



To: Anna Roth, Health Services Director
Attention: Tasha Scott, Director of Contracting

From: Ori Tzvieli, Public Health Director

A handwritten signature in black ink, appearing to be 'Ori Tzvieli', written over a horizontal line.

April Langro, HIV/AIDS and STD Program Deputy Director

Date: 9/15/2023

The HIV/AIDS and STD Program is requesting retroactive approval for Contract 72028-21 with Hope Solutions in the amount of \$268,115.05 to provide Housing Advocacy to people living with HIV or AIDS who are enrolled in Medical Case Management in the HIV/AIDS and STD Program in Contra Costa County. Contract 72028-20 expired on June 30, 2023. Contract 72028-21 is effective from July 1, 2023 to June 30, 2024.

Hope Solutions, formerly known as Contra Costa Interfaith Housing, Inc. has contracted with the HIV/AIDS and STD Program since 2012 to provide housing advocacy, budget support, education, eviction prevention, and placement services to an average of 175 people/year residing in Contra Costa County. Funding is provided by the City of Oakland from the Department of Housing and Urban Development (HUD) Housing Opportunities for People with HIV or AIDS (HOPWA) program.

Without Hope Solutions, the HIV/AIDS and STD program would not be able to provide these services to their clients. These services prevent homelessness and are expected by HUD to be provided utilizing the HOPWA grant.

The subcontract was entered into Contracts and Grants by program staff on 6/29/23 upon receipt of some of the documentation from the subcontractor. The subcontractor was not able to provide other required documentation, including their renewed certificate of liability insurance, which delayed review of the completed subcontract.

Program staff will make every effort to avoid delays in entering documents into Contract and Grants in the future and will proactively ensure all required documentation from subcontractors is received in a timely manner.

Thank you for the consideration of this request for a retroactive Contract to be approved to allow the HIV/AIDS and STD Program to continue to work with Hope Solutions to provide clients living with HIV or AIDS in Contra Costa County with Housing Advocacy services.