



CONTRA COSTA COUNTY

AGENDA

Advisory Council on Aging

Wednesday, August 20, 2025

12:15 PM

500 Ellinwood Way, Corner Conference
Room, Pleasant Hill, CA

Membership/Nominating Committees

https://cccouny-us.zoom.us/webinar/register/WN_R_89-d-rT5ut_HV6k6E5DfQ

PUBLIC ACCESS AND PUBLIC COMMENT INSTRUCTIONS:

The public may attend this meeting in person at the above location. The public also may attend this meeting remotely via webinar. Login information is provided above.

12:15 Welcome - Jill Kleiner, interim Membership Chair

12:18 Approve June 2025 Draft Minutes

[25-3332](#)

Attachments: [Mem.06.18.25ADraftMinutes](#)

12:20 Welcome Nominating Committee Members

12:25 Instructions on Nomination Process for Council Officers

12:40 ACOA Quorum/Attendance of ACOA Meetings, Committees & Workgroups

ACOA Quorum

Attendance Tracker

Resignations

Leave of Absence (LOA) Requests

Steven Freshman - Sep 2025

Teri Tobey - Aug thru Oct 2025

Membership Requirements Update (Brown Act, Ethics Training, and new Implicit Bias)

Buddy Program Updates

Filling Vacant Seats

12:50 ACOA Interview: Janet Jule

1:10 Break

1:20 ACOA Interview: Gerard, La Londe-Berg

- 1:40 Discuss ACOA Interview Candidates
- 1:50 Executive Committee Action Items
- 1:55 Public Comment
- 2:00 Adjourn

The Contra Costa County Advisory Council on Aging and its committees will provide reasonable accommodations for persons with disability planning to attend the above noticed meeting if they call 925 655-0773 at least 48 hours in advance of the meeting.

The Contra Costa County Advisory Council on Aging is appointed by the Board of Supervisors to advise the Area Agency on Aging on all matters related to the development and administration of the annual Area Agency plan and operations conducted hereunder, in accordance with mandates from the Older Americans Act. Any comments or recommendations made by the Council or its individual members do not represent the official position of the County or any of its officers.

HOW TO PROVIDE PUBLIC COMMENT:

Persons who wish to address the Advisory Council on Aging during public comment on matters within the jurisdiction of the Advisory Council on Aging that are not on the agenda, or who wish to comment with respect to an item on the agenda, may comment in person, via Webinar. Those participating via Zoom should indicate they wish to speak by using the “raise your hand” feature in the Webinar app. Those calling in should indicate they wish to speak by pushing * 9 on their phone.

All public comments will be limited to 2 minutes per speaker.

For assistance with remote access contact: 925 655-0773

Public comments may also be submitted before the meeting by email at jlam@ehsd.cccounty.us or by voicemail at 925 655-0773. Comments submitted by email or voicemail will be included in the record of the meeting but will not be read or played aloud during the meeting.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-3332
12:18

Agenda Date: 8/20/2025

Agenda #:

Advisory Board: Membership/Nominating Committee
Subject: June 2025 Draft Minutes

Information: Approval of June 2025 Draft Minutes

Referral History and Update:

Recommendation(s)/Next Step(s):



CONTRA COSTA COUNTY

Committee Meeting Minutes - Draft

Advisory Council on Aging

Wednesday, June 18, 2025

12:15 PM

500 Ellinwood Way, Pleasant Hill,
Board Room A/B

Membership/Nominating Committees

<https://cccounty-us.zoom.us/j/85009915454?pwd=hS0LRSLQqLVGQbw3pADyrqwCU6iTUr.1> |
Password: 881258 | Dial-In: (214) 765-0478 | Code: 698779 | Meeting ID: 850 0991 5454

PUBLIC ACCESS INSTRUCTIONS:

The public may attend this meeting in person at the posted locations. The public also may attend this meeting remotely via Zoom or call-in. Login information and call-in information is provided above.

12:15 Welcome - Jim Donnelly called the meeting to order at 12:16 pm

Roll Call

Present	Jill Kleiner, Kathryn Monroy-Dexter, and Jim Donnelly
Excused	Thomas Lang
Absent	Roger Boaz, and Lorna Van Ackeren

12:20 Approve May 2025 Draft Minutes

May Minutes

[25-2156](#)

Attachments: [Mem05.21.2025ADraftMinutes](#)

Motion: Monroy-Dexter

Second: Kleiner

Aye: Kleiner, Monroy-Dexter, and Donnelly

Absent: Boaz, and Van Ackeren

Result: Passed

12:25 ACOA Quorum /Attendance of ACOA Meetings and Committees

ACOA Quorum;

22 ACOA members were present, and quorum was established.

Attendance Tracker:

Lori Magistrado: 3 absences

Resignations:

Lori Magistrado - City of Pinole

Leave of Absence (LOA) Requests:

Sara Green - June 2025

Candace Evans - June 2025

Roger Boaz - June 2025

Nikki Lopez - June 2025

Richard Morisky - June 2025

Membership Requirements Update (Brown Act, Ethics Training, and new Implicit Bias):

Brown Act requirements updated: ACOA members must complete this training every two years.

Buddy Program Updates:

Send Jim email about buddy updates (for emails).

Filling Vacant Seats:

Pending Approval (FHS & BOS):

Indy Singh - Alt 1

Deborah Wiener - Alt 2

Holly Frates - Alt 3

Cesar Court - City of Brentwood

Vacant City Seats:

City of Pittsburg

City of San Pablo

City of San Ramon

City of Clayton

City of Antioch

Vacant Alternate Seats:

Alternate #4

12:30 ACOA Interview: Teresa (Yanmei) Wright

Interviewed candidate

Interested in Health and Elder Abuse Prevention Workgroup

12:50 Discuss ACOA Interview Candidate

Discussed interview candidate; recommend for Executive Committee consent for Alternate #4

Candidate Wright

[25-2157](#)

Attachments:

[Wright Yanmei \(ACOA\) 05-24-25 D4_Redacted](#)

1:00 ACOA Interview: Jim Donnelly

Interviewed candidate

1:20 Discuss ACOA Interview Candidate

Discussed interview candidate; recommend for Executive Committee consent for MAL

Candidate Donnelly

[25-2158](#)

Attachments:

[Donnelly James Application-for-ACOA Redacted](#)

1:30 New Member Orientation

Email Alicia regarding New Member Orientation

1:55 Public Comment: None

The next meeting is currently scheduled for August 20, 2025 at 12:15 pm - 2:00 pm.

Adjourn: Meeting adjourned at 1:14 pm.

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 500 Ellinwood, Pleasant Hill, attention Jenny Lam during normal business hours. Staff reports related to items on the agenda are also accessible online at www.contracosta.ca.gov.

HOW TO PROVIDE PUBLIC COMMENT:

Persons who wish to address the Advisory Committee on Aging during public comment on matters within the jurisdiction of the Committee that are not on the agenda, or who wish to comment with respect to an item on the agenda, may comment in person, via Zoom, or via call-in. Those participating in person should speak when called upon by the chair. Those participating via Zoom should indicate they wish to speak by using the “raise your hand” feature in the Zoom app. Those calling in should indicate they wish to speak by pushing * 9 on their phone. All public comments will be limited to 2 minutes per speaker. For assistance with remote access contact: 925 655-0773.

Public comment may be submitted via electronic mail on agenda items at least one full workday prior to the published meeting time at email at jlam@ehsd.cccounty.us or by voice mail at 925 655-0773. Comments submitted by email or voice mail will be included in the record of the meeting but will not be read or played aloud during the meeting.

For Additional Information Contact: jlam@ehsd.cccounty.us or by voice mail at 925 655-0773