

CONTRA COSTA COUNTY

*1025 ESCOBAR STREET
MARTINEZ, CA 94553*



Committee Meeting Minutes - Draft

Tuesday, May 12, 2026

5:00 PM

**Los Medanos Conference Room
2311 Loveridge Rd. Pittsburg, CA 94565**

ZOOM Link: <https://us02web.zoom.us/j/82859010573>

Los Medanos Health Advisory Committee

1. Roll Call and Introductions

Present Dionne Adams, Emily Gerber, Lloyd Mason, Dennisha Marsh, and Saima Shah

Absent Arlene Kobata

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

No public comment.

3. RECEIVE and APPROVE LMHAC 4.14.26 Meeting Minutes

[26-2079](#)

Attachments: [LMHAC.Meeting Minutes_4.14.26](#)

Minutes approved with minor edits.

The LMHAC Chair, Dennisha Marsh, requested some statements from advisory members be reflected in the minutes. To ensure accurate record-keeping, LMHAC members stated that they will notify staff when they want their individual comments or rationale explicitly noted in the official minutes for record.

This Discussion Item was approved.

Motion: Shah

Second: Mason

4. INTRODUCE: Dionne Adams, Mayor of Pittsburg

[26-2080](#)

Mayor Dionne Adams was introduced and provided an overview of her professional experience in public policy, regulatory practice, inclusion, and regional board service. Mayor Dionne expressed a strong interest in supporting the committee's work through an equity-focused perspective.

This Discussion Item was received.

5. RECEIVE LMHAC Conflict of Interest Form & Policy 2026 Information

[26-2081](#)

Attachments: [LMHAC Conflict of Interest Policy_2026](#)

Erica McWhorter, LMHAC Consultant, introduced a formal policy governing conflict of interests for all LMHAC members to review and provide a signature of understanding to keep on record. The conflict of interest form, a complement to Form 700, is an essential for defining an advisory board overseeing grants ensures impartial, ethical, and transparent decision-making to disclose financial, professional, or personal affiliations. This policy and its process mitigates risks of fraud, protects the organization's reputation, and upholds public trust, essential for compliance with legal regulations. LMHAC members agreed that transparency and clear guidance are essential.

This Discussion Item was received.

6. CONSIDER LMHAC Budget Policy: Strategic Stewardship Options**[26-2082](#)****Attachments:** **[LMHAC Budget Policy Options](#)**

Erica McWhorter presented a LMHAC Budget Policy, including strategic stewardship options. As mentioned in its consideration, the purpose of the LMHAC budget policy is to establish a guide and a structure for the LMHA grants administration as part of the improvement and formalization processes for strengthening fiscal stewardship that facilitates transparency and feasibility of tracking LMHA grant funds. Chair Dennisha Marsh, recommended the LMHAC establish a regular financial report to offer LMHAC members opportunities for offering strategic fiscal informed decision making, when necessary. LMHAC member, Mayor Dionne Adams recommended the Red, Amber, Green (RAG) visual management tool to show the health of budget at a glance. RAG functions like a traffic light to indicate whether financial performance is on track (Green), at risk (Amber), or in need of immediate intervention (Red). While there are revenue and fund management options to consider, the LMHAC Budget Policy will provide opportunities to explore other areas such as spend-down mandate and reserve cap strategies, allocation and award limits, and an annual review process to ensure transparency with annual budget alignment and reporting. More discussion of this policy will be addressed in the LMHA Grant Administrative Workshop meetings.

This Discussion Item was received.

7. RECEIVE Staff Report on the 2026-27 grant cycle

[26-2083](#)**Attachments:**[Los Medanos Quarterly Newsletter](#)
[LMHA. Report Template Fillable](#)

LMHA staff, Denise Milosevich, LMHA Program Manager, and Diana Aleman, LMHA Program Coordinator, provided an update on the 2026-27 LMHA grant status sharing that the 30 contracts have been fully executed. Staff continue to provide email reminders and one-on-one technical support to all contractors to aid in their timely invoice submissions for reimbursement retroactive to January 1, 2026. In addition, all contractors have been emailed the reporting requirements, due dates, and the reporting template for the 2026-27 LMHA grant cycle.

To further strengthen communication and partnership with LMHA contractors, LMHA staff have created a quarterly newsletter for them to learn more about program activities, resources, and upcoming reminders and community events. Minor corrections were made to the newsletter, as recommended by the LMHAC, and the revised version will be resent. Recommendations made by Chair Dennisha Marsh was to limit the newsletter to 2-pages.

LMHA staff are working to update the LMHA webpage on the Contra Costa Health website to improve transparency and engagement by adding information about the 26-27 grant awardees, outline of the LMHA community health priorities, the LMHA advisory and operational roles, and the programs resources to the community. Furthermore, to support and highlight community impact, all contractors have been invited to present their program updates, success, and challenges directly to the LMHAC at a regular scheduled meeting. Presentations will be limited to one to two per month to help staff manage meeting time and agenda capacity.

This Discussion Item was received.

Adjourn

The meeting adjourned at 6:01 P.M.

The next meeting is currently scheduled for June 9, 2026 at 5 PM.

This was approved.