



CONTRA COSTA COUNTY

Committee Meeting Minutes - Draft

Advisory Council on Aging

Wednesday, December 18, 2024

10:00 AM

500 Ellinwood Way, Pleasant Hill
Board Room

General Meeting

| Link: | <https://cccounty-us.zoom.us/j/89014040093?>

[pwd=bng3eqDmqbvHLB6wYUsOMaMrKgnvTZ.1](https://cccounty-us.zoom.us/j/89014040093?pwd=bng3eqDmqbvHLB6wYUsOMaMrKgnvTZ.1) Password: 484165 | Dial-in: 214 765 0478 or
888 278 0254 code: 698779 | ID: 890 1404 0093

PUBLIC ACCESS INSTRUCTIONS:

The public may attend this meeting in person at the posted locations. The public also may attend this meeting remotely via Zoom or call-in. Login information and call-in information is provided above. Remote attendance of this meeting is being held at the following locations: 165 Natalie Dr. Moraga; 2339 Magnolia Bridge Dr. San Ramon; 2950 Buskirk Ave. Suite 330 Walnut Creek; 200 Sea View Drive, El Cerrito

10:00 Call to order and Introductions

10:01 Roll Call

Present

Francisco Benavides, Roger Boaz, Cate Burkhart, Deborah Card, James Donnelly, Kevin Donovan, Candace Evans, Marilyn Fowler, Alan Goldhammer, Michelle Hayes, Denise Kalm, Carol Kehoe, Jill Kleiner, Shirley Krohn, Thomas Lang, Steve Lipson, Nicola Lopez, Lori Magistrado, Kathryn Monroy-Dexter, Richard Morisky, Brian O'Toole, Julie Ortega, Deanna Perry, Sharon Sakai-Miller, Victoria Snyder, Terri Tobey, Uche Uwahemu, Lorna Van Ackeren, Michael Wener, Dennis Yee, and Riki Juster

Absent

Eric Britz, and Logan Robertson

10:05 Approval of September Minutes

This was approved.

Motion: Donnelly

Second: Wener

Aye: Benavides, Boaz, Burkhart, Card, Donnelly, Donovan, Evans, Goldhammer, Hayes, Kalm, Kehoe, Kleiner, Krohn, Lang, Lipson, Lopez, Magistrado, Morisky, O'Toole, Ortega, Perry, Snyder, Tobey, Uwahemu, Van Ackeren, Wener, Yee, and Juster

Absent: Britz, and Robertson

Abstain: Fowler, Monroy-Dexter, and Sakai-Miller

Result: Passed

GEN9.18.24DraftMinutes

Attachments: [GEN9.18.24DraftMinutes](#)

10:10 Area Agency on Aging Report- Alicia Espinoza, AAA Program Manager
Tracy Murray, Director, Aging and Adult Services
On behalf of the AAA staff and the ACOA, Tracy thanked Jill Kleiner for her phenomenal job as President of the ACOA.
One Time Only (OTO) funding was just announced. The total amount available for distribution is approximately \$600,000. The AAA will finalize allocations in the next week and notify providers to amend contracts.
Tracy reported that Meals on Wheels of Contra Costa (MOWCC), a nonprofit organization that raises funds for home delivered meals programs, made the decision in October 2024 to vacate the AAA seat on their Board of Directors. At the same meeting they discussed updating their bylaws so that the AAA would no longer be listed as a community partner. These actions will have an impact on the number of meals that the AAA can provide, and a reduced meal count will be noted on the Area Plan that the Advisory Council will consider in March of 2025.
Tracy introduced Alicia Espinoza, Program Manager of the AAA who reviewed RFP 1212 Measure X Organizational Capacity Building timeline.

RFP 1212 Organizational Capacity

Attachments: [RFP1212-Organizational-Capacity-Final](#)

<https://ehsd.org/overview/contracting-opportunities/>

- 10:35 City Reports (2 minutes each)
 - Antioch-Vacant
 - Brentwood- Eric Britz
 - Clayton- Vacant
 - Concord- Marylyn Fowler
 - Danville / Alamo- James Donnelly
 - El Cerrito- Carol Kehoe
 - Hercules- Vacant
 - Lafayette- Richard Morisky
 - Martinez- Kathryn Monroy-Dexter
 - Moraga- Francisco Benavides
 - Oakley- Vacant
 - Orinda- Candace Evans
 - Pinole- Lori Magistrado
 - Pittsburg- Vacant
 - Pleasant Hill- Lorna Van Ackeren
 - Richmond- Cate Burkhart
 - San Pablo- Vacant
 - San Ramon- Vacant
 - Walnut Creek- Denise Kalm

City Representatives gave updates on senior focused issues in their cities.

- 10:55 Slate of 2025 Officers:
 - President: Jim Donnelly
 - Vice President: Lorna Van Ackeren
 - Secretary/Treasurer: Michelle Hayes

10:56 Polling and Election

Close nominations for candidates for ACOA officers for 2025

Motion: Burkhart

Second: Kalm

Aye: Benavides, Boaz, Burkhart, Card, Donnelly, Donovan, Evans, Fowler, Goldhammer, Hayes, Kalm, Kehoe, Kleiner, Krohn, Lang, Lipson, Lopez, Magistrado, Monroy-Dexter, Morisky, O'Toole, Ortega, Perry, Sakai-Miller, Snyder, Tobey, Uwahemu, Van Ackeren, Wener, Yee, and Juster

Absent: Britz, and Robertson

Result: Passed

Vote to approve the slate of ACOA officers for 2025

Motion: Burkhart

Second: Wener

Aye: Benavides, Boaz, Burkhart, Card, Donnelly, Donovan, Evans, Fowler, Goldhammer, Hayes, Kalm, Kehoe, Kleiner, Krohn, Lang, Lipson, Lopez, Magistrado, Monroy-Dexter, Morisky, O'Toole, Ortega, Perry, Sakai-Miller, Snyder, Tobey, Uwahemu, Van Ackeren, Wener, Yee, and Juster

Absent: Britz, and Robertson

Result: Passed

10:58 Oath of Office for Officers

The Oath of Office was administered to the new officers by Aging and Adult Services Director Tracy Murray

11:00 Break

11:10 Committee and Workgroup Reports: Chairs

Membership: Julie Ortega/Logan Robertson

Julie reported adding 10 new members, updated interview questions, still needs representatives from the City of Pittsburg, San Pablo, San Ramon and Clayton. Orientation scheduled for January 30th. Thank you Marilyn for becoming Kathryn Monroy-Dexter's buddy

Planning: Candace Evans

On December 5, revisited Ambrose Community Center to bring Information and Resources to the Seniors

Health & Elder Abuse Prevention: Terri Tobey/Michael Wener

Michael reported committee has 7 members, "Aging in Place" brochure being reviewed. Upcoming speakers: Dr. David Padgett – psychiatrist, Tom Lang, Alan Goldhammer, and Brian O'Toole

Housing: Kevin Donovan

Next meeting is on Monday, January 13. Presenter will be Joseph Villareal, Director of the County's Housing Authority. Currently presenting the "No Place to Call Home" powerpoint throughout the County to raise awareness of homelessness and the need for more affordable housing.

Legislative: Shirley Krohn

Steve's proposal to the California Senior Legislature (CSL) for Brown Act adjustments is waiting to be picked up by an elected official. Shirley was re-elected to lead the CSL Assemblymembers

Technology: Steve Lipson

The committee talked about Artificial Intelligence (AI). Networking with other support/allies to gain support for Brown Act proposal

Transportation: Jim Donnelly

COVID Impact Survey still needs responses. Accessible advisory council of Contra Costa Transit Authority being formed. Candace will take over as Chair in January

11:25 Treasurer's Report: Candace Evans

Beginning Balance \$450.00; Spent in for October and December meetings \$253.29 Ending Balance \$196.71

11:27 ACOA President’s Report: Jill Kleiner

Jill discussed ACOA Training requirements, Committee Assignments, 2024 Annual Report for the Board of Supervisors. Due to four absences in this calendar year, Michael Rigsby was “deemed voluntary resigned”.

Thank you to all ACOA members – especially the following long-serving members: Debbie Card (28 years), Shirley Krohn (20 years), Lorna Van Ackeren (9 years), Jim Donnelly and Brian O’Toole (8 years),Kevin Donovan, Steve Lipson, Dennis Yee, and Jill Kleiner (6 years), and Terri Tobey (5 years)

10.2.2024 Committee Assignments

Attachments: [10.2.2024 Committee Assignments](#)

2024 Annual Report

Attachments: [2024 ACOA Annual Report \(consolidated draft\) final](#)

11:37 Consent Items:

Appoint Alan Goldhammer to the Member at Large #4 seat

Approve Bylaws to be presented to Board of Supervisors

Approve 2024 Annual Report

Motion: Fowler

Second: Wener

Aye: Benavides, Boaz, Burkhardt, Card, Donnelly, Donovan, Evans, Fowler, Goldhammer, Hayes, Kalm, Kehoe, Kleiner, Krohn, Lang, Lipson, Lopez, Magistrado, Monroy-Dexter, Morisky, O’Toole, Ortega, Perry, Sakai-Miller, Snyder, Tobey, Uwahemu, Van Ackeren, Wener, Yee, and Juster

Absent: Britz, and Robertson

Result: Passed

GEN 9.18.24 DRAFT Bylaws

Attachments: [GEN 9.18.24 DRAFT Bylaws](#)

11:40 Regional Coalition Update: Debbie Toth

11:45 Health Equity Summit Update: Lorna Van Ackeren

Postponed to January

11:50 ACOA Holiday Activity: Marilyn Fowler

Marilyn organized a holiday activity which was enjoyed by the attendees

11:55 Public Comment
None

New business for next meeting:
Wednesday, January 15, 2025

Legistar instructions

12:00 Adjourn to Potluck
Jill adjourned the meeting at 11:51, passed the gavel to Jim Donnelly

The Council will provide reasonable accommodations for persons with disabilities planning to attend the Council meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Council less than 96 hours prior to that meeting are available for public inspection at 500 Ellinwood Way, Pleasant Hill, attention Glenda Pacha during normal business hours. Staff reports related to items on the agenda are also accessible online at www.contracosta.ca.gov. Public comment may be submitted via electronic mail on agenda items at least one full workday prior to the published meeting time.

For additional information contact: Glenda Pacha (925) 655-0772 or gpacha@ehsd.cccounty.us

HOW TO PROVIDE PUBLIC COMMENT:

Persons who wish to address the Advisory Council on Aging during public comment on matters within the jurisdiction of the Council that are not on the agenda, or who wish to comment with respect to an item on the agenda, may comment in person, via Zoom, or via call-in. Those participating in person should speak when called upon by the chair. Those participating via Zoom should indicate they wish to speak by using the “raise your hand” feature in the Zoom app. Those calling in should indicate they wish to speak by pushing * 9 on their phone. All public comments will be limited to 2 minutes per speaker.

The Contra Costa County Advisory Council on Aging is appointed by the Board of Supervisors to advise the Area Agency on Aging on all matters related to the development and administration of the annual Area Agency Plan and operations conducted thereunder, in accordance with mandates from the Older Americans Act. Any comments or recommendations made by the Council or its individual members do not represent the official position of the County or any of its officers.