



# CONTRA COSTA COUNTY

## AGENDA

### Abandoned Vehicle Abatement Services Authority

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Wednesday, December 10, 2025

10:00 AM

30 Muir Road, Zoning Administration  
Room, Martinez, CA

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#### ZOOM LINK

<https://ccccounty-us.zoom.us/j/81374261112?pwd=zhNrMsbHJdpBGN27f1hRE6QO6QXHaw.1>

Passcode:187377

**Join via audio: USA 888 278 0254 US Toll-free Conference code: 198675**

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Roll Call and Introductions
2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).
3. Review and Approve the meeting minutes from December 4, 2024 [25-5219](#)  
**Attachments:** [DRAFT MeetingMinutes04-Dec-2024-03-47-05](#)
4. Receive staff report describing expenditures for costs of services provided to the Authority by the Contra Costa County Department of Conservation and Development (DCD), and County Auditor-Controller in FY 24-25 and Approve reimbursement to DCD, and County Auditor-Controller for Administrative Costs of services provided to the Authority in the Amount \$42,316.15 [25-5220](#)  
**Attachments:** [Attachment\\_AVAP Admin Costs FY2024-25](#)  
[Attachment\\_Final Totals for cities\\_unincorp](#)
5. Receive staff report describing anticipated administrative expenditures in support of the Authority for FY 25-26 and Approve reimbursement to DCD and County Auditor-controller [25-5221](#)  
**Attachments:** [Attachment\\_AVAP Estimated Admin Costs\\_FY2025-26](#)

6. Receive Staff report and Accept CCAVASA 2023-2024 Independent Audit Report for years ending June 30, 2024 and 2023. [25-5222](#)

**Attachments:** [CCCAVASA MOIC 23-24 Final](#)  
[CCCAVASA RC 23-24 Final](#)  
[CCCAVASA FS 23-24 Final](#)

7. Review of Procedures for Documenting and Claiming Reimbursement for Abandoned Vehicles Abated [25-5223](#)

**Attachments:** [2025\\_Item #7 Attachment 7A\\_Excerpt CHP AVAP Handbook CH 4](#)  
[2025\\_Item #7 Attachment 7B\\_Excerpt CHP AVAP Handbook Ch2](#)

The next meeting is currently scheduled for December 2026.

### Adjourn

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 1025 Escobar Street, Martinez, during normal business hours. Staff reports related to items on the agenda are also accessible online at [www.contracosta.ca.gov](http://www.contracosta.ca.gov). If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: Jason Crapo, 925-655-2800 or [Jason.Crapo@dcd.cccounty.us](mailto:Jason.Crapo@dcd.cccounty.us)