



CONTRA COSTA COUNTY

AGENDA

Hazardous Materials Commission

Thursday, January 22, 2026

4:00 PM

**777 Arnold Dr., Martinez, CA 94553 -
Paramount Room
<https://cchealth.zoom.us/j/98031936341>
Meeting ID: 980 3193 6341**

Chair: Mark Hughes

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Roll Call and Introductions
2. CONSIDER approval of the October 23, 2025 Hazardous Materials Commission [26-303](#)
meeting minutes.

Attachments: [October 23, 2025 HMC Draft Meeting Minutes](#)

3. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).
4. RECEIVE a report from the Operations Committee.
5. RECEIVE a report from the Planning and Policy Committee.
6. RECEIVE a report from the Hazardous Materials Programs.
7. RECOGNIZE Fred Glueck for his 12 years of service on the Hazardous Materials Commission.
8. DISCUSS the candidates for the Environmental Engineering Firms alternate seat [26-304](#)
and CONSIDER making a recommendation.

Attachments: [2026 HMC Roster](#)

[Carro, James \(HMC\) 10-21-25 \[D2\] redacted](#)
[Chinn, Maile \(HMC\) 10-04-25 \[D2\] redacted](#)

9. DISCUSS commission chair elections and CONSIDER approving a chair and vice chair for 2026.

10. DISCUSS priorities for 2026 and future public forum topics. [26-305](#)
Attachments: [2025 HMC Priorities with Suggestions for 2026](#)

11. REVIEW the Hazardous Materials Commission bylaws and identify aspects that need clarification. [26-306](#)
Attachments: [24-1959 - HazMat Commission Bylaws as of July 14, 2020](#)

12. DISCUSS any upcoming legislative issues.

13. Announcements from commissioners on items of commission interest.

14. Plan next meeting agenda.

The next meeting is currently scheduled for February 26, 2026 at 4:00 PM.

Adjourn

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 1220 Morello Avenue, Suite 200, Martinez, CA 94553, during normal business hours. Staff reports related to items on the agenda are also accessible online at www.contracosta.ca.gov. If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: Adam Springer at 925-655-3216



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-303

Agenda Date: 1/22/2026

Agenda #: 2.

Advisory Board: Hazardous Materials Commission

Subject: Approval of October 23, 2025 Meeting Minutes

Presenter: Commission Chair

Information:

Attached to this agenda item are the October 23, 2025 Hazardous Materials Commission meeting minutes.

Recommendation(s)/Next Step(s):

CONSIDER approval of the October 23, 2025 Hazardous Materials Commission meeting minutes.



Meeting Minutes - Draft

CONTRA COSTA COUNTY Hazardous Materials Commission

Thursday, October 23, 2025

4:00 PM

777 Arnold Dr., Martinez, CA 94553 - Paramount Room

Zoom: <https://zoom.us/j/93502466349>

Phone: 1 (669) 900-6833

Meeting ID: 935 0246 6349

Chair: Mark Hughes

Vice Chair: Fred Glueck

The meeting was called to order at 4:00 PM.

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Roll Call and Introductions

Commissioners Present: Mark Hughes, Fred Glueck, Drew Graham, Ron Chin, Maureen Brennan, Jamin Pursell, Louis Flores, Lisa Martell, Jim Payne, Marielle Boortz

Commissioners Present Online: Madeline Kronenberg

Staff Present: Adam Springer, Breanna Lingenfelter

Public Present: Jennifer Quallick, George Carter

2. CONSIDER approval of the September 25, 2025 Hazardous Materials Commission meeting minutes.

The commissioners present voted to approve the September 25, 2025 Hazardous Materials Commission meeting minutes.

Motion: Jim Payne

Second: Lisa Martell

3. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

There were not any comments made by members of the public.

4. RECEIVE a report from the Hazardous Materials Programs.

The Hazardous Materials Programs did not have anything to report at the time of this meeting.

NEW BUSINESS

5. REVIEW the statement and attached document from the Bay Area Air District and CONSIDER having a presentation on outdoor air quality and household appliance emissions.

"The Air District is concerned about the outdoor air quality problems caused by gas-fired hot water heaters and furnaces. These two devices emit over 90% of the NOx from household appliances. A few years ago we passed a couple of regulations that phased in a zero-NOx standard for these devices. I've attached the most recent fact sheet about these regulations. We'd be happy to come talk about our appliance rules, but our focus would be on outdoor air quality (NOx and primary/secondary PM) from these devices. We could also talk about implementation and how that process is proceeding."

The commissioners have previously considered receiving presentations relating to indoor and outdoor air quality, but debated if this was possibly outside of their scope. The Bay Area Air District cannot speak to indoor air quality as their focus is on outdoor air quality. Commissioner Flores proposed a potential guest speaker for December, former associate chief of neurology Brett Andrews, whose expertise includes the health associations of indoor air pollution. The commissioners present discussed if they would like either of the proposed guest speakers to give a presentation. Some commissioners felt that although it would be meaningful to learn more about these topics, it may not necessarily result in being able to make a formal recommendation to the Board of Supervisors. Other commissioners expressed that indoor household emissions such as NO₂ pose a threat to the public and should be considered as within the scope of the Hazardous Materials Commission. Commissioner Pursell expressed that both topics are important, but was under the impression that this body focused more on soil contamination versus air.

The commissioners present ultimately decided that it would be best to request additional information from Brett Andrews and then decide how they would like to proceed: have him present to the commission, add his materials to the commission's web page, have him as a panelist at the next forum, or outside of our scope.

6. DISCUSS the commission roster and CONSIDER asking those who cannot commit to meetings for the next calendar year to resign.

The commissioners present discussed having issues recently with meeting quorum and having to cancel some meetings this year as a result. There are a few members of the commission that have not been seen or heard from in over a year. There was some discussion of the bylaws and what requirements there are for attendance and what actions the commission can take. The commissioners present discussed potentially modifying the commission seats or the bylaws to address this issue, however, they can only submit a recommendation, the decision ultimately lies with the Board of Supervisors. Staff proposed reaching out to the individuals who have not participated over the past year and asking them to commit to attending meetings next year or respectfully resign from their position, the commission agreed with this proposal. Commissioner Hughes suggested reviewing the bylaws each year.

7. PREPARE for commissioner candidate interviews - logistics, interview questions, schedule

The commissioners present reviewed the attached interview questions and requested one modification. The Operations Committee will conduct interviews during their November 14th meeting for the Environmental Justice Representative seat. The other expiring seats are nominated by organizations and therefore are not interviewed by the commission. In order to submit these recommendations to the Internal Operations Committee and the Board of Supervisors before the end of the year, Commissioner Payne made a motion to authorize the reappointment of Business Seat #2 and Environmental Engineering Firms Seat which the commission approved.

Motion: Jim Payne

Second: Jamin Pursell

8. DISCUSS any updates on items of commission interest such as legislative updates, the Richmond hydrogen project, events, etc.

Commissioner Brennan shared that she attended a Bay Area Air District meeting with a presentation from community members of SB684/AB1243 and stated that they had 96 proposed projects and estimated that they had removed CO2 emissions by 40 tons per year. She stated that the Richmond community has made impressive advancements. Commissioner Glueck expressed that the commission should work to stay on top of upcoming legislation, staff will share updates they receive and recommend that commissioners also bring forward legislative packets they come across. Commissioner Pursell shared that he visited the Viridi mobile electric battery company with the Richmond Economic Development Committee and was very impressed by their technology for detection and suppressant of thermal runaway. Commissioner Graham shared that Phillips 66 Rodeo Renewable Energy complex voluntarily reduced greenhouse gas emissions by 44% (540,000 metric tons of CO2 removed from the environment).

9. Plan next meeting agenda.

The next meeting is currently scheduled for December 11, 2025 at 4:00 PM.

Adjourn

The meeting was adjourned at 5:04 PM.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-304

Agenda Date: 1/22/2026

Agenda #: 8.

Advisory Board: Hazardous Materials Commission

Subject: Environmental Engineering Firms Alternate Seat Recommendation

Presenter: Commission Chair

Information:

Attached to this agenda item is the current 2026 Hazardous Materials Commission roster and the applications for the two Environmental Engineering Firms alternate seat candidates.

Recommendation(s)/Next Step(s):

DISCUSS the candidates for the Environmental Engineering Firms alternate seat and CONSIDER making a recommendation.

Position	Name	Start Date	End Date	Committee	Additional Positions
Business Seat 1 - West Co. Council of Industries	*Vacant*			OPS	
Business Seat 1 Alt. - West Co. Council of Ind.	Aaron Winer	2/28/2023	12/31/2026	OPS	
Business Seat 2 - Industrial Association	Mark Hughes	1/1/2026	12/31/2029	P&P	Commission Chair, Planning and Policy Committee Chair
Business Seat 2 Alternate - Industrial Association	Amy McTigue	1/1/2026	12/31/2029	P&P	
Business Seat 3 - Contra Costa Taxpayers Assoc.	Andrew D Graham	1/1/2025	12/31/2028	P&P	
Business Seat 3 Alt. - Co. Co. Taxpayers Assoc.	Frank Qin	1/1/2025	12/31/2028	P&P	
City Seat 1	Anthony L Tave	2/28/2023	12/31/2026	OPS	
City Seat 1 Alternate	Cesar Zepeda	3/19/2024	12/31/2026	OPS	
City Seat 2	Eduardo Martinez	3/19/2024	12/31/2027	P&P	Planning and Policy Committee Vice Chair
City Seat 2 Alternate	Brianne Zorn	3/19/2024	12/31/2027	P&P	
City Seat 3	Soheila V Bana	1/1/2025	12/31/2028	P&P	
City Seat 3 Alternate	Marisol Rubio	5/13/2025	12/31/2028	P&P	
Environmental Engineering Firms	Ronald Chinn	1/1/2026	12/31/2029	P&P	
Environmental Engineering Firms Alternate	*Vacant*			P&P	
Environmental Justice Representative	Maureen M Brennan	1/1/2026	12/31/2029	OPS	
Environmental Justice Representative Alternate	Sharon Pinkstaff	1/1/2026	12/31/2029	OPS	
Environmental Organizations Seat 1	Jamin Pursell	1/1/2025	12/31/2028	OPS	Operations Committee Vice Chair
Environmental Organizations Seat 1 Alternate	Louis Flores	1/1/2025	12/31/2028	OPS	
Environmental Organizations Seat 2	Lisa A Martell	2/27/2024	12/31/2027	P&P	
Environmental Organizations Seat 2 Alternate	Rohan Tyagi	2/2/2024	12/31/2027	P&P	
General Public	Tim Bancroft	1/1/2024	12/31/2027	OPS	
General Public Alternate	Kenneth L Luther	1/1/2024	12/31/2027	OPS	
Labor Seat 1 - Central Labor Council	Julian Vinatieri	3/21/2023	12/31/2026	OPS	
Labor Seat 1 Alternate - Central Labor Council	Terry A Baldwin	2/28/2023	12/31/2026	OPS	
Labor Seat 2 - United Steel Workers Local 5	Jim Payne	1/1/2024	12/31/2027	P&P	
Labor Seat 2 Alternate - United Steel Workers Local 5	Nick Plurkowski	2/27/2024	12/31/2027	P&P	
League of Women Voters	Marielle Boortz	1/1/2025	12/31/2028	OPS	Operations Committee Chair
League of Women Voters Alternate	Madeline Kronenberg	1/1/2025	12/31/2028	OPS	

Application Form**Profile**

James
First Name

N
Middle Initial

Carro
Last Name

Home Address

Suite or Apt

Alamo
City

CA
State

94507
Postal Code

Primary Phone

Email Address

District Locator Tool**Resident of Supervisorial District:**

District 2

Chemical Data Management
Systems
Employer

Owner/CEO
Job Title

Length of Employment

32 years

Do you work in Contra Costa County?

Yes No

If Yes, in which District do you work?**How long have you lived or worked in Contra Costa County?**

27 years

Are you a veteran of the U.S. Armed Forces?

Yes No

Board and Interest**Which Boards would you like to apply for?**

Hazardous Materials Commission: Submitted

Seat Name

Environmental Justice Representative

Have you ever attended a meeting of the advisory board for which you are applying?

Yes No

If Yes, how many meetings have you attended?

Education

Select the option that applies to your high school education *

High School Diploma

College/ University A

Name of College Attended

Lowell Tech-UMass

Degree Type / Course of Study / Major

BSEE

Degree Awarded?

Yes No

College/ University B

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

Yes No

College/ University C

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

Yes No

Other Trainings & Occupational Licenses

Other Training A

Multiple Haz Mat Trainings

Certificate Awarded for Training?

Yes No

Other Training B

Certificate Awarded for Training?

Yes No

Occupational Licenses Completed:

Registered Environmental Assessor 1, Contractors License - A HAZ

Qualifications and Volunteer Experience

Please explain why you would like to serve on this particular board, committee, or commission.

I believe my past 32 years of experience in the hazardous material regulatory field would provide excellent experience to address my of the issue the Commission faces.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

Please see my attached Statement of Qualifications

Upload a Resume

Would you like to be considered for appointment to other advisory bodies for which you may be qualified?

Yes No

Do you have any obligations that might affect your attendance at scheduled meetings?

Yes No

If Yes, please explain:

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Yes No

If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:

If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

List any volunteer or community experience, including any advisory boards on which you have served.

I volunteered with the Danville Police for over 10 years. I was a volunteer for the Court Appointed Child Advocate for Contra Costa County for 10 years

Conflict of Interest and Certification

Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)

Yes No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?

Yes No

If Yes, please identify the nature of the relationship:

Please Agree with the Following Statement

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

I Agree

Important Information

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: (1) file a Statement of Economic Interest Form also known as a Form 700, and (2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships:
 - (1) Mother, father, son, and daughter;
 - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
 - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
 - (4) Registered domestic partner, pursuant to California Family Code section 297;
 - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
 - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

James N. Carro
Statement of Qualifications
2025

James N. Carro ~~is-was~~ a Principal Consultant and the Chairman of the Board of Directors for [Chemical Data Management Systems \(CDMS\)](#) for 32 years. He has a BS in Electrical Engineering from Lowell Technological Institute (1965). Jim worked with General Electric Company for twenty years in various capacities, both in the United States and abroad. He has an extensive background in engineering, computers, business, general management, sales management, government relations, and business data processing. He has been successful in taking two high technology start-up companies to acquisition stages.

Jim founded Chemical Data Management Systems in October 1988. [CDMS](#) is an environmental consulting company, [providing hazardous material and safety compliance assistance to facilities](#). Since 1988, [Jim's specific experience includes](#):

- Environmental Quality Assessment
 - o [Conducted 75 Phase I environmental site audits for sites that were under consideration for closure, or the property was being sold or refinanced.](#)
 - o [Prepared recommendations for soil sampling based on assessments](#)
 - o [Analyzed sampling results to evaluate hazardous contamination levels and remediation requirements.](#)
- Air Emissions Assessment, Prevention, Monitoring, and Control
 - o [Evaluated air emission sources at client facilities](#)
 - o [Advised clients regarding air permit requirements](#)
 - o [Prepared air permit applications for air emission sources for operations such as paint booths, plating baths, wipe cleaning operations, etc.](#)
- Emergency Preparedness and Response
 - o [Evaluated the risks related to working with hazardous materials at numerous client sites](#)
 - o [Developed emergency response programs](#)
 - o [Conducted employee trainings, including Emergency Response, Hazard Communication, Spill Response, etc.](#)
- Surface and Groundwater Contamination Assessment, Prevention, Monitoring and Control

James N. Carro
Statement of Qualifications
2025

- o Worked with several sites that had groundwater contamination as a result of various organic releases
 - o Worked closely with a State Certified Geologist to characterize the site, prepared the environmental reports to report to the agencies and implemented the remediation plan for the clean up activities.
- Occupational Health and Safety Reviews
 - o Prepared over 50 Injury and Illness Prevention Plans for numerous industries.
 - o Conducted over 500 site safety audits
- Risk Assessment and Risk Reduction Recommendations
 - o Prepared 25 accepted CAL-ARPs for gas suppliers, food service facilities, and manufacturers, involving ammonia, acetylene, chlorine, nitric acid, and cyanide solutions. This involved conducting hazardous operation studies, preparing air dispersion modeling, developing corrective action plans, evaluating off-site consequences, and evaluating the accident histories.
- Tiered Permit Tank and Containment
 - o Conducted 115 tank and containment assessments for hazardous material treatment systems and waste storage tanks.
- Underground Tanks
 - o Conducted monthly tank inspections as a certified UST Operator
 - o Provided feedback to the tank owners regarding any discrepancies associated with the underground tank inspection regulations.
- Other Areas of Expertise relating to Hazardous Substances and/or Hazardous Waste Management
 - o Provided overall continuing compliance services to various facilities and industries, including the preparation of hazardous material inventories, developing programs for material separation and storage, conducting site audits, employee hazardous material and safety trainings, permit preparation and maintenance, waste minimization assistance, and documentation.
 - o Development of procedures and programs for the recycling of household hazardous waste and segregation of waste streams for recycling at Household Waste collection facilities.

James N. Carro
Statement of Qualifications
2025

- o Assisted the business with the design of recycling systems to minimize waste.
- o Provide tank and containment certification of treatment and storage units, and reviewed and modified standardized permits.

Application Form**Profile**

Maile
First Name

R
Middle Initial

Chinn
Last Name

Home Address

Suite or Apt

Laffayette
City

CA
State

94549
Postal Code

Primary Phone

Email Address

District Locator Tool**Resident of Supervisorial District:**

District 2

Innovex
Employer

Staff Scientist
Job Title

Length of Employment

3 Years

Do you work in Contra Costa County?

Yes No

If Yes, in which District do you work?**How long have you lived or worked in Contra Costa County?**

18 Years

Are you a veteran of the U.S. Armed Forces?

Yes No

Board and Interest**Which Boards would you like to apply for?**

Hazardous Materials Commission: Submitted

Seat Name

Environmental Engineering Firms – Alternate

Have you ever attended a meeting of the advisory board for which you are applying?

Yes No

If Yes, how many meetings have you attended?

7

Education

Select the option that applies to your high school education *

High School Diploma

College/ University A

Name of College Attended

UC Davis

Degree Type / Course of Study / Major

BS Environmental Policy Analysis and Planning Major -- In Process

Degree Awarded?

Yes No

College/ University B

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

Yes No

College/ University C

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

Yes No

Other Trainings & Occupational Licenses

Other Training A

HAZWOPER

Certificate Awarded for Training?

Yes No

Other Training B

Certificate Awarded for Training?

Yes No

Occupational Licenses Completed:

Qualifications and Volunteer Experience

Please explain why you would like to serve on this particular board, committee, or commission.

During my internship at Innovex Environmental Management, I gained valuable experience working on environmental projects at various sites across the Bay Area, ranging from gasoline service stations to the Superfund site at Hunters Point Naval Shipyard. My internship with the Contra Costa Hazardous Materials Commission gave me insight into the development of environmental policy, and how emerging technology and business needs are balanced by public interests. I am eager to contribute to this process and would appreciate the opportunity to serve on the Hazardous Materials Commission.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

Innovex Environmental Management Staff Intern - 2021-2024 Contra Costa Hazardous Materials Commission Intern - 2024

Upload a Resume

Would you like to be considered for appointment to other advisory bodies for which you may be qualified?

Yes No

Do you have any obligations that might affect your attendance at scheduled meetings?

Yes No

If Yes, please explain:

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Yes No

If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:

If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

List any volunteer or community experience, including any advisory boards on which you have served.

Conflict of Interest and Certification

Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)

Yes No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?

Yes No

If Yes, please identify the nature of the relationship:

Please Agree with the Following Statement

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

I Agree

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 - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
 - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
 - (4) Registered domestic partner, pursuant to California Family Code section 297;
 - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
 - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-305

Agenda Date: 1/22/2026

Agenda #: 10.

Advisory Board: Hazardous Materials Commission

Subject: Commission and Committee Priorities for 2026

Presenter: Commission Chair

Information:

Attached to this agenda item are the Priorities for Consideration for 2025 along with suggestions from the Operations and Planning & Policy Committees for 2026.

Recommendation(s)/Next Step(s):

DISCUSS priorities for 2026 and future public forum topics.

2025 HMC Priorities for Consideration

General Priorities

- Brownfield development-cleanup standards/reuses ; Emerging remediation technology e.g., in situ phytoremediation, bugs/bioremediation, albino redwoods, mycelium (mushrooms)
- Soil/water contamination – unhoused population impacts – signage for hazardous/carcinogenic/radioactive sites
- Carbon capture technologies/ carbon sequestration
- Concerns from increased electrification – byproducts, EV,
- PFAS/Forever chemical treatments (contact EPA)
- Thermographic ink used for receipts – carcinogenic concerns – raise public awareness AB134? Banning in CA

Assigned to Operations Committee

- Hazardous Materials transportation corridors. E.g., Railroads, impacts from Sea Level Rise DCD working on this as well)
- Battery waste management, recycling ; Promote sodium batteries vs lithium batteries ; emergency response/chemicals used for fires (contact EPA ; Con Fire)
- Hydrogen generation

Assigned to Planning & Policy Committee

- Monitor general plan (continue)
- CWS notification
- Aviation fuel changes (2031) (Richmond company “twelve” jet fuel from CO2)

Suggestions from November OPS meeting:

- Move battery waste management from OPS priorities to general priorities
- Move PFAs to OPS priorities and include bioremediation technologies
- Add public forum to general priorities
- Add PG&E power generation changes + future plans
- Add MCE solar farm in Richmond
- Edit AB134 -> AB1347

Suggestions from November P&P meeting:

- General Plan completed, remove from priorities. Receive presentation on plan from Will Nelson of DCD
- Add bill analysis/legislative packets
- CWS + system and tech
- Add track merger of hazmat to confire to P&P priorities
- Consider atrazine (herbicide - check with county AG)



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-306

Agenda Date: 1/22/2026

Agenda #: 11.

Advisory Board: Hazardous Materials Commission

Subject: Hazardous Materials Commission Bylaw Review

Presenter: Commission Chair

Information:

Attached to this agenda item are the Hazardous Materials Commission bylaws for review.

Recommendation(s)/Next Step(s):

REVIEW the Hazardous Materials Commission bylaws and identify aspects that need clarification.

**AMENDED BYLAWS OF THE
CONTRA COSTA COUNTY
HAZARDOUS MATERIALS COMMISSION**

These Amended Bylaws of the Contra Costa County Hazardous Materials Commission (“Bylaws”) shall be effective upon approval of the Contra Costa County Board of Supervisors on July 14, 2020, and supersede and replace all previous bylaws.

I. RESPONSIBILITIES

- A. Pursuant to Health and Safety Code section 25135.2, the Contra Costa County Hazardous Materials Commission (“Commission”) shall:
 1. Advise the County Board of Supervisors, County staff, and the mayors, council members, and staffs of the cities within the county, on issues related to the development, approval, and administration of the county hazardous waste management plan.
 2. Hold informal public meetings and workshops to provide the public with information, and to receive comments, during the preparation of the county Hazardous Waste Management Plan.
- B. Pursuant to Board of Supervisors Order dated October 14, 1986, the Commission is charged with the following tasks:
 1. Draft a County Hazardous Materials Storage and Transportation Plan for consideration by the Board of Supervisors.
 2. Draft a County Hazardous Materials Storage and Transportation Management Ordinance for consideration by the Board of Supervisors.
 3. Coordinate the implementation of the Hazardous Materials Release Response Plan and Inventory program (AB 2185) (Stats. 1985, ch.1184) with the other recommendations of the Hazardous Waste Task Force and the Hazardous Waste Management Plan.
 4. Address the economic effects of implementing these recommendations.
 5. Further develop the recommendations involving hazardous materials issues which should include obtaining broad public input.
 6. Oversee management coordination of all aspects of the storage or transportation of hazardous materials and the generation, storage, transportation, treatment, and

disposal of hazardous waste.

7. Recommend further charges for consideration by the Board of Supervisors, or recommend changes in the existing charges to the Commission for consideration by the Board of Supervisors.

C. Report and make recommendations on such further matters concerning hazardous materials and wastes as are referred to the Commission by the Board of Supervisors.

II. MEMBERSHIP

A. Members. The Commission shall consist of the following fourteen (14) members, each with an appointed alternate, and appointed as follows:

Three (3) representatives of cities, appointed by the City Selection Committee pursuant to Article 11 (§ 50270 et seq.) of Chapter 1 of Part 1 of Division 1 of Title 5 of the Government Code;

Three (3) representatives of business, nominated as indicated below, screened by the Internal Operations Committee, and appointed by the Board of Supervisors;

- Business Seat #1 - to be nominated by the West County Council of Industries.
- Business Seat #2 - to be nominated by the Industrial Association.
- Business Seat #3 - to be nominated by the Contra Costa Taxpayers Association.

Two (2) representatives of environmental organizations, with all applicants to any of the two “Environmental Organization” seats to be nominated by an environmental organization, but that no particular environmental organization will have an exclusive right to nominate an individual to any one of the two aforesaid seats or their alternates, and therefore, which environmental organizations are represented on the Hazardous Materials Commission rests with the Internal Operations Committee and ultimately the Board of Supervisors;

One (1) environmental justice representative, being a layperson from a community that is highly impacted and burdened by hazardous material facilities and releases, who will be able to represent community interests, screened by the Internal Operations Committee, and appointed by the Board of Supervisors;

One (1) representative of the League of Women Voters, nominated by the League and appointed by the Board of Supervisors;

Two (2) labor representatives, nominated by labor organizations, screened by the Internal Operations Committee, and appointed by the Board of Supervisors;

One (1) representative of environmental engineering firms located in Contra Costa County, nominated by such firms, screened by the Internal Operations Committee, and appointed by the Board of Supervisors; and

One (1) representative of the general public, appointed by the Board of Supervisors.

B. Board Appointments. Board of Supervisors' Resolution No. 2020/1 shall govern the procedure for nominating and appointing members appointed by the Board of Supervisors.

C. Terms. Members shall serve staggered terms of four years at the pleasure of the appointing authority. There is no limit to the number of terms a member may serve. The Commission shall determine how the terms shall be staggered.

If a Commissioner, or their alternate attending in their place, misses more than half of the full Commission meetings held in the final year of their term, the Commission shall recommend to the Board of Supervisors against reappointment for another term.

D. Alternates. Organizations nominating or appointing members to serve on the Commission may designate alternates to members of the Commission by submitting the name of the alternate to the County Administrator. If the Board of Supervisors is the appointing authority, the County Administrator shall seek Board approval of the appointment, which becomes effective upon Board approval.

III. OFFICERS

A. The Commission shall elect a Chairperson and a Vice-Chairperson for terms of one calendar year.

B. The Clerk of the Board shall be notified of the selection of the Chairperson and Vice-Chairperson.

C. The Chairperson and Vice-Chairperson may serve consecutive terms.

IV. CONDUCT OF BUSINESS

A. Meetings. Meetings shall be conducted pursuant to the Ralph M. Brown Act. (Gov. Code, § 54950 et seq.)

B. Chairperson. The Chairperson shall be responsible for:

1. Conducting all meetings of the Commission
2. Reviewing and approving Commission agendas.
3. Selecting Commission members for standing and ad hoc committees.
4. Representing the Commission, or designating a member to represent the

Commission, before the Board of Supervisors, City Councils, or other bodies before which the Commission may wish to appear.

- C. **Quorum.** Business shall be conducted by the Commission only when a quorum is present. A majority of authorized seats shall constitute a quorum.
- D. Final recommendations of the Commission to the Board of Supervisors shall require the number of affirmative votes equal to the quorum of the Commission on the date of the vote.

V. BYLAWS AND OTHER GUIDELINES

- A. **Bylaws.** These Bylaws shall govern the conduct and activities of the Commission. However, nothing in these Bylaws excuses compliance with any other law. The Commission may, from time to time, recommend to the Board of Supervisors that changes be made to these Bylaws.

VI. CONFLICT OF INTEREST

- A. **General Board Policy.** The Board of Supervisors has adopted a policy for Board appointees concerning conflicts of interest. The policy is set forth in Resolution No. 2002/376, which applies to the Commission and requires as follows:
 1. **Statutes on Conflicts.** Officials, Commissioners, and Committee members appointed by the Board shall adhere to the principles and rules of the Political Reform Act of 1974 (Gov. Code, § 81000 et seq.), including the following:
 - (a) Local government should serve the needs and respond to the wishes of all citizens equally, without regard to their wealth. (Gov. Code, § 81001 (a).)
 - (b) Public officials should perform their duties in an impartial manner, free from bias caused by financial interests of themselves or their supporters. (Gov. Code, § 81001 (b).)
 - (c) Public officials should disclose assets and income which may be materially affected by their official actions, and in appropriate circumstances they should be disqualified from acting, in order to avoid conflicts of interest. (Gov. Code, § 81002 (c).)
 2. **Common Law Policy on Conflicts.** All officials should so conduct the public business as to avoid even any appearance of conflict of interest. (See, e.g., *Kimura v. Roberts* [1979] 89 Cal.App.3d 871.)

B. Board Policy for Hazardous Materials Commission. Consistent with Resolution No. 2002/376 and Health and Safety Code section 25135.2, the Board hereby declares, as a matter of legislative determination, that members of the Hazardous Materials Commission are intended to represent and further the interest of specified industries and groups responsible for their nomination. Accordingly, the Board of Supervisors hereby finds that for purposes of members of the Commission nominated by a trade, industrial or professional group, such trade, industrial or professional group constitutes a significant segment of the public within the meaning of Government Code section 87103.

By this policy, the Board does not find or imply that members of the Hazardous Materials Commission are public officials within the meaning of Government Code section 87100 (Political Reform Act). This declaration of policy is only to clarify the application of the Board's general policy on conflict of interest to the Hazardous Materials Commission.

