



6. CONSIDER accepting report on the Auditor-Controller's audit activities for 2025 and approving the proposed schedule of financial audits for 2026. (Sandra Bewley, Auditor-Controller's Office) [26-1174](#)
- Attachments:** [Schedule of Internal Audit Examinations](#)  
[IOC Internal Audit Memo](#)
7. CONSIDER recommending to the Board of Supervisors the reappointment of Joseph Doser and the appointment of Kevin Mone to the Local Enforcement Agency Independent Hearing Panel to terms that will expire on March 31, 2030, and PROVIDE direction to staff on filling the remaining vacant seat. (Diana Oyler, County Administrator's Office) [26-1175](#)
- Attachments:** [Recruitment for the Solid Waste Local Enforcement Independent Hearing Panel](#)  
[Local Enforcement Roster March 2026](#)  
[Doser, Joseph \(LEAIHP\) 01-13-26 \[D5\] Redacted](#)  
[Mone, Kevin \(LEAIHP\) 02-15-26 \[D2\] Redacted](#)
8. INTERVIEW applicants for the Board of Supervisors Representative Alternate, Public 1, and Public 2 seats on the Treasury Oversight Committee and DETERMINE recommendations for the Board of Supervisors consideration. (Dan Mierzwa, Treasurer-Tax Collector) [26-1176](#)
- Attachments:** [County's Treasury Oversight Committee News Release](#)  
[TOC Application Beraz, Mari 02-26-26 \[D3\] Redacted](#)  
[TOC Application Fernandes, Larry 01-22-26 Redacted](#)  
[TOC Application Kennedy, Edward 02-20-26 \[D4\] Redacted](#)  
[TOC Application Kreling, Charles 02-25-26 \[D4\] Redacted](#)  
[TOC Application Reigle, Dennis 02-24-26 Redacted](#)  
[TOC Roster - IOC Appointments March 2026](#)

The next meeting is currently scheduled for May 26, 2026.

Adjourn

**General Information**

This meeting provides reasonable accommodations for persons with disabilities planning to attend a the meetings. Contact the staff person listed below at least 72 hours before the meeting. Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Committee less than 96 hours prior to that meeting are available for public inspection at 1025 Escobar St., 4th Floor, Martinez, during normal business hours. Staff reports related to items on the agenda are also accessible on line at [www.co.contra-costa.ca.us](http://www.co.contra-costa.ca.us).

**HOW TO PROVIDE PUBLIC COMMENT:**

Persons who wish to address the Committee during public comment on matters within the jurisdiction of the Committee that are not on the agenda, or who wish to comment with respect to an item on the agenda, may comment in person, via Zoom, or via call-in. Those participating in person should offer comments when invited by the Committee Chair. Those participating via Zoom should indicate they wish to speak by using the “raise your hand” feature in the Zoom app. Those calling in should indicate they wish to speak by pushing \*9 on their phones.

Public comments generally will be limited to two (2) minutes per speaker. In the interest of facilitating the business of the Board Committee, the total amount of time that a member of the public may use in addressing the Board Committee on all agenda items is 10 minutes. Your patience is appreciated.

Public comments may also be submitted to Committee staff before the meeting by email or by voicemail. Comments submitted by email or voicemail will be included in the record of the meeting but will not be read or played aloud during the meeting.

For Additional Information Contact: Diana Oyler, Senior Deputy County Administrator, (925) 655-2075, [Diana.Oyler@cao.cccounty.us](mailto:Diana.Oyler@cao.cccounty.us)



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 26-1171

**Agenda Date:** 3/23/2026

**Agenda #:** 3.

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### INTERNAL OPERATIONS COMMITTEE

Meeting Date: March 23, 2026

Subject: Record of Action for the February 17, 2026 Meeting

Submitted For: Monica Nino, County Administrator

Department: County Administrator

Referral No:

Referral Name:

Presenter: Diana Oyler

Contact: [Diana.oyler@cao.cccounty.us](mailto:Diana.oyler@cao.cccounty.us)

### **Referral History:**

County Ordinance requires that each County body keep a record of its meetings. Though the record need not be verbatim, it must accurately reflect the agenda and the decisions made in the meeting.

### **Referral Update:**

Attached is the Record of Action for the February 17, 2026 Internal Operations Committee meeting.

### **Recommendation(s)/Next Step(s):**

RECEIVE and APPROVE the Record of Action for the February 17, 2026 Internal Operations Committee meeting.

### **Fiscal Impact (if any):**

No fiscal impact.



# CONTRA COSTA COUNTY

## Committee Meeting Minutes

### Internal Operations Committee

Supervisor Diane Burgis, Chair  
Supervisor Candace Andersen, Vice Chair

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Tuesday, February 17, 2026

10:00 AM 3361 Walnut Blvd, Suite 140, Brentwood  
1516 Kamole Street, Honolulu, HI  
<https://cccouny-us.zoom.us/j/84414606381>  
Call in: (855) 758-1310 , Conference code: 844  
1460 6381

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1. Call to Order

*Chair Burgis called the meeting to order at 10:05am. In attendance were District 3 Brentwood Office, Alicia Nuchols, Jill Ray, Aaron McAlister, Adam Springer, Julie Enea, Chrystine Robbins, Tuere Anderson, Diana Oyler.*

**Present:** District II Supervisor Candace Andersen and District III Supervisor Diane Burgis

2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to two (2) minutes).

*No one requested to speak during the public comment period.*

3. RECEIVE and APPROVE the Record of Action for the November 24, 2025 Internal Operations Committee meeting. (Diana Oyler, County Administrator's Office)

**Attachments:** [DRAFT IOC ROA\\_11-24-25](#)

**Aye:** Vice Chair Candace Andersen and Chair Diane Burgis

**Result:** Passed

4. CONSIDER approving the proposed 2026 Committee meeting schedule, meeting format, and work plan, or PROVIDE direction to staff regarding any changes thereto. (Diana Oyler, County Administrator's Office)

**Attachments:** [Attachment A: IOC Annual Report](#)  
[Attachment B 2026 Discussion Schedule](#)

**Aye:** Vice Chair Candace Andersen and Chair Diane Burgis

**Result:** Passed

5. CONSIDER approving the proposed recruitment plan and schedules to fill public member or At Large seat vacancies on certain Board advisory bodies, commissions and committees. (Diana Oyler, County Administrator's Office)

**Attachments:** [ATTACHMENT A: IOC AB Interview Responsibilities 2025](#)

**Aye:** Vice Chair Candace Andersen and Chair Diane Burgis

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**Result:** Passed

6. CONSIDER recommending to the Board of Supervisors the appointment of Maile Chin to the Environmental Engineering Alternate #1 seat on the Hazardous Materials Commission to complete the current term ending December 31, 2029. (Adam Springer, Health Services Department)

**Attachments:** [Chinn, Maile \(HMC\) 10-04-25 \[D2\] redacted](#)  
[Seat Nomination - 2026 Env Eng Alt](#)  
[Hazardous Materials Roster Feb 2026](#)

*Adam Springer presented the staff report. The committee instructed staff to bring a consent item to the full Board of Supervisors for consideration on March 3, 2026.*

**Aye:** Vice Chair Candace Andersen and Chair Diane Burgis

**Result:** Passed

7. CONSIDER recommending to the Board of Supervisors establishing a Measure O Committee, adopting the attached proposed Bylaws, proposed Ethics Policy, and five seated positions for the Committee as recommended by the Fire Chief. (Aaron McAlister, Deputy Fire Chief, Contra Costa County Fire Protection District)

**Attachments:** [Attachment A RHFPD Ordinance 2016-1](#)  
[Attachment B Measure O Bylaws](#)  
[Attachment C Measure O Committee Ethics Policy](#)

*The IO committee agreed to take responsibility for screening nominations to the Measure O Committee. However, the IO chose to delegate the recruitment and screening of applicants to the Fire District, which is instructed to send their nominations to the IO for consideration.*

*IO committee encourages Fire District to seek input and assistance from the Advisory Fire Commission and the District 5 Supervisor in recruiting and vetting applicants to fill vacancies.*

**Aye:** Vice Chair Candace Andersen and Chair Diane Burgis

**Result:** Passed

The next meeting is currently scheduled for March 23, 2026.

Adjourn

*Meeting adjourned at 10:18am.*

For Additional Information Contact: Diana Oyler, Senior Deputy County Administrator, (925) 655-2057, [Diana.Oyler@cao.cccounty.us](mailto:Diana.Oyler@cao.cccounty.us)



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 26-1172

**Agenda Date:** 3/23/2026

**Agenda #:** 4.

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### INTERNAL OPERATIONS COMMITTEE

Meeting Date: March 23, 2026

Subject: 2026 Revised Meeting Schedule

Submitted For: Monica Nino, County Administrator

Department: County Administrator

Referral No: N/A

Referral Name: N/A

Presenter: Diana Oyler, Senior Deputy County Administrator

Contact: Diana.Oyler@cao.cccounty.us

### **Referral History:**

At the end of each calendar year, the Internal Operations Committee reports to the Board its activities and progress made on referrals from the Board. The report generally summarizes each referral, describes the Committee's work on the referral during the calendar year, and includes a recommendation as to the future disposition of the referral. The year-end report provides a basis for a work plan for the ensuing year and helps to ensure continuity for multi-year referrals.

### **Referral Update:**

On December 9, 2025, the Board of Supervisors approved a report summarizing the activities and accomplishments of the Internal Operations Committee in 2025 and recommending matters for referral to the 2026 Committee. The Board of Supervisors made the following eight referrals to the 2026 Internal Operations Committee:

#### Standing Referrals:

1. County Financial Audit Program
2. Annual Report on Fleet Internal Service Fund and Disposition of Low Mileage Vehicles
3. Advisory Body Recruitment
4. Process for Allocation of Propagation Funds by the Fish and Wildlife Committee
5. Advisory Body Triennial Review
6. Animal Benefit Fund Review
7. Triennial Review of Countywide Purchasing Programs and Policies
8. Review of Proposed Updates to the County's Administrative Bulletins upon request by the County Administrator

The Committee members have selected the fourth Monday of each month at 10:30 a.m. as the standing meeting date/time for 2026. Since May 25, 2026 is Memorial Day, it is recommended that the meeting be scheduled for May 26, 2026. Proposed meeting dates are: February 17, March 23, April 27, May 26, June 22, July 27, August

24, September 28, October 26, November 23, and December 28, 2026. The schedule includes the cancellation of three dates due to conflicts: April 27, August 24, and December 28.

At the February 17, 2026, Internal Operations Committee meeting, the Committee received the report and approved the 2026 meeting schedule. The approved schedule reflected the IOC would meet on July 27 and the August 24 meeting would be cancelled. To better align with the Board of Supervisors' meeting schedules, it is recommended to revise the schedule to cancel the July 27 meeting and hold the August 24, 2026 meeting. Attached is the revised IOC discussion schedule (Attachment A) reflecting meetings scheduled for: February 17, March 23, May 26, June 22, August 24, September 28, October 26, and November 23, 2026.

**Recommendation(s)/Next Step(s):**

APPROVE the proposed revised 2026 Committee meeting schedule.

**Fiscal Impact (if any):**

No fiscal impact.

## ATTACHMENT “A”

### 2026 Internal Operations Committee Discussion Schedule 4th Monday at 10:30 a.m. As of March 18, 2026

Meeting Date	Subject	Staff Contacts
<del>February 23</del> February 17	<ul style="list-style-type: none"> <li>◆ Chair/Vice Chair selection</li> <li>◆ IOC Schedule and Work Plan for 2026</li> <li>◆ IOC Advisory Body Recruitment Schedule</li> <li>◆ CCFire Measure O Committee establishment</li> </ul>	Diana Oyler / Julie Enea Diana Oyler / Julie Enea Diana Oyler / Julie Enea Lewis Broschard
March 23	<ul style="list-style-type: none"> <li>◆ Treasury Oversight Committee interviews</li> <li>◆ Local Enforcement Agency Independent Hearing Panel (Solid Waste), 3 seats</li> <li>◆ Internal Audit Work Plan for 2026</li> <li>◆ Fleet ISF/Low Mileage Vehicles</li> </ul>	Ronda Boler, Treasurer-Tax Coll. Diana Oyler / Tim Kraus, HSD  Joanne Bohren / Sandi Bewley Joe Yee / Ricky Williams
April 27	CANCEL – CONFLICTS WITH BUDGET HEARING	
<del>May 25</del> May 26	<ul style="list-style-type: none"> <li>◆ Advisory Fire Commission interviews</li> <li>◆ Retirement Board interviews, 4 seats</li> <li>◆ Planning Commission interviews, 1 seat</li> </ul>	Diana Oyler / Emily Cooper Diana Oyler / Christina Dunn Diana Oyler / Hiliana Li, DCD
June 22	◆ Phase 2 Triennial AB Review/Policy on AB Training	Jami Morrith / Lauren Hull
July 27	CANCEL	
August 24	◆	
September 28	◆	
October 26	<ul style="list-style-type: none"> <li>◆ Fish and Wildlife Propagation Fund Recs</li> <li>◆ Animal Benefit Fund PY Review</li> </ul>	Maureen Parkes, DCD Steve Burdo
November 23	<ul style="list-style-type: none"> <li>◆ East Bay Regional Parks Adv Cte interviews, 1 seat</li> <li>◆ Fish and Wildlife Cte interviews</li> <li>◆ Integrated Pest Mgmt interviews</li> <li>◆ Los Medanos Health Advisory Cte appointment</li> <li>◆ Law Library interviews, 1 seat</li> <li>◆ HazMat nominations, 4 seats</li> <li>◆ Draft Year-End Committee Report</li> </ul>	Diana Oyler / Erich Pfuehler, EBRPD Maureen Parkes, DCD Wade Finlinson, HSD Ernesto de la Torre, HSD Diana Oyler / Amreet Sandhu (Law Lib Director) Adam Springer, HSD Diana Oyler
December 28	CANCEL	



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 26-1173

**Agenda Date:** 3/23/2026

**Agenda #:** 5.

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### INTERNAL OPERATIONS COMMITTEE

Meeting Date: March 23, 2026

Subject: 2024/25 Annual report on the Fleet Internal Service Fund and Disposition of Low Mileage Fleet Vehicles

Submitted For: Warren Lai, Director

Department: Public Works

Referral No: IOC 26/2

Referral Name: Fleet Internal Service Fund and Disposition of Low Mileage Vehicles

Presenter: Ricky Williams, Fleet Services Manager

Contact: Ricky.Williams@pw.cccounty.us

### **Referral History:**

In FY 2008/09, the Board approved the establishment of an Internal Services Fund (ISF) for the County Fleet, administered by the Public Works Department. Each year, the Public Works Department Fleet Services Manager analyzes the fleet and annual vehicle usage and makes recommendations to the IOC on the budget year vehicle replacements and on the intra-County reassignment of underutilized vehicles, in accordance with County policy. The Board requested the IOC to review annually the Public Works Department report on the fleet and on low-mileage vehicles

### **Referral Update:**

Attached, for the Committee's review, is the 2024/25 annual report on the ISF and low-mileage vehicles, as prepared by the Public Works Department. The report is also meant to provide recommendations to the IOC on any low-mileage vehicles identified for reassignment to higher-utilization purposes. That portion of the report was not received. The Committee may wish to request an oral or follow-up report on this second part of the annual referral.

### **Recommendation(s)/Next Step(s):**

RECEIVE the 2024/25 annual report from the Public Works Director on the Internal Service Fund and status of the County's Fleet.

### **Fiscal Impact (if any):**

Reassigning underutilized vehicles would increase cost efficiency, but the fiscal impact was not estimated.



## Memo

March 23, 2026

**TO:** Internal Operations Committee  
Supervisor Diane Burgis, District III , Chair  
Supervisor Candace Andersen, District II , Vice Chair

**FROM:** Warren Lai, Public Works Director *WLa*

**SUBJECT:** FLEET INTERNAL SERVICE FUND FY 2024-25 REPORT

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### Recommendation

Accept the Internal Service Fund (ISF) Fleet Services report for FY 2024-25.

### Background

The Fleet Services Division has operated as an Internal Service Fund since 2008 to ensure stable and long-term vehicle replacement funding.

Fleet Services provides various services to County departments including the acquisition, preventative maintenance, repair, and disposal of fleet vehicles and equipment. The division services the County's fleet of 1738 vehicles/equipment/trailers, of which, 1174 vehicles are included in the ISF program.

### ISF Rate Structure

There are three components to recover operational costs for vehicles in the ISF Fleet Services program which are charged to the departments. They are:

1. A fixed monthly cost to cover insurance, Fleet Services overhead, and vehicle depreciation / replacement
2. A variable cost based on miles driven to cover maintenance and repair costs
3. Direct costs for fuel

This rate structure enables the ISF to collect monthly payments from customer departments over the life cycle of the units to fund operations and enable the systematic replacement of units at the end of a vehicle's useful life or when it becomes a cost-effective decision to do so.

The estimated fixed and variable rates are adjusted each year to develop ISF rates as close to actual costs as possible for each class of vehicle. Accordingly, the FY 2023-24 expenses were reviewed to develop new rates for FY 2024-25, which went into effect September 1, 2024. Please refer to Attachment A accompanying this report for the ISF Fleet Rates Schedule.

## **Fleet Services Goals and Objectives**

- Continue to provide cost-effective services that meet our customers' needs and expectations by evaluating additional services and new technologies to increase efficiency.
- Continue to evaluate and recommend for replacement all vehicles and fleet equipment that are due for replacement based on a predetermined schedule and/or a time when it is most cost-effective to do so and in accordance with Administrative Bulletin 508.6. This increases vehicle availability through reduced down time associated with an older fleet.
- Continue to maintain a newer fleet focusing on preventative maintenance thus reducing repair costs typically associated with an older fleet.
- Continue to purchase zero emission vehicles whenever feasible and to increase the number of electric vehicles in the fleet as existing equipment requires replacement.
- Continue to ensure that all County vehicles are maintained and repaired in a timely, safe, and cost-effective manner in order to provide departments with safe, reliable vehicles and equipment.
- Continue to work with departments to identify vehicles and equipment that are underutilized in an effort to maximize fleet utilization, identify departmental actual needs, and reduce overall fleet costs.

## **Highlights**

- In FY 2024-25, 54 vehicles were purchased, 47% less than FY 2023-24, and 50% more than were purchased in FY 2022-23. Of this amount, 8 are new additions to the fleet requested by departments for newly hired staff and new or expanded services.
- Fleet Services continually reviews vehicle usage to reduce underutilized vehicles according to Administrative Bulletin 508.6. A review of FY 2024-25 usage identified 36 units as being underutilized that required further analysis for possible reassignment or disposal. Fleet will continue to monitor vehicle usage and work with departments to determine if there are longer-lasting work patterns that eliminate the need for underutilized vehicles and reassign or dispose of those vehicles as appropriate.
- Fleet Services continues to promote building a Zero-Emission Fleet according to Administrative Bulletin 508.6 by purchasing 23 battery electric vehicles (BEV) and 6 plug-in electric hybrid vehicles (PHEV) as replacement vehicles in FY 2024-25.
- Fleet Services continue to install telematics GPS devices, where appropriate, to help improve fleet utilization, identify vehicle locations in the event of an emergency, reduce costs by identifying and immediately reporting operational issues with the vehicle, and improve accuracy of odometer readings. Department users of vehicles equipped with the telematics GPS devices also have access to standard reports which they can use to review incidences of speeding, excessive idling, vehicle utilization, etc. to help reduce departmental fleet cost. 791 vehicles in the County fleet are equipped with these devices.

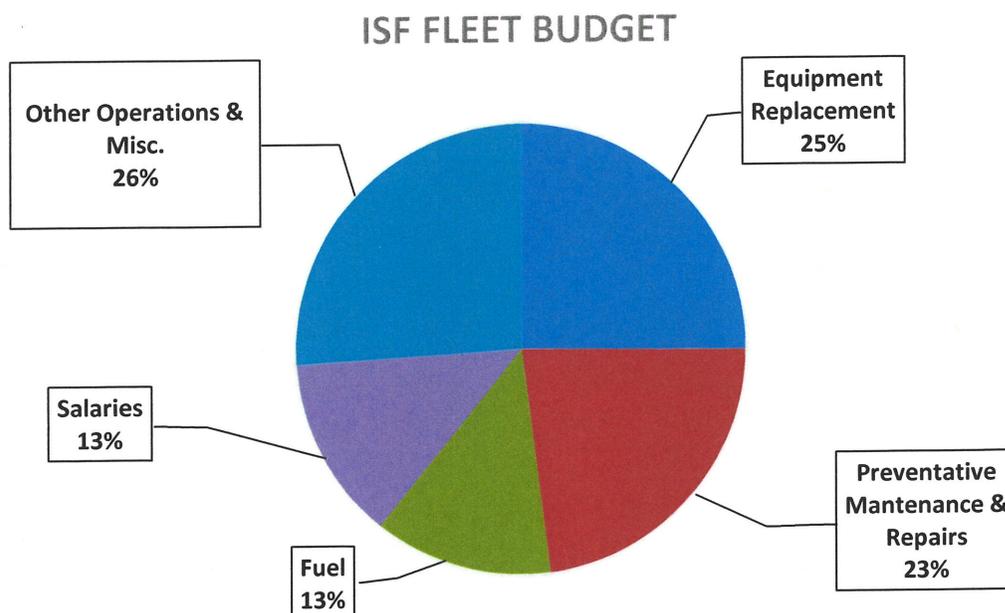
Internal combustion engine light vehicles equipped with the telematics GPS device are enrolled in the State Continuous Smog Testing Program excluding them from the mandatory biennial physical smog test, which reduces cost and vehicle downtime. The telematics device continuously monitors emissions performance and will send a notification immediately when a fault is detected so repairs can be made.

### **Summary**

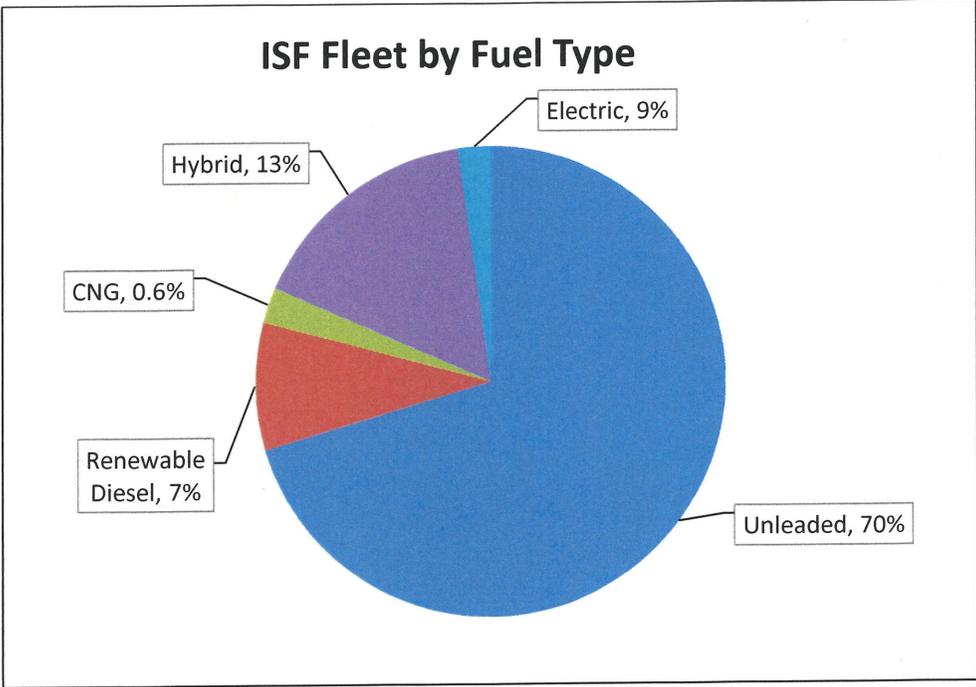
In FY 2024-25, Fleet Services had a staff of 16 Administration and Operations employees. The Administration section consists of one Fleet Manager, one Fleet Services Supervisor, one Lead Materials Technician, 3 Materials Technicians and one Clerk. The Operations section consists of 1 Shop Lead, 2 Equipment Services Workers, 4 Equipment Mechanics and 2 Equipment Service Writers.

The FY 2024-25 budget of \$27,279,966 included: \$3,600,733 for salaries and benefits; \$6,236,309 for vehicle repairs; \$3,500,000 for fuel; and \$6,847,705 for the replacement of fleet vehicles and equipment.

The FY 2024-25 actual expenditure total was \$18,837,911. In addition, expenditures for the purchase of ISF equipment was \$3,149,979 and \$2,558,321 was on order at fiscal year-end. Included in the FY 2024-25 Total Revenue reported on Attachment B is \$3,501,790 of new revenue for the purchase of additional vehicles and equipment. The ending ISF Fund Balance for FY 2024-25 was \$26,189,690. This increase in fund balance is related to the increased value of equipment within the ISF.



Fleet Services continues to purchase zero emission vehicles whenever feasible and plans to increase the number of electric vehicles in the fleet as existing equipment requires replacement. All diesel vehicles can use renewable diesel fuel, and all light vehicles must have a Zero Emissions Vehicle (ZEV) rating, unless otherwise approved by the County Administrator's Office.



Fleet Services continues to work to achieve the primary goals and objectives of providing County departments with vehicles and equipment that are safe, reliable, economically sustainable, and consistent with departmental needs and requirements at the lowest possible cost. The Division will continue to monitor vehicle use to optimize new vehicle acquisition and better utilize existing vehicle assets.

**Attachments:**

- A ISF Rates Schedule
- B ISF Fund Balance
- C ISF Net Assets

**Internal Service Fund - Fleet Services**  
**ISF Fleet Rates Schedule**  
**FY 2024-25**

Category	FY 2019-20		FY 2020-21		FY 2021-22		FY 2022-23		FY 2023-24		FY 2024-25		% Change	
	Monthly Rate	Mileage Charge												
ISF-Sedan	\$ 378.00	\$ 0.240	\$ 388.17	\$ 0.300	\$ 397.08	\$ 0.300	\$ 460.42	\$ 0.294	\$ 461.00	\$ 0.294	\$ 441.00	\$ 0.325	-4.3%	10.5%
ISF-Cargo Van	334.50	0.330	326.67	0.470	369.25	0.360	414.58	0.340	431.00	0.465	494.00	0.546	14.6%	17.4%
ISF-Passenger Van	327.92	0.450	360.50	0.460	381.83	0.350	433.00	0.430	433.00	0.628	491.00	0.594	13.4%	-5.4%
ISF-Patrol	794.25	0.580	905.42	0.610	905.00	0.560	1,015.92	0.564	1,020.00	0.771	1,034.00	0.930	1.4%	20.6%
ISF-Sports Utility Vehicle	432.67	0.400	442.17	0.250	452.75	0.260	498.17	0.269	507.00	0.269	490.00	0.294	-3.4%	9.3%
ISF-Truck, Compact	258.50	0.320	283.50	0.380	368.42	0.400	469.50	0.343	505.00	0.701	575.00	0.353	13.9%	-49.6%
ISF-Truck, Fullsize	356.42	0.460	413.75	0.430	421.17	0.460	513.50	0.335	555.00	0.504	600.00	0.514	8.1%	2.0%
ISF-Truck, Utility	507.92	0.400	567.67	0.340	624.58	0.330	707.08	0.270	708.00	0.326	743.00	0.389	4.9%	19.3%

**Internal Service Fund - Fleet Services**  
**Fund Balance**  
**For the Year Ended June 30, 2025**

	FY 2023-24	FY 2024-25
<b>Beginning Fund Balance</b>	<b>\$ 19,074,473</b>	<b>\$ 21,384,074</b>
<b>Expenses</b>		
Salaries & Benefits	\$ 2,290,238	\$ 2,306,366
Services and Supplies, Other Charges	12,379,024	12,737,065
Depreciation	3,414,565	3,794,480
<b>Total Expenses</b>	<b>\$ 18,083,827</b>	<b>\$ 18,837,911</b>
<b>Revenues</b>		
Charges for services	\$ 19,897,450	\$ 23,105,866
Transfers In/(Out)	-	27,258
Sale of Surplus Vehicles	148,095	320,108
Indemnifying Proceeds (Accidents)	347,884	190,295
<b>Total Revenue</b>	<b>\$ 20,393,428</b>	<b>\$ 23,643,527</b>
<b>Change in Fund Balance</b>	<b>\$ 2,309,601</b>	<b>\$ 4,805,616</b>
<b>FY Ending Fund Balance</b>	<b>\$ 21,384,074</b>	<b>\$ 26,189,690</b>

**Internal Service Fund - Fleet Services  
Balance Sheet (Fund 150100)  
As of June 30, 2025**

		<u>FY 2023-24</u>	<u>FY 2024-25</u>
<b>Assets</b>			
	Current Assets:		
0010	Cash	\$ 8,096,997	\$ 12,639,634
0100	Accounts Receivable	40,877	(14,766)
0170	Inventories	133,573	155,269
0180	Due From Other Funds	3,039,841	3,632,343
0250	Prepaid Expense	57,662	110,770
	Total Current Assets	<u>\$ 11,368,949</u>	<u>\$ 16,523,249.78</u>
	Noncurrent Assets:		
0340	Equipment	\$ 33,951,837	\$ 37,442,227
0360	Construction In Progress	3,276,354	901,503
0370	Reserve For Depreciation	(25,175,743)	(26,887,781)
	Total Noncurrent Assets	<u>\$ 12,052,448</u>	<u>\$ 11,455,950</u>
	<b>Total Assets</b>	<b><u>\$ 23,421,397</u></b>	<b><u>\$ 27,979,199</u></b>
 <b>Liabilities</b>			
0500/0510	Accounts Payable	\$ 821,192	\$ 620,955
0540	Due To Other Funds	1,135,342	1,062,948
0640	Employee Fringe Benefit Pay	80,788	105,607
	<b>Total Liabilities</b>	<b><u>\$ 2,037,322</u></b>	<b><u>\$ 1,789,510</u></b>
 <b>Net Position</b>			
	Net Capital Assets	\$ 12,052,448	\$ 11,455,950
	Working Capital	9,331,626	14,733,740
	<b>Total Net Position</b>	<b><u>\$ 21,384,074</u></b>	<b><u>\$ 26,189,690</u></b>



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 26-1174

**Agenda Date:** 3/23/2026

**Agenda #:** 6.

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### INTERNAL OPERATIONS COMMITTEE

Meeting Date: March 23, 2026

Subject: Report on the Auditor-Controller's audit activities for 2025 and proposed schedule of financial audits for 2026

Submitted For: Joanne M. Bohren, CPA, Auditor-Controller

Department: Auditor-Controller

Referral No: 26/1

Referral Name: County Financial Audit Program

Presenter: Sandra Bewley

Contact: Sandra.Bewley@ac.cccounty.us

### **Referral History:**

The Internal Operations Committee was asked by the Board in 2000 to review the process for establishing the annual schedule of audits, and to establish a mechanism for the Board to have input in the development of the annual audit schedule and request studies of departments, programs or procedures. The IOC recommended a process that was adopted by the Board on June 27, 2000, which called for the IOC to review the schedule of audits proposed by the Auditor-Controller and the County Administrator each December. However, due to the preeminent need during December for the Auditor to complete the Annual Comprehensive Financial Report, the IOC, rescheduled consideration of the Auditor's report to February of each year.

In past years, the Auditor's Office sometimes found a lack of adherence to several of the County's administrative requirements for cash collection; discharge of delinquent accounts; inventories of materials, supplies and capital assets; and petty cash. Noncompliance with procurement card policies, contracting policies and procedures, and MAC fiscal procedures have also been among past findings.

### **Referral Update:**

The attached "*Schedule of Internal Audit Examinations*" provides the proposed examination schedule for 2026, and the "*Schedule of Internal Audit Examinations for 2025*" summarizes the status of the 2025 examinations.

The Internal Audit Division completed twenty-five (25) of the twenty-seven (27) examinations on the Schedule of Internal Audit Examinations for 2025, attached. Of the remaining two (2) examinations scheduled, fieldwork is in progress and the examinations will be completed in calendar year 2026 due to hiring new staff and additional training time needed in the Office of the Auditor-Controller.

### **Examination Reports**

**Objectives:**

The necessary tests and procedures were conducted to determine if, within the scope of the examinations, the following financial conditions existed:

- Assets were adequately safeguarded.
- Appropriate internal controls were in place and functional.
- Records were accurate and reliable.
- Statutory, contractual, and administrative requirements were followed.

**General Findings:**

There is an overall lack of adherence to several of the County's administrative requirements. Many of the departmental examinations included recommendations due to the following:

- Lack of compliance with the Administrative Bulletins established to ensure accurate and reliable records;
- Lack of compliance with the Administrative Bulletins established to safeguard assets;
- Lack of accurate and reliable records for inventory activities; and,
- Lack of adherence to the procurement card manual.

**Conditions:**

Approximately thirty-three percent (33%) of the findings in 2025 were repeated from previous examinations which is a decrease from the forty-six percent (46%) in 2024. Common examination conditions include:

- Lack of segregation of duties,
- Lack of safeguarding of inventories and assets;
- Lack of internal controls for contract monitoring;
- Lack of internal controls of unauthorized transactions for expense reports;
- Lack of adequate procurement card supporting documentation; and,
- Unauthorized charges on procurement cards.

In order to correct issues timely and mitigate repetitive findings, the Internal Audit Division follows up with auditees six month after the issuance of the examination report to determine if the recommendations were implemented. No data is available yet on the status of the 2025 findings.

**Procurement Card**

The quarterly procurement card reviews continue to reflect compliance issues in the use of the card for services, meal payments, printing services, and items of a personal nature. Per the Procurement Card Manual, Section V.G., the use of a procurement card for services, meal payments, printing services, and items of a personal nature is prohibited. Cardholders are also prohibited from using the procurement card for purchases not authorized in the County's Administrative Bulletins. Additionally, required supporting documentation such as itemized receipts, transaction logs, and exception memos often is missing or inadequate.

**2026 Scheduled Examinations**

The Auditor-Controller Division Manager of the Internal Audit division and the Auditor-Controller performed a thorough review of existing and recurring examinations that should be incorporated in the 2026 schedule. The emphasis and priority in scheduling examinations is based on the perceived risk to the County. The schedule is composed of legally required examinations, such as the Treasury cash counts, and reoccurring examinations.

Twenty-eight (28) examinations have been scheduled for calendar year 2026.

Legally required examinations have their basis in government code. Reoccurring examinations have a preferred cycle attached to them based on the perceived amount of inherent risk. If a concern comes to the attention of the Internal Audit Division, a reoccurring examination may be scheduled prior to it being due based on the preferred cycle.

The County's financial operations are subject to audit by a firm of independent external auditors, Macias Gini & O'Connell, LLP, (MGO). The external auditors are responsible for performing an annual audit of the general-purpose financial statements of the County. The external auditors also perform an annual "Single Audit" of the County's federal financial-assistance programs. Other independent auditors perform annual audits of the Contra Costa County Housing Authority, state grant programs, and the First 5 Contra Costa Children and Families Commission.

**Recommendation(s)/Next Step(s):**

ACCEPT report on the Auditor-Controller's audit activities for 2025 and APPROVE the proposed schedule of financial audits for 2025.

**Fiscal Impact (if any):**

No fiscal impact related to providing the annual audit schedule. The financial auditing process may result in positive and negative fiscal impacts, depending on the audit findings.

Schedule of Internal Audit Examinations for 2025

Department		Historical		Prefd.	Scheduled	Estimated	Exam
Project Description		Estimated	Last Done	Examination	For	Hours	Hours
		Hours	Through	Cycle (yrs)	2025	2025	2025
<b>2025 Examinations Completed and Reports Issued</b>							
<b>Auditor-Controller</b>							
0105	Revolving/Cash Diff. Fund & Shortage Report (fiscal year)	60	06/24	1 (Law)	X	60	31.00
0037	Misc A-C duties (ie Petty Cash ICQ;Relief of Shortage;Increase/New Petty Cash; Recons)	60		1	X	60	26.00
<b>County Administrator</b>							
0031	Measure X Funding	New	New	Special	X	150	120.00
<b>Treasurer-Tax Collector</b>							
0151	Treasury Cash & Investments - 1st qtr	50	03/24	1/4 (Law)	X	50	72.00
0151	Treasury Cash & Investments - 2nd qtr	50	05/24	1/4 (Law)	X	50	112.50
0151	Treasury Cash & Investments - July 1	50	07/24	1/4 (Law)	X	50	56.50
0151	Treasury Cash & Investments - 3rd qtr (Auditor recommendation)	50	09/24	1/4 (Law)	X	50	22.50
0151	Treasury Cash & Investments - 4th qtr	50	12/24	1/4 (Law)	X	50	37.00
0151-A	Tax Collector Cash on Hand - 1st qtr	20	03/24	1/4	X	20	14.50
0151-A	Tax Collector Cash on Hand - 2nd qtr	20	05/24	1/4	X	20	13.00
0151-A	Tax Collector Cash on Hand - July 1	20	07/24	1/4	X	20	12.00
0151-A	Tax Collector Cash on Hand - 3rd qtr	20	09/24	1/4	X	20	15.00
0151-A	Tax Collector Cash on Hand - 4th qtr	20	12/24	1/4	X	20	12.00
0172	Treasury Oversight Committee (calendar year)	175	12/23	1 (Law)	X	175	273.50
<b>Employment and Human Services</b>							
5001	FNS-209 Report Validation Review	100	06/24	1	X	100	52.00
5001	Aging and Adult Services	200	04/17	3	X	200	393.50
<b>Human Resources</b>							
0351	General Department Examination	170	07/17	5	X	170	269.00
<b>Health Services</b>							
4671	Alcohol and Other Drugs	175	04/17	2	X	175	294.00
5401	Year End Inventory Control (Pharmacy)	110	06/15	3	X	110	223.50
5408	CCHP Vendor Payments	175	05/14	3	X	175	273.00
<b>Purchasing:</b>							
1493	Procurement Card Program - 3rd qtr	100	09/24	1/4 (CAO)	X	100	155.00
1493	Procurement Card Program - 2nd qtr	100	06/24	1/4 (CAO)	X	100	176.00
1493	Procurement Card Program - 1st qtr	100	03/24	1/4 (CAO)	X	100	137.00
1493	Procurement Card Program - 4th qtr (2024)	100	12/23	1/4 (CAO)	X	100	116.50
<b>Sheriff</b>							
2553	Seized and Forfeited Property	150	12/12	5	X	150	236.00

Schedule of Internal Audit Examinations for 2025

		Historical		Prefd.	Scheduled	Estimated	Exam
Department		Estimated	Last Done	Examination	For	Hours	Hours
Project Description		Hours	Through	Cycle (yrs)	2025	2025	2025
<b>Examinations started in 2025 and to be completed in 2026</b>							
<b>Board of Supervisors</b>							
1105	District 5 General Departmental Examination (including MACs)	100	06/16	4	X	100	225.00
<b>Treasurer-Tax Collector</b>							
0155	Duplicate Payment Trust (831500)	75	04/14	4	X	75	121.50

Schedule of Internal Audit Examinations  
Calendar Year 2026

		Historical		Prefd.	Scheduled	Exam
Department		Estimated	Last Done	Examination	For	Hours
Project Description		Hours	Through	Cycle (yrs)	2026	2026
<b>Auditor-Controller</b>						
0105	Revolving/Cash Diff. Fund & Shortage Report (fiscal year)	60	06/25	1 (Law)	X	60
0037	Misc A-C duties (ie Petty Cash ICQ;Relief of Shortage;Increase/New Petty Cash; Recons)	60		1	X	60
<b>Treasurer-Tax Collector</b>						
0151	Treasury Cash & Investments - 1st qtr	50	01/25	1/4 (Law)	X	50
0151	Treasury Cash & Investments - 2nd qtr	50	05/25	1/4 (Law)	X	50
0151	Treasury Cash & Investments - July 1	50	07/25	1/4 (Law)	X	50
0151	Treasury Cash & Investments - 3rd qtr (Auditor recommendation)	50	08/25	1/4 (Law)	X	50
0151	Treasury Cash & Investments - 4th qtr	50	10/25	1/4 (Law)	X	50
0151-A	Tax Collector Cash on Hand - 1st qtr	20	01/25	1/4	X	20
0151-A	Tax Collector Cash on Hand - 2nd qtr	20	05/25	1/4	X	20
0151-A	Tax Collector Cash on Hand - July 1	20	07/25	1/4	X	20
0151-A	Tax Collector Cash on Hand - 3rd qtr	20	08/25	1/4	X	20
0151-A	Tax Collector Cash on Hand - 4th qtr	20	10/25	1/4	X	20
0156	Tax Redemptions	200	12/14	4	X	200
0172	Treasury Oversight Committee (calendar year)	175	12/24	1 (Law)	X	175
<b>Department of Information Technology</b>						
0258	Communications Equipment Inventory	100	06/18	3	X	100
<b>District Attorney</b>						
2421	General Department Examination	225	02/18	3	X	225
<b>Employment and Human Services</b>						
5001	FNS-209 Report Validation Review	100	06/25	1	X	100
5001	Children and Family Services	250	04/17	3	X	250
<b>Health Services</b>						
5402	Hospital and Clinics (Collections and Petty Cash)	200	07/19	2	X	200
<b>County Libraries</b>						
6201	General Departmental Examination	275	05/19	4	X	275
<b>Probation</b>						
3081	General Departmental Examination	240	04/24	2 (Law)	X	240
<b>Public Works</b>						
0634	Voyager Cards	160	03/19	3	X	160

Schedule of Internal Audit Examinations  
Calendar Year 2026

		Historical		Prefd.	Scheduled	Exam
Department		Estimated	Last Done	Examination	For	Hours
Project Description		Hours	Through	Cycle (yrs)	2026	2026
<b>Purchasing:</b>						
1493	Procurement Card Program - 3rd qtr	100	09/25	1/4 (CAO)	X	100
1493	Procurement Card Program - 2nd qtr	100	06/25	1/4 (CAO)	X	100
1493	Procurement Card Program - 1st qtr	100	03/25	1/4 (CAO)	X	100
1493	Procurement Card Program - 4th qtr (2025)	100	12/24	1/4 (CAO)	X	100
<b>Sheriff</b>						
2551	Escrow Fund (aka Sheriff's Civil)	300	04/16	2	X	300
3002	Inmate Welfare Fund	140	02/15	2	X	140

Office of the Auditor-Controller  
Contra Costa County

Joanne M. Bohren, CPA  
Auditor-Controller



Peter Karumbi, CPA  
Assistant Auditor-Controller

625 Court Street  
Martinez, California 94553-1282  
Phone (925) 608-9300  
Fax (925) 608-9395

March 23, 2026

TO: Internal Operations Committee

FROM: Joanne M. Bohren, CPA, Auditor-Controller  
By: Sandi Bewley, Auditor-Controller Division Manager 

SUBJECT: Internal Audit-Annual Report

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The Board of Supervisors adopted a policy on June 27, 2000, directing the Auditor-Controller to annually report to the Internal Operations Committee on the proposed schedule of Internal Audit examinations for the following calendar year. The attached “*Schedule of Internal Audit Examinations*” provides the proposed examination schedule for 2026, and the attached “*Schedule of Internal Audit Examinations for 2025*” summarizes the status of the 2025 examinations.

The Internal Audit Division completed twenty-five (25) of the twenty-seven (27) examinations on the Schedule of Internal Audit Examinations for 2025. Of the remaining two (2) examinations scheduled, fieldwork is in progress and the examinations will be completed in calendar year 2026 due to hiring new staff and additional training time needed in the Office of the Auditor-Controller.

**Examination Reports**

**Objectives:**

The necessary tests and procedures were conducted to determine if, within the scope of the examinations, the following financial conditions existed:

- Assets were adequately safeguarded.
- Appropriate internal controls were in place and functional.
- Records were accurate and reliable.
- Statutory, contractual, and administrative requirements were followed.

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**General Findings:**

There is an overall lack of adherence to several of the County's administrative requirements. Many of the departmental examinations included recommendations due to the following:

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**Conditions:**

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The County's financial operations are subject to audit by a firm of independent external auditors, Macias Gini & O'Connell, LLP, (MGO). The external auditors are responsible for performing an annual audit of the general-purpose financial statements of the County. The external auditors also perform an annual "Single Audit" of the County's federal financial-assistance programs. Other independent auditors perform annual audits of the Contra Costa County Housing Authority, state grant programs, and the First 5 Contra Costa Children and Families Commission.

Attachments



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 26-1175

**Agenda Date:** 3/23/2026

**Agenda #:** 7.

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### INTERNAL OPERATIONS COMMITTEE

Meeting Date: March 23, 2026

Subject: Nomination to the Local Enforcement Agency Independent Hearing Panel

Submitted For: Monica Nino, County Administrator

Department: County Administrator's Office

Referral No: 26/3

Referral Name: Advisory Body Candidate Screening/Interview

Presenter: Diana Oyler

Contact: [Diana.oyler@cao.cccounty.us](mailto:Diana.oyler@cao.cccounty.us)

### **Referral History:**

In 1992, the Board of Supervisors, in its capacity as the governing body of the County Local Enforcement Agency, adopted Resolution No. 92/153, which, among other things, appointed the full Board to serve as the hearing panel, a body that implements enforcement and permitting activities at local solid waste facilities, pursuant to a statute that was later repealed. Under current law, hearings regarding the above matters may be conducted by either a hearing officer or by a hearing panel, which may be either (1) a panel of three members of the LEA governing body or (2) an independent three-member panel appointed. (Pub. Resources Code, § 44308.) The Panel will hear matters related to solid waste enforcement, permits, and appeals.

The California Code of Regulations requires the appointment of either an independent hearing panel or hearing officer when in the jurisdiction of the LEA there exists a publicly owned or operated solid waste facility or disposal site. In Contra Costa County, the following jurisdictions own solid waste facilities: City of El Cerrito (Registration Tier Permit Transfer Station), City of Brentwood (Brentwood Transfer Station), City of Martinez (Martinez City Rubbish-closed landfill), City of Richmond (Naval Fuel Depot Pt. Molate-closed landfill), the City of Antioch (Antioch City Landfill-closed landfill), and the California Department of Water Resources (Banks Delta Pumping-closed dump site in Byron). For this reason, CalRecycle recommended that an independent hearing panel be established. CalRecycle also advised that there can be only one LEA hearing panel.

On November 5, 2013, the Board of Supervisors adopted Resolution No. 2013/423, establishing the Contra Costa County Local Enforcement Agency Independent Hearing Panel. The Board, at that time, decided that it would not appoint one of its members to the LEA Hearing Panel and subsequently referred to the IOC the recruitment of three County resident nominees, for BOS consideration, to serve on the panel.

The terms of office for all three panel members will expire on March 31, 2026.

### **Referral Update:**

Among the specific duties of the County LEA are the permitting of solid waste facilities. Solid waste facilities include solid waste transfer or processing stations, composting facilities, transformation facilities and disposal facilities. The permitting process includes the issuance of solid waste facilities permits as well as the denial, revision, modification, suspension and revocation of permits. The County LEA also performs regular inspections of solid waste facilities. A solid waste facility is required to comply with applicable laws and regulations and the terms and conditions of any solid waste facilities permit issued by the County LEA to the facility. Compliance is usually achieved through inspection reports and compliance schedules. Where violations are found, the County LEA works with affected parties on corrective measures as long as those parties make a good faith effort to comply with the requirements.

Public Resources Code section 44308 governs appointments to the Hearing Panel as follows:

1. No more than one member of the Board of Supervisors shall serve on the Hearing Panel.
2. Members of the Hearing Panel shall be selected for their legal, administrative, or technical abilities in areas relating to solid waste management.
3. At least one member shall be a technical expert with knowledge of solid waste management methods and technology.
4. At least one member shall be a representative of the public at large.
5. A member shall serve for a term of four years and may not serve more than two consecutive terms.

On February 17, 2026, the IOC approved a recruitment plan and schedule prepared by the County Administrator's Office in consultation with Environmental Health, calling for interviews to be held by the Internal Operations Committee on March 23, 2026. In response to the call for applications, the County received two applications, from incumbent Joseph Doser, who is eligible to serve a second term, and from Kevin Mone. Incumbent Victoria Smith has served two consecutive terms on the panel and is not currently eligible for reappointment. Incumbent Darien Key did not reapply for appointment.

Since the number of well-qualified applicants is fewer than the number of vacancies, staff recommends the direct appointment of the applicants. The recommended appointment of Joseph Doser will satisfy the requirement that at least one panelist shall be a technical expert in solid waste management and technology.

**Recommendation(s)/Next Step(s):**

RECOMMEND to the Board of Supervisors the reappointment of Joseph Doser and the appointment of Kevin Mone to the Local Enforcement Agency Independent Hearing Panel to terms that will expire on March 31, 2030.

CONSIDER options for filling the remaining vacant seat and PROVIDE direction to staff:

- a. Direct staff to continue to recruit until the vacant seat can be filled, and/or
- b. Recommend that the Board appoint a Board of Supervisors member to the vacant seat.

**Fiscal Impact (if any):**

No fiscal impact for appointments. Panelists receive a stipend of \$50 on those days on which the panel meets.



## Contra Costa County

County Administrator's Office • 1025 Escobar Street • Martinez, CA 94553 • [contracosta.ca.gov](http://contracosta.ca.gov)

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### NEWS RELEASE

February 9, 2026

Contact: Diana Oyler, 925-655-2057

[Diana.Oyler@cao.cccounty.us](mailto:Diana.Oyler@cao.cccounty.us)

### **Contra Costa County is Seeking Members for the Solid Waste Local Enforcement Agency Independent Hearing Panel**

(Martinez, CA) – In 2013, the Contra Costa County Board of Supervisors established an Independent Hearing Panel for the Contra Costa Solid Waste Local Enforcement Agency (LEA). The three-member panel to hear matters related to solid waste enforcement, permits, and appeals.

County residents who have an interest in public policy and solid waste management are encouraged to apply for this volunteer opportunity. Panelists receive a stipend of \$50 on those days on which the panel meets. The County Board of Supervisors will appoint to fill three vacancies for a four-year term ending on March 31, 2030.

Application forms can be obtained from the Clerk of the Board of Supervisors by calling (925) 655-2000 or by visiting the County webpage at:

<https://contra-costa.granicus.com/boards/forms/321/apply/>

Applications should be returned to the Clerk of the Board of Supervisors, County Administration Building, 1025 Escobar St., Martinez, CA 94553 no later than 5 p.m. on Friday, March 6, 2026.

Applicants should plan to be available for public interviews via video conference on Monday, March 23, 2026.

For more information about the LEA Independent Hearing Panel, contact Tim Kraus, Contra Costa County Environmental Health, at (925) 608-5549 or [Tim.Kraus@cchealth.org](mailto:Tim.Kraus@cchealth.org).

###

# Local Enforcement Agency Independent Hearing Panel

Roster as of March 18, 2026

Name	Status	Term	Start Date	End Date	Position
Darien Key	Active	1	September 20, 2022	March 31, 2026	At-Large
Victoria R Smith	Active	2	April 1, 2022	March 31, 2026	Public member (County resident)
Joe Doser	Active	1	April 1, 2022	March 31, 2026	Solid waste technical expert

# Application Form

## Profile

Joseph \_\_\_\_\_ G \_\_\_\_\_ Doser \_\_\_\_\_  
 First Name Middle Initial Last Name

\_\_\_\_\_ Suite or Apt  
 Home Address

Martinez \_\_\_\_\_ CA \_\_\_\_\_ 94553 \_\_\_\_\_  
 City State Postal Code

\_\_\_\_\_ Primary Phone

\_\_\_\_\_ Email Address

## [District Locator Tool](#)

### Resident of Supervisorial District:

District 5

Retired \_\_\_\_\_  
 Employer Job Title

### Length of Employment

### Do you work in Contra Costa County?

Yes  No

### If Yes, in which District do you work?

### How long have you lived or worked in Contra Costa County?

34 years

### Are you a veteran of the U.S. Armed Forces?

Yes  No

## Board and Interest

### Which Boards would you like to apply for?

Local Enforcement Agency Independent Hearing Panel: Submitted

### Seat Name

**Have you ever attended a meeting of the advisory board for which you are applying?**

Yes  No

**If Yes, how many meetings have you attended?**

1

---

## **Education**

**Select the option that applies to your high school education \***

High School Diploma

### **College/ University A**

**Name of College Attended**

U. of Nevada

**Degree Type / Course of Study / Major**

B.S./Health Sciences

**Degree Awarded?**

Yes  No

### **College/ University B**

**Name of College Attended**

San Jose State

**Degree Type / Course of Study / Major**

Teaching Credential (awarded)

**Degree Awarded?**

Yes  No

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### **College/ University C**

**Name of College Attended**

U.C. Berkeley Extension

**Degree Type / Course of Study / Major**

Cert. in Hazardous Material Mgt. (awarded)

**Degree Awarded?**

Yes  No

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**Other Trainings & Occupational Licenses**

**Other Training A**

Emergency Management Specialist

**Certificate Awarded for Training?**

Yes  No

**Other Training B**

Various CalRecycle trainings

**Certificate Awarded for Training?**

Yes  No

**Occupational Licenses Completed:**

Registered Environmental Health Specialist

---

**Qualifications and Volunteer Experience**

**Please explain why you would like to serve on this particular board, committee, or commission.**

I was previously employed as the supervisor of a local enforcement agency (LEA) for solid waste and have a continued interest in matters related to environmental health, including in the area of solid waste management.

**Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)**

I supervised the County's LEA for solid waste for 7 years. This included providing regulatory oversight of solid waste facilities and enforcement action when necessary to obtain compliance. I was involved in an extensive case that went before the LEA IHP. I served on the State's (CalRecycle) Enforcement Advisory Council for 7 years and was its chair for several years.

Upload a Resume

**Would you like to be considered for appointment to other advisory bodies for which you may be qualified?**

Yes  No

**Do you have any obligations that might affect your attendance at scheduled meetings?**

Yes  No

**If Yes, please explain:**

**Are you currently or have you ever been appointed to a Contra Costa County advisory board?**

Yes  No

**If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:**

**If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:**

**List any volunteer or community experience, including any advisory boards on which you have served.**

---

### **Conflict of Interest and Certification**

**Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)**

Yes  No

**If Yes, please identify the nature of the relationship:**

**Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?**

Yes  No

**If Yes, please identify the nature of the relationship:**

Retiree pension.

## Please Agree with the Following Statement

---

**I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.**

---

I Agree

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### Important Information

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: (1) file a Statement of Economic Interest Form also known as a Form 700, and (2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships:
  - (1) Mother, father, son, and daughter;
  - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
  - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
  - (4) Registered domestic partner, pursuant to California Family Code section 297;
  - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
  - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

# RESUME

Joseph G. Doser, Jr.

██████████  
Martinez, CA 94553  
██████████  
██████████

## EDUCATION

- B.S., University of Nevada  
Major: Health Science with extensive coursework in chemistry, biology, and mathematics.
- Hazardous Materials Management Certificate, University of California Berkeley Extension
- California Commission on Teacher Credentialing – Vocational Education Credential
- Emergency Management Specialist Certificate – California Specialized Training Institute

## EXPERIENCE

Oct. 05      Supervising Environmental Health Specialist  
to Feb. 22    Contra Costa Environmental Health  
2120 Diamond Blvd., Suite 200  
Concord, CA 94520  
██████████

Provided supervision in the areas of retail food, consumer protection, plan check, pools/spas/water parks, harmful algal blooms, jails, tattoo/body arts, massage parlors, solid waste, waste tire, code enforcement, body arts, cannabis, illegal prescription drug sales, and medical waste. Also provided the lead for the division's oncall, disaster/emergency preparedness and response, and customer service programs. Monitored staff productivity, work quality, and cost recovery. Provided guidance to staff on complex situations. Developed policies, procedures, and ordinances to promote program goals. Trained staff. Assigned special projects to staff (e.g., illegal haulers, code compilation, website development, etc.). Represented the Division at meetings and public outreach activities, including the statewide solid waste Enforcement Advisory Council (EAC). Conducted administrative hearings. Responded to inquiries from the media, elected officials, and the public. Served on interview panels.

March 92      Senior Environmental Health Specialist  
to Oct. 05    Contra Costa Environmental Health

Performed a wide variety of duties in the areas of land use, onsite wastewater disposal, sewage complaints, small public water systems, water wells, environmental wells and soil borings, real estate transaction inspections, retail food establishments, food vehicles, temporary food events, plan check, public swimming pools/spas, massage parlors, and housing.

## **EXPERIENCE (continued)**

Responsibilities included routine inspections; complaint and other investigations; report writing, ordinance writing, review of proposed legislation; program and policy development; development of educational handouts and departmental documents; staff education and training; development and implementation of HACCP programs; public relations, media relations; food handler training; retail food plan check.

Served on statewide CCDEH technical advisory committees in retail food, onsite sewage disposal, and water wells. Participated in State Department of Alcoholic Beverage Control IMPACT inspections. Participated in government/industry groups, including CURFFL Review Committee and speaking to industry groups, schools, service organizations, etc. Provided testimony before elected officials. Debt collection. Prepared cases for enforcement actions and testified in court and during depositions. Conducted soil profile examinations and percolation tests. Reviewed land development projects for planning agency comments. Developed land use and retail food program libraries. Conducted pollution studies. Conducted meat and poultry supply/bio-terrorism survey for the State Department of Food and Agriculture. Interviewed potential hires. Performed supervisory duties when designated by regular supervisors in their absence. Attended community meetings, including Municipal Advisory Councils, Neighborhood Councils, and Crimestoppers.

Also served as Shop Steward, elected Health Services General Negotiator, and member of the Joint Labor Health Coalition for Public Employees Local No. 1.

May 99  
to 05

Instructor  
Martinez Adult Education  
Mt. Diablo Adult Education  
West Contra Costa Adult Education

Developed a food manager food certification class. Taught food manager certification classes (ServSafe and NRFSP). Also participated in creating a well-received food safety video and television show for Mt. Diablo Television.

April 1989  
to March 92

Environmental Health Specialist  
Sutter County Health Department  
1160 Civic Center Blvd., Yuba City, CA

Under general supervision performed a wide variety of duties in the areas of land use, onsite wastewater disposal, small public water systems, water wells, retail food establishments, public swimming pools/spas, rabies control, abandoned vehicle abatement, garbage abatement, substandard housing, real estate transaction inspections, infectious/medical wastes, and ambulances.

## EXPERIENCE (continued)

Duties included inspections, complaint and other investigations, report writing, ordinance writing, program and policy development, development of educational handouts and program documents, testimony before elected officials, preparing cases for enforcement actions, conducting soil profile examinations, reviewing plans, development of a departmental library, and conducting pollution studies.

May 1987 to Assistant Sanitarian  
April 1989 Sutter County Health Department  
1160 Civic Center Blvd., Yuba City, CA

Similar duties as an Environmental Health Specialist but with a lesser degree of responsibility and autonomy.

## PUBLICATIONS

- *Environmental Stealth*, by Joseph G. Doser, Jr. and Terry L. Schmidtbauer, California Journal of Environmental Health, November 1991.
- *Development of a Procedure on Closure of Food Facilities for Immediate Health Hazards*, by Joseph G. Doser, Jr. and Terry L. Schmidtbauer, California Journal of Environmental Health, Winter 1992
- *Guidelines for Writing Effective Environmental Health Laws*, by Joseph G. Doser, Jr. and Terry L. Schmidtbauer, California Journal of Environmental Health, Fall 1993
- *Education vs. Pseudoeducation in Environmental Health Programs*, by Joseph G. Doser, Jr. and Terry L. Schmidtbauer, California Journal of Environmental Health, Summer 1994
- *The Customer is Often Wronged*, by Joseph G. Doser, Jr., California Journal of Environmental Health, Winter 1998
- *How Safe are Self-serve Unpackaged Foods?* by Joseph G. Doser, Jr., Journal of Environmental Health, Vol. 61, No. 8/April 1999

## TECHNICAL ADVISORY COMMITTEES

- Bay Area Retail Food - CCDEH
- Septic System – CCDEH
- Water Well – CCDEH
- Enforcement Advisory Council (EAC) – CalRecycle/CCDEH

## AWARDS

- California Environmental Health Association, Contributing Author of the Year, 1992.
- City of San Pablo Police Department, Special Recognition, 2004
- Contra Costa Health Services *Service Excellence Honor Roll*, 2005

# Application Form

## Profile

Kevin \_\_\_\_\_ S \_\_\_\_\_ Mone \_\_\_\_\_  
 First Name Middle Initial Last Name

\_\_\_\_\_ Suite or Apt \_\_\_\_\_  
 Home Address  
 Walnut Creek CA 94595  
 City State Postal Code

\_\_\_\_\_ Primary Phone

\_\_\_\_\_ Email Address

## [District Locator Tool](#)

### Resident of Supervisorial District:

District 2

Vulcan Wire and Packaging \_\_\_\_\_ Regional Sales Manager \_\_\_\_\_  
 Employer Job Title

### Length of Employment

3 Years

### Do you work in Contra Costa County?

Yes  No

### If Yes, in which District do you work?

### How long have you lived or worked in Contra Costa County?

20 years+ cumulatively

### Are you a veteran of the U.S. Armed Forces?

Yes  No

## Board and Interest

### Which Boards would you like to apply for?

Local Enforcement Agency Independent Hearing Panel: Submitted

**Seat Name**

Contra Costa Health's Environmental Health Program

**Have you ever attended a meeting of the advisory board for which you are applying?**

Yes  No

**If Yes, how many meetings have you attended?**

---

**Education**

**Select the option that applies to your high school education \***

High School Diploma

**College/ University A**

**Name of College Attended**

Cal Poly San Luis Obispo

**Degree Type / Course of Study / Major**

Agricultural Business

**Degree Awarded?**

Yes  No

**College/ University B**

**Name of College Attended**

**Degree Type / Course of Study / Major**

**Degree Awarded?**

Yes  No

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**College/ University C**

**Name of College Attended**

**Degree Type / Course of Study / Major**

**Degree Awarded?**

Yes  No

## Other Trainings & Occupational Licenses

### Other Training A

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NGFA Arbitrator

### Certificate Awarded for Training?

---

Yes  No

### Other Training B

---

### Certificate Awarded for Training?

---

Yes  No

### Occupational Licenses Completed:

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## Qualifications and Volunteer Experience

**Please explain why you would like to serve on this particular board, committee, or commission.**

---

I seek appointment to the Local Enforcement Agency Independent Hearing Panel because I value fair, consistent, and transparent regulatory enforcement. As a long-term resident of Contra Costa County, I have a strong interest in ensuring that local regulatory processes protect both the community and the environment. Through my professional work in the recycling industry, where I supply recycling and waste handling supplies, I have direct familiarity with regulated operations and the importance of clear, practical, and consistently applied standards. This experience has given me an appreciation for both regulatory objectives and the operational realities faced by compliant businesses. I believe the effectiveness of the enforcement process depends on objective evaluation of evidence and balanced application of applicable regulations. I would welcome the opportunity to contribute my time and judgment to support fair hearings, sound decision-making, and public confidence in the enforcement system.

**Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)**

---

My qualifications include long-term residency in Contra Costa County and professional experience in the recycling industry supplying recycling and waste handling supplies to regulated entities, making me a stakeholder in the effective and consistent application of local enforcement standards. I also possess experience in other regulated industries, including grain handling operations, as well as in the transportation of potentially hazardous industrial materials and in manufacturing environments subject to safety and environmental oversight. In addition, I am a qualified arbitrator for the National Grain and Feed Association (NGFA), which has provided me with experience in evaluating evidence, applying written standards, and rendering impartial decisions. This background provides practical knowledge of regulatory compliance, operational controls, and the impacts of enforcement actions. I bring an objective and impartial perspective, together with a commitment to due process and the consistent application of applicable laws and regulations.

---

Upload a Resume

**Would you like to be considered for appointment to other advisory bodies for which you may be qualified?**

Yes  No

**Do you have any obligations that might affect your attendance at scheduled meetings?**

Yes  No

**If Yes, please explain:**

**Are you currently or have you ever been appointed to a Contra Costa County advisory board?**

Yes  No

**If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:**

**If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:**

**List any volunteer or community experience, including any advisory boards on which you have served.**

Litter collector at Lafayette Literati

---

### **Conflict of Interest and Certification**

**Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)**

Yes  No

**If Yes, please identify the nature of the relationship:**

**Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?**

Yes  No

**If Yes, please identify the nature of the relationship:**

## Please Agree with the Following Statement

---

**I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.**

---

I Agree

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### Important Information

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: (1) file a Statement of Economic Interest Form also known as a Form 700, and (2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships:
  - (1) Mother, father, son, and daughter;
  - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
  - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
  - (4) Registered domestic partner, pursuant to California Family Code section 297;
  - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
  - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.



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## Professional Summary

Experienced recycling business professional with expertise in commodity sales management, compliance, fostering client relationships, and navigating complex regulatory environments.

---

## EDUCATION

**California Polytechnic State University San Luis Obispo**

**San Luis Obispo, CA**

*Bachelor of Science in Agricultural Business*

*Graduated with honors*

---

## WORK EXPERIENCE

### **Vulcan Wire**

*Sales Manager*

- Manage sales team customer acquisition
- Review outgoing product to ensure it conforms with customers safety requirements
- Provide advice to customers on correct wire specifications for their current equipment and provide advice on any prospective new equipment
- Visit recycling centers, MRF's, and transfer stations to ensure product quality
- Manage relationships with key customers to ensure satisfaction
- Keep abreast of new developments in the recycling machinery space

### **Columbia Grain International**

*Wheat Merchant*

- Coordinated rail and truck movements
- Supervised the up-cycling of waste wheat into conforming feed quality wheat
- Managed blending operations at 3rd party transfer stations to achieve customer specifications
- Coordinated USDA inspections of all managed elevators

### **Scoular**

*International Feed Trader*

- Responsible for managing positions and trading organic waste stream commodities (Soybean meal, corn gluten meal, DDGS, and bakery meal)
- Navigated the registration of several new products internationally and domestically
- Managed commodity futures positions both for hedging and for speculative purposes
- Oversaw international and domestic origination for over 150,000 metric tons of volume a year across several key products
- Assisted in supervising the booking of marine and rail freight. Managed exposure to freight
- Worked with compliance department to ensure conformity with all relevant transportation and KYC requirements
- Coordinated with USDA on phytosanitary requirements for imports and exports

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## SKILLS, ACTIVITIES & INTERESTS

- Eagle Scout
- Acalanes High School Alumni
- Long term Contra Costa County resident
- Certified NGFA arbitrator



# CONTRA COSTA COUNTY

1025 ESCOBAR STREET  
MARTINEZ, CA 94553

## Staff Report

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**File #:** 26-1176

**Agenda Date:** 3/23/2026

**Agenda #:** 8.

---

### INTERNAL OPERATIONS COMMITTEE

Meeting Date: March 23, 2026

Subject: Treasury Oversight Committee Interviews

Submitted For: Dan Mierzwa, Treasurer-Tax Collector

Department: Treasurer-Tax Collector

Referral No: IOC 26/3

Referral Name: Advisory Body Candidate Screening/Interview

Presenter: Dan Mierzwa

Contact: Dan.Mierzwa@tax.cccounty.us

### **Referral History:**

The IOC reviewed Board Resolution Nos. 2020/1 and 2020/2, which stipulate that applicants for At Large/Non Agency-Specific seats on specified bodies are to be interviewed by a Board subcommittee. The Resolutions further permit a Board Committee to select a screening committee to assist in interviewing applicants for appointment. Upon review of the eligible seats, the IOC made a determination that it would conduct interviews for At Large seats on the following bodies: Retirement Board, Fire Advisory Commission, Integrated Pest Management Advisory Committee, Planning Commission, Treasury Oversight Committee, Airport Land Use Commission, and the Fish & Wildlife Committee; and that screening and nomination fill At Large seats on all other eligible bodies would be delegated each body or a subcommittee thereof.

### **Referral Update:**

The Treasury Oversight Committee (TOC) is responsible for reviewing the County's investment policy, monitoring the performance of County investments, and reporting to the Board of Supervisors (BOS). The Committee is composed of seven statutory members and three alternates: County Superintendent of Schools or designee, a representative and an alternate of the Board of Supervisors or their designees, one representative and one alternate elected by a majority of the school and community college districts; one representative and one alternate elected by a majority of the special districts, three public members nominated by the County Treasurer and confirmed by the Board.

On April 30, 2026, the terms of the Board of Supervisor's Representative Member Alternate, Public 1, and Public 2 seats will expire. Following a recruitment conducted by the Treasurer-Tax Collector's Office for these three seats, the County received five applications. The following applicants were invited to interview with the IOC today.

1. Mari Beraz (Brentwood)
2. Larry Fernandes (Walnut Creek)

3. Edward Kennedy (Walnut Creek)
4. Charles Kreling (Walnut Creek)
5. Dennis Reigle (Danville)

Applicants were advised if they could not attend the interview, they would be considered on the basis of the information in their applications. For the IOC's information, attached is the current roster of TOC seats the IOC refers for BOS appointment, the recruitment announcement, and the five applications.

**Recommendation(s)/Next Step(s):**

INTERVIEW the candidates for the BOS Member Alternate, Public 1, and Public 2 seats on the Treasury Oversight Committee and DETERMINE recommendations for the Board of Supervisors consideration.

**Fiscal Impact (if any):**

No fiscal impact.



## Contra Costa County

Treasurer-Tax Collector's Office • 625 Court Street • Martinez, CA 94553 • [www.cctax.us](http://www.cctax.us)

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### NEWS RELEASE

February 11, 2026

Contact: Dan Mierzwa, 925-655-4588

[Dan.Mierzwa@tax.cccounty.us](mailto:Dan.Mierzwa@tax.cccounty.us)

### Would You Like to Serve on the County's Treasury Oversight Committee?

(Martinez, CA) – The Contra Costa County Board of Supervisors is seeking individuals with sound knowledge and experience in the field of public and private finance, to serve on the Treasury Oversight Committee (Committee) for the seat representing the Alternate County Board of Supervisors, Public Representative Seat 1, and Public Representative Seat 2 for term May 1, 2026 to April 30, 2030. To be considered, candidates must be County residents, may not be employed by an entity that has contributed to the reelection campaign of the County Treasurer or a member of the Board of Supervisors in the previous three years, may not directly or indirectly raise money for the County Treasurer or a member of the Board of Supervisors while a member of the Committee and may not work for bond underwriters, bond counsel, security brokerages or dealers, or financial services firms with whom the County Treasurer does business, either during his or her tenure on the Committee or for one year after leaving the Committee. (Government Code §27132.3).

The Committee meets bi-annually in March and September on the third Tuesday of the month at 3:00 p.m. at 625 Court St., Room B010, Martinez, CA 94553. Each meeting lasts approximately one hour. The Committee's duties include reviewing and monitoring the County Treasurer's Annual Investment Policy, and ensuring an annual audit is conducted to determine the County Treasurer is in compliance with Government Code §§27130-27137. The annual audits, meeting agendas, and minutes of the Committee are available online: <https://www.contracosta.ca.gov/690/Treasury-Oversight-Committee>. Members of the Committee receive no compensation for their service.

Application forms can be obtained from the Contra Costa County Clerk of the Board by calling (925) 655-2000 or by clicking on the following link: [Submit an Application Online](#). Applications should be returned to the Clerk of the Board, County Administration Building, 1025 Escobar Street, 1<sup>st</sup> Floor, Martinez, CA 94553 no later than **Thursday, March 5, 2026, by 5 p.m.** Interviews will be held at the Internal Operations Committee (IOC) meeting, which will be conducted via Zoom at 10:30 a.m. to 12 p.m. on March 23, 2026. More information about the Treasury Oversight Committee can be obtained by visiting the Treasurer-Tax Collector's website at <https://www.contracosta.ca.gov/690/Treasury-Oversight-Committee>.

###



**Seat Name**

Public Member, Treasury Oversight Committee

**Have you ever attended a meeting of the advisory board for which you are applying?**

Yes  No

**If Yes, how many meetings have you attended?**

3

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**Education**

**Select the option that applies to your high school education \***

High School Diploma

**College/ University A**

**Name of College Attended**

San Joaquin Delta College

**Degree Type / Course of Study / Major**

General Studies, English

**Degree Awarded?**

Yes  No

**College/ University B**

**Name of College Attended**

Eastern Washington University

**Degree Type / Course of Study / Major**

English, Journalism

**Degree Awarded?**

Yes  No

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**College/ University C**

**Name of College Attended**

**Degree Type / Course of Study / Major**

**Degree Awarded?**

---

Yes  No

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**Other Trainings & Occupational Licenses**

**Other Training A**

---

Summary Attached

**Certificate Awarded for Training?**

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Yes  No

**Other Training B**

---

Intergovernmental Management Training (IGMT)

**Certificate Awarded for Training?**

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Yes  No

**Occupational Licenses Completed:**

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**Qualifications and Volunteer Experience**

**Please explain why you would like to serve on this particular board, committee, or commission.**

---

I relocated to Contra Costa County, closer to family, after retiring at the end of 2022 following 33 years of progressive upward growth and experience with Monterey County budgeting, forecasting, and reporting. During my career with Monterey County, I was appointed as Deputy Treasurer-Tax Collector by the elected Treasurer-Tax Collector (TTC) in January of 2015, and then to Assistant TTC in January 2016. As Asst. TTC, my responsibilities included oversight of upper management positions: Sr. Departmental Information Systems Coordinator, Chief Deputy TTC for Property Tax, Chief Deputy TTC for the Revenue Division, and Chief Deputy TTC for the Treasury, and review of related workload requirements, policies, procedures, and recommendations. In my role, I also represented the Treasurer-Tax Collector as necessary at meetings of the Board of Supervisors, as well as numerous Board subcommittees, and in meetings with local cities and public agencies. I earned and enjoyed each of the growth opportunities I received through my tenure with Monterey County, where I gained comprehensive understanding of government finances, policies and procedures, public and employee relations, and fostered positive relationships with department heads, outside agency and city representatives, and the County Board of Supervisors. After relocating to Contra Costa County, presented with an opportunity to contribute to the success of our community's fiscal health and sustainability, I applied for and am privileged to have been appointed to fill a vacancy for the Public #3 Seat as an alternate member for the Contra Costa County Treasury Oversight Committee. Effective in May of 2024, I have attended every meeting of the Committee since my appointment. With this term due to expire on April 30, 2026, I would appreciate and welcome the opportunity to continue serving, representing the Public #3 Seat through the upcoming term.

**Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)**

As detailed above, I possess an understanding of, and extensive experience with forecasting annual revenue and expenditures, overseeing County finances, researching and writing related reports, and presenting public recommendations to the Board of Supervisors. My experience with both the Monterey County Treasury and through the Contra Costa County Treasury Oversight Committee includes annual review and analysis of the Treasurer's Annual Investment Policy, and review of the Annual Treasury Audit conducted by the Auditor-Controller. I understand the critical importance of the Treasury in managing funds and its primary responsibility for safeguarding and prudently investing the funds it maintains on behalf of all County departments, special districts, and school districts.

Upload a Resume

**Would you like to be considered for appointment to other advisory bodies for which you may be qualified?**

Yes  No

**Do you have any obligations that might affect your attendance at scheduled meetings?**

Yes  No

**If Yes, please explain:**

**Are you currently or have you ever been appointed to a Contra Costa County advisory board?**

Yes  No

**If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:**

Treasury Oversight Committee

**If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:**

**List any volunteer or community experience, including any advisory boards on which you have served.**

Noted in brief background summary, included with this application.

---

**Conflict of Interest and Certification**

**Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)**

Yes  No

**If Yes, please identify the nature of the relationship:**

---

**Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?**

---

Yes  No

**If Yes, please identify the nature of the relationship:**

---

**Please Agree with the Following Statement**

---

**I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.**

---

I Agree

---

Important Information

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3. Members of certain boards, commissions, and committees may be required to: (1) file a Statement of Economic Interest Form also known as a Form 700, and (2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships:
  - (1) Mother, father, son, and daughter;
  - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
  - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
  - (4) Registered domestic partner, pursuant to California Family Code section 297;
  - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
  - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

**Mari Beraz**

[REDACTED]  
Brentwood, California 94513  
[REDACTED]

**EXPERIENCE**

**Contra Costa County, Treasury Oversight Committee**

*Public #3 Seat, Alternate Member* – May 21, 2024 – April 30, 2026

**County of Monterey, Treasurer-Tax Collector’s Office – Salinas, California**

*Assistant Treasurer-Tax Collector* – January 9, 2016 – September 3, 2022

*Deputy Treasurer-Tax Collector* – January 26, 2015 – January 8, 2016

**County of Monterey, County Administrative Office – Salinas, California**

*Principal Administrative Analyst* – June 25, 2007 – January 25, 2015

*Senior Administrative Analyst* – November 17, 2001 – June 24, 2007

*Associate Administrative Analyst* – November 18, 2000-November 17, 2001

*Administrative Analyst* - July 1, 2000-November 18, 2000

*Administrative Analyst-Trainee* – May 8, 1999-July 1, 2000

*Administrative Secretary-Confidential* – August 7, 1994-May 7, 1999

*Senior Secretary/LAFCO Clerk* – July 27, 1989-August 6, 1994

**EDUCATION, TRAINING, JOB RELATED ACTIVITIES & MEMBERSHIPS**

**California Association of County Treasurers and Tax Collectors (CACTTC)** - Annual Conference, annual attendance, June 2015 through 2022 (2020 conference canceled due to Covid) - education credits per session attended.

**California Association of County Treasurers and Tax Collectors (CACTTC)** - Annual Education Conference, annual attendance - education credits per session attended.

**AgKnowledge Class IX Fellow** – 2015

**California Society of Municipal Finance Officers** – “Forecasting and Understanding PERS Retirement Costs” and “State of the State and the State of Local Governments” certificate, May 2014

**Lorman Education Services** – “CEQA: California Environmental Quality Act” Certificate, 2013

**U.S. Department of Homeland Security Emergency Management Institute** – “National Incident Management System (NIMS)” IS-00700, September 2006

**Government Finance Officers Association (GFOA)** – “Best Practices in Budgeting/Management” Continuing Education/Certificate of Completion, September 2005

**Intergovernmental Management Training (IGMT)** – September 2004-June 2005 – Certificate of Completion, June 2005

**Society for Human Resource Management** – “Fundamentals of Human Resource Management” – Certificate of Completion, July 2003

**Governor's Office of Emergency Services California Specialized Training Institute** – “Crisis Communications and the Media” – Level 1, November 2002; Level 2, May 2003

**“Making it Work” – Proposition 36 Technical Training Conference** – February 2003 (3<sup>rd</sup> Annual), March 2002 (2<sup>nd</sup> Annual), May 2001 (Implementation)

**California Probation, Parole, and Correctional Officers Annual Conference** – September 2001

**County CSAC Joint Policy Forum for the Substance Abuse and Crime Prevention Act of 2000** (Proposition 36) – February 2001

**Classification & Compensation – Northern California Chapter of International Personnel Management Association (NCCIPMA)** – February 2001

**CSAC Annual Conference Host County Planning & Implementation Team, Monterey County** – 1999

**Personnel Policies, Procedures and Practices Certificate of Completion** – March 1995

**Local Agency Formation Commission (LAFCO)** – Resolution of Appreciation – August 1994

**San Joaquin Delta College** – Stockton, CA – Associate of Arts Degree w/Honors – English

#### **PROFESSIONAL/COMMUNITY SERVICE & VOLUNTEER BACKGROUND**

**Member – Supervisory Committee, Monterey County Employees Credit Union, 2007-2009**

Monterey County Certified Facilitator – The Pacific Institute “Investment in Excellence” & “Imagine 21”

**Contributing Writer, 1994-2000** – The Journal of NAMI California, co-editor *“Mental Illness and the Law”* – September 2000

**Member – Board of Directors, Food Bank for Monterey County, 1990-1994; Secretary of Board, Personnel Committee Chair, Development Committee**

# Application Form

## Profile

Larry \_\_\_\_\_ Fernandes \_\_\_\_\_  
 First Name Middle Initial Last Name

\_\_\_\_\_ Suite or Apt \_\_\_\_\_  
 Home Address  
 Walnut Creek CA 94598  
 City State Postal Code

\_\_\_\_\_ Primary Phone

\_\_\_\_\_ Email Address

## [District Locator Tool](#)

### Resident of Supervisorial District:

District 4

Retired \_\_\_\_\_  
 Employer Job Title

### Length of Employment

### Do you work in Contra Costa County?

Yes  No

### If Yes, in which District do you work?

### How long have you lived or worked in Contra Costa County?

37 years

### Are you a veteran of the U.S. Armed Forces?

Yes  No

## Board and Interest

### Which Boards would you like to apply for?

Treasury Oversight Committee: Submitted

### Seat Name

Appointee #4

**Have you ever attended a meeting of the advisory board for which you are applying?**

Yes  No

**If Yes, how many meetings have you attended?**

---

## **Education**

**Select the option that applies to your high school education \***

High School Diploma

### **College/ University A**

**Name of College Attended**

SDSU

**Degree Type / Course of Study / Major**

B.S. Business

**Degree Awarded?**

Yes  No

### **College/ University B**

**Name of College Attended**

SFSU

**Degree Type / Course of Study / Major**

MBA Business

**Degree Awarded?**

Yes  No

---

### **College/ University C**

**Name of College Attended**

**Degree Type / Course of Study / Major**

**Degree Awarded?**

Yes  No

---

## **Other Trainings & Occupational Licenses**

**Other Training A**

---

**Certificate Awarded for Training?**

---

Yes  No

**Other Training B**

---

**Certificate Awarded for Training?**

---

Yes  No

**Occupational Licenses Completed:**

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---

**Qualifications and Volunteer Experience**

**Please explain why you would like to serve on this particular board, committee, or commission.**

---

I currently am on the Treasury Oversight Committee for Contra Costa County and given my background feel I would make be a solid addition to the Contra Costa County Employees Retirement Association Board of Retirement and continue on the Treasury Oversight Committee.

**Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)**

---

My career includes three years at Wilshire Associates (a large investment pension consultant) and thirty-three years at Wells Capital Management (an institutional money manager) as a Managing Director in various roles including client relationship management, portfolio management and as a national sales manager. Additionally I chaired a Finance Committee for five years for a charity called Family Aid Catholic Education providing tuition support. And for the last fifteen years I have served on the Investment Committee for the Oakland Diocese. I am stepped this board off at year end.

---

Upload a Resume

**Would you like to be considered for appointment to other advisory bodies for which you may be qualified?**

---

Yes  No

**Do you have any obligations that might affect your attendance at scheduled meetings?**

---

Yes  No

**If Yes, please explain:**

---

**Are you currently or have you ever been appointed to a Contra Costa County advisory board?**

Yes  No

**If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:**

Treasury Oversight Committee

**If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:**

**List any volunteer or community experience, including any advisory boards on which you have served.**

Chaired the Finance Committee for FACE in the past and I was on the the Investment Committee for the Diocese of Oakland

---

### **Conflict of Interest and Certification**

**Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)**

Yes  No

**If Yes, please identify the nature of the relationship:**

**Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?**

Yes  No

**If Yes, please identify the nature of the relationship:**

### **Please Agree with the Following Statement**

**I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.**

I Agree

---

Important Information

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  - (1) Mother, father, son, and daughter;
  - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
  - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
  - (4) Registered domestic partner, pursuant to California Family Code section 297;
  - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
  - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.



# Contra Costa County

**Print Form**

Please return completed applications to:  
Clerk of the Board of Supervisors  
1025 Escobar Street, 1st Floor  
Martinez, CA 94553  
or email to: ClerkofTheBoard@cob.cccounty.us

## BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

**First Name** 
**Middle Initial** 
**Last Name**

**Home Address** 
**City** 
**State** 
**Postal Code**

**Primary Phone (best number to reach you)** 
**Email Address**

**Resident of Supervisorial District (if out of County, please enter N/A):**  [District Locator Tool](#)

**Do you work in Contra Costa County?**  Yes  No **If Yes, in which District do you work?**

**Current Employer** 
**Job Title** 
**Length of Employment**

**How long have you lived or worked in Contra Costa County?**

**Board, Committee, or Commission** 
**Seat Name**

**Have you ever attended a meeting of the advisory board for which you are applying?**  
 Please check one:  Yes  No **If Yes, how many?**

## EDUCATION

**Check appropriate box if you possess one of the following:**  
 High School Diploma
  CA High School Proficiency Certificate
  G.E.D. Certificate

Colleges or Universities Attended	Degree Type/ Course of Study/Major	Degree Awarded	
SDSU	B.S. Business	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
SFSU	MBA Business	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No

**Occupational Licenses Completed:**

**Other Trainings Completed:**

**Certificate Awarded for Training?**  
 Yes  No  
 Yes  No

**Do you have any obligations that might affect your attendance at scheduled meetings?**  Yes  No  
 If Yes, please explain:

**Would you like to be considered for appointment to other advisory bodies for which you may be qualified?**  Yes  No  
**Are you a veteran of the U.S. Armed Forces?**  Yes  No

Please explain why you would like to serve on this particular board, committee, or commission.

I am currently on this board as an alternate. I can add value given my background in finance, investments and management. In the past I have asked questions during these meetings and would add more as a voting member.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume).

see education and experience

I am including my resume with this application:

Please check one:  Yes  No

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Please check one:  Yes  No

If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:

Treasury Oversight Committee - Alternate Board Member

If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

List any volunteer and community experience, including any boards on which you have served.

Do you have a familial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section on page 3 of this application or Resolution No. 2021/234).

Please check one:  Yes  No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?

Please check one:  Yes  No

If Yes, please identify the nature of the relationship:

# LARRY FERNANDES

Walnut Creek, California 94598

## SUMMARY

Senior asset management executive with managerial and direct business development and client relationship experience. Motivated by learning and new challenges seeking a leadership position including combined sales and service teams targeting a focused client segment. A proven and successful strategic thinker who works through challenges and builds out and executes a plan to achieve success. Hands on leader who works directly with clients and prospects understanding their needs to then provide appropriate solutions. Passionate about diversity, financial literacy and education.

## PROFESSIONAL EXPERIENCE

### WELLS FARGO ASSET MANAGEMENT

San Francisco, CA

*Executive Vice President, Managing Director*

1987 - 2020

*National Sales Manager – Balance Sheet & Insurance Asset Management*

1999 – 2020

Manage a 16 member team providing investment solutions for institutional clients balance sheet pools

- Expanded and built out the team in line with organizational growth in scale, capabilities and scope
- Added mutual funds and private placement structures in addition to separate account capabilities to meet client demand
- Managed teams, product offerings and business through multiple interest rate cycles and various organizational changes
- Launched cross sell efforts with the Wholesale Bank at Wells Fargo increasing the opportunity set and our success rate

#### Selected Achievements

My team exceeded our sales goal 17 of 20 years and in the years we fell short we always exceeded 90%+

Rebranded the team Balance Sheet Asset Management Sales with additional focus beyond short duration

- Started the insurance asset management sales practice moving us up into a top 12 status
- Embraced on a long duration goal for the team with added focus on captives, banks & healthcare

Senior Vice President, Client Relationship Management Manager – Liquidity Management Team

1996 - 1999

Managed a team of 5 relationship managers focused on providing separate account fixed income solutions for balance sheet asset pools. Managed the team through multiple mergers including First Interstate and Norwest Bank.

Vice President, Relationship Manager – Liquidity Management Team

1990-1996

Built and managed 37 client relationships of institutional clients for the Liquidity Management team in partnership with client administration, portfolio management and business development. Maintained and grew my book of business as a top performer.

Assistant Vice President, Portfolio Manager – Wealth Trust Division

1987-1990

Managed high net worth trust clients' portfolio asset allocations into diversified trust funds from other unique structures. Implemented operational efficiencies that resulted in better client return results.

### WILSHIRE ASSOCIATES

Santa Monica, CA

Investment Consulting Group

Senior Research Analyst Manager

1986-1987

Managed research analyst team of eight supporting the investment consultant group.

Research Analyst

1984-1986

Created effective quarterly client meeting reports and worked on special projects for the consultant team.

## EDUCATION & ADDITIONAL EXPERIENCE

San Francisco State University

San Francisco, CA

*Master of Business Administration - Corporate Finance and Business Management*

1990

San Diego State University

San Diego, CA

*Bachelor of Science - Business Administration, Emphasis Finance Minor: Psychology*

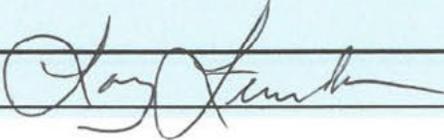
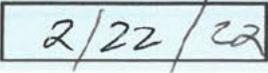
1984

-Chair Finance Committee for Family Aid Catholic Education, Investment Committee Member Oakland Diocese and

Member Treasury Oversight Committee for Contra Costa County

-FINRA Series 6, 82, 63, 26 and 24 Licensed

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand and agree that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

Signed:  Date: 

**Submit this application to:** ClerkofTheBoard@cob.cccounty.us **OR** Clerk of the Board  
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Martinez, CA 94553

*Questions about this application? Contact the Clerk of the Board at (925) 655-2000 or by email at ClerkofTheBoard@cob.cccounty.us*

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# Application Form

## Profile

Edward \_\_\_\_\_ Kennedy \_\_\_\_\_  
 First Name Middle Initial Last Name

\_\_\_\_\_ Suite or Apt \_\_\_\_\_  
 Home Address  
 Walnut Creek CA 94596  
 City State Postal Code

\_\_\_\_\_ Primary Phone

\_\_\_\_\_ Email Address

## [District Locator Tool](#)

### Resident of Supervisorial District:

District 4

Retired \_\_\_\_\_  
 Employer Job Title

### Length of Employment

### Do you work in Contra Costa County?

Yes  No

### If Yes, in which District do you work?

### How long have you lived or worked in Contra Costa County?

32 years

### Are you a veteran of the U.S. Armed Forces?

Yes  No

## Board and Interest

### Which Boards would you like to apply for?

Treasury Oversight Committee: Submitted

### Seat Name

Public Representative 1 or 2

**Have you ever attended a meeting of the advisory board for which you are applying?**

Yes  No

**If Yes, how many meetings have you attended?**

---

---

---

## **Education**

**Select the option that applies to your high school education \***

High School Diploma

### **College/ University A**

**Name of College Attended**

UC Berkeley

**Degree Type / Course of Study / Major**

Business Administration

**Degree Awarded?**

Yes  No

### **College/ University B**

**Name of College Attended**

**Degree Type / Course of Study / Major**

**Degree Awarded?**

Yes  No

---

### **College/ University C**

**Name of College Attended**

**Degree Type / Course of Study / Major**

**Degree Awarded?**

Yes  No

---

## **Other Trainings & Occupational Licenses**

**Other Training A**

**Certificate Awarded for Training?**

Yes  No

**Other Training B**

**Certificate Awarded for Training?**

Yes  No

**Occupational Licenses Completed:**

Licensed CPA in California

---

**Qualifications and Volunteer Experience**

**Please explain why you would like to serve on this particular board, committee, or commission.**

I am interested in serving my community, particularly getting more involved in Contra Costa County government. I have a background in accounting and finance and I think I could provide relevant insights to this board.

**Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)**

I have a B.S. in Business Administration from UC Berkeley (1993) and I worked in the audit practice at Ernst & Young (EY) for 30 years, most recently as an Assurance Partner (2008-2023). I led the audits of many public and private companies during my time at EY. I retired in 2023.

[Upload a Resume](#)

**Would you like to be considered for appointment to other advisory bodies for which you may be qualified?**

Yes  No

**Do you have any obligations that might affect your attendance at scheduled meetings?**

Yes  No

**If Yes, please explain:**

**Are you currently or have you ever been appointed to a Contra Costa County advisory board?**

Yes  No

**If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:**

---

**If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:**

---

**List any volunteer or community experience, including any advisory boards on which you have served.**

---

I volunteer regularly at the Food Bank of Contra Costa & Solano. I have served as the Treasurer for the Las Lomas Boosters Club for 5 years, this organization supports the sports programs at Las Lomas High School in Walnut Creek. I also volunteer as a tax return preparer in the AARP Tax-Aide program at the Pacheco location (currently in my second year).

---

### **Conflict of Interest and Certification**

**Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)**

---

Yes  No

**If Yes, please identify the nature of the relationship:**

---

**Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?**

---

Yes  No

**If Yes, please identify the nature of the relationship:**

---

### **Please Agree with the Following Statement**

---

**I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.**

---

I Agree

---

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  - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
  - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
  - (4) Registered domestic partner, pursuant to California Family Code section 297;
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# Application Form

## Profile

Charles \_\_\_\_\_ Kreling \_\_\_\_\_  
 First Name Middle Initial Last Name

\_\_\_\_\_ Suite or Apt \_\_\_\_\_  
 Home Address  
 Walnut Creek CA 94598  
 City State Postal Code

\_\_\_\_\_ Primary Phone

\_\_\_\_\_ Email Address

## [District Locator Tool](#)

### Resident of Supervisorial District:

District 4

Central Garden & Pet Vice President, SOX Compliance  
 Employer Job Title

### Length of Employment

10.6

### Do you work in Contra Costa County?

Yes  No

### If Yes, in which District do you work?

4

### How long have you lived or worked in Contra Costa County?

25

### Are you a veteran of the U.S. Armed Forces?

Yes  No

## Board and Interest

### Which Boards would you like to apply for?

Treasury Oversight Committee: Submitted

**Seat Name**

There are 2 open seats

**Have you ever attended a meeting of the advisory board for which you are applying?**

Yes  No

**If Yes, how many meetings have you attended?**

Announcement just came out - will try to go to the upcoming March meeting

---

**Education**

**Select the option that applies to your high school education \***

High School Diploma

**College/ University A**

**Name of College Attended**

College of San Mateo

**Degree Type / Course of Study / Major**

Certificate in Commercial Pilot Technology

**Degree Awarded?**

Yes  No

**College/ University B**

**Name of College Attended**

University of California, Berkeley

**Degree Type / Course of Study / Major**

BS Business Administration

**Degree Awarded?**

Yes  No

---

**College/ University C**

**Name of College Attended**

**Degree Type / Course of Study / Major**

**Degree Awarded?**

Yes  No

---

**Other Trainings & Occupational Licenses**

**Other Training A**

---

**Certificate Awarded for Training?**

Yes  No

---

**Other Training B**

---

**Certificate Awarded for Training?**

Yes  No

---

**Occupational Licenses Completed:**

Certified Management Accountant Certified HIPAA Professional (Inactive) FAA Licensed Pilot

---

**Qualifications and Volunteer Experience**

**Please explain why you would like to serve on this particular board, committee, or commission.**

---

As a career audit and compliance executive leader I have tremendous experience related to internal controls over financial reporting and financial compliance. My business and leadership experience would be an asset to the committee and I am highly involved in my community (see below).

**Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)**

---

Professional Experience -Central Garden & Pet, Vice President, SOX Compliance, Co-Lead ERM, 2015 - Present -Independent Consultant / Accretive Solutions, Audit, Compliance, Finance, SOX, Model Audit Rule, HIPAA, IT, SOC2, 2014 - 2015 -Kaiser Permanente Information Technology, Executive Director, HIPAA Security 2012-2014 -Kaiser Permanente, Executive Director, Sarbanes-Oxley, 2007-2012 -Public Accounting, Arthur Andersen, Coopers & Lybrand Volunteer experience -22 plus years service on the Contra Costa County Merit Board (Chair for approximately 12 years, current Chair) -Design Review Commissioner for the City of Walnut Creek (served as Vice Chair & Chair) four year term -Serving third year on the Walnut Creek Transportation Commission (current Vice Chair) -Volunteer Special Deputy (sworn) and pilot for the San Francisco Sheriff's Department (San Francisco Sheriff's Air Squadron) since 2001 -United States Coast Guard Auxiliary, Staff Officer, Instructor - Safe Sailing Class

---

Upload a Resume

**Would you like to be considered for appointment to other advisory bodies for which you may be qualified?**

Yes  No

**Do you have any obligations that might affect your attendance at scheduled meetings?**

Yes  No

**If Yes, please explain:**

I generally have flexibility to leave work for certain activities and meetings such as for the Treasury Oversight Committee.

**Are you currently or have you ever been appointed to a Contra Costa County advisory board?**

Yes  No

**If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:**

Merit Board

**If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:**

**List any volunteer or community experience, including any advisory boards on which you have served.**

-22 plus years service on the Contra Costa County Merit Board (Chair for approximately 12 years, current Chair) -Design Review Commissioner for the City of Walnut Creek (served as Vice Chair & Chair) -Serving third year on the Walnut Creek Transportation Commission (current Vice Chair) -Volunteer Special Deputy (sworn) and pilot for the San Francisco Sheriff's Department (San Francisco Sheriff's Air Squadron) since 2001 -United States Coast Guard Auxiliary, Staff Officer, Instructor - Safe Sailing Class

---

## **Conflict of Interest and Certification**

**Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)**

Yes  No

**If Yes, please identify the nature of the relationship:**

**Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?**

Yes  No

**If Yes, please identify the nature of the relationship:**

---

Meeting stipend / mileage received for Merit Board meetings. Tenant at Buchanan Field Airport (Hangar Rental).

**Please Agree with the Following Statement**

---

**I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.**

---

I Agree

---

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**Contra  
Costa  
County**

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651 Pine St., Room 106  
Martinez, CA 94553

or email to: ClerkofTheBoard@cob.cccounty.us

**BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION**

First Name: DENNIS  
Last Name: REIGLE  
Home Address - Street: [REDACTED]  
City: DANVILLE  
Zip Code: 94506  
Phone (best number to reach you): [REDACTED]  
Email: [REDACTED]  
Resident of Supervisorial District: 2

**EDUCATION** Check appropriate box if you possess one of the following:  
 High School Diploma     CA High School Proficiency Certificate     G.E.D. Certificate

Colleges or Universities Attended	Course of Study/Major	Degree Awarded	
UNIV. OF CINCINNATI	PSYCHOLOGY	<input checked="" type="checkbox"/> Yes B.A.	<input type="checkbox"/> No
HARVARD BUSINESS SCHOOL	FINANCE	<input checked="" type="checkbox"/> Yes MBA	<input type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No

Other Training Completed: [REDACTED]

Board, Committee or Commission Name: TREASURY OVERSIGHT COMM.  
Seat Name: [REDACTED]

Have you ever attended a meeting of the advisory board for which you are applying?  
 No     Yes    If yes, how many? 8 YEARS AS A MEMBER

Please explain why you would like to serve on this particular board, committee, or commission.  
 CURRENTLY CHAIR OF THIS COMMITTEE AND AM HAPPY TO CONTINUE.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)  
 8 YEARS OF SERVICE ON THE COMMITTEE

I am including my resume with this application:  
 Please check one:  Yes     No

I would like to be considered for appointment to other advisory bodies for which I may be qualified.  
 Please check one:  Yes     No - I CURRENTLY ALSO SERVE ON THE COUNTY MERIT BOARD

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Please check one:  Yes  No

List any volunteer and community experience, including any boards on which you have served.

CC COUNTY MERIT BOARD 2017 - PRESENT

Do you have a familial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed below or Resolution no. 2011/55)

Please check one:  Yes  No

If Yes, please identify the nature of the relationship:

[Empty box for relationship details]

Do you have any financial relationships with the county, such as grants, contracts, or other economic relationships?

Please check one:  Yes  No

If Yes, please identify the nature of the relationship:

[Empty box for relationship details]

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand and agree that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

Signed:

[Handwritten signature]

Date:

02/20/2022

Submit this application to:

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651 Pine St., Room 106  
Martinez, CA 94553

Questions about this application? Contact the Clerk of the Board at (925) 335-1900 or by email at ClerkofTheBoard@cob.cccounty.us

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5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2011/55, a person will not be eligible for appointment if he/she is related to a Board of Supervisors member in any of the following relationships: mother, father, son, daughter, brother, sister, grandmother, grandfather, grandson, granddaughter, great-grandfather, great-grandmother, aunt, uncle, nephew, niece, great-grandson, great-granddaughter, first-cousin, husband, wife, father-in-law, mother-in-law, daughter-in-law, stepson, stepdaughter, sister-in-law, brother-in-law, spouse's grandmother, spouse's grandfather, spouse's granddaughter, and spouses' grandson, registered domestic partner, relatives of a registered domestic partner as listed above.
8. A person will not be eligible to serve if the person shares a financial interest as defined in Government Code §87103 with a Board of Supervisors Member.

Treasury Oversight Committee

Roster as of March 18, 2026

(County seats)

Name	Status	Term	District	Start Date	End Date	Position
Steven Quinly	Active	1	2	May 1, 2024	April 30, 2028	Public 3
Kenneth Miller	Active	1	4	May 1, 2024	April 30, 2028	Member of the Board of Supervisors Representative
Mari Beraz	Active	1	3	May 21, 2024	April 30, 2026	Member of the Board of Supervisors Representative - Alternate
Larry Fernandes	Active	1	4	May 1, 2022	April 30, 2026	Public 2
Dennis Reigle	Active	1	2	May 1, 2022	April 30, 2026	Public 1