



CONTRA COSTA COUNTY

AGENDA

Internal Operations Committee

Supervisor Diane Burgis, Chair
Supervisor Candace Andersen, Vice Chair

Tuesday, February 17, 2026

**10:00 AM 3361 Walnut Blvd, Suite 140, Brentwood
1516 Kamole Street, Honolulu, HI
<https://cccouny-us.zoom.us/j/844146063>**

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**Call in: (855) 758-1310 , Conference
code: 844 1460 6381**

The public may attend this meeting in person at either above location. The public may also attend this meeting remotely via Zoom or call-in.

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee.

1. Call to Order
2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two (2) minutes).
3. RECEIVE and APPROVE the Record of Action for the November 24, 2025 Internal Operations Committee meeting. (Diana Oyler, County Administrator's Office)
4. CONSIDER approving the proposed 2026 Committee meeting schedule, meeting format, and work plan, or PROVIDE direction to staff regarding any changes thereto. (Diana Oyler, County Administrator's Office)
5. CONSIDER approving the proposed recruitment plan and schedules to fill public member or At Large seat vacancies on certain Board advisory bodies, commissions and committees. (Diana Oyler, County Administrator's Office)
6. CONSIDER recommending to the Board of Supervisors the appointment of Maile Chin to the Environmental Engineering Alternate #1 seat on the Hazardous Materials Commission to complete the current term ending December 31, 2029. (Adam Springer, Health Services Department)
7. CONSIDER recommending to the Board of Supervisors establishing a Measure O Committee, adopting the attached proposed Bylaws, proposed Ethics Policy, and five seated positions for the Committee as recommended by the Fire Chief. (Aaron McAlister, Deputy Fire Chief, Contra Costa County Fire Protection District)

The next meeting is currently scheduled for March 23, 2026.

Adjourn

General Information

This meeting provides reasonable accommodations for persons with disabilities planning to attend a the meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 1025 Escobar St., 4th Floor, Martinez, during normal business hours. Staff reports related to items on the agenda are also accessible on line at www.co.contra-costa.ca.us.

HOW TO PROVIDE PUBLIC COMMENT:

Persons who wish to address the Committee during public comment on matters within the jurisdiction of the Committee that are not on the agenda, or who wish to comment with respect to an item on the agenda, may comment in person, via Zoom, or via call-in. Those participating in person should offer comments when invited by the Committee Chair. Those participating via Zoom should indicate they wish to speak by using the “raise your hand” feature in the Zoom app. Those calling in should indicate they wish to speak by pushing *9 on their phones.

Public comments generally will be limited to two (2) minutes per speaker. In the interest of facilitating the business of the Board Committee, the total amount of time that a member of the public may use in addressing the Board Committee on all agenda items is 10 minutes. Your patience is appreciated.

Public comments may also be submitted to Committee staff before the meeting by email or by voicemail. Comments submitted by email or voicemail will be included in the record of the meeting but will not be read or played aloud during the meeting.

For Additional Information Contact: Diana Oyler, Senior Deputy County Administrator, (925) 655-2057, Diana.Oyler@cao.cccounty.us