



CONTRA COSTA COUNTY

Committee Meeting Minutes

Community Advisory Board on Public Safety

Tuesday, April 29, 2025

11:00 AM

50 Douglas Dr., Martinez |
<https://us06web.zoom.us/j/82787248693> |
Meeting ID: 827 8724 8693

Policy & Budget Subcommittee Meeting

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

Justin Van Zerber called the meeting to order at 11:00 a.m.

1. Roll Call and Introductions

Present Briana Lucca, Traci Simpson, and Justin Van Zerber

Absent Brenda Lee

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

Public comment received

3. CONSIDER approving the Record of Action from Monday, March 17, 2025, CAB Policy & Budget Subcommittee Meeting. [25-1589](#)

Attachments: [DRAFT CAB Policy & Budget Record of Action - March 17, 2025](#)

Motion: Van Zerber

Second: Simpson

Aye: Lucca, Simpson, and Van Zerber

Absent: Lee

Result: Passed

4. Finalize CAB Policy & Budget Work Plan [25-1590](#)

Attachments: [DRAFT CAB Policy & Budget Work Plan 2025](#)

Motion: Simpson

Second: Lucca

Aye: Lucca, Simpson, and Van Zerber

Absent: Lee

Result: Passed

5. Discuss Contra Costa Public Safety Realignment Implementation Plan for FY 23-24. [25-1591](#)

Attachments: [Contra Costa County AB109 Implementation Plan FY 23-24](#)

Conducted a review of the Contra Costa Public Safety Realignment Implementation Plan for Fiscal Year 2023-2024. Following this review, the subcommittee seeks clarification regarding the frequency with which the County prepares and releases these implementation reports.

6. Discuss AB 109 FY 2024–2025 Budget Narratives

Reviewed the AB 109 budget narratives for FY 2024-2025 and identified inconsistencies in reporting. Submissions lacked transparency, outcome data, and justification for budget modifications.

Emphasizing the need for greater accountability

Conduct research on how other counties report on AB 109 funding and develop a standardized template requiring all agencies to provide a clear funding rationale, service utilization data, outcome measures, and monitoring practices to ensure that AB 109 funds are effectively serving community members.

7. Update on the Timeline and Status of the Request for Proposals (RFPs)

The Employment & Human Services Department (EHSD); Behavioral Health; Health, Housing, and Homeless Services; and the Workforce Development Board (WFDB) will present updates on AB 109 Excess Funds at the CAB General Meetings in May, June, and July.

Additionally, the subcommittee has requested that County Human Resources be invited to provide an update and discuss their collaboration with WFDB concerning the use of AB 109 Excess Funds.

8. The next meeting is currently scheduled for Monday, May 19, 2025, at 11 a.m.

Next Steps:

1. Research how other county's structure and report their budget narratives
2. Request a presentation from the Office of Reentry & Justice on the Community Corrections Performance Incentive
3. Develop a standardized reporting template
4. Invite County agencies to share updates on their AB 109-funded programs
5. Invite Human Resources to present on the AB 109 Excess Funding recommendations

9. Adjourn

The meeting was adjourned at 11:50 a.m. by Justin Van Zerber. The next scheduled meeting of the Subcommittee is Friday, May 23, 2025, at 11 a.m.

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 50 Douglas Drive, Martinez, California 94553, during normal business hours. Staff reports related to items on the agenda are also accessible online at www.contracosta.ca.gov. If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact:

Gariana Youngblood, Committee Staff
gariana.youngblood@orj.cccounty.us