



CONTRA COSTA COUNTY

AGENDA

Head Start Policy Council

Wednesday, June 18, 2025

6:00 PM

500 Ellinwood Way, Pleasant Hill | 1203
West 10th St. Building D Antioch, CA
| 300 S. 27th St. Richmond, CA | Zoom:
[https://cccounty-us.zoom.us/j/823792307](https://cccounty-us.zoom.us/j/82379230789)
89 | Meeting ID: 823 7923 0789

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Call To Order and Welcome
2. Wellness Activity
3. Correspondence [25-2378](#)
Attachments: [Correspondence 09CH012839-01-02](#)
[Correspondence 09CH012839-01-02 SPA](#)
4. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).
5. Parent Recognition of Staff
6. ACTION: Approval of May 21, 2025, Policy Council Minutes [25-2379](#)
Attachments: [Policy Council Meeting Minutes May 21, 2025](#)
7. Administrative Reports [25-2380](#)
Attachments: [Administrative Reports](#)
[Fiscal Reports](#)
[Nutrition Report](#)
8. Quality Improvement Plan Report [25-2381](#)
Attachments: [June 2025 Head Start Update](#)

9. Self-Assessment Report [25-2382](#)
Attachments: [Self Assessment 2025](#)
10. Presentation: Parent Survey Results [25-2383](#)
Attachments: [Policy Council Parent Surveys 2024-2025](#)
11. Presentation: Transition to Kindergarten [25-2384](#)
Attachments: [Kindergarten Transition](#)
12. Subcommittee Reports
13. Site Reports
14. Announcements & Parking Lot report
15. Meeting Evaluation

The next meeting is currently scheduled for August 20, 2025.

Adjourn

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 3068 Grant St. Concord, during normal business hours. Staff reports related to items on the agenda are also accessible online at www.contracosta.ca.gov. If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: Ana Araujo at aaaraujo@ehsd.cccounty.us



CONTRA COSTA COUNTY

Staff Report

1025 ESCOBAR STREET
MARTINEZ, CA 94553

File #: 25-2378

Agenda Date: 6/19/2025

Agenda #: 3.

**Recipient Information****1. Recipient Name**

CONTRA COSTA COUNTY
40 Douglas Dr
Martinez, CA 94553-4068

2. Congressional District of Recipient

10

3. Payment System Identifier (ID)

1946000509A1

4. Employer Identification Number (EIN)

946000509

5. Data Universal Numbering System (DUNS)**6. Recipient's Unique Entity Identifier (UEI)**

FMHYKJ9D69L5

7. Project Director or Principal Investigator

Ms. Marla Stuart
mstuart@ehsd.cccounty.us
(925) 608-8812

8. Authorized Official

Ms. Candace Anderson
Chair, Contra Costa County Supervisor
supervisorandersen@bos.cccounty.us
(925) 608-4802

Federal Agency Information

ACF/OHS Region IX Grants Office

9. Awarding Agency Contact Information

Ms. Jennifer M Curtiss
Grants Management Officer
jennifer.curtiss@acf.hhs.gov
816-426-2991

10. Program Official Contact Information

Ms. Heather L Wanderski
Program Operations Division Director
heather.wanderski@acf.hhs.gov
202-205-5923

Federal Award Information**11. Award Number**

09CH012839-01-02

12. Unique Federal Award Identification Number (FAIN)

09CH012839

13. Statutory Authority

42 USC 9801 ET SEQ

14. Federal Award Project Title

Head Start and Early Head Start

15. Assistance Listing Number

93.600

16. Assistance Listing Program Title

Head Start

17. Award Action Type

Budget Revision

18. Is the Award R&D?

No

Summary Federal Award Financial Information

19. Budget Period Start Date 09/01/2024 - **End Date** 06/30/2025

20. Total Amount of Federal Funds Obligated by this Action \$0.00

20a. Direct Cost Amount (\$33,217.00)

20b. Indirect Cost Amount \$33,217.00

21. Authorized Carryover \$0.00

22. Offset \$0.00

23. Total Amount of Federal Funds Obligated this budget period \$20,356,394.00

24. Total Approved Cost Sharing or Matching, where applicable \$5,089,099.00

25. Total Federal and Non-Federal Approved this Budget Period \$25,445,493.00

26. Period of Performance Start Date 09/01/2024 - **End Date** 06/30/2029

27. Total Amount of the Federal Award including Approved Cost Sharing or Matching this Period of Performance \$25,445,493.00

28. Authorized Treatment of Program Income

ADDITIONAL COSTS

29. Grants Management Officer - Signature

Ms. Jennifer M Curtiss
Grants Management Officer

30. Remarks



Department of Health and Human Services

Administration for Children and Families

Notice of Award

Award# 09CH012839-01-02

FAIN# 09CH012839

Federal Award Date: 06/02/2025

Recipient Information						
Recipient Name CONTRA COSTA COUNTY 40 Douglas Dr Martinez, CA 94553-4068						
Congressional District of Recipient 10						
Payment Account Number and Type 1946000509A1						
Employer Identification Number (EIN) Data 946000509						
Universal Numbering System (DUNS)						
Recipient's Unique Entity Identifier (UEI) FMHYKJ9D69L5						
31. Assistance Type Discretionary Grant						
32. Type of Award Service						
33. Approved Budget (Excludes Direct Assistance)						
I. Financial Assistance from the Federal Awarding Agency Only						
II. Total project costs including grant funds and all other financial participation						
a. Salaries and Wages	\$5,403,195.00					
b. Fringe Benefits	\$3,397,533.00					
c. Total Personnel Costs	\$8,800,728.00					
d. Equipment	\$710,000.00					
e. Supplies	\$372,548.00					
f. Travel	\$34,510.00					
g. Construction	\$1,308,372.00					
h. Other	\$2,774,571.00					
i. Contractual	\$5,321,564.00					
j. TOTAL DIRECT COSTS	\$19,322,293.00					
k. INDIRECT COSTS	\$1,034,101.00					
l. TOTAL APPROVED BUDGET	\$20,356,394.00					
m. Federal Share	\$20,356,394.00					
n. Non-Federal Share	\$5,089,099.00					
34. Accounting Classification Codes						
FY-ACCOUNT NO.	DOCUMENT NO.	ADMINISTRATIVE CODE	OBJECT CLASS	ASSISTANCE LISTING	AMT ACTION FINANCIAL ASSISTANCE	APPROPRIATION
4-G094122	09CH01283901	ACFOHS	41.51	93.600	\$0.00	75-24-1536



35. Terms And Conditions

STANDARD TERMS

1. The *ACF Standard Terms and Conditions* applies to all ACF awards and is located on the [Award Terms and Conditions](#) page. The *Supplemental Terms and Conditions* herein are additional requirements applicable to the program named below.

By acceptance of awards for this program, the recipient agrees to comply with the requirements included in both the *Standard* and *Supplemental Terms and Conditions* for this program.

1. The administration of this program is authorized under the Head Start Act, as amended by the Improving Head Start for School Readiness Act of 2007, Public Law 110-134 at <https://eclkc.ohs.acf.hhs.gov/policy/head-start-act>.
2. The program is codified at 42 U.S.C. 9831 et seq at <https://eclkc.ohs.acf.hhs.gov/policy/head-start-act/sec-636-statement-purpose>
3. Implementing program regulations are published as the Head Start Program Performance Standards at 45 CFR Parts 1301 to 1305, <https://eclkc.ohs.acf.hhs.gov/policy/45-cfr-chap-xiii>. Additional program guidance is located on the Early Childhood Learning & Knowledge Center (ECLKC), <https://eclkc.ohs.acf.hhs.gov/>. Recipients must act in compliance with the Program Instructions and Information Memoranda. For full text, go to <https://eclkc.ohs.acf.hhs.gov/policy/pi> and <https://eclkc.ohs.acf.hhs.gov/policy/im>.
4. This award is subject to the Uniform Administrative Requirements, Cost Principles, and Audit Requirements (UAR) for HHS Awards found at 45 CFR Part 75 at <https://www.ecfr.gov/current/title-45/subtitle-A/subchapter-A/part-75>.
 - a. For awards issued before October 1, 2024, HHS adopted from the federalwide UAR [2 CFR 200](#):
 - i. Subpart D – Post Federal Award Requirements – Closeout at [2 CFR 200.344](#)
 - b. For awards issued on or after October 1, 2024, per the Federal Register (FR), [89 FR 80055](#), HHS' UAR at 45 CFR Part 75 includes eight (8) regulatory provisions that HHS adopted from the federalwide UAR [2 CFR 200](#). This award is subject to the following eight (8) regulatory provisions in 2 CFR 200:
 - i. Subpart A – Acronyms and Definitions – [2 CFR 200.1 “Modified Total Direct Cost \(MTDC\)”](#)
 - ii. Subpart D – Post Federal Award Requirements – Disposition of Equipment at [2 CFR 200.313\(e\)](#)
 - iii. Subpart D – Post Federal Award Requirements – Supplies at [2 CFR 200.314\(a\)](#)
 - iv. Subpart D – Post Federal Award Requirements – Micro-purchase thresholds at [2 CFR 200.320](#)
 - v. Subpart D – Post Federal Award Requirements – Fixed amount subawards at [2 CFR 200.333](#)
 - vi. Subpart D – Post Federal Award Requirements – Closeout at [2 CFR 200.344](#)
 - vii. Subpart E – Cost Principles – Indirect Costs – De minimis rate at [2 CFR 200.414\(f\)](#)
 - viii. Subpart F – Audit Requirements – Single Audit at [2 CFR 200.501](#)



Department of Health and Human Services

Administration for Children and Families

Notice of Award

Award# 09CH012839-01-02

FAIN# 09CH012839

Federal Award Date: 06/02/2025

5. This award is subject to Executive Orders in the Federal Register available at <https://www.federalregister.gov/presidential-documents/executive-orders>

6. This award is subject to requirements or limitations in any applicable Appropriations Act available at <https://crsreports.congress.gov/>.

7. This award is subject to the Administrative and National Policy Requirements at <https://www.acf.hhs.gov/grants/administrative-and-national-policy-requirements>.

8. This award is subject to the HHS Grants Policy Statement (HHS GPS).

a. For awards issued before October 1, 2024, this award is subject to the HHS Grants Policy Statement: <https://www.hhs.gov/sites/default/files/grants/grants/policies-regulations/hhsgps107.pdf> This includes requirements in Parts I and II. Although consistent with the HHS GPS, any applicable statutory or regulatory requirements, including 45 CFR Part 75, directly apply to this award apart from any coverage in the HHS GPS.

b. For awards issued on or after October 1, 2024, this award is subject to the requirements of the [HHS Grants Policy Statement \(HHS GPS\)](#) that are applicable based on your recipient type and the purpose of this award. This includes requirements in Parts I and II available at <https://www.hhs.gov/grants-contracts/grants/grants-policies-regulations/index.html>. Although consistent with the HHS GPS, any applicable statutory or regulatory requirements, including 45 CFR Part 75, directly apply to this award apart from any coverage in the HHS GPS.

COST SHARING OR MATCHING (NON-FEDERAL SHARE) OF PROGRAM FUNDING

9. Recipients are required to meet a non-federal share of the project cost, in accordance with Section 640(b) of the Head Start Act, [42 U.S.C. § 9835\(b\)](#). Recipients must provide at least 20 percent of the total approved cost of the project. The total approved cost of the project is the sum of the ACF (federal) share and the non-federal share. The non-federal share may be met by cash or in-kind contributions. Any shared costs or matching funds and all contributions, including cash and third-party in-kind contributions, must be accepted as part of the recipient's cost-sharing or matching when such contributions meet all criteria listed in [45 CFR § 75.306](#).

10. The responsible HHS official may approve a waiver of all or a portion of the non-federal match requirement based on a recipient's written application submitted for the budget period and any supporting evidence the responsible HHS official requires. In deciding whether to grant a waiver, the responsible HHS official will consider the circumstances specified at section 640(b) of the Act and whether the recipient made a reasonable effort to comply with the non-federal match requirement.

a. Matching Waiver Pursuant to 48 U.S.C. 1469a(d) Matching requirements (including in-kind contributions) of less than \$200,000 are waived under awards made to the governments of American Samoa, Guam, the U.S. Virgin Islands, and the Commonwealth of the Northern Mariana Islands (other than those consolidated under other provisions of 48 U.S.C. 1469) pursuant to 48 U.S.C. 1469a(d). This waiver applies whether the matching required under the award equals or exceeds \$200,000.

FINANCIAL REPORTING

11. The OMB approved Financial Reporting form for this program is the Federal Financial Reports (SF-425). This form must be submitted in the Payment Management System (PMS) as described in ACF-PI-OHS-24-01: <https://eclkc.ohs.acf.hhs.gov/policy/pi/acf-pi-ohs-24-01>.



Department of Health and Human Services

Administration for Children and Families

Notice of Award

Award# 09CH012839-01-02

FAIN# 09CH012839

Federal Award Date: 06/02/2025

a. *PMS SF-425 Information*: <https://pms.psc.gov/grant-recipients/ffr-updates.html>

b. For support using PMS, contact your PMS Liaison Accountant: <https://pms.psc.gov/find-pms-liaison-accountant.html>

c. Post-Award Reporting Forms and Instructions: <https://www.grants.gov/forms/forms-repository/post-award-reporting-forms>

12. *Obligation Deadline*: Funds must be obligated within the budget period established by the Notice of Award (NoA) on Line 19. If funds cannot be obligated within the established budget period, recipients may apply to carryover the balance or for a no-cost extension, as applicable, in Head Start Enterprise System (HSES) applications. Applications for a carryover balance should be initiated once the actual unobligated balance is known (generally during the period allowed for preparation and submission of the annual Federal Financial Report. Applications for a no-cost extension must be submitted at least 10 calendar days before the end of the period of performance of the award.

13. *Liquidation Deadline*:

a. Recipients must liquidate all financial obligations incurred under the Federal award no later than 90 calendar days after the end date of the budget period, except for the final budget period, unless the Federal awarding agency or pass-through entity authorizes an extension,

b. During the final budget period within a period of performance recipients must liquidate all financial obligations incurred under the Federal award no later than 120 calendar days after the end date of the period of performance unless the Federal awarding agency or pass-through entity authorizes an extension. Any funds not expended by this timeframe must be returned to the U.S. Department of Health and Human Services.

PROGRAM REPORTING

14. The OMB approved Program Report form for this program is the Head Start Program Information Report (PIR, OMB Control No. 0970-0427). All grant recipients and sub-recipients are required to submit a PIR for Head Start and Early Head Start programs annually. PIR submissions are only accepted electronically using the Head Start Enterprise System (HSES).

a. PIR guidance, reference materials, change highlights and frequently asked questions are available at: <http://eclkc.ohs.acf.hhs.gov/pir>.

b. For assistance and/or support contact the HSES help desk at help@hsesinfo.org

PROPERTY REPORTING

15. This award is subject to the Property Related T&Cs found at <https://www.acf.hhs.gov/grants/manage-grant/grant-award/property-terms>.

16. The OMB approved property reporting is the following:

a. Real Property Reports (SF-429s). The SF-429 Real Property forms are applicable to this program and must be submitted as described in ACF-PI-HS-17-03: <https://eclkc.ohs.acf.hhs.gov/policy/pi/acf-pi-hs-17-03>.

i. For assistance accessing the SF-429: <https://home.grantsolutions.gov/home/recipient-oldc-training->



Department of Health and Human Services

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[resources/](#)

ii. For assistance completing the SF-429s, please contact OGM-RealProperty429@acf.hhs.gov

iii. Under 45 CFR §75.323, all real property, equipment, and intangible property acquired or improved with ACF funds must be held in trust by the non-federal entity as trustee for the beneficiaries of the project or program under which the property was acquired or improved. Post-award requirements of Part 1303 must be met and the federal interest resulting from purchase, construction and major renovation activities must be protecting by filing or posting a notice of federal interest as required by 45 CFR §1303.46 - §1303.49.

b. **Tangible Property Report (SF-428s).** The SF-428-B Tangible Personal Property Report -Final Report must be submitted as described in ACF-PI-OHS-24-01: <https://eclkc.ohs.acf.hhs.gov/policy/pi/acf-pi-ohs-24-01>. The SF-428-C Tangible Personal Property Report – Disposition Request/Report must be submitted as described in the Tangible Personal Property Guidance: https://www.acf.hhs.gov/grants/manage-grant/property/tangible-property#book_content_0

i. The fillable SF-428 forms must be completed and uploaded in the Grant Notes section of GS. The Category Type of the Grant Note is Tangible Personal Property Report (SF-428).

ii. Downloadable version of fillable SF-428: <https://www.grants.gov/forms/forms-repository/post-award-reporting-forms>

iii. *GS User Guide*: Grant Notes: [Microsoft Word - User Guide Recipient Grants List and Details GRANTS LIST .docx \(grantsolutions.gov\)](#) and [Quick Sheet: Grant Notes \(grantsolutions.gov\)](#)

EFFECTIVE PERIOD

17. These program-specific *Supplemental Terms and Conditions* are effective on the date shown in the top right of the page and will remain in effect until updated. They will be updated and reissued only as needed whenever a new program-specific statute, regulation or other requirement is enacted or whenever any of the applicable existing Federal statutes, regulations, policies, procedures or restrictions is amended, revised, altered, or repealed. These program-specific *Supplemental Terms and Conditions* are applicable to your award when they have been incorporated by reference in your Notice of Award or subsequent award amendments.

POINTS OF CONTACT

18. Points of contact for additional information or questions concerning either the operation of the program or related financial matters can be found in the Head Start Enterprise System (HSES).

AWARD PAYMENT

19. This award will be paid through the Department of Health and Human Services, Payment Management Services, operating under the Program Support Center (PSC). The PSC provides automated award payment and cash management services from awards issued by Federal Government Awarding Agencies through the centralized payment system, Payment Management System (PMS). For more detailed information on payment through PMS, go to <https://pms.psc.gov/>. Drawing funds from PMS indicates acceptance and agreement to the T&Cs of the award.

UNIQUE ENTITY IDENTIFIER (UEI) NOTICE



Department of Health and Human Services

Administration for Children and Families

Notice of Award

Award# 09CH012839-01-02

FAIN# 09CH012839

Federal Award Date: 06/02/2025

20. All applicants and recipients must have an active System for Award Management (SAM) registration and UEI issued. ACF recommends that organizations start the renewal process at least 30 days prior to expiration to avoid delays in federal funding. Entities can search for help at [Federal Service Desk](#) (FSD) any time or request help from an FSD agent Monday–Friday 8 a.m. to 8 p.m. ET at https://www.fsd.gov/gsafsd_sp This award is subject to requirements as set forth in 2 CFR 25.110.

AWARD ATTACHMENTS

CONTRA COSTA COUNTY

09CH012839-01-02

1. Remarks

30. REMARKS (Continued from previous page)

This action approves the request to move \$3,247,553 from Early Head Start operations and \$38,592 from Early Head Start training and technical assistance to Head Start Preschool operations and Head Start Preschool training and technical assistance respectively. The change is effective September 1, 2024.

The revised, annual base funding levels for Fiscal Year (FY) 2025 are:

Head Start Preschool operations: \$13,938,380.

Head Start Preschool training and technical assistance: \$186,306.

Early Head Start operations: \$6,372,811.

Early Head Start training and technical assistance: \$79,845.

This action allows the recipient to use \$38,592 of Early Head Start training and technical assistance funds for Head Start Preschool training and technical assistance expenses for the 9/1/24-6/30/25 budget period.

Head Start population: 764 children.

Designated Head Start service area: Contra Costa County, California.

Approved program options for the Head Start program: Center-based, Locally Designed Program.

Early Head Start population: 437 infants, toddlers, and pregnant women.

Designated Early Head Start service area: Contra Costa County, California.

Approved program options for the Early Head Start program: Center-based, Home-based, Locally Designed Program.



30. OBSERVACIONES

Esta acción aprueba la solicitud para mover \$3,247,553 de las operaciones de Early Head Start y \$38,592 de capacitación y asistencia técnica de Early Head Start para preescolar de Head Start y Head Start: Capacitación preescolar y asistencia técnica, respectivamente. El cambio entra en vigencia el 1 de septiembre de 2024.

Los niveles de financiamiento base anual revisados para el año fiscal (FY) 2025 son:

Operaciones preescolares de Head Start: \$13,938,380.

Capacitación preescolar y asistencia técnica de Head Start: \$186,306.

Operaciones de Early Head Start: \$6,372,811.

Capacitación y asistencia técnica de Early Head Start: \$79,845.

Esta acción permite que el beneficiario use \$38,592 de capacitación y asistencia técnica de Early Head Start fondos de asistencia para la capacitación preescolar de Head Start y gastos de asistencia técnica para el 01/09/24-30/06/25 Período presupuestario.

Población de Head Start: 764 niños.

Área de servicio designada de Head Start: Condado de Contra Costa, California.

Opciones de programa aprobadas para el programa Head Start: Basado en el centro, Programa diseñado localmente.

Población de Early Head Start: 437 bebés, niños pequeños y mujeres embarazadas.

Área de servicio designada para Early Head Start: Condado de Contra Costa, California.

Opciones de programas aprobados para el programa Early Head Start: Basado en el Centro, Basado en el Hogar, Programa diseñado localmente.



CONTRA COSTA COUNTY

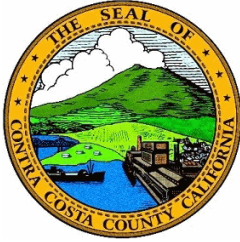
Staff Report

1025 ESCOBAR STREET
MARTINEZ, CA 94553

File #: 25-2379

Agenda Date: 6/19/2025

Agenda #: 6.



CONTRA COSTA COUNTY

Committee Meeting Minutes - Draft

Head Start Policy Council

Wednesday, May 21, 2025

6:00 PM 500 Ellinwood Way, Pleasant Hill | 1203 West
10th St. Building D Antioch, CA | 300 S. 27th
St. Richmond, CA | Zoom:
<https://us06web.zoom.us/j/88006104662> |
Meeting ID 880 0610 4662

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Call To Order and Welcome

Norma Chayrez, Policy Council Chair, called the meeting to order at 6:30 p.m.

Present	Deanna Carmona, Norma Chayrez, Claudia Garcia, Ericka Garcia, Gabriela Gomar Sandoval, Maria Gonzalez Garcia, Richard Hinojosa, Janelle Lafrades, Tu'Liisa Miller, Sinthia Montano, Iris Phillips, Iris Romero, Courtney Sanders, and Nikiya Horton
Excused	Karen Coleman, Kimberly Nieve, and Porsha Price
Absent	Alexia Arpero, Sayuri Areliz Calle, Jazmine Bizzle-Murphy, Alesandra Dominguez, Nathalia Hernandez, Yesica Hernandez, Raquel Magana, Michelly Mendanha, Amy Mockoski, Shanell Murphy, Diana Nunez Ocaranza, Chantana Vornvilaipan, and Torrieanna Washington

2. Wellness Activity

Policy Council Representatives participated in a wellness activity: What program or activities do you plan with your kids to keep them learning through summer?

3. Correspondence

[25-1941](#)

Attachments: [Correspondence Bilingual](#)
[ACF-OHS-IM-25-04 Expanding Educational Freedom and Opportunities for Families in Head Start Programs](#)

Tuliisa Miller, Policy Council Secretary, read correspondence from the Administration for Children and Families - Office of Head Start Memorandum IM-25-04 - Expanding Educational Freedom and Opportunities for Families in Head Start Programs.

4. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

No request for Public Comments.

5. Parent Recognition of Staff

The following staff were recognized for going above and beyond in their work with the children and the families: Ms. Dina Marie Lopez, Family Advocate at Bayo Vista; Ms. Entesar Ebeid, Site Supervisor II at Marsh Creek; and Ms. Indira Martin, Master Teacher at Marsh Creek. All were presented with a certificate to acknowledge their dedication to children and families.

6. ACTION: Approval of April 16, 2025 Policy Council Minutes [25-1942](#)

Attachments: [PC Meeting Minutes April 16, 2025 DRAFT](#)

The Policy Council meeting minutes from April 16, 2025, were reviewed, and no corrections were noted. A motion to approve was completed by Janelle LaFrades and seconded by Gabriela Garibay.

This Consent Item was approved.

Motion: Lafrades

Second: Gomar Sandoval

Absent: Arpero, Areliz Calle, Bizzle-Murphy, Dominguez, Hernandez, Hernandez, Magana, Mendanha, Mockoski, Murphy, Nunez Oxaranza, Vornvilaipan, and Washington

Result: Failed

7. Administrative Reports [25-1943](#)

Attachments: [1. Administrative Reports](#) [2. Fiscal Reports](#) [3. Meals Nutrition Report March](#)

Administrative reports were presented by:

Sarah Reich, Division Manager, Christina Castle-Barber, Division Manager, and Ali Vahidizadeh Accountant III- reports attached

Additional discussion item, CSB has received a deficiency in Safety Practices-Personnel policies due to four child safety incidents having occurred within the past 12 months. Individual corrective actions were immediately taken following each incident, including the termination of teachers after internal investigations. CSB is responding by implementing and improvement plan including the following actions:

1. Intensive training is deployed to ensure teachers understand the standards of conduct and recognize the signs of stress and redirect challenging behavior before it escalates.
2. Increased monitoring for standards of conduct including unannounced monitoring be implemented effective immediately.
3. Expansion of Mental Health Services: Trained employees will visit centers to assist staff in identifying more effective ways to handle stress and challenging behavior in the classroom.
4. Strengthening our personnel procedures: Revised detailed reference check will be in place before hiring new staff.
5. Staff participation in a two-part Mindfulness Training follow-up by signing the Commitment to Protect Children's Rights as an Educator.

She made herself available to respond to inquiries in person or by email.

8. Presentation: 2024 – 2026 Community Assessment [25-1467](#)

This presentation was tabled for August 20, 2025.

9. Single Audit Child and Adult Care Food Program (CACFP) Report 2024 **25-1944**

Attachments: [Single Audit CACFP June 2024](#)
[Detail CACFP Single Audit June 30-2024](#)

Ali Vahidizadeh, Accountant III, presented Single Audit Child and Adult Care Food Program Report (CACFP) 2024, and reported there were no findings.

10. Guaranteed Basic Income Program **25-1945**

Attachments: [CCC EHSD GBI Program Design Presentation](#)

Aisha Teal, Workforce Services Specialist from EHSD, presented the Contra Costa County Guaranteed Basic Income Program.

11. Presentation: Safety and mindfulness

Monica DeVera, Administrative Services III, and Linda Stafford-Frazier, Assistant Director, presented a Culture of Safety and Mindfulness 101 Refresher. In attachments below.

12. Subcommittee Reports

Norma Chayrez, PC Chair, reported:

- Participation in the Fiscal Subcommittee and heard the budget updates.

Janelle LaFrades, Parliamentarian, reported:

- Participation in Bylaws Subcommittees, discussed the decrease in program slots and the impact on PC quorum, made suggestions to decrease the number of total seats on the Policy Council to align with current program slots.

13. Site Reports

Kids Castle: Children are busy working at story times and learning about instruments, and many are preparing to start Kindergarten. The site is going through a lot of monitoring reviews (that is a good thing).

Marsh Creek: The children have completed their recycling projects and begun preparing for Kindergarten. They also celebrated Teacher Appreciation Week, where parents took the time to recognize the incredible teachers. Additionally, there was a tea party celebration for Mother's Day, during which all mothers received a Mother's Day card made by their children. Nursing students from Los Medanos Community College are working with the students to promote healthy habits and nutritious foods. They visit the classrooms twice a week, on Mondays and Wednesdays.

14. Announcements & Parking Lot report

Ana Araujo, Comprehensive Services Manager for Parent, Family, and Community Engagement announced:

- We're hosting a Bike Rodeo, a family-friendly child event, titled "Pedestrian Safety and Car Seat Safety," on May 24, 2025, at the Balboa Center for the West County location. Families are invited to register with family advocates.
- The Healthy Father, Healthy Children event is coming to Balboa and Marsh Creek, offering a boot camp for fathers and children to learn how to stay active and energized with healthy snacks.
- Reminder of upcoming meetings:
 - June 4 Program Services Subcommittee and Executive Meeting.
 - June 18 Fiscal Subcommittee and Policy Council Meeting.

15. Meeting evaluation

Pluses / +

- Made quorum
- Ending on time

Deltas / Δ

- None

The next meeting is currently scheduled for June 18, 2025.

Adjourn

The meeting adjourned at 7:55 p.m.

Reserved for Meeting Minutes- Presentations from May 21, 2025

[25-1946](#)

Attachments:

[Policy Council Culture of Safety Mindfulness](#)

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 3068 Grant St, Concord CA 94520, during normal business hours. Staff reports related to items on the agenda are also accessible online at www.contracosta.ca.gov. If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: Ana Araujo aaaraujo@ehsd.cccounty.us



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-2380

Agenda Date: 6/19/2025

Agenda #: 7.

Director's Report for Policy Council Meeting – June 2025

- **Full Enrollment Initiative:** We are maintaining full enrollment! As of June 3, we were at 100.5% enrolled program-wide.
 - **Summer Activities:** With summer in full swing, we urge you to look at your Friday Flyers, which contain lots of fun activities to do over the summer.
 - **Family Development Credential:** This is a six-month professional development program consisting of a series of classes prescribed by the Head Start Program Performance Standards (HSPPS) that deepens and expands key knowledge and skills in certain areas relevant to your work (e.g. strengths-based approach, family collaborative process, community and self-care, relationship building, and other professional areas). We have 15 staff participating who will be credentialed by November 20, 2025!
-

Informe del Director Para el Consejo De Políticas -Junio 2025

- ***Iniciativa De Inscripción Completa:*** *¡Mantenemos la matrícula completa! Al 3 de junio, estábamos al 100.5% de matriculados en todo el programa.*
- ***Actividades De Verano:*** *Con el verano en pleno apogeo, le instamos a que mire sus Friday Flyers, que contienen muchas actividades divertidas para hacer durante el verano.*
- ***Credencial De Desarrollo Familiar:*** *Este es un programa de desarrollo profesional de seis meses que consta de una serie de clases prescritas por las Normas de Desempeño del Programa Head Start (HSPPS, sigla en inglés) que profundiza y amplía el conocimiento y las habilidades clave en ciertas áreas relevantes para su trabajo (por ejemplo, enfoque basado en fortalezas, proceso de colaboración familiar, comunidad y autocuidado, construcción de relaciones y otras áreas profesionales). ¡Tenemos 15 empleados participando que estarán acreditados para el 20 de noviembre de 2025!*

Enrollment and Attendance Report to Policy Council May 2025

Enrollment:

- **HS –106.94%**
- **EHS -95.19%**

Attendance:

- **HS – 79.8%**
- **EHS –79.85%**

- As of September 1, 2024, our total funded HS/EHS slots was reduced to 1201 as a result of our New Grant. The enrollment percentages reflect those reductions in slots.

- Low attendance due to Family Emergency (Parent or Family Member Sick).

Informe de Inscripción y Asistencia al Consejo de Políticas Mayo 2025

Inscripción:

- **HS –106.94%**
- **EHS -95.19%**

Asistencia:

- **HS – 79.8%**
- **EHS –79.85%**

- A partir del 1 de septiembre, 2024, la cantidad total de cupos financiados para la escuela secundaria y la escuela secundaria superior se redujo a 1201 como resultado de nuestra nueva subvención. Los porcentajes de inscripción reflejan esa reducción en los cupos.
- **Asistencia baja debido a una emergencia familiar (padre, madre o familiar enfermo).**

Compliance Rates for Center Monitoring: May 2025

Tools	Overall Compliance Rate	Trends in Tools
Weekly Facility Checklist	98%	<ul style="list-style-type: none"> Two sites are in the process of installing new alarms. Across all sites, community area postings are current, relevant, and bilingual All the sites are doing a great job documenting issues and taking steps to meet safety and facility standards.
Daily Health & Safety Classroom Checklist	99%	<ul style="list-style-type: none"> Ongoing improvements are evident in activities that support and enhance social and emotional learning Active Supervision continues a top priority
Daily Playground Safety Checklist	99%	<ul style="list-style-type: none"> Playgrounds demonstrate a high level of compliance All play materials are in good repair with no cracks or jagged edges.
Monthly Playground Safety Checklist	98%	<ul style="list-style-type: none"> Instance of wear and tear were identified at select sites; track-it orders have been issued
CSB Transition & Safety Tool	98%	<ul style="list-style-type: none"> Of the 18 classrooms observed with the updated Child's Personal Rights question, only one showed a response that was not in compliance. Minor updates are needed at some sites' parent boards
On-Site Content Area Tool	98%	<ul style="list-style-type: none"> Some identified medications were not labeled properly Mindfulness posters are clearly displayed for staff at all sites. All sites complete injury/incident reports in a timely manner, with documentation available in binders or electronically.

Items to note:

- On May 15 adjustments were made to both the Transition & Safety tool and On-site tool and both adjustments were met with high compliance. Demonstrate great commitment from everyone, from Division Managers to the teachers.
- Sites show ongoing improvement in safety, supervision, and staff preparedness, with high compliance.
- These findings reflect meaningful progress with staff showing the ability to quickly adjust and maintain high standards across all sites.

Índices de Cumplimiento del Monitoreo del Centro: Mayo de 2025

Herramientas	Tasa General de Cumplimiento	Tendencias en Herramientas
Lista de verificación semanal de las instalaciones	98%	<ul style="list-style-type: none"> • Dos centros están en proceso de instalar nuevas alarmas. • En todos los centros, las publicaciones en las áreas comunitarias son actuales, relevantes y bilingües. • Todos los centros están haciendo un excelente trabajo documentando los problemas y tomando medidas para cumplir con los estándares de seguridad e instalaciones.
Lista de Verificación Diaria de Salud y Seguridad en el Aula	99%	<ul style="list-style-type: none"> • Se observan mejoras continuas en las actividades que apoyan y mejoran el aprendizaje socioemocional. • La supervisión activa sigue siendo una prioridad absoluta.
Lista de Verificación Diaria de Seguridad en el Patio de Juegos	99%	<ul style="list-style-type: none"> • Las áreas de juego demuestran un alto nivel de cumplimiento. • Todos los materiales de juego están en buen estado, sin grietas ni bordes dentados.
Lista de Verificación Mensual de Seguridad en el Patio de Juegos	98%	<ul style="list-style-type: none"> • Se identificaron casos de desgaste en centros seleccionados y se emitieron órdenes de seguimiento.
Herramienta de Transición y Seguridad de CSB	98%	<ul style="list-style-type: none"> • De las 18 aulas observadas con la pregunta actualizada sobre los Derechos Personales del Niño, solo una mostró una respuesta que no cumplía con los requisitos. • Se necesitan actualizaciones menores en las carteleras para padres principales de algunos centros.
Herramienta de Área de Contenido en el Centro	98%	<ul style="list-style-type: none"> • Algunos medicamentos identificados no estaban correctamente etiquetados. • Los carteles de Atención Plena se exhiben claramente para el personal en todos los centros. • Todos los centros completan los informes de lesiones/incidentes de manera oportuna, con la documentación disponible en carpetas o en formato electrónico.

Elementos para tener en cuenta:

- El 15 de mayo se realizaron ajustes tanto en la Herramienta de Transición y Seguridad como en la Herramienta en el centro y ambos ajustes se cumplieron con un alto nivel de cumplimiento. Se demostró un gran compromiso por parte de todos, desde los Administradores de División hasta el personal docente.
- Los centros muestran una mejora continua en seguridad, supervisión y preparación del personal, con un alto nivel de cumplimiento.
- Estos resultados reflejan un progreso significativo, el personal demostró la capacidad de adaptarse rápidamente y mantener altos estándares en todos los centros.

Mini Program Information Report PIR- June 2025

Head Start		
A.12 Cumulative Enrollment	1061	
C.7 Number of all children who are up-to-date (through the end of the program year) on a schedule of age-appropriate preventive and primary health care, according to the relevant state's EPSDT schedule for well child care.	445	41.94%
C.8a The number who have received or are receiving medical treatment.	128	12.06%
C.19 Number of all children, including those enrolled in Medicaid or CHIP, who have completed a professional dental examination during the program year.	516	48.63%
C19.a.1 Of these, the number of children who have received or are receiving dental treatment.	32	3.02%
C.1.a Number enrolled in Medicaid and /or CHIP	763	71.91%
C1 Number of all children with health insurance	883	83.22%
C.24 Number of children enrolled in the program who had an Individualized Education Program (IEP), at any time during the enrollment year, indicating they were determined eligible by the LEA to receive special education and related services	146	13.76%
C.28 Number of all newly enrolled children who completed required screenings within 45 days for developmental, sensory and behavioral concerns since last year's PIR was reported.	312	29.41%
C.45 Number of families that received at least one program services to promote family outcomes.	569	
Early Head Start		
A.10g Cumulative Enrollment of Children	693	
C.7 Number of all children who are up-to-date on a schedule of age-appropriate preventive and primary health care, according to the relevant state's EPSDT schedule for well child care.	165	23.81%
C.8a The number who have received or are receiving medical treatment.	45	6.49%
C.1.a Number enrolled in Medicaid and /or CHIP	489	70.56%
C1 Number of all children with health insurance	523	75.47%
C.25 Number of children enrolled in the program who had an Individualized Family Service Plan (IFSP), at any time during the enrollment year, indicating they were determined eligible by the Part C Agency to receive early intervention services the Individuals with Disabilities Education Act (IDEA)	12	1.73%
C.28 Number of all newly enrolled children who completed required screenings within 45 days for developmental, sensory and behavioral concerns since last year's PIR was reported.	149	21.50%
C.45 Number of families that received at least one program services to promote family outcomes.	193	

Mini Reporte de Información de Programa- June 2025

Head Start		
A.12 Matriculación acumulada	1061	
C.7 Número de todos los niños que están al día (hasta el final del año del programa) en un calendario de atención sanitaria preventiva y primaria apropiada para su edad, de acuerdo con el calendario EPSDT del estado correspondiente para la atención del niño sano.	445	41.94%
C.8a Número de personas que han recibido o están recibiendo tratamiento médico.	128	12.06%
C.19 Número de todos los niños, incluidos los inscritos en Medicaid o CHIP, que han realizado un examen dental profesional durante el año del programa.	516	48.63%
C19.a.1 De ellos, el número de niños que han recibido o están recibiendo tratamiento dental.	32	3.02%
C.1.a Número de afiliados a Medicaid y/o CHIP	763	71.91%
C1 Número de niños con seguro médico	883	83.22%
C.24 Número de niños inscritos en el programa que tenían un Programa de Educación Individualizado (IEP), en cualquier momento durante el año de inscripción, indicando que fueron determinados elegibles por la LEA para recibir educación especial y servicios relacionados.	146	13.76%
C.28 Número de todos los niños recién inscritos que completaron los exámenes requeridos dentro de los 45 días para detectar problemas de desarrollo, sensoriales y de comportamiento desde que se reportó el PIR del año pasado.	312	29.41%
C.45 Número de familias que recibieron al menos un servicio del programa para promover los resultados familiares.	569	
Early Head Start		
A.10g Matriculación acumulada de niños	693	
C.7 Número de todos los niños que están al día en un programa de atención sanitaria preventiva y primaria apropiada para su edad, de acuerdo con el programa EPSDT del estado correspondiente para la atención del niño sano.	165	23.81%
C.8a Número de personas que han recibido o están recibiendo tratamiento médico.	45	6.49%
C.1.a Número de afiliados a Medicaid y/o CHIP	489	70.56%
C1 Número de niños con seguro médico	523	75.47%
C.25 Número de niños inscritos en el programa que tenían un Plan de Servicio Familiar Individualizado (IFSP), en cualquier momento durante el año de inscripción, indicando que fueron determinados elegibles por la Agencia de la Parte C para recibir servicios de intervención temprana la Ley de Educación para Individuos con Discapacidades (IDEA).	12	1.73%
C.28 Número de todos los niños recién inscritos que completaron los exámenes requeridos dentro de los 45 días para detectar problemas de desarrollo, sensoriales y de comportamiento desde que se reportó el PIR del año pasado.	149	21.50%
C.45 Número de familias que recibieron al menos un servicio del programa para promover los resultados familiares.	193	

CONTRA COSTA COUNTY - COMMUNITY SERVICES BUREAU

2024 HEAD START PROGRAM

BUDGET PERIOD SEP 2024 - JUNE 2025

AS OF April 2025- NEW GRANT

DESCRIPTION	Total Budget	Remaining Budget	Total YTD Actual	Should be 80.00% %YTD	April 2025
A. PERSONNEL	\$ 4,253,728	\$ 1,193,916	\$ 3,059,812	71.93%	232,358.23
B. FRINGE BENEFITS	\$ 2,672,338	\$ 752,666	\$ 1,919,672	71.83%	127,138.36
D. EQUIPMENT	\$ 710,000	\$ 709,172	\$ 828	0.12%	-
E. SUPPLIES	\$ 269,783	\$ 142,271	\$ 127,512	47.26%	11,646.61
F. TRAVEL	\$ 24,157	\$ 10,635	\$ 13,522	55.97%	3,151.81
G. CONSTRUCTION	\$ 1,308,372	\$ 1,308,372	\$ -	0.00%	-
H. OTHER	\$ 2,045,480	\$ 785,807	\$ 1,259,673	61.58%	132,326.49
I. CONTRACTUAL	\$ 2,345,534	\$ 1,040,474	\$ 1,305,059	55.64%	177,079.77
TOTAL DIRECT CHARGES	\$ 13,629,391	\$ 5,943,314	\$ 7,686,077	56.39%	\$ 683,701
K. INDIRECT COSTS	\$ 813,865	67,973	745,892	91.65%	178,411.82
TOTAL-ALL BUDGET CATEGORIES	\$ 14,443,257	\$ 6,011,287	\$ 8,431,969	58.38%	862,113.09
<i>In-Kind (Non-Federal Share)</i>	\$ 3,610,814	\$ 1,502,822	\$ 2,107,992	58.38%	\$ 215,528

CONTRA COSTA COUNTY - COMMUNITY SERVICES BUREAU
2024 HEAD START PROGRAM
BUDGET PERIOD SEPTEMBER 2024 - JUNE 2025
AS OF April 2025-NEW GRANT

	Total Budget	Remaining Budget	Total YTD Actual	Should be 80% % YTD	## S	April 2025
a. Salaries & Wages (Object Class 6a)						
Permanent 1011	4,119,057	1,375,304	2,743,754	67%	#	185,390.20
New Staff for Caseload	-	-	-	0%	#	-
New Mental Health Staff	0	0	-	0%	#	-
New Teaching Staff for new Facility	-	-	-	0%	#	-
New Staff for Cleaning	117,415	117,415	-	0%	#	-
COLA	-	-	-	0%	#	-
Temporary 1013	17,255	(298,804)	316,059	1832%	#	46,968.03
TOTAL PERSONNEL (Object class 6a)	4,253,728	1,193,916	3,059,812	72%	#	232,358.23
b. FRINGE BENEFITS (Object Class 6b)						
Permanent Staff	2,592,703	673,031	1,919,672	74%	#	127,138.36
New Staff for Caseload	-	-	-	0%	#	-
New Mental Health Staff	(0)	(0)	-	0%	#	-
New Teaching Staff for new Facility	-	-	-	0%	#	-
New Staff for Cleaning	0	0	-	0%	#	-
COLA	77,494	77,494	-	0%	#	-
Temporary Staff	2,141	2,141	-	0%	#	-
TOTAL FRINGE (Object Class 6b)	2,672,338	752,666	1,919,672	72%	#	127,138.36
d. EQUIPMENT (Object Class 6d)						
1. Office Equipment	-	(828)	828	0%	#	-
2. Emergency Health and Safety Equipment	-	-	-	0%	#	-
3. Vehicle Purchase	-	-	-	0%	#	-
4. Security Equipment-Start up	710,000	710,000	-	0%	#	-
Total EQUIPMENT (Object Class 6d)	710,000	709,172	828	0%	#	-
e. SUPPLIES (Object Class 6e)						
1. Office Supplies	86,528	34,509	52,019	60%	#	3,221.15
2. Child and Family Services Supplies (Includes classroom Supplies)	34,127	3,089	31,038	91%	#	8,791.75
3. Food Services/Nutrition Supplies	-	-	-	0%	#	-
4. Other Supplies	-	-	-	0%	#	-
Transition Supplies	14,000	11,748	2,252	16%	#	-
Computer Supplies, Software Upgrades, Computer Replacements	85,867	48,582	37,285	43%	#	(784.47)
Health/Safety Supplies	1,589	1,589	-	0%	#	-
Mental Health/Disabilities Supplies	35,000	35,000	-	0%	#	-
Miscellaneous Supplies	2,100	1,205	895	43%	#	-
Emergency Supplies	2,214	2,214	-	0%	#	-
Household Supplies	1,358	22	1,337	98%	#	193.18
Employee Health and Welfare costs	7,000	4,314	2,686	38%	#	225.00
TOTAL SUPPLIES (6e)	269,783	142,271	127,512	47%	#	11,646.61
f. Travel (Object Class 6f)						
1. Out-of-Town Travel	-	(13,522)	13,522	0%	#	3,151.81
HS Staff	24,157	24,157	-	0%	#	-
HS Parents	-	-	-	0%	#	-
TOTAL TRAVEL (Object Class 6f)	24,157	10,635	13,522	56%	#	3,151.81
g. CONSTRUCTION (Object Class 6g)						
1. New Construction	-	-	-	0%	#	-
2. Major Renovation-GM Start up	1,308,372	1,308,372	-	0%	#	-
3. Acquisition of Buildings/Modular Units	-	-	-	0%	#	-
TOTAL CONSTRUCTION (6g)	1,308,372	1,308,372	-	0%	#	-
h. OTHER (Object Class 6h)						
1. Building occupancy Costs/Rents & Leases	335,002	19,369	315,634	94%	#	39,742.31
2. Utilities, Telephone	10,433	(72,994)	83,428	800%	#	14,633.68
3. Building & Child Liability Insurance	2,993	1,308	1,685	56%	#	-
4. Building Maintenance/Repair and Other Occupancy Costs	612,738	175,735	437,003	71%	#	45,742.74
5. Local Travel	2,642	(4,764)	7,406	280%	#	1,767.00
6. Nutrition Services	-	-	-	0%	#	-
Child Nutrition Costs	301,472	230,560	70,912	24%	#	9,066.88
USDA and CACFP Reimbursements	(110,877)	(12,155)	(98,722)	89%	#	(27,808.00)
7. Parent Services	-	-	-	0%	#	-
Parent Conference Registration/Trainings (including food/venue)	-	-	-	0%	#	-
Parent Resources (Parenting Books, Videos, etc.)	-	-	-	0%	#	-
PC Orientation, Trainings , materials and translation (including food/venue)	21,000	19,161	1,839	9%	#	379.78
Policy Council Meetings - (including food/venue)	-	(8,968)	8,968	0%	#	-
Male Involvement Activities	-	-	-	0%	#	-
Parent Activities-Sites, PC, BOS luncheon & Appreciation (incl.food/venue)	657	657	-	0%	#	-
Child Care/Mileage Reimbursement	111	111	-	0%	#	-
8. Accounting & Legal Services	-	-	-	0%	#	-
Audit	-	-	-	0%	#	-
Legal (County Council)	-	-	-	0%	#	-
Auditor Controllers	5,908	4,408	1,499	25%	#	-
Data Processing	80,188	(32,199)	112,387	140%	#	14,306.07

9. Publications/Advertising/Printing	-	-	-	0%	#	-
Outreach - Printing	2,100	2,100	-	0%	#	-
Recruitment Advertising (e.g. Websites, Digital Marketing)	21,300	(11,700)	33,000	155%	#	-
10. Training or Staff Development	-	-	-	0%	#	-
Staff Development for various trainings, Health and Safety etc(including.fr	-	(11,965)	11,965	0%	#	5,512.65
Mental Health, Disabilities, Health and Safety Training	-	-	-	0%	#	-
Education Curriculum, and Staff Development	-	-	-	0%	#	-
Family, Community and Parent Engagement (including.food/venue)	35,000	35,000	-	0%	#	-
(T/TA includes Mandatory trainings, Conferences and Trainings by Conter	175,000	166,530	8,470	5%	#	-
Agency Memberships (WIPFLI, Meeting Fees, NHSA, NAEYC)	58,419	58,225	193	0%	#	-
11. Other	-	-	-	0%	#	-
Site Security Guards	196,204	149,563	46,641	24%	#	8,698.92
Cleaning Services	(0)	(42,686)	42,686	0%	#	-
Vehicle Operating/ Maintenance and Repair	94,060	21,715	72,345	77%	#	10,631.95
Equipment Maintenance Repair and Rental	36,255	18,650	17,605	49%	#	-
Dept of Health and Human Services - 211 Data Base (CCC)	9,881	8,760	1,121	11%	#	-
Other Operating Expenses (CSD Admin/Facs Mgt. Allocation, live scan)	154,995	71,386	83,608	54%	#	9,652.51
Health and Safety (Program Improvement Grant/Covid)	-	-	-	0%	#	-
Comprehensive Services with State Child Development Program	-	-	-	0%	#	-
TOTAL OTHER (6h)	2,045,480	785,807	1,259,673	62%	#	132,326.49
i. CONTRACTUAL (Object Class 6i)						
1. Adm Svcs (e.g., Legal, Accounting Temp Help)	-	(1,309)	1,309	0%		-
2. Health/Disabilities Services	-	-	-	0%		-
Health Consultant (LVN \$78,050)	57,365	28,757	28,608	50%		2,079.00
Mental Health Intern	-	-	-	0%		-
Other Mental Health Services Costs	0	0	-	0%		-
Estimated Medical Revenue from Medi-Cal (Org 1432 - credit)	-	-	-	0%		-
Health Consultant (LVN)	-	(1,680)	1,680	0%		-
Head Start Consultant	-	-	-	0%		-
3. Food Services	-	-	-	0%		-
4. Training & Technical Assistance	-	-	-	0%		-
One Solution Technology	62,979	11,981	50,998	81%		20,699.32
Leadership Trainings/Seminars/Workshop	124,679	114,005	10,674	9%		-
Conferences/Trainings	24,834	24,834	-	0%		-
Family Development Credential	43,293	42,179	1,114	3%		-
6. Other Contracts - Partners	0	0	-	0%		-
Other Contracts	-	-	-	0%		-
Tutoring	6,000	4,107	1,893	32%		158.40
Cocokids	-	-	-	0%		-
Crossroads	-	-	-	0%		(7,641.26)
KinderCare	222,561	136,599	85,962	39%		19,693.17
Martinez ECC	-	-	-	0%		-
Tiny Toes	85,022	45,636	39,386	46%		7,189.57
YMCA (West)	1,302,565	1,302,565	-	0%		-
YMCA (East)	-	(863,666)	863,666	0%		119,712.82
FB (East Leland/Kids Castle/Belshaw)	-	-	-			-
FB (Fairgrounds/Lone Tree)	-	-	-			-
Practice Based Coaching/Classroom Observation	69,298	45,346	23,952	35%		-
Teacher Recruitment	55,300	12,277	43,023	78%		11,393.21
Demographer	17,500	3,027	14,473	83%		2,000.00
CLOUDs	274,137	135,817	138,320	50%		1,795.54
f. CONTRACTUAL (Object Class 6f)	2,345,534	1,040,474	1,305,059	55.64%		177,079.77
I. TOTAL DIRECT CHARGES (6a-6h)	13,629,391	5,943,314	7,686,077	56%		683,701.27
J. INDIRECT COSTS	813,865	67,973	745,892	92%		178,411.82
k. TOTALS (ALL BUDGET CATEGORIES)	14,443,257	6,011,287	8,431,969	58%		862,113.09
<i>Non-Federal Share (In-kind)</i>	<i>3,601,166</i>	<i>1,493,174</i>	<i>2,107,992</i>	<i>59%</i>		<i>215,528</i>

CONDADO DE CONTRA COSTA – BURÓ DE SERVICIOS A LA COMUNIDAD

2024 PROGRAMA HEAD START

PERÍODO PRESUPUESTARIO SEPTIEMBRE 2024 - JUNIO 2025

A PARTIR DE ABRIL DE 2025: NUEVA SUBVENCIÓN

DESCRIPCIÓN	PRESUPUESTO TOTAL	PRESUPUESTO RESTANTE	TOTAL REAL HASTA LA FECHA	Should be 80.00%	Abril 2,025.00
				PORCENTAJE DEL AÑO HASTA LA FECHA	
A. PERSONAL	\$ 4,253,728	\$ 1,193,916	\$ 3,059,812	71.93%	232,358.23
B. BENEFICIOS SUPLEMENTARIOS	\$ 2,672,338	\$ 752,666	\$ 1,919,672	71.83%	127,138.36
D. EQUIPO	\$ 710,000	\$ 709,172	\$ 828	0.12%	-
E. ARTICULOS DE OFICINA	\$ 269,783	\$ 142,271	\$ 127,512	47.26%	11,646.61
F. VIAJES	\$ 24,157	\$ 10,635	\$ 13,522	55.97%	3,151.81
G. CONSTRUCCIÓN	\$ 1,308,372	\$ 1,308,372	\$ -	0.00%	-
H. MISCELÁNEO	\$ 2,045,480	\$ 785,807	\$ 1,259,673	61.58%	132,326.49
I. CONTRATOS	\$ 2,345,534	\$ 1,040,474	\$ 1,305,059	55.64%	177,079.77
I. TOTAL DE CARGOS DIRECTOS	\$ 13,629,391	\$ 5,943,314	\$ 7,686,077	56.39%	683,701.27
j. CARGOS INDIRECTOS	813,865	\$ 67,973	745,892	91.65%	178,411.82
k. TOTAL-CATEGORÍAS DEL PRESUPUI	\$ 14,443,257	\$ 6,011,287	\$ 8,431,969	58.38%	862,113.09
<i>In-Kind (Non-Federal Share)</i>	\$ 3,610,814	\$ 1,502,822	\$ 2,107,992	6.13%	215,528.27

CONDADO DE CONTRA COSTA – BURO DE SERVICIOS A LA COMUNIDAD

2024 PROGRAMA HEAD START

PERIODO PRESUPUESTARIO SEPTIEMBRE 2024 - JUNIO 2025

A PARTIR DE ABRIL DE 2025: NUEVA SUBVENCIÓN

	PRESUPUESTO TOTAL	PRESUPUESTO RESTANTE	TOTAL REAL HASTA LA FECHA	80.00% PORCENTAJE DEL AÑO HASTA LA FECHA	Abril 2025
1 a. PERSONAL (Clasificación de objeto 6a)					
2 Permanente	4,119,057	1,375,304	2,743,754	66.61%	185,390.20
3 Nuevo personal para el número de casos	-	-	-	0.00%	-
4 Nuevo personal de salud mental	0	0	-	0.00%	-
5 Nuevo profesorado para las nuevas instalaciones	-	-	-	0.00%	-
6 Nuevo personal para limpieza.	117,415	117,415	-	0.00%	-
7 COLA	-	-	-	0.00%	-
8 Temporario	17,255	(298,804)	316,059	1831.69%	46,968.03
9 TOTAL PERSONNEL (Object class 6a)	4,253,728	1,193,916	3,059,812	71.93%	232,358.23
10 b. BENEFICIOS SUPLEMENTARIOS (Clasificación de objeto 6b)					
11 Permanente	2,592,703	673,031	1,919,672	74.04%	127,138.36
12 Nuevo personal para el número de casos	-	-	-	0.00%	-
13 Nuevo personal de salud mental	(0)	(0)	-	0.00%	-
14 Nuevo profesorado para las nuevas instalaciones	-	-	-	0.00%	-
15 Nuevo personal para limpieza.	0	0	-	0.00%	-
16 COLA	77,494	77,494	-	0.00%	-
17 Temporario	2,141	2,141	-	0.00%	-
18 BENEFICIOS SUPLEMENTARIOS TOTALES (6b)	2,672,338	752,666	1,919,672	71.83%	127,138.36
19 c. EQUIPO (Clasificación de objeto 6c)					
20 1. Equipo de oficina	-	(828)	828	0.00%	-
21 2. Equipo de seguridad y salud de emergencia	-	-	-	0.00%	-
22 3. Compra de vehículo	-	-	-	0.00%	-
23 4. Puesta en marcha de equipos de seguridad	710,000	710,000	-	0.00%	-
24 EQUIPO TOTAL (6c)	710,000	709,172	828	0.12%	
25 d. ARTICULOS (Clasificación de objeto 6d)					
26 1. Artículos de Oficina	86,528	34,509	52,019	60.12%	3,221.15
27 2. Artículos de Home Base para EHS	34,127	3,089	31,038	90.95%	8,791.75
28 3. Artículos para Servicios de Comida	-	-	-	0.00%	-
29 4. Artículos Misceláneos	-	-	-	0.00%	-
30 Artículos de transición	14,000	11,748	2,252	16.09%	-
31 Artículos de computadora, reemplazos, actualización de software	85,867	48,582	37,285	43.42%	(784.47)
32 Artículos de salud y seguridad	1,589	1,589	-	0.00%	-
33 Artículos de discapacidades de salud mental	35,000	35,000	-	0.00%	-
34 Artículos de misceláneos	2,100	1,205	895	42.60%	-
35 Artículos de emergencia	2,214	2,214	-	0.00%	-
36 Artículos de familiar	1,358	22	1,337	98.40%	193.18
37 Costos de salud y bienestar de los empleados	7,000	4,314	2,686	38.38%	225.00
38 TOTAL DE ARTICULOS (Clasificación de objeto 6d)	269,783	142,271	127,512	47.26%	11,646.61
39 e. Viajar (Clasificación de objeto 6e)					
40 1. Viajes fuera de la ciudad	-	(13,522)	13,522	#DIV/0!	3,151.81
41 EHS personal	24,157	24,157	-	0.00%	-
42 EHS Padres	-	-	-	0.00%	-
43 VIAJES TOTALES (6e)	24,157	10,635	13,522	55.97%	3,151.81
44 g. CONSTRUCCIÓN (Clasificación de objeto 6g)					
45 1. Nueva construcción	-	-	-	0.00%	-
46 2. Renovación importante-GM Start up	1,308,372	1,308,372	-	0.00%	-
47 3. Adquisición (Buildings/Modular Units)	-	-	-	0.00%	-
48 TOTAL DE CONSTRUCCIÓN (6g)	1,308,372	1,308,372	-	0.00%	-
49 h. MISCELÁNEO (Clasificación de objeto 6h)					
50 1. Costo de Ocupación del Edificio/Renta	335,002	19,369	315,634	94.22%	39,742.31
51 2. Utilidades, Teléfono	10,433	(72,994)	83,428	799.63%	14,633.68
52 3. Seguro de responsabilidad civil infantil y de construcción	2,993	1,308	1,685	56.29%	-
53 4. Mantenimiento/repación de edificios y otros costos de ocupación	612,738	175,735	437,003	71.32%	45,742.74
54 5. Viajes Locales	2,642	(4,764)	7,406	280.34%	1,767.00
55 6. Servicios Nutritivos	-	-	-	0.00%	-
56 Costo Nutritivo para Niños	301,472	230,560	70,912	23.52%	9,066.88
57 Reembolso de CACFP & USDA	(110,877)	(12,155)	(98,722)	89.04%	(27,808.00)
58 7. Servicios de Padres	-	-	-	0.00%	-
59 Registración de Conferencias para Padres (incluyendo comida/lugar)	-	-	-	0.00%	-
60 Recursos para Padres, Libros del Ser Padre, Videos	-	-	-	0.00%	-
61 PC Orientation, Trainings, materials and translation (including food/venue)	21,000	19,161	1,839	8.76%	379.78
62 Policy Council Meetings - (including food/venue)	-	(8,968)	8,968	#DIV/0!	-
63 Male Involvement Activities	-	-	-	#DIV/0!	-
64 PC Orientación, Formación, Materiales, Traducción (incluyendo comida/lugar)	657	657	-	0.00%	-
65 Policy Council Reuniones - (incluyendo comida/lugar)	111	111	-	0.00%	-

66	Actividades de Padres	-	-	-	0.00%	-
67	Actividades de Padres - Apreciación, placas, broches, certificados, comic	-	-	-	0.00%	-
68	Reembolso para el cuidado de niños/Millas	-	-	-	0.00%	-
69	Controladores auditores	5,908	4,408	1,499	25.38%	-
70	Proceso de datos	80,188	(32,199)	112,387	140.15%	14,306.07
71	Publicaciones/Publicidad/Impresión	-	-	-	0.00%	-
72	Divulgación - Imprenta	2,100	2,100	-	0.00%	-
73	anuncio de reclutamiento	21,300	(11,700)	33,000	154.93%	-
74	Capacitación o desarrollo del personal	-	-	-	0.00%	-
75	Desarrollo del personal, formación, salud, seguridad(incluyendo comida/lug	-	(11,965)	11,965	0.00%	5,512.65
76	Mental Health, Disabilities, Health and Safety Training	-	-	-	0.00%	-
77	Educación, plan de estudios, desarrollo del personal	-	-	-	0.00%	-
78	Envolvramiento de padres, familia y comunidad (incluyendo comida/lug;	35,000	35,000	-	0.00%	-
79	(T/TA includes Mandatory trainings, Conferences and Trainings by Conter	175,000	166,530	8,470	4.84%	-
80	Agency Memberships (WIPFLI, Meeting Fees, NHSA, NAEYC)	58,419	58,225	193	0.33%	-
81	11. Misceláneo	-	-	-	0.00%	-
82	Guardia de seguridad de centros	196,204	149,563	46,641	23.77%	8,698.92
83	Servicios de limpieza	(0)	(42,686)	42,686	0.00%	-
84	Reparación y mantenimiento de vehículos	94,060	21,715	72,345	76.91%	10,631.95
85	Mantenimiento Reparación y Renta de equipos	36,255	18,650	17,605	48.56%	-
86	Dept of Health and Human Services - 211 Data Base (CCC)	9,881	8,760	1,121	11.34%	-
87	Otros gastos operativos (Hechos administrativos y otros administrativos)	154,995	71,386	83,608	53.94%	9,652.51
88	Salud y seguridad (Mejora del programa/COVID)	-	-	-	0.00%	-
89	Servicios integrales State Child Development Program	-	-	-	#DIV/0!	-
90		2,045,480	785,807	1,259,673	61.58%	132,326.49
91	i. CONTRACTUAL (Object Class 6i)					
92	1. Servicios Administrativos (e.j., Legal, Contabilidad, Contratos Temporero)	-	(1,309)	1,309	0.00%	-
93	2. Servicios de Salud/Inhabilidad	-	-	-	0.00%	-
94	Consultor de Salud (LVN \$78,050)	57,365	28,757	28,608	49.87%	2,079.00
95	Pasante de salud mental	-	-	-	0.00%	-
96	Otros costos de servicios de salud mental	0	0	-	0.00%	-
97	Ingresos estimados Medi-Cal (Org 1432 - credit)	-	-	-	0.00%	-
98	Consultor de Salud (LVN)	-	(1,680)	1,680	0.00%	-
99	Consultor de Head Start	-	-	-	0.00%	-
100	3. Servicios de Comida	-	-	-	0.00%	-
101	4. Entrenamiento y Asistencia Técnica	-	-	-	0.00%	-
102	One Solution Technology	62,979	11,981	50,998	0.00%	20,699.32
103	Capacitaciones/seminarios/talleres de liderazgo	124,679	114,005	10,674	8.56%	-
104	Conferencia/Capacitaciones	24,834	24,834	-	0.00%	-
105	Credencial de Desarrollo Familiar	43,293	42,179	1,114	2.57%	-
106	5. Costos de agencia delegada	-	-	-	0.00%	-
107	Costos de agencia delegada - PA22	-	-	-	0.00%	-
108	Costos de agencia delegada - PA20	-	-	-	0.00%	-
109	6. Otros contratos - Compañeros	0	0	-	0.00%	-
110	Otros contratos	-	-	-	0.00%	-
111	Tutoría	6,000	4,107	1,893	31.55%	158.40
112	Cocokids	-	-	-	0.00%	-
113	Crossroads	-	-	-	0.00%	(7,641.26)
114	KinderCare	222,561	136,599	85,962	38.62%	19,693.17
115	Martinez ECC	-	-	-	0.00%	-
116	Tiny Toes	85,022	45,636	39,386	46.32%	7,189.57
117	YMCA (West)	1,302,565	1,302,565	-	0.00%	-
118	YMCA (East)	-	(863,666)	863,666	0.00%	119,712.82
119	FB (East Leland/Kids Castle/Belshaw)	-	-	-	-	-
120	FB (Fairgrounds/Lone Tree)	-	-	-	-	-
121	Practice Based Coaching/Classroom Observation	69,298	45,346	23,952	34.56%	-
122	Teacher Recruitment	55,300	12,277	43,023	77.80%	11,393.21
123	Demógrafo	17,500	3,027	14,473	82.70%	2,000.00
124	CLOUDs	274,137	135,817	138,320	50.46%	1,795.54
125	TOTAL DE CONTRATOS (6f)	2,345,534	1,040,474	1,305,059	55.64%	177,079.77
126	i. TOTAL DE CARGOS DIRECTOS (6a-6h)	13,629,391	5,943,314	7,686,077	56.39%	683,701.27
127	j. CARGOS INDIRECTOS	813,865	67,973	745,892	91.65%	178,411.82
128	k. TOTAL (CATEGORIAS DEL PRESUPUESTO)	14,443,257	6,011,287	8,431,969	58.38%	862,113.09
127	<i>Donación de mercancías y servicios</i>	<i>3,601,166</i>	<i>1,493,174</i>	<i>2,107,992</i>	<i>58.54%</i>	<i>215,528.27</i>

CONTRA COSTA COUNTY - COMMUNITY SERVICES BUREAU

2024 EARLY HEAD START PROGRAM

BUDGET PERIOD SEPTEMBER 2024 - JUNE 2025

AS OF April 2025

1	2	3	4	5	
				Should be 80.00%	
DESCRIPTION	Total Budget	Remaining Budget	Total YTD Actual	% YTD	Apr-25
a. PERSONNEL	1,149,467	282,854	866,613	75.39%	106,658
b. FRINGE BENEFITS	725,196	106,076	619,120	85.37%	101,892
c. EQUIPMENT	-	-	-	-	
d. SUPPLIES	102,765	42,556	60,209	58.59%	14,397
e. TRAVEL	10,353	4,273	6,080	58.73%	-
f. CONSTRUCTION	-	-	-	-	
g. OTHER	729,091	443,342	285,749	39.19%	21,131
h. CONTRACTUAL	2,976,030	1,149,418	1,826,612	61.38%	272,734
i. TOTAL DIRECT CHARGES	5,692,902	2,028,519	3,664,383	64.37%	516,812
j. INDIRECT COSTS	220,236	26,801	193,435	87.83%	(21,996)
k. TOTAL-ALL BUDGET CATEGORIES	5,913,138	2,055,320	3,857,818	65.24%	494,816
<i>In-Kind (Non-Federal Share)</i>	<i>1,478,284</i>	<i>513,830</i>	<i>964,454</i>	<i>64.82%</i>	<i>123,704</i>

CONTRA COSTA COUNTY - COMMUNITY SERVICES BUREAU

**2024 EARLY HEAD START PROGRAM
BUDGET PERIOD SEPTEMBER 2024 - JUNE 2025**

AS OF April 2025

1	2	3	4	5	6
	Total Budget	Remaining Budget	Total YTD Actual	Should be 80% % YTD	April 2025
1 a. PERSONNEL (Object Class 6a)					
2 Permanent (staff)	1,032,768	188,304	844,464	82%	92,300.76
3 New Staff for Caseload	-	-	-		-
4 New Mental Health Staff	0	0	-		-
5 New Teaching Staff for new Facility	-	-	-		-
6 New Staff for Cleaning	0	0	-		-
7 COLA	116,698	116,698	-		-
8 Temporary (staff)	-	(22,149)	22,149	0%	14,356.97
9 TOTAL PERSONNEL (6a)	1,149,467	282,854	866,613	75%	106,657.73
10 b. FRINGE BENEFITS (Object Class 6b)					
11 Permanent Staff	648,175	29,055	619,120	96%	101,892.23
12 New Staff for Caseload	-	-	-		-
13 New Mental Health Staff	0	0	-		-
14 New Teaching Staff for new Facility	-	-	-		-
15 New Staff for Cleaning	0	0	-		-
16 COLA	77,021	77,021	-	0%	-
17 Temporary Staff	-	-	-		-
18 TOTAL FRINGE (6b)	725,196	106,076	619,120	85%	101,892.23
19 c. EQUIPMENT (Object Class 6d)					
20 1. Office Equipment	-	-	-	0%	-
21 2. Emergency Health and Safety Equipment	-	-	-		-
22 3. Vehicle Purchase	-	-	-		-
23 4. Security Equipment-Start up	-	-	-		-
24 TOTAL EQUIPMENT (6c)	-	-	-		-
25 d. SUPPLIES (Object Class 6e)					
26 1. Office Supplies	24,227	(6,125)	30,352	125%	12,229.56
27 2. Child and Family Services Supplies	14,626	(7,279)	21,905		276.09
28 3. Food Services Supplies	-	-	-		-
29 4. Other Supplies	-	-	-		-
30 Transition Supplies	6,000	4,920	1,080	18%	-
31 Computer Supplies, Software Upgrades, Computer Replacements	36,800	36,562	238	1%	(656.64)
32 Health/Safety Supplies	681	680	1	0%	-
33 Mental Health/Disabilities Supplies	15,000	15,000	-		-
34 Miscellaneous Supplies	900	(5,532)	6,432	715%	2,511.75
35 Emergency Supplies	948	948	-		-
37 Household Supplies	583	382	201	35%	35.81
37 Employee Health and Welfare costs	3,000	3,000	-		-
38 TOTAL SUPPLIES (6d)	102,765	42,556	60,209	59%	14,396.56
39 e. Travel (Object Class 6c)					
40 1. Out-of-Town Travel	10,353	4,273	6,080	59%	-
41 EHS Staff	-	-	-		-
42 EHS Parents	-	-	-		-
43 TOTAL TRAVEL (6e)	10,353	4,273	6,080	59%	-
44 f. CONSTRUCTION (Object Class 6f)					
45 1. New Construction	-	-	-	0%	-
46 2. Major Renovation-GM Start up	-	-	-		-
47 3. Acquisition of Buildings/Modular Units	-	-	-		-
48 TOTAL CONSTRUCTION (6f)	-	-	-		-
49 g. OTHER (Object Class 6g)					
50 1. Building occupancy Costs/Rents & Leases	137,858	94,365	43,493	32%	8,677.46
51 2. Utilities, Telephone	549	(27,300)	27,849	5070%	3,146.59
52 3. Building & Child Liability Insurance	1,282	1,282	-		-
53 4. Building Maintenance/Repair and Other Occupancy Costs	138,174	50,846	87,328	63%	2,930.09
54 5. Local Travel	1,133	(4,716)	5,849	516%	2,966.52
55 6. Nutrition Services	-	-	-		-
56 Child Nutrition Costs	129,243	106,292	22,951	18%	2,961.52
57 USDA and CACFP Reimbursements	(47,519)	(15,024)	(32,495)		(9,079.00)
58 7. Parent Services	-	-	-		-
59 Parent Conference Registration/Trainings (including food/venue)	-	-	-		-
60 Parent Resources (Parenting Books, Videos, etc.)	-	-	-		-
61 PC Orientation, Trainings , materials and translation (including food/ven	9,000	7,696	1,304	14%	310.72
62 Policy Council Meetings - (including food/venue)	-	(1,851)	1,851		-

63	Male Involvement Activities	-	-	-	-	-
64	Parent Activities-Sites, PC, BOS luncheon & Appreciation (incl.food/ven	281	281	-	-	-
65	Child Care/Mileage Reimbursement	47	47	-	-	-
66	8. Accounting & Legal Services	-	-	-	-	-
67	Audit	-	-	-	-	-
68	Legal (County Council)	-	-	-	-	-
69	Auditor Controllers	2,531	2,531	-	-	-
70	Data Processing	20,848	(10,291)	31,139	149%	3,263.90
71	9. Publications/Advertising/Printing	-	-	-	-	-
72	Outreach - Printing	900	900	-	-	-
73	Recruitment Advertising (e.g. Websites, Digital Marketing)	9,129	(17,871)	27,000	296%	-
74	10. Training or Staff Development	-	-	-	-	-
75	Staff Development for various trainings, Health and Safety etc(including.	-	-	-	-	-
76	Mental Health, Disabilities, Health and Safety Training	-	-	-	-	-
77	Education Curriculum, and Staff Development	-	-	-	-	-
78	Family, Community and Parent Engagement (including.food/venue)	15,000	14,512	488	3%	-
79	(T/TA includes Mandatory trainings, Conferences and Trainings by Conti	75,000	69,128	5,872	8%	-
80	Agency Memberships (WIPFLI, Meeting Fees, NHSA, NAEYC)	25,037	21,879	3,158	13%	1,579.50
81	11. Other	-	-	-	-	-
82	Site Security Guards	84,088	72,822	11,266	13%	2,201.97
83	Cleaning Services	0	0	-	-	-
84	Vehicle Operating/ Maintenance and Repair	40,311	18,727	21,584	54%	1,145.75
85	Equipment Maintenance Repair and Rental	15,538	7,297	8,241	53%	-
86	Dept of Health and Human Services - 211 Data Base	4,234	4,234	-	-	-
87	Other Operating Expenses (CSD Admin/Facs Mgt. Allocation)	66,425	47,555	18,871	28%	1,026.44
88	Health and Safety (Program Improvement Grant/Covid)	-	-	-	-	-
89	Comprehensive Services with State Child Development Program	-	-	-	-	-
90	TOTAL OTHER (6g)	729,091	443,342	285,749	39%	21,131.45
91	h. CONTRACTUAL (Object Class 6h)	-	-	-	0%	-
92	1. Adm Svcs (e.g., Legal, Accounting Temp Help)	-	-	-	-	-
93	2. Health/Disabilities Services	-	-	-	-	-
94	Health Consultant (LVN \$78,050)	24,587	8,413	16,174	66%	1,701.00
95	Mental Health Intern	-	-	-	-	-
96	Other Mental Health Services Costs	(0)	(0)	-	-	-
97	Estimated Medical Revenue from Medi-Cal (Org 1432 - credit)	-	-	-	-	-
98	Health Consultant (LVN)	-	(3,360)	3,360	-	-
99	Head Start Consultant	-	-	-	-	-
100	3. Food Services	-	-	-	-	-
101	4. Training & Technical Assistance	-	-	-	-	-
102	One Solution Technology	26,991	(51,809)	78,800	292%	-
103	Leadership Trainings/Seminars/Workshop	53,434	39,453	13,981	26%	2,240.00
104	Conferences/Trainings	10,643	10,199	445	4%	-
105	Family Development Credential	18,554	14,099	4,455	24%	-
109	6. Other Contracts - Partners	(0)	(0)	-	-	-
110	Other Contracts	-	-	-	-	-
111	Tutoring	4,000	2,636	1,364	34%	132.30
112	Cocokids	-	-	-	-	-
113	Crossroads	158,932	81,204	77,728	49%	18,061.16
114	KinderCare	593,514	326,765	266,749	45%	46,542.22
115	Martinez ECC	1,354,951	523,295	831,656	61%	132,599.12
116	Tiny Toes	65,573	37,787	27,786	42%	5,557.28
117	YMCA (West)	467,544	467,544	-	-	-
118	YMCA (East)	-	(445,488)	445,488	0%	64,249.97
119	FB (East Leland/Kids Castle/Belshaw)	-	-	-	-	-
120	FB (Fairgrounds/Lone Tree)	-	-	-	-	-
121	Practice Based Coaching/Classroom Observation	29,699	7,491	22,208	75%	-
122	Teacher Recruitment	23,700	(3,427)	27,127	114%	1,651.13
123	Demographer	7,500	(1,749)	9,249	123%	-
124	CLOUDs	136,409	136,367	41	0%	-
125	TOTAL CONTRACTUAL (6h)	2,976,030	1,149,418	1,826,612	61%	272,734.18
126	i. TOTAL DIRECT CHARGES (6a-6h)	5,692,902	2,028,519	3,664,383	64%	516,812.16
127	j. INDIRECT COSTS	5,913,138	26,801	193,435	65%	(21,995.80)
128	k. TOTALS (ALL BUDGET CATEGORIES)	5,913,138	2,055,320	3,857,818	65%	494,816.36
Non Federal Share		1,478,284	513,830	964,454	65%	123,704.09

CONDADO DE CONTRA COSTA – BURÓ DE SERVICIOS A LA COMUNIDAD

2024 PROGRAMA DE EARLY HEAD START

PERÍODO PRESUPUESTARIO SEPTIEMBRE 2025 - JUNIO 2025

A PARTIR DE Abril 2025

1	2	3	4	5	
	PRESUPUESTO TOTAL	PRESUPUESTO RESTANTE	TOTAL REAL HASTA LA FECHA	Should be 80% PORCENTAJE DEL AÑO HASTA LA FECHA	Abril 2025
DESCRIPCIÓN					
a. PERSONAL	1,149,467	282,854	866,613	75.39%	106,658
b. BENEFICIOS SUPLEMENTARIOS	725,196	106,076	619,120	85.37%	101,892
c. EQUIPO	-	-	-	0.00%	
d. ARTICULOS DE OFICINA	102,765	42,556	60,209	58.59%	14,397
e. VIAJES	10,353	4,273	6,080	58.73%	-
g. CONSTRUCCIÓN	-	-	-	0.00%	
h. MISCELÁNEO	729,091	443,342	285,749	39.19%	21,131
f. CONTRATOS	2,976,030	1,149,418	1,826,612	61.38%	272,734
i. TOTAL DE CARGOS DIRECTOS	5,692,902	2,028,519	3,664,383	64.37%	516,812
j. CARGOS INDIRECTOS	220,236	26,801	193,435	87.83%	(21,996)
k. TOTAL-CATEGORIAS DEL PRESUPUESTO	5,913,138	2,055,320	3,857,818	65.24%	494,816
Donación de mercancías y servicios (In- t)	1,478,284	513,830	964,454	64.82%	123,704

CONDADO DE CONTRA COSTA – BURÓ DE SERVICIOS A LA COMUNIDAD

2024 PROGRAMA DE EARLY HEAD START
PERÍODO PRESUPUESTARIO SEPTIEMBRE 2025 - JUNIO 2025

A PARTIR DE Abril 2025

1	2	3	4	5	
				Should be 80%	
	PRESUPUEST O TOTAL	PRESUPUEST O RESTANTE	TOTAL REAL HASTA LA FECHA	PORCENTAJE DEL AÑO HASTA LA FECHA	Abрил Apr-25
1 a. PERSONAL (Clasificación de objeto 6a)					
2 Permanente	1,032,768	188,304	844,464	82%	92,301
3 Nuevo personal para el número de casos	-	-	-		-
4 Nuevo personal de salud menta	0	0	-		-
5 Nuevo profesorado para las nuevas instalaciones	-	-	-		-
6 Nuevo personal para limpieza.	0	0	-		-
7 COLA	116,698	116,698	-		-
8 Temporario	-	(22,149)	22,149	0%	14,357
PERSONAL TOTAL (6a)	1,149,467	282,854	866,613	75%	106,658
10 b. BENEFICIOS SUPLEMENTARIOS (Clasificación de objeto 6b)					
11 Permanente	648,175	29,055	619,120	96%	101,892
12 Nuevo personal para el número de casos	-	-	-		-
13 Nuevo personal de salud menta	0	0	-		-
14 Nuevo profesorado para las nuevas instalaciones	-	-	-		-
15 Nuevo personal para limpieza.	0	0	-		-
16 COLA	77,021	77,021	-	0%	-
17 Temporario	-	-	-		-
BENEFICIOS SUPLEMENTARIOS TOTALES (6b)	725,196	106,076	619,120	85%	101,892
19 c. EQUIPO (Clasificación de objeto 6c)					
20 1. Equipo de oficina	-	-	-	0%	-
21 2. Equipo de seguridad y salud de emergencia	-	-	-		-
22 3. Compra de vehículo	-	-	-		-
23 4. Puesta en marcha de equipos de seguridad	-	-	-		-
EQUIPO TOTAL (6c)	-	-	-	-	-
25 d. ARTICULOS (Clasificación de objeto 6d)					
26 1. Artículos de Oficina	24,227	(6,125)	30,352	125%	12,230
27 2. Artículos de Home Base para EHS	14,626	(7,279)	21,905	150%	276
28 3. Artículos para Servicios de Comida	-	-	-		-
29 4. Artículos Misceláneos	-	-	-		-
30 Artículos de transición	6,000	4,920	1,080	18%	-
31 Artículos de computadora, reemplazos, actualización de software	36,800	36,562	238	1%	(657)
32 Artículos de salud y seguridad	681	680	1.26	0%	-
33 Artículos de discapacidades de salud mental	15,000	15,000	-		-
34 Artículos de misceláneos	900	(5,532)	6,432	715%	2,512
35 Artículos de emergencia	948	948	-		-
36 Artículos de familiar	583	382	201	35%	36
37 Costos de salud y bienestar de los empleados	3,000	3,000	-		-
TOTAL DE ARTICULOS (Clasificación de objeto 6d)	102,765	42,556	60,209	59%	14,397
39 e. Viajar (Clasificación de objeto 6e)					
40 1. Viajes fuera de la ciudad	10,353	4,273	6,080	59%	-
41 EHS personal	-	-	-		-
42 EHS Padres	-	-	-		-
VIAJES TOTALES (6e)	10,353	4,273	6,080	59%	-
44 f. CONSTRUCCIÓN (Clasificación de objeto 6f)					
45 1. Nueva construcción	-	-	-	0%	-
46 2. Renovación importante-GM Start up	-	-	-		-
47 3. Adquisición (Buildings/Modular Units)	-	-	-		-
TOTAL DE CONSTRUCCIÓN (6f)	-	-	-	-	-
49 g. MISCELÁNEO (Clasificación de objeto 6g)					
50 1. Costo de Ocupación del Edificio/Renta	137,858	94,365	43,493	32%	8,677
51 2. Utilidades, Teléfono	549	(27,300)	27,849	5070%	3,147
52 3. Seguro de responsabilidad civil infantil y de construcción	1,282	1,282	-		-
53 4. Mantenimiento/repación de edificios y otros costos de ocupación	138,174	50,846	87,328	63%	2,930
54 5. Viajes Locales	1,133	(4,716)	5,849	516%	2,967
55 6. Servicios Nutritivos	-	-	-		-
56 Costo Nutritivo para Niños	129,243	106,292	22,951	18%	2,962
57 Reembolso de CACFP & USDA	(47,519)	(15,024)	(32,495)		(9,079)
58 7. Servicios de Padres	-	-	-		-
59 Registración de Conferencias para Padres (incluyendo comida/lugar)	-	-	-		-
60 Recursos para Padres, Libros del Ser Padre, Videos	-	-	-		-
61 PC Orientación, Formación, Materiales, Traducción (incluyendo comida/lugar)	9,000	7,696	1,304	14%	311
62 Policy Council Reuniones - (incluyendo comida/lugar)	-	(1,851)	1,851	#DIV/0!	-

63	Actividades de Padres	-	-	-	-	-
64	Actividades de Padres - Apreciación, placas, broches, certificados, comida	281	281	-	-	-
65	Reembolso para el cuidado de niños/Millas	47	47	-	-	-
66	8. Servicios de Contabilidad y Legal	-	-	-	-	-
67	Audit	-	-	-	-	-
68	Legal (County Council)	-	-	-	-	-
69	Contadores de Auditoria	2,531	2,531	-	-	-
70	Servicios de procesamiento de datos	20,848	(10,291)	31,139	149%	3,264
71	9. Publicaciones/Anuncios/Imprenta	-	-	-	-	-
72	Outreach - Impresión	900	900	-	-	-
73	Costo de expansión - propaganda	9,129	(17,871)	27,000	296%	-
74	10. Entrenamiento y Desarrollo de Empleados	-	-	-	-	-
75	Desarrollo del personal, formación, salud, seguridad(incluyendo comida/lugar)	-	-	-	-	-
76	Mental Health, Disabilities, Health and Safety Training	-	-	-	-	-
77	Educación, plan de estudios, desarrollo del personal	-	-	-	-	-
78	Envolvimiento de padres, familia y comunidad (incluyendo comida/lugar)	15,000	14,512	488	3%	-
79	(T/TA includes Mandatory trainings, Conferences and Trainings by Content a	75,000	69,128	5,872	8%	-
80	Membresías (WIPFLI, Meeting Fees, NHSA, NAEYC)	25,037	21,879	3,158	13%	1,580
81	11. Misceláneo	-	-	-	-	-
82	Guardia de seguridad de centros	84,088	72,822	11,266	13%	2,202
83	Servicios de limpieza	0	0	-	-	-
84	Reparación y mantenimiento de vehículos	40,311	18,727	21,584	54%	1,146
85	Mantenimiento Reparación y Renta de equipos	15,538	7,297	8,241	53%	-
86	Departamento de salud y servicios humanos	4,234	4,234	-	-	-
87	Otros gastos operativos (Hechos administrativos y otros administrativos)	66,425	47,555	18,871	28%	1,026
88	Salud y seguridad (Mejora del programa/COVID)	-	-	-	-	-
89	Servicios integrales State Child Development Program	-	-	-	-	-
90	TOTAL DE MISCELÁNEO (6g)	729,091	443,342	285,749	39%	21,131
91	h. CONTRATOS (Clasificación de objeto 6h)	-	-	-	0%	-
92	1. Servicios Administrativos (e.j., Legal, Contabilidad, Contratos Temporero)	-	-	-	-	-
93	2. Servicios de Salud/Inhabilidad	-	-	-	-	-
94	Consultor de Salud (LVN \$78,050)	24,587	8,413	16,174	66%	1,701
95	Pasante de salud mental	-	-	-	-	-
96	Otros costos de servicios de salud mental	(0)	(0)	-	-	-
97	Ingresos estimados Medi-Cal (Org 1432 - credit)	-	-	-	-	-
98	Consultor de Salud (LVN)	-	(3,360)	3,360	-	-
99	Consultor de Head Start	-	-	-	-	-
100	3. Servicios de Comida	-	-	-	-	-
101	4. Entrenamiento y Asistencia Técnica	-	-	-	-	-
102	One Solution Technology	26,991	(51,809)	78,800	292%	-
103	Capacitaciones/seminarios/talleres de liderazgo	53,434	39,453	13,981	26%	2,240
104	Conferencia/Capacitaciones	10,643	10,199	445	4%	-
105	Credencial de Desarrollo Familiar	18,554	14,099	4,455	24%	-
109	6. Otros contratos - Compañeros	(0)	(0)	-	-	-
110	Otros contratos	-	-	-	-	-
111	Tutoría	4,000	2,636	1,364	34%	132
112	Cocokids	-	-	-	-	-
113	Crossroads	158,932	81,204	77,728	49%	18,061
114	KinderCare	593,514	326,765	266,749	45%	46,542
115	Martinez ECC	1,354,951	523,295	831,656	61%	132,599
116	Tiny Toes	65,573	37,787	27,786	42%	5,557
117	YMCA (West)	467,544	467,544	-	-	-
118	YMCA (East)	-	(445,488)	445,488	0%	64,250
119	FB (East Leland/Kids Castle/Belshaw)	-	-	-	-	-
120	FB (Fairgrounds/Lone Tree)	-	-	-	-	-
121	Practice Based Coaching/Classroom Observation	29,699	7,491	22,208	75%	-
122	Teacher Recruitment	23,700	(3,427)	27,127	114%	1,651
123	Demógrafo	7,500	(1,749)	9,249	123%	-
124	CLOUDs	136,409	136,367	41	0%	-
125	TOTAL DE CONTRATOS (6h)	2,976,030	1,149,418	1,826,612	61%	272,734
126	i. TOTAL DE CARGOS DIRECTOS (6a-6h)	5,692,902	2,028,519	3,664,383	64%	516,812
127	j. CARGOS INDIRECTOS	220,236	26,801	193,435	88%	(21,996)
128	k. TOTAL (CATEGORÍAS DEL PRESUPUESTO)	5,913,138	2,055,320	3,857,818	65%	494,816
	Donación de mercancías y servicios	1,478,284	513,830	964,454	65%	123,704

April-2025 Credit Card Report-HS and EHS

Head Start	
Category	Expenditures
Training & Registration	\$7,492.55
Misc Services/Supplies	\$2,035.11
Other Travel Employees	\$3,512.03
Books, Periodicals	\$1,848.71
Rents & Leases - Property	\$0.00
Educational Supplies	\$50.67
\$14,939.07	

Early Head Start	
Category	Expenditures
Training & Registration	\$3,660.45
Misc Services/Supplies	\$3,305.47
Other Travel Employees	\$1,911.81
Books, Periodicals	\$1,548.70
Rents & Leases - Property	\$1,924.00
Educational Supplies	\$0.00
\$12,350.43	

Total **\$27,289.50**

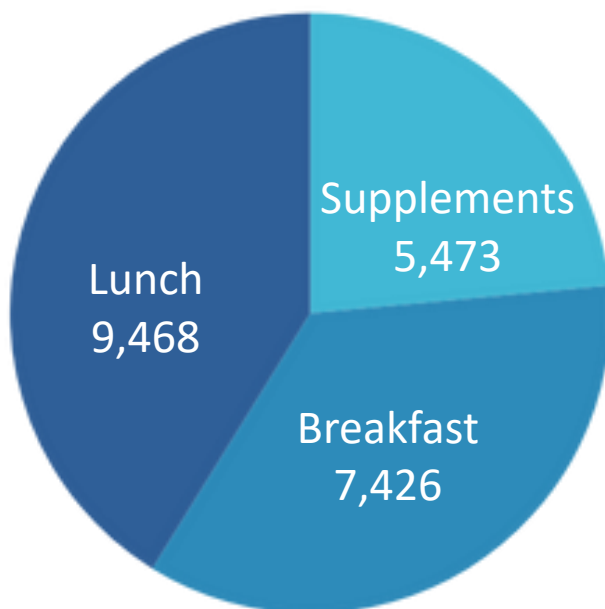
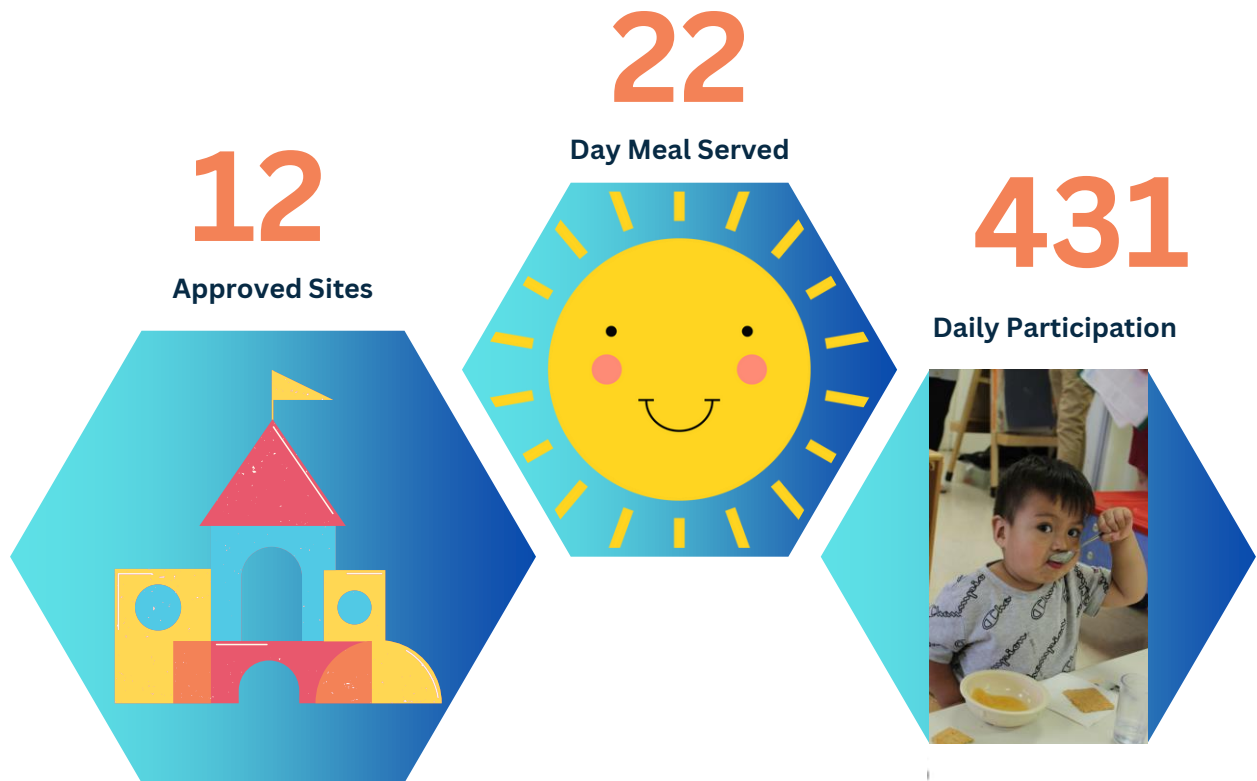
HS y EHS Reporte de Tarjetas de Crédito de Abril-2025

Head Start	
Categoría	Gastos
Capacitación e inscripción	\$7,492.55
Servicios/Suministros Varios	\$2,035.11
Otros - viajes del personal	\$3,512.03
Libros, publicaciones periódicas	\$1,848.71
Alquileres y Arrendamientos - Propiedad	0,00 \$
Materiales Educativos	50,67 \$
\$14,939.07	

Early Head Start	
Categoría	Gastos
Capacitación e inscripción	\$3,660.45
Servicios/Suministros Varios	\$3,305.47
Otros - viajes del personal	\$1,911.81
Libros, publicaciones periódicas	\$1,548.70
Alquileres y Arrendamientos - Propiedad	\$1,924.00
Materiales Educativos	0,00 \$
\$12,350.43	

Total **\$27,289.50**

EHSD/CSB
CHILD NUTRITION FOOD SERVICES
CHILD and ADULT CARE FOOD PROGRAM MEALS SERVED - FY 2024-2025
April 2025

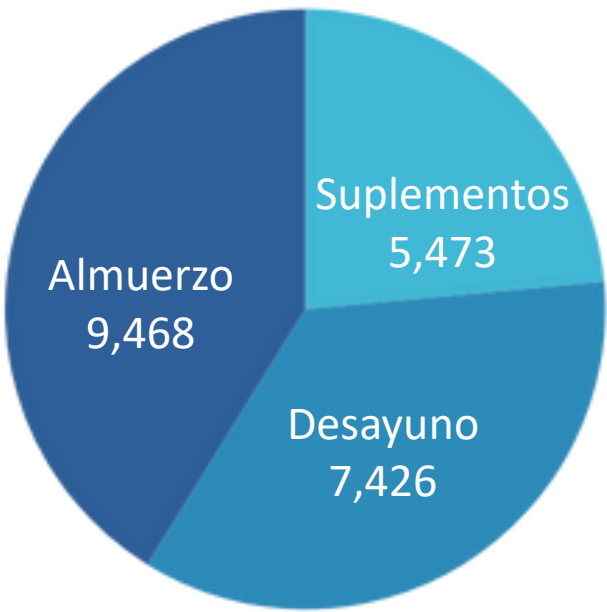
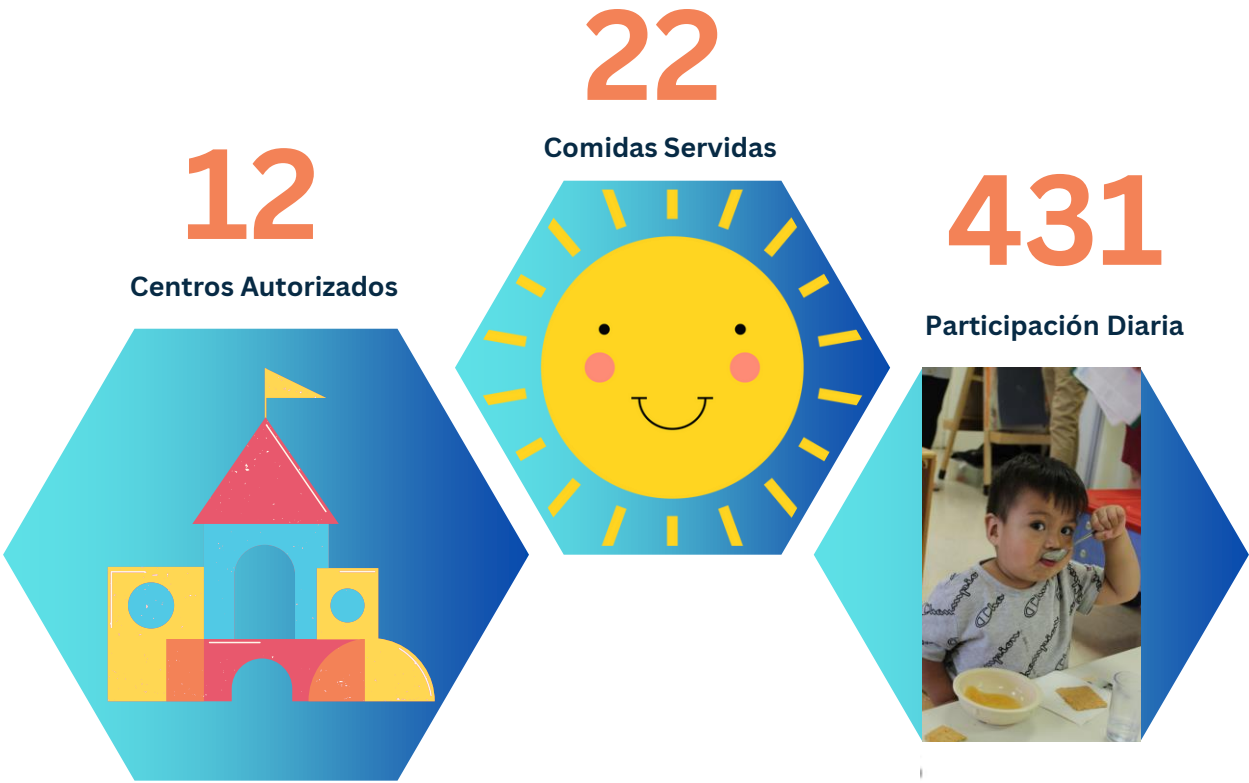


**TOTAL MEALS
SERVED**
22,367

**TOTAL CLAIMED
REIMBURSEMENT**
\$ 72,665

EHSD/CSB
SERVICIOS DE ALIMENTACIÓN DE NUTRICIÓN INFANTIL
PROGRAMA DE ALIMENTACIÓN PARA EL CUIDADO DE NIÑOS Y ADULTOS- AÑO 2024-2025

Abril 2025



TOTAL COMIDAS
SERVIDAS
22,367

TOTAL DE RECLAMO
DE REEMBOLSO
\$ 72,665



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-2381

Agenda Date: 6/19/2025

Agenda #: 8.

OHS RAN Timeline

April 2025 – Notification of Review

- April 17: Risk Assessment Notification (RAN) issued by Office of Head Start (OHS)
- April 24: RAN review conducted, Supervisor Andersen attended

May 2025 – Governing Body Notifications

- May 19: Discussed RAN with BOS Head Start Committee
- May 20: Discussed RAN with full BOS
- May 21: Discussed RAN with Policy Council

May 2025 – Corrective Actions

- May 1: RAN Monitoring Report issued
- May 5: Correction Action period began
- May 8: Met with Head Start Training and Technical Assistance (TTA)
- May 30: Met with TTA to review final Quality Improvement Plan (QIP)
- May 30: Submitted documentation of QIP

June 2025 – QIP Submission, Follow Up Review

- June 4: Final submission of QIP. Corrective Action period ended.
- June 9: Follow-up review with OHS

Building Brighter Futures Together

OHS RAN Root Causes & Corrective Actions

	Root Cause	Corrective Action
1	Our standards of conduct and related training are strength-based; specific prohibited behaviors are not explicitly identified.	Revised the Standard of Conduct to include prohibited behaviors.
2	Our interview questions and reference checks did not explicitly solicit information about prohibited behaviors.	Revised interview questions and reference checks to include screening for risk of prohibited behaviors.
3	Expectations for stopping and reporting prohibited behavior are not in our written procedures.	Revised procedures to <ul style="list-style-type: none"> a. include requirement to intervene, stop, and report prohibited behaviors, and b. implement progressive discipline for failure to intervene, stop, and report prohibited behaviors.
4	Management considered incidents of prohibited behaviors as standalone rare events.	Revised monthly monitoring report and meeting to include discussion of trended aggregate incidents of abuse, neglect, and inappropriate conduct.



CONTRA COSTA COUNTY

Staff Report

1025 ESCOBAR STREET
MARTINEZ, CA 94553

File #: 25-2382

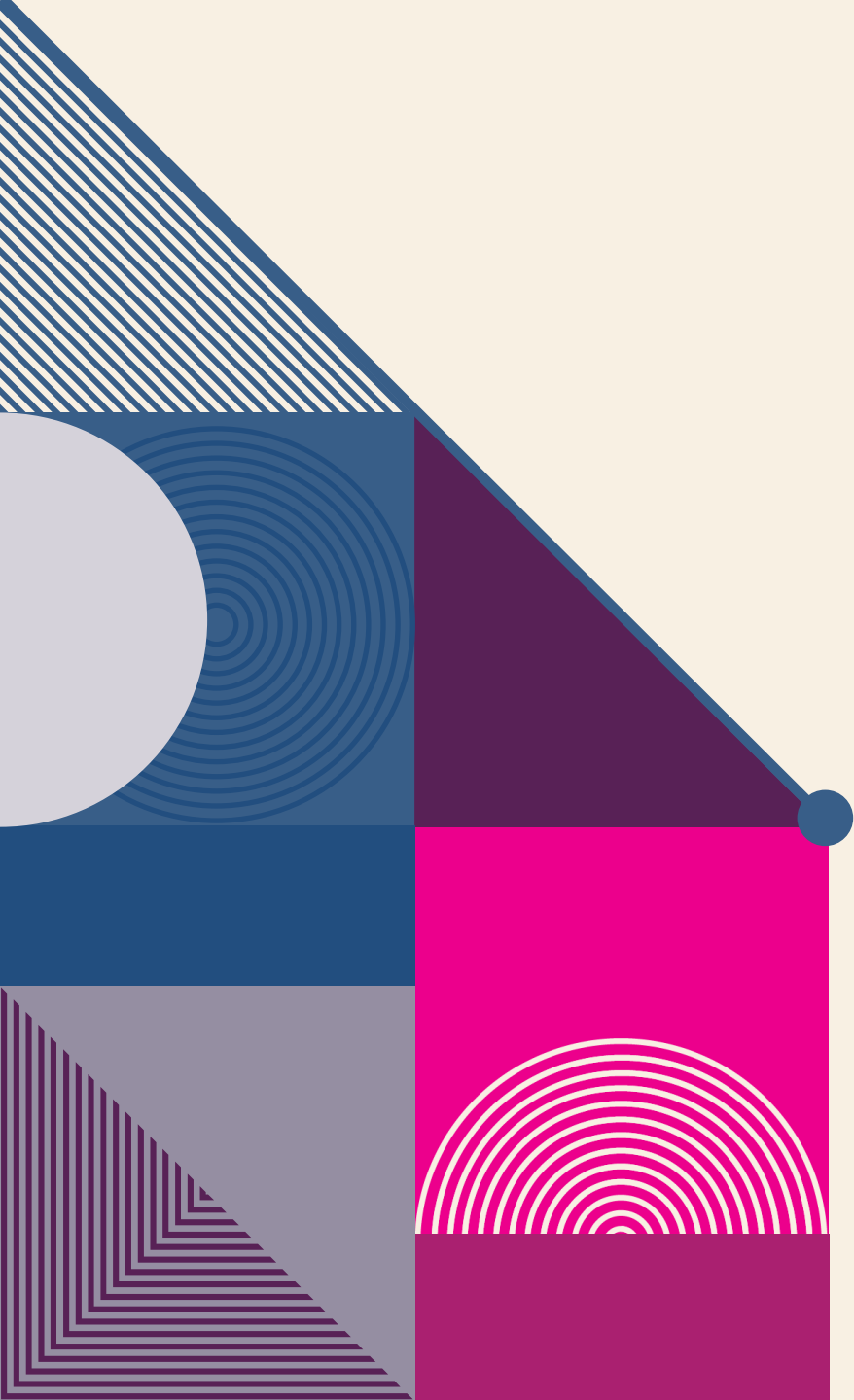
Agenda Date: 6/19/2025

Agenda #: 9.



SELF ASSESSMENT 2025

TEAM WRAP UP



AGENDA

Welcome

Overview of Results

My Observations



OVERVIEW OF RESULTS

ACF Health and Safety Screeners

2025 Head Start Self-Assessment: Health and Safety Checklist Areas Immediately Corrected		
Center	Item Requiring Immediate Correction	Corrective Action Taken
Ambrose	<ol style="list-style-type: none"> No Sanitation/Cleaning Log Fire extinguisher tag not current 	<ol style="list-style-type: none"> Small group conference with staff. Log showed new bleach made in am but staff forgot to initial that they dumped solution at end of day. Fire system checked on 5/19 and extinguisher in question needed repair. Other extinguishers are fine and can be used in event of fire.
Balboa	<ol style="list-style-type: none"> Room 3 - Emergency lighting not operational Room 5 - Emergency lighting not operational 	<ol style="list-style-type: none"> New flashlights purchased. New flashlights purchased.
GMC	<ol style="list-style-type: none"> Tall plants on playground - children can hide behind them 	<ol style="list-style-type: none"> Bushes cut immediately.
GMIII	<ol style="list-style-type: none"> Room 8 - unauthorized cleaning solution 	<ol style="list-style-type: none"> Solution removed and staff trained.
YMCA - 8th Street	<ol style="list-style-type: none"> Room 6 - Medication storage/labeling not compliant Room 4a - Medication storage/labeling not compliant 	Pending response from the Y
YMCA - Fairgrounds	<ol style="list-style-type: none"> Room 3B - No schedule of cleaning and sanitizing evident Room 3B - Loose fence in spots on playground Room 6 - No schedule of cleaning and sanitizing evident 	Pending response from the Y

Focus Area One - ERSEA

FY 2025 Focus Area One Monitoring Protocol - ERSEA		
Center	Outcome	Strengths & Recommendations
Ambrose	Compliant	Recommend ERSEA refresher training for center staff to better articulate answers.
Verde	Compliant	Recommend ERSEA refresher training for center staff to better articulate answers.
Crescent Park	Compliant	Recommend ERSEA refresher training for center staff to better articulate answers.
George Miller Concord	Compliant	None.
Crossroads	Compliant	None.
YMCA Fairgrounds	Compliant	None.

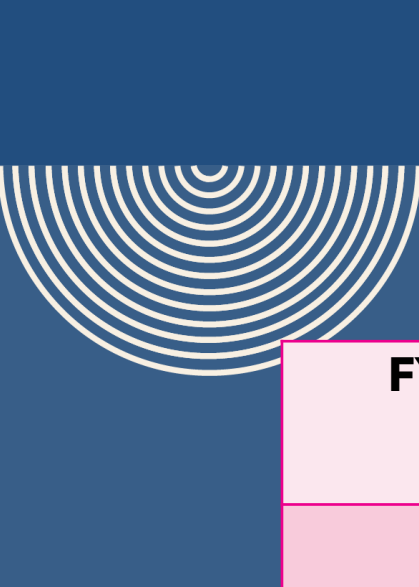
Focus Area One – Program Health Checklist

FY 2025 Focus Area One Monitoring Protocol - Program Health Checklist

Center	Outcome	Strengths & Recommendations
Lavonia Allen	Compliant	Recommend Personnel training for staff on how they ensure background checks are in place so staff can articulate the process better.
Bayo Vista	Compliant	None.
YMCA Rodeo	Compliant	None.

Focus Area One – Family Checklist

FY 2025 Focus Area One Monitoring Protocol - Family Checklist		
Center	Outcome	Strengths & Recommendations
Los Nogales	Compliant	None.
Marsh Creek	Compliant	None.
Los Arboles	Compliant	None.
KinderCare Mahogany	Compliant	Recommend CSB Content Area Expert trains new Site Supervisor in Head Start Family and Community Partnership Performance Standards.



Focus Area One – Education & Child Development Services

FY 2025 Focus Area One Monitoring Protocol - Education & Child Development Services

Center	Outcome	Strengths & Recommendations
Balboa	Compliant	Strength: Excellent use of Mighty Minute cards.
YMCA 8 th Street	Compliant	None.
GMIII	Compliant	None.



Focus Area One – Fiscal and Governance

Fully Compliant!

CLASS SCORES

- We performed Classroom Assessment Scoring System (CLASS) to six classrooms
 - Crescent Park Room1
 - GMC Room 2
 - GMC Room 5
 - KinderCare Lone Tree Room 3
 - San Ramon School District- Live Oaks
 - YMCA Giant Rd Room 1
- The scores produced were above Federal Threshold making us fully compliant.

Countywide Total Average Domain Score		Federal Threshold
Domain	Score	Score
Emotional Support *	6.35	5.00
Classroom Organization	6.03	5.00
Instructional Support	2.82	2.30



OBSERVATIONS

- Sites are performing well and meeting expectations
- We need to improve how quickly and effectively we train and communicate procedures to new sites supervisors
- Explore more proactive ways to involve CSB team embers in monitoring to add an extra layer of support
- Continue building strong relationship with site supervisors
- Avoid scheduling the Self-Assessment during Teacher Appreciation week.



THANK YOU



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-2383

Agenda Date: 6/19/2025

Agenda #: 10.

2024-2025 Parent Survey Results

June 18, 2025

CONTRA COSTA COUNTY

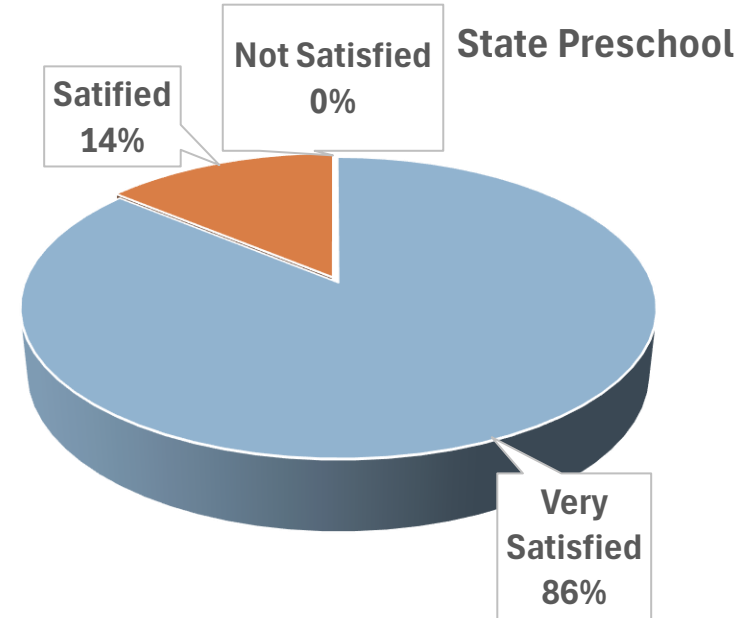
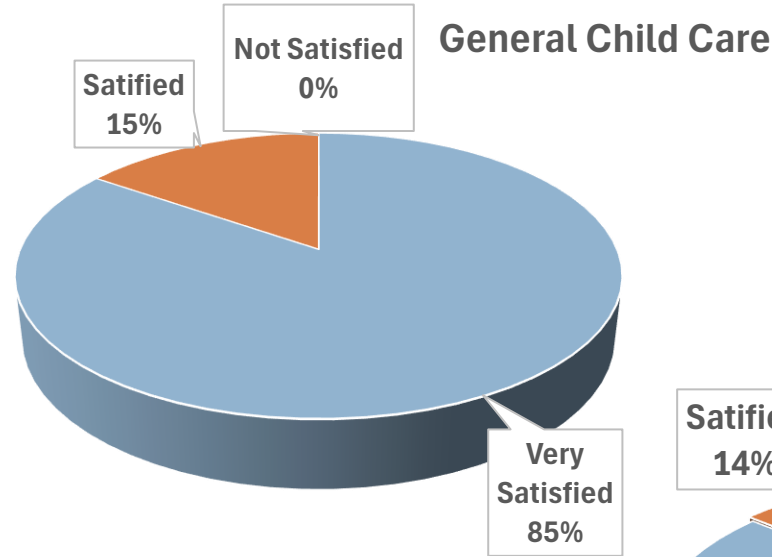
EMPLOYMENT & HUMAN SERVICES

Tracy Lewis, ASAIII
Community Services Bureau

About Parent Survey

- Each year CSB's parents are asked to complete a survey to gauge families' satisfaction levels with our services
- Parent Surveys are distributed to all State Funded Centers and CSB's Alternative Payment Program for:
 - General Child Care (CCTR)
 - State Preschool (CSPP)
 - CalWORKs Stage 2
 - California Alternative Payment Program
- The results are reviewed by staff to determine what we are doing well and where are areas we can improve

How
satisfied are you
with the
overall quality
of the program?



Do you
feel that your
child is
safe and happy
in the program?

General
Child Care

Safe

• 100%

Happy

• 93%

State
Preschool

Safe

• 100%

Happy

• 98%

General Child Care

How to find other services
in the community?

• 91%

Schedule of daily
activities?

• 98%

State preschool

Experience and Training
of Program Staff

• 92%

How your child is doing
in the program?

• 98%

Have you
received information
from the
program about
the following?

Would you like
more
information
about any topics
related to your
child's care and
development?

"Como ayudar a mi nino en casa;"

"How children interact with other children"

"How my child is developing" *"How to read to my son"*

"Speech and potty time"

"How is my child doing with letters and numbers"

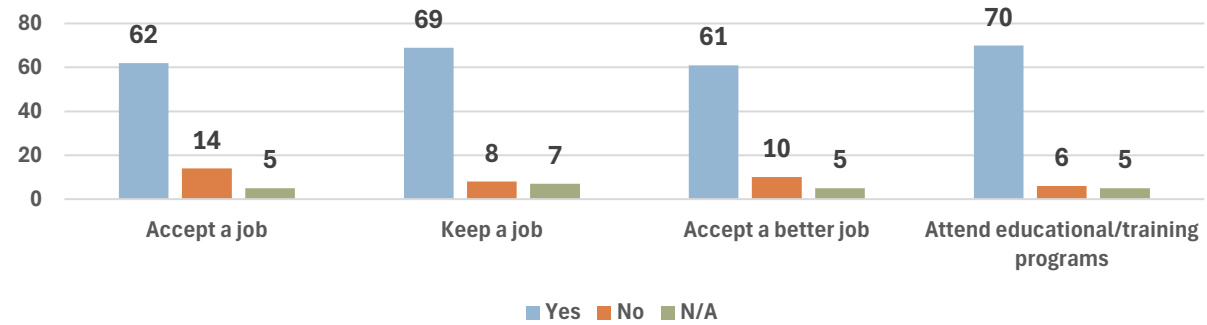
"Como puedo contribuir al desarrollo de mi hija"

"Speech progression"

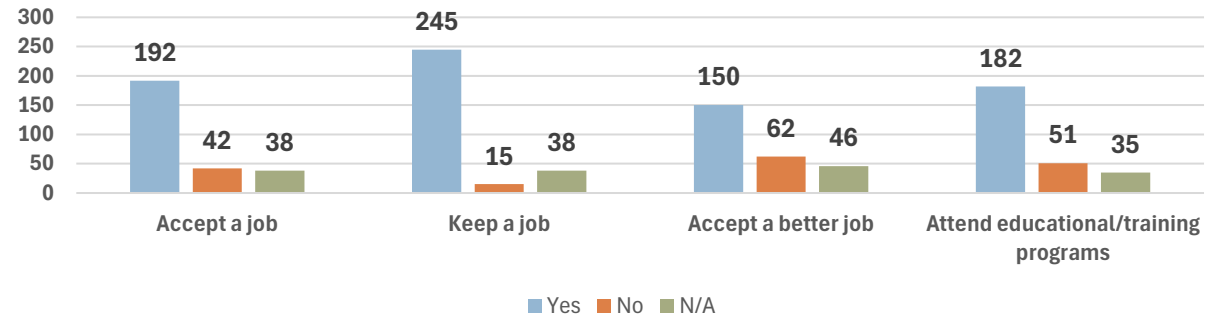
"Challenging behaviors"

Has your child's enrollment in this program made it easier for you to:

General Child Care



State Preschool





How satisfied are you with these characteristics of your child's program?

General Child Care

	Very Satisfied	Satisfied	Not Satisfied
A – Hours of operation	63	26	
B – Location of program	63	25	
C – Number of adults working with children	66	22	
D – Background and experience of staff	74	16	
E – Languages spoken by staff	70	17	
F – How program staff communicate with you	69	18	
G – Meeting the individual needs of your child	72	16	
H – Interaction between staff and children	71	17	1
I – Interaction with other parents	64	24	
J – Parent involvement	67	20	
K – Equipment and materials	69	21	
L – Cultural activities	68	19	
M – Daily activities	69	17	
N – Environment	70	18	
O – Nutrition	65	21	
P – Health and safety policies and procedures	71	17	
Q – How the program promotes your child's learning and development	72	16	



How satisfied are you with these characteristics of your child's program?

State Preschool

	Very Satisfied	Satisfied	Not Satisfied
A – Hours of operation	285	80	8
B – Location of program	306	73	1
C – Number of adults working with children	336	43	0
D – Background and experience of staff	332	47	0
E – Languages spoken by staff	323	56	0
F – How program staff communicate with you	317	60	3
G – Meeting the individual needs of your child	324	53	2
H – Interaction between staff and children	328	48	1
I – Interaction with other parents	293	82	4
J – Parent involvement	297	79	2
K – Equipment and materials	319	56	1
L – Cultural activities	310	63	1
M – Daily activities	332	44	0
N – Environment	329	49	0
O – Nutrition	328	54	2
P – Health and safety policies and procedures	330	48	0
Q – How the program promotes your child's learning and development	332	47	0

Is there anything else
you would like to say
about how this
program meets your
family's needs?

"I really love this program."

"Thanks to this program, I have the opportunity to work and also my daughter is learning new skills, and she has a nice experience with kids with her own age."

"Great and caring teachers make it easy for children and families to feel comfortable and supported."

"Todo esta perfecto me gusta como trabajan."

"The program has helped me and my family to have a productive and consistent life schedule."

"We love the teachers"

Do you have any
suggestions about
how this program
could be improved?

"More hours of service."

"More cultural music or dancing and
extra activities for children involved
with their peers."

"I feel like the program is well put together and organized"

"Keep the staff taken care of."

"Muy satisfecha como trabajan
las maestras con los niños."

"Everything is great and I'm
very thankful for everyone."

What questions do you have?

Thank you!



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-2384

Agenda Date: 6/19/2025

Agenda #: 11.



Transition to Kindergarten!

PRESENTED BY
EDUCATION TEAM

POLICY COUNCIL
JUNE 2025

Ice Breaker

- ▶ How do you feel about your child going to kindergarten?



Tips for Parents

Practice Listening Skills

Read out

Read out loud to your child - ask them to listen to letter sounds in each word. This helps your child connect sounds to written letters and words

Ask

Ask your child questions about his or her day, such as who she played with, what he or she ate at school

Ask about

Ask about the stories you read together

Talk

Talk to your child and make everyday activities into fun learning opportunities



Practice Responsibility Skills

Encourage your child to take responsibility and complete tasks independently.



Practice Social Skills

Help meet the social emotional needs of your child by encouraging participation in some of these activities:

- help them learn to ask permission to take turns
- know that they must wait their turn in group activities, but allow them to be first at times
- practice using words like "excuse me", "please," and "thank you" to show respect to others



Practice Social Skills



- to get along well with other children, play, and share with them
- to be able to stay on task and able to work independently
- to be able to ask for help

Practice Cognitive Skills

Numbers

- ▶ Count out loud to number 10 or higher
- ▶ Knows what a number is
- ▶ Counts objects in one-to-one correspondence

Size, Colors & Shapes

- ▶ Understands big, little, long and short
- ▶ Recognizes and names the colors red, green blue, yellow
- ▶ Recognizes and copies shapes (circle, rectangle, triangle, square)



Practice Muscle Development Skills

- ▶ Running, jumping, and hopping
- ▶ Marching
- ▶ Pastes objects onto paper
- ▶ Matching colors or shapes
- ▶ Block building
- ▶ Completing a puzzle
- ▶ Holding a pencil and crayon
- ▶ Cuts with scissors



Having A Smooth Transition

- ▶ **Follow daily routines consistently.** Involve your child in the school's transition routines at arrival and departure.
- ▶ **Always say goodbye.** With a kiss, a hug, and a wave and be firm but caring about leaving. Be sure to tell your child when you will be back, such as "I'll pick you up after your lunchtime."
- ▶ **Prepare children for any changes in your routines.** Even very young children recognize patterns. They learn that one child's parents always come before to pick up another child first. If one child has gone home and the other is still waiting, she may feel abandoned. If you must be late, call the teacher to let them know so they may tell your child.
- ▶ Soon, the daily separations and the joy of being together again will become part of the day for all of you. You will have met yet another challenge of parenting, and your child will have learned that the world includes hellos and goodbyes!



Before School Starts

- ▶ Talk with your child about the plans for taking her to school and picking her up.
- ▶ Check in with your child regularly to see what he is thinking or feeling about going to kindergarten

The night before.....

- ▶ Review the weekday schedule and routine with your child (bath time, bedtime, wake-up time)
- ▶ Put a small clock in your child's room to introduce him or her to the concept of time, and so he or she knows what the time looks like when he or she wakes up
- ▶ Put clothes out the night before. Let your child help choose the outfit that he or she wants to wear for the first day of school





Questions?
Preguntas?