



# CONTRA COSTA COUNTY

## Committee Meeting Minutes - Final

### Public Protection Committee

Supervisor Candace Andersen, Chair  
Supervisor Ken Carlson, Vice Chair

<https://cccouny-us.zoom.us/j/85255422055>

Call in: 888 278 0254 | Conference code: 985922

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Wednesday, April 30, 2025      10:00 AM      309 Diablo Road, Danville, CA 94526  
2255 Contra Costa Blvd. Suite 202, Pleasant  
Hill, CA 94523

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<https://cccouny-us.zoom.us/j/86043547578>  
Call in: (888) 278-0254, Conference code: 985922

**The public may attend this meeting in person at either above location. The public may also attend this meeting remotely via Zoom or call-in.**

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee.

1. Introductions

***Chair Andersen called the meeting to order at 10:00 a.m.***

**Present:** District II Supervisor Candace Andersen and District IV Supervisor Ken Carlson

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two (2) minutes).

***No one requested to speak during the public comment period.***

3. CONSIDER accepting the Record of Action for the February 18, 2025 meeting of the Public Protection Committee (PPC). (Enid Mendoza, PPC Staff) [25-1642](#)

**Attachments:** [DRAFT 2-18-25 PPC Record of Action](#)

***Approved as presented.***

**Aye:** Chair Candace Andersen and Vice Chair Ken Carlson

**Result:** Passed

4. CONSIDER accepting a report from the Office of the Sheriff on the Community Warning Systems and providing direction to staff as needed. (Julie Beach, CWS Manager; Leslie Monroy, Sr. Emergency Planner) [25-1643](#)

**Attachments:**      [SO CWS PPC Report](#)

*Assistant Sheriff Jose Beltran provided an introduction and Community Warning System Manager Julie Beach presented the report.*

*Discussion during the presentation included topics of public options for taking an opt-out approach to community warning system (CWS) notifications; opt-in outreach, including information about opting-in for chemical facility alerts even for those who may not live near a refinery; and response times during the CWS activation process. Ms. Beach informed the Committee that the Sheriff's Office uses a combined opt-in and opt-out approach for CWS notifications, where members of the public self-register and the department also accesses contact information through reverse 911 contracts. Ms. Beach informed the Committee of the Sheriff's Office continual coverage of CWS trained staff with 24/7 access to all CWS tools needed to respond and activate notifications. Assistant Sheriff Beltran informed the Committee how the Sheriff's Office and Incident Commander partners with various agencies, including fire agencies, to ensure appropriate response and activation times.*

*Chair Andersen provided feedback on opportunities to make the CWS webpage more user friendly, particularly for the public to easily access 'know your zone', fire maps, and 'frequently asked questions' resources, so that residents know how to best prepare for emergencies and evacuations. She shared supporting efforts to increase public emergency preparedness.*

*Vice Chair Carlson emphasized the importance of public education covering a broader umbrella of emergency events, which are more than refinery or hazardous materials incidents, and is looking forward to further discussions on the topic at this Committee.*

*The Committee accepted the report and directed staff to return in October with further updates. After the October update, the Committee will provide further direction to staff on providing a report to the Board of Supervisors.*

*City of Martinez Police Chief, Andrew White, commented on the successful partnership with the Sheriff's Office and the critical work they've done to supporting the City of Martinez, including customized notifications. He mentioned the importance of understanding the difference between emergency notifications and community warning notifications, and appreciates the County's carefulness to not "water down the system".*

*The Committee heard public comment from one member of the public.*

**Aye:**                                      Chair Candace Andersen and Vice Chair Ken Carlson

**Result:**                                      Passed

5. CONSIDER accepting the proposed 2025 Public Protection Committee work plan and providing direction to staff regarding any changes, as needed. (Enid Mendoza, PPC staff)

[25-1644](#)

**Attachments:**      [Proposed 2025 PPC Work Plan](#)

*The Committee reviewed the report calendar and canceled the June and August meetings due to lack of anticipated business.*

The next meeting is currently scheduled for May 19, 2025.

Adjourn

*The Chair adjourned the meeting at 11:31 a.m.*

#### General Information

This meeting provides reasonable accommodations for persons with disabilities planning to attend a the meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 1025 Escobar St., 4th Floor, Martinez, during normal business hours. Staff reports related to items on the agenda are also accessible on line at [www.co.contra-costa.ca.us](http://www.co.contra-costa.ca.us).

#### HOW TO PROVIDE PUBLIC COMMENT:

Persons who wish to address the Committee during public comment on matters within the jurisdiction of the Committee that are not on the agenda, or who wish to comment with respect to an item on the agenda, may comment in person, via Zoom, or via call-in. Those participating in person should offer comments when invited by the Committee Chair. Those participating via Zoom should indicate they wish to speak by using the “raise your hand” feature in the Zoom app. Those calling in should indicate they wish to speak by pushing \*9 on their phones.

Public comments generally will be limited to two (2) minutes per speaker. In the interest of facilitating the business of the Board Committee, the total amount of time that a member of the public may use in addressing the Board Committee on all agenda items is 10 minutes. Your patience is appreciated.

Public comments may also be submitted to Committee staff before the meeting by email or by voicemail. Comments submitted by email or voicemail will be included in the record of the meeting but will not be read or played aloud during the meeting.

For Additional Information Contact:

Enid Mendoza, Staff to the Public Protection Committee

(925) 655-2075

[Enid.Mendoza@cao.cccounty.us](mailto:Enid.Mendoza@cao.cccounty.us)