



## AGENDA

### CONTRA COSTA COUNTY Advisory Council on Aging

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Tuesday, January 6, 2026

10:00 AM

500 Ellinwood Way, Pleasant Hill, CA  
Corner Conference Room

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**Planning Committee**

<https://cccounty-us.zoom.us/j/81809281017>

**PUBLIC ACCESS AND PUBLIC COMMENT INSTRUCTIONS:**

The public may attend this meeting in person at the above location. The public may also attend this meeting remotely via webinar. Login information is provided above. ACOA members will also be participating from the following locations: 118 Rodeo Court, Lafayette | 28 Orinda Way, Orinda

10:00 Welcome, Announcements, Roll call – Jill Kleiner

Approval of December 2025 Minutes

Planning Meeting Minutes 12-02-25

[25-5456](#)

10:10 Updates from Area Agency on Aging – Tracy Murray

- AAA Program Monitoring
- Budget
- Staffing

Monitoring Announcement Letter | Timeline | CDA Administration Advisory  
Council Monitoring | CDA Administration Governing Board Monitoring

[25-5457](#)

Planning Budget | All Budget Displays Remediated

[25-5458](#)

10:35 Discuss Planning Committee/I&A Focus Group Revisit Updates  
• Updates on scheduling for Danville (Spring 2026?)

10:40 Presentation- Susan Jamerson (Health Insurance Counseling Advocacy Program)  
• Changes in Medicare in 2026  
• What's New for Medicare in 2026 webinar on January 8, 2026, 12:00-1:30 pm

11:10 Break

11:20 Status of CBO site visits

- Q1 2026: TRIO?
- Q2 2026: MOWDR?
- Other potential sites: PACE/CEI, Trinity Center

11:30 Area Plan Update 2026/2027

- Review Updates to Objectives
- Remaining Timeline
  - By 1/26/26: Committee chairs provide final objectives updates
  - 2/3/26: Planning Committee performs final review on all updates to objectives
  - 2/4/26: Executive Committee provides input on all updates to objectives
  - 3/3/26: Planning Committee updates objectives based on Executive Committee feedback
  - 3/4/26: Executive Committee approves updates to objectives
  - 3/18/26: AAA conducts Public Hearing to approve Area Plan update

Area Plan Objectives Draft FY 26-27

[25-5459](#)

11:50 Public Comment

Next Planning Committee Meeting:

February 3, 2026, from 10:00 am – 12:00 pm

12:00 Adjourn

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 500 Ellinwood Way, Pleasant Hill during normal business hours. Staff reports related to items on the agenda are also accessible online at [www.contracosta.ca.gov](http://www.contracosta.ca.gov). If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact:

Cristina Ugaitafa at 925 655-0775 or [cugaitafa@ehsd.cccounty.us](mailto:cugaitafa@ehsd.cccounty.us)



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 25-5456

**Agenda Date:** 1/6/2026

**Agenda #:**

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# CONTRA COSTA COUNTY

## Committee Meeting Minutes - Draft

### Advisory Council on Aging

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Tuesday, December 2, 2025

10:00 AM

500 Ellinwood Way, Pleasant Hill, CA  
Corner Conference Room

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**Planning Committee**

<https://cccounty-us.zoom.us/j/81809281017>

**PUBLIC ACCESS AND PUBLIC COMMENT INSTRUCTIONS:**

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10:00 Call to Order | Roll Call | Introductions – Jill Kleiner

Update: Jill appointed Cesar Court to alternate seat. She'll be checking bylaws to see if Jim can become a member as an emeritus member, since Planning Committee members need to be ACOA members.

Approval of October 2025 Minutes:

October meeting approved. Kevin made a motion to approve the minutes as amended. Debbie seconded the motion. Edits- Change MOWDR from Mobility Matters (on page 4). Discuss how to note on the agenda people in attendance that are non-committee members. Alicia suggested adding a standing agenda item for guests. Jim suggested adding introduction of guests to the agenda. Motion Kevin, Debbie second for approval of amended minutes.

<b>Present</b>	Chalo Buckman, Deborah Card, Kevin Donovan, Jill Kleiner, and Richard Morisky
<b>Absent</b>	Candace Evans, and Dennis Yee

Approval of October 2025 Minutes

<b>Motion:</b>	<b>Donovan</b>
<b>Second:</b>	<b>Card</b>
<b>Aye:</b>	<b>Buckman, Card, Donovan, Kleiner, and Morisky</b>
<b>Absent:</b>	<b>Evans, and Yee</b>
<b>Result:</b>	<b>Passed</b>

Planning Meeting Minutes 10-07-25 DRAFT

[25-4977](#)

**Attachments:** [Planning Meeting Minutes 10-07-25 DRAFT](#)

## 10:10 Updates from Area Agency on Aging – Alicia Espinoza

- Jill acknowledged Alicia's email that she is leaving position to start as the Public Safety Manager in the city of Antioch
  - Position has been posted
- One-time-only Older Americans Act funding, \$359,000, shared on screen for FY 25-26 by Titles
  - A more in-depth explanation will be given by Tracy at Exec
- Alicia will be sharing information about the Intrastate funding formula at Exec and can share presentation to Planning
- Tracy had been asked to present the budget in June and December
  - Cristina to follow up if Tracy can attend the January meeting
- Question- What was the OTO funding that was received in previous years? Amount was higher last year
- Alicia shared Master Plan on Aging IMPACCT Committee Progress Report for 7/1/25 to 9/30/25 for goals, including Transportation; Housing; Health Reimagined; Equity & Inclusion, Not Isolation; Caregiving that Works; Affording Aging
  - High level view of what's happening
  - Have discussed that for next time, add who's working on the goals because it wasn't clear as it's written

## 10:40 Discuss

- Discuss Planning Committee/I&A Focus Group Revisit Updates
  - Oakley presentation happened on November 6th
    - 33 people were in attendance
    - Next time- inform ACOA members when presentations are scheduled so they can attend and invite others
    - Future potential site – responses from Danville
      - Kevin to follow up
  - Future potential topics – Medicaid/Medi-Cal updates
    - Susan Jamerson, HICAP, has been invited to meeting in January
      - Presentation from new Health Director of Contra Costa Health on impacts on changes due to Medi-Cal and why the Mobile Van has stopped going to Bay Point, after COVID, even though participants would like it back

## 11:00 Break

## 11:10 Status of CBO site visits

- First site visits were held at Choice in Aging, from 11:00 am-12:00 pm, on October 22nd and 30th
  - Feedback- Heartwarming, liked intergenerational activities between children and older adults, program activities were well attended
  - Debbie shared vision for future site
- Determine CBO for Q1 2026 site visits
  - Jill suggested choosing sites that aren't already presenting at ACOA General to be informed about more providers
  - Reviewed the list to see who might be more appropriate for ACOA General meeting
  - Providers chosen for site visits:
    - Trio (Cristina to get a contact for Jill)
    - MOWDR (once at new facility; potentially Q2)
    - PACE (Program for All Inclusive Care) /CEI
    - Trinity Center
  - Providers not chosen for site visits at this time:
    - CCC Legal Services- more appropriate for ACOA General
    - Mobility Matters- ACOA General
    - Alzheimer's Association- not sure
    - Family Caregiver Alliance-General meeting
    - IIIE Family Caregiver Support Program/Older Relative Caregiver Program- may not be able to see activities, can ask providers
      - Empowered Aging- General Meeting
      - Family Justice Centers- presentation at General this year, there might not be much to see on sight
        - Outside of Contra Costa County (Bay Area)- for services that aren't offered here
        - Congregate Programs

## 11:20 Review 2026 Area Plan Update Process

- At Exec meeting, Jill will state that by 12/31/25, each Committee Chair provides objectives updates (completed, continued, add new one, deleted) to the Planning Committee
- 1/6/26: Planning Committee reviews Committee updates and provides feedback (will show objectives on screen)
- By 1/30/26: Committees provide final objectives updates
- 2/3/26: Planning Committee performs final review on all updates to objectives
- 2/4/26: Executive Committee provides input on all updates to objectives
- 3/3/26: Planning Committee updates objectives based on Executive Committee feedback
- 3/4/26: Executive Committee approves updates to objectives
- 3/18/26: AAA conducts Public Hearing to approve Area Plan update

## 11:35 Discuss advocating for Contra Costa County Community Impact Fund

- Extra ARPA funds (\$9.7 million)
  - 11/18/25 Board of Supervisors Meeting
    - \$5 million for Food Security Collaborative
    - \$3 million of rental assistance funding
    - \$1-\$2 million Community Crisis Fund
    - Internal department seeking more funds
    - Organizations outside of County would also be advocating for their needs
- Survey results- food and housing arose as issues
- Expect more pressure at December meeting
- Was there a press release with this information? Jim stated this information about the first \$8 million was sent in an email from Caitlin Sly
- Jim informs ACOA members through emails through Glenda and Caitlin

## 11:50 Public Comment

- Debbie- Her band will be playing on December 6th in Pittsburg
- Cesar- passion has been disaster preparedness for older adults
  - Wants the flyer for Indy's event, Donut Disaster on 12/17, to be sent out to ACOA, will be sent to Cristina
  - Wants to be connected to contacts
- Bylaws question- Is there a penalty for not attending meetings in person? No, if members are willing to have address posted on the agenda.
  - Will change at some point in 2026 due to SB707

## Next Planning Committee Meeting:

- Tuesday, January 6, 2026 10:00am – 12:00pm

## 12:00 Adjourn

Meeting adjourned at 12:09 pm

## For Additional Information Contact:

Cristina Ugaitafa at 925 655-0775 or [cugaitafa@ehsd.cccounty.us](mailto:cugaitafa@ehsd.cccounty.us)



# CONTRA COSTA COUNTY

## Staff Report

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

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**File #:** 25-5457

**Agenda Date:** 1/6/2026

**Agenda #:**

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**CALIFORNIA DEPARTMENT OF AGING**  
**Home and Community Living Division**  
**Older Adult Programs Branch**  
**Planning, Monitoring, and Data Section**  
2880 Gateway Oaks Drive, Suite 200  
Sacramento, CA 95833  
[www.aging.ca.gov](http://www.aging.ca.gov)  
TEL 916-419-7500  
FAX 916-928-2267  
TTY1-800-735-2929



December 16, 2025

Tracy Murray, Director  
Aging & Adult Services Contra Costa County  
300 Ellinwood Way  
Pleasant Hill, CA 94523

## **REMOTE PROGRAM MONITORING ANNOUNCEMENT**

Dear Director Murray:

The California Department of Aging (CDA) will conduct a remote monitoring of the Aging & Adult Services Contra Costa County (PSA 7) from **March 16-20, 2026**.

The remote monitoring will consist of an evaluation of the Area Agency on Aging's (AAA) compliance in the operation areas of administration, data, OAA program services, and the Health Insurance Counseling & Advocacy Program (HICAP), as required by the Older Americans Act, Older Californians Act, the AAA 24-25 Memorandum of Understanding (MOU), CDA Program Guide, and related program regulations and policies.

### **Monitoring Announcement Package:**

The Monitoring Announcement Package consists of the following emailed enclosures: This Announcement, the "Pre-monitoring Timeline" job aid, the "Documents Request List" attachment, the "Remote Monitoring Schedule Template" attachment, and CDA Monitoring Tools for each program area.

### **Action Required:**

Please complete and submit the following documents. Refer to the Pre-monitoring Timeline as a planning guideline:

- CDA Monitoring Tools: Complete each tool prompt by providing the AAA's standard practice.
- Remote Monitoring Schedule Template: Review the instructions in the document and develop the program monitoring schedule.

- Monitoring Documents Request List: Review the instructions in the document and submit the documents identified in the list. Complete, sign, and return the Document Request List as instructed.

Detailed instructions to submit the required documents are in the Documents Request List attachment of this Monitoring Package. The final deadline for the above requested documents is:

**January 27, 2026**

***Note: Failure to submit the requested documents by the specified deadline may result in formal documented Program Monitoring Findings.***

**Monitoring Format:**

To facilitate the monitoring remotely, the CDA will hold interviews during the monitoring week via Zoom meetings, which will include an entrance Zoom meeting on **Monday, March 16, 2026**, to outline the purpose, method, and criteria used for the monitoring. An exit conference final status report Zoom meeting will be scheduled with the AAA Director at the conclusion of the monitoring week to provide an overview of findings and observations. The CDA will provide a formal written report within 60 working days of the program monitoring.

Should CDA identify areas of noncompliance with applicable statutes, regulations, the AAA 24-25 MOU, or the CDA Program Guide requirements, they will be recorded as a Finding and a Corrective Action Plan will be required.

After your receipt of this Monitoring Announcement Package, the CDA will be scheduling a technical assistance Zoom meeting with your team to review this monitoring package, technology needs, and address any questions or concerns your team may have related to the remote monitoring format.

The remote monitoring is scheduled for the entire week of March 16, 2026. Please note on the Remote Monitoring Schedule, that we plan to conclude the monitoring on Thursday, March 19, 2026, however, if necessary, we may extend the monitoring to Friday, March 20, 2026, to complete our review.

We thank you for your time and attention to this matter. Should you have any questions or concerns, please contact Kevin Kern, Staff Services Manager I at (916) 928-5858 or email the CDA Monitoring Team at: [AAAMonitoring@aging.ca.gov](mailto:AAAMonitoring@aging.ca.gov).

Sincerely,

*Jamie Pope*

Jamie Pope, Section Chief  
Planning, Monitoring, and Data  
Division of Home and Community Living  
California Department of Aging

Cc: Denise Likar, Deputy Director  
Division of Home and Community Living

Susan Rodrigues, Assistant Deputy Director  
Division of Home and Community Living

Andrew Sachs, Assistant Deputy Director  
Office of Finance and Administration Operations Branch  
Division of Administrative Services

Jeremy Jackson, CPA, Chief Auditor  
Audits and Risk Management Branch  
Division of Administrative Services

Nakia Thierry, Branch Chief  
Older Adult Programs  
Division of Home and Community Living

Lana Reynolds, Chief  
Nutrition and Wellness Section  
Division of Home and Community Living

Gilbert Saucedo, Chief  
Health Insurance Counseling and Advocacy Section  
Division of Home and Community Living

Alia Kuraishi, Chief  
Supportive Services Section  
Division of Home and Community Living

Valerie Ford, Staff Services Manager I  
Supportive Services Section  
Division of Home and Community Living

Taishawna Alexander, Staff Services Manager I  
Supportive Services Section  
Division of Home and Community Living

Program and Monitoring Team

# Pre-Monitoring Timeline

This Program Monitoring project management timeline is designed to assist AAAs in effectively managing their pre-monitoring process.

By providing a week-by-week breakdown, this timeline offers guidance on the tasks AAAs may prioritize, starting from the initial *Monitoring Announcement Package* through final submission to the CDA.

## Week 1: Planning

Lay the groundwork for an easy pre-monitoring. Review the *Monitoring Announcement Package*, note critical submission deadlines, and orient the internal AAA team to the scope of the pre-monitoring documentation needs. Early communication with service providers for necessary monitoring documentation is key.

## Week 2: Document Compilation

Get a jumpstart on compiling documents and inserting comments within the *Document Request List* as the required materials are collected. Collaboration with service providers will be crucial to ensuring all documentation is thorough and complete.

## Week 3: Questions

The CDA Program Monitoring team will meet with the AAA to review the upcoming monitoring activities and clarify any questions. This is a good time to complete the *Monitoring Schedule*.

## Week 4: Final Submission

Finalize the pre-monitoring process by signing and emailing the *Monitoring Document Request List Certification*, and uploading all the pre-monitoring documents to FIFO.

### 4-Week Suggested Timeline for Managing Program Monitoring:

START

1

#### Week 1: Planning

- Assign Project Leads
- Complete CDA monitoring tools
- Review and identify document needs
- Reach out to service providers

2

#### Week 2: Document Compilation

- Insert Document Request List comments
- Begin to compile documents
- Address document needs and gaps
- Work with service providers on document needs

3

#### Week 3: Questions

- Meet with the CDA
- Continue to work with service providers on document needs
- Complete Monitoring Schedule

4

#### Week 4: Final Submission

- Sign Document Request List Certification
- Upload compiled documents to FIFO
- Email completed Document Request List Certification to the CDA: AAAMonitoring@aging.ca.gov

**The document submission deadline is non-negotiable.**

Questions? Don't wait, contact us here:



<https://aging.ca.gov>



AAAMonitoring@aging.ca.gov



The California Department of Aging  
**Administration – Advisory Council**  
FY 2025-2026 Monitoring Tool

**AAA Complete:**

**CDA Staff Complete:**

<b>PSA #:</b> Click or tap here to enter text.	<b>Dates of Monitoring:</b> Click or tap here to enter text.
<b>Agency Name:</b> Click or tap here to enter text.	<b>Date of Interview:</b> Click or tap here to enter text.
<b>AAA Staff Completing Tool:</b> Click or tap here to enter text.	<b>CDA Staff Reviewing Tool:</b> Click or tap here to enter text.

**Purpose:**

The California Department of Aging (CDA) monitors Area Agencies on Aging (AAA) to evaluate compliance with applicable federal and State statutes, regulations, policies, and performance standards that promote the independence and well-being of older adults, adults with disabilities, and their caregivers. The purpose of this tool is to guide the CDA monitoring process during a review of the AAA's multiple program areas.

**Regulations/Standards:**

- [Older Americans Act \(OAA\) as Amended in 2020](#)
- [California Code of Regulations \(CCR\), Title 22, Division 1.8](#)
- [Memorandum of Understanding \(MOU\) FY 2024-2029](#)
- [CDA Program Guide \(current fiscal year\)](#)
- [45 Code of Federal Regulations \(CFR\), Part 1321](#)
- [California Welfare and Institutions Code](#)



The California Department of Aging  
**Administration – Advisory Council**  
FY 2025-2026 Monitoring Tool

<b>Review Elements</b> <i>Questions &amp; Associated Citations. (Ex. CCR, CFR, AAA MOU)</i>	<b>AAA Comments</b> <i>For AAA use. Avoid "Yes" or "No" responses. Please provide explanations.</i>	<b>CDA Notes</b> <i>For CDA use.</i>
<p>1. How does the AAA's Advisory Council carry out advisory functions which further the area agency's mission of developing and coordinating community-based systems of services for all older persons in the planning and service area.</p> <p><b>OAA 306(6)(A)</b> <b>45 CFR 1321.57</b> <b>CCR Title 22 7300(e); 7302(a)(12)</b></p>		



The California Department of Aging  
**Administration – Advisory Council**  
FY 2025-2026 Monitoring Tool

2. Explain the recruitment process for new members. <b>22 CCR 7302</b>		
3. Is the AAA's Advisory Council required membership composition for the representation of the individuals and community organizations deficient in any category? If so, please explain. <b>22 CCR 7302</b>		
4. Is a member of the Advisory Council part of the RFP evaluation panel? Please explain. <b>22 CCR 7358(c)</b>		



The California Department of Aging  
**Administration – Advisory Council**  
FY 2025-2026 Monitoring Tool

5. How often do AAA staff members attend Advisory Council meetings?		
6. How often do AAA governing board members attend Advisory Council meetings?		
7. What is the Advisory Council's priority goal for the upcoming year?		
8. If the PSA encompasses multiple counties, does the Advisory Council maintain representation from all counties?		



The California Department of Aging  
**Administration - Governing Board**  
FY 2025-2026 Monitoring Tool

**AAA Complete:**

**CDA Staff Complete:**

<b>PSA #:</b> Click or tap here to enter text.	<b>Dates of Monitoring:</b> Click or tap here to enter text.
<b>Agency Name:</b> Click or tap here to enter text.	<b>Date of Interview:</b> Click or tap here to enter text.
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The California Department of Aging  
**Administration - Governing Board**  
FY 2025-2026 Monitoring Tool

<b>Review Elements</b> <i>Question &amp; associated regulations (CCR, CFR, AAA MOU)</i>	<b>AAA Comments</b> <i>Avoid "Yes" or "No" responses. Please provide explanations.</i>	<b>CDA Notes</b> <i>For CDA use.</i>
1. What is the process for the AAA's Governing Board to provide input on priorities determined by the AAA through the needs assessment?		
<b>22 CCR 7300(a)(1)(C)(3)(b)</b>  2. What is the Governing Board's involvement in determining and establishing the qualifications for the AAA Director position?		



The California Department of Aging  
**Administration - Governing Board**  
FY 2025-2026 Monitoring Tool

<b>Review Elements</b> Question & associated regulations (CCR, CFR, AAA MOU)	<b>AAA Comments</b> Avoid "Yes" or "No" responses. Please provide explanations.	<b>CDA Notes</b> For CDA use.
3. Does the AAA's Governing Board review and approve area plans, budgets and contracts as required by the Department? Please explain how the process works.		
<b>22 CCR 7302</b>		
4. How does the Governing Board designate/appoint members to the Advisory Council?		
<b>22 CCR 7302(12)(F)</b>		
5. Did the Governing Board formally adopt the AAA's grievance procedure/process?		
<b>22 CCR 7400 (c)(1)</b>		



The California Department of Aging  
**Administration - Governing Board**  
FY 2025-2026 Monitoring Tool

<b>Review Elements</b> Question & associated regulations (CCR, CFR, AAA MOU)	<b>AAA Comments</b> Avoid "Yes" or "No" responses. Please provide explanations.	<b>CDA Notes</b> For CDA use.
6. Has a community member ever presented a complaint or concern at an open board meeting?		
<b>22 CCR 7400 (d)</b>  7. Does the Board have a Joint Powers Agreement (JPA)?  Does the JPA contain a "Conflict of Interest" provision?  What is the JPA process for filling vacancies on the board?		
22 CCR 7360(d)(1)  8. What is the procedure for assigning new members to the governing board?		



The California Department of Aging  
**Administration - Governing Board**  
FY 2025-2026 Monitoring Tool

<b>Review Elements</b> Question & associated regulations (CCR, CFR, AAA MOU)	<b>AAA Comments</b> Avoid "Yes" or "No" responses. Please provide explanations.	<b>CDA Notes</b> For CDA use.
9. If the PSA consists of multiple counties, how does the governing board ensure representation for all counties?		
10. If Applicable: If the AAA is County run, is the governing board separate from the county board of supervisors?		
11. What is a goal that the governing board has prioritized for the current area plan term?		
12. Does the governing board hold PSA-specific meetings to identify and address issues specific to older adults?		
13. How does the governing board determine strategic priorities for AAA execution across the PSA?		



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 25-5458

**Agenda Date:** 1/6/2026

**Agenda #:**

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Agency	Funding Stream	Staff	OAA	MOCA	AAA Subtotal	Measure X	MOW Foundation	Total	OTO 1	OTO 2	AAA without Measure X	Total with AAA & Measure X
Supportive Services	IIIB	Glenda	997,014	303,995	1,301,009	338,910		1,639,919		93,969	1,394,978	1,733,888
Congregate Meals	IIIC-1	Thomas	1,258,219	0	1,258,219	0		1,258,219	54,692	111,379	1,424,290	1,424,290
Home Delivered Meals	IIIC-2	Thomas	2,589,649	979,176	3,568,825	1,000,000	1,598,775	6,167,600	309,188	78,133	5,554,921	6,554,921
Health Prevention	IID	Jenny	75,352	48,212	123,564	122,838		246,402	0	15,646	139,210	262,048
Family Caregiver Alliance*	IIIE	Cristina	484,963	220,939	705,901	210,958		916,859		49,772	755,673	966,631
Ombudsman	multiple	Glenda	529,416	0	529,416	177,569		706,985	75,424	8,797	613,637	791,206
Legal Services	VII	Glenda	13,594	7,793	21,387	0		21,387		1,309	22,696	22,696
Supportive Services/Transportation to C1	Measure X	All				737,217		737,217				737,217
<b>Total</b>			<b>5,948,207</b>	<b>1,560,115</b>	<b>7,508,321</b>	<b>2,587,492</b>	<b>1,598,775</b>	<b>10,957,371</b>	<b>439,304</b>	<b>359,005</b>	<b>9,905,405</b>	<b>12,492,897</b>

State of California California Department of Aging	MOU #: AAA-2425-07 Release Date: 7/1/2024 Funding Revision #: 2526-06 Revision Date: 7/1/2025
<b>AREA PLAN BUDGET DISPLAY</b>	

**Fiscal Year 2025-26 (Federal Fiscal Years 2025 & 2026)**
**Contra Costa County**
**12 months (July 1, 2025 - June 30, 2026)**
**Page 1 of 1**

Program	Fund Type	Project Number	Baseline	Adjustments	Transfers	OTO	Updated Total	Net Change
Supportive Services	Federal Title IIIB	3BSL	997,015	0	0	93,969	1,090,984	93,969
Ombudsman	Federal Title IIIB	3BOL	39,014	0	0	1,902	40,916	1,902
Ombudsman	Federal Title VIIa	7OFL	68,630	0	0	6,895	75,525	6,895
Ombudsman	General Fund IIIB	B1GL	108,884	0	0	0	108,884	0
Ombudsman	General Fund IIIB - Augmentation	B1GL	197,866	0	0	0	197,866	0
Ombudsman	Public Health L & C Program Fund	LCPF	15,220	0	0	0	15,220	0
Ombudsman	State Health Facilities Citation Penalties Account	SDFL	27,505	75,424	0	0	102,929	0
Ombudsman	General Fund	SNFL	72,297	0	0	0	72,297	0
Ombudsman	<b>Total Ombudsman</b>		529,416	75,424	0	8,797	613,637	8,797
Congregate Nutrition	Federal Title IIIC1	3C1L	1,386,318	0	(271,250)	111,379	1,226,447	(159,871)
Congregate Nutrition	General Fund C1	C1GL	102,942	0	0	0	102,942	0
Congregate Nutrition	General Fund C1 - Augmentation	C1GL	152,315	0	0	0	152,315	0
Congregate Nutrition	NSIP C1	NC1L	0	54,692	0	0	54,692	0
Congregate Nutrition	<b>Total Congregate Nutrition</b>		1,641,575	54,692	(271,250)	111,379	1,536,396	(159,871)
Home-Delivered Meals	Federal Title IIIC2	3C2L	944,870	0	271,250	78,133	1,294,253	349,383
Home-Delivered Meals	General Fund C2	C2GL	259,856	0	0	0	259,856	0
Home-Delivered Meals	General Fund C2 - Augmentation	C2GL	1,004,119	0	0	0	1,004,119	0
Home-Delivered Meals	NSIP C2	NC2L	0	309,188	0	0	309,188	0
Home-Delivered Meals	<b>Total Home Delivered Meals</b>		2,208,845	309,188	271,250	78,133	2,867,416	349,383
Disease Prevention	Federal Title IIID	3DFL	75,352	0	0	15,646	90,998	15,646
Family Caregiver	Federal Title IIIE	3EFL	484,962	0	0	49,772	534,734	49,772
Elder Abuse Prevention	Federal Title VII	7EFL	13,594	0	0	1,309	14,903	1,309
Administration	<b>Administration</b>	<b>APAD</b>	488,773	0	0	0	488,773	0
Administration- Information	Federal Title IIIB	APAD	131,867	0	0	0	131,867	0
Administration- Information	Federal Title IIIC1	APAD	175,736	0	0	0	175,736	0
Administration- Information	Federal Title IIIC2	APAD	119,776	0	0	0	119,776	0
Administration- Information	Federal Title IIIE	APAD	61,394	0	0	0	61,394	0
Administration	General Fund Baseline Administration	APGA	100,000	0	0	0	100,000	0
Funding Summary	<b>Total Federal Funds</b>		4,498,528	363,880	0	359,005	5,221,413	359,005
Funding Summary	<b>Total General Fund</b>		1,998,279	0	0	0	1,998,279	0
Funding Summary	<b>Total Public Health L &amp; C Program Fund</b>		15,220	0	0	0	15,220	0
Funding Summary	<b>Total State Health Facilities Citation Penalties Account</b>		27,505	75,424	0	0	102,929	0
<b>All Funds</b>	<b>Grand Total - All Funds</b>		<b>6,539,532</b>	<b>439,304</b>	<b>0</b>	<b>359,005</b>	<b>7,337,841</b>	<b>359,005</b>

**Maximum amount available for July-September (Federal Funds Only)**

Program	Administration	TOTAL
Title IIIB	209,373	27,692
Title IIIB Ombudsman	8,193	0
Title III C1	346,580	43,934
Title III C2	207,871	26,351
NSIP C1	13,673	0
NSIP C2	77,297	0
Title IID	18,084	0
Title IIIE	111,541	14,121
Title VII Ombudsman	15,785	0
Title VII Elder Abuse Preve	3,263	0

**State General Fund available for transfer between C1 and C2 General Fund**

Maximum amount allowed to be transferred from General Fund C1 to General Fund C2	159,585
Maximum amount allowed to be transferred from General Fund C2 to General Fund C1	1,163,870

**The maximum amount allowed to be expended for NSIP C1 through April 2026 is:**
**44,437**
**The maximum amount allowed to be expended for NSIP C2 through April 2026 is:**
**251,216**
**The minimum General Fund to be expended for State Match in Title III is:**
**195,777**

CFDA NUMBER	Year	Award #	Award Name
93.041	2025	2501CAOAEA-00	Older American Act Title VII- Elder Abuse Prevention
93.042	2025	2501CAOAOAM-00	Older American Act Title VII- Ombudsman
93.043	2025	2501CAOAPH-00	Older American Act Title III- Preventive Health
93.044	2025	2501CAOASS-00	Older American Act Title III- Supportive Services
93.045	2025	2501CAOACM-00	Older American Act Title III- Congregate Meals
93.045	2025	2501CAOAHD-00	Older American Act Title III- Home-Delivered Meals
93.052	2025	2501CAOAFC-00	Older American Act Title III- Family Caregivers
93.053	2025	2501CAOANS-00	Older American Act Nutrition Services Incentive Program

State Funds must be expended by 6/30/26 and final expenditures reported in closeout by 7/31/26.

Federal Funds must be reported in closeout by 7/31/26. Once closeouts are processed, CDA will determine the amount that can be carried over into next year's Funding Revision. Requests for transfers must be submitted via the Area Plan budget form. Final transfers are due to CDA by 1/15/26.

The minimum General Fund State Match does not take into account other program income that may increase that amount of minimum match required.

The expenditure period for the GF Augmentation funding has been extended to June 30, 2027. CDA will issue remaining allocations following the AP-2526 closeout.



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 25-5459

**Agenda Date:** 1/6/2026

**Agenda #:**

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## SECTION 7. AREA PLAN NARRATIVE GOALS & OBJECTIVES

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Goal # 1

Goal:

The AAA will support the implementation of the Master Plan for Aging for Contra Costa County by advocating for the availability of resources necessary to successfully and effectively execute the goals, priorities, and strategies established in the Local Playbook.

Rationale:

The AAA has been designated to coordinate the implementation of Contra Costa's Master Plan for Aging Local Playbook. This requires the AAA to partner with the Advisory Council on Aging, the aging and disabilities provider network, and other community stakeholders to successfully and meaningfully implement the Local Playbook's strategies, initiatives, and activities.

List Objective Number(s) _____ and Objective(s) [Refer to CCR Article 3, Section 7300 (c)] (Priority Service if applicable)	Projected Start and End Dates	Type of Activity and Funding Source <sup>6</sup>	Update Status <sup>7</sup>
1.1 The AAA and ACOA will support the MPA Local Playbook strategy of addressing social isolation and connection by identifying funding source(s) to implement this priority.	7/1/2024- 6/30/2028	Admin	Continued
1.2 The ACOA Housing Committee will work collaboratively with AAA staff and the Master Plan for Aging (MPA) Local Playbook committee to support the Housing for All Ages & Stages goal, aiming to plan at least one joint meeting each year.	7/1/2026- 6/30/2027	Admin	Revised
1.3 The ACOA Health Workgroup will support the implementation of the MPA Local Playbook to educate seniors about healthcare resources available in the community through distribution of collateral materials.	7/1/2026- 6/30/2027	Admin	Continued

1.4 The ACOA Transportation Workgroup will support the implementation of the MPA Local Playbook strategy for establishing a county wide approach to accessible transportation.	7/1/2024- 6/30/2027	Admin	Continued
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**Goal:**

The AAA will promote the development of age- and disability-friendly communities by advocating for an infrastructure that fully and meaningfully prioritizes the needs of older and disabled adults and those who care for them.

**Rationale:**

The continued growth of the older adult population, especially with the oldest of the baby boomers reaching an advanced age of 85 years starting in 2031, calls attention to the need to prioritize and promote age- and disability-friendly Contra Costa communities. A strong infrastructure that includes diverse and reliable funding sources for programs and services and the inclusion and prioritization of older adults, persons with disabilities, and family caregivers in planning, building, and delivering services promote the development of age- and disability-friendly communities. Promoting neighborhood safety, improving the walkability of streets, protecting seniors from falling victims to scams and crime, and keeping essential services, such as housing, transportation, food, medical/dental care, etc., were among the needs mentioned by focus group participants to make communities age- and disability-friendly. Furthermore, making communities as age and disability - friendly as possible while simultaneously leveraging the needs and accessibility of caregiver respite services speaks to servicing the needs at both ends of the spectrum; those of care receivers as they navigate communities that are adapted and those of caregivers as they seek respite.

List Objective Number(s) _____ and Objective(s) [Refer to CCR Article 3, Section 7300 (c)] (Priority Service if applicable)	Projected Start and End Dates	Type of Activity and Funding Source <sup>6</sup>	Update Status <sup>7</sup>
2.1 The ACOA Health Committee will participate in the Food Security Collaborative to develop strategies to address the nutritional health of older adults and persons with disabilities in Contra Costa County.	7/1/2024-6/30/2028	Admin	Continued
2.2 The ACOA Transportation Workgroup will advocate for older and disabled adults' transportation infrastructure needs by providing at least four informational presentations a year to the community and service providers.	7/1/2024-6/30/2027	Admin	Continued
2.3 The ACOA Health Committee will work with the AAA to produce and distribute a resource brochure for "Aging in Place" to be distributed to senior populations prioritized in the Older Americans Act.	7/1/2024-6/30/2026	Admin	Delete

Goal # 3

Goal:

The AAA will improve access to information, assistance, and resources to promote equity and visibility of services among older adults, persons with disabilities, and family caregivers.

Rationale:

Knowledge, awareness, and ability to obtain the services and resources one needs are critical to supporting residents' ability to safely age in place and thrive in Contra Costa. Focus group participants established that for services to be accessible and effective, they must be affordable, available, coordinated, equitable, reliable, seamless, and visible. Furthermore, elevating the visibility of Caregiver Respite services is specifically crucial as caregivers are often dependent on this resource as a sole source for relief from caregiving. Hands-on support is also needed to navigate the service system and enroll in programs.

List Objective Number(s) _____ and Objective(s) [Refer to CCR Article 3, Section 7300 (c)] <b>(Priority Service if applicable)</b>	Projected Start and End Dates	Type of Activity and Funding Source <sup>6</sup>	Update Status <sup>7</sup>
3.1 The ACOA and Planning Committee will assist the AAA's Information & Assistance Program in sponsoring and coordinating at least four events to reach populations prioritized in the Older Americans Act to inform older and disabled individuals and caregivers of available programs and services.	7/1/2024-6/30/2026	Admin	Completed
3.2 The ACOA Planning Committee will work with the AAA's Information and Assistance Program in translating the County Senior Resource Directory into Simplified Chinese and helping in its distribution in the community.	7/1/2024-6/30/2025	Admin	Completed
3.3 The AAA and ACOA Planning Committee will increase access to information about services by creating QR codes for the Senior Resource Directory and the County Guides to expand promotion and reach of these resources in the community.	7/1/2024-6/30/2025	Admin	Completed

3.4 The ACOA Health Workgroup will schedule a minimum of four presentations at monthly meetings delivered by subject matter experts/professionals on topics specific to the MPA's "Health Reimagined" goal to increase awareness about community resources and supports for older adults.	7/1/2026-6/30/2027	Admin	Continued
3.5 The ACOA Housing Committee will work with AAA staff to schedule a minimum of eight presentations from non-profit, government, and private organizations to learn about their housing- and homelessness-related expertise and programs.	7/1/2026-6/30/2027	Admin	Revised
3.6 The ACOA Housing Committee will work with AAA staff to develop and update outreach materials to help the Contra Costa County community better understand the housing challenges faced by older adults. These materials will be presented to government commissions, city councils, local service groups, and community organizations throughout the County, with the goal of at least six presentations being conducted annually.	7/1/2026-6/30/2027	Admin	Revised
3.7 The ACOA Technology Committee will schedule a minimum of four presentations at monthly meetings on AI and other technologies impacting older adults, with emphasis on practical use and community resources.	7/1/2026-6/30/2027	Admin	Revised
3.8 The ACOA Technology Committee will use AI and other digital tools to develop at least two infographics or outreach materials on technology issues affecting older adults and assist other ACOA committees in creating similar materials for distribution through scheduled AAA outreach events.	7/1/2026-6/30/2027	Admin	Revised

3.9 The ACOA Legislative Workgroup will track and report at least twice annually to the ACOA and advocate on relevant legislative proposals as they pertain to older adults.	7/1/2024-6/30/2028	Admin	Continued
3.10 The AAA and ACOA Health Workgroup will facilitate at least four health related informational presentations including mental health at Contra Costa Senior/Community Centers.	7/1/2024-6/30/2028	Admin	Continued

Goal # 4

*Goal:*

The AAA will review and update Programs and regulatory requirements to align with the changes in the Older Californians Act and the reauthorized Older Americans Act.

*Rationale:*

The AAA must prepare for and respond to changes resulting from the reauthorization of the Older Americans Act (OAA) and the modernization of the Older Californians Act (OCA).

Program goals, objectives, and operational activities shall align and comply with the resultant changes in legislation and policy guidelines from the California Department of Aging.

List Objective Number(s)____ and Objective(s) [Refer to CCR Article 3, Section 7300 (c)] <b>(Priority Service if applicable)</b>	Projected Start and End Dates	Type of Activity and Funding Source <sup>6</sup>	Update Status <sup>7</sup>
4.1 The ACOA and the Planning Committee will assist the AAA, as requested, in their monitoring process of service providers.	7/1/2024-6/30/2028	Admin	Continued

4.2 The ACOA Planning Committee will assist the AAA in reviewing amendments to the OAA, OCA, and other state requirements and support the AAA in ensuring that program policies and procedures are reflective of the changes and implemented by contractors.	7/1/2024-6/30/2028	Admin	Continued
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<sup>2</sup> Indicate if the objective is Administration (Admin,) Program Development (PD) or Coordination (C). If a PD objective is not completed in the timeline required and is continuing in the following year, provide an update with additional tasks. For program specific goals and objectives please identify service category where applicable.

<sup>3</sup> Use for the Area Plan Updates to indicate if the objective is New, Continued, Revised, Completed, or Delete