	Outreach & Community Engagement Subcommittee	Date:	October 29, 2024
Chair	Chair Nicole Green	Time:	11:00 AM to 12:30 PM
Recorder	Brenda Lee	Location	50 Douglas Drive 2nd FL (Madrone/Sequoia RM, Martinez, CA
MEETING ATTENDED BY THE FOLLOWING			
	Brenda Lee		Staff: Gariana Youngblood
	Marcus Dawall		
	Rev Alexanderia Spearman		
	Nicole Green – Chair CAB		

MEETING HIGHLIGHTS

- Meeting called to order 11:00 A.M. by OCEC Chair Marcus Dawall
- Roll call.
- Welcome and announcements.
- Approval of Record of Action of August 20, 2024
  - Motion to approve by Nicole Green
  - Seconded by Brenda Lee
- Interview of applicant Ashley Graham for CAB membership
  - Motion to move and second applicant to full board
- Reviewed updated Ambassador Program assignments.
  - Marcus and Alexandria have met with Supervisor Anderson
- Assigned members to sections of Ambassador Program Guide - update and/or revise each member assigned three sections due by November 19
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Next step

- Onboarding process for new members and Annual Retreat
- Workplan

Meeting adjourned

Report from a Committee Meeting of the CAB – Programs and Services Subcommittee

Group Name	Program and Services Subcommittee	Date	10/31/2024
Chair	Nicole Green	Time	3:00 p.m. – 4:30 p.m.
Recorder	Tiffany Anaya	Location	50 Douglas Drive, 2nd Floor (Madrone/Sequoia Room), Martinez, California 94553

MEETING ATTENDED BY THE FOLLOWING		
Nicole Green (Chair)	Rena Moore	Staff: Patrice Guillory
Tiffany Anaya (Recorder)	Traci Simpson	Wilanda Hughes
Rena Hurley	Staff: Kimberley Aseo	Janna Evans
Jill Ray	Travis Grindall	Cheryl Sudduth

MEETING HIGHLIGHTS

- Roll Call and Introductions
- No public comment
- Approval of minutes from July 18, 2024, CAB Programs & Services Subcommittee
    - Motion: Rene H.
    - Second: Tiffany A.
    - Motion carries
- Reviewed and discussed Contra Costa County In-Custody Survey
- Discussed CAB Program & Services Subcommittee workplan
- Discussed/revised the CAB Ambassador Program Guide
- Discussed AB 109 Community-based Organizations Grid
- Discussed AB 109 funded community-based organization site visits
- Discussed and nominated Programs and Services Subcommittee appointments

NEXT STEPS

- Email Jody Sicheneder from the Sherriff's Office some questions regarding the in-custody survey facilitation and results and invite her to the next CAB Programs & Services Subcommittee meeting.

- Review and discuss CAB Program & Services Subcommittee workplan every meeting with a focus on ensuring that treatment facilities, sober living environments/transitional homes, and AB 109 funded community-based organizations are ADA compliant/accessible.
- External board meeting assignments should be discussed and updated
- Add community-based organizations and county entities to the AB 109 Community-based Organizations Grid

ACTION REQUESTED OF FULL CAB

- Work plan update
- Program & Subcommittee update

IMPORTANT DATES

- Thursday, November 21, 2024 11:00 a.m. – 12:30 p.m.

ATTACHMENTS

- No Attachments

Report from a Committee Meeting of the CAB – Policy and Budget (P&B) Subcommittee

Group Name	Policy and Budget	Date	10/14/24
Chair	Justin Van Zerber	Time	1:00 PM to 2:30 PM
Recorder	Nicole Green	Location	50 Douglas

MEETING ATTENDED BY THE FOLLOWING		
Nicole Green	Justin Van Zerber (Chair)	

MEETING HIGHLIGHTS

- Nicole provided an update from the Public Protection Committee Meeting on Monday, October 7, 2024, where PPC approved CAB Policy & Budget's recommendations for the AB 109 Excess Funds
- Discussed and reviewed the Contra Costa County In-Custody Survey results
- Reviewed the CAB Policy & Budget Recommendations for 2024
- Revised the CAB Policy & Budget Work Plan

NEXT STEPS

- Update from BOS Meeting on Tuesday, October 22, 2024
- Share RFP from H3
- Justin will provide a cover letter for the CCP Budget proposal
- Review CAB policy & Budget recommendations for 25/26
- Discuss how to support the reentry population with learning disabilities

ACTION REQUESTED OF FULL CAB

- n/a

IMPORTANT DATES
• Next CAB: P&B Meeting, Monday, November 18, 2024, at 10 AM
ATTACHMENTS
• n/a