	ACCOUNT BALANCE	ESTIMATED[1] FAIR VALUE
ACALANES UNION HIGH SCHOOL	75-07-010	14,417,200.67	14,434,476.95
ANTIOCH UNIFIED SCHOOL DISTRICT	75-07-005	986,289.95	987,471.83
BRENTWOOD UNION SCHOOL DISTRICT	75-07-013	9,272,504.72	9,283,616.06
BYRON UNION SCHOOL DISTRICT	75-07-017	197,586.72	197,823.49
CANYON ELEMENTARY SCHOOL DISTRICT	75-07-018	174,005.50	174,214.01
CCC REDEVELOPMENT AGENCY	65-07-015	0.04	0.04
CONTRA COSTA COMMUNITY COLLEGE	75-07-001	748,776.02	749,673.29
CONTRA COSTA COUNTY SCHOOL INSURANCE GROUP	35-07-001	2,664,182.17	2,667,374.69
CONTRA COSTA COUNTY OFFICE OF EDUCATION	75-07-007	1,530,395.24	1,532,229.13
CONTRA COSTA COUNTY	99-07-000	75,000,000.00	75,089,873.25
CROCKETT COMMUNITY SERVICES DISTRICT	16-07-004	4,820,143.76	4,825,919.79
DELTA DIABLO SANITATION DISTRICT	70-07-003	86,654.85	86,758.69
EAST CONTRA COSTA REG FEE & FINANCING AUTH	40-07-006	1,199,334.38	1,200,771.55
KENSINGTON FIRE PROTECTION DISTRICT	17-07-011	5,677,099.13	5,683,902.05
LAFAYETTE SCHOOL DISTRICT	75-07-012	1,964,967.62	1,967,322.26
MARTINEZ UNIFIED SCHOOL DISTRICT	75-07-011	207,818.49	208,067.52
MORAGA ORINDA FIRE DISTRICT	17-07-003	3,262,916.75	3,266,826.74
MORAGA SCHOOL DISTRICT	75-07-016	3,191.64	3,195.46
MT DIABLO UNIFIED SCHOOL DISTRICT	75-07-008	4,089,499.78	4,094,400.27
MT VIEW SANITARY DISTRICT	70-07-008	16,337,402.73	16,356,980.00
OAKLEY UNION SCHOOL DISTRICT	75-07-009	295,120.84	295,474.49
ORINDA UNION SCHOOL DISTRICT	75-07-015	2,623,273.08	2,626,416.57
PITTSBURG UNIFIED SCHOOL DISTRICT	75-07-002	972.16	973.32
RECLAMATION DISTRICT 799	60-07-001	32,238.07	32,276.70
RECLAMATION DISTRICT 800	60-07-003	2,615,597.89	2,618,732.19
RECLAMATION DISTRICT 2026	60-07-005	8,714.08	8,724.52
RECLAMATION DISTRICT 2137	60-07-006	705,823.54	706,669.34
RODEO - HERCULES FIRE PROTECTION DISTRICT	17-07-001	0.00	-
RODEO SANITARY DISTRICT	70-07-010	2,365,327.12	2,368,161.52
SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT	75-07-004	285,959.15	286,301.82
WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT	75-07-014	25,088,111.58	25,118,174.91
	TOTAL	176,661,107.67	176,872,802.44

1. Calculated based on LAIF Fair Vaule Factor. Information only.

PMIA/LAIF Performance Report as of 07/16/25

Quarterly Performance Quarter Ended 6/30/25

LAIF Apportionment Rate[2]:	4.40
LAIF Earnings Ratio[2]:	0.00012059828906715
LAIF Administrative Cost[1]*:	TBD
LAIF Fair Value Factor[1]:	1.001198310
PMIA Daily[1]:	4.26
PMIA Quarter to Date[1]:	4.27
PMIA Average Life[1]:	248

PMIA Average Monthly Effective Yields[1]

June	**4.269**
May	4.272
April	4.281
March	4.313
February	4.333
January	4.366

Pooled Money Investment Account Monthly Portfolio Composition [1] 6/30/25 $178.1 billion

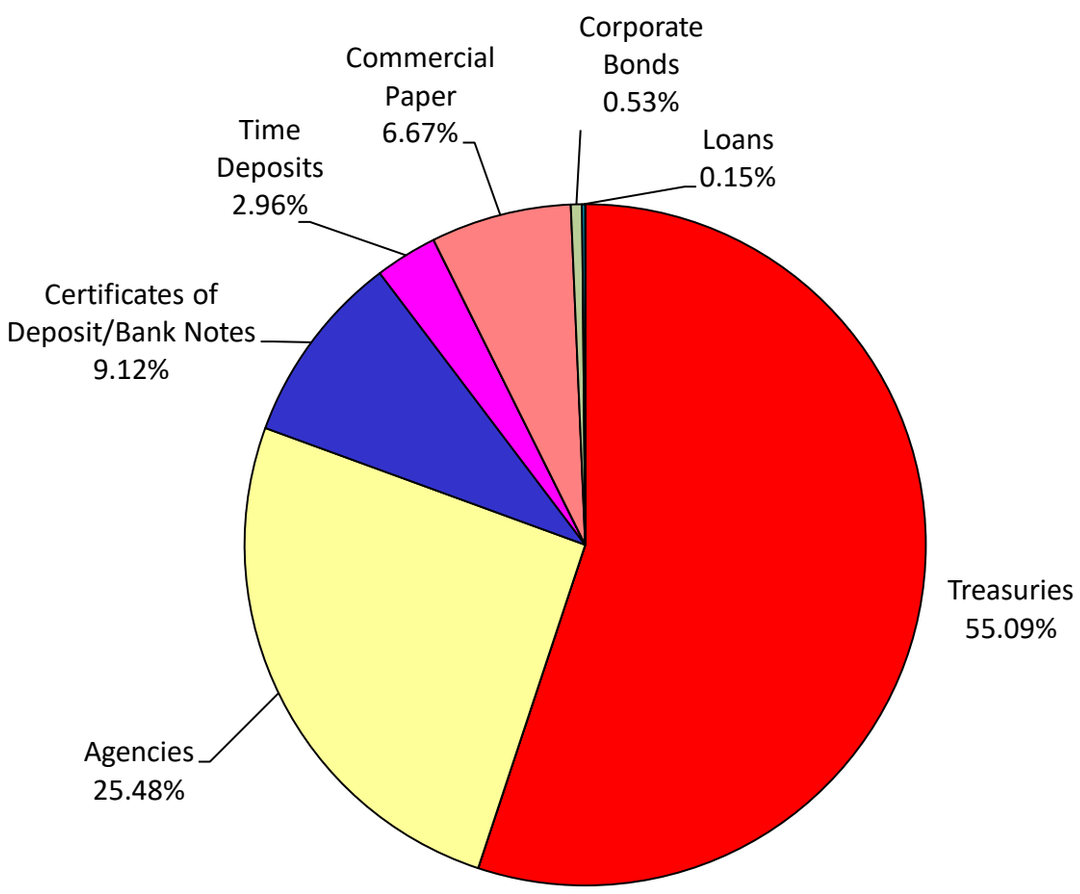

Chart does not include $1,063,000.00 in mortgages, which equates to 0.001%. Percentages may not total 100% due to rounding.

Daily rates are now available here. **View PMIA Daily Rates**

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1) and interest earned on the Wildfire Fund loan pursuant to Public Utility Code 3288 (a).

**The percentage of administrative cost equals the total administrative cost divided by the quarterly interest earnings. The law provides that administrative costs are not to exceed 5% of quarterly EARNINGS of the fund. However, if the 13-week Daily Treasury Bill Rate on the last day of the fiscal year is below 1%, then administrative costs shall not exceed 8% of quarterly EARNINGS of the fund for the subsequent fiscal year.*

Source:
[1] State of California, Office of the Treasurer
[2] State of California, Office of the Controller

SECTION III

APPENDIX

B. INVESTMENT PORTFOLIO DETAIL – MANAGED BY OUTSIDE CONTRACTED PARTIES

ASSET MANAGEMENT FUNDS

B.3. ALLSPRING
B.4. CAMP
B.5. CalTRUST (LIQUIDITY)
B.6. US BANK

Allspring

Allspring GAAP

30 June 2025

Contra Costa County
Investment Strategy: Global Liquidity Solutions

The information contained in this report represents estimated trade date investment calculations. Certain calculations may not be available for all time periods. Please refer to your custody statement for official portfolio holdings and transactions. Note that certain accounting methods may cause differences between this investment report and your custody statement.

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*Additional information will be provided upon request.

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Risk Summary

US Dollar

01 April 2025 to 30 June 2025

Contra Costa County

Account: XXX235

Investment Strategy: Global Liquidity Solutions

Primary Benchmark: ICE BofA US 6-Month Treasury Bill Index

Balance Sheet

Book Value + Accrued	44,459,816.08
Net Unrealized Gain/Loss	78,453.81
Market Value + Accrued	44,538,269.89

Portfolio Characteristics

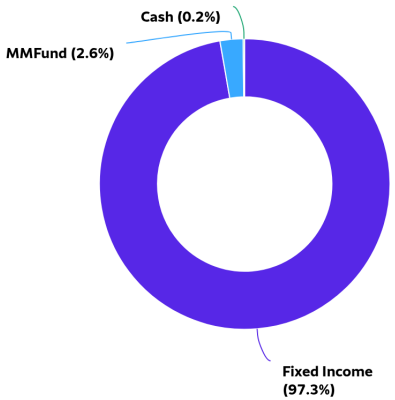
Risk Metric	Value
Cash	73,670.84
MMFund	1,137,972.01
Fixed Income	43,326,627.04
Duration	0.649
Convexity	0.009
WAL	0.726
Years to Final Maturity	0.977
Years to Effective Maturity	0.694
Yield	4.268
Book Yield	4.549
Avg Credit Rating	AA/Aa2/AA

Issuer Concentration

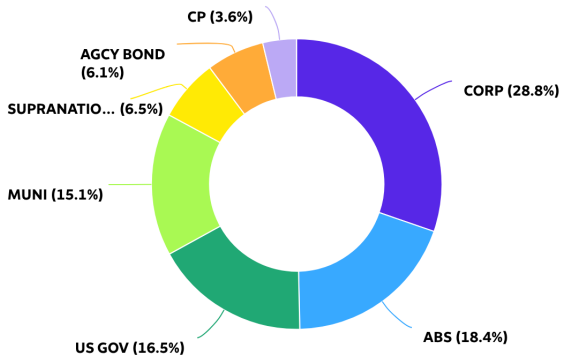
Issuer Concentration	% of Base Market Value + Accrued
Other	65.48%
Government of The United States	16.49%
Farm Credit System	4.45%
Federal Home Loan Banks	3.86%
Allspring Group Holdings LLC	2.56%
Inter-American Development Bank	2.48%
State of California	2.38%
Los Angeles Community College District	2.30%
---	100.00%

Footnotes: 1,2

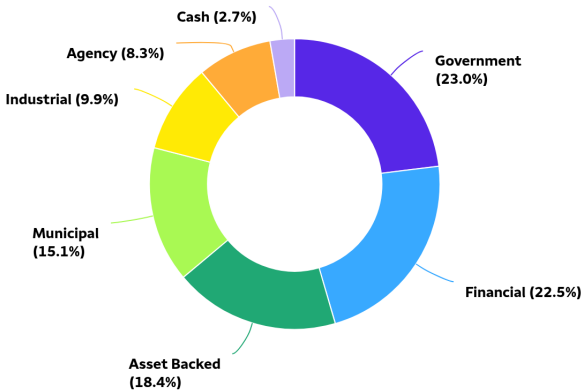
Asset Class (%)



Security Type (%)



Market Sector (%)



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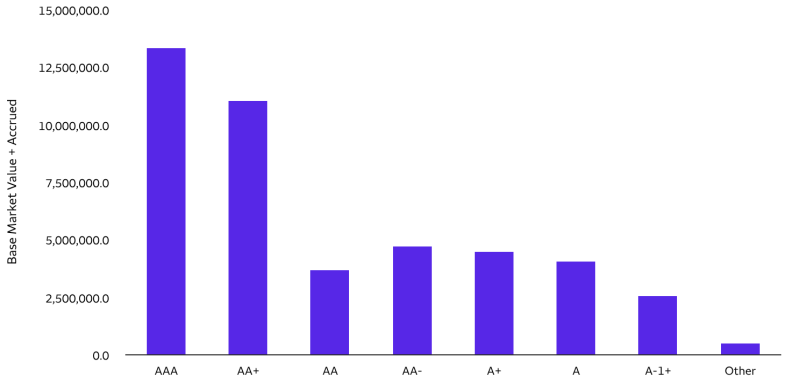
Risk Summary

US Dollar

01 April 2025 to 30 June 2025

Contra Costa County
Account: XXX235
Investment Strategy: Global Liquidity Solutions
Primary Benchmark: ICE BofA US 6-Month Treasury Bill Index

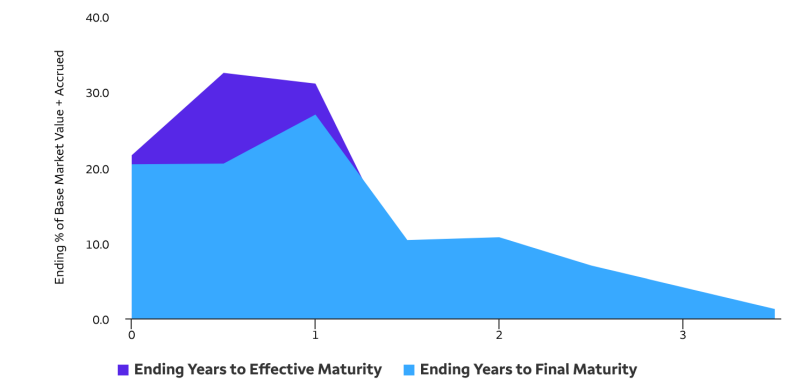
Credit Rating



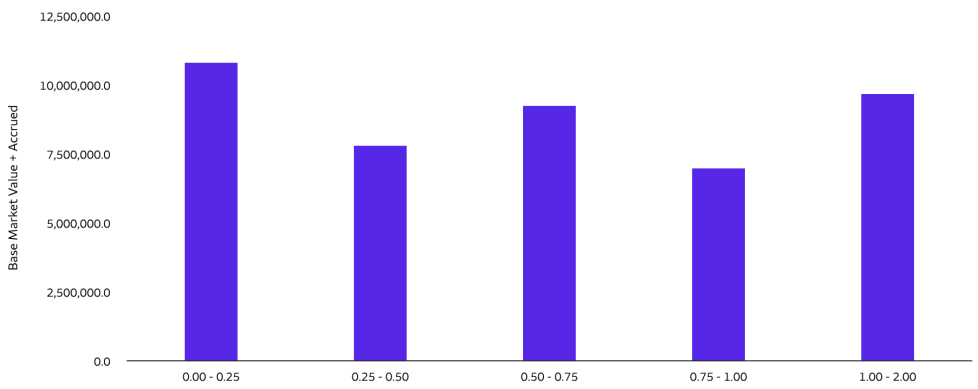
Credit Duration Heat Map

Rating	0 - 1	1 - 2	2 - 3	3 - 4	4 - 5	5 - 7	7 - 10	10 - 15	15 - 30
AAA	32.65%	3.07%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
AA	31.77%	12.10%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
A	13.84%	6.56%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
BBB	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
BB	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
B	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
CCC	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
CC	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
C	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
NA	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

Time To Maturity



Duration



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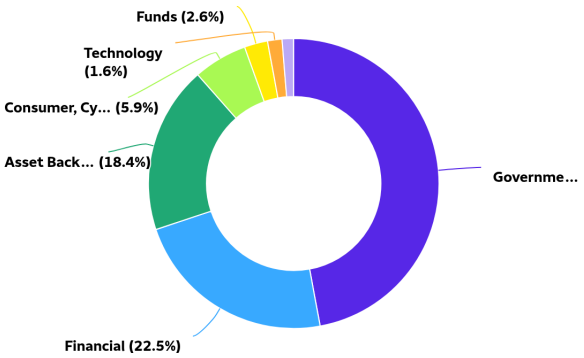
Risk Summary

US Dollar

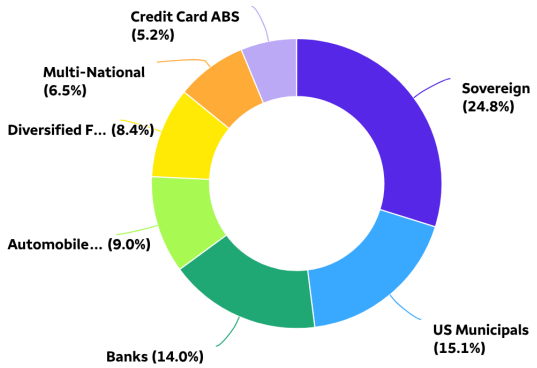
01 April 2025 to 30 June 2025

Contra Costa County
Account: XXX235
Investment Strategy: Global Liquidity Solutions
Primary Benchmark: ICE BofA US 6-Month Treasury Bill Index

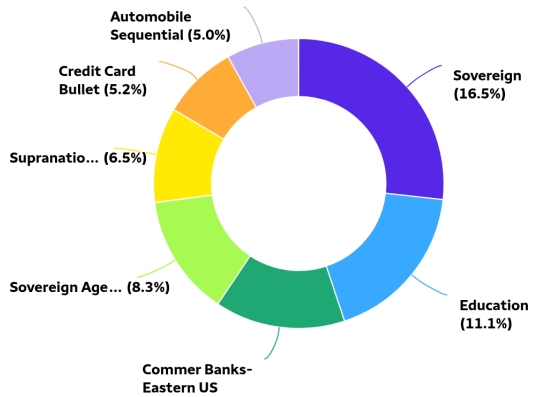
Industry Sector



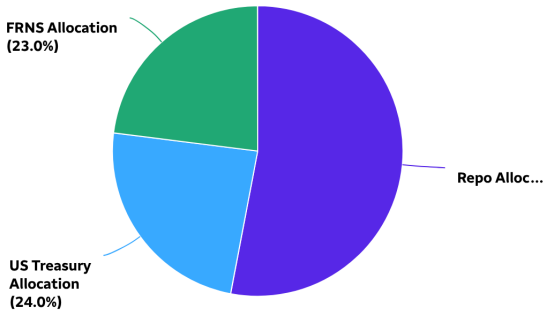
Industry Group



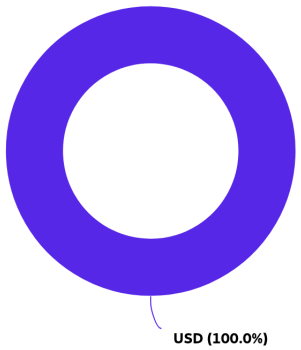
Industry Subgroup



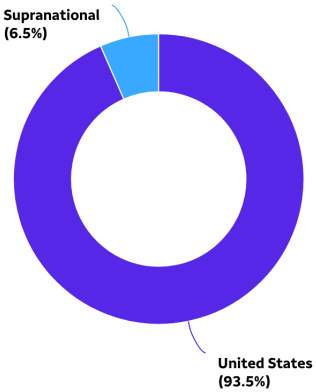
MMF Asset Allocation



Currency



Country



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Risk Summary

US Dollar

01 April 2025 to 30 June 2025

Contra Costa County
Account: XXX235
Investment Strategy: Global Liquidity Solutions
Primary Benchmark: ICE BofA US 6-Month Treasury Bill Index

1: * Grouped by: Issuer Concentration. 2: * Groups Sorted by: % of Base Market Value + Accrued.

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Performance Summary Gross of Fees

US Dollar

01 April 2025 to 30 June 2025

Contra Costa County
Account: XXX235
Investment Strategy: Global Liquidity Solutions
Primary Benchmark: ICE BofA US 6-Month Treasury Bill Index

Period	Period Begin	Period End	Total Return, Gross of Fees	Weighted Average Index Return	Excess Total Return, Gross of Fees
Month to Date	06/01/2025	06/30/2025	0.44%	0.35%	0.09%
Quarter to Date	04/01/2025	06/30/2025	1.13%	1.00%	0.13%
Year to Date	01/01/2025	06/30/2025	2.34%	2.03%	0.31%
Prior Month	05/01/2025	05/31/2025	0.22%	0.30%	-0.08%
Prior Quarter	01/01/2025	03/31/2025	1.20%	1.02%	0.18%
Prior Year	01/01/2024	12/31/2024	5.24%	5.35%	-0.11%
Trailing Month	06/01/2025	06/30/2025	0.44%	0.35%	0.09%
Trailing Quarter	04/01/2025	06/30/2025	1.13%	1.00%	0.13%
Trailing Year	07/01/2024	06/30/2025	5.23%	4.82%	0.42%

Account	Index	Index Start Date	Index End Date
Contra Costa County	ML 6 Month T-Bill	01/01/1980	11/30/2004
Contra Costa County	ICE BofA US 6-Month Treasury Bill Index	12/01/2004	---

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Performance Summary Gross of Fees

US Dollar

01 April 2025 to 30 June 2025

Contra Costa County
Account: XXX235
Investment Strategy: Global Liquidity Solutions
Primary Benchmark: ICE BofA US 6-Month Treasury Bill Index

Gross of Fees (includes trading).

Returns are actual and have not been annualized.

No Tax Adjustment.

Note that data will not exist prior to the performance inception date of: 04/01/2001.

Historical data exists for the options shown below, only available on historical data boundaries:

Begin Date, End Date	Return Type, Fee Options	Tax Options
04/01/2001 01/31/2011	Total Return Gross of Fees, Net of Fees	Gross Down Method, Gross Up Method, No Tax Adjustment
04/01/2001 01/31/2011	Income Return Gross of Fees	No Tax Adjustment
04/01/2001 01/31/2011	Price Return Gross of Fees	No Tax Adjustment
01/01/2008 01/31/2011	Book Return Gross of Fees, Net of Fees	Gross Down Method, Gross Up Method, No Tax Adjustment

Reported Index Return is always Total Return.

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Performance Summary Net of Fees

US Dollar

01 April 2025 to 30 June 2025

Contra Costa County
Account: XXX235
Investment Strategy: Global Liquidity Solutions
Primary Benchmark: ICE BofA US 6-Month Treasury Bill Index

Period	Period Begin	Period End	Total Return, Net of Fees	Weighted Average Index Return	Excess Total Return, Net of Fees
Month to Date	06/01/2025	06/30/2025	0.43%	0.35%	0.08%
Quarter to Date	04/01/2025	06/30/2025	1.11%	1.00%	0.11%
Year to Date	01/01/2025	06/30/2025	2.29%	2.03%	0.26%
Prior Month	05/01/2025	05/31/2025	0.22%	0.30%	-0.09%
Prior Quarter	01/01/2025	03/31/2025	1.17%	1.02%	0.15%
Prior Year	01/01/2024	12/31/2024	5.14%	5.35%	-0.21%
Trailing Month	06/01/2025	06/30/2025	0.43%	0.35%	0.08%
Trailing Quarter	04/01/2025	06/30/2025	1.11%	1.00%	0.11%
Trailing Year	07/01/2024	06/30/2025	5.13%	4.82%	0.32%

Account	Index	Index Start Date	Index End Date
Contra Costa County	ML 6 Month T-Bill	01/01/1980	11/30/2004
Contra Costa County	ICE BofA US 6-Month Treasury Bill Index	12/01/2004	---

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Performance Summary Net of Fees

US Dollar

01 April 2025 to 30 June 2025

Contra Costa County
Account: XXX235
Investment Strategy: Global Liquidity Solutions
Primary Benchmark: ICE BofA US 6-Month Treasury Bill Index

Net of Fees (includes management and trading).

Returns are actual and have not been annualized.

No Tax Adjustment.

Note that data will not exist prior to the performance inception date of: 04/01/2001.

Historical data exists for the options shown below, only available on historical data boundaries:

Begin Date, End Date	Return Type, Fee Options	Tax Options
04/01/2001 01/31/2011	Total Return Gross of Fees, Net of Fees	Gross Down Method, Gross Up Method, No Tax Adjustment
04/01/2001 01/31/2011	Income Return Gross of Fees	No Tax Adjustment
04/01/2001 01/31/2011	Price Return Gross of Fees	No Tax Adjustment
01/01/2008 01/31/2011	Book Return Gross of Fees, Net of Fees	Gross Down Method, Gross Up Method, No Tax Adjustment

Reported Index Return is always Total Return.

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GAAP FX Financials

US Dollar

01 April 2025 to 30 June 2025

Contra Costa County
Account: XXX235
Investment Strategy: Global Liquidity Solutions
Primary Benchmark: ICE BofA US 6-Month Treasury Bill Index

Balance Sheet	Contra Costa County	
As of:	03/31/2025	06/30/2025
Book Value	44,187,164.89	44,074,706.52
Accrued Balance	278,040.03	385,109.56
Book Value + Accrued	44,465,204.92	44,459,816.08
Net FX Unrealized Accrued Gain/Loss	0.00	0.00
Net FX Unrealized Carrying Value Security Gain/Loss	0.00	0.00
Net Market Unrealized Carrying Value Gain/Loss	89,410.24	78,453.81
Carrying Value and Accrued	44,554,615.16	44,538,269.89

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GAAP FX Financials

US Dollar

01 April 2025 to 30 June 2025

Contra Costa County
Account: XXX235
Investment Strategy: Global Liquidity Solutions
Primary Benchmark: ICE BofA US 6-Month Treasury Bill Index

Income Statement	*Contra Costa County*	
	Begin Date *End Date*	*04/01/2025* *06/30/2025*
Net Amortization/Accretion Income		72,522.56
Interest Income	437,943.32	
Dividend Income	0.00	
Foreign Tax Withheld Expense	0.00	
Misc Income	0.00	
Net Market Allowance Expense	0.00	
Net FX Allowance Expense	0.00	
Income Subtotal		437,943.32
Net FX Realized Gain/Loss	0.00	
Net Market Realized Gain/Loss	0.00	
Net Total Holding Gain/Loss	0.00	
Total Impairment Loss	0.00	
Net Total Gain/Loss		0.00
Expense	-10,599.95	
Net Income		499,865.93
Transfers In/Out		-505,254.77
Change in FX Unrealized Gain/Loss		0.00
Change in Market Unrealized Gain/Loss		-10,956.44

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GAAP FX Financials

US Dollar

01 April 2025 to 30 June 2025

Contra Costa County
Account: XXX235
Investment Strategy: Global Liquidity Solutions
Primary Benchmark: ICE BofA US 6-Month Treasury Bill Index

Statement of Cash Flows	*Contra Costa County*	
	Begin Date *End Date*	*04/01/2025* *06/30/2025*
Net Income		499,865.93
Amortization/Accretion on MS	-68,274.51	
Change in Accrued on MS	-82,872.72	
Net Gain/Loss on MS	0.00	
Change in Unrealized G/L on CE	88.48	
Subtotal		-151,058.75
Purchase of MS	-7,789,048.25	
Purchased Accrued of MS	-24,196.81	
Sales of MS	2,079,969.70	
Sold Accrued of MS	0.00	
Maturities of MS	4,750,000.00	
Net Purchases/Sales		-983,275.36
Transfers of Cash & CE		-505,254.77
Total Change in Cash & CE		-1,139,722.95
Beginning Cash & CE		3,350,154.00
Ending Cash & CE		2,210,431.05

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Income Detail

US Dollar

01 April 2025 to 30 June 2025

Contra Costa County
Account: XXX235
Investment Strategy: Global Liquidity Solutions
Primary Benchmark: ICE BofA US 6-Month Treasury Bill Index

Identifier, Description	Ending Base Current Units, Coupon	Effective Maturity, Final Maturity	Transfers In/Out, Settle Date	Interest/Dividend Income, Net Amortization/ Accretion Income	Net Realized Gain/ Loss	Base Expense, Base Net Income
007903BH9 ADVANCED MICRO DEVICES INC	700,000.00 4.21	09/24/2026 09/24/2026	0.00 03/24/2025	7,371.00 0.00	0.00	0.00 7,371.00
94975P405 ALLSPRING:GOVT MM I	1,137,972.01 4.21	06/30/2025 06/30/2025	0.00 ---	16,109.30 0.00	0.00	0.00 16,109.30
02665WEQ0 AMERICAN HONDA FINANCE CORP	500,000.00 5.80	10/03/2025 10/03/2025	0.00 10/04/2023	7,250.00 57.97	0.00	0.00 7,307.97
02582JJV3 AMXCA 2022-3 A	800,000.00 3.75	08/15/2025 08/15/2025	0.00 01/28/2025	7,500.00 1,371.86	0.00	0.00 8,871.86
04821TRF4 Atlantic Asset Securitization Corp.	0.00 0.00	04/15/2025 04/15/2025	0.00 02/18/2025	0.00 1,699.44	0.00	0.00 1,699.44
04821TUA1 Atlantic Asset Securitization Corp.	1,000,000.00 0.00	07/10/2025 07/10/2025	0.00 06/30/2025	0.00 120.83	0.00	0.00 120.83
05522RDG0 BACCT 2023-1 A	750,000.00 4.79	05/15/2026 05/15/2026	0.00 05/27/2025	3,392.92 -252.72	0.00	0.00 3,140.20
06428CAC8 BANK OF AMERICA NA	700,000.00 5.65	07/29/2025 08/18/2025	0.00 01/24/2024	9,887.50 -1,256.34	0.00	0.00 8,631.16
06406FAE3 BANK OF NEW YORK MELLON CORP	850,000.00 2.45	08/17/2026 08/17/2026	0.00 01/24/2025	5,206.25 4,164.69	0.00	0.00 9,370.94
055979AC2 BMWLT 2023-2 A3	161,960.11 5.99	10/06/2025 09/25/2026	0.00 01/03/2025	3,723.03 -1,019.30	0.00	0.00 2,703.74
05611UAD5 BMWLT 2024-1 A3	530,000.00 4.98	03/12/2026 03/25/2027	0.00 04/17/2025	5,425.43 -389.97	0.00	0.00 5,035.46
13068XLH0 CALIFORNIA ST PUB WKS BRD LEASE REV	0.00 5.00	04/01/2026 04/01/2026	0.00 04/11/2024	0.00 0.00	0.00	0.00 0.00
13068XLH0 CALIFORNIA ST PUB WKS BRD LEASE REV	750,000.00 5.00	04/01/2026 04/01/2026	0.00 04/11/2024	9,365.63 0.00	0.00	0.00 9,365.63
13077DKD3 CALIFORNIA ST UNIV REV	300,000.00 1.77	11/01/2025 11/01/2025	0.00 11/14/2023	1,324.50 2,596.16	0.00	0.00 3,920.66
14318MAD1 CARMX 2022-3 A3	131,771.59 3.97	09/29/2025 04/15/2027	0.00 05/28/2024	1,569.40 616.22	0.00	0.00 2,185.62
14318XAB1 CARMX 2023-4 A2A	27,523.16 6.08	07/21/2025 12/15/2026	0.00 10/18/2023	859.67 1.09	0.00	0.00 860.76
14290DAB7 CARMX 2024-4 A2A	305,955.12 4.67	12/29/2025 12/15/2027	0.00 01/30/2025	4,092.38 -205.19	0.00	0.00 3,887.19
CCYUSD Cash	68,708.32 0.00	06/30/2025 06/30/2025	-505,254.77 ---	0.00 0.00	0.00	-10,599.95 -10,599.95
14913UAB6 CATERPILLAR FINANCIAL SERVICES CORP	500,000.00 5.15	08/11/2025 08/11/2025	0.00 12/01/2023	6,437.50 -128.63	0.00	0.00 6,308.87
17275RBP6 CISCO SYSTEMS INC	550,000.00 4.90	02/26/2026 02/26/2026	0.00 02/26/2024	6,737.50 26.02	0.00	0.00 6,763.52
17325FBA5 CITIBANK NA	500,000.00 5.86	08/29/2025 09/29/2025	0.00 02/12/2024	7,330.00 -1,196.39	0.00	0.00 6,133.61

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Income Detail

US Dollar

01 April 2025 to 30 June 2025

Contra Costa County
Account: XXX235
Investment Strategy: Global Liquidity Solutions
Primary Benchmark: ICE BofA US 6-Month Treasury Bill Index

Identifier, Description	Ending Base Current Units, Coupon	Effective Maturity, Final Maturity	Transfers In/Out, Settle Date	Interest/Dividend Income, Net Amortization/ Accretion Income	Net Realized Gain/ Loss	Base Expense, Base Net Income
17325FBA5 CITIBANK NA	250,000.00 5.86	08/29/2025 09/29/2025	0.00 01/12/2024	3,665.00 -611.38	0.00	0.00 3,053.62
190335KH1 COAST CMNTY COLLEGE DIST CALIF	1,000,000.00 2.17	08/01/2025 08/01/2025	0.00 05/16/2024	5,420.00 7,228.53	0.00	0.00 12,648.53
14041NGA3 COMET 2022-2 A	0.00 3.49	05/15/2025 05/15/2025	0.00 03/20/2024	3,199.17 1,586.07	0.00	0.00 4,785.23
254683CY9 DCENT 2023-1 A	750,000.00 4.31	03/16/2026 03/15/2028	0.00 06/25/2024	8,081.25 1,555.53	0.00	0.00 9,636.78
3133EPYK5 FEDERAL FARM CREDIT BANKS FUNDING CORP	1,000,000.00 5.13	10/10/2025 10/10/2025	0.00 10/10/2023	12,812.50 -16.37	0.00	0.00 12,796.13
313313VA3 FEDERAL FARM CREDIT BANKS FUNDING CORP	1,000,000.00 0.00	04/02/2026 04/02/2026	0.00 06/02/2025	0.00 3,238.33	0.00	0.00 3,238.33
3130B5K64 FEDERAL HOME LOAN BANKS	1,000,000.00 4.00	03/10/2027 03/10/2027	0.00 03/14/2025	10,000.00 127.85	0.00	0.00 10,127.85
3130B6R24 FEDERAL HOME LOAN BANKS	700,000.00 3.88	06/04/2027 06/04/2027	0.00 06/13/2025	1,356.25 23.24	0.00	0.00 1,379.49
345290AD2 FORDL 2024-A A3	400,000.00 5.06	12/07/2025 05/15/2027	0.00 01/24/2024	5,060.01 -38.96	0.00	0.00 5,021.05
34532UAB5 FORDO 2024-C A2A	337,312.90 4.32	12/11/2025 08/15/2027	0.00 09/20/2024	4,095.74 3.64	0.00	0.00 4,099.38
362548AD1 GMALT 2023-2 A3	103,056.42 5.05	08/01/2025 07/20/2026	0.00 03/07/2024	3,057.55 179.16	0.00	0.00 3,236.71
36269WAD1 GMALT 2024-2 A3	400,000.00 5.39	05/06/2026 07/20/2027	0.00 02/24/2025	5,390.01 -665.71	0.00	0.00 4,724.30
38151LAG5 GOLDMAN SACHS BANK USA	600,000.00 5.41	05/21/2026 05/21/2027	0.00 06/03/2025	2,526.53 -326.93	0.00	0.00 2,199.60
43815QAB3 HAROT 2023-3 A2	0.00 5.71	05/18/2025 03/18/2026	0.00 11/30/2023	76.39 -2.32	0.00	0.00 74.07
437930AB6 HAROT 2024-2 A2	216,495.75 5.48	09/14/2025 11/18/2026	0.00 08/28/2024	3,905.78 -602.54	0.00	0.00 3,303.24
437930AC4 HAROT 2024-2 A3	550,000.00 5.27	09/07/2026 11/20/2028	0.00 05/22/2025	3,140.04 -229.23	0.00	0.00 2,910.82
44935CAB7 HART 2025-A A2A	350,000.00 4.33	03/16/2026 12/15/2027	0.00 03/12/2025	3,788.76 0.87	0.00	0.00 3,789.62
421295AA4 HAYWARD UNIFIED SCHOOL DISTRICT	800,000.00 4.61	08/01/2025 08/01/2025	0.00 05/08/2025	5,424.84 0.00	0.00	0.00 5,424.84
427866BF4 HERSHEY CO	0.00 0.90	06/01/2025 06/01/2025	0.00 11/26/2024	1,125.00 4,550.53	0.00	0.00 5,675.53
437076CZ3 HOME DEPOT INC	0.00 5.15	06/25/2026 06/25/2026	0.00 06/25/2024	8,411.67 90.47	0.00	0.00 8,502.14
437076CZ3 HOME DEPOT INC	700,000.00 5.15	06/25/2026 06/25/2026	0.00 06/25/2024	600.83 6.39	0.00	0.00 607.22

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Income Detail

US Dollar

01 April 2025 to 30 June 2025

Contra Costa County
Account: XXX235
Investment Strategy: Global Liquidity Solutions
Primary Benchmark: ICE BofA US 6-Month Treasury Bill Index

Allspring

Identifier, Description	Ending Base Current Units, Coupon	Effective Maturity, Final Maturity	Transfers In/Out, Settle Date	Interest/Dividend Income, Net Amortization/ Accretion Income	Net Realized Gain/ Loss	Base Expense, Base Net Income
4581X0DV7 INTER-AMERICAN DEVELOPMENT BANK	0.00 0.88	04/20/2026 04/20/2026	0.00 07/15/2024	522.30 2,081.16	0.00	0.00 2,603.47
4581X0DV7 INTER-AMERICAN DEVELOPMENT BANK	1,131,000.00 0.88	04/20/2026 04/20/2026	0.00 07/15/2024	1,951.77 7,886.51	0.00	0.00 9,838.28
459058LK7 INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM	800,000.00 4.00	08/27/2026 08/27/2026	0.00 08/27/2024	8,000.00 115.68	0.00	0.00 8,115.68
459058JB0 INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM	0.00 0.63	04/22/2025 04/22/2025	0.00 11/22/2024	360.17 2,248.81	0.00	0.00 2,608.97
45950KCT5 INTERNATIONAL FINANCE CORP	1,000,000.00 0.38	07/16/2025 07/16/2025	0.00 09/19/2024	937.50 9,251.67	0.00	0.00 10,189.17
47787JAC2 JDOT 2022 A3	51,770.44 2.32	08/20/2025 09/15/2026	0.00 04/21/2023	421.11 559.24	0.00	0.00 980.34
46647PBT2 JPMORGAN CHASE & CO	850,000.00 1.04	11/19/2026 11/19/2026	0.00 01/27/2025	2,220.63 7,570.37	0.00	0.00 9,790.99
4820P2RM9 Jupiter Securitization Company LLC	0.00 0.00	04/21/2025 04/21/2025	0.00 02/21/2025	0.00 2,427.78	0.00	0.00 2,427.78
54438CE32 LOS ANGELES CALIF CMNTY COLLEGE DIST	1,000,000.00 5.18	08/01/2025 08/01/2025	0.00 06/05/2024	12,950.00 0.00	0.00	0.00 12,950.00
544647KX7 LOS ANGELES CALIF UNI SCH DIST	800,000.00 4.38	07/01/2027 07/01/2027	0.00 05/13/2025	4,674.13 0.00	0.00	0.00 4,674.13
58770JAB0 MBALT 2024-A A2A	215,929.44 5.44	10/24/2025 02/16/2027	0.00 05/23/2024	3,569.73 7.72	0.00	0.00 3,577.45
58768PAC8 MBART 2022-1 A3	163,026.21 5.21	11/23/2025 08/16/2027	0.00 06/26/2023	2,467.52 91.39	0.00	0.00 2,558.91
61761J3R8 MORGAN STANLEY	800,000.00 3.13	07/27/2026 07/27/2026	0.00 10/24/2024	6,250.00 2,605.35	0.00	0.00 8,855.35
65480JAC4 NAROT 2022-B A3	182,130.13 4.46	11/23/2025 05/17/2027	0.00 07/27/2023	2,333.52 698.11	0.00	0.00 3,031.64
65480JAC4 NAROT 2022-B A3	34,149.40 4.46	11/23/2025 05/17/2027	0.00 09/21/2023	437.54 142.96	0.00	0.00 580.50
63743HFF4 NATIONAL RURAL UTILITIES COOPERATIVE FINANCE CORP	700,000.00 5.45	10/30/2025 10/30/2025	0.00 12/01/2023	9,537.50 -462.94	0.00	0.00 9,074.56
63763PUN7 National Securities Clearing Corporation	596,000.00 0.00	07/22/2025 07/22/2025	0.00 01/31/2025	0.00 6,432.99	0.00	0.00 6,432.99
69371RS49 PACCAR FINANCIAL CORP	700,000.00 4.45	03/30/2026 03/30/2026	0.00 08/12/2024	7,787.50 -134.89	0.00	0.00 7,652.61
CCYUSD Payable	0.00 0.00	06/30/2025 06/30/2025	0.00 ---	0.00 0.00	0.00	0.00 0.00
713575ZA9 PERALTA CALIF CMNTY COLLEGE DIST	0.00 4.60	06/01/2025 06/01/2025	0.00 04/08/2025	3,386.11 0.00	0.00	0.00 3,386.11

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Income Detail

US Dollar

01 April 2025 to 30 June 2025

Contra Costa County

Account: XXX235

Investment Strategy: Global Liquidity Solutions

Primary Benchmark: ICE BofA US 6-Month Treasury Bill Index

Identifier, Description	Ending Base Current Units, Coupon	Effective Maturity, Final Maturity	Transfers In/Out, Settle Date	Interest/Dividend Income, Net Amortization/ Accretion Income	Net Realized Gain/ Loss	Base Expense, Base Net Income
69353REQ7 PNC BANK NA (DELAWARE)	0.00 3.25	06/01/2025 06/01/2025	0.00 09/30/2024	4,062.50 1,479.38	0.00	0.00 5,541.88
69353RFX1 PNC BANK NA (DELAWARE)	750,000.00 4.78	01/15/2026 01/15/2027	0.00 06/03/2025	2,785.41 -69.69	0.00	0.00 2,715.72
CCYUSD Receivable	4,962.52 0.00	06/30/2025 06/30/2025	0.00 ---	0.00 0.00	0.00	0.00 0.00
797356NW8 SAN DIEGO CALIF UNI SCH DIST	1,000,000.00 4.08	07/01/2026 07/01/2026	0.00 09/19/2024	10,190.00 0.00	0.00	0.00 10,190.00
79766DXU8 SAN FRANCISCO CALIF CITY & CNTY ARPTS COMMN INTL A	1,000,000.00 4.45	11/01/2025 11/01/2025	0.00 02/06/2025	11,125.00 0.00	0.00	0.00 11,125.00
857477CD3 STATE STREET CORP	455,000.00 5.27	07/04/2026 08/03/2026	0.00 02/07/2025	5,996.90 -840.23	0.00	0.00 5,156.67
857477CD3 STATE STREET CORP	325,000.00 5.27	07/04/2026 08/03/2026	0.00 04/21/2025	3,331.61 -653.35	0.00	0.00 2,678.25
89239KAC5 TAOT 2022-A A3	0.00 1.23	06/15/2025 06/15/2026	0.00 06/21/2022	72.57 160.69	0.00	0.00 233.25
89239KAC5 TAOT 2022-A A3	0.00 1.23	06/15/2025 06/15/2026	0.00 06/21/2022	0.00 0.01	0.00	0.00 0.00
89231CAE7 TAOT 2022-C A4	570,000.00 3.77	06/26/2026 02/15/2028	0.00 11/21/2024	5,372.25 921.86	0.00	0.00 6,294.11
891941AB2 TAOT 2023-B A2A	0.00 5.28	04/15/2025 05/15/2026	0.00 05/23/2023	8.80 0.00	0.00	0.00 8.80
89236TMJ1 TOYOTA MOTOR CREDIT CORP	700,000.00 4.55	08/07/2026 08/07/2026	0.00 10/03/2024	7,962.50 -1,088.48	0.00	0.00 6,874.02
91282CHD6 UNITED STATES TREASURY	0.00 4.25	05/31/2025 05/31/2025	0.00 09/18/2023	5,254.12 1,050.16	0.00	0.00 6,304.28
91282CHL8 UNITED STATES TREASURY	0.00 4.63	06/30/2025 06/30/2025	0.00 08/28/2023	11,498.62 1,093.40	0.00	0.00 12,592.02
91282CKY6 UNITED STATES TREASURY	0.00 4.63	06/30/2026 06/30/2026	0.00 08/15/2024	11,498.62 -1,511.10	0.00	0.00 9,987.52
91282CJE2 UNITED STATES TREASURY	500,000.00 5.00	10/31/2025 10/31/2025	0.00 12/01/2023	6,214.72 -289.45	0.00	0.00 5,925.27
91282CME8 UNITED STATES TREASURY	1,000,000.00 4.25	12/31/2026 12/31/2026	0.00 01/13/2025	10,681.79 228.05	0.00	0.00 10,909.84
91282CJV4 UNITED STATES TREASURY	1,000,000.00 4.25	01/31/2026 01/31/2026	0.00 03/05/2024	10,683.70 943.50	0.00	0.00 11,627.20
91282CJV4 UNITED STATES TREASURY	750,000.00 4.25	01/31/2026 01/31/2026	0.00 02/27/2024	8,012.78 833.13	0.00	0.00 8,845.91
91282CJV4 UNITED STATES TREASURY	1,000,000.00 4.25	01/31/2026 01/31/2026	0.00 01/31/2024	10,683.70 262.59	0.00	0.00 10,946.29
91282CJV4 UNITED STATES TREASURY	1,000,000.00 4.25	01/31/2026 01/31/2026	0.00 02/06/2024	10,683.70 534.43	0.00	0.00 11,218.13

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Income Detail

US Dollar

01 April 2025 to 30 June 2025

Contra Costa County
Account: XXX235
Investment Strategy: Global Liquidity Solutions
Primary Benchmark: ICE BofA US 6-Month Treasury Bill Index

Identifier, Description	Ending Base Current Units, Coupon	Effective Maturity, Final Maturity	Transfers In/Out, Settle Date	Interest/Dividend Income, Net Amortization/ Accretion Income	Net Realized Gain/ Loss	Base Expense, Base Net Income
91282CMV0 UNITED STATES TREASURY	1,000,000.00 3.88	03/31/2027 03/31/2027	0.00 04/24/2025	7,199.46 15.05	0.00	0.00 7,214.51
91282CKY6 UNITED STATES TREASURY	1,000,000.00 4.63	06/30/2026 06/30/2026	0.00 08/15/2024	125.68 -16.79	0.00	0.00 108.89
91412HGE7 UNIVERSITY CALIF REVS	0.00 0.88	05/15/2025 05/15/2025	0.00 04/30/2024	539.61 2,504.53	0.00	0.00 3,044.14
91159HHN3 US BANCORP	700,000.00 2.38	07/22/2026 07/22/2026	0.00 11/06/2024	4,156.25 3,481.52	0.00	0.00 7,637.77
92868RAB4 VALET 2024-1 A2A	783,614.05 4.65	01/16/2026 11/22/2027	0.00 11/26/2024	9,763.16 2.59	0.00	0.00 9,765.75
94988J6B8 WELLS FARGO BANK NA	300,000.00 5.55	07/01/2025 08/01/2025	0.00 10/18/2023	4,162.50 135.45	0.00	0.00 4,297.95
94988J6B8 WELLS FARGO BANK NA	250,000.00 5.55	07/01/2025 08/01/2025	0.00 01/12/2024	3,468.75 -382.00	0.00	0.00 3,086.75
94988J6B8 WELLS FARGO BANK NA	300,000.00 5.55	07/01/2025 08/01/2025	0.00 08/09/2023	4,162.50 27.19	0.00	0.00 4,189.69
98163VAD0 WOART 2022-D A3	356,149.78 5.61	11/23/2025 02/15/2028	0.00 05/03/2024	5,719.80 -124.67	0.00	0.00 5,595.12
--- **---**	**44,189,487.35** **3.95**	**03/10/2026** **06/22/2026**	**-505,254.77** **---**	**437,943.32** **72,522.56**	**0.00**	**-10,599.95** **499,865.93**

* Weighted by: Ending Base Market Value + Accrued. * Holdings Displayed by: Lot.

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Balance Sheet Classification

US Dollar

01 April 2025 to 30 June 2025

Contra Costa County
Account: XXX235
Investment Strategy: Global Liquidity Solutions
Primary Benchmark: ICE BofA US 6-Month Treasury Bill Index

CE

Identifier, Description	Base Current Units, Market Price	Final Maturity, Coupon	Effective Maturity	Rating, Market Sector	Book Yield, Yield	Base Original Cost, Base Book Value, Base Net Total Unrealized Gain/Loss	Base Market Value, Base Accrued Balance, Base Market Value + Accrued
94975P405 ALLSPRING:GOVT MM I	1,137,972.01 1.0000	06/30/2025 4.21	06/30/2025	AAA Cash	4.21 4.21	1,137,972.01 1,137,972.01 0.00	1,137,972.01 0.00 1,137,972.01
CCYUSD Receivable	4,962.52 1.0000	06/30/2025 0.00	06/30/2025	AAA Cash	0.00 0.00	4,962.52 4,962.52 0.00	4,962.52 0.00 4,962.52
CCYUSD Cash	68,708.32 1.0000	06/30/2025 0.00	06/30/2025	AAA Cash	0.00 0.00	68,708.32 68,708.32 0.00	68,708.32 0.00 68,708.32
04821TUA1 Atlantic Asset Securitization Corp.	1,000,000.00 99.8788	07/10/2025 0.00	07/10/2025	A-1+ Financial	4.40 4.37	998,791.67 998,912.50 -124.30	998,788.20 0.00 998,788.20
--- **---**	**2,211,642.85** **45.6786**	**07/05/2025** **2.17**	**07/05/2025**	**AAA** **---**	**4.16** **4.14**	**2,210,434.52** **2,210,555.35** **-124.30**	**2,210,431.05** **0.00** **2,210,431.05**

ST

Identifier, Description	Base Current Units, Market Price	Final Maturity, Coupon	Effective Maturity	Rating, Market Sector	Book Yield, Yield	Base Original Cost, Base Book Value, Base Net Total Unrealized Gain/Loss	Base Market Value, Base Accrued Balance, Base Market Value + Accrued
190335KH1 COAST CMNTY COLLEGE DIST CALIF	1,000,000.00 99.8140	08/01/2025 2.17	08/01/2025	AA+ Municipal	5.20 4.30	964,890.00 997,537.53 602.47	998,140.00 9,033.33 1,007,173.33
45950KCT5 INTERNATIONAL FINANCE CORP	1,000,000.00 99.8306	07/16/2025 0.38	07/16/2025	AAA Government	4.17 4.19	969,500.00 998,475.00 -168.99	998,306.01 1,718.75 1,000,024.76
4581X0DV7 INTER-AMERICAN DEVELOPMENT BANK	1,131,000.00 97.4672	04/20/2026 0.88	04/20/2026	AAA Government	4.60 4.10	1,060,459.53 1,098,906.28 3,447.86	1,102,354.13 1,951.76 1,104,305.89
13077DKD3 CALIFORNIA ST UNIV REV	300,000.00 99.1330	11/01/2025 1.77	11/01/2025	AA Municipal	5.48 4.37	279,516.00 296,490.90 908.10	297,399.00 883.00 298,282.00
02582JJV3 AMXCA 2022-3 A	800,000.00 99.9009	08/15/2025 3.75	08/15/2025	AAA Asset Backed	4.49 4.59	797,000.00 799,321.61 -114.01	799,207.60 1,333.33 800,540.93
63743HFF4 NATIONAL RURAL UTILITIES COOPERATIVE FINANCE CORP	700,000.00 100.3008	10/30/2025 5.45	10/30/2025	A Financial	5.17 4.49	703,556.00 700,615.56 1,490.22	702,105.78 6,464.31 708,570.08
69371RS49 PACCAR FINANCIAL CORP	700,000.00 100.1142	03/30/2026 4.45	03/30/2026	A+ Industrial	4.37 4.29	700,882.00 700,403.20 396.12	700,799.32 7,874.03 708,673.35

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Balance Sheet Classification

US Dollar

01 April 2025 to 30 June 2025

Contra Costa County
Account: XXX235
Investment Strategy: Global Liquidity Solutions
Primary Benchmark: ICE BofA US 6-Month Treasury Bill Index

Identifier, Description	Base Current Units, Market Price	Final Maturity, Coupon	Effective Maturity	Rating, Market Sector	Book Yield, Yield	Base Original Cost, Base Book Value, Base Net Total Unrealized Gain/Loss	Base Market Value, Base Accrued Balance, Base Market Value + Accrued
14913UAB6 CATERPILLAR FINANCIAL SERVICES CORP	500,000.00 100.0693	08/11/2025 5.15	08/11/2025	A Industrial	5.04 4.45	500,875.00 500,057.96 288.49	500,346.45 10,013.89 510,360.33
05522RDG0 BACCT 2023-1 A	750,000.00 100.4277	05/15/2026 4.79	05/15/2026	AAA Asset Backed	4.47 4.33	752,548.83 752,296.11 911.86	753,207.97 1,596.67 754,804.64
94988J6B8 WELLS FARGO BANK NA	300,000.00 100.0000	08/01/2025 5.55	07/01/2025	AA Financial	5.74 5.42	299,028.00 299,953.86 46.14	300,000.00 6,937.50 306,937.50
94988J6B8 WELLS FARGO BANK NA	250,000.00 100.0000	08/01/2025 5.55	07/01/2025	AA Financial	4.91 5.42	252,250.00 250,000.00 0.00	250,000.00 5,781.25 255,781.25
94988J6B8 WELLS FARGO BANK NA	300,000.00 100.0000	08/01/2025 5.55	07/01/2025	AA Financial	5.59 5.42	299,784.00 299,990.74 9.26	300,000.00 6,937.50 306,937.50
06428CAC8 BANK OF AMERICA NA	700,000.00 100.0807	08/18/2025 5.65	07/29/2025	AA Financial	4.90 3.95	707,469.00 700,234.70 330.01	700,564.71 14,611.53 715,176.24
17325FBA5 CITIBANK NA	500,000.00 100.1907	09/29/2025 5.86	08/29/2025	AA- Financial	4.86 4.62	507,415.00 500,775.68 177.91	500,953.59 7,492.89 508,446.48
17325FBA5 CITIBANK NA	250,000.00 100.1907	09/29/2025 5.86	08/29/2025	AA- Financial	4.83 4.62	253,997.50 250,396.39 80.40	250,476.80 3,746.44 254,223.24
02665WEQ0 AMERICAN HONDA FINANCE CORP	500,000.00 100.2727	10/03/2025 5.80	10/03/2025	A- Industrial	5.85 4.67	499,535.00 499,940.12 1,423.51	501,363.64 7,088.89 508,452.52
3133EPYK5 FEDERAL FARM CREDIT BANKS FUNDING CORP	1,000,000.00 100.1982	10/10/2025 5.13	10/10/2025	AA+ Agency	5.12 4.35	1,000,131.48 1,000,018.17 1,963.96	1,001,982.13 11,531.25 1,013,513.38
91282CJE2 UNITED STATES TREASURY	500,000.00 100.2051	10/31/2025 5.00	10/31/2025	AA+ Government	4.75 4.34	502,226.56 500,388.06 637.33	501,025.39 4,211.96 505,237.35
91282CJV4 UNITED STATES TREASURY	1,000,000.00 99.9932	01/31/2026 4.25	01/31/2026	AA+ Government	4.65 4.22	992,773.44 997,781.23 2,150.41	999,931.64 17,727.90 1,017,659.54
91282CJV4 UNITED STATES TREASURY	750,000.00 99.9932	01/31/2026 4.25	01/31/2026	AA+ Government	4.72 4.22	743,554.69 748,040.77 1,907.96	749,948.73 13,295.93 763,244.66
91282CJV4 UNITED STATES TREASURY	1,000,000.00 99.9932	01/31/2026 4.25	01/31/2026	AA+ Government	4.36 4.22	997,890.63 999,382.48 549.16	999,931.64 17,727.90 1,017,659.54
91282CJV4 UNITED STATES TREASURY	1,000,000.00 99.9932	01/31/2026 4.25	01/31/2026	AA+ Government	4.48 4.22	995,742.19 998,743.21 1,188.43	999,931.64 17,727.90 1,017,659.54

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Balance Sheet Classification

US Dollar

01 April 2025 to 30 June 2025

Contra Costa County
Account: XXX235
Investment Strategy: Global Liquidity Solutions
Primary Benchmark: ICE BofA US 6-Month Treasury Bill Index

Identifier, Description	Base Current Units, Market Price	Final Maturity, Coupon	Effective Maturity	Rating, Market Sector	Book Yield, Yield	Base Original Cost, Base Book Value, Base Net Total Unrealized Gain/Loss	Base Market Value, Base Accrued Balance, Base Market Value + Accrued
17275RBP6 CISCO SYSTEMS INC	550,000.00 100.4783	02/26/2026 4.90	02/26/2026	AA- Industrial	4.92 4.14	549,791.00 549,931.38 2,699.34	552,630.72 9,357.64 561,988.36
13068XLH0 CALIFORNIA ST PUB WKS BRD LEASE REV	750,000.00 100.5210	04/01/2026 5.00	04/01/2026	AA- Municipal	5.00 4.28	750,000.00 750,000.00 3,907.50	753,907.50 9,365.63 763,273.13
54438CE32 LOS ANGELES CALIF CMNTY COLLEGE DIST	1,000,000.00 100.0630	08/01/2025 5.18	08/01/2025	AAA Municipal	5.19 4.40	1,000,000.00 1,000,000.00 630.00	1,000,630.00 21,583.33 1,022,213.33
437076CZ3 HOME DEPOT INC	700,000.00 100.9330	06/25/2026 5.15	06/25/2026	A Industrial	5.21 4.17	699,223.00 699,617.89 6,913.16	706,531.04 600.83 707,131.88
91282CKY6 UNITED STATES TREASURY	1,000,000.00 100.5830	06/30/2026 4.63	06/30/2026	AA+ Government	3.98 4.02	1,011,484.38 1,006,111.57 -281.49	1,005,830.08 125.68 1,005,955.76
79766DXU8 SAN FRANCISCO CALIF CITY & CNTY ARPTS COMMN INTL A	1,000,000.00 99.9980	11/01/2025 4.45	11/01/2025	AA- Municipal	4.46 4.42	1,000,000.00 1,000,000.00 -20.00	999,980.00 7,416.67 1,007,396.67
63763PUN7 National Securities Clearing Corporation	596,000.00 99.7352	07/22/2025 0.00	07/22/2025	A-1+ Financial	4.36 4.34	583,840.94 594,515.46 -93.67	594,421.79 0.00 594,421.79
421295AA4 HAYWARD UNIFIED SCHOOL DISTRICT	800,000.00 100.0050	08/01/2025 4.61	08/01/2025	A+ Municipal	4.61 4.52	800,000.00 800,000.00 40.00	800,040.00 5,424.84 805,464.84
313313VA3 FEDERAL FARM CREDIT BANKS FUNDING CORP	1,000,000.00 97.0215	04/02/2026 0.00	04/02/2026	A-1+ Agency	4.13 4.00	966,053.33 969,291.66 923.34	970,215.00 0.00 970,215.00
--- **---**	**22,327,000.00** **99.8540**	**12/06/2025** **3.95**	**12/03/2025**	**AA** **---**	**4.73** **4.33**	**22,141,417.50** **22,259,217.53** **32,944.77**	**22,292,162.30** **229,562.52** **22,521,724.82**

LT

Identifier, Description	Base Current Units, Market Price	Final Maturity, Coupon	Effective Maturity	Rating, Market Sector	Book Yield, Yield	Base Original Cost, Base Book Value, Base Net Total Unrealized Gain/Loss	Base Market Value, Base Accrued Balance, Base Market Value + Accrued
91159HHN3 US BANCORP	700,000.00 98.1794	07/22/2026 2.38	07/22/2026	A Financial	4.46 4.14	676,165.00 685,232.25 2,023.33	687,255.58 7,342.71 694,598.28
61761J3R8 MORGAN STANLEY	800,000.00 98.7461	07/27/2026 3.13	07/27/2026	A+ Financial	4.49 4.33	781,648.00 788,805.57 1,163.47	789,969.04 10,694.44 800,663.48
06406FAE3 BANK OF NEW YORK MELLON CORP	850,000.00 98.1322	08/17/2026 2.45	08/17/2026	AA- Financial	4.50 4.16	823,913.50 831,144.49 2,979.44	834,123.94 7,751.53 841,875.47

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Balance Sheet Classification

US Dollar

01 April 2025 to 30 June 2025

Contra Costa County
Account: XXX235
Investment Strategy: Global Liquidity Solutions
Primary Benchmark: ICE BofA US 6-Month Treasury Bill Index

Allspring

Identifier, Description	Base Current Units, Market Price	Final Maturity, Coupon	Effective Maturity	Rating, Market Sector	Book Yield, Yield	Base Original Cost, Base Book Value, Base Net Total Unrealized Gain/Loss	Base Market Value, Base Accrued Balance, Base Market Value + Accrued
46647PBT2 JPMORGAN CHASE & CO	850,000.00 98.6486	11/19/2026 1.04	11/19/2026	A+ Financial	2.70 4.40	825,375.50 838,270.09 242.77	838,512.85 1,036.29 839,549.15
47787JAC2 JDOT 2022 A3	51,770.44 99.7156	09/15/2026 2.32	08/20/2025	AAA Asset Backed	5.32 4.46	49,814.90 51,542.15 81.05	51,623.20 53.38 51,676.58
14318MAD1 CARMX 2022-3 A3	131,771.59 99.7820	04/15/2027 3.97	09/29/2025	AAA Asset Backed	5.52 4.90	130,078.11 131,061.66 422.63	131,484.28 232.50 131,716.79
89231CAE7 TAOT 2022-C A4	570,000.00 99.2908	02/15/2028 3.77	06/26/2026	AAA Asset Backed	4.71 4.54	561,450.00 563,698.93 2,258.57	565,957.50 955.07 566,912.57
65480JAC4 NAROT 2022-B A3	182,130.13 99.9598	05/17/2027 4.46	11/23/2025	AAA Asset Backed	5.74 4.60	179,014.00 180,930.99 1,125.92	182,056.91 361.02 182,417.93
65480JAC4 NAROT 2022-B A3	34,149.40 99.9598	05/17/2027 4.46	11/23/2025	AAA Asset Backed	5.86 4.60	33,542.45 33,903.83 231.84	34,135.67 67.69 34,203.36
98163VAD0 WOART 2022-D A3	356,149.78 100.3716	02/15/2028 5.61	11/23/2025	AAA Asset Backed	5.55 4.72	356,581.05 356,369.65 1,103.47	357,473.12 888.00 358,361.12
58768PAC8 MBART 2022-1 A3	163,026.21 100.3069	08/16/2027 5.21	11/23/2025	AAA Asset Backed	5.44 4.47	162,625.02 162,882.68 643.89	163,526.57 377.50 163,904.07
254683CY9 DCENT 2023-1 A	750,000.00 99.9086	03/15/2028 4.31	03/16/2026	AAA Asset Backed	5.21 4.48	739,248.05 745,589.82 3,724.83	749,314.65 1,436.67 750,751.32
362548AD1 GMALT 2023-2 A3	103,056.42 100.0557	07/20/2026 5.05	08/01/2025	AAA Asset Backed	5.34 4.48	102,839.04 103,035.95 77.90	103,113.86 159.02 103,272.88
857477CD3 STATE STREET CORP	455,000.00 101.0284	08/03/2026 5.27	07/04/2026	AA- Financial	4.50 4.20	459,727.45 458,397.85 1,281.38	459,679.23 9,861.57 469,540.80
857477CD3 STATE STREET CORP	325,000.00 101.0284	08/03/2026 5.27	07/04/2026	AA- Financial	4.20 4.20	329,039.75 328,386.40 -44.09	328,342.31 7,043.98 335,386.29
055979AC2 BMWLT 2023-2 A3	161,960.11 100.3520	09/25/2026 5.99	10/06/2025	AAA Asset Backed	4.61 4.74	163,035.63 162,445.08 85.16	162,530.24 161.69 162,691.93
14318XAB1 CARMX 2023-4 A2A	27,523.16 100.1001	12/15/2026 6.08	07/21/2025	AAA Asset Backed	6.16 4.55	27,521.30 27,523.04 27.67	27,550.70 74.37 27,625.07
345290AD2 FORDL 2024-A A3	400,000.00 100.2025	05/15/2027 5.06	12/07/2025	AAA Asset Backed	5.01 4.63	400,406.25 400,133.68 676.40	400,810.08 899.56 401,709.64

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Balance Sheet Classification

US Dollar

01 April 2025 to 30 June 2025

Contra Costa County
Account: XXX235
Investment Strategy: Global Liquidity Solutions
Primary Benchmark: ICE BofA US 6-Month Treasury Bill Index

Identifier, Description	Base Current Units, Market Price	Final Maturity, Coupon	Effective Maturity	Rating, Market Sector	Book Yield, Yield	Base Original Cost, Base Book Value, Base Net Total Unrealized Gain/Loss	Base Market Value, Base Accrued Balance, Base Market Value + Accrued
05611UAD5 BMWLT 2024-1 A3	530,000.00 100.3414	03/25/2027 4.98	03/12/2026	AAA Asset Backed	4.39 4.53	532,256.64 531,866.67 -57.51	531,809.16 439.90 532,249.06
36269WAD1 GMALT 2024-2 A3	400,000.00 100.7930	07/20/2027 5.39	05/06/2026	AAA Asset Backed	4.37 4.48	404,062.50 403,110.59 61.61	403,172.20 658.78 403,830.98
437930AB6 HAROT 2024-2 A2	216,495.75 100.1954	11/18/2026 5.48	09/14/2025	AAA Asset Backed	4.79 4.59	217,544.40 216,869.48 49.21	216,918.69 428.42 217,347.12
437930AC4 HAROT 2024-2 A3	550,000.00 101.1953	11/20/2028 5.27	09/07/2026	AAA Asset Backed	4.57 4.27	555,564.45 555,335.22 1,238.71	556,573.93 1,046.68 557,620.61
38151LAG5 GOLDMAN SACHS BANK USA	600,000.00 100.8204	05/21/2027 5.41	05/21/2026	A+ Financial	4.68 4.18	604,110.00 603,783.07 1,139.06	604,922.12 3,609.33 608,531.46
58770JAB0 MBALT 2024-A A2A	215,929.44 100.2403	02/16/2027 5.44	10/24/2025	AAA Asset Backed	5.51 4.73	215,908.24 215,922.47 525.79	216,448.26 522.07 216,970.32
89236TMJ1 TOYOTA MOTOR CREDIT CORP	700,000.00 100.3409	08/07/2026 4.55	08/07/2026	A+ Industrial	3.90 4.23	708,050.00 704,808.47 -2,421.84	702,386.63 12,740.00 715,126.63
459058LK7 INTERNATIONAL BANK FOR RECONSTRUCTION AND DEVELOPM	800,000.00 100.0499	08/27/2026 4.00	08/27/2026	AAA Government	4.06 3.95	799,072.00 799,463.54 936.04	800,399.58 11,022.22 811,421.81
797356NW8 SAN DIEGO CALIF UNI SCH DIST	1,000,000.00 99.9840	07/01/2026 4.08	07/01/2026	AA Municipal	4.08 4.12	1,000,000.00 1,000,000.00 -160.00	999,840.00 20,380.00 1,020,220.00
34532UAB5 FORDO 2024-C A2A	337,312.90 99.9125	08/15/2027 4.32	12/11/2025	AAA Asset Backed	4.36 4.56	337,299.38 337,305.17 -287.48	337,017.69 647.64 337,665.33
14290DAB7 CARMX 2024-4 A2A	305,955.12 100.0787	12/15/2027 4.67	12/29/2025	AAA Asset Backed	4.51 4.55	306,433.17 306,310.64 -114.85	306,195.78 635.03 306,830.81
92868RAB4 VALET 2024-1 A2A	783,614.05 100.0877	11/22/2027 4.65	01/16/2026	AAA Asset Backed	4.70 4.53	783,601.51 783,605.61 695.98	784,301.59 1,113.38 785,414.98
69353RFX1 PNC BANK NA (DELAWARE)	750,000.00 100.1584	01/15/2027 4.78	01/15/2026	A Financial	4.64 4.07	750,562.50 750,492.81 695.12	751,187.93 16,513.54 767,701.47
91282CME8 UNITED STATES TREASURY	1,000,000.00 100.5742	12/31/2026 4.25	12/31/2026	AA+ Government	4.35 3.85	998,203.13 998,626.66 7,115.53	1,005,742.19 115.49 1,005,857.68
44935CAB7 HART 2025-A A2A	350,000.00 99.9408	12/15/2027 4.33	03/16/2026	AAA Asset Backed	4.37 4.46	349,993.88 349,994.94 -202.17	349,792.77 673.56 350,466.32

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Balance Sheet Classification

US Dollar

01 April 2025 to 30 June 2025

Contra Costa County
Account: XXX235
Investment Strategy: Global Liquidity Solutions
Primary Benchmark: ICE BofA US 6-Month Treasury Bill Index

Identifier, Description	Base Current Units, Market Price	Final Maturity, Coupon	Effective Maturity	Rating, Market Sector	Book Yield, Yield	Base Original Cost, Base Book Value, Base Net Total Unrealized Gain/Loss	Base Market Value, Base Accrued Balance, Base Market Value + Accrued
007903BH9 ADVANCED MICRO DEVICES INC	700,000.00 100.3340	09/24/2026 4.21	09/24/2026	A Industrial	4.21 3.93	700,000.00 700,000.00 2,338.08	702,338.08 7,944.30 710,282.38
3130B5K64 FEDERAL HOME LOAN BANKS	1,000,000.00 100.3757	03/10/2027 4.00	03/10/2027	AA+ Agency	4.05 3.77	998,980.00 999,133.14 4,623.85	1,003,756.99 11,888.89 1,015,645.88
91282CMV0 UNITED STATES TREASURY	1,000,000.00 100.1484	03/31/2027 3.88	03/31/2027	AA+ Government	3.88 3.78	999,843.75 999,858.80 1,625.58	1,001,484.38 9,740.44 1,011,224.82
544647KX7 LOS ANGELES CALIF UNI SCH DIST	800,000.00 100.8920	07/01/2027 4.38	07/01/2027	AA Municipal	4.38 4.05	800,000.00 800,000.00 7,136.00	807,136.00 4,674.13 811,810.13
3130B6R24 FEDERAL HOME LOAN BANKS	700,000.00 100.2405	06/04/2027 3.88	06/04/2027	AA+ Agency	3.95 3.74	699,069.00 699,092.24 2,591.01	701,683.25 1,356.25 703,039.50
--- **---**	**19,650,844.50** **100.0048**	**03/13/2027** **4.15**	**07/26/2026**	**AA** **---**	**4.38** **4.21**	**19,562,579.54** **19,604,933.64** **45,633.34**	**19,650,566.98** **155,547.04** **19,806,114.02**

Summary

Identifier, Description	Base Current Units, Market Price	Final Maturity, Coupon	Effective Maturity	Rating, Market Sector	Book Yield, Yield	Base Original Cost, Base Book Value, Base Net Total Unrealized Gain/Loss	Base Market Value, Base Accrued Balance, Base Market Value + Accrued
--- **---**	**44,189,487.35** **97.2323**	**06/22/2026** **3.95**	**03/10/2026**	**AA** **---**	**4.55** **4.27**	**43,914,431.56** **44,074,706.52** **78,453.81**	**44,153,160.32** **385,109.56** **44,538,269.89**

* Grouped by: BS Class 2. * Groups Sorted by: BS Class 2. * Weighted by: Base Market Value + Accrued, except Book Yield by Base Book Value + Accrued. * Holdings Displayed by: Lot.

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Account Statement - Transaction Summary

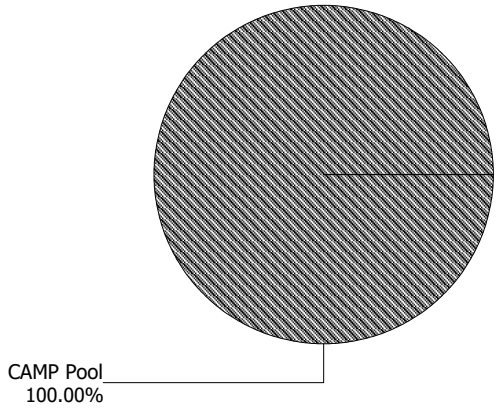
For the Month Ending **April 30, 2025**

Contra Costa County - Liquidity Fund - 4017-001

CAMP Pool	
Opening Market Value	351,377,238.98
Purchases	376,441,200.71
Redemptions	(381,377,238.98)
Unsettled Trades	0.00
Change in Value	0.00
Closing Market Value	**$346,441,200.71**
Cash Dividends and Income	1,441,200.71

Asset Summary		
	April 30, 2025	**March 31, 2025**
CAMP Pool	346,441,200.71	351,377,238.98
Total	**$346,441,200.71**	**$351,377,238.98**

Asset Allocation



Account Statement

For the Month Ending **April 30, 2025**

Contra Costa County - Liquidity Fund - 4017-001

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Total Shares Owned
CAMP Pool					
Opening Balance					**351,377,238.98**
04/01/25	04/01/25	Purchase - Incoming Wires	1.00	10,000,000.00	361,377,238.98
04/02/25	04/02/25	Purchase - Incoming Wires	1.00	15,000,000.00	376,377,238.98
04/03/25	04/03/25	Purchase - Incoming Wires	1.00	10,000,000.00	386,377,238.98
04/03/25	04/03/25	Redemption - Outgoing Wires	1.00	(1,377,238.98)	385,000,000.00
04/04/25	04/04/25	Redemption - Outgoing Wires	1.00	(25,000,000.00)	360,000,000.00
04/09/25	04/09/25	Purchase - Incoming Wires	1.00	90,000,000.00	450,000,000.00
04/10/25	04/10/25	Redemption - Outgoing Wires	1.00	(25,000,000.00)	425,000,000.00
04/11/25	04/11/25	Purchase - Incoming Wires	1.00	10,000,000.00	435,000,000.00
04/14/25	04/14/25	Purchase - Incoming Wires	1.00	10,000,000.00	445,000,000.00
04/15/25	04/15/25	Purchase - Incoming Wires	1.00	98,000,000.00	543,000,000.00
04/15/25	04/15/25	Purchase - Incoming Wires	1.00	92,000,000.00	635,000,000.00
04/16/25	04/16/25	Redemption - Outgoing Wires	1.00	(15,000,000.00)	620,000,000.00
04/17/25	04/17/25	Redemption - Outgoing Wires	1.00	(85,000,000.00)	535,000,000.00
04/17/25	04/17/25	Redemption - Outgoing Wires	1.00	(80,000,000.00)	455,000,000.00
04/17/25	04/17/25	Redemption - Outgoing Wires	1.00	(95,000,000.00)	360,000,000.00
04/17/25	04/17/25	Redemption - Outgoing Wires	1.00	(25,000,000.00)	335,000,000.00
04/21/25	04/21/25	Purchase - Incoming Wires	1.00	30,000,000.00	365,000,000.00
04/25/25	04/25/25	Purchase - Incoming Wires	1.00	10,000,000.00	375,000,000.00
04/30/25	04/30/25	Redemption - Outgoing Wires	1.00	(30,000,000.00)	345,000,000.00
04/30/25	05/01/25	Accrual Income Div Reinvestment - Distributions	1.00	1,441,200.71	346,441,200.71

Account Statement

For the Month Ending **April 30, 2025**

Contra Costa County - Liquidity Fund - 4017-001

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Total Shares Owned
Closing Balance					**346,441,200.71**

	Month of April	Fiscal YTD January-April
Opening Balance	351,377,238.98	326,343,478.42
Purchases	376,441,200.71	910,202,768.09
Redemptions (Excl. Checks)	(381,377,238.98)	(890,105,045.80)
Check Disbursements	0.00	0.00
Closing Balance	**346,441,200.71**	**346,441,200.71**
Cash Dividends and Income	1,441,200.71	5,202,768.09

Closing Balance	346,441,200.71
Average Monthly Balance	394,139,855.96
Monthly Distribution Yield	4.45%

Account Statement - Transaction Summary

For the Month Ending **April 30, 2025**

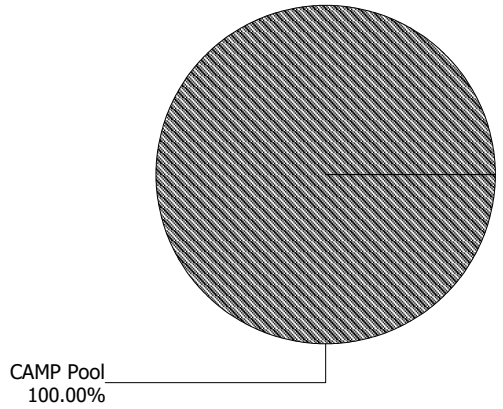
Contra Costa County Schools Insurance Group - Contra Costa County Schools Insurance Group - 6164-001

CAMP Pool	
Opening Market Value	38,080,812.64
Purchases	139,259.64
Redemptions	0.00
Unsettled Trades	0.00
Change in Value	0.00
Closing Market Value	**$38,220,072.28**
Cash Dividends and Income	139,259.64

Asset Summary

	April 30, 2025	March 31, 2025
CAMP Pool	38,220,072.28	38,080,812.64
Total	**$38,220,072.28**	**$38,080,812.64**

Asset Allocation



Account Statement

For the Month Ending **April 30, 2025**

Contra Costa County Schools Insurance Group - Contra Costa County Schools Insurance Group - 6164-001

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Total Shares Owned
CAMP Pool					
Opening Balance					**38,080,812.64**
04/30/25	05/01/25	Accrual Income Div Reinvestment - Distributions	1.00	139,259.64	38,220,072.28
Closing Balance					**38,220,072.28**

	Month of April	Fiscal YTD July-April
Opening Balance	38,080,812.64	36,703,896.35
Purchases	139,259.64	1,516,175.93
Redemptions (Excl. Checks)	0.00	0.00
Check Disbursements	0.00	0.00
Closing Balance	**38,220,072.28**	**38,220,072.28**
Cash Dividends and Income	139,259.64	1,516,175.93

Closing Balance	38,220,072.28
Average Monthly Balance	38,085,454.63
Monthly Distribution Yield	4.45%

Account Statement - Transaction Summary

For the Month Ending **May 31, 2025**

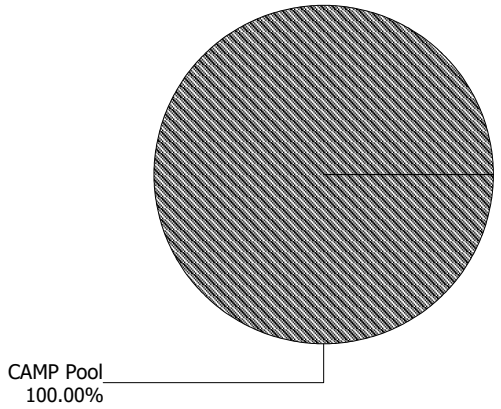
Contra Costa County - Liquidity Fund - 4017-001

CAMP Pool	
Opening Market Value	346,441,200.71
Purchases	171,287,401.93
Redemptions	(151,441,200.71)
Unsettled Trades	0.00
Change in Value	0.00
Closing Market Value	**$366,287,401.93**
Cash Dividends and Income	1,287,401.93

Asset Summary

	May 31, 2025	April 30, 2025
CAMP Pool	366,287,401.93	346,441,200.71
Total	**$366,287,401.93**	**$346,441,200.71**

Asset Allocation



Account Statement

For the Month Ending **May 31, 2025**

Contra Costa County - Liquidity Fund - 4017-001

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Total Shares Owned
CAMP Pool					
Opening Balance					**346,441,200.71**
05/02/25	05/02/25	Redemption - Outgoing Wires	1.00	(20,000,000.00)	326,441,200.71
05/05/25	05/05/25	Redemption - Outgoing Wires	1.00	(1,441,200.71)	325,000,000.00
05/06/25	05/06/25	Purchase - Incoming Wires	1.00	20,000,000.00	345,000,000.00
05/09/25	05/09/25	Redemption - Outgoing Wires	1.00	(80,000,000.00)	265,000,000.00
05/09/25	05/09/25	Redemption - Outgoing Wires	1.00	(10,000,000.00)	255,000,000.00
05/13/25	05/13/25	Purchase - Incoming Wires	1.00	55,000,000.00	310,000,000.00
05/15/25	05/15/25	Purchase - Incoming Wires	1.00	10,000,000.00	320,000,000.00
05/16/25	05/16/25	Purchase - Incoming Wires	1.00	30,000,000.00	350,000,000.00
05/20/25	05/20/25	Purchase - Incoming Wires	1.00	5,000,000.00	355,000,000.00
05/21/25	05/21/25	Purchase - Incoming Wires	1.00	20,000,000.00	375,000,000.00
05/22/25	05/22/25	Purchase - Incoming Wires	1.00	20,000,000.00	395,000,000.00
05/29/25	05/29/25	Redemption - Outgoing Wires	1.00	(40,000,000.00)	355,000,000.00
05/30/25	05/30/25	Purchase - Incoming Wires	1.00	10,000,000.00	365,000,000.00
05/30/25	06/02/25	Accrual Income Div Reinvestment - Distributions	1.00	1,287,401.93	366,287,401.93

Account Statement

For the Month Ending **May 31, 2025**

Contra Costa County - Liquidity Fund - 4017-001

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Total Shares Owned
Closing Balance					**366,287,401.93**

	Month of May	Fiscal YTD January-May
Opening Balance	346,441,200.71	326,343,478.42
Purchases	171,287,401.93	1,081,490,170.02
Redemptions (Excl. Checks)	(151,441,200.71)	(1,041,546,246.51)
Check Disbursements	0.00	0.00
Closing Balance	**366,287,401.93**	**366,287,401.93**
Cash Dividends and Income	1,287,401.93	6,490,170.02

Closing Balance	366,287,401.93
Average Monthly Balance	342,849,664.73
Monthly Distribution Yield	4.42%

Account Statement - Transaction Summary

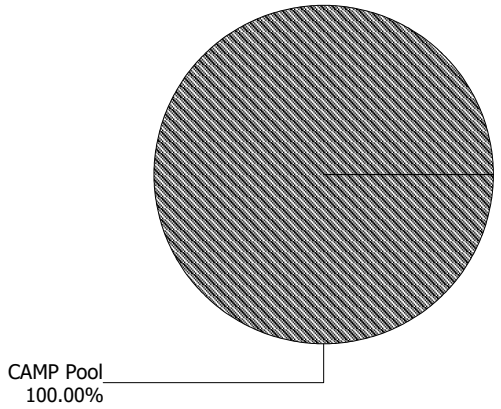
For the Month Ending **May 31, 2025**

Contra Costa County Schools Insurance Group - Contra Costa County Schools Insurance Group - 6164-001

CAMP Pool	
Opening Market Value	38,220,072.28
Purchases	143,570.87
Redemptions	0.00
Unsettled Trades	0.00
Change in Value	0.00
Closing Market Value	**$38,363,643.15**
Cash Dividends and Income	143,570.87

Asset Summary		
	May 31, 2025	**April 30, 2025**
CAMP Pool	38,363,643.15	38,220,072.28
Total	**$38,363,643.15**	**$38,220,072.28**

Asset Allocation



Account Statement

For the Month Ending **May 31, 2025**

Contra Costa County Schools Insurance Group - Contra Costa County Schools Insurance Group - 6164-001

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Total Shares Owned
CAMP Pool					
Opening Balance					**38,220,072.28**
05/30/25	06/02/25	Accrual Income Div Reinvestment - Distributions	1.00	143,570.87	38,363,643.15
Closing Balance					**38,363,643.15**

	Month of May	Fiscal YTD July-May
Opening Balance	38,220,072.28	36,703,896.35
Purchases	143,570.87	1,659,746.80
Redemptions (Excl. Checks)	0.00	0.00
Check Disbursements	0.00	0.00
Closing Balance	**38,363,643.15**	**38,363,643.15**
Cash Dividends and Income	143,570.87	1,659,746.80

Closing Balance	38,363,643.15
Average Monthly Balance	38,229,334.92
Monthly Distribution Yield	4.42%

Account Statement - Transaction Summary

For the Month Ending **June 30, 2025**

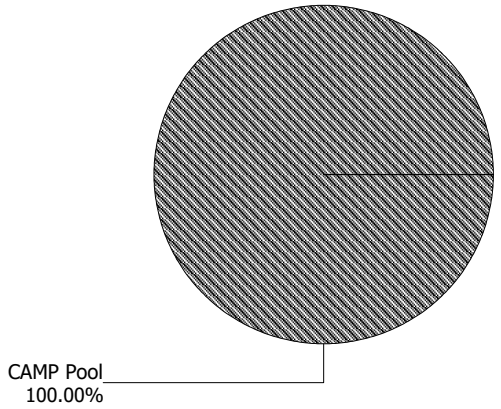
Contra Costa County - Liquidity Fund - 4017-001

CAMP Pool	
Opening Market Value	366,287,401.93
Purchases	101,305,354.42
Redemptions	(86,289,206.21)
Unsettled Trades	0.00
Change in Value	0.00
Closing Market Value	**$381,303,550.14**
Cash Dividends and Income	1,303,550.14

Asset Summary

	June 30, 2025	May 31, 2025
CAMP Pool	381,303,550.14	366,287,401.93
Total	**$381,303,550.14**	**$366,287,401.93**

Asset Allocation



Account Statement

For the Month Ending **June 30, 2025**

Contra Costa County - Liquidity Fund - 4017-001

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Total Shares Owned
CAMP Pool					
Opening Balance					**366,287,401.93**
06/03/25	06/03/25	Redemption - Outgoing Wires	1.00	(5,000,000.00)	361,287,401.93
06/05/25	06/05/25	Redemption - Outgoing Wires	1.00	(1,287,401.93)	360,000,000.00
06/06/25	06/06/25	Redemption - Outgoing Wires	1.00	(5,000,000.00)	355,000,000.00
06/09/25	06/09/25	Redemption - Outgoing Wires	1.00	(30,000,000.00)	325,000,000.00
06/12/25	06/12/25	Interest from 6/11/25 for Incoming wire of $15,000,000.00	1.00	1,804.28	325,001,804.28
06/12/25	06/12/25	Purchase - Incoming Wires	1.00	15,000,000.00	340,001,804.28
06/13/25	06/13/25	Purchase - Incoming Wires	1.00	20,000,000.00	360,001,804.28
06/16/25	06/16/25	Redemption - Outgoing Wires	1.00	(1,804.28)	360,000,000.00
06/17/25	06/17/25	Redemption - Outgoing Wires	1.00	(25,000,000.00)	335,000,000.00
06/18/25	06/18/25	Purchase - Incoming Wires	1.00	20,000,000.00	355,000,000.00
06/20/25	06/20/25	Purchase - Incoming Wires	1.00	5,000,000.00	360,000,000.00
06/23/25	06/23/25	Purchase - Incoming Wires	1.00	25,000,000.00	385,000,000.00
06/26/25	06/26/25	Redemption - Outgoing Wires	1.00	(20,000,000.00)	365,000,000.00
06/27/25	06/27/25	Purchase - Incoming Wires	1.00	15,000,000.00	380,000,000.00
06/30/25	07/01/25	Accrual Income Div Reinvestment - Distributions	1.00	1,303,550.14	381,303,550.14

Account Statement

For the Month Ending **June 30, 2025**

Contra Costa County - Liquidity Fund - 4017-001

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Total Shares Owned
Closing Balance					**381,303,550.14**

	Month of June	Fiscal YTD January-June
Opening Balance	366,287,401.93	326,343,478.42
Purchases	101,305,354.42	1,182,795,524.44
Redemptions (Excl. Checks)	(86,289,206.21)	(1,127,835,452.72)
Check Disbursements	0.00	0.00
Closing Balance	**381,303,550.14**	**381,303,550.14**
Cash Dividends and Income	1,303,550.14	7,793,720.16

Closing Balance	381,303,550.14
Average Monthly Balance	360,048,679.17
Monthly Distribution Yield	4.40%

Account Statement - Transaction Summary

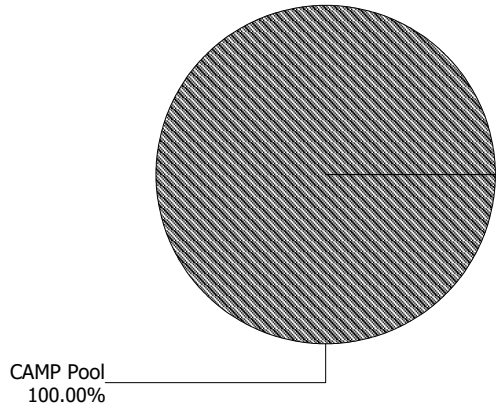
For the Month Ending **June 30, 2025**

Contra Costa County Schools Insurance Group - Contra Costa County Schools Insurance Group - 6164-001

CAMP Pool	
Opening Market Value	38,363,643.15
Purchases	138,896.70
Redemptions	0.00
Unsettled Trades	0.00
Change in Value	0.00
Closing Market Value	**$38,502,539.85**
Cash Dividends and Income	138,896.70

Asset Summary		
	June 30, 2025	**May 31, 2025**
CAMP Pool	38,502,539.85	38,363,643.15
Total	**$38,502,539.85**	**$38,363,643.15**

Asset Allocation



Account Statement

For the Month Ending **June 30, 2025**

Contra Costa County Schools Insurance Group - Contra Costa County Schools Insurance Group - 6164-001

Trade Date	Settlement Date	Transaction Description	Share or Unit Price	Dollar Amount of Transaction	Total Shares Owned
CAMP Pool					
Opening Balance					**38,363,643.15**
06/30/25	07/01/25	Accrual Income Div Reinvestment - Distributions	1.00	138,896.70	38,502,539.85
Closing Balance					**38,502,539.85**

	Month of June	Fiscal YTD July-June
Opening Balance	38,363,643.15	36,703,896.35
Purchases	138,896.70	1,798,643.50
Redemptions (Excl. Checks)	0.00	0.00
Check Disbursements	0.00	0.00
Closing Balance	**38,502,539.85**	**38,502,539.85**
Cash Dividends and Income	138,896.70	1,798,643.50

Closing Balance	38,502,539.85
Average Monthly Balance	38,368,273.04
Monthly Distribution Yield	4.40%

CalTRUST
PO Box 2709
Granite Bay, CA 95746
www.caltrust.org
Email: admin@caltrust.org
Fax: 402-963-9094
Phone: 833-CALTRUST (225-8787)

Investment Account Summary

04/01/2025 through 04/30/2025

SUMMARY OF INVESTMENTS

Fund	Account Number	Total Shares Owned	Net Asset Value per Share on Apr 30 ($)	Value on Apr 30 ($)	Average Cost Amount ($)	Cumulative Change in Value ($)
CONTRA COSTA COUNTY	**20100000410**					
CalTRUST Liquidity Fund	20100000410	100,000,000.000	1.00	100,000,000.00	100,000,000.00	0.00
	Portfolios Total value as of 04/30/2025			**100,000,000.00**		

DETAIL OF TRANSACTION ACTIVITY

Activity Description	Activity Date	Amount ($)	Amount in Shares	Balance in Shares	Price per Share ($)	Balance ($)	Average Cost Amt ($)	Realized Gain/(Loss) ($)
CalTRUST Liquidity Fund			**CONTRA COSTA COUNTY**				**Account Number: 20100000410**	
Beginning Balance	04/01/2025			100,000,000.000	1.00	100,000,000.00		
Accrual Income Div Cash	**04/30/2025**	**362,716.90**	**0.000**	**100,000,000.000**	**1.00**	**100,000,000.00**	**0.00**	**0.00**
Change in Value						0.00		
Closing Balance as of	**Apr 30**			**100,000,000.000**	**1.00**	**100,000,000.00**		

Please note that this information should not be construed as tax advice and it is recommended that you consult with a tax professional regarding your account.

CalTRUST
PO Box 2709
Granite Bay, CA 95746
www.caltrust.org
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Fax: 402-963-9094
Phone: 833-CALTRUST (225-8787)

Investment Account Summary

05/01/2025 through 05/31/2025

SUMMARY OF INVESTMENTS

Fund	Account Number	Total Shares Owned	Net Asset Value per Share on May 31 ($)	Value on May 31 ($)	Average Cost Amount ($)	Cumulative Change in Value ($)
CONTRA COSTA COUNTY	**20100000410**					
CalTRUST Liquidity Fund	20100000410	100,000,000.000	1.00	100,000,000.00	100,000,000.00	0.00
	Portfolios Total value as of 05/31/2025			**100,000,000.00**		

DETAIL OF TRANSACTION ACTIVITY

Activity Description	Activity Date	Amount ($)	Amount in Shares	Balance in Shares	Price per Share ($)	Balance ($)	Average Cost Amt ($)	Realized Gain/(Loss) ($)
CalTRUST Liquidity Fund			**CONTRA COSTA COUNTY**				**Account Number: 20100000410**	
Beginning Balance	05/01/2025			100,000,000.000	1.00	100,000,000.00		
Accrual Income Div Cash	**05/30/2025**	**373,356.00**	**0.000**	**100,000,000.000**	**1.00**	**100,000,000.00**	**0.00**	**0.00**
Change in Value						0.00		
Closing Balance as of	**May 31**			**100,000,000.000**	**1.00**	**100,000,000.00**		

Please note that this information should not be construed as tax advice and it is recommended that you consult with a tax professional regarding your account.

Investment Account Summary

06/01/2025 through 06/30/2025

CalTRUST
PO Box 2709
Granite Bay, CA 95746
www.caltrust.org
Email: admin@caltrust.org
Fax: 402-963-9094
Phone: 833-CALTRUST (225-8787)

SUMMARY OF INVESTMENTS

Fund	Account Number	Total Shares Owned	Net Asset Value per Share on Jun 30 ($)	Value on Jun 30 ($)	Average Cost Amount ($)	Cumulative Change in Value ($)
CONTRA COSTA COUNTY	**20100000410**					
CalTRUST Liquidity Fund	20100000410	100,000,000.000	1.00	100,000,000.00	100,000,000.00	0.00
	Portfolios Total value as of 06/30/2025			**100,000,000.00**		

DETAIL OF TRANSACTION ACTIVITY

Activity Description	Activity Date	Amount ($)	Amount in Shares	Balance in Shares	Price per Share ($)	Balance ($)	Average Cost Amt ($)	Realized Gain/(Loss) ($)
CalTRUST Liquidity Fund			**CONTRA COSTA COUNTY**				**Account Number: 20100000410**	
Beginning Balance	06/01/2025			100,000,000.000	1.00	100,000,000.00		
Accrual Income Div Cash	**06/30/2025**	**358,761.30**	**0.000**	**100,000,000.000**	**1.00**	**100,000,000.00**	**0.00**	**0.00**
Change in Value						0.00		
Closing Balance as of	**Jun 30**			**100,000,000.000**	**1.00**	**100,000,000.00**		

Please note that this information should not be construed as tax advice and it is recommended that you consult with a tax professional regarding your account.

Account Name: West Contra Costa Healthcare District Deposit Account 2019 Deposit Account
Account Number: 229842000

MARKET VALUE SUMMARY

	Current Period 06/01/25 to 06/30/25
Beginning Market Value	**$16,788,275.69**
Cash and Securities Receipts	850,000.00
Adjusted Market Value	**$17,638,275.69**
Investment Results	
Interest, Dividends and Other Income	32,534.56
Total Investment Results	**$32,534.56**
Ending Market Value	**$17,670,810.25**

Account Name: West Contra Costa Healthcare District Deposit Account 2019 Deposit Account
Account Number: 229842000

ASSET SUMMARY

Assets	Current Period Market Value	% of Total	Estimated Annual Income
Cash and Cash Equivalents	17,670,810.25	100.00	399,703.48
Total Market Value	**$17,670,810.25**	**100.00**	**$399,703.48**

Account Name: West Contra Costa Healthcare District Deposit Account 2019 Deposit Account
Account Number: 229842000

CASH SUMMARY

	Income Cash	Principal Cash	Total Cash
Beginning Balance 06/01/25	**$0.00**	**$0.00**	**$0.00**
Taxable Dividends	32,534.56		32,534.56
Cash Receipts		850,000.00	850,000.00
Transfers	-32,534.56	32,534.56	0.00
Purchases		-882,534.56	-882,534.56
Ending Balance 06/30/25	**$0.00**	**$0.00**	**$0.00**

Account Name: West Contra Costa Healthcare District Deposit Account 2019 Deposit Account
Account Number: 229842000

ASSET DETAIL

Security Description	Shares/Face Amt	Price	Market Value	Tax Cost/ Unit Cost	Unrealized Gain Loss	Percent of Total Portfolio	Estimated Annual Income	Estimated Current Yield
Cash and Cash Equivalents								
U.S. Money Markets								
FEDERATED INSTITUTIONAL TAX FREE 73 60934N666; FTFXX	17,670,810.250	1.0000	17,670,810.25	17,670,810.25 1.00	0.00	100.00	399,703.48	2.26
Total U.S. Money Markets			**$17,670,810.25**	**$17,670,810.25**	**$0.00**	**100.00**	**$399,703.48**	
Total Cash and Cash Equivalents			**$17,670,810.25**	**$17,670,810.25**	**$0.00**	**100.00**	**$399,703.48**	
Total Assets			**$17,670,810.25**	**$17,670,810.25**	**$0.00**	**100.00**	**$399,703.48**	
Estimated Current Yield								**2.26**

ASSET DETAIL MESSAGES

Time of trade execution and trading party (if not disclosed) will be provided upon request.

When reliable third-party pricing cannot be obtained, assets are valued based on internal fair value methodologies. The values shown may not reflect actual market pricing to be realized upon a sale. While U.S. Bank believes its valuation methods are appropriate and consistent with those used by other market participants, the use of different methodologies could lead to a different measurement of fair value at reporting date.

Estimated Current Yield and Estimated Annual Income are estimates provided for informational purposes only and should not be relied on for making investment, trading, or tax decisions. The estimates may not represent the actual value earned by your investments and they provide no guarantee of what your investments may earn in the future.

Account Name: West Contra Costa Healthcare District Deposit Account 2019 Deposit Account
Account Number: 229842000

TRANSACTION DETAIL

Date	Activity	Description	Income Cash	Principal Cash	Tax Cost	Estimated Gain/Loss
Beginning Balance 06/01/25			**$0.00**	**$0.00**	**$16,788,275.69**	
06/02/25	Asset Income	Daily Rate Income on FEDERATED INSTITUTIONAL TAX FREE 73 For Period of 05/01/25 to 05/31/25 Due on 06/02/25, Trade Date 06/02/25, Contractual Settlement Date 06/02/25, CUSIP 60934N666, TICKER FTFXX	32,534.56			
06/02/25	Purchases	Purchase 32,534.56 Units of FEDERATED INSTITUTIONAL TAX FREE 73 @ $1.00, Trade Date 06/02/25, Contractual Settlement Date 06/02/25, CUSIP 60934N666, TICKER FTFXX		-32,534.56	32,534.56	
06/03/25	Transfers	Cash Disbursement - Portfolio Transfer via Transfer, TRANSFER TO CAPITAL	-32,534.56			
06/03/25	Transfers	Cash Receipt - Portfolio Transfer via Transfer, TRANSFER FROM INCOME		32,534.56		
06/12/25	Cash Receipts	Cash Receipt - Addition to Account via Wire, FED REF NO 8295 RECEIVED WIRE FROM WEST CONTRA COSTA HEALTHCARE DISTRICT DTD 6 11 25 JMBACKS		750,000.00		
06/12/25	Purchases	Purchase 750,000.00 Units of FEDERATED INSTITUTIONAL TAX FREE 73 @ $1.00, Trade Date 06/12/25, Contractual Settlement Date 06/12/25, CUSIP 60934N666, TICKER FTFXX		-750,000.00	750,000.00	
06/20/25	Cash Receipts	Cash Receipt - Addition to Account via Wire, FED REF NO 7712 RECEIVED WIRE FROM WEST CONTRA COSTA HEALTHCARE DISTRICT DTD 6 20 25 JMBACKS		100,000.00		
06/20/25	Purchases	Purchase 100,000.00 Units of FEDERATED INSTITUTIONAL TAX FREE 73 @ $1.00, Trade Date 06/20/25, Contractual Settlement Date 06/20/25, CUSIP 60934N666, TICKER FTFXX		-100,000.00	100,000.00	
Ending Balance 06/30/25			**$0.00**	**$0.00**	**$17,670,810.25**	**$0.00**

TRANSACTION DETAIL MESSAGES

Estimates should not be used for tax purposes

SECTION III

APPENDIX

B. INVESTMENT PORTFOLIO DETAIL – MANAGED BY OUTSIDE CONTRACTED PARTIES

B. 7. EAST BAY REGIONAL COMMUNICATIONS SYSTEM AUTHORITY (EBRCS)

EBRCS TRANSACTIONS*

as of

June 30, 2025

FY 2024-2025

FUND NUMBER	BALANCE @ 03/31/25	JV/Date JV2506-000478	TJ/Date	TJ/Date	TJ/Date	TJ/Date	TJ/Date	BALANCE @ 06/30/25
		6/9/2025						
100300	660,638.77	-211,330.90						449,307.87
TOTALS	660,638.77	-211,330.90	0.00	0.00	0.00	0.00	0.00	449,307.87

* East Bay Regional Communications System Authority

EXHIBITS

Note: All exhibits are prepared for information only. The exhibits are unaudited but due diligence was utilized in its preparation. The information in the exhibits may be updated and is subject to change without notice. Changes will be reflected in the next reports.

Exhibit I

CONTRA COSTA COUNTY INVESTMENT POOL
PERFORMANCE SUMMARY
6/30/2025

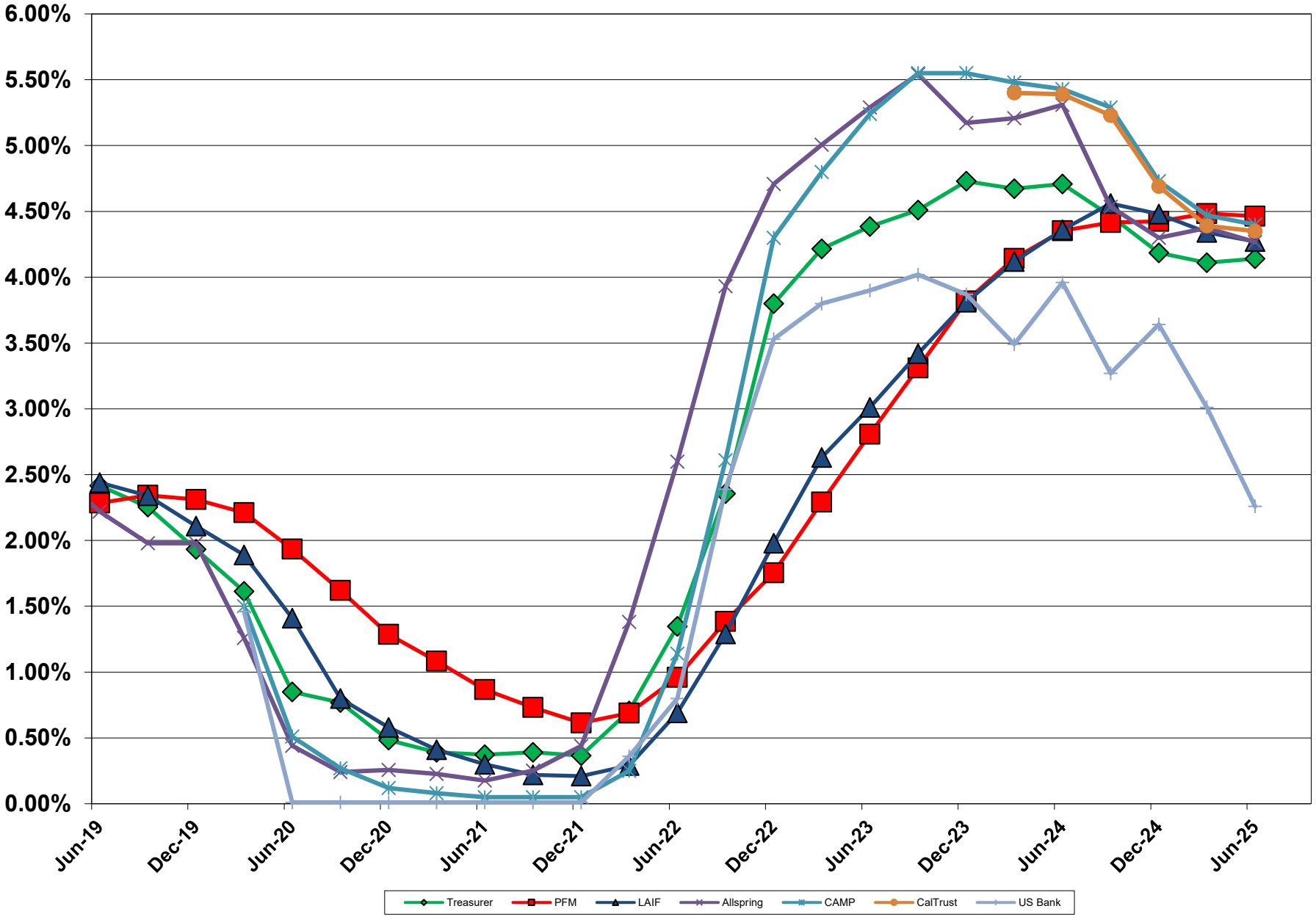
	PAR ($)	[3] PERCENT OF PORTFOLIO (%)	YTM (%)	WEIGHTED AVERAGE DAYS TO MATURITY AT END-OF-QUARTER (day)	DURATION (year)	
A. Investments Managed by Treasurer's Office[1]	$6,277,174,415.19	87.44%	4.1400%	304	0.77	[2]
B. Investments Managed by Outside Contractors[3]						
1. PFM	$88,230,562.25	1.23%	4.4640%	776	1.73	[2]
2. Local Agency Investment Fund	$176,661,107.67	2.46%	4.2700%	1	0.00	
3. Allspring Global Investments	$44,189,487.35	0.62%	4.2680%	357	0.65	[4]
4. CAMP	$419,806,089.99	5.85%	4.4000% [5]	0	0.00	
5. CalTRUST Liquidity Fund	$100,000,000.00	1.39%	4.3500%	0	0.00	
6. US Bank (Federated Tax Free Cash Fund)	$17,670,810.25	0.25%	2.2600%	0	0.00	
C. Cash	$54,987,107.13	0.77%	1.33% [6]	0	0.00	

[3] Yield to Maturity on Portfolio at End-of-Quarter =	4.14%
[3] Weighted Average Days to Maturity on Portfolio at End-of-Quarter =	277
[3] Weighted Duration (yr) at End-of-Quarter =	0.69

1. Excludes the funds managed by PFM.
2. Data is provided by SymPro.
3. Excludes: EBRCS Bonds, Futuris Public Entity Trust, Benefit Trust ST Fund, etc.
4. Data provided by Allspring Global Investments.
5. Monthly Distribution Yield as of the quarter end.
6. Wells Fargo Bank Average Earnings Credit Rate on Investable Balance for the quarter.

LAIF is subject to a one day call of principal provision. CAMP, CalTRUST Liquidity Fund and Federated provide a same day liquidity provision.

Yield to Maturity
as of June 30, 2025



CONTRA COSTA COUNTY INVESTMENT POOL

TYPE	6/30/25 PAR VALUE	3/31/25 PAR VALUE	CHANGE IN VALUE FROM PREV. QTR.	% CHANGE
A. Investments Managed by Treasurer's Office				
1. U.S. Treasuries (STRIPS, Bills, Notes)	$619,665,000.00	$397,750,000.00	$221,915,000.00	*55.79%*
2. U.S. Agencies				
Federal Home Loan Banks	$653,450,000.00	$1,010,450,000.00	(357,000,000.00)	*-35.33%*
Federal National Mortgage Association	$174,400,000.00	$254,400,000.00	(80,000,000.00)	*-31.45%*
Federal Farm Credit Banks	$553,970,000.00	$568,970,000.00	(15,000,000.00)	*-2.64%*
Federal Home Loan Mortgage Corporation	255,000,000.00	315,000,000.00	(60,000,000.00)	*-19.05%*
Subtotal	$1,636,820,000.00	$2,148,820,000.00	(512,000,000.00)	*-23.83%*
3. Supranationals	$774,107,000.00	$928,000,000.00	(153,893,000.00)	*-19.88%*
4. Money Market Instruments				
Commercial Paper	$2,198,556,000.00	$1,635,000,000.00	563,556,000.00	*34.47%*
Negotiable Certificates of Deposit	$885,000,000.00	$905,000,000.00	(20,000,000.00)	*-2.21%*
Time Deposit	3,415.19	3,412.42	2.77	*0.08%*
Subtotal	$3,083,559,415.19	$2,540,003,412.42	543,556,002.77	*21.40%*
5. Corporate Notes	$163,023,000.00	$161,295,000.00	1,728,000.00	*1.07%*
TOTAL (Section A)	6,277,174,415.19	6,175,868,412.42	101,306,002.77	*1.64%*
B. Investments Managed by Outside Contractors				
1. PFM	$88,230,562.25	$85,543,829.44	2,686,732.81	*3.14%*
2. Local Agency Investment Fund	$176,661,107.67	$173,050,825.01	3,610,282.66	*2.09%*
3. Allspring Global Investments	$44,189,487.35	$44,358,513.58	(169,026.24)	*-0.38%*
4. CAMP	$419,806,089.99	$389,458,051.62	30,348,038.37	*7.79%*
5. CalTRUST (Liquidity Fund)	$100,000,000.00	$100,000,000.00	0.00	*0.00%*
6. US Bank (Federated Tax Free Cash)	$17,670,810.25	$15,008,572.43	2,662,237.82	*17.74%*
7. Other				
a. EBRCS Bond	$449,307.87	$660,638.77	(211,330.90)	*-31.99%*
TOTAL (Section B)	847,007,365.38	808,080,430.85	38,926,934.52	*4.82%*
C. Cash	$54,987,107.13	$85,803,527.89	(30,816,420.76)	*35.92%*
*** GRAND TOTAL (FOR A , B, & C)**	$7,179,168,887.70	$7,069,752,371.16	$109,416,516.53	*1.55%*

* Excludes the Futuris Public Entity Trust of the Contra Costa Community College District Retirement Board of Authority

INDICES AND BENCHMARKS*[1]
AS OF JUNE 30, 2025

	Quarterly Apportionment Rate	PMIA Quarter to Date Yield
Local Agency Investment Fund (LAIF)	4.40%	4.27%

		4/1/25 - 6/30/25		
	6/30/25	High	Ave.	Low
Federal Funds Target Rate*[2]	4.5000%	4.5000%	4.5000%	4.5000%
Federal Fund Rates Index[*3]	4.3100%	4.3100%	4.3100%	4.3100%
1-Year T-Bill	3.9537%	3.9938%	3.9042%	3.7013%
SOFR180A Index*[4]	4.3758%	5.3981%	4.9024%	4.3712%
Fidelity Money Market Fund[*5]	4.0300%			

*1. For reference only.

*2. Short-term interest rate targeted by the Federal Reserve's FOMC as part of its monetary policy.

*3. The ICAP Fed Funds Rates are posted by the ICAP Fed Funds Desk. These rates are general indications and are determined by using the levels posted to the desk by highly rated large domestic and international banks.

*4. 180 day average SOFR Secured Overnight Financing Rate.

*5 Ticker SPRXX: 7 day yield at the quarter end.

CONTRA COSTA COUNTY
TREASURER'S INVESTMENT PORTFOLIO
STRUCTURED SECURITIES
June 30, 2025

Exhibit V

Description	CUSIP	Maturity Date	Coupon Rate	Par ($)	Market ($)	Cost ($)	Provisions	Fund #
FNMA - AGENCY C	3136G4S87	8/27/2025	0.650	10,000,000.00	9,941,530.00	10,000,000.00	Quarterly: starts 8/27/21	8177
FFCB - AGENCY C	3133EL7K4	9/16/2025	0.550	10,000,000.00	9,919,020.00	10,000,000.00	Callable on and after 9/16/21	8177
FHLMC - AGENCY C	3134GWWT9	9/30/2025	0.550	10,000,000.00	9,904,820.00	10,000,000.00	Quarterly: starts 9/30/21	8177
FFCB - AGENCY C	3133EL7K4	9/16/2025	0.550	10,000,000.00	9,919,020.00	9,999,916.25	Callable on and after 9/16/21	8177
FHLMC - AGENCY C	3134GWUE4	9/30/2025	0.500	10,000,000.00	9,903,630.00	10,000,000.00	Quarterly: starts 9/30/22	8177
FHLMC - AGENCY C	3134GW3Z7	10/28/2025	0.600	10,000,000.00	9,878,330.00	10,000,000.00	Quarterly: starts 10/28/21	8177
FHLMC - AGENCY C	3134GWVC7	9/29/2025	0.500	10,000,000.00	9,904,710.00	10,000,000.00	Quarterly: starts 9/29/22	8177
FNMA - AGENCY C	3136G46N8	10/29/2025	0.600	10,000,000.00	9,877,420.00	10,000,000.00	Quarterly: starts 10/29/21	8177
FFCB - AGENCY C	3133EMFR8	11/3/2025	0.540	10,000,000.00	9,869,580.00	9,998,881.67	Callable on and after 11/3/22	8177
FHLMC - AGENCY C	3134GXEJ9	11/24/2025	0.640	10,000,000.00	9,852,050.00	10,000,000.00	Quarterly: starts 11/24/21	8177
FHLMC - AGENCY C	3134GXFA7	11/26/2025	0.650	10,000,000.00	9,850,380.00	10,000,000.00	Quarterly: starts 11/26/21	8177
FNMA - AGENCY C	3135G06K4	12/17/2025	0.650	10,000,000.00	9,836,910.00	10,000,000.00	Quarterly: starts 12/17/21	8177
FNMA - AGENCY C	3135G06Q1	12/30/2025	0.640	10,000,000.00	9,825,430.00	10,000,000.00	Quarterly: starts 12/30/21	8177
APPLE INC - CORP	037833EB2	2/8/2026	0.700	10,000,000.00	9,787,830.00	9,999,291.13	Make-whole call +5bps; Callable on and after 1/8/26	8177
APPLE INC - CORP	037833EB2	2/8/2026	0.700	10,000,000.00	9,787,830.00	9,998,456.89	Make-whole call +5bps; Callable on and after 1/8/26	8177
FHLB - AGENCY C	3130AKXB7	2/11/2026	0.580	10,000,000.00	9,777,590.00	10,000,000.00	Quarterly: starts 5/11/21	8177
FFCB - AGENCY C	3133EMUK6	3/25/2026	1.050	10,000,000.00	9,777,220.00	10,000,000.00	Callable on and after 3/25/22	8177
FHLB - AGENCY C	3130ALXV1	4/22/2026	1.100	10,000,000.00	9,756,920.00	10,000,000.00	Quarterly: starts 4/22/22	8177
AMAZON - CORP	023135BX3	5/12/2026	1.000	10,000,000.00	9,738,240.00	9,994,436.56	Make-whole call +5bps; Callable on and after 4/12/26	8177
AMAZON - CORP	023135BX3	5/12/2026	1.000	5,000,000.00	4,869,120.00	4,996,603.03	Make-whole call +5bps; Callable on and after 4/12/26	8177
AMAZON - CORP	023135BX3	5/12/2026	1.000	5,000,000.00	4,869,120.00	4,996,601.14	Make-whole call +5bps; Callable on and after 4/12/26	8177
FHLB - AGENCY C	3130AMMY5	6/10/2026	1.050	10,000,000.00	9,718,950.00	10,000,000.00	Quarterly: starts 12/10/21	8177
FFCB - AGENCY C	3133EMH21	6/15/2026	0.900	10,000,000.00	9,709,230.00	10,000,000.00	Callable on and after 6/15/22	8177
FHLB - AGENCY C	3130AMYJ5	6/30/2026	1.000	10,000,000.00	9,699,780.00	10,000,000.00	Quarterly: starts 6/30/22	8177
FFCB - AGENCY C	3133EMP22	6/30/2026	0.910	10,000,000.00	9,706,630.00	10,000,000.00	Callable on and after 6/30/23	8177
FHLB - AGENCY C	3130AN2Z2	6/30/2026	1.000	10,000,000.00	9,699,780.00	10,000,000.00	Quarterly: starts 12/30/21	8177
APPLE INC - CORP	037833EB2	2/8/2026	0.700	10,000,000.00	9,787,830.00	9,996,569.22	Make-whole call +5bps; Callable on and after 1/8/26	8177
JOHNSON & JOHNS - CORP	478160CN2	9/1/2025	0.550	15,295,000.00	15,196,209.60	15,289,613.31	Make-whole call +5bps; Callable on and after 8/1/25	8177
FHLB - AGENCY C	3130APDQ5	10/28/2026	1.250	10,000,000.00	9,645,350.00	10,000,000.00	Quarterly: starts 1/28/22	8177
FHLB - AGENCY C	3130APW43	12/2/2026	1.500	10,000,000.00	9,656,950.00	10,000,000.00	Quarterly: starts 3/2/2022	8711
FFCB - AGENCY C	3133ENHC7	12/14/2026	1.600	10,000,000.00	9,679,050.00	10,000,000.00	Callable on and after 3/14/22	8177
FFCB - AGENCY C	3133ENHC7	12/14/2026	1.600	10,000,000.00	9,679,050.00	10,000,000.00	Callable on and after 3/14/22	8177
FHLB - AGENCY C	3130AQJH7	1/28/2027	1.750	10,000,000.00	9,663,710.00	10,000,000.00	Monthly: starts 2/28/22	8177
FFCB - AGENCY C	3133ENNG1	2/8/2027	1.860	10,000,000.00	9,686,650.00	10,000,000.00	Callable on and after 2/8/23	8177
FHLB - AGENCY C	3130AQRH8	2/25/2027	2.000	10,000,000.00	9,688,730.00	10,000,000.00	Quarterly: starts 5/25/22	8177
FHLB - AGENCY C	3130AR2H3	3/4/2027	2.770	10,000,000.00	9,804,610.00	10,000,000.00	Monthly: starts 4/4/22	8177
FHLB - AGENCY C	3130ARPD7	4/28/2027	3.375	9,900,000.00	9,779,279.40	9,900,000.00	Quarterly: starts 4/28/23	8177
TRUIST FINANCIAL - CORP	89788MAH5	7/28/2026	4.260	235,000.00	234,905.30	235,000.00	Make-whole call +20bps until 7/28/25 call anytime after	6911
WALMART INC - CORP	931142EW9	9/9/2025	3.900	11,000,000.00	10,990,100.00	10,986,225.51	Make-whole call +10bps until 9/9/25 bullet	8177
TRUIST FINANCIAL - CORP	89788MAJ1	10/28/2026	5.900	250,000.00	251,028.50	250,000.00	Make-whole call +25bps until 10/28/25	6911
CARMAX - ABS	14318UAD3	8/16/2027	5.340	176,343.39	176,907.69	176,302.04	10% collateral call	6911
NATIONAL RURAL - CORP	63743HFF4	10/30/2025	5.450	70,000.00	70,207.97	69,989.66	Make-whole call +15bps	6911
STATE STREET CORP - CORP	857477BX0	11/4/2026	5.751	105,000.00	105,464.31	105,000.00	One time call: 11/4/25	6911
PNC FINANCIAL SERVICES - CORP	693475BL8	1/26/2027	4.758	45,000.00	45,065.84	45,000.00	Semi-annual call: starts 1/26/26	6911
EXXON MOBIL - CORP	30231GAT9	3/1/2026	3.043	550,000.00	545,790.30	545,490.59	Make-whole call +20bps until 12/1/25 call anytime after	6911
FNMA - AGENCY C	3135G06V0	8/28/2025	4.125	4,400,000.00	4,397,496.40	4,396,485.80	Quarterly call: starts 11/28/22	8177
NATIONAL RURAL - CORP	63743HFH0	3/13/2026	4.450	60,000.00	60,025.20	59,990.36	Make-whole call +15bps until 2/13/26 call anytime after	6911
FHMS - MBS	3137BNGT5	1/25/2026	2.745	269,335.25	266,452.55	253,638.06	1% collateral call	6911
FHMS - MBS	3137BRQJ7	7/25/2026	2.570	285,117.19	280,302.99	265,136.71	1% collateral call	6911
FHMS - MBS	3137FJXQ7	8/25/2025	3.750	202,867.53	202,212.07	196,496.22	1% collateral call	6911
FORDO - ABS	344928AD8	2/15/2028	4.650	126,324.54	126,463.62	126,311.36	10% collateral call	6911

Fund 8177: Treasury
Fund 6911: CCC School Insurance Group managed by PFM

CONTRA COSTA COUNTY
TREASURER'S INVESTMENT PORTFOLIO
STRUCTURED SECURITIES
June 30, 2025

Exhibit V

Description	CUSIP	Maturity Date	Coupon Rate	Par ($)	Market ($)	Cost ($)	Provisions	Fund #
FHMS - MBS	3137BSP72	8/25/2026	2.653	525,000.00	515,315.33	501,108.40	1% collateral call	6911
FHMS - MBS	3137BRQJ7	7/25/2026	2.570	332,636.71	327,020.14	316,290.73	1% collateral call	6911
FHMS - MBS	3137BTUM1	11/25/2026	3.347	245,532.31	242,657.37	237,974.52	1% collateral call	6911
IADB - SUPRA	45818WEP7	6/15/2028	4.300	10,000,000.00	10,003,480.00	9,989,655.56	One time call: 6/15/26	8177
IADB - SUPRA	45818WEP7	6/15/2028	4.300	10,000,000.00	10,003,480.00	9,964,533.33	One time call: 6/15/26	8177
IBRD - SUPRA	45906M4E8	6/26/2028	4.500	10,000,000.00	10,007,200.00	10,000,000.00	One time call: 6/26/26	8177
FFCB - AGENCY C	3133EPPV1	7/14/2028	5.430	10,000,000.00	10,003,820.00	10,000,000.00	Callable on and anytime after 7/14/25	8177
ALLYA - ABS	02007WAC2	5/15/2028	5.460	140,755.80	141,745.45	140,731.80	10% collateral call	6911
WELLS FARGO & COMPANY - CORP	94988J6D4	8/7/2026	5.450	250,000.00	253,187.00	249,920.10	Make-whole call +15bps until 7/7/26 call anytime after	6911
BANK OF AMERICA - CORP	06428CAA2	8/18/2026	5.526	350,000.00	354,964.05	350,000.00	Callable on and anytime after 7/17/26	6911
FITAT - ABS	31680EAD3	8/15/2028	5.530	469,855.05	473,525.56	469,825.92	10% collateral call	6911
FHLMC - AGENCY C	3134H1EK5	7/11/2028	5.450	10,000,000.00	10,002,990.00	10,000,000.00	Annual call: starts 7/11/25	8177
FHMS - MBS	3137FNWX4	7/25/2026	2.282	356,990.88	350,077.75	331,234.55	1% collateral call	6911
FHLMC - AGENCY C	3134H1HN6	10/20/2028	5.500	10,000,000.00	10,024,980.00	10,000,000.00	One time: 10/20/25	8177
FHMS - MBS	3137FLN34	2/25/2026	3.208	302,365.26	300,197.60	288,073.78	1% collateral call	6911
NATIONAL RURAL - CORP	63743HFK3	11/13/2026	5.600	115,000.00	116,933.61	114,981.85	Make-whole call +15bps until 10/13/26 call anytime after	6911
FHMS - MBS	3137BSRE5	9/25/2026	3.120	600,000.00	591,649.80	568,289.06	1% collateral call	6911
CITIBANK NA - CORP	17325FBC1	12/4/2026	5.488	250,000.00	253,959.50	250,000.00	Make-whole call +15bps until 11/4/26 call anytime after	6911
HOME DEPOT - CORP	437076CV2	9/30/2026	4.950	155,000.00	156,366.48	154,849.99	Make-whole call +10bps until 8/30/26 call anytime after	6911
BofA CC - ABS	05522RDH8	11/15/2028	4.980	145,000.00	146,533.81	144,980.53	collateral call	6911
IFC - SUPRA	45950VSR8	1/12/2028	4.500	10,000,000.00	10,007,750.00	10,000,000.00	One time: 1/12/26	8177
FHLB - AGENCY C	3130AYMV5	7/24/2028	4.450	8,800,000.00	8,802,059.20	8,798,800.94	One time: 7/24/26	8177
CHASE INSURANCE TRUST - ABS	161571HV9	1/16/2029	4.600	650,000.00	654,760.60	649,901.01	Callable	6911
TEXAS INSTRUMENTS INC - CORP	882508CE2	2/8/2027	4.600	350,000.00	353,189.20	349,880.33	Make-whole call +10bps until 1/8/27 call anytime after	6911
ELI LILLY & CO - CORP	532457CJ5	2/9/2027	4.500	385,000.00	388,106.57	384,890.80	Make-whole call +5bps until 1/9/27 call anytime after	6911
BRISTOL MYERS SQUI - CORP	110122EE4	2/22/2027	4.900	120,000.00	121,530.36	119,929.08	Make-whole call +10bps until 1/22/27 call anytime after	6911
CISCO SYSTEMS INC - CORP	17275RBQ4	2/26/2027	4.800	520,000.00	526,306.04	519,627.57	Make-whole call +10bps until 1/26/27 call anytime after	6911
ASTRAZENECA - CORP	04636NAK9	2/26/2027	4.800	285,000.00	288,138.42	284,736.22	Make-whole call +10bps until 1/26/27 call anytime after	6911
CATERPILLAR FINL - CORP	14913UAF7	2/27/2026	5.050	100,000.00	100,512.30	99,992.46	Make-whole call +10bps until 2/27/26 bullet	6911
HORMEL FOODS - CORP	440452AK6	3/30/2027	4.800	170,000.00	171,731.79	169,905.88	Make-whole call +10bps until 2/28/27 call anytime after	6911
AMERICAN HONDA FINANCE - CORP	02665WFD8	3/12/2027	4.900	325,000.00	327,889.90	324,898.78	Make-whole call +10bps until 3/12/24 bullet	6911
STATE STREET CORP - CORP	857477CL5	3/18/2027	4.993	225,000.00	228,256.20	225,000.00	Callable on and anytime after 2/18/27	6911
UNITED HEALTH - CORP	91324PEY4	4/15/2027	4.600	600,000.00	603,591.00	597,560.50	Make-whole call +10bps until 3/15/27 call anytime after	6911
APPLE INC - CORP	037833CJ7	2/9/2027	3.350	15,000,000.00	14,846,175.00	14,722,761.63	Make-whole call +12.5bps until 11/9/26 call anytime after	8177
ADOBE INC - CORP	00724PAE9	4/4/2027	4.850	235,000.00	238,388.47	234,931.13	Make-whole call +10bps until 3/4/24 call anytime after	6199
FHLB - AGENCY C	3130B0QL6	7/25/2028	5.200	15,000,000.00	14,988,405.00	15,000,000.00	Annual: starts 7/25/25	8177
FNMA - AGENCY C	3135GAR29	7/10/2028	5.100	10,000,000.00	10,001,720.00	10,000,000.00	One time: 7/10/25	8177
JP MORGAN SECURITIES - CORP	46647PEE2	4/22/2028	5.571	370,000.00	377,592.40	370,000.00	Make-whole call +12.5bps until 4/22/27	6199
AMERICAN EXPRESS CREDIT - ABS	02582JKH2	4/16/2029	5.230	670,000.00	683,378.56	669,862.65	Callable	6199
FHLB - AGENCY C	3130B16G7	4/26/2029	5.100	10,000,000.00	10,102,780.00	10,000,000.00	One time: 4/26/27	8177
NATIONAL RURAL - CORP	63743HFR8	5/6/2027	5.100	130,000.00	132,063.75	129,950.19	Make-whole call +10bps until 4/6/24 call anytime after	6911
FHMS - MBS	3137F1G44	4/25/2027	3.243	450,000.00	442,894.95	428,994.14	1% collateral call	6199
BP CAP MARKETS AMERICA-CORP	10373QBY5	11/17/2027	5.017	435,000.00	442,936.14	435,000.00	Make-whole call +10bps until 10/17/27 call anytime after	6199
FHLB - AGENCY C	3130B1KH9	8/28/2028	5.380	10,000,000.00	9,993,550.00	10,000,000.00	Annual: starts 8/28/25	8177
BMWOT - ABS	096919AD7	2/26/2029	5.180	335,000.00	339,223.68	334,949.11	5% collateral call	6199
BofA CC - ABS	05522RDJ4	5/15/2029	4.930	310,000.00	314,592.03	309,982.61	Callable	6199
FHMS - MBS	3137FBBX3	8/25/2027	3.244	450,000.00	442,234.80	429,292.97	1% collateral call	6199
FHMS - MBS	3137FBU79	9/25/2027	3.187	441,614.69	433,440.84	420,258.48	1% collateral call	6199
HOME DEPOT - CORP	437076DB5	6/25/2027	4.875	120,000.00	121,890.72	119,737.41	Make-whole call +10bps until 5/25/27 call anytime after	6199

Fund 8177: Treasury
Fund 6911: CCC School Insurance Group managed by PFM

CONTRA COSTA COUNTY
TREASURER'S INVESTMENT PORTFOLIO
STRUCTURED SECURITIES
June 30, 2025

Exhibit V

Description	CUSIP	Maturity Date	Coupon Rate	Par ($)	Market ($)	Cost ($)	Provisions	Fund #
FHLB - AGENCY C	3130B1W37	7/9/2029	5.000	10,000,000.00	10,058,490.00	10,000,000.00	One time: 7/9/26	8177
PNC FINANCIAL SERVICES - CORP	693475BY0	7/23/2027	5.102	325,000.00	327,446.28	325,000.00	Monthly: starts 7/23/26	6911
AMERICAN EXPRESS CREDIT - ABS	02589BAE0	7/16/2029	4.650	280,000.00	283,288.88	279,987.29	Callable	6911
BLACKROCK FUNDING INC - CORP	09290DAH4	7/26/2027	4.600	405,000.00	409,945.05	404,991.62	Make-whole call +10bps until 6/26/27 call anytime after	6911
FHLMC - AGENCY C	3134HACE1	8/1/2029	5.050	10,000,000.00	10,004,700.00	10,000,000.00	Annual: starts 8/1/25	8177
HONEYWELL INTERNATIONAL - CORP	438516CX2	7/30/2027	4.650	385,000.00	389,043.27	384,991.98	Make-whole call +10bps until 6/30/27 call anytime after	6911
FNMA - AGENCY C	3135GAU25	8/6/2029	4.375	10,000,000.00	9,986,320.00	9,918,055.56	Annual: starts 8/6/25	8177
UNILEVER CAPITAL - CORP	904764BU0	8/12/2027	4.250	160,000.00	160,692.16	159,698.98	Make-whole call +10bps until 7/12/27 call anytime after	6911
MASTERCARD INC - CORP	57636QBA1	1/15/2028	4.100	185,000.00	185,813.08	184,923.14	Make-whole call +10bps until 12/15/27 call anytime after	6911
FNMA - AGENCY C	3135GAUW9	9/10/2029	3.750	10,000,000.00	9,860,620.00	9,904,430.00	Annual: starts 9/10/25	8177
FHLB - AGENCY C	3130B2P58	9/10/2029	3.875	10,000,000.00	9,855,430.00	10,000,000.00	One time: 9/10/26	8177
CAPITAL ONE - ABS	14041NGE5	9/17/2029	3.920	395,000.00	393,799.20	394,922.90	5% deal call	6911
FHLB - AGENCY C	3130B2Q24	9/30/2027	4.280	10,000,000.00	9,958,760.00	10,000,000.00	Call on and anytime after 9/30/25	8177
ACCENTURE CAPITAL - CORP	00440KAA1	10/4/2027	3.900	125,000.00	124,617.88	124,878.61	Make-whole call +7.5bps until 9/4/27 call anytime after	6911
HART - ABS	448976AD2	5/15/2029	4.410	270,000.00	271,358.91	269,980.24	5% collateral call	6911
MORGAN STANLEY - CORP	61690U8G8	10/15/2027	4.447	340,000.00	340,498.44	340,000.00	Make-whole call +10bps until 9/15/27 call anytime after	6911
WFCIT - ABS	92970QAE5	10/15/2029	4.290	235,000.00	236,104.74	234,965.08	Callable	6911
FHLB - AGENCY C	3130B4CY5	12/19/2029	5.000	10,000,000.00	9,981,670.00	10,000,000.00	Monthly: starts 12/19/25	8177
FHLB - AGENCY C	3130B55H7	2/27/2030	5.000	10,000,000.00	9,995,760.00	10,000,000.00	Annual: starts 2/27/26	8177
FHLB - AGENCY C	3130B5PP7	3/27/2030	5.000	25,000,000.00	24,956,575.00	25,000,000.00	Monthly: starts 6/27/25	8177
FHLMC - AGENCY C	3134HA2X0	7/16/2029	4.750	10,000,000.00	10,001,640.00	10,000,000.00	One time: 7/16/25	8177
FHLMC - AGENCY C	3134HBDD0	3/18/2030	5.000	10,000,000.00	10,007,970.00	10,000,000.00	Quarterly: starts 6/18/25	8177
FHLMC - AGENCY C	3134HBCM1	3/18/2030	5.000	10,000,000.00	9,993,580.00	10,000,000.00	Monthly: starts 6/18/25	8177
FNMA - AGENCY C	3136GA5Y1	1/22/2030	4.375	10,000,000.00	9,995,240.00	9,899,260.83	Annual: starts 1/22/26	8177
FNMA - AGENCY C	3136GA5S4	1/23/2030	5.000	10,000,000.00	10,014,330.00	10,000,000.00	Quarterly: starts 1/23/26	8177
FNMA - AGENCY C	3136GAAN9	2/13/2030	5.050	10,000,000.00	9,988,540.00	10,000,000.00	Quarterly: starts 8/13/25	8177
FNMA - AGENCY C	3136GAB81	2/27/2030	5.190	10,000,000.00	9,990,570.00	10,000,000.00	Quarterly: starts 8/27/25	8177
ADOBE INC - CORP	00724PAH2	1/17/2028	4.750	375,000.00	381,643.13	374,831.43	Make-whole call +5bps until 12/17/27 call anytime after	6911
ADVANCED MICRO DEVICES - CORP	007903BJ5	3/24/2028	4.319	330,000.00	332,424.18	330,000.00	Make-whole call +10bps until 2/24/28 call anytime after	6911
BANK OF AMERICA - CORP	06051GMK2	1/24/2029	4.979	530,000.00	537,559.92	530,000.00	Make-whole call +10bps until 1/24/28; Callable	6911
CHEVRON - CORP	166756BB1	2/26/2028	4.475	515,000.00	521,142.92	515,000.00	Make-whole call +5bps until 1/26/28 call anytime after	6911
HERSHEY COMPANY - CORP	427866BK3	2/24/2028	4.550	170,000.00	172,151.18	169,896.49	Make-whole call +5bps until 1/24/28 call anytime after	6911
JOHNSON & JOHNS - CORP	478160DH4	3/1/2028	4.550	180,000.00	183,049.38	179,908.14	Make-whole call +5bps until 2/1/28 call anytime after	6911
ELI LILLY & CO - CORP	532457CU0	2/12/2028	4.550	145,000.00	146,911.54	144,919.14	Make-whole call +5bps until 1/12/28 call anytime after	6911
MASTERCARD INC - CORP	57636QBF0	3/15/2028	4.550	205,000.00	207,818.34	204,861.79	Make-whole call +5bps until 2/15/28 call anytime after	6911
MORGAN STANLEY - CORP	61690DK72	1/12/2029	5.016	275,000.00	279,275.43	275,000.00	Make-whole call +15bps until 12/12/28; Callable	6911
NATIONAL RURAL - CORP	63743HFW7	2/7/2028	4.750	95,000.00	96,225.69	94,963.77	Make-whole call +10bps until 1/7/28 call anytime after	6911
PEPSICO INC - CORP	713448GA0	2/7/2028	4.450	635,000.00	642,877.18	634,768.86	Make-whole call +5bps until 1/7/28 call anytime after	6911
UBS AG STAMFORD CT - CORP	90261AAD4	1/10/2028	4.864	250,000.00	252,032.25	250,000.00	One time: 1/10/27	6911
IBRD - SUPRA	45906M6A4	2/12/2030	4.625	10,000,000.00	10,162,910.00	10,000,000.00	One time: 2/12/26	8177
FHMS - MBS	3137FEZU7	4/25/2028	3.900	500,000.00	497,802.50	494,492.19	1% collateral call	6911
FHMS - MBS	3137F4X72	2/25/2028	3.650	600,000.00	593,727.00	589,523.44	1% collateral call	6911
HART - ABS	44935CAD3	10/15/2029	4.320	540,000.00	542,086.02	539,920.35	5% collateral call	6911
MERCEDES BENZ AUTO - ABS	58773DAD6	12/17/2029	4.780	380,000.00	385,019.42	379,919.17	5% collateral call	6911
TOYOTA AUTO REC - ABS	89240JAD3	8/15/2029	4.640	310,000.00	312,860.37	309,987.57	5% collateral call	6911
VOLKSWAGEN AUTO LOAN - ABS	92868MAD1	8/20/2029	4.500	375,000.00	377,786.25	374,987.25	10% collateral call	6911
FFCB - AGENCY C	3133ETKR7	6/10/2030	4.640	10,000,000.00	9,998,080.00	10,000,000.00	Callable on and anytime after 6/10/26	8177

Fund 8177: Treasury
Fund 6911: CCC School Insurance Group managed by PFM

CONTRA COSTA COUNTY
TREASURER'S INVESTMENT PORTFOLIO
STRUCTURED SECURITIES
June 30, 2025

Exhibit V

Description	CUSIP	Maturity Date	Coupon Rate	Par ($)	Market ($)	Cost ($)	Provisions	Fund #
FHLB - AGENCY C	3130B63U8	4/16/2030	5.050	15,000,000.00	14,942,895.00	15,000,000.00	Monthly: starts 7/16/25	8177
FHLB - AGENCY C	3130B6B21	5/6/2030	4.500	10,000,000.00	9,949,130.00	9,980,611.11	Quarterly: starts 8/6/25	8177
FHLMC - AGENCY C	3134HBHL8	4/15/2030	4.900	10,000,000.00	10,002,300.00	10,000,000.00	Monthly: starts 7/15/25	8177
FHLMC - AGENCY C	3134HBKK6	4/17/2030	5.125	10,000,000.00	9,987,120.00	10,000,000.00	Monthly: starts 7/17/25	8177
FHLMC - AGENCY C	3134HBKH3	4/24/2030	4.920	10,000,000.00	9,994,690.00	10,000,000.00	Quarterly: starts 10/24/25	8177
FHLMC - AGENCY C	3134HBJL6	4/18/2030	5.050	20,000,000.00	19,949,560.00	20,000,000.00	Monthly: starts 7/18/25	8177
FHLMC - AGENCY C	3134HBMP3	4/30/2030	4.500	15,000,000.00	14,885,805.00	14,953,626.67	Quarterly: starts 10/30/25	8177
FHLMC - AGENCY C	3134HBSB8	5/20/2030	5.100	10,000,000.00	9,983,550.00	10,000,000.00	Monthly: starts 8/20/25	8177
FHLMC - AGENCY C	3134HBSD4	5/20/2030	4.750	10,000,000.00	10,006,660.00	10,000,000.00	Semi-annual call: starts 5/20/26	8177
FHLMC - AGENCY C	3134HBUV1	6/3/2030	5.010	20,000,000.00	19,991,020.00	19,995,039.19	Monthly: starts 7/3/25	8177
FNMA - AGENCY C	3136GAEN5	4/10/2030	4.000	10,000,000.00	9,930,290.00	9,872,316.50	Annual: starts 4/10/26	8177
ANALOG DEVICES INC - CORP	032654BD6	6/15/2028	4.250	490,000.00	492,261.35	489,478.16	Make-whole call +10bps until 5/15/28 call anytime after	6911
AMERICAN EXPRESS - CORP	025816ED7	4/25/2029	4.731	370,000.00	374,207.64	370,000.00	Make-whole call +15bps until 4/25/28; Callable	6911
AIR PRODUCTS CHEMICALS - CORP	009158BN5	6/11/2028	4.300	500,000.00	502,542.50	499,671.20	Make-whole call +10bps until 5/11/28 call anytime after	6911
APPLE INC - CORP	037833EY2	5/12/2028	4.000	750,000.00	751,423.50	748,596.69	Make-whole call +5bps until 4/12/28 call anytime after	6911
APPLE INC - CORP	037833DU1	5/11/2030	1.650	11,728,000.00	10,463,813.47	10,403,642.40	Make-whole call +20bps until 2/11/30 call anytime after	8177
BANK OF NY MELLON - CORP	06405LAH4	4/20/2029	4.729	250,000.00	253,532.00	250,000.00	Make-whole call +15bps until 3/20/29; Callable starts 4/20/28	6911
CINTAS CORP - CORP	17252MAR1	5/1/2028	4.200	260,000.00	260,620.10	259,685.40	Make-whole call +10bps until 4/1/28 call anytime after	6911
CITIGROUP INC - CORP	172967PZ8	5/7/2028	4.643	375,000.00	375,994.13	375,000.00	Make-whole call +15bps until 5/7/27; Callable starts 4/7/28	6911
CUMMINS INC - CORP	231021AY2	5/9/2028	4.250	45,000.00	45,074.61	44,970.02	Make-whole call +10bps until 4/9/28 call anytime after	6911
JOHNSON & JOHNS - CORP	478160DH4	3/1/2028	4.550	425,000.00	434,885.69	430,856.48	Make-whole call +5bps until 2/1/28 call anytime after	6911
MORGAN STANLEY - CORP	61747YFY6	4/12/2029	4.994	160,000.00	162,327.52	160,000.00	Make-whole call +20bps until 4/12/28; Callable starts 3/12/29	6911
STATE STREET CORP - CORP	857477DA8	4/24/2028	4.543	155,000.00	155,986.27	155,000.00	Callable on and anytime after 4/24/27	6911
TARGET CORP - CORP	87612EBU9	6/15/2028	4.350	115,000.00	115,691.27	114,998.87	Callable on and anytime after 5/15/28	6911
WALMART INC - CORP	931142FL2	4/28/2027	4.100	195,000.00	195,825.44	194,976.87	Make-whole call +5bps until 4/28/27 then bullet	6911
WELLS FARGO & COMPANY - CORP	95000U3T8	4/23/2029	4.970	235,000.00	238,288.36	235,000.00	Make-whole call +20bps until 4/22/28; Callable	6911
FHMS - MBS	3137F2LJ3	6/25/2027	3.117	450,000.00	442,034.10	439,839.84	1% collateral call	6911
FHMS - MBS	3137FEBQ2	12/25/2027	3.444	550,000.00	541,974.40	538,914.06	1% collateral call	6911
FHMS - MBS	3137FGZT5	6/25/2028	3.926	550,000.00	548,314.80	544,521.48	1% collateral call	6911
FHMS - MBS	3137H14B9	5/25/2028	1.770	500,000.00	469,514.00	464,980.47	1% collateral call	6911
FHMS - MBS	3137FAWS3	7/25/2027	3.194	750,000.00	737,216.08	734,653.42	1% collateral call	6911
FHMS - MBS	3137FG6X8	5/25/2028	3.850	550,000.00	547,471.89	542,875.30	1% collateral call	6911
NAROT - ABS	65481GAD7	12/17/2029	4.490	495,000.00	499,978.22	494,904.96	5% collateral call	6911
WFCIT - ABS	92970QAJ4	5/15/2030	4.340	285,000.00	287,232.12	284,995.27	Callable	6911
Total				**898,382,738.60**	**889,061,498.16**	**895,882,949.70**		

Fund 8177: Treasury
Fund 6911: CCC School Insurance Group managed by PFM

CONTRA COSTA COUNTY
ALLSPRING GLOBAL INVESTMENTS
STRUCTURED SECURITIES
June 30, 2025

DESCRIPTION	CUSIP	MATURITY DATE	PAR ($)	MARKET* ($)	COST ($)	PROVISIONS
ADVANCED MICRO DEVICES INC	007903BH9	9/24/2026	700,000.00	710,282.38	700,000.00	Make-whole call +5bps until 9/24/26 bullet
AMERICAN HONDA FINANCE CORP	02665WEQ0	10/3/2025	500,000.00	508,452.52	499,535.00	Make-whole call +15bps until 10/3/25 bullet
AMXCA 2022-3 A	02582JJV3	8/15/2025	800,000.00	800,540.93	797,000.00	Callable
BACCT 2023-1 A	05522RDG0	5/15/2026	750,000.00	754,804.64	752,548.83	Callable
BANK OF AMERICA NA	06428CAC8	8/18/2025	700,000.00	715,176.24	707,469.00	Make-whole call +12.5bps until 7/18/25; Call anytime after
BANK OF NEW YORK MELLON CORP	06406FAE3	8/17/2026	850,000.00	841,875.47	823,913.50	Call on and after 5/17/26
BMWLT 2023-2 A3	055979AC2	9/25/2026	161,960.11	162,691.94	163,035.63	5% cdeal call
BMWLT 2024-1 A3	05611UAD5	3/25/2027	530,000.00	532,249.06	532,256.64	5% deal call
CARMX 2022-3 A3	14318MAD1	4/15/2027	131,771.59	131,716.79	130,078.11	10% collateral call
CARMX 2023-4 A2A	14318XAB1	12/15/2026	27,523.16	27,625.07	27,521.30	10% collateral call
CARMX 2024-4 A2A	14290DAB7	12/15/2027	305,955.12	306,830.81	306,433.17	10% collateral call
CATERPILLAR FINANCIAL SERVICES CORP	14913UAB6	8/11/2025	500,000.00	510,360.33	500,875.00	Make-whole call +10bps
CISCO SYSTEMS INC	17275RBP6	2/26/2026	550,000.00	561,988.36	549,791.00	Make-whole call +5bps until 2/26/26; bullet
CITIBANK NA	17325FBA5	9/29/2025	500,000.00	508,446.48	507,415.00	Make-whole call +15bps until 8/29/25; Call anytime after
COAST CMNTY COLLEGE DIST CALIF	190335KH1	8/1/2025	1,000,000.00	1,007,173.33	964,890.00	Make-whole call +10bps
DCENT 2023-1 A	254683CY9	3/15/2028	750,000.00	750,751.32	739,248.05	Callable
FORDL 2024-A A3	345290AD2	5/15/2027	400,000.00	401,709.64	400,406.25	10% deal call
FORDO 2024-C A2A	34532UAB5	8/15/2027	337,312.90	337,665.33	337,299.38	10% collateral call
GMALT 2023-2 A3	362548AD1	7/20/2026	103,056.42	103,272.88	102,839.04	Callable
GMALT 2024-2 A3	36269WAD1	7/20/2027	400,000.00	403,830.98	404,062.50	10% deal call
GOLDMAN SACHS BANK USA	38151LAG5	5/21/2027	600,000.00	608,531.46	604,110.00	Make-whole call +12.5bps unitl 5/21/26; Call anytime after
HAROT 2024-2 A2	437930AB6	11/18/2026	216,495.75	217,347.12	217,544.40	10% collateral call
HAROT 2024-2 A3	437930AC4	11/20/2028	550,000.00	557,620.61	555,564.45	10% collateral call
HART 2025-A A2A	44935CAB7	12/15/2027	350,000.00	350,466.32	349,993.88	5% collateral call
HOME DEPOT INC	437076CZ3	6/25/2026	700,000.00	707,131.88	699,223.00	Make-whole call +10bps until 6/25/26 bullet
JDOT 2022 A3	47787JAC2	9/15/2026	51,770.44	51,676.58	49,814.90	10% collateral call
JPMORGAN CHASE & CO	46647PBT2	11/19/2026	850,000.00	839,549.15	825,375.50	Make-whole call +10bps until 11/19/25
MBALT 2024-A A2A	58770JAB0	2/16/2027	215,929.44	216,970.32	215,908.24	5% deal call
MBART 2022-1 A3	58768PAC8	8/16/2027	163,026.21	163,904.07	162,625.02	5% collateral call
MORGAN STANLEY	61761J3R8	7/27/2026	800,000.00	800,663.48	781,648.00	Make-whole call +25bps until 7/27/26 bullet
NAROT 2022-B A3	65480JAC4	5/17/2027	182,130.13	182,417.93	179,014.00	5% collateral call
NAROT 2022-B A3	65480JAC4	5/17/2027	75,000.00	73,724.02	73,666.99	5% collateral call
NATIONAL RURAL UTILITIES COOPERATIVE FINANCE CORP	63743HFF4	10/30/2025	700,000.00	708,570.08	703,556.00	Make-whole call +15bps
PNC BANK NA (DELAWARE)	69353RFX1	1/15/2027	750,000.00	767,701.47	750,562.50	Callable starts 1/15/26
STATE STREET CORP	857477CD3	8/3/2026	455,000.00	469,540.80	459,727.45	Call on and after 7/3/26
TAOT 2022-C A4	89231CAE7	2/15/2028	570,000.00	566,912.57	561,450.00	5% collateral call
US BANCORP	91159HHN3	7/22/2026	700,000.00	694,598.28	676,165.00	Callable on and anytime after 6/22/26
VALET 2024-1 A2A	92868RAB4	11/22/2027	783,614.05	785,414.98	783,601.51	10% collateral call
WOART 2022-D A3	98163VAD0	2/15/2028	356,149.78	358,361.12	356,581.05	10% collateral call
TOTAL			**19,066,695.11**	**19,198,546.75**	**18,952,749.28**	

Docusign Envelope ID: 4C07B7EC-D710-4FB0-9796-5CB5C7E8523E

LEASE

303 41st Street,
Richmond, California

This lease is dated August 12, 2025, and is between the County of Contra Costa, a political subdivision of the State of California ("**County**"), and YES Nature to Neighborhoods, a California public benefit nonprofit corporation ("**Lessee**").

Recitals

A. The County is the owner of the property located at 303 41st Street, Richmond, California, which consists of an approximately 7,571 square-foot office building and a parking lot (the "**Property**").

B. Lessee desires to lease from the County that portion of the building shown on Exhibit A, which consists of approximately 5,000 square feet, and the parking lot (together, the "**Premises**").

The parties therefore agree as follows:

Agreement

1. Lease of Premises. In consideration of the rents and subject to the terms herein set forth, the County hereby leases to Lessee and Lessee hereby leases from the County, the Premises, subject to all easements and encumbrances of record.

2. Term**.** The "**Term**" of this lease is two years, commencing September 1, 2025, and ending August 31, 2027.

3. Rent. Each month during the Term, Lessee shall pay rent to the County in the amount of $3,850, without offset or demand on or before the first day of each month. Rent for any partial month will be prorated at the rate of 1/30 of the applicable monthly rent per day. As used in this lease, "Rent" means all amounts due from Lessee to County under this lease, with the exception of the Security Deposit, as defined below.

4. Additional Payment Terms.

   a. Late Rental Payments: In the event Lessee fails to pay County any amount due under this lease within five days after the amount is due, Lessee shall pay to County a late charge of $100 per occurrence (the **"Late Charge"**), plus interest on the unpaid balance at a rate of 1.5% per month, from the date the payment was due and payable until paid in full. Lessee shall pay all Late Charges as additional rent on or before the date the next installment of rent is due. County and Lessee hereby agree that it is and will be extremely difficult to ascertain and fix County's actual damage from any late

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payments and, thus, that Lessee shall pay as liquidated damages to County the Late Charge specified in this Section, which is the result of the parties' reasonable effort to estimate fair average compensation for the late payment (other than attorneys' fees and costs). County's acceptance of the Late Charge as liquidated damages does not constitute a waiver of Lessee's default with respect to the overdue amount or prevent County from exercising any of the rights and remedies available to County under this lease.

b. Form and Place of Payment: Lessee shall pay all rents and fees by personal check, certified check, or money order, payable to the County of Contra Costa, by delivering the payment on or before its due date to Contra Costa County, Public Works Department – Real Estate Division, 255 Glacier Drive, Martinez, California 94553, or at such other place as County may designate from time to time.

c. Returned Checks: If a check written by Lessee is returned for insufficient funds, County may impose a reasonable service charge in addition to any Late Charge and in addition to any charges imposed by the bank. County may require Lessee to pay rent by certified check or money order if Lessee's bank or banks have returned one or more personal checks within the preceding 12- month period.

d. Security Deposit:

   i. Upon execution of this lease, Lessee shall pay the County the sum of $3,850 by personal check, certified check, or money order as security for the faithful performance of the terms, covenants, and conditions of this lease (the **"Security Deposit"**).

   ii. Upon the occurrence of a Default, as defined in Section 21, County may in its sole discretion (but is not required to) apply the Security Deposit, or any portion of it, to any expense, loss or (i) any rent or other sum owed to County, (ii) any amount that County may spend or become obligated to spend in exercising County's rights under this lease, or (iii) damage sustained by County resulting from Lessee's Default. Upon demand by County, Lessee shall immediately pay to County a sum equal to that portion of the Security Deposit expended or applied by County as provided in this subsection so as to maintain the Security Deposit at its original level.

   iii. Upon the expiration or termination of this lease and (i) Lessee's satisfaction of the conditions set forth in Section 7. Condition of Premises, and (ii) a final accounting by County, the County will refund any remaining Security Deposit balance to Lessee, without interest. Lessee waives the provisions of California Civil Code section 1950.7, and all other provisions of law in force or that become in force after the date of execution of this lease, that provide that County may claim from the Security Deposit only those sums reasonably necessary to remedy defaults in the payment of Rent, to repair damage caused by Lessee or to clean the Premises. County and Lessee agree that County

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may, in addition, claim those sums reasonably necessary to compensate County for any other foreseeable or unforeseeable loss or damage caused by the act or omission of Lessee or Lessee's officers, agents, employees, independent contractors or invitees.

5. Use. Except as otherwise provided herein, the Premises may be used by Lessee only for the purpose of developing, managing, and providing programs related to health and wellness, social justice, and youth development to Richmond youth and families focusing on experiences in nature and leadership pathways to motivate and inspire a safe and thriving community.

6. Utility Obligations. Lessee shall pay utility providers directly for all utilities used or consumed on the Premises by Lessee or its subtenants, including, but not limited to gas, water, electricity, garbage disposal, storm and sanitary sewer services, janitorial services, landscaping, and telephone services.

7. Condition of Premises. Lessee is leasing the Premises in an "as is" physical condition with no warranty, express or implied, on the part of the County as to the condition of the Improvements, the condition of the soil or the geology of the soil.

8. Maintenance and Repairs.

   a. Structures and Grounds. The County shall, at its sole cost and expense, maintain the Premises and the improvements in good condition and repair, including:

      i. Operating Systems. The County shall repair and maintain the electrical, lighting, water and plumbing systems in good order, condition and repair.

      ii. HVAC Systems. The County shall maintain and repair the heating, ventilating, and air-conditioning (HVAC) systems.

      iii. Parking and Exterior Lighting. The County shall maintain the parking lot and exterior lighting system in good order, condition and repair.

      iv. Fire Extinguishers. The County shall provide, maintain, repair, and replace the fire extinguishers in the Premises in accordance with the direction received from the fire marshal.

      v. Code Violations. The County is responsible for correcting any code building violations that may exist in the Premises, provided the County is not responsible for correcting building code violations that arise out of a change in Lessee's use or occupancy of the Premises.

      vi. Refuse Disposal. The County shall provide adequate area in the parking lot for metal receptacles to be placed within the Premises for the short-term accumulation and storage of solid waste, such as rubbish, trash, and garbage.

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b. Interior of Premises. Lessee shall keep and maintain the interior of the Premises in good order, condition and repair, including all fixtures, finishes, and non-structural elements, subject to normal wear and tear, and shall promptly repair any damage caused by Lessee's use or neglect. County shall repair damage to the interior caused by its failure to maintain the exterior in good repair, including damage to the interior caused by roof leaks and/or interior and exterior wall leaks. The County may install and maintain an alarm system, if deemed necessary by County.

9. Covenant against Liens. Neither Lessee nor County may permit any mechanic's, material man's, or other lien against the Premises, or the property of which the Premises forms a part, in connection with any labor, materials, or services furnished or claimed to have been furnished. If any lien is filed against the Premises, or property of which the Premises forms a part, the party charged with causing the lien will cause it to be discharged, provided however, that either party may contest the lien, so long as the enforcement of it is stayed.

10. Taxes. Lessee agrees to pay before delinquency all taxes (including, but not limited to, possessory interest tax), assessments, license fees, and other charges that are levied and assessed upon Lessee's interest in the Premises, or upon Lessee's personal property installed or located in or on the Premises, by Contra Costa County or other legally authorized government authority. Lessee may pay any taxes and assessments under protest, without liability, cost or expense to the Lessor, to contest the amount in good faith.

Payment of taxes, assessments, license fees, or other charges levied and assessed upon Lessee's interest, (i) does not reduce the Rent due to the County under this lease, and (ii) is the liability of Lessee.

11. Quiet Enjoyment. Provided Lessee complies with the terms of this lease, the County covenants that Lessee will peaceably and quietly have, hold, and enjoy the Premises during the Term.

12. Assignment and Sublease. Lessee may not assign this lease or sublease the Premises or any part of it at any time during the Term.

13. Alterations and Additions**.** Lessee may not make any alterations, erect any additional structures, or make any improvements on the Premises without the prior written consent of the Director of Public Works or his or her designee. In the event Lessee makes alterations or constructs additions that violate the conditions contained in this lease (an **"Unauthorized Addition"**), at the County's sole discretion, Lessee shall remove any Unauthorized Addition at Lessee's sole cost and expense. If Lessee is required to remove an Unauthorized Addition, Lessee, at its sole cost and expense, shall restore the Premises to the condition that existed immediately prior to the existence of the Unauthorized Addition, or such other condition designated by the County in its election. If Lessee is not required to remove an Unauthorized Addition, the Unauthorized Additions will

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remain on and be surrendered with the Premises on expiration or termination of this lease.

If Lessee wishes to make any alterations, erect any additional structures, or make any additional improvements to the Premises as provided in this Section, Lessee may not commence construction until Lessee has the prior written consent of the County. In addition, Lessee shall (i) obtain from the County an executed notice of non-responsibility, and (ii) post and record the notice of non-responsibility during construction in accordance with Civil Code Sections 8442 and 8444. Lessee shall mail a copy of the notice of non-responsibility to the County upon filing it with the County Recorder.

14. Insurance.

a. Liability Insurance. Throughout the Term, Lessee shall maintain in full force and effect, at its sole expense, a comprehensive general liability or commercial general liability insurance program covering bodily injury (including death), personal injury, and property damage. The limits must be not less than one million dollars per occurrence and two million dollars aggregate. The policy must name the County, its officers, agents and employees, individually and collectively, as additional insureds. The liability insurance maintained by Lessee must be primary.

b. Property Insurance. The County will maintain property insurance coverage on its real property. Lessee has no interest in the proceeds of insurance on the County's real property, improvements, equipment, or fixtures. Lessee shall sign all documents necessary or proper in connection with the settlement of any claim or loss by the County. Lessee shall maintain in full force and effect, at its sole expense, a standard All Risk policy, which may exclude earthquake and flood, to insure its own personal property, contents, improvements and betterments within or on the Premises. The coverage must be for not less than 90% of the actual cash value of the personal property. Lessee shall name the County as an additional insured and loss payee with respect to the improvements and betterments.

c. Worker's Compensation and Employer's Liability Insurance. Lessee shall maintain in full force and effect, at its sole expense, (i) statutory California Workers' Compensation coverage including a broad form all-states endorsement, and (ii) employer's liability coverage for not less than one million dollars per occurrence for all employees engaged in services or operations at the Premises.

d. Evidence of Insurance. Within 30 days of execution of this lease, Lessee shall provide to the County, on a form approved by the County, an original copy of a Certificate of Insurance. The Certificate of Insurance must certify that the coverage required by this lease has been obtained and remains in force for the period required by this lease.

e. Notice of Cancellation or Reduction of Coverage. Lessee shall cause all policies it is required to obtain under the terms of this lease to contain a provision that the County

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is to receive written notification of any cancellation or reduction in coverage at least 30 days prior to the effective date of such cancellation or reduction. Any such notification is to be sent to the County in accordance with Section 23. Notices.

f. Waiver of Subrogation. Except as may be specifically provided elsewhere in this lease, the County and Lessee hereby each mutually waive any and all rights of recovery from the other in the event of damage to the Premises or any personal property that is caused by acts of God, perils of fire, lightning, and the extended coverage perils, as defined in insurance policies and forms approved for use in the State of California. Each party shall obtain any special endorsements, if required by their insurer, to evidence compliance with this waiver.

15. Surrender of Premises.

a. Improvements.

Upon expiration, cancellation or other earlier termination of this lease, except as otherwise provided herein, title to all Improvements including all alterations or additions (including Unauthorized Additions) thereto, will automatically vest in the County and will remain on and will be surrendered with the Premises.

If the County does not desire title to any portion of the Improvements, the County shall notify Lessee in writing as soon as practicable of the Improvements to be removed by Lessee (the "**Excluded Improvements**"). Lessee shall remove the Excluded Improvements, whether above or below ground, within 30 days following the expiration, cancellation or earlier termination of this lease.

If Lessee fails to remove the Excluded Improvements, the County may remove them at Lessee's expense, and, upon written demand by the County, Lessee shall immediately reimburse the County, in full, for all of the costs and expenses incurred by the County in removing such Improvements.

Upon expiration, cancellation, or termination of this lease, Lessee shall surrender to the County the Premises and all improvements, including alterations and additions, in good condition (ordinary wear and tear and destruction to the Premises covered by Section 19. Destruction, excepted), provided, however, if Lessee is required to remove Excluded Improvements, Lessee shall surrender the Premises within 30 days after the expiration, cancellation, or termination of this lease in good condition (ordinary wear and tear and destruction to such Premises covered by Section 19. Destruction excepted). If Lessee fails to surrender the Premises to the County on expiration, cancellation, or termination of this lease, Lessee shall defend, indemnify, and hold the County harmless from any and all claims, liability, costs, and damages resulting from Lessee's failure to surrender the Premises, including, without limitation, claims made by a succeeding Lessee or renter.

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b. Personal Property.

Title to personal property belonging to Lessee will remain in Lessee all times during the Term of this lease, and Lessee has the right at any time to remove any or all of its personal property from the Premises, provided that upon any such removal, Lessee shall repair, at Lessee's expense, any damage resulting therefrom and leave the Premises in a clean and neat condition.

If Lessee fails to remove any personal property from the Premises within 30 days after the expiration, cancellation, or termination of this lease, such personal property may be removed by the County at Lessee's expense, by charging such expense to the Security Deposit, as provided in Section 4. Additional Payment Terms. If the County's cost to remove personal property from the Premises exceeds the amount of the Security Deposit, then Lessee shall reimburse the County the difference between the County's cost and the amount of the Security Deposit, immediately upon receipt of the County's written demand therefor.

c. Effectiveness.

The provisions of this Section will survive the expiration, cancellation or earlier termination of this lease.

16. Abandonment. Lessee may not vacate or abandon the Premises at any time during the Term. If Lessee abandons, vacates, or surrenders the Premises, or is dispossessed by process of law, or otherwise, the County may deem any personal property belonging to Lessee that remains on the Premises to be abandoned.

17. Waste, Nuisance. Lessee may not commit, or suffer to be committed, any waste upon the Premises, or any nuisance or other act or thing that may disturb the quiet enjoyment of any other occupant of the neighborhood in which the Premises is located.

18. Inspection. The County may enter the Premises at any time in an emergency and with 24 hours' notice in a non-emergency to determine that (i) the Premises is being reasonably cared for, (ii) no waste is being made and that all actions affecting the Premises are done in the manner best calculated to preserve the Premises, and (iii) Lessee is in compliance with the terms and conditions of this lease.

19. Destruction. If damage occurs that causes a partial destruction of the Premises during the Term from any cause, the County may, at its option, make repairs within a reasonable time. Partial destruction does not void this lease, except that Lessee is entitled to a proportionate reduction in Rent while such repairs are being made. The proportionate reduction in Rent is to be calculated by multiplying Rent by a fraction, the numerator of which is the number of square feet that are unusable by Lessee and the denominator of which is the total number of square feet in the Premises.

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If the County does not elect to make repairs, this lease may be terminated by either party, without cost, obligation or liability to the other party, except as described herein.

This lease will terminate in the event of a total destruction of the Premises.

20. Indemnification. Lessee shall indemnify, defend and hold County, its officers, agents and employees harmless from any and all claims, costs and liability, for any damage, injury or death, including without limitation, all consequential damages from any cause whatsoever, to any person or the property of any person arising directly or indirectly from or connected with this lease, Lessee's operations, or Lessee's use or possession of the Premises, save and except claims or litigation arising through the sole negligence or sole willful misconduct of County, its officers or employees, and shall make good to and reimburse County for any expenditures, including reasonable attorneys fees, County may make by reason of such matters.

21. Default.

The occurrence of any of the following events is a "**Default**" under this lease:

a. Lessee.

i. Lessee's failure to pay Rent within five business days after the due date.

ii. Lessee's failure to comply with any other material term or provision of this lease if such failure is not remedied within 30 days after receipt of a written notice from the County to Lessee specifying the nature of the breach in reasonably sufficient detail (a "**Notice of Default**"). If the required cure of the noticed failure cannot be completed within 30 days, the failure to cure will not be deemed to be a default of this lease if Lessee has attempted to cure the failure within the 30-day period and has diligently and continuously attempted to complete the cure as soon as reasonably possible. In no event will the cure period extend beyond the 60 days after Lessee's receipt of the Notice of Default.

b. The County. The County's failure to perform any obligation under this lease if the failure is not remedied within 30 days after receipt of a written notice from Lessee to the County specifying the nature of the breach in reasonably sufficient detail. If the required cure of the noticed failure cannot reasonably be completed within 30 days, a default will not be deemed to occur if the County has attempted to cure the failure within the 30-day period and has diligently and continuously attempted to complete the cure as soon as reasonably possible.

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22. Remedies.

a. County. Upon the occurrence of a default by Lessee, the County may reenter and repossess the Premises and remove all persons and property from the Premises, after giving Lessee written Notice of Default and in accordance with due process of law.

b. Lessee. Upon the occurrence of a default by the County, Lessee may (i) terminate this lease by giving written notice to the County and quit the Premises without further cost or obligation to the County.

23. Notices. Any notice required or permitted under this lease shall be in writing and sent by overnight delivery service or registered or certified mail, postage prepaid and directed as follows:

To Lessee:	YES Nature to Neighborhoods 303 41st Street Richmond, CA 94805
To County:	Contra Costa County Public Works Department Attn: Principal Real Property Agent 255 Glacier Drive Martinez, CA 94553

Either party may at any time designate in writing a substitute address for that set forth above and thereafter notices are to be directed to the substituted address. If sent in accordance with this Section, all notices will be deemed effective (i) the next business day, if sent by overnight courier, or (ii) three days after being deposited in the United States Postal system.

24. Successors and Assigns. This lease binds and inures to the benefit of the heirs, successors, and assigns of the County and Lessee.

25. Holding Over. In the event Lessee remains in possession of the Premises after the expiration of the Term, such holding over does not constitute a renewal or extension of this lease, but will be construed to be a tenancy from month to month on the same terms and conditions set forth in this lease. The monthly rental due for the first 90 days during the holding over period shall be the previous rental at the end of the initial Term and thereafter the monthly rental shall be 125% of the Rent payable as of the last month of the Term.

26. Time is of the Essence. In fulfilling all terms and conditions of this lease, time is of the essence.

27. Governing Law. The laws of the State of California govern all matters arising out of this lease.

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28. Severability. In the event that any provision in this lease is held to be invalid or unenforceable in any respect, the validity and enforceability of the remaining provisions of this lease will not in any way be affected or impaired.

29. Entire Agreement; Construction; Modification. Neither party has relied on any promise or representation not contained in this lease. All previous conversations, negotiations, and understandings are of no further force or effect. This lease is not to be construed as if it had been prepared by one of the parties, but rather as if both parties prepared it. This lease may be modified only by a writing signed by both parties.

The parties are executing this lease on the date set forth in the introductory paragraph.

COUNTY OF CONTRA COSTA, a political subdivision of the State of California

By: _____
Warren Lai
Director of Public Works

YES Nature to Neighborhoods

By: DocuSigned by: Eric Aaholm 4E4844DE6F0B49F...
Eric Aaholm
Executive Director

By: Signed by: Jean Hyams 3347348E657E46C...
Jean Hyams
Board Secretary

RECOMMENDED FOR APPROVAL:

By: Signed by: Jessica Dillingham 8EF2FDCC158143C...
Jessica L. Dillingham
Principal Real Property Agent

By: Signed by: Julin Perez 57C93A16B216446...
Julin E. Perez
Supervising Real Property Agent

APPROVED AS TO FORM
THOMAS L. GEIGER, COUNTY COUNSEL,

By: _____
Kathleen M. Andrus
Deputy County Counsel

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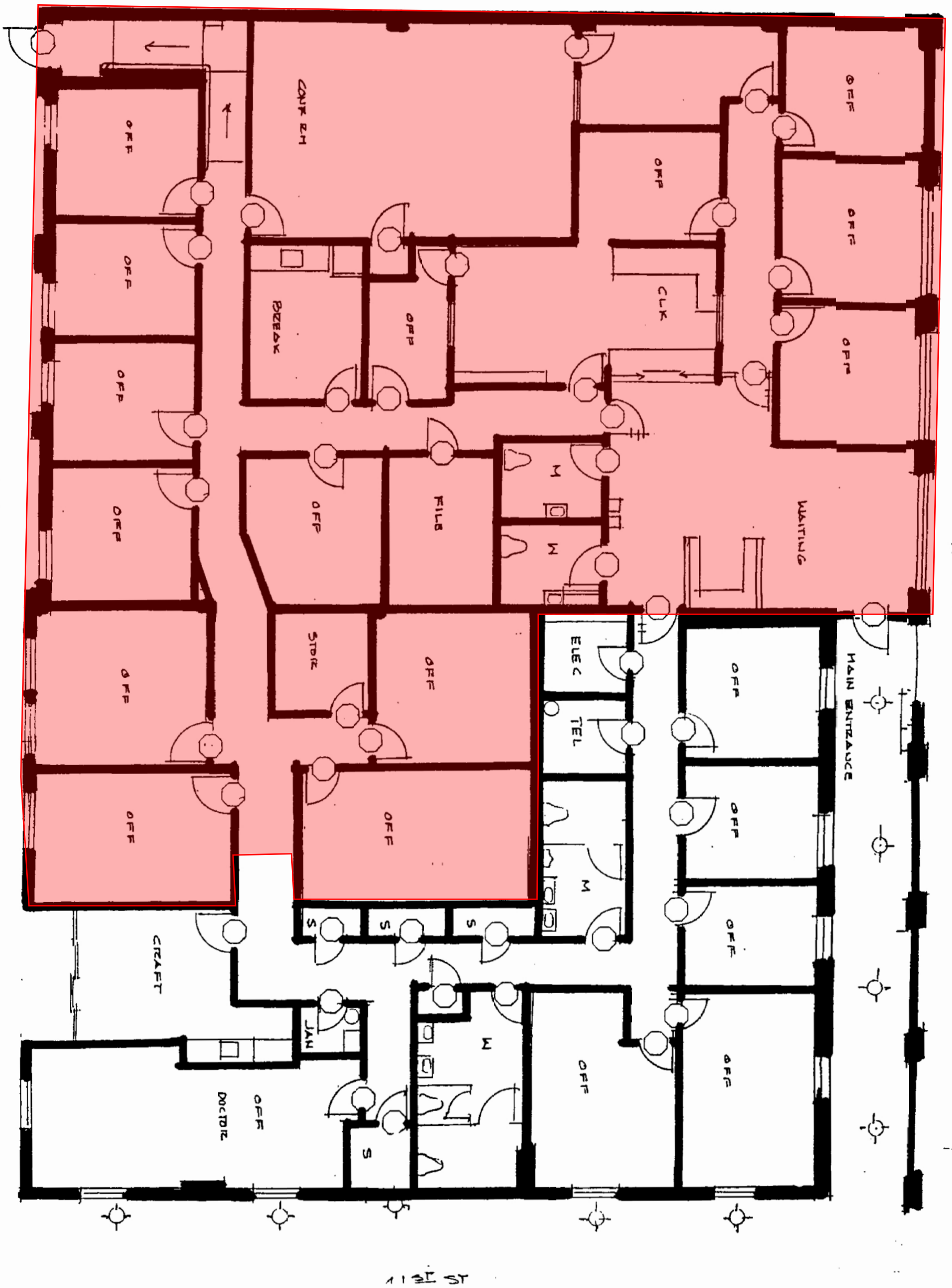
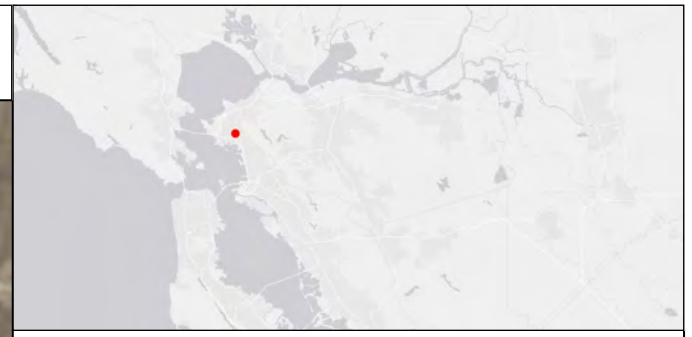
EXHIBIT A - FLOOR PLAN

PREMISES
highligted on red



Contra Costa County
Public Works
Department

303 41st St. Richmond



Legend

AMI_ASSETS: NOT Disposed - OWNERSHIP
- County
- County owned on Leased land
- County-State (State has minority stake)
- Lessee (Leased by County, NOT owned)
- Operational Agreement (Cities pay all costs, County manages)
- State
- State-County (County has minority stake)

All Assets in AMI: Building Numbers

Creeks
- Above Ground
- Under Ground

FCROW - ALL
- QUITCLAIM
- FCD FEE TITLE
- FEE TITLE TRANSFER FROM FCD
- FCD EASEMENT
- EASEMENTS GRANTED TO OTHERS
- EASEMENTS RETURNED TO FCD
- PERMIT/LICENSE
- OTHER
- UNKNOWN

City Legal Limits

County Maintained Roads

Full Parcels

Subdivisions

County Boundary

Image
- Red: Band_1
- Green: Band_2
- Blue: Band_3

0.0 0 0.00 0.0 Miles

1: 282

WGS_1984_Web_Mercator_Auxiliary_Sphere

Notes:

This map is a user generated static output from PWMAPS. Data that appears on this map may not be accurate or current.

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PARTICIPATING ADDENDUM
FOR
MODULAR SYSTEMS FURNITURE
(State Contract No. 1-22-71-52)

Participating Entity:
CONTRA COSTA COUNTY

Contractor: The Inside Source, Inc.

This Agreement is made and entered into as of June 4, 2024 ("Effective Date"), by and between Contra Costa County, a political subdivision of the State of California ("County"), and The Inside Source, Inc., a California corporation ("Contractor"), whose principal place of business is 985 Industrial Road, Unit 101 San Carlos CA 94070. The County and the Contractor are sometimes referred to herein together as the "Parties," and each as a "Party."

Whereas, the Contractor sells modular system office furniture under a statewide contract awarded by the State of California, Department of General Services, identified as Contract No. 1-22-71-52 ("Master Contract"). For purposes of this Agreement, the term Master Contract means the Master Contract and all attachments, exhibits, appendices, and supplements to the Master Contract. Under the terms of the Master Contract, local public agencies may participate in the contract and under the same terms that apply to the state.

Whereas, the County has determined that entering into a Participating Addendum under the Master Contract provides a benefit to the County, but that certain terms and conditions of the Master Contract must be modified for clarity and to reflect requirements that apply to the County.

Now therefore, the County and the Contractor agree as follows:

1. Term. The term of this Agreement begins on the Effective Date, and it expires on October 23, 2025. This Agreement be extended by up to three additional years, one year at a time, provided that the Master Contract is extended by the same amount of time. If the Master Contract is terminated prior to the expiration of the term, or any extension thereof, Contractor shall continue to satisfy its obligations under this Agreement until this Agreement expires or is terminated.

2. Payment Limit. The County's total payments to the Contractor under this Agreement shall not exceed $3,000,000 ("Payment Limit"). Nothing in this Agreement obligates the County to make any purchases, or any particular volume of purchases, under this Agreement.

3. Changes to Master Contract. For the purposes of this Agreement, the Master Contract is incorporated in and made a part of this Agreement as though fully set forth herein, except for those terms of the Master Contract that are modified by this Agreement, as set forth below. The Contractor shall perform under this Agreement under the same terms that apply to the Contractor under the Master Contract, except as modified below.

    a. Parties. Each reference in the Master Contract to "State" is deemed to mean the "County." The County also is an "ordering agency" under the Master Contract.

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b. Inapplicable Provisions. The following provisions in the Master Contract User Instructions are deleted and of no force or effect under this Agreement because they are inapplicable to the County:

Section 3.A. (DGS Administrative Fee, State Departments)
Section 5 (Exempt Purchases)
Section 14.A. (Purchase Execution, State Departments)
Section 35.B. (CAL-Card Use)
Section 35.C. (State Financial Marketplace)
Section 35.D. (Payee Data Record)
Section 36 (CAL-Card Invoicing)

c. Purchases. Section 14.B. (Purchase Execution, Local Government Agencies) of the Master Contract User Instructions is modified by adding the following:

"The County will issue one or more purchase orders for purchases under this Agreement. Each purchase order will incorporate the terms of this Agreement by reference to this Agreement. To the extent that there is any conflict between the terms of this Agreement and a term in a County purchase order or Contractor invoice, the terms of this Agreement shall prevail and govern."

d. Schedule. For the purposes of this Agreement, the third paragraph in Section 21.B. (Delivery Schedules, Schedule) of the Master Contract User Instructions is deleted and replaced with the following:

"The Contractor shall arrange delivery times and locations with the ordering County department, and the agreed upon delivery time shall be printed on the Order Confirmation. Unless otherwise directed by the ordering County department, the Contractor shall ensure that all deliveries are made during regular County business hours, 8 a.m. to 5 p.m., Monday through Friday, excluding County holidays. If the ordering County department requests a delivery on a weekday before 6 a.m. or after 6 p.m., or on a weekend, the Contractor will be paid after hours rates for the installation of delivered goods, which rates are set forth on the MSFAFT table of Attachment A, Cost Worksheet, attached to the Master Contract."

e. Contract Administration. Section 30 (Contract Administration) of the Master Contract User Instructions is deleted and replaced with the following:

"The administration of this Agreement will be the responsibility of the persons listed in Section 9 (Notices) of this Agreement. Individual ordering departments may specify a separate contact for orders made under this Agreement. If a

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separate contact is not specified, all communications related to an order shall be made to the County's contact listed in Section 9 (Notices)."

f. Payment. Section 35.A. (Payment, Terms) of the Master Contract User Instructions is deleted in its entirety and replaced with the following:

"The County will pay the Contractor within 45 days following the County's acceptance of an invoice documenting all charges for goods, materials, delivery, and installation, or the time specified on the County purchase order or Contractor's invoice, whichever is longer. Provided, however, that the County reserves the right to withhold payment, in whole or in part, (i) if the invoice or billing, in whole or in part, is in dispute, or (ii) if the County determines the Contractor has not performed in accordance with this Agreement, or (iii) if the County determines the invoice or billing, in whole or in part, is in error."

g. Public Records. New Section 46 (Public Records) is added to the Master Contract User Instructions, to read:

"46. Public Records. The County is a California public agency that is required to comply with local, state, and federal laws regarding public records, including but not limited to the California Public Records Act (Cal. Gov. Code, § 6250, et seq.) and the County's Better Government Ordinance (Contra Costa County Ordinance Code, Division 25). This Contract, and all materials produced for or provided to the County under this Contract, will be disclosed upon request if the County determines the materials constitute disclosable public records under the California Public Records Act or under the Better Government Ordinance, or under any other local, state, or federal law or regulation."

4. Governing Law. Notwithstanding anything to the contrary in the Master Contract, this Agreement shall be governed by and construed in accordance with the laws of the State of California, without regard to conflict of law principles. Any litigation to enforce or interpret this Agreement shall be filed and prosecuted in a state or federal court in California where venue is proper and which has jurisdiction over the parties and the subject matter of the litigation.

5. No Joint Venture. At all times during the term of this Agreement, neither party will function as or represent it to be the other party or its agent, and no officer, employee or agent of one party shall hold himself or herself out to be an officer, employee or agent of the other party. This Agreement does not create any rights or obligations between the parties other than those expressly set forth herein and nothing in this Agreement shall be construed as conferring any rights upon any third parties or any other party other than the County and Contractor.

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6. Amendment. This Agreement may be amended or modified at any time by mutual agreement of the parties in writing.

7. Termination. Notwithstanding anything to the contrary in the Master Contract, either the County or the Contractor may terminate this Agreement at any time upon sixty (60) days written notice to the other party.

8. Performance. The Contractor affirms that there are no encumbrances or obstacles, which will prohibit its performance pursuant to the terms of this Agreement. The Contractor shall be solely responsible for guaranteeing any of its dealers, distributors, or subcontractors perform in accordance with the requirements of this Agreement. To make purchases under this Agreement, the County will issue one or more purchase orders that incorporate this Agreement by reference. Where a purchase order incorporates this Agreement by reference, the terms of this Agreement shall apply to and govern that purchase order. If the County issues any purchase orders to acquire goods or services under this Agreement, to the extent that there is any conflict between the terms of the purchase order and a term in this Agreement, the term of the Master Contract shall govern and prevail over the conflicting term in the purchase order.

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9. Notices. Notices to the parties shall be provided to:

Contractor

The Inside Source Inc.
985 Industrial Rd. Unit 101
San Carlos, CA 94070
Telephone: 510-385-1641
Contact: John Schwartz, Chief Operating Officer
Email: jschwartz@insidesource.com

County:

Contra Costa County-Purchasing Services
40 Muir Road, 2nd floor
Martinez, CA 94553
Telephone: (925) 957-2495
Contact: Cynthia Shehorn, Procurement Services Manager
Email: cindy.shehorn@pw.cccounty.us

All notices shall be in writing and personally delivered, delivered by overnight carrier with delivery charges for next day deliver prepaid by the sending party, or sent by First Class, certified mail return receipt required, U.S. Mail, with postage prepaid by the sending party. A courtesy copy of a notice may be given by email, but giving a courtesy copy of a notice by email does not relieve the sending party of its obligation to give notice to the receiving party in the manner required by this section. A notice given in accordance with this section shall be deemed received by the receiving party on (a) the same day, if personally delivered, (b) the next business day, if timely deposited with an overnight carrier and with delivery charges prepaid to ensure next day delivery, and (c) on the fifth day after mailing, if mailed by First Class, certified mail, return receipt required, U.S. Mail with postage prepaid.

10. Successors and Assigns; Assignment. This Agreement shall be binding upon and inure to the benefit of the parties and their successors and assigns. This Agreement may not be assigned by either party without the express written permission of the other party, which shall be within that party's sole discretion to provide.

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PARTICIPATING ADDENDUM
FOR
MODULAR SYSTEMS FURNITURE
(State Contract No. 1-22-71-52)

IN WITNESS, WHEREOF, the parties have executed this Participating Addendum as of the Effective Date.

Participating Entity: **Contra Costa County**	Contractor: **The Inside Source, Inc.**
Signature:	Signature:
Name: Cynthia Shehorn	Name: John Schwartz
Title: Procurement Services Manager	Title: Chief Operating Officer

Approved as to form:

Thomas L. Geiger, County Counsel

By: _____

Assistant County Counsel

Attachment:

Master Contract User Instructions