



CONTRA COSTA COUNTY

AGENDA

Economic Opportunity Council

Wednesday, February 4, 2026

10:00 AM

1470 Civic Court, Suite 200, Room 221,

Concord | Zoom:

<https://cccounty-us.zoom.us/j/86134454271?pwd=wT2lLEDYvo7JY0RlZC5Vdl30S7Vd5q.1>

call in: 8882780254 | code: 7038773

Executive Committee

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Call to Order and Welcome
2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).
3. APPROVE the joint Fiscal and Executive Committee Meeting Minutes of [26-462](#) December 16, 2025.

Attachments: [Joint Fiscal and Exec Meeting Minutes of 12-16-25 - DRAFT](#)

4. APPROVE the EOC Business Meeting Minutes of 1-8-2026. [26-463](#)

Attachments: [EOC Business Meeting Minutes of 1-8-26](#)

5. APPROVE the agenda for the 2-12-26 Business Meeting. [26-464](#)

Attachments: [Proposed Agenda Items for 2-12-2026 EOC Meeting](#)

6. Next Steps and Meeting Evaluation

The next meeting is currently scheduled for March 4, 2026 at 10 am.

7. Adjourn

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 1470 Civic Ct., Suite 200, Concord, during normal business hours. Staff reports related to items on the agenda are also accessible online at www.contracosta.ca.gov. If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: Christina Castle-Barber 925-608-8819



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-462

Agenda Date: 2/4/2026

Agenda #: 3.

Advisory Board: Economic Opportunity Council Executive Committee

Subject: APPROVE the joint Fiscal and Executive Committee Meeting Minutes of December 16, 2025.

Presenter: Victor Tiglao

Contact: Christina Castle-Barber 925-608-8819

Information:

APPROVE the joint Fiscal and Executive Committee Meeting Minutes of December 16, 2025.



CONTRA COSTA COUNTY

Committee Meeting Minutes - Draft

Economic Opportunity Council

Tuesday, December 16, 2025

10:00 AM

1470 Civic Court, Suite 200, Room 221,

Concord | Zoom:

[https://cccounty-us.zoom.us/j/83235537922?](https://cccounty-us.zoom.us/j/83235537922?pwd=9TFtJT53a2a8iKgyrVv5dK5tVOBIaQ.1)
[pwd=9TFtJT53a2a8iKgyrVv5dK5tVOBIaQ.1](https://cccounty-us.zoom.us/j/83235537922?pwd=9TFtJT53a2a8iKgyrVv5dK5tVOBIaQ.1) |
call in: 1408-961-3929 | code: 129600

Joint Fiscal and Executive Committee Meeting

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

Present

Ajit Kaushal, Buffie Lafayette, Nikki Lopez, Desire Medlen, Devlyn Sewell, Victor Tiglao, and Renee Zeimer

Excused

Karanbir Bal, Patricia Campbell, Jessica Cisneros, Karen Coleman, Christian Dean, Janelle Lafrades, Monisha Merchant, TuLiisa Miller, LaTonia Peoples-Stokes, and Kanwar Singh

1. Call to Order and Welcome

Chair Medlen called the meeting to order at 10:07 am.

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

No members of the public present.

3. APPROVE the September 3 2025 EOC Executive Committee Meeting Minutes.

[25-5418](#)

Attachments:

[Executive Committee Meeting Minutes of 9-3-25](#)

A motion was made by Tiglao, seconded by Lopez, to approve the 9/3/2025 Executive Committee Meeting Minutes. The motion carried by the following vote:

Motion: Tiglao

Second: Lopez

Aye: Kaushal, Lafayette, Lopez, Medlen, Sewell, Tiglao, and Zeimer

Result: Passed

4. APPROVE the November 5 2025 EOC Executive Committee Meeting Minutes.

[25-5419](#)

Attachments:

[EOC Executive Committee meeting Minutes of 11-5-25 DRAFT](#)

A motion was made by Lopez, seconded by Tiglao, to approve the November 5 2025 EOC Executive Meeting Minutes. The motion carried by the following vote:

Motion: Lopez

Second: Tiglao

Aye: Kaushal, Lafayette, Lopez, Medlen, Sewell, Tiglao, and Zeimer

Result: Passed

5. APPROVE the EOC Business meeting minutes of November 13 2025. [25-5420](#)

Attachments: [EOC Buisness Meeting Minutes of Novmeber 13 2025 draft](#)

A motion was made by Tiglao, seconded by Medlen, to approve the EOC Business Meeting Minutes of November 13 2025. The motion carried unanimously.

Motion: Tiglao

Second: Medlen

Aye: Kaushal, Lafayette, Lopez, Medlen, Sewell, Tiglao, and Zeimer

Result: Passed

6. RECEIVE Fiscal- Report for October 2025 for CSBG Grant 25F-6007. [25-5421](#)

Attachments: [CSBG October 2025 Budget to Actual](#)

Castle-Barber presented the Fiscal Report for October 2025 for CSBG Grant 25F-6007

Castle-Barber also included that the 2026 funding has been received by the state

This Discussion Item was received.

7. APPROVE Annual Advisory Report the Board of Supervisors. [25-5422](#)

Attachments: [Advisory Body Annual Report 12-11-25 DRAFT](#)

A motion was made by Tiglao, seconded by Lopez, to approve the 2025 Annual Advisory Body Report to the Board of Supervisors, with the corrected spelling of Ajit's last name.. The motion carried by the following vote:

Motion: Tiglao

Second: Lopez

Aye: Kaushal, Lafayette, Lopez, Medlen, Sewell, and Tiglao

Abstain: Zeimer

Result: Passed

8. APPROVE the 2026-2027 CSBG Subcontractors and Funding Amounts. [25-5423](#)

Attachments: [2026 RFP 1227 Scoring final](#)

Castle-Barber explained the process of approval

Zeimer explained her perspective on the process of selecting subcontractors in the process

Members expressed their frustration with the process

A motion was made by Lopez, seconded by Kaushal, to approve the final 2026-2027 subcontractor allocations. The motion carried by the following vote:

Motion: Lopez

Second: Kaushal

Aye: Kaushal, Lafayette, Lopez, Medlen, Sewell, Tiglao, and Zeimer

Result: Passed

9. APPROVE agenda for EOC Business Meeting of 1-8-2026

[25-5424](#)

Attachments:

[Proposed Agenda Items for 1-8-2026 EOC Meeting](#)

A motion was made by Lopez, seconded by Tiglao, to approve the EOC Business Meeting Agenda for January 8 2026. The motion carried by the following vote:

Motion: Lopez

Second: Tiglao

Aye: Kaushal, Lafayette, Lopez, Medlen, Sewell, Tiglao, and Zeimer

Result: Passed

10. Next Steps

Roshunda will report out on the actual Outreach expenditures.

Roshunda will request that fiscal add back the target spending percentages to the budget.

Devlyn requested a written document with the request that the EOC select fewer contractors.

Will ask Karen to update the EOC on the Policy Council at the next meeting.

11. Meeting Evaluation

none

The next meeting is currently scheduled for 2/4/26 for Exec and 2/5/26 for Fiscal at 10 am..

12. Adjourn

Chair Medlen adjourned the meeting at 11:39 am.

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 1470 Civic Court, Suite 200, Concord, during normal business hours. Staff reports related to items on the agenda are also accessible online at www.contracosta.ca.gov. If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: C. Castle-Barber 925-608-8819



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-463

Agenda Date: 2/4/2026

Agenda #: 4.

Advisory Board: Economic Opportunity Council Executive Committee

Subject: APPROVE the EOC Business Meeting Minutes of 1-8-2026.

Presenter: Victor Tiglao

Contact: Christina Castle-Barber 925-608-8819

Information:

APPROVE the EOC Business Meeting Minutes of 1-8-2026.



CONTRA COSTA COUNTY

Committee Meeting Minutes - Draft

Economic Opportunity Council

Thursday, January 8, 2026

6:00 PM

1470 Civic Court, Suite 200, Room 207,

Concord | zoom:

<https://cccounty-us.zoom.us/j/84112970168> | call

in: 8882780254 | code: 7038773

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

Present

Karanbir Bal, Jessica Cisneros, Karen Coleman, Christian Dean, Ajit Kaushal, Buffie Lafayette, Janelle Lafrades, Nikki Lopez, Desire Medlen, Monisha Merchant, Tu'Liisa Miller, Devlyn Sewell, Kanwar Singh, Victor Tiglao, and Renee Zeimer

Absent

Patricia Campbell, and LaTonia Peoples-Stokes

1. Call to Order and Welcome

Chair Medlen called the meeting to order at 6:04 pm. Quorum Established.

Staff Present: Jen Quallick, Christina Castle-Barber, Ali Vahidizadeh, Roshunda Ward, M J Robb, Melissa Molina

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

No public present.

3. APPROVE the EOC Business Meeting Minutes of 11/13/2025.

[25-5464](#)

Attachments:

[EOC Buisness Meeting Minutes of Novmeber 13 2025 draft](#)

A motion was made by Zeimer, seconded by Lafayette, to approve the EOC Business Meeting Minutes of 11/13/25 . The motion carried by the following vote:

Motion: Zeimer

Second: Lafayette

Aye: Bal, Cisneros, Dean, Kaushal, Lafayette, Lafrades, Lopez, Medlen, Merchant, Miller, Sewell, Singh, Tiglao, and Zeimer

Absent: Campbell, and Peoples-Stokes

Abstain: Coleman

Result: Passed

4. APPROVE Sonya Bynum as an alternate member of the Economic Opportunity Council.

[25-5465](#)

Attachments: [Bynum Sonya \(EOC\) 12-07-25 D3_Redacted](#)

Applicant has withdrawn her application. She is serving on two other boards.

This Consent Item was withdrawn.

5. RATIFY approval of the 2026-2027 Subcontractor allocations.

[25-5466](#)

Attachments: [2026 RFP 1227 Scoring final](#)

Christina shared that this was inadvertently not voted on at the last meeting so we are ratifying the Executive Committee's decision. Christina shared a remediation plan to ensure scoring and selection is a seamless process in the future.

A motion was made by Kaushal, seconded by Lopez, to approve the final 2026-2028 Subcontractor Allocations . The motion carried by the following vote:

Motion: Kaushal

Second: Lopez

Aye: Bal, Cisneros, Coleman, Dean, Kaushal, Lafayette, Lafrades, Lopez, Medlen, Merchant, Miller, Sewell, Singh, Tiglao, and Zeimer

Absent: Campbell, and Peoples-Stokes

Result: Passed

6. RATIFY approval of the 2025 EOC Annual Advisory Body Report to the Board of Supervisors.

[25-5467](#)

Attachments: [2025 Economic Opportunity Council Annual Advisory Body Report FINAL](#)

Castle-Barber presented the report.

A motion was made by Kaushal, seconded by Lopez, to approve the 2025 EOC Annual Advisory Body Report to the Board of Supervisors. The motion carried by the following vote:

Motion: Kaushal

Second: Lopez

Aye: Bal, Cisneros, Coleman, Dean, Kaushal, Lafayette, Lafrades, Lopez, Medlen, Merchant, Miller, Sewell, Singh, Tiglao, and Zeimer

Absent: Campbell, and Peoples-Stokes

Result: Passed

7. RECEIVE the October Fiscal Report for Grant #25-6007.

[25-5468](#)

Attachments: [CSBG October 2025 Budget to Actual](#)

Vahidizadeh presented the October Fiscal Report for Grant #25-6007.

Tiglao asked about the Supplies for Outreach/Homeless line item, to which Castle-Barber and Ward answered that the corrected amount will be reflected on the next meeting's report.

This Discussion Item was received.

8. RECEIVE Budget Presentation and APPROVE the budget for Grant #26F-5007.

[25-5469](#)

Attachments:

[DocuSign 2026 CSBG 26F-5007 Contra Costa Co](#)
[2026 CSBG Spending Authorization Letter](#)
[Spending Authorization Spreadsheet - December 18 2025](#)
[Copy of Proposed Budget 2026 rev 12-31-25](#)

Castle-Barber informed that the full budget for the upcoming cycle has been received by the state and how it is affected by federal changes.

Ward presented the itemized annual budget.

Kaushal and Zeimer asked for clarifying questions about the local travel conference, student interns, salary allocation, and LIHEAP.

A motion was made by Lopez, seconded by Dean, to approve the Budget for Grant# 26F-5007. The motion carried by the following vote:

Motion: Lopez

Second: Dean

Aye: Bal, Cisneros, Coleman, Dean, Kaushal, Lafayette, Lafrades, Lopez, Medlen, Merchant, Miller, Sewell, Singh, Tiglao, and Zeimer

Absent: Campbell, and Peoples-Stokes

Result: Passed

9. Staff Report

Castle-Barber presented everyone with copies of the revised Brown Act and provided an overview of the changes.

Castle-Barber shared that Head Start Program completed their F1 review and it went very well. A letter will be received in 45-60 days with the formal results.

10. Chair Report

Chair Medlen thanked members for their hard work on scoring the RFP applications and praised members for their resiliency during these difficult times.

11. Policy Council Report

Coleman reported that the Policy Council talked about concerns regarding funding for Head Start.

12. EOC Member Report

Cisneros invited members to a town hall on affordable housing hosted Assemblymember Avila Farias on February 6th from 7-8PM.

Zeimer invited to a webinar about the Politics of Hunger.

Sewell informed members about the Concord Library's Pop up Prom for Teens.

13. Next Steps

Molina will send out links to events reported by members to the entire body.
Fiscal will update the budget for next meeting.

14. Meeting Evaluation

Efficient

Ended early.

The next meeting is currently scheduled for February 12 at 6pm.

15. Adjourn

Chair Medlen adjourned the meeting at 7 pm.

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 1470 Civic Court, Suite 200, Concord, during normal business hours. Staff reports related to items on the agenda are also accessible online at www.contracosta.ca.gov. If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: Christina Castle-Barber, 925-608-8819.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-464

Agenda Date: 2/4/2026

Agenda #: 5.

Advisory Board: Economic Opportunity Council Executive Committee

Subject: APPROVE the agenda for the 2-12-26 Business Meeting.

Presenter: Christina Castle-Barber

Contact: 925-608-8819

Information:

APPROVE the agenda for the 2-12-26 Business Meeting.

PROPOSED EOC AGENDA FEBRUARY 12, 2026

1. Call To Order/Welcome
2. Public Comment
3. **ACTION:** Approval of the EOC Business Meeting Minutes of 1/8/2026
4. Receive November and December Fiscal Reports for CSBG Grant #25F-6007 and Budget Presentation.
5. Receive presentation on the 2025 CSBG Annual Report
6. Receive onsite monitoring report
7. **ACTION:** Approve attendees to the 2026 CalCAPA Advocacy Day on May 13 and 14.
8. Discuss Community Action Month and develop a plan.
9. Receive presentation on Vital Conditions for Health and Wellbeing Framework
10. Staff Report
11. Chair Report
12. EOC Member Report
13. Next Steps
14. Evaluated the Meeting
15. Adjourn