



# CONTRA COSTA COUNTY

## AGENDA

### Racial Justice Oversight Body

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Thursday, April 9, 2026

1:00 PM 1026 Escobar Street, #238/239, Martinez,  
CA 94553 |

<https://cccouny-us.zoom.us/j/860762311>

84 | Call-In: 214 765 0478 Dial: 2188046

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#### CEF subcommittee meeting

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

Roll Call and Introductions

Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

1. RECEIVE and APPROVE the Record of Action for the December 11, 2025 meeting of the Racial Justice Oversight Body CEF Subcommittee, with any necessary corrections. [26-1401](#)

**Attachments:** [RJOB CEF Record of Action 12.11.25](#)

2. DISCUSS 2026 Racial Justice Oversight Body Community Town Halls [26-1402](#)
3. DISCUSS Robert Wood Johnson Foundation Grant Proposal [26-1403](#)
4. DISCUSS any general updates from subcommittee members or ORESJ staff [26-1404](#)
5. REVIEW and ASSIGN actions items from today's meeting [26-1405](#)

The next meeting is currently scheduled for May 14, 2026.

Adjourn

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 1026 Escobar St., #2B, Martinez, CA 94553, during normal business hours. Staff reports related to items on the agenda are also accessible online at [www.contracosta.ca.gov](http://www.contracosta.ca.gov). If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: Peter Kim, [peter.kim@oresj.cccounty.us](mailto:peter.kim@oresj.cccounty.us).



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 26-1401

**Agenda Date:** 4/9/2026

**Agenda #:** 1.

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Advisory Board: Racial Justice Oversight Body, CEF Subcommittee

Subject: Record of Action

Presenter: Peter Kim

Contact: Peter Kim, [peter.kim@oresj.cccounty.us](mailto:peter.kim@oresj.cccounty.us) <<mailto:peter.kim@oresj.cccounty.us>>

### Information:

County Ordinance requires that each County body keep a record of its meetings. Though the record need not be verbatim, it must accurately reflect the agenda and the decisions made in the meetings.

### Referral History and Update:

Attached for the Subcommittee's consideration is the draft Record of Action (Meeting Minutes) for the Committee's December 11, 2025 meeting.

### Recommendation(s)/Next Step(s):

Staff recommends approving the Record of Action for the December 11, 2025 meeting of the Racial Justice Oversight Body CEF Subcommittee, with any necessary corrections.

**Community Engagement and Funding (CEF) Subcommittee  
December 11<sup>th</sup>, 2025**

**Present:**

Shantell Owens  
Anthony Randolph  
Stephanie Medley  
Maileen Mamaradlo

**Absent:**

Ronell Ellis (subcommittee chair)  
Marcus Walton  
Talia Moore  
Ricky Godfrey  
Ayo Lewis

**Staff:**

Peter Kim (ORESJ)  
Emaan Ahmed (ORESJ)

**1. Roll Call and Introductions**

Meeting began at 1:14 PM.

3 members present. No quorum.

**2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).**

No Comment.

**3. RECEIVE and APPROVE the Record of Action for the November 13, 2025 meeting of the Racial Justice Oversight Body CEF Subcommittee, with any necessary corrections.**

No quorum. Item moved to the next meeting.

**4. DISCUSS ad-hoc Committee's Progress**

Anthony Randolph: Thanked Stephanie Medley and Marcus Walton for leading the adhoc committee work.

All town halls from 6-8 PM.

- Jan 26: East County at Grace Bible Fellowship

- Feb 12: West County at RYSE
- Feb 19: Virtual

Shared and discussed World Café Prompt Development Guide. Will be shared with Table Hosts and there will be ad hoc planning meetings to prep.

Discussed requirements and restrictions regarding quorum for the town halls, as well as the ad hoc planning sessions.

- Can agendaize and make the planning mtg official
- May need to make the Town Halls as official, public meetings

Walked through World Café logistics and structure

Discussed and brainstormed specific prompts for World Café table discussions.

- General:
  - Reframe questions to solicit how community sees their participation, increase their accountability in solutions
  - How to build trust and rapport
- CEF:
  - How to increase community capacity to engage in RJOB?
  - How to build aspects of funding into CEF's work?
  - How to create more accessibility to info on grants/funding opportunities
- Data:
  - What kinds of info/data exactly is community interested in?
  - How to effectively share with accuracy what is already available and how to access?
  - What are ways to make available info more accessible and legible?
- Diversion:
  -

BOS Chair Anderson approved our use of the Wordly account for the meetings to provide real time interpretation via handheld devices

RYSE and Genesis is able to provide funds for the food.

- *Need concrete budget requests for Supervisors*

Sup Gioia has offered his support and would like his office to co-sponsor the West County event.

- *ORESJ will ask Sup Burgis if she would like to do the same; Can also ask Sup Scales-Preston and others.*
- *Subcommittee will request support in form of \_\_\_ and sending to networks.*

Eventbrites have been created. Once updated, will publish. Target date for release is Jan 2.

- *Need the Eventbrite links and flyer completed ASAP*

## 5. REVIEW and ASSIGN actions items from today's meeting.

- Ad hoc committee sent email requesting RJOB members to sign up for roles and tasks. Need to re-send a second email on behalf of subcommittee.
  - *Staff will send to full body and also agendize on each subcommittee (data, diversion)*
  - CEF to nail down agenda, roles (speaking, facilitation, sign in, table facilitation, note taking, tech, set-up/break-down, etc).
- Finalize sign ups of all RJOB members and their designated roles
  - Include any additional non-RJOB volunteers roles
- Finalize plans for prep meeting with RJOB members in Jan
  - Aim to use 1/8/26 CEF meeting as that meeting
  - Must agendize as a special RJOB meeting
- Outreach
  - Create a flyer and an email template to share
    - Aim to send the flyer out by Jan 2 at the latest
    - Maileen and Stephanie (and Cheryl?) to finalize design
      - RJOB at the top as prominent as possible, along with “Community Town Hall” just as prominent
      - Reduce the words, just include “free food, interpretation, registration link” and an email for questions
      - Put County seal at bottom with a link; no need for logo of host org
      - In the registration page, add the disclaimers and info on RJOB
      - Add Supervisors’ Offices as Co-Sponsor, ORESJ too
  - Provide Supervisors with flyer/info to share in their newsletters and social media
    - Share with Unincorporated Municipal Advisory Councils (MACs)
  - Local media
    - CCTV, County Office of Ed radio, etc
- Budget
  - Refine and specify amounts:
    - Food (for Genesis and RYSE) *Committee will provide ORESJ w/ specific budget ask for food to request of Supes*
    - Interpretation
    - Materials and printing (*Subcommittee will provide needs for ORESJ to provide*)
  - Track and prepare a full budget to inform a larger RJOB budget ask during budget season that includes CEF activities for the year (and other asks from the subcommittees).
- Language Access
  - Will use BOS Wordly account
  - West County will likely need Spanish and possibly 1-2 Asian languages

**The next meeting is scheduled for 1/8/26 at 1:00 pm at 1026 Escobar Street, #238/239, Martinez, CA 94553.**

**6. Adjourn**

Meeting adjourned at 2:49 PM.



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## Staff Report

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**File #:** 26-1402

**Agenda Date:** 4/9/2026

**Agenda #:** 2.

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Advisory Board: Racial Justice Oversight Body, CEF Subcommittee

Subject: DISCUSS 2026 Racial Justice Oversight Body Community Town Halls

Presenter: Peter Kim

Contact: Peter Kim, [peter.kim@oresj.cccounty.us](mailto:peter.kim@oresj.cccounty.us) <<mailto:peter.kim@oresj.cccounty.us>>

### Information:

The subcommittee will hold a debrief discussion after the three (3) 2026 Racial Justice Oversight Body Community Town Halls.

### Referral History and Update:

The CEF Subcommittee established an ad hoc committee after the June 12, 2025 meeting to determine an engagement strategy. The committee's first objective was to facilitate town halls to engage Contra Costa County residents.

### Recommendation(s)/Next Step(s):

n/a



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## Staff Report

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**File #:** 26-1403

**Agenda Date:** 4/9/2026

**Agenda #:** 3.

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Advisory Board: Racial Justice Oversight Body, CEF Subcommittee

Subject: Robert Wood Johnson Foundation (RWJF) Grant Proposal

Presenter: Peter Kim

Contact: Peter Kim, [peter.kim@oresj.cccounty.us](mailto:peter.kim@oresj.cccounty.us) <<mailto:peter.kim@oresj.cccounty.us>>

### Information:

RYSE Center for Youth collaborated with RJOB to submit a proposal to RWJF for a 50,000 grant for data transparency in communities:

<https://www.rwjf.org/en/grants/active-funding-opportunities/2026/local-data-for-equitable-communities.html?channelid=xig&cid=1004253>

The proposal aims to compare current data with those from the 2018 Racial Justice Taskforce report. Additionally, the analysis will be supplemented with listening sessions and multimedia contributions from youth interns.

### Referral History and Update:

n/a

### Recommendation(s)/Next Step(s):

n/a



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## Staff Report

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**File #:** 26-1404

**Agenda Date:** 4/9/2026

**Agenda #:** 4.

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Advisory Board: Racial Justice Oversight Body, CEF Subcommittee

Subject: DISCUSS any general updates from subcommittee members or ORESJ staff.

Presenter: Ronell Ellis (Chair)

Contact: Peter Kim, peter.kim@oresj.cccounty.us

**Information:**

This is an opportunity for subcommittee members to share updates that may not be listed on the agenda.

**Referral History and Update:**

This is a standing discussion item.

**Recommendation(s)/Next Step(s):**

n/a



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## Staff Report

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**File #:** 26-1405

**Agenda Date:** 4/9/2026

**Agenda #:** 5.

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Advisory Board: Racial Justice Oversight Body, CEF Subcommittee

Subject: REVIEW and ASSIGN actions items from today's meeting.

Presenter: Ronell Ellis (Chair)

Contact: Peter Kim, peter.kim@oresj.cccounty.us

### Information:

Review all actions items that were assigned and discussed during today's meeting.

### Referral History and Update:

This discussion item was added as a result of the new meeting logistics determine by subcommittee chairs during the RJOB Committee Chair Planning Meeting on July 1, 2025.

### Recommendation(s)/Next Step(s):

n/a