



CONTRA COSTA COUNTY

AGENDA

Hazardous Materials Commission

Friday, May 8, 2026

10:00 AM

777 Arnold Dr., Martinez, CA 94553 -
Paramount Room

<https://cchealth.zoom.us/j/98031936341>

Meeting ID: 980 3193 6341

Operations Committee

Chair: Marielle Boortz

Vice Chair: Jamin Pursell

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Roll Call and Introductions
2. CONSIDER approval of the April 10, 2026 Hazardous Materials Commission Operations Committee meeting minutes. [26-1864](#)
Attachments: [HMC OPS April 10 2026 Draft Meeting Minutes](#)
3. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).
4. DISCUSS the Hazardous Materials Commission priorities for 2026 and develop a work plan for studying priorities assigned to the Operations Committee, including inviting potential speakers. [26-1865](#)
Attachments: [2026 HMC Priorities](#)
5. DISCUSS and draft Hazardous Materials Commission procedures, particularly those that involve the Operations Committee, e.g., candidates interview process. [26-1866](#)
Attachments: [HMC Commissioner Interview Questions 2025](#)
[Student Intern Interview Notes](#)
[Environmental Organization Seat Flyer 2024](#)
[HMC Internship Flyer redacted](#)

6. DISCUSS the logistics of holding another public forum including panelists, venue, schedule, formatting, resources, food options, etc. [26-1867](#)
Attachments: [HMC Public Forum Sept 11 2025 Planning](#)
7. REVIEW the flyer from last year's public forum and CONSIDER revising and approving a new flyer to share as a "save the date". [26-1868](#)
Attachments: [2025-Hazardous Materials Commission Flyer](#)
8. Announcements from commissioners on items of commission interest.
9. Plan next meeting agenda.

The next meeting is currently scheduled for June 12, 2026 at 10:00 AM.

Adjourn

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 4005 Port Chicago Highway, Suite 120 Concord, CA 94520, during normal business hours. Staff reports related to items on the agenda are also accessible online at www.contracosta.ca.gov. If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: Adam Springer at 925-655-3216



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-1864

Agenda Date: 5/8/2026

Agenda #: 2.

Advisory Board: Hazardous Materials Commission Operations Committee

Subject: Approval of April 2026 Meeting Minutes

Presenter: Committee Chair

Information:

Attached to this agenda item are the draft meeting minutes from the April 10, 2026 Hazardous Materials Commission Operations Committee meeting.

Recommendation(s)/Next Step(s):

CONSIDER approval of the April 10, 2026 Hazardous Materials Commission Operations Committee meeting minutes.



Meeting Minutes - Draft

CONTRA COSTA COUNTY Hazardous Materials Commission

Friday, April 10, 2026

10:00 AM

777 Arnold Dr., Martinez, CA 94553 -
Paramount Room

<https://cchealth.zoom.us/j/98031936341>

Meeting ID: 980 3193 6341

Operations Committee

Chair: Marielle Boortz

Vice Chair: Jamin Pursell

The meeting was called to order at 10:02 AM.

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Roll Call and Introductions

Commissioners Present: Marielle Boortz, Terry Baldwin, Lou Flores, Maureen Brennan, Jamin Pursell

Commissioners Present Online: Tim Bancroft

Staff Present: Adam Springer

Public Present: Jennifer Quallick

2. CONSIDER approval of the March 13, 2026 Hazardous Materials Commission Operations Committee meeting minutes.

The commissioners present voted to approve the March 13, 2026 Hazardous Materials Commission Operations Committee meeting minutes.

Motion: Jamin Pursell

Second: Terry Baldwin

3. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).

There were not any comments made by members of the public.

4. DISCUSS the Hazardous Materials Commission priorities for 2026 and develop a work plan for studying priorities assigned to the Operations Committee, including inviting potential speakers.

The commissioners present discussed the commission priorities with extra attention to the priorities assigned to this committee. This committee had previously decided to develop a work plan rather than solely depending on guest speakers to obtain more information on the committee's priorities. Commissioner Brennan expressed interest in having a presentation in May to discuss the Industrial Safety Ordinance (ISO) and has a potential speaker, David Lindsay. She would also like to receive an update from the hazmat programs regarding tank farms being added in to the ISO. The committee members expressed interest in PFAS treatment for water and considered options for speakers: West County Waste Water, company in Orange County that installs PFAs treatment systems for drinking water, Dr. Danielle (mushroom technology for remediation). Commissioner Boortz noted that regarding battery fires, she has only recently seen articles relating to e-bikes; Commissioner Flores planned to share an update during agenda item #8: San Francisco is proposing a ban on e-bikes. The commissioners present were interested in this proposal and would like to learn more about what specifically is being proposed and how they could recommend something like this to be implemented in our county. Commissioner Brennan shared she came across an article using bread crumbs for hydrogen generation when the committee was considering potential guest speakers such as Raven.

5. DISCUSS the logistics of holding another public forum including panelists, venue, schedule, formatting, resources, food options, etc.

Commissioner Flores felt that the forum last year was successful in terms of the material and the guest speakers featured, but that the area of struggle was a lack of advertising. Once the venue and date is confirmed, the commission would like to advertise a save the date on their website. Commissioner Boortz proposed reviewing the flyer from last year's forum and revising it for this year's forum during the next Operations committee meeting. Commissioner Brennan suggested including local schools/colleges in their advertising efforts. County, city, and union newsletters were also suggested as a means of advertising.

6. DISCUSS and draft Hazardous Materials Commission procedures, particularly those that involve the Operations Committee, e.g., candidates interview process.

The commissioners present reviewed the topics they previously brainstormed and felt should have a document outlining the procedure(s) that the committee follows: checklist for public forum, interviews for commissioners, interviews/selection of student interns, expectations/assignments for interns, a draft of an onboarding process for new commissioners which will be assigned to the Planning & Policy Committee to complete.

7. DISCUSS and DEVELOP a letter requesting to reserve the IBEW union hall for the September 17th Hazardous Materials Commission public forum.

For the sake of time, this agenda item was moved up and discussed after the approval of meeting minutes. Commissioner Boortz noted that the room rental requires a \$250 fee for cleaning and set up of the hall. Staff will draft a letter and request that the cleaning fee is waived considering that the commission does not have a budget and that the forum would be an educational event for the public. Commissioner Brennan pointed out that since the Hazardous Materials Programs and Con Fire are expected to merge in the coming months, we could request Con Fire to cover this fee if the IBEW Board does not agree to waive the fee.

The commissioners present voted to allow staff to draft a letter and send it to Rachael Shoemake on behalf of the committee.

Motion: Jamin Pursell

Second: Terry Baldwin

8. Announcements from commissioners on items of commission interest.

Commissioner Flores attended a Zoom meeting regarding the proposal of SB 954 which would amend some of the provisions of SB 131 that was passed last year. He noted that SB 131 weakened CEQA regulations and Commissioner Brennan also attended the meeting and felt this topic was something the commission should look into.

9. Plan next meeting agenda.

The next meeting is currently scheduled for May 8, 2026 at 10:00 AM.

Adjourn

The meeting was adjourned at 11:13 AM.

For Additional Information Contact: Adam Springer at 925-655-3216



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-1865

Agenda Date: 5/8/2026

Agenda #: 4.

Advisory Board: Hazardous Materials Commission Operations Committee

Subject: HMC Priorities for 2026

Presenter: Committee Chair

Information:

Attached to this agenda item are the Hazardous Materials Commission priorities for 2026 and the committees that they have been assigned to.

Recommendation(s)/Next Step(s):

DISCUSS the Hazardous Materials Commission priorities for 2026 and develop a work plan for studying priorities assigned to the Operations Committee, including inviting potential speakers.

2026 HMC Priorities for Consideration

General Commission Priorities

- Brownfield development-cleanup standards/reuses ; Emerging remediation technology e.g., in situ phytoremediation, bugs/bioremediation, albino redwoods, mycelium (mushrooms)
- Concerns from increased electrification – byproducts, EV,
- Battery waste management, recycling; sodium batteries vs lithium batteries;
- Impacts from Sea Level Rise
 - Hazardous Materials transportation corridors. E.g., Railroads,
 - Soil/water contamination
 - Presentation from DOT
- SB 868: Bright Star balcony solar

Assigned to Operations Committee

- PFAS/Forever chemical treatments (contact EPA); AI data center impacts
 - treatment tech/remediation; mycoremediation vs mycelium
 - emergency response/chemicals used for battery fires /suppression
- Hydrogen generation
- Carbon capture technologies/ carbon sequestration
- PG&E power generation changes + future plans
- MCE solar farm in Richmond
- Public Forum – tentative September 2026

Assigned to Planning & Policy Committee

- CWS notification including system and technology /ISO
- Aviation fuel changes (2031) (Richmond company Raven fuel from bio waste)
- Receive presentation on plan from Will Nelson of DCD regarding the completed General Plan
- Bill analysis & legislative packets
- Track merger of HazMat programs to CON FIRE
- HMC bylaw review/revision
- Refinery process safety management/pipeline safety/PHMSA
- Small modular nuclear reactors (SMR) - waste streams + general overview



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-1866

Agenda Date: 5/8/2026

Agenda #: 5.

Advisory Board: Hazardous Materials Commission Operations Committee

Subject: Operations Committee Procedures

Presenter: Committee Chair

Information:

Attached to this agenda item are existing documents that the Operations Committee has used for their procedures such as conducting interviews.

Recommendation(s)/Next Step(s):

DISCUSS and draft Hazardous Materials Commission procedures, particularly those that involve the Operations Committee, e.g., candidates interview process.

Name _____

Date _____

Question	Comments	Score (1 – 5)
1. Why do you want to join the Commission and why would you be a good choice?		
2. What special skills do you bring to the Commission? Where do you see yourself fitting into the overall composition of the Commission?		
3. Have you worked on hazardous materials issue before? On other public policy issues? Please tell us about that experience.		
4. One of the criteria for this seat is that you have an awareness of, and an interest in, the principles of Environmental Justice as defined in County Policy. Please discuss an Environmental Justice issue you are aware of in your community.		
5. The Commission is consensus-oriented. What is your experience with groups in which there are diverse opinions? How have you handled situations where others' views are different from your own?		
6. What issues would you like to see the Commission work on in the coming year or two?		
7. Can you attend the monthly Commission meeting and one monthly committee meeting in -person?		
Total		

Student Intern Interview Notes

Name	
School Name	
Grade/Academic Level	
<p>Knowledge: Have you learned about topics that the Contra Costa Hazardous Materials Commission addresses? If so, please share a few examples of topics you've previously learned.</p>	
<p>Experience: What is your experience with environmental issues? Please describe your involvement with any clubs, local organizations, projects, research assignments, volunteering, classes/coursework, etc. that addresses any environmental issues.</p>	
<p>College & Career: Is your current area of study and/or future major/career goal related to environmental topics? Please list/describe.</p>	
<p>Topic of Interest: Please share an environmental issue or topic that is important to you or that may be affecting your community.</p>	
<p>Anything else you would like to share about yourself related to this internship opportunity or your interest in Boards and Commissions?</p>	

**** PLEASE POST or DISTRIBUTE ****

CONTRA COSTA COUNTY HAZARDOUS MATERIALS COMMISSION SEEKS APPLICANTS

DO HAZARDOUS MATERIALS POLICY ISSUES INTEREST YOU?

The Contra Costa County Hazardous Materials Commission is seeking applicants to fill an **Environmental Organization Seat** for a 4 year term of January 1, 2025 – December 31, 2028. You may apply if you:

- live or work in Contra Costa County;
- can represent an Environmental Organization;
- have demonstrated interest in hazardous materials issues;
- have an awareness of, and interest in, the principles of Environmental Justice as defined in County policy;
- can attend monthly Commission and committee meetings.

The Commission is a voluntary body appointed by the Board of Supervisors and makes policy recommendations to the Board and County staff on issues concerning hazardous materials and hazardous waste.

The Commission's 14 members and alternates serve four-year terms and include representatives of industry, labor, civic groups, environmental organizations, environmental engineers, the general public, cities and Environmental Justice communities.

To obtain an application form, or for further information, contact Adam Springer, Assistant Director to the Hazardous Materials Program, at 925-655-3216 or Adam.Springer@cchealth.org. Applications may also be obtained from the Clerk of the Board located at 1025 Escobar Street 1st Floor, Martinez CA 94553.

You may also submit an application by mail, e-mail or online:

- <https://www.contracosta.ca.gov/3418/Appointed-Bodies-Committees-Commissions>



Members: Fred Glueck – Chair, Soheila Bana, Tim Bancroft, Eduardo Martinez, Marielle Boortz, Maureen Brennan, Drew Graham, Mark Hughes, Jim Payne, Jamin Pursell, Lisa Martell, George Smith, Anthony Tave, Julian Vinatieri

4585 Pacheco Blvd., Suite 100, Martinez CA 94553, 925-655-3216 Adam.Springer@cchealth.org

Members of the commission may serve consecutive terms. Current commissioners interested in serving another term must complete the application process again.

Applications must be received by September 9, 2024 and if mailed, mailed to the Clerk of the Board.

Interviews for qualified applicants will take place on September 13, 2024, in person or by Zoom.

Members: Fred Glueck – Chair, Soheila Bana, Tim Bancroft, Eduardo Martinez, Marielle Boortz, Maureen Brennan, Drew Graham, Mark Hughes, Jim Payne, Jamin Pursell, Lisa Martell, George Smith, Anthony Tave, Julian Vinatieri

4585 Pacheco Blvd., Suite 100, Martinez CA 94553, 925-655-3216 Adam.Springer@cchealth.org

Hazardous Materials Commission

PAID STUDENT INTERNSHIP

The Hazardous Materials Commission (HMC) is looking for **2** student interns (high school or college) who are passionate about the environment and interested in being a part of policy development on hazardous materials.

Be part of the change and participate in invaluable public meetings from [redacted] [APPLY TODAY!](#)

DEADLINE:

Interested? Apply at bit.ly/HMCapp23

Questions can be emailed to CareerPathways@ccchealth.org

Interviews will be held in-person or virtually on [redacted]

WHAT IS THE HMC?

The Hazardous Materials Commission (HMC) is an advisory body to the Contra Costa County Board of Supervisors on hazardous materials and hazardous waste issues. The HMC is made up of representatives from cities, labor groups, environmental groups, businesses, the League of Women Voters, and the general public.

The Commission advises the Board on new/existing policies, regulatory programs, educational programs, and legislation affecting the use, storage, transportation, and disposal of hazardous materials and waste.

STUDENT INTERN EXPECTATIONS:

- Complete 5-7 hours per month, for the duration of the 6-month internship to receive a \$700 stipend**
- Interns will research and present on a hazardous materials topic of personal or commission interest, conduct informational interviews, and attend Full Commission meetings.

Note: Full Commission meetings are held in-person in Martinez; with a Zoom option if needed. Interns are also encouraged to join optional subcommittees in Martinez.

**Position is not an official voting member on Commission*

***If applicable, this position may be used for practicum or internship credit at participating colleges/universities.*

PREFERENCE WILL BE GIVEN TO APPLICANTS THAT LIVE AND/OR ATTEND SCHOOL IN CONTRA COSTA COUNTY.



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-1867

Agenda Date: 5/8/2026

Agenda #: 6.

Advisory Board: Hazardous Materials Commission Operations Committee

Subject: 2026 Public Forum Planning

Presenter: Committee Chair

Information:

Attached to this agenda item is the public forum planning document that was used in 2025 as a reference for the committee in preparation for their 2026 public forum.

Recommendation(s)/Next Step(s):

DISCUSS the logistics of holding another public forum including panelists, venue, schedule, formatting, resources, food options, etc.

DRAFT CONTENTS OF FORUM ADVERT/FLYER

The Contra Costa County Hazardous Materials Commission Presents a Public Forum:

Thursday, September 11, 2025, 4:00-6:00 p.m.

[insert catchy/attention-grabbing title]

Hazardous Materials Safety for Residents

Learn about:

- Household hazardous waste and pharmaceuticals disposal
- Rechargeable batteries safety
- County hazardous materials incidents emergency response
- The Community Warning System
- Reporting odors and air pollution

Panelists and Information Tables from:

- Contra Costa County Hazardous Materials Program
- Contra Costa Fire Protection District
- Central Contra Costa Sanitary District
- Community Warning System of Contra Costa County
- Bay Area Air District

In-person at the Contra Costa County, Administration Building, 1025 Escobar Street, Martinez

Via Zoom at this link [insert link]

Pre-registration not required

The forum will be recorded and the recording posted on the Contra Costa County Hazardous Materials Commission's webpage

Include on flyer backside: QR codes and/or website links for each presenter's organization and link for the Hazardous Materials Commission's webpage

Proposed Forum agenda and some logistics

3:30 -4:00 pm: doors open, people view/mingle at information tables

4:00-4:05 pm: HMC chair welcome, introductions, etc.

4:05-5:15 pm: the five panelists present/speak

Target 10-12 minutes each; 14 minutes max

5:15-5:30 pm: moderated Q&A

5:30-6:00 pm: people view/mingle at information tables

[can adjust timeline based on amount of in-person attendance, e.g., longer Q&A seems wise]

No food or beverages provided

No attendee sign-in sheet

In-room questions written on index cards, collected and then organized by HMC volunteers, given to HMC chair(?) to read to panelist(s)

On Zoom webinar questions submitted via Q&A webinar feature, organized by Zoom moderator and moderator reads to panelist(s) -----need to confirm this is how it works/will work

Don't use Zoom chat feature; is too distracting

HMC roles/jobs at the Forum (commissioners sign-up):

HMC Information table (2): Maureen,

Greeters (2):

HMC Chair (1): Mark

Q&A index card hand-outers/collectors (2):

Floater (1):

County staff roles at the Forum: coordinate the presenters, Zoom host/moderator/manager

Forum main room: BOS Chambers

Information tables: in separate room, near the BOS Chambers (room number?)

Note: Breanna has reserved the two rooms for 9/11/2025 and requested max. tech/IT support

Have at the HMC information table:

- Brochures/handouts: to include handouts on 10-12 topics the HMC has studied/is studying (max 20 copies of each document, staff to have copies made)
 - o What is flaring flyer (Maureen)
 - o Something on sea level rise
 - o HMC intern program application flyer
 - o Any historic/past HMC flyers (Breanna to search)
 - o Center for Creative Land Recycling (Maureen)
 - o Brownfields development (Alyson Greenlee has something?)
 - o Our activities list (things noted in prior annual reports)—- copies for us to discuss with people---not a handout for people to take?
 - o Brochures/handouts from speakers the HMC/HMC committees have had (Maureen)
 - o Contact info for the County Haz Mat ombudsperson, description of their role
 - o HMC and HMC committees' meeting schedule, about the HMC
- Invite current & past HMC interns to be at our info table
- Invite the County Haz Mat ombudsperson to be at our table

Forum Welcome and Introduction talking points:

- Welcome
- Who HMC is, our priorities (inspirational, how important the HMC is)
- Thank BOS for sponsoring us
- Point out any elected officials/their staff present
- Room safety, emergency exits
- Meeting logistics (agenda and time frames, include how will do Q&A: in room and Zoom)
- Note the meeting being recorded on Zoom and will be posted on HMC webpage

Forum To Do's Checklist (indicate who is responsible for having what done by when)

TASKS	WHO	BY WHEN	STATUS
Secure panelists: explain our expectations for their panelist talk (time limit, what we want them to cover), tell them they each will have an information table for their organization, relay any requests we have re their information table (eg, ConFire: Lithium ion battery safety handout, CWS: handout/means for people to sign-up for CWS)	Adam/County staff		
Procure brochure, fact sheets, etc. documents for HMC information table (so that document copies can be made)			
Give documents for HMC information table to County staff (who?) to make copies, about 20 copies each			
Make copies of documents for HMC information table			
Bring brochures, etc. copies for HMC information table to the Forum			
Invite County Haz Mat ombudsperson to join HMC information table...also invite them to attend a HMC meeting so that we can meet them			
Invite current and forum HMC interns to join HMC information table			
Get Forum info to County PIO so they can create Forum advert/flyer and advertise on social media, etc.			
Provide electronic copy of Forum advert/flyer to HMC commissioners so commissioners can share with their organizations, etc.			
Assign a timekeeper to track time (during the Forum) and help keep Forum activities on schedule			
Confirm/assign who organizes the Q&A questions (in room and on Zoom) and who reads questions to panelist(s)			

TASKS	WHO	BY WHEN	STATUS
Determine room layout for information tables	Operations Committee	Do at August 8, 2025 Operations Committee meeting	
Prepare HMC Commissioner Forum roles sign-up sheet and get sign-ups			
Procure index cards and some pens/pencils for Q&A and bring to Forum			
Assign/confirm Zoom webinar host			
Set up information tables and chairs in room per prepared room layout			
Write HMC chair welcome/opening remarks (to be 5 minutes long max)	Marielle & Jamin?		
Ensure ConFire rechargeable battery video (recording of that HMC meeting where shown) can be easily found via HMC webpage			
Post Forum recording on HMC webpage			



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-1868

Agenda Date: 5/8/2026

Agenda #: 7.

Advisory Board: Hazardous Materials Commission

Subject: Public Forum Advertising

Presenter: Committee Chair

Information:

Attached to this agenda item is the public forum flyer that was used to advertise last year.

Recommendation(s)/Next Step(s):

REVIEW the flyer from last year's public forum and CONSIDER revising and approving a new flyer to share as a "save the date".

THE CONTRA COSTA COUNTY HAZARDOUS MATERIALS
COMMISSION PRESENTS A PUBLIC FORUM



Hazardous Materials Safety for Residents



Thursday, September 11, 2025 | 4 p.m. - 6 p.m.

LEARN ABOUT

- Household hazardous waste and pharmaceutical disposal
- Rechargeable batteries safety
- Hazardous Materials Incident Prevention and Response
- Community Warning System
- Reporting odors and air pollution

PANELISTS AND INFORMATION TABLES FROM

- Contra Costa County Hazardous Materials Program
- Contra Costa Fire Protection District
- Central Contra Costa Sanitary District
- Community Warning System
- Bay Area Air District



In-person at the Contra Costa County, Administration Building,
1025 Escobar Street, Martinez

Doors open at 3:30 p.m. Please arrive early; you will need to pass through a security checkpoint to enter the building.



Via Zoom at this link cchealth.zoom.us/j/99537244542

Pre-registration not required



The forum will be recorded and the recording posted on the Contra Costa County Hazardous Materials Commission's webpage

cchealth.org/about-contra-costa-health/leadership/commissions-advisory-groups/hazardous-materials-commission

