



CONTRA COSTA COUNTY

Committee Meeting Minutes - Final

Advisory Council on Aging

Wednesday, February 5, 2025

10:00 AM

400 Ellinwood Way, Pleasant Hill
Room 303

Executive Committee

[Link:] [https://cccouny-us.zoom.us/j/82285207490?](https://cccouny-us.zoom.us/j/82285207490?pwd=yIPtOiocXN7E2W12dfn13N9OCR8XuW.1)

pwd=yIPtOiocXN7E2W12dfn13N9OCR8XuW.1 | Password: 707022 | Dial-in: USA 214 765 0478
USA 8882780254 (US Toll Free) | Conference code: 698779 | ID 822 8520 7490 |

PUBLIC ACCESS INSTRUCTIONS:

The public may attend this meeting in person at the above location. The public also may attend this meeting remotely via Zoom or call-in. Login information and call-in information is provided above. Remote attendance of this meeting is being held at the following location: 1002 Golden Rain Rd, Walnut Creek 94595

10:00 Roll Call and Introductions: Jim Donnelly

Meeting was called to order by Jim Donnelly at 10:01 am.

Present James Donnelly, Kevin Donovan, Candace Evans, Jill Kleiner,
Steve Lipson, Julie Ortega, Logan Robertson, and Terri Tobey

Absent Shirley Krohn, and Michael Wener

10:05 Approve January 2025 Draft Minutes

Approve January Draft Minutes

[25-411](#)

Attachments: [EX01.08.25DraftMinutes](#)

Motion: Robertson

Second: Kleiner

Aye: Donnelly, Donovan, Evans, Kleiner, Lipson, Ortega,
Robertson, and Tobey

Absent: Krohn, and Wener

Result: Passed

10:10 Area Agency on Aging Report - Tracy Murray, AAA Director and/or Alicia Espinoza, AAA Program Manager

Status of Organizational Capacity Building MX (RFP 1212): Wrapping up our appeal process. Internal review has revealed that there are additional bids to score. Organization of panelists to follow soon.

Upcoming Senior Nutrition RFP: To be released by Spring 2025 for 4 categories; Congregate meals, Home Delivered meals, caterer, and ethnic meals. Currently being drafted to allow for ample timeline.

ACOA Annual Report: Report has been consolidated to final draft and approved by full ACOA. It has been packaged with a Staff Report and will hit the BOS agenda soon. It was put into sequence last month.

Area Plan Updates: 4-year plan still requiring a couple of corrections, but we are well on our way to getting it approved. Only 7 (4)-year plans have been approved across the State. We will be working our APU simultaneously. Guidance from CDA for that is to be released late Feb/early May.

Next MPA Champion's meeting is Friday, February 28, 2025, 10:00 AM-11:30 AM.

10:30 President's Report - Jim Donnelly
ACOA Orientation held 1/30/25 with 3 new members
Suggestion to include info on Committee reports

10:40 Committee's 2025 Commitments
Chairs to review ACOA objectives for the final time
Objectives should be viewed as commitments from the ACOA

10:50 General Meeting, 2025 Presentations

11:00 Break

11:10 Committee Reports - Committee Chairs

Membership & Nominating Committee - Julie Ortega/Logan Robertson

ACOA Membership as of 1/31/25 - 3 new members attended

Interviewing 2 new candidates

Outreaching for new members - Event in Rossmoor 2/27/25

City seat openings; 14 open seats with Hercules seat pending and Oakley seat approves - on FHS agenda for 2/10/25. Pittsburg, San Pablo, San Ramon, Clayton, Antioch, Brentwood are open. Alt 1,2,3 open.

1 MAL opening.

Planning Committee - Jill Kleiner

Met 2/4/25

Returning to Focus Group sites - N. Richmond 3/6, still working on dates for Antioch. The 4th site will be Monument Crisis Center in Concord.

Went over each ACOA objectives and reviewed for changes. Will be presented at Executive on 3/5/25 as a Consent item.

Housing Committee - Kevin Donovan

Joseph Villareal from CC Housing Authority presented in January.

Housing has 90+ programs. Programs can take 7-10 years to develop which challenges real life housing needs.

Susannah Meyer to present as Mayor of Brentwood

UCSF Benioff lined up to present

March - Justice in Aging coming to talk about equity

April - Gabriel Limas or Jamie Schetner

Health Workgroup - Terri Tobey/Mike Wener

2/10/25 Fron Porch presented

Elder Abuse Coalition shows how Elder Abuse cases are disseminated and how advocacy works.

Legislative Workgroup and California Senior Legislature Update - Shirley Krohn

SB4 has been picked up and is now SB239. Asking county to support and asking C4A Leg to support.

SB4 239 to be explained at ACOA General. County can move it through channels for support from BOS.

Technology Workgroup - Steve Lipson

A.I. software releasing to assist with presentations

China is developing A.I. similar to ChatGPT

Update of ACOA website

Senior Mobility Action Council (Transportation Workgroup) - Jim Donnelly/Candace Evans

Candace Evans is new SMAC Chair effective 1/1/25 and will require a time change for meeting.

SMAC Committee has decided to change its meeting time to every first Monday of the month from 1pm to 2:30pm, effective March 3, 2025.

11:40 Consent Items:

Leave of Absences (LOAs) for Richard Morisky and Sam Sakai-Miller

Kevin moves to approve LOAs. Jill seconded the motion.

A roll call vote was conducted, and motion passed with majority vote of 6. LOAs are approved.

Motion: Donovan

Second: Kleiner

Aye: Donnelly, Donovan, Evans, Kleiner, Lipson, Ortega,
Robertson, and Tobey

Absent: Krohn, and Wener

Result: Passed

11:45 Leaves of Absence:

Richard Morisky

Sam Sakai-Miller

11:50 Public Comment: None.

11:55 Next Executive Committee Meeting:

Wednesday, March 5th 2025 10 am - 12 pm.

Adjourn

The meeting adjourned at 11:55 am.

The committee will provide reasonable accommodations for persons with disabilities planning to attend the committee meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the county to a majority of members of the committee less than 96 hours prior to that meeting are available for public inspection at 400 Ellinwood Way, Pleasant Hill during normal business hours. Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For additional information contact: Alicia Espinoza 925-655-0771 or aespinoza@ehsd.cccounty.us

HOW TO PROVIDE PUBLIC COMMENT:

Persons who wish to address the committee during public comment on matters within the jurisdiction of the committee that are not on the agenda, or who wish to comment with respect to an item on the agenda, may comment in person, via Zoom, or via call-in. Those participating in person should speak when called upon by the chair. Those participating via Zoom should indicate they wish to speak by using the “raise your hand” feature in the Zoom app. Those calling in should indicate they wish to speak by pushing * 9 on their phone. All public comments will be limited to 2 minutes per speaker.