



# CONTRA COSTA COUNTY

## AGENDA

### Library Commission

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Thursday, November 21, 2024

6:00 PM

1025 Escobar St., Room 110  
Martinez, CA

352 Shoreline Dr.  
Pittsburg, CA

959 Hawthorn Dr.  
Lafayette, CA

**Zoom Webinar Link:**

**[https://zoom.us/j/95770626305?  
pwd=4B2K8DUXNjJYf4xdx2sVUbd3lPr  
KGk.1](https://zoom.us/j/95770626305?pwd=4B2K8DUXNjJYf4xdx2sVUbd3lPrKGk.1)**

**Webinar ID: 957 7062 6305**

**Passcode: 135402**

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- The Library Commission will provide reasonable accommodations for persons with disabilities planning to attend Library Commission meetings who contact Library Administration at least 72 hours before the meeting, at (925) 608-7730. After 72 hours prior, accommodations will be on a best-efforts basis.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Contra Costa County Library Commission to a majority of members of the Library Commission less than 96 hours prior to that meeting are available for public inspection at Contra Costa County Library Administration, 777 Arnold Drive, Suite 210, Martinez, CA 94553.

Library Commissioners, please call Library Administration, at (925) 608-7700 by 5 p.m. Wednesday, November 20, 2024, if you will NOT be at the meeting. A quorum must be established in-person before a meeting can be held. A record is maintained of Commissioner's attendance.

**Agenda Items:** Items may be taken out of order based on the business of the day and preference of the Committee

**1. CALL THE MEETING TO ORDER / ROLL CALL**

The Library Commission Chair will call the meeting to order. Nina Braithwaite will do a roll call to determine a quorum of attendees.

**2. WELCOME & INTRODUCTIONS**

Visitors will have an opportunity to introduce themselves; self-introductions are voluntary.

**3. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).**

4. ACCEPTANCE OF MINUTES - Attachment 1 [24-3937](#)  
Commissioners will approve or amend the minutes from the September 19, 2024, meeting.

**Attachments:** [1. 9-19-24 Library Commission Meeting Minutes.pdf](#)

5. COUNTY LIBRARIAN REPORT – Attachments 2 [24-3938](#)  
County Librarian Alison McKee will submit a written report on items of interest to Commissioners.

**Attachments:** [2. County Librarian Report.pdf](#)  
[2. County Librarian Report - CCC Library Standards Report.pdf](#)  
[2. County Librarian Report - BOS-MXCAB Joint Mtg 2024-11-12 Library Dept.pdf](#)

6. **AGENDA SETTING FOR NEXT MEETING and FUTURE TOPICS**  
Commissioners will suggest items for future meetings.

7. DEBRIEF OF FFC FORUM – Alison McKee & Susan Hildreth – Attachment 3 [24-3939](#)

**Attachments:** [3 - 2024 FFC Forum.pdf](#)

8. 2024 ANNUAL REPORT/2025 Work Plan – Tommy Smith – Attachment 4 [24-3940](#)  
Commissioner Smith will present the 2024 Annual Report and 2025 Work Plan.

Commissioners will vote to accept the Annual Report and Work Plan.

**Attachments:** [4. LCCCC Annual Report 2024 Draft v1.pdf](#)  
[4. CCCLC 2025 Work Plan Draft 1.pdf](#)

9. ADVOCACY AD HOC GROUP REPORT – Susan Hildreth – Attachment 5 [24-3941](#)  
Commissioner Hildreth will present the final report and recommendations of the Advocacy Ad Hoc Group.

Commissioners will vote to accept the report and its recommendations.

**Attachments:** [Final Report from Library Commission Advocacy Ad Hoc Group 11-21-2024.docx](#)  
[Advocacy Ad Hoc - Regional Library Comparison.pdf](#)

**10. SUNSETTING THE ADVOCACY AD HOC GROUP - Nicole Gemmer**

Nina Braithwaite will poll the Commissioners.

**11. NOMINATIONS AND ELECTION OF 2025 LIBRARY COMMISSION OFFICERS – Heather Lurvey**

The Chair of the Nominating Working Committee will explain the group’s process then present the slate of candidates to the Commissioners. Nominations will also be taken from the floor and the election of Library Commission Officers for 2025 will be held.

Nina Braithwaite will poll the Commissioners.

**12. SUNSETTING THE NOMINATING COMMITTEE - Nicole Gemmer**

Nina Braithwaite will poll the Commissioners.

**13. SET COMMISSION MEETING DATES FOR 2025 – Nicole Gemmer**

Commissioners will vote to adopt meeting dates for 2025.

**14. WORKING COMMITTEE REPORTS**

A. Commissioner Dozier will report to the Commission on legislative matters.  
(3 minutes)

B. Commissioner Rosekind will update the commissioners on the Library Foundation of Contra Costa. (3 minutes)

**15. CORRESPONDENCE**

Commissioners will review commission correspondence.

**16. COMMISSIONER ANNOUNCEMENTS**

Commissioners can use this time to share upcoming events, book sales and any other library-related information.

**17. ADJOURNMENT to the January 16, 2025, LIBRARY COMMISSION MEETING.**

ITEMS TO CALENDAR

- January 16, 2025, 6:00 to 8:00 p.m.
- March 17, 2025, 6:00 to 8:00 p.m.
- May 19, 2025, 6:00 to 8:00 p.m.