



Contra Costa County

[Print Form](#)

Please return completed applications to:
Clerk of the Board of Supervisors
1025 Escobar Street, 1st Floor
Martinez, CA 94553
or email to: ClerkofTheBoard@cob.cccounty.us

BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

First Name	Middle Initial	Last Name
Wilson	W.	Cheng
[Redacted]		
[Redacted]		
Email Address		
[Redacted]		
El Cerrito		
Resident of Supervisorial District (if out of County, please enter N/A): 1 District Locator Tool		
☐ Yes ☒ No If Yes, in which District do you work? [Redacted]		
Current Employer	Job Title	Length of Employment
[Redacted]	[Redacted]	[Redacted]
How long have you lived or worked in Contra Costa County? 18 years		

Board, Committee, or Commission	Seat Name
IHSS Public Authority Advisory Committee	Consumer Seat - Under 60
Have you ever attended a meeting of the advisory board for which you are applying?	
Please check one: ☒ Yes ☐ No If Yes, how many? Every meeting since 06/2009	

EDUCATION

Check appropriate box if you possess one of the following:

☒ High School Diploma ☐ CA High School Proficiency Certificate ☐ G.E.D. Certificate

Colleges or Universities Attended	Degree Type/ Course of Study/Major	Degree Awarded
UC Berkeley	Bachelor of Arts in English	☒ Yes ☐ No
		☐ Yes ☐ No
		☐ Yes ☐ No

Occupational Licenses Completed:	[Redacted]
Other Trainings Completed:	Computer Training Program
	Certificate Awarded for Training?
	☒ Yes ☐ No
	☐ Yes ☐ No

Do you have any obligations that might affect your attendance at scheduled meetings? ☐ Yes ☒ No

If Yes, please explain:

Would you like to be considered for appointment to other advisory bodies for which you may be qualified? ☒ Yes ☐ No

Are you a veteran of the U.S. Armed Forces? ☐ Yes ☒ No

Please explain why you would like to serve on this particular board, committee, or commission.

I enjoy advocating for people with disabilities by changing current policies regarding disability rights through modifying the language of the policies in order for them to be more inclusive of all disabilities through brainstorming, passing, and implementing new policies that will affect the quality of care that people with disabilities will be receiving in the future.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume).

I have been a Board Member since 2009, and am currently serving as Vice Chair on the In Home Supportive Services Public Authority Advisory Committee, Chair of the Advocacy Sub-Committee as well as sitting on the Nominating Sub-Committee of the Advisory Committee.

I have also been a Board Member of the Independent Living Resources of Solano and Contra Costa Counties since 2014, and have been serving as its Board President since 2017.

I am including my resume with this application:

Please check one: ☒ Yes ☐ No

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Please check one: ☒ Yes ☐ No

If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:

In Home Supportive Services Public Authority Advisory Committee

If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

In Home Supportive Services Public Authority Advisory Committee

List any volunteer and community experience, including any boards on which you have served.

Independent Living Resources of Solano and Contra Costa Counties

Do you have a familial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section on page 3 of this application or Resolution No. 2021/234).

Please check one: ☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?

Please check one: ☐ Yes ☒ No

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand and agree that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

Signed:

Wilson Cheng

Date:

5/30/2025

Submit this application to: ClerkofTheBoard@cob.cccounty.us **OR** Clerk of the Board
1025 Escobar Street, 1st Floor
Martinez, CA 94553

Questions about this application? Contact the Clerk of the Board at (925) 655-2000 or by email at ClerkofTheBoard@cob.cccounty.us

Important Information

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships: (1) Mother, father, son, and daughter; (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter; (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter; (4) Registered domestic partner, pursuant to California Family Code section 297; (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner; (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

SUMMARY

Talented and self-motivated writer and editor with a creative vision, great attention to detail, and a commitment to delivering dynamic written content. Ability to work under pressure to ensure strict deadlines are met. Extremely resourceful with experience utilizing print and social media to develop original content and gain loyal readers.

KEY COMPETENCIES

TIME MANAGEMENT
MULTI-TASKING
BLOG MANAGEMENT
COPYWRITING

RESEARCH/ANALYTICS
WORK PRIORITIZATION
CONFIDENTIALITY
PROOFREADING

SOCIAL MEDIA
PRINT/DIGITAL MEDIA
TEAM COLLABORATION
CONTENT DEVELOPMENT

COLLEGE EDUCATION

University of California, Berkeley

Berkeley, CA

Bachelor of Arts in English

PROFESSIONAL EXPERIENCE

Independent Living Resources of Solano & Contra Costa Counties Board of Directors Concord, CA
Board President 07/2017 – Present

- Appoint standing and AD HOC committees in accordance with by-laws
- Serve as ex-officio member of all committees and monitor their activities
- Draft, review & update Board's documents
- Provide legal authorization by signature on behalf of the agency where pertinent (i.e. contracts)
- Conduct activities of assignments as given by the Board of Directors
- Work with the Executive Director to develop meeting agendas
- Act temporarily on behalf of the Board in emergencies if action must be taken before the Board or Executive Committee can meet

Board Member 07/2014 – Present

- Review Board's budget & financials
- Oversee Board's grants
- Review and approve Board's documents
- Advocate for people with disabilities to live independently
- Support and partner with the community to expand opportunities for independent living

In-Home Supportive Services Public Authority Pleasant Hill, CA
Advisory Committee Vice-Chair 01/2020 – Present

- Stay current on all Advisory Committee issues affecting the program, and know the procedures and processes set to handle them
- Assist the Chairperson in all aspects of the Chairperson's position including:
 - Act as chairperson in their absence, advise Executive Director on meeting agendas, ensure that committee members receive adequate training, and that all committees function appropriately

Advisory Committee Member 06/2009 – Present

- Stay informed & educated on IHSS/Public Authority issues, provide consumer & provider input into IHSS
 - Advise and make recommendations to the Board of Supervisors on issues regarding Public Authority policy, program development, activities, services, and budget
 - Participate in community outreach, educational activities, and exploration of alternative funding sources
 - Review, advise, and make recommendations to the Board on pending state legislation and budget that impact the IHSS program, consumers, providers, and/or Public Authorities
 - Engage in advocacy activities related to IHSS consumer and provider issues while notifying the Board of such activities
 - Hear appeals and make final decisions regarding removal of providers or consumers from the Registry
-

AFFILIATIONS

The National Society of Leadership and Success Jersey City, NJ
Member 09/2021 – Present

ADDITIONAL CREDENTIALS

Software: Microsoft Word, PowerPoint, Excel, Access, Adobe Acrobat Pro (Proficient)

Dreamweaver, Photoshop (Knowledgeable)

Networking Application: Google Hangout, Facebook Chat, Twitter, LinkedIn, Skype, Zoom, Microsoft Teams

Languages: English (Native or bilingual proficiency), Mandarin (Limited working proficiency)
