



## Meeting Minutes - Final

### CONTRA COSTA COUNTY Hazardous Materials Commission

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Thursday, July 25, 2024

4:00 PM

777 Arnold Dr., Martinez, CA 94553 -  
Paramount Room

Zoom: <https://zoom.us/j/93502466349>

Phone: 1 (669) 900-6833  
Meeting ID: 935 0246 6349

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The meeting was called to order at 4:03 PM on Thursday July 25, 2024.

1. Roll Call, Introductions, and announcements from Staff to the Hazardous Materials Commission

**Present** Soheila Bana, Tim Bancroft, Marielle Boortz, Fred Glueck, Mark Hughes, Lisa Martell, Eduardo Martinez, Jim Payne, Jamin Pursell, and George Smith

**Absent** Terry Baldwin, Maureen Brennan, Ronald Chinn, Peter Cloven, Andrew Graham, Kenneth Luther, Amy McTigue, Nick Plurkowski, Frank Qin, Kevin Ruano Hernandez, Gretchen Salter, Anthony Tave, Rohan Tyagi, Julian Vinatieri, Aaron Winer, Cesar Zepeda, and Brianne Zorn

**Non-voting** Madeline Kronenberg, and Shosana Wechsler

2. CONSIDER approval of the June 27, 2024 Hazardous Materials Commission meeting minutes.

**Motion:** Payne

**Second:** Bancroft

**Aye:** Bana, Bancroft, Boortz, Glueck, Hughes, Martell, Martinez, Payne, Pursell, and Smith

**Absent:** Baldwin, Brennan, Chinn, Cloven, Graham, Luther, McTigue, Plurkowski, Qin, Ruano Hernandez, Salter, Tave, Tyagi, Vinatieri, Winer, Zepeda, and Zorn

**Result:** Passed

3. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

No comments were made by the public.

- 4. The commission received a report from the Hazardous Materials Programs (Adam Springer)
- 5. The commission received a report from the Operations Committee and Planning and Policy Committee.

**OLD BUSINESS**

- 6a. The commission received a memorandum from the Hazardous Materials Programs regarding Safety Culture Assessments at Chevron Richmond Refinery, P66 Refinery and Martinez Refining Company.

- 6b.** CONSIDER approval to begin contacting organizations and conducting recruitment for Hazardous Materials Commissioners.

**Motion:** Bancroft

**Second:** Hughes

**Aye:** Bana, Bancroft, Boortz, Glueck, Hughes, Martell, Martinez, Pursell, and Smith

**Absent:** Baldwin, Brennan, Chinn, Cloven, Graham, Luther, McTigue, Plurkowski, Qin, Ruano Hernandez, Salter, Tave, Tyagi, Vinatieri, Winer, Zepeda, and Zorn

**Abstain:** Payne

**Result:** Passed

**NEW BUSINESS**

- 7. The commission received a presentation on the proposed Hazardous Materials Programs fee schedule.
- 8. Announcements from Hazardous Materials Commissioners.

Commissioner George Smith will be retiring from his current position at the end of December 2024. The remaining one year of his term will need to be filled by his alternative or a new commissioner.

The next meeting is currently scheduled for Thursday, August 22, 2024 at 4:00 PM.

Adjourn

The meeting was adjourned at 5:35 PM.