



CONTRA COSTA COUNTY

AGENDA

Los Medanos Healthcare Operations Committee

Supervisor Shanelle Scales-Preston, Chair
Supervisor Ken Carlson, Vice Chair

Monday, April 14, 2025 **11:00 AM** **190 E. 4th Street, Pittsburg, CA 94565**
2255 Contra Costa Blvd., Suite 202,
Pleasant Hill, CA 94523
<https://cchealth.zoom.us/j/95584426607>

The public may attend this meeting in person at either above location. The public may also attend this meeting remotely via Zoom or call-in.

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee.

1. Introductions
2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two (2) minutes).
3. RECEIVE and APPROVE Record of Action for December 9, 2024 Committee Meeting [25-1334](#)
Attachments: [LMHOC MeetingMinutes_9Dec2024](#)
4. RECEIVE and APPROVE Record of Action for March 3, 2025 Committee Meeting [25-1335](#)
Attachments: [LMHOC Meeting Minutes 3.3.25](#)
5. RECEIVE Request for a Grant Proposal Review Panel [25-1336](#)
6. RECEIVE Staff Report on the 2025-2027 Grant Program [25-1337](#)
7. Adjourn

The next meeting is currently scheduled for May 5, 2025 at 3 pm PST.

General Information

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For Additional Information Contact: Ernesto.DeLaTorre@cchealth.org



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-1334

Agenda Date: 4/14/2025

Agenda #: 3.

Advisory Board: Los Medanos Healthcare Operation Committee

Subject: RECEIVE and APPROVE Record of Action for December 9, 2024 Committee Meeting

Presenter: Ernesto De La Torre

Contact: Ernesto.DeLaTorre@cchealth.org

Information:

County Ordinance requires that each County body keep a record of its meetings. Though the record need not be verbatim, it must accurately reflect the agenda and the decisions made in the meeting. Attached is the Record of Action for the Los Medanos Healthcare Operations Committee for December 9, 2024.

Recommendations/Next Steps: RECEIVE and APPROVE Record of Action for December 9, 2024 Committee Meeting



Meeting Minutes - Final

CONTRA COSTA COUNTY Los Medanos Healthcare Operations Committee

Monday, December 9, 2024

1:00 PM

190 E. 4th Street, Pittsburg, CA 94565
2255 Contra Costa Blvd. Suite 202, Pleasant
Hill, CA 94523

Join Zoom Meeting

<https://cchealth.zoom.us/j/98311824709>

[[cchealth.zoom.u](https://cchealth.zoom.us)

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee.

Introductions

Present: District V Supervisor Federal D. Glover and District IV Supervisor Ken Carlson

Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two (2) minutes).

[No public comment](#)

1. Review and approve minutes from August 12, 2024

[24-4214](#)

Attachments: [LMHOC Meeting Minutes 8.12.2024](#)

Minutes from the August 12, 2024 meeting were reviewed and approved.

Motion: Glover

Second: Carlson

2. RECEIVE Annual Report of Los Medanos Health Advisory Committee [24-4215](#)

Attachments: [Annual Report Los Medanos Health Advisory Committee 2024](#)

Item Received: There was discussion around the timeliness of contracting and reimbursement payments. The

Supervisors agreed that the timelines are too long and would like staff to work to streamline payments as much as possible. This could include trainings with agencies on the processes for both contracting and reimbursement.

Supervisor Glover encouraged the committee to formalize a requirement that committee members visit a minimum number of programs each year.

Staff notified the committee that the health needs survey for Los Medanos would take place in 2025 with support from the advisory committee.

Supervisor Glover or Supervisor elect to confirm the open Bay Point MAC seat 2 (Charles Tremaine).

This Discussion Item was received.

The next meeting is tentatively scheduled for March 3, 2025.

The meeting schedule for 2025 will be confirmed with Supervisor offices after the 2025 Board retreat.

Adjourn

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CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-1335

Agenda Date: 4/14/2025

Agenda #: 4.

Advisory Board: Los Medanos Healthcare Operation Committee

Subject: RECEIVE and APPROVE Record of Action for March 3, 2025 Committee Meeting

Presenter: Ernesto De La Torre

Contact: Ernesto.DeLaTorre@cchealth.org

Information:

County Ordinance requires that each County body keep a record of its meetings. Though the record need not be verbatim, it must accurately reflect the agenda and the decisions made in the meeting. Attached is the Record of Action for the Los Medanos Healthcare Operations Committee for March 3, 2025

Recommendations/Next Steps:

RECEIVE and APPROVE Record of Action for March 3, 2025 Committee Meeting



Meeting Minutes - Draft

CONTRA COSTA COUNTY Los Medanos Healthcare Operations Committee

Supervisor Shanelle Scales-Preston, Chair
Supervisor Ken Carlson, Vice Chair

Monday, March 3, 2025 **1:00 PM** **190 E. 4th Street, Pittsburg, CA 94565**
2255 Contra Costa Blvd., Suite 202, Pleasant Hill, CA 94523
<https://cchealth.zoom.us/j/95584426607>

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1. Introductions and Roll Call

Present: District V Supervisor Shanelle Scales-Preston

Absent: District IV Supervisor Ken Carlson

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two (2) minutes).

3. RECEIVE and APPROVE Record of Action for December 9, 2024 Committee Meeting [25-738](#)

Attachments: [LMHOC MeetingMinutes_9Dec2024](#)

This Consent Item was tabled.

4. RECEIVE staff report on Los Medanos Health Area Budget [25-739](#)

Attachments: [LMHA 25-26 Budget](#)

This Discussion Item was received.

5. RECEIVE Staff Report on the 2023-2025 Grant Program [25-740](#)

Supervisor Scales-Preston requested staff to determine steps to use the online grant system utilized by Keller Canyon Mitigation Fund.

This Consent Item was received.

The next meeting is currently scheduled for April 14, 2024, at 11:00 am.

Adjourn

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For Additional Information Contact: ernesto.delatorre@cchealth.org



Meeting Minutes - Final

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For Additional Information Contact: Ernesto.DeLaTorre@cchealth.org

CONTRA COSTA COUNTY
Los Medanos Comm HC (0480)

<i>Object Code</i>	<i>DESCRIPTION</i>	(B) Approved Budget FY 2024-2025	(B) Proposed Budget FY 2025-2026

1011	Perm Salaries	\$ 62,252	\$ 65,366
1013	Temp Salaries	33,800	-
1015	Def. Comp. CCC	1,410	1,410
		-	-
	Total Salaries	97,462	66,776
1019	Comp/ SDI Recov	-	-
1042	F.I.C.A.	7,349	5,001
1044	Retirement Exp	12,026	12,202
1060	Employee Grp Ins	17,991	19,216
1063	Unemployment Ins	193	131
1070	Workers Comp	1,959	1,660
	Total Benefits	39,518	38,210
	TOTAL 1000 ACCOUNTS	136,980	104,986
2100	Office Expense	5,000	2,000
2130	Small Tools & Instruments	5,000	5,000
2131	Minor Equipment	5,000	6,200
2250	Rent/Leases-Equip	500	500
2251	Comp Software	5,000	5,000
2284	Request. Maint.	-	15,000
2301	Auto Mileage Employees	2,000	1,000
2310	Non Cnty Prof Spclzd Svcs	1,065,770	1,367,414
2310	Non Cnty Prof Spclzd Svcs	-	96,700
2328	Administrative Svc	-	-
2330	Other Gen Svcs Charges	50	-
2479	Other Spec Dept Exp	-	-
2490	Misc. Svc & Supply	15,000	-
2491	Cash Shortage Reimbursement	-	-
	TOTAL 2000 ACCOUNTS	1,103,320	1,498,814

3611	Interfund Exp-Gov/Gov	-	7,500
3615	DoIt Data Proc Svcs	1,700	1,700
3620	Gen Svc-Requested Mntc	6,000	-
3622	Gen Svc-Other GS Charges	-	-
	TOTAL 3000 ACCOUNTS	<u>7,700</u>	<u>9,200</u>
4948	Misc Equip	-	-
	TOTAL 4000 ACCOUNTS	<u>1,000</u>	<u>-</u>
5011	Reimbursmnts-Gov/Gov	1,000	1,000
5022	Oper Trans to Svs	-	-
	TOTAL 5000 ACCOUNTS	<u>1,000</u>	<u>1,000</u>
	RESERVE		\$ 85,000
	TOTAL EXPENSE-0480	<u>\$ 1,250,000</u>	<u>\$ 1,700,000</u>

Total Admin (not to exceed 10%)	\$	124,686
Amount available for Community Health Grants	\$	1,367,414



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-1336

Agenda Date: 4/14/2025

Agenda #: 5.

Advisory Board: LOS MEDANOS HEALTHCARE OPERATIONS COMMITTEE

Subject: RECEIVE Request for a Grant Proposal Review Panel

Presenter: Dennisha Marsh

Contact: ernesto.delatorre@cchealth.org

Information:

The 2025-2027 Los Medanos Grant Program is currently accepting proposals. The RFP period ends on April 18th, 2025. In previous grant rounds discussion of the proposals took place publicly at open meetings of the Advisory Committee. Having discussions about each of the proposals in public is a challenge and restricts the advisory committee's open and candid discussion of proposals.

To mitigate this challenge the Chair of the Los Medanos Health Advisory Committee would like to request the Los Medanos Healthcare Operations Committee to create a 5-person Proposal Review Panel. This panel would consist of 2-3 members of the advisory body and 2-3 members of the local community. If only 2 advisory committee members are available, then the last 3 spots would be filled by non-committee members. The Proposal review panel would review and score all proposals between April 21 and May 6. A report with recommendations will be provided to the Los Medanos Health Advisory Committee for discussion at their May 13th meeting. The Advisory Committee would then send their recommendations to the Board of Supervisors for their review and approval.

Recommendation(s)/Next Step(s):

Receive request and approve the creation of a Proposal Review Panel for the Los Medanos Health Area Grant Program.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 25-1337

Agenda Date: 4/14/2025

Agenda #: 6.

Advisory Board: LOS MEDANOS HEALTHCARE OPERATIONS COMMITTEE

Subject: RECEIVE Staff Report on the 2025-2027 Grant Program

Presenter: Ernesto De La Torre

Contact: ernesto.delatorre@cchealth.org

Information:

On March 6, 2025 the RFP for the 2025-2027 grant program was distributed via email to a list of 118 local agencies that provide health related services in the Los Medanos Health Area or surrounding regions. On March 11 the email was distributed to another 100+ agencies working in Contra Costa County.

Since the RFP was distributed staff has met with 15 agencies to provide support and guidance on how to build a quality proposal.

Timeline update:

Item	Date	Status
RFP Release	March 6, 2025	Complete
Bidder's conference	March 18, 5:00 pm	Completed with 73 participants, 62 via Zoom and 11 in-person
RFP application due date	April 18, 2025, 5:00 pm	On track
Los Medanos Health Advisory Committee, individual review and score proposals. LMHAC Chair Request to create a 5-person Proposal review panel to meet privately to review and score all of the proposals.	April 21-May 6, 2025	Advisory Committee review is on track. Proposal review panel pending LMHOC approval
Public meeting of LMHAC to review advice of the Proposal Review Panel and make recommendation to the Board of Supervisors.	May 13, 2025, 5:00 pm	On track

Board of Supervisors to consider award recommendations from the advisory committee. Awards announced after BOS approval.	First available BOS meeting after committee vote, 2025	On track
Begin contracting process	TBD, after BOS approval	