



AGENDA

CONTRA COSTA COUNTY Advisory Council on Aging

Monday, December 1, 2025

1:00 PM

**500 Ellinwood Way, Pleasant Hill, CA
Corner Conference Room**

Senior Mobility Action Council (SMAC) Transportation Committee
<https://cccouny-us.zoom.us/j/81323443518>

PUBLIC ACCESS AND PUBLIC COMMENT INSTRUCTIONS:

The public may attend this meeting in person at the above location. The public may also attend this meeting remotely via webinar. Login information is provided above. ACOA members will also be participating from the following locations: 122 E 16th Street, Antioch | 500 Saint Mary's Road, Lafayette | 28 Orinda Way, Orinda | 2612 Roosevelt Ave., Richmond | 1280 Civic Drive, Suite 206, Walnut Creek

1:00 Call to Order | Roll Call | Introductions – Candace Evans, Chair, SMAC Workgroup

1:05 Approval of October 2025 Meeting Minutes

SMAC Committee Meeting Minutes 10-06-25 DRAFT

[25-4967](#)

Attachments: [SMAC Committee Meeting Minutes 10-06-25 DRAFT](#)

1:10 SMAC Workshop Discussion and Changes

2:00 Break

2:10 Program Updates

2:25 Public Comment

Next Transportation – Senior Mobility Action Council Committee Meeting:

- Monday, January 5, 2026, 1:00pm – 2:30pm

2:30 Adjourn

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 500 Ellinwood Way, Pleasant Hill during normal business hours. Staff reports related to items on the agenda are also accessible online at www.contracosta.ca.gov. If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact:

Thomas Weisbrich at 925 655-0776 or tweisbrich@ehsd.cccounty.us



CONTRA COSTA COUNTY

Staff Report

1025 ESCOBAR STREET
MARTINEZ, CA 94553

File #: 25-4967

Agenda Date: 12/1/2025

Agenda #:



CONTRA COSTA COUNTY

Committee Meeting Minutes - Draft

Advisory Council on Aging

Monday, October 6, 2025

1:00 PM

500 Ellinwood Way, Pleasant Hill, CA
Corner Conference Room

Senior Mobility Action Council (SMAC) Transportation Committee
<https://cccouny-us.zoom.us/j/81323443518>

PUBLIC ACCESS AND PUBLIC COMMENT INSTRUCTIONS:

The public may attend this meeting in person at the above location. The public may also attend this meeting remotely via webinar. Login information is provided above. ACOA members will also be participating from the following locations: 28 Orinda Way, Orinda, CA. 94563 | 1954 Pomar Way, Walnut Creek, CA 94598 | 2612 Roosevelt Ave., Richmond, CA 94804 | 500 Saint Mary's Road, Lafayette, CA 94549 | 1280 Civic Drive, Suite 206, Walnut Creek CA 94596

1:00 Welcome – Candace Evans, Chair, SMAC Workgroup
Self-Introductions – All Attendees
Roll Call – Candace Evans

Present Kevin Donovan, Candace Evans, Riki Juster, Bryan Harris, Denise Kalm, and Elaine Welch

Absent Deanna Perry

1:05 Approval of September 2025 Special Meeting Minutes

Motion: Harris

Second: Donovan

Aye: Donovan, Evans, Juster, Harris, Kalm, and Welch

Absent: Perry

Result: Passed

SMAC 09.11.25 DRAFT Minutes

[25-3974](#)

Attachments: [SMAC 09.11.25 DRAFT Minutes](#)

1:10 SMAC Workshop Update

- > The Senior Transportation Workshop originally scheduled for November 17th has been cancelled due to the timing of required submitted materials requested by the ACOA.
- > The event will be postponed with a proposed new date of Monday, April 20, 2026.
 - SMAC members will vote on the proposed date at the December meeting.
 - Two members expressed opposition to holding the event in June, citing conflicts with other annual community events and the generally busy summer schedule.
 - The group agreed that this and future events should aim to be scheduled on Monday's and to align SMAC's usual meeting time when possible.

1:40 SMAC Committee Comments & Discussion

FUNDING

- Discussed the challenges of accepting CCTA funding, as any external funds would require Board of Supervisors approval, making the process lengthy and complex.
- AAA staff confirmed there is no required logistical process for the use of personal funds.
- AAA staff also clarified that no ACOA funding is currently expected.
- If funding becomes available in the future, an organized budget proposal would be the appropriate next step.

VENUE

- Discussed hosting this or future events at C1 Congregate Meal sites for easier logistics.
- Considered other community-based organizations (CBOs) with large, low-cost or free event spaces.
- The group agreed that Don Tatzin Community Hall will remain the venue for this event, as it is a "high-quality" space and has already received a security deposit.
- The venue will honor the existing security deposit from November as long as the event is rescheduled.

FOOD

- The food giveaway component will be removed from the event, as it is no longer seasonally relevant and adds unnecessary complexity.
- The event will still include lunch for attendees, which will require food safety compliance, though with less complex requirements than the giveaway.
- Jeanne (AAA Nutritionist) will provide food safety inspection services at no cost.

TRANSPORTATION

- Riki is donating transportation services via LaMorinda Spirit Van, which will be available on a first-come, first-served basis and should be noted on the event flyer.
- Don Tatzin Community Hall has a small parking lot and access to a large parking garage.
- The team will confirm whether garage parking can be offered for free during the event.

2:00 Break: 2:05-2:16

2:10 Program Update

- County Office of Emergency Services (Jennifer Cannon): No updates.
- Tri Delta (DeAnna Perry): Not present, therefore no update.
- County Connection (Rosa Noya): No updates.
- LaMorinda Spirit Van (Riki Juster): No updates.
- Richmond ParaTransit (Bryan Harris): No updates.
- WestCAT: Not present, therefore no update.
- Mobility Matters (Elaine Welch): No updates.
- West Contra Costa Transit Authority (Coire Reilly): Not present, therefore no update.
- East Contra Costa Transit Authority: Not present, therefore no update.
- Conservation and Development (Samantha Harris): Not present, therefore no update.

2:25 Public Comment: None

Next Transportation – Senior Mobility Action Council Committee Meeting:

- Monday, December 1, 2025, 1:00pm – 2:30pm
- Please note: Transportation – Senior Mobility Action Council Committee will not meet in November

2:30 Adjourn: 2:20 pm

For Additional Information Contact:

Thomas Weisbrich at 925 655-0776 or tweisbrich@ehsd.cccounty.us