



Meeting Minutes

CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

Board of Directors

DIANE BURGIS, CHAIR

JOHN GIOIA

CANDACE ANDERSEN

KEN CARLSON, VICE CHAIR

SHANELLE SCALES-PRESTON

LEWIS BROSCARD, FIRE CHIEF, (925)

941-3300

MONICA NINO, COUNTY ADMINISTRATOR

AND CLERK OF THE BOARD OF

SUPERVISORS, (925) 655-2075

Tuesday, May 12, 2026

1:00 PM

**Administration Building
1025 Escobar Street, Martinez |
<https://cccounty-us.zoom.us/j/81863939331> |
Call in: 1 855-758-1310.**

The public may attend the Board meeting in person and remotely via call-in or Zoom. Board meetings are televised live on Comcast Cable 27, ATT/U-Verse Channel 99, and WAVE Channel 32, and can be seen live online at www.contracosta.ca.gov. Meetings of the Board are closed-captioned in real time. For real time translation of the Board of Supervisors meeting, please go to the Wordly website: <https://attend.wordly.ai/join/UPPW-1508>.

Persons who wish to address the Board during public comment or with respect to an item on the agenda may comment in person or may call in during the meeting by dialing 1 855-758-1310. A caller should indicate they wish to speak on an agenda item by pushing "#2" on their phone. Persons who wish to address the Board in person should complete the form provided for that purpose. Access via Zoom is also available using the following link: <https://cccounty-us.zoom.us/j/81863939331>. Those participating via Zoom should indicate they wish to speak on an agenda item by using the "raise your hand" feature in the Zoom app. To provide contact information, please contact Clerk of the Board at clerkoftheboard@cob.cccounty.us or call 925-655-2000. If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the Board will continue the meeting in person without remote access.

Public comments generally will be limited to two minutes per speaker. In the interest of facilitating the business of the Board, the total amount of time that a member of the public may use in addressing the Board on all agenda items is 10 minutes. Your patience is appreciated.

A lunch break or closed session may be called at the discretion of the Board Chair. Staff reports related to open session items on the agenda are also accessible online at www.contracosta.ca.gov.

1:00 P.M. Convene and call to order

Present Director John Gioia, Director Candace Andersen, Director Diane Burgis, Director Ken Carlson, and Director Shanelle Scales-Preston

1. CLOSED SESSION

A. PUBLIC EMPLOYMENT Gov. Code § 54957

Title: Fire Chief, Contra Costa County Fire Protection District

2. CONSIDER CONSENT ITEMS (Items listed as C.1 through C.7 on the following agenda) – Items are subject to removal from Consent Calendar by request of any Director. Items removed from the Consent Calendar will be considered with the Discussion Items.

Motion: Carlson
Second: Andersen
Aye: Director Scales-Preston, Director Carlson, Director Andersen, Director Burgis, and Director Gioia
Result: Passed

3. PRESENTATIONS

4. DISCUSSION ITEMS

D.1. CONSIDER appointing Aaron J. McAlister as Fire Chief of the Contra Costa County Fire Protection District (the “District”) at Step 5 of the salary range (\$26,624.71/month), including all benefits as provided in the Fire Management Resolution that apply to the position of Fire Chief, and including all vacation and personal holiday leave accruals equivalent to 20 total years of service, effective upon adoption. (Diane Burgis, Chair) [26-2030](#)

Motion: Burgis
Second: Andersen
Aye: Director Scales-Preston, Director Carlson, Director Burgis, Director Gioia, and Director Andersen
Result: Passed

D.2. HEARING to consider adopting Contra Costa County Fire Protection District Ordinance No. 2026-07 to establish fees for permits, inspections, plan reviews, and other services performed by the District. (Aaron McAlister, Deputy Fire Chief) [26-2031](#)

Attachments: [Ordinance No. 2026-07](#)
[Exhibit A NBS User Fee Study Summary CCCFPD](#)
[Exhibit B Fire Prevention Bureau Fee Schedule](#)
[Signed Ordinance No. 2026-07](#)

Motion: Andersen
Second: Carlson
Aye: Director Scales-Preston, Director Burgis, Director Andersen, Director Carlson, and Director Gioia

Result: **Passed**

- D.3.** CONSIDER accepting a report from the Fire Chief providing a status summary for ongoing Fire District activities and initiatives. (Aaron McAlister, Deputy Fire Chief)

[26-2032](#)

Attachments:

[Fire Chief's Report May 2026](#)

[Hospital Transport of Care Times Charts May 2025 - Apr 2026](#)

Motion:

Andersen

Second:

Carlson

Aye:

Director Andersen, Director Carlson, Director Scales-Preston, and Director Burgis

Abstain:

Director Gioia

Result:

Passed

5. PUBLIC COMMENT (2 Minutes)

6. CONSENT ITEMS

CONSIDER CONSENT ITEMS

A motion was made by Director Carlson, seconded by Director Andersen, to approve the Consent Agenda. The motion carried by the following vote:

Aye: **Director Gioia, Director Andersen, Director Burgis, Director Carlson, and Director Scales-Preston**

Result:

Passed

- C.1.** ADOPT Resolution No. 2026-06 designating the week of May 17-23, 2026 as Emergency Medical Services Week, with the theme of "Improving Outcomes, Together", as recommended by the Fire Chief. (No fiscal impact)

[FPD-RES
2026-06](#)

Attachments:

[Signed 2026-05-12 C.1 Res 2026-06](#)

adopted

CONSIDER CONSENT ITEMS

- C.2.** APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute, on behalf of the Fire Chief, a purchase order amendment with Bound Tree Medical, LLC, to increase the payment limit by \$350,000 to a new payment limit of \$700,000 for pre-hospital emergency medical supplies, equipment, and pharmaceuticals with no change to the term ending December 31, 2026. (100% CCCFPD General Operating Fund)

[26-2033](#)

approved

- C.3.** APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a contract with Stryker Sales, LLC, in an amount not to exceed \$67,000 subject to the terms and conditions of Stryker's Terms Addendum, for defibrillation and chest compression equipment maintenance, for the period April 1, 2026 through March 31, 2034. (100% CCCFPD EMS Transport Fund)

[26-2034](#)

approved

- C.4.** APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a contract with Emergency Technical Decon, Inc. in an amount not to exceed \$700,000 for personal protective equipment inspections and repairs, for the period April 1, 2026 through March 31, 2029. (100% CCCFPD General Operating Fund) [26-2035](#)

approved

- C.5.** APPROVE and AUTHORIZE the Fire Chief, or designee, to apply for and accept funding from the Bay Area Air Quality Management District's BAY REPAIR Grant Program, in an amount not to exceed \$3,000,000, for the East Richmond Heights Shaded Fuel Break Project. (100% Local grant, no match) [26-2036](#)

approved

- C.6.** APPROVE and AUTHORIZE the Fire Chief, or designee, to apply for and accept grant funding from the California Fire Safe Council for the State Fire Capacity Grant Program in an amount not to exceed \$100,000 to update the Contra Costa County Wildfire Protection Plan, a strategic wildfire planning document. (33% State, 67% Measure X) [26-2037](#)

approved

- C.7.** APPROVE and AUTHORIZE the Fire Chief, or designee, to execute a contract with the U.S. Department of the Navy to use the former Concord Naval Weapons Station for public safety training purposes, for the period June 1, 2026 through May 31, 2027. (No fiscal impact) [26-2038](#)

approved

ADVISORY COMMISSION

The Contra Costa County Fire Protection District Advisory Fire Commission is scheduled to meet next on Monday, June 8, at 7:00 p.m. at their Administrative Office, 4005 Port Chicago Highway, Suite 250, Concord, CA 94520.

AGENDA DEADLINE: Thursday, 12 noon, 12 days before the Tuesday Board meetings.

GENERAL INFORMATION

The Board meets in all its capacities pursuant to Ordinance Code Section 24-2.402.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Clerk of the Board to a majority of the members of the Board of Directors less than 96 hours prior to that meeting are available for public inspection at 1025 Escobar Street, First Floor, Martinez, CA 94553, during normal business hours.

All matters listed under CONSENT ITEMS are considered by the Board to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the Board before the Board votes on the motion to adopt. Each member of the public will be allowed two minutes to comment on the entire consent agenda.

Persons who wish to speak on matters set for PUBLIC HEARINGS will be heard when the Chair calls for public testimony. Each speaker during public testimony will be limited to two minutes. After public testimony, the hearing is closed and the matter is subject to discussion and action by the Board. Comments on matters listed on the agenda or otherwise within the purview of the Board of Supervisors can be submitted to the office of the Clerk of the Board via mail: Board of Directors, 1025 Escobar Street, First Floor, Martinez, CA 94553 or to clerkoftheboard@cob.cccounty.us.

Time limits for public speakers may be adjusted at the discretion of the Chair.

The County will provide reasonable accommodations for persons with disabilities planning to attend Board meetings who contact the Clerk of the Board at least 24 hours before the meeting, at (925) 655-2000.

Anyone desiring to submit an inspirational thought nomination for inclusion on the Board Agenda may contact the Office of the County Administrator or Office of the Clerk of the Board, 1025 Escobar Street, Martinez, California.

Subscribe to receive to the weekly Board Agenda by calling the Office of the Clerk of the Board, (925) 655-2000 or using the County's on line subscription feature at the County's Internet Web Page, where agendas and supporting information may also be viewed: <https://contra-costa.legistar.com/Calendar.aspx>

DISCLOSURE OF CAMPAIGN CONTRIBUTIONS

Pursuant to Government Code section 84308 (the Levine Act), members of the Board of Supervisors are disqualified and not able to participate in any agenda item involving contracts (except for contracts exempt from the Levine Act under Government Code section 84308(a)), franchises, discretionary land use permits and other entitlements, if the Board member received, within the previous 12 months, more than \$500 in campaign contributions from the applicant or contractor, an agent of the applicant or contractor, or any financially interested participant who actively supports or opposes the County's decision on the agenda item. Members of the Board of Supervisors who have received, and applicants, contractors or their agents who have made, campaign contributions totaling more than \$500 to a Board member within the previous 12 months are required to disclose that fact for the official record of the

subject proceeding. Disclosures must include the amount of the campaign contribution and identify the recipient Board member, and may be made either in writing to the Clerk of the Board of Supervisors before the subject hearing or by verbal disclosure at the time of the hearing.

Glossary of Acronyms, Abbreviations, and other Terms

Contra Costa County has a policy of making limited use of acronyms, abbreviations, and industry-specific language in its Board of Supervisors meetings and written materials. For a list of commonly used language that may appear in oral presentations and written materials associated with Board meetings, please visit <https://www.contracosta.ca.gov/8464/Glossary-of-Agenda-Acronyms>.