CONTRA COSTA HMIS POLICY COMMITTEE MEETING

September 9th, 2025 from 12:00-1:30pm

Register to join virtually:
https://homebaseccc.zoom.us/meeting/register/tZYpd-urrzMqE9A1Ycl2P3yd0GxiQhj2xzNu

MEETING PURPOSE:
The HMIS Policy Committee is responsible for ensuring the ongoing operation and monitoring of the Contra Costa County CoC's HMIS. Work includes: adherence and ongoing monitoring of HMIS Policies and Procedures, compliance with HUD Data Standards, and addressing system-level HMIS programming and training needs.

Committee Members: CoC Lead, HMIS Lead, COH Members (**Dani Jimenez, Gabriel Lemus, Heather Worobey, Juno Hedrick, Tony Ucciferri**), Agency HMIS Administrators. Members of the public are welcome, including persons with lived experience of homelessness.

AGENDA

AGENDA ITEM	PRESENTERS	DESCRIPTION
Welcome & Roll Call (12:00-12:05p)	Thorne Keenan, *H3*	Identifying & welcoming attendees of the committee.
Review Meeting Minutes (12:05-12:07p)	Thorne Keenan, *H3*	Committee members can request edits to the previous meeting's minutes. Approve meeting minutes from 6/9.
Agency Updates and Resource Share (12:07-12:15p)	All	HMIS participating agencies can inform attendees of any updates to staffing, programming, operations, or other events.
System Administrator Updates (12:15-12:40)	Kimberly Thai, *H3*	Upcoming changes to the HUD HMIS Data Standards, site security recertifications, and welcoming our new HMIS Programmer/Analyst to the team.
PIT Updates (12:40-12:55p)	Yessenia Aguliar, *H3*	Report-out from the 2025 PIT, and planning for the 2026 PIT.

CE Updates (12:55-1:10p)	Mary Juarez-Fitzgerald, *H3*	Updates on the Housing Needs Assessment replacement project, new Prevention Triage Tool, the CE APR and upcoming programs.
Data Quality Updates and Reminders (1:10-1:20p)	Thorne Keenan, *H3* Tammy Stoicich, *H3*	Update on systemwide data quality. Quarterly raffle for agencies who have shown improved data quality, and a raffle for staff who made it on our HMIS Refresher Training leaderboard.
Q&A (1:20-1:30p)	All	Answer questions related to agenda items covered in the meeting or any other questions related to HMIS.

Next Meeting: December 9th, 2025, 12:00pm-1:30pm, virtual only.

HOW TO PROVIDE PUBLIC COMMENT:
Persons who wish to address the Council on Homelessness during public comment on matters
within the jurisdiction of the Council on Homelessness that are not on the agenda, or who wish to
comment with respect to an item on the agenda, may comment in person, via Zoom, or via call-in. Those
participating in person should stand where they are sitting when called upon. Those
participating via Zoom should indicate they wish to speak by using the "raise your hand" feature in the
Zoom app. Those calling in should indicate they wish to speak by pushing "9" on the phone. All public
comments will be limited to 2 minutes per speaker. For assistance with remote access contact:
contracostacoc@cchealth.org or call 925-608-6700. Public comments may also be submitted before the
meeting by email at contracostacoc@cchealth.org or by voicemail at 925-608-6700. Comments
submitted by email or voicemail will be included in the record of the meeting but will not be read or
played aloud during the meeting.