



CONTRA COSTA COUNTY

Committee Meeting Minutes - Final

Contra Costa County Planning Commission

Wednesday, January 8, 2025

6:30 PM

30 Muir Road, Martinez

Zoom: <https://cccouny-us.zoom.us/j/84769800896> | Call in: (888) 278-0254 Access code: 198675

CHAIR: Kevin Van Buskirk

VICE-CHAIR: Bhupen Amin

COMMISSIONERS: Jeffrey Wright, Donna Allen, Bob Mankin, Ross Hillesheim, Sanjiv Bhandari

The public may attend this meeting in person at the above location. The public may also attend this meeting remotely via Zoom or call-in. Login information and call-in information is provided below. Persons wishing to view the meeting but not participate may view the meeting live online at: <https://www.contracosta.ca.gov/4314/County-Planning-Commission>.

Persons who wish to address the Commission during public comment on matters within the Commission's jurisdiction that are not on the agenda, or who wish to comment with respect to an item on the agenda, may comment in person, via Zoom, or via call-in. Those participating in person should come to the podium when called upon. Those participating via Zoom should indicate they wish to speak by using the "raise your hand" feature in the Zoom app. Those calling in should indicate they wish to speak by pushing "#2" on their phone.

All public comments will be limited to 3 minutes per speaker. Public comments may also be submitted before the meeting by email at planninghearing@dcd.cccounty.us, or by voicemail at (925) 655-2860. Comments submitted by email or voicemail will be included in the record of the meeting but will not be read or played aloud during the meeting.

For assistance with remote access, please contact County staff at (925) 494-4516

Present	Donna Allen, Bhupen Amin, Sanjiv Bhandari, Ross Hillesheim, and Kevin Van Buskirk
Absent	Bob Mankin, and Jeffrey Wright

Any disclosable public records related to an item on a regular meeting agenda and distributed by County staff to a majority of the Planning Commissioners less than 96 hours prior to the meeting are available for inspection at 30 Muir Road, Martinez, CA 94553, during normal business hours.

The Community Development Division of the Department of Conservation and Development will provide reasonable accommodations to those persons needing translation services and for persons with disabilities who wish to participate in County Planning Commission meetings. Please contact County staff at least 48 hours before the meeting at (925) 655-2860.

1. PUBLIC HEARINGS

1a. CHIEH AND KAYNE BARCLAY (Applicant and Owners) - HEMAN PATEL AND ADITI SHASTRI (Appellants), County File

[25-15](#)

#CDDP24-03011: This is an appeal of the Zoning Administrator's decision to approve a Kensington Design Review for a new rooftop deck with railing, and a new Juliet balcony. The subject property is located at 2 Highland Blvd., in the Kensington area of Contra Costa County (Zoning: R-6 Single-Family Residential District, -TOV, Tree Obstruction of Views Combining District, and -K, Kensington Combining District) (Assessor's Parcel Number: 572-013-006). DRW

DENY appeal and ACCEPT staff's recommendation as outlined in Roman numeral #2 of the staff report with the clarification that condition of approval #3 be modified such that it requires applicant to provide and maintain mature Evergreen, drought tolerant, vegetation that covers approximately 6 by 8 feet above the existing fence line within the affected area and to be installed prior to issuance of the building permit.

Motion:	Amin
Second:	Allen
Aye:	Allen, Amin, Bhandari, Hillesheim, and Van Buskirk
Absent:	Mankin, and Wright
Result:	Passed

2. PUBLIC COMMENTS

None

3. STAFF REPORT

None

4. COMMISSIONERS' COMMENTS

Commissioner Hillesheim commented that our county takes these concerns from neighbors seriously. He also said he had questions about the authority of KMAC in these matters.

Commissioner Bhandari commented that he appreciates the lead time given on upcoming meetings/agendas.

Commissioner Allen asked if it is possible to provide a history of any previous applications or permits on a given item being presented to the Commission for review.

5. COMMUNICATIONS

None

**THE NEXT MEETING OF THE CONTRA COSTA COUNTY PLANNING COMMISSION
WILL BE WEDNESDAY, JANUARY 22, 2025, AT 6:30 P.M.**

Meeting Adjourned at 8:17 PM