



CONTRA COSTA COUNTY

AGENDA

Economic Opportunity Council

Thursday, April 2, 2026

10:00 AM

1470 Civic Court, Suite 200, Room 221,
Concord | Zoom:

[https://cccouny-us.zoom.us/j/85218044331?](https://cccouny-us.zoom.us/j/85218044331?pwd=a1xEdaLqU2bJkEOC59MtiWg12Ie0ik.1)

[pwd=a1xEdaLqU2bJkEOC59MtiWg12Ie0ik.1](https://cccouny-us.zoom.us/j/85218044331?pwd=a1xEdaLqU2bJkEOC59MtiWg12Ie0ik.1) | Call in: 1408-961-3927 | Meeting

ID: 852 1804 4331

Fiscal Subcommittee

Agenda Items: Items may be taken out of order based on the business of the day and preference of the Committee

1. Call to Order and Welcome
2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two minutes).
3. RECEIVE Fiscal Report for the 2025 and 2026 CSBG Grants for the month of [26-1249](#) February 2026.
Attachments: [25F-6007 February Report](#)
[26F-5007 February Report](#)
4. Next Steps and Meeting Evaluation

The next meeting is currently scheduled for May 7, 2026 at 10 AM.

5. Adjourn

The Committee will provide reasonable accommodations for persons with disabilities planning to attend the Committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at _____, during normal business hours. Staff reports related to items on the agenda are also accessible online at www.contracosta.ca.gov. If the Zoom connection malfunctions for any reason, the meeting may be paused while a fix is attempted. If the connection is not reestablished, the committee will continue the meeting in person without remote access. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: Christina Castle-Barber 925-608-8819



CONTRA COSTA COUNTY

1025 ESCOBAR STREET
MARTINEZ, CA 94553

Staff Report

File #: 26-1249

Agenda Date: 4/2/2026

Agenda #: 3.

Advisory Board: Economic Opportunity Council Fiscal Subcommittee

Subject: RECEIVE Fiscal Report for the 2025 and 2026 CSBG Grants for the month of February 2026.

Presenter: Michael Morris

Contact: Christina Castle-Barber 925-608-8819

Information:

RECEIVE Fiscal Report for the 2025 and 2026 CSBG Grants for the month of February 2026.

| Community Services Block Grant | | | | | | | | | | | | | | | | | |
|--|-----------------------------------|------------------------------|----------------|------------------|-------------------|-------------------|------------------|------------------|------------------|-------------------|------------------|------------------|------------------|------------------|-------------------|--------------------|-------------|
| Monthly Expenditures | | | | | | | | | | | | | | | | | |
| 2025 Contract #25F-6007 | | | | | | | | | | | | | | | | | |
| Term: Jan 1, 2025 through April 30, 2026 | | | | | | | | | | | | | | | | | |
| Line Item | Description | Ledger | Amended Budget | Apr 2025 | May 2025 | Jun 2025 | Jul 2025 | Aug 2025 | Sep 2025 | Oct 2025 | Nov 2025 | Dec 2025 | Jan 2026 | Feb 2026 | YTD Total | Balance | % Spent |
| 1 | Salaries and Wages | 1011 | 16,599 | - | 7,166.36 | 4,538.70 | - | - | - | - | - | - | - | 2,714.20 | 14,419.26 | 2,179.74 | 87% |
| 2 | Fringe Benefits | | 10,125 | - | 4,811.09 | 3,011.58 | 27.93 | 27.74 | - | 61.95 | - | 86.35 | 61.71 | 1,804.55 | 9,892.90 | 232.10 | 98% |
| 3 | Other Costs-Indirect Costs | | 70,000 | - | 10,174.54 | 13,562.14 | 1,015.11 | 1,015.11 | 14,757.13 | 11,167.95 | 7,881.16 | 5,313.13 | 5,113.73 | - | 11,000.00 | 59,000.00 | 16% |
| | Indirect Costs | 5022/2315/2316/1081 indirect | 70,000 | | 10,174.54 | 13,562.14 | 1,015.11 | 1,015.11 | 14,757.13 | 11,167.95 | 7,881.16 | 5,313.13 | 5,113.73 | | 70,000.00 | - | 100% |
| | Total Administrative Costs | | 96,724 | - | 22,151.99 | 21,112.42 | 1,043.04 | 1,042.85 | 14,757.13 | 11,229.90 | 7,881.16 | 5,399.48 | 5,175.44 | 4,518.75 | 94,312.16 | 2,411.84 | 98% |
| | PROGRAM COSTS: | | | | | | | | | | | | | | | | |
| 1 | Salaries and Wages | 1011 | 263,989 | 2,021.64 | 18,666.58 | 22,750.73 | 13,163.58 | 14,482.87 | 15,556.87 | 46,424.84 | 24,505.45 | 34,616.90 | 25,406.34 | 26,535.93 | 244,131.73 | 19,857.27 | 92% |
| | Subtotal Program | | 203,989 | | 11,822.50 | 16,643.71 | 7,154.44 | 7,154.44 | 7,154.44 | 37,348.54 | 17,219.14 | 26,846.24 | 17,656.74 | 19,649.73 | 168,649.92 | 35,339.08 | 83% |
| | Student Interns | | 60,000 | 2,021.64 | 6,844.08 | 6,107.02 | 6,009.14 | 7,328.43 | 8,402.43 | 9,076.30 | 7,286.31 | 7,770.66 | 7,749.60 | 6,886.20 | 75,481.81 | (15,481.81) | 126% |
| 2 | Fringe Benefits | | 129,863 | 13,121.11 | 8,488.68 | 12,224.57 | 6,261.01 | 6,416.40 | 6,542.89 | 25,607.39 | 12,739.82 | 19,414.27 | 13,658.60 | 14,333.20 | 138,807.94 | (8,944.94) | 107% |
| | Program Fringe Benefits | | 122,063 | 13,121.11 | 7,688.98 | 11,511.01 | 5,553.16 | 5,553.15 | 5,553.14 | 24,538.26 | 11,881.52 | 18,499.00 | 12,745.72 | 13,522.02 | 130,167.07 | (8,104.07) | 107% |
| | Student Interns Fringe Benefits | | 7,800 | | 799.70 | 713.56 | 707.85 | 863.25 | 989.75 | 1,069.13 | 858.30 | 915.27 | 912.88 | 811.18 | 8,640.87 | (840.87) | 111% |
| 3 | Operating Expenses | | 38,586 | 4,397.39 | 6,961.19 | 986.27 | 162.28 | 503.25 | 1,031.67 | 1,648.30 | 281.55 | 3,733.40 | 826.94 | 6,283.97 | 26,816.21 | 11,769.79 | 69% |
| | Office Expense | 2100/02 | 1,000 | | 7.78 | 3.12 | 28.46 | 181.09 | | | | | 221.87 | | 442.32 | 557.68 | 44% |
| | Communications | 2110 | 1,000 | | 31.74 | 263.70 | 106.98 | 109.63 | 491.18 | 75.22 | | | 102.31 | 99.22 | 1,279.98 | (279.98) | 128% |
| | Tel Exchange Service | 2111 | 500 | | 54.18 | 40.62 | | 96.40 | 48.18 | | | | | | 239.38 | 260.62 | 48% |
| | Membership Dues | 2200 | 6,650 | | | | | | | | 25.00 | | | 5,818.20 | 5,843.20 | 806.80 | 88% |
| | Local Travel Conferences/Training | 2300/03 | 20,322 | 4,397.39 | 4,075.36 | 595.63 | 26.84 | 116.13 | 175.14 | 602.89 | 10.62 | 3,733.40 | 166.93 | | 13,900.33 | 6,421.67 | 68% |
| | Meeting Meals | 2150 | 3,420 | | | | | | 317.17 | 970.19 | 158.04 | | 335.83 | 335.83 | 2,117.06 | 1,302.94 | 62% |
| | Supplies for Outreach/Homeless | 2479/90 | 5,694 | | 2,792.13 | 83.20 | | | | | 87.89 | | | 30.72 | 2,993.94 | 2,700.06 | 53% |
| 4 | Out-of-State Travel | | 13,000 | - | | 3,425.79 | | | 7,236.81 | 2,337.40 | | | | | 13,000.00 | - | 100% |
| 5 | Subcontractor Services | | 409,002 | - | 58,181.33 | 126,527.40 | 3,133.69 | 25,171.34 | 44,882.32 | 13,187.58 | 30,990.84 | 26,234.58 | 16,959.74 | 41,132.92 | 386,401.74 | 22,600.26 | 94% |
| 1 | Opportunity Junction, Inc | 2310 | 37,182 | | 4,098.50 | 12,295.50 | | 4,098.50 | 4,098.50 | 4,098.50 | 4,098.50 | 4,098.50 | 295.50 | | 37,182.00 | - | 100% |
| 2 | GRIP | 2310 | 37,182 | | 3,067.76 | 9,802.07 | | 3,114.95 | 3,063.01 | 3,105.07 | 3,092.33 | 3,098.64 | 3,106.63 | 3,085.73 | 34,536.19 | 2,645.81 | 93% |
| 3 | Rising Sun Center For Opportunity | 2310 | 37,182 | | 3,282.81 | 9,801.18 | | 6,507.24 | 3,159.95 | 2,413.14 | 1,941.96 | 1,836.78 | | 6,122.78 | 35,065.84 | 2,116.16 | 94% |
| 4 | CC Interfaith (Hope Solutions) | 2310 | 37,182 | | 1,842.17 | 3,625.48 | 3,133.69 | 741.65 | 3,829.84 | | 9,493.37 | 3,500.29 | 3,447.08 | 3,465.98 | 33,079.55 | 4,102.45 | 89% |
| 5 | Bay Area Legal Aid (BALA) | 2310 | 37,182 | | | 21,038.20 | | - | 7,031.28 | | | 3,269.34 | | 3,684.08 | 35,022.90 | 2,159.10 | 94% |
| 6 | STAND! | 2310 | 37,182 | | 3,339.48 | 6,555.58 | | 3,745.57 | 6,371.69 | | 2,618.19 | 2,566.19 | 2,695.78 | 7,691.87 | 35,584.35 | 1,597.65 | 96% |
| 7 | Loaves and Fishes of Contra Costa | 2310 | 37,182 | | 11,993.53 | 25,187.42 | | | | | | | | | 37,180.95 | 1.05 | 100% |
| 8 | Monument Crisis Center | 2310 | 37,182 | | | 9,295.53 | | 3,098.51 | 6,197.02 | | 6,197.02 | | | 6,197.02 | 30,985.10 | 6,196.90 | 83% |
| 9 | St. Vincent de Paul | 2310 | 37,182 | | 21,066.48 | 16,115.52 | | - | | | | | | | 37,182.00 | - | 100% |
| 10 | Lao Family Community Development | 2310 | 37,182 | | 1,203.82 | 8,782.95 | | 3,864.92 | | | | 7,864.84 | 3,800.18 | 10,885.46 | 36,402.17 | 779.83 | 98% |
| 11 | Monument Impact | 2310 | 37,182 | | 8,286.78 | 4,027.97 | | - | 11,131.03 | 3,570.87 | 3,549.47 | | 3,614.57 | | 34,180.69 | 3,001.31 | 92% |
| | Total Program Costs | | 854,440 | 19,540.14 | 92,297.78 | 165,914.76 | 22,720.56 | 46,573.86 | 75,250.56 | 89,205.51 | 68,517.66 | 83,999.15 | 56,851.62 | 88,286.02 | 809,157.62 | 45,282.38 | 95% |
| | Total Expenditures - BASE | | 951,164 | 19,540.14 | 114,449.77 | 187,027.18 | 23,763.60 | 47,616.71 | 90,007.69 | 100,435.41 | 76,398.82 | 89,398.63 | 62,027.06 | 92,804.77 | 903,469.78 | 47,694.22 | 95% |
| | PROGRAM COSTS (DISC) | | | | | | | | | | | | | | | | |
| 3 | Local Travel Conferences/Training | 2300/03 | 17,235 | | | | | | | 3,970.00 | 623.67 | | | | 4,593.67 | 12,641.33 | 27% |
| 3 | Supplies for Outreach/Homeless | 2479/90 | 3,970 | | | | | | | | | | | | - | 3,970.00 | 0% |
| 4 | Out-of-State Travel | | 4,795 | | | | | | | 2,450.29 | | | | | 2,450.29 | 2,344.71 | 51% |
| | Total Expenditures - DISC | | 26,000 | - | - | - | - | - | - | 6,420.29 | 623.67 | - | - | - | 7,043.96 | 18,956.04 | 27% |

| | | | | | | | | |
|---|-----------------------------------|-------------------------------------|-----------------|------------------|-------------|------------------|----------------|----------------|
| Community Services Block Grant | | | | | | | | |
| Monthly Expenditures | | | | | | | | |
| 2026 Contract #26F-5007 | | | | | | | | |
| Term: Jan 1, 2026 through April 30, 2027 | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| Line | | | Original | Feb | Mar | YTD | | |
| Item | Description | Ledger | Budget | 2025 | 2025 | Total | Balance | % Spent |
| 1 | Salaries and Wages | 1011 | 17,156 | 1,013.24 | - | 1,013.24 | 16,142.76 | 6% |
| 2 | Fringe Benefits | | 11,644 | 826.08 | - | 826.08 | 10,817.92 | 7% |
| 3 | Other Costs-Indirect Costs | | 70,000 | 20,908.02 | - | 20,908.02 | 49,091.98 | 30% |
| | Indirect Costs | 5022/2315/23 16/1081 indirect | 70,000 | 20,908.02 | | 20,908.02 | 49,091.98 | 30% |
| | Total Administrative Costs | | 98,800 | 22,747.34 | - | 22,747.34 | 76,052.66 | 23% |
| | PROGRAM COSTS: | | | | | | - | |
| 1 | Salaries and Wages | 1011 | 272,149 | - | - | - | - | 0% |
| | Student Interns | | 80,000 | - | - | - | - | 0% |
| 2 | Fringe Benefits | | 119,627 | - | - | - | - | 0% |
| | Program Fringe Benefits | | 111,627 | | | - | - | 0% |
| | Student Interns Fringe Benefits | | 8,000 | | | - | - | 0% |
| 3 | Operating Expenses | | 32,890 | - | - | - | - | 0% |
| | Office Expense | 2100/02 | 600 | | | - | - | 0% |
| | Communications | 2110 | 1,300 | | | - | - | 0% |
| | Tel Exchange Service | 2111 | 500 | | | - | - | 0% |
| | Membership Dues | 2200 | 11,000 | | | - | - | 0% |
| | Local Travel Conferences/Training | 2300/03 | 15,000 | | | - | - | 0% |
| | Meeting Meals | 2150 | 3,420 | | | - | - | 0% |
| | Supplies for Outreach/Homeless | 2479/90 | 1,070 | | | - | - | 0% |
| 4 | Out-of-State Travel | | 13,000 | - | - | - | - | 0% |
| 5 | Subcontractor Services | | 409,004 | - | - | - | - | 0% |
| 1 | Opportunity Junction, Inc | 2310 | 45,445 | | | - | - | 0% |
| 2 | GRIP | 2310 | 45,445 | | | - | - | 0% |
| 3 | CC Interfaith (Hope Solutions) | 2310 | 45,445 | | | - | - | 0% |
| 4 | Bay Area Legal Aid (BALA) | 2310 | 45,445 | | | - | - | 0% |
| 5 | STAND! | 2310 | 45,445 | | | - | - | 0% |
| 6 | Loaves and Fishes of Contra Costa | 2310 | 45,445 | | | - | - | 0% |
| 7 | St. Vincent de Paul | 2310 | 45,445 | | | - | - | 0% |
| 8 | Lao Family Community Development | 2310 | 45,445 | | | - | - | 0% |
| 9 | Monument Impact | 2310 | 45,444 | | | - | - | 0% |
| | Total Program Costs | | 846,670 | - | - | - | - | 0% |
| | Total Expenditures - BASE | | 945,470 | 22,747.34 | - | 22,747.34 | 922,722.66 | 2% |