



Meeting Minutes

CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

Board of Directors
DIANE BURGIS, CHAIR
JOHN GIOIA
CANDACE ANDERSEN
KEN CARLSON, VICE CHAIR
SHANELLE SCALES-PRESTON

LEWIS BROSCARD, FIRE CHIEF, (925)
941-3300
MONICA NINO, COUNTY ADMINISTRATOR
AND CLERK OF THE BOARD OF
SUPERVISORS, (925) 655-2075

Tuesday, April 14, 2026

1:00 PM Administration Building 1025 Escobar Street,
Martinez |
<https://cccounty-us.zoom.us/j/81863939331> |
Call in: 1 855-758-1310

1:00 P.M. Convene and call to order

Rollcall

Present Director Candace Andersen, Director Diane Burgis, Director Ken
Carlson, and Director Shanelle Scales-Preston

Absent Director John Gioia

1. **CONSIDER CONSENT ITEMS (Items listed as C.1 through C.18 on the following agenda)**
– Items are subject to removal from Consent Calendar by request of any Director. Items
removed from the Consent Calendar will be considered with the Discussion Items.

2. **DISCUSSION ITEMS**

D.1. HEARING to consider adopting Resolution No. 2026-05 affirming the
intention to continue the levy of a Special Tax Funding Measure, declare the
amount by which to increase the levy based upon the limitations provided
within the context of Measure O, and provide notice of a public hearing for
the potential increase according to the 2025 Consumer Price Index,
representing an increase of \$8 per parcel per year. (Lewis Broschard, Fire
Chief)

**[FPD-RES
2026-05](#)**

Attachments: [CPI, San Francisco Area December 2025 Western Information
Office U.S. Bureau of Labor Statistics](#)

Motion: Scales-Preston

Second: Burgis

Aye: Director Andersen, Director Burgis, Director Carlson, and Director Scales-Preston

Absent: Director Gioia

Result: Passed

- D.2.** CONSIDER accepting a report from the Fire Chief providing a status summary for ongoing Fire District activities and initiatives. (Lewis Broschard, Fire Chief) [26-1446](#)

Attachments: [FC REPORT - April 14 2026.docx](#)
[Hospital Transfer of Care Times Charts April - March 2026](#)

Motion: Andersen

Second: Carlson

Aye: Director Andersen, Director Burgis, Director Carlson, and Director Scales-Preston

Absent: Director Gioia

Result: Passed

- D.3 PUBLIC COMMENT (2 Minutes)

3. ADJOURN

4. CONSENT ITEMS

CONSIDER CONSENT ITEMS

A motion was made by Director Andersen, seconded by Director Burgis, to approve the Consent Agenda. The motion carried by the following vote:

Aye: Director Andersen, Director Burgis, Director Carlson, and Director Scales-Preston

Absent: Director Gioia

Result: Passed

- C.1.** INTRODUCE Ordinance No. 2026-08 establishing administrative fines and enforcement procedures for violations of the Fire Code of the Contra Costa County Fire Protection District; WAIVE reading; and FIX April 28, 2026 for adoption. [26-1447](#)

Attachments: [Ordinance 2026-08 \(Administrative Fines\) - FINAL approved](#)

- C.2.** APPROVE and AUTHORIZE the Purchasing Agent, on behalf of the Fire Chief, to execute a purchase order with Testforce, an authorized reseller for Viavi Solutions, in an amount not to exceed \$205,149 for the purchase of replacement radio service monitors. (100% CCCFPD EMS Transport Fund) [26-1448](#)

approved

- C.3.** APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a contract with Hummingbird Drones Inc., d/b/a Nova Software Company Inc., in an amount not to exceed \$8,000 for access to the Nova cloud-based [26-1449](#)

mapping, analytics, and live-streaming platform, for the period May 1, 2026 through May 1, 2027. (100% CCCFPD General Operating Fund)

approved

- C.4.** APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a contract with Xylo Risk, Inc. in an amount not to exceed \$15,000 for wildfire mitigation prioritization analysis and risk modeling services for pilot communities within the Fire District for the period May 1, 2026 through May 1, 2027. (100% CCCFPD General Operating Fund) [26-1450](#)

approved

- C.5.** APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a contract amendment with Freshworks Inc., to increase the payment limit by \$50,000, to a new payment limit of \$80,000, and to extend the term to December 30, 2029, for its IT support channels and internal operations tool. (100% CCCFPD General Fund) [26-1451](#)

approved

- C.6.** APPROVE and AUTHORIZE the Purchasing Agent, on behalf of the Fire Chief, to execute a purchase order with Telepath, an authorized reseller for Telex, in an amount not to exceed \$276,597 pursuant to the terms of the Sourcewell Master Agreement and the Participating Addendum between Bosch Security Systems, LLC and Sourcewell, for the purchase and installation of IP control equipment for two-way radio communications. (100% CCCFPD EMS Transport Fund) [26-1452](#)

approved

- C.7.** APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a contract with Golden State Fire Apparatus, Inc. for the manufacture and sale of four (4), 4x4 International Targhee Model 34 Engines and accompanying equipment, in an amount not to exceed \$2,744,870; and APPROVE Budget Amendment No. BDA-26-00578 appropriating fund balance of \$2,745,000 for the purchase of the four (4) firefighting engines and accompanying equipment. (100% CCCFPD General Operating Fund) [26-1453](#)

Attachments: [BDA-26-00578.pdf](#)

approved

- C.8.** APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a purchase contract with Golden State Fire Apparatus, Inc., in an amount not to exceed \$6,658,505 for the manufacture and purchase of five Type 1 fire engines; to execute a new lease schedule under the Master Lease Agreement with PNC Bank, National Association for an amount not to exceed \$7,832,245 for the lease-purchase of the Pierce fire engines; and to execute a four-party agreement among Golden State Fire Apparatus; PNC Bank, National Association; Pierce Manufacturing, Inc; and the Contra Costa County Fire Protection District. (100% CCCFPD General Operating Fund) [26-1454](#)

approved

- C.9.** APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a contract with Waterproofing Associates, Inc., in an amount not to exceed \$3,000,000 to provide on-call roofing and exterior/interior waterproofing services at various Fire District sites and facilities, for the period April 15, 2026 through April 14, 2031. (100% CCCFPD General Operating Fund) [26-1455](#)

approved

- C.10** APPROVE and AUTHORIZE the Purchase Agent, or designee, on behalf of the Fire Chief, to execute a purchase order with Electric Vehicle Rescue App Inc. in an amount not to exceed \$1,500 for the EV Rescue mobile application subscription for fire district personnel, for the period May 1, 2026 through April 30, 2029. (100% CCCFPD General Operating Fund) [26-1456](#)

approved

- C.11** APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a Participating Addendum and AUTHORIZE the Purchasing Agent, or designee, on behalf of the Fire Chief, to issue a purchase order with Brickyard Building Materials in an amount not to exceed \$250,000 for the purchase of chain saw equipment for the Fire District's Saw Program for the period April 1, 2026 through March 31, 2029. (100% CCCFPD General Operating Fund) [26-1457](#)

approved

- C.12** APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a contract with Golden State Fire Apparatus, Inc., in an amount not to exceed \$561,110 for the manufacture and purchase of one (1) Emergency Crew Transport vehicle. (100% CCCFPD General Operating Fund) [26-1458](#)

approved

- C.13** APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a contract amendment with Converge Consulting Group, LLC, to increase the payment limit by \$160,000 to a new payment limit of \$320,000 and to extend the term end date from April 30, 2026 to October 31, 2027, for consulting services for the District's strategic and programmatic plan focused on workplace culture, fairness, and organizational effectiveness. (100% CCCFPD General Operating Fund) [26-1459](#)

approved

- C.14** APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a contract with The Investigative Group, in an amount not to exceed \$300,000 for internal administrative investigations for the period May 1, 2026 through April 30, 2029. (100% CCCFPD General Operating Fund) [26-1460](#)

approved

- C.15** APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a contract amendment with American Medical Response West, to correct contract provisions that were inadvertently removed from the prior amendment entered into by parties on December 31, 2025. (No fiscal impact) [26-1461](#)

approved

- C.16** APPROVE and AUTHORIZE the Fire Chief, or designee, to submit an application to the California Fire Safe Council for an extension of the 2025 California Department of Forestry and Fire Protection (CAL FIRE) County Coordinator Statewide Grant Program, to extend the performance period from July 1, 2026, through October 15, 2027, enabling the Fire District to expend the remaining funds from the original grant award of \$175,000, along with additional funds from the grant extension in the amount of \$151,500, over the period of performance. (100% State) [26-1462](#)

approved

- C.17** As the successor agency to the former Rodeo-Hercules Fire Protection District, ACCEPT the Fiscal Year 2024-25 financial audit completed by Harshwal & Associates. (No fiscal impact) [26-1463](#)

Attachments: [Audit Communication Letter \(TCWG\)](#)
[RHFPD Measure-O Audit Report FY2024-2025](#)
[RHFPD-Audited Financial Statements 6.30.2025](#)

approved

- C.18** DENY late claim filed by Stephen Yaws. [26-1464](#)

approved

ADVISORY COMMISSION

The Contra Costa County Fire Protection District Advisory Fire Commission is scheduled to meet next on Monday, May 11, 2026, at 7:00 p.m. at their Administrative Office, 4005 Port Chicago Highway, Suite 250, Concord, CA 94520.

AGENDA DEADLINE: Thursday, 12 noon, 12 days before the Tuesday Board meetings.

GENERAL INFORMATION

The Board meets in all its capacities pursuant to Ordinance Code Section 24-2.402.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Clerk of the Board to a majority of the members of the Board of Directors less than 96 hours prior to that meeting are available for public inspection at 1025 Escobar Street, First Floor, Martinez, CA 94553, during normal business hours.

All matters listed under CONSENT ITEMS are considered by the Board to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the Board before the Board votes on the motion to adopt. Each member of the public will be allowed two minutes to comment on the entire consent agenda.

Persons who wish to speak on matters set for PUBLIC HEARINGS will be heard when the Chair calls for public testimony. Each speaker during public testimony will be limited to two minutes. After public testimony, the hearing is closed and the matter is subject to discussion and action by the Board. Comments on matters listed on the agenda or otherwise within the purview of the Board of Supervisors can be submitted to the office of the Clerk of the Board via mail: Board of Directors, 1025 Escobar Street, First Floor, Martinez, CA 94553 or to clerkoftheboard@cob.cccounty.us.

Time limits for public speakers may be adjusted at the discretion of the Chair.

The County will provide reasonable accommodations for persons with disabilities planning to attend Board meetings who contact the Clerk of the Board at least 24 hours before the meeting, at (925) 655-2000.

Anyone desiring to submit an inspirational thought nomination for inclusion on the Board Agenda may contact the Office of the County Administrator or Office of the Clerk of the Board, 1025 Escobar Street, Martinez, California.

Subscribe to receive to the weekly Board Agenda by calling the Office of the Clerk of the Board, (925) 655-2000 or using the County's on line subscription feature at the County's Internet Web Page, where agendas and supporting information may also be viewed: <https://contra-costa.legistar.com/Calendar.aspx>

DISCLOSURE OF CAMPAIGN CONTRIBUTIONS

Pursuant to Government Code section 84308 (the Levine Act), members of the Board of Supervisors are disqualified and not able to participate in any agenda item involving contracts (except for contracts exempt from the Levine Act under Government Code section 84308(a)), franchises, discretionary land use permits and other entitlements, if the Board member received, within the previous 12 months, more than \$500 in campaign contributions from the applicant or contractor, an agent of the applicant or contractor, or any financially interested participant who actively supports or opposes the County's decision on the agenda item. Members of the Board of Supervisors who have received, and applicants, contractors or their agents who have made, campaign contributions totaling more than \$500 to a Board member within the previous 12 months are required to disclose that fact for the official record of the

subject proceeding. Disclosures must include the amount of the campaign contribution and identify the recipient Board member, and may be made either in writing to the Clerk of the Board of Supervisors before the subject hearing or by verbal disclosure at the time of the hearing.

Glossary of Acronyms, Abbreviations, and other Terms

Contra Costa County has a policy of making limited use of acronyms, abbreviations, and industry-specific language in its Board of Supervisors meetings and written materials. For a list of commonly used language that may appear in oral presentations and written materials associated with Board meetings, please visit <https://www.contracosta.ca.gov/8464/Glossary-of-Agenda-Acronyms>.