



## AGENDA

### CONTRA COSTA COUNTY Advisory Council on Aging

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Wednesday, October 15, 2025

12:15 PM

500 Ellinwood Way, Pleasant Hill, CA  
Corner Conference Room

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Membership/Nominating Committee  
<https://cccouny-us.zoom.us/j/89149743965>

#### PUBLIC ACCESS AND PUBLIC COMMENT INSTRUCTIONS:

The public may attend this meeting in person at the above location. The public may also attend this meeting remotely via webinar. Login information is provided above. ACOA members will also be participating from the following locations: 14720 Byron Hwy #4 , Byron, CA 94505

12:15 Welcome – Jill Kleiner, interim Membership Chair

Roll Call and Introductions

Approval of September 2025 Minutes

Membership 09-17-25 DRAFT Minutes

[25-4248](#)

**Attachments:** [Membership 09-17-25 DRAFT Minutes](#)

12:20 ACOA Quorum /Attendance of ACOA Meetings, Committees & Workgroups

- ACOA Quorum
- Attendance Tracker
- Resignations
- Leave of Absence (LOA) Requests
- Membership Requirements Update (Brown Act, Ethics Training, and new Implicit Bias)
- Buddy Program Updates
- Orientation Update/Tracker
- Filling Vacant Seats

12:30 ACOA Interview: Ruthanne Williams

Williams Ruthanne (ACOA) D1 Redacted

[25-4249](#)

**Attachments:** [Williams Ruthanne \(ACOA\) D1 Redacted](#)

12:50 Break

1:00 ACOA Interview: Dorie Ofogh

Ofogh Dorie (ACOA) 09-09-25 D2\_Redacted

[25-4250](#)

**Attachments:** [Ofogh Dorie \(ACOA\) 09-09-25 D2\\_Redacted](#)

1:20 Discuss ACOA Interview Candidates

1:30 Review Draft Annual Report for Membership

Annual Report draft Membership 100525

[25-4251](#)

**Attachments:** [Annual Report draft Membership 100525](#)

1:45 Executive Committee Action Items

1:50 Public comment

Next Meeting: January 21, 2026 from 12:15 – 2:00pm

2:00 Adjourn

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 500 Ellinwood Way, Pleasant Hill during normal business hours. Staff reports related to items on the agenda are also accessible online at [www.contracosta.ca.gov](http://www.contracosta.ca.gov). If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact:

Jenny Lam at 925 655-0773 or [jlam@ehsd.cccounty.us](mailto:jlam@ehsd.cccounty.us)



# CONTRA COSTA COUNTY

## Staff Report

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

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**File #:** 25-4248

**Agenda Date:** 10/15/2025

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# CONTRA COSTA COUNTY

## Committee Meeting Minutes - Draft

### Advisory Council on Aging

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Wednesday, September 17, 2025

12:15 PM

500 Ellinwood Way, Pleasant Hill, CA  
Corner Conference Room

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**Membership/Nominating Committee**  
<https://cccouny-us.zoom.us/j/89149743965>

#### PUBLIC ACCESS AND PUBLIC COMMENT INSTRUCTIONS:

The public may attend this meeting in person at the above location. The public may also attend this meeting remotely via webinar. Login information is provided above.

12:15 Welcome – Jill Kleiner, interim Membership Chair

Call to Order: Jill Kleiner called the meeting to order at 12:18 p.m.

**Present** Denise Kalm, Jill Kleiner, Thomas Lang, Kathryn Monroy-Dexter,  
Lorna Van Ackeren, and Michael Wener

**Absent** Roger Boaz

Approval of August 2025 Minutes

Amend August minutes to remove “failed” action.

Membership 08.20.25 Draft Minutes

[25-3958](#)

**Attachments:** [Membership 08.20.25 Draft Minutes](#)

**Motion:** Wener

**Second:** Monroy-Dexter

**Aye:** Kalm, Kleiner, Lang, Monroy-Dexter, Van Ackeren, and  
Wener

**Absent:** Boaz

**Result:** Passed

12:20 Nominating Committee Update on Slate of Council Officers – Kathryn Monroy Dexter

Recruitment efforts are ongoing for slate of council officers. There are interested parties for the following roles: President, Vice President, Secretary/Treasurer. Nominations will be announced at the October General Advisory Council on Aging meeting. Prior to votes being cast at the December General meeting, each interested party will give a brief 1-2 minute speech on their background and qualifications for office.

12:30 ACOA Interview: Ruthanne Williams  
Candidate rescheduled interview to October 15, 2025

Williams, Ruthanne (ACOA) [D1] Redacted

[25-3757](#)

**Attachments:** [Williams, Ruthanne \(ACOA\) \[D1\] Redacted](#)

12:50 Discuss ACOA Interview Candidate  
Candidate rescheduled interview to October 15, 2025

1:00 ACOA Interview: Al Guzman  
ACOA Candidate interviewed

Guzman, Al (ACOA) {D2}\_Redacted

[25-3758](#)

**Attachments:** [Guzman, Al \(ACOA\) {D2}\\_Redacted](#)

1:20 Discuss ACOA Interview Candidate  
ACOA Candidate discussed

## 1:30 ACOA Quorum /Attendance of ACOA Meetings, Committees &amp; Workgroups

## - ACOA Quorum

28 ACOA members were present, and quorum was established

## - Attendance Tracker

Nikki Lopez 3 absences

Lorna to notify ACOA member

## - Resignations

None at this time

## - Leave of Absence (LOA) Requests

Candace Evans – August 2025

## - Membership Requirements Update (Brown Act, Ethics Training, and new Implicit Bias)

All trainings are current.

## - Buddy Program Updates

Buddies will be needed for all new members once they are approved by the Board of Supervisors (BOS)

## - Orientation Update/Tracker

All new members attended orientation.

## - Filling Vacant Seats

Pending approval

> City of Pittsburg: Sonja Wright, submitted to Family Human Services Committee for approval. BOS approval required thereafter.

> City of Clayton: Sheila Driscoll, submitted to Family Human Services Committee for approval. BOS approval required thereafter.

> City of Antioch: Interested party applied to be the ACOA City of Antioch Representative. Currently pending City's appointment. Jenny to continue following up regarding status of appointment.

> City of Pinole: Zee Handoush awaiting appointment from City of Pinole. City Clerk will notify Jenny once Zee is officially appointed by the City.

> Town of Moraga: Susan Wright, Town of Moraga will interview candidate and consider appointment. Town Clerk will notify Jenny once Susan is officially appointed by Town Council.

> Member at Large (MAL) #9: Holly Frates, currently serving as Alternate #3. Will be promoted to MAL #9 and will resign as Alternate #3 representative. Submitted to Family

Human Services Committee for approval. BOS approval required thereafter.

> Alternate #3: Gerry La Londe-Berg: Submitted to Family Human Services Committee for approval. BOS approval required thereafter.

> Alternate #4: Teresa Wright (Yanmei): Submitted to Family Human Services Committee for approval. BOS approval required thereafter.

#### Vacant Seats

> City of San Pablo

> Cit of San Ramon

1:45 Executive Committee Action Items  
Candace Evans – August 2025 Leave of Absence

1:50 Public Comment  
None

Next Meeting: October 15, 2025, from 12:15 – 2:00pm

2:00 Adjourn: The meeting was adjourned at 1:30 p.m.

For Additional Information Contact:  
Jenny Lam at 925 655-0773 or [jlam@ehsd.cccounty.us](mailto:jlam@ehsd.cccounty.us)



# CONTRA COSTA COUNTY

## Staff Report

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

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**File #:** 25-4249

**Agenda Date:** 10/15/2025

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Contra  
Costa  
County

Please return completed applications to:

Clerk of the Board of Supervisors

1025 Escobar Street, 1st Floor

Martinez, CA 94553

or email to: ClerkofTheBoard@cob.cccounty.us

**BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION**

First Name

Last Name

Home Address - Street

City

Zip Code

Phone (best number to reach you)

Email

Resident of Supervisorial District:

**EDUCATION**

*Check appropriate box if you possess one of the following:*

☐ High School Diploma

☐ CA High School Proficiency Certificate

☐ G.E.D. Certificate

Colleges or Universities Attended	Course of Study/Major	Degree Awarded	
		<input type="checkbox"/> Yes	<input type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No

Other Training Completed:

Board, Committee or Commission Name

Seat Name

Have you ever attended a meeting of the advisory board for which you are applying?

☐ No

☐ Yes

If yes, how many?

Please explain why you would like to serve on this particular board, committee, or commission.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

I am including my resume with this application:

Please check one:

☐ Yes

☐ No

I would like to be considered for appointment to other advisory bodies for which I may be qualified.

Please check one:

☐ Yes

☐ No

**Are you currently or have you ever been appointed to a Contra Costa County advisory board?**

Please check one: ☐ Yes ☐ No

**List any volunteer and community experience, including any boards on which you have served.**

**Do you have a familial relationship with a member of the Board of Supervisors?** (Please refer to the relationships listed below or Resolution no. 2011/55)

Please check one: ☐ Yes ☐ No

If Yes, please identify the nature of the relationship:

**Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?**

Please check one: ☐ Yes ☐ No

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand and agree that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Submit this application to:** ClerkofTheBoard@cob.cccounty.us **OR** Clerk of the Board of Supervisors  
1025 Escobar Street, 1st Floor  
Martinez, CA 94553

*Questions about this application? Contact the Clerk of the Board at (925) 655-2000 or by email at ClerkofTheBoard@cob.cccounty.us*

### **Important Information**

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2011/55, a person will not be eligible for appointment if he/she is related to a Board of Supervisors member in any of the following relationships: mother, father, son, daughter, brother, sister, grandmother, grandfather, grandson, granddaughter, great-grandfather, great-grandmother, aunt, uncle, nephew, niece, great-grandson, great-granddaughter, first-cousin, husband, wife, father-in-law, mother-in-law, daughter-in-law, stepson, stepdaughter, sister-in-law, brother-in-law, spouse's grandmother, spouse's grandfather, spouse's granddaughter, and spouses' grandson, registered domestic partner, relatives of a registered domestic partner as listed above.
8. A person will not be eligible to serve if the person shares a financial interest as defined in Government Code §87103 with a Board of Supervisors Member.



# CONTRA COSTA COUNTY

## Staff Report

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

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**File #:** 25-4250

**Agenda Date:** 10/15/2025

**Agenda #:**

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## Application Form

### Profile

Dorie \_\_\_\_\_ OFOGH \_\_\_\_\_  
 First Name Middle Initial Last Name

\_\_\_\_\_ Suite or Apt \_\_\_\_\_  
 Home Address  
 DIABLO CA \_\_\_\_\_  
 City State Postal Code

Home: \_\_\_\_\_  
 Primary Phone

\_\_\_\_\_ Email Address

### [District Locator Tool](#)

#### Resident of Supervisorial District:

None Selected

\_\_\_\_\_ Job Title  
 Employer

#### Length of Employment

#### Do you work in Contra Costa County?

☐ Yes ☒ No

#### If Yes, in which District do you work?

#### How long have you lived or worked in Contra Costa County?

42 years

#### Are you a veteran of the U.S. Armed Forces?

☐ Yes ☒ No

### Board and Interest

#### Which Boards would you like to apply for?

Advisory Council on Aging: Submitted

#### Seat Name

board member

**Have you ever attended a meeting of the advisory board for which you are applying?**

☒ Yes ☐ No

**If Yes, how many meetings have you attended?**

>2

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## **Education**

**Select the option that applies to your high school education \***

☒ High School Diploma

### **College/ University A**

**Name of College Attended**

UC Berkeley

**Degree Type / Course of Study / Major**

Bio-resources science

**Degree Awarded?**

☐ Yes ☒ No

### **College/ University B**

**Name of College Attended**

Creighton University

**Degree Type / Course of Study / Major**

Doctor of Pharmacy

**Degree Awarded?**

☒ Yes ☐ No

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### **College/ University C**

**Name of College Attended**

**Degree Type / Course of Study / Major**

**Degree Awarded?**

☐ Yes ☐ No



## Other Trainings & Occupational Licenses

### Other Training A

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Registered pharmacist

### Certificate Awarded for Training?

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☒ Yes ☐ No

### Other Training B

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ACLS, BLS, CCHI, DRE license, RCFE administrator

### Certificate Awarded for Training?

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☐ Yes ☐ No

### Occupational Licenses Completed:

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ACLS, BLS, CCHI: certified interpreter, DRE license: real estate license, RCFE administrator

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## Qualifications and Volunteer Experience

**Please explain why you would like to serve on this particular board, committee, or commission.**

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I'm passionate about serving on boards and committees that focus on homelessness, aging, and medical supportive services because of my own life journey. As an immigrant who experienced displacement, discrimination, and the upheaval of starting over after a revolution, I deeply understand what it feels like to lose everything and rebuild from the ground up. My medical background gives me a deeper understanding of the medical system and how to serve the patient population better. I want to make a difference in our society and to enrich other people's life.

**Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)**

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My professional background as a clinical pharmacist, a licensed healthcare interpreter, instructor at the School of Practical philosophy which concentrated on living a meaningful and caring life, and a real estate professional gives me a unique perspective on the needs of diverse communities. My RCFE administrator license has allowed me to study the challenges of aging populations in depth, and my medical expertise helps me understand the health issues that older adults face. All of these experiences equip me to contribute meaningfully, bridging empathy with practical skills. I believe in using my background to advocate for those in need and to help shape compassionate, informed policies that truly make a difference. I tried multiple times to upload my resume but it keeps failing.

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Upload a Resume

**Would you like to be considered for appointment to other advisory bodies for which you may be qualified?**

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☒ Yes ☐ No

**Do you have any obligations that might affect your attendance at scheduled meetings?**

☐ Yes ☒ No

**If Yes, please explain:**

**Are you currently or have you ever been appointed to a Contra Costa County advisory board?**

☐ Yes ☒ No

**If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:**

**If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:**

**List any volunteer or community experience, including any advisory boards on which you have served.**

I have v

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### **Conflict of Interest and Certification**

**Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)**

☐ Yes ☒ No

**If Yes, please identify the nature of the relationship:**

**Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?**

☐ Yes ☒ No

**If Yes, please identify the nature of the relationship:**



## Please Agree with the Following Statement

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**I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.**

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☒ I Agree

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7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships:
  - (1) Mother, father, son, and daughter;
  - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
  - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
  - (4) Registered domestic partner, pursuant to California Family Code section 297;
  - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
  - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.





# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 25-4251

**Agenda Date:** 10/15/2025

**Agenda #:**

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## **MEMBERSHIP/NOMINATING COMMITTEE REPORT      January – December 2025**

### **Membership Committee Roster (Includes Nominating Committee Roster)**

• Roger Boaz	District III	Membership/Nominating Committee
• Denise Kalm	District IV	Nominating Committee
• Jill Kleiner (Chair)	District II	Membership Committee
• Thomas Lang	District I	Membership/Nominating Committee
• Kathryn Monroy-Dexter	District V	Membership/Nominating Committee
• Mike Wener	District II	Nominating Committee
• Lorna Van Ackeren	District IV	Membership Committee

EHSD staff member Jenny Lam strongly supported the Committee throughout 2025.

### **Committee's Role**

To recruit and select Contra Costa County residents to serve as members of the Advisory Council on Aging. Conduct ten monthly meetings per year to review membership requirements, attendance, and recruitment activities. Form a Nominating Committee to prepare a slate of 2025 officer candidates for consideration. Assign and maintain a list of mentors for new members.

### **Accomplishments**

Our strong focus on recruitment resulted in all our Member-at-Large (MAL) and alternate seats being filled. The Membership Committee received 24 applications and conducted 18 interviews for Member-at-large (MAL) and alternate. In addition, current local/city seat vacancies have dramatically declined to two seats (San Pablo and San Ramon). Quorum was achieved for all meetings in 2025.

While most members still are from District 2, representation within the other districts has improved. With the passage of our new bylaws, the Senior Nutrition Council seat has been eliminated, resulting in a total of 39 seats (20 MAL and 19 local/city seats) plus four alternate seats.

### **2026 Work Plan**

- Recruit to fill Member-at-Large (MAL) vacancies and support recruitment efforts for local/city seats.
- Encourage meeting attendance to ensure a quorum for conducting council business.
- Monitor and manage membership requirements, providing regular updates to the Executive Committee and general membership.

### **Jill Kleiner**

Membership Committee