



AGENDA

CONTRA COSTA COUNTY Contra Costa Council on Homelessness

Thursday, January 8, 2026

1:00 PM

Different Location: 2120 Diamond Blvd,
Concord (McMorrow Training Room) or

Register for Zoom:

[https://homebaseccc.zoom.us/webinar/re
gister/WN_uUokWYJLT9qdDIKT4Q2F](https://homebaseccc.zoom.us/webinar/register/WN_uUokWYJLT9qdDIKT4Q2F)

7w

Orientation and Regular Meeting

Council on Homelessness 2026 Orientation Materials

[26-17](#)

Attachments: [01 COH Roster 2026 no phone](#)
[02 - 2026 CoH Calendar & Committees](#)
[03 - Code of Conduct-Conflict of Interest Policy & Form](#)
[04 - Training Certification 2025 Updated](#)
[05 - CoH Bylaws Approved by BOS 10824](#)
[06 - 2024 CoC Data Summary](#)
[07 - 2026 CoH Orientation Agenda](#)
[08 - 2026 COH Orientation Slides](#)

Council on Homelessness Orientation

Agenda and Slides for 1.8.26 COH Meeting

[26-18](#)

Attachments: [COH Agenda w Time 1.8.26](#)
[COH Slides 1.8.26](#)

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. **Roll Call and Introductions**
2. **Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).**

3. Consent Calendar: a. APPROVE minutes from the December 4, 2025 Council meeting; b. APPROVE staff report for the January 8, 2026 Council meeting; c. APPROVE rescheduling Council on Homelessness Meeting on July 2, 2026 to July 9, 2026 [26-19](#)

Attachments: [COH Minutes 12.4.25](#)
[COH Staff Report 1.8.26](#)

4. **Continuum of Care Notice of Funding Opportunity Update: Update on CoC NOFO and Funding Committee**

Mark Mora, Homebase and Jamie Schecter, H3

5. **Committee Report Out: Point-In-Time Committee**

Janel Fletcher, H3

6. **Committee Report Out: Youth Advisory Board (YAB) Update**

Juno Hedrick, Vice Chair and Lived Experience Advisor and Anastasia Lockwood, Lived Experience Advisor

7. **New Business: Select 2026 Council on Homelessness Chair and Vice Chair (ACTION ITEM)**

Jaime Jenett, H3

8. **New Business: Select 2026 Council on Homelessness Committee Members (ACTION ITEM)**

Jaime Jenett, H3

9. **Announcements**

All

The next meeting is currently scheduled for February 5, 2026

Adjourn

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 2400 Bisso Lane, D2, Concord during normal business hours. Staff reports related to items on the agenda are also accessible online at www.contracosta.ca.gov. If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.ork day prior to the published meeting time.

For Additional Information Contact: contracostacoc@cchealth.org



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-17

Agenda Date: 1/8/2026

Agenda #:

Advisory Board: Contra Costa Council on Homelessness

Subject: Council on Homelessness 2026 Orientation Materials

Presenter:

Contact:

Information:

Referral History and Update:

Recommendation(s)/Next Step(s):

2026 COH Membership

	Seat Name	Appointee	Affiliation	Expiration
1.	Education and Vocational Services Representative	Alejandra Chamberlain	Homeless Education Liaison, Contra Costa Office of Education	12/31/26
2.	Youth Representative	Anastasia Lockwood	TAY with Lived Experience	12/31/27
3.	Employment and Human Services (EHSD) Representative	Belinda Jackson-Thomas	Human Services Division Manager, EHSD	12/31/27
4.	Affordable Housing Developer Representative	Courtney Pal	Policy Manager, RCD Housing	12/31/26
5.	Behavioral Health Representative	Dani Jimenez	Lead Mental Health Community Support Worker CCH: Behavioral Health	12/31/27
6.	Community Member Representative	Donnie Diego	Community Member	12/31/27
7.	Federal Homeless and Housing Funding Administrator Representative	Gabriel Lemus	Assistant Deputy Director, Housing and Community Improvement, CC Dept. of Conservation and Development	12/31/27
8.	Veterans Administration Representative	Heather Worobey	HUD VASH Site Supervisor, Dept. of Veteran Affairs	12/31/26
9.	City Government Representative	Jared Murti	Housing Programs Manager, City of Pinole	12/31/27
10.	Lived Experience Advisor #1	Juno Hedrick	Adult with Lived Experience	12/31/26
11.	Lived Experience Advisor #2	LeAnn Matthews	Adult with Lived Experience	12/31/27
12.	Health Care Representative	Mia Fairbanks	Public Health Nurse Program Manager, CCH: Healthcare for the Homeless	12/31/26
13.	Reentry Services Representative	Nicole Green	Forensic Social Worker, Office of the Public Defender	12/31/27
14.	CoC/ESG Program Grantee Representative	Ralph Payton	Executive Director, Greater Richmond Interfaith Program (GRIP)	12/31/27
15.	Public Safety Representative #2	Shawn Ray	Lieutenant, San Pablo Police Department	12/31/27
16.	Homeless Service Provider Representative	Sherina Criswell	CORE Outreach, CCH: Health, Housing and Homeless Services	12/31/26
17.	Public Housing Authority Representative	Tony Ucciferri	Special Assistant to the Executive Director, Housing Authority of County of CC	12/31/27
18.	Workforce Development Representative	Verneda Clapp	Workforce Services Specialist, EHSD	12/31/26
19.	Faith Community Representative	Wayne Earl	Pastor, Rock Harbor Christian Fellowship	12/31/27

H3 Staff:

- Jaime Jenett, jaime.jenett@cchealth.org, 925-464-0152 Cell
- Jamie Schecter, jamie.schecter@cchealth.org, 925-391-4486 Cell

Homebase Staff:

- Mark Mora, mark@homebaseccc.org, 415-788-7961 ext. 368 (no text capacity)



2026 Council on Homelessness Meetings and Committees

COUNCIL ON HOMELESSNESS GENERAL MEETING SCHEDULE

The Council on Homelessness holds a general meeting monthly on the first Thursday of the month, unless otherwise indicated. All meetings are hybrid (Zoom and in person) and open to the public.

Date	Time	Registration Link	In Person Location
January 8 th	1 pm – 4 pm	Register	2120 Diamond Blvd, Concord (Mc Morrow Training Room)
February 5 th	1 pm – 3 pm	Register	1025 Escobar Street, Martinez
March 5 th	1 pm – 3 pm	Register	1025 Escobar Street, Martinez
April 2 nd	1 pm – 3 pm	Register	2120 Diamond Blvd, Concord (Mc Morrow Training Room)
May 7 th	1 pm – 3 pm	Register	1025 Escobar Street, Martinez
June 4 th	1 pm – 3 pm	Register	1025 Escobar Street, Martinez
July 9 th	1 pm – 3 pm	Register	1025 Escobar Street, Martinez
August 6 th	1 pm – 3 pm	Register	1025 Escobar Street, Martinez
September 3 rd	1 pm – 3 pm	Register	1025 Escobar Street, Martinez
October 1 st	1 pm – 3 pm	Register	1025 Escobar Street, Martinez
November 5 th	1 pm – 3 pm	Register	1025 Escobar Street, Martinez
December 3 rd	1 pm – 3 pm	Register	1025 Escobar Street, Martinez

COMMITTEES AND WORK GROUPS: RECRUITING NOW

FUNDING COMMITTEE

PURPOSE: Direct the community input process for several time-sensitive federal and state funding streams, including revising scoring tools for the Continuum of Care Notice of Funding Opportunity (CoC NOFO) competition.

WORKING GROUPS: Funding Work Group, CoC NOFO Work Group

COMMITTEE AND WORK GROUP MEETINGS: monthly from February to June 2026, date and time TBD, last meeting in-person

GOVERNANCE COMMITTEE [AD HOC]

PURPOSE: Review and revise the Governance Charter and Bylaws to increase CoH efficiency and impact.

WORKGROUPS: Governance Work Group

COMMITTEE AND WORK GROUP MEETINGS: monthly from February to April 2026, date and time TBD, last meeting in-person

OVERSIGHT COMMITTEE

PURPOSE: Review and assess the development, implementation, and improvement of: CoC, Coordinated Entry System, HMIS database, and System Outcomes

WORKGROUPS: Oversight Work Group

COMMITTEE AND WORK GROUP MEETINGS:: Every other month, 3rd Thursday 11:30am-1:30pm, in-person meetings TBD

HMIS (HOMELESS MANAGEMENT INFORMATION SYSTEM) POLICY COMMITTEE

PURPOSE: Develops and shares updates on [Homeless Management Information System](#) (HMIS) policies & practices, compliance, & troubleshooting. Plans technical assistance & training.

WORKGROUPS: HMIS Policy Work Group

COMMITTEE AND WORK GROUP MEETINGS: 3rd month of each quarter, 2nd Tuesday 12-1:30pm, in-person March & September

COMMITTEES AND WORKGROUPS: RECRUITING LATER

NOMINATING COMMITTEE [AD HOC]

PURPOSE: Reviews applications for potential new CoH members and provides recommendations to the full Council

ESTIMATED TIMING: July to October 2026

HOMELESSNESS AWARENESS MONTH WORKGROUP [AD HOC]

PURPOSE: Plan for annual Homelessness Awareness Month (November) activities

ESTIMATED TIMING: August to November 2026

POINT-IN-TIME COUNT WORKGROUP [AD HOC]

PURPOSE: Plan and implement the annual Point-in-Time Count, an annual HUD-required count of sheltered and unsheltered people experiencing homelessness

ESTIMATED TIMING: November 2026 to January 2027

CONTRA COSTA COUNCIL ON HOMELESSNESS CONFLICT OF INTEREST POLICY

Each Council on Homelessness (“COH”) member, chairperson, employee, agent, and consultant is expected to uphold certain standards of performance and good conduct and to avoid real or apparent conflicts of interest.

In order to prevent a conflict of interest, a COH member, chairperson, employee, agent, or consultant may not:

- Participate in or influence discussions or decisions concerning the selection or award of a grant or other financial benefit to an organization that the COH member, employee, officer, or agent has a financial or other interest in or represents, including immediate family ties, except for the COH itself
- Solicit and/or accept gifts or gratuities on behalf of the COH by anyone for personal benefit in excess of minimal value
- Engage in any behavior demonstrating an actual conflict of interest or giving the appearance of any such conflict
- Engage in violations of the law or unethical business practices

Individuals with a conflict of interest will inform the COH of the conflict and excuse themselves from the meeting or deliberations during such discussions. The COH Chair or its administrative designee shall track which COH members have conflicts of interest and help to ensure such members do not participate in discussions or decisions in which the members have a conflict.

Each COH member, chairperson, employee, agent, or consultant must sign a *Code of Conduct and Conflict of Interest Policy Agreement* to demonstrate that the individual is aware of and agrees to abide by this policy. Any failure to adhere to the policy may result in disciplinary action. Disciplinary action may include, but is not limited to:

- Oral warning
- Written warning
- Suspension
- Termination

In addition to disciplinary action, civil and/or criminal penalties may be sought.

The COH must keep records showing compliance with code of conduct and conflict of interest requirements, including documentation of a signed policy acknowledgment by all COH members. The COH will maintain any records supporting exceptions to the conflicts of interest policy as required by 24 CFR part 578.95.

Code of Conduct and Conflict of Interest Policy Agreement

I, _____, am a ☐member/ ☐chairperson/ ☐employee/ ☐agent/ ☐consultant (check one) of the COH and in that position, I have read and understand the Code of Conduct and Conflict of Interest Policy of the COH and I agree to uphold these standards of performance and good conduct and to avoid real or apparent conflicts of interest.

I will not participate in or influence discussions or decisions concerning the selection or award of a grant or other financial benefit to an organization that I have a financial or other interest in or represent, except for the COH itself.

Organizations that I or a close relative or family member have a financial or other interest in are:

If and when such discussions or decisions occur and a conflict arises, I will inform the COH board of my conflict and excuse myself from the meeting or deliberations during those discussions.

I will not solicit and/or accept gifts or gratuities on behalf of the COH by anyone for my personal benefit in excess of minimal value.

I will not engage in any behavior demonstrating an actual conflict of interest or giving the appearance of any such conflict.

I will not engage in unethical business practices or conduct that violates the law, including any payments for illegal acts, indirect contributions, rebates, and bribery.

I understand that any failure by me to comply with this code of conduct or conflict of interest policy could result in disciplinary action, which may include termination of my position from the COH and civil and/or criminal penalties.

Name [printed]

Signature

Date

Training Certification for Members of County Advisory Bodies



Contra Costa County's independent and advisory body members are required to take three trainings within three months of appointment and every two years thereafter.

Instructions:

1. **Brown Act & Better Government Ordinance Training:** This training is available as a [video](#) and [materials packet](#), or as an in-person training. Contact the Clerk of the Board at ClerkoftheBoard@cob.cccounty.us or (925) 655-2000 for more information.
2. **Ethics Training:** Ethics training, also referred to as AB 1234 Local Government Official Training, is provided by the Fair Political Practices Commission (FPPC). To complete this training, please [create an account](#) and retain the certificate generated from the FPPC at the end of the training.
3. **Implicit Bias Training:** Implicit Bias Training is provided by the City of Richmond through a learning pathway series of [articles and videos](#).

Alternatively, evidence of completion of comparable training from other jurisdictions within the most recent two years can be accepted and will satisfy of the County's training requirement for any of the above courses.

Certification

By signing below, I certify that on _____ (date), I have watched or attended the entire training titled "**The Brown Act And Better Government Ordinance**" OR have completed an alternative training program.

By signing below, I certify that on _____ (date), I completed the Fair Political Practices Commission (FPPC) training "**Ethics for Local Government Officials**." I have received the certificate of completion OR have completed an alternative training program.

By signing below, I certify that on _____ (date), I completed the "**Implicit Bias Learning Pathway**" OR have completed an alternative training program.

(Name of Advisory Body)

(Name of Member)

(Date)

****RETURN THIS CERTIFICATION TO STAFF FOR YOUR ADVISORY BODY****

Your training completion status will be included in your advisory body's Annual Report and Triennial Review to the Contra Costa County Board of Supervisors. The chair or staff to your advisory body must keep all certifications on file.



Contra Costa Council on Homelessness Governance Charter & Bylaws

Approved and Adopted by the Council on Homelessness on 6/6/24

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Governance Charter

Article I. Purpose

Section 1. Overview

This charter identifies the purpose, composition, responsibilities, and governance of the Contra Costa County Continuum of Care (hereinafter referred to as the CoC).

For the history and evolution of the CoC, including naming conventions, relationships to other bodies, and strategic plans, please refer to the Timeline in the Appendix.

Section 2. Background

The U.S. Department of Housing and Urban Development (HUD) sets specific responsibilities for communities that receive funds through the Homeless Continuum of Care Program (“CoC Program”) under the Homeless Emergency Assistance and Rapid Transition to Housing Act (HEARTH Act). HUD’s 2012 HEARTH Interim Rule at 24 C.F.R. Part 578 (Interim Rule) states that the CoC Program is designed to address homelessness through a coordinated community-based process of identifying needs and building a system of housing and services to address those needs. This system must include, at minimum, outreach, engagement and assessment; shelter housing and supportive services; and homelessness prevention strategies.

Under the Interim Rule, the CoC is established as the planning body responsible for meeting the CoC Program goals and ensuring the system includes the necessary resources for the community. The purpose of the CoC Program is to:

- Promote communitywide commitment to the goal of ending homelessness;
- Provide funding for efforts by nonprofit providers, States and local governments to quickly re-house individuals, including unaccompanied youth, and families experiencing homelessness, while minimizing the trauma and dislocation caused to those persons by homelessness;
- Promote access to and the effective use of mainstream programs by individuals and families experiencing homelessness; and
- Optimize self-sufficiency among individuals and families experiencing homelessness.

Article II. Structure

Section 1. Contra Costa County Continuum of Care

- A. Contra Costa County provides coordinated housing and services to the community through public-private partnerships and collaborations, which function as a Continuum of Care (CoC). The CoC includes community members, housing and services providers, a governing body (Council on Homelessness), and an administrative entity and staff (Contra Costa Health Services’ Health, Housing, and Homeless Services Division). The CoC in Contra Costa is formally known as the Contra Costa County Continuum of Care.
- B. The CoC has been established and operates in compliance with HUD regulations, including:

Contra Costa Council on Homelessness

1. Published agendas and meeting minutes, and
2. Monitoring reports of recipients and subrecipients.

Section 2. Council on Homelessness

Each CoC must establish a board to act on its behalf. The board established by the Contra Costa CoC is the Council on Homelessness (“CoH” or “Council”). The Council:

- A. Is compliant with HUD’s conflict of interest requirements, including documentation of a conflict of interest policy signed by all Council members;
- B. Maintains bylaws governing the operation of the CoC;
- C. Maintains a board roster (including Council members’ affiliations/representation(s));
- D. Establishes and guides administration of CoC and Emergency Solutions Grant (ESG) funding processes in compliance with state and federal requirements, including HUD requirements.

Section 3. Collaborative Applicant & Administrative Entity

Contra Costa Health, Housing, and Homeless Services, a division of the Contra Costa County Health Services Department (a county governmental entity), is the collaborative applicant for the Contra Costa Continuum of Care (CoC). The collaborative applicant’s role is to:

- A. Function as the Collaborative Applicant and Administrative Entity designated by the CoC to apply for and administer program funds for the CoC;
- B. Apply for HUD CoC planning funds on behalf of the CoC;
- C. Submit the consolidated application for HUD CoC funds;
- D. Develop a governance charter with the CoC; and
- E. Assist the Council and CoC comply with State and HUD CoC Program regulations, as designated by the Council.

Bylaws

Article I. Name of the Continuum of Care and the Contra Costa Council on Homelessness

Section 1. Contra Costa Continuum of Care

The name of this Continuum of Care (CoC) shall be the Contra Costa Continuum of Care, herein referred to as the Continuum of Care or the CoC. The Contra Costa Continuum of Care includes the full general membership of all community members committed to our guiding principle.

Section 2. Contra Costa Council on Homelessness

The name of this Continuum of Care's governing body shall be the Contra Costa Council on Homelessness, herein referred to as the Council on Homelessness, the Council, or the CoH. The Council is comprised of the members serving in the seats outlined in Article IV. Council Membership and Committees.

Article II. Overview and Mission

The Council is committed to the Housing First approach, and has established this Guiding Principle:

"Homelessness is first a housing issue, and necessary supports and services are critical to help people remain housed. Our system must be nimble and flexible enough to respond through the shared responsibility, accountability, and transparency of the community."

The Contra Costa Council on Homelessness is an advisory body to the Contra Costa County Board of Supervisors (click [here](#) for the Contra Costa County Advisory Body Handbook). Council members are appointed by the Board of Supervisors to provide advice and input on the operations of homeless services, program operations, and program development efforts in Contra Costa County. Further, the Council on Homelessness establishes the local process for applying for, reviewing, and prioritizing project applications for funding in U.S. Department of Housing and Urban Development (HUD) Homeless Assistance Grant Competitions, including the Continuum of Care (CoC) Program and the Emergency Solutions Grant (ESG) Program.

The Contra Costa Council on Homelessness is committed to centering the voices of people with lived experience of homelessness in matters of planning, policy development, strategy implementation, and communication to prevent and end homelessness.

Article III. Council on Homelessness Responsibilities

Section 1. Functions and Tasks

The Contra Costa Council on Homelessness is the planning body that coordinates the community's policies, strategies, and activities toward preventing and ending homelessness in Contra Costa County, California. It is a regional, year-round collective planning body of

Contra Costa Council on Homelessness

stakeholders ranging from people with lived experience of homelessness to non-profit service providers to local governmental entities. The Council's work includes gathering and analyzing information in order to determine the local needs of people experiencing homelessness, implementing strategic responses, educating the community on homelessness, providing advice and input on the operations of the homeless system of care, and measuring the performance of the homeless system of care as it relates to serving people experiencing homelessness in Contra Costa County.

The responsibilities of the Council include the development and implementation of all procedures and policies needed to comply with the HEARTH Act and relevant HUD regulations and guidance (see 24 C.F.R §578.7). The Council must consult with recipients of CoC and ESG funds within Contra Costa County and other homeless service providers to coordinate care.

Further, it is the role of the Council to provide oversight and take direct action in the following areas:

A. COUNCIL ON HOMELESSNESS PLANNING

1. Policies and Procedures

- i. In consultation with the collaborative applicant and the HMIS Lead, develop, follow, and update annually the Contra Costa County Continuum of Care Governance Charter and Council on Homelessness Bylaws, subject to approval by the County Board of Supervisors.
- ii. Vote on any action items that arise at Council on Homelessness meetings that are on the agenda and within the Council's jurisdiction.
- iii. Review, rank, and recommend CoC and ESG Program Applications for submission to the Board of Supervisors, the California Department of Housing and Community Development, and HUD.

2. Systems Development

- i. Implement a coordinated entry system focusing on quality assurance, access, interdependency between programs and interdependency between programs and clients, and addressing barriers.
- ii. Develop and implement written standards for providing CoC assistance, including written policies and procedures as required by HUD.

3. Data, Analysis, and Evaluation

- i. Point-in-Time Count
Plan for and conduct, at least biennially, a point-in-time count of homeless persons within Contra Costa County that meets HUD requirements, including a housing inventory of shelters, transitional housing, and permanent housing reserved for individuals and families experiencing homelessness, in general, and chronically homeless persons and veterans, specifically, as HUD requires.
- ii. HMIS
Design and operate the Contra Costa County Homeless Management

Contra Costa Council on Homelessness

Information System (Contra Costa HMIS) Project. Designate a single HMIS lead agency. Ensure consistent participation in HMIS by recipients and subrecipients, and that the HMIS is administered pursuant to all HUD requirements. In compliance with Sub-part B of the HUD Interim Rule on the Continuum of Care Program (24 C.F.R. Part 578) and the HMIS requirements, the HMIS Governance Charter, Policies and Procedures, and the Data Security, Quality, and Client Data and Privacy Plans outline specific details as to the relationship between the Council on Homelessness and the collaborative applicant, namely the Contra Costa Health Services' Division of Health, Housing and Homeless Services. These Bylaws fully incorporate those standards, policies, and plans.

iii. Performance Measurement

Develop performance measures that can be used to inform a variety of tasks, including CoC Program competition project scoring and reporting; determining how federal, state, and local funds should be utilized; and creating a responsive system that provides constructive support promoting efficiency by analyzing and responding to gaps in housing and service interventions offered in the system. Additionally, the Council will:

1. Set targets that focus on real change and are meaningful (relevant to the desired impact), measurable, realistic (adaptable and flexible), and regularly assessed.
2. Consult with recipients and subrecipients, evaluate their performance, and initiate corrective action with poor performers.

iv. Conduct an initial comprehensive assessment in coordination with ESG Program, and then annually conduct a gaps analysis of the needs of people experiencing homelessness, as compared to available housing and services within Contra Costa County.

v. Facilitate and support the reporting of outcomes of CoC and ESG programs to HUD in coordination with the Collaborative Applicant.

B. FUNDING COORDINATION

1. Facilitate and support the development of funds and resources for services for individuals and families experiencing homelessness in Contra Costa County in partnership with local jurisdictions located in Contra Costa County. Specifically, the Council will:

- i. Provide information required to complete the Consolidated Plan(s) within Contra Costa County.
- ii. Consult with State and local government ESG recipients within Contra Costa County on the plan for allocating ESG funds and reporting on and evaluating the performance of ESG recipients and subrecipients. Further, in consultation with recipients of ESG funds within Contra Costa County, establish and consistently follow written standards for providing homeless services and housing assistance.

C. COMMUNITY ENGAGEMENT

1. Encourage and develop public understanding and education on homelessness and housing issues and effective approaches to prevent and end homelessness.
2. Advise the Board of Supervisors, the Health Services Director, and the Health, Housing, and Homeless Services Director, on the needs of people experiencing homelessness and matters of urgency regarding homelessness. Specifically, the Council will:
 - i. Provide information and education about the causes of and solutions to homelessness to the Board of Supervisors and cities located in Contra Costa County.
3. Make recommendations about long-range planning and policy formulation to the Board of Supervisors and cities located in Contra Costa County.

Section 2. Transparency and Equitable Practices

The Council encourages all community members to apply for a seat on the Council, participate in community meetings, group discussions, committees and working groups, and make recommendations to the Council aimed at preventing and ending homelessness. The Council aims to ensure a diverse population of community members contributes to deliberations and decision-making— including people with lived experience of homelessness. It is the Council’s objective to include and engage as broad a representation as possible of people of various abilities, ages, sexual and gender identities, immigration statuses, involvement with the criminal legal system, and racial, ethnic, and cultural backgrounds, and geographical representation within the County. To align with this effort, the Council conducts an annual recruitment effort by advertising open positions. Further, all interested persons are encouraged to attend meetings, provide input, and voice concerns to the Council.

The Council is committed to developing and maintaining a diverse membership that reflects, as closely as possible, the demographics of the people experiencing homelessness in the County. In particular, the Council will endeavor to have significant representation of people with lived experience of homelessness and Black, Indigenous, and People of Color (BIPOC). The Council will endeavor to have at least one (1) Council member with lived experience of homelessness serving on each committee and working group. The Council’s composition will be reviewed annually in furtherance of its goal to reflect the current demographics of people experiencing homelessness in Contra Costa County.

CoC membership is open to any interested party, and is defined as participation in at least one CoC, Council, or committee meeting per year. Further, anyone interested in membership on the Council may submit an application in compliance with the process established by the Contra Costa County Board of Supervisors (see Article IV, Section 2 on Membership below for details).

The Council follows all provisions of the Brown Act and the Better Government Ordinance in its conduct as a public body.

Article IV. Council Membership and Committees

Section 1. Eligibility

To be eligible for Council membership:

- A. Candidates and Council members must reside in or be employed in Contra Costa County.
- B. Candidates and Council members must demonstrate a professional interest in, or personal commitment to addressing and alleviating the impact of homelessness on the people of Contra Costa County.
- C. Candidates and Council members must be willing to sign and abide by the Code of Conduct and Conflict of Interest policy upon being seated as a Council member and annually thereafter.
- D. Meet criteria for the designated seat

Unless specific qualifications are noted, individuals are eligible to serve in a seat with the following areas of representation if they work or volunteer in a role that provides services in the designated category. Individuals may also be eligible to serve in each area of representation if they work or volunteer for an agency that provides services in the designated category. Eligible candidates that also have lived experience of homelessness will be given priority in the application selection process.

Section 2. Membership

Membership on the Council will consist of the seats listed below. The Council will make an annual invitation to the public for new members to apply for open seats. Each seat will have a term of two years expiring in alternating years, with the following areas of representation:

1. **Affordable Housing Developer** – Must work for an affordable housing developer.
2. **Behavioral Health Representative** – Must work in the behavioral health field in Contra Costa County (i.e., peer support, clinician, system-level behavioral health planner, etc.) with experience impacting behavioral health policy, decision-making, and/or funding.
3. **City Government Seat** – Must be an employee of a city or town located in Contra Costa County. This seat is not open to representatives elected to positions in Contra Costa County.
4. **CoC/ESG Program Grantee** – Must work with an agency receiving Continuum of Care and/or Emergency Solutions Grant funding in Contra Costa, including agencies that are providing housing and/or services to survivors of domestic violence.
5. **Community Member Seat** – Must live or work in Contra Costa County.
6. **Lived Experience Advisor #1** – Must have current or past experience of homelessness in Contra Costa County.
7. **Lived Experience Advisor #2** – Must have current or past experience of homelessness in Contra Costa County.
8. **Education Services Representative** – Must work for an agency providing K-12 educational services to individuals experiencing homelessness in Contra Costa County.
9. **Federal Homeless and Housing Funding Administrator Representative** – Must work for an agency in Contra Costa County that administers federal funding for homelessness and/or housing programs.
10. **Employment and Human Services Department (EHSD) Representative** – Must work for the Contra Costa Employment and Human Services Department.
11. **Faith Community Representative** – Must have substantial experience as an employee, volunteer, or congregant of the County faith community.
12. **Health Care Representative** – Must have substantial experience with the Contra Costa County health care system.
13. **Homeless Service Provider** – Must work for an agency providing housing and/or services to individuals experiencing homelessness in Contra Costa County, including those who are also fleeing domestic violence.
14. **Public Housing Authority** – Must be an employee of a Housing Authority in Contra Costa County.
15. **Public Safety Representative** – Must have substantial experience in the public safety field in Contra Costa County.
16. **Reentry Services Representative** – Must have substantial experience in the reentry field in

Contra Costa County (i.e., services provider and/or correctional staff supporting individuals reentering the community after involvement with the criminal legal system).

17. **Veterans Services Representative** – Must be an employee of the Veterans Administration.
18. **Youth Representative** – Must be between the ages of 17 and 24 and have lived experience of homelessness in Contra Costa County.
19. **Workforce Development Representative** – Must have substantial experience in the workforce development or vocational services fields in Contra Costa County.

All members are appointed by the Board of Supervisors and may have their appointments rescinded by majority vote of the Board of Supervisors.

In addition to the seats that have already been designated, outreach will be made to obtain participation in COH meetings and activities from groups including, but not limited to, the following:

- Affordable housing developers
- Agencies that serve survivors of human trafficking
- Community Development Block Grant (CDBG) /Home Investments Partnerships Program (HOME) / Emergency Solutions Grant (ESG) entitlement jurisdictions
- Disability advocates
- Disability service organizations
- Domestic violence advocates
- EMS emergency medical services/crisis response teams
- Hospitals
- Individuals with current or past lived experience of homelessness
- Law enforcement
- LGBTQIA+ advocates*
- LGBTQIA+ service organizations
- Local government staff/officials
- Local jails
- Mental health service organizations
- Mental health advocates
- Other homeless subpopulation advocates
- Public housing authorities
- School administrators/homeless liaisons
- Street outreach teams
- Substance use advocates
- Substance use service organizations
- Victim service providers
- Youth advocates
- Youth homeless organizations

**LGBTQIA+ stands for lesbian, gay, bisexual, transgender, questioning/queer, intersex, and agender/asexual and is also meant to be generally inclusive of those who don't identify as heterosexual and cisgender.*

In addition to the above requirements, both public- and private-sector seats should, as much as possible, include representation from people with lived experience of the following

subpopulations or from organizations or agencies who serve these subpopulations: families with children, persons experiencing chronic homelessness; persons with chronic substance use issues; persons with HIV/AIDS; persons with mental health challenges; seniors; veterans; survivors of domestic violence, dating violence, sexual assault, trafficking, and stalking; and youth and young adults with a lived experience of homelessness.

Upon expiration of the term of a Council seat, the seat will be vacated and filled through the annual selection process. Council members whose seats expire are eligible to reapply for the seat they previously filled.

If a seated Council member is unable to complete the two-year term, the Council may invite a replacement member, through the selection process, who shall serve out the remainder of the two-year term for that seat.

As vacancies occur, the Council will fill seats in a way that prioritizes retaining institutional knowledge and representation of lived experience of homelessness.

During a scheduled vacancy (i.e., when a seat term expires), if there is a delay in seating a new member, the Council may decide by majority vote to extend an outgoing member's term until a successor is seated, provided that the outgoing member is agreeable.

Section 3. Selection Process

The Council will review all eligible applications for open seats annually. The Council will recommend new members through majority vote. This selection process must be reviewed, updated, and approved by the CoC at least once every five (5) years as per 24 C.F.R. §578.7 (a)(3).

Section 4. Officers

The Council shall elect one Chair and one Vice-Chair to provide for the operation and conduct of business. Terms for the Officers shall be one year. Officers may serve no more than four consecutive terms in the same Council seat. The Council must take action to replace an Officer within three months from the date of vacancy or expiration of term. During the time the Council is acting to replace an Officer in a Council seat that has expired, the Officer may continue to serve in that role until the Council finds a replacement.

The Chair of the Council shall provide oversight for the operation of the Council. The Chair shall preside over meetings of the Council. The Chair may call for special meetings of the Council or its committees.

If the Chair is absent, or the office is vacant, the Vice-Chair shall assume responsibility for the operation of the Council.

Section 5. When A Seated Member No Longer Meets the Eligibility Criteria

If a seated Council member no longer meets the eligibility criteria for the seat to which they are appointed, the Council:

- A. May request the Council member to submit a statement of resignation to the Council within 30 days of the change.
- B. May recommend to the Board of Supervisors the removal of the member and the

subsequent appointment of an eligible Candidate selected by the Council.

- C. May, where there is no apparent candidate to fill the seat, continue the seated member's participation, with or without limitation, until an eligible candidate is found.
- D. May, with no less than 10 business days' notice to the Council member at issue, review the Council member's membership status on the Council and vote to limit the Council member from further participation, until the Council member resigns or the Board of Supervisors removes the member.

Section 6. Meetings and Attendance

The Council will set an annual meeting schedule. The Council will meet monthly, and the full membership of the Continuum of Care will convene quarterly with published agendas.

Two absences, excused or unexcused, from the regularly scheduled Council meeting in any 12-month period will warrant inquiry from the Council as to ability and interest of the individual in continuing as a member. Three unexcused absences within any 12-month period from time of appointment will result in a recommendation to the Board of Supervisors that this member be removed from the Council.

Any Council member unable to attend a meeting should notify the Chair of the Council or its administrative designee to request an excused absence.

The Chair of the Council or its administrative designee will maintain attendance records, and notify the Council when two absences are recorded.

Section 7. Voting Members

A quorum of a majority of the appointed Council members is required for the conduct of business. Decisions must be made by an affirmative vote of a majority of Council members present during a Council meeting.

Section 8. Amendment and Review

The Council will review the Governance Charter and Bylaws at least annually and update and approve as needed.

Amendment of the Council on Homelessness Governance Charter and Bylaws requires an affirmative vote of two-thirds majority of current sitting Council members, provided that public notice of the scheduled vote on the amendment was provided at least two weeks prior to that Council meeting. Amendments must be submitted to the Contra Costa County Board of Supervisors for approval, and take effect only upon approval by the Board of Supervisors.

Section 9. Committee Structure and Operations

Overview Committees and Working Groups

As per 24 C.F.R. §578.7 (a)(4), the CoC must appoint additional committees, subcommittees or workgroups. The Council will have Standing Committees, Ad-Hoc Committees and Working Groups. All Council members are expected to participate in at least one Committee or Working Group for the calendar year or the duration of the Committee or Working Group, if it is a time limited Committee or Working Group. Each Committee and Working Group will develop its own

strategy and approach to meet goals in alignment with the annual Council Workplan. Each Committee and Working Group will decide whether to designate a chair (who must be a Council member). Contra Costa Health, Housing, and Homeless Services Division (H3) of Contra Costa Health Services and/or their designee will provide support and coordination to all Committees and Working Groups.

All Committees and Working Groups will strive to make decisions through consensus. Committees and Working Groups can independently provide feedback to the Council on Homelessness on the topics they are tasked with focusing on and conduct planning processes (e.g., work planning, establishing goals for an evaluation). All other items (e.g., establishing prioritization, developing or updating policy) must be brought to the Council on Homelessness for a vote.

Standing Committees

Standing Committees meet on a regular, ongoing basis and meetings are open to the public. Only the Council on Homelessness has the authority to create a Standing Committee. The creation, suspension, or dissolution of a Standing Committee does not require a revision to these Bylaws.

1. Oversight Committee – The purpose of the Oversight Committee is to oversee the annual monitoring process and review and assess the development, implementation, and improvement of the CoC and Coordinated Entry System.
2. Funding Committee – The purpose of the Funding Committee is to direct the community input process for time-sensitive federal and state funding streams, including the CoC/ESG programs administered by HUD.
3. HMIS Policy Committee – The purpose of the HMIS Policy Committee is to develop and share updates on the Homeless Management Information System (HMIS), including HMIS policies and practices, compliance, and troubleshooting.
4. PATH (Plan for Accelerating Transformative Housing) Innovations Committee – The PATH Innovations Committee is comprised of a diverse group of community stakeholders and CoC partners who commit to leading, monitoring, implementing, and assigning priorities to reduce unsheltered homelessness by 75% by the end of 2024.
5. Policy Committee – The purpose of the Policy Committee is to monitor and review local, state, and federal policies that impact housing and homelessness in Contra Costa County.
6. Equity Committee – Increase awareness, community dialogue, and lead concrete actions to achieve equity throughout the homeless system of care.

Ad-Hoc Committees

Ad-Hoc Committees meet on an as-needed basis for a time-limited period. Ad-Hoc Committee meetings are open to the public. Only the Council on Homelessness has the authority to create an Ad-Hoc Committee. The creation, suspension, or dissolution of an Ad-Hoc Committee does not require a revision to these Bylaws.

1. Governance Committee – The purpose of the Governance Committee is to review and revise the Governance Charter and Bylaws on an annual basis to increase Council

efficiency and impact.

2. Homelessness Awareness Month Committee – The purpose of the Homelessness Awareness Month Committee is to plan annual Homelessness Awareness Month activities.
3. CoC/ESG (Continuum of Care/Emergency Solutions Grant) Committee – The purpose of the CoC/ESG Committee is to support *the preparation and submission of* applications for funds administered by HUD, including the CoC Program.
4. Point in Time (PIT) Count Committee – The purpose of the PIT Count Committee is to oversee the annual Point in Time count of people experiencing homelessness in Contra Costa County.

Working Groups

The Council or Committees may form time-limited Working Groups to focus on specific tasks or projects. Working Groups are comprised of Council members and meetings are open to the public. Working Groups report to the body that formed it – either the full Council or a Committee. The creation, suspension, or dissolution of a Working Group does not require a Bylaws revision.

Section 10. Council Staffing and Recordkeeping

The Council on Homelessness is supported by Contra Costa Health, Housing, and Homeless Services Division (H3) of Contra Costa Health Services as outlined in the Governance Charter. The responsibilities of Contra Costa Health, Housing, and Homeless Services staff to the Council include:

- A. Storage of all Council and committee records, including agendas and minutes for all meetings;
- B. Presentation of annual reports to the Board of Supervisors or reports as called for by the Family and Human Services Committee;
- C. Implementation, administration, and management of the Contra Costa County homelessness response system, including the Coordinated Entry System and Homeless Management Information System;
- D. Serving as the Collaborative Applicant and Administrative Entity designated by the CoC to apply for and administer program funds for the CoC;

All duties identified throughout these Bylaws that may be delegated to an administrative designee.

Article V. Conduct & Conflict of Interest

Section 1. Code of Conduct

Each Council member will uphold certain standards of performance and good conduct and avoid real or apparent conflicts of interest. In order to prevent a conflict of interest, a Council member, chairperson, employee, agent, or consultant of the Council may not:

- A. Influence decisions concerning the selection or award of a grant or other financial benefit to an organization that the Council member, employee, officer, or agent has a financial or other interest in or represents, except for the Council itself.

- B. Solicit and/or accept gifts or gratuities by anyone for their personal benefit in excess of minimal value as defined by the California Fair Political Practices Commission (FPPC).
- C. Engage in any behavior demonstrating an actual conflict of interest or giving the appearance of any such conflict.
- D. Engage in violations of the law or unethical business practices, which includes any payments for illegal acts, indirect contributions, rebates, and bribery.

Section 2. Conflict of Interest

All Council members must file an initial and annual Conflict of Interest statement with the Chair of the Council or its administrative designee. Failure to file such a statement may result in the removal of a member.

Appendix: Contra Costa County Continuum of Care Timeline

1986	1987
Concerned community members begin drafting, “A Plan for Dealing with Homelessness in Contra Costa County”.	The Task Force on Homelessness reports to the Board of Supervisors on Homelessness in Contra Costa County and includes Recommendations for Action.
1991	1994
A symposium is held to address homelessness in Contra Costa County.	Contra Costa County Board of Supervisors mandates that a comprehensive, integrated plan for homeless services must be developed for the County. In response, the Ad Hoc Homeless Task Force is created to coordinate a countywide planning process and write the county’s first official Homeless Plan.
1997	2000
The Board of Supervisors officially establishes the Homeless Continuum of Care Advisory Board (CoCB) under Board Order C.87.	Contra Costa County begins the process of developing a new five-year Homeless Continuum of Care Plan. The CoCB coordinates the planning process.
1999	2003
The CoCB meets to oversee the planning process, to review the original plan, and to update the 2001-2006 Contra Costa Continuum of Care Homeless Plan.	The CoCB adopts by-laws that include assuming all previous functions of the Contra Costa Homeless Advisory Committee and the new responsibilities under federal and state regulation of the Homeless Continuum of Care Boards.
2001	2005
The plan is adopted. The CoCB is the lead agency for the Continuum of Care Planning Process, setting new objectives in response to changing circumstances.	On parallel tracks the CoCB and HIJDWG continue to work towards ending homelessness, with similar issues and membership.
2004	2008
The Board of Supervisors approves <i>Ending Homelessness in Ten Years: A County-wide Plan for the Communities of Contra Costa County</i> . This plan embraces key concepts of the Five Year Plan but does not replace it. HIJDWG, a newly formed group, is charged with the implementation of the Ten Year Plan provisions. This group begins meeting regularly.	The CoCB and HIJDWG merge to become the Contra Costa Interjurisdictional Council on Homelessness (CCICH).
2014	2015
Using the ten-year plan as a foundation, CCICH develops a strategic plan update, <i>Forging Ahead</i> , outlining the guiding principle that homelessness is first a housing issue, and necessary supports and services are critical to help people remain housed.	CCICH rebrands as the Council on Homelessness, adopting new by-laws and governance charter to reflect the role of the CoC and the Council.



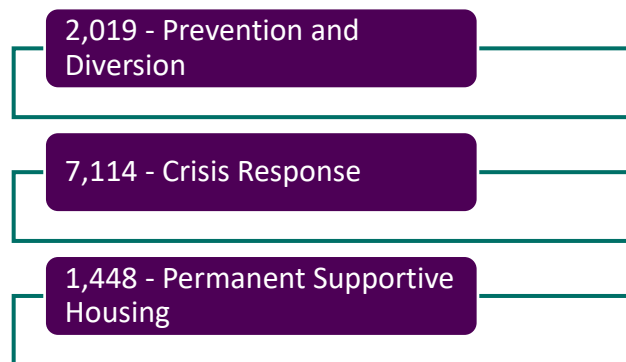
2024 Contra Costa CoC Data Summary

CONTRA COSTA COC DATA SUMMARY

This summary provides a brief overview of all the activities and outcomes of the Contra Costa Homeless Continuum of Care (CoC) during 2024. All data comes from the CoC's 2024 Annual Report.

NUMBER OF HOUSEHOLDS SERVED

There were **9,995 households (14,245 individuals)** served in the CoC during 2024 (a 40% increase since 2020).



COC SUCCESSES



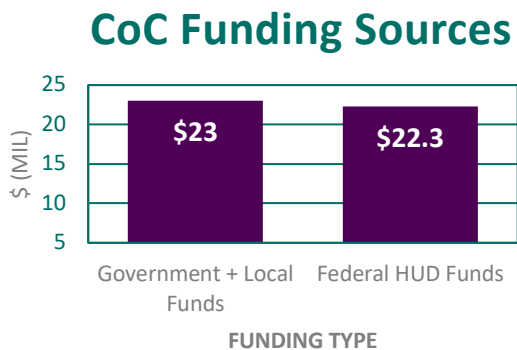
440+ PH referrals through the Coordinated Entry System (CES)



34 youth housed through the Foster Youth for Independence Voucher Program

COC BUDGET

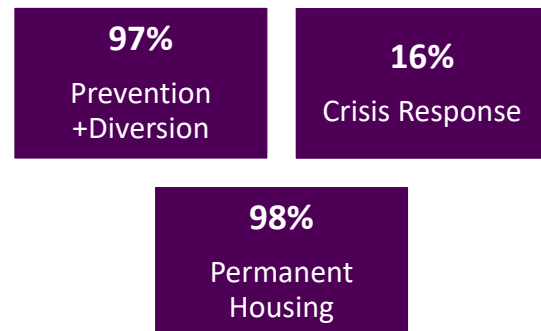
The CoC sought **over \$45 million** in funding for services during FY24-25. 49% of those funds were from government and local funding and 51% were from federal Housing and Urban Development (HUD).



EXITS TO PERMANENT HOUSING

Among the 9,995 households served during 2024, **3,055 (31%) retained, or exited to, permanent housing.**

Percent of household enrollment that exited to permanent housing:





2024 Contra Costa CoC Data Summary

POPULATION CHARACTERISTICS

Households with Children	1,845 households with children served (79% increase since 2020)
Transition Age Youth, 18-24	Made up 7% of the CoC served (55% increase since 2020)
Seniors, 65+	Made up 8% of the CoC served (69% increase since 2020)
Disabling Conditions	68% of households served in the CoC had a member with at least one disabling condition. Mental health condition was the most prevalent disability, accounting for 48% of households
Chronic Homelessness	49% of households in crisis response were chronically homeless
Survivors of Domestic Violence	85% of households accessing crisis response had at least one household member that had experienced domestic violence
Veterans	912 veterans were served by the CoC, and veteran households made up 34% of all households in permanent housing programs
Coroner's Data	On December 21st, 2024, the CoC and community stakeholders honored those who passed away during a housing crisis. 76 people experiencing homelessness died during calendar year 2024, a 24% decrease from 2020 and 33% decrease from 2023



Contra Costa Council on Homelessness Orientation 2026

The Contra Costa Council on Homelessness provides a forum for communication and coordination about the implementation of the County's Strategic Plan to prevent and end homelessness. The Council provides advice and input on the operations of homeless services, program operations, and program development efforts in Contra Costa County. Items may be taken out of order based on the business of the day and preference of the Council. Please reach out to the Council on Homelessness at CChomelesscouncil@cchealth.org at least 72 hours before a meeting or deadline to request reasonable accommodation. For more information, please see Contra Costa County's [Reasonable Accommodations](#) page.

AGENDA

Date: Thursday, January 8, 2026, 1:00PM – 2:50PM
2120 Diamond Boulevard, Concord
McMorrow Training Room

Time	Agenda Item	Speakers	Detail
1:00 - 1:15	Welcome & introductions	<ul style="list-style-type: none"> Jamie Schechter, H3 Michele Byrnes, Homebase Mark Mora, Homebase 	<ul style="list-style-type: none"> Welcome Introduce H3 and Homebase Agenda Member introductions Group norms
1:15- 1:25	Community Builder	<ul style="list-style-type: none"> Michele Byrnes, Homebase 	<ul style="list-style-type: none"> Community building activity
1:25 - 1:40	Why are we doing this work?	<ul style="list-style-type: none"> Mark Mora, Homebase 	<ul style="list-style-type: none"> Screen Homelessness Awareness Month video Activity: sharing motivations for joining CoH Think, pair, share
1:40- 2:00	Contra Costa Homeless System of Care Overview	<ul style="list-style-type: none"> Michele Byrnes, Homebase 	<ul style="list-style-type: none"> What is a CoC? CoC basics: geographic area, key players, funding How is Contra Costa responding to homelessness with housing and services?
2:00 - 2:10	Break		
2:10 - 2:20	CoH Commitment to Serving the Community	<ul style="list-style-type: none"> Jamie Schechter, H3 	<ul style="list-style-type: none"> Who does the CoC serve and how reflective is CoH of the population we are serving? Required trainings for CoH members
2:20 - 2:35	Council Member Expectations	<ul style="list-style-type: none"> Jaime Jenett, H3 	<ul style="list-style-type: none"> Overview of roles and expectations Activity Overview of upcoming CoH trainings & support Discussion around support needs Peer Mentorship Process for Requesting Accommodations
2:35 - 2:45	CoH Member Committee Participation	<ul style="list-style-type: none"> Mark Mora, Homebase CoH Members 	<ul style="list-style-type: none"> Overview of committees, including potential 2026 focus areas and time commitment Discussion opportunity
2:45- 2:50	Wrap-Up	<ul style="list-style-type: none"> Michele Byrnes, Homebase 	<ul style="list-style-type: none"> Next steps & questions Upcoming meetings Closing

COMMONLY USED ACRONYMS

Acronym	Definition
APR	Annual Performance Report (for HUD homeless programs)
BHSA	Behavioral Health Services Act
BIPOC	Black and Indigenous People of Color
CARE	Coordinated Assessment and Resource
CCYCS	Contra Costa Youth Continuum of Services
CDBG	Community Development Block Grant (federal and state programs)
Continuum of Care (CoC)	Continuum of Care approach to assistance to the homeless. Federal grant program promoting and funding solutions to homelessness.
Con Plan	Consolidated Plan, a locally developed plan for housing assistance and urban development under CDBG.
CORE	Coordinated Outreach Referral, Engagement program
DCD	(Contra Costa County) Department of Conservation and Development
DHCS	California Department of Health Care Services
EHSD	(Contra Costa County) Employment and Human Services Department
ESG	Emergency Solutions Grant (federal and state program)
FMR	Fair Market Rent (maximum rent for Section 8 rental assistance/CoC grants)
HCD	California Department of Housing and Community Development
HEARTH	Homeless Emergency and Rapid Transition to Housing (HEARTH) Act of 2009
HHAP	Homeless Housing and Assistance Program
HMIS	Homeless Management Information System
HOME	Home Investment Partnerships (CPD program)
HUD	U.S. Department of Housing and Urban Development (federal)
MHSA	Mental Health Services Act
NOFA/NOFO	Notice of Funding Availability/ Notice of Funding Opportunity
PHA	Public Housing Authority
PSH	Permanent Supportive Housing
PWLE	People With Lived Experience of Homelessness
RFP	Request for Proposals
RRH	Rapid Rehousing
SAMHSA	Substance Abuse & Mental Health Services Administration
SRO	Single-Room Occupancy housing units
SSDI	Social Security Disability Income
SSI	Supplemental Security Income
SSO	Support Services Only
TA	Technical Assistance
TAY	Transition Age Youth (usually ages 18-24)
TH	Transitional Housing
VA	Veterans Affairs (U.S. Department of)
VASH	Veterans Affairs Supportive Housing
VI-SPDAT	Vulnerability Index – Service Prioritization Decision Assistance Tool

More information available at: <https://www.cchealth.org/about-contra-costa-health/leadership/commissions-advisory-groups/council-on-homelessness>



COUNCIL ON HOMELESSNESS ORIENTATION

January 8, 2026 from 1:00-2:50pm

WELCOME

Jamie Schechter, H3

Purpose of the Meeting: This meeting is the annual orientation for new and continuing Council members.

INTRODUCTIONS



Jamie Schechter, Homeless Services Chief

Jaime Jenett, Community Engagement Specialist

CoH specific items, email: CCHomelessCouncil@cchealth.org

All other inquiries, email: contracostaCoC@cchealth.org



Michele Byrnes, Directing Analyst

Mark Mora, Senior Policy Analyst

Email: contracosta@homebaseccc.org

TODAY'S AGENDA

1. Welcome, Introductions & Community Builder
2. Grounding in the Work
3. Contra Costa Homeless System of Care Overview
4. Break (around 2:00)
5. CoH Commitment to Serving the Community
6. Council Expectations & Responsibilities
7. Council Member Committee Participation
8. Wrap-up

CoH MEMBER INTRODUCTION

Name

Pronouns

(example: she/her)

Council Seat

(example: Re-Entry Representative)



FACILITATORS' REQUESTS FOR TODAY

01

Minimize multi-tasking

02

Share your experiences

03

Focus on getting oriented (vs. retaining detail)

Are there any other meeting requests that would help you today?

Community Builder

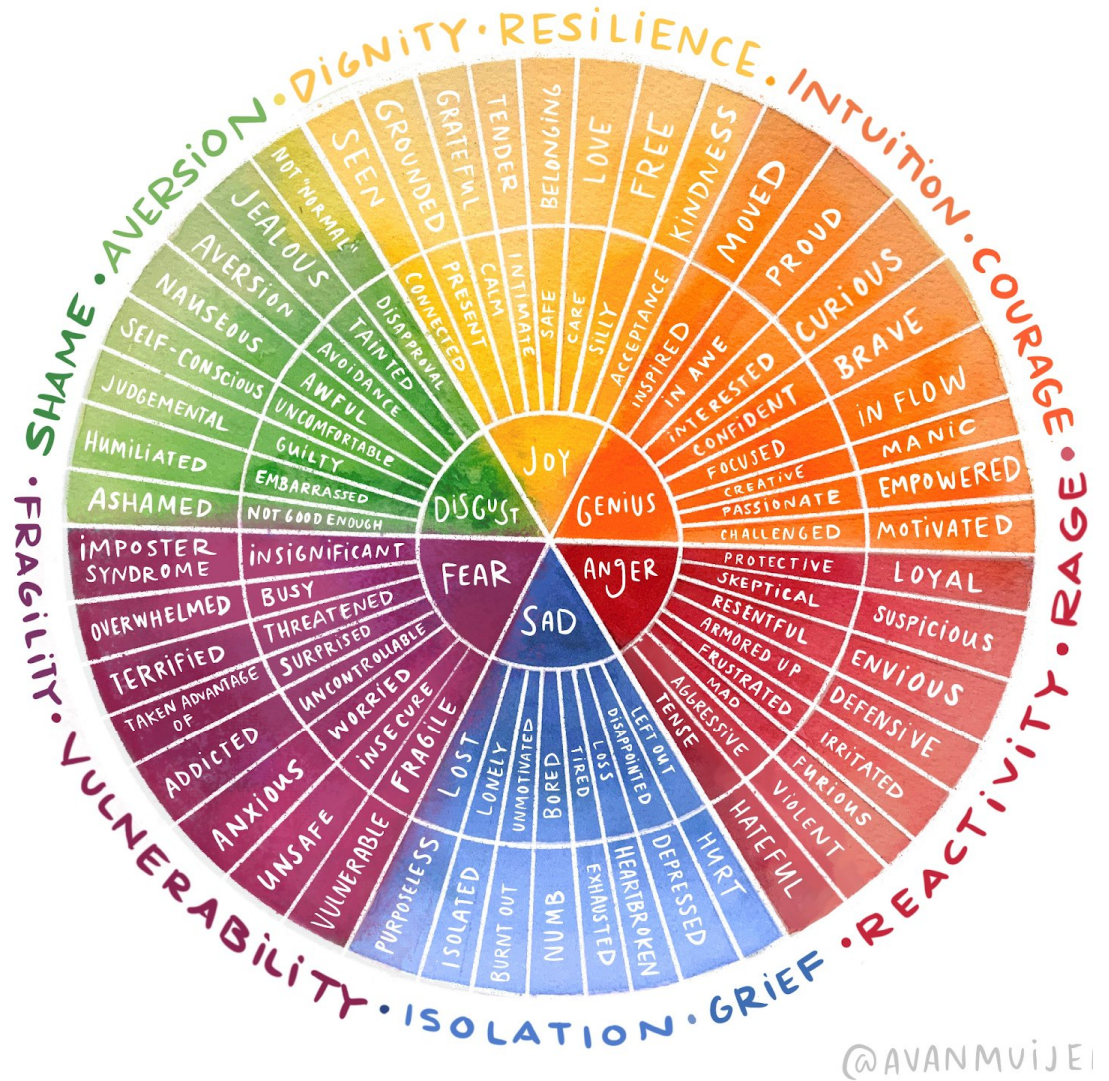
GROUNDING IN THE WORK

Mark Mora, Homebase

HOMELESSNESS AWARENESS MONTH VIDEO

Reflection Questions:

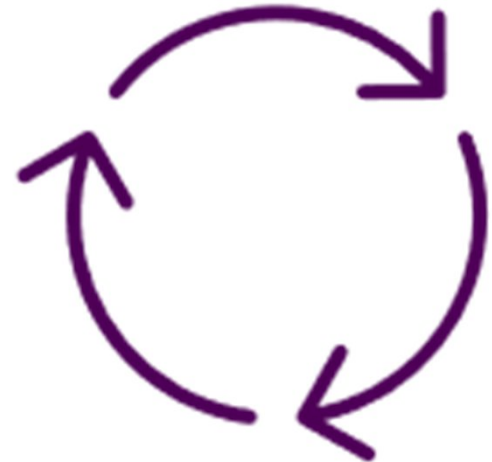
- Is there anything from the video that stood out to you?
- What emotions did the video bring up for you?



IDENTIFYING OUR "WHYS": ACTIVITY

What motivates you to work on preventing and ending homelessness?

What brought you to this work?



CONTRA COSTA HOMELESS SYSTEM OF CARE OVERVIEW

Michele Byrnes, Homebase

WHAT IS A CONTINUUM OF CARE (CoC) ?

- Group of organizations and agencies that collectively coordinates homeless assistance activities and resources in a community.
- CoC's:
 - Are NOT a legal entity
 - Designate an entity to apply for funding on its behalf (H3)
 - Receive federal CoC funding through an annual competitive process
 - Promote community-wide commitment to ending homelessness
 - Must establish certain community-wide processes:
 - Ex: coordinated way for people to access services (also known as Coordinated Entry)

JJ30

I often say something like:

A CoC is a term used by HUD, our largest funder of homeless housing and services. They require every community that wants HUD CoC Funding to build a “container” called a Continuum of Care. There are currently 44 CoCs in California; typically cover one County [JJ added this]

Jaime Jenett, 11/22/2023

WHAT ARE SOME OF HUD'S MAIN REQUIREMENTS FOR CoCs?

- CoC Board/Council: collective of individuals designated to provide oversight and governance on behalf of the CoC
- Coordinated Entry: the process established by the CoC to ensure that people experiencing or at risk of homelessness are
 - Prioritized for resources based on severity of need, and
 - Matched to available resources most suitable to meet their needs
- HMIS: data systems that communities use to collect and analyze client, service, and housing data

CoC MODELS OF CARE



Continuum of Care

Prevention

Rapid Exit

Outreach

CARE Centers

Emergency Shelter

Rapid Rehousing

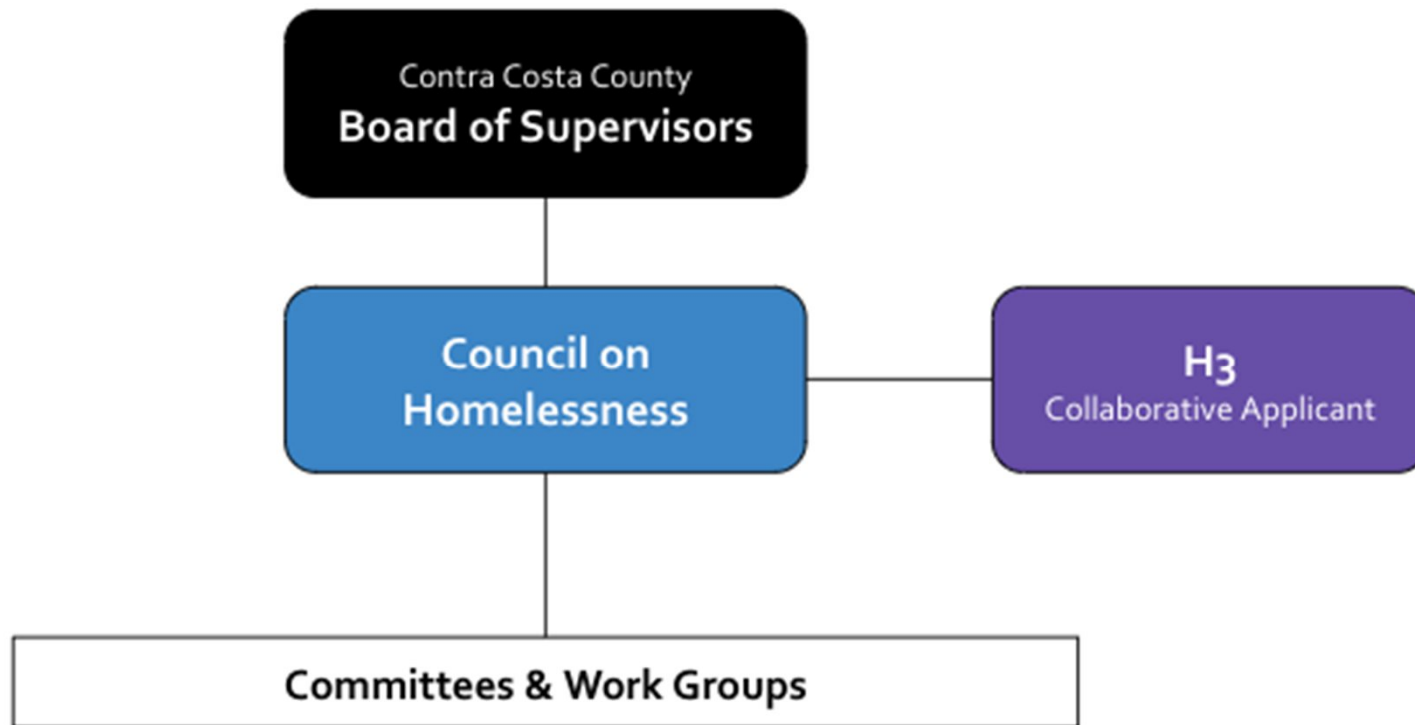
Permanent Supportive Housing

For more information [about Contra Costa's Program Models](#)

CONTINUUM OF CARE BUDGET OVER TIME

	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY23-24	FY24-25	% Change
CoC Award	\$ 15,857,604	\$ 15,239,701	\$16,296,852	\$17,318,215	\$19,300,140	\$22,336,034	+47%
Special NOFO Award*	-	-	-	-	\$1,789,609	\$1,789,609	N/A
Other government and local funding	\$ 19,676,057	\$ 25,158,000	\$ 28,967,000	\$33,015,872	\$21,689,934	\$22,727,750	-10%
Total Funds	\$ 34,862,042	\$ 41,454,852	\$ 45,815,402	\$50,334,087	\$42,779,683	\$49,853,393	+13%

COUNCIL FLOW CHART



RESOURCE: FAQs ON HOMELESSNESS

The screenshot shows the Contra Costa Health Services website. The header includes the logo, navigation links (News, Jobs, Contact, For Providers), a search bar, and a translation icon. The main navigation bar lists: About Contra Costa Health, Get Care, Health Insurance, Services and Programs (highlighted), and Health and Safety Information. A left sidebar contains a list of services with expandable/collapsible icons. The 'Homeless Services' section is expanded, showing sub-links like 'Health Care for the Homeless', 'Burial & Estate Services', 'Get Help', 'Data', 'Continuum of Care', and 'How to Help'. Below this, the 'Homelessness - FAQs' link is highlighted. The main content area is titled 'FREQUENTLY ASKED QUESTIONS ABOUT HOMELESSNESS' with a breadcrumb trail 'Services and Programs » Homeless Services »'. It includes a font size selector and a 'Share & Bookmark' link. The content is organized into sections: 'At Risk of Homelessness' with links for eviction notices and housing payment issues; 'Housing Basics' with links for finding housing, affordable places, shelter, and vouchers; and 'System of Care Basics' with a link for CARE centers.

CONTRA COSTA
HEALTH

News Jobs Contact For Providers Search

About Contra Costa Health Get Care Health Insurance Services and Programs Health and Safety Information

- + Support for Families
- + Prevention
- + Behavioral Health
- + Tobacco Prevention
- Homeless Services
 - Health Care for the Homeless
 - Burial & Estate Services
 - Get Help
 - Data
 - + Continuum of Care
 - + How to Help

Homelessness - FAQs

- + Vital Records
- + Working in Our Schools

Services and Programs » Homeless Services »

FREQUENTLY ASKED QUESTIONS ABOUT HOMELESSNESS

Font Size: + - Share & Bookmark

(All Categories)

At Risk of Homelessness

[I just got an eviction notice. What can I do?](#)

[I'm Having Trouble Paying for my Housing or Utilities. What Can I Do?](#)

Housing Basics

[How do I get housing?](#)

[I can't find an affordable place to live. What can I do?](#)

[I've been in jail and/or prison. Can I still get help with shelter or housing?](#)

[What is a housing voucher and how do I get one?](#)

System of Care Basics

[What is a CARE center?](#)



ANY QUESTIONS SO FAR?

BREAK
RETURN AT: 2:10

CoH
COMMITMENT
TO THE
COMMUNITY

Jaime Schechter, H3

WHO DOES THE CoC SERVE?

Overall data

- 9,995 households served (14,245 individuals)
- 40% increase since 2020

Increases since 2020 by age group

- Households with children (79% increase)
- TAY (55% increase)
- 65+ (69% increase)

Racial Inequities

- Black/African American/African over-represented 4x in CoC vs. county population
- Multiple Races over-represented 3.8x in CoC vs county population

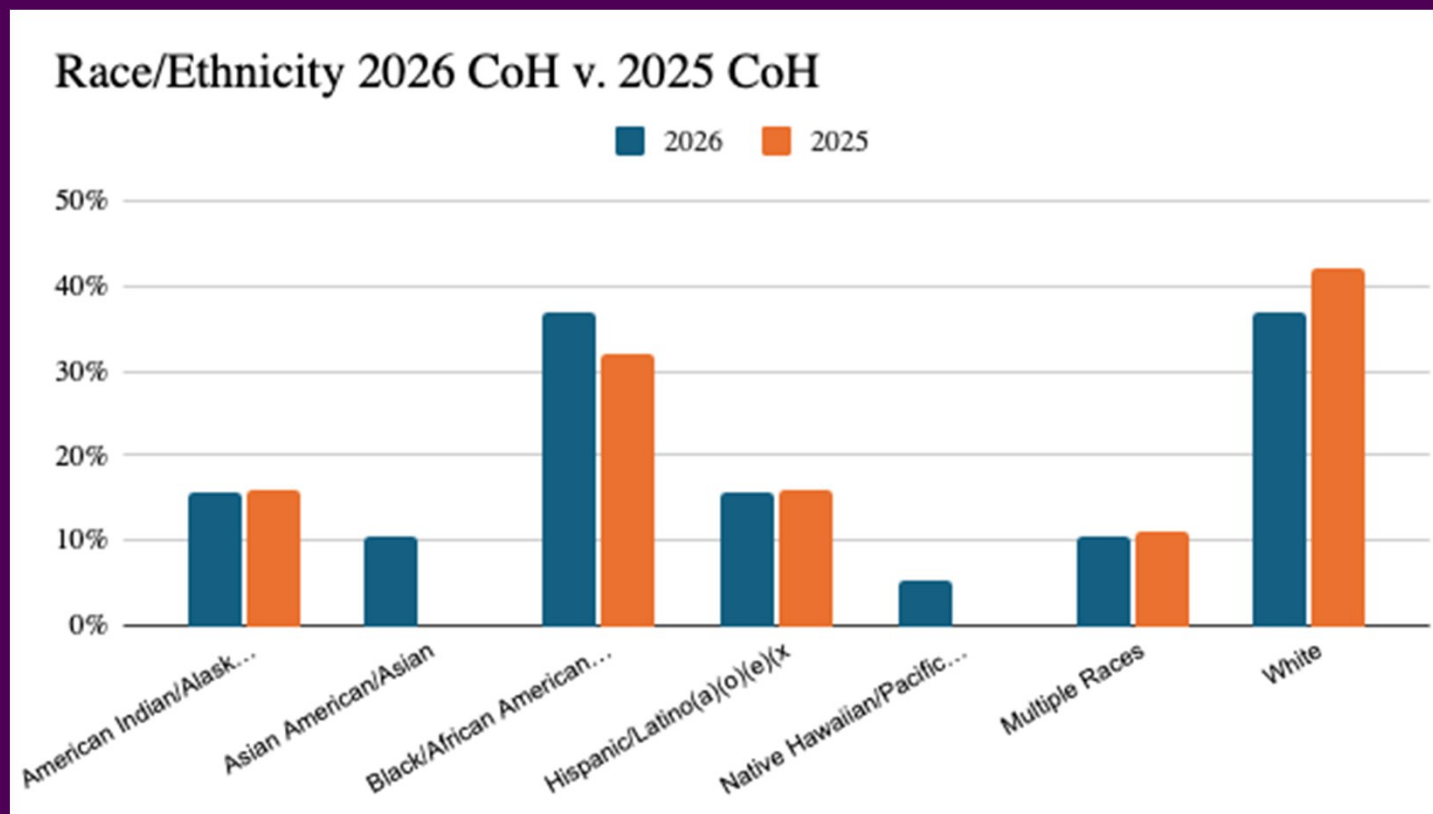
Disability

- Disabling condition (68%)
- Long-term mental health condition (48%)
- Chronic health condition (39%)
- Physical disability (39%)

Source: [2024 Annual Report](#)

DEMOGRAPHICS OF 2026 COUNCIL MEMBERS

- 42% of 2026 CoH have current or lived experience of homelessness (same % as 2025 CoH)



COUNCIL EXPECTATIONS AND RESPONSIBILITIES

Jamie Jenett, H3

COUNCIL RESPONSIBILITIES



Advises County Board of Supervisors



Provides advice and input on the operations of homeless services, program operations, and program development efforts



Creates a forum for the CoC to communicate about strategies to prevent and end homelessness



Educates the community on homeless issues, and advocates on policy issues

COUNCIL MEMBER RESPONSIBILITIES

- Attend monthly CoH meetings IN PERSON
 - Two virtual attendances permitted per year
 - Two absences (excused or unexcused) in a rolling 12-month period warrant inquiry from the Council
 - Three absences warrant a recommendation of removal
- Participate in at least one additional committee in 2026
- Review meeting materials in full in preparation for each meeting
- Uphold standards of performance and good conduct
- Complete required trainings by the end of March 2026 (information will be emailed to CoH members)

CHAIR RESPONSIBILITIES

- Provides general oversight for the CoH
- Presides over CoH meetings
- Participates in a monthly CoH planning call with H3 and Homebase
- Represents the CoH in community-facing efforts as needed:
 - Presents the quarterly CoH report to the Family and Human Services Committee; writes an introductory message for this report
 - Presents the Homelessness Awareness Month toolkit at the Board of Supervisors meeting in November; writes an introductory message for the toolkit
 - Reviews and approves CoC applications for funding

VICE-CHAIR RESPONSIBILITIES

- Participates in a monthly CoH planning call with H3 and Homebase
- Assumes responsibility of Chair if the Chair is absent or vacant

PEER MENTORSHIP

- New members partner with existing members for ongoing mentorship and guidance
- Email contracostacoc@cchealth.org if you want to become a mentor or need a mentor

HOMEBASE & H3 RESPONSIBILITIES

- Develop CoH agendas and other meeting materials in partnership with the Chair, Vice Chair, CoH Members, other CoC members, and/or partners as needed
- Coordinate meeting logistics
- Publicly post materials in accordance with the Sunshine Act
- Research and provide insight on relevant topics (for example: HUD CoC NOFO competition)

REQUESTING ACCOMMODATIONS

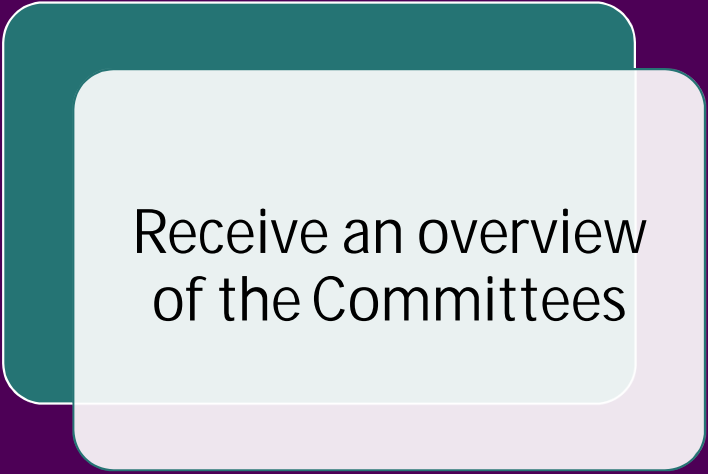
Please reach out to the Council on Homelessness at CChomelesscouncil@cchealth.org at least 72 hours before a meeting or deadline to request reasonable accommodation.

For more information, please see Contra Costa County's [Reasonable Accommodations](#) page.

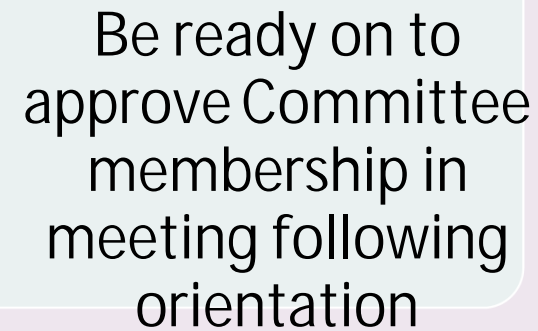
COUNCIL
MEMBER
COMMITTEE
PARTICIPATION

Various H3/Homebase staff and Council
Members

GOALS OF THE FOLLOWING SLIDES



Receive an overview
of the Committees



Be ready on to
approve Committee
membership in
meeting following
orientation

OVERSIGHT COMMITTEE

Purpose:

- Reviewing and assessing the development, implementation, and improvement of:
 - CoC
 - Coordinated Entry System
 - HMIS database
 - System Outcomes
- Oversee the following Working Groups:
TBD

Timing:

Every other month, tentatively 3rd
Thursday, 11:30 -1:30pm

Membership:

- 2025 Number of CoH Members:
6
- 2025 CoH Members:
 - Alejandra Chamberlain, Education and Vocational Services
 - Courtney Pal, Affordable Housing Provider
 - Juno Hedrick, Lived Experience Advisor
 - Mia Fairbanks, Health Care
 - Verneda Clapp, Workforce Development
 - Wayne Earl, Faith Community

HMIS POLICY COMMITTEE

Purpose:

- Develops and shares updates on HMIS policies and practices, compliance, and troubleshooting
- Plans technical assistance and training
- Informs standards of practice and monitoring

Timing:

3rd month of quarter, tentatively 2nd Tuesdays from Noon – 1:30pm

Membership:

- 2025 Number of CoH Members: 5
- 2025 CoH Members:
 - Dani Jimenez, Behavioral Health
 - Gabriel Lemus, Emergency Solutions Grant Seat
 - Heather Worobey, Veteran
 - Juno Hedrick, Lived Experience Advisor Seat
 - Tony Ucciferri, Public Housing Authority Seat

FUNDING COMMITTEE

Purpose:

- Expanded in scope after previously existing as the CoC/ESG Committee (which supported the application process for funds administered by HUD, including the CoC Program)
- Direct community input process for several federal and state funding streams
- CoC NOFO work is now under the Funding Committee

Timing: Monthly from February to May 2026, time TBD

Membership:

- 2025 Number of CoH Members: 6
- 2024 CoH Members:
 - Dani Jimenez, Behavioral Health
 - Hope Dixon, Community Member
 - Nicole Green, Reentry Services
 - Sherina Criswell, Homeless Service Provider
 - Wayne Earl, Faith Community
 - Yahel Moreno, Youth

GOVERNANCE COMMITTEE

Purpose:

- Review and revise the Governance Charter & Bylaws to increase CoH efficiency and impact

Timing:

Monthly from February-April 2026 (2-3 meetings), time TBD

Membership:

- 2025 Number of CoH Members: 3
- 2025 CoH Members:
 - Carolyn Foudy, EHSD
 - Hope Dixon, Community
 - Juno Hedrick, Lived Experience Advisor

AD HOC COMMITTEES: STARTING LATER

- Point-in-Time Count Workgroup: Plan and implement the annual Point-in-Time Count, an annual HUD-required count of sheltered and unsheltered people experiencing homelessness and provide recommendations to the full Council
 - Estimated Timing: ad hoc, November 2026 to January 2027, dates TBD
- Homelessness Awareness Month Workgroup: Plan for annual Homelessness Awareness Month (November) activities
 - Estimated Timing: March - November (likely virtual with one in person meeting)
- CoH Nominating Committee: Reviews applications for potential new Council members and provides recommendations to the full Council
 - Estimated Timing: ad hoc, 1-2 meetings from July to October 2026, dates TBD

COMMITTEE OVERVIEW

Which committees are you potentially interested in participating in?

- Oversight Committee
- HMIS Policy Committee
- Funding Committee
- Governance Committee – ad hoc
- Point-in-Time Committee – ad hoc
- Homelessness Awareness Month Committee – ad hoc
- CoH Nominating Committee – ad hoc

CLOSE OUT

Michele Byrnes, Homebase

NEXT STEPS

- Think about Committee alignment (finalize at CoH meeting later today)
- Attend next CoH Meeting: Thursday, February 5, 1 – 3 PM
- Complete the required trainings by end of March
 - Brown Act & Better Government Ordinance Training
 - Ethics Training
 - Implicit Bias Training

Questions?

Jaime Jenett, Staff to the Council

Jaime.Jenett@cchealth.org

925-464-0152 (cell)



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-18

Agenda Date: 1/8/2026

Agenda #:

Advisory Board: Contra Costa Council on Homelessness

Subject: Agenda and Slides for orientation and 1.8.26 COH Meeting

Presenter:

Contact:

Information:

Referral History and Update:

Recommendation(s)/Next Step(s):



CONTRA COSTA COUNCIL ON HOMELESSNESS MEETING

AGENDA

THURSDAY, JANUARY 8, 2026, 3 PM – 4 PM

2120 DIAMOND BLVD, CONCORD, CA (McMORROW TRAINING ROOM)

While the use of masking is not required, it is recommended. Masks will be available at the meeting.

MEETING PURPOSE:

The Contra Costa Council on Homelessness, appointed by the Board of Supervisors, provides advice & input on the operations of homeless services, program operations, and program development efforts in Contra Costa County.

PUBLIC ACCESS AND PUBLIC COMMENT INSTRUCTIONS:

The public may attend this meeting in person at the above location. The public also may attend this meeting remotely via Zoom or call-in. Log-in information and call-in information is provided below.

HOW TO JOIN THE MEETING VIA ZOOM:

Link to register: https://homebaseccc.zoom.us/webinar/register/WN_uUokWYJLT9qdDIKT4Q2F7w

How to Join the Meeting Via Call-In: 1-669-444-9171 / Meeting ID: 891 5428 6292

TIME	AGENDA ITEM	PRESENTER
3:00	1. <u>Call to Order</u> - Chair starts the meeting	Nicole Green, <i>Chair and Reentry Services Representative</i>
3:00 10 min	2. <u>Introductions</u> a. Roll call of Councilmembers and introduction of guests (8 min) b. Poll – Who’s in the room? (2 min)	Nicole Green, <i>Chair and Reentry Services Representative</i>
3:10 5 min	3. <u>Public Comment</u> - Open period for members of the public to comment on items not listed on the agenda.	Members of the public
3:15 5 min	4. <u>Consent Calendar (ACTION ITEM)</u> – Items on the consent calendar are generally non-controversial and may not require discussion. Approving the Consent Calendar means approving the items below in one vote. Council members and the public can remove an item from the consent calendar for discussion by informing the Chair. a. APPROVE minutes from the December 4, 2025 Council meeting b. APPROVE staff report for the January 8, 2026 Council meeting c. APPROVE rescheduling Council on Homelessness Meeting on July 2, 2026 to July 9, 2026	Nicole Green, <i>Chair and Reentry Services Representative</i>
3:20 10 min	5. <u>Continuum of Care Notice of Funding Opportunity Update</u> a. Update on CoC NOFO and Funding Committee (10 min)	Mark Mora, <i>Homebase</i> and Jamie Schecter, <i>H3</i>
3:30 10 min	6. <u>Committee Report Outs</u> - Report outs from each of the committees below. a. Point-In-Time Committee (5 min) b. Youth Advisory Board (YAB) Update (10 min)	a. Janel Fletcher, <i>H3</i> b. Juno Hedrick, <i>Vice Chair and Lived Experience Advisor and Anatasia</i>



CONTRA COSTA COUNCIL ON HOMELESSNESS MEETING

		Lockwood, <i>Lived Experience Advisor</i>
3:40	7. <u>Old Business</u> a. No items	
3:40 <i>15 min</i>	8. <u>New Business</u> a. (ACTION ITEM) Select 2026 Council on Homelessness Chair and Vice Chair (5 min) b. (ACTION ITEM) Select 2026 Council on Homelessness Committee Members (10 min)	a. Jaime Jenett, <i>H3</i> b. Jaime Jenett, <i>H3</i>
3:55 <i>5 min</i>	9. <u>Announcements</u> – Open for all to share announcements about upcoming events and to give brief reports about recent events/trainings relevant to the Council.	a. All
4:00	10. <u>Pin It</u>	Nicole Green, <i>Chair and Reentry Services Representative</i>

HOW TO PROVIDE PUBLIC COMMENT:

Persons who wish to address the Council on Homelessness during public comment on matters within the jurisdiction of the Council on Homelessness that are not on the agenda, or who wish to comment with respect to an item on the agenda, may comment in person, via Zoom, or via call-in. Those participating in person should stand where they are sitting when called upon. Those participating via Zoom should indicate they wish to speak by using the “raise your hand” feature in the Zoom app. Those calling in should indicate they wish to speak by pushing “9” on the phone. All public comments will be limited to 2 minutes per speaker. For assistance with remote access contact: contracostacoc@cchealth.org or call 925-608-6700. Public comments may also be submitted before the meeting by email at contracostacoc@cchealth.org or by voicemail at 925-608-6700. Comments submitted by email or voicemail will be included in the record of the meeting but will not be read or played aloud during the meeting.



CONTRA COSTA COUNCIL ON HOMELESSNESS MEETING

COMMONLY USED ACRONYMS

Acronym	Definition
APR	Annual Performance Report (for HUD homeless programs)
CARE	Coordinated Assessment and Resource
CCYCS	Contra Costa Youth Continuum of Services
CDBG, CDBG-CV	Community Development Block Grant (federal and state programs) and the federal Community Development Block Grant CARES Act coronavirus allocation.
CESH	California Emergency Solutions and Housing program (state funding)
Continuum of Care (CoC)	Continuum of Care approach to assistance to the homeless. Federal grant program promoting and funding permanent solutions to homelessness.
Con Plan	Consolidated Plan, a locally developed plan for housing assistance and urban development under CDBG.
CORE	Coordinated Outreach Referral, Engagement program
COVID-19	Coronavirus
DOC	Department Operations Center
EHSD	(Contra Costa County) Employment and Human Services Division
EOC	Emergency Operations Center
ESG and ESG-CV	Emergency Solutions Grant (federal and state program) and the federal Emergency Solutions Grant CARES Act coronavirus allocation.
ESG-CV	Emergency Solutions Grant CARES
FMR	Fair Market Rent (maximum rent for Section 8 rental assistance/CoC grants)
HCD	Housing and Community Development (State office)
HEAP	Homeless Emergency Aid Program (State funding)
HEARTH	Homeless Emergency and Rapid Transition to Housing (HEARTH) Act of 2009
HHAP	Homeless Housing and Assistance Program
HMIS	Homeless Management Information System
HOME	Home Investment Partnerships (CPD program)
HUD	U.S. Department of Housing and Urban Development (federal)
MHSA	Mental Health Services Act
NOFA	Notice of Funding Availability
PHA	Public Housing Authority
PUI	Persons Under Investigation
SAMHSA	Substance Abuse & Mental Health Services Administration
SRO	Single-Room Occupancy housing units
SSDI	Social Security Disability Income
SSI	Supplemental Security Income
TA	Technical Assistance
TAY	Transition Age Youth (usually ages 16-24)
VA	Veterans Affairs (U.S. Department of)
VASH	Veterans Affairs Supportive Housing
VI-SPDAT	Vulnerability Index – Service Prioritization Decision Assistance Tool



COUNCIL ON HOMELESSNESS

January 8, 2025 from 3:00-4:00

WELCOME

Nicole Green, Chair & Reentry Services
Representative

Purpose of the Meeting: These are monthly meetings for the Council on Homelessness (COH) to conduct the business of the Council. The Council is the planning body that coordinates the community's policies, strategies, and activities toward preventing and ending homelessness in Contra Costa County.

WEBINAR VS. MEETING FORMAT

- Due to Zoom Bombing, the virtual component of COH meetings have moved from Meeting to Webinar format.

What's Different?

- Participants will join WITHOUT the ability to unmute or be seen on camera
- Host can give participants ability to unmute or be seen on camera as needed

What's the Same?

- Participants can raise hand
- Participants can share in the chat

IN-PERSON / HYBRID MEETING

- As of March 1, 2023, all Council on Homelessness Meetings and CoH Committee meetings are required to convene in person or in a hybrid format
- All CoH members must attend in person unless using a “just cause” exemption

Just Cause

- A need to care for a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner
- A contagious illness that prevents a member from attending in person;
- A need related to a physical or mental disability that is not otherwise accommodated for; or
- Travel while on official business of the body or another state or local agency.

Emergency Circumstances

- A physical or family medical emergency that prevents a member from attending in person.

VIRTUAL ATTENDANCE EXEMPTION

HYBRID MEETING NORMS

Nicole Green, Chair & Reentry Services
Representative

HYBRID MEETING NORMS CONT.

1. Raise your hand (actual or virtual) before speaking
2. Say your name before speaking and try to speak as clearly as you can
3. 2-minute timer for public comments
4. Make and take space – consider your privilege and the other voices who are in and not in the room
5. Minimize distractions like side conversations and cell phone use
6. Maintain a safe and respectful environment, even when disagreeing
7. If in-person meeting is interrupted for an emergency, the meeting will be suspended or cancelled, case-by-case basis.
8. An individual may be asked to leave should they behave in a manner that threatens the safety of the group or does not honor these meeting norms.

ROLL CALL OF COUNCIL MEMBERS

Nicole Green, Chair & Reentry Services
Representative

INTRODUCTIONS

Council Members: Please unmute and share your name, pronouns, seat, and agency (if applicable)

Community Members: Please introduce yourself in the chat.

Purpose of the Meeting: These are monthly meetings for the Council on Homelessness (COH) to conduct the business of the Council. The Council is the planning body that coordinates the community's policies, strategies, and activities toward preventing and ending homelessness in Contra Costa County.

POLL – WHO'S IN THE ROOM?

- 1) How many Council on Homelessness meetings have you attended?
- 2) Do you have lived experience of homelessness?
- 3) What best describes your racial identity?

PUBLIC COMMENT

Nicole Green, Chair & Reentry Services
Representative

CONSENT CALENDAR

Nicole Green, Chair & Reentry Services
Representative

CONSENT CALENDAR DESCRIPTION

- Items on the consent calendar are generally non-controversial and do not require much, if any, discussion
- Enables grouping such items together and deciding on them at one time
- Council members and the public can remove an item from the consent calendar if they desire to discuss the item by informing the Chair

Source: <https://www.ca-ilg.org/resource/concept-consent-calendar>

ACTION ITEM

Approve the consent calendar items as listed:

- Approve minutes from the December 4, 2025 Council Meeting
- Approve staff report for the January 8, 2025 Council Meeting
- Approve rescheduling Council on Homelessness Meeting on July 2, 2026 to July 9, 2026



CONTINUUM OF CARE (COC) NOTICE OF FUNDING OPPORTUNITY (NOFO) UPDATE

Update on CoC Notice of Funding Opportunity
and Funding Committee – Mark Mora, Homebase
and Jamie Schechter, H3

UPDATE ON COC NOFO AND FUNDING COMMITTEE

Mark Mora, Homebase
Jamie Schechter, H3

BACKGROUND: HUD COC NOFO

- U.S. Department of Housing and Urban Development (HUD) funds the Continuum of Care (CoC) Program
- HUD releases a Notice of Funding Opportunity (NOFO), competition for approximately 450 Continuums of Care
- FY 2024-25 and FY 2025-26 CoC NOFO:
 - First time two-year NOFO cycle (was annual competition)
 - Next competition was set for 2026

2025 CoC NOFO

- 11/13/25 - 2025 NOFO was released with a deadline to submit applications to HUD by January 14, 2026 (60-day window)
- 12/8/25 - HUD withdrew NOFO with intent to revise and re-issue it
- 12/12/25 - The CoC paused the local competition
- 12/19/25 – HUD re-issued the 2025 NOFO
- 12/23/25 – Court order granted the States and NAEH's request for preliminary relief effectively blocking the 2025 NOFO until further notice, HUD was ordered to take steps to process renewals for FY 2025 (but order does not require HUD to award/obligate funds yet)

HUD's Plan to Implement FY 24-25 NOFO

- **1/6/26** – HUD will reopen and post the FY 24-25 CoC NOFO with an extended deadline to allow for all eligible renewals and reallocations
- **2/19/26** – HUD will close the application window
- **May 2026** – anticipated award date, barring government shutdowns or other disruptions
- However, HUD reserves the right to implement a new NOFO if/when a court order does not preclude it from doing so

COMMITTEE REPORT OUTS

Point-In-Time Count Committee – Janel Fletcher,
H3

Youth Advisory Board – Juno Hedrick, Vice Chair
and Lived Experience Advisor and Anastasia
Lockwood, Youth Representative

POINT-IN-TIME COUNT COMMITTEE

Janel Fletcher, H3

Point in Time Count Volunteer Opportunity

Volunteer Duties

Volunteers will:

- Be part of a one-day, county-wide project to count unsheltered people in Contra Costa
- Be in pairs and either drive or capture data on an iPhone based app
- Be able to choose the area where they will do the count (with some limitations)
- Need to be available between 5:30 am and 9 am on Thursday 1/29
- Need to complete an IN PERSON volunteer training the week of January 12, 2026

How to Register

- Register here: <https://arcg.is/a0jya>
- Learn more here: <https://contra-costa-point-in-time-count-cocogis.hub.arcgis.com/>
- Questions? Email PITcount@cchealth.org or call/text 925-464-0152.



YOUTH ACTION BOARD (YAB)



Juno Hedrick, CoH Lived Experience Advisor and
Vice Chair, YAB Coordinator

Anastasia Lockwood, YAB Member & Outreach &
Retention Facilitator

YAB DECEMBER MEETINGS

Bimonthly hybrid
meetings at H3 in and
RYSE

Subcommittees:
Communications,
Data & Research,
Outreach & Retention

Workgroups:
Governance and
Nominating

Council on
Homelessness (CoH):
CoH Meeting, Youth
PIT Survey

Peer Support Check-In
Meetings

YAB DECEMBER ACTIVITIES

Public Comment for
Board of Supervisors
Community Impact
Funds--\$2.8 million for
rental assistance

RFP Review Panel for
Consolidated Housing &
Homelessness Funding

CoC Adultism and YYA
Partnership Training
with Marin County

National YAB
Connection Space

YAB APPLICATIONS



- 17 applicants for 5 vacant seats



Scoring rubric developed with auto-scored factors



- Nominating Workgroup: 5 members (3 YAB members, YAB Coordinator, H3 staff)



3 Nominating Workgroup meetings held to review and score applications

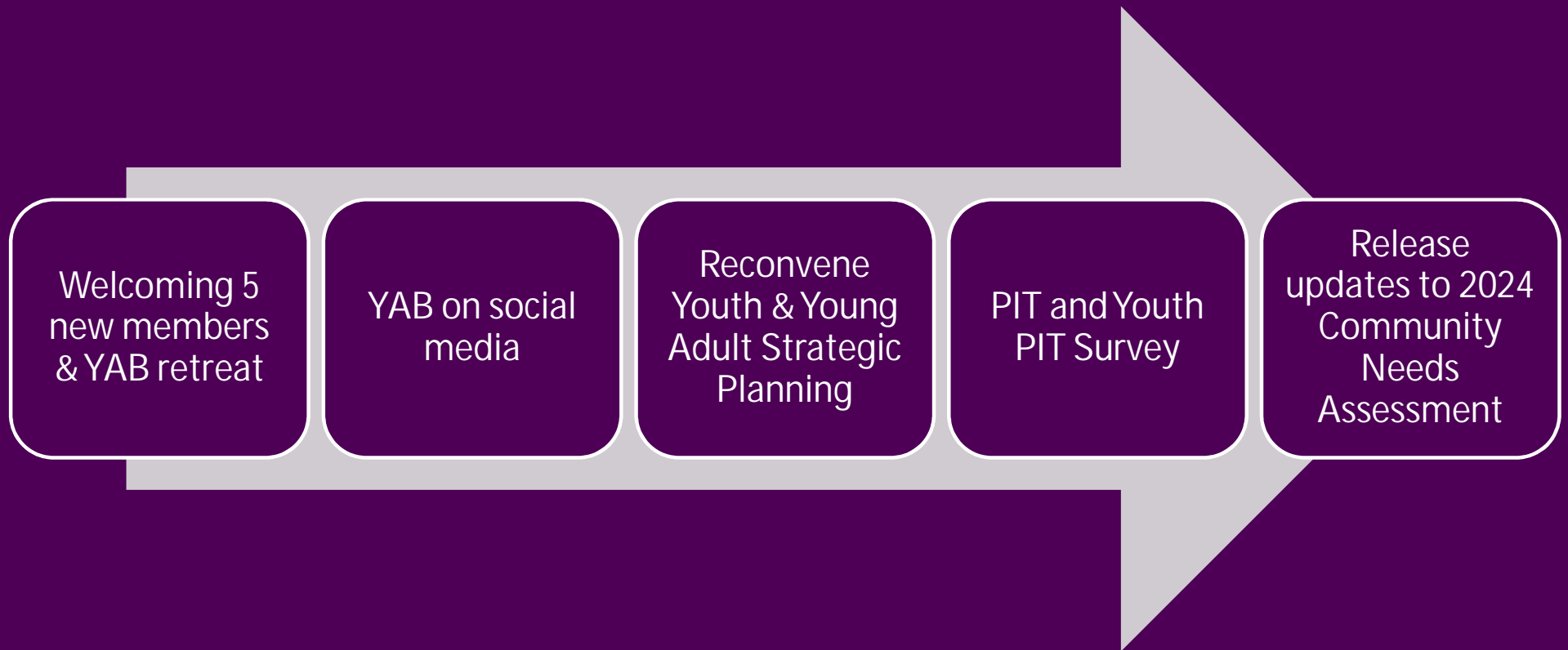


- Applications were redacted for confidentiality



Notifications sent on December 18; new members will be welcomed on January 8

COMING UP IN 2026!



CONNECT WITH YAB

Are you—or do you know—a young person with lived experience of homelessness or housing instability who wants to create change?

Join a meeting as a guest to learn more!

For more information:

✉ ContraCostaYAB@cchealth.org

? 925-500-3237

2026 Contra Costa County YAB
Meeting RSVP



NEW BUSINESS

Select 2026 Council on Homelessness Chair and Vice Chair (ACTION ITEM) – Jaime Jenett, H3

Selection 2026 Council on Homelessness Committee Members (ACTION ITEM) – Jaime Jenett, H3

SELECT 2026
COUNCIL ON
HOMELESSNESS
CHAIR AND VICE
CHAIR
(ACTION ITEM)

Jaime Jenett, H3

CHAIR RESPONSIBILITIES

- Provides general oversight for the CoH
- Presides over CoH meetings
- Participates in a monthly CoH planning call with H3 and Homebase
- Represents the CoH in community-facing efforts as needed:
 - Presents the quarterly CoH report to the Family and Human Services Committee; writes an introductory message for this report
 - Presents the Homelessness Awareness Month toolkit at the Board of Supervisors meeting in November; writes an introductory message for the toolkit
 - Reviews and approves CoC applications for funding

VICE-CHAIR RESPONSIBILITIES

- Participates in a monthly CoH planning call with H3 and Homebase
- Assumes responsibility of Chair if the Chair is absent or vacant

ACTION ITEM

- Approve 2026 Chair and Vice Chair for Council on Homelessness.



SELECT 2026
COUNCIL ON
HOMELESSNESS
COMMITTEE
MEMBERS
(ACTION ITEM)

Jaime Jenett, H3

OVERSIGHT COMMITTEE

Purpose:

- Reviewing and assessing the development, implementation, and improvement of:
 - CoC
 - Coordinated Entry System
 - HMIS database
 - System Outcomes
- Oversee the following Working Groups: TBD

Timing:

Every other month, 3rd Thursday, 11:30 - 1:30pm, 6 meetings

Membership:

- 2025 Number of CoH Members: 6
- 2025 CoH Members:
 - Alejandra Chamberlain
 - Courtney Pal
 - Gabriel Lemus
 - Hope Dixon
 - Juno Hedrick
 - Leslie Gleason
 - Mia Fairbanks

HMIS POLICY COMMITTEE

Purpose:

- Develops and shares updates on HMIS policies and practices, compliance, and troubleshooting
- Plans technical assistance and training
- Informs standards of practice and monitoring

Timing:

3rd month each quarter, 2nd Tuesdays
from, 12-1:30pm, 4 meetings

Membership:

- 2025 Number of CoH Members: 5
- 2025 CoH Members:
 - Dani Jimenez
 - Gabriel Lemus
 - Heather Worobey
 - Juno Hedrick
 - Tony Ucciferri

FUNDING COMMITTEE

Purpose:

- Expanded in scope after previously existing as the CoC/ESG Committee (which supported the application process for funds administered by HUD, including the CoC Program)
- Direct community input process for several federal and state funding streams, including CoC NOFO

Timing: early 2026

Membership:

- 2025 Number of CoH Members: 6
- 2025 CoH Members:
 - Courtney Pal
 - Dani Jimenez
 - Juno Hedrick
 - Nicole Green
 - Sherina Criswell
 - Wayne Earl

GOVERNANCE COMMITTEE

Purpose:

- Review and revise the Governance Charter & Bylaws to increase CoH efficiency and impact

Timing:

2-3 monthly meetings: February through April

Membership:

- 2025 Number of CoH Members: 5
- 2025 CoH Members:
 - Carolyn Foudy
 - Hope Dixon
 - Juno Hedrick
 - Sherina Criswell
 - Tony Ucciferri

AD HOC COMMITTEES/WORK GROUPS: RECRUITING LATER

- CoH Nominating Committee: Reviews applications for potential new Council members and provides recommendations to the full Council
 - Estimated Timing: ad hoc, 1-2 meetings from July to October 2026, dates TBD
- Point-in-Time Count Workgroup: Plan and implement the annual Point-in-Time Count, an annual HUD-required count of sheltered and unsheltered people experiencing homelessness and provide recommendations to the full Council
 - Estimated Timing: ad hoc, November 2026 to January 2027, dates TBD
- Homelessness Awareness Month Workgroup: Plan for annual Homelessness Awareness Month (November) activities
 - Estimated Timing: March - November

SCHEDULE

Funding

- Monthly VIRTUAL except May IN PERSON

Governance

- 2 virtual, 2 in person likely starting February

Homelessness Awareness Month Planning

- March – November, Mostly virtual

HMIS Policy

- Quarterly, 2 in person, 2 virtual

Nominating

- August to October

Oversight

- Every other month, in person

ACTION ITEM

- Approve 2026 committee selections for Council on Homelessness members.



ANNOUNCEMENTS

Open for all to share announcements about upcoming events and to give brief reports about recent events/trainings relevant to the Council on Homelessness

PIN IT

Nicole Green, Chair & Reentry Services
Representative

UPCOMING MEETINGS

- Next COH Meeting: Thursday, February 5, 1 – 3 PM (IN PERSON)
- Homeless Service Provider Meeting: Thursday, January 8, 8:30 – 9:30 AM (Zoom)
- CoC Training: NO TRAINING IN JANUARY
- [Point in Time Count](#), 1/29, 5:30 am – 9 am
- [Homelessness 101](#), 1/15, 6 pm – 7:30 pm, VIRTUAL only



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-19

Agenda Date: 1/8/2026

Agenda #: 3.

Advisory Board: Contra Costa Council on Homelessness

Subject: Consent Calendar: a. APPROVE minutes from the December 4, 2025 Council meeting; b. APPROVE staff report for the January 8, 2026 Council meeting; c. APPROVE rescheduling Council on Homelessness Meeting on July 2, 2026 to July 9, 2026

Presenter: Nicole Green, Chair

Contact:

Information:

Referral History and Update:

Recommendation(s)/Next Step(s): a. APPROVE minutes from the December 4, 2025 Council meeting; b. APPROVE staff report for the January 8, 2026 Council meeting; c. APPROVE rescheduling Council on Homelessness Meeting on July 2, 2026 to July 9, 2026



CONTRA COSTA COUNCIL ON HOMELESSNESS MEETING

COUNCIL ON HOMELESSNESS MINUTES

Date: Thursday, December 4, 2025, 1 pm – 3 pm

Recording link: Available by email request to CChomelesscouncil@cchealth.org

Council Member Attendance:

- In-Person (12): Alejandra Chamberlain, Carolyn Foudy, Gabriel Lemus, Heather Worobey; Hope Dixon; LeAnn Matthews, Mia Fairbanks, Nicole Green, Shawn Ray, Sherina Criswell; Tony Ucciferri; Yahel Moreno
- Remote (3): Bessie Scott; Courtney Pal; Juno Hedrick (as community member, unable to vote)
- Absent (4): Dani Jimenez; Jazmin Ridley; Verneda Clapp; Wayne Earl

Staff Attendance: Jamie Schechter, H3; Jaime Jenett, H3; Mark Mora, Homebase

Community Member Attendance:

- In-person: Will be updated
- Remote: Will be updated



CONTRA COSTA COUNCIL ON HOMELESSNESS MEETING

AGENDA ITEM

1) Call to Order

A. Chair starts the meeting:

Speaker: Nicole Green, *Chair & Reentry Services Representative*

Nicole Green called the meeting to order.

2) Introductions

A. Meeting Norms:

Speaker: Nicole Green, *Chair & Reentry Services Representative*

Nicole Green provided an overview of the hybrid meeting norms and guidelines to help ensure that meetings are conducted in a safe and respectful environment that encourages participation and inclusivity.

B. Roll call of Council members and introduction of guests:

Speaker: Nicole Green, *Chair & Reentry Services Representative*

Nicole Green conducted a roll call of Council members and invited guests to introduce themselves in the chat.

C. Poll – Who’s in the room?

Speaker: Nicole Green, *Chair & Reentry Services Representative*

Nicole Green conducted the poll activity via Mentimeter. All answers are anonymous, and the results are provided below:

- **Question 1: How many Council on Homelessness meetings have you attended?**

This is my first meeting:	6 (22%)
I’ve attended some meetings:	6 (22%)
I’ve attended a lot of meetings:	15 (56%)
I prefer not to answer:	0 (0%)

- **Question 2: Do you have lived experience of homelessness?**

Yes, currently	2 (6%)
Yes, within the past 7 years	3 (11%)
Yes, more than 7 years ago	4 (15%)
No	18 (68%)
I prefer not to answer	0 (0%)



CONTRA COSTA COUNCIL ON HOMELESSNESS MEETING

- **Question 3: What best describes your racial identity?**

African American/Black	6 (22%)
American Indian/Alaskan Native	2 (7%)
Asian/Pacific Islander/Native Hawaiian	1 (4%)
Hispanic/Latinx	5 (19%)
White	6 (22%)
Multi-racial	2 (7%)
I describe myself in another way	0 (0%)
I prefer not to answer	1 (4%)

3) Public Comments

A. Open period for members of the public to comment on items not listed on the agenda

Members of the public:

- None

4) Consent Calendar (ACTION ITEM)

A. APPROVE minutes from the October 30, 2025 Council meeting

B. APPROVE staff report for the December 4, 2025 Council meeting

C. APPROVE Council members Dani Jimenez, Nicole Green, Shawn Ray, Bessie Scott, Wayne Earl to serve on the Review and Rank Panel for the 2025 HUD CoC NOFO competition
Speaker: Nicole Green, *Chair & Reentry Services Representative*

Members made a motion to approve the items in the consent calendar as listed:

Motion

- State of Motion:
 - To approve the consent calendar items as listed.
- Discussion:
 - None.
- Procedural Record:
 - Motion made by: Tony Ucciferri
 - Seconded by: Mia Fairbanks
 - AYES: Alejandra Chamberlian, Bessie Scott, Carolyn Foudy, Courtney Pal, Gabriel Lemus, Heather Worobey, LeAnn Matthews, Mia Fairbanks, Nicole Green, Shawn Ray, Tony Ucciferri, Yahel Moreno
 - NOES: None
 - ABSTAINS: Hope Dixon
 - UNABLE TO VOTE: Juno Hedrick
 - ABSENT: Dani Jimenez, Jazmin Ridley, Sherina Criswell, Verneda Clapp, Wayne Earl



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5) Continuum of Care Notice of Funding Opportunity Update

A. Update on CoC NOFO and Funding Committee

Speaker: Mark Mora and Jamie Schecter, *Homebase*

Mark and Jamie provided an overview of the 2025 HUD Continuum of Care (CoC) Notice of Funding Opportunity (NOFO), which was released on November 13, 2025. The consolidated application is due to HUD by January 14, 2026. Contra Costa County received approximately \$22.3 million in CoC funding in FY 2024. Key changes in the 2025 NOFO include a cap limiting permanent housing funding (Permanent Supportive Housing and Rapid Rehousing) to no more than 30% of the CoC's Annual Renewal Demand (ARD), representing a significant shift from prior years. Tier 1 funding has also been reduced to 30% of ARD, compared to approximately 90% in previous years, meaning more projects will fall into Tier 2, which is nationally competitive. Additional changes include newly eligible project types (Transitional Housing, Supportive Services Only, and Street Outreach), higher scoring for projects with service participation requirements, and new restrictions related to harm reduction practices, definitions of sex and gender, and activities perceived as facilitating racial preferences. Mark and Jamie shared that CoC-funded renewal projects have been coordinating with H3 to come up with a shortlist of permanent housing projects to be included in Tier 1 within the new permanent housing funding cap.

Discussion:

- Council members expressed concern about the potential loss of CoC subsidies for permanent housing projects as grants expire over the coming year. Staff noted that while impacts will occur on a rolling basis based on circumstances for each project, nonetheless a significant number of households may be affected. Staff emphasized ongoing collaboration between the county and providers to identify alternative funding sources, temporary subsidy options, and cross-system strategies to help residents remain housed.
- A Council member with lived experience shared personal concern about being directly impacted by potential the policy changes. Another Council member acknowledged the emotional weight of the discussion and emphasized the importance of centering lived experience voices, particularly given the uncertainty created by the policy changes.
- Discussion also included how HUD Opportunity Zones factor into application scoring and concerns regarding how geographic boundaries may disadvantage certain communities.



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6) Committee Report Outs

A. Point-In-Time Committee

Speaker: Yessenia Aguilar, *H3*

Yessenia provided an overview of updates related to the Point-In-Time (PIT) Count planning. The Committee reviewed preparations for the upcoming PIT Count, including outreach strategies, coordination with community partners, and logistics for implementation. Staff reviewed the proposed PIT Count methodology and shared that the approach aligns with HUD requirements and builds on lessons learned from previous counts.

Motion

- State of Motion:
 - To approve the Point-In-Time Count methodology as presented.
- Discussion:
 - None
- Procedural Record:
 - Motion made by: Sherina Criswell
 - Seconded by: Heather Worobey
 - AYES: Alejandra Chamberlian, Bessie Scott, Courtney Pal, Gabriel Lemus, Heather Worobey, LeAnn Matthews, Mia Fairbanks, Nicole Green, Shawn Ray, Sherina Criswell, Tony Ucciferri, Yahel Moreno
 - NOES: None
 - ABSTAINS: None
 - UNABLE TO VOTE: Juno Hedrick
 - ABSENT: Carolyn Foudy, Dani Jimenez, Hope Dixon, Jazmin Ridley, Verneda Clapp, Wayne Earl



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B. Youth Advisory Board (YAB) Update

Presenter: Juno Hedrick, *Vice Chair and Lived Experience Advisor*

Juno shared regarding Youth Advisory Board activities, youth engagement efforts, and ongoing advocacy to elevate youth and young adult perspectives within the homeless response system. Anyone interested in connecting with YAB can send an email at ContraCostaYAB@cchealth.org.

7) Old Business

A. Update: Coordinated Entry Housing Needs Assessment Project

Speaker: Chela Shuster and Claire Burris, *Focus Strategies* and Mary Juarez-Fitzgerald, *H3*

Chela, Claire, and Mary provided an update on the Coordinated Entry Housing Needs Assessment Project, including data collection efforts and how findings will inform system planning and housing prioritization.

B. 2024 Annual Report Presentation

Speaker: Jamie Schecter and Yessenia Aguilar, *H3*

This item was tabled due to time constraints.

8) New Business

A. Learning Corner: Community College Basic Needs Programs

Speaker: Hope Dixon, *Contra Costa College & Community Member Representative*

This item was tabled for a future meeting.

9) Council Membership

A. Recognition of Outgoing Council Members: Carolyn Foudy, Hope Dixon, Bessie Marie Scott, Yahel Moreno

Speaker: Nicole Green, *Chair and Reentry Services Representative*

Outgoing Council members were recognized and thanked for their service.



CONTRA COSTA COUNCIL ON HOMELESSNESS MEETING

10) General Announcements

A. General Announcements:

Speaker: Nicole Green, *Chair and Reentry Services Representative*

- This item was tabled due to time constraints.

11) Pin It

Speaker: Nicole Green, *Chair and Reentry Services Representative*

- The next COH meeting will be on January 9, from 3:00 – 4:00pm, which will follow the Council Orientation from 1:00 – 3:00pm.
- A list of upcoming meetings was shared and will also be sent via email. Calendar meeting invites to all committee meetings will be sent out to COH Council members based on the committees for which they signed up.



CONTRA COSTA COUNCIL ON HOMELESSNESS MEETING

Commonly Used Acronyms

Acronym	Definition
APR	Annual Performance Report (for HUD homeless programs)
BIPOC	Black and Indigenous People of Color
CARE	Coordinated Assessment and Resource
CCYCS	Contra Costa Youth Continuum of Services
CDBG, CDBG-CV	Community Development Block Grant (federal and state programs) and the federal Community Development Block Grant CARES Act coronavirus allocation.
CESH	California Emergency Solutions and Housing program (state funding)
Continuum of Care (CoC)	Continuum of Care approach to assistance to the homeless. Federal grant program promoting and funding permanent solutions to homelessness.
Con Plan	Consolidated Plan, a locally developed plan for housing assistance and urban development under CDBG.
CORE	Coordinated Outreach Referral, Engagement program
COVID-19	Coronavirus
DCD	(Contra Costa County) Department of Conservation and Development
DOC	Department Operations Center
EHSD	(Contra Costa County) Employment and Human Services Division
EOC	Emergency Operations Center
ESG and ESG-CV	Emergency Solutions Grant (federal and state program) and the federal Emergency Solutions Grant CARES Act coronavirus allocation.
ESG-CV	Emergency Solutions Grant CARES
FMR	Fair Market Rent (maximum rent for Section 8 rental assistance/CoC grants)
HCD	Housing and Community Development (State office)
HEAP	Homeless Emergency Aid Program (State funding)
HEARTH	Homeless Emergency and Rapid Transition to Housing (HEARTH) Act of 2009
HHAP	Homeless Housing and Assistance Program
HMIS	Homeless Management Information System
HOME	Home Investment Partnerships (CPD program)
HUD	U.S. Department of Housing and Urban Development (federal)
MHSA	Mental Health Services Act
NOFA/NOFO	Notice of Funding Availability/ Notice of Funding Opportunity
PHA	Public Housing Authority
PUI	Persons Under Investigation
PWLE	People With Lived Experience of Homelessness
SAMHSA	Substance Abuse & Mental Health Services Administration
SRO	Single-Room Occupancy housing units
SSDI	Social Security Disability Income



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Acronym	Definition
SSI	Supplemental Security Income
TA	Technical Assistance
TAY	Transition Age Youth (usually ages 18-24)
VA	Veterans Affairs (U.S. Department of)
VASH	Veterans Affairs Supportive Housing
VI-SPDAT	Vulnerability Index – Service Prioritization Decision Assistance Tool



CONTRA COSTA COUNCIL ON HOMELESSNESS STAFF REPORT

Report for the January 8, 2026 Council on Homelessness Meeting

INTRODUCTION

The Council on Homelessness staff report is to inform the Contra Costa Council on Homelessness of the status of projects happening within the Continuum of Care. The report was created to create space on Council on Homelessness meeting agendas for discussion on important issues, to share more information in a digestible format, to make it easier for Council on Homelessness members to review and track ongoing content, and to increase transparency about the work happening within the Continuum of Care. The Council on Homelessness guides the content included in the staff report.

PROJECTS

Project: Concord Naval Weapons Station (CNWS) and Homeless Collaborative

There are no updates at this time.

Technical Assistance (TA) Updates:

There are no updates at this time.

COMMITTEES

Equity Committee

The Equity Committee had its final last meeting on December 9th. The work of this committee will be folded into the Oversight Committee for 2026.



CONTRA COSTA COUNCIL ON HOMELESSNESS STAFF REPORT

Funding Committee

- The purpose of the Funding Committee is to direct the community input process for several time-sensitive federal and state funding streams, including updating materials and preparing for the bi-annual Continuum of Care Notice of Funding Opportunity (CoC NOFO) competition.
- The FY 2025 CoC NOFO was released on November 13 including several significant program changes and a shorter window (60 days) to complete the competition. To meet this expedited timeline, the Funding Committee met on December 1 and 2 to finalize revisions to the scoring tools and competition policies. However, on December 8 HUD withdrew the 2025 CoC NOFO with the intention of revising and reissuing it at some point. Because of this, the CoC decided on December 12 to pause the local competition until further notice.
- On December 23, a Court order was released granting the States and NAEH'S request for preliminary relief. This means that the FY 2025 CoC NOFO is blocked until further notice. HUD cannot take action on the NOFO released December 19 (version 2), nor can HUD release another version of the NOFO, create new NOFO deadlines, or accept applications in a new NOFO. The Court ordered HUD to take steps to process renewals for FY 2025 CoC funding and to inform CoC program recipients of steps towards processing renewals within 14 days (January 6, 2026). However, it's important to note that this order does not require HUD to award or obligate funds yet.

Homelessness Awareness Month

- The Homeless Persons' Memorial event took place on 12/19, with approximately 50 people in person and another 25 virtually. [A recording of the event was uploaded to YouTube.](#)

Oversight Committee

- The Oversight Committee met on December 18th. They received updates on Coordinated Entry, the 2024 Annual Report, the Youth Action Board and reviewed activities from Q4 as well as discussed a 2026 work plan which will incorporate some priorities and projects from both the PATH Innovations committee and Equity Committee which both sunset at the end of 2025. The next meeting has not been finalized.

Plan to Accelerate Transformative Housing Innovations Committee



CONTRA COSTA COUNCIL ON HOMELESSNESS STAFF REPORT

- The PATH Committee had its final last meeting on December 18th. The work of this committee will be folded into the Oversight Committee for 2026.