



Meeting Minutes - Final

CONTRA COSTA COUNTY Advisory Council on Equal Employment Opportunity

Friday, June 27, 2025

9:30 AM

2530 Arnold Drive, Martinez |

[https://cccounty-us.zoom.us/j/85850317480?](https://cccounty-us.zoom.us/j/85850317480?pwd=VebWwGrTjmEe8WobizxhjeNY2cZ7YW.1)

[pwd=VebWwGrTjmEe8WobizxhjeNY2cZ7YW](https://cccounty-us.zoom.us/j/85850317480?pwd=VebWwGrTjmEe8WobizxhjeNY2cZ7YW.1)

.1 | Call-In: 1-214-765-0478 / Conference Code:

480778 / Meeting ID: 828 5031 7480 / Password:

520639

1. Roll Call and Introductions

Present Amrita Kaur, Rameet Kohli, DeVonn Powers, and Lauren Traylor

Absent Lynette Hart

Late Roosevelt Gipson Jr., and Leonard Ramirez

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).
3. Guest Speaker: Diane Troung (Public Facilities ADA Program Manager) & Susan Skamser (Public Access ADA Coordinator)

There are 2 sections of ADA and Diane Troung (Public Facilities ADA Program Manager) and Susan Skamser (Public Access ADA Coordinator) of the Risk Management department are the Title II half. Title I is more HR focused, whereas Title II is public access focused. Information for ADA needs to be readily available for all departments and public access buildings to provide service whether used your not. Both Title I and Title II will partner together if an issue arises where not only the employees' accommodations are hindered, but the public as well.

To find the ADA public access accommodation request form, please go to the following website:
<http://www.contracosta.ca.gov/8570/ADA-Accessibility>.

4.

[25-2603](#)

Attachments: [ACEEO - Minutes - 05-30-2025](#)

Aye: Gipson,, Kaur, Kohli, Powers, Ramirez, and Traylor

Absent: Hart

Result: Passed

5.

[25-1511](#)

Attachments: [Guest Speaker Outline](#)

Have the additional question (question #5) added at the end of the list. Federal Executive Order says that terms like "diversity", "equity", and "inclusion" should be removed, therefore the mission statement and goal on the guest outline should be revised at the next meeting.

Motion: **Kohli**

Second: **Traylor**

Aye: **Gipson,, Kaur, Kohli, Powers, Ramirez, and Traylor**

Absent: **Hart**

Result: **Passed**

6. HR Follow up

Gladys Scott-Reid from HR will help as a substitute for Nicole Bilich until official replacement is made.

**This agenda item was withdrawn as HR Sub-Committee is created to fulfill purpose.
Will work with HR department on recommendations by ACEEO.**

7.

[25-2604](#)

Attachments: [2025 ACEEO Annual Report](#)

Draft of the annual report updated mid-year for tracking purposes. Reviewing goals and tasks for the year to keep on track with yearly mission. Sub-committees are reviewed for fulfillment of purpose and future continuity, if necessary. Suggestions for future guest speakers made to help with yearly mission goals.

8. Roundtable Discussion/Public Comment

Good references to look at are the Board of Supervisors meeting presentations from June 24, 2025. Also, a couple weeks ago, the HR department did a presentation to Board of Supervisors that could be helpful for ACEEO inquiries.

Repeat mention of the Federal executive orders from January were brought up and now the Advisory Council on Equal Employment Opportunity handbook should also be revised appropriately to exclude the mentions of diversity, equity, inclusion or any mention of affirmative action.

Adjourn

The meeting is adjourned at 11:11 a.m.

The next meeting is currently scheduled for July 25, 2025.

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 2530 Arnold Drive lobby, during normal business hours. Staff reports related to items on the agenda are also accessible online at www.contracosta.ca.gov. If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: Kiara Allen, (925) 335-1417

ADVISORY COUNCIL ON EQUAL EMPLOYMENT OPPORTUNITY MEMBERS

*LABOR-TRADE MEMBER SEAT:
(VACANT)*

*BUSINESS MEMBER SEAT:
DeVonn Powers*

*COMMUNITY MEMBER SEAT #1:
Rameet Kohli*

*EDUCATION MEMBER SEAT:
Roosevelt Gipson Jr.*

*COMMUNITY MEMBER SEAT #2:
Lauren Traylor*

*DISABILITY SEAT:
(VACANT)*

*COMMUNITY MEMBER SEAT #3:
(VACANT)*

*UNION MEMBER SEAT #1:
Oravanh Thammasen*

*COMMUNITY MEMBER SEAT #4:
Lynette Hart*

*UNION MEMBER SEAT #2:
(VACANT)*

*MANAGEMENT MEMBER SEAT #1:
Nicole Bilich*

*VETERAN'S SEAT:
Leonard Ramirez*

*MANAGEMENT MEMBER SEAT #2:
Amrita Kaur*

*STAFF TO ACEEO:
- Antoine Wilson
- Kiara Allen*