Federal D. Glover Community Wellness Network Transitional Community Advisory Board

Office of Racial Equity and Social Justice (ORESJ)
Contra Costa County

February 9th 12th, 2026

TCAB

Transitional Community Advisory Body (TCAB)

2026 Membership Roster

Leslie

Mariah

Angela

Loren

Edward

Rachel

Bianca

Walter

Jalaima

Nnedi

LéJon

Willie

Transitional Community Advisory Body (T-CAB)

Meeting Agenda
2/9/26

- **Welcome and Intros.**
  - **New members, Alternates**

- **Living community agreements.**
  - **Updates and Revisions**

- **Review and Approve record of action**

- **Review Workplan**

- **Ad Hoc Committees Report Backs**

- **RFQ Revision Approvals**

- **Outreach Design & Planning**

- **Who, What, When?**

- **Updates and Announcements**
  - **Special Meeting Scheduling**
  - **New Member Oreientation**
  - **Outreach Listserve**
  - **Alternate Rotations**

Getting to Know Each Other

Round-Robin

Please share:

- One thing others may not know about you.

T-CAB COMMUNITY AGREEMENTS

Get to the point, stick to the point

CENTER ONE ANOTHER'S WELLBEING AND GROUP WELLNESS

BE THE EXAMPLE

SHOW RESPECT1 RESPECT FELLOW MEMBERS TIME, ENERGY, LABOR, DIFFERENCES

Be Positive

No Hidden Agendas

STEP UP/STEP BACK; TAKE SPACE/MAKE SPACE

TAKE CARE OF YOUR NEEDS, ASK FOR SUPPORT

Unified Purpose

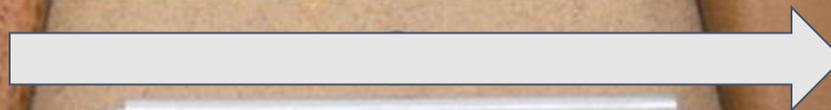LISTEN TO UNDERSTAND, NOT TO RESPOND

PAUSE FOR QUESTION'S

ASSUME GOOD INTENTIONS

STAY SOLUTION-FOCUSED

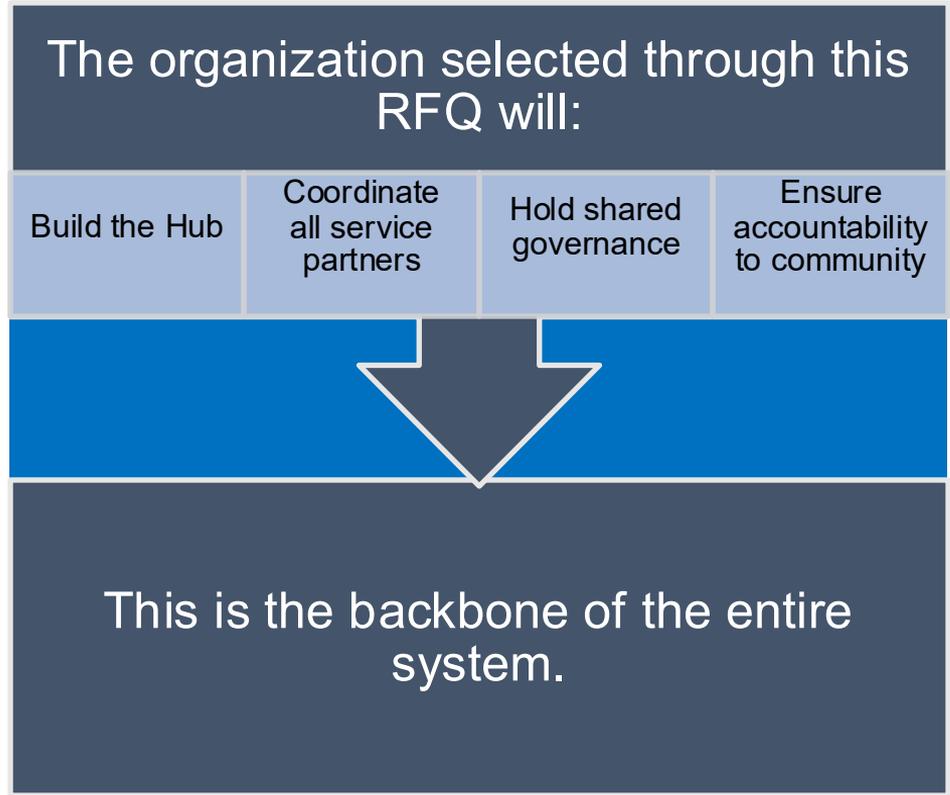ASK QUESTIONS

Action Item → **Approve TCAB minutes from 1/12**

Work Plan Snapshot: Where we are now??

Who	What	When	Progress
TCAB Members	Complete required trainings	Submit to ORESJ staff by 12/19	
Ad Hoc Groups Convene- All members	RFQ section review, revisions and suggestions	Meet in between Jan TCAB and Jan 23rd	
Ad Hoc Chair/Secretary	RFQ One Pager & Feb Prep	Submit to ORESJ staff by 12/29	
TCAB & Staff	Finalize RFQ Recommendations	Feb 9th TCAB MTG	
TCAB Members	Outreach Strategy	Feb 9th TCAB MTG	

Why the RFQ Matters

The organization selected through this RFQ will:

Build the Hub	Coordinate all service partners	Hold shared governance	Ensure accountability to community

This is the backbone of the entire system.

What the Data Shows

Overlapping crises

Concentrated inequity
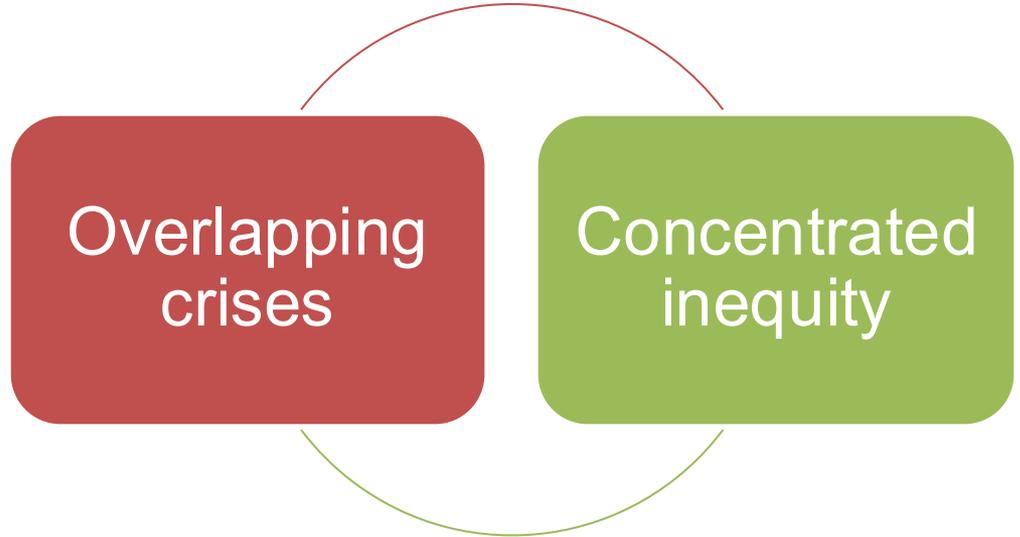
What Leadership Must Look Like
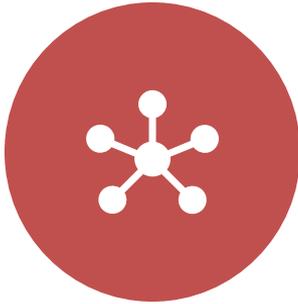
- 🤝 Trust
- 📚 Lived experience
- 🧠 Systems leadership

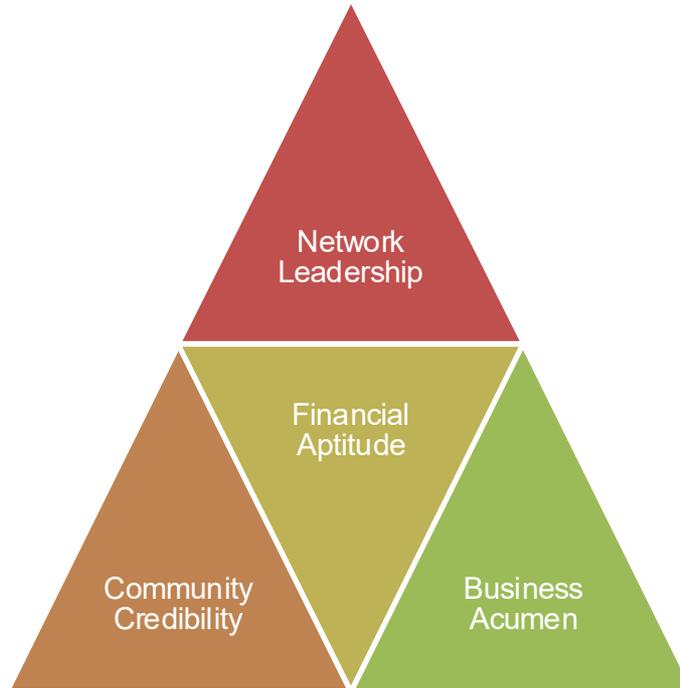# What the Lead Entity Must Do

COORDINATE
NETWORK

REACH
COMMUNITY

TRACK IMPACT

What the Lead Entity Must Demonstrate

Ad Hoc Committee Process

Review & Feedback

Original vs Revised

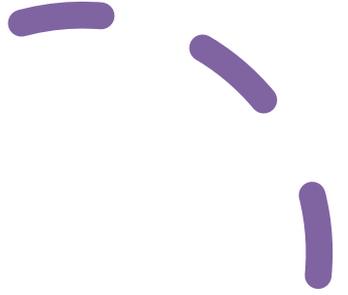# Side by Side RFQ Review

Ad Hoc Report Backs

Scope of Service Teach Back

Committee 1 Members

- Angela Butler-Owens
- Mariah Bruce
- Dr. LeJon Payne

Review & Selection Process Teach Back

Committee 2 Members

- – Willie Robinson
- – Loren Dalbert
- – Dr. Jalaima Nichols
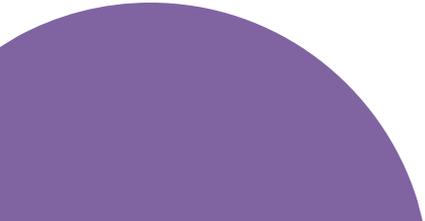
Response Instructions & Outline

Committee 3 Members

- Rachel Corona
- Walter McMath
- Rev. Ed Harris

What Changed in RFQ

Summary

🟢 Clarification
🟡 Process Improvement
🟠 Culture and Design Recommendation
🟣 Aligned with Implementation Plan
🔵 Policy Direction
🔴 Accountability & Oversight
✏️ Direct RFQ Revision

RFQ Section: Scope of Service

TCAB Recommendation	Action taken	Recommendation Type	Notes
Make Appendix B central to implementation expectations	Recommendations codified by ORESJ staff and forwarded to Equity Committee TCAB will vote to use Appendix B as guiding implementation framework for RFP service alignment	🔴 Accountability & Oversight 🟠 Culture and Design Recommendation 🟢 Clarification Request	Contract-level enforcement mechanisms for Lead Entity & service providers will be addressed in the agreement phase by CoCo Cty. &Lead Entity, accordingly.
Add accountability benchmarks and routine equity audits.	Recommendations codified by ORESJ staff and forwarded to Equity Committee	🔴 Accountability & Oversight 🟠 Culture and Design Recommendation 🟣 Aligned with Implementation Plan	Lead Entity Scope to coordinate contracts/ RFP for service providers development by TCAB.

RFQ Section: Scope of Service

TCAB Recommendation	Action taken	Recommendation Type	Notes
Community-led enforcement authority to preserve alignment for both providers and residents	Board of Directors & Community Council to be recruited by TCAB	🔴 Accountability & Oversight 🟠 Culture and Design Recommendation 🟣 Aligned with Implementation Plan	
Clarify expectations for service consistency across sites	Recommendations codified by ORESJ staff and forwarded to Equity Committee Staff recommends to add language describing performance expectations and equity-centered review practices Staff recommends to add language included expectation that Lead Entity operations reflect culturally responsive and community-rooted practices	🔴 Accountability & Oversight 🟠 Culture and Design Recommendation 🟣 Aligned with Implementation Plan ✏️ Direct RFQ Revision	Supports multi-site model integrity Cty. Counsel/ Lead Entity Scope to coordinate contracts/ RFP for service providers development by TCAB.

RFQ Section: Review & Selection Process Rescommendations and Next Steps

TCAB Recommendation	Action taken	Recommendation Type	Notes
Clarify weighting of lived experience & cultural relevance	Staff recommends adding language to clarify *	🟢 Clarification Request ✏️ Direct RFQ Revision	
Provide reviewer training for the RFQ review panel	Recommendation will be implemented	🔴 Accountability & Oversight 🟠 Culture and Design Recommendation 🟣 Aligned with Implementation Plan	ORESJ has historically and will continually provide orientation, training and scoring calibration to review panel volunteers.
Offer limited technical assistance	Staff request clarification	🟡 Process Improvement	Please clarify to whom and what kind. Consider appropriateness and mastery level required for Lead Entity (they are providing TA to County and providers on implementation).

RFQ Section: Review & Selection Process Recommendations and Next Steps (cont'd)

TCAB Recommendation	Action taken	Recommendation Type	Notes
Publish high-level scoring summary post-award of Lead Entity	Recommendation will be considered and forwarded to Equity Committee and review panel for design considerations.	🟡 Process Improvement 🟠 Culture and Design Recommendation	Could improve transparency if anonymity maintained
Clarify appeal process	Staff Recommends to add language which clarifies the appeals process	🟢 Clarification Request ✏️ Direct RFQ Revision	Improves transparency for applicants
Set target timelines for each approval stage and allow limited flexibility for interviews	Staff recommends to update timelines	✏️ Direct RFQ Revision 🟡 Process Improvement 🟠 Culture and Design Recommendation	Supports applicant planning

RFQ Section: Qualifications & Eligibility

TCAB Recommendation	Action taken	Recommendation Type	Notes
Formatting, spelling and grammar edits	Staff accepted	🖍️ Direct RFQ Revision	
Ask for specific answer regarding statement: Below is a summary of specific contractor requirements and required operations for the Federal Glover Community Wellness Network.	Staff Recommendation: The Scope table below refers to the specific contractor requirements and required operations. We could just align the language	🟢 Clarification Request 🖍️ Direct RFQ Revision	

RFQ Section: Response Instructions & Outline

TCAB Recommendation	Action taken	Recommendation Type	Notes
TCAB Recommendation	**Action taken**	**Recommendation Type**	**Notes**
Standardize terminology (Black / African American / Network name)	Staff Recommends TCAB Discussion Terms such as African American, Black, and other descriptors connected to the African diaspora reflect evolving histories of self-identification shaped by migration, culture, class consciousness, political movements, census classifications, and anthropological understanding. Language continues to shift as communities define themselves on their own terms. While this document uses the term [???] for consistency, we affirm that all individuals and communities who identify anywhere along this spectrum of African diaspora identity are recognized, respected, and included in the intent of this work.	✏️ Direct RFQ Revision 🟢 Clarification Request 🟠 **Culture and Design Recommendation**	Terminology aligned throughout RFQ for consistency supports clarity and respect. Previous documents may reference AAHWRH as a concept before Federal D. Glover Community Wellness Network
Clarify purpose of cover letter Consider Expression of Interest (EOI) step Consider them interchangeable	Staff Recommends TCAB Discussion	✏️ Direct RFQ Revision 🟢 Clarification Request 🟡 Process Improvement 🟠 **Culture and Design Recommendation**	Prolongs the solicitation window Reduces applicant confusion

RFQ Section: Response Instructions & Outline

| TCAB Recommendation	Action taken	Recommendation Type	Notes
TCAB Recommendation	**Action taken**	**Recommendation Type**	**Notes**
Simplify dense or technical language	Staff request direct language recommendation	✏️ Direct RFQ Revision 🟢 Clarification Request 🟡 Process Improvement 🟠 **Culture and Design Recommendation**	Encourages broader participation
Reference, link/insert align tone and clarify role of feasibility study	🟢 Clarification Request Staff recommends including specific language or link		Maintains consistency with prior planning work. Structural choice, linking can provide grounding without overloading RFQ.

Approve RFQ

Motion

Outreach Strategy

TCAB's Role

- Design Request for Qualifications and define standards

- Share RFQ through trusted networks

- Develop Outreach Strategy

- Help ensure the right groups apply
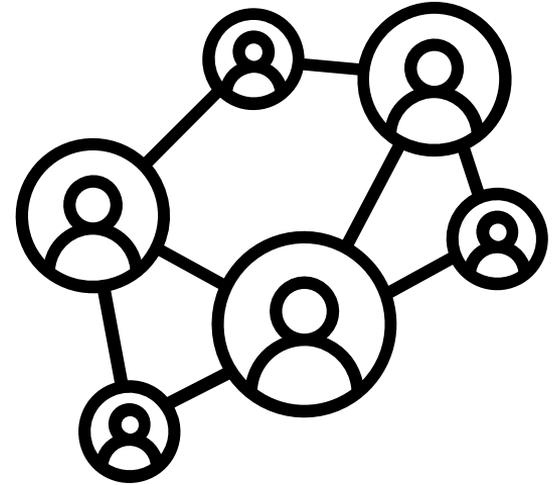
# Target organizations: Who We Reach

Who Needs to See This RFQ?

– Black-led nonprofits

– Community-rooted providers

– Healing, reentry, housing, and health networks

– Organizations in East, Central, and West County

– All leaders known to the network, former Steering Committee

How We Reach Them

Outreach channels

- Community networks
- Faith and cultural organizations
- Provider coalitions
- County and philanthropy partners
- Direct outreach by TCAB members
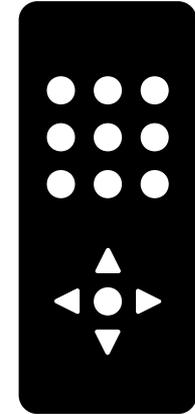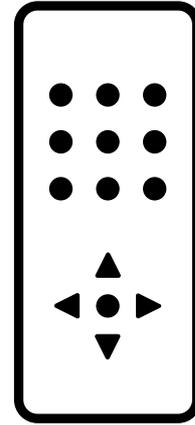
Next Steps

Final edits

RFQ forwarded to BOS

RFQ released publicly

Outreach period

Applications reviewed

Lead Entity selected

Updates and Reminders

Upcoming March TCAB actions:

➢ **Outreach/Recruit Applicants for Lead Entity;**

➢ **Spreadsheet for input**

➢ **Outreach Messaging**

➢ **Select Ad Hoc Group(s) to Review the Request for Proposals for Service Providers**

➢ **Special Data Meeting- March**

TIMELINE FOR RFQ RELEASE

NEW MEMBER ORIENTATION UPDATES

ALT. SCHEDULE

Alternate Participation

Chair directed Working Agreement

To support continuity of participation and maintain quorum when needed, TCAB alternates will serve on a rotating basis to fill in for active members who are absent. Rotation order and notification will be coordinated by staff in consultation with the Chair and Vice Chair to ensure clarity and fairness.

Who? What? When?

WHO	WHAT (Task / Deliverable)	STATUS (R/Y/G)
TCAB	Approve Transitional Community Advisory Body (TCAB) Bylaws	
TCAB	Transitional Community Advisory Body (TCAB) Officer Nominations	
TCAB	Transitional Community Advisory Body (TCAB) Officer Selection	
TCAB	Naming of the African American Wellness Network	
Staff	Draft RFQ	
TCAB	Provide Feedback on the Request for Qualifications (RFQ) for the Lead Entity	
TCAB	Submit suggested RFQ revisions	
Staff	Update RFQ for TCAB review	
TCAB	Review & refine Lead Entity RFQ scope	
TCAB	Select Ad Hoc Groups to Review the Request for Qualifications for Lead Entity	
TCAB	Scope of Service Ad Hoc Committee Convene & Review RFQ	
TCAB	Review & Selection Process Ad Hoc Committee Convene and Review RFQ	
TCAB	Response Instructions & Outline Ad Hoc Committee Convene and Review RFQ	
TCAB	Qualifications and Eligibility Ad Hoc Committee Convene & Review RFQ	
TCAB	Scope of Service Ad Hoc Committee Synopsis & Revision Recs	
TCAB	Review & Selection Process Ad Hoc Committee Synopsis & Revision Recs	
TCAB	Response Instructions & Outline Ad Hoc Committee Synopsis & Revision Recs	
TCAB	Qualifications and Eligibility Ad Hoc Committee Synopsis & Revision Recs	
Staff	Incorporate updates into RFQ	
Staff	Finalize RFQ	
Staff → Equity Committee	Submit RFQ to Equity Committee	
Equity Committee	Vote on RFQ	
TCAB	Identify outreach platforms for recruitment	
TCAB	Identify outreach messaging	

Your leadership shapes this system

Thank you for protecting:

- Community voice
- Equity
- Accountability

Questions? Feedback?

THANK YOU
for serving on the TCAB!

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