



CONTRA COSTA COUNTY

AGENDA

Economic Opportunity Council

Thursday, November 7, 2024

10:00 AM

11470 Civic Ct, Suite 200 Room 221,

Concord | Zoom:

<https://cccounty-us.zoom.us/j/821202307>

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HfMZ. | Call In: 8882780254 Code:

812185

Fiscal Subcommittee Meeting

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Roll Call and Introductions
2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).
3. RECEIVE and DISCUSS the 2024 September fiscal reports Grant #24F-3007, [24-3766](#) including Amendment I
Attachments: [CSBG Sept 2024 Fiscal Reports](#)
4. Next Steps
5. Meeting Evaluation

The next meeting is currently scheduled for December 5, 2024, 10:00am.

Adjourn

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 1470 Civic Ct Suite 200, Concord, CA , during normal business hours. Staff reports related to items on the agenda are also accessible online at www.contracosta.ca.gov. If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: Melissa Molina 925-608-8853



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 24-3766

Agenda Date: 11/7/2024

Agenda #: 3.

Advisory Board: EOC Fiscal Subcommittee

Subject: RECEIVE and DISCUSS the 2024 September fiscal reports Grant #24F-3007, including Amendment I

Presenter: Michael Morris

Contact: mmolina@ehsd.cccounty.us <mailto:mmolina@ehsd.cccounty.us>

Information:

RECEIVE and DISCUSS the 2024 September fiscal reports Grant #24F-3007, including Amendment I

Community Services Block Grant										
Monthly Expenditures										
2024 Contract # 24F-3007										
Term: Jan 1, 2024 through April 30, 2025										
				35%	41%	47%	53%	30%	70%	
Line	Description	Sub Object	Original Budget	Jun 2024	Jul 2024	Aug 2024	Sep 2024	YTD Total	Balance	% Spent
ADMINISTRATIVE COSTS:										
1	Salaries and Wages	1011	16,599	395.53	-	-	-	395.53	16,203.47	2%
	Comm Svcs Dir		-	-	-			-	-	
	Accountant		16,599	395.53	-			395.53	16,203.47	2%
2	Fringe Benefits		10,125	362.75	-	-	-	362.75	9,762.25	4%
3	Other Costs-Indirect Costs		70,000	25,906.21	-	2,912.65	1,418.79	34,961.83	35,038.17	50%
	Indirect Costs	5022	70,000	25,906.21	-	2,912.65	1,418.79	34,961.83	35,038.17	50%
	Total Administrative Costs		96,724	26,664.49	-	2,912.65	1,418.79	35,720.11	61,003.89	37%
PROGRAM COSTS:										
1	Salaries and Wages	1011	275,030	23,741.36	21,064.96	22,375.12	21,877.79	91,830.68	183,199.32	33%
	Subtotal Program		194,275	20,638.93	18,638.58	20,763.71	20,396.03	80,437.25	113,837.75	41%
	Division Manager		20,673	1,925.38	2,229.87	3,164.97	2,703.90	10,024.12	10,648.88	48%
	ASA III		104,946	11,510.45	9,585.43	9,585.43	9,585.43	40,266.74	64,679.26	38%
	CSM		68,656	7,203.10	6,823.28	8,013.31	8,106.70	30,146.39	38,509.61	44%
	Student Interns		80,755	3,102.43	2,426.38	1,611.41	1,481.76	11,393.43	69,361.57	14%
	93753 Acosta, C	2	16,151	1,333.58	740.88			2,725.14	13,425.86	17%
	95324 Colburn, C	3	16,151	148.18	-			148.18	16,002.82	1%
	95029 Caolie, Ryan	4	16,151	1,620.67	1,685.50	1,611.41	1,481.76	8,520.11	7,630.89	53%
2	Fringe Benefits		129,006	14,235.59	11,924.40	12,880.99	12,970.20	52,011.18	76,994.82	40%
	Program Fringe Benefits		118,508	13,888.42	11,640.88	12,692.69	12,797.07	51,019.06	67,488.94	43%
	Student Interns Fringe Benefits		10,498	347.17	283.52	188.30	173.13	992.12	9,505.88	9%
3	Operating Expenses		25,708	18,781.56	42.66	492.42	137.62	19,454.26	6,253.74	76%
	Office Expense	2100/02	1,000	2,735.39		27.90	18.38	2,781.67	(1,781.67)	278%
	Communications	2110	2,000	102.37	29.12	133.38	31.68	296.55	1,703.45	15%
	Tel Exchange Service	2111	900	56.39	13.54	67.74	40.66	178.33	721.67	20%
	Membership Dues	2200	6,650					-	6,650.00	0%
	Local Travel Coferences	2300/03	5,000	6,334.31			46.90	6,381.21	(1,381.21)	128%
	Meeting Meals	2150	3,418			263.40		263.40	3,420.00	8%
	Supplies for Outreach/Homeless	2490	6,740	9,553.10				9,553.10	(2,813.10)	142%
4	Out-of-State Travel		10,000	1,451.84	-	-	397.80	1,849.64	8,150.36	18%
5	Subcontractor Services		409,002	-	-	15,654.96	66,906.27	82,561.23	326,440.77	20%
1	Opportunity Junction, Inc	2310	37,182					-	37,182.00	0%
2	GRIP	2310	37,182					-	37,182.00	0%
3	Rising Sun Center For Opportunity	2310	37,182					-	37,182.00	0%
4	CC Interfaith (Hope Solutions)	2310	37,182			15,654.96	3,369.93	19,024.89	18,157.11	51%
5	Bay Area Legal Aid (BALA)	2310	37,182				10,011.85	10,011.85	27,170.15	27%
6	STAND!	2310	37,182				16,342.13	16,342.13	20,839.87	44%
7	Loaves and Fishes of Contra Costa	2310	37,182					-	37,182.00	0%
8	Monument Crisis Center	2310	37,182					-	37,182.00	0%
9	St. Vincent de Paul	2310	37,182				37,182.36	37,182.36	(0.36)	100%
10	Lao Family Community Development	2310	37,182					-	37,182.00	0%
11	Monument Impact	2310	37,182					-	37,182.00	0%
	Total Program Costs		848,746	58,210.35	33,032.02	51,403.49	102,289.68	247,706.99	601,039.01	29%
	Total Expenditures		945,470	84,874.84	33,032.02	54,316.14	103,708.47	283,427.10	662,042.90	30%

Community Services Block Grant									
Monthly Expenditures									
2024 Contract # 24F-3007 DISC									
Term: Jan 1, 2024 through April 30, 2025									
				47%	53%	59%	65%	100%	
Line	sub	Original	Aug	Sep	Oct	Nov			
Item	Description	object	Budget	2024	2024	2024	2024	Balance	% Spent
	Operating Expenses		18,900	6,062.52	-	-	-	12,837.48	32%
	Office Expense	2100/02	-						0%
	Communications	2110	-					-	0%
	Tel Exchange Service	2111	-					-	0%
	Membership Dues	2200	-					-	0%
	Local Travel Coferences	2300/03	8,711	6,062.52				2,648.48	70%
	Meeting Meals	2150	-					-	0%
	Supplies for Outreach/Homeless	2490	10,189					10,189.00	0%
	Out-of-State Travel		100	-		-	-	100.00	0%
	Total Program Costs		19,000	6,062.52	-	-	-	12,937.48	32%
	Total Expenditures		19,000	6,062.52	-	-	-	12,937.48	32%

Discretionary funds became available in EARS 8/24